



CLAY STREET CEMETERY COMMISSION  
REGULAR MEETING MINUTES – JANUARY 5, 2022  
HELD VIA TELECONFERENCE (459-6769) AND  
IN FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:00 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via teleconference with **Chair Aldean Kilbourn (Seat C)** presiding and with the following members in attendance:

Members Present:                   George Dalton, Seat A  
  Janet Richardson, Seat D (telephonic)  
  Karen Erickson, Seat F (telephonic)  
  Victoria Dowling, Seat G  
  Jeff Jacobson, PW Director & Ex-Officio Member (telephonic)

Absent:                               Michael Gibson, Seat B  
  Julie Jones, Seat E

Also Present:                       Rochelle Rodak, Deputy City Clerk II

**APPROVAL OF MEETING MINUTES**

a)       Regular Meeting Minutes of November 3, 2021

**Mr. Dalton**, seconded by **Ms. Erickson**, moved to APPROVE the meeting minutes.

**Chair Kilbourn** took a voice vote on the motion to APPROVE the meeting minutes, and all members voted in favor.

**APPROVAL OF AGENDA**

**Ms. Erickson**, seconded by **Ms. Richardson**, moved to APPROVE the Agenda.

**Mr. Jacobson** asked to add City Capital Project Funding to New Business as Item (a).

**Chair Kilbourn** took a voice vote on the motion to APPROVE the Agenda, as amended, and all members voted in favor.

**CITIZENS COMMENTS**

Brian Beal, Fairbanks – Mr. Beal shared that he was grateful for the Commission convening to do the work on behalf of the greater Fairbanks area.

**UNFINISHED BUSINESS**

a)       2022 Room Rental Tax Grant Status

**Chair Kilbourn** shared that the proposed award of \$8,710 would be confirmed by the City Council at the next regular City Council meeting and asked about the availability of the funds.

Deputy City Clerk Rodak stated that she would research the availability and communicate her findings to the Commission via email.

b) Pioneer Marker Status

**Chair Kilbourn** stated that Ms. Jones indicated that the markers had been ordered but that she had not seen a proof of the final order.

c) Order to Quiring Monuments

**Chair Kilbourn** shared that Ms. Jones had also confirmed that the additional markers were ordered; she stated she had no additional information.

### NEW BUSINESS

a) City Capital Project Funding

**Mr. Jacobson** announced that the City Council had approved \$50,000 to assist in the renovation of the missing and destroyed markers at the Clay Street Cemetery. He went on to state that the funds can be used to purchase approximately 100 additional makers, noting that the grant funds awarded to the Discretionary Fund Committee may be used for more markers, beatification of the cemetery, printing of literature, or other needs of the Commission.

**Mr. Dalton** expressed his appreciation of the Council's decision.

**Chair Kilbourn** shared her excitement at the challenge to locate and identify 100 graves.

### NEXT MEETING DATE

The next Regular Meeting of the Clay Street Cemetery Commission is scheduled for Wednesday, February 2, 2022, at 5:00 p.m.

### ADJOURNMENT

**Ms. Erickson**, seconded by **Ms. Richardson**, moved to ADJOURN the meeting.

**Chair Kilbourn** declared the meeting ADJOURNED at 5:13 p.m.



Aldean Kilbourn, Chair



Rochelle Rodak, Deputy Clerk II

Transcribed by: RR