## FAIRBANKS CITY COUNCIL

AGENDA NO. 2014-19
REGULAR MEETING OCTOBER 06, 2014
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

# REGULAR MEETING 

7:00 P.M.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION

## 4. APPROVAL OF AGENDA AND CONSENT AGENDA

(Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda).
5. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five (5) minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phone, electronic and messaging devices.

## 6. APPROVAL OF PREVIOUS MINUTES

## 7. SPECIAL ORDERS

a) The Fairbanks City Council, Sitting as a Committee of the Whole, will Hear Interested Citizens Concerned with the Following Application for a New

Liquor License. Public Testimony will be taken and limited to five (5) minutes.

| Type: | Distillery |
| :--- | :--- |
| DBA: | Fairbanks Distillery Company, License \#5353 |
| Licensee/Applicant: | Patrick Levy |
| Location: | 410 Cushman Street, Fairbanks, AK |

b) The Fairbanks City Council, Sitting as a Committee of the Whole, will hear interested citizens concerned with the below-referenced Liquor License Application for Transfer of Ownership (Stock Transfer). Public Testimony will be taken and limited to five (5) minutes.

Type: Package Store, License \#0995
To: Oaken Keg \#2754 / Safeway, Inc. 3627 Airport Way, Fairbanks

From: Safeway, Inc. \#2754 / Safeway, Inc. Same Location
c) The Fairbanks City Council, Sitting as a Committee of the Whole, will hear interested citizens concerned with the below-referenced Liquor License Application for Transfer of Ownership (Stock Transfer). Public Testimony will be taken and limited to five (5) minutes.

Type: Package Store, License \#0999
To: Oaken Keg \#3410 / Safeway, Inc.
30 College Road, Fairbanks
From: Oaken Keg. \#3410 / Safeway, Inc.
Same Location
8. MAYOR'S COMMENTS AND REPORT
9. UNFINISHED BUSINESS
10. NEW BUSINESS
*a) Resolution No. 4644 - A Resolution Authorizing the City of Fairbanks to Accept Funds from the Alaska Division of Homeland Security for the FFY2014 Homeland Security Grant Program. Introduced by Mayor Eberhart.
*b) Ordinance No. 5958 - An Ordinance Amending the 2014 Operating and Capital Budgets for the Sixth Time. Introduced by Mayor Eberhart.
11. DISCUSSION ITEMS (INFORMATION AND REPORT)
a) Committee Reports
12. COMMUNICATIONS TO COUNCIL
*a) Memorandum Concerning the Northern Door Clubhouse
*b) Appointment of the Chief of Fairbanks Police Department
13. COUNCIL MEMBERS' COMMENTS
14. CITY CLERK'S REPORT
15. CITY ATTORNEY'S REPORT
16. ADJOURNMENT

## MEMORANDUM

TO: Mayor John Eberhart
City Council Members
FROM: Janey Hovenden, MMC, City
SUBJECT: Application for New Liquor Licetose
DATE: $\quad$ October 2, 2014

An application has been received by The State Alcohol Beverage Control Board for a new liquor license from the following applicant:

License \#:
5353
License Type: Distillery
D.B.A.*: Fairbanks Distilling Company

Licensee/Applicant: Patrick Levy
Physical Location: 410 Cushman Street, Fairbanks

| Corp/LLC Agent: | Address | Phone | Date \& State of Ltd <br> Partnership/Corp | Good <br> standing? |
| :--- | :--- | :--- | :--- | :--- |
| N/A Sole Proprietorship |  |  |  |  |

Please note: the Members/Officens/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10\% shares.

| Member/Officer/Dir | DOB | Address | Phone | Title/Shares |
| :--- | :--- | :--- | :--- | :--- |
| N/A Sole Proprietorship |  |  |  |  |

Pursuant to FCG Sec. 14-178 the Council must determine whether or not to protest the liquor license action after holding a public hearing.

FGC Section 14-168 - New Locations, requires advertising in the newspaper and mailing notice of the date, time and place of public hearing to all owners of record of land within 500 feet of the place where alcoholic beverages will be sold. The City Clerk has complied with this provision.

The Building and Fire Departments recommend protesting this license until such time that a Certificate of Occupancy is issued. There are no other departmental objections to the issuance of this new license.

## MEMORANDUM

TO: Mayor John Eberhart
FROM: Janey Hovenden, MMC, City Clerk


SUBJECT: Application for Liquor License Transfer
DATE: October 2, 2014

Applications have been received by the State Alcohol Beverage Control Board for transfer of ownership for the following liquor licenses:

Type: Package Store, License \#0995
To: Oaken Keg \#2754 / Safeway, Inc. 3627 Airport Way, Fairbanks
From: Safeway, Inc. \#2754 / Safeway, Inc. Same Location
and,
Type: Package Store, License \#0999
To: Oaken Keg \#3410 / Safeway, Inc. 30 College Road, Fairbanks
From: Oaken Keg. \#3410 / Safeway, Inc. Same Location

Pursuant to FCG Sec. 14-178, the Council must determine whether or not to protest the liquor license action after holding a public hearing.

There are no departmental objections to the transfer of this license.

## RESOLUTION NO. 4644

## A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO ACCEPT FUNDS FROM THE ALASKA DIVISION OF HOMELAND SECURITY FOR THE FFY2014 HOMELAND SECURITY GRANT PROGRAM

WH EREAS, the Alaska Divis ion of Homeland Security and Emergency Management provides funds to enhance the ability of states, territories, and urban areas to prepare for, prevent, and respond to terrorist attacks and hazardous events; and

WHEREAS, the City of Fairbanks wishe $s$ to upgrade and modernize its Homeland Security and natural disaster response capabilities; and

WHEREAS, the City of Fairbanks wis hes to accept a grant in the amount of $\$ 803,358$, and no match is required; and

WHEREAS, the City of Fairbanks will use the funds to upgrade the fire station alerting system $(\$ 684,358)$, upgrade the security system at the police station $(\$ 62,000)$, and provide search and rescue training $(\$ 57,000)$;

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor is authorized to execute any and all documents required for accepting funds on behalf of the City for this grant.

PASSED and APPROVED this $\qquad$ Day of October 2014.

John Eberhart, Mayor

AYES:
NAYS:
ABSENT
APPROVED:

ATTEST:

> APPROVED AS TO FORM

## CITY OF FAIRBANKS

FISCAL NOTE

## I. REQUEST:

Ordinance or Resolution No: 4644
Abbreviated Title:
FFY2014 HOMELAND SECURITY GRANT PROGRAM
Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget?
2) additional support or maintenance costs?

Yes
$\qquad$


No $\qquad$
If yes, what is the estimate? see below
3) additional positions beyond the current adopted budge

If yes, how many positions? $\qquad$
If yes, type of positions? ___ (F - Full Time, P - Part Time, T - Temporary)
II. FINANCIAL DETAIL:

| PROJECTS: | Equipment | Contracts | Personnel OT | Total |
| :---: | :---: | :---: | :---: | :---: |
| Borough Wide Fire Station Alerting System Upgrade | \$684,358 |  |  | \$684,358 |
| City Wide Door Card Security System Upgrade | \$62,000 |  |  | \$62,000 |
| Search \& Rescue Training |  | \$30,000 | \$27,000 | \$57,000 |
|  |  |  |  | \$0 |
|  |  |  |  | \$0 |
|  |  |  |  | \$0 |
|  |  |  |  | \$0 |
| TOTAL | \$746,358 | \$30,000 | \$27,000 | \$803,358 |
|  |  |  |  |  |
| FUNDING SOURCE: | Equipment | Contracts | Personnel OT | Total |
| Alaska Division of Homeland Security | \$746,358 | \$30,000 | \$27,000 | \$803,358 |
| TOTAL | \$746,358 | \$30,000 | \$27,000 | \$803,358 |

The City of Fairbanks estimates the following maintenance costs: Borough Wide Fire Station Alerting System Upgrade (estimated increase of $\$ 734$ in annual maintenance cost); City Wide Door Card Security System Upgrade (no change in repair costs); and Search \& Rescue Training (no maintenance costs).

| Reviewed by Finance Department: | Initial $\quad \mathrm{mb} \quad$ Date $\quad 9 / 23 / 2014$ |
| :--- | :--- | :--- | :--- |

Introduced By: Mayor Eberhart Introduced: October 6, 2014

## ORDINANCE NO. 5958

## AN ORDINANCE AMENDING THE 2014 OPERATING AND CAPITAL BUDGETS FOR THE SIXTH TIME

WHEREAS, this ordinance inc orporates the changes outlined on the attached fiscal note to amend the 2014 operating and capital budgets; and

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows [amendments shown in bold font; deleted text or amounts in strikethrough font]:

SECTION 1. There is hereby appropriated to the 2014 General Fund and the Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing January 1, 2014 and ending December 31, 2014 (see pages 2 and 3):

## GENERAL FUND

| REVENUE | APPROVED BUDGET | INCREASE (DECREASE) |  | AS <br> AMENDED |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Taxes, (all sources) | \$ 20,060,196 | \$ | 46,471 | \$ | 20,106,667 |
| Charges for Services | 4,372,020 |  | 153,225 |  | 4,525,245 |
| Intergovernmental Revenues | 4,541,084 |  | 24,200 |  | 4,565,284 |
| Licenses \& Permits | 1,444,914 |  | 72,476 |  | 1,517,390 |
| Fines, Forfeitures \& Penalties | 1,022,185 |  | $(89,485)$ |  | 932,700 |
| Interest \& Penalties | 130,500 |  | 4,897 |  | 135,397 |
| Rental \& Lease Income | 158,744 |  | - |  | 158,744 |
| Other Revenues | 215,000 |  | 31,253 |  | 246,253 |
| Other Financing Sources | $(700,543)$ |  | 13,687 |  | $(686,856)$ |
| Total revenue appropriation | \$ 31,244,100 | \$ | 256,724 | \$ | 31,500,824 |
| EXPENDITURES |  |  |  |  |  |
| Mayor and Council | \$ 507,865 | \$ | - | \$ | 507,865 |
| Office of the City Attorney | 178,104 |  | - |  | 178,104 |
| Office of the City Clerk | 348,914 |  | 3,000 |  | 351,914 |
| Finance Department | 923,640 |  | - |  | 923,640 |
| Information Technology | 1,420,382 |  |  |  | 1,420,382 |
| General Account | 5,725,431 |  | 5,600 |  | 5,731,031 |
| Risk Management | 1,040,819 |  | - |  | 1,040,819 |
| Police Department | 7,206,291 |  | - |  | 7,206,291 |
| Dispatch Center | 2,051,459 |  | 121,268 |  | 2,172,727 |
| Fire Department | 6,357,074 |  | 57,432 |  | 6,414,506 |
| Public Works Department | 7,534,588 |  | - |  | 7,534,588 |
| Engineering Department | 522,431 |  | 75,722 |  | 598,153 |
| Building Department | 670,308 |  | - |  | 670,308 |
| Total expenditure appropriation | \$ 34,487,306 | \$ | 263,022 | \$ | 34,750,328 |
| 12/31/13 general fund balance | \$ 13,270,040 |  |  | \$ | 13,270,040 |
| Decrease to fund balance | $(3,243,206)$ |  | $(6,298)$ |  | $(3,249,504)$ |
| Nonspendable | $(424,514)$ |  | - |  | $(424,514)$ |
| Committed for snow removal | $(250,000)$ |  | - |  | $(250,000)$ |
| Assigned self insurance | $(785,248)$ |  | - |  | $(785,248)$ |
| 12/31/14 Unassigned balance | \$ 8,567,072 | \$ | $(6,298)$ | \$ | 8,560,774 |

Minimum unassigned fund balance requirement is $20 \%$ of budgeted annual expenditures but not less than $\$ 4,000,000$.
\$ 6,950,066

## CAPITAL FUND

| REVENUE | APPROVED BUDGET | INCREASE (DECREASE) | AS <br> AMENDED |
| :---: | :---: | :---: | :---: |
| Transfer from Permanent Fund | \$ 514,960 |  | \$ 514,960 |
| Transfer from General Fund | 1,784,545 |  | 1,784,545 |
| Equip Replacement |  |  |  |
| Public Works | 250,000 |  | 250,000 |
| Building 10, | 000 |  | 10,000 |
| Police | 180,000 |  | 180,000 |
| Dispatch | 80,000 |  | 80,000 |
| Fire | 250,000 |  | 250,000 |
| IT | 110,000 |  | 110,000 |
| Property Repair \& Replacement | 145,000 |  | 145,000 |
|  | \$3,324,505 | \$ | \$3,324,505 |
| EXPENDITURES |  |  |  |
| TT Department | \$ 637,300 | \$ | \$ 637,300 |
| Police Department | 180,000 | - | 180,000 |
| Dispatch Department | 582,130 | - | 582,130 |
| Fire Department | 572,829 | - | 572,829 |
| Public Works Department | 1,955,463 | - | 1,955,463 |
| Total appropriation | \$3,927,722 |  | 3,927,722 |
| 12/31/13 capital fund balance Decrease to fund balance | $\begin{array}{r} \$ 6,008,764 \\ (603,217) \\ \hline \end{array}$ | \$ | $\begin{array}{r} \$ 6,008,764 \\ (603,217) \\ \hline \end{array}$ |
| 12/31/14 Assigned fund balance | \$5,405,547 | \$ | \$5,405,547 |

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually com mitted to the departments named for the purpos e of conducting the business of said departments of the City of Fair banks, Alaska, for the fiscal year commencing January 1, 2014 and ending December 31, 2014.

SECTION 3. The effective date of this ordinance shall be the $\qquad$ th day of October 2014.

## JOHN

## EBERHART, MAYOR

AYES:
NAYS:
ABSENT:
ADOPTED:

## ATTEST:

## FISCAL NOTE

## ORDINANCE 5958, AMENDING THE 2014 OPERATING AND CAPITAL BUDGETS FOR THE SIXTH TIME

## ESTIMATED REVENUES and OTHER FINANCING SOURCES (USES) \$256,724 Increase (see attachment 1 for detail)

1. Taxes - $\$ 46,471$ Increase
2. Charges for Services $-\$ 153,225$ Increase
3. Intergovernmental Revenues - \$24,200 Increase
4. Licenses \& Permits $-\$ 72,476$ Increase
5. Fines, Forfeitures \& Penalties - $(\$ 89,485)$ Decrease
6. Interest \& Penalties - \$4,897 Increase
7. Rental \& Lease Income - No Change
8. Other Revenues - \$31,253 Increase
9. Other Financing Sources \& (Uses) - \$13,687 Increase

# FISCAL NOTE CONTINUED ESTIMATED EXPENDITURES 

## \$263,022 INCREASE

1. Mayor \& Council - No Change
2. City Attorney's Office - No Change
3. City Clerk's Office $-\$ 3,000$ Increase

- \$3,000 Increase to Other Outside Contracts for criminal background checks

4. Finance Department - No Change
5. Information Technology - No Change
6. General Account - $\$ 5,600$ Increase

- \$30,600 Increase to Contribution to other agencies for increase in bed tax
- $\$(\$ 25,000)$ Decrease to Emergency Service Patrol

7. Risk Management - No Change
8. Polic e Department - No Change
9. Dispatch $-\$ 121,268$ Increase

- $(\$ 81,784)$ Decrease to Salaries
- \$203,146 Increase to Overtime
- (\$ 94) Decrease to Benefits

10. Fire Department - $\$ 57,432$ Increase

- $\$ 47,859$ Increase to Benefits - retroactive health increase of $\$ 113.95$ per employee per month from January 1, 2014 through October 31, 2014
- \$ 9,573 Increase for health Benefits for November and December 2014 at $\$ 113.95$ per employee per month
11.Public Works - No Change

12. Engineering- $\$ 75,722$ Increase

- $\$ 44,912$ Increase to Salaries
- (\$ 4,419) Decrease to Overtime
- \$35,229 Increase to Benefits

13. Building Department - No Change

# FISCAL NOTE CONTINUED 

Capital Fund

## 1. REV ENUES

- No change

2. OTHER FINANCING SOURCES (USES)

- No Change


## 3. EXP ENDITURES

- No Change

4. IN TERNAL TRANSFERS

- No Change

| OBJ | ACCOUNT DESCRIPTION | $\underset{\text { ORIGIL }}{\text { REV }}$ | EST REV ADJ | $\begin{aligned} & \text { REVISED EST } \\ & \text { REV } \end{aligned}$ | ACTUAL YTD REVENUE | (UNDER)/OVER BUDGET | ORD 5958 | AMENDED BUDGET |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 3001 | REAL PROPERTY TAXES | \$ 14,514,741 | $(246,205)$ | 14,268,536 | \$ 14,267,006.75 | \$ (1,529.25) | $(1,529)$ | \$ 14,267,006.75 |
| 3002 | HOTEL MOTEL TAXES | 2,554,213 | 144,447 | 2,698,660 | 2,116,532.93 | $(582,127)$ | 50,000 | 2,748,660 |
| 3003 | ALCOHOL BEVERAGES TAXES | 2,085,000 | 78,000 | 2,163,000 | 1,449,681.09 | $(713,319)$ | - | 2,163,000 |
| 3004 | TOBACCO DISTRIBUTION TAXES | 940,000 | $(10,000)$ | 930,000 | 604,441.04 | $(325,559)$ | $(2,000)$ | 928,000 |
|  | Total 60 TAXES | 20,093,954 | $(33,758)$ | 20,060,196 | 18,437,661.81 | $(1,622,534)$ | 46,471 | 20,106,667 |
| 3101 | RESERVE FOR LOSSES | $(50,000)$ | - | $(50,000)$ | - | $(50,000)$ | - | $(50,000)$ |
| 3125 | ATTORNEY FEES COURT COSTS | - |  | - | 102.50 | 103 | - | - |
| 3126 | ELECTION FILING SERVICES | 125 | - | 125 | 100.00 | (25) | (25) | 100 |
| 3140 | COPY CHARGES | 4,500 | - | 4,500 | 3,650.25 | (850) | - | 4,500 |
| 3180 | ADMIN REC GRANTS | 25,000 | - | 25,000 | 11,999.78 | $(13,000)$ | - | 25,000 |
| 3102 | AMBULANCE | 1,250,000 |  | 1,250,000 | 709,066.29 | $(540,934)$ | $(40,000)$ | 1,210,000 |
| 3103 | FIRE PROTECTION SERVICES | 28,900 | - | 28,900 | 60,033.14 | 31,133 | 31,133 | 60,033 |
| 3104 | MOTOR VEH ACCIDENT REVENUE | 12,500 | - | 12,500 | 806.64 | $(11,693)$ | - | 12,500 |
| 3108 | ALARM SYSTEM BILLINGS | 105,000 | - | 105,000 | 147,647.50 | 42,648 | 42,648 | 147,648 |
| 3110 | DISPATCH SERVICES | 580,000 | - | 580,000 | 534,776.77 | $(45,223)$ | - | 580,000 |
| 3134 | POLICE LABOR RECOVERY | - | - | - | - | - | 51,255 | 51,255 |
| 3187 | FIRE RECOVERY GRANTS | 5,000 | - | 5,000 | 2,324.83 | $(2,675)$ | - | 5,000 |
| 3112 | GARBAGE COLLECTION | 1,610,000 | - | 1,610,000 | 1,225,013.79 | $(384,986)$ | - | 1,610,000 |
| 3113 | GARBAGE EQUIPMENT RESERVE | 219,545 | - | 219,545 | 168,495.75 | $(51,049)$ | - | 219,545 |
| 3115 | PW WARRANTY REIMBURSEMENT | - | - | - | 2,282.14 | 2,282 | 2,282 | 2,282 |
| 3124 | ENG MISC CHARGES \& FEES | 3,000 | - | 3,000 | 3,006.00 | 6 | 6 | 3,006 |
| 3183 | ENG RECOVERY GRANTS | 550,000 | - | 550,000 | 376,632.31 | $(173,368)$ | 75,000 | 625,000 |
| 3185 | PW RECOVERY GRANTS | 25,000 | - | 25,000 | 7,821.30 | $(17,179)$ | $(10,000)$ | 15,000 |
| 3186 | PW RECOVERY NON GRANTS | - | - | - | 925.72 | 926 | 926 | 926 |
| 3460 | STRMWATER PPP PLAN REVIEW | 200 | - | 200 | - | (200) | - | 200 |
| 3461 | STRMWTR SITE REVIEW 1TO5 ACRE | 250 | - | 250 | - | (250) | - | 250 |
| 3130 | BUILDING MISC SERVICES | 3,000 | - | 3,000 | 955.00 | $(2,045)$ | - | 3,000 |
|  | Total 61 CHARGES FOR SERVICES | 4,372,020 | - | 4,372,020 | 3,255,639.71 | $(1,216,380)$ | 153,225 | 4,525,245 |
| 3305 | SOA BOND REIMBURSEMENT | 869,107 | - | 869,107 | 869,108.00 | 1 | 1 | 869,108 |
| 3306 | SOA ON BEHALF PAYMENTS | 1,174,941 | 165,036 | 1,339,977 | - | $(1,339,977)$ | - | 1,339,977 |
| 3314 | SART EXAM REIMBURSEMENT | 16,000 | - | 16,000 | 16,885.72 | 886 | 886 | 16,886 |
| 3301 | SOA MUNICIPAL ASSISTANCE | 1,621,774 | $(11,232)$ | 1,610,542 | 1,630,844.00 | 20,302 | 20,302 | 1,630,844 |
| 3302 | SOA ELECTRIC PHONE | 120,000 | - | 120,000 | 117,211.61 | $(2,788)$ | $(2,788)$ | 117,212 |
| 3303 | SOA LIQUOR LICENSE | 75,500 | - | 75,500 | 56,599.43 | $(18,901)$ | 5,799 | 81,299 |
| 3304 | FNSB PILT | 8,500 | - | 8,500 | - | $(8,500)$ | - | 8,500 |
| 3315 | FT WW NORTH HAVEN PILT | 475,000 | - | 475,000 | 475,000.00 | - | - | 475,000 |
| 3316 | REST EASY PILT | 26,458 | - | 26,458 | 26,457.91 | (0) | - | 26,458 |
|  | Total 63 INTERGOVERNMENTAL | 4,387,280 | 153,804 | 4,541,084 | 3,192,106.67 | $(1,348,977)$ | 24,200 | 4,565,284 |
| 3401 | BUSINESS LICENSE | 855,000 | 6,914 | 861,914 | 850,441.00 | $(11,473)$ | $(10,000)$ | 851,914 |
| 3403 | TRANSIET VENDOR LICENSE | 4,000 | - | 4,000 | 4,200.00 | 200 | 200 | 4,200 |
| 3404 | SPECIAL EVENT PERMIT | 9,500 | - | 9,500 | 31,878.24 | 22,378 | 22,378 | 31,878 |
| 3405 | PRIVATE DETECTIVE LICENSE | 2,800 | - | 2,800 | 2,325.00 | (475) | - | 2,800 |
| 3407 | MASSAGE PRACTITIONER LICENSE | 5,000 | - | 5,000 | 10,950.00 | 5,950 | 5,950 | 10,950 |
| 3409 | COMMERCIAL REFUSE LICENSE | 2,000 | - | 2,000 | 2,000.00 | - | - | 2,000 |
| 3410 | TOWING VEHICLE LICENSE | 1,000 | - | 1,000 | 750.00 | (250) | - | 1,000 |
| 3411 | CHAUFFEUR LICENSE | 35,000 | - | 35,000 | 29,115.00 | $(5,885)$ | - | 35,000 |
| 3413 | COMM VEHICLE FOR HIRE PERMITS | 16,100 | - | 16,100 | 10,300.00 | $(5,800)$ | - | 16,100 |
| 3432 | TEMPORARY CATERERS APPL FEE | 2,000 | - | 2,000 | 1,975.00 | (25) | - | 2,000 |
| 3433 | COMMERCIAL TRANS VEH COMPAN | 5,600 | - | 5,600 | 5,800.00 | 200 | 200 | 5,800 |
| 3440 | MISC PERMITS AND LICENSES | 600 | - | 600 | 600.00 | - | - | 600 |
| 3105 | FIRE CODE INSPECTIONS | 60,000 | - | 60,000 | 27,924.00 | $(32,076)$ | - | 60,000 |
| 3117 | ENG PLAT SERVICES 4 OR LESS | 200 | - | 200 | 400.00 | 200 | 200 | 400 |
| 3118 | ENG PLAT SERVICES 5 OR MORE | 200 | - | 200 | 200.00 | - | - | 200 |
| 3119 | ENG QUICK PLATS | 300 | - | 300 | 300.00 | - | - | 300 |
| 3425 | ENG DRIVEWAY CONST PERMIT | 1,250 | - | 1,250 | 1,250.00 | - | - | 1,250 |
| 3426 | ENG SDWLK ST OBSTRUCT PERMIT | 450 | - | 450 | 1,350.00 | 900 | 900 | 1,350 |
| 3428 | RIGHT OF WAY PERMIT | 17,500 | - | 17,500 | 64,890.00 | 47,390 | 47,040 | 64,540 |
| 3431 | ENG STREET EXCAVATION PERMIT | 4,500 | - | 4,500 | 4,900.00 | 400 | 400 | 4,900 |
| 3408 | MASTER PLUMBER LICENSE/EXAMS | 4,000 | - | 4,000 | 4,400.00 | 400 | 400 | 4,400 |
| 3415 | COMMERCIAL BUILDING PERMIT | 229,320 | - | 229,320 | 232,278.00 | 2,958 | 10,000 | 239,320 |
| 3418 | RESIDENTIAL BUILDING PERMIT | 43,680 | - | 43,680 | 46,858.00 | 3,178 | 3,178 | 46,858 |
| 3420 | MECHANICAL PERMIT | 33,750 | - | 33,750 | 31,184.00 | $(2,566)$ | - | 33,750 |
| 3421 | PLUMBING PERMIT | 33,750 | - | 33,750 | 18,469.00 | $(15,281)$ | $(10,000)$ | 23,750 |
| 3422 | SIGN PERMIT | 3,000 | - | 3,000 | 4,630.00 | 1,630 | 1,630 | 4,630 |
| 3424 | ELECTRICAL PERMIT | 67,500 | - | 67,500 | 67,075.00 | (425) | - | 67,500 |
|  | Total 64 LICENSES AND PERMITS | 1,438,000 | 6,914 | 1,444,914 | 1,456,442.24 | 11,528 | 72,476 | 1,517,390 |


| OBJ | ACCOUNT DESCRIPTION | $\underset{\text { REV }}{\text { ORIGINAL EST }}$ | EST REV ADJ | $\underset{\text { REV }}{\text { REVISED }}$ | ACTUAL YTD REVENUE | (UNDER)/OVER BUDGET | ORD 5958 | AMENDED BUDGET |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 3107 | CORRECTIONAL FACILITY SURCHAR | - | - | - | 420.00 | 420 | 420 | 420 |
| 3109 | TRAFFIC TICKET COLLECTION FEE | 37,000 | - | 37,000 | 775.00 | $(36,225)$ | - | 37,000 |
| 3602 | PARKING VIOLATIONS | 85 | - | 85 | - | (85) | - | 85 |
| 3603 | MOVING TRAFFIC VIOLATIONS | 360,000 | - | 360,000 | 103,586.62 | $(256,413)$ | $(75,000)$ | 285,000 |
| 3605 | VEHICLE FORFEITURES | 560,000 | - | 560,000 | 363,787.83 | $(196,212)$ | - | 560,000 |
| 3608 | CITY FORFEITURES | 30,000 | - | 30,000 | 3,362.64 | $(26,637)$ | - | 30,000 |
| 3609 | EMS SEATBELT OPTION | 100 | - | 100 | 195.00 | 95 | 95 | 195 |
| 3606 | VEH FORF TOWING STORAGE ACCE: | 35,000 | - | 35,000 | 10,900.00 | $(24,100)$ | $(15,000)$ | 20,000 |
|  | Total 65 FINES FORFIETURES | 1,022,185 | - | 1,022,185 | 483,027.09 | $(539,158)$ | $(89,485)$ | 932,700 |
| 4001 | INTEREST DEMAND DEPOSITS | 3,500 | - | 3,500 | 2,401.81 | $(1,098)$ | - | 3,500 |
| 4002 | HOTEL MOTEL INT PENALTY | 500 | - | 500 | 4,249.95 | 3,750 | 3,750 | 4,250 |
| 4003 | ALCOHOL INT PENALTY | 500 | - | 500 | 270.05 | (230) | - | 500 |
| 4005 | PROP TAX INT PENALTY | 80,000 | - | 80,000 | 38,270.22 | $(41,730)$ | - | 80,000 |
| 4007 | GARBAGE INT PENALTY | 45,000 | - | 45,000 | 39,906.71 | $(5,093)$ | - | 45,000 |
| 4008 | SPEC ASSESSMENTS INT PENALTY | 1,000 | - | 1,000 | 2,146.78 | 1,147 | 1,147 | 2,147 |
|  | Total 67 INTEREST PENALTIES | 130,500 | - | 130,500 | 87,245.52 | $(43,254)$ | 4,897 | 135,397 |
| 4201 | UTILIDOR LEASES | 80,000 | - | 80,000 | 80,000.00 | - | - | 80,000 |
| 4203 | RENT OLD CITY HALL | - | - | - | 1.00 | 1 | - | - |
| 4205 | RENT SOA ETS | 2,400 | - | 2,400 | 1,200.00 | $(1,200)$ | - | 2,400 |
| 4208 | RENT BOYS GIRLS CLUB | 16,260 | - | 16,260 | 13,550.00 | $(2,710)$ | - | 16,260 |
| 4212 | RENT GOLD HEART PLAZA | 1 | - | 1 | 1.00 | - | - | 1 |
| 4214 | RENT FCVB | 10 | - | 10 | 10.00 | - | - | 10 |
| 4216 | LEASE CELL TOWER | 19,200 | 2,373 | 21,573 | 17,977.50 | $(3,596)$ | - | 21,573 |
| 4202 | RENT FIRE TRAINING CENTER | 38,500 | - | 38,500 | 27,229.58 | $(11,270)$ | - | 38,500 |
|  | Total 68 RENTAL AND LEASES | 156,371 | 2,373 | 158,744 | 139,969.08 | $(18,775)$ | - | 158,744 |
| 3801 | SPECIAL ASSESS PRINCIPAL | 5,000 | - | 5,000 | 9,564.07 | 4,564 | 4,564 | 9,564 |
| 4703 | CASH OVER AND SHORT | - | - | - | (15.00) | (15) | - | - |
| 4704 | MISCELLANEOUS REVENUES | 10,000 | - | 10,000 | 36,687.71 | 26,688 | 26,688 | 36,688 |
| 4701 | TECHITE SETTLEMENT | 200,000 | - | 200,000 | 200,000.00 | - | - | 200,000 |
| 4702 | DONATIONS CONTRIBUTIONS | - | - | - | 1.00 | 1 | 1 | 1 |
|  | Total 78 OTHER REVENUES | 215,000 | - | 215,000 | 246,237.78 | 31,238 | 31,253 | 246,253 |
| 4901 | SALE OF ASSETS | - | - | - | 13,687.26 | 13,687 | 13,687 | 13,687 |
| 4928 | XFER FROM PF OPERATIONS | 4,091,537 | 28,139 | 4,119,676 | 2,059,838.00 | $(2,059,838)$ | - | 4,119,676 |
| 7602 | XFER TO PF | - | $(3,035,674)$ | $(3,035,674)$ | (3,035,674.18) | - | - | (3,035,674) |
| 7604 | XFER TO CAP FUND | $(500,000)$ | $(1,000,000)$ | $(1,500,000)$ | (1,500,000.00) | - | - | $(1,500,000)$ |
| 7610 | XFER TO CAP FUND EQ RESERVE | $(219,545)$ | - | $(219,545)$ | - | 219,545 | - | $(219,545)$ |
| 7614 | XFER TO CAP FUND AMB MILAGE | $(65,000)$ | - | $(65,000)$ | - | 65,000 | - | $(65,000)$ |
|  | Total 79 OFS OFU | 3,306,992 | $(4,007,535)$ | $(700,543)$ | (2,462,148.92) | $(1,761,606)$ | 13,687 | $(686,856)$ |
|  | Revenue Total | \$ 35,122,302 | \$ (3,878,202) | 31,244,100 | \$ 24,836,180.98 | \$ (6,507,918.84) | \$ 256,724 | \$ 31,500,824 |

# MEMORANDUM 

DATE: $\quad$ October 6, 2014
TO: Council Members
FROM: Mayor John Eberhart $m$ ost
SUBJECT: Northern Door Clubhouse
The Council approved a grant in the amount of $\$ 58,000$ to Fairbanks Community Mental Health Services to fund the Northern Door Clubhouse (Ordinance 5941). The City was notified by Mr. Gene Redden that the Northern Door Clubhouse board would like to change the fiscal agent from Fairbanks Community Mental Health Services to Crossroads Counseling \& Training Services.

Since Fairbanks Community Mental Health Services did not respond to City requests to provide essential documents for grant funds, the City had not issued any funds. Crossroads Counseling \& Training Services is willing to be the fiscal agent and has provided the necessary documents. The Northern Door Clubhouse was operating for five months before Fairbanks Community Mental Health Services decided not to continue supporting the program. The City received notice that no funds are owed for this time of service.

The Northern Door Clubhouse board is in the process of establishing a non-profit organization named Northern Hope Center and will acquire a lease from JP Jones Community Development Center. The board plans to take a more active role in the day-to-day operations and intends to use the funds as initially requested to fund a coordinator, to lease space and to provide minimal supplies. The board anticipates re-opening the clubhouse by mid-November which will extend grant funds into 2015.


## CITY OF FAIRBANKS

## MEMORANDUM

To: $\quad$ City Council Members
From:
Subject: Request for Concurrence -Fairbanks Chief of Police
Date: $\quad$ October 6, 2014

A hiring team and a panel of community leaders met in a public forum on September 29 ${ }^{\text {th }}, 2014$, to interview two finalists for the Fairbanks Chief of Police position. The candidates were asked approximately 17 questions and allotted time to make closing statements.

The hiring team and panel of community leaders conferred immediately after the interviews were conducted. I hereby request your concurrence to the appointment of Randall Aragon as the Chief of the Fairbanks Police Department.

Thank you.
$\mathrm{ABC} /$
Attachment: Randall Aragon Application Packet

# PRESENTATION OFQUALIFICATIONS 

RANDALL ARAGON
La Marque, Texas
Home/Cell
Email: $\square$
EDUCATION
Master of Arts Degree, Management
Webster University, $\square$

Bachelor of General Studies Degree (B.G.S.)--Business Management
University of Nebraska at Omaha, SUMMARY OF QUALIFICATIONS

Graduate of FBI National Academy, 168th Session Graduate of the S.C. Criminal Justice Academy Chief of Police School

35 Years Experience in Law Enforcement
25 Years Experience as Chief of Police

## AREAS OF EXPERTISE

> Successful Leadership within and of Small, Medium, and Large Agencies
$>$ Planning and Implementing Large-Scale Undercover Drug Operations
> Leading "Major Crimes" Investigations/Developing Intelligence Led Crime-Control Initiatives
> Implementing Award Winning Community-Based Programs; e.g., Community Oriented Policing and Problem Oriented Policing
> Implementing Employee Team-Building Initiatives: Total Quality Management (TQM), Participative Management, and Management by Objectives
$>$ Developing and Maintaining Superb Relations with Community and Media
$>$ Proficient Grant Writing Skills
$>$ Developing Superior Operating Budget Packages/Cost-Reduction Initiatives
> Computer Management Information Systems
$>$ Emergency Management Operations Involving Police, Fire Fighting, and EMS Resources
$>$ Planning and Implementing International Law Enforcement Accreditation Programs (via CALEA)
$>$ Board Certified (American Society for Industrial Security) as Certified Protection Professional (CPP)
$>$ Extensive Training and Experience in Management of Homeland Security and Anti-Terrorism Operations
Authored Numerous Police Management Articles that Were Published in National and International Criminal Justice Publications

## PROFESSIONAL EXPERIENCE

## CITY OF LA MARQUE, TEXAS

## Chief of Police/Emergency Management Coordinator

Appointed December 2009. Currently, overall leadership of the Police Department and emergency management operations: 41 police personnel ( 30 Officers). Tenure also included serving as Director of Public Safety responsible for police, emergency management, fire department, and EMS: 61 total personnel. Overall $\$ 4.1 \mathrm{M}$ budget, 15 square miles, 15,000 population.
$>$ Introduced a highly effective Community-Oriented Policing effort that has fostered wellneeded community-polise partnerships'and reduced crime and citizens' fear of crime.
$>$ Provided the leadership to greatly enhance police-community relations.
$>$ Conducted oversight to develop greatly needed financial and operational cost-reduction strategies for police and fire/rescue services.

## LITTLE ROCK, ARKANSAS

## Manager in Charge-Arkansas Onerations

Appointed April 2007. Guardsmark, LLC is the fourth largest security company in the world. Responsible for Arkansas operations, consisting of 166 Security Officers and executives: statewide.

## CITY OF CONWAY, ARKANSAS

Chief of Police
Appointed January 2001. Overall leadership of the Police Departments 126 personnel ( 104 Officers). $\$ 7.0 \mathrm{M}$ budget, 35 square miles, 55,000 population.
> Implementation of Total Quality Management (team building) techniques resulted in the department being transformed from one of unfavorable personnel turbulence, low morale, and marginal citizen support/confidence, into an agency consisting of a positive organizational culture with committed employees working in a "teamwork" environment, and a phenomenal level of support and confidence from the citizens we serve: as evidenced by formal and informal objective surveys and assessment processes.
$>$ Implemented CompStat (Computerized Statistics) that develops executives to methodically identify crime concerns within their area of responsibility and to develop effective crime-control strategies to prevent and control crime and reduce fear of crime.
$>$ Acquired coveted International Law Enforcement Accreditation (via CALEA) in 2005.

## CITY OF LUMBERTON, NORTH CAROLINA

## Chief of Police

Appointed September 1998. Overall leadership of the Police Department: 98 personnel. $\$ 4.0 \mathrm{M}$ budget, 16 square miles, 21,000 population.
> Implementation of Total Quality Management (team building) techniques resulted in significantly raising employee morale, empowerment, and departmental quality of life, as evidenced via a comprehensive research survey conducted by the N.C. Justice Academy.
$>$ Above programs and achievements resulted in positive acceptance, support, and acclaim from the community and media.

## CITY OF WHITEVILLE, NORTH CAROLINA

Chief of Police
Appointed May 1993. Overall leadership of Police and Fire Department: 73 personnel. $\$ 1.7 \mathrm{M}$ budget, 5 square miles, 5,500 population.
> Department was awarded the 1996, 1997, and 1998 "Governor's Award for Excellence in Community Oriented Policing."
$>$ Via TQM and COP, the department was transformed from one of unfavorable personnel turbulence, low morale, and marginal citizen support/confidence, into an agency consisting of a positive organizational culture with committed employees working in a "teamwork" environment. Additionally, our agency received a phenomenal level of support and confidence from the citizens we serve: as evidenced by formal and informal objective surveys and assessment processes.
AGENDA PAेCKA

## PROFESSIONAL EXPERIENCE (continued)

## TOWN OF SELMA, NORTH CAROLINA

## Chief of Police

Appointed May 1990. Overall leadership of the Police Department: 29 personnel. \$1.0M budget, 3 square miles, 5,400 population.
> Implemented the following highly successful programs: Community-Oriented Policing, Serve Our Senior (SOS) Program, Auxiliary Officer Force, Police Department Chaplains, Law Enforcement Explorer Post, Quality Circles, College Interns, Citizen Volunteers, D.A.R.E., and numerous other citizen/employee oriented initiatives.
$>$ Above programs and achievements resulted in positive acceptance, support, and acclaim from the community and media.

## TRIDENT COLLEGE, CHARLESTON, SOUTH CAROLINA

## Chief. Public. Safety (Cammus Police. Chien

Appointed June 1987. Responsible for the management of law enforcement activities for the college's three campuses, a student body of 6,500 , and a staff of 300 employees. Provided leadership for a staff of 33 total personnel.
$>$ An extremely important self-study, the Southern Accreditation of Colleges and Schools (SACS) Study, which surveyed students, faculty, and staff, resulted in the department achieving an unprecedented approval rate in excess of $80 \%$. This rating truly characterized this agency as a highly professional, motivated, and a well-respected police agency: as perceived by students, faculty, and staff,

## TOWN OF ELLOREE, SOUTH CAROLINA

## Chief of Police

Appointed February 1985. Overall leadership of Police Department and Streets and Sanitation Department, consisting of seven police officers and four civilian employees. $\$ 200 \mathrm{~K}$ budget, 1 square mile, 1,000 population.
$>$ Initiated a major investigation resulting in the arrest and conviction of all major drug dealers within the community.
> Upon my departure from this position I was awarded a "Mayor's Commendation," and a commendation plaque from the Town Council "For loyal and dedicated service as Chief of Police."

UNITED STATES ARMY (Key Positions Held: Active Duty and S.C. National Guard)
1963 Captain: Commanding Officer (Combat-Vietnam) Commanded a 326-man unit responsible for a seaport operation and its physical security. Awarded Bronze Star and Army Commendation Medal for meritorious leadership in combat.
Lieutenant Colonel:Military Police Corps, Awarded two Army Achievement Medals and Meritorious Service Medal for leadership excellence involving Military Police operations. Retired at this rank from the S.C. Army National Guard in 1987.

## SPECLAL CONTRIBUTIONS \& ACHIEVEMENTS <br> Academic

Adjunct Professor (college level) teaching business management and criminal justice at 11 major colleges.

Awarded coveted "J.P. Strom Award" for academic excellence (S.C. Criminal Justice Academy-SCCJA) 1976, by attaining $99.3 \%$ overall academic average--highest academic average ever attained by a basic police training student at the State Police Academy.

Management Consultant and Criminal Justice Advisor for numerous municipalities, police agencies, and educational institutions/agencies. Authored numerous police management articles published in renowned national/international publications. Co-editor of college textbook, Patrol Officer Problem Solving and Solutions, February 2001.

## Certifications

Arkansas Senior Law Enforcement Certificate and Certified Law Enforcement Instructor. Certified by N.C. Justice Academy as Community Oriented Policing Instructor and awarded the Advanced Law Enforcement Certificate. Texas Master Peace Officer Certification.

Board certified ASIS International (American Society for Industrial Security) as a Certified Protection Professional (CPP). The CPP is the highest recognition in the world accorded a security management practitioner. Of the $5,000 \mathrm{CPP}$ 's worldwide, effective June 2004, I am one of the few active duty Police Chiefs to have received this coveted certification.

Facilitator trained to teach Stephen R. Covey's Seven Habits of Highly Effective People Course.

## Keynote Awards/Honors

Appointed by Arkansas Governor Mike Huckabee (2005 \& 2006) to serve as a board member, representing law enforcement, for the Task Force on Racial Profiling. Served as co-chair for board.

Awarded prestigious honors of the American Legion's 1997Law Enforcement Officer of the Year and Veteran's of Foreign Wars 1997 J. Edgar Hoover Gold Medal Award, Law Enforcement Officer of the Year: both were separate awards that represented the entire State of North Carolina relating to my leadership achievements as Chief of Police. Awarded the 1997 Citizen of the Year, by the Whiteville Civitan Club.

Winner of arduous 1996 Toughest Cop Alive decathlon-type athletic competition, sponsored by the N.C. Police \& Fire Olympics Association.

KEY POLICE MANAGEMENT AND LAW ENFORCEMENT SCHOOLS/TRAINING<br>FBI National Academy, 168th Session<br>U.S. Army's Criminal Investigation Course \& Military Police Officer Advanced Course<br>S.C. Criminal Justice Academy (SCCJA)-Police Officer Certification Course (eight weeks)<br>SCCJA-Police Chief School/ SCCJA-Fraud/White Collar Crime Investigator School<br>SCCJA-Drug Enforcement School/SCCJA-Detective/Investigator School

## AFFILIATIONS

$>$ Member of Texas Police Chiefs Association/Life Member of IACP
> Member of ASIS International (American Society for Industrial Security)
> Currently serve as President for the Rotary Club of the Mainland (La Marque, Texas)
$>$ Past President of North Carolina Association of Chiefs of Police
> Past President of Whiteville, North Carolina Lions Club

## CITY OF FAIRBANKS

## APPLICATION INSTRUCTIONS

We have provided the following information to assist you in making your employment application as comprehensive and accurate as possible.

The Human Resources Department represents the City of Fairbanks, the Fairbanks Police, Public Works and the Fire Department. We only accept applications for positions for which we are currently recruiting, except Police and Emergency Dispatcher which are accepted year round only, and we do not retain other applications or hold them for future use. Current openings are posted on our website (www.fairbanksalaska.us), bulletin board at City Hall, advertised in the Fairbanks Daily News Miner on Sundays, Wednesdays and Fridays, and sent to the State of Alaska Jobsite (ALEXsys). In compliance with the City of Fairbanks Affirmative Action Plan, notices are also disseminated to various labor, minority, disabled persons and family-oriented service organizations.

A separate application must be completed for each position for which you wish to apply. Once a position is filled, all applications received for that position are retired to an archive file and will not be considered for any new openings unless requested by department head to hold on file for future consideration.

A resume may be attached to the employment application, but all statements on the application must be completed. We cannot assume that you have the training and/or experience in an area if you do not state it specifically. F ailure to provide this information may cause you to be considered not qualified for a position for which you may have otherwise been considered qualified.

After the closing date of the posted vacancy, an initial screening will take place prior to the applications being sent to the appropriate department head. Interviewees will be notified by telephone or e-mail for an interview. Letters of notification may be sent to those not selected to complete the process. For Police and Fire Department applicants, a notice of testing date and place will be sent to all applicants. If you have questions, you may contact the Human Resources Department by e-mail (jobs@ci.fairbanks.ak.us) or call 459-6780 between the hours of 8:00 am and 5:00 pm Monday through Friday, or you may leave a message after office hours.

The City of Fairbanks does not discriminate on the basis of race, color, national origin, religion, sex, age, disability, or status as a Veteran in employment, programs, services or activities in accordance with Federal, State and Municipal laws. The City of Fairbanks is an AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER.

## APPLICATION PACKET <br> FOR ALL POSITIONS



Contents: Instructions
Employment Application
Form for Affirmative Action Program

CITY OF FAIRBANKS EMPLOYMENT APPLICATION
Human Resources Department, 800 Cushman Street, Fairbanks, Alaska 99701-4637
459-6780 or Fax 459-6731
website: www.fairbanksalaska.us
AN AFFIRMATIVE ACTIQN/EQUAL OPPORTUNITY EMPLOYER
Contact Human Resources if accommodations are needed to participate in the employment process

## THIS APPLICATION MUST BE COMPLETED IN FULL.

(Resumes are accepted but cannot be used as a substitute for any section of this application.)
A SEPARATE APPLICATION IS REQUIRED FOR EACH POSITION FOR WHICH YOU APPLY
POSITION APPLIED FOR: Police Chief


OTHER NAMES YOU HAVE WORKED UNDER:

# ARE YOU NOW OR HAVE YOU EVER BEEN EMPLOYED BY THE CITY? <br> YES $X_{\text {NO }}$ IF SO, GIVE TITLE, DEPARTMENT AND DATES: (Do not include FNSB employment) 

SSN Required for Public Safety Positions (Police and Dispatcher Positions):

## CAN YOU BE LAWFULLY EMPLOYED?

XYES NO
(You will be required to provide, within 72 hours of hire, Employment Eligibility
Verification Documents per Immigration Requirements.)

## HAVE YOU EVER BEEN CONVICTED OF A FELONY? OR CONVICTED OF A MISDEMEANOR WITHIN THE PAST 5 YEARS? (F) YES _ NO X $\quad$ (M) YES _ NO X

(If yes, you must explain on a separate sheet of paper and attach it to this application.
A conviction record will not necessarily be a bar to employment)

## Applicant Certification (Please read and sign below.)

The City of Fairbanks is subject to the Alaska Public Records Act, AS 09.25.110. Your application for employment, and other documents concerning you, may be subject to public disclosure under state law.

I certify that all information provided in this application and any aftachments is true. I understand any false statement made herein is sufficient reason for rejection of my application or termination of subsequent employment.

I authorize the City of Fairbanks, or entities it may employ, to investigate all statements made in this application or attachrnents; to contact any of my former employers, educational institutions, or any other person or organization that may have information relevant to my employment; to obtain records concerning my past work, character, education, or military background; to obtain a "consumer report" and/or "investigative consumer report" as defined by the Fair Credit Reporting act; to obtain driving records; to obtain any records pertaining to prior felony or misdemeanor convictions or pending felony or misdemeanor charges. I authorize that such contact or investigation may occur at any time before or during employment. I understand that I may be required to sign separate consent forms for this purpose.

I understand that no offer of salary or benefits is final until approved by the Mayor and appropriate City officials.
$\qquad$ Date:_ August 2, 2014

GED Still Attending High School At
VOCATIONAL TRAINING SCHOOL NAME:

| Name \& Location of School | Dates Attended | Diploma/Degree or Certification |  | Major or course title |
| :---: | :---: | :---: | :---: | :---: |
| FBI National Academy 168th Session | 3/1992 | Certificate | Law | Enforcement |
|  |  | Leadership |  |  |
|  |  |  |  |  |
| COLLEGE 1 YR | 2 YRS | 3 YRS | 4 YRS | X 4+ YRS |
| COLLEGE OR UNIVERSITY NAME: University of Nebraska at Omaha |  |  |  |  |
| DATES: FROM 5/1970 | TO | 972 | MAJOR Management |  |
| DIPLOMA OR DEGREE Bachelor | of General Stu |  | DATE RECEIVED 5/1972 |  |
| GRADUATE SCHOOL NAME: Webster University |  |  |  |  |
| DATES: FROM 1/1986 TO 10/1987 |  |  | MAJOR Management |  |
| DIPLOMA OR DEGREE Master of Arts |  |  | DATE RECEIVED 10/1987 |  |

List any Certifications or Licenses you hold pertinent to the position for which you are applying.

TITLE
STATE OR LICENSING AGENCY
Master Police Officer Texas Commission on Law Enforcement Indefinite

$$
2016
$$

Complete the following only if the minimum requirements of the job description include possessing or obtaining a valid driver's license:
DO YOU HAVE A VALID DRIVERS LICENSE: NO XYES \# $\quad$ State Texas
DO YOU HAVE A COMMERCIAL DRIVERS LICENSE; XNO YES Class____ Endorsements___

## DESCRIBE YOUR OFFICE EQUIPMENT OPERATION SKILLS

Typing speed: 40 WPM 10 Key by touch XYES NO Cash Handing Experience XYES NO
moUS Certified YES XNO Which applications?
Rate your proficiency with the following applications:
List other computer software / programs:

| Word | None | Beginning | Intermediate | Advanced | X | PowerPoint--Advanced |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Excel | None | Beginning | Intermediate | Advanced | X |  |  |
| Access | None | Beginning | Intermediate | Advanced |  |  |  |
| Desktop <br> Publishing | None | Beginning | Intermediate | Advanced | $X$ |  |  |

## LIST OTHER TYPES OF OFEIGE EQUIP YOU CAN OPERATE

HEAVY/LIGHT EQUIPMENT TYPES: $\qquad$
POWER TOOLS: $\qquad$
HAND TOOLS: $\qquad$
Can you work under adverse weather conditions? XYES NO
PLEASE LIST THREE PROFESSIONAL REFERENCES


## EMPLOYMENT HISTORY:

Begin with your present or most recent job. List all jobs separately including on-the-job training, volunteer work and military experience. Please be sure you describe completely in the sections below the duties performed, which demonstrate that you have the knowledge and skills to perform the duties of the job for which you are applying. If in doubt about listing a particular job, it may be to your advantage to list it. Incomplete applications will disqualify the applicant. The City will conduct background checks to verify information on applications.
NAME AND ADDRESS OF EMIRLOYER:
City of La Marque
DATES FROM $12 / 7 \quad 2009$ ro Present $/$
1111 Bayou Road,
HOURS PER WEEK: $\qquad$
La Marque, Texas 77568
SALARY/WAGES: \$84K Annually
PHONE NUMBER: 409-938-9225 MAY WE CONTACT THIS EMPLOYER: XYES NO
SUPERVISOR'S NAME:Carol Buttler SUPERVISOR'S TITLE:City Manager

Did you supervise in this position: XYES NO
Please indicate \# of employees supervised ___YOUTH (under 17 yrs old) 41 __ADULT ( $18+\mathrm{yrs}$ old)
REASON FOR LEAVING: Still employed.
YOUR JOB TITLE: Chief of Police/Emergency Management Coordinator

## DUTIES:

Provide overall leadership for delivery of law enforcement services and emergency management operations to the ci

NAME AND ADDRESS OF EMRLOYER:

Guardsmark, LLC
22 South Second Street
Memphis, TN 38103

DATES FROM 4/11/20070 $12 / 2,2009$
HOURS PER WEEK: 60
SALARY/WAGES: \$78K Annually

PHONE NUMBER: 816-668-5711
SUPERVISOR'S NAME:Don Pettus
Did you supervise in this position: X YES
Please indicate \# of employees supervised
Please indicate \# of employees supervised $\qquad$ (68) YOUTH (under 17 yrs old) 166 ADULT ( $18+$ yrs old )
reason for leaving: Accept Police Chief position with La Marque, Texas YOUR JOB TITLE: Manager in Charge

## DUTIES:

Provided leadership for delivery of security services to the entire state of Arkansas.

NAME AND ADDRESS OF EMPLOYER:

| City of Conway, Arkansas |
| :--- |
| 1201 Oak Street |
| Conway, Arkansas 72032 |

DATES FROM $1 / 8,2001$ TO $1 / 7,2007$ HOURS PER WEEK: 60
SALARY/WAGES: $\$ 76 \mathrm{~K}$

PHONE NUMBER: 501-450-6110
SUPERVISOR'S NAME: Tab Townsell

MAY WE CONTACT THIS EMPLOYER? XYES
SUPERVISOR'S TITLE: Mayor

Did you supervise in this position: XYES NO
Please indicate \# of employees supervised $\qquad$ YOUTH (under 17 yrs old)

126 ADULT (18+yrs old)
reason for leaving: Accept position with Guardsmark, LLC as Manager in Charge for the State of Arkansas.
Your Job title: Chief of Police

## DUTIES:

Provided overall leadership for delivery of law enforcement services to the city.

It is the policy of the City of Fairbanks to refrain from employment discrimination and to take affirmative action to realize full and equal opportunity for women, minorities, disabled persons, veterans of the Vietnam era, special disabled veterans, and other eligible veterans. If you believe you could benefit from the City's Affirmative Action program and would like to be included, please complete this form. The information you provide will be kept confidential and will in no way adversely affect any employment decision. Refusal to provide the information will in no way affect your application for employment.

| Position you are applying for: | Chief of Police |  |
| :---: | :---: | :---: |
| Name: Randall Aragon |  | Date of Birth: |
| Date: August 2, 2014 | Sex: Male X | Female |
| Social Security Number Optional (Required for Police and Dispatch Positions: |  |  |

Please circle your racial or ethnic heritage:

- White (not of Hispanic origin). a person having origins in any of the original peoples of Europe, North African or the Middle East.
Black (not of Hispanic/Latino origin). A person having origins in any of the Black racial groups of Africa.
Hispanic/Latino. A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.
Asian. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent. The area includes, for example, China, Japan, Korea, the Philippine Islands.
Native Hawaiian or Pacific American. A person having origins in any of the original peoples of the Hawaiian Islands or the Pacific Islands.

American Indian or Alaskan Native. A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.
Two or More Races. A person who identifies with more than one of the above races.

Do you qualify under the Veterans Employment Opportunities Act for Affirmative Action?
Yes X No If yes...
Do you have a Service Medal? Yes X N o___ and/or a Expeditionary Medal? Yes X No $\qquad$ Date of discharge 8/25/1975

List Relatives Employed by the City: (Do not include FNSB relatives)

Name:
Name: $\qquad$

Relationship
Relationship
$\qquad$

After reviewing the essential job functions as listed on the vacancy announcement, do you need an accommodation to perform any job function or participate in the testing process? If so, please specify.

Applications from all persons are welcomed, and women, members of minority groups, disabled persons and Veterans who fall under the Veterans Employment Act, are especially encouraged to apply. The City of Fairbanks does not discriminate on the basis of race, color, national origin, religion, sex, age, disability, or status as a Vietnam era veteran in employment, programs, services or activities, as prescribed by Title VII of the Civil Rights Act of 1964, Executive Order 11246 as amended, the Rehabilitation Act of 1973, the Vietnam Era re-adjustment Assistance Act of 1974, the Age Discrimination Acts of 1974, Americans with Disabilities Act of 1990, and Chapter 18.80.220 of the Alaska Code.

## Fairbanks Police Department

## WAIVER AND AUTHORIZATION TO RELEASE INFORMATION

I authorize you to request from the Department of Public Safety, who will furnish to the Fairbanks Police Department, any and all information that you have concerning me, my work records, my reputation, my military service records, my financial status and credit rating. Information of a confidential or privileged nature may be included. Your reply will be used to assist in determining my qualifications and fitness for the position I am seeking. I further understand that the information you furnish will not be disclosed to any person not connected with the Fairbanks Police Department, including myself.

I understand my rights under Title 5, United States Code, Section 552A, the Privacy Act of 1974, and waive those rights with the understanding that information furnished will be used by the Fairbanks Police Department and retained by them in confidence.

I hereby release you, your organization and others from any liability or damage which may result from furnishing the information requested.

Applicant's Signature
August 2, 2014
Date

NOTE: A photocopy reproduction of this request shall be for all intents and purposes as valid as the original. You may retain this form in your files.

