



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING AGENDA – SEPTEMBER 4, 2019
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



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1. CALL TO ORDER
 2. ROLL CALL
 3. APPROVAL OF MEETING MINUTES
 - a) Regular Meeting Minutes July 10, 2019
 4. APPROVAL OF AGENDA
 5. CITIZENS COMMENTS
 6. COMMUNICATIONS TO COMMISSION
 7. EVENTS & PUBLIC RELATIONS
 8. UNFINISHED BUSINESS
 - b) Bill Of Lading
 9. NEW BUSINESS
 - a) City Ordinance No. 6112
 10. OPEN AGENDA
 11. NEXT MEETING DATE – October 2, 2019
 12. ADJOURNMENT



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING MINUTES – JULY 10, 2019
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:00 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Chair Aldean Kilbourn (Seat C) presiding and with the following members in attendance:

Members Present: George Dalton, Seat A
 Michael Gibson, Seat B
 Frank Turney, Seat D
 Julie Jones, Seat E
 Karen Erickson, Seat F

Absent: Vacant, Seat G

Also Present: Emily Braniff, Deputy City Clerk
 Jeff Jacobson, Public Works Director

APPROVAL OF MEETING MINUTES

a) Regular Meeting Minutes April 3, 2019

Ms. Jones, seconded by **Mr. Gibson**, moved to APPROVE the meeting minutes.

Chair Kilbourn called for objection, and hearing none, so ORDERED.

APPROVAL OF AGENDA

Mr. Gibson, seconded by **Ms. Erickson**, moved to APPROVE the agenda.

Chair Kilbourn called for objection, and hearing none, so ORDERED.

COMMUNICATIONS TO COMMISSION

City Attorney Paul Ewers gave a background of the City's involvement in the reinternment of the remains thought to be that of Chief Nagita in September of 2015.

UNFINISHED BUSINESS

a) Marker Order Update

Ms. Jones reported the markers have been ordered and will be delivered to Public Works for storage upon arrival.

b) Clay Street Cemetery Commission Balance Sheet

Commission members spoke of ideas for projects to use the 2018 Hotel/Motel Discretionary Fund Grant disbursement, ideas to include fencing, signage, and signage posts.

OPEN AGENDA

Commission members discussed the need to change the signage on Cushman Street to better direct people to the cemetery.

NEXT MEETING DATE

The next regular meeting of the Clay Street Cemetery Commission is scheduled for Wednesday, August 7, 2019.

ADJOURNMENT

Mr. Gibson, seconded by **Mr. Dalton**, moved to ADJOURN the meeting. There being no objection, the meeting was ADJOURNED at 6:02 p.m.

Aldean Kilbourn, Chair

Emily Braniff, CMC, Deputy City Clerk

Transcribed by: EB

Straight Bill of Lading- Original- Non-Negotiable



SHIPPER		CONSIGNEE		CHARGES	
Name QUIRING MONUMENTS		Name CITY OF FAIRBANKS PUBLIC WORKS		Prepaid	<input checked="" type="checkbox"/>
Street Address 9608 AURORA AVE. N		Street Address 2121 PEGER RD.		Freight Collect	<input type="checkbox"/>
City, State SEATTLE, WA 98103		City, State FAIRBANKS, AK 99709		Other	<input type="checkbox"/>
Notify/Contact		Notify/Contact		(Please Specify)	
Phone 208-522-8400		Phone 907-458-6770			
Shippers Number:		Consignee Purchase Order Number:			

PARTICULARS FURNISHED BY SHIPPER

Qty. or No. of Pcs. Or Pkgs.	H/M	Description, Proper Shipping Name, Hazardous Classification, UN/NA Number and Packing Group	Weight in Lbs. (Subject to correction)
		GRANITE CLASS 50	
24		16X8X6/4 SIERRA WHITE PILLOW MARKERS ORD#159452 CLAY STREET CEMETERY	1758
Total Pcs. 24			Total Wt. 1758

* Mark with "X" to designate Hazardous Material as defined in the Department of Transportation Regulations Governing Transportation of Hazardous Materials. The use of this column is an optional method of designating hazardous materials on bills of lading per Section 172.201 and 172.202(b) of the regulation governing the transportation of such materials.

Unless the declared value is greater than \$500, household goods and/or personal effects shall be limited to \$5.00/lb. Charges are dependent on shipper's recovery shall be limited to \$5.00/lb.

2785618
08/08/19
6:40AM
JO

Subject to Span Alaska Transportation tariff SPA3388 in effect at time of receipt
www.spanalaska.com

all used articles, but in no event will charges apply and

Released Value not to exceed \$ _____ per pound.
Shippers initials: _____

SHIPPER'S CERTIFICATE		Emergency Telephone:	ERG No.
For hazardous materials transported by vessel: Shipper declares that the packing/loading of freight containers and/or transport vehicles containing hazardous materials has been carried out in accordance with the provisions of 49 C.F.R. §176.27(c). Signature: _____		This is to certify that the above-named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the Department of Transportation (49 C.F.R. §172.204). Signature: _____	

REMIT C.O.D TO: NAME _____ MAILING ADDRESS _____ CITY/STATE _____ ZIP _____	C.O.D. AMT \$ _____ Yes <input type="checkbox"/> No <input type="checkbox"/> Company check ok <input type="checkbox"/>	C.O.D. Fee Prepaid <input checked="" type="checkbox"/> Freight Collect <input type="checkbox"/>
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SHIPPER	CARRIER
Authorized Signature _____	Authorized Signature <i>[Signature]</i>
Date _____	Date <i>8-7-19</i>

Subject to the terms and conditions in STB SPAJ 300 and the terms shown on the back of this page

3815 West Valley Highway N
Auburn, WA 98001
1-800-257-7726

ORDINANCE NO. 6112

**AN ORDINANCE TO AMEND FAIRBANKS GENERAL CODE SEC. 2-487,
COMPOSITION OF THE CLAY STREET CEMETERY COMMISSION, TO
REMOVE THE CITY CLERK AS ADMINISTRATIVE SUPPORT**

WHEREAS, the Clay Street Cemetery Commission was created in 2010 by the City Council with the adoption of Ordinance No. 5813; and

WHEREAS, the makeup of the Commission was amended in 2014 by Ordinance No. 5936, which increased the membership from five voting members to seven voting members, changed the City residency requirement for a portion of the membership, and assigned the City Clerk as administrative support to the Commission; and

WHEREAS, after a recent review of the Clay Street Cemetery Commission and the City Clerk's role in Boards and Commissions, the City Council determined that the City Clerk's attendance at Commission meetings and full administrative support is not necessary.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. FGC Section 2-487 is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

Sec. 2-487. Composition.

The membership of the Clay Street Commission shall be seven members as follows:

- (a) Seven voting members, three of whom must be residents of the city, appointed by the city mayor and confirmed by the city council:
 - (1) One member active in the study of Fairbanks history.
 - (2) One member with experience or interest in maintaining the cemetery.
 - (3) Five at-large public members or four at-large public members if a council member is appointed to the commission.
- (b) The City Public Works Director, or designee, shall be an ex officio member of the commission.
- (c) The chairperson shall be selected from among the commission's members by the commission.
- (d) ~~The city clerk shall supply the commission with administrative support.~~

Section 2. That the effective date of this Ordinance shall be the ____ day of September 2019.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney