



FAIRBANKS CITY COUNCIL  
AGENDA NO. 2013-18  
**REGULAR MEETING September 23, 2013**  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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PRELIMINARY MEETING

- I 6:00 P.M. Work Session – Polaris Building with Marc Marlow
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REGULAR MEETING

- II 7:00 P.M.
1. ROLL CALL
  2. INVOCATION
  3. FLAG SALUTATION
  4. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five (5) minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phone, electronic and messaging devices.
  5. APPROVAL OF AGENDA AND CONSENT AGENDA  

(Approval of Consent Agenda passes all routine items indicated by an asterisk (\*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda).
  6. APPROVAL OF PREVIOUS MINUTES
- \* Regular Meeting Minutes of July 8, 2013

7. SPECIAL ORDERS

8. MAYOR'S COMMENTS AND REPORT

9. UNFINISHED BUSINESS

- \* Ordinance No. 5925 – An Ordinance to Amend Fairbanks General Code Section 86-95(b) Regarding Chauffeur's License Appeals. Introduced by Council Member Eberhart. SECOND READING AND PUBLIC HEARING.

10. NEW BUSINESS

- \*a) Ordinance No. 5926 – An Ordinance to Amend Fairbanks General Code Sections 2-651 and 2-655 Regarding Budget Preparation and Funding for Multiyear Contracts. Introduced by Mayor Cleworth.
- \*b) Ordinance No. 5927 – An Ordinance Amending Certain Provisions of Fairbanks General Code Chapters 14, 46, and 78 in Response to the Revision of Minor Offense Rules by the State of Alaska. Introduced by Mayor Cleworth.
- \*c) Ordinance No. 5928 – An Ordinance to Amend the Fairbanks Landscape Ordinances, Codified as Chapter 10, Article XV, Sections 10-435 through 10-441. Introduced by Mayor Cleworth.
- \*d) Ordinance No. 5929 – An Ordinance Approving an Amendment to the Collective Bargaining Agreement Between the City of Fairbanks and the Public Safety Employees Association Local 803 Regarding Emergency Dispatchers. Introduced by Mayor Cleworth.

11. DISCUSSION ITEMS (INFORMATION AND REPORT)

Committee Reports

12. COMMUNICATIONS TO COUNCIL

- \*a) Re-appointments to the Chena Riverfront Commission
- \*b) Chena Riverfront Commission Meeting Minutes July 10, 2013
- \*c) Clay Street Cemetery Commission Meeting Minutes January 25, 2011 to date

13. COUNCIL MEMBERS' COMMENTS
14. CITY ATTORNEY'S REPORT
15. CITY CLERK'S REPORT
  - \* Approval of Election Judges for the 2013 Municipal Election
16. EXECUTIVE SESSION – Labor Contract Negotiations: AFL-CIO
17. ADJOURNMENT



FAIRBANKS CITY COUNCIL  
REGULAR MEETING MINUTES, JULY 8, 2013  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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The City Council convened at 7:00 p.m. on the above date, to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jerry Cleworth presiding and with the following Council Members in attendance:

Council Members Present: Renee Staley, Seat A  
Perry Walley, Seat B  
Bernard Gatewood, Seat C  
Jim Matherly, Seat D  
Lloyd Hilling, Seat E  
John Eberhart, Seat F

Absent: None

Also Present: Pat Cole, Chief of Staff  
Warren Cummings, Fire Chief  
Paul Ewers, City Attorney  
Janey Hovenden, City Clerk  
Tony C. Shumate, Director Personnel/Purchasing/RM  
Pat Smith, Development Manager  
Margarita Bell, Grants Administrator  
Laren Zager, Police Chief

### **INVOCATION**

The Invocation was given by City Clerk Janey Hovenden.

### **FLAG SALUTATION**

**Mayor Cleworth** led the Flag Salutation.

**Mayor Cleworth** asked Floyd Terry to come forward to accept a City Proclamation presented by Mr. Matherly in Mr. Terry's honor.

### **CITIZEN'S COMMENTS**

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney thanked the Mayor for expediting the removal of the falling spruce tree in the Clay Street Cemetery. He also thanked Public Works employees for doing the work. He thanked Mr. Matherly and Mayor Cleworth for acknowledging Floyd Terry with a Proclamation. Mr. Turney stated that he recently moved to 6th Avenue and that his new neighbors claim that the City is responsible for some of the problems with old, corrugated pipe in the street that causes pipes to freeze in the winter. He requested that the City Engineering Department show residents the original layout and design of

the pipe system. He indicated that other streets in the downtown area may have similar problems. Mr. Turney spoke to his comments directed at a specific Council Member at the last meeting. He stated that he does not hate anyone, but quoted Harry Truman: “If you can’t stand the heat, get out of the kitchen.” Mr. Turney spoke to the tree that recently fell in the Clay Street Cemetery and to the gravesites that were near where the tree fell. He thanked the Public Works Department for their expedited service in the removal of the tree. He stated that the water line needs to be put in at the cemetery.

Floyd Terry, PO Box 73514, Fairbanks – Mr. Terry spoke to the homeless youth and adults in the Fairbanks area. He referenced documentation from a 2004 Mayor’s Forum with the three local mayors where the issue was discussed. He also referenced local news articles speaking to the topic. Mr. Terry spoke to the loss of community and stated that he has many different ideas on how to bring people together. He suggested that town meetings be held in Fairbanks and urged the Fairbanks community to get back to family values.

**Mr. Hilling** asked Mr. Terry what a town meeting is.

Mr. Terry explained that town meetings started back in 1998, with the first meeting at City Hall. He stated that Buzz Otis was a key player in getting the meetings started.

Thomas Monroe, 609½ Fourth Avenue, #16, Fairbanks – Mr. Monroe spoke to the litter problem in Downtown Fairbanks. He suggested that the City find a way to use community work service to clean up the streets and sidewalks. He stated that he would be willing to do his share of cleaning.

Victor Buberger, PO Box 58192, Fairbanks – Mr. Buberger stated that the Fairbanks Daily News Miner (FDNM) reported that Alaska has the worst roads in the nation. He commented that Fairbanks may be found to have some of the worst roads in Alaska after more research is done. Mr. Buberger suggested that the City slow down on applying for grants for new projects and focus on maintenance and repair for existing roadways. He stated that there are big potholes on 15<sup>th</sup> Avenue from Cushman Street to Gillam Way and on Noble Street. He commented that the holes should be repaired before they grow to be bigger problems. Mr. Buberger spoke to the need for public restrooms in the downtown area. He stated that signage stating “No Public Restrooms” should be placed throughout the downtown area if the City is not going to provide restroom facilities.

Marylee Bates, 1290 Saint Anton Drive, Fairbanks – Ms. Bates stated that she is the Executive Director of Fairbanks Youth Advocates. She provided the Mayor and Council with an update on what has been happening with the program. She stated that Youth Advocates began serving homeless youth last December out of the First Presbyterian Church and commented that there have been over 120 different youths pass through the doors since that time. Ms. Bates stated that April peaked at nearly 500 bed nights for the month and commented that a three-month-old baby spent the night at the shelter the previous night. She spoke to what is nationally referred to as “the invisible population” but commented that these youth are out there and that the number of homeless youth doesn’t seem to be decreasing. She stated that the Fairbanks Youth Advocates supports Hand-carried Resolution No. 4584. She explained that it is difficult to help kids move forward with their lives when the program is limited to overnight stays.

**Mr. Matherly** stated that it is wonderful to know that Youth Advocates is helping so many youths in the Fairbanks area. He asked Ms. Bates about the demographics of the youth she sees come through the program.

Ms. Bates replied that in June, Youth Advocates helped about 65% boys and 35% girls. She stated that the number of girls has grown since then. She explained that the primary age group of the youths is 17 to 19 years old, with some 13 to 16 year-olds. Ms. Bates stated that the Youth Advocates Program serves youth from age 12 to 21.

**Mr. Matherly** asked if special measures have to be taken when a very young child comes to the shelter.

Ms. Bates stated that Fairbanks Youth Advocates is not yet licensed through the State of Alaska. She stated that if her organization saw something or knew something that needed to be reported, they would do so.

**Mr. Eberhart** asked Ms. Bates about the new location of Fairbanks Youth Advocates. He asked what the capacity of the new location would be.

Ms. Bates stated that Resolution No. 4584 proposes the award of a contract for the repairs of the building on 10th Avenue where the new location of Fairbanks Youth Advocates will be. She stated that the new location would have 12 bed spaces for youth.

**Mr. Eberhart** asked when the organization expects to open its doors at the new location.

Ms. Bates replied that the clock already started ticking a couple weeks ago. She stated that everything has started rolling as if the decision to award the contract had been made several weeks ago. She indicated that there has already been a delay and that even if the contractor started work the following day, they would likely not open the doors until November.

**Mr. Eberhart** asked Ms. Bates how a youth may apply to stay at the shelter.

Ms. Bates stated that right now, all youths between the ages of 12 and 21 are being accepted into the shelter if they are in need of a safe place to stay. She expressed hope that Fairbanks Youth Advocates could continue to operate the overnight youth shelter at the Presbyterian Church, even after the new, full-time facility opens.

**Mr. Eberhart** asked how long a youth would be permitted to stay at the new shelter.

Ms. Bates replied that length of residency has not yet been determined. She indicated that similar facilities offer 18-month to 3-year stays. She stated that the length of time will also be dependent on the youth.

**Mr. Eberhart** asked if Clearwater Ministries is still involved with the Fairbanks Youth Advocates.

Ms. Bates clarified that Clearwater Ministries is the name of the Fairbanks Youth Advocates' 501(c)(3). She stated that her organization changed their name to Fairbanks Youth Advocates because they felt it better reflected the focus of the organization.

**Mr. Eberhart** stated that, in his recollection, there were some requirements from the City in the original agreement, such as a guarantee from the Fairbanks Rescue Mission. He asked if those terms are still in place.

Ms. Bates replied affirmatively.

**Mr. Hilling** asked what the current location of the Fairbanks Youth Advocates is.

Ms. Bates replied that it is at 547 7th Avenue.

**Mr. Hilling** asked how many youths are allowed in the current facility at one time.

Ms. Bates stated that they can turn youths away if there is not enough space or staff. She stated that there have been up to 21 youths at a time spend the night at the current facility.

**Mr. Hilling** asked about the sleeping arrangements.

Ms. Bates stated that everyone sleeps in one large room on cots or mats.

Hearing no more requests for public comment, **Mayor Cleworth** declared Public Testimony closed.

### **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Mr. Matherly**, seconded by **Mr. Gatewood**, moved to APPROVE the Agenda and Consent Agenda.

**Mayor Cleworth** pulled Resolution No. 4583 from the Consent Agenda.

**Mr. Gatewood**, seconded by **Mr. Matherly**, moved to ADD Resolution No. 4584 to the General Agenda.

**Mayor Cleworth** called for objection and, hearing none, so ORDERED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE AGENDA, AS AMENDED, AS FOLLOWS:

YEAS: Gatewood, Walley, Eberhart, Matherly, Staley, Hilling  
NAYS: None

**Mayor Cleworth** declared the MOTION CARRIED.

City Clerk Hovenden read the Consent Agenda, as Amended, into the record.

## **MAYOR'S COMMENTS AND REPORT**

**Mayor Cleworth** asked Fire Chief Cummings to come forward and provide a staff report on local wildfire activity.

Chief Cummings distributed a report on the status of local fires. He explained that the City of Fairbanks has an agreement with the State Department of Forestry and surrounding departments to assist with fires when needed. He stated that the City typically does not get called unless it is an emergency. He provided a brief update on the Stuart Creek 2 fire, the Chena Hot Springs Road fire and the Skinny's fire and explained the details for how the City bills other entities for providing supplemental fire services. He reported that the evacuation order for the fire on Chena Hot Springs Road had been lifted.

**Mr. Gatewood** asked if the bills sent to the Department of Forestry are ever challenged.

Chief Cummings stated that the billings for rental and personnel costs have never been a problem because there is plenty of supporting documentation.

**Mr. Eberhart** asked Chief Cummings who conducts the briefings on the fires.

Chief Cummings replied that many of the local fire chiefs attend the briefings. He stated that there have been daily planning meetings taking place at the Fire Training Center for the Skinny's fire.

**Mr. Eberhart** asked Chief Cummings under what circumstances the City responds to wildfires outside the City.

Chief Cummings replied that in order to respond, the City must receive a request from the Department of Forestry or another fire department within the Fairbanks North Star Borough. He clarified that the City does not bill other fire departments for fire services because of mutual aid agreements.

**Mayor Cleworth** stated that the FDNM did a front-page story on the City's littering offenses. He spoke to the complaints the City receives on a regular basis from residents who are upset by trash on other properties in their neighborhood. He stated that the City responds by sending out an employee to see if the complaint is warranted. He explained that if the complaint is justified, the City notifies the owner that they must clean their property. **Mayor Cleworth** stated that if the property owner fails to do so, the City may use its own staff to perform the clean-up and file a lien against the property. He explained that the City also has the right to issue a littering citation to the property owner, for which he/she must appear in court. **Mayor Cleworth** stated that the mandatory appearance is a time-consuming process that doesn't seem to get good results. He stated that Ordinance No. 5921 proposes a change that would make this littering offense a fixed dollar amount with an optional court appearance. He clarified that this type of littering offense is different than littering from a vehicle. **Mayor Cleworth** thanked the City Clerk's Office for putting together the labor contract packets that were distributed to Council Members. He stated that City Code requires contracts to be distributed to Council Members prior to labor negotiations and encouraged Members to begin reading through them. He announced that there



would be an Executive Session after the next regular meeting to discuss labor contract negotiation goals and problems. **Mayor Cleworth** addressed Mr. Turney's testimony regarding the old wood stave pipe in the Downtown area. He explained that even when the City owned the water/sewer utility, the portion of pipe between the property and the main line were always maintained by the property owner. He stated that he continues to receive complaints about the old water and sewer lines, but indicated that the City does not get involved unless they are responsible for a problem. **Mayor Cleworth** spoke to Mr. Buberger's testimony on the quality of streets in Alaska. He stated that due to harsh weather conditions, the life expectancy of roads in Alaska is much shorter than those in other parts of the U.S. He requested that local residents contact Public Works to report potholes within the City limits. He commended Public Works crews for doing a great job in road repair and for their quick response time. **Mayor Cleworth**, in reference to Mr. Monroe's testimony on littering, explained that clean-up is now a responsibility of Downtown property owners since the Clean Team is no longer in operation. He expressed appreciation for Mr. Monroe's concern.

### **UNFINISHED BUSINESS**

- a) Ordinance No. 5921 – An Ordinance to Amend Fairbanks General Code Sections 46-4 Penalties and 46-162 Littering to Make Littering a Bail Schedule Offense. Introduced by Mayor Cleworth. SECOND READING AND PUBLIC HEARING.

**Mr. Gatewood**, seconded by **Ms. Staley**, moved to ADOPT Ordinance No. 5921.

**Mayor Cleworth** called for Public Testimony.

Frank Turney – Mr. Turney recommended that the City place sand buckets throughout the Downtown area to prevent the littering of cigarette butts. He expressed confusion with Section 46 of the FGC, particularly the portion regarding illegal handbilling. He asked for clarification on the City Code pertaining to handbilling. He spoke in support of Mr. Monroe's ideas to clean up the Downtown area and spoke out against citizens who do not clean up after their pets.

Victor Buberger – Mr. Buberger stated that he agrees with the Mayor's stance on littering from a vehicle. He shared a recent, personal experience with an individual littering from a vehicle on the Richardson Highway. He stated that his own vehicle contains a lot of trash but stated that he does not litter it on the ground. He suggested that the City require citizens who litter to perform community work service. He indicated that it would likely embarrass people and make them less likely to commit the offense in the future.

Hearing no more requests for public comment, **Mayor Cleworth** declared Public Testimony closed.

**Mr. Matherly** asked Mayor Cleworth to provide clarification on Section 46-137, Illegal Handbilling.

**Mayor Cleworth** stated that Ordinance No. 5921 does not propose any changes to the section pertaining to illegal handbilling.

**Mr. Walley** asked how frequently a person could be fined the \$250 for littering under the proposed change.

City Attorney Ewers stated that if a person receives a citation for littering and fails to clean up the area, they could be fined repeatedly until the area is cleaned. He stated that if an individual refuses to cooperate, the City could then take action under FGC Chapter 66, Solid Waste.

**Mr. Hilling** spoke to Section 46-162(7). He asked if a person could be penalized for littering upon their own property if such litter is contained.

**Mayor Cleworth** replied that the type of littering Mr. Hilling is referring to may fall under the City's section of Code for abatements, if the littering is excessive. He clarified that the section of Code being addressed in Ordinance No. 5921 pertains more to trash on property that can be blown onto other properties.

**Mr. Hilling** asked if a person may litter on their own property as long as it does not become a public health or safety issue.

**Mayor Cleworth** replied that that is his understanding of the City Code.

**Mr. Hilling** pointed out that Section 46-162(7) does not speak to litter that has blown away, but addresses litter that accumulates on a premises. He argued that the subsection may be contrary to the City's abatement Code. He questioned how Section 46-162(7) may be a definition of littering.

City Attorney Ewers explained that subsection 7 simply means that a person who accumulates litter on their own property may be penalized if they fail to clean it up within five days of written notice to do so from the Department of Public Works.

**Mr. Hilling** asked why City Code speaks to litter on property if such litter does not disturb neighbors and does not cause a health or safety concern.

City Attorney Ewers replied that Section 46-162(7) is not being added to the Code, but has been a part of the Code for quite some time. He clarified that the only reason the subsection is a part of the ordinance is because the title of the director of public safety is being changed to the director of public works.

**Mayor Cleworth** explained that the current general practice is to only penalize those property owners who have had warranted complaints filed against them for littering. He stated that the City tries not to get involved unless there is a public nuisance.

**Mr. Matherly** stated that another byproduct of litter may be odor. He indicated that although there may not be trash encroaching onto a neighbor's property, a foul odor can be just as offensive.

**Mr. Eberhart** pointed out that since Section 46-162(7) references Chapter 66, Solid Waste, the two sections must be read together in order to fully understand the intent.

**Ms. Staley** asked how the City can file a lien against a property for offenses outlined in Section 46, but not for non-payment of garbage service.

Mr. Ewers explained that the lien in Section 46 was not part of the court ruling that disallowed liens for non-payment of garbage service.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 5921 AS FOLLOWS:

YEAS: Walley, Matherly, Gatewood, Hilling, Eberhart, Staley  
NAYS: None  
**Mayor Cleworth** declared the MOTION CARRIED and Ordinance No. 5921 ADOPTED.

### **NEW BUSINESS**

- a) Resolution No. 4583 – A Resolution Awarding a Contract to (Company) for the Wickersham Street Improvements Project FB-13-14 in the Amount of \$XXX. (The Company and Amount to be determined at bid opening on July 8, 2013). Introduced by Mayor Cleworth.

**Mr. Gatewood**, seconded by **Mr. Matherly**, moved to APPROVE Resolution No. 4583.

**Mr. Gatewood**, seconded by **Mr. Matherly**, moved to SUBSTITUTE Resolution No. 4583, as Amended, for Resolution No. 4583.

NOTE: The title of Resolution No. 4583, as Amended, is as follows:

A Resolution Awarding a Contract to HC Contractors, Inc. for Wickersham Street Improvements Project FB-13-14 in the Amount of \$4,175,260. Introduced by Mayor Cleworth.

**Mayor Cleworth** explained that Resolution No. 4583 served as a place holder to award the contract until a contractor could be selected. He stated that although that method is not preferred, it is sometimes necessary since the construction season is so brief in Fairbanks. He commended City staff for collecting the required signatures from property owners in order to get all the easements approved.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO SUBSTITUTE RESOLUTION NO. 4583, AS AMENDED, FOR RESOLUTION NO. 4583 AS FOLLOWS:

YEAS: Hilling, Eberhart, Walley, Staley, Matherly, Gatewood  
NAYS: None  
**Mayor Cleworth** declared the MOTION CARRIED.

**Mr. Hilling** asked what “the successful low and apparent responsive bidder” means in the second whereas of Resolution No. 4583, as Amended.

Purchasing Director, Tony Shumate, stated that there were four other companies who bid on the Wickersham Project. He explained that “low and apparent” is standard language which means that the bidder selected has met all the specified requirements in the bid documents.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4583, AS AMENDED, AS FOLLOWS:

YEAS: Staley, Matherly, Gatewood, Hilling, Eberhart, Walley

NAYS: None

**Mayor Cleworth** declared the MOTION CARRIED and Resolution No. 4583, as Amended, APPROVED.

- b) Hand-carried Resolution No. 4584 – A Resolution Awarding a Contract to Johnson River Enterprises, Inc. for the Fairbanks Youth Advocates Project in the Amount of \$827,000.00. Introduced by Mayor Cleworth.

**Mr. Matherly**, seconded by **Ms. Staley**, moved to APPROVE Hand-carried Resolution No. 4584.

**Mayor Cleworth** asked Property Manager Pat Smith and Grants Administrator Margarita Bell to come forward for a staff report.

Mr. Smith stated that the Fairbanks Youth Advocates Project is something that the City is doing on behalf of the non-profit. He clarified that all costs are covered by a grant and that there will be no cost to the City of Fairbanks. He stated that the City received bid proposals about three weeks ago and that a five-member committee made up of both City and Youth Advocates’ representatives evaluated the proposals. Mr. Smith explained that the proposed bids were higher than the allotted Community Block Grant funds, which delayed the award process. He indicated that the committee had to look at other sources for funding.

**Mr. Gatewood** asked if Johnson River Enterprises, Inc. is a local company.

Mr. Smith replied affirmatively. He stated that the company has a good reputation and has been around Fairbanks since the 1980’s.

**Mr. Gatewood** asked if the total award contract in the title of Resolution No. 4584 is accurate. He pointed out that the figure in the title does not match the total of the figures in third and fourth whereases.

Mr. Smith explained that the totals in the third and fourth whereases are \$20,000 more than the award amount because that \$20,000 is the total estimated administrative cost to include structural and engineering costs.

Ms. Bell stated that the measures that were taken in the original agreement for the project to protect the City are still in place. She stated that even with the increase in grant funding, the City holds no additional liability.

**Mayor Cleworth** commended Ms. Bell for her work in finding additional grant funding for the project.

**Mr. Gatewood** asked if the change in name from Clearwater Ministries, Inc. to Fairbanks Youth Advocates would need to be addressed in the agreement documents.

Ms. Bell explained that an amendment to reflect the change may come forward once the \$127,000 in additional funding is approved.

**Mr. Gatewood** asked if the City would need to see something in writing from the Fairbanks Rescue Mission in regard to the changes.

Ms. Bell stated that the letter from the Fairbanks Rescue Mission states that they will serve as the guarantor regardless of the changes.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE HAND-CARRIED RESOLUTION NO. 4584 AS FOLLOWS:

YEAS: Eberhart, Gatewood, Staley, Hilling, Matherly, Walley

NAYS: None

**Mayor Cleworth** declared the MOTION CARRIED and Resolution No. 4584 APPROVED.

### **COMMUNICATIONS TO COUNCIL**

Appointment to the Clay Street Cemetery Commission

APPROVED on the CONSENT AGENDA.

### **COUNCIL MEMBERS' COMMENTS**

**Mr. Gatewood** observed that it is nice when all members of the Council are physically present at the meetings. He spoke in support Mr. Turney's suggestion of putting sand buckets in the Downtown area for cigarette butt disposal. He wished luck to those running for office in the 2013 Municipal Election.

**Mr. Eberhart** expressed condolences for the 19 members of the "Hot Shot" crew that lost their lives in the Arizona fire. He stated that it reinforces the importance of the dangerous jobs that public safety employees perform. He also gave his sympathies to the family of Jay Rydberg, a local Fairbanks man perished at sea in the waters near Cuba. He stated that Mr. Rydberg's father was the City Engineer at one time. **Mr. Eberhart** shared that Fort Wainwright is scheduled to receive 552 new personnel and spoke to the terrific boost the increase would have on the community. He thanked City Attorney Ewers for his written report and stated that it is very helpful. **Mr. Eberhart** announced that the next Public Safety Commission Meeting would take place on July 9 at 11:30 AM at the Fairbanks Police Department. He commented on the good

turnout at Pioneer Park for Independence Day and stated that he is happy to see the Fairbanks Youth Advocates Project moving forward.

**Mr. Hilling** had no comments.

**Mayor Cleworth** commented on how refreshing it is to see a brief City Attorney report.

**Mr. Walley** spoke to the idea of sand buckets and stated that they cost about \$30 at Arctic Fire and Safety. He commented that businesses could purchase the buckets and possibly use them for advertising. He stated that the same thing could be done with Sani-cans. **Mr. Walley** stated that one of his favorite activities as a kid was to go roller skating. He commented that he would like to see a roller skating rink open in the Fairbanks area and suggested that Mr. Terry look into using the Carlson Center as a venue.

**Ms. Staley** echoed Mr. Walley's comments on the opportunity local businesses may have to advertise while cleaning up the Downtown area. She thanked Mr. Walley for attending the last Borough Assembly meeting in her absence. She stated that the next Golden Heart Parking hearing will be held at City Hall on July 17, 2013 with the regular board meeting following.

**Mayor Cleworth** announced that there would be a press conference with the local mayors and Mayor Sullivan from Anchorage on July 17 in Council Chambers regarding the relocation of the F-16's from Eielson to Joint Base Elmendorf/Richardson (JBER). He stated that the press conference is the same day as the public hearing for the draft Environmental Impact Statement. **Mayor Cleworth** indicated that Mayor Sullivan has been a supporter of the Interior's position on the F-16 relocation.

**Mr. Matherly** agreed with Mr. Gatewood's comments on how nice it is to have the entire Council physically present. In reference to the earlier suggestion to place Sani-cans throughout the Downtown area with business logos on them, **Mr. Matherly** stated that he would rather have no public restrooms. He acknowledged the need for public restroom facilities Downtown, but stated that he doesn't know what the best solution may be. He expressed his fascination with the scoopers out at Harding Lake that assisted with the wildfires and stated that he is happy to hear the progress in fighting the local fires. **Mr. Matherly** cautioned the public on abiding by speed limits in residential areas and obeying the laws when taking part in activities along the Chena River.

**Mayor Cleworth** stated that radar speed signs are budgeted for Sunset Drive and Ivy Drive. He stated that the City will wait to see how the devices work in that area before placing them in other neighborhoods.

## **ADJOURNMENT**

**Mr. Matherly**, seconded by **Mr. Hilling**, moved to ADJOURN the meeting.

**Mayor Cleworth** called for objection and, hearing none, so ORDERED.

**Mayor Cleworth** declared the Meeting adjourned at 8:52 P.M.

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JERRY CLEWORTH, MAYOR

ATTEST:

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JANEY HOVENDEN, CMC, CITY CLERK

Transcribed by: DS

DRAFT

**ORDINANCE NO. 5925**

**AN ORDINANCE TO AMEND FAIRBANKS GENERAL CODE SECTION  
86-95(b) REGARDING CHAUFFEUR’S LICENSE APPEALS**

**WHEREAS**, the Council currently hears appeals of applicants whose application for a chauffeur’s license has been denied by the City Clerk; and

**WHEREAS**, the Council has in the past waived strict compliance with the provisions of FGC Sec. 86-77(a) and granted such appeals; and

**WHEREAS**, the Council’s authority in deciding such appeals should be clarified and codified,

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

Section 1. That Fairbanks General Code Section 86-95(b) is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

**Sec. 86-95. Appeals.**

\* \* \* \* \*

(b) The city council may consider appeals of an applicant whose application for a chauffeur’s license has been denied by the city clerk. **The city council may, for good cause, waive compliance with the requirements of 86-77(a), except that t**~~The city council will not consider an appeal if the reason for the denial is a conviction for a sexual offense, for a felony drug offense, for driving while intoxicated, or for refusal within the time indicated in section 86-77 or if the applicant has more than one conviction for offenses listed in section 86-77(6)(a)-(g) within the time indicated.~~

\* \* \* \* \*

Section 2. That the effective date of this ordinance shall be the \_\_\_\_ day of September 2013.

\_\_\_\_\_  
Jerry Cleworth, Mayor

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Janey Hovenden, CMC, City Clerk

\_\_\_\_\_  
Paul Ewers, City Attorney



**ORDINANCE NO. 5926**

**AN ORDINANCE TO AMEND FAIRBANKS GENERAL CODE  
SECTIONS 2-651 AND 2-655 REGARDING BUDGET PREPARATION  
AND FUNDING FOR MULTIYEAR CONTRACTS**

**WHEREAS**, the City Charter and FGC Sec. 2-651 provide that the mayor must prepare and submit to the city council a balanced annual budget estimate; and

**WHEREAS**, Sec. 2-651(a) requires that the mayor's budget estimate be balanced in a manner wherein costs will be funded by current revenues expected to be received by the city in the budget calendar year; and

**WHEREAS**, amendment to Sec. 2-651 is needed to clarify what revenues the City can be reasonably expected to receive in a calendar year; and

**WHEREAS**, current code does not explicitly address future-year funding for multiyear contracts; and

**WHEREAS**, it is essential that funding sources be identified for multiyear contracts,

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

Section 1. That Fairbanks General Code Section 2-651 Preparation and presentation to city council, subsection (a), is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

**Sec. 2-651. Preparation and presentation to city council.**

(a) Pursuant to the Charter, the mayor shall prepare and submit to the city council a balanced annual budget estimate and budget message. The annual budget shall be balanced in a manner wherein current costs will be funded by current revenues expected to be received by the city in the calendar year. **Revenues expected to be received cannot include taxes, fees or other sources that do not already exist in the code.**

\* \* \* \* \*

Section 2. That Fairbanks General Code Section 2-655 Multiyear contracts is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

**Sec. 2-655. Multiyear contracts.**

**(a)** As part of an approved multiyear construction plan, contracts may be entered into for procurement of long leadtime items. The amounts of such contracts shall not exceed the expenditure amounts in the approved plan.

**(b) All multiyear contracts, including labor contracts, must have identifiable funding sources. The sponsor of the ordinance to approve a multiyear contract must identify the funding source for the duration of the contract and any general fund balance or savings utilized to fund the contract.**

Section 3. That the effective date of this ordinance shall be the \_\_\_\_ day of October 2013.

\_\_\_\_\_  
Jerry Cleworth, Mayor

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Janey Hovenden, CMC, City Clerk

\_\_\_\_\_  
Paul Ewers, City Attorney

**ORDINANCE NO. 5927**

**AN ORDINANCE AMENDING CERTAIN PROVISIONS OF FAIRBANKS GENERAL CODE CHAPTERS 14, 46, AND 78 IN RESPONSE TO THE REVISION OF MINOR OFFENSE RULES BY THE STATE OF ALASKA**

**WHEREAS**, the State of Alaska adopted new rules regarding minor offenses; and

**WHEREAS**, these changes affect various city code provisions dealing with minor offenses; and

**WHEREAS**, after review by state court officials and by city staff, numerous changes to the city's code provisions dealing with minor offenses are needed,

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA**, as follows:

**SECTION 1.** That Fairbanks General Code Section 78-1 State law incorporated is hereby amended as follows [new text in **underlined bold** font, deleted text in ~~strikeout~~ font]:

**Sec. 78-1. State law incorporated.**

(a) The city incorporates by reference **all State of Alaska vehicle and traffic laws creating minor offenses, as that term is defined in Minor Offense Rule 2 of the Alaska Rules of Court,**~~13 AAC 02.005 through 13 AAC 08.220, inclusive as if set forth fully in this chapter and AS 28.33.100, AS 28.33.150, AS 28.35.251, AS 19.10.310, and AS 28.33.130, inclusive as if set forth fully in this chapter.~~

(b) The penalty for the violation of any state laws and regulations under subsection (a) shall be the penalties provided for and set forth in said laws and regulations, and/or any pertinent fine/bail schedules.

(c) Unless another penalty is expressly provided, the penalty for the violation of any provision of this chapter shall be the penalties set forth in FGC Section 78-5.

**(d) There shall be imposed, in addition to any fine or other penalty prescribed in this chapter, the applicable surcharge as set out in AS 12.55.039.**

**(e) An offense set out in this chapter may not be disposed of without court appearance if the offense is in connection with a motor vehicle accident that results in the death of a person.**

**(f) The scheduled amount of bail or fine for a motor vehicle or traffic offense that is committed in a highway work zone or traffic safety corridor,**

**as those terms are defined under state law, shall be double the amount of the bail or fine for the offense if it had not been committed in a highway work zone or traffic safety corridor.**

**(g) If a person charged with an offense that is amenable to disposition without court appearance pursuant to AS 29.25.070 and the Alaska Minor Offense Rules appears in court and is found guilty, the penalty imposed for the offense may not exceed the fine amount for that offense as provided for in this chapter.**

**SECTION 2.** That Fairbanks General Code Section 78-5 Traffic fine schedule is hereby amended as follows [new text in **underlined bold** font, deleted text in ~~strikeout~~ font][new and existing fines have been arranged in numerical order by section number and renumbered accordingly]:

**Sec. 78-5. Traffic fine schedule.**

(a) Unless otherwise provided in this chapter, the city's traffic fine schedule for violations not set forth under section 78-1 shall be as follows:

1. **Use of coasters, roller skates and similar devices (Section 78-40) . . . . 40.00**
  
2. Red signal/arrow  
(Section 78-141) . . . . . 200.00
  
3. Right-of-way on sidewalks  
(Section 78-242) . . . . . 80.00
  
4. Obedience to school crossing  
guards (Section 78-243) . . . . . 80.00
  
5. Restricted turn signals (Sec-  
tion 78-277) . . . . . 80.00
  
6. Speeding (Section 78-346(b))  
  
**- under 20 mph over limit . . . . . 8.00**  
**per mile;**  
- 20 mph **or more** over limit . . . . . 12.00  
per mile;  
no maximum
  
7. Speed contest (Section 78-  
347) . . . . . 300.00
  
8. Improper acceleration (Sec-  
tion 78-348) . . . . . 75.00

9.	Safety belt/child restraint (Section 78-349(a)(1)(2)) . . . . .	60.00
10.	Proper child restraint (Section 78-349(b)) . . . . .	200.00
11.	Parking within a safety zone (Ten feet) (Section 78-381) . . . . .	40.00
12.	Parking not to obstruct traffic (Section 78-382) . . . . .	40.00
13.	Parking in alleys (Section 78-383) . . . . .	40.00
14.	Parking adjacent to schools (Section 78-384) . . . . .	40.00
15.	No parking on narrow one-way streets (Section 78-385) . . . . .	40.00
16.	<b><u>Standing or parking on one-way roadway (Section 78-386). . . . .</u></b>	<b>40.00</b>
17.	No stopping, standing, or parking near hazardous or congested places (Section 78-387) . . . . .	40.00
18.	<b><u>Parking during certain hours (Section 78-388) . . . . .</u></b>	<b>40.00</b>
19.	<b><u>Parking during street cleaning and snow removal (Section 78-389). . . . .</u></b>	<b>60.00</b>
20.	Parking prohibited over 24 hours (Section 78-391) . . . . .	40.00
22.	Parallel parking required (unless otherwise posted)(Section 78-394). . . . .	40.00
23.	Obedience to angle parking signs or markings (Section 78-395) . . . . .	40.00
24.	Parking of trailers restricted (Section 78-397) . . . . .	40.00
25.	Handicapped parking (Section 78-403) . . . . .	125.00

26.	Standing in passenger curb loading zone (Section 78-437) . . .	40.00
27.	Standing in truck curb loading zone (Section 78-438) . . . . .	40.00
28.	Stopping, standing and parking of buses (Section 78-440) . . . . .	40.00
29.	Restricted use of bus and taxicab (Section 78-441) . . . . .	40.00
30.	Bicycle licenses (Section 78-507).	20.00
31.	Driving snow machine on roadway (Section 78-541/13 AAC 02.450(a))	125.00
32.	Carrying animals on outside of vehicle (Section 78-573) . . . . .	40.00
33.	Boarding or alighting from vehicles (Section 78-574) . . . . .	40.00
34.	Drinking while driving; open container (Section 78-576) . . . . .	300.00
35.	Avoidance of traffic controlled intersections (Section 78-579) . . . .	80.00
36.	Overtaking and passing emergency vehicles (no personal injury) (Section 78-617) . . . . .	150.00
37.	License to be carried and exhibited on demand (Section 78-892) . . . . .	75.00

**Disposition of any of the above-listed offenses may be without court appearance pursuant to AS 29.25.070 and the Alaska Minor Offense Rules upon payment of the fine amount listed above and payment of the state surcharge required by AS 12.55.039 and AS 29.25.074. The fines established in this fine schedule may not be judicially reduced.**

**SECTION 3.** That Fairbanks General Code Section 78-76 Penalties is hereby amended as follows [new text in **underlined bold** font, deleted text in ~~strikeout~~ font]:

**Sec. 78-76. Penalties.**

(a) Unless another penalty is expressly provided by this chapter, a person convicted of violating a provision of this chapter shall be punished by a fine of not more than \$300.00.

(b) Any person convicted of any bicycle violation shall be punished by a fine of not more than \$100.00.

(c) Any person who is convicted of violating the following sections shall be punished by imprisonment for not more than one year or by a fine of not more than \$1,000.00 or both:

~~(1) Section 78-613, relating to failure to yield to police vehicle.~~

~~(2) Sections 78-614, 615, and 616, relating to leaving the scene of an accident and immediate notice of accident.~~

~~(3) Section 78-617, relating to overtaking and passing emergency vehicles (if personal injury results from violation).~~

~~(d) Any person who is convicted under sections 78-614, 615, or 616 is subject to the same potential operator license action by the court as if convicted under AS 28.35.050, AS 28.35.060, AS 28.35.080.~~

~~(e) Any person who is convicted under section 78-618(a) or (b) shall be punished by imprisonment of not more than 60 days or by a fine of not more than \$600 or by both.~~

**SECTION 4.** That the following Fairbanks General Code Sections or subsections that incorporate various Alaska Administrative Code sections by reference are hereby repealed because they are redundant in light of the amendment to FGC Sec. 78-1:

Sec. 78-171, 78-206, 78-241, 78-276, 78-311, 78-346(a) [not (b)], 78-381(a) [not (b)], 78-506, 78-571, and 78-651.

**SECTION 5.** That the following sections of Article XIX, Vehicle Size, Weight and Load Restrictions and Routes, Chapter 78, Fairbanks General Code, are hereby amended and/or repealed [for amended sections, new text in **underlined bold** font, deleted text in ~~strikeout~~ font]:

**Sec. 78-681. State law adopted.** REPEALED

**Sec. 78-682. Penalties.** REPEALED

**Sec. 78-683. Width of vehicles.** REPEALED

**Sec. 78-685. Height and length of vehicles and loads.** REPEALED

**Sec. 78-686. Special load limits.** REPEALED

**Sec. 78-687. Loads on vehicles. REPEALED**

**Sec. 78-689. Allowable gross weights. REPEALED**

**Sec. 78-711. Authorization.**

Overweight permits for the operation of vehicles or combinations conveying gross loads in excess of the maximum loadings authorized in this article, may be granted by the city engineering department at its discretion, when the applicant is unable to reduce the weight of the proposed load sufficiently to meet the requirements of state law ~~sections 78-688 and 78-689~~. The city engineer or his authorized representative may authorize the movements of overweight vehicles and loads which do not impose loads in excess of 25,000 pounds per individual axle, or in excess of 42,000 pounds per tandem axle group, or in excess of 600 pounds per inch of tire width, or in excess of 25 percent greater than the smallest load limit posted for the bridges to be crossed by the overweight vehicle. Prior approval by the city engineer will be required for any overlength loads in excess of the above limits and will be granted only after a careful analysis of the roadway section and bridges involved in the particular movement. Application for such overlength permits shall be submitted to the city engineer at least one week in advance of its necessity. Any expense incurred by the city as a result of failure by the applicant to provide the necessary notice shall be borne by the applicant.

**Sec. 78-786. Required.**

(a) The city engineer may at his discretion issue permits for the operation of vehicles exceeding the limitations of state law ~~sections 78-683, 78-685 and 78-686~~ when the applicant is unable to reduce the dimensions sufficient to comply with such limitations.

\* \* \* \* \*

**Sec. 78-831. Load restriction on certain streets.**

The city engineer is authorized to determine and designate those streets or highways upon which vehicles of a gross weight permitted by state law ~~in section 78-689~~ would create a hazard or cause undue damage to the roadway and shall erect appropriate signs stating the reduced gross weight permitted on such designated streets. When signs are so erected giving notice, no person shall disobey the restrictions stated in such signs.

**SECTION 6.** That Fairbanks General Code Chapter 46-81 Curfew for minors, subsection (d), is hereby amended as follows [new text in underlined bold font, deleted text in ~~strikeout~~ font]:



**Sec. 46-81. Curfew for minors.**

\* \* \* \* \*

(d) A person who violates a provision of this section is guilty of a violation and shall be punished by a fine not to exceed \$250.00 as set forth in the following schedule of fines:

(1)	First offense .....	\$ 75.00
(2)	Second offense .....	100.00
(3)	Third offense .....	125.00
(4)	Each subsequent violation additional .....	25.00

A person charged with a violation of this section must respond within ~~30~~<sup>ten</sup> days of receipt of the citation. Disposition may be without court appearance pursuant to AS 29.25.070 and the Alaska Minor Offense Rules~~district court rule 8~~ **upon payment of the fine amount listed above and payment of the state surcharge required by AS 12.55.039 and AS 29.25.074. The fines established in this fine schedule may not be judicially reduced.**

**SECTION 7.** That Fairbanks General Code Chapter 46-82 Misconduct by minors regarding tobacco, subsection (b), is hereby amended as follows [new text in **underlined bold** font, deleted text in ~~strikeout~~ font]:

**Sec. 46-82. Misconduct by minors regarding tobacco.**

\* \* \* \* \*

(b) A person who violates a provision of this section is guilty of a violation and shall be punished by a fine not to exceed \$250.00 as set forth in the following schedule of fines:

- 1. First offense .....\$ 75.00
- 2. Second offense .....100.00
- 3. Third offense .....125.00
- 4. Each subsequent ...250.00

A person charged with a violation of this section must respond within ~~30~~<sup>ten</sup> days of receipt of the citation. Disposition may be without court appearance pursuant to AS 29.25.070 and the Alaska Minor Offense Rules~~district court rule 8~~ **upon payment of the fine amount listed above and payment of the state surcharge required by AS 12.55.039 and AS 29.25.074. The fines established in this fine schedule may not be judicially reduced.**

**SECTION 8.** That Fairbanks General Code Chapter 46-164 Penalty is hereby amended as follows [new text in **underlined bold** font, deleted text in ~~strikeout~~ font]:

**Sec. 46-164. Penalty.**

Littering is an offense amenable to disposition without court appearance pursuant to AS 29.25.070 and the Alaska Minor Offense Rules upon payment and forfeiture of a bail amount of a fine of \$250.00 and payment of the state surcharge required by AS 12.55.039 and AS 29.25.074. This fine may not be judicially reduced.

**SECTION 9.** That Fairbanks General Code Chapter 14-171 Illegal presence on premises involving alcoholic beverages, subsection (b), is hereby amended as follows [new text in underlined bold font, deleted text in ~~strikeout~~ font]:

**Sec. 14-171. Illegal presence on premises involving alcoholic beverages.**

\* \* \* \* \*

(b) A person who violates this section is guilty of a violation, ~~punishable by a maximum fine of \$500.00.~~ This offense is amenable to disposition without court appearance pursuant to AS 29.25.070 and the Alaska Minor Offense Rules upon payment and forfeiture of a fine bail amount of \$150.00, plus the surcharge imposed by the State of Alaska under AS 12.55.039 and AS 29.25.074. This fine may not be judicially reduced.

**Section 10.** That the effective date of this Ordinance shall be the \_\_\_\_ day of October 2013.

\_\_\_\_\_  
**Jerry Cleworth, City Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Janey Hovenden, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney

**ORDINANCE NO. 5928**

**AN ORDINANCE TO AMEND THE FAIRBANKS LANDSCAPE  
ORDINANCES, CODIFIED AS CHAPTER 10, ARTICLE XV, SECTIONS  
10-435 THROUGH 10-441**

**WHEREAS**, the City's experience since adoption of the landscaping ordinances suggests that ordinances can be simplified without diminishing the positive effects; and

**WHEREAS**, the code needs to be updated to reflect the combination of the role of Landscape Review Board into the single Landscape Review and Appeals Commission,

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

**SECTION 1.** That Fairbanks General Code Chapter 10, Article XV, Fairbanks Landscape Ordinance, is amended as follows [new text is in **bold/underlined** font; deleted text is in ~~strike out~~ font]:

**ARTICLE XV. FAIRBANKS LANDSCAPE ORDINANCE**

**Sec. 10-435. - Purpose.**

The purpose of the Fairbanks Landscape Ordinance is to protect and enhance the community's economic and aesthetic resources consistent with the goals of the city's governing body thereby promoting the public health, safety and general welfare of the citizens ~~and contributing to the quality of life by encouraging a high level of design and responsible development in the City of Fairbanks.~~ The purpose of this article is to set minimum standards for street parking lot screening, perimeter parking lot screening, ~~interior parking lot screening~~ and trash and garbage area screening.

**Sec. 10-436. Scope and applicability**

A. *Minimum requirements.* The minimum requirements and standards set forth in this section shall apply to all public and private, commercial, industrial, religious, educational, institutional and multi family uses that are developed or expanded after January 1, 2004. For the purpose of this section, a building which undergoes a change of use as defined by the building code, shall comply with this ordinance. If a building covered by this ordinance expands its floor area, compliance with this ordinance is required on a pro-rata percentage basis, with a 15% minimum compliance, under the alternative design method (FGC 10-438C.3.). The Fairbanks Landscape Ordinance shall apply to the construction of a new parking lot, expansion of an existing parking lot or a surface improvement to an existing parking lot. The intent of the landscape ordinance is to apply to provided parking, whether required by zoning ordinances, or provided for any other reason. Multiple residential buildings located on one lot shall also comply with all provisions of the Landscape Ordinance.

B. *Exemptions*

- (1) Property with one, two, and three family dwelling units located on individual lots are exempt from the provisions of the Fairbanks Landscape Ordinance.
- (2) Property of which the principle use is the sale of vehicles is not required to comply with the prescriptive method FGC 10-438C.1.
- (3) Property located within the area specified by Borough Code section 18.50.060(C)(12) (presently described as: First Avenue to Fifth Avenue, Noble Street to Barnette Street, and First Avenue to Third Avenue, Barnette Street to Wickersham Street, and as may be subsequently expanded), provided that, if a new parking lot is constructed within said area, compliance shall be with the alternative design method or the professional design method (FGC 10-438C.2. and C.3. The City Landscape Manual will provide a map of this region of the City.

C. *Landscape Plan.* Where a landscape plan is required under this section, the plan shall include:

1. **Plants to be used along with their location.** ~~The common name of each plant used;~~
2. ~~The number, height and diameter of each plant;~~
3. ~~The locations where different plant types will be used;~~
- 4-2. The locations, size and type of vegetation to be preserved in their natural state;
- 5 3. Location of any retaining walls and fences;
- 6 4. Location of existing or proposed utilities and easements of record;
- 7 5. Location of all property lines including all streets which border the lot;
- 8 6. Location of any existing or proposed structures or parking areas;
- 9 7. North arrow and scale;
- 10 8. Site drainage and drainage patterns; unless shown on civil drawings

D. *Approved Plant Materials.* **The Building Department will publish a Landscape Manual, which shall include a list of approved plant and ground cover materials.** ~~A list of approved plant and ground cover materials, a map of the area described in Section 10-436B.(3), and general landscaping information, will be set out in a Landscape Manual. The Manual, which will be revised as needed by the Landscape Review and Appeals Commission, will be made available at the Building Department and on the Building Department website.~~

**Sec. 10-437. - Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning: *[Drafter's note: definitions in current ordinance are rearranged in*

*alphabetical order]*

*Buffer landscape.* Buffer landscape is a continuous landscape area which separates and partially obstructs the view of two separate zoning districts from one another. Buffer landscaping must provide year around screening. Buffer landscaping may include berms and, approved decorative fences in conjunction with required trees and shrubs. ~~Decorative fences, when used as a buffering element, shall be approved by the landscape review board.~~ The decorative fence shall have a minimum height of seven feet. A chain link fence does not meet the intent of a decorative fence.

~~*Interior parking lot screening.* Interior parking lot screening is landscaping consisting of approved trees and shrubs that provide a natural and partial barrier or buffer to break up the large interior expanse of the parking lot. Under this definition, interior parking lot shall consist of all on site parking spaces including access roadways and parking aisles; interior parking lot screening does not include the first row of street perimeter parking or island extensions of street or perimeter landscaping.~~

*Parking lot surface improvement.* Existing parking lots which are upgraded with a paved or chip and asphalt surface.

*Perimeter parking lot screening.* Perimeter parking lot screening is landscaping consisting of approved trees and shrubs that provide a natural and partial barrier or buffer between an interior property line and a parking lot.

*Screen.* A method of reducing the visual impact of vehicle use areas and garbage collection areas. Screens may consist of berms, approved plants, fences, walls or a combination thereof. Trash and garbage screens shall be 75 percent opaque.

*Street parking lot screening.* Street parking lot screening is landscaping consisting of approved trees and shrubs that provide a natural and partial barrier or buffer between a street or public right-of-way and a parking lot.

*Trash and garbage areas.* Trash and garbage areas are exterior centralized areas that include dumpsters, garbage receptacles, bins and trash cans.

#### **Sec. 10-438. Landscape design standards.**

A. The following areas of a lot shall be developed and maintained in accordance with the landscape standards set forth hereinafter:

1. Street parking lot screening;
2. Perimeter parking lot screening;
- ~~3. Interior parking lot screening;~~
- 4 3. Trash and garbage areas;
- 5 4. Buffer landscape (when required).

B. General design standards.

~~1. Plant material shall be true to name, variety and size and shall conform to all applicable provisions of the American Standards for Nursery Stock, latest edition.~~

~~2~~ 1. All plant material shall be healthy, of a suitable type for the site conditions being used in and hardy to the projects area. **Specifications will be listed in the Landscape Manual.**

~~3. All single stem deciduous trees shall be a minimum of one inch diameter measured six inches from the ground level. For multi-stemmed trees each stem shall be one inch caliper.~~

~~4~~ 3. Evergreen trees shall be a minimum of five feet in height unless specified elsewhere in this article.

~~5~~ 4. Natural vegetation which is sufficient to meet the intent of the standards set out in this article may be retained in place of all or part of any required landscaping. Existing trees shall be credited toward the landscape requirements on a 1:1 basis.

~~6~~ 5. Shrubs shall be a minimum of 18 inches at planting.

~~7. The planting of grass and annual flowers does not constitute landscaping in the context of this article.~~

~~8~~ 2. Multiple residential dwelling units (apartments and condominiums) with fewer than 12 units shall provide landscaping consisting of one approved tree for each dwelling unit. If exterior off street parking is provided, the trees shall be located and maintained to provide parking lot screening. If parking is provided within the building the required trees may be placed anywhere on site. Trash and garbage screening is required.

~~9~~ 3. Storage, warehouse and industrial uses which occupy the major floor area of a building need only comply with the street parking lot screening requirements. Trash and garbage screening is required.

~~10~~ 4. Sight triangle areas at street intersections shall be maintained as required by Title 18 of the Fairbanks North Star Borough Code of Ordinances and as specified in the Landscape Manual.

~~11~~ 5. All required landscape planting beds shall be protected from vehicular damage in accordance with the guidelines as set forth in the Landscape Manual.

~~12~~ 6. New development which is constructed adjacent to existing registered historical structures shall provide buffer landscape in addition to parking lot screening regardless of the location of parking spaces.

~~13~~ 7. Each street or ~~interior lot screening~~ requirement shall be separately evaluated.

~~14~~ 8. Trees and shrubs shall not be planted under or over primary power lines, gas lines, communication cables or within water and sewer utility easements unless pre-approved in writing by the utility owner. Trees and shrubs shall not be planted in a public road right-of-way unless an encroachment permit or letter of non objection has been issued by the controlling agency.

~~15~~ 9. Trash and garbage areas including dumpsters shall be provided with approved screening on at least three sides. Screening shall be provided such that the trash and garbage areas cannot be viewed from adjacent streets.

~~16~~ 10. Buffer landscaping shall be provided between a residential zoning district and all other zoning districts as defined by title 18 of the Fairbanks North Star Borough Code of Ordinances. Buffer landscaping may also be required pursuant to conditions set for by a conditional use permit issued by the Fairbanks North Star Borough Department of Community Planning. When required, buffer landscaping shall be provided between lot lines, and buildings in addition to parking lot screening requirements. ~~Required buffer landscaping shall be approved by the Landscape Review Board.~~ It is not the intent of this article to require buffer landscaping between permitted uses within the same zoning district.

~~17~~ 11. The maximum allowable slope for required planting beds shall not exceed 3:1. A steeper slope may be approved provided an approved retaining system is constructed. The retaining system must provide a slope no greater than 3:1 for the entire required width of the tree planting area. (Reference Landscape Manual)

C. Technical design standards. One of the following three design methods shall be used to comply with the Fairbanks Landscape Ordinance.

1. *Prescriptive design method.* Street parking lot screening, perimeter parking lot screening, ~~interior parking lot screening~~ and trash area screening shall be provided with landscaping as follows:

a. Street parking lot screening may either be continuous, discontinuous or a combination of both. Street Parking lot screening shall be provided contiguous with each common street frontage which abuts a lot. Screening shall be provided based on the planting of one deciduous tree or evergreen tree per each 25 lineal feet of street frontage or fraction thereof. In addition one approved shrub shall be planted for each required tree. Trees and shrubs may be planted anywhere along the street frontage provided: a) the total number of required trees and shrubs are planted, b) each required tree is provided with a minimum planting bed of 25 square feet with no dimension less than five feet c) a planting bed consists of at least one tree d) the distance between planting beds and open street areas may not exceed 90 lineal feet.

b. Perimeter parking lot screening may be continuous or discontinuous as required by this section. Perimeter parking lot screening shall be provided on the basis of planting one deciduous tree or evergreen tree for each 35 lineal feet of interior lot frontage or fraction thereof. In addition one approved shrub shall be planted for each required tree. Trees and shrubs may be planted anywhere along the interior lot line frontage provided: a) the total number of required trees and shrubs are planted b) each required tree is provided with a minimum planting bed of 25 square feet with no dimension less than five feet c) a planting bed consists of at least one tree d) the distance between planting beds and open interior lot areas may not exceed 120 lineal feet.

~~c. Interior parking lot screening. In addition to the street and perimeter parking lot screening requirements, as specified above, interior parking lot screening is required and shall apply to all parking lots with more than 75 parking spaces. The intent for interior parking lot landscaping is to break up the large interior expanse of the parking lot. Interior parking lot landscaping shall be provided with one planting bed area for every 25 parking spaces. The minimum planting area shall be not less than 80 square feet with no dimension less than eight feet. A minimum planting bed shall consist of two trees and one shrub. Planting beds may be consolidated however a minimum of two separate planting beds shall be provided. Interior parking lot landscaping may also be provided based on two percent of the total area of the parking lot. Planting beds, tree and shrub requirements and planting bed geometry shall be as specified above.~~

~~d.c.~~ Buffer landscape. When required shall provide year around screening and shall consist of the following: A continuous planting bed shall be provided. The planting bed width shall be an average of ten feet with a minimum width of not less than eight feet. Two rows of trees shall be provided and shall be planted at average intervals no greater than ten feet on center. The trees shall have a minimum diameter at planting of one and one-half inches in diameter and shall be a minimum of eight feet in height. No more than 50 percent of the trees shall be deciduous. An approved man made decorative fence may substitute for one row of trees and the planting bed maybe reduced to a minimum width of eight feet.

2. *Professional Design Method.* A landscape plan, prepared and sealed by a licensed landscape architect registered in the State of Alaska, which is equivalent to the **prescriptive design method described in the Landscape Manual** ~~criteria set forth in section 10-438(C)(1)~~, shall be considered as meeting the intent of the landscape ordinance. All landscape plans which utilize the professional design method shall be reviewed and approved by the **Building Department with any appeals going to the City of Fairbanks Landscape Review and Appeals Commission, as needed.**

3. *Alternative Compliance Method.* **Alternative plans will be considered because of project conditions related to the site, where compliance is impractical, or where compliance with the city's objectives can be achieved by another method.** ~~Project conditions associated with individual sites may justify approval of alternative methods of compliance with the landscape design requirements. Conditions may arise where normal compliance is impractical or impossible, such as facilities that sell vehicles, or where~~



~~maximum achievement of the City's objectives and goals can only be obtained through alternative compliance. Such landscape plans shall be reviewed and approved by the **Building Department with any appeals to the** Landscape Review and Appeals Commission on a case by case basis.~~

**Sec. 10-439. Plan submittal and inspection requirements.**

A preliminary landscape plan shall be submitted to the building department in conjunction with the required building permit application and related construction documents. A final and complete landscape plan shall be submitted to the building department for review and approval before the final inspection is conducted. A certificate of occupancy shall not be issued until all landscaping has been completed by the contractor or developer and inspected and approved by the building department or Landscape Review and Appeals Commission. In the event landscaping is not completed due to planting season restrictions, a temporary certificate may be issued but shall expire within one year of such certificate. If a temporary certificate of occupancy is issued, a performance bond or suitable guaranty shall be posted with the City of Fairbanks until such time as the landscaping is completed and approved. The amount of the bond or guaranty shall be equivalent to one percent of the total cost of the construction project up to one million dollars or shall be equal to one-half of one percent of the total construction cost if the total construction costs exceed \$1,000,000.00.

**Sec. 10-440. Maintenance**

It shall be the duty of the owner of the property to maintain all required landscaping as required by the Fairbanks Landscape Ordinance. If required landscaping dies, becomes damaged or destroyed, re-landscaping of those areas or landscaping elements shall be re-planted in an approved manner.

**Sec. 10-441. Enforcement, appeals and penalties**

1. The City of Fairbanks Building Department in conjunction with the Landscape Review and Appeals Commission shall enforce the requirements of this section and shall be responsible for performing the necessary inspections to determine if the required landscaping has been installed according to the approved landscape design.

~~2. A Certificate of Occupancy shall not be issued until the landscape requirements are met as shown on the approved landscape design plans and given final approval by either the building department or Landscape Review and Appeals Commission unless a performance bond is secured in the amount of the estimated cost of the landscaping as approved by the Landscape Review and Appeals Commission or in accordance with section 10-439. Occupancy of any building prior to the issuance of a temporary or final Certificate of Occupancy shall be unlawful.~~

~~3.~~ 32. Any applicant denied a building permit or issued a stop work order due to non compliance of the landscape ordinance or who wishes to appeal a decision of the building official may appeal to the Landscape Review and Appeals Commission. The appeal shall be made in writing and submitted within one week upon rejection from the building

official. If an applicant, owner or developer wishes to appeal a decision of the Landscape Review and Appeals Commission, they shall appeal to the City Council acting as a Board of Adjustment. The appeal shall be in writing and fully state the reason or reasons for the appeal. The appeal shall be accompanied by a copy of the landscape design submitted to the Landscape Review and Appeals Commission.

**SECTION 3.** That the effective date of this Ordinance shall be the \_\_\_\_ day of October, 2013.

\_\_\_\_\_  
**Jerry Cleworth, City Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Janey Hovenden, CMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney

**ORDINANCE NO. 5929**

**AN ORDINANCE APPROVING AN AMENDMENT TO THE  
COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF  
FAIRBANKS AND THE PUBLIC SAFETY EMPLOYEES ASSOCIATION  
LOCAL 803 REGARDING EMERGENCY DISPATCHERS**

**WHEREAS**, the City and the Public Safety Employees Association Local 803 have reached agreement on the service of Emergency Dispatchers acting as the Dispatch Center Department Head, an issue not covered in the current Collective Bargaining Agreement (CBA),

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

Section 1. The attached Letter of Agreement, effective October 1, 2013, is approved.

Section 2. The effective date of this ordinance shall be the \_\_\_ day of October, 2013.

\_\_\_\_\_  
Jerry Cleworth, Mayor

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST: APPROVED AS TO FORM:

\_\_\_\_\_  
Janey Hovenden, CMC, City Clerk

\_\_\_\_\_  
Paul Ewers, City Attorney

**2013 Letter of Agreement**

**Between**

**City of Fairbanks & Public Safety Employee Association**

**Dispatchers Acting as Dispatch Department Head**

The parties wish to resolve the issue of Public Safety Dispatchers acting as the Department Head of the City Dispatch Center (a/k/a “Fairbanks Emergency Communications Center,” or “Center”). Guidance on this issue is not provided in the current Collective Bargaining Agreement. The parties now agree as follows:

1. When the Department Head is on personal leave and unavailable, one of the Lead Dispatchers will be appointed by the Department Head (or, if unavailable, by City Mayor or designee) as Acting Department Head. The added duties of this assignment include performance of all duties of the Department Head, including appearance at inter-agency meetings and taking responsibility for overall operations of the Center, including staffing a dispatch console when needed.
2. During normal work hours, the Acting Dispatch Center Department Head will receive a premium equal to 5% of their normal hourly wage (in addition to the shift lead provided in the PSEA CBA). This premium shall be included in calculation of applicable overtime at the PSEA CBA rate during periods acting as Dispatch Center Head.
3. In addition, the provisions of Article X, Section 16 regarding standby duty shall apply to times when the Acting Dispatch Center Department Head is not on duty but available to report to work as needed.

This agreement is effective October 1, 2013

Public Safety Employee Association

City of Fairbanks

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Mayor

*City of Fairbanks*



**MEMORANDUM**

To: City Council Members  
From: Jerry Cleworth, City Mayor *JC*  
Subj: Request for Concurrence – Chena Riverfront Commission  
Date: September 16, 2013

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Two of the five seats the City is entitled to on the FNSB Chena Riverfront Commission will expire on December 31, 2013. Buki Wright and Julie Jones (Engfer) currently hold these seats and both wish to continue their service on the Commission.

I hereby request your concurrence to the **re-appointment** of the following citizens:

Mr. Buki Wright Term to Expire: December 31, 2016

Ms. Julie Jones (Engfer) Term to Expire: December 31, 2016

Thank you.

DDS/

**Fairbanks North Star Borough / City of Fairbanks  
CHENA RIVERFRONT COMMISSION  
MINUTES  
July 10, 2013**

The Fairbanks North Star Borough/City of Fairbanks Chena Riverfront Commission (CRFC) met on Wednesday, July 10, 2013 with Chair Anna Plager presiding. The following Commission members were in attendance: Lee Wood, Kelley Hegarty-Lammers, John Jackovich, Susan Rainey, Buki Wright and Bob Henszey.

Also present were: Donna Gardino, FMATS; Jackson Fox, City of Fairbanks; Barry Hooper, DOT; Christy Everett, TVWA Board President; and Laura McLean, FNSB Recording Clerk.

**1. CALL TO ORDER**

**Plager** called the meeting to order at 12:05p.m.

**2. APPROVAL OF AGENDA**

*A motion was made by Rainey, seconded by Henszey to approve the Agenda for July 10, 2013. There were no objections.*

**3. APPROVAL OF MINUTES OF June 12, 2013**

**Plager** stated that the first two paragraphs under "Project List Review" were not about the project list and she suggested that a change be made to reflect that they were speaking of the Partnering Project Highlights.

**Hegarty-Lammers** questioned what the content of the e-mail message that Plager read from Wilken at last months' meeting was. **Plager** explained the content of the e-mail and it was decided that a copy of the e-mail will be attached to the minutes.

*A motion was made by Hegarty-Lammers, seconded by Wright to approve the minutes for June 12, 2013, with the revision mentioned above. There were no objections.*

**4. COMMUNICATIONS TO THE COMMISSION**

None

**5. PUBLIC COMMENTS**

None

**6. NEW BUSINESS**

None

**7. UNFINISHED BUSINESS**

A. Project List Review

**Plager** commented that Jones did not have a chance to revise the Project List as she had volunteered to do. **Plager** commented that she is now available to volunteer to assist with this re-write and will assist Jones with this task.

**Plager** suggested that the commission come back to this topic at the end of the meeting, time permitting.

B. Historical Sign Project Update

**Gardino** reported that there are nine signs that are approximately 80% complete. There are a couple of signs that they still need to get language for. All of the signs have been sent to Dermot Cole for his review. They have changed the design of the area where the signs will be located at the Green Space apex. She illustrated on the board what the new design will look like and where the signs will be placed. **Wright** asked what type of materials the signs will be made of. **Gardino** replied that the post colors will match the post colors of the Downtown Wayfinding signs and they will be a laminate. **Wood** suggested that if the CRFC is not able to get a boat for the August meeting, perhaps the commission could take a walking tour from the borough building to the "triangle", go across the street and inspect the "chute" and then over the walking bridge to Golden Heart Plaza.

**Gardino** also added that they are finalizing the foundation contract for the "Polaris" and the artwork is scheduled to be installed by September 2014.

C. Chena Riverwalk Permit Update

**Fox** gave a brief update regarding the permit from the Alaska Railroad. He added that they did ask the City of Fairbanks and Festival Fairbanks for a letter of non-objection from DOT where the trail ties into DOT right-of-way on Peger Road and on Phillips Field Road. Fox was able to secure that letter and forward it on to the Railroad. The other item that the Railroad wanted was to convey ownership of the pedestrian bridge near Pioneer Park. Apparently everyone was under the impression that Golden Heart Utilities owned the bridge because their water main is attached to the bridge. In reviewing the property records, the Railroad owns the bridge though the City of Fairbanks designed and built the bridge. A bill of sale has been drafted between the Railroad and the City of Fairbanks conveying ownership to the City for free. The City will enter into a separate maintenance agreement with Golden Heart Utilities for the maintenance of the bridge. **Wright** asked if there were any other utilities attached to the bridge. **Fox** indicated that he was not sure if there are any other utilities attached to the underside of the bridge. **Fox** further stated that the Railroad just sent him the final draft of the permit. It is currently on the July 30<sup>th</sup> agenda for the Railroad Board meeting. **Rainey** asked that once the city takes ownership of the bridge, would there be a possibility of some sort of capital campaign to improve the appearance of the bridge. **Fox** stated that the City of Fairbanks has \$400,000 to design the pedestrian path and install new bridges. He felt that in the scope of that work, there is probably room for upgrades to the existing bridge to make it look similar to the new bridges that will be installed. **Wood** asked who will own the new bridges and Fox responded that he believes that City of Fairbanks will own the new bridges but there will be maintenance agreements with Golden Heart Utilities and/or the Borough. **Wood** asked if there will be utilities attached to the bridges. **Fox** replied that there will be a bridge crossing planned near the water treatment plant and that there is an old water main from 1972 that is buried under the river. Golden Heart Utilities would like to abandon that main and put a new one under the bridge that is planned at that location. Golden Heart Utilities has offered to help pay for the bridge at that location. The other locations for the foot bridges will be between the borough building and the Elks' building and also near the Carlson Center. **Henszey** asked if the bridges could be built to accommodate utilities in the future. **Fox** added that that is a possibility and will be determined later. There was further discussion regarding a new power plant to be built at the University of Fairbanks and the need for utility service from Golden Heart Utilities. Not much is known at this time whether that will come to fruition or not.

**Plager** asked what the \$400,000 that Fox referenced will be used for. **Fox** replied that the money will be used for design of the project. He further stated that the intent is that once they have the design money, they plan to start surveying this fall.

**Henszey** asked if Fox knew whether or not there is a bald eagle nest in this area. **Fox** replied that he did not know.

D. Chena Riverfront Plan Update

**Hegarty-Lammers** commented that she has been keeping notes on suggestions that this commission has relating to goals and objectives. The idea would be to present a track changes copy of the adopted portion of the plan to the rest of the commission for review in a work session. She proposed a time frame of September to do this. **Plager** asked if the river corridor width will be addressed as well and Hegarty-Lammers stated that the committee will also be addressing the width issue. **Wright** commented that if Hegarty-Lammers wanted to make changes and then forward track changes to the rest of the committee he is in agreement with that. To the extent that there are any substantive changes, it is his opinion that time may be saved if a smaller group of the commission were to get together to work on it and then bring it back rather than one person doing it. **Wood** commented that it might be nice to have some public input in this. **Hegarty-Lammers** added that once a draft plan is created by the commission, then it goes to the public. **Jackovich** asked what the process was once a draft is created. **Hegarty-Lammers** responded that once a draft is created, a work session with the City Council and Borough Planning Commission is held with a slide show on progress towards goals & objectives. Then it is presented to the public for comment and after that, it then goes to the Borough Assembly and City Council for adoption of the revisions. **Wright** asked if the amount of work being created as a result of this project is necessary. **Plager** responded that it is required to revise the plan every 5 years as part of the Comprehensive Plan. **Wood** asked what the timeline and deadline dates were. **Hegarty-Lammers** replied that the deadline is September 2014 and the first meeting of the committee will be in September 2013 giving the committee a year to complete this task. **Plager** commented that she would like to have all of the public meetings done by the end of spring 2014. **Hegarty-Lammers** suggested that the committee meet on September 10, 2013, prior to the regular CRFC meeting on September 11<sup>th</sup>. This date was agreed to by all on the committee (and to include Hernandez). **Plager** suggested that Hegarty-Lammers update the Powerpoint presentation that she created previously to present to the Borough Assembly and City Council as an educational tool about the Commission. Hegarty-Lammers will draft a timeline for review by the commission.

**McLean** will check with the former clerk for past changes suggested for the plan update.

E. Moose Creek Dam

**Henszey** reported to the Commission that there is a report that was done in 1997 by the Corps of Engineers. He presented a summary of the report to the CRFC. Basically, this report is a summary of everything that the Corps did for the Chena River Watershed up until 1997. An electronic copy of the report is available on TWVA's website. **Henszey** further commented that this is a reconnaissance study to look at various problems and see if they are valid enough to pursue further. There were eight different areas that the Corps looked at and this report is a product of their work. **Plager** asked Henszey if he felt that any of these eight areas that the Corps reported on are areas that the CRFC could be involved in. **Henszey** replied that the Chena Slough/Badger Slough is an area that many other agencies have been involved with. **Hegarty-Lammers** questioned if perhaps the CRFC Plan should be supportive of the efforts of other agencies. **Hegarty-Lammers** suggested that there be language in the plan update, if not already there, that supports the



goals of these other agencies. There was also mention of including an emphasis on riparian threats in the plan update. **Plager** asked what the chances were of getting an update on this report as it is outdated. **Everett** responded that because of a lack of funding from other agencies, including the Borough, she is unsure if the Corps would want to do another study. **Hegarty-Lammers** asked Henszey if the fact that the data in the study is old, does it affect any of the major issue statements. **Henszey** replied that most of them remain issues. **Hegarty-Lammers** requested that a copy of the current Plan be e-mailed to each member and indicate which parts of the plan are actually the adopted ordinance.

F. Letter of Commendation to TVWA and FSWAC

**Plager** commented that as Jones was not in attendance at the meeting, this item will be postponed to the next meeting.

## 8. STAFF AND LIAISON COMMENTS

**Fox** stated that the update on the Shoreway Park project has not changed since the last meeting.

**Everett** mentioned that beginning next week TVWA is going to be floating the Chena River from the confluence of the Tanana River to the Moose Creek dam mapping the riparian areas and will use the same criteria that was used in the report that Henszey presented for comparison purposes and will also be looking for Elodea. They will be doing this in conjunction with the Fairbanks Soil and Water District. **Everett** stated that the project will be called the Chena River Riparian Area Habitat Map and Elodea Survey.

## 9. COMMISSIONERS COMMENTS

**Hegarty-Lammers** questioned if she were to send an e-mail to **Plager**, could they be forwarded to the clerk for distribution to Staff, Liaisons and Commissioners. **Plager** stated that they could.

**Plager** commented that Wayne Jeffries will no longer be a member of the Commission. He is being re-assigned out of state. The new person who will be taking his place is Sgt. Major Perkins. **Plager** reiterated the idea that rather than take a boat ride for the August meeting, the commission should take a field trip and view some of the projects that have been completed in the downtown area along the river. There was general agreement to this proposal for the next CRFC meeting.

## 10. AGENDA SETTING FOR August 14, 2013 COMMISSION MEETING

- A. Assignments were made for several members of the Commission and Liaisons to give brief descriptions of the projects that they were associated with during the walking tour during the standard meeting time next month.
- Rehabilitation of the shoreline in front of Borough building: Jewelz Nutter, TVWA
  - Barnette Street bridge & pathway: Barry Hooper, DOT
  - Green Triangle design & historic plaques: Donna Gardino, FMATS
  - Shoreway Park design & parking lot runoff changes: Jackson Fox, City of Fairbanks
  - Golden Heart Plaza water access: Julie Jones, Festival Fairbanks
- B. Resolution regarding proposed shoreline rehabilitation project.

## 11. ADJOURNMENT

A motion to adjourn was made by **Hegarty-Lammers** and was seconded by **Wright**. All were in favor.

/l

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
JANUARY 25, 2011

Meeting came to order in the Fairbanks City Council Chambers at 5:05 pm. People in attendance were Dave Erickson, David Pruhs, Joanie Skilbred, Frank Turney, Bill Robertson, Mayor Jerry Cleworth, Deputy City Clerk Debi Osterby.

The meeting began with Deputy City Clerk Debi Osterby discussing with us the obligations of the Clay Street Cemetery Committee to follow the open meetings act (packet distributed) and that since the organization was a Public Committee, any/all of our meetings were open to the public. Business discussions & topics of the committee cannot be made by more than two people at a time without having a scheduled meeting for public attendance.

Mayor Cleworth then discussed how the Clay Street Cemetery Committee came to formation under his predecessor, Mayor Styrl and the members that would be on it. We will have an Ex Officio Member from the City of Fairbanks, Public Works Director Michael Schmetzer. Upgrades, work and maintenance are to be scheduled through Mr. Schmetzer. Any and all fund raising, billings, payouts will be done through the finance department with an accounting record being kept by the department.

Election of Officers was as follows:

Chairman. David Pruhs nominated Bill Robertson, second by Joanie Skilbred. No other nominations. Motion approved to have Bill Robertson fill the Chair.

Member in Charge of Cemetery Maintenance. David Pruhs nominated Frank Turney. Second by Bill Robertson. No other nominations. Motion approved to have Frank Turney fill the chair.

Member In Charge of History. David Pruhs nominated Joanie Skilbred. Second by Bill Robertson. No other nominations. Motion approved to have Joanie Skilbred fill the chair.

Secretary. Joanie Skilbred nominated David Pruhs. Second by Frank Turney. No other nominations. Motion approved to have David Pruhs fill the chair.

Meeting was then turned over to Chairman Bill Robertson.

A general discussion ensued as to thoughts and ideas about the cemetery. Joanie Skilbred updated the committee on the Quemboe Map, a surveyor who mapped the cemetery in the 1930's and her review and discovery of errors made by the surveyor. It is her thought to bring in the University of Alaska Archeology Department in for a student/university project which would include using ground penetrating radar to establish an exact location of each grave. She also indicated that the southwest quarter of the cemetery is the one with the most problems as there are so many unmarked and unmapped graves there. Frank Turney also stated that he believes it is possible that there are graves located under the work shed in that part of the cemetery.

Other ideas were as follows:

- Install a navigation system so you can tell where you are and where a specific grave is.
- Vandalism. People have done damage, this needs to be fixed and addressed minimize future damage.
- Define the sections of the cemetery.
- Need a display center with names displayed in alphabetical order with location of the grave, birth date, deceased date, etc..
- Central storage of all records and information to be placed with the City of Fairbanks. A copy of all going to the Rassmussen Library and the Fairbanks Genealogical Society.
- Fund raising through the different organizations with sections in the cemetery and also with local, state and national organizations, businesses and corporations.
- Put together a website of the cemetery for geneology, tourism and buried residents and their stories.
- Market the cemetery through such highlighted days as Memorial Day as a visible marketing tool to get volunteers to help and donations.
- Install a automated digital kiosk.
- Establish a long term permanent source of money to pay for maintenance of the cemetery.
- Use volunteerism to help with all items associated with the cemetery.
- Create a book on the cemetery.

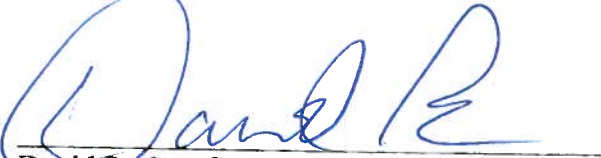
The highest immediate priority is getting the markers fixed and other maintenance items that are deemed to be a hazard to the viewing public. Frank Turney will have a list of maintenance items and existing infrastructure needs that poses a current safety items that need to be addressed at the next meeting.

Next meeting to be Tuesday, February 15, 5:00 pm in the City of Fairbanks Council Chambers.

Meeting adjourned at 6:10 pm

  
Bill Robertson - Chairman

2/15/11  
Date

  
David Pruhs - Secretary

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
May 4, 2011

Meeting came to order in the Fairbanks City Council Chambers on Wednesday, May 4, 2011 at 4:58 pm by Chairman Bill Robertson. Directors in attendance were Dave Erickson, David Pruhs and Joanie Skilbred. Also in attendance was Phil Pitman from the City of Fairbanks.

OLD BUSINESS: None

NEW BUSINESS:

Revised meeting agenda for future use. This committee will meet the First Wednesday of each month as a regularly scheduled meeting from 5:00 pm to 6:30 pm in the City Council Chambers. It will be communicated to the City Clerk to post this meeting time every month prior to the two week notice for the open meetings act.

The Work Chart from the previous work session was reviewed for submitting new projects, setting priorities and assigning members to head it up. For the survey and marking the specific sections, Board Member David Pruhs will discuss with Brian Rogers, Chancellor, UAF, if they can come out and set up a ground penetrating radar survey of the entire cemetery over time. Board Members Joanie Skilbred and the City Engineer will assist in this on site endeavor.

We will make it a priority to identify the graves and need to mark and monument the different sections. We will want to replace markers on individual graves that need it. This will be a long term project as there are 4 quadrants with 13 sections currently and we will not be able to assign a new numbering system with them until and above ground survey in conjunction with a ground penetrating radar survey is completed. Phil Pitman will research monument, grave marker costs and designs.

A review of the entire project list with the project and Member of Responsibility is as follows:

<u>PROJECT</u>	<u>MEMBER ASSIGNED</u>
Survey & Marking of Sections	David Pruhs
Paving of Road	City of Fairbanks/Phil Pitman
Rebuild and Reposition Kiosk	Bill Robertson
Creation of Kiosk, Map & Name List	Joanie Skilbred
Vandalism Protection	Frank Turney
Central Storage Record	David Pruhs, City Clerks Office
Website of Cemetery & Information	Give to City of Fairbanks
Cemetery Book	Fairbanks Geological Survey
Long Term Funding Source	Bill Robertson
Navigation System	Joanie Skilbred
Radar Survey of Grave Locations	David Pruhs

Automated Digital Kiosk  
Volunteerism for Projects  
Tourism & Marketing  
Identify Grave Sites  
Equipment & Tool Storage  
Fill Grave Cavities & Repair  
New Shed with Fuel Storage  
Markers in shed to be returned to graves

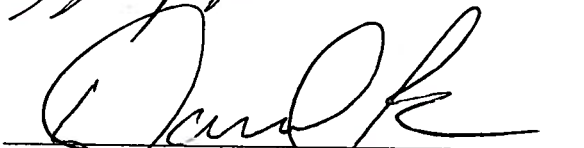
Joanie Skilbred  
All Members & Ongoing  
FCVB  
Joanie Skilbred  
Frank Turney  
Phil Pitman  
Frank Turney  
Frank Turney, Joanie Skilbred

Other notes of the assigned tasks were that the Pioneers pay \$240 for flat granite markers. We will get in touch with Erika Miller @ 488-2315. We will look for the different section owners to give input and funding over time on this project to help Dave Erickson and David Pruhs. For the Long Term Funding, Bill Robertson will look at building a Niche Section for Cremains

A Work Session to take place at the Clay Street Cemetery will be on Wednesday, May 11 @ 5:00 pm to do a physical review of the Cemetery.

Motion to adjourn at 6:20 pm by Joanie Skilbred, second by Dave Erickson. Motion passed

  
\_\_\_\_\_  
Bill Robertson - Chairman

  
\_\_\_\_\_  
David Pruhs - Secretary

1 June 2011  
Date

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
June 1, 2011

Meeting came to order in the Fairbanks City Council Chambers on Wednesday, June 1, 2011 at 5:00 pm by Chairman Bill Robertson. Directors in attendance were Dave Erickson, David Pruhs and Joanie Skilbred. A quorum was present.

CITIZENS COMMENTS: None

Motion by David Pruhs, Second by Dave Erickson for approval of May 4<sup>th</sup> minutes and consent agenda. Motion Carried.

OLD BUSINESS: Comments of Work Session from previous meeting by Joanie Skilbred. We need to restore some damaged markers and damaged grave sites so they are not dangerous to the public.

NEW BUSINESS: Cemetery Kiosk design was brought in by Joanie Skilbred. Design is done with Mike Metzger, engineer with the City of Fairbanks. They can do a 4' x 8' kiosk. Different sections were presented by color with a map on one side and on the opposite side of the kiosk will be the names associated with the plot numbers. We will have to design the kiosk to be able to slide in upgraded maps and it will have to be fairly stiff.

Ground penetrating radar project assigned to David Pruhs. He will contact the University of Alaska, Fairbanks for their help in the location of graves through this type of system.

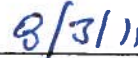
Columbarium- Dave Erickson. No new updated information. The one of 6' x 6' niches looks good. \$250 per <sup>niche</sup> ~~niche~~ for a cost to purchase. We would have to build the foundation. Cost does not include shipping.

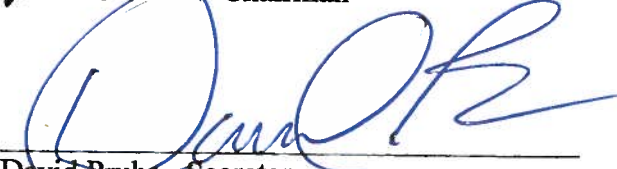
Cemetery Maintenance – We need to repair individual grave sites. Joanie will bring in list of 5 unsightly grave sites & we will work on a plan to upgrade, maintain and try to get funds to pay for it.

Grave marker prices and sizes were presented by Davie Erickson.

Motion to adjourn at 5:43 pm by David Pruhs, second by Dave Erickson. Motion passed

  
Joanie Skilbred for Bill Robertson  
Bill Robertson - Chairman

  
8/3/11  
Date

  
David Pruhs - Secretary

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
August 3, 2011

Meeting came to order in the Fairbanks City Council Chambers on Wednesday, August 3, 2011 pm by Vice Chairman Joanie Skillbred @5:00 pm. Directors in attendance were Dave Erickson, David Pruhs, Frank Turney & Joanie Skilbred. Also in attendance was Rex Fischer.

Minutes of the previous meeting, June 1, 2011 read. Motion by Davie Erickson to approve the minutes as read. Second by David Pruhs. M/C

Citizens Comments: Rex Fischer reported and discussed that traditiona markers should be re-established. All the wood markets were washed away in the 1967 flood. 2" x14" wide by 3' tall. Curved top/dome shape. Then 2" x ~~2~~ on each side. I would make it look authentic and it would be inexpensive to do. It would lok good from the Steese Highway. Try them for the first few rows from the Steese to view. It will fit in with the Pioneer aspect of that we are trying to do.

OLD BUSINESS:

David Pruhs reported on meeting with the University of Alaska and that they will start the ground penetrating radar project when they can. They will start in the Elks section, where known burial plots are to get a reading for what it looks like, then will move south towards the shed to see if any graves are in this area.

Joanie Skillbred reported that there are 10 grave markers she chose to be fixed as soon as possible. 5 by the different organizations, ~~and the general area~~. David Pruhs will approach the Eagles for Claude Stewart, Martha Rappoll and Lois Kesler, the Elks for Romer Hoyt and Moose for Hilder Marie Sampson & John King and the Masons for Robert Menzu. Joanie Skilbred will approach the Pioneers for Goerge Cobb and also a member from the American Legion. Dave Erickson will handle Fred Jackson of the Odd Fellows.

Goal for the October meeting, all physical maintnenace on the graves to be done by the 15<sup>th</sup> of May, 2012, with name plates on.

Kiosk. The one we have is very nice. We may need to have a few upgrades but it is good to go. Lex and/or Plexiglass, 2 sheets, 4' x 8' sheets of Plexiglass is \$175 each at pioneer glass. Piano Hinge's at \$18.72 each. Total price to City of Fairbanks is to be under \$400.00. Motion by David Pruhs, Second by Frank Turney to ask the City to appropriate \$400.00 for this expense. M/C.

Funding. Presentation by Joanie Skillbred on the Bed Tax funding. <sup>motion</sup> ~~M~~ by David Pruhs to have Joanie Skillbred direct a funding request to the City of Fairbanks through the



Hotel/Motel Bed Tax income with assistance of David Pruhs. Second by Dave Erickson. M/C. A report will be given at the September meeting on this application.

Frank Turney will look at historic grant funding for cemeteries.

NEW BUSINESS:

Frank Turney needs a new good tractor. A John Deere would be wonderful. Craig Taylor sells the product. David Pruhs will work on it.

The cemetery looks incredible. Thank you Frank Turney. A tree on the western boundary needs to be removed. Joanie will report to the Mayor on this issue.


We will report to the City of Fairbanks on August 8<sup>th</sup> to update them on what we have done and where we are at.

Rex Fischer asked what our priorities were and that getting more benches along the walkway should be one of them for people to rest when they are walking through the cemetery.

Motion to adjourn by Dave Erickson. Second by David Pruhs. M/C. Meeting adjourned at 5:58 pm.

  
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Bill Robertson - Chairman

9/9/11  
Date

  
\_\_\_\_\_  
David Pruhs - Secretary

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
September 7, 2011

Meeting came to order in the Fairbanks City Council Chambers on Wednesday, August 3, 2011 pm by Vice Chairman Joanie Skillbred @5:04 pm. Directors in attendance were Dave Erickson, David Pruhs, Frank Turney & Joanie Skilbred. No guests were in attendance.

Minutes of the previous meeting, August 3, 2011 read. Motion to approve corrected minutes by Joanie Skillbred, second by Davie Erickson. M/C

**OLD BUSINESS:**

**KIOSK.** Joanie Skilbred reported on the funding request to the Fairbanks City Council for the kiosk plexi glass project. Funding was approved in the approximate amount of \$400. Funding source will be through reimbursement of our expenses paid by the City of Fairbanks. Mayor Cleworth approved the upgrades as did the Council. Joanie will pick up supplies and we scheduled Saturday, September 24<sup>th</sup> at 11:00 am as the time to install the plexiglass and replace maps on the kiosk.

**BED TAX.** David Pruhs moved to request \$12,000 from the Bed Tax Fund through the City Of Fairbanks Bed Tax Fund distribution. Dave Erickson Second. M?C.

Joanie and David Pruhs will fill out the application. Money asked for is specifically to be used for marker replacement in the General Section. The Cemetery will be on the walking tour this year and we are currently on the Audio Tour. Bed Tax paper work will be review for approval and vote at the next Clay Street Cemetery Commission meeting. Goal for the October meeting, all physical maintnenace on the graves to be done by the 15<sup>th</sup> of May, 2012, with name plates on.

**FUNDING.** Frank Turney reported that funding is non-existent from historic sources. We shall, as a body, continue to look for local, state, national and private funding sources to upgrade the Cemetery.

**TREES.** Frank Tourney reported the Mayor ordered the tree to be cut down at our request located on the western boundary of the Cemetery. We will monitor the removal of the tree.

**MARKERS.** Joanie approached the grave markers update. They did not respond to well on doing it but should be ok with a bill to approved. David Pruhs reported that the Eagles and Moose will reimburse us for the repairs we requested from their organizations.

Dave Erickson reported on that Chinese granite will be the cheapest with shipping costs being the variable. Dave Erickson will do more research on the costs involved.

**NEW BUSINESS:**

**NORDALE INTERNMENT:** The Nordale family will be making a internment of the cremains of Mr. & Mrs. Jim Nordale at the end of September in the Elks section of the Clay Street Cemetery. David Pruhs will visit with Meg Nordale, the only sibling living in Fairbanks to arrange the aspect for the family needs.

It was discussed how rare of an aspect this is but also there will need to be a Policy/Procedure manual for such future internments that may occur. Dave Erickson will work on this aspect over the winter for our review and the City of Fairbanks concurrence.

Motion to adjourned at 6:12 pm by David Pruhs. Second by Frank Turney. M/C

  
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Bill Robertson, Chairman

  
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David Pruhs, Secretary

10/5/11  
\_\_\_\_\_  
Date

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Bill Robertson – Chairman

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Date

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David Pruhs - Secretary

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
October 5, 2011

Meeting came to order in the Fairbanks City Council Chambers on Wednesday, October 5, 2011 at 5:00 pm by Chairman Bill Robertson. Directors in attendance were Dave Erickson, David Pruhs and Joanie Skilbred. A quorum was present.

CITIZENS COMMENTS: None

Motion by David Pruhs, Second by Dave Erickson for approval of May 4<sup>th</sup> minutes and consent agenda. Motion Carried.

OLD BUSINESS: ;

Markers – Motion by David Pruhs, second by Bill Roberson to use funds from the 2011 Bed Tax Funds to purchase grave markers for the General Section in the size of 16” x 8” x 3” beveled in a Georgia Gray coloration at a cost of \$108 each. M/C

Joanie Skilbred distributed the bed tax application for everyone’s review. Motion by David Pruhs, Second by Joanie Skilbred to submit Bed Tax Application as amended. M/C.

Design, information and verbage on markers was discussed as to information such as name, born, died, nickname, place of death, what they did in Fairbanks, past historical information, etc.....

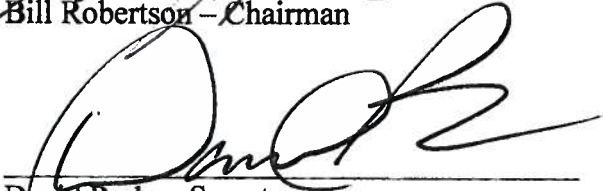
Discussion on the Nordale burial. We need to find verbage, original wording, ordinance on cremains, burials, removals, reburials, etc.... so we can have a public policy in place for the City of Fairbanks review. Dave Erickson is taking the lead on this aspect over the winter.

Motion by Bill Roberson, second by David Pruhs to approach Kinross & Pogo Mines to have them donate money for markers for miners that died mining as referenced in Rex Fisher’s book. M/C. Bill Roberson will communicate with them.

Motion to adjourn by David Pruhs, second by Joanie Skilbred, M/C. Meeting adjourned at 6:05 pm.

  
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Bill Robertson – Chairman

10/5/11  
Date

  
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David Pruhs - Secretary

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
NOVEMBER 11, 2011

Meeting came to order in the Fairbanks City Council Chambers on Wednesday, November 2 2011 pm by Chairman Bill Robertson @5:00 pm. Directors in attendance were ~~Dave Ericson~~, David Pruhs, Frank Turney & Joanie Skilbred. Also in attendance was Mark Martin.

Public Comment: From the Guests, Northern Land Use will help out with the Clay Street Cemetery Ground Penetrating Radar project. They will use a Box Transmitter-Receiver of Electric Magnetic Waves. Best time to do this will be in March.

Test Case – Elks, coordinated with Mark Martin, Surveyor using 7<sup>th</sup> Avenue landmarks. Area 20 will be first test side. Mark Martin & Pete Bowers will go out and identify or place in plot markers in area 20 to plot in the survey of the grave sites. Chairman Bill Robertson will put together a letter/draft for Northern Land Use Research to use and then it will go to the Mayor for approval.

Minutes of the previous meeting, October 5, 2011 read. Motion by Joanie Skilbred to approve the minutes as read. Second by David Pruhs. M/C

**NEW BUSINESS:**

Kinross Mine Lorna Shaw and Dan Shaw of Pogo Mines were receptive in presenting funding requests to their respective mines for funding grave site markers for miners located in the Clay Street Cemetery.

Bed Tax Applications were accepted, including the application from the Clay Street Cemetery Commission. Grave markers were viewed and approved for presentation to the Bed Tax Committee, along with the application in its entirety.

Motion to adjourn by David Pruhs. Second by Joanie Skilbred. M/C. Meeting adjourned at 6:09 pm.

  
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Bill Robertson – Chairman

12/7/11  
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Date

  
\_\_\_\_\_  
David Pruhs - Secretary

Ground penetrating radar letter;

The City graciously thanks you for your pro-bono offer to provide ground penetrating radar to identify burials in Clay Street Cemetery. The Clay Street Cemetery Commission notified me of your offer and suggested that I confirm the goals of the Commission as representatives of the City of Fairbanks. As you have probably learned at one of their monthly meetings, the site is on the National Historic Register and contains over 1200 burials of our founding pioneers. The cemetery has declined in appearance and maintenance over the years, despite many efforts by various groups to improve the site. Last year, the Rotary Club of Fairbanks constructed a new entrance gate and I appointed the Commission to continue to find ways for the restoration, and since funding is limited to mowing and minor maintenance, most of the work will have to be volunteer efforts.

The Commission has recommended moving some of the structures, but because there are so many unmarked burials, this can't be done with any assurance that burial sites won't be disturbed. I was delighted to hear of your offer and it will move this project forward and get even more of our residents and visitors involved in our city history.

If you have any questions or concerns, please work through Bill Robertson, the chair of the Commission and feel free to attend any of their monthly meetings held the first Wednesday of each month at 1700 at City Hall. Bill's phone number is 488-2328 and email, [wrobertson@alaska.net](mailto:wrobertson@alaska.net).

To:

Sumitomo Metal Mining Pogo LLC

P.O. Box 145

Delta Junction, AK 99737

Dear ----

You may have heard by this time of the new Gate to the historic Clay Street Cemetery that was constructed last year by the Rotary Club of Fairbanks. At that time I, as mayor of the City of Fairbanks, formed the Clay Street Cemetery Commission, a group of volunteers interested in restoring the site in honor of the founding pioneers of Fairbanks. The Commission recently requested that I contact the two major gold mining companies in the Tanana Valley to see if your company would be interested in helping out with the restoration of this site.

Of the over 1200 burials in the cemetery, there are approximately 65 burials of miners who died while mining. These graves are unmarked and this is the reason for the included draft portrayal of the marker. These would be of the size and appearance of the draft and would be constructed of granite. The markers would cost approximately \$125 each and would be installed by the city. Each marker would have the name, birth and death date if available and would include your logo or name as the contributor. These will all be set flush with the ground to simplify mowing and maintenance. The Fairbanks Genealogical Society has also offered to provide you with stories of each miner, if available.

If you have any questions or concerns, please work through Bill Robertson, the chair of the Commission and feel free to attend any of their monthly meetings held the first Wednesday of each month at 1700 at City Hall. Bill's phone number is 488-2328 and email, [wrobertson@alaska.net](mailto:wrobertson@alaska.net).

To:

Kinross Gold Corporation

P.O. Box 73726

Fairbanks, AK 99707

Dear ----

You may have heard by this time of the new Gate to the historic Clay Street Cemetery that was constructed last year by the Rotary Club of Fairbanks. At that time I, as mayor of the City of Fairbanks, formed the Clay Street Cemetery Commission, a group of volunteers interested in restoring the site in honor of the founding pioneers of Fairbanks. The Commission recently requested that I contact the two major gold mining companies in the Tanana Valley to see if your company would be interested in helping out with the restoration of this site.

Of the over 1200 burials in the cemetery, there are approximately 65 burials of miners who died while mining. These graves are unmarked and this is the reason for the included draft portrayal of the marker. These would be of the size and appearance of the draft and would be constructed of granite. The markers would cost approximately \$125 each and would be installed by the city. Each marker would have the name, birth and death date if available and would include your logo or name as the contributor. These will all be set flush with the ground to simplify mowing and maintenance. The Fairbanks Genealogical Society has also offered to provide you with stories of each miner, if available.

If you have any questions or concerns, please work through Bill Robertson, the chair of the Commission and feel free to attend any of their monthly meetings held the first Wednesday of each month at 1700 at City Hall. Bill's phone number is 488-2328 and email, [wrobertson@alaska.net](mailto:wrobertson@alaska.net).



CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
December 7, 2011

Meeting came to order in the Fairbanks City Council Chambers on Wednesday, December 7, 2011 at 5:08 pm by Chairman Bill Robertson. Directors in attendance were Dave Erickson, David Pruhs and Joanie Skilbred. A quorum was present. Frank Turney then joined the group and all members were present for all business aspects

CITIZENS COMMENTS: None

Motion by David Pruhs, Second by Dave Erickson for approval of May 4<sup>th</sup> minutes and consent agenda. Motion Carried.

OLD BUSINESS: ;

Ground Penetrating Radar letter was presented by Bill Robertson. Mayor Cleworth is in acceptance of it. Discussion ensued. It was determined a "Memorandum Of Agreement", written by Secretary David Pruhs, to be reviewed, edited and agreed upon by the Clay Street Cemetery Commission and passed onto Mayor Cleworth for signature along with Chairman Bill Robertson. Area of work will be the Elks plot plus the area directly south encompassing the storage shed to the street.

A review of the letters to Pogo and Kinross mines for grave marker monetary donation. Motion by Joanie Skilbred, second by David Pruhs to accept reviewed letters for mail and distribution to the mines.

Bed tax is on schedule for December 13, 2011, 6:00 pm. All should try to be there. Joanie and Company to present. We are the first case.

NEW BUSINESS:

Joanie Skilbred talked with Dave McNary, retired longtime City of Fairbanks surveyor. At the time Irene Sherman was buried, he was concerned about the grave location so he personally chose the site and recommended to the City that they close the cemetery. As far as Dave McNary knows, the city did not close the cemetery.

One of the books by Quimbo, the surveyor of the cemetery was found. Book 2. It is located with the Pioneers. Joanie photographed it and it gives measurements of graves from different boundary lines.

Motion to adjourn @ 6:04 pm by David Pruhs. Second by Bill Robertson. m/c

  
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Bill Robertson - Chairman

1/4/12  
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Date

  
\_\_\_\_\_  
David Pruhs - Secretary

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
February 1, 2012

Meeting came to order in the Fairbanks City Council Chambers on Wednesday, February 1, 2012 at 5:00 pm by Chairman Bill Robertson. Directors in attendance were Dave Erickson, David Pruhs, Frank Turney and Joanie Skilbred. All members were in attendance.

Minutes of the previous meeting on December 7, 2011 Read. Motion by Joanie Skilbred to accept as read. Second by Bill Robertson. M/C.

CITIZENS COMMENTS: None

OLD BUSINESS:

Gold Miner Head Stones – Chairman Bill Robertson reported on a \$5,000 contribution commitment by the Pogo Mine and is working on a similar commitment from the Kinross Mine. By our next meeting, the Pogo Mine check should be received and also communications from the Tower Hill Mine at Livengood may be available. A plaque will be designed specifically for the Miners.

Memorandum Of Agreement – A review of the M.O.A. between Northern Land Use and the City of Fairbanks was reviewed. Motion by Bill Robertson to approve M.O.A. and send to Mayor Cleworth for signature. Second by Joanie Skilbred. M/C.

Bed Tax Report – We were awarded A\$4,083 in our application for the 2012 disbursement of 2012 Bed Tax Funds.

Lawn Mower – Frank Turney reported Mayor Cleworth wants to have the Clay Street Cemetery Commission find a lawn mower and Mayor Cleworth will set up an account to acquire it through the City of Fairbanks. Frank will have the type available at the next meeting.

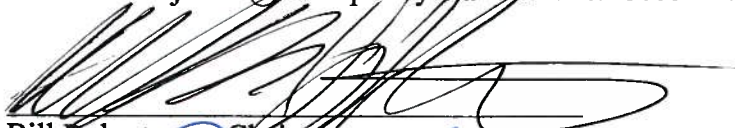
NEW BUSINESS:

New Vendor Registration – Forms to fill out by Bill Robertson and who will make the copies available for our files.

City Clerk, Dave McNary & Joanie Skilbred did a <sup>through</sup> search of City Hall for all records and documents regarding the Clay Street Cemetery. The ORIGINAL MAP was found plus the first two original additions to the Clay Street Cemetery. The maps are to scale and original detail and will be brought to the Borough Assessors Office to be scanned.


Motion by David Pruhs to request from the City of Fairbanks, Public Records, as written then amended after review by Joanie Skilbred, second by Joanie Skilbred. M/C

Motion to adjourn @ 6:24 pm by David Pruhs. Second by Dave Erickson. M/C



Bill Robertson - Chairman

5/2/12  
Date



David Pruhs - Secretary

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
May 5, 2012

Meeting came to order in the Fairbanks City Council Chambers on Wednesday, February 1, 2012 at 4:59 pm by Chairman Bill Robertson. Directors in attendance were Dave Erickson, David Pruhs, Frank Turney and Joanie Skilbred. All members were in attendance.

Agenda reviewed. Motion by Joanie Skilbred to approve the Agenda. Second by David Pruhs. M/C.

Minutes of the previous meeting on February 2, 2011 Read. Minutes amended. Motion by Joanie Skilbred to accept amended minutes.. Second by Dave Erickson. M/C.

CITIZENS COMENTS: None

OLD BUSINESS:

**BED TAX FUNDS** - 35 markers were ordered. They are due to be shipped in the middle of July. Shipping will be on 1 pallet from Seattle. Oder confirmation and Purchase Order from the City of Fairbanks approved. Drawings for each marker is the next step. Then they go into production. Original P.O. of \$4,355 authorized by the City of Fairbanks. Joanie will mark location of markers with pen flags and line. We will dig down 6" then add sand in the hole. We will need to remove the sod/earth to do this. We will look to store the markers at Public Works. Dave Erickson with contact Mr. Smetzer. We will begin ground preparation upon markers arrival. Bill Robertson will contact the Boy Scouts to see about volunteers to do the digging. A template of 17" x 9" x 4" will be made.

**MINERS** – We have received the Ft. Knox Check. Joanie has designed a marker to be reviewed by them. We will get a logo from them to put on each marker showing "Donated By". Deadline for design approval from Ft. Knox is May 20, 2012. Dave Erickson will narrow down the choices of head stones and put in random plots to spread out the markers.

**GROUND PENETRATING RADAR** – Three trips. First day of calibrating equipments and doing a couple of drags. 2<sup>nd</sup> trip, Joanie and Rob laid out a grid on Easter Sunday with snow shoes. Pete and Martin Gutowski will come back in late may/early June to do it again and make a comparison of the results. They will get with Joanie and go over the results vs. data she has in regards to the burial plots, weight, height, ect. in the Elks Section. Written report given by Joanie Skilbred for our official records.

**KIOSK** – A design was submitted for information by Joanie to be located on the existing Kiosk. Photo's, stories & Survey on the Kiosk. On the backside of the Kiosk will be the full updated burial list. Kiosk can be moved to an area down by the east entrance next year. Can be done by Public Works Department.

NEW BUSINESS:

INDIVIDUAL MARKER REQUESTS – Frank has had inquiries from people coming up this summer. Joanie Skilbred ran into Robin Renfro, Vice President, Doyon, for funding to place markers. Robins seems excited by the whole concept as it is estimated 80 or more interned are ¼ or more native lineage.

BABY MARKERS – We have lots of Babies, approximately 100 but do not know exactly how many. Erica, on the Board of the Fairbanks Genelological Society will see if they have a budget to place markers for these plots. This is identified as a project for 2013.

Letter of Miscellaneous Reports Given by Joanie Skilbred” was read into the minutes.

We will approach the City Clerk & Accounting to set up a program where a person who wants to can put up payment to sponsor a marker, family member or not, price to be \$150.00. The marker will be crafted and installed the next year. A canned marker will be set up with advertising on the KIOSK for this endeavor.

CEMETERY OPENING – Memorial Day is coming fast. The day is the 28<sup>th</sup>. Frank Turney reported his status is going forward. Frank must get his own lawn mower as an independent contractor. David will go to Jerry Sadler to see about getting a mower donated from Airport Rentals. David Pruhs will get the information from the American Legion to get Bill Robertson in the event. 25 graves are in the American Legion section.

PAINT CHIP SCAN – Joanie went to Northern Land Research and met with Livengood Cemetery aspects. Paint on wood markers was impressive from old markers. Northern Land Research will do a scan on the markers to investigate who made the markers locally.

OPEN AGENDA – Later in the summer will will repaint the flower boxes. Best time to do this is in July. We will look for a date then.

Next Meeting is June 6, 2012 at 5:00 pm

Motion to adjourn @ 6:24 pm by David Pruhs. Second by Frank Turney. M/C

  
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Bill Robertson – Chairman

6/20/12  
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Date

  
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David Pruhs - Secretary

**May 2, 2012 Clay Street Cemetery Commission Meeting**

*Miscellaneous Reports Given by Joanie Skilbred*

**Doyon Markers-** I approached Robin Renfroe who is Vice President in charge of Human Resources and Shareholder Services for Doyon Ltd., about the possibility of Doyon granting funding for markers of Native People in the Clay St. Cemetery who are 1/4 Native or more. Robin felt that would be a worthy project and said that she would do anything she could to help in that endeavour. There are quite a few folks in the cemetery who would qualify as Native, and maybe we could plan on formally asking for a grant next winter for markers to be placed next summer.

**FGS Baby Markers-** Erika Miller gave her report on marker pricing at the last Fairbanks Genealogical Society meeting. She was still waiting on one other quote and after that comes in the FGS should be voting whether or not to purchase baby markers. The local prices are pretty high and the budget for FGS is very small. I am doubtful the baby markers being supplied by FGS will pass.

**Individual Markers & Requests-** After the article appeared in the News Miner about the Bed Tax Markers, I received an email from Neil Rodriguez asking us to supply a marker for his relative, Bertha Dipperman. (copy of email attached) Over the years I have been asked by individuals how one goes about getting a marker placed and usually the individual is willing to pay for it. This is a good thing but when the family member is a visitor who is only here for a short time it can be hard to get them to follow up on purchasing of the marker. This led me to think about a way that a visitor could make a payment towards the purchase of a marker to be placed the following year. If it is within the city's accounting rules, we could have an account set up that could receive a credit card or cash payment that would cover the cost of the marker, shipping, placement and a little extra for just in case. Based on the current prices a charge of \$130.00 might be appropriate and any extra can go for maintenance such as flowers, paint, marker repair etc.

**GPR report-** The boys at NLUR, Rob, Josh and Patrick did a great job despite the challenging conditions for the survey of the Elks section. On the first day they just did a couple of small test scans to calibrate their equipment and form a game plan for the full drag. On Easter Sunday, Rob and I showshoed a grid pattern that would make it possible to drag the sled evenly over the graves of the elks section and the area of Frank's shed. After allowing the trails to set up for a couple of days, we then returned to finish the work. Rob dragged the sled and Patrick monitored the gps. While they were working, Pete Bowers, Martin Gutowski, and UAF student Charlie Parr showed up to watch and look over some of the material I had regarding the Elks section. They are currently analyzing the data from the 3D scan done that day. They contacted

me an indicated they want to go out again in late May or June and do another drag over the same area so they can compare the results with the survey done earlier this month. I told them I would be available to assist them in any way that I could.

**Paint Chip Scan-** On a visit to NLUR to meet with the Livengood archeologist, Megan Proue, we discussed the Livengood Cemetery. I pointed out that a special paint was used on the old wooden markers that I have seen in various cemeteries in the Interior and that I sure would like to know what kind of paint that was. She told me it was possible to get a chip of it scanned and indicated that they will put it on thier to do list. The scan would determine the type of paint that was on the old wooden markers in the Clay St. Cemetery as many of these markers were made by someone here in town that I have not yet been able to identify. Knowing the type of paint might point me in the direction to find the painter.

**Kiosk Update-** I have done a preliminary design for the Kiosk that would provide information and the maps. The back side would have the full burial list which I am still working on but should be completed within the next week. I would like to ask the city if they can pay for the printing of the kisok designs and then we can get them posted before Memorial Day (hopefully).

I still need to get permission to use the photos and there might be a fee associated with the public use of them on the kiosk.

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
June 20, 2012

Meeting came to order in the Fairbanks City Council Chambers on Wednesday, June 20th, 2012 at 5:00 pm by Chairman Bill Robertson. Directors in attendance were Dave Erickson, David Pruhs, Frank Turney and Joanie Skilbred. All members were in attendance.

Agenda reviewed. Motion by Joanie Skilbred to approve the Agenda. Second by David Pruhs. M/C.

Minutes of the previous meeting on May 6<sup>th</sup>, 2012 Motion by Joanie Skilbred to accept amended minutes.. Second by Dave Erickson. M/C.

CITIZENS COMENTS: None

OLD BUSINESS:

Internment list up to 1,565 and growing. We are also getting the list from Juneau and cross referencing it with ~~Burch~~ <sup>Burch Hill</sup> his to remove those from our list. As usual, this process is lengthy in nature.

Ground Penetrating Radar took place on June 8, 2012. Crew of 12 came out. Training archeologists on its use with equipment. Josh Reuther was in charge. A more thorough job was done without snow. Also a survey update was started. The area reviewed was the Elks burial plot area. When they come back in August, they will look at the Kiosk area at the east end. No reports or results yet. They want to use this as a training venue in the future as they survey and radar more area's of the cemetery.

Miners markers had 2 purchase orders run through it for the city. One for \$4,000. One for \$4,125. We do not know when the shipping will occur. ~~6~~ <sup>4</sup> markers will be made from the 2 purchase orders. They should arrive sometime in August.

Bed Tax Markers arrival is slated for some time in July. Will talk with Mike Smetzer about a place to unload and store in a secure area. We will have sand and gravel as a base. We do have money saved for this. We will invite the Bed Tax Committee Members to the Cemetery to view the placements. Troop 49 of North Pole (0488-3546) will help put in the Bed Tax Markers.

The National Park Service and Denali do send people to the Clay Street Cemetery so it is on the Tourist Trail.

Planter Boxes. Joanie Skilbred wants to repaint the planter boxes before the next meeting. 1 wooden bench, 4 planter boxes need the most care. We will go with a brown/dark green color. Should have this done by July 20<sup>th</sup>. We sent an email to the Mayor to have them prep the flower boxes. We will meet to do this on Friday, July 13<sup>th</sup> at 5:00 pm.



Memorial Day Report. Good turn out. We will get the photos of them posted on line.  
Good job by all.

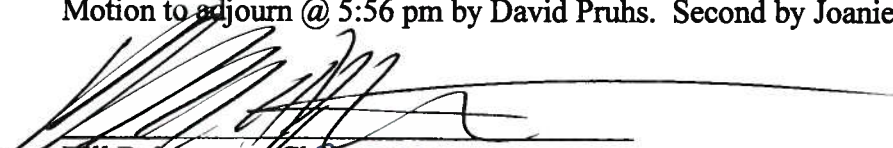
NEW BUSINESS:

A bit of history was discovered. We have two of members that served in the Spanish American War that was called a Negro Regiment. They are in unmarked graves and are in the American Legion section. One member is called Ben Green.

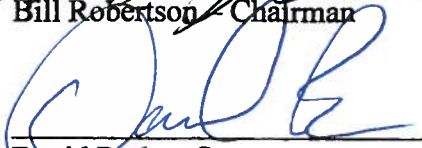
OPEN AGENDA – None

Next Meeting is August 1, 2012 at 5:00 pm

Motion to adjourn @ 5:56 pm by David Pruhs. Second by Joanie Skilbred. M/C

  
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Bill Robertson - Chairman

9/5/12  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
David Pruhs - Secretary

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
September 5, 2012

Meeting came to order in the Fairbanks City Council Chambers on Wednesday, September 15, 2012 at 4:57 pm by Chairman Bill Robertson. Directors in attendance were Dave Erickson, David Pruhs, Frank Turney and Joanie Skilbred. All members were in attendance.

Agenda reviewed. Motion by Joanie Skilbred to approve the Agenda. Second by David Pruhs. M/C. Minutes of the previous meeting on June 20<sup>th</sup>, 2012 reviewed. Motion by Joanie Skilbred to accept amended minutes.. Second by Dave Erickson. M/C.

CITIZENS COMENTS: None. Jim Moody was in attendance.

OLD BUSINESS:

Negro Markers. Should we put it on the marker? Also we have a civil war veteran, John Conna. Moved to table by Bill Robertson. Second by Joanie Skilbred. M/C.

Marker Update. They are not here yet. Should be in by this Thursday or Friday. We will look at the weekends of July 15<sup>th</sup> and 22<sup>nd</sup>. Bill Robertson will bring out volunteers.

Bed Tax. Funding Request. General Section Markers. Nomination of Joanie Skilbred to represent the Clay Street Cemetery Commission to represent the commission before the Bed Tax Commission for funding requests. Second by Bill Robertson. M/C. Joanie will fill out the request/application forms. We are looking for, over time, another 400 – 500 replacements for the General Section. No veterans will be included. We also need to know how many markers are needed in each of the 12 sections.

NEW BUSINESS:

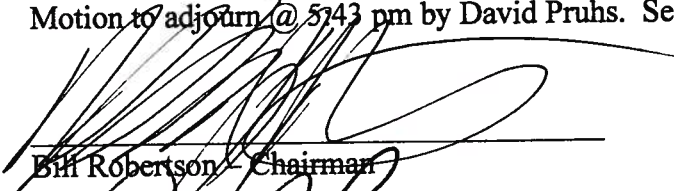
None


OPEN AGENDA – NLUR should have a report for us at the October meeting.

Rex Fischer has a grave marker, photo of it shown by Joanie Skilbred.

Joanie got a phone call from the granddaughter of Web Brown. She was angry there was no marker

Motion to adjourn @ 5:43 pm by David Pruhs. Second by Joanie Skilbred. M/C

  
\_\_\_\_\_  
Bill Robertson - Chairman

  
\_\_\_\_\_  
David Pruhs - Secretary

12/5/12  
\_\_\_\_\_  
Date

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
December 5, 2012

Meeting came to order in the Fairbanks City Council Chambers on Wednesday, December 5, 2012 at 5:02 pm by Chairman Bill Robertson. Directors in attendance were Bill Robertson, David Pruhs, Frank Turney and Joanie Skilbred. Dave Erickson was traveling and was excused.

Minutes of previous meeting of September 5, 2012 reviewed. Motion by Joanie Skilbred to approve minutes as written. Second by David Pruhs. M/C.

Agenda reviewed. Motion by Joanie Skilbred to have Citizens Comments under New Business. Second by Bill Robertson. M/C. Motion by Joanie Skilbred to approve Agenda as Amended. Second by Bill Robertson. M/C

OLD BUSINESS:

N.L.U.R. Future Presentation. They will be doing future presentation in February @ the Tanana Yukon Historical Society Meeting. Joanie Skilbred will be assisting them in this presentation.

Marker Update. Izetta Grisham contacted Joanie Skilbred on behalf of George Compton. She does not like it that he does not have a marker. Discussion ensued. Motion by Joanie Skilbred to add a marker purchase with the Bed Tax Funding at a cost of approximately \$135. Second by Bill Robertson. M/C.

Negro Markers. Discussion brought up by Frank Turney on this issue, wondering if we should remake the marker for this participant in the Spanish American War. Discussion ensued. It was felt that different groups in Fairbanks could take this lead and contact us if they wanted it changed. Motion by Joanie Skilbred to leave the marker "AS IS". Second by David Pruhs. M/C. Civil

Bed Tax Funding. Schedule of events given out for presentations. We are No. 15 on the list. Bill Robertson to give talking points. We are asking for \$15,000 this year.

NEW BUSINESS:

Cemetery Rules & Policies. Joanie Skilbred handed out an outline. She will also make up application for review at our next scheduled meeting. The Commission went through many items. We will have more input as time goes on over this winter.

Citizens Comments. None

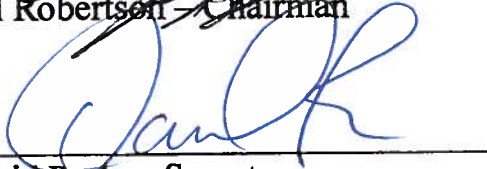
OPEN AGENDA – None

Motion to adjourn @ 5:52 pm by Joanie Skilbred. Second by Frank Turney.  
M/C



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Bill Robertson – Chairman



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David Pruhs - Secretary

6 / Feb. / 2013  
Date

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
FEBRUARY 6, 2013

Meeting called to order by Chairman Bill Robertson at 5:00 pm  
Commissioners in attendance: Joanie Skilbred, Dave Erickson, David Pruhs, Bill Robertson.

Minutes reviewed. Bill Robertson moved to approved the minutes as corrected. Second by Joanie Skilbred. m/c.

Agenda: Under New Business, Veterans Memorial Review was added.

OLD BUSINESS:

Clay Street Cemetery Policy - Joanie Skilbred gave a preliminary Clay Street Policy Guideline plus a Application for Placement page.

Notice from ~~Teresa Grisham~~ <sup>Tzeffia Grisham</sup> Mr. Compton's Great Grand Niece. She will be sending a check for \$135 to put a marker on George Compton's grave. The marker will be ordered with the Bed Tax order so we can take advantage of volume buying and acquire it at a more reasonable price.

2013 Bed Tax Funding was \$4,833. 10% is being held until after the completion of the annual report. The committee is very interested to know the visitor count of the Cemetery.

Kiosk. Move it or build a new one. We must establish what we want, what we want on it, etc... Will be 4' x 8' x 3. Pioneers Igloo No. 4 has money and could be willing to fund the Kiosk. We will keep the existing design.

NEW BUSINESS:

Erika Miller Proposal Reviewed. Motion by David Pruhs to approve the proposal subject to funding. Second by Joanie Skilbred. m/c

2013 Bed Tax Marker List. It about half done. Preliminary is 45 names.  
Donors. Get in the paper a list of all the names of people who need markers. Publish it then ask for sponsors. Joanie will get David approximate number of each seciton that needs markers and we go to each organization with a plan to get all the plaques over a 5 - 10 year period.  
Veterans Memorial. General Discussion.

CITIZENS COMMENTS: NONE

OPEN AGENDA - NONE

Motion to adjourn at 6:08 pm by David Pruhs. Second by Joanie Skilbred.

  
\_\_\_\_\_  
Bill Robertson, Chairman

  
\_\_\_\_\_  
David Pruhs, Secretary

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
MAY 22, 2013

Meeting called to order by Chairman Bill Robertson at 4:54 pm  
Commissioners in attendance: Joanie Skilbred, Dave Erickson, David Pruhs, Bill Robertson, Frank Turney.

Minutes reviewed. Joanie Skilbred moved to approved the minutes as amended. Second by Bill Robertson, m/c.

Agenda: Motion by Joanie Skilbred to accept agenda as presented. Second by David Pruhs. m/c.

**OLD BUSINESS:**

Granite Marker Order - Presentation for purchasing 40 markers totaling \$4,948.79. Motion by Joanie Skilbred to make purchase. Price includes freight. Second by Dave Erickson. m/c. Bed tax funds remain at \$629.68.

George Bondeau Grave marker request. Joanie will look up the location of the grave and see if there is a marker in the cemetery. It may have a Pioneer marker . Joanie will see if he is eligible for a Pioneer Marker.

Pioneer Cleanup this Saturday @ Clay Street Cemetery. They will also take care of the Gibbs grave site.

Silver concrete bench in the cemetery needs to be fixed. Located near Jimmy Stewart grave.

Kiosk - The list is from the Official City record. The Fairbanks Genealogical Society list has more names and but that list does not match the City of Fairbanks current map. This list is from the Fairbanks Genealogical Society. We have to decide which list to go with now, and for the future.

Motion by David Pruhs to use the Fairbanks Genealogical Society list. Second by Dave Erickson. m/c.

**NEW BUSINESS:**

Policy and Bylaws. Bill talked to the City Chief of Staff. There is none so we are tasked with writing up a Clay Street Cemetery Policy & Bylaw package and submitting it to the City for Review/Edit/Approval.

**CITIZENS COMMENTS: NONE**

**OPEN AGENDA - NONE**

Motion to adjourn at 6:09 pm by Joanie Skilbred. Second Dave Erickson. m/c

  
Bill Robertson, Chairman

  
David Pruhs, Secretary

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
July 10, 2013

Meeting called to order by Chairman Bill Robertson at 5:01 pm  
Commissioners in attendance: David Pruhs, Bill Robertson, Anne Castle.

Minutes reviewed. Motion to approve minutes as submitted by David Pruhs. Second by Anne Castle, m/c.

Agenda: Motion by Bill Robertson to accept agenda as presented. Second by David Pruhs. m/c.

OLD BUSINESS:

George Blondeau Grave marker presentation by Jan Plaquet. Motion by David Pruhs to accept application of marker design and information. Second by Bill Robertson. m/c

Marker Review - Markers being ordered were reviewed and passed around. No changes directed.

Bylaws and Policies - Under Construction, no report

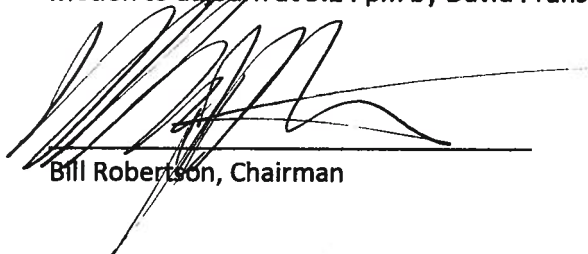
NEW BUSINESS:

Bill Robertson announced that a check from the Rotary Club will go to the city for placement of unmarked graves and materials for the new Kiosk may come from Spenard Building Supply.

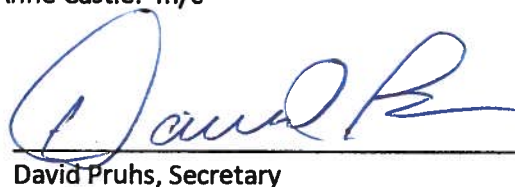
CITIZENS COMMENTS: NONE

OPEN AGENDA - NONE

Motion to adjourn at 5:24 pm by David Pruhs. Second Anne Castle. m/c



Bill Robertson, Chairman



David Pruhs, Secretary

CLAY STREET CEMETERY COMMITTEE  
MINUTES OF THE MEETING  
August 7, 2013

Meeting called to order by Chairman Bill Robertson at 4:58 pm

Commissioners in attendance: David Pruhs, Bill Robertson, Anne Castle, Frank Turney, Dave E.

Minutes reviewed. Motion to approve minutes as submitted by David Pruhs. Second by Frank Turney, m/c.

Agenda: Motion by Bill Robertson to accept agenda as presented. Second by David Pruhs. m/c.

**OLD BUSINESS:**

Marker Review - Markers ordered. Review of freight quote. Rate will not be finalized until shipment is sent as the exact weight will not be known until then. No date is yet set for delivery.

Kiosk - A wonderful donation of \$1,500 from Spenard Builders Supply for materials for the Kiosk has been acquired by Chairman Bill Robertson. Bill will set up a time for on-site construction and will let us know.

Bylaws and Policies - Under Construction, no report.

**NEW BUSINESS:**

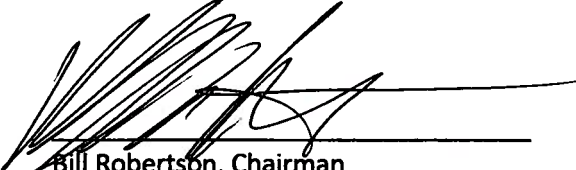
Community Service - David will go see the Mayor and then start getting the Clay Street Cemetery on the list of available Non Profits

**CITIZENS COMMENTS: Victor Bluebird, Watering.**

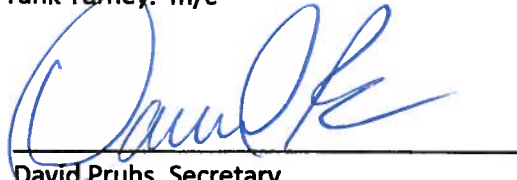
Victor presented the Clay Street Cemetery Commission with the idea of watering a 2" water line running down the center of the cemetery and then hooking on 150' of fire hose and that watering the entire cemetery could take place in 1 day with efficiency.

**OPEN AGENDA - NONE**

Motion to adjourn at 5:40 pm by David Pruhs. Second Frank Turney. m/c



Bill Robertson, Chairman



David Pruhs, Secretary




MEMORANDUM

CITY CLERK'S OFFICE

Janey Hovenden, CMC, City Clerk

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TO: Mayor Jerry Cleworth  
City Council Members

FROM: Janey Hovenden, City Clerk 

SUBJECT: Election Judges for the 2013 Municipal Election

DATE: September 11, 2013

The following list of Election Judges for the 2013 Municipal Election is submitted for your approval. Please note that circumstances may arise and replacements may be needed.

**AURORA – Fairgrounds (Ag. Museum)**

Ellen Fletcher, Chair  
Joyce Wallbaum  
Susan Davis  
Jonna Weed

**FAIRBANKS #4 – National Guard Armory**

Bess Rounds, Chair  
Teresa Benzel  
Christopher White  
Julie Ritchie  
Kacey Nicole Ritchie

**FAIRBANKS #1 – FNSB Admin Bldg**

Michael Grahek, Chair  
Janet Lee Kelly  
Allyn Yanish  
James Doogan

**FAIRBANKS #5 – Pioneer Park**

Lynn Slusher, Chair  
Helen Howard  
Montie Slusher  
Connie Moore  
Irene Nicholia-Todd

**Fairbanks #2 – Golden Towers**

Alice Decker, Chair  
Zinn Decker  
Nancy Williams  
Donna Hummel  
Abbey Hummel

**FAIRBANKS #6 – Shoppers Forum**

Lorice Ponsford, Chair  
Cezanne Cady  
Sheila Lalene  
Jackie Mitchell

**FAIRBANKS #3 – Noel Wien Library**

Elizabeth Greig, Chair  
Debra Rathbun  
Susan Yanish  
Kathryn McDougall

**FAIRBANKS #7 – JP Jones Center**

Rita Davis, Chair  
Chanta Matthews, Co-Chair  
Stanislaus (Lawrence) Butler  
Tonya Brown  
Alene Porche  
Johnathan Kenney

**FAIRBANKS #8 – Frontier Outfitters**

Deanna Morris, Chair  
Dwight Morris  
Nancy Dreydoppel  
Lindsey Dreydoppel  
Ashley Morris

**FAIRBANKS #10 – Fairbanks Senior Ctr**

Barb George, Chair  
Melissa Kellner  
Deborah Lord  
Sandra (Sande) Mayo  
Nanette (Nan) Woodman

**FAIRBANKS #9 – Tanana Middle School**

Bev Higdon, Chair  
Richard Reem (7am – 2pm)  
Bonnie Majak (3pm – 8pm)  
Doris Koivisto (7am – 8pm)  
Betty Chavez (7am – 12pm)  
Carol Reem (7am – 2pm)  
Carolyne Wallace (2pm – 8pm)  
Jean Yoder (7am – 2pm)  
Anne Walton (7am – 8pm)  
Linda Stephenson (2pm – 8pm)

**FORT WAINWRIGHT – Pioneer Park**

Carol Gaffan, Chair  
Mary Rafter  
Susan Jones  
Kersharra Jones  
Cynthia Polzin

**LAKEVIEW – Gene’s Chrysler**

Frank Gold, Chair  
DeVonne Koppenberg  
Caroline Wolf

**CANVASS BOARD**

Theresa Peterson  
Caroly Mustard  
Beverly Birkliid  
Ellen Fletcher  
Deanna Morris  
Ashley Morris

**ACCU-VOTE REVIEW**

Dick Burley  
Howard Zach  
Jane Hohden  
Shelly Growden

**ACCU-VOTE ROVERS**

Colleen Pedretty  
Jack Morris  
Michelle Thompson

**ELECTION PREP-HELPER**

Lori Dixon

**ELECTION NIGHT WORKERS**

Marci Ward  
Virginia Sabol  
Fred Rohn  
Margaret England  
Katrina Sharp