



FAIRBANKS CITY COUNCIL  
AGENDA NO. 2014-20  
**REGULAR MEETING OCTOBER 20, 2014**  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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REGULAR MEETING

7:00 P.M.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. APPROVAL OF AGENDA AND CONSENT AGENDA

(Approval of Consent Agenda passes all routine items indicated by an asterisk (\*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda).

5. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five (5) minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phone, electronic and messaging devices.
6. APPROVAL OF PREVIOUS MINUTES
7. SPECIAL ORDERS
8. MAYOR'S COMMENTS AND REPORT
9. UNFINISHED BUSINESS
  - a) Ordinance No. 5958 – An Ordinance Amending the 2014 Operating and Capital Budgets for the Sixth Time. Introduced by Mayor Eberhart. **SECOND READING AND PUBLIC HEARING.**

10. 2014 MUNICIPAL ELECTION

- a) Certification of the 2014 Municipal Election Results
- b) Council Members' Comments

5 MINUTE TRANSITION RECESS

- c) Oaths of Office

11. NEW BUSINESS

- \*a) Ordinance No. 5959 – An Ordinance Amending Fairbanks General Code Section 14-176 Regarding Possession of Alcoholic Beverages. Introduced by Mayor Eberhart.

12. DISCUSSION ITEMS (INFORMATION AND REPORT)

- a) Committee Reports

13. COMMUNICATIONS TO COUNCIL

- \*a) Board of Plumbing Examiners Meeting Minutes of July 1, 2014
- \*b) Clay Street Cemetery Meeting Minutes of September 3, 2014
- \*c) Chena Riverfront Commission Meeting Minutes of September 10, 2014

14. COUNCIL MEMBERS' COMMENTS

15. CITY CLERK'S REPORT

16. CITY ATTORNEY'S REPORT

17. EXECUTIVE SESSION – Labor Negotiations: International Brotherhood of Electrical Workers (IBEW), AFL-CIO, and Fairbanks Firefighters Union

18. ADJOURNMENT

**ORDINANCE NO. 5958**

**AN ORDINANCE AMENDING THE 2014 OPERATING AND  
CAPITAL BUDGETS FOR THE SIXTH TIME**

**WHEREAS**, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2014 operating and capital budgets; and

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows** [amendments shown in **bold** font; deleted text or amounts in ~~strikethrough~~ font]:

**SECTION 1.** There is hereby appropriated to the 2014 General Fund and the Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing January 1, 2014 and ending December 31, 2014 (see pages 2 and 3):

## GENERAL FUND

REVENUE	APPROVED BUDGET	INCREASE (DECREASE)	AS AMENDED
Taxes, (all sources)	\$ 20,060,196	\$ 46,471	\$ 20,106,667
Charges for Services	4,372,020	153,225	4,525,245
Intergovernmental Revenues	4,541,084	24,200	4,565,284
Licenses & Permits	1,444,914	72,476	1,517,390
Fines, Forfeitures & Penalties	1,022,185	(89,485)	932,700
Interest & Penalties	130,500	4,897	135,397
Rental & Lease Income	158,744	-	158,744
Other Revenues	215,000	31,253	246,253
Other Financing Sources	(700,543)	13,687	(686,856)
	<b>\$ 31,244,100</b>	<b>\$ 256,724</b>	<b>\$ 31,500,824</b>
EXPENDITURES			
Mayor and Council	\$ 507,865	\$ -	\$ 507,865
Office of the City Attorney	178,104	-	178,104
Office of the City Clerk	348,914	3,000	351,914
Finance Department	923,640	-	923,640
Information Technology	1,420,382	-	1,420,382
General Account	5,725,431	5,600	5,731,031
Risk Management	1,040,819	-	1,040,819
Police Department	7,206,291	-	7,206,291
Dispatch Center	2,051,459	121,268	2,172,727
Fire Department	6,357,074	57,432	6,414,506
Public Works Department	7,534,588	-	7,534,588
Engineering Department	522,431	75,722	598,153
Building Department	670,308	-	670,308
	<b>\$ 34,487,306</b>	<b>\$ 263,022</b>	<b>\$ 34,750,328</b>
12/31/13 general fund balance	\$ 13,270,040		\$ 13,270,040
Decrease to fund balance	(3,243,206)	(6,298)	(3,249,504)
Nonspendable	(424,514)	-	(424,514)
Committed for snow removal	(250,000)	-	(250,000)
Assigned self insurance	(785,248)	-	(785,248)
12/31/14 Unassigned balance	<b>\$ 8,567,072</b>	<b>\$ (6,298)</b>	<b>\$ 8,560,774</b>
Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.			<b>\$ 6,950,066</b>

## CAPITAL FUND

<u>REVENUE</u>	<u>APPROVED BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>AS AMENDED</u>
Transfer from Permanent Fund	\$ 514,960		\$ 514,960
Transfer from General Fund	1,784,545		1,784,545
Equip Replacement			
Public Works	250,000		250,000
Building	10,000		10,000
Police	180,000		180,000
Dispatch	80,000		80,000
Fire	250,000		250,000
IT	110,000		110,000
Property Repair & Replacement	145,000		145,000
	<u>\$3,324,505</u>	<u>\$ -</u>	<u>\$3,324,505</u>
 <u>EXPENDITURES</u>			
IT Department	\$ 637,300	\$ -	\$ 637,300
Police Department	180,000	-	180,000
Dispatch Department	582,130	-	582,130
Fire Department	572,829	-	572,829
Public Works Department	1,955,463	-	1,955,463
Total appropriation	<u>\$3,927,722</u>	<u>-</u>	<u>3,927,722</u>
 12/31/13 capital fund balance	\$6,008,764	\$ -	\$6,008,764
Decrease to fund balance	<u>(603,217)</u>	<u>-</u>	<u>(603,217)</u>
12/31/14 Assigned fund balance	<u>\$5,405,547</u>	<u>\$ -</u>	<u>\$5,405,547</u>

**SECTION 2.** All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing January 1, 2014 and ending December 31, 2014.

**SECTION 3.** The effective date of this ordinance shall be the \_\_\_\_th day of October 2014.

\_\_\_\_\_  
**JOHN EBERHART, MAYOR**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM

\_\_\_\_\_  
Janey Hovenden, MMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney

## **FISCAL NOTE**

### **ORDINANCE 5958, AMENDING THE 2014 OPERATING AND CAPITAL BUDGETS FOR THE SIXTH TIME**

#### **ESTIMATED REVENUES and OTHER FINANCING SOURCES (USES)**

\$256,724 Increase (see attachment 1 for detail)

1. Taxes – \$46,471 Increase
2. Charges for Services – \$153,225 Increase
3. Intergovernmental Revenues – \$24,200 Increase
4. Licenses & Permits – \$72,476 Increase
5. Fines, Forfeitures & Penalties – (\$89,485) Decrease
6. Interest & Penalties – \$4,897 Increase
7. Rental & Lease Income – No Change
8. Other Revenues – \$31,253 Increase
9. Other Financing Sources & (Uses) – \$13,687 Increase

FISCAL NOTE CONTINUED  
ESTIMATED EXPENDITURES

\$263,022 INCREASE

1. Mayor & Council – No Change
2. City Attorney’s Office – No Change
3. City Clerk’s Office – \$3,000 Increase
  - \$3,000 Increase to Other Outside Contracts for criminal background checks
4. Finance Department – No Change
5. Information Technology – No Change
6. General Account – \$5,600 Increase
  - \$ 30,600 Increase to Contribution to other agencies for increase in bed tax
  - \$(25,000) Decrease to Emergency Service Patrol
7. Risk Management – No Change
8. Police Department – No Change
9. Dispatch – \$121,268 Increase
  - (\$81,784) Decrease to Salaries
  - \$203,146 Increase to Overtime
  - (\$ 94) Decrease to Benefits
10. Fire Department – \$57,432 Increase
  - \$47,859 Increase to Benefits - retroactive health increase of \$113.95 per employee per month from January 1, 2014 through October 31, 2014
  - \$ 9,573 Increase for health Benefits for November and December 2014 at \$113.95 per employee per month
11. Public Works – No Change
12. Engineering – \$75,722 Increase
  - \$44,912 Increase to Salaries
  - (\$ 4,419) Decrease to Overtime
  - \$35,229 Increase to Benefits



13. Building Department – No Change

**FISCAL NOTE CONTINUED**

**Capital Fund**

1. REVENUES

- No change

2. OTHER FINANCING SOURCES (USES)

- No Change

3. EXPENDITURES

- No Change

4. INTERNAL TRANSFERS

- No Change

Ordinance 5958  
Attachment 1

OBJ	ACCOUNT DESCRIPTION	ORIGINAL EST		REVISED EST	ACTUAL YTD	(UNDER)/OVER		AMENDED
		REV	EST REV ADJ			REV	REVENUE	
3001	REAL PROPERTY TAXES	\$ 14,514,741	\$ (246,205)	\$ 14,268,536	\$ 14,267,006.75	\$ (1,529.25)	\$ (1,529)	\$ 14,267,006.75
3002	HOTEL MOTEL TAXES	2,554,213	144,447	2,698,660	2,116,532.93	(582,127)	50,000	2,748,660
3003	ALCOHOL BEVERAGES TAXES	2,085,000	78,000	2,163,000	1,449,681.09	(713,319)	-	2,163,000
3004	TOBACCO DISTRIBUTION TAXES	940,000	(10,000)	930,000	604,441.04	(325,559)	(2,000)	928,000
	Total 60 TAXES	20,093,954	(33,758)	20,060,196	18,437,661.81	(1,622,534)	46,471	20,106,667
3101	RESERVE FOR LOSSES	(50,000)	-	(50,000)	-	(50,000)	-	(50,000)
3125	ATTORNEY FEES COURT COSTS	-	-	-	102.50	103	-	-
3126	ELECTION FILING SERVICES	125	-	125	100.00	(25)	(25)	100
3140	COPY CHARGES	4,500	-	4,500	3,650.25	(850)	-	4,500
3180	ADMIN REC GRANTS	25,000	-	25,000	11,999.78	(13,000)	-	25,000
3102	AMBULANCE	1,250,000	-	1,250,000	709,066.29	(540,934)	(40,000)	1,210,000
3103	FIRE PROTECTION SERVICES	28,900	-	28,900	60,033.14	31,133	31,133	60,033
3104	MOTOR VEH ACCIDENT REVENUE	12,500	-	12,500	806.64	(11,693)	-	12,500
3108	ALARM SYSTEM BILLINGS	105,000	-	105,000	147,647.50	42,648	42,648	147,648
3110	DISPATCH SERVICES	580,000	-	580,000	534,776.77	(45,223)	-	580,000
3134	POLICE LABOR RECOVERY	-	-	-	-	-	51,255	51,255
3187	FIRE RECOVERY GRANTS	5,000	-	5,000	2,324.83	(2,675)	-	5,000
3112	GARBAGE COLLECTION	1,610,000	-	1,610,000	1,225,013.79	(384,986)	-	1,610,000
3113	GARBAGE EQUIPMENT RESERVE	219,545	-	219,545	168,495.75	(51,049)	-	219,545
3115	PW WARRANTY REIMBURSEMENT	-	-	-	2,282.14	2,282	2,282	2,282
3124	ENG MISC CHARGES & FEES	3,000	-	3,000	3,006.00	6	6	3,006
3183	ENG RECOVERY GRANTS	550,000	-	550,000	376,632.31	(173,368)	75,000	625,000
3185	PW RECOVERY GRANTS	25,000	-	25,000	7,821.30	(17,179)	(10,000)	15,000
3186	PW RECOVERY NON GRANTS	-	-	-	925.72	926	926	926
3460	STRMWTR PPP PLAN REVIEW	200	-	200	-	(200)	-	200
3461	STRMWTR SITE REVIEW 1TO5 ACRE	250	-	250	-	(250)	-	250
3130	BUILDING MISC SERVICES	3,000	-	3,000	955.00	(2,045)	-	3,000
	Total 61 CHARGES FOR SERVICES	4,372,020	-	4,372,020	3,255,639.71	(1,216,380)	153,225	4,525,245
3305	SOA BOND REIMBURSEMENT	869,107	-	869,107	869,108.00	1	1	869,108
3306	SOA ON BEHALF PAYMENTS	1,174,941	165,036	1,339,977	-	(1,339,977)	-	1,339,977
3314	SART EXAM REIMBURSEMENT	16,000	-	16,000	16,885.72	886	886	16,886
3301	SOA MUNICIPAL ASSISTANCE	1,621,774	(11,232)	1,610,542	1,630,844.00	20,302	20,302	1,630,844
3302	SOA ELECTRIC PHONE	120,000	-	120,000	117,211.61	(2,788)	(2,788)	117,212
3303	SOA LIQUOR LICENSE	75,500	-	75,500	56,599.43	(18,901)	5,799	81,299
3304	FNSB PILT	8,500	-	8,500	-	(8,500)	-	8,500
3315	FT WW NORTH HAVEN PILT	475,000	-	475,000	475,000.00	-	-	475,000
3316	REST EASY PILT	26,458	-	26,458	26,457.91	(0)	-	26,458
	Total 63 INTERGOVERNMENTAL	4,387,280	153,804	4,541,084	3,192,106.67	(1,348,977)	24,200	4,565,284
3401	BUSINESS LICENSE	855,000	6,914	861,914	850,441.00	(11,473)	(10,000)	851,914
3403	TRANSIET VENDOR LICENSE	4,000	-	4,000	4,200.00	200	200	4,200
3404	SPECIAL EVENT PERMIT	9,500	-	9,500	31,878.24	22,378	22,378	31,878
3405	PRIVATE DETECTIVE LICENSE	2,800	-	2,800	2,325.00	(475)	-	2,800
3407	MASSAGE PRACTITIONER LICENSE	5,000	-	5,000	10,950.00	5,950	5,950	10,950
3409	COMMERCIAL REFUSE LICENSE	2,000	-	2,000	2,000.00	-	-	2,000
3410	TOWING VEHICLE LICENSE	1,000	-	1,000	750.00	(250)	-	1,000
3411	CHAUFFEUR LICENSE	35,000	-	35,000	29,115.00	(5,885)	-	35,000
3413	COMM VEHICLE FOR HIRE PERMITS	16,100	-	16,100	10,300.00	(5,800)	-	16,100
3432	TEMPORARY CATERERS APPL FEE	2,000	-	2,000	1,975.00	(25)	-	2,000
3433	COMMERCIAL TRANS VEH COMPANY	5,600	-	5,600	5,800.00	200	200	5,800
3440	MISC PERMITS AND LICENSES	600	-	600	600.00	-	-	600
3105	FIRE CODE INSPECTIONS	60,000	-	60,000	27,924.00	(32,076)	-	60,000
3117	ENG PLAT SERVICES 4 OR LESS	200	-	200	400.00	200	200	400
3118	ENG PLAT SERVICES 5 OR MORE	200	-	200	200.00	-	-	200
3119	ENG QUICK PLATS	300	-	300	300.00	-	-	300
3425	ENG DRIVEWAY CONST PERMIT	1,250	-	1,250	1,250.00	-	-	1,250
3426	ENG SDWLK ST OBSTRUCT PERMIT	450	-	450	1,350.00	900	900	1,350
3428	RIGHT OF WAY PERMIT	17,500	-	17,500	64,890.00	47,390	47,040	64,540
3431	ENG STREET EXCAVATION PERMIT	4,500	-	4,500	4,900.00	400	400	4,900
3408	MASTER PLUMBER LICENSE/EXAMS	4,000	-	4,000	4,400.00	400	400	4,400
3415	COMMERCIAL BUILDING PERMIT	229,320	-	229,320	232,278.00	2,958	10,000	239,320
3418	RESIDENTIAL BUILDING PERMIT	43,680	-	43,680	46,858.00	3,178	3,178	46,858
3420	MECHANICAL PERMIT	33,750	-	33,750	31,184.00	(2,566)	-	33,750
3421	PLUMBING PERMIT	33,750	-	33,750	18,469.00	(15,281)	(10,000)	23,750
3422	SIGN PERMIT	3,000	-	3,000	4,630.00	1,630	1,630	4,630
3424	ELECTRICAL PERMIT	67,500	-	67,500	67,075.00	(425)	-	67,500
	Total 64 LICENSES AND PERMITS	1,438,000	6,914	1,444,914	1,456,442.24	11,528	72,476	1,517,390

Ordinance 5958  
Attachment 1

OBJ	ACCOUNT DESCRIPTION	ORIGINAL EST REV	EST REV ADJ	REVISED EST REV	ACTUAL YTD REVENUE	(UNDER)/OVER BUDGET	ORD 5958	AMENDED BUDGET
3107	CORRECTIONAL FACILITY SURCHAR	-	-	-	420.00	420	420	420
3109	TRAFFIC TICKET COLLECTION FEE	37,000	-	37,000	775.00	(36,225)	-	37,000
3602	PARKING VIOLATIONS	85	-	85	-	(85)	-	85
3603	MOVING TRAFFIC VIOLATIONS	360,000	-	360,000	103,586.62	(256,413)	(75,000)	285,000
3605	VEHICLE FORFEITURES	560,000	-	560,000	363,787.83	(196,212)	-	560,000
3608	CITY FORFEITURES	30,000	-	30,000	3,362.64	(26,637)	-	30,000
3609	EMS SEATBELT OPTION	100	-	100	195.00	95	95	195
3606	VEH FORF TOWING STORAGE ACCE!	35,000	-	35,000	10,900.00	(24,100)	(15,000)	20,000
	Total 65 FINES FORFIETURES	1,022,185	-	1,022,185	483,027.09	(539,158)	(89,485)	932,700
4001	INTEREST DEMAND DEPOSITS	3,500	-	3,500	2,401.81	(1,098)	-	3,500
4002	HOTEL MOTEL INT PENALTY	500	-	500	4,249.95	3,750	3,750	4,250
4003	ALCOHOL INT PENALTY	500	-	500	270.05	(230)	-	500
4005	PROP TAX INT PENALTY	80,000	-	80,000	38,270.22	(41,730)	-	80,000
4007	GARBAGE INT PENALTY	45,000	-	45,000	39,906.71	(5,093)	-	45,000
4008	SPEC ASSESSMENTS INT PENALTY	1,000	-	1,000	2,146.78	1,147	1,147	2,147
	Total 67 INTEREST PENALTIES	130,500	-	130,500	87,245.52	(43,254)	4,897	135,397
4201	UTILIDOR LEASES	80,000	-	80,000	80,000.00	-	-	80,000
4203	RENT OLD CITY HALL	-	-	-	1.00	1	-	-
4205	RENT SOA ETS	2,400	-	2,400	1,200.00	(1,200)	-	2,400
4208	RENT BOYS GIRLS CLUB	16,260	-	16,260	13,550.00	(2,710)	-	16,260
4212	RENT GOLD HEART PLAZA	1	-	1	1.00	-	-	1
4214	RENT FCVB	10	-	10	10.00	-	-	10
4216	LEASE CELL TOWER	19,200	2,373	21,573	17,977.50	(3,596)	-	21,573
4202	RENT FIRE TRAINING CENTER	38,500	-	38,500	27,229.58	(11,270)	-	38,500
	Total 68 RENTAL AND LEASES	156,371	2,373	158,744	139,969.08	(18,775)	-	158,744
3801	SPECIAL ASSESS PRINCIPAL	5,000	-	5,000	9,564.07	4,564	4,564	9,564
4703	CASH OVER AND SHORT	-	-	-	(15.00)	(15)	-	-
4704	MISCELLANEOUS REVENUES	10,000	-	10,000	36,687.71	26,688	26,688	36,688
4701	TECHITE SETTLEMENT	200,000	-	200,000	200,000.00	-	-	200,000
4702	DONATIONS CONTRIBUTIONS	-	-	-	1.00	1	1	1
	Total 78 OTHER REVENUES	215,000	-	215,000	246,237.78	31,238	31,253	246,253
4901	SALE OF ASSETS	-	-	-	13,687.26	13,687	13,687	13,687
4928	XFER FROM PF OPERATIONS	4,091,537	28,139	4,119,676	2,059,838.00	(2,059,838)	-	4,119,676
7602	XFER TO PF	-	(3,035,674)	(3,035,674)	(3,035,674.18)	-	-	(3,035,674)
7604	XFER TO CAP FUND	(500,000)	(1,000,000)	(1,500,000)	(1,500,000.00)	-	-	(1,500,000)
7610	XFER TO CAP FUND EQ RESERVE	(219,545)	-	(219,545)	-	219,545	-	(219,545)
7614	XFER TO CAP FUND AMB MILAGE	(65,000)	-	(65,000)	-	65,000	-	(65,000)
	Total 79 OFS OFU	3,306,992	(4,007,535)	(700,543)	(2,462,148.92)	(1,761,606)	13,687	(686,856)
	Revenue Total	\$ 35,122,302	\$ (3,878,202)	\$ 31,244,100	\$ 24,836,180.98	\$ (6,507,918.84)	\$ 256,724	\$ 31,500,824



**CERTIFICATION OF ELECTION**

**REGULAR ELECTION – October 7, 2014**

We, the undersigned members of the City Council of the City of Fairbanks, Alaska, in the meeting duly convened this 20th day of October 2014, do hereby certify that the attached Certification of Election Returns is true and correct in all particulars.

That **JERRY CLEWORTH**, having received the majority number of votes cast for CITY COUNCIL SEAT E, for a three-year term ending October 2017, is hereby declared elected as a Member of the Fairbanks City Council.

That **DAVID PRUHS**, having received the majority number of votes cast for CITY COUNCIL SEAT F, for a three-year term ending October 2017, is hereby declared elected as a Member of the Fairbanks City Council.

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\_\_\_\_\_  
**Renee Staley, Seat A**

\_\_\_\_\_  
**Jim Matherly, Seat D**

\_\_\_\_\_  
**Perry Walley, Seat B**

\_\_\_\_\_  
**Lloyd Hilling, Seat E**

\_\_\_\_\_  
**Bernard Gatewood, Seat C**

\_\_\_\_\_  
**Chris Anderson, Seat F**

ATTEST:

\_\_\_\_\_  
**JANEY HOVENDEN, MMC, City Clerk**

\_\_\_\_\_  
**JOHN EBERHART, Mayor**



# REPORT OF ELECTION CANVASS BOARD

**October 7, 2014 Municipal Election**

We, the undersigned, duly appointed at the regular council meeting of September 22, 2014 to serve as canvass board judges in the Municipal Election of October 7, 2014, do hereby certify that we have examined in detail all absentee and questioned ballots, original and questioned registers, for each of the 12 precincts of the City of Fairbanks.

Upon completion of the canvass, it is our opinion that the attached summary of election returns, as compiled by the City Clerk, accurately reflects the total shown on the Certificate of Election Returns by the election board of each voting precinct.

*Carolyn Cady*  
\_\_\_\_\_

*Lizette A. Bonford*  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*Shirley*  
\_\_\_\_\_

*Carolyn Mustard*  
\_\_\_\_\_

Canvass Board Chair

*Patricia J. Mitchell*  
\_\_\_\_\_

*Deanna Rhyris*  
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**Election Summary Report  
2014 Regular Election  
October 7, 2014**

Date:10/14/14  
Time:15:58:00  
Page:1 of 1

**Summary For City of Fairbanks, All Counters, City of Fairbanks  
Unofficial**

Registered Voters 67776

Num. Report Precinct 14 - Num. Reporting 14 100.00%

FBKS City Council - Seat E	COF	Total	
Number of Precincts		14	
Precincts Reporting		14	100.0 %
Times Counted	2722/20136		13.5 %
Total Votes		2634	
Shannon Vargas		944	35.84%
Jerry Cleworth		1680	63.78%
Write-in Votes		10	0.38%

FBKS City Council Seat F	COF	Total	
Number of Precincts		14	
Precincts Reporting		14	100.0 %
Times Counted	2722/20136		13.5 %
Total Votes		2510	
Chris Anderson		1197	47.69%
David Pruhs		1292	51.47%
Write-in Votes		21	0.84%

**Election Summary Report  
2014 Regular Election  
October 7, 2014**

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**Summary For 01-446 Aurora, All Counters, City of Fairbanks  
Unofficial**

Registered Voters 2391

Num. Report Precinct 1 - Num. Reporting 1 100.00%

FBKS City Council - Seat E	COF	
	Total	
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	401/2391	16.8 %
Total Votes	390	
Shannon Vargas	165	42.31%
Jerry Cleworth	223	57.18%
Write-in Votes	2	0.51%

FBKS City Council Seat F	COF	
	Total	
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	401/2391	16.8 %
Total Votes	379	
Chris Anderson	191	50.40%
David Pruhs	185	48.81%
Write-in Votes	3	0.79%

**Election Summary Report**  
**2014 Regular Election**  
**October 7, 2014**

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**Summary For 01-455 Fairbanks #1, All Counters, City of Fairbanks**  
**Unofficial**

Registered Voters 487

Num. Report Precinct 1 - Num. Reporting 1 100.00%

FBKS City Council - Seat E		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted		112/487	23.0 %
Total Votes		108	
Shannon Vargas		31	28.70%
Jerry Cleworth		77	71.30%
Write-in Votes		0	0.00%

FBKS City Council Seat F		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted		112/487	23.0 %
Total Votes		103	
Chris Anderson		45	43.69%
David Pruhs		58	56.31%
Write-in Votes		0	0.00%



**Election Summary Report**  
**2014 Regular Election**  
**October 7, 2014**

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**Summary For 01-465 Fairbanks #2, All Counters, City of Fairbanks**  
**Unofficial**

Registered Voters 1096

Num. Report Precinct 1 - Num. Reporting 1 100.00%

FBKS City Council - Seat E	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	142/1096		13.0 %
Total Votes		135	
Shannon Vargas		58	42.96%
Jerry Cleworth		76	56.30%
Write-in Votes		1	0.74%

FBKS City Council Seat F	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	142/1096		13.0 %
Total Votes		127	
Chris Anderson		73	57.48%
David Pruhs		50	39.37%
Write-in Votes		4	3.15%

**Election Summary Report  
2014 Regular Election  
October 7, 2014**

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**Summary For 01-470 Fairbanks #3, All Counters, City of Fairbanks  
Unofficial**

Registered Voters 1333

Num. Report Precinct 1 - Num. Reporting 1 100.00%

FBKS City Council - Seat E	COF		
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	268/1333	20.1	%
Total Votes		258	
Shannon Vargas		83	32.17%
Jerry Cleworth		174	67.44%
Write-in Votes		1	0.39%

FBKS City Council Seat F	COF		
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	268/1333	20.1	%
Total Votes		243	
Chris Anderson		124	51.03%
David Pruhs		118	48.56%
Write-in Votes		1	0.41%

**Election Summary Report  
2014 Regular Election  
October 7, 2014**

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**Summary For 01-475 Fairbanks #4, All Counters, City of Fairbanks  
Unofficial**

Registered Voters 715

Num. Report Precinct 1 - Num. Reporting 1 100.00%

FBKS City Council - Seat E	COF		
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	116/715	16.2	%
Total Votes		115	
Shannon Vargas		36	31.30%
Jerry Cleworth		79	68.70%
Write-in Votes		0	0.00%

FBKS City Council Seat F	COF		
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	116/715	16.2	%
Total Votes		111	
Chris Anderson		43	38.74%
David Pruhs		68	61.26%
Write-in Votes		0	0.00%

**Election Summary Report**  
**2014 Regular Election**  
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**Summary For 01-480 Fairbanks #5, All Counters, City of Fairbanks**  
**Unofficial**

Registered Voters 1953

Num. Report Precinct 1 - Num. Reporting 1 100.00%

FBKS City Council - Seat E	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	361/1953		18.5 %
Total Votes		354	
Shannon Vargas		128	36.16%
Jerry Cleworth		224	63.28%
Write-in Votes		2	0.56%

FBKS City Council Seat F	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	361/1953		18.5 %
Total Votes		346	
Chris Anderson		145	41.91%
David Pruhs		196	56.65%
Write-in Votes		5	1.45%

**Election Summary Report**  
**2014 Regular Election**  
**October 7, 2014**

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**Summary For 01-485 Fairbanks #6, All Counters, City of Fairbanks**  
**Unofficial**

Registered Voters 1383

Num. Report Precinct 1 - Num. Reporting 1 100.00%

FBKS City Council - Seat E	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	122/1383		8.8 %
Total Votes		119	
Shannon Vargas		42	35.29%
Jerry Cleworth		76	63.87%
Write-in Votes		1	0.84%

FBKS City Council Seat F	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	122/1383		8.8 %
Total Votes		115	
Chris Anderson		56	48.70%
David Pruhs		58	50.43%
Write-in Votes		1	0.87%

**Election Summary Report**  
**2014 Regular Election**  
**October 7, 2014**

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**Summary For 01-490 Fairbanks #7, All Counters, City of Fairbanks**  
**Unofficial**

Registered Voters 1774

Num. Report Precinct 1 - Num. Reporting 1 100.00%

FBKS City Council - Seat E	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	139/1774		7.8 %
Total Votes		137	
Shannon Vargas		57	41.61%
Jerry Cleworth		80	58.39%
Write-in Votes		0	0.00%

FBKS City Council Seat F	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	139/1774		7.8 %
Total Votes		130	
Chris Anderson		66	50.77%
David Pruhs		63	48.46%
Write-in Votes		1	0.77%

**Election Summary Report**  
**2014 Regular Election**  
**October 7, 2014**

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**Summary For 01-495 Fairbanks #10, All Counters, City of Fairbanks**  
**Unofficial**

Registered Voters 765

Num. Report Precinct 1 - Num. Reporting 1 100.00%

FBKS City Council - Seat E		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted		80/765	10.5 %
Total Votes		80	
Shannon Vargas		29	36.25%
Jerry Cleworth		51	63.75%
Write-in Votes		0	0.00%

FBKS City Council Seat F		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted		80/765	10.5 %
Total Votes		73	
Chris Anderson		35	47.95%
David Pruhs		37	50.68%
Write-in Votes		1	1.37%

**Election Summary Report**  
**2014 Regular Election**  
**October 7, 2014**

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**Summary For 02-355 Fairbanks #8, All Counters, City of Fairbanks**  
**Unofficial**

Registered Voters 1890

Num. Report Precinct 1 - Num. Reporting 1 100.00%

FBKS City Council - Seat E	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	261/1890		13.8 %
Total Votes		255	
Shannon Vargas		88	34.51%
Jerry Cleworth		167	65.49%
Write-in Votes		0	0.00%

FBKS City Council Seat F	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	261/1890		13.8 %
Total Votes		241	
Chris Anderson		113	46.89%
David Pruhs		126	52.28%
Write-in Votes		2	0.83%



**Election Summary Report**  
**2014 Regular Election**  
**October 7, 2014**

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**Summary For 02-365 Fairbanks #9, All Counters, City of Fairbanks**  
**Unofficial**

Registered Voters 2667

Num. Report Precinct 1 - Num. Reporting 1 100.00%

FBKS City Council - Seat E	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	390/2667		14.6 %
Total Votes		374	
Shannon Vargas		127	33.96%
Jerry Cleworth		246	65.78%
Write-in Votes		1	0.27%

FBKS City Council Seat F	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	390/2667		14.6 %
Total Votes		353	
Chris Anderson		169	47.88%
David Pruhs		183	51.84%
Write-in Votes		1	0.28%

**Election Summary Report**  
**2014 Regular Election**  
**October 7, 2014**

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**Summary For 02-375 Fort Wainwright, All Counters, City of Fairbanks**  
**Unofficial**

Registered Voters 3682

Num. Report Precinct 1 - Num. Reporting 1 100.00%

FBKS City Council - Seat E	COF		
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted		10/3682	0.3 %
Total Votes		10	
Shannon Vargas		6	60.00%
Jerry Cleworth		4	40.00%
Write-in Votes		0	0.00%

FBKS City Council Seat F	COF		
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted		10/3682	0.3 %
Total Votes		7	
Chris Anderson		2	28.57%
David Pruhs		5	71.43%
Write-in Votes		0	0.00%

**ORDINANCE NO. 5959**

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE  
SECTIONS 14-176 REGARDING OPEN CONTAINER OF ALCOHOLIC  
BEVERAGES**

**WHEREAS**, the City Council codified rules regarding possession of alcoholic beverages, codified at Fairbanks General Code Section 14-176; and

**WHEREAS**, current Fairbanks North Star Borough Code, section 9.12.030 has similar rules concerning possession of alcoholic beverages; and

**WHEREAS**, the Fairbanks community desires consistency in the enforcement rules related to open consumption and carrying of alcoholic beverages.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS**, as follows [new text shown in **underline bold** font; deleted text in ~~strikethrough~~ font]:

**Sec. 14-176. ~~Open Containers Alcohol Offenses~~**

(a) **Open Container Prohibited**~~Limited~~. It shall be unlawful to carry, transport or possess an open container of alcoholic beverages on the public streets, sidewalks, alleys, parks, or other public places throughout the city; except that an open container of alcoholic beverages may be carried in a vehicle in a locked trunk or other secured location inaccessible to the driver and passengers within the vehicle.

(b) *Open containers defined*. "Open containers" means any original container or package without the Internal Revenue Service strip stamp intact upon such container or package; any container or package that has been opened at least once since purchase or manufacture; or any container or package containing **an** alcoholic beverage other than the original container or package.

(c) *Exceptions*. Open containers are permitted in areas outside the downtown area if the area is under borough or state control and if alcohol consumption is authorized by borough ordinance or state statute, including, but not limited to, parks and ball fields; or in situations **outside the downtown area** in which **a gathering of people on private residential property, with the consent of the** ~~an owner, or~~ legal occupant **of the property**, ~~or a gathering of people, outside the downtown area held with the consent of the owner or legal occupant of the premises on private residential property,~~ extends onto public areas immediately adjacent to the ~~host's~~ property.

**(d) Possession prohibited. No person may possess any alcoholic beverage in any park or other area open to the public where alcoholic beverages are prohibited.**

**(e)** ~~(d)~~ *Downtown area described.* "Downtown area" means the area of the city bounded by Cowles Street from First Avenue south to Airport Way, Airport Way east to the Steese Expressway, the Steese Expressway north to Third Street, Third Street west to Minnie Street, Minnie Street west to Illinois Street, Illinois Street south to Phillips Field Road, Phillips Field Road west to Pioneer Road, then south on a line extended from the intersection of Pioneer Road and Phillips Field Road across the Chena River to First Avenue, and then east on First Avenue to Cowles Street.

**(f)** ~~(e)~~ *Proxy-buying prohibited.* A person violates this section if that person purchases and/or provides alcoholic beverages to another knowing that there is a substantial probability that the recipient of the alcoholic beverages will violate subsection (a).

**(g)** ~~(f)~~ *Penalty.* A person convicted under subsection (a), **(d)**, or **(f)** of this section shall be fined not more than \$300.00 for the first offense, and not more than \$500.00 for each subsequent offense.

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**John Eberhart, City Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

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Janey Hovenden, MMC, City Clerk

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Paul J Ewers, City Attorney

## **Board of Plumbing Examiners**

### **Minutes**

**Date:** July 1<sup>st</sup> 2014

**Meeting location and Time:** Council Chamber, 800 Cushman Street; 12:00pm

7/01/2014

### **Agenda:**

The nomination and election of Board Chair Person. Review recent exam results covering Ordinances 5830, 5837 and 5830 as adopted by the City Council.

### **Members Present**

Mike Desmond, Chairman; Kraig Hogenson; Mike Davis; Sean Randle and David Hughes as ex officio member/secretary

The meeting convened at 12:00 with a reading of the minutes of the prior meeting. A call to accept the minutes was made. Minutes were accepted as read. A nomination for Mike Desmond to continue as Chair was made. A vote was called. The Board was unanimously in favor. A discussion over the test results and acceptance was made. Member Sean Randle requested that the Building Department provide the Board an analysis of past test to aid in evaluating most common missed questions for review and possible revision.

The Meeting was adjourned at 1:00pm

Chairman Mike Desmond





CLAY STREET CEMETERY COMMISSION  
REGULAR MEETING MINUTES, SEPTEMBER 3, 2014  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:00 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Chair Bill Robertson presiding and with the following members in attendance:

**Members Present:**

Anne Castle, Seat C  
Frank Turney, Seat D  
Kate Ripley, Seat G

**Absent:**

Dave Erickson, Seat A  
David Pruhs, Seat B  
Cyndie Warbelow-Tack, Seat F

**Also Present:**

D. Danyielle Snider, Deputy City Clerk

**APPROVAL OF PREVIOUS MINUTES**

a) Regular Meeting Minutes of August 6, 2014.

**Ms. Castle**, seconded by **Ms. Ripley**, moved to APPROVE the Regular Meeting Minutes of August 6, 2014.

**Chair Robertson** called for objection and, hearing none, so ORDERED.

**APPROVAL OF AGENDA**

**Ms. Castle** moved to AMEND the Agenda by ADDING the item GPS Survey under New Business.

**Chair Robertson** called for objection and, hearing none, so ORDERED.

**Ms. Castle**, seconded by **Mr. Turney**, moved to APPROVE the Agenda as presented.

**Chair Robertson** called for objection and, hearing none, so ORDERED.

**CITIZEN'S COMMENTS**

**Chair Robertson** called for Public Testimony and, hearing none, declared Public Testimony closed.

**COMMUNICATIONS TO COMMISSION**

a) Span Alaska Invoice for Quiring Monument Marker Order (Informational only)

## **UNFINISHED BUSINESS**

- a) Commission Rules of Procedure Draft

**Ms. Castle**, seconded by **Ms. Ripley**, moved to POSTPONE the Rules of Procedure until the next meeting because Mr. Pruhs had not yet provided Commissioners with a revised draft.

**Chair Robertson** called for objection and, hearing none, so ORDERED.

- b) Letter of Thanks to Festival Fairbanks

**Chair Robertson** stated that he would draft the letter.

- c) Placement Policy and Application Form

Commissioners discussed the existing policy and how the Commission deals with items placed in the Cemetery without permission.

**Ms. Castle** pointed out that the policy states that “Items placed in the Cemetery without...permission are subject to removal and disposal at the discretion of the City Council or the Commission.”

**Chair Robertson** asked Commissioners if they saw a need to change any information on the policy or application.

There were no suggested modifications.

**Ms. Ripley** asked if the goal of placing limitations on what may be placed in the Cemetery is to prevent the Cemetery from becoming cluttered and unkempt.

**Chair Robertson** explained that it is the Commission’s goal to control what is placed in the closed Cemetery on behalf of the City of Fairbanks.

**Mr. Turney** stated that there are very few people who maintain gravesites at the Cemetery.

- d) Pending Placement Applications

- i) Chapel of Chimes

**Chair Robertson** reported that he met with the applicants on-site. He explained that they wanted to place a brass plate on Frank Butterfield’s grave. He stated that they agreed to place the brass plate on the cement slab to cover the existing wording.

**Mr. Turney** stated that he appreciates that the broken heart marker had been moved over by the shed. He stated that all the items piled up near the shed are a distraction and indicated that he would like to see them moved before winter.

**Chair Robertson** stated that there is no room in the shed for the items. He reminded Mr. Turney that there are also 50 new markers currently being stored at the City's Public Works facility.

Members briefly discussed the recent help of the Boy Scouts and the Eagle Scout in a workday at the Cemetery.

ii) April Schumacher

Deputy Clerk Snider stated that she has not yet received an application for placement from Ms. Schumacher.

**Ms. Ripley**, seconded by **Ms. Castle**, moved to POSTPONE the April Schumacher request for placement to the next meeting.

**Chair Robertson** asked Ms. Snider if she had an address for Ms. Schumacher.

Ms. Snider replied that she does not have her address.

**Mr. Turney** stated that Ms. Schumacher is a friend of a friend and indicated that he may be able to get her contact information.

**Chair Robertson** asked Mr. Turney to email him Ms. Schumacher's address so that he could send her a letter and placement application.

iii) Igloo #4 Foundation

**Ms. Castle** stated that there is one placement on the application that is not on the City's list of known sites. She recommended that she and Ms. Miller do a walkthrough of that area of the Cemetery before the placement occurs.

The applicant, Ms. Erica Miller, stated that Joanie Skilbred had helped her locate the burial spot for the unknown site, Frank Miller.

**Chair Robertson** stated that he does not have a problem with the proposed placements. He asked what type of markers would be installed.

Ms. Miller replied that the markers would be the same as the Pioneer markers that have been placed since 2003. She stated that they are flat markers with a concrete base and bronze on top. She stated that her grandson would be doing the labor for the placements.

**Ms. Castle**, seconded by **Mr. Turney**, moved to APPROVE the Pioneer Igloo #4 Application for Placements, pending a site visit to confirm one burial location.

**Chair Robertson** called for objection and, hearing none, so ORDERED.



**Ms. Castle** stated that she would contact Ms. Miller to set up a time for a site visit within the next week or two.

Ms. Miller asked the Commission if she could place a marker for Lena Buchholz who committed suicide in 1905. She stated that the site is in the General Section and currently has no marker. Ms. Miller indicated that she would like to order an upright marker and place a border around the entire gravesite, but that she did not want to proceed unless the Commission would allow the placement.

**Ms. Castle** confirmed that a marker for Lena Buchholz was not already ordered.

**Chair Robertson** commented that the upright marker with a border would enhance the look of the Cemetery.

Ms. Miller and Commissioners discussed various materials that might be used for the border and how it might be installed and secured to the ground. Ms. Castle mapped the location of Ms. Buchholz's grave.

**Mr. Turney** stated that her grave is located in close proximity to that of Chief Nagita, whose body was exhumed.

Ms. Miller argued that they had exhumed the wrong body and stated that Chief Nagita still rests at Clay Street. She stated that before Gilbert Ketzler died, he told her that the DNA from the body that was exhumed did not match that of Chief Nagita.

**Chair Robertson** suggested that the border around Ms. Buchholz's grave be anchored with rebar when it is installed.

There was no objection to allowing Ms. Miller to proceed with the order of the headstone and border for Lena Buchholz.

e) Clay Street Webpage

**Chair Robertson** stated that the Find a Grave website is a good resource for the Clay Street Cemetery. He expressed fear that the site may disappear since it is a commercial operation. He stated that he visited the site recently and saw that a gentleman named Dave Hanson had just posted information and several pictures about Clay Street Cemetery on the site. **Chair Robertson** stated that he called Mr. Hanson and found out that he lives out of state, but visited Alaska for several months. He indicated that Mr. Hanson does this type of research as a hobby. He stated that his concern with the website is that they have a lot of advertising on there and that it may not be permanent.

**Ms. Castle** stated that the Find a Grave site would not go away because it is owned by Ancestry.

**Ms. Ripley** suggested that the Find a Grave website be linked from the City's website. She stated that she would not have the time to do all the data entry for the Clay Street Cemetery

herself, but suggested that Commissioners divide the workload to get all the information posted to [www.findagrave.com](http://www.findagrave.com).

**Ms. Castle** commented that she understands that once information is posted to the Find a Grave website, the user that originally entered the information is the only one who can add to or change the information. She stated that the originator can transfer the permission to modify or add to someone else. **Ms. Castle** stated that it may be possible to have Mr. Hanson transfer the maintenance of the Clay Street information to the Commission.

**Ms. Ripley** stated that she submitted the information and photos of the recent work day at the Clay Street Cemetery to the Fairbanks Daily News Miner but commented that she had not yet heard from them. She indicated that she would still like to investigate the possibilities of having a Clay Street Cemetery Facebook page.

Deputy Clerk Snider stated that after looking into the feasibility of a Commission Facebook page, she found out that it would not be allowed by the City. Ms. Snider offered that anytime the Commission would like to post media to the City's website, Facebook or Twitter pages, they could email her the information and she could post on the Commission's behalf.

**Ms. Ripley** requested that the work day photos and information be posted online.

Ms. Snider asked Ms. Ripley to email the information to her. She stated that she would make sure to post it online.

f) Funding Ideas for Concrete Bases

**Chair Robertson** stated that there are 52 granite markers being stored at the City's Public Works Department. He reported that the Commission does not have the funds to purchase enough bases for the markers. He stated that the bases will cost approximately \$2,500. **Chair Robertson** expressed hope that the City would include the cost of the bases in next year's budget. He suggested that since the Commission has eleven bases leftover, they go ahead and place eleven of the 52 new granite markers this year before putting in an application for Hotel/Motel Discretionary Fund grant dollars.

Ms. Snider stated that City Department Heads are currently drafting their budgets for 2015. She suggested that if there is something the Commission wishes to request from the Public Works Department, they do so very soon.

**Chair Robertson** stated that he would contact Mr. Schmetzer.

g) Summary of Work Groups and Installation of 2013 Markers

**Chair Robertson** spoke to the success of the Saturday and Wednesday work days at the Cemetery when all the bases were installed. He stated that he and his wife went out after the bases were set and affixed and caulked the markers to the bases. He stated that all 2013 markers are installed except for three that were leftover because the sites already appear to be marked.

**Ms. Castle** stated that last fall she did a marker survey to determine which graves were already marked. She indicated that some of the sites that were already marked appeared on former Commissioner Joanie Skilbred's list as being unmarked. **Ms. Castle** stated that Ms. Skilbred must have ordered those markers in error.

**Chair Robertson** stated that the leftover markers were for Kuhl, Henderson and Major.

h) New Kiosk Exact Location

**Chair Robertson** stated that one of the Boy Scouts would like to help build the kiosk as part of his Eagle Scout project. He commented that the Commission needs to pinpoint the exact location of where the kiosk will be placed so that the posts can be set before winter. He stated that the plan to meet at the Cemetery with Mr. Pruhs and Mr. Sanders never came to fruition. **Chair Robertson** stated that he wants to ensure that there are no bodies in the area before they start digging.

Commissioners discussed potential locations for and the size of the new kiosk.

**Chair Robertson** stated that the kiosk will be four feet wide and eight feet long, with a 2-foot overhang and 8-inch square posts. He stated that it will look exactly like the other kiosk. He stated that he would like to install the posts and the plywood sides before winter.

**Ms. Castle** expressed frustration that there has not been a sketched plan for the kiosk.

**Mr. Turney** stated that he photographed a sign that once hung at the Cemetery listing the names of all the businesses who had been caretakers of the Clay Street Cemetery. He stated that, back then, the Cemetery was not well cared for and that he read the list of business names on the radio. **Mr. Turney** stated that after that, the Downtown Association removed the sign because they must have been embarrassed.

**Ms. Snider** suggested that the Commission schedule a work session at the Cemetery with Phil Sanders to determine the exact location for the new kiosk.

**Ms. Ripley** suggested that Chair Robertson, Ms. Castle and any other Commissioners that wish to attend meet with Mr. Sanders at the Cemetery to come up with a precise location.

**Ms. Snider** offered to contact Mr. Sanders to set up a time to meet on-site. She stated that she would then forward an invite to Commissioners.

There was no objection to painting the new kiosk gray to match the old one.

**Chair Robertson** spoke briefly to way finding ideas for the Cemetery, such as numbered navigation posts. He stated that the item should be placed on the next meeting agenda.

**Ms. Castle** stated that Phil Sanders should be present for the discussion on navigation.

**Mr. Turney** suggested that the exhumation of Chief Nagita also be placed on the next agenda.

## NEW BUSINESS

### a) 2014 Marker Order Arrival

**Chair Robertson** stated that the new markers have arrived and are being stored outside on two pallets at Public Works. He stated that the new markers weigh 65 pounds each and the bases weigh 80 pounds each. He commented that there is not enough room in the Clay Street shed for the markers. He explained that the markers cannot be stored on their sides because of their uneven edges. **Chair Robertson** stated that he will talk to Mr. Schmetzer to see if the markers can stay at Public Works for the winter.

### b) Plans for Installation of 2014 Markers

**Chair Robertson** stated that he will talk to Mr. Pruhs about scheduling a time this fall with the Boy Scouts to place the eleven markers they have bases for.

**Ms. Castle** requested that Chair Robertson let her know which markers will be placed so that she can flag the sites ahead of time.

### c) GPS Survey

**Ms. Castle** stated that she recently visited the City Clerk's Office and the Engineering Tech Department at the City to discuss options for updating the original City maps of the Cemetery. She stated that Engineer Tech Tim Springer stated that it may be possible for the Engineering Department to perform a GPS Survey of the Cemetery and create a new map based on that survey. **Ms. Castle** stated that the City Clerk suggested that the Commission send a memo to City Engineer, Mike Schmetzer, requesting that the survey be done as time allows. She presented a draft memo to the Commission. She stated that Mr. Springer estimated that the project would take about 3 days to complete.

**Ms. Ripley**, seconded by **Mr. Turney**, moved to APPROVE the memo to the City Engineer requesting a GPS survey and map update for the Clay Street Cemetery.

No Commissioners objected to approving the memo to the City Engineer.

## OPEN AGENDA

**Mr. Turney** stated that there are 25 – 30 sinkholes in the Cemetery. He stated that he used the leftover dirt from the headstone placement to fill about three sinkholes near the Catholic section. He suggested that the City deliver more fill dirt to the Cemetery and do something about the sinkhole problem. **Mr. Turney** indicated that he will continue to work at the Cemetery until the snow starts falling.

**Ms. Castle** suggested that since Mr. Turney holds the maintenance contract with the City for the Cemetery, that he request the fill dirt directly from the City.

**Mr. Turney** stated that he has tried and was told that the request must come from the Commission.

**Mr. Turney**, seconded by **Ms. Castle**, moved to REQUEST that the City Facilities Manager, Phil Sanders, deliver fill dirt to the Cemetery for the sinkholes.

No Commissioners objected to making the request for fill dirt.

**Chair Robertson** stated that he would talk with Mike Schmetzer about the fill dirt.

### **NEXT MEETING DATE**

The next Regular Meeting of the Clay Street Cemetery Commission is scheduled for October 1, 2014.

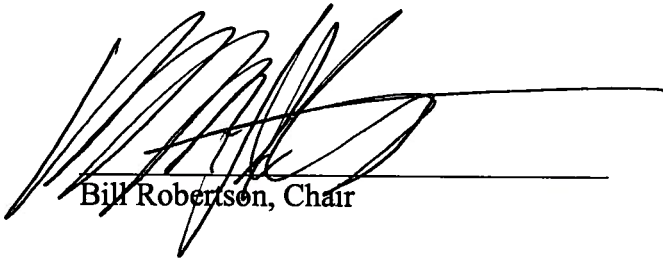
**Ms. Castle** stated that she will not be present at the next regular meeting.

### **ADJOURNMENT**

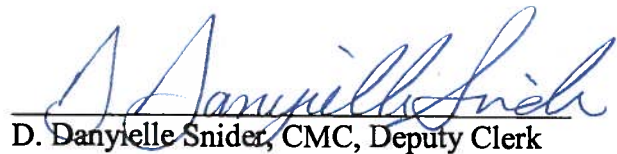
**Ms. Castle**, seconded by **Mr. Turney**, moved to ADJOURN the meeting.

**Chair Robertson** called for objection and, hearing none, so ORDERED.

**Chair Robertson** declared the meeting adjourned at 6:27 P.M.



Bill Robertson, Chair



D. Danyelle Snider, CMC, Deputy Clerk

Transcribed by: DS

**Fairbanks North Star Borough / City of Fairbanks**  
**CHENA RIVERFRONT COMMISSION**  
**MINUTES**  
**September 10, 2014**

The Fairbanks North Star Borough/City of Fairbanks Chena Riverfront Commission (CRFC) met on Wednesday, September 10, 2014, with Chair Anna Plager presiding. The following Commission members were in attendance: Julie Jones, Lee Wood; John Jackovich, Carrie McEnteer, Gordon Schlosser and Bob Henszey.

Also present were: Jewelz Barker, TVWA; Carl Heim, DOT; Nancy Durham, FNSB Community Planning; Kellen Spillman, FNSB Transportation Planner; Aditi Shenoy, FSWCD; Donna Gardino, FMATS; Steve Taylor, FNSB Parks & Recreation; and Laura McLean, FNSB Recording Clerk.

**1. CALL TO ORDER**

**Plager** called the meeting to order at 12:05 p.m.

**2. APPROVAL OF AGENDA**

*A motion was made by Henszey, seconded by Jones to approve the Agenda for September 10, 2014. There were no objections.*

**3. APPROVAL OF MINUTES OF August 13, 2014**

**Wood** commented that she was the Commissioner who voted against the wording of “at least every ten years” in the CRFC Plan update and asked that the record reflect that.

**Barker** stated that the words “fundraising and” need to be removed, so that her statement regarding TVWA will read “...TVWA as a “tool” to be utilized by the Commission in terms of being able to promote the mission of the CRFC.”

*A motion was made by Schlosser, seconded by McEnteer to approve the minutes as corrected for August 13, 2014. There were no objections.*

**4. COMMUNICATIONS TO THE COMMISSION**

**Schlosser** provided the written comments that were received from the public at the Chena River Summit. **Jackovich** asked if this is something that should be posted on line for the public to see. **Plager** replied that she was advised that “transient” items are not posted to the website. The updates to the Plan, while in progress, are not being posted either, since they are short-lived. Once all of the changes are made and accepted by the Assembly, the new document will then be posted to the web. **Jackovich** agreed but would like to see a total tally of comments and how these comments affected the revision of the Plan.

**Plager** commented that one of the rules within the Rules and Procedures document which governs the Commission pertains to attendance. She stated that one of the Commissioners of the CRFC has had excessive absences, missing all but 2 or 3 meetings per year for the past several years. She asked the Commission to vote, as per the rules, whether or not to remove Matt Wilken from the Commission due to excessive absences. **McLean** added that Wilkens’ term with the Commission will be expiring at the end of the year, should he decide not to renew his commitment.

*A motion was made by Jones, seconded by Schlosser, to wait until Wilkens term expires rather than effective immediately and in the meantime encourage others to apply. There were no objections.*

**Jones** asked if a motion was needed to encourage the appointing body to recommend another name to replace Wilken. **Plager** replied that usually all will work behind the scenes to come up with a replacement and then urge them to apply to either the City or the Borough. **Plager** urged all to lobby their co-workers or associates to encourage them to apply. **Plager** also commented that she intends to recommend to the Mayor that Wilkens' commission not be renewed.

## 5. PUBLIC COMMENTS

None

## 6. NEW BUSINESS

None

## 7. UNFINISHED BUSINESS

### A. CRFC Plan Update

**Durham** asked if there was any new information as a result of the work session with the City of Fairbanks. **Plager** stated that there were no new changes.

**Henszey** asked if there will be any additional changes to the document as he does not consider Elodea a pollutant. **Durham** stated that it isn't stating that Elodea is a pollutant, but rather an invasive aquatic species. It was agreed that using the words "as well as" was acceptable.

**Wood** inquired if the time frame for requiring the Plan to be looked at has been changed to "at least every ten years." **Durham** replied that it had.

**McEnteer** proposed adding three "Where As" clauses to the ordinance. The first would mention the public input that was received. The second would address what part of the Chena River that the Plan is speaking to. Finally, adding the river corridor. **Plager** commented that it is her understanding that all of that information is included in the ordinance. **Plager** added that the only changes are after the Purpose Statement and the Purpose Statement lists the things that McEnteer was questioning. She suggested adding the purpose statement to the Ordinance. **Plager** also commented that she would like to add a "Where As" regarding the public meetings which were held. She will get this information to Durham.

### B. Airport Way West Project Update

**Schlosser** reported that the sub-committee for this topic took the sketch that they developed and met with the Borough Mayor and the Project Manager at DOT. They explained to them that they are looking for some type of maintenance agreement that the Borough would be willing to take on to satisfy DOT requirements. DOT was very receptive of the drawing. They suggested that they meet with Rob Campbell, Acting Director Northern Region for DOT. The sub-committee met with Campbell and he had several suggestions. One option is to sell the park property to the Borough and they will be responsible for maintenance. Other options were discussed as well. In the end, Campbell was interested in having a cost estimate for the landscaping as well as to determine what kinds of vegetation would be used in the design. In summary, DOT views this as two projects, the greenspace and the roundabout. At this point, the sub-committee is waiting



for Wright to schedule a meeting with the sub-committee, the Mayor, DOT and Jay Ramras, owner of Pikes. Schlosser will provide an estimate of costs at this meeting.

**Barker** commented that what the CRFC is proposing is green infrastructure, which is being funded by numerous national programs.

**Jones** commented that in comparison, Festival Fairbanks leases the Golden Heart Plaza from the City of Fairbanks. The property is owned by the City, but since Festival Fairbanks has a lease, they maintain the property.

**Gardino** suggested that the sub-committee write a letter to DOT, providing the information that they requested and get it to them as soon as possible.

**Carl Heim**, DOT, suggested that the Commission focus on who is going to maintain this project rather than costs.

C. Wendell Street Bridge

**Gardino** reported that the FMATS Technical Committee had a discussion about different opportunities for enhancements on different projects. They have decided to form a sub-committee to come up with a policy for FMATS projects regarding enhancements.

**Barker** advised the Commission that there is a funding source called artstate.org. TVWA will be working with them to try and get some funding for FMATS.

D. Elodea Update

**Aditi Shenoy**, Fairbanks Soil & Water Conservation District addressed the Commission. She stated that *Elodea* was found in the Chena slough in 2010. She gave a presentation on *Elodea* and the effects that it has in the rivers and sloughs once they become infested with it. It is detrimental to spawning salmon and grayling which are found in these rivers and sloughs. It also creates an impediment for canoeing and boating enthusiasts.

She provided a couple of handouts regarding the work that was done last summer in Chena Slough. She stated that they have been trying several different methods to remove the *Elodea* from the slough. These include hand raking and mechanical suction dredging. She said that this year they have about 30 workers and they have been able to control about 1 ½ acres which is an increase from last year.

**Barker** added that the TVWA hopes to get more funding to do another float of the river to look for *Elodea* in the Chena. In the past they have found it in five locations, but it was only rooted in three.

**Jones** asked if the FSWCD knows of any other organization that has had success in eradicating *Elodea*. **Shenoy** replied that the Kenai has had success in their efforts.

**Shenoy** announced that there was a public event held on August 23<sup>rd</sup>, the *Elodea* Rakedown, that was very successful.

## 8. STAFF AND LIASION COMMENTS

**McLean** handed out flyers inviting the Commissioners to attend a training course for Commissioners and Board Members. CRFC Commissioners will need to register themselves if they wish to attend.



**Taylor** commented that he was recently contacted by the Snedden Foundation regarding Snedden Memorial Park in Island Homes. They are interested in providing funding for a pavilion in the park. He will report back on the issue as it develops.

**Gardino** handed out flyers to post that invite the public to a presentation by the artist and the unveiling of the new Polaris sculpture.

**Barker** passed out a list of current and past grant opportunities that TVWA has been involved with that pertain to the Chena Riverfront Master Plan. She also challenged the Commission and Liaisons to consider making a designated fund donation to purchase more of the book that TVWA created about the Chena River. Originally the military was going to purchase a large quantity of the book and TVWA was going to “piggy-back” on their order to reduce the costs of additional publications. That funding fell through and now the TVWA is looking for other funding sources. She encouraged the Commission to approach the Mayor to see if funding could be obtained for this purpose. Additionally, **Barker** thanked Jones for attending the Complete Streets meeting on behalf of the CRFC.

**Henszey** commented that he would be in favor of a letter being written to the Mayor for this purpose. **Jones** volunteered to write the letter and Barker can proof it. **Barker** stated that she will donate two copies of the book to accompany the letter to the Mayor.

**Jones** added that as far as she knows the City of Fairbanks Discretionary Fund is empty.

**Durham** stated that she hopes to see everyone at the Planning Commission meeting on the 16<sup>th</sup>.

**Barker** announced that Friday, October 3<sup>rd</sup>, is the grand opening of the River Center in the Lathrop Building.

## 9. COMMISSIONERS COMMENTS

**Henszey** thanked those who have been working on the Plan Update.

**Jackovich** commented that he will be out of town in October and November. If possible, he may try to call in for the meetings.

**McEnteer** clarified that the Army cannot use public taxpayer money to purchase books for the soldiers and their families. Public taxpayer money can only be used to support the intent ~~of~~ Congress. Funding regulations do not allow them to provide gifts, even if it is to their own soldiers.

**Jones** announced that the funding for the grated dock that will be replacing the old dock at Golden Heart Plaza has been approved through the partnership program, therefore Festival Fairbanks has to come up with matching funds. They are holding a fundraiser called the Potato Extravaganza. She passed out flyers for this event.

**Wood** commented that it is possible to listen to the audio recordings of each meeting online. They are posted to the Borough website.

**Plager** announced that she will be gone for the meeting in October. She will ask Hegarty-Lammers to chair the meeting.

## 10. AGENDA SETTING FOR October 8, 2014 COMMISSION MEETING

- A. Pioneer Park Master Plan – Steve Taylor
- B. Chena Riverfront Plan Update

C. Airport Way West Project Update

**11. ADJOURNMENT**

*A motion was made by Henszey, seconded by Wood to adjourn. The motion passed unanimously.*