



CITY OF FAIRBANKS

(DATE STAMP)

VEHICLE FOR HIRE PERMIT APPLICATION

800 Cushman Street, Fairbanks, AK 99701
(907) 459-6702 | cityclerk@fairbanks.us

TYPE OF PERMIT: NEW RENEWAL TRANSFER Permit # to Transfer/Date ____/____/____

Company Name:	Owner or Representative Name:
Company Mailing Address:	City, State Zip:
Home Phone:	Work Phone:
E-mail Address:	

Application Requirements

\$200.00* Biennial Permit Fee (for new permits and renewals).

\$100.00* Permit Transfer Fee (for vehicle transfers).

Approved Color Scheme on File with City Clerk's Office.

Current Vehicle Registration.

Current Certificate of Insurance.

Complete Application with Signature of Company Owner and Vehicle Owner.

**Starting April 1, 2024, the City of Fairbanks will charge a 2.9% convenience fee on credit and debit card transactions not related to garbage collection.*

All required documents must be submitted with the signed application.
The City Clerk's Office will not accept incomplete applications.

Vehicle Information

Year:	Make:	Model:	
Co. Vehicle No.:	VIN:	License Plate No.:	
Color Scheme:	Top:	Middle:	Bottom:
Color and Description of Lettering:			

Dispatch Information

Dispatch or Records Office Address:
Phone Number:

Insurance Information

Insurance Company:	Agency:
Phone No.:	Address:
Policy No.:	Effective Dates: _____ - _____

Necessary Coverage: Policies shall include liability or indemnity insurance providing coverage and protection against loss through personal injury or property damage arising from negligence covering the vehicle(s) to be operated under the permit. Each policy shall contain a clause providing that the insurer give written notice of cancellation, revocation, termination, or expiration of said policy to the City Clerk.

\$300,000 Personal Injury Sustained in One Accident	\$50,000 Property Damage Arising Out of One Accident	\$100,000 Personal Injury or Death Caused by an Uninsured Motorist
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Applicant's Statement for Vehicle for Hire Permit

AS COMPANY OWNER:

I, _____, being first duly sworn, depose and state that I am the owner of _____ and that the answers to the foregoing questions and other statements contained herein are true and complete to the best of my knowledge. I understand that any materially false information submitted on or with this application may be grounds for revocation, suspension, or denial of a permit.

I certify that I have established and maintained a central radio dispatch office, or operate dispatch by cellular phone, keeping a daily log of all cellular calls and providing cellular phone numbers to the company owner and to the City Clerk's Office. I certify that I will maintain written records of all dispatches of the vehicle operated under this permit. I certify that I will maintain a current listing of all drivers of the vehicle operating under this permit, reflecting termination dates or withdrawals from driving positions. I certify that I will maintain a daily record of hours of use of the vehicle operated under this permit and such other data as may be required by the Police Chief or City Clerk. I understand that I must submit the above-listed records to the City upon request and that I must preserve those records for a minimum of two years. I certify that I have read and understand the Fairbanks General Code (FGC) Secs. 86.31 through 86.96. I certify that I have read the application and that I understand the requirements for permitting a vehicle for hire.

Printed Name of Company Owner

Signature of Company Owner

AS VEHICLE OWNER:

I, _____, being first duly sworn, depose and state that I am the individual making application for permit and that the answers to the foregoing questions and other statements contained herein are true and complete to the best of my knowledge. I understand that any materially false statement on this application may be subject to revocation, suspension, or denial of a permit.

Printed Name of Vehicle Owner

Signature of Vehicle Owner

The Fairbanks General Code is attached to this application for the convenience of the applicant, but it is the distinct responsibility of the owner(s) to understand and comply with the requirements. By signing the above Oath, the owner acknowledges having read and understood FGC Secs. 86.31 through 86-96. Questions regarding the responsibilities of the owner should be addressed prior to issuance of the permit.

Please make all necessary copies for your records before submission of your application to the Clerk's Office as there will be a per page charge for any copying requested in accordance with FGC 2-775.
Thank you in advance for your cooperation.

Administrative Use Only

Approved By:	Date:
Denied By:	Date:
Reason for Denial:	

For additional information and/or forms, please visit the City of Fairbanks website at www.fairbanksalaska.us.