



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING AGENDA – JANUARY 5, 2022
HELD VIA TELECONFERENCE (459-6769) AND
IN FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MEETING MINUTES
 - a) Regular Meeting Minutes of November 3, 2021
4. APPROVAL OF AGENDA
5. CITIZENS COMMENTS
6. COMMUNICATIONS TO COMMISSION
7. EVENTS & PUBLIC RELATIONS
8. UNFINISHED BUSINESS

- a) 2022 Room Rental Tax Grant Status

Proposed award of \$8,710. Distributions will be confirmed by City Council on January 17, 2021.

- b) Pioneer Marker Status
 - c) Order to Quiring Monuments
9. NEW BUSINESS
10. OPEN AGENDA
11. NEXT MEETING DATE – February 2, 2022
12. ADJOURNMENT



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING MINUTES – NOVEMBER 3, 2021
HELD VIA TELECONFERENCE (459-6769) AND
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800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:00 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via teleconference with **Chair Aldean Kilbourn (Seat C)** presiding and with the following members in attendance:

Members Present: George Dalton, Seat A
 Janet Richardson, Seat D (telephonic)
 Karen Erickson, Seat F (telephonic)
 Victoria Dowling, Seat G (telephonic)
 Jeff Jacobson, PW Director & Ex-Officio Member (5:15 p.m.)

Absent: Michael Gibson, Seat B
 Julie Jones, Seat E

Also Present: Rochelle Rodak, Deputy City Clerk II

APPROVAL OF MEETING MINUTES

a) Regular Meeting Minutes of October 6, 2021

Ms. Erickson noted a correction to be made under New Business, item b that should reference Ms. Richardson, not Ms. Erickson.

Mr. Erickson, seconded by **Mr. Dalton**, moved to APPROVE the meeting minutes, as corrected.

Chair Kilbourn took a voice vote on the motion to APPROVE the meeting minutes, and all members voted in favor.

APPROVAL OF AGENDA

Ms. Erickson, seconded by **Ms. Dowling**, moved to APPROVE the agenda.

Chair Kilbourn took a voice vote on the motion to APPROVE the Agenda, and all members voted in favor.

UNFINISHED BUSINESS

a) 2022 Room Rental Tax Grant Application Status

Chair Kilbourn acknowledged the amount of work that Ms. Jones contributes to the grant process each year.

b) Pioneer Marker Status

Chair Kilbourn stated that she believed the markers to be in process.

c) Order to Quiring Monuments

Chair Kilbourn stated that she believed the markers to be in process, noting that 15 were purchased with grant funds, and one was purchased from donations received for the Baton child.

NEW BUSINESS

a) Fairbanks Genealogical Society Publication, “1903-1930 Births, Marriages and Deaths.”

Chair Kilbourn shared that she had received an updated version of the publication, adding that it may be helpful in locating some of the markers they have had issues finding information on. She noted that while the publication lists the page number of the newspaper it was printed in, it does not list the name of the newspaper. She stated it will still be a bit of a search but hopefully helpful.

Ms. Erickson stated that she had the previous version and thought that comparing the two may be helpful in going forward.

b) Recognition of Victoria Dowling

Chair Kilbourn expressed her gratitude for the time Ms. Dowling has spent transcribing.

OPEN AGENDA

a) Public Works Director Update

Mr. Jacobson stated that signs had been made for the cemetery gates and would be installed by spring. He noted that he believed the new gate had been installed, although he had checked. **Mr. Jacobson** shared that the City Council has preliminarily approved \$55,000 for markers. He reported that he explained to the Council that it will take decades to have the markers replaced using only the small amount of funds received from the discretionary grant each year.

NEXT MEETING DATE

The next Regular Meeting of the Clay Street Cemetery Commission is scheduled for Wednesday, January 5, 2021, at 5:00 p.m.

ADJOURNMENT

Ms. Erickson, seconded by **Ms. Richardson**, moved to ADJOURN the meeting.

Chair Kilbourn declared the meeting ADJOURNED at 5:19 p.m.

Aldean Kilbourn, Chair

Rochelle Rodak, Deputy Clerk II

Transcribed by: RR