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THIRD PARTY PAYMENT PROCESSOR

RFP 20-15

ADDENDUM NO. 1

October 23, 2020

Request for Proposal No.: RFP 20-15
Opening Date and Time: 4:00 PM, October 30, 2020

The following changes, clarifications, and or additions are hereby made to the Third Party Payment Processor, RFP 20-15.

Questions and Answers:

- 1. What is the City's transaction count and card volume for 2019? Could the City provide these totals for credit cards, debit cards, and electronic checks?**

2019 Totals

Total Cards transactions 4,178

- ◆ Credit Cards (3,428 transactions) for a total of \$896,191.48
- ◆ Debit Cards (750 transactions) for a total of \$112,261.91
- ◆ Electronic Checks go through our bank and will continue to do so after the RFP is finalized.

- 2. What are the City's current merchant fees?**

They are estimated at \$55,000.

- 3. Could the City please provide the most recent three (3) months' statements?**

No, Please review question 1 response.

- 4. Will the City allow a separate exhibit to attach to the 10-page Technical Proposal to show screen shots of our online payment solution?**

No, the City plans to set up demo for qualified responders.

- 5. Are citation payments in scope for the RFP? If not, would the City like us to provide this information?**

No, the City would be interested in this information.

- 6. As questions are due by October 23, when does the City anticipate posting answers online? As the City has a October 30 deadline, we would need to submit our RFP response by Oct. 28 by mail. Unless the City would consider extending the RFP submission deadline?**

The City will email and post the questions and answer amendment prior to 5pm on October 23. At this time the deadline is still October 30.

This amendment must be acknowledged by manually signing this amendment sheet and submitting it with the sealed bid documents.

All other terms, conditions, and specifications of the original Request for Proposal remain unchanged.

CITY OF FAIRBANKS



Christina Rowlett
Risk Manager/Purchasing Agent

ACKNOWLEDGEMENT

Signature

Date