



FAIRBANKS CITY COUNCIL  
AGENDA NO. 2014-18  
**REGULAR MEETING SEPTEMBER 22, 2014**  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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REGULAR MEETING

7:00 P.M.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. APPROVAL OF AGENDA AND CONSENT AGENDA

(Approval of Consent Agenda passes all routine items indicated by an asterisk (\*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda).

5. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five (5) minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phone, electronic and messaging devices.
6. APPROVAL OF PREVIOUS MINUTES
7. SPECIAL ORDERS
  - a) The Fairbanks City Council, Sitting as a Committee of the Whole, will hear interested citizens concerned with the following Appeal of Revocation of Chauffeur License. Public Testimony will be taken and limited to five (5) minutes.

Appellant: Mark Siivola


8. MAYOR'S COMMENTS AND REPORT
9. UNFINISHED BUSINESS
  - a) Ordinance No. 5957 – An Ordinance Amending Fairbanks General Code Sections 2-260 and 2-261 Regarding the Authorized Investment Selections of the City Permanent Fund Investment Policy. Introduced by Mayor Eberhart and Council Member Gatewood. SECOND READING AND PUBLIC HEARING.
10. NEW BUSINESS
  - \*a) Resolution No. 4643 – A Resolution to Accept Funding from the Alaska Highway Safety Office for the FFY2015 Traffic Safety Program. Introduced by Mayor Eberhart.
11. DISCUSSION ITEMS (INFORMATION AND REPORT)
  - a) Committee Reports
12. COMMUNICATIONS TO COUNCIL
  - \*a) Clay Street Cemetery Commission Meeting Minutes of August 6, 2014
  - \*b) Chena Riverfront Commission Meeting Minutes of August 13, 2014
  - \*c) Appointment to the Hotel/Motel Discretionary Fund Committee
13. COUNCIL MEMBERS' COMMENTS
14. CITY CLERK'S REPORT
  - \*a) Approval of Election Judges for the 2014 Municipal Election
15. CITY ATTORNEY'S REPORT
16. EXECUTIVE SESSION – Labor Negotiations: Fairbanks Firefighters Union
17. ADJOURNMENT

# MEMORANDUM

City of Fairbanks Clerk's Office

Janey Hovenden, City Clerk

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Date: September 16, 2014  
To: Mayor John Eberhart  
City Council Members  
From: Danyielle Snider, CMC, Deputy City Clerk   
Re: Revocation of City of Fairbanks Chauffeur License – Mark C. Siivola

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Attached is a copy of **Mr. Mark Siivola's** revocation letter of his City of Fairbanks Chauffeur License. The City Clerk has revoked this license pursuant to:

*FGC Section 86-77:*

*Except as otherwise provided in this subsection, the applicant must not have had a felony conviction within eight years or a misdemeanor conviction within four years of:*

*FGC Section 86-77(6)(c):*

*Any felony or misdemeanor which includes as an element the use or threat of force upon a person.*

Please see the attached report of Mr. Siivola's criminal charge history which indicates that on June 30, 2014, Mr. Siivola was convicted of a Class A Misdemeanor Assault in the 4<sup>th</sup> Degree.

Although Mr. Siivola has had other minor offenses (moving violations) within the past eight years, the misdemeanor conviction is the only offense that precludes Mr. Siivola from retaining a chauffeur license within the look-back period (see attached criminal charge history and minor offense cases).

Mr. Siivola requested to appeal the decision of the City Clerk to the City Council and to be placed on this agenda for your consideration.

If you have any questions, please call me at 459-6774.

Attachments: Criminal History Report  
CourtView Report of cases against Mr. Siivola

*Visit us on the web at [www.fairbanksalaska.us](http://www.fairbanksalaska.us)*



# City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715  
Fax (907)459-6710

## REQUEST FOR APPEAL FORM

DATE: 9-12-2014

TO: Janey Hovenden, City Clerk

FROM: Mark Siivoung  
(Please Print)

RE: Request for Appeal Hearing

Please consider this document a request for an APPEAL HEARING before the Fairbanks City Council in regards to the denial of my Occupational License Application. I can be present at the City Council Meeting scheduled for:

Monday, September 22nd at 7:00 P.M.

(Meetings are held in the Council Chambers located at 800 Cushman Street, 2<sup>nd</sup> Floor)

By signing below, I understand that the information and supporting documentation contained in my application will be copied and provided to the Fairbanks City Council. I understand that there will be a public hearing, on the above date, at which time the Council will discuss my appeal. I understand that the public hearing may be reproduced electronically, digitally, and/or transmitted over the air waves. I understand that I have no right to expect privacy of the records or information contained in my application, or of any discussions that may occur during the public hearing.

Mark Siivoung  
Acknowledgement by Applicant

Official Use Only: Clerk's Initials: TC

Date Received: 9/12/14



# City of Fairbanks

*Office of the City Clerk*

800 Cushman Street

Fairbanks, AK 99701

(907)459-6702  
Fax (907)459-6710

September 4, 2014

Mark C Siivola  
[REDACTED]

Re: Revocation of City of Fairbanks Chauffeur License  
Certified Letter # 7011 3110 0002 3026 7115

Dear Mr. Siivola:

The City of Fairbanks issued a chauffeur license in your name effective March 12, 2014, expiring on March 11, 2016. However, in light of your September 2nd, 2014 conviction of a Class A Misdemeanor for Assault in the 4<sup>th</sup> Degree, information provided by the State of Alaska Court System, and pursuant to the Fairbanks General Code of Ordinances Chapter 86, Division 3, Section 86.83(3) and 86.83(4)(c), the license issued to you in 2014 is hereby revoked effective on this day.

Please submit your license to the Office of the City Clerk. If you have any questions regarding the revocation of this license, you may contact the City Clerk's Office at 459-6702.

A copy of the Fairbanks Code of Ordinances Chapter 86 Division 3 is attached.

Sincerely,

Tanya Clooten

Deputy City Clerk I

cc: Janey Hovenden, City Clerk  
D. Danyielle Snider, Deputy City Clerk II  
Fairbanks Police Department  
File

# Criminal Charge History

WARNING: This criminal history may not be complete due to limited information. These records are from State of Alaska courts only and include computerized records since 1992 only. Computerized case information prior to implementation of CourtView is very limited. Contact the trial court for detailed information about a case or for records prior to 1992.

NOTE: Criminal cases removed from the public index pursuant to Administrative Rule 40(a) do not display on this report.

**Search Criteria:**

Last Name: **SIIVOLA**

First Name: **MARK**

DOB: [REDACTED]

Print Date 9/17/2014

Case Number File Date Charge	Offense Date Dispo Date	Defendant Action Code Disposition	DLN# APSIN#	Modifier	DV
<b>4FA-14-01232CR</b>					
04/27/2014		Siivola, Mark Christopher	DLN: <span style="background-color: black; color: black;">[REDACTED]</span> APSIN: <span style="background-color: black; color: black;">[REDACTED]</span>		
<b>CHRG 1</b>	04/27/2014	<b>AS11.56.757(a)(misdA): Violate Condition Of Release</b>			
Disposition:	08/29/2014	Dismissed by Prosecution (CrR43(a))			
<b>4FA-13-00744CR</b>					
03/21/2013		Siivola, Mark Christopher	DLN: <span style="background-color: black; color: black;">[REDACTED]</span> APSIN: <span style="background-color: black; color: black;">[REDACTED]</span>		
<b>CHRG 1</b>	03/15/2013	<b>AS28.15.291(a)(1): Drive w/ License Canc/Susp/Revoked/Lim</b>			
Disposition:	12/23/2013	Dismissed by Prosecution (CrR43(a))			
<b>4FA-13-00277CR</b>					
02/01/2013		Siivola, Mark Christopher	DLN: <span style="background-color: black; color: black;">[REDACTED]</span> APSIN: <span style="background-color: black; color: black;">[REDACTED]</span>		
<b>CHRG 1</b>	01/31/2013	<b>AS11.41.210(a)(1): Assault 2 - Injury w/ Weapon, Intent</b>			
<b>Amended:</b>		<b>AS11.41.230(a)(1): Assault In The 4th Degree - Recklessly Injure</b>			
Indicted:		AS11.41.210(a)(1): Assault 2 - Injury w/ Weapon, Intent			
<b>Disposition:</b>	<b>09/02/2014</b>	<b>Guilty Conviction After Guilty Plea</b>			
<b>CHRG 2</b>	01/31/2013	<b>AS11.41.210(a)(1): Assault 2 - Injury w/ Weapon, Intent</b>			
Indicted:		AS11.41.210(a)(1): Assault 2 - Injury w/ Weapon, Intent			
Disposition:	09/02/2014	Dismissed by Prosecution (CrR43(a))			
<b>CHRG 3</b>	01/31/2013	<b>AS11.56.540(a)(1): Tamper Witness 1- Influence Testimony</b>			
Indicted:		AS11.56.540(a)(1): Tamper Witness 1- Influence Testimony			
Disposition:	09/02/2014	Guilty Conviction After Guilty Plea			
<b>CHRG 4</b>	01/31/2013	<b>AS28.35.030(a)(2): DUI- BAC .08+ Percent</b>			
Disposition:	09/02/2014	Dismissed by Prosecution (CrR43(a))			
<b>CHRG 5</b>	01/31/2013	<b>AS11.41.220(a)(1)(A): Assault 3- Cause Fear Of Injury w/ Weap</b>			
Indicted:		AS11.41.220(a)(1)(A): Assault 3- Cause Fear Of Injury w/ Weap			
Disposition:	09/02/2014	Dismissed by Prosecution (CrR43(a))			
<b>4FA-11-03799CR</b>					
11/06/2011		Siivola, Mark Christopher	DLN: <span style="background-color: black; color: black;">[REDACTED]</span> APSIN: <span style="background-color: black; color: black;">[REDACTED]</span>		
<b>CHRG 1</b>	11/05/2011	<b>AS11.41.230(a)(3): Assault 4-Cause Fear Of Injury</b>			
Disposition:	04/24/2012	Dismissed by Prosecution (CrR43(a))			
<b>CHRG 2</b>	11/05/2011	<b>AS11.41.230(a)(1): Assault In The 4th Degree - Recklessly Injure</b>			<b>No</b>
Disposition:	04/24/2012	Dismissed by Prosecution (CrR43(a))			
<b>4FA-11-00645CR</b>					
02/22/2011		Siivola, Mark C	DLN: <span style="background-color: black; color: black;">[REDACTED]</span> APSIN: <span style="background-color: black; color: black;">[REDACTED]</span>		
<b>CHRG 1</b>	02/06/2011	<b>AS28.15.291(a)(1): Drive w/ License Canc/Susp/Revoked/Lim</b>			<b>No</b>
<b>Amended:</b>		<b>AS28.15.011: Drive w/o Valid Operator License</b>			
Disposition:	07/06/2011	Guilty Conviction After Guilty Plea			
<b>CHRG 2</b>	02/06/2011	<b>AS28.22.011: No Motor Vehicle Liability Insurance</b>			<b>No</b>
Disposition:	07/06/2011	Dismissed by Prosecution (CrR43(a))			
<b>CHRG 3</b>	11/06/2011	<b>PTRP - New Criminal Charge</b>			<b>No</b>
Disposition:	04/24/2012	PTRP: Dismissed or Declined by Prosecutor			
<b>CHRG 4</b>	03/21/2013	<b>PTRP - New Criminal Charge</b>			
Disposition:	12/23/2013	PTRP: Probation Modified/Continued			

# Criminal Charge History

Case Number	Offense Date	Defendant	DLN#	Modifier	DV
File Date		Action Code	APSIN#		
Charge	Dispo Date	Disposition			
<b>4FA-09-03717CR</b>			DLN: [REDACTED]		
09/21/2009		Siivola, Mark Christopher	APSIN: [REDACTED]		
<b>CHRG 1</b>	09/20/2009	<b>AS11.61.110(a)(6): Disord Conduct- Create Hazard Condition</b>			<b>No</b>
Disposition:	07/16/2010	Dismissed by Prosecution (CrR43(a))			
<b>4FA-08-03948CR</b>			DLN: [REDACTED]		
12/01/2008		Siivola, Mark Christopher	APSIN: [REDACTED]		
<b>CHRG 1</b>	11/30/2008	<b>AS28.35.030(a): DUI - Operate Vehic Under Infl Alc/Drug</b>			<b>No</b>
<b>Amended:</b>		<b>AS28.35.400: Reckless Driving</b>			
Disposition:	06/30/2009	Guilty Conviction After Guilty Plea			
<b>CHRG 2</b>	11/30/2008	<b>AS28.35.032(a): Refuse To Submit To Chemical Test</b>			<b>No</b>
Disposition:	06/30/2009	Dismissed by Prosecution (CrR43(a))			
<b>CHRG 3</b>	11/30/2008	<b>AS28.10.481: Improper Use Of Regis/Title/Plates</b>			<b>No</b>
Disposition:	06/30/2009	Dismissed by Prosecution (CrR43(a))			
<b>CHRG 4</b>	11/30/2008	<b>AS28.35.029: Open Container Of Alcoholic Beverage In Motor Vehicle</b>			<b>No</b>
Disposition:	06/30/2009	Dismissed by Prosecution (CrR43(a))			
<b>CHRG 5</b>	09/21/2009	<b>PTRP - New Criminal Charge</b>			<b>No</b>
Disposition:	07/16/2010	PTRP: Probation Modified/Continued			

*End of Report*

<b>Search Results</b>
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Displaying all 13 matches.

<u>Case Number</u>	<u>Case Type</u>	<u>File Date</u>	<u>Party/Company</u>	<u>Party Type</u>	<u>Date of Birth</u>	<u>Case Status</u>
<u>4FA-13-00084CI</u>	Civil Protective Order (4FA)	02/04/2013	Siivola, Mark	Respondent		Closed <b>DISMISSED</b>
<u>4FA-13-00085CI</u>	Civil Protective Order (4FA)	02/04/2013	Siivola, Mark	Respondent		Closed <b>DISMISSED</b>
<u>4FA-13-00134CI</u>	Civil Protective Order (4FA)	02/27/2013	Siivola, Mark	Respondent		Closed <b>DISMISSED</b>
<u>4FA-09-02837CI</u>	Civil District Court (4FA)	11/02/2009	Siivola, Mark C	Defendant		Closed <b>DISMISSED</b>
<u>4FA-11-00645CR</u>	Crim Dist Ct Misd (4FA)	02/22/2011	Siivola, Mark C	Defendant		Closed <b>GUILTY</b>
<u>4FA-08-03948CR</u>	Crim Dist Ct Misd (4FA)	12/01/2008	Siivola, Mark Christopher	Defendant		Closed <b>GUILTY</b>
<u>4FA-09-03717CR</u>	Crim Dist Ct Misd (4FA)	09/21/2009	Siivola, Mark Christopher	Defendant		Closed <b>DISMISSED</b>
<u>4FA-11-00760MO</u>	Minor Offenses (4FA)	02/08/2011	Siivola, Mark Christopher	Defendant		Closed <b>GUILTY</b>
<u>4FA-11-03799CR</u>	Crim Dist Ct Misd (4FA)	11/06/2011	Siivola, Mark Christopher	Defendant		Closed <b>DISMISSED</b>
<u>4FA-13-00277CR</u>	Crim Superior Ct (4FA)	02/01/2013	Siivola, Mark Christopher	Defendant		Closed <b>GUILTY</b>
<u>4FA-13-00744CR</u>	Crim Dist Ct Misd (4FA)	03/21/2013	Siivola, Mark Christopher	Defendant		Closed <b>DISMISSED</b>
<u>4FA-13-01827CI</u>	Appeal from Administrative Agency (4FA)	04/22/2013	Siivola, Mark Christopher	Appellant		Closed <b>DISMISSED</b>
<u>4FA-14-01232CR</u>	Crim Dist Ct Misd (4FA)	04/27/2014	Siivola, Mark Christopher	Defendant		Closed <b>DISMISSED</b>



Introduced by: Mayor Eberhart  
Council Member Gatewood  
Permanent Fund Review Board Approval: July 23, 2014  
Introduced: September 8, 2014

## ORDINANCE NO. 5957

### AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTIONS 2-260 AND 2-261 REGARDING THE AUTHORIZED INVESTMENT SELECTIONS OF THE CITY PERMANENT FUND INVESTMENT POLICY

**WHEREAS**, the City Council established the investment policy of the City Permanent Fund by terms codified at Fairbanks General Code Sections 2-260 and 2-261; and

**WHEREAS**, current policy authorizes an “International Bond Index Fund” allocation class which is defined as replicating the Barclays Capital Global Treasury ex-U.S. Capped index; and

**WHEREAS**, current policy authorizes performance measurement for the International Bond allocation against the Barclays Capital Global Treasury ex. U.S. Capped Index; and

**WHEREAS**, the City’s Permanent Fund Investment Manager, Alaska Permanent Capital Management recommends amendment to the investment policy to replicate the International Equity allocation and performance against the Barclays Global Aggregate ex-USD Float Adjusted RIC Capped Index. The amendment will not materially change performance but should improve the overall risk/reward tradeoff by reducing volatility of this segment of the portfolio and by helping keep investment fees low; and

**WHEREAS**, the City Permanent Fund Review Board supports and recommends these amendments.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS**, as follows [new text shown in **underline bold** font; deleted text in ~~strikethrough~~ font]:

#### **Sec. 2-260. Permanent fund investment policy, procedure and governance.**

(a) *Purpose of fund.* The purpose of the permanent fund is to maximize income for capital and operating expenses of the city and preserve in trust assets of the city for present and future generations of city residents. The principal goal shall be to preserve principal and maintain purchasing power.

(b) *Investment policy.* The investment policy of the city is to allow only the following investment vehicles.

- (1) Obligations of or obligations insured or guaranteed by the United States or agencies or instrumentalities of the United States;
- (2) Bonds or other taxable yield U.S. dollar denominated debt instruments of this state, its agencies, municipalities, any other state, or corporation which at the time of investment have an investment grade rating of a nationally recognized rating agency; if the rating of a bond becomes less than investment grade and has a maturity greater than one year, it must be sold in an orderly manner within 90 days of down grading;
- (3) Bank certificates of deposit which are insured or secured as to the payment of principal and interest;
- (4) Corporate obligations of investment grade quality as recognized by a nationally recognized rating organization. If, after purchase, these obligations are downgraded below investment grade, they shall be sold in an orderly manner within 90 days of down grading. In no circumstance shall any bond be purchased after January 1, 2009 with a yield to maturity that exceeds 600 basis points above a comparable duration treasury note/bond at the date of purchase.
- (5) Short term investment funds (STIF) which are limited to investments set forth in subsections (b)(1)-(4) of this section or the Alaska Municipal League Investment Pool as set forth in state statute; and
- (6) Domestic equities, which taken as a whole, attempt to replicate the Standard & Poor's 500 Index, including both mutual funds and exchange traded funds (ETF's).
- (7) International equities, which taken as a whole, attempt to replicate the FTSE Developed ex North America Index, including both mutual funds and exchange traded funds (ETF's).
- (8) Equities, which taken as a whole, attempt to replicate the universe of domestic real-estate investment trusts, including both mutual funds and exchange traded funds (ETF's).
- (9) Domestic equities, which taken as a whole, attempt to replicate the S&P 400 MidCap Index, including both mutual funds and exchange traded funds (ETF's).
- (10) Commodities, which taken as a whole, attempt to replicate a broad based commodity index, such as the Dow-Jones UBS Commodity Index,

including mutual funds, exchange traded funds (ETF's) and exchange traded notes (ETN's).

(11) Emerging markets equity index funds, which taken as a whole, attempt to replicate the FTSE Emerging Market Index, including both mutual funds and (ETF's).

(12) International Bond index funds, which taken as a whole, attempt to replicate ~~Barclays Capital Global Treasury ex U.S. Capped Index~~ **Barclays Global Aggregate ex-USD Float Adjusted RIC Capped Index**, including both mutual funds and ETF's.

(13) U.S. Treasury Inflation Protected Securities (TIPS), and/or mutual funds or ETF's which attempt to replicate the Barclays Capital U.S. Treasury Inflation Protected Securities Index.

(c) *Limitations.* The following investment practices are prohibited and shall constitute limitations to fund investments:

(1) Options and futures may not be purchased or sold; complex derivatives and complex structured notes which provide for uncertain payment dates and amounts are prohibited without the express, written consent of the city council, as are practices which involve the use of leveraging through reverse repurchase agreements;

(2) Investments in U.S. dollar denominated obligations of corporations shall be limited to a percentage level as provided for by the city council from time to time. Investment grade to be defined by at least one nationally recognized rating service. The investment in the lowest level of investment grade securities is to be limited to no more than ten percent of the marketable debt securities;

(3) No investment shall be made in any one individual security or issuer in excess of five percent of the total investment portfolio, measured by market value, except for obligations of the U.S. government and its agencies.

(4) No investments, cumulatively, shall be made in any one industry in excess of 25 percent of the total investment portfolio except for obligations of the U.S. and its agencies without quarterly disclosure to the Review Board for consideration.

(5) Effective January 1, 2009, no commercial residential mortgaged backed securities (MBS, etc. but not to exclude securities issued by a U.S.

government agency) and no further commercial mortgage backed securities (CMBS, etc) may be purchased.

(d) *Transactional records.* The board shall maintain on file within the offices of the city, monthly reports which indicate the following:

(1) All transactions affecting the investment account, to include purchases and sales of securities, transfers of cash into and out of the account, interest or dividends received by the account; and

(2) A listing of all assets held in the investment account, including identification of the security, original purchase price, and current market price.

(e) *Fund performance evaluation.* The city council and the board may have an objective performance evaluation of the investment program every year. The board may retain a performance measurement consultant whose contractual purpose will be to provide objective measurement of the performance of investment managers and the portfolio against appropriate indices, universes and/or benchmarks as recommended by the consultant and adopted by the city council and the board. Portfolio performance may be reviewed by the consultant at least semiannually with the city council and the board. Such consultant may not manage in any capacity any portion of the portfolio.

(f) *Custodian bank.* The city council and the board shall retain a bank custodian to hold all investment cash and securities in the name of the city's permanent fund. The custodian shall render monthly reports to the city council and the board regarding assets held at both book and market values, and individual transactions which have taken place. The bank shall have adequate fidelity insurance. A written contract will be entered into between the city and the custodian bank.

(g) *Investment managers.* The city council and the board shall retain one or more professional investment managers to design portfolios and invest funds in accordance with the written investment policies adopted by the city council. The investment managers must be registered financial advisers with both the United States Securities and Exchange Commission and the state and may not serve in any multiple role as investment manager or securities broker custodian. They must agree to serve as a fiduciary to the fund and carry professional liability insurance in the minimum amount of \$5,000,000.00. A written contract must be entered into between the fund and the investment managers.

(h) *Fiduciary status; conflict of interest.* The board shall be considered to have the responsibility of a fiduciary to the fund and shall be indemnified

by the city in any action brought against them collectively or individually while acting in this capacity. No board member may act on behalf of the board in any manner involving the investments of the portfolio or its management pursuant to this policy, except as specifically authorized by the city council in writing.

(i) *Prudent investor rule.* The city council, the board, the staff, the investment managers and the bank custodians shall exercise the judgment and care under the circumstances then prevailing which an investor of ordinary prudence, discretion and intelligence exercises in the management of large investments entrusted to it, not in regard to speculation, but in regard to the long-term investment of funds considering the probable safety of capital as well as probable income.

(j) *Balance available for appropriation.* The city council may only appropriate from the permanent fund as follows: In any fiscal year, an amount not to exceed four percent of the five-year average fund market value, to be computed using the five prior years' year end audited market value, for the city operations, and an additional 0.5 percent solely for capital needs.

**Sec. 2-261. Permanent fund asset allocation plan and performance measurement targets. The target for equities is 45% of the portfolio with an allowable range of 30% to 60%. The target for fixed income is 55% of the portfolio with an allowable range of 40% to 70%.**

(a) Within the overall guidelines for equities and fixed income investments, the asset allocation targets and ranges are as follows:

<b>Asset Class</b>	<b>Target % Weighting</b>	<b>Range %</b>
Equities - Overall	45	30 - 60
Large Cap Equity	22	15 - 50
Mid Cap Equity	3	0 - 10
Small Cap Equity	2	0 - 10
International Equity	9	0 - 15
Emerging Markets Equity	4	0 - 10
Real Estate Equity	5	0 - 10
Fixed Income - Overall	55	40 - 70
US Bonds meeting Ordinance Criteria	40	30 - 70
International Bonds	5	0 - 10
U.S Treasury Inflation Protected Securities	5	0 - 10
Cash/1-3 month Treasuries	5	0 - 10
Commodities	0	0 - 10

(b) The performance of the investment advisors for the overall portfolio will be measured against the weighted blended target allocation plus 50 basis points (0.5%). Components of the portfolio will be measured as follows:

1. Performance measurement of the Domestic Equity allocation will be measured against the Target Weighting, using the Standard & Poor's 500 as the benchmark.
2. Performance measurement for the Mid/Small Cap Equity allocation will be measured against the Target Weighting, using the Standard & Poor's 400 MidCap Index as the benchmark.
3. Performance measurement for the International Equity allocation will be measured against the target weighting using the FTSE Developed ex North America Index for the benchmark.
4. Performance measurement for the real estate allocation will be measured against the target weighting using the Standard & Poor's REIT Index for the benchmark.
5. Performance measurement for the U.S. Bond allocation will be measured against the target weighting using the Barclays Capital U.S. Aggregate Bond Index for the benchmark. Duration should be maintained between 80 percent and 120 percent of the duration of the benchmark.
6. Performance measurement of the commodity allocation will be measured against the target weighting, using a broad based index such as the Dow Jones-UBS Commodity Index, selected by the Permanent Fund Review Board.
7. Performance measurement for the emerging markets equity allocation will be measured against the target weighting using the FTSE Emerging Market Index.
8. Performance measurement for the international bond allocation will be measured against the target weighting using the ~~Barclays Capital Global Treasury ex-U.S. Capped Index~~ **Barclays Global Aggregate ex-USD Float Adjusted RIC Capped Index**.
9. Performance measurement for the U.S. Treasury Inflation Protected Securities (TIPS) allocation will be measured against the target weighting using the Barclays Capital U.S. Treasury Inflation Protected Securities Index.

Section 3: That the effective date of this Ordinance shall be the \_\_\_\_ day of September 2014.

\_\_\_\_\_  
**John Eberhart, City Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Janey Hovenden, MMC, City Clerk

\_\_\_\_\_  
Paul J Ewers, City Attorney

**RESOLUTION NO. 4643**

**A RESOLUTION TO ACCEPT FUNDING FROM THE ALASKA  
HIGHWAY SAFETY OFFICE FOR THE FFY2015 TRAFFIC SAFETY  
PROGRAM**

**WHEREAS**, the City of Fairbanks has received supplemental funding from the Alaska Highway Safety Office (AHSO) for local law enforcement; and

**WHEREAS**, the City has received positive citizen feedback regarding continued traffic enforcement, particularly in the apprehension of DUI offenders; and

**WHEREAS**, the City needs to upgrade the forensic data collection system that is used to provide critical evidence in traffic crashes that can aid in the investigation and prosecution of impaired drivers; and

**WHEREAS**, the City was awarded \$12,700.00 to upgrade the forensic data collection system, and no match is required;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the Mayor is authorized to accept and execute any and all documents required for expending funds on behalf of the City for the forensic data collection system upgrade project.

**PASSED and APPROVED** this \_\_\_\_ day of September 2014.

\_\_\_\_\_  
John Eberhart, Mayor

AYES:  
NAYS:  
ABSENT  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Janey Hovenden, MMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney



**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 4643

Abbreviated Title: FFY2015 ALASKA HIGHWAY SAFETY OFFICE GRANT EQUIPMENT

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes \_\_\_\_\_ No x

2) additional support or maintenance costs? Yes \_\_\_\_\_ No x

If yes, what is the estimate? see note below

3) additional positions beyond the current adopted budget? Yes \_\_\_\_\_ No x

If yes, how many positions? \_\_\_\_\_

If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

ESTIMATED EXPENDITURES	2014	2015	2016	Beyond	Total
Personnel Wages DUI Officers					\$0
Personnel Benefits DUI Officers					\$0
Personnel Wages Supv & Commander					\$0
Personnel Benefits Supv & Commander					\$0
Equipment Upgrade	\$12,700				\$12,700
Contractual					\$0
Travel					\$0
<b>TOTAL</b>	<b>\$12,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,700</b>

ESTIMATED FUNDING SOURCES	2014	2015	2016	Beyond	Total
General Fund					\$0
Capital Fund					\$0
Federal Grant	\$12,700				\$12,700
State Grant					\$0
Company Grant					\$0
Cash Match					\$0
In-Kind Match					\$0
Other					\$0
<b>TOTAL</b>	<b>\$12,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,700</b>

**NOTE:** The equipment does not require annual licensing or maintenance fees; therefore, the City does not anticipate any additional costs associated with this purchase.

Reviewed by Finance Department: Initial mb Date 9/15/2014



CLAY STREET CEMETERY COMMISSION  
REGULAR MEETING MINUTES, AUGUST 6, 2014  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:00 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Chair Bill Robertson presiding and with the following members in attendance:

Members Present: Dave Erickson, Seat A  
David Pruhs, Seat B  
Anne Castle, Seat C  
Cyndie Warbelow-Tack, Seat F (arrived at 5:05)  
Kate Ripley, Seat G (arrived at 5:05)

Absent: Frank Turney, Seat D (Excused)

Also Present: D. Danyielle Snider, Deputy City Clerk

**APPROVAL OF AGENDA**

**Ms. Castle** stated that item (i) under New Business should be split into two items.

**Mr. Pruhs**, seconded by **Ms. Castle**, moved to AMEND the Agenda by removing "Section Posts" from item (i) of New Business and placing it under new item (j) of New Business.

**Chair Robertson** called for objection to the approval of the Agenda, as Amended, and, hearing none, so ORDERED.

**APPROVAL OF PREVIOUS MINUTES**

a) Regular Meeting Minutes of July 2, 2014.

**Mr. Pruhs**, seconded by **Mr. Erickson**, moved to APPROVE the Regular Meeting Minutes of July 2, 2014.

**Chair Robertson** called for objection and, hearing none, so ORDERED.

**CITIZEN'S COMMENTS**

**Chair Robertson** called for Public Testimony and, hearing none, declared Public Testimony closed.

New Commissioners Ms. Ripley and Ms. Warbelow-Tack arrived and were introduced by Chair Robertson.

## UNFINISHED BUSINESS

### a) Commission Rules of Procedure Draft

**Mr. Pruhs** stated that he would like to go through the document one section at a time and get everyone's input on changes that need to be made.

**Ms. Castle** suggested that the wording in section seven of Meetings be amended to state that meetings will be noticed in compliance with the law.

Deputy City Clerk Snider stated that all public meetings are subject to the requirements of the Open Meetings Act. She suggested new wording.

**Mr. Pruhs**, seconded by **Mr. Erickson**, moved to AMEND section seven under Meetings by rewording it to read, "All meetings will be publically noticed in compliance with the State of Alaska Open Meetings Act."

**Chair Robertson** called for objection and, hearing none, so ORDERED.

**Mr. Pruhs**, seconded by **Mr. Erickson**, moved to AMEND section eight under Meetings by striking the last sentence.

**Chair Robertson** called for objection and, hearing none, so ORDERED.

Ms. Snider pointed out two grammatical errors in sections nine and ten.

**Ms. Castle** suggested that they add a new section to address Officers of the Commission.

Members discussed the timeline for agenda preparation. Ms. Snider suggested that the deadline for agenda additions or changes be two days prior to a meeting.

**Mr. Pruhs**, seconded by **Ms. Castle**, moved to AMEND section two under Agendas by striking "seven (7) days" and adding "48 hours."

No members objected.

**Mr. Pruhs**, seconded by **Ms. Ripley**, moved to AMEND section two under Agendas to fill in the blank with "Commission."

No members objected.

**Mr. Pruhs**, seconded by **Ms. Castle**, moved to STRIKE section three under Agendas.

No members objected.

Members discussed how to deal with recurring, unexcused absences of a member.

**Mr. Pruhs**, seconded by **Ms. Castle**, moved to AMEND section three under Attendance by rewording it to read, “Three unexcused absences in a calendar year will lead to disqualification of membership to the Commission.”

**Chair Robertson** called for objection and, hearing none, so ORDERED.

Ms. Snider suggested that the Commission leave in the language, “...will lead to a formal request by the Commission for a replacement to be appointed” because only the Mayor and City Council have the authority to remove, nominate and appoint Commission Members.

**Ms. Ripley** proposed that the language in section three under Attendance be changed to read, “Three unexcused absences in a calendar year will lead to a formal recommendation to the Mayor for a replacement to be appointed.”

No members objected to Ms. Ripley’s suggested change.

Ms. Snider explained that the Fairbanks General Code (FGC) states that the City Clerk will provide the Commission with administrative support but does not specifically outline duties that the Clerk will perform on the Commission’s behalf. She suggested new language for the section on Administration.

**Mr. Pruhs** requested that Ms. Snider send him the new proposed language to be incorporated into the draft document. He stated that the document will come back before the Commission for consideration before it is finalized.

**Ms. Castle** stated that she would like to impose a deadline by which draft minutes must be distributed to Commissioners for review.

**Mr. Pruhs**, seconded by **Ms. Castle**, moved to ADD a new section under Minutes to read, “Draft minutes shall be distributed at least seven days prior to the Regular Meeting for Commission Member review.”

No members objected.

**Mr. Pruhs**, seconded by **Ms. Castle**, moved to PLACE the new language in section two and shift all other items down in sequential order within the Minutes section.

**Chair Robertson** called for objection and, hearing none, so ORDERED.

**Ms. Ripley**, in reference to the subsection on recording names of public members in attendance, asked if there are usually members of the public present.

**Mr. Pruhs** replied that the average public attendance per year is about three.

**Mr. Pruhs** moved to MOVE item (1)(g) up to become item (1)(c) and to shift all other items down in sequential order within section one of Minutes.

No members objected.

Per Ms. Castle's earlier suggestion, members discussed the addition of a new section pertaining to Officers. They discussed officer positions, term limits, and responsibilities.

**Ms. Warbelow-Tack** suggested that a consecutive term limit be specified for Officers.

Members agreed that the term limit of Officers will be one year and that the Commission will hold an election at the first Regular Meeting of each calendar year.

**Ms. Castle** suggested that there be a section speaking to the removal of an Officer.

Members agreed that Officers may be removed with cause by a vote of two-thirds of the membership.

**Ms. Castle** suggested that there be a section speaking to the resignation of members. She pointed out that it would need to be in its own section since it does not pertain specifically to Officers.

Members agreed that a member may submit a resignation to the Chair or the Vice Chair. Members also agreed that the reading of the resignation would take place at the Regular Meeting immediately following the notification to the Chair or Vice Chair.

**Mr. Pruhs** stated that he will draft the new section on Officers to include a Chairman and a Vice Chairman based on the comments and discussion of the Commission. He stated that he will also incorporate all the other changes into the draft Rules of Procedure document and send the revised version to the Commission within one week.

**Ms. Castle** suggested that the section on revisions be amended to require that all proposed revisions be submitted in writing prior to consideration at a Regular Meeting.

**Mr. Pruhs**, seconded by **Ms. Castle**, moved to AMEND the Revisions section to read, "Rule changes must be proposed in writing to the Commission as an agenda item 48 hours prior to the next Regular Meeting."

**Chair Robertson** called for objection and, hearing none, so ORDERED.

b) Rules at the Cemetery (placement, site maintenance, way finding, etc.)

Ms. Snider stated that there is already a Commission-approved Placement Policy and Application for the Clay Street Cemetery.

**Chair Robertson** indicated that he would like to have Rules for the Cemetery posted on-site and available to the public. He stated that it is important to be careful in considering placements because it is a closed Cemetery owned by the City of Fairbanks.

**Ms. Ripley** suggested that some brief language be posted on-site with a reference to where one may find the detailed Rules of the Cemetery.

**Mr. Pruhs** requested that Ms. Snider email the policy and application to Commissioners for review. He requested that the item be placed under Unfinished Business at the next Regular Meeting.

c) Letter of Thanks to Festival Fairbanks

**Mr. Pruhs** stated that he would send a draft of the letter to Ms. Snider for the Mayor's signature within one week.

**Ms. Ripley** asked what the letter is about.

**Mr. Pruhs** stated that it is a letter from the Commission to Festival Fairbanks thanking them for placing flowers at the Cemetery.

### **NEW BUSINESS**

a) Chapel of Chimes Placement Application

**Chair Robertson** stated that there is already a large monument for Frank Wells Butterfield at the Cemetery. He expressed confusion as to where the new plaque would be placed. He passed around a photograph of the Butterfield site. **Chair Robertson** stated that he will contact Patty Largen to discuss the placement.

**Mr. Erickson** stated that it may be possible for them to place the plaque somewhere on the existing site.

Ms. Snider indicated that the Chapel of Chimes was in a hurry to get the Butterfield plaque installed. She asked if there is a way that the Commission would allow Chair Robertson to use his discretion in the placement so that the process could be somewhat expedited.

**Mr. Pruhs** moved to ALLOW Chair Robertson to use his own discretion on the placement of the Butterfield plaque by the Chapel of Chimes.

No members objected.

b) April Schumacher Placement – No Application

**Chair Robertson** passed around photographs of the temporary markers for the Burnett family that Ms. Schumacher placed at the Cemetery. He stated that she has placed the items on the wrong sites. He asked Commissioners for guidance on what to do. **Chair Robertson** indicated that Ms. Schumacher was rather insistent on the placement.

**Ms. Castle** commented that the Burnett infant is buried at the Cemetery but that the City records do not record a site location for her grave. She stated that John Burnett has a known site location but no marker.

**Ms. Ripley** asked if there is a list of records for the Cemetery.

**Ms. Castle** replied that the City has a database of recorded names and locations of Clay Street burials. She stated that the list is a work in progress.

**Mr. Pruhs** stated that the official list is the one maintained by the Fairbanks Genealogical Society.

**Ms. Ripley** stated that she may need to abstain from the discussion because she knows Ms. Schumacher.

Members discussed what to do with the items placed by Ms. Schumacher.

**Mr. Erickson** stated that if the items were placed at the wrong sites, they should be tagged and removed. He explained that in many cemeteries, an individual cannot place items on grave sites without the consent of the owner and the nearest next of kin.

**Mr. Pruhs**, seconded by **Ms. Castle**, moved to REMOVE the items placed by Ms. Schumacher and have a letter sent by Chair Robertson notifying Ms. Schumacher of such. He added that the letter should also state that the Commission is willing to assist Ms. Schumacher in locating the correct grave sites.

No members objected.

c) Clay Street Webpage on City Website

**Chair Robertson** stated that Ms. Ripley is a great addition to the Commission with her background in public relations. He suggested that Ms. Ripley work with the City to get more information about the Clay Street Cemetery online, thus increasing the opportunity for public involvement.

**Ms. Ripley** stated that she does not know how to build websites. She stated that she could see the Commission starting its own Facebook page.

**Ms. Snider** stated that the City would have to be involved and that she would be willing to work with Ms. Ripley on the content. Ms. Snider stated that the City has a Facebook page but that she is unaware of any City Boards or Commissions who have their own page. She stated that social media involvement can be tricky for local government but indicated that she will do some research to see if it is even a possibility.

**Ms. Castle** informed the new Commissioners that there is a website called findagrave.com that many genealogists already use for research. She stated that it is an interactive website that users can post new information to.



d) Public Relations/Soliciting Community Involvement

**Chair Robertson** stated that the Fairbanks Daily News Miner has shown an interest in being on the work committee at the Cemetery. He stated that this will help keep the community informed as to what is happening at the Cemetery. **Chair Robertson** shared that Ms. Warbelow-Tack has an extensive background in gardening and that she will be a big help in improving the appearance of the Cemetery.

e) Marker Placement Procedures for Teams

**Chair Robertson** distributed a newly-revised copy of the instructions for marker placement. He requested that members let him know if there needs to be any changes made to the document.

**Ms. Warbelow-Tack** asked who makes up the teams.

**Chair Robertson** replied that anyone could help, but that right now the Eagle Scouts are helping with the marker placement project. He spoke to the mechanics of the placement process.

f) Timeline for Block/Marker Placement – Weather-dependent

**Mr. Pruhs** stated that the weather forecast for the upcoming weekend looks good.

Members agreed to set the next workday at the Cemetery for 9 A.M., Saturday, August 9.

**Ms. Castle** requested that the teams make the placement of the George Compton headstone a priority.

g) Commission Financial Summary

**Ms. Castle** stated that there are at least two pending purchases that are not reflected on the summary.

Ms. Snider explained that the City's Finance Department prepared the summary shortly after the last Regular Meeting so any recent changes would not be reflected in the document.

**Mr. Erickson** indicated that there will be two more approved expenditures coming up: the freight on the 2014 marker order and the Fred Jackson marker, totaling approximately \$1,700. He shared that the markers will be shipped on August 20.

h) Funding for Concrete Base Blocks to Mount Incoming Markers

**Chair Robertson** stated that he needs to speak with the City's Public Works Department regarding possible funding for concrete bases in next year's budget cycle.



i) New Kiosk Location

**Chair Robertson** stated that all the materials to build the kiosk were donated by Spenard Builders Supply. He commented that the exact kiosk location still needs to be determined because there will be a 32-inch overhang which could present a problem if not placed properly.

j) Section Posts (size, color, location and numbering)

**Chair Robertson** stated that his calculations show that about 40 posts will be needed at the Cemetery. He shared that he envisions 6" x 6" posts buried so that only two feet are above ground. He stated that there will be numbers placed on the top to help in way finding. **Chair Robertson** suggested that the post digging may be a good project for the boy scouts to undertake.

**OPEN AGENDA**

**Ms. Castle** expressed concern with the future of the Commission's ability to receive bed tax discretionary funds if they are not completing the placement projects each year.

**Mr. Pruhs** pointed out that the items have been purchased but it is only the labor portion of the projects that have not been completed. He stated that the labor is weather-dependent and cannot be helped. **Mr. Pruhs** welcomed new members.

**NEXT MEETING DATE**

The next Regular Meeting of the Clay Street Cemetery Commission is scheduled for September 3, 2014.

**ADJOURNMENT**

**Mr. Pruhs**, seconded by **Ms. Castle**, moved to ADJOURN the meeting.

**Chair Robertson** called for objection and, hearing none, so ORDERED.

**Chair Robertson** declared the meeting adjourned at 6:43 P.M.

  
\_\_\_\_\_  
Bill Robertson, Chair

  
\_\_\_\_\_  
D. Danyelle Snider, Deputy City Clerk

Transcribed by: DS

**Fairbanks North Star Borough / City of Fairbanks**  
**CHENA RIVERFRONT COMMISSION**  
**MINUTES**  
**August 13, 2014**

The Fairbanks North Star Borough/City of Fairbanks Chena Riverfront Commission (CRFC) met on Wednesday, August 13, 2014 with Co-Chair Plager presiding. The following Commission members were in attendance: Co-Chair Kelley Hegarty-Lammers, John Jackovich, Bob Henszey, Susan Rainey, Gordy Schlosser, Julie Jones, Matt Wilken, Lee Wood and Buki Wright.

Also present were: Nancy Durham, FNSB Planner, Kellen Spillman, FNSB Community Planning; Steve Taylor, FNSB Parks & Recreation; Jewelz Barker, TVWA; Jackson Fox, City of Fairbanks; Donna Gardino, FMATS; Margaret Carpenter, DOT; Sarah Schacher, DOT; Lissa Hughes, TVWA; and Laura McLean, FNSB Recording Clerk.

**1. CALL TO ORDER**

**Plager** called the meeting to order at 12:00 p.m.

**2. APPROVAL OF AGENDA**

**Plager** suggested that the agenda be adjusted so that the presentation by Sarah Schacher, DOT, can be the first item discussed.

*A motion was made by Wood, seconded by Henszey to approve the adjusted Agenda for August 13, 2014. There were no objections.*

**3. APPROVAL OF MINUTES OF July 9, 2014**

**Carpenter** commented that she was the person whose name was missing from the minutes on page 8.

*A motion was made by Henszey, seconded by Schlosser to approve the corrected minutes for July 9, 2014. There were no objections.*

**4. COMMUNICATIONS TO THE COMMISSION**

**Barker** distributed a letter for the Commission to review. The letter is regarding the book that the TVWA has written about the Chena River. She commented that with the assistance of Commissioner McEnteer, Ft. Wainwright is looking to purchase 1,000 of the books for distribution to military families relocating to Ft. Wainwright. As these will need to be published, TVWA is looking to piggyback on this order for a quantity discount as the TVWA is out of books presently. **Barker** commented that what she is asking the Commission to consider is to look to TVWA as a "tool" to be utilized by the Commission in terms of being able to promote the mission of the CRFC.

On the reverse side of the letter, TVWA has listed their own priorities which they intend to address so as to be in compliance with Goal 5, Policy 3, Objective F of the Chena Riverfront Commission Master Plan.

In conclusion, TVWA is asking the assistance of the CRFC to help to raise funds for TVWA. She stated that they did receive \$5,800 from GVEA from their Goodcents program and would like to have the assistance of the CRFC to match these funds. She is asking that members of the Commission solicit their family, friends, co-workers or anyone else to see if they would be interested in helping the TVWA and to raise awareness of what the TVWA does. The money

raised will allow the TVWA to purchase more of the books and will also allow them to hold workshops which promote the mission of the book. Any donations to the cause are tax deductible.

**Barker** commented that the Rain to Rivers Resource Center will be opening in September. They will have an open house. Lissa Hughes will have more information for the Commission later in the meeting when she gives her report on the Complete Streets project.

## 5. PUBLIC COMMENTS

None

## 6. NEW BUSINESS

None

## 7. UNFINISHED BUSINESS

### A. Steese Highway to Front Street update

**Sarah Schacher**, DOT, addressed the Commission. She gave a presentation which depicts the Steese Highway to Front Street project that DOT is currently working on. As it is in the planning process, they wanted to include the CRFC to get feedback. She handed out several different design plans for the Commission to review. Following the presentation, Schacher opened the presentation up for comments and questions.

**Henszey** asked if the ramp in Alternate #1 will be usable by bicyclists. Schacher commented that these are conceptual alternatives and would have to be investigated further.

**Rainey** inquired about parking near the park on the other side of the Steese Highway. **Fox** stated that people use that small strip of land for parking and that it is wide enough that the City could paint in striping for designated parking. However, it is a dead end so room would have to be left at the end for people to turn around. **Taylor** added that the name of the park that this area provides parking for is called Nelson Park. It is adjacent to Graehl Park on the East side of the Steese Highway.

**Jackovich** asked have been made plans have been made regarding restroom facilities. **Hegarty-Lammers** added that that was also a concern when Griffin Park was being designed. **Schacher** was not sure.

**Wright** asked if there were any land ownership issues with any of the Alternatives presented. Schacher responded that there were not.

**Schlosser** commented that he has been to several of the public meetings for the Wendell Street bridge project and they were really informative. He asked if this project was also at that stage in the process. **Schacher** replied that this project is far before the public comment stage.

**Hegarty-Lammers** asked if both alternatives 2 & 3 involve 4F. **Schacher** replied that they do. **Hegarty-Lammers** then commented that that levels the playing field for alternatives 2 & 3. She also commented that if the public has "made" a path between two points, that path is not going to go away. **Schacher** agreed that social trails do establish themselves and don't go away.

**Plager** summarized that what she has heard is that there are three things that the Commission would like Schacher to take back to DOT. Those three things are:

1. Rainey's comment about looking at the adjacent park on the other side of the Steese Highway and how the "parking lot/road" could be used for additional parking for both Graehl Landing and Nelson Park.
2. Jackovich's comment about restroom facilities should be seriously considered.
3. Hegarty-Lammers' comment about the social path. Even if it is re-seeded and re-routed. It may be sensible to develop a nice pathway following this social path.

**Taylor** commented that there are Port-A-Potties at Graehl Landing that Parks and Rec provide.

**Schacher** added that if they were to try to discourage people from using the social path, they may have to do something with rails to re-route the traffic.

**Jackovich** asked what the elevation of the path which is planned to go under Wendell Street bridge is going to be. **Schacher** responded that it will be very similar to the path which goes under the Wendell Street bridge near on the South side.

**Spillman** commented that where we are with the process, DOT has sent him an Agency Scoping Request. He has sent it around to all the other departments in the Borough and has gotten their comments. The most substantial comments came from Parks and Recreation. He would like to finalize his comments within the next week or two so that he can get them back to DOT. He suggested that if the CRFC has anything that they would like to add, he would like to get their comments soon. If the CRFC wants to send him a letter or e-mail with their concerns, he would be happy to include those comments with his.

**Schacher** commented that they would entertain general points of concern or items for both alternatives that the CRFC does or does not like. They can then formulate all of those concerns into their ultimate solution.

**Rainey** commented that she is familiar with the park and likes the idea of keeping the bikes away from the play area as there are a lot of kids at that park.

The consensus was that the CRFC favors Alternative #2 with the caveat that it be restricted to pedestrian use only, no bicycles. There was discussion of how to deter people from continuing to use this social path.

**Plager** commented that she will try to summarize this discussion in an e-mail and send it to McLean who will forward it to Spillman.

**Plager** reiterated that she will send an e-mail to McLean who will forward it to the Commissioners. If any member of the Commission has issue with the e-mail, let Plager know right away. If Plager does not hear back from any of the Commissioners within a few days, it will go to Spillman as is.

## B. Chena Riverfront Plan Update

**Hegarty-Lammers** passed out a handout which depicted some of the comments that the CRFC has received as a result of the various meetings that the update committee has held. She further commented that their work session with the City Council will be held on the 25<sup>th</sup> of August at 6:00 in the City Council Chambers.

**Plager** asked if there was a desire to change any of the proposed changes or to add anything in response to the public comments. **Hegarty-Lammers** responded that she feels that the language that states that the Plan be updated "every five years" be changed to "at least every ten years." **Hegarty-Lammers** asked Plager to call for the question on this matter. Jackovich commented that he is not sure that a ten year period is appropriate. **Hegarty-Lammers**

suggested that the wording be changed to read “at least every ten years”. **Jones** and **Rainey** agreed. **Wood** commented that she is comfortable with reviewing the plan every five years. **Plager** asked for a count of those who would be in favor of the working “at least every ten years”. All were in favor except for one Commissioner, Wood. The motion carries.

### C. Airport Way West Project Committee Update

**Schlosser** distributed to the Commission a drawing that the Airport Way West Project Committee developed. It is merely a drawing with ideas for the open spaces that will be created by this project. He stressed that they were trying to come up with natural ideas which incorporate local materials and local vegetation. He described various alternatives and options for the open spaces.

**Plager** asked Schacher what she thought the best way to communicate these ideas to DOT. **Schacher** commented that this is a great idea. She added that if this is what the community wants, then the community needs to come forward and say that they are willing to maintain this by whatever means is necessary. DOT can only enter into maintenance agreements with other agencies with local planning authority. She suggested that this should be an area that the CRFC should be focusing on as once the maintenance issue is settled, they can then start talking about funding and how to incorporate some of these ideas into the project.

**Jones** added that in her experience they are very reluctant to maintain anything because it is just another expense. However, if the CRFC can encourage them to put it out to a non-profit group, it may be possible.

**Hegarty-Lammers** proposed that the CRFC move forward by first meeting with DOT to present the conceptual drawing that Schlosser has drawn. Secondly, the CRFC needs to actively pursue funding for this conceptual plan.

**Schacher** reminded the Commission that in order for DOT to do this project with the features that the CRFC would like to see there needs to be funding.

There was discussion regarding entering into maintenance agreements. **Taylor** added that if the Borough were going to maintain a property, the Mayor would have to have the Assembly approval to enter into a maintenance agreement.

**Hegarty-Lammers** commented that politically the CRFC needs to acknowledge the political environment that the Assembly will be coming from. She commented that currently the Assembly is not likely to be willing to fund additional enhancements.

**Gardino** agreed that the CRFC needs to first find an entity that will be responsible for the maintenance and then go to the Assembly.

**Jackovich** asked if there was a way that the CRFC can say that we will take on this responsibility and will find an entity to be responsible for the maintenance within a certain time frame.

**Carpenter** clarified that this project is a federally funded project. With these federal funded projects, you enter into a maintenance commitment of 20 years.

**Rainey** asked what the Airports' thoughts were.

**Plager** commented that there has been very little conversation with them.

**Rainey** asked when the goal is of DOT for completion of design on this project. **Schacher** replied that Carl Heim would be the best person to answer that question.

**Gardino** asked if this design were frangible. **Plager** asked about the rocks being in the roundabout. **Schacher** commented that she is not sure if this would be acceptable. This would have to go before the design staff.

**Jones** commented that she would be concerned about developing anything in the “teardrop” areas as the Borough may have liability issues regarding someone getting hurt trying to cross traffic to maintain these “teardrop” areas.

**Plager** asked what kind of maintenance would be required as this has a natural environment theme. **Schlosser** responded that mainly the park area would require mowing.

*Hegarty-Lammers motioned that the CRFC endorse the design and example photographs presented today by the committee as a concept. Jones seconded this motion. All were in favor. There were none opposed.*

**Plager** asked if the committee would be willing to meet with DOT and identify the maintenance needs that must be in order for the CRFC to proceed.

**Gardino** suggested that the committee also see Mayor Hopkins before going to DOT.

D. Wendell Street Bridge Art

Deferred to next meeting.

**8. STAFF AND LIASION COMMENTS**

**Lissa Hughes, TVWA**, presented the Commission with the results of the landowner survey which was recently conducted. She also extended an invitation to attend the Green Design Complete Streets Project Overview on August 27, 2014.

**9. COMMISSIONERS COMMENTS**

**Rainey** commented that if you have not gone to the new Tanana Lakes area, you need to go. It is very accessible to the community and a very nice place to visit.

**Jones** asked if it would be possible to get an e-mail with the dates, times and venues for all of the upcoming meetings with the City, Borough Planning Commission and Assembly. **Durham** stated that she will get that out to everyone via McLean.

**Jackovich** reiterated the need for restroom facilities within the area parks.

**Hegarty-Lammers** commented that C.B. Bettisworth is interested in art in general and is a business owner in the area. **Rainey** will contact him to see what he is thinking and if there is any role for the CRFC in his process.

**Jones** asked if the letter to DOT went out in the mail. **Plager** commented that it hasn't but will get it out with the requested corrections.

**10. AGENDA SETTING FOR October 8, 2014 COMMISSION MEETING**

1. CRFC Plan Update
2. Airport Way West Project Update
3. Wendell Street Bridge Art Project
4. Elodea Update

## 11. ADJOURNMENT

/I

*City of Fairbanks*



**MEMORANDUM**

To: City Council Members  
From: John Eberhart, City Mayor *JME*  
Subject: Request for Concurrence – Hotel/Motel Discretionary Fund Committee  
Date: September 15, 2014

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One member of the Committee, Carole Newcomer, reached her term limit in service on the Committee as of June 30, 2014. In order to fill the vacancy of Seat C, I hereby request your concurrence to the **appointment** of the following citizen:

Mr. John Nobles, Seat C – Term to Expire: June 30, 2017

Mr. Nobles' application is attached.

Thank you.

DDS/





# HOTEL/MOTEL DISCRETIONARY FUND COMMITTEE

## BOARD DETAILS

**OVERVIEW**

- SIZE** 6 Seats
- TERM LENGTH** 3 Years
- TERM LIMIT** 2 Terms

The Hotel/Motel Discretionary Fund acts in an advisory capacity to the City Council; assures that funding is provided to organizations that guarantee the furtherance of the promotion of the tourist industry and other economic development and the funding of services for the general public; reviews applications from organizations applying for grant dollars and makes recommendations to the City Council for fund distribution; reviews Fairbanks General Code (FGC), Section 74 and makes recommendations to the City Council for modifications and/or additions.

**CONTACT**

- Office of the City Clerk
- (907) 459-6771
- cityclerk@ci.fairbanks.ak.us

	<b>ENACTING LEGISLATION</b>	FGC Article IV, Hotel-Motel Tax
	<b>ENACTING LEGISLATION WEBSITE</b>	<a href="http://bit.ly/1sG9Rfd">http://bit.ly/1sG9Rfd</a>
	<b>EMAIL THE COMMISSION MEMBERS</b>	
	<b>BOARD/COMMISSION CHARACTERISTICS</b>	The Hotel/Motel Discretionary Fund Committee shall consist of five community members and a Council person who will function as the Chairman, all appointed by the Mayor and confirmed by the City Council. Each member shall serve a three-year term with a limit of two consecutive full terms.
	<b>MEETINGS</b>	Hotel/Motel Discretionary Fund Committee Meetings are held annually in December and January at City Hall in the Council Chambers. Please contact the Office of the City Clerk for meeting dates and times.
	<b>JOINT COMMISSION DETAILS</b>	N/A

# Application Form

Status: For Review

## Profile

Please note that profile information may be available to the public .

John  
First Name

Nobles  
Last Name

[Redacted]  
Email Address

[Redacted]  
Street Address

Suite or Apt

Fairbanks  
City

AK  
State

99712  
Postal Code

Mailing Address  
same

## Non-Resident

Choose your residency status.

[Redacted]  
Primary Phone

[Redacted]  
Alternate Phone

Alaska Waste  
Employer

driver  
Job Title

Which Boards would you like to apply for?

Fairbanks Diversity Council, Hotel/Motel Discretionary Fund Committee

## Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I am a pretty new resident to Fairbanks and Alaska. I recently retired from Law Enforcement after 28 years so I think I have learned a lot about people. I also served on the Caliente Unified School Board for 6 years. I think I can bring some of that experience to the table.

Brief Personal Biography (or attach resume):

I am 53 years old. Lived in central California for the last 50 years worked in law enforcement for 28 years. I am married and just had my 25 wedding anniversary. I have 4 grown children ages 28, 29, 30 and 32. I retired to Fairbanks and plan on building a home in Salcha. I want to help build a better community for everyone to live in.

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Upload a Resume

Professional Licenses/Training:


I have a multitude of law enforcement certifications.

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## Demographics


Some boards and commissions require the demographics of membership to be proportionate to the general public. The following information helps track our recruitment and diversity efforts. NOTE: You must complete each field but you may select "Prefer not to answer" if you do not wish to share your demographics.

  
Ethnicity

  
Political Party

**Male**

Gender

  
Date of Birth


  
Sexual Orientation

# MEMORANDUM

CITY CLERK'S OFFICE

Janey Hovenden, MMC, City Clerk

TO: Mayor John Eberhart  
City Council Members

FROM: Janey Hovenden, City Clerk 

SUBJECT: Election Judges for the 2014 Municipal Election

DATE: September 15, 2014

The following list of Election Judges for the 2014 Municipal Election is submitted for your approval. Please note that circumstances may arise and replacements may be needed.

**AURORA – Fairgrounds (Ag. Museum)**

Jonna Weed, Chair  
Debra Reeves  
Joyce Wallbaum  
Susan Davis

**FAIRBANKS #4 – National Guard Armory**

Christopher White, Chair  
Bess Rounds, Co-Chair  
Shelly Warden  
John Callahan (am only)  
Dave Matheny (relief)  
Mark Dallman (relief)

**FAIRBANKS #1 – FNSB Admin Bldg**

Michael Grahek, Chair  
Allyn Yanish  
James P. Doogan, Jr.  
Janet Lee Kelly  
Marilyn Wenzlick

**FAIRBANKS #5 – Pioneer Park**

Lynn Slusher, Chair  
Connie Moore  
Ronald Moore  
Genie Claypoole  
Dixie Shawcroft  
Montie Slusher  
Karen Milne

**Fairbanks #2 – Golden Towers**

Donna Hummel, Chair  
Zinn Decker, Co-Chair  
Melissa Hummel  
Abigail (Abbey) Hummel  
Linda Shea

**FAIRBANKS #6 – Shoppers Forum**

Lorice Ponsford, Chair  
Cezanne Cady, Co-Chair  
Vicky Paddock  
Jackie Mitchell

**FAIRBANKS #3 – Noel Wien Library**

Dorothy Ann McGilvary, Chair  
Susan Yanish, Co-Chair  
Frank Yanish  
Ruth Storvick  
Danielle Rathburn  
John Rathburn  
Deborah (Debbie) Rathburn  
Judith (Jody) Mae Gouwens  
Marilyn Nigro

**FAIRBANKS #7 – JP Jones Center**

Rita Davis, Chair  
Chanta Matthews, Co-Chair  
Lee Earl  
Lawrence Butler  
Stanislaus (Stacey) Butler  
Alene Porche (relief)  
Tonya Brown (relief, not in till 4 pm)

Please Note: There may be additions or changes to Election Boards.

**FAIRBANKS #8 – Frontier Outfitters**

Deanna Morris, Chair  
Dwight Morris  
Leann Folsom  
June Champlin  
Nancy Dreydoppel

**FAIRBANKS #10 – Pioneer Park**

Melissa Kellner, Chair  
Deborah Lord  
Ruth Ewig  
Jessica Garron  
Megan Boldenow

**FAIRBANKS #9 – Tanana Middle School**

Mildred (Micky) Sanders, Chair  
Doris Koivisto (all day)  
Anne Walton (all day)  
Marian Jeanne Yoder (6:30 am – 1 pm)  
Carolyn Wallace (6:30 am – 1 pm)  
Bonnie Majak (1 pm – 5 pm)  
Carol (Bonnie) Reem (3 pm – closing)  
Richard Reem (3 pm – closing)  
Linda Stephenson

**FT WAINWRIGHT – Last Frontier Center**

Carol Gaffan, Chair  
Mary Rafter  
Susan Jones  
Maria Sutherland  
Victor Sutherland (relief)  
Kersharra Jones-Davis (relief)

**CANVASS BOARD**

Carolyn Mustard, Chair  
Patricia (Jackie) Mitchell  
Deanna Morris  
Theresa Peterson  
Lorice Ponsford  
Lynda Gregory  
Cezanne Cady  
Nicole Lockwood

**ACCU-VOTE REVIEW**

Shelly Growden (not avail 10/7)  
Dick Burley  
Jane Vohden  
Howard Zach

**ACCU-VOTE ROVERS**

Colleen Pedretty  
Jack Morris  
Michele Thompson

**ELECTION PREP-HELPER**

Lynda Gregory

**ELECTION NIGHT WORKERS**

Marci Ward  
Ginny (Virginia) Sabol  
Lori Huesman  
Katrina Sharp  
Fred Rohn  
Kayla Trickey

Please Note: There may be additions or changes to Election Boards.