



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING MINUTES – MARCH 3, 2021
HELD VIA TELECONFERENCE (459-6769) AND
IN FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:00 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via teleconference with **Chair Aldean Kilbourn (Seat C)** presiding (telephonically) and with the following members in attendance:

Members Present: George Dalton, Seat A (telephonic)
 Michael Gibson, Seat B (telephonic)
 Kristina Heredia, Seat D (telephonic)
 Victoria Dowling, Seat G (telephonic)
 Jeff Jacobson, PW Director & Ex-Officio Member (telephonic)

Absent: Julie Jones, Seat E
 Karen Erickson, Seat F

Also Present: Rochelle Rodak, Deputy City Clerk

APPROVAL OF MEETING MINUTES

a) Regular Meeting Minutes of February 3, 2021.

Chair Kilbourn asked for corrections to the minutes. **Ms. Heredia** noted that under Item (c) of Unfinished Business that her name is referenced, and it should be Ms. Dowling. The correction was noted by Deputy Clerk Rodak.

Deputy Clerk Rodak advised the Chair to hear a motion to approve the minutes. **Chair Kilbourn** indicated that a motion was not necessary.

Chair Kilbourn took a voice vote on the motion to APPROVE the Meeting Minutes, as Corrected, and all members voted in favor.

APPROVAL OF AGENDA

Ms. Dowling, seconded by **Mr. Gibson**, moved to APPROVE the Agenda.

Chair Kilbourn took a voice vote on the motion to APPROVE the Agenda, and all members voted in favor.

COMMUNICATIONS TO THE COMMISSION

a) Email from Noel Wien Public Library

Deputy Clerk Rodak stated that an email had been received from a Ms. Kitty Berner requesting an electronic copy of the Clay Street Burial List and asked for direction on how to proceed.

Chair Kilbourn stated that the version in the Clerk's Office did not have the most recent information. She added that she would reach out to Ms. Berner and bring a flash drive with the most recently updated burial list to the City. Deputy Clerk Rodak stated that she would forward the email from Ms. Berner to Chair Kilbourn.

Ms. Heredia proposed that the information provided to the library should be protected so that the document could not be altered.

Chair Kilbourn indicated that she would provide them with an updated paper copy. Deputy Clerk Rodak clarified that the request was for a digitized version. **Chair Kilbourn** stated that she did not want to provide a digital copy due to the frequent changes. Deputy Clerk Rodak stated that she would forward the email and wait for Chair Kilbourn's direction.

UNFINISHED BUSINESS

a) Pioneer Foundation Letter Update

Chair Kilbourn read the response from the Pioneer Foundation stating that they would discuss donating funds for Pioneer member markers at their March 9, 2021 meeting. She went on to state that she had provided a list to the Foundation and asked them to choose how many markers they would be willing to purchase at \$250 each. She added that the markers would indicate the membership to the Igloo Foundation and would be ordered this year with credit given to the Foundation for purchase of the markers.

Mr. Dalton asked if the markers would include the Pioneer logo. **Chair Kilbourn** stated that she was unsure if that was possible but would check with Ms. Jones.

Mr. Dalton stated that it would be important to recognize the correct order of Igloo as women belong to #8.

Chair Kilbourn stated that the Commission would order the markers at the direction of the Foundation, giving credit to the funding source. She added that the Foundation would be performing some of their own research to determine which of the names qualified as members, as some of the names were only briefly mentioned in old newspaper articles.

b) Clay Street Write-Ups

Chair Kilbourn stated that she had not received any new requests for different names to write about and reminded everyone that they can receive a new name by sending her an email.

OPEN AGENDA

a) May Meeting Reminder: Meeting to be held at the Cemetery shed in order to hang Frank Turney's plaque and to plan the Summer 2021 work to be done in the northern section.

Mr. Gibson asked about the plaque, and **Chair Kilbourn** stated that she would provide him with a picture of it.

Mr. Jacobson described the picture of Frank that is on the plaque and stated that the plaque includes a short description including his contributions.

NEXT MEETING DATE

The next Regular Meeting of the Clay Street Cemetery Commission is scheduled for Wednesday, April 7, 2021 at 5:00 p.m. and will be held via teleconference.

ADJOURNMENT

Mr. Gibson, seconded by **Mr. Dalton**, moved to ADJOURN the meeting. **Chair Kilbourn** declared the meeting ADJOURNED at 5:17 p.m.



Aldean Kilbourn, Chair



Rochelle Rodak, Deputy Clerk II

Transcribed by: RR