

RESOLUTION NO. 4984

**A RESOLUTION TO EXTEND THE SUNSET DATE FOR THE INCENTIVE
BONUS PROGRAM WITH THE FAIRBANKS EMERGENCY
COMMUNICATIONS CENTER FOR RECRUITMENT AND HIRING**

WHEREAS, an Incentive Bonus Program for recruitment and hiring at the Fairbanks Emergency Communications Center (FECC) was established by the City Council on April 22, 2019, with the adoption of Ordinance No. 6102; and

WHEREAS, the ordinance specified that the program would sunset on December 31, 2020, unless extended by Resolution of the City Council; and

WHEREAS, the program was extended with Resolution No. 4945 until December 31, 2021; and

WHEREAS, FECC currently has five dispatcher vacancies and anticipates a couple of retirements in the next few years; and

WHEREAS, it currently costs the City of Fairbanks a minimum of \$20,170 in salaries and benefits to support one employee through the Dispatch Academy, which does not include additional training costs such as travel; and

WHEREAS, a one-time sign-on bonus of \$15,000 for a lateral hire would help attract applicants and would constitute a significant cost savings to the City; and

WHEREAS, all lateral hire bonuses will be funded through salary savings.

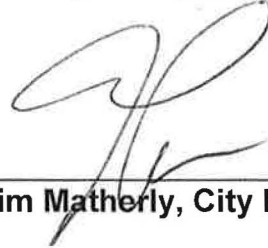
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. An applicant who is a certified dispatcher in the IAED Protocols or is able to meet certifications required by established FECC standards will be paid \$15,000 "sign-on bonus" in two installments. One payment, half of the "sign-on" bonus, will be paid the first paycheck after completing the Communications Training Program. The second payment of the remaining "sign-on" bonus will be paid on the first paycheck after completing the probation period, subject to the payback provisions specified in the attached Sign-on Bonus Agreement.

Section 2. If an active City of Fairbanks employee recruits a new dispatcher (defined in Section 1) who successfully completes the training process and probationary period, the employee will receive a recruitment bonus of \$5,000. The City of Fairbanks employee will receive half of the recruitment bonus upon the employee completing the Communications Training Program. The second half of the bonus will be paid upon the employee completing the probation period.

Section 3. The bonuses established in Sections 1 and 2 of this resolution will be funded through savings from budgeted salaries as available. This program will sunset on December 31, 2022 unless extended by Resolution of the City Council.

PASSED and APPROVED this 27th day of September 2021.




Jim Matherly, City Mayor

AYES: PASSED and APPROVED on the CONSENT AGENDA
NAYS: None
ABSENT: None
APPROVED: September 27, 2021

ATTEST:

APPROVED AS TO FORM:


D. Danyielle Snider, MMC, City Clerk
Paul J. Ewers, City Attorney

**CITY OF FAIRBANKS
FISCAL NOTE**

I. REQUEST:

Ordinance or Resolution No: 4984

Abbreviated Title: FECC INCENTIVE BONUS

Department(s): FECC

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget? Yes _____ No X
- 2) additional support or maintenance costs? Yes _____ No X
 If yes, what is the estimate? see below
- 3) additional positions beyond the current adopted budget? Yes _____ No X
 If yes, how many positions? _____
 If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2022	2023	Total
SALARY AND BENEFITS			\$0
TOTAL	\$0	\$0	\$0

FUNDING SOURCE:	2022	2023	Total
GENERAL FUND			\$0
TOTAL	\$0	\$0	\$0

Fairbanks Emergency Communications Center recruitment incentive bonuses will be paid from salary savings. The City paid a \$15,000 bonus to one employee in 2019/2020.

Reviewed by Finance Department: Initial mb Date 9/21/2021



Fairbanks Emergency Communications Center Sign-On Bonus Agreement

This agreement is made between the CITY OF FAIRBANKS (“the City”) and _____ (“Employee”).

WHEREAS, pursuant to Ordinance No. 6102, as Amended, the City is offering a sign-on bonus to a person who begins employment for the City of Fairbanks Emergency Communications Center (FECC) for the first time as a DISPATCHER and who meets the City requirements as a Lateral-Hire Dispatcher; and

WHEREAS, in return for the bonus, the Employee agrees to the terms and conditions set out below.

The City and the Employee agree to the following terms:

1. The City agrees to pay the Employee \$15,000.00 as a Sign-on Bonus in return for the Employee accepting the City’s offer of employment. Half of this amount will be paid directly to the Employee on the Employee’s first paycheck following the completion of the Communications Training Program. The second half of this amount will be paid directly to the Employee on the Employee’s first paycheck following the completion of the probation period.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes will be withheld as bonus earnings from the Sign-on Bonus and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and will not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus the Employee agrees to work for the Department, on a regular and full-time basis for at least three years beginning _____ and ending on _____. Should the Employee resign, quit, or be terminated for cause before the above-stated ending date, the Employee shall repay a prorated amount of the Sign-on Bonus as provided for in the following paragraphs.
5. The Employee’s failure to remain employed by the Department for three years will trigger the Employee’s duty to repay, pro-rata, the amount paid by the Department pursuant to paragraph 1, above. (This amount may be more than the Employee received due to tax or other withholdings.) For example, if the Employee leaves one year prior to the end date, they will repay 12/36 of such amount. To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on all their salary, wages, and other sums payable to them by City. In addition, the Employee hereby authorizes the City to withhold all amounts so due from any sum payable to the Employee by the Department and City. The Employee also agrees that any tax consequences that result from the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department for three years for reasons beyond their control (e.g. injury, illness or death), other than just cause termination, the Department may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the FECC Manager and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts will remain valid and enforceable, and Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Sign-on Bonus.

BY SIGNING BELOW, the Employee certifies that they have not accepted a financial incentive for accepting employment at the City, other than as described in this Agreement.

IN WITNESS THEREOF:

FECC Dispatcher

Date

FECC Manager, Kristi Merideth

Date

Mayor, Jim Matherly

Date