



FAIRBANKS CITY COUNCIL
AGENDA NO. 2013-05
REGULAR MEETING March 11, 2013
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

REGULAR MEETING

I 7:00 P.M.

1. ROLL CALL

2. INVOCATION

3. FLAG SALUTATION

4. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five (5) minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phone, electronic and messaging devices.

5. APPROVAL OF AGENDA AND CONSENT AGENDA

(Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda).

6. APPROVAL OF PREVIOUS MINUTES

7. SPECIAL ORDERS

a) The Fairbanks City Council, Sitting as a Committee of the Whole, will hear interested citizens concerned with the following Liquor License Application

for Transfer of Ownership and Restaurant Designation Permit. Public Testimony will be taken and limited to five (5) minutes.

Type: Beverage Dispensary
License No. 2124
DBA: Los Amigos
Location: 636 28th Avenue, Suite 201, Fairbanks
From: Randall Kelcsh
To: Two Amigos, LLC

- b) The Fairbanks City Council, Sitting as a Committee of the Whole, will hear interested citizens concerned with the following Liquor License Application for Transfer of Ownership. Public Testimony will be taken and limited to five (5) minutes.

Type: Beverage Dispensary
License No. 4168
DBA: Lower LA
Location: 636 28th Avenue, Suite 101, Fairbanks
From: Kelco Properties Inc
To: Two Amigos, LLC

8. MAYOR'S COMMENTS AND REPORT

9. UNFINISHED BUSINESS

10. NEW BUSINESS

- *a) Ordinance No. 5916 - An Ordinance Amending the 2013 Operating and Capital Budgets for the First Time. Introduced by Mayor Cleworth.

11. DISCUSSION ITEMS (INFORMATION AND REPORT)

Committee Reports

12. COMMUNICATIONS TO COUNCIL

13. COUNCIL MEMBERS' COMMENTS

14. CITY ATTORNEY'S REPORT

15. CITY CLERK'S REPORT


16. ADJOURNMENT

MEMORANDUM

City of Fairbanks Clerk's Office

Janey Hovenden, CMC,
City Clerk

TO: Mayor Jerry Cleworth
City Council Members

FROM: Janey Hovenden, CMC, City Clerk 

SUBJECT: Transfer of Liquor License Ownership and Restaurant Designation Permit

DATE: March 6, 2013

An application has been received by the State Alcohol Beverage Control Board for transfer of ownership and application for a Restaurant Designation Permit on the following liquor license:

Type:	Beverage Dispensary
License No.	2124
DBA:	Los Amigos
Location:	636 28th Avenue, Suite 201, Fairbanks
From:	Randall Kelcsh
To:	Two Amigos, LLC

Pursuant to FCG Sec. 14-178 the Council must determine whether or not to protest the liquor license action after holding a public hearing.


Please note there are no Departmental protests for this transfer.

MEMORANDUM

City of Fairbanks Clerk's Office

Janey Hovenden, CMC,
City Clerk

TO: Mayor Jerry Cleworth
City Council Members

FROM: Janey Hovenden, CMC, City Clerk 

SUBJECT: Transfer of Liquor License Ownership

DATE: March 6, 2013

An application has been received by the State Alcohol Beverage Control Board for transfer of ownership and application for a Restaurant Designation Permit on the following liquor license:

Type:	Beverage Dispensary
License No.	4168
DBA:	Lower LA
Location:	636 28th Avenue, Suite 101, Fairbanks
From:	Kelco Properties Inc
To:	Two Amigos, LLC

Pursuant to FCG Sec. 14-178 the Council must determine whether or not to protest the liquor license action after holding a public hearing.

Please note there are no Departmental protests for this transfer.

ORDINANCE NO. 5916

**AN ORDINANCE AMENDING THE 2013
OPERATING AND CAPITAL BUDGETS FOR THE FIRST TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2013 operating and capital budgets.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows [amendments shown in **bold font**]:

SECTION 1. There is hereby appropriated to the 2013 General Fund budget from the following sources of revenue for the City of Fairbanks in the amount indicated to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing January 1, 2013 and ending December 31, 2013:

	APPROVED BUDGET	AS AMENDED
Taxes, (all sources)	\$ 19,495,990	\$ 19,570,990
Charges for Services	4,319,431	4,319,431
Intergovernmental Revenues	3,180,122	4,393,126
Licenses & Permits	1,678,239	1,678,239
Fines, Forfeitures & Penalties	987,075	987,075
Interest & Penalties	142,500	142,500
Rental & Lease Income	157,919	160,319
Other Revenues	212,500	212,500
Other Financing Sources (OFS)	3,416,592	3,454,110
Total appropriation	<u>\$ 33,590,368</u>	<u>\$ 34,918,290</u>

SECTION 2. There is hereby appropriated to the 2013 General Fund budget, expenditures for the City of Fairbanks in the amount indicated:

DEPT	DESCRIPTION	APPROVED BUDGET	AS AMENDED
10	Mayor and Council	\$ 495,271	\$ 495,271
11	Office of the City Attorney	172,281	172,281
12	Office of the City Clerk	347,537	347,537
13	Finance Department	902,267	902,267
14	Information Technology	1,431,938	1,498,351
15	General Account	5,088,271	6,321,337
16	Risk Management	1,406,448	1,406,448
20	Police Department	6,838,678	6,873,628
21	Dispatch Center	1,983,336	1,985,861
30	Fire Department	6,370,513	6,380,751
50	Public Works Department	7,199,801	7,323,613
51	Engineering Department	465,775	466,029
60	Building Department	656,136	656,136
	Total appropriation	<u>\$ 33,358,252</u>	<u>\$ 34,829,510</u>
	Total Revenues and OFS	\$ 33,590,368	\$ 34,918,290
	2012 Assigned Fund Balance for encumbrances	-	250,589
	Total Revenues, OFS and prior year assignments	33,590,368	35,168,879
	Total Appropriation	<u>33,358,252</u>	<u>34,829,510</u>
	Increase to General Fund balance	<u>\$ 232,116</u>	<u>\$ 339,369</u>
	12/31/12 General Fund balance	\$ 10,562,266	\$ 12,018,108
	Increase to fund balance	232,116	339,369
	2012 Assigned for encumbrances	-	(250,589)
	Committed for snow removal	(250,000)	(250,000)
	Committed self insurance reserve	(530,000)	(640,787)
	Nonspendable - prepaid assets		(394,735)
	12/31/13 Unassigned balance	<u>\$ 10,014,382</u>	<u>\$ 10,821,366</u>

SECTION 3. There is hereby appropriated to the 2013 Capital Fund budget from the following sources of revenue for the City of Fairbanks in the amount indicated to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing January 1, 2013 and ending December 31, 2013.

:

	APPROVED BUDGET	AS AMENDED
Transfer from Permanent Fund	\$ 482,146	\$ 486,835
Transfer from General Fund	150,000	150,000
Transfer Ambulance Mileage from General Fund	65,000	65,000
Budgeted Garbage Equipment Replacement	225,574	225,574
Equipment Replacement - Public Works	250,000	250,000
Equipment Replacement - Building Department	10,000	10,000
Equipment Replacement - Police	180,000	180,000
Equipment Replacement - Dispatch	75,000	75,000
Equipment Replacement - Fire	250,000	250,000
Equipment Replacement - IT	105,000	105,000
Property Repair & Replacement	145,000	145,000
	<hr/>	<hr/>
Total appropriation	\$ 1,937,720	\$ 1,942,409

SECTION 4. There is hereby appropriated to the 2013 Capital Fund budget, expenditures for the City of Fairbanks in the amount indicated:

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>APPROVED BUDGET</u>	<u>AS AMENDED</u>
14	Information Tech. Department	165,000	322,525
20	Police Department	180,000	439,575
21	Dispatch Department	45,000	49,964
30	Fire Department	618,000	643,622
50	Public Works Department	1,537,800	1,832,231
	Total appropriation	\$ 2,545,800	\$ 3,287,917
Total Revenues and OFS		\$ 1,937,720	\$ 1,942,409
2012 Assigned Fund Balance for encumbrances		-	715,116
Total Revenues, OFS and prior year assignments		1,937,720	2,657,525
Total Appropriation		2,545,800	3,287,917
Decrease to capital fund assigned fund balance		\$ (608,080)	\$ (630,392)
12/31/12 capital fund balance		4,903,928	5,780,451
Decrease to fund balance		(608,080)	(630,392)
2012 Assigned for encumbrances		-	(715,116)
12/31/13 Assigned fund balance		4,295,848	4,434,943

SECTION 5. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing January 1, 2013 and ending December 31, 2013.

SECTION 6. The effective date of this ordinance shall be the ____ day of March 2013.

JERRY CLEWORTH, MAYOR

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM

Janey Hovenden, CMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE

ORDINANCE 5916, AMENDING THE 2013 GENERAL AND CAPITAL BUDGETS FOR THE 1ST TIME

General Fund

REVENUES and OTHER FINANCING SOURCES (USES)
\$1,327,922 Increase

1. Taxes – \$75,000 increase for Rest Easy, LLC hotel taxes.

2. Intergovernmental Revenues – \$1,213,004 increase
 - \$1,174,941 for State of Alaska (SOA) PERS on behalf payments
 - \$ 38,063 for the SOA estimated shared revenue distribution

3. Rental & Lease Income – \$2,400 increase for SOA Enterprise Technology Services rent

4. Other Financing Sources (Uses) - \$37,518 Increase to adjust for the Permanent Fund actual appropriation.

FISCAL NOTE CONTINUED

General Fund

EXPENDITURES

(\$1,471,258 Increase)

1. Information Technology – \$66,413 Increase
 - \$42,413 increase for 2012 encumbrances
 - \$ 7,000 increase to configure document imaging for accounts payable
 - \$ 7,000 increase to train four employees to design and implement document templates for document imaging
 - \$10,000 increase for unexpected costs for the document imaging project
2. General Account – \$1,233,066 Increase
 - \$1,174,941 increase for the SOA PERS on behalf payments
 - \$ 58,125 increase for distributions to FCVB – Rest Easy, LLC Hotel taxes
3. Police Department – \$34,950 Increase
 - \$ 82,647 increase for 2012 encumbrances
 - \$(124,509)decrease to salaries - reduce 1.5 Police Officer (PO) positions
 - \$ (33,057)decrease to benefits – reduce 1.5 PO positions
 - \$ (2,434)decrease to OT – reduce 1.5 PO positions
 - \$ 70,675 increase to salaries to increase 2.5 Clerk positions effective April 1. 2013
 - \$ 41,628 increase to benefits to increase 2.5 Clerk positions effective April 1, 2013
4. Dispatch – \$2,525 Increase for 2012 encumbrances
5. Fire Department – \$10,238 increase for 2012 encumbrances

FISCAL NOTE CONTINUED

General Fund

Expenditures

6. Public Works – \$123,812 Increase
 - \$112,512 increase for 2012 encumbrances
 - \$ 11,300 increase to garbage collection services for garbage lien releases
7. Engineering – \$254 increase for 2012 encumbrances

FISCAL NOTE CONTINUED

Capital Fund

INTERNAL TRANSFERS

No Change

REVENUES

No Change

OTHER FINANCEING SOURCES (USES)

1. Transfer from Permanent Fund - \$4,689 increase to adjust to the actual appropriation

EXPENDITURES

\$742,116 Increase

1. Information Technology - \$157,524 increase
 - \$130,524 increase for 2012 encumbrances
 - \$15,000 increase for City Clerk scanning station
 - \$12,000 increase for City Clerk records management modules
2. Police Department - \$259,575 increase for 2012 encumbrances
3. Dispatch - \$4,964 increase for 2012 encumbrances
4. Fire Department - \$25,622 increase for 2012 encumbrances
5. Public Works - \$294,431 increase for 2012 encumbrances