



FAIRBANKS CITY COUNCIL
AGENDA NO. 2014-22
REGULAR MEETING NOVEMBER 24, 2014
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

PRELIMINARY MEETING

6:15 P.M. Work Session with Housing First

REGULAR MEETING

7:00 P.M.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. APPROVAL OF AGENDA AND CONSENT AGENDA

(Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda).

5. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five (5) minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phone, electronic and messaging devices.
6. APPROVAL OF PREVIOUS MINUTES
 - *a) Regular Meeting Minutes of August 25, 2014

7. SPECIAL ORDERS

8. MAYOR'S COMMENTS AND REPORT

9. UNFINISHED BUSINESS

- a) Ordinance No. 5960 – An Ordinance to Amend Fairbanks General Code Section 14-71 Multi-Vendor Events. Introduced by Mayor Eberhart. SECOND READING AND PUBLIC HEARING.

10. NEW BUSINESS

- *a) Resolution No. 4648 – A Resolution to Exclude Part-Time Employees from Participation in the Public Employees' Retirement System. Introduced by Mayor Eberhart.
- *b) Resolution No. 4649 – A Resolution Authorizing the City of Fairbanks to Participate in the FY2014 Community Development Block Grant (CDBG) Program. Introduced by Mayor Eberhart.
- *c) Resolution No. 4650 – A Resolution Authorizing the Fairbanks Emergency Dispatch Center to Enter a Dispatch Services Contract with the University Fire Department. Introduced by Mayor Eberhart.
- *d) Resolution No. 4651 – A Resolution Approving the Contract with Metlife to Serve as a Plan Provider for the City's Deferred Compensation Plan. Introduced by Mayor Eberhart.
- *e) Ordinance No. 5961 – An Ordinance Adopting the 2015 Operating and Capital Budgets. Introduced by Mayor Eberhart.

11. DISCUSSION ITEMS (INFORMATION AND REPORT)

- a) Committee Reports

12. COMMUNICATIONS TO COUNCIL

- *a) Re-appointments to the Building Code Review and Appeals Commission
- *b) Appointment to the Clay Street Cemetery Commission
- *c) Re-appointment to the Fact Finding Commission

- *d) Re-appointment to the Joint City/Borough Chena Riverfront Commission
- *e) Appointment and Re-appointment to the Landscape Review and Appeals Commission
- *f) Appointment and Re-appointment to the Permanent Fund Advisory Board
- *g) Appointment and Re-appointment to the Public Safety Commission

13. COUNCIL MEMBERS' COMMENTS

14. CITY CLERK'S REPORT

15. CITY ATTORNEY'S REPORT

16. EXECUTIVE SESSION – Labor Negotiations:

- a) AFL-CIO
- b) International Brotherhood of Electrical Workers (IBEW)
- c) Public Safety Employees Association (PSEA)

17. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, AUGUST 25, 2014
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 7:00 p.m. on the above date, following a 6:00 p.m. Work Session with the Chena Riverfront Commission, to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor John Eberhart presiding and with the following Council Members in attendance:

Council Members Present: Renee Staley, Seat A
 Perry Walley, Seat B
 Bernard Gatewood, Seat C
 Jim Matherly, Seat D
 Lloyd Hilling, Seat E
 Chris Anderson, Seat F

Absent: None

Also Present: Warren Cummings, Fire Chief
 Paul Ewers, City Attorney
 D. Danyielle Snider, Deputy City Clerk
 Stephanie Johnson, Dispatch Center Manager
 Carmen Randle, Controller
 Keith Anderson, Acting IT Director
 Michael J. Schmetzer, City Engineer
 Barbara Sunday, Director HR/Risk Management/Purchasing
 Pat Smith, Development Manager
 Jim N. Soileau, Chief Financial Officer
 Brad Johnson, Acting Police Chief
 Eric Jewkes, Police Administrative Lieutenant

INVOCATION

The Invocation was given by Deputy City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor Eberhart led the Flag Salutation.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Anderson, seconded by **Mr. Gatewood**, moved to APPROVE the Agenda and Consent Agenda.

Mr. Matherly pulled Ordinance No. 5954 from the Consent Agenda.

Mr. Hilling pulled Ordinance No. 5955 and Ordinance No. 5956 from the Consent Agenda.

Mayor Eberhart called for objection and, hearing none, so ORDERED.

Deputy City Clerk Snider read the Consent Agenda, as Amended, into the record.

CITIZEN'S COMMENTS

Victor Buberger, PO Box 58192, Fairbanks – Mr. Buberger spoke to the recent events involving police in Ferguson, Missouri, and stated that there have been a number of killings by police officers in the Fairbanks area since he moved here in 1975. He stated that he has never seen a Native Alaskan police officer on the City's police force and suggested that the City take the proper measures to increase diversity. Mr. Buberger spoke to the benefits of making the police chief an elected position and to his belief that police officers should be subject to polygraph testing. He stated that he has witnessed police officers lying under oath in court and suggested that the City of Fairbanks increase efforts to control its police officers.

Floyd Terry, PO Box 73514, Fairbanks – Mr. Terry spoke to his efforts to get a roller skating rink opened in Fairbanks. He stated that he has recently been accused of trying to obtain local government funding to start a skating rink and clarified that all the time and money he has put into those efforts has come from his own pocket. He spoke to the need to replace local businesses that have closed their doors with new businesses in order to revitalize the local economy. He spoke to non-profit organizations that have asked local government for funding and again clarified that he has not done that. He stated that the community wants and needs a skating rink but indicated that he does not have any more time or patience to dedicate to the project.

Nicholas Clark, 249 Brighton Drive, Fairbanks – Mr. Clark stated that he is a member of the Fairbanks Firefighters Union (FFU) Local 1324. He stated that good leadership stems from social influence, not authority or power. He commented that by non-funding the arbitrator's award for FFU, the City Council was simply exercising its authority. He questioned the kind of message the City is sending to the community, other labor unions and future hires. Mr. Clark spoke to how poor leadership and the failing retirement system discourage employees from staying long-term. He indicated that the Council showed disrespect by not advancing the ordinance to allow for a public hearing and discussion on the arbitrator's award. Mr. Clark stated that when leaders practice ethics, they gain the respect and admiration of employees. He suggested that unclear actions and choices can foster distrust and a lack of confidence. He stated that as a firefighter, he cannot choose who he will help and explained that no matter what the circumstance, he must treat all citizens with equal respect while putting his personal opinions aside. Mr. Clark concluded by stating that it is never too late to right a wrong.

Hearing no more requests for public comment, **Mayor Eberhart** declared Public Testimony closed.

APPROVAL OF PREVIOUS MINUTES

- a) Regular Meeting Minutes of June 23, 2014.

APPROVED on the CONSENT AGENDA.

- b) Regular Meeting Minutes of July 7, 2014.

APPROVED on the CONSENT AGENDA.

- c) Regular Meeting Minutes of July 21, 2014.

APPROVED on the CONSENT AGENDA.

- d) Regular Meeting Minutes of August 11, 2014.

APPROVED on the CONSENT AGENDA.

SPECIAL ORDERS

- a) The Fairbanks City Council, Sitting as a Committee of the Whole, heard interested citizens concerned with the following Application for a New Liquor License and Restaurant Designation Permit.

Type: Restaurant/Eating Place
DBA: Raven Landing Center, License #5344
Licensee/Applicant: Retirement Community of Fairbanks
Location: 1222 Cowles Street, Fairbanks, AK

Mr. Anderson, seconded by **Mr. Gatewood**, moved to WAIVE PROTEST on the Application for New Liquor License and Restaurant Designation Permit.

Mayor Eberhart called for Public Testimony.

Susan Motter, 1087 Coppet Street, Fairbanks – Ms. Motter stated that she is the General Manager at Raven Landing Senior Community. She stated that Raven Landing has opened three apartment buildings and a Community Center in the last four years and that the facilities house 74 residents. She explained that, as the centerpiece of the Raven Landing community, she would like to see the Community Center obtain a beer and wine liquor license. She stated that the Center is now open to the public and has recently hosted some large catering events by using another entity's liquor license. Ms. Motter indicated that a liquor license will help financially support the Community Center without burdening the residents.

Mary Ann Borchert, 2450 Locksley Court, Fairbanks – Ms. Borchert stated that she serves on the Board for the Retirement Community of Fairbanks and that she manages the Raven Landing Senior Community. She expressed support for Ms. Motter's comments and for the liquor license. Ms. Borchert stated that meals are served six days per week and that they are open to the public.

Mr. Hilling asked if beer and wine would be available at all hours or just at meal times.

Ms. Borchert replied that beer and wine would be available during dinners or special occasions.

Kathy Ellingson, 715 Pearson Court, Ester – Ms. Ellingson stated that she also serves on the Board of Directors for the Retirement Community of Fairbanks. She spoke highly of the organization and the facilities and stated that it is a wonderful location to host events. She spoke in support of the liquor license.

Karen Parr, 949 McGown Street, Apt. 3E, Fairbanks – Ms. Parr stated that she lives at Raven Landing and is also the President of the Board of Directors for the Retirement Community of Fairbanks. She encouraged the Council to waive protest on the liquor license.

Hearing no more requests for public comment, **Mayor Eberhart** declared Public Testimony closed.

Mr. Hilling stated that research has shown that two glasses of wine can extend one's life. He spoke in support of the liquor license.

Mr. Matherly stated that he has visited the facility and spoke in support of the Raven Landing organization and liquor license.

Mr. Gatewood expressed his respect for the Retirement Community of Fairbanks and indicated that he would support the liquor license.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE APPLICATION FOR NEW LIQUOR LICENSE AND DESIGNATION PERMIT AS FOLLOWS:

YEAS: Gatewood, Walley, Anderson, Matherly, Staley, Hilling

NAYS: None

Mayor Eberhart declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Eberhart spoke to the recent editorial in the News Miner regarding meeting transparency at the City of Fairbanks. He stated that the article claimed that the City Council did not comply with the laws and requirements to clearly specify the subject matter of the Executive Session on August 11. **Mayor Eberhart** expressed his belief the article did a disservice to the City Council and stated that each member of the Council works hard and tries to do the right thing. He added that the City strives for transparency. He spoke to the two items that appeared on the published agenda for that Executive Session: a) John Eberhart vs. APOC, and b) Labor Negotiations – Fairbanks Firefighters Union. He stated that it was public knowledge at that point that the City Council had not funded the arbitration award for FFU and that it was clear that the City and Union would return to the negotiating table. **Mayor Eberhart** stated that he may not have had a problem with publically discussing the John Eberhart vs. APOC matter, but that he could not waive executive privilege due to the reputations of other parties involved. He stated that the City did not intend in any way to disregard the law and indicated that the City may

provide more detail about Executive Session topics in the future. **Mayor Eberhart** listed the numerous meetings and events that the Mayor's Office had participated in since the last Regular Meeting of the Council. He stated that he recently attended the Alaska Conference of Mayors in Nome, Alaska, where he learned that the Alaska Municipal League (AML) will focus on three main priorities for 2015: 1) ensuring that municipalities statewide receive the total \$60 million in state revenue sharing, 2) maintaining the Public Employees' Retirement System (PERS) and Teachers' Retirement System (TRS) rates for municipalities at 22%, and 3) securing state law mandated reimbursement from the state to municipalities for revenue lost by senior citizen and veteran property tax exemptions. He stated that, due to those exemptions, the property tax revenue lost statewide is about \$59 million annually and pointed out that the state has not been paying those reimbursements. **Mayor Eberhart** updated the Council on the hiring process for the new Chief of Police and IT Director. He spoke optimistically in regard to the future of the local economy, citing a variety of statistics that indicated significant improvements since 2013.

Mr. Hilling asked which Alaska law requires the state to reimburse municipalities for lost property tax revenue. He asked if the City of Fairbanks could take any type of action against the state.

Mayor Eberhart replied that the state statute was discussed at the Alaska Conference of Mayors. He stated that the City may introduce a resolution in support of AML's efforts to send to them prior to their annual meeting in November. He clarified that there has not been talk about litigation and deferred to the City Attorney.

City Attorney Paul Ewers stated that there is a possibility that the City could take legal action.

UNFINISHED BUSINESS

- a) Ordinance No. 5953 – An Ordinance Ratifying a Labor Agreement Between the City of Fairbanks and the Public Safety Employees Association, Fairbanks Police Department Chapter. Introduced by Mayor Eberhart. SECOND READING AND PUBLIC HEARING.

Mr. Anderson, seconded by **Mr. Matherly**, moved to ADOPT Ordinance No. 5953.

Mayor Eberhart called for Public Testimony.

Jeff Johnson, 3283 Riverview Drive, Fairbanks – Mr. Johnson thanked the Mayor and Council for their work and commended City employees for their service to the citizens of Fairbanks. He stated that he has served on the Finance Committee for over ten years and spoke to the proposed PSEA contract. Mr. Johnson spoke to paid holidays, overtime, longevity benefits and to the proposed increase in annual leave for senior employees. He stated that the proposed changes would impact overtime, wages and PERS and would offer even more benefits to the more senior employees who already have a better pension package than new hires. He suggested that the changes would do a disservice to newly-hired, younger employees. Mr. Johnson spoke in opposition to lowering the police department's regular work week to 36 hours instead of 40 hours. He stated that several positions would have to be added to the department to accommodate the proposed increase in annual leave. Mr. Johnson spoke against granting a

larger increase of 3.5% to the PSEA when the City gave other unions a 2.5% increase. He explained that with the limitations of the tax cap on City revenue, the Council will have to pull from the infrastructure or lay off employees to fund increases beyond the rate of inflation. Mr. Johnson closed by stating that the City cannot afford the proposed PSEA contract.

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney spoke to his suspicions of the police department in the handling of the Johnny Wallis investigation. He expressed his frustration that polygraph and drug testing were not addressed in the proposed contract for PSEA.

Payton Merideth, 800 Cushman Street, Fairbanks – Mr. Merideth stated that he has been employed by the City of Fairbanks Police Department for nearly 15 years and that he has seen a number of contracts go before the Council during that time. He stated that in past years, negotiations seem to have gone smoothly and parties have negotiated in good faith. Mr. Merideth stated that he has lived in the Fairbanks area since he was four years old. He spoke to the need for a competitive labor contract in order to attract applicants, retain good employees and compete with other departments from around the state. He spoke to one of the more controversial portions of the contract which proposes an increase of 60 hours in annual leave for those employees who have been employed with the City for more than 10 years. He explained that police department employees currently receive 240 hours of annual leave per year. He provided annual leave accrual statistics from other police departments across the state: Juneau, 330 hours/year; Ketchikan, 310 hours/year; Sitka, 360 hours/year; Soldotna, 330 hours/year; Alaska State Troopers (AST), 420 hours/year; and Dutch Harbor, 480 hours/year. He concluded by asking the Council to ratify Ordinance No. 5953.

Mr. Gatewood asked Mr. Merideth what he believes is so attractive about the proposed contract.

Mr. Merideth replied that the increases to annual leave and wages and the increase to the City's health care contribution are the items that are most attractive to him. He added that the previous comment indicating that the police department employees would begin earning overtime after a 36-hour workweek was incorrect. He clarified that they would not begin earning overtime until 40 hours worked in a week.

Mr. Hilling asked Mr. Merideth to speak to competitiveness among departments and how it may contribute to attrition within the Fairbanks Police Department (FPD).

Mr. Merideth provided a recent example of a young officer who just came out of training who will likely be hired by AST instead of FPD. He stated that while droves of employees are not leaving to seek employment elsewhere, many are simply not applying for employment at the City of Fairbanks. Mr. Merideth stated that when he first applied at FPD in the 1990's, the testing had to be held at the Bunnell Auditorium at the University of Alaska, Fairbanks (UAF) due to the large number of applicants. He stated that the department is lucky to get 20 applicants to show up for testing right now.

Mr. Matherly stated that it is his understanding that the new 36-hour work week concept is something the department would like to implement on a trial basis. He asked Mr. Merideth to speak to what would happen if PSEA or the City had to modify the 36-hour work week.

Mr. Merideth stated that the 36-hour work week was a concept that the two parties came up with together and mutually agreed upon. He commented that the proposal will benefit both the City and FPD. He pointed out that there are provisions in the contract that will allow either party to pull out of that portion of the agreement. Mr. Merideth spoke to morale within the department, stating that FPD employees will work whatever shift the administration imposes. He added that the new work week was also introduced because it will benefit the FPD Dispatch Center.

Mr. Gatewood asked Mr. Merideth if he believes that other fields have increased their applicant pools to the detriment of police work.

Mr. Merideth replied that that may be the case, but that he believes it is more about being competitive in the job market and attracting qualified applicants. He stated that he does not believe that there is a decrease in the number of individuals that want to be police officers or that the problems with the PERS system is discouraging young people from applying.

Jerry Cleworth, 907 Park Drive, Fairbanks – Mr. Cleworth clarified that the idea of reducing the workweek from 40 to 36 hours is not new. He explained that the concept was introduced by Chief Zager under the administration of Mayor Strle, that it was studied extensively and that it was determined not to be a viable option. He stated that the reduced hourly work week would translate to lesser service to the City taxpayers. Mr. Cleworth commented that despite efforts throughout the years, the City has been unable to get a good handle on overtime in the public safety departments. He spoke against the proposed increases to wages and the City's contribution to healthcare, stating that those items would set a precedent for other labor contracts. Mr. Cleworth stated that the proposed bonus leave is something that the Council fought for over 10 years to do away with in the PSEA labor contract because it created major scheduling problems. He stated that if the City exercises the opt-out provision in the proposed contract it will cost over \$500,000. He spoke to the amount of overtime estimated in the cover letter, showing the costs of the proposed changes and stated that he feels that number is grossly understated. He commended former Chief Zager for creating the current staffing system at the police department which gives a shift commander the authority to determine whether to call additional staff for overtime, instead of having a minimum staffing clause. He spoke against the approval of the contract stating that the City cannot afford it and would be "bleeding red ink" by year two. In closing, he also spoke out against the proposition of establishing a union office for PSEA at City Hall asking the Council if they were prepared to give all the other unions the same use of space at City Hall.

Mr. Walley expressed concern with the abbreviated work week. He asked Mr. Cleworth if he believes the City will have to hire more positions and how much more he believes the City will have to pay in overtime as a result of the change.

Mr. Cleworth replied that overtime has always been a difficult problem to solve and that the proposed changes will only make the problem worse. He spoke to the history of negotiations with the PSEA and to the origination of the reduced work week concept.

Mr. Matherly asked Mr. Cleworth to speak to the consequences the ratification of the proposed contract would have on the FPD Dispatch Center.

Mr. Cleworth stated that overtime is also a big issue in the Dispatch Center and that dispatchers eventually get burned out in their positions. He commented that overtime and staff shortages have been a long-time problem for Dispatch Manager Stephanie Johnson.

Ron Dupee, 800 Cushman Street, Fairbanks – Mr. Dupee stated that he was born and raised in Fairbanks. He stated that he has been employed as a police officer at FPD for about nine years, that he is the President of the PSEA chapter, and that this was his first year being a part of the PSEA negotiating team. Mr. Dupee spoke to the numerous issues with the Fairbanks Dispatch Center and stated that the proposed 36-hour work week would offer a solution to some of those problems. He explained that as part of the plan, the Public Safety Assistants (PSA's) and the Community Service Patrol (CSP) will make up the work hours lost by the reduced work week. Mr. Dupee spoke to the other proposals within the contract including the changes to annual leave and stated that he believes the contract as a whole is fair and equitable to both parties. He clarified that FPD does not backfill a position every time an officer is on leave and that, in certain cases, multiple officers are not allowed to take leave on the same dates.

Mr. Gatewood asked how the PSA's and the CSP would make up the hourly gap in the reduced work week.

Mr. Dupee replied that the CSP takes many of the transient calls that FPD has had to respond to in the past. He stated that the new PSA positions will start handling more of the administrative tasks to alleviate the workload of police officers.

Mr. Anderson asked Mr. Dupee if he believes FPD employees are getting burnt out.

Mr. Dupee stated that Dispatch employees have had as much as 152 hours of overtime in one pay period. He commented that dispatchers in Juneau are making 35% more in wages with cheaper benefits. He stated that similar work in the Fairbanks area offers a higher hourly wage, less costly benefits and little to no overtime.

Ms. Staley asked how unplanned staffing shortages would be addressed if the reduced work week concept is implemented.

Mr. Dupee stated that officers assigned to light duty can still perform administrative tasks in the office. He commented that FPD needs more police officers regardless of whether the proposed contract is ratified. He explained that a 36-hour work week does not automatically mean that employees will be assigned to three, 12-hour shifts. He stated that management and administration would determine what the schedule would look like.

Ms. Staley asked Mr. Dupee to speak to the current attrition rate at FPD.

Mr. Dupee replied that he is unsure of the exact numbers, but stated that there are a number of junior officers who have applied for jobs elsewhere. He illustrated the rate of attrition by informing the Council that he started at the bottom and is now ranked 10 out of 25 in seniority after only nine years with FPD. He stated that only two officers have retired during that time period.

Ms. Staley asked what Mr. Dupee's proposal would be to sustain the reduced work week if the CSP is not funded in the future.

Mr. Dupee clarified that only one-third of the Fairbanks Police Department would have enough seniority to qualify for the increased leave. He stated that if the CSP program were to end, FPD employees would simply pick up the pieces and continue to do their respective jobs.

Hearing no more requests for public comment, **Mayor Eberhart** declared Public Testimony closed.

Mr. Gatewood stated that the Council considered the reduced work week when it was first introduced because it was supposed to be a cost savings for the City. He asked how the numbers got to where they are.

Chief Financial Officer Jim Soileau explained that the original concept introduced by former Chief Zager called for a 10% reduction in time and a 10% increase to wages, which translated to a \$20 savings per person, per pay period. He stated that the leave, health and retro-pay offset the savings. Mr. Soileau pointed out that the fiscal note reflects the savings and increases in more detail.

Mr. Matherly spoke to the earlier testimony where it was mentioned that the City would "bleed red ink" in year two of the contract. He asked Mr. Soileau to elaborate on that.

Mr. Soileau clarified that forecasts are only predictions of what is likely to happen. He spoke to the forecast he had prepared for the proposed contract, sharing his calculation that the City would have a positive fund balance of \$362,000. He stated that he projects that there will be a \$30,000 loss in year three. Mr. Soileau spoke to the significance of property values, stating that property taxes make up more than half of the City's total revenue. He explained that historically, the City sees a surplus at the end of each year because some departments do not spend all of their budgeted funds. Mr. Soileau spoke to trends in various revenues and how he used those trends to draft the forecast.

Controller Carmen Randle pointed out that the forecast does not take an "opt out" by either party into consideration.

Mr. Gatewood asked Chief of Staff Jim Williams what he believes the contract might do to help the Dispatch Center.

Mr. Williams explained that at the current staffing levels, it is not uncommon for a dispatcher to work five, 12-hour shifts and two additional partial shifts in one week. He stated that the goal is to provide some relief and time off to Dispatch employees by attracting new applicants and increasing the staffing.

Dispatch Manager Stephanie Johnson stated that the staffing situation is actually worse than what Mr. Williams stated. She shared that there are three individuals currently in training and that there are four new employees starting on September 2. Ms. Johnson explained that the

contract would help her department because it would raise the pay rate to be more competitive with other dispatch centers.

The Council continued the staff report with the Chief of Staff and Chief Financial Officer. They had a lengthy discussion about the budget forecast and the proposed changes to the PSEA contract.

Ms. Staley asked about the history of the PSEA contract, prior to her being on the City Council.

Ms. Randle and Mr. Soileau provided a history of the contract.

Mr. Hilling asked if the City would charge the union rent for the use of office space at City Hall.

Mayor Eberhart replied that he does not think the City would charge rent and clarified that the union may only have office space if it is available.

Mr. Matherly asked why the issue of office space at City Hall is in the contract.

Mr. Williams explained that the union has already been using City office space whenever available, but that the contract has never addressed it.

Mr. Hilling asked Mr. Soileau if it is fair to say that the proposed contract is a \$300,000 increase over the prior year.

Mr. Soileau replied affirmatively.

Mr. Hilling asked what percentage of City employees are PSEA employees.

Ms. Randle stated that of the 188 City employees, 68 belong to PSEA.

Mr. Hilling asked how AFL-CIO and IBEW contracts compared to the proposed PSEA contract in regard to City cost in the first year.

Mr. Soileau replied that for IBEW, the increased cost to the City in the first year was \$106,000 for 43 employees. He spoke to the trends in tax revenue over the past few years and what those increases have translated to in dollar amounts.

Mr. Gatewood asked how much it would cost the City of Fairbanks for the other union contracts if the PSEA contract is ratified.

Mayor Eberhart stated that the City deals with four collective bargaining agreements (CBA's). He commented that each contract is very unique and that the Council should not try to use a cookie-cutter approach in negotiations. He clarified that there is nothing in the proposed PSEA contract that was not within the authority granted to the negotiating team by the Council.

Mr. Gatewood asked Mayor Eberhart if he believes that whatever is done with the PSEA contract will have no effect on the other labor contracts.

Mayor Eberhart replied that there is no “me too” clause and that nothing will automatically happen with the other contracts. He stated that when looking at labor agreements, the Council needs to look at the cost for all three years, not just the first year.

Mr. Walley asked Finance staff to speak to the percentage of increased revenue from the Permanent Fund over the next couple of years.

Mr. Soileau replied that the forecast assumed a 6% growth for the Permanent Fund.

Mr. Walley spoke to the large cost to the City if either party were to opt out of the agreement after a year.

Mr. Matherly acknowledged that ratifying the contract would be somewhat of a leap of faith. He recognized the major problems in the Dispatch Center and asked Ms. Johnson to speak to the ways the contract will help her retain good employees.

Ms. Johnson stated that the pay increase will make wages more competitive and fair. She expressed concern with what would happen if either party opted out. She added that the new contract will also allow more flexibility with the dispatchers’ schedules.

Mr. Gatewood stated that a “leap of faith” is a good way to characterize the contract. He acknowledged that the contract would be a good opportunity to address the problems in the Dispatch Center, but indicated that outside of that issue, he is struggling with the agreement. He expressed concern that the City would be the one taking the hit if either party chose to opt out. **Mr. Gatewood** expressed concern that the reduced work week concept came from a police chief that is no longer with the City. He related that he was torn on whether to support the contract but admitted that the major items were all discussed by the Council and bargained within the parameters given to the negotiating team. He stated that there are certain elements he wants to support but indicated that he is struggling to support the ordinance.

Mr. Walley indicated that he is also struggling with the ratification of Ordinance No. 5953. He stated that the main sticking point for him is that PSEA will have the ability to opt out without penalty, therefore not assuming any risk. He commented that he is also struggling with the contract because of the Council’s duty to remain consistent among all labor agreements. **Mr. Walley** stated that negotiating each year is difficult, but that it is a matter of commitment.

Ms. Staley stated that the proposed contract is fascinating. She indicated that in the long-term, the contract would cost a lot less money than what was forecasted. She stated that her only hesitation to ratifying the contract is with the proposed increase to vacation time.

Mr. Hilling stated that he is concerned with the reduction in the police labor force when the department appears to already be short-staffed. He commented that he is astounded by the proposed wage increase to make up for the loss in hours. He spoke to the loss in work efficiency and increase in errors when employees work more than eight hours in a shift. **Mr. Hilling** stated that if an individual has four days off per week, they may tend to become complacent and develop a loss in dedication to their job. He stated that the reduced work week may also make

shifts more inflexible, resulting in an increase to overtime. **Mr. Hilling** spoke to the need to try to remain financially consistent among all labor contracts. He expressed his opinion that it should not be the burden of City taxpayers to subsidize the increasing healthcare costs of City employees, especially when the taxpayers themselves are experiencing increases to their own healthcare costs. **Mr. Hilling** stated his belief that the City should find a way to satisfy the citizens of Fairbanks without being unfair to employees. He stated that he does not see attrition as a huge issue at FPD and that he believes Fairbanks is attracting enough qualified applicants for the police force. He spoke against putting language in the contract obligating the City to provide PSEA with office space in City Hall whenever space is available. **Mr. Hilling** indicated that he will likely vote against the adoption of Ordinance No. 5953.

Mr. Matherly stated that he does not look at the reduction in the hourly work week as a reduction in the police force.

Lieutenant Jewkes interrupted the meeting to give Mayor Eberhart an urgent message.

Mayor Eberhart announced that FPD had just received multiple calls threatening to shoot everyone. He stated that officers present will close the blinds and stand guard for the remainder of the meeting. He asked the Council if they wished to continue the meeting.

Council Members did not object to continuing the meeting.

Mr. Matherly continued to express his thoughts on the proposed contract. He stated that the Council has received a lot of bad press recently in regard to collective bargaining.

Mr. Anderson stated that it is no secret that he will vote in favor of ratifying the contract. He stated that if the City does not support its employees, it will drive a wedge between the City and its employees. He spoke to the benefits of approving the contract and stressed the importance of supporting City employees by granting that approval.

Mayor Eberhart stated that many hours and days went into the negotiating process. He commented that it is absurd to get hung up on the minor details such as providing the union with office space at City Hall. He stated that the City has a good faith obligation to approve the contract and that the fiscal note shows clear savings in wages and shift differential. **Mayor Eberhart** reminded the Council that the City is on the low end of the scale on health care contributions for employees and that he fears the legislature will someday prohibit the City from non-funding if the funds are available. He shared that the City Council was slammed hard at the AFL-CIO convention. **Mayor Eberhart** pointed out that the extra leave in the proposal will only apply to about one-third of the police employees. He indicated that the added leave and the reduced work week will greatly improve employee retention. He stated that former Chief Zager's view was that the 10% increase in wages would be more than made up by the increased use of PSA's and the expanded CSP and that funding for the CSP looks promising for the life of the proposed PSEA contract. **Mayor Eberhart** clarified that a three-day, 12-hour weekly schedule is not guaranteed for FPD and that it will be left up to the administration to decide.

Mr. Gatewood addressed section 7.4(c) of the contract, pointing out that the language specifies that the City shall provide *private* office space, if available. He spoke to his own experiences as

a union member. He stated that the City not only has an obligation to its employees, but to all the citizens it serves. **Mr. Gatewood** expressed his faith that it would all work out whether the contract passes or fails and reminded everyone that if it does fail, it should not be construed as a slight against the police department. He stated that he wants to do the right thing, but that he does not believe the Council owes it to the police department to approve the contract. **Mr. Gatewood** indicated that he is undecided on how he will vote. He stated that the Council must look beyond just one union and beyond City employees and look to the bigger picture, Fairbanks residents.

Mr. Anderson clarified that by providing the best for City employees, the Council would be providing the best service to City residents.

Mr. Hilling agreed that he would like to provide residents with the best possible City employees, but that there has to be a balance in cost. He stated that he wants to have the best possible police force within the constraints of what the City can afford and that he, as a Council Member, serves to represent City residents. He stated that the union is there to represent the employees. **Mr. Hilling** stated that in his opinion, the earlier comments about non-funding were not relevant to the discussion.

Mr. Walley stated that there was a reason why the Council did not have faith in a similar proposal in the past. He spoke to each Council Member's role as a steward of the City. He acknowledged that there are some real problems in the police and dispatch departments that need attention and stated that the contract is a tough issue.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 5953 AS FOLLOWS:

YEAS: Matherly, Staley, Anderson, Eberhart

NAYS: Hilling, Walley, Gatewood

Mayor Eberhart declared the MOTION CARRIED and Ordinance No. 5953 ADOPTED.

Mayor Eberhart called for a five minute recess.

NEW BUSINESS

- a) Ordinance No. 5954 – An Ordinance Authorizing the Lease of City-Owned Real Property to Yukon Quest International, Ltd. Introduced by Council Member Matherly.

Mr. Matherly, seconded by **Mr. Walley**, moved to ADVANCE Ordinance No. 5954.

Mr. Matherly pointed out a few grammatical and technical errors in the lease agreement. He spoke in support of the ordinance and summarized the terms of the lease. He stated that Marti from the Yukon Quest indicated that she would like to see a little more clarification on Item 9 in the lease agreement.

City Development Manager Pat Smith clarified that the language in Item 9 is standard for all City leases. He stated that it is possible in a long-term lease for the Lessee to be responsible for property taxes.

Mr. Matherly addressed Item 15(b)(i) asking what type of liability coverage for fire insurance the Lessee is required to carry since the City will carry fire insurance.

Mr. Smith stated that the language assumes negligence. He deferred back to Mr. Matherly because of his expertise and background in insurance.

Mr. Matherly explained that typically, a tenant should carry a renter's and medical hazard insurance and liability coverage in case of personal injury due to negligence. He stated that the owner is normally responsible for any damages that are related to the property or structure.

Mayor Eberhart stated that he has spotted a few other typos in the contract that he will forward for correction. He asked Mr. Smith if there was supposed to be an amount stated on the Liability Insurance Clause.

Mr. Smith replied that he would like to receive some input on the liability insurance dollar amount. He stated that he would prefer it to be \$1 million.

Mr. Matherly commented that \$1 million is a standard amount.

Mr. Hilling asked if the lease is standard for the most part or if it is exceptional in any way because it is more of a commercial property.

Mr. Matherly confirmed that it is a commercial property and that the lease was written as such.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 5954 AS FOLLOWS:

YEAS: Walley, Matherly, Gatewood, Anderson, Hilling, Staley

NAYS: None

Mayor Eberhart declared the MOTION CARRIED and Ordinance No. 5954 ADVANCED.

b) Ordinance No. 5955 – An Ordinance Amending the 2014 Operating and Capital Budgets for the Fifth Time. Introduced by Mayor Eberhart.

Mr. Anderson, seconded by **Mr. Hilling**, moved to ADVANCE Ordinance No. 5955.

Mr. Hilling asked if the changes in the expenditures for Police and Dispatch are directly related to the PSEA labor contract.

Mr. Soileau explained that the proposed changes to the expenditures were mostly related to the PSEA contract. He confirmed that two of the proposed changes were for increases to two Engineering positions.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 5955 AS FOLLOWS:

YEAS: Staley, Matherly, Gatewood, Anderson
NAYS: Hilling, Walley
Mayor Eberhart declared the MOTION CARRIED and Ordinance No. 5955 ADVANCED.

- c) Ordinance No. 5956 – An Ordinance Amending Fairbanks General Code Chapter 34, Article V, Tobacco Smoke, to Make Offenses Amenable to Resolution without Court Appearance. Introduced by Mayor Eberhart.

Mr. Anderson, seconded by **Mr. Hilling**, moved to ADVANCE Ordinance No. 5956.

Mr. Hilling asked about the purpose of subsection (c) in Ordinance No. 5956, Section 34-122. He stated that the language seems to defeat the intent of the law.

City Attorney Ewers replied that the language in Section 34-122(c) is already in the code. He stated that the purpose of the ordinance is to make the smoking in public places violation a non-mandatory court appearance.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 5956 AS FOLLOWS:

YEAS: Hilling, Anderson, Walley, Staley, Matherly, Gatewood
NAYS: None
Mayor Eberhart declared the MOTION CARRIED and Ordinance No. 5956 ADVANCED.

DISCUSSION ITEMS

Committee Reports

Golden Heart Parking Services (GHPS) Board – **Ms. Staley** reported that the Board of Directors is still shy one board member. She asked if it would be possible for the City to advertise the vacancy.

Mayor Eberhart stated that all City Board and Commission vacancies are advertised on the City's website and in the newspaper. He clarified that since (GHPS) is a separate entity, he is unsure whether the City may advertise on their behalf.

City Attorney Ewers advised that it would not be appropriate to advertise the position in the newspaper. He stated that it would be okay for the City to post the vacancy to social media as information only.

Ms. Staley stated that the GHPS Board recently discussed ideas for the top level of the parking garage since much of the space is not being used. She stated that some of the ideas were to hold a concert or a roller derby during the summer months. **Ms. Staley** stated that she recently spoke with Mr. Marc Marlow, owner of the Polaris Building. She explained that he is working to gather monetary allocation that would produce equity to the project. **Ms. Staley** announced that the Greater Fairbanks Chamber of Commerce will be making a presentation at the Carlson Center on August 26 at noon on unmanned aerial vehicles. She shared that the Borough will be holding a public meeting the same afternoon at 2:30 p.m. on the same topic.

FMATS Policy Committee – **Mr. Walley** stated that he was unable to attend the last meeting due to a new addition to his family. He stated that he will have report at the next meeting.

COMMUNICATIONS TO COUNCIL

- a) Clay Street Cemetery Commission Meeting Minutes of July 2, 2014

ACCEPTED on the CONSENT AGENDA.

- b) Chena Riverfront Commission Meeting Minutes of July 9, 2014

ACCEPTED on the CONSENT AGENDA.

COUNCIL MEMBERS' COMMENTS

Ms. Staley commented that the vote on the PSEA contract was one of the hardest votes she has experienced as a Council Member. She expressed hope that it would all work out.

Mr. Walley asked to be excused for the Regular Meeting of October 6, 2014.

Mayor Eberhart called for objection and, hearing none, so ORDERED.

Mr. Walley stated that it was a difficult meeting. He stated that the Council must now move on and make the best of the situation. He commended the Dispatch and Police Departments for their quality of work and commented that he tends to vote on the fiscally conservative side. He stated that he believes the ratification of the PSEA contract is a game changer for labor negotiations.

Mr. Gatewood agreed that the vote on Ordinance No. 5953 was difficult. He stated that he has already moved on because his motto is: "No permanent friends, no permanent enemies, just permanent issues." He stated that this City Council has always been independent and that one cannot count on a Council Member to vote any particular way. **Mr. Gatewood** stated that as a Council, the group needs to do a better job in raising issues and concerns during Executive Sessions so that the negotiating team has better guidance and direction. He spoke briefly to the pressure from constituents and others and encouraged the Council to always vote their conscience on the issues that are before them. **Mr. Gatewood** spoke to the recent retirement of C. B. Bettisworth and commented on what a tremendous asset his business has been to the Fairbanks community. He stated that he and Mr. Walley recently went on a tour with lobbyist

Yuri Morgan and Fairbanks Natural Gas (FNG) President Dan Britton to look at all the new natural gas pipe being placed in various Fairbanks neighborhoods. **Mr. Gatewood** wished students the best with the start of the new school year.

Mr. Anderson spoke to the wide range of things to think about and discuss from the Chena Riverfront Commission (CRFC) presentation during the Work Session.

Mr. Hilling commented that the CRFC presentation was very informative. He agreed with Mr. Walley that the PSEA contract is a game changer for the City of Fairbanks in regard to labor negotiations, although he would not be serving on the Council after October. **Mr. Hilling** spoke to the quality of City employees, stating his belief that they all do a wonderful job.

Mr. Matherly thanked Lieutenant Jewkes and other police officers present for springing into action immediately following the shooting threat. He also thanked Mayor Eberhart for speaking to the Fairbanks Daily News Miner editorial during his comments. He expressed his opinion that the City did properly advertise the Executive Session topics. **Mr. Matherly** commended staff members Jim Williams, Jim Soileau and Carmen Randle for their hard work and for being available when he calls. He stated that in his vote on the PSEA contract, he considered the fact that he does not want to see City staff constantly tied up with labor negotiations, perhaps making them unable to focus on regular duties. **Mr. Matherly** stated that he recently attended a “say no on two” meeting for the upcoming state election. He encouraged everyone to educate themselves on the issues and vote in the election. He thanked Ms. Snider for filling in for City Clerk Hovenden. **Mr. Matherly** congratulated Mr. Walley and his wife on the new addition to their family. He commented that he enjoys listening to the Council’s discussion on important and sometimes controversial issues and stated that he especially appreciates hearing Mr. Gatewood’s perspective. **Mr. Matherly** commended the City administration for putting on the ceremony that rededicated City Hall to Patrick B. Cole.

CITY ATTORNEY’S REPORT

City Attorney Ewers, in reference to Mr. Hilling’s earlier question about property tax exemptions for senior citizens and veterans, stated that the law is in AS 29.45.030(g). He read aloud the subsection.

Mr. Matherly, seconded by **Mr. Anderson**, moved to go into Executive Session for the purpose of discussing Fairbanks Firefighters Union (FFU) Labor Negotiations.

Mayor Eberhart called for objection and, hearing none, so ORDERED.

EXECUTIVE SESSION

- a) Labor Contract Negotiations – Fairbanks Firefighters Union

The City Council met in Executive Session to discuss the FFU labor contract. Direction was given to staff and no action was taken.

ADJOURNMENT

Mr. Anderson moved to ADJOURN the meeting.

Mayor Eberhart called for objection and, hearing none, so ORDERED.

Mayor Eberhart declared the Meeting adjourned at 12:05 A.M.

JOHN EBERHART, MAYOR

ATTEST:

JANEY HOVENDEN, MMC, CITY CLERK

Transcribed by: DS

ORDINANCE NO. 5960

**AN ORDINANCE TO AMEND FGC SECTION 14-71
MULTI-VENDOR EVENTS**

WHEREAS, the City amended Business Licensing requirements in April 2007; and

WHEREAS, the City amended the multi-vendor events ordinance in April 2014; and

WHEREAS, since the April 2014 amendment, it has become clear that additional exemptions to the multi-vendor permit requirement may be warranted.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. Fairbanks General Code Chapter 14, Article III, is hereby amended as follows [new text in **underlined bold** font; deleted text in ~~striketrough~~ font]:

Sec. 14-71. Definitions.

Multi-vendor event means an event such as a public show, bazaar, marketplace, festival, trade show, or other activity involving multiple vendors held at a single location. This includes events taking place with the same vendors over multiple weeks at a single location, not to exceed 15 cumulative days within a calendar year. Exempt from this article are:

1. Events held for the primary purpose of providing basic, on-site health and wellness services at no cost;

2. Non-public events hosted by nonprofit organizations held in conjunction with conferences or conventions;

3. Events sponsored by an agency or instrumentality of the United States, or of the state of Alaska, or a municipality or other political subdivision thereof; and

4. events sponsored by community-based nonprofit organizations engaged in charitable, educational or civic pursuits.

Multiple-vendor event permit means a permit issued by the city clerk to the sponsor of a multi-vendor event.

Sponsor means any individual, business or organization that organizes and manages a multi-vendor event.

SECTION 2. That the effective date of this Ordinance shall be the ____ day of November 2014.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

Janey Hovenden, MMC, City Clerk

Paul J. Ewers, City Attorney

RESOLUTION NO. 4648

A RESOLUTION TO EXCLUDE PART-TIME EMPLOYEES FROM PARTICIPATION IN THE PUBLIC EMPLOYEES' RETIREMENT SYSTEM

WHEREAS, the Fairbanks City Council unanimously passed Resolution 4641 on August 11, 2014 to exclude part-time employees from participation in the Public Employees' Retirement System (PERS); and

WHEREAS, the State of Alaska Division of Retirement and Benefits has requested additional clarifying language in the City of Fairbanks Resolution 4641 authorizing exclusion of part-time employees from participation in PERS; and

WHEREAS, the State of Alaska Statute 39.35.615 allows a political subdivision to request amendments to their PERS participation agreements; and

WHEREAS, the City of Fairbanks and the Public Safety Employees Association, Fairbanks Police Department Chapter have collectively bargained and agreed to exclude part-time employees from PERS; and

WHEREAS, part-time employees are defined by Alaska Statute 39.35.680 (33) as employees who are occupying a permanent position that regularly requires working at least 15 hours, but less than 30 hours a week; and

WHEREAS, it is in the best interest of the City of Fairbanks to exclude part-time employees from participation in PERS;

NOW, THEREFORE, BE IT RESOLVED by the City Council that the City of Fairbanks and Public Employees' Retirement System participation agreement shall be amended to exclude part-time employees as defined by Alaska Statute 39.35.680 (33) effective no later than first month following receipt of the signed resolution and amendment originals by the retirement plan administrator.

PASSED and APPROVED this 24th day of November 2014.

JOHN EBERHART, MAYOR

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

JANEY HOVENDEN, MMC, City Clerk

PAUL J. EWERS, City Attorney



CITY OF FAIRBANKS

John Eberhart, Mayor

800 CUSHMAN STREET
FAIRBANKS, ALASKA 99701-4615

OFFICE: 907-459-6793

FAX: 907-459-6787

mayor@ci.fairbanks.ak.us

November 17, 2014

**State of Alaska
Department of Administration
Division of Retirement and Benefits
P.O. Box 110203
Juneau, Alaska 99811-0203**

City of Fairbanks and Public Employees' Retirement System Participation Agreement Amendment No. 9

The Public Employees Retirement System Participation Agreement entered into between the State of Alaska (hereinafter referred to as the State) and the City of Fairbanks (hereinafter referred to as the political subdivision) on December 11, 1970, and approved by the State on January 1, 1971, is amended effective no later than the first of the month following receipt of the signed resolution and amendment originals by the retirement plan administrator, by changing subparagraph 2 on page 2 to read as follows:

(2) The political subdivision agrees that all eligible employees except employees in the following designated categories will participate in the Retirement:

- employees hired pursuant to union contract with the City of Fairbanks Municipal Utilities System and classified as manual employees [original Agreement];

- the AFL-CIO Joint Crafts Council at the City's Public Works and Engineering Departments [Amendment No. 3];

- the City's Operating Engineers, Local 302, unit [Amendment No. 3];

- the International Brotherhood of Electrical Workers, Local 1547, unit [Amendment No. 4];

- employees hired pursuant to union contract with the City of Fairbanks [Amendment No. 5];

- Teamsters Union Local Number 959 of the International Brotherhood of Teamsters [Amendment No. 5];

- employees designated as non-represented classified positions [Amendment No. 6];

- elected officials [Amendment No. 7];

- part-time employees as defined by AS 39.35.680 (33) "permanent part-time" means an employee who is occupying a permanent position that regularly requires working at least 15 hours but less than 30 hours a week [Amendment No. 9].

This amendment shall continue in effect for the duration of the original agreement cited above and can only be terminated as provided therein.

Authorized Representative Signature

JOHN EBERHART

Authorized Representative Name

MAYOR

Authorized Representative's Title

APPROVED:

Chief Pension Officer – Kathy Lea

Date

RESOLUTION NO. 4649

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO
PARTICIPATE IN THE FY2014 COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG) PROGRAM**

WHEREAS, a public hearing was held by the City of Fairbanks on November 13, 2014, and a record of that meeting is attached; and

WHEREAS, community members expressed support to apply for funds to complete phase one of the Bjerremark Subdivision revitalization project; and

WHEREAS, the City of Fairbanks is eligible to apply for a grant in the amount of \$825,000 from the Alaska Department of Commerce, Community, and Economic Development under the CDBG program; and

WHEREAS, the City of Fairbanks is required to provide a match in the amount of \$275,000, and the City will use Designated Legislative Grant Program funds;

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor is hereby authorized to request funds from the CDBG Program and to negotiate and execute any and all documents required for granting and managing funds on behalf of the City of Fairbanks.

The Mayor is also authorized to execute subsequent amendments to said grant agreement to provide for adjustments to the project within the scope of services or tasks, based upon the needs of the project.

PASSED and APPROVED this _____ Day of November 2014.

John Eberhart, Mayor

AYES:
NAYS:
ABSENT
APPROVED:

ATTEST:

APPROVED AS TO FORM

Janey Hovenden, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
CDBG PUBLIC HEARING
NOVEMBER 13, 2014
CITY COUNCIL CHAMBERS
5:05 p.m.

Margarita Bell, Grants Administrator for the City of Fairbanks, opened the meeting to seek recommendations for projects and to select a project to apply for funding under the Alaska Community Development Block Grant (CDBG) Program.

Margarita Bell informed attendees that the CDBG is a federal program funded by the Housing and Urban Development (HUD) and that the State of Alaska plans to award \$3.0 million in CDBG funds for FY14. She explained that the State of Alaska is accepting applications from municipal government and cities for a single project with a maximum request of \$850,000 and a 25% match. She also explained that the grants are awarded on a competitive basis and must benefit low and moderate income persons. A list of eligible activities was presented from the CDBG Application Handbook and it was explained that the City of Fairbanks would not seek projects involving special economic development due to the length of time it would take to accomplish the project or non-city owned construction of facilities due to the 20 year public use requirement.

Margarita Bell informed the attendees that funds were used in previous years to construct ADA compliant sidewalks on 23rd Avenue and to build a homeless shelter for youth. She informed the attendees that three projects were recommended as follows: purchase a fire apparatus, revitalize Bjerremark Subdivision, and conduct a feasibility study for the Bread Line. She stated that a Senior Housing Complex was recommended but later withdrawn for consideration next year. Margarita Bell requested additional recommendations. Kelvin Lee recommended acquiring and renovating a housing complex for men and women reintegrating into the Fairbanks community.

Warren Cummings updated the attendees about the need to purchase a fire aerial platform. Jackson Fox and Gary Jenkins shared information about the Bjerremark Subdivision revitalization project. Jennifer Jolis shared information about the feasibility study for the Bread Line. Kelvin Lee provided additional information about the housing complex.

Margarita Bell explained that the City could not acquire or renovate the housing complex due to the 20 year public use requirement that would be imposed on the City. Jennifer Jolis expressed support for the Bjerremark Subdivision project in lieu of the feasibility study because the study would cost significantly less than the revitalization. Warren Cummings stated that since the Bjerremark Subdivision project can be accomplished in 2015, the fire apparatus can be considered next year. Margarita Bell explained that she would inquire about the possibility of incorporating the feasibility study within the Bjerremark Subdivision project and that she would inquire about other avenues of funding for the housing complex.

The attendees unanimously decided to recommend the Bjerremark Subdivision project to City Council for approval to apply for FY14 CDBG funds.

The hearing was adjourned at 5:40 p.m.

**CITY OF FAIRBANKS
FISCAL NOTE**

I. REQUEST:

Ordinance or Resolution No: 4649

Abbreviated Title: FY2014 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Department(s): ENGINEERING DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

| PROJECTS: | Equipment | Contracts | Personnel | Total |
|-------------------------------------|------------|------------------|------------------|--------------------|
| Bjerremark Subdivision Improvements | | \$990,000 | \$110,000 | \$1,100,000 |
| | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| TOTAL | \$0 | \$990,000 | \$110,000 | \$1,100,000 |

| FUNDING SOURCE: | Equipment | Contracts | Personnel | Total |
|---|------------|------------------|------------------|--------------------|
| Community Development Block Grant (Federal Funds) | | \$742,500 | \$82,500 | \$825,000 |
| Designated Legislative Grant (State Funds) | | \$247,500 | \$27,500 | \$275,000 |
| | | | | \$0 |
| TOTAL | \$0 | \$990,000 | \$110,000 | \$1,100,000 |

The City of Fairbanks plans to revitalize the Bjerremark Subdivision by implementing traffic calming areas, roadway reconstruction, pavement improvements or replacement, sidewalk construction, and landscaping. The operations and maintenance of these improvements will be performed by Public Works and incorporated in the annual general fund budget.

Reviewed by Finance Department:

Initial mb

Date 11/14/2014

Introduced by: Mayor John Eberhart
Introduced: November 24, 2014

RESOLUTION NO. 4650

**A RESOLUTION AUTHORIZING THE FAIRBANKS EMERGENCY
COMMUNICATIONS CENTER TO ENTER A DISPATCH SERVICES
AGREEMENT WITH THE UNIVERSITY FIRE DEPARTMENT**

WHEREAS, the City of Fairbanks operates a regional emergency 9-1-1 call taking and dispatch center, to wit: the Fairbanks Emergency Communications Center.

WHEREAS, the Fairbanks Emergency Communications Center currently provides dispatching services for two police agencies and eight fire / emergency medical service agencies and a hazardous materials team for response within the Cities of Fairbanks and North Pole and the Fairbanks North Star Borough.

WHEREAS, the University Fire Department desires to participate in the regional communications center to benefit from increased interoperability with other fire agencies within the Fairbanks North Star Borough.

WHEREAS, the participation of the University Fire Department in the regional communications center is a benefit to the citizens through reduced notification times through elimination of call transfer.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor is authorized to execute any and all documents required for an agreement with the University Fire Department for dispatch services to be provided by the Fairbanks Emergency Communications Center for the time period of December 1, 2014 through June 30, 2015.

PASSED and APPROVED this _____ Day of November 2014

John Eberhart, Mayor

AYES:
NAYES:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

Janey Hovenden, MMC, City Clerk

Paul J. Ewers, City Attorney

AGREEMENT FOR EMERGENCY DISPATCHING SERVICES

1.0 **PURPOSE:** This Intergovernmental Agreement serves to establish a professional services Agreement between the City of Fairbanks (City) operating the Fairbanks Emergency Communications Center (FECC) and the University Fire Department (University) for the purpose of providing Emergency Dispatching Services for Emergency Medical Services (EMS) and fire response and contains the following objectives:

- 1.1 To promote the health, safety and general welfare of the citizens throughout the University Fire and EMS Service Areas. To that end, the parties wish to continually improve procedural efficiency and technical capabilities of emergency call taking, emergency call processing, dispatch and all emergency response communications.
- 1.2 To define deliverables to be provided by both parties.
- 1.3 To provide all participating agencies with a single contact point for the notification of emergencies and receipt of emergency assistance requests, and for the control of coordinated dispatch for fire and EMS response.

2.0 **DEFINITIONS:** As used in this Agreement the following words and phrases shall have the meanings indicated unless the context clearly requires otherwise:

- 2.1 "Other Services" shall mean services related to emergency service or jurisdictional communications provision, such as administrative call-taking.
- 2.2 "E9-1-1" (Enhanced 9-1-1) shall mean the emergency communications system which connects the public to emergency response. The system provides Automatic Number Information (ANI) and Automatic Location Information (ALI) data delivered with 9-1-1 Calls
- 2.3 "Participants" shall mean the parties to this Agreement and such other entities as become parties in the future.
- 2.4 Call Taking – The act of answering 911 calls from the public and obtaining the information necessary to dispatch a public safety unit, such as fire, police, medical and rescue, to the reported location of the emergency.
- 2.5 Discretion – Any situation where the call taker believes an emergency situation may exist, an appropriate public safety response will be initiated. Communications personnel should pay close attention to background noise, tone and word choice of callers as additional evidence to assist with determination of the status of the 911 call.

- 2.6 Dispatching – The act of alerting and directing the response of public safety units to the desired location.
- 2.7 Emergency Protocols – A highly defined procedure, placed into a reference system. Designed to lead the call taker through a predictable, repeatable, verifiable process for a specific situation. Protocols also prompt the call taker to provide specific instructions to the caller to help them remain as safe as possible until the responders arrive. Common protocols used in the 911 call taking process would include Emergency Fire Dispatch, Emergency Medical Dispatch and Emergency Police Dispatch.

3.0 FACILITIES AND EQUIPMENT:

- 3.1 The City provides FECC which includes the following facilities: (1) Dispatch area, (2) Dispatch Center Manager Office, (3) radio / recording / Computer Assisted Dispatch (CAD) / 9-1-1 technology equipment rooms, (4) storage for inventory, supplies and records, (5) locker room, (6) bathroom / shower facilities, (7) kitchen, (8) break room, (9) training area, and (10) multi-purpose classroom / conference room.
- 3.2 The City provides the labor to staff the FECC. The City will endeavor to staff the center in order to meet Insurance Services Office (ISO) call taking / dispatching standards. During the life of this Agreement, staffing levels will be as listed in 3.2.1. If extensions for additional time are added to the Agreement, staffing will be adjusted as mutually agreed to in writing.
 - 3.2.1 The current staffing levels through June 30, 2015:
 - 3.2.1.1 Dispatch Manager / Department Head - 1
 - 3.2.1.2 Administrative Call Takers – 1.5
 - 3.2.1.3 Shift Supervisors – 4
- 3.3 Dispatchers - The Fairbanks North Star Borough provides the 9-1-1 Equipment, networking components, telephone lines, workstation hardware, software, annual maintenance and Geographic Information System (GIS) support for the 9-1-1 system. The City maintains a 9-1-1 Call Taking Agreement for use of this equipment.
 - 3.3.1 Long Distance or other charges that are incurred at FECC in the performance of this Dispatch Services Agreement shall be paid by FECC.
- 3.4 The City currently employs the following Public Safety Software applications:
 - 3.4.1 SunGard Public Sector:

3.4.1.1 CAD system. The CAD system tracks all calls for service regardless of service type. The following interfaces are maintained for the CAD:

3.4.1.1.1 E9-1-1 Interface to CAD

3.4.1.1.2 Paging Interface to CAD – This system can in turn distribute messages to such third party vendors as Active 911 and I Am Responding.

3.4.1.1.3 Interface between CAD and Priority Dispatch ProQA emergency dispatch protocols for fire, medical and police disciplines.

3.4.1.1.4 Pictometry (oblique imaging) interface

3.4.1.1.5 CAD Interface to fire and EMS records management programs, such as ACS Firehouse and Imagetrend.

3.4.1.1.6 Rip and Run printer / Fax / E-mail interface.

3.4.1.2 Mobile Computer Terminals (MCT) solution is available for fire, EMS and law enforcement users. This solution is integrated with the Sungard Public Sector OneSolution CAD system. The University has chosen to participate in this program and annual maintenance licensing fees shall be calculated as part of the overall dispatch fee.

3.4.1.3 The City will ensure that annual maintenance contracts with the public safety software vendor are in place and up to date for City owned applications. The City will ensure that equipment and software are maintained in a good working order and software updates are applied as practical.

3.4.2 Digital Call Logging Recordings of all conventional radio channels, agency ALMR radio talk groups and 9-1-1 telephone calls are maintained for three (3) years. Agencies are able to request digital copies of their recordings upon request and any fees for the recordings are covered in the base dispatch fee.

3.5 The City currently maintains a Motorola Solutions 7500 IP Dispatch radio system that utilizes both conventional radio assets and Alaska Land Mobile Radio (ALMR) digital trunked resources.

3.5.1 There are a total of ten (10) operator positions on this system.

3.5.1.1 Eight (8) operator positions and common control equipment located at FECC at 911 Cushman Street.

3.5.1.2 Two (2) operator positions located at the Fairbanks North Star Borough Emergency Operations Center at 800 William C. Leary Lane.

3.5.2 There are two (2) channels of digital instant recall recording available.

3.5.3 The City maintains an annual maintenance Agreement with Motorola Solutions for the radio consoles.

3.5.4 The system also has one (1) back up mobile radio which serves as an emergency back-up radio at each operator position at FECC.

3.6 The City will be updating and installing a new Fire Station Alerting system in calendar year 2015. The bulk of this project is grant funded from a Department of Homeland Security award to the City for purposes of upgrade and installation into the ten existing fire station alerting equipped stations and the addition of the two University fire stations onto the system. The vendor will be identified through a Request for Proposal (RFP) process. A representative from the University will be an evaluator of the RFP responses.

3.7 The City provides both uninterrupted power supply (UPS) and backup generator power in order for FECC to continue to operate during power loss . The City of Fairbanks Public Works Department is responsible for performing the ongoing maintenance, testing and maintaining testing records of the systems. The testing schedule is set forth in National Fire Protection Association (NFPA) 1221 and 110 standards.

4.0 PERFORMANCE STANDARDS: FECC will meet the following standards:

4.1 FECC will endeavor to comply with the latest version of NFPA 1221, Standard for the Installation, Maintenance, and Use of Emergency Services Communications Systems wherever practical.

4.2 Dispatching Services – Upon receipt of requests for either emergency or non-emergency assistance for fire and / or EMS response, FECC shall dispatch and track responding units for records keeping purposes In addition, FECC shall acknowledge and time-stamp radio status reports (e.g., available, in-quarters, etc.) and incident benchmarks (utilities secure, fire under control, loss stopped, etc.).

- 4.3 Quality Assurance Program for Emergency Protocol Use – University and other local agencies have implemented departmental response plans based on the use of Priority Dispatch Emergency Fire Dispatch (EFD) and Emergency Medical Dispatch (EMD) protocols determinants. The City agrees to ensure that FECC staff will continue to use a quality assurance (QA) program for compliance with the protocols as recommended by Priority Dispatch and the International Academies of Emergency Dispatch. The QA program is staffed by a team of trained dispatchers for the purpose of evaluation of adherence to protocols and customer service. This contract provision is not intended to prevent FECC from implementing protocols that deviate from EFD or EMD protocols.
- 4.4 Alaska Public Safety Information Network (APSIN) records – FECC shall provide copies of State of Alaska motor vehicle records for vehicles directly involved in calls for service. (E.g., License plate information for a vehicle involved in a vehicle fire.)
 - 4.4.1 Changes in APSIN regulations on record dissemination will supersede this Agreement language.
 - 4.4.2 FECC Dispatchers are not authorized to release person information or out of state vehicle information as set forth in APSIN and National Law Enforcement Telecommunications System (NLETS) dissemination guidelines.
- 4.5 Outgoing Telephone Call Requests – FECC shall make outgoing phone calls on behalf of University employees as requested. Examples of the types of telephone calls to be made are requests for tow trucks, requests to contact building owners or key holders, requests for non-emergency resources such as Red Cross, etc.
- 4.6 Paging Software – FECC will maintain paging software that can be programmed to initiate an alphanumeric text page for specific incident types, (e.g., Any fire or EMS event to generate a text page to University Fire personnel). Upon request, additional pages can be requested to be sent to University personnel, e.g., page for additional staffing for a working structure fire.
 - 4.6.1 The City is only ensuring that the annual maintenance of the software is up to date and that the software is installed and functioning. Upon “leaving” the City network, the City has no control over the speed of message delivery by a third party vendor such as AT&T, ACS, GCI, Verizon or other provider.
- 4.7 Information Technology (IT) Services:
 - 4.7.1 Each party is responsible for acquiring its own hardware solutions.

- 4.7.2 Should additional user licenses for software be required, the cost of those licenses shall be borne by the participant causing the cost.
- 4.7.3 The City IT department will work on connectivity of University hardware to the City network and ensure that the hardware has the capability to log into the software. Once the ability to log into the software is ensured, software issues will be handled by the appropriate University user.
- 4.7.4 During the duration of this Agreement, if additional methods of connectivity are identified to maintain operational necessity, the City and University will identify the most cost efficient manner to accomplish connectivity. Costs to complete, or ongoing recurring costs, shall be covered in a separate addendum to this Agreement or as a standalone Agreement between the City and the University.
- 4.8 FECC shall provide the incident commander of all structural fire incidents with reports of elapsed time-on-scene at emergency incidents in 10-minute intervals until terminated by the incident commander, in accordance with NFPA 1561 Standard on Emergency Services Incident Management System.
- 4.9 FECC shall utilize standard terminology and clear text only in accordance with NFPA 1561 Standard on Emergency Services Incident Management System.
- 4.10 Except in extraordinary circumstances, FECC shall assign no more than one working incident per tactical channel.
- 4.11 FECC shall notify University Police Dispatch of all incidents occurring on UAF campus.

5.0 OWNERSHIP OF RECORDS:

- 5.1 The City owns the following records. Copies of the data will be made to the University upon request.
 - 5.1.1 Digital Call Logging Recordings of all 9-1-1 calls, radio traffic and non-emergency telephone traffic.
 - 5.1.2 CAD data to include all CAD interfaces.
 - 5.1.3 MCT Message Switch data.
- 5.2 University owns the following records:

5.2.1 Fire and EMS records management data.

6.0 **TRAINING** – The City agrees to train staff members in the following manner.

6.1 All FECC employees will be trained and certified in the use of the following Priority Dispatch protocols: Emergency Fire Dispatch (EFD), Emergency Medical Dispatch (EMD) and Emergency Police Dispatch (EPD) within one (1) year of beginning employment.

6.2 FECC will ensure that employees receive Continuing Dispatch Education (CDE) sufficient to recertify through the International Academies of Emergency Dispatch (IAED) biannually on the protocols listed in section 4.3 of this Agreement.

6.3 FECC will endeavor to meet the latest edition of NFPA 1061 Standard for Professional Qualifications for Public Safety Telecommunicator as much as practical.

6.4 FECC will ensure that employees receive approved National Incident Management System (NIMS) for the following courses:

6.4.1 IS-100: Introduction to Incident Command System

6.4.2 IS-700: An Introduction to National Incident Management System (NIMS)

6.5 Each participant is responsible for training of their personnel on the software solutions used by that agency.

6.6 FECC will permit employees of the University Fire Department to sit in and observe dispatch operations for prescheduled shifts of up to eight hours.

7.0 **USER GROUPS:** Two User Groups will be established for the purpose of providing the opportunity for all user agencies to have input into the operations of FECC. There will be a Law Enforcement User Group and a separate Fire / EMS / Rescue / Emergency Management User Group. Membership in each group will include the Chief / Director (or designee) of each agency which utilizes FECC services. These groups will meet at least quarterly to provide input for dispatching guidelines and operating procedures.

7.1 User Group recommendations relative to service levels, staffing levels, performance standards, operational procedures and protocols or systems shall be made to the FECC Dispatch Center Manager no later than September 1 of each year in order to be considered for implementation in the next budget year planning.

8.0 **DISPATCH CENTER MANAGER:** The FECC will be managed, operated and supervised by a Dispatch Center Manager, who is a City of Fairbanks employee subject to the City's personnel policies and other employee regulations.

8.1 Responsibility and Authority of the Center Manager:

8.1.1 The Dispatch Center Manager shall be the administrative head of the FECC and will be responsible for handling administration and personnel matters within the framework of the City of Fairbanks General Code, regulations and personnel policies.

8.1.2 The Dispatch Center Manager will prepare a proposed budget for City of Fairbanks mayoral approval no later than September 30 of each year for inclusion with the City of Fairbanks budget beginning January 1 of the following year.

8.1.2.1 A copy of the budget as recommended by the Mayor will be provided to University on November 1 of each year or as soon as possible. The finalized budget as approved by the City Council will be provided to participants no later than December 31 of each year. The City will publish the budget on the City of Fairbanks website each year.

8.1.3 The Dispatch Center Manager will be responsible for managing FECC within the approved annual budget.

8.1.4 The Dispatch Center Manager will be responsible for all activities of FECC, including but not limited to oversight of call-taking, dispatching, records (custodian), recording, staffing, training and security.

8.1.5 The Dispatch Center Manager shall establish and utilize performance standards for employees. The Dispatch Center Manager shall actively and continually consider and evaluate all means and opportunities toward the enhancement of operational effectiveness of emergency communications for the benefit of the public and emergency response agencies.

8.1.6 The Dispatch Center Manager shall review and evaluate requests from the User Groups for changes to service levels, performance standards, and / or operational procedures. For any requests that will generate a potential cost for change, the Dispatch Center Manager will prepare a proposal to include, at a minimum, implementation costs, benefits and liabilities, and will provide recommendations of whether to incorporate the requested changes. Such reports and recommendations will be

forwarded to the User Groups and the agency requesting the change for final decision on implementation.

- 8.1.7 The Dispatch Center Manager participates in the User Group meetings. Should it be necessary for the Dispatch Center Manager to miss a meeting, he/she will have a designee present.
- 8.1.8 The Dispatch Center Manager will develop appropriate long-range plans, including strategic capital improvements, staffing, technology, and other matters. A comprehensive long-range plan will be developed and updated in three (3) year intervals.

9.0 FUNDING:

- 9.1 Existing funding comes from Dispatch User Agreements and the City / Borough 9-1-1 Call Taking Agreement: FECC collects user fees from participants.
- 9.2 Grant Funding: Applicable grants will be sought in order to assist in funding FECC and help offset costs to participants.

10.0 ADMISSION OF NEW JURISDICTIONS: Additional jurisdictions may become participants by written addendum to this Agreement, with the approval of the City and the users, with terms and conditions as agreed upon.

11.0 WORKLOAD ANALYSIS: In the event this Agreement is extended beyond June 30, 2015, the participants agree to have a workload analysis of FECC completed within year two (2) of the extension of this Agreement (i.e., before June 30, 2017). The cost of that time study and future time studies shall be allocated to the User Groups, including the University, in accordance with the allocation schedule from the prior workload analysis. The University will not be allocated a share of the cost for the time study scheduled to be performed by February 2015.

12.0 DURATION OF AGREEMENT: The initial duration of this Agreement shall start with the date of the last signature below and run through June 30, 2015. Following the FECC workload analysis scheduled to occur in first quarter 2015, a reevaluation of workload and associated costs will occur to determine whether billing amounts should be changed for periods after June 30, 2015. Once the process is complete, the parties may negotiate an extension.

13.0 WITHDRAWAL: In the event that any party at any time desires to withdraw from the Agreement, said party must give two (2) months advance written notice to the other party. In such event, the compensation for the relevant period will be pro-rated based on the date the withdrawal becomes effective.

14.0 **COMPENSATION:** The University will be invoiced \$20,877 for the period December 1, 2014 through June 30, 2015.

14.1 This cost is based on the FECC direct costs, agency specific costs (University share of Freedom application mobile support costs) and an estimate of workload based upon provided call for service data, making the annual University share \$35,789. The \$20,877 reflects seven months of the yearly total.

15.0 **BILLING:** The University will pay by December 31, 2014, the amount due for the initial period through June 30, 2015. If the Agreement is extended for additional time, following the initial period, the City will issue invoices no later than August 31 of each year for the service period July 1 of that year to June 30 of the following year.

16.0 **MEDIATION AND ARBITRATION:** Any controversy between the parties with regard to the application or interpretation of this Agreement shall be submitted to a mediator mutually agreed upon by each party. Upon failure of mediation, each party reserves all rights and remedies otherwise available under Alaska law through the use of a mutually agreed upon arbitrator following an arbitration process as set forth by the American Arbitration Association, the outcome of which shall be binding on both parties.

17.0 **INDEMNIFICATION AND HOLD HARMLESS:** Subject to a specific appropriation by the City Council for this purpose, the City agrees to indemnify and defend University against any claim arising from any wrongful act or negligence of the City. The City has no duty to defend or indemnify University against any claim or action alleging, arising from, or based on a wrongful or negligent act by University. The duty of the City to indemnify and defend University extends to:

1. claims for death, or for damage to persons or property,
2. claims for economic loss, and
3. claims for costs, expenses, and attorney's fees.

The parties to this Agreement recognize and agree that the City has no appropriation currently available to it to indemnify University under this provision and that enactment of an appropriation in the future to fund a payment under this provision remains in the sole discretion of the City Council and the City Council's failure to make such an appropriation creates no further liability or obligation of the City.

Subject to a specific appropriation by the Alaska Legislature for this purpose, University agrees to indemnify the City against any claim arising from any wrongful act or negligence of University. University has no duty to defend or indemnify the City against any claim or action alleging any wrongful or negligent act by the City. The duty of University to indemnify and defend the City extends to:

1. claims for death, or for damage to persons or property

2. claims for economic loss and
3. claims for costs, expenses, and attorney's fees.

The parties to this Agreement recognize and agree that University has no appropriation currently available to it to indemnify the City under this provision and that enactment of an appropriation in the future to fund a payment under this provision remains in the sole discretion of the Alaska Legislature and the Alaska Legislature's failure to make such an appropriation creates no further liability or obligation of University.

The obligation to indemnify for acts occurring during the term of this Agreement shall be continuing in nature and extend beyond the term of this Agreement. The doctrine of equitable tolling extends the time within which an action for breach of this provision may be filed.

Nothing in this Agreement shall be construed as a waiver of immunity granted to the parties under law.

18.0 **SEVERABILITY:** Should any part of this Agreement be determined by a court of competent jurisdiction to be invalid, illegal or against public policy, said offending part shall be void and of no effect, and shall not render any other part herein, nor this Agreement as a whole, invalid. Those rights and obligations under this Agreement, which by their nature should survive, shall remain in effect after termination, suspension or expiration hereof.

19.0 **EXECUTION:** This Agreement or amendments hereto, shall be executed on behalf of each participating jurisdiction by its duly authorized representative and pursuant to an appropriate motion, resolution or ordinance of each participating jurisdiction. This Agreement or any amendment thereto, shall be deemed adopted upon the date of execution by the last so authorized representative.

20.0 **SIGNATURES:** Each party to this Agreement shall sign a signature page to constitute valid execution.

21.0 **ENTIRE AGREEMENT:** This document encompasses the entire Agreement of the members. No understanding or amendment, addendum, or addition to this Agreement shall be effective unless made in writing and signed by all members.

University Fire Department:

City of Fairbanks:

Date: _____

Date: _____

Pat Pitney, Vice Chancellor ASD

John Eberhart, Mayor

Date: _____

Attest:

Douglas Schrage, Fire Chief

Janey Hovenden, MMC - City Clerk

RESOLUTION NO. 4651

A RESOLUTION APPROVING THE CONTRACT WITH METLIFE TO SERVE AS A PLAN PROVIDER FOR THE CITY'S DEFERRED COMPENSATION PLAN

WHEREAS, by Resolution No. 4564, the Council formally appointed a Deferred Compensation Committee (DCC) and directed it move forward with a Request For Proposals (RFP) for selection of a vendor for the City's IRS Section 457(b) deferred compensation retirement savings plan; and

WHEREAS, the DCC prepared and issued an RFP for a 457(b) plan provider; and

WHEREAS, the DCC took input from City employees and their respective bargaining units; and

WHEREAS, after thorough review of the responses to the RFP, the DCC selected MetLife as the successful proposer; and

WHEREAS, the DCC has worked with MetLife representatives to finalize an agreement between the parties, including the selection of financial offerings under the MetLife plan; and

WHEREAS, because this resolution has no budgetary effect, no fiscal note is attached; and

WHEREAS, the DCC recommends that the Council approve the selection of MetLife as a 457(b) Plan provider and grant the Mayor authority to execute all documents necessary to finalize this selection.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, that Mayor John Eberhart is hereby authorized to execute the contract between the City and MetLife and any documents required to finalize the appointment of MetLife as a 457(b) Plan Provider.

PASSED and APPROVED this ____ day of November 2014.

JOHN EBERHART, MAYOR

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

Janey Hovenden, MMC, CITY CLERK

Paul J. Ewers, CITY ATTORNEY

ORDINANCE NO. 5961

**AN ORDINANCE ADOPTING THE 2015
OPERATING AND CAPITAL BUDGETS**

WHEREAS, pursuant to City Charter Section 5.2, on October 31, 2014, Mayor Eberhart presented a recommended annual operating and capital budget estimate for 2015; and

WHEREAS, the proposed budget has been reviewed by the City Finance Committee (CFC) with the active participation of City Department Directors. The CFC's suggested changes to the Mayor's recommended budget are disclosed in the increase (decrease) columns;

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows [amendments shown in **bold** font; deleted text or amounts in ~~striketrough~~ font]:

SECTION 1. There is hereby appropriated to the 2015 General Fund and the Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2015 and ending December 31, 2015 (see pages 2 and 3):

GENERAL FUND

| <u>REVENUE</u> | MAYOR RECOMMENDS | INCREASE (DECREASE) | COUNCIL APPROPRIATION |
|---|----------------------|------------------------|--------------------------|
| Taxes, (all sources) | \$ 20,787,014 | \$ - | \$ 20,787,014 |
| Charges for Services | 4,740,703 | - | 4,740,703 |
| Intergovernmental Revenues | 3,627,263 | - | 3,627,263 |
| Licenses & Permits | 1,965,194 | - | 1,965,194 |
| Fines, Forfeitures & Penalties | 962,605 | - | 962,605 |
| Interest & Penalties | 130,500 | - | 130,500 |
| Rental & Lease Income | 164,734 | - | 164,734 |
| Other Revenues | 224,500 | - | 224,500 |
| Other Financing Sources | 3,764,998 | - | 3,764,998 |
| | | | |
| Total revenue appropriation | <u>\$ 36,367,511</u> | <u>\$ -</u> | <u>\$ 36,367,511</u> |
| | | | |
| <u>EXPENDITURES</u> | | | |
| Mayor and Council | \$ 611,961 | \$ (9,400) | \$ 602,561 |
| Office of the City Attorney | 181,316 | - | 181,316 |
| Office of the City Clerk | 349,232 | - | 349,232 |
| Finance Department | 936,547 | - | 936,547 |
| Information Technology | 1,600,140 | 57,000 | 1,657,140 |
| General Account | 5,659,528 | 46,633 | 5,706,161 |
| Risk Management | 1,413,460 | - | 1,413,460 |
| Police Department | 7,184,676 | 60,000 | 7,244,676 |
| Dispatch Center | 1,931,721 | 135,506 | 2,067,227 |
| Fire Department | 6,328,667 | 208,500 | 6,537,167 |
| Public Works Department | 7,377,995 | 200,000 | 7,577,995 |
| Engineering Department | 687,107 | - | 687,107 |
| Building Department | 671,099 | - | 671,099 |
| | | | |
| Total expenditure appropriation | <u>\$ 34,933,449</u> | <u>\$ 698,239</u> | <u>\$ 35,631,688</u> |
| | | | |
| 12/31/14 estimated general fund balance | \$ 10,107,086 | \$ - | \$ 10,107,086 |
| Increase (Decrease) to fund balance | 1,434,062 | (698,239) | 735,823 |
| Nonspendable | (424,514) | - | (424,514) |
| Committed for snow removal | (250,000) | - | (250,000) |
| Assigned self insurance | (785,248) | - | (785,248) |
| 12/31/15 Unassigned balance | <u>\$ 10,081,386</u> | <u>\$ (698,239)</u> | <u>\$ 9,383,147</u> |

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.

\$ 7,126,338

| <u>CAPITAL FUND</u> | | | |
|--|---------------------|------------------------|--------------------------|
| <u>REVENUE</u> | MAYOR RECOMENDS | INCREASE (DECREASE) | COUNCIL APPROPRIATION |
| Transfer from Permanent Fund | \$ 541,254 | - | \$ 541,254 |
| Transfer from General Fund | 490,034 | - | 490,034 |
| Public Works | 250,000 | - | 250,000 |
| Building | 10,000 | - | 10,000 |
| Police | 180,000 | 60,000 | 240,000 |
| Dispatch | 50,000 | 90,000 | 140,000 |
| Fire | 250,000 | 141,500 | 391,500 |
| IT | 142,000 | (42,000) | 100,000 |
| Property Repair & Replacement | 145,000 | - | 145,000 |
| Total revenues | <u>\$ 2,058,288</u> | <u>\$ 249,500</u> | <u>\$ 2,307,788</u> |
| | | | |
| <u>EXPENDITURES</u> | | | |
| IT Department | \$ 142,500 | \$ (110,500) | \$ 32,000 |
| Police Department | 180,000 | - | 180,000 |
| Fire Department | 480,000 | (115,000) | 365,000 |
| Public Works Department | 1,033,000 | - | 1,033,000 |
| Property Repair & Replacement | 693,000 | - | 693,000 |
| Total expenditures | <u>\$ 2,528,500</u> | <u>(225,500)</u> | <u>2,303,000</u> |
| | | | |
| 12/31/14 capital fund balance | \$ 5,405,547 | \$ - | \$ 5,405,547 |
| (Decrease) Increase to fund balance | (470,212) | 475,000 | 4,788 |
| 12/31/15 assigned fund balance | <u>\$ 4,935,335</u> | <u>\$ 475,000</u> | <u>\$ 5,410,335</u> |

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2015 and ending December 31, 2015.

SECTION 3. The effective date of this ordinance shall be the ____ day of December 2014.

JOHN EBERHART, MAYOR

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM

Janey Hovenden, MMC, City Clerk

Paul J. Ewers, City Attorney

City of Fairbanks



MEMORANDUM

To: City Council Members
From: John Eberhart, City Mayor *John Eberhart*
Subject: Request for Concurrence – Building Code Review & Appeals Commission
Date: November 14, 2014

There are two upcoming vacancies on the Building Code Review & Appeals Commission as the terms for both Richard Tilly and Martha Hanlon will expire on December 31, 2014. Both Commissioners have applied for re-appointment and the vacancies have been publically noticed.

I hereby request your concurrence to the following **re-appointments** to the Building Code Review & Appeals Commission:

| | | | |
|---------|-------------------|-----------------|-------------------|
| Seat A: | Mr. Richard Tilly | Term to Expire: | December 31, 2019 |
| Seat F: | Ms. Martha Hanlon | Term to Expire: | December 31, 2019 |

Nominee applications are attached.


Thank you.




DDS/




BUILDING CODE REVIEW & APPEALS COMMISSION




BOARD DETAILS

 **OVERVIEW**

-  **SIZE** 12 Seats
-  **TERM LENGTH** 5 Years
-  **TERM LIMIT** N/A

The purpose of the Building Code Review and Appeals Commission is: 1) To review the building, electrical, plumbing, fire prevention, residential, mechanical, fuel gas and abatement codes and related provisions of the Fairbanks Code of Ordinances and make recommendations regarding building construction and housing codes adopted by the City; 2) To investigate and review all operations of the building department of the City, to submit recommendations on policy to the City Council, and to make recommendations on administration to the mayor; and 3) To hear and determine in the first instance all appeals from final staff decisions relating to building construction within the City including the Uniform Code for the Abatement of Dangerous Buildings. Any decision of the board may be appealed to the superior court in accordance with the appellate rules of the state court system.

 **CONTACT**

-  Office of the City Clerk
-  (907) 459-6771
-  cityclerk@ci.fairbanks.ak.us

| | | |
|----------------|---|--|
| | ENACTING LEGISLATION | FGC 2-481 through 2-484 |
| DETAILS | ENACTING LEGISLATION WEBSITE | http://bit.ly/1sG9Rfd |
| | EMAIL THE COMMISSION MEMBERS | buildingcodereview & appealscommission@ci.fairbanks.ak.us |
| | BOARD/COMMISSION CHARACTERISTICS | The Building Code Review and Appeals Commission consists of nine members appointed by the Mayor, subject to confirmation by the City Council, and each member shall serve a five-year term; all terms expire on December 31st of the fifth year. The members of the Commission must reside or work, and have experience with the design or construction of structures within the City. The Building Official shall be an ex officio member of the Commission, who may provide information and recommendations but may not vote on any matter. Two alternate members are appointed by the Mayor, subject to City Council confirmation, to serve in the place of any absent member or otherwise assist the Commission as directed by the chairman. |
| | MEETINGS | Meetings of the Building Code Review and Appeals Commission are called when the subject matter warrants. The chairman is authorized to call meetings, or a majority of the members may require that a meeting be called. All meetings shall be open to the public, except that closed meetings may be held as provided by law. A majority (five members) of the commission shall constitute a quorum and a majority vote of those present and voting shall be necessary to carry any question. Minutes shall be kept as a permanent record of all meetings and shall be filed in the Office of the City Clerk. |
| | JOINT COMMISSION DETAILS | N/A |

Application Form

Status: Eligible

Profile

Please note that profile information may be available to the public.

Richard
First Name

Tilly
Last Name

[Redacted]
Email Address

[Redacted]
Street Address

Suite or Apt

Fairbanks
City

AK
State

99709
Postal Code

Mailing Address
[Redacted]

Non-Resident

Choose your residency status.

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Tilly and Company, Ltd.
Employer

President / Owner
Job Title

Which Boards would you like to apply for?
Building Code Review & Appeals Commission

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I have been associated with the Code Review Commission for about 10 years and I have been an active general contractor in Fairbanks for over 30 years. I believe my construction background is an asset to the

commission as well as to act as a representative to the building trades when discussing potential code changes and the cost vs. benefit of potential changes.

Brief Personal Biography (or attach resume):

55 year resident in the Fairbanks Area - married with two grown children living in Fairbanks 34 years as a general contractor in Fairbanks Current member of the Alaska State Homebuilders Association Current member of the Interior Alaska Building Association Current member of the Associated General Contractors of Alaska Current member of Carpenters Local #1243 Past President of the Interior Alaska Building Association 16 year member of Joint Apprenticeship Training Committee - Local #1243

Upload a Resume

Professional Licenses/Training:

Licensed General Contractor #24415 / with residential endorsement #178 BEES certified contractor Alaska Craftsmen Home Program - BEES training 16 credits continuing education training every two year to maintain residential endorsement license

Demographics

Some boards and commissions require the demographics of membership to be proportionate to the general public. The following information helps track our recruitment and diversity efforts. NOTE: You must complete each field but you may select "Prefer not to answer" if you do not wish to share your demographics.

[Redacted]

Ethnicity

[Redacted]

Political Party

Male

Gender

[Redacted]

Date of Birth

[Redacted]

Sexual Orientation

Application Form

Status: Eligible

Profile

Please note that profile information may be available to the public.

Martha

First Name

Hanlon

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Suite or Apt

Fairbanks

City

AK

State

99701

Postal Code

Mailing Address

[Redacted]

City Resident

Choose your residency status.

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Martha Hanlon Architects, Inc.

Employer

President

Job Title

Which Boards would you like to apply for?
Building Code Review & Appeals Commission

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I am a licensed Architect and have worked in Fairbanks since 1989. I have worked with the Building Department on many projects; I understand the value of strong and consistent Code review and enforcement

for the design and construction communities, as well as for the safety of the general public.

Brief Personal Biography (or attach resume):
See Attached Resume


Upload a Resume

Professional Licenses/Training:
Alaska License #A8113

Demographics

Some boards and commissions require the demographics of membership to be proportionate to the general public. The following information helps track our recruitment and diversity efforts. NOTE: You must complete each field but you may select "Prefer not to answer" if you do not wish to share your demographics.

Ethnicity


Political Party

Female
Gender


Date of Birth


Sexual Orientation



Martha Hanlon has worked in Fairbanks since becoming licensed as an architect in 1990. An experienced designer and project manager, Ms. Hanlon consistently challenges herself to more thoroughly understand the whole continuum of the design and construction process. Her goal as principal has been to create a firm that provides excellent design services and consistent, efficient client service.

Since starting Martha Hanlon Architects, Inc. in 1998, Ms. Hanlon has designed and managed over \$80M worth of projects, a majority of these with a healthcare focus. Ms. Hanlon leads all aspects of MHA's projects, from programming and client presentations to assisting the drafting team with producing the final documents. She has been responsible for construction administration on a majority of the firm's projects.

After ten years in the architecture field and prior to founding MHA in 1998, she spent two years as QC Manager/Project Engineer for a general contractor. This experience has proved to be indispensable in terms of understanding the intricacies and realities of planning and building a large project from the contractor's point of view. Prior to starting her own firm, Ms. Hanlon was project architect on numerous remote projects including the Pt. Hope Clinic and Manilaq's Officers' Quarters Project in Kotzebue as well as Park Service and Alaska Housing projects in both Bethel and Nome.

Community Activities:

- Board Member, Interior Neighborhood Health Corporation 1998 -2001
- Alaska Chapter American Institute of Architects, Secretary/Treasurer 1996-1997
- City of Fairbanks Code Review & Appeals Commission 2010 - Present
- Fairbanks North Star Borough Planning Commission Member, 1990-1997
- Northern Section, Alaska Chapter American Institute of Architects, President 1992, 2002 & 2003

Certification:

Alaska - Professional Registration A-8113

Education:

- Certified Construction Specifier, Construction Specifications Institute, 1998
- University of Alaska Fairbanks, Fairbanks, Alaska, Arctic Engineering 1990
- Washington University, St. Louis, Missouri, Master of Construction Management - August 1987 and Master of Architecture -December 1986
- University of Pennsylvania Philadelphia, Pennsylvania, Bachelor of Arts in Design of the Environment - May 1982

References:

[Redacted references]

PROJECT EXPERIENCE – MULTI-FAMILY RESIDENTIAL AND HEALTH CARE

- Fairbanks Community Behavioral Health Dual-Diagnostic Center (8-bed treatment facility)
- Chinook House (Apartment Complex for People with AIDS)
- John L. Turner House (Group Home for disabled youths)
- Flodin Apartments (apartment complex for developmentally disabled clients)
- Fairbanks Community Behavioral Health Six-Plex Apartment Project
- Fairbanks Resource Agency Senior Center Entry Remodel
- Interior Community Health Center
- Fairbanks Hospice Center
- Tanana Valley Clinic Projects:
 - Fourth Floor Business Office/Conference Center Remodel
 - OB/GYN Department Remodel
 - Pediatrics Department Remodel
 - Lab Relocation and Remodel
 - Family Practice Department Remodel
- Greater Fairbanks Community Hospital Foundation/Fairbanks Memorial Hospital (FMH) Projects:
 - Mental Health Nursing Unit Remodel
 - Inpatient Pharmacy Remodel
 - Emergency Department Renovation & Addition
 - Fairbanks Imaging Center
 - Lab Shell Addition and Relocation
 - Fairbanks Cancer Treatment Center
 - Harry & Sally Porter Heart Center
 - FMH Physical Therapy/Rehab Unit Renovation
 - FMH Cafeteria and Dining Remodel
 - Medical-Dental Arts Building Tenant Improvements (18 projects)

City of Fairbanks



MEMORANDUM

To: City Council Members
From: John Eberhart, City Mayor *for Ueber*
Subject: Request for Concurrence – Clay Street Cemetery Commission
Date: November 14, 2014

One member of the Clay Street Cemetery Commission, David Pruhs, resigned upon being elected to the Fairbanks City Council, creating a vacancy in Seat B on the Commission. This vacancy has been publically noticed.

I request your concurrence to the **appointment** of Mr. Jevon Stone to the Clay Street Cemetery Commission:

Seat B: Mr. Jevon Stone Term to expire: August 31, 2015

Mr. Stone's application is attached.


Thank you.




DDS/




CLAY STREET CEMETERY COMMISSION




BOARD DETAILS

 OVERVIEW

-  **SIZE** 8 Seats
-  **TERM LENGTH** 3 Years
-  **TERM LIMIT** N/A

The Clay Street Cemetery Commission shall advise the City Council and Mayor regarding the restoration, improvement, and maintenance of the Clay Street Cemetery. It shall provide and update a long-term plan for the cemetery.

 CONTACT

-  Office of the City Clerk
-  (907) 459-6771
-  cityclerk@ci.fairbanks.ak.us



ENACTING LEGISLATION FGC 2-485 through 2-488

ENACTING LEGISLATION WEBSITE <http://bit.ly/1sG9Rfd>

EMAIL THE COMMISSION MEMBERS claystreetcemeterycommission@ci.fairbanks.ak.us

BOARD/COMMISSION CHARACTERISTICS The Clay Street Cemetery Commission shall consist of seven members, three of whom must be residents of the City, appointed by the Mayor and confirmed by the City Council. One member shall be active in the study of Fairbanks history, one member shall have experience or interest in maintaining the cemetery and five members shall represent the community at large (or four members shall be at-large representatives if a Council Member is appointed to the Commission). The City Public Works Director shall be an ex-officio member of the Commission. Appointed members shall serve a three-year term. A chairperson shall be selected from among the Commission's members.

MEETINGS The Commission shall conduct regular public meetings, including public hearings required as a condition of receipt of grants. If authorized by the City Council, the Commission may convene into executive session in accordance with state law.

JOINT COMMISSION DETAILS N/A

Application Form

Status: Eligible

Profile

Please note that profile information may be available to the public.

Jevon

First Name

Stone

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Suite or Apt

Fairbanks

City

AK

State

99701

Postal Code

Mailing Address

City Resident

Choose your residency status.

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

CB&I

Employer

Electrician

Job Title

Which Boards would you like to apply for?

Clay Street Cemetery Commission

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I was asked to

Brief Personal Biography (or attach resume):
Don't have a current resume

Upload a Resume

Professional Licenses/Training:
Journeyman Electrician License


Demographics


Some boards and commissions require the demographics of membership to be proportionate to the general public. The following information helps track our recruitment and diversity efforts. NOTE: You must complete each field but you may select "Prefer not to answer" if you do not wish to share your demographics.


Ethnicity


Political Party

Male
Gender


Date of Birth


Sexual Orientation

City of Fairbanks



MEMORANDUM

To: City Council Members
From: John Eberhart, City Mayor *for Robert*
Subject: Request for Concurrence – Factfinding Commission
Date: November 14, 2014

The term of Seat B on the Factfinding Commission will expire on December 31, 2014. The incumbent, Cole Hollister, has applied for re-appointment. This vacancy has been publically noticed.

I hereby request your concurrence to the following **re-appointment** to the Factfinding Commission:

Seat B: Mr. Cole Hollister Term to expire: December 31, 2016

Mr. Hollister's application is attached.


Thank you.




DDS/




FACT FINDING COMMISSION




BOARD DETAILS

 **OVERVIEW**

-  **SIZE** 7 Seats
-  **TERM LENGTH** 2 Years
-  **TERM LIMIT** N/A

The Fact Finding Commission shall assist the City Council in the investigation, collection, assessment, and analysis of any issue referred to the Commission where facts are in dispute or are unknown. It shall establish facts and issue findings to the City Council. Matters shall be referred to the Commission as the City Council and Mayor deem appropriate; and when so referred, shall be referred by motion with a description of the scope and issues requiring factual determination. The Factfinding Commission shall have the power to administer oaths, subpoena witnesses and compel the production of books, papers, and other relevant evidence. The Commission shall request the Mayor to issue subpoenas as required.

 **CONTACT**

-  Office of the City Clerk
-  (907) 459-6771
-  cityclerk@ci.fairbanks.ak.us

| | | |
|----------------|---|---|
| | ENACTING LEGISLATION | FGC 2-396 through 2-400 |
| DETAILS | ENACTING LEGISLATION WEBSITE | http://bit.ly/1sG9Rfd |
| | EMAIL THE COMMISSION MEMBERS | factfindingcommission@ci.fairbanks.ak.us |
| | BOARD/COMMISSION CHARACTERISTICS | The Factfinding Commission shall consist of five members appointed by the mayor, subject to confirmation by the City Council; each member shall serve a two-year term. The members of the Commission shall be residents of the City. Two alternate Committee members shall be appointed by the Mayor, subject to City Council confirmation, to serve in the place of any absent member or otherwise assist the Commission as directed by the chairman. Alternate members shall serve a three-year term. Meetings are called when the subject matter warrants. The chairman is authorized to call meetings, or a majority of the members may require that a meeting be called. |
| | MEETINGS | All meetings shall be open to the public, except that closed meetings may be held as provided by law. A majority of the Commission shall constitute a quorum; three affirmative votes shall be necessary to carry any question. Minutes shall be kept as a permanent record of all meetings and shall be filed in the Office of the City Clerk. |
| | JOINT COMMISSION DETAILS | N/A |

Application Form

Status: Eligible

Profile

Please note that profile information may be available to the public.

Cole
First Name

Hollister
Last Name

[REDACTED]
Email Address

[REDACTED]
Street Address

Suite or Apt

Fairbanks
City

AK
State

99709
Postal Code

Mailing Address

City Resident

Choose your residency status.

[REDACTED]
Primary Phone

[REDACTED]
Alternate Phone

Retired
Employer

Owner/Agent
Job Title

Which Boards would you like to apply for?
Fact Finding Commission

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I received this application unsolicited by email, but assume it is for renewal of my appointment to the Fact Finding Commission. I believe I am currently the longest serving member of this commission. I was originally

requested to serve by Councilman Jerry Cleworth and appointed by then Mayor Jim Hayes.

Brief Personal Biography (or attach resume):

I have lived in the City of Fairbanks since July, 1965. I am a retired agent for Allstate Insurance Company. I owned and operated my agency for 22 years. Prior to that I was an Associate Real Estate Broker with Realty Inc./Coldwell Banker Great Land Realty. I also worked for 11 years years for Wien Air Alaska until the company ceased operations. I worked for 3 years for the University of Alaska Physical Plant while attending school there. I graduated from Lathrop High School in 1970 and from UAF School of Management in 1980.

Upload a Resume

Professional Licenses/Training:

I currently hold licenses for Property and Casualty insurance, Life and Health Insurance, and Variable Insurance products. I have previously been licensed as a Real Estate Sales Associate and Real Estate Associate Broker.

Demographics

Some boards and commissions require the demographics of membership to be proportionate to the general public. The following information helps track our recruitment and diversity efforts. NOTE: You must complete each field but you may select "Prefer not to answer" if you do not wish to share your demographics.

Ethnicity

[REDACTED]

Political Party

Male

Gender

[REDACTED]

Date of Birth

[REDACTED]

Sexual Orientation

City of Fairbanks



MEMORANDUM

To: City Council Members
From: John Eberhart, City Mayor *John Eberhart*
Subj: Request for Concurrence – Chena Riverfront Commission
Date: November 14, 2014

The term of two City seats on the Joint City/Borough Chena Riverfront Commission will expire on December 31, 2014. One incumbent, Lee Wood, has applied for re-appointment. This vacancy has been publically noticed.

I hereby request your concurrence to the following **re-appointment** to the Chena Riverfont Commission:

Ms. Lee Wood Term to Expire: December 31, 2017

Ms. Wood's application is attached.


Thank you.




DDS/




JOINT FNSB - CHENA RIVERFRONT COMMISSION




BOARD DETAILS

 OVERVIEW

-  **SIZE** 5 Seats
-  **TERM LENGTH** 3 Years
-  **TERM LIMIT** N/A

The Chena Riverfront Commission is charged with the planning and development of riverfront property along the Chena River from Fort Wainwright to the confluence of the Chena and Tanana rivers. The Commission is a joint Commission between the City of Fairbanks and the Fairbanks North Star Borough per FNSB Code and City Code. The Commission is supported administratively by the FNSB Community Planning Department and under the Fairbanks General Code, Division 10, Section 2. This Commission is up for reauthorization every six years, by ordinance.

 CONTACT

-  Office of the City Clerk
-  (907) 459-6771
-  cityclerk@ci.fairbanks.ak.us

| | | |
|----------------|---|---|
| | ENACTING LEGISLATION | FGC 2-421 through 2-431 |
| DETAILS | ENACTING LEGISLATION WEBSITE | http://bit.ly/1sG9Rfd |
| | EMAIL THE COMMISSION MEMBERS | N/A |
| | BOARD/COMMISSION CHARACTERISTICS | The Chena Riverfront Commission shall consist of 11 people who are residents of the Borough. The Borough Mayor shall appoint six members, who shall be confirmed by the Assembly. The City Mayor shall appoint five members, who shall be confirmed by the City Council. The terms of office shall be three years. |
| | MEETINGS | The Chena Riverfront Commission shall meet at least once quarterly. A quorum of the Commission shall consist of six members. Approval of an action of the Commission shall require a majority of affirmative votes of the members present. |
| | JOINT COMMISSION DETAILS | This is a Joint Commission with appointments from multiple jurisdictions. Only City-appointed seats are listed on the membership roster. If there is a vacancy for one of the five City-appointed seats, you may apply through this website. For a complete member listing, visit the Fairbanks North Star Borough website at http://bit.ly/1onoGRB . |

Application Form

Status: Eligible

Profile

Please note that profile information may be available to the public.

Lee
First Name

Wood
Last Name

[REDACTED]
Email Address

[REDACTED]
Street Address

Suite or Apt

Fairbanks
City

AK
State

99701
Postal Code

Mailing Address
[REDACTED]

City Resident

Choose your residency status.

[REDACTED]
Primary Phone

Alternate Phone

Dapper Interiors & Cleaning and Arctic Dragon Tai Chi Association
Employer

Owner
Job Title

Which Boards would you like to apply for?
Joint FNSB - Chena Riverfront Commission

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I have lived in Fairbanks for over 30 years and I have been involved in the public process of the Chena River's development for decades. I have lived in the Downtown Core area next to the Chena for over 20 years. I use

the Chena year-round for recreation.

Brief Personal Biography (or attach resume):

Alaska resident 50+ years, Fairbanks resident 30+ years, BS of Anthropology UAF, Owner of a small housekeeping business and teach Tai Chi hand and weapons forms. Very involved in the Tanana Valley Kennel Club and train Chesapeake Bay Retrievers.

Upload a Resume

Professional Licenses/Training:

Demographics

Some boards and commissions require the demographics of membership to be proportionate to the general public. The following information helps track our recruitment and diversity efforts. NOTE: You must complete each field but you may select "Prefer not to answer" if you do not wish to share your demographics.

Ethnicity



Political Party

Female

Gender



Date of Birth



Sexual Orientation

City of Fairbanks



MEMORANDUM

To: City Council Members
From: John Eberhart, City Mayor *John Eberhart*
Subject: Request for Concurrence – Landscape Review and Appeals Commission
Date: November 14, 2014

The term of Seats A and C on the Landscape Review and Appeals Commission currently filled by Richard Heieren and Thomas McArdle, respectively, will expire December 31, 2014.

Mr. McArdle has applied for re-appointment, but Mr. Heieren has not. Both vacancies have been publically noticed.

I hereby request your concurrence to the following **appointment** and **re-appointment** to the Landscape Review and Appeals Commission:

| | | | |
|---------|--------------------|-----------------|-------------------|
| Seat A: | Mr. David Brandt | Term to Expire: | December 31, 2017 |
| Seat C: | Mr. Thomas McArdle | Term to Expire: | December 31, 2017 |

Nominee applications are attached.

Thank you.

DDS/



LANDSCAPE REVIEW & APPEALS COMMISSION

BOARD DETAILS

OVERVIEW

- SIZE** 6 Seats
- TERM LENGTH** 3 Years
- TERM LIMIT** N/A

The Landscape Review & Appeals Commission is granted powers and duties as provided in FGC Sec. 2-375, subject to the applicant's right of appeal to the City Council. The Landscape Review & Appeals Commission shall, within ten city working days of submission, review any disputes arising from the Building Official's application of the prescriptive design method (FGC Sec. 10-438(c)(1)), an applicant's election to use the professional design method (FGC Sec. 10-438(c)(2)), or an applicant's election to use the alternative compliance method (FGC Sec. 10-438(c)(3)). Applicants may appeal an adverse decision of the Landscape Review and Appeals Commission to the City Council at the next regular meeting of the City Council that occurs at least seven calendar days after a denial by the Commission.

CONTACT

- Office of the City Clerk
- (907) 459-6771
- cityclerk@ci.fairbanks.ak.us

ENACTING LEGISLATION FGC 2-371 through 2-375

ENACTING LEGISLATION WEBSITE <http://bit.ly/1sG9Rfd>

EMAIL THE COMMISSION MEMBERS [landscapereview &appealscommission@ci.fairbanks.ak.us](mailto:landscapereview&appealscommission@ci.fairbanks.ak.us)

BOARD/COMMISSION CHARACTERISTICS

The Landscape Review & Appeals Commission shall consist of five members, appointed by the Mayor, subject to confirmation by the City Council. At least three members of the Commission shall be residents of the City or own property or operate a business within the City limits. The membership of the Commission shall consist of a minimum of one architect or landscape architect and a maximum of four lay members interested in civic improvements. The chair shall be elected by and from the Commission subject to approval by the City Council and shall serve in this capacity for one year. Appointments to the Commission shall be for three years except where an interim appointment is necessary to complete the term of a commissioner who resigns or dies while in office. The City Building Official shall be an ex officio member of the Commission without vote. A secretary shall be appointed by members of the Commission.

MEETINGS

A majority of the Commission shall constitute a quorum for the transaction of business, and three affirmative votes shall be necessary to carry any question. Permanent records of meetings shall be kept and promptly filed in the Office of the City Clerk. All meeting minutes shall be open to inspection by any person.

JOINT COMMISSION DETAILS N/A

Application Form

Status: Eligible

Profile

Please note that profile information may be available to the public.

David

First Name

Brandt

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Suite or Apt

Fairbanks

City

AK

State

99701

Postal Code

Mailing Address

City Resident

Choose your residency status.

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Employer

Journeyman Carpenter

Job Title

Which Boards would you like to apply for?

Landscape Review & Appeals Commission, FNSB - Planning Commission

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

Interested in serving local community without running for elected office.

Brief Personal Biography (or attach resume):
43-year Borough resident; 22-year Fairbanks property owner

Upload a Resume

Professional Licenses/Training:
Journeyman Carpenter

Demographics

Some boards and commissions require the demographics of membership to be proportionate to the general public. The following information helps track our recruitment and diversity efforts. NOTE: You must complete each field but you may select "Prefer not to answer" if you do not wish to share your demographics.

Ethnicity

[REDACTED]

Political Party

Male

Gender

[REDACTED]

Date of Birth

Sexual Orientation

Application Form

Status: Eligible

Profile

Please note that profile information may be available to the public.

Thomas

First Name

McArdle

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Suite or Apt

Fairbanks

City

AK

State

99709

Postal Code

Mailing Address

[Redacted]

Non-Resident

Choose your residency status.

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Golden Valley Electric Association

Employer

Right of Way Maintenance Superintendent

Job Title

Which Boards would you like to apply for?
Landscape Review & Appeals Commission

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I serve on the FNSB Landscape Review Board. I am a certified Arborist, Utility Specialist and Tree Risk Assessor Qualified through the International Society of Arboriculture. Resolving conflicts with trees and power

lines is part of my job at GVEA. I have served on the City of Fairbanks Landscape Review Board/Commission since it's inception acting as a liasion to avoid tree and power line conflicts and offering via alternatives to meet the Ordinance intentions and providing solutions for the property owners.

Brief Personal Biography (or attach resume):

I enjoy bike riding on City trails, Playing and attending hockey games, gardening and boating and fishing. I have worked in Fairbanks since 1986 and live off College Rd. I have coached hockey and Little League. I supervise 12 employees and am responsible for safe clearing of GVEA right of ways.

Upload a Resume

Professional Licenses/Training:

ISA Certified Arborist, Utility Specialist and Tree risk Assessor Qualification.

Demographics

Some boards and commissions require the demographics of membership to be proportionate to the general public. The following information helps track our recruitment and diversity efforts. NOTE: You must complete each field but you may select "Prefer not to answer" if you do not wish to share your demographics.

Ethnicity

Political Party

Male
Gender

Date of Birth

Sexual Orientation

City of Fairbanks



MEMORANDUM

To: City Council Members
From: John Eberhart, City Mayor *John Eberhart*
Subject: Request for Concurrence – Permanent Fund Review Board
Date: November 14, 2014

The term of Seats C and E on the Permanent Fund Review Board currently filled by Kara Moore and Ron Woolf, respectively, will expire on December 31, 2014.

Mr. Woolf has applied for re-appointment, but Ms. Moore has not. Both vacancies have been publically noticed.

I hereby request your concurrence to the following **appointment** and **re-appointment** to the Permanent Fund Review Board:

| | | | |
|---------|------------------|-----------------|-------------------|
| Seat C: | Mr. Jeff Johnson | Term to Expire: | December 31, 2017 |
| Seat E: | Mr. Ron Woolf | Term to Expire: | December 31, 2017 |

Nominee applications and resumes are attached.

Thank you.


DDS/






City of Fairbanks, Alaska


PERMANENT FUND ADVISORY BOARD




BOARD DETAILS

 OVERVIEW

-  **SIZE** 5 Seats
-  **TERM LENGTH** 3 Years
-  **TERM LIMIT** N/A

The Permanent Fund Advisory Board shall advise and make recommendations to the City Council concerning investment policy, strategy, and asset selection and allocation of the permanent fund. The Board may use the services of a professional investment advisor/manager in rendering its advice and recommendations to the City Council.

 CONTACT

-  Office of the City Clerk
-  (907) 459-6771
-  cityclerk@ci.fairbanks.ak.us

| | | |
|----------------|---|--|
| | ENACTING LEGISLATION | FGC 2-256 through 2-262 |
| DETAILS | ENACTING LEGISLATION WEBSITE | http://bit.ly/1sG9Rfd |
| | EMAIL THE COMMISSION MEMBERS | permanentfundadvisoryboard@ci.fairbanks.ak.us |
| | BOARD/COMMISSION CHARACTERISTICS | The Mayor, with confirmation from the City Council, shall appoint five members to the Permanent Fund Review Board. Members shall possess some background in any one or more fields in accounting, banking, financial investment advisement, securities regulation, public finance, or other similar professional fields regulated by the State of Alaska or other professional or national organizations. Each member shall serve a three-year term. |
| | MEETINGS | The Permanent Fund Advisory Board was formed in accordance with the Fairbanks Home Rule Charter, Section 8.8(b). Meetings are held quarterly at City Hall in the Council Chambers and are open to the public. Special meetings may be called by the chairman or by a majority of the members. A majority of the board shall constitute a quorum and a majority shall be necessary to carry any question. Minutes shall be kept as a permanent record of all meetings and shall be filed in the Office of the City Clerk. |
| | JOINT COMMISSION DETAILS | N/A |

Application Form

Status: Eligible

Profile

Please note that profile information may be available to the public.

Jeff
First Name

Johnson
Last Name

[REDACTED]
Email Address

[REDACTED]
Street Address

Suite or Apt

Fairbanks
City

AK
State

99709
Postal Code

Mailing Address

City Resident

Choose your residency status.

[REDACTED]
Primary Phone

[REDACTED]
Alternate Phone

RJG, A Professional Corporation
Employer

Certified Public Accountant
Job Title

Which Boards would you like to apply for?
Permanent Fund Advisory Board

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

My involvement with the Fairbanks Permanent Fund Review Board began in 2001. In the fund's early years, distributions to the City were based on fund earnings. I assisted in moving the distribution process to the

endowment approach. With the endowment approach, distributions were "smoothed" with an annual 4.5% distribution calculation over the average of the five prior year-end fund balances. This approach has provided predictable cash flow to the City. I have always been an advocate of the Fairbanks Permanent Fund and helped draft policies implemented by the council to transition the fund as investment opportunities and council priorities have changed. I was chair of the board during the turbulent 2008 market collapse. The board, through numerous extra meetings, joint meetings with the City Council, and consultation with our advisor (Alaska Permanent Capital Management), worked its way through that difficult period. Thank you for your consideration of my request for appointment to the Fairbanks Permanent Fund Review Board. I look forward to the opportunity to continue my service with the board.

Brief Personal Biography (or attach resume):
Resume attached

 _____
Upload a Resume

Professional Licenses/Training:
CPA

Demographics

Some boards and commissions require the demographics of membership to be proportionate to the general public. The following information helps track our recruitment and diversity efforts. NOTE: You must complete each field but you may select "Prefer not to answer" if you do not wish to share your demographics.

Ethnicity

Political Party

Male

Gender

Date of Birth

Sexual Orientation

JEFFREY L. JOHNSON, CPA

EDUCATION

- **B.A. in Business Administration, St. Mary's College, Winona, Minnesota - May 1974**

PROFESSIONAL AFFILIATIONS

- **American Institute of Certified Public Accountants**
- **Alaska State Society of Certified Public Accountants
Director, 1987 to 1989; Secretary, 1990**

EXPERIENCE

Stockholder -- March 1985 to Present

**RJG, A Professional Corporation
Certified Public Accountants
1100 West Barnette Street
Fairbanks, Alaska 99701**

- **Perform technical review of financial statements and supervise professional staff. Prepare individual, partnership, and corporate income tax returns; personal financial statements; business financial statements, both audited and unaudited. Provide personal and business financial planning and business valuation services.**

COMMUNITY INVOLVEMENT

- **Alaska Board of Public Accountancy – March 2011 to present; Chair May 2012 to present**
- **Catholic Bishop of Northern Alaska – Diocesan Finance Council, March 07 to present**
- **City of Fairbanks**
 - **City Permanent Fund Review Board April – Dec 2001, February 2006 to 2011; June 2013 to present**
 - **City Council January 2002 to October 2005**
 - **City Council Finance Committee public member – November 2005 to present**
- **Fairbanks Community Mental Health Center - Board Treasurer, 1987 - 1991**
- **Fairbanks Little League**
 - **Co-chair Little League Baseball Construction Fund, asst coach 1991-1998**
- **FNSB Parks and Recreation Advisory Commission - 1997 to December 2001**
- **Fairbanks North Star Borough School District Budget Review Committee, 1989**
- **Fairbanks Sunrisers Rotary, present member**
 - **President, 1994 - 1995; Treasurer, 1988 to 1989**
- **Fairbanks Youth Hockey – Division director and asst coach 1990 - 1998**
- **Monroe Foundation, Inc. and Catholic Schools of Fairbanks**
 - **Treasurer, December 1998 – June 2005**
- **Pioneer Home Foundation Board – January 2006 – December 2009**
- **Rotary International District 5010**
 - **Treasurer, July 1995 – June 2000, July 2005 – June 2007**

Application Form

Status: Eligible

Profile

Please note that profile information may be available to the public.

Ron
First Name

Woolf
Last Name

[REDACTED]
Email Address

[REDACTED]
Street Address

Suite or Apt

Fairbanks
City

AK
State

99712
Postal Code

Mailing Address
[REDACTED]

Non-Resident

Choose your residency status.

[REDACTED]
Primary Phone

[REDACTED]
Alternate Phone

GVEA
Employer

CFO
Job Title

Which Boards would you like to apply for?
Permanent Fund Advisory Board

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I used to be the City's CFO and have served on the P.Fund Board for three years. I have experience and expertise that makes me a productive member of the Board.

Brief Personal Biography (or attach resume):
See attached resume.


Upload a Resume

Professional Licenses/Training:
CPA

Demographics


Some boards and commissions require the demographics of membership to be proportionate to the general public. The following information helps track our recruitment and diversity efforts. NOTE: You must complete each field but you may select "Prefer not to answer" if you do not wish to share your demographics.

Ethnicity


Political Party

Male

Gender


Date of Birth


Sexual Orientation

RON WOOLF, CPA



EDUCATION: Bachelor of Business Administration in Accounting
University of Alaska, Fairbanks

SKILLS

ADMINISTRATION AND SUPERVISION:

- ✓ Facilitate management and governance of organizations via timely and accurate provision of financial statements reflecting the state of the organization to the Board Members to determine appropriate course of action. Ensure proper and legal use of funds by establishing internal fiscal controls and monitoring expenditures of program cost centers.
- ✓ Ensure smooth, efficient, and legal functioning of the Finance Department through adoption of management practices and procedures which promote efficiency with accountability in billing, purchasing, payroll, and cash management.
- ✓ Ensure protection and cost efficient use of capital assets by establishing systems for inventory, maintenance, and purchasing.
- ✓ Promote development of a motivated, efficient work-force in the Finance Department through participation in the recruitment, hiring, supervision, and training of personnel working in the unit.
- ✓ Promote intra-agency coordination through participation in the City's management team.
- ✓ Enhance relationships with funding agencies by timely and accurate submission of required fiscal reports.
- ✓ Plan administrator of defined contribution pension plan

PUBLIC ACCOUNTING:

- ✓ Planned, implemented, and responsible for non-profit and corporate financial statement audits.
- ✓ Prepared monthly, quarterly and annual financial statements.
- ✓ Prepared computerized payroll, including quarterly state and federal payroll reports.
- ✓ Prepared individual, corporate, non-profit and partnership tax returns.
- ✓ Converted manual bookkeeping systems to computerized systems.

COMPUTER:

- ✓ Supervised IT Department
- ✓ Reviewed and selected appropriate software for agencies. Implemented agency-wide use of programs and oversaw transition trouble-shooting.
- ✓ Proficient in: Many Accounting Programs Microsoft Office Products
Lotus 1-2-3 Various other Programs

SUMMARY:

- 03/08 – present *Chief Financial Officer*, Golden Valley Electric Association
Fairbanks, AK
Responsible for operations of the Finance Department. Work Closely with other divisions, Vice Presidents and the company President.
- 05/01 – 03/08 *Chief Financial Officer*, City of Fairbanks
Fairbanks, AK
Responsible for all operations of the Finance Department. Work closely with department heads and elected officials. Work under scrutiny of press and public.
- 10/91 – 05/01 *Finance Officer*, Fairbanks Community Mental Health Center
Fairbanks, AK
Managed business operations of nonprofit business with over 100 employees. Supervised Finance and IT Departments.
- 05/88 – 10/91 *Senior Accountant*, Kohler, Schmitt & Hutchison
Fairbanks, AK
Accountant in charge of audits. Prepared personal and corporate taxes. Performed computer conversions. Completed financial statements.
- 1983 – 1988 *Operations Manager*, Fairbanks Moving and Storage Freight.
Fairbanks, AK
Oversaw office and trucking operations of freight deliveries to Fairbanks.
- 1982 – 1983 *Insurance Agent*, Prudential Insurance
Danvers, MA
Licensed in Property & Casualty, Health and Life Insurance.
- 1978 - 1983 *Assistant Purchaser*, Arnold's Stationery
City, State
Worked in wholesale and retail sales of office supplies

AWARDS AND ORGANIZATIONS:

Chair of City of Fairbanks Permanent Fund Advisory Committee
President Elect of Alaska Government Finance Officers Association
Board Member of Alaska Municipal League Joint Insurance Association
Board Member of Alaska Municipal Leagues Investment Pool
Fairbanks Sunrisers Rotary
Member of Municipal Advisory Group for Alaska Gas Pipeline
Member of Advisory Board to UAF Accounting Program
Past President of UAF Accounting Club
Wall Street Journal Award in recognition of outstanding academic achievement

City of Fairbanks



MEMORANDUM

To: City Council Members
From: John Eberhart, City Mayor *for Robert*
Subject: Request for Concurrence – Public Safety Commission
Date: November 14, 2014

The term of Seats G and H on the Public Safety Commission currently filled by Carl Cox and Thomas Carter, respectively, will expire on December 31, 2014.

Mr. Carter has applied for re-appointment, but Mr. Cox has not. Both vacancies have been publically noticed.

I hereby request your concurrence to the following **appointment** and **re-appointment** to the Public Safety Commission:

| | | | |
|---------|-------------------|-----------------|-------------------|
| Seat G: | Mr. Sean Reilly | Term to Expire: | December 31, 2017 |
| Seat H: | Mr. Thomas Carter | Term to Expire: | December 31, 2017 |

Nominee applicatoins are attached.

Thank you.

DDS/



PUBLIC SAFETY COMMISSION

BOARD DETAILS

OVERVIEW

- SIZE** 8 Seats
- TERM LENGTH** 3 Years
- TERM LIMIT** N/A

To research issues that are delegated by the Mayor and/or City Council and provide advice to the Mayor or City Council on referred issues. To advise the Mayor and City Council regarding police, fire suppression and prevention, emergency medical services and operation of emergency dispatch services. To receive and analyze public comments and complaints and make recommendations to the Mayor and City Council. **MEETINGS:**

CONTACT

- Office of the City Clerk
- (907) 459-6771
- cityclerk@ci.fairbanks.ak.us

| | | |
|----------------|---|--|
| | ENACTING LEGISLATION | FGC 2-471 through 2-474 |
| DETAILS | ENACTING LEGISLATION WEBSITE | http://bit.ly/1sG9Rfd |
| | EMAIL THE COMMISSION MEMBERS | publicsafetycommission@ci.fairbanks.ak.us |
| | BOARD/COMMISSION CHARACTERISTICS | There shall be seven voting members of the Public Safety Commission, appointed by the City Mayor and confirmed by the City Council. A chairperson shall be selected from among the voting members and all voting members shall serve three-year terms. One City Council Member shall be a non-voting member of the Commission, nominated by the Mayor and confirmed by the City Council. The City shall ensure the following staff are available to attend meetings: Chief of Police or his/her designee; one current police department employee; Fire Chief or his/her designee; one current fire department employee; Emergency Services Dispatch Director or his/her designee; one current dispatch employee. |
| | MEETINGS | The Public Safety Commission is a Committee operating under the authority as described in Fairbanks General Code 2-471 through 2-474. Meetings of the Commission are held quarterly or on an "as needed" basis and all meetings are open to the public. The Commission does not have the power to meet privately in executive session. Please contact the Office of the City Clerk for meeting locations and time. |
| | JOINT COMMISSION DETAILS | N/A |

Application Form

Status: Eligible

Profile

Please note that profile information may be available to the public.

Sean
First Name

Reilly
Last Name

[REDACTED]
Email Address

[REDACTED]
Street Address

[REDACTED]
Suite or Apt

Fairbanks
City

AK
State

99701
Postal Code

Mailing Address

City Resident

Choose your residency status.

[REDACTED]
Primary Phone

[REDACTED]
Alternate Phone

Department of the Treasury -
Internal Revenue Service
Employer

ITAS
Job Title

Which Boards would you like to apply for?
Fairbanks Diversity Council, FNSB - Planning Commission, Public Safety Commission

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I would like to become a board/commission member so that I may use my education and skills to help continue growing the Fairbanks community.

Brief Personal Biography (or attach resume):
Resume attached.


Upload a Resume

Professional Licenses/Training:
MS - Human Resource Training and Development Certificate of Completion - HR Management

Demographics

Some boards and commissions require the demographics of membership to be proportionate to the general public. The following information helps track our recruitment and diversity efforts. NOTE: You must complete each field but you may select "Prefer not to answer" if you do not wish to share your demographics.


Ethnicity


Political Party

Male
Gender


Date of Birth


Sexual Orientation

Sean P. Reilly



Position Sought: City of Fairbanks Boards and Commissions

Highlights of Qualifications:

- Familiar with human resources policies and procedures
- Understand sensitive and diverse cultures and lifestyles
- Skill in establishing and maintaining cooperative working relationships with other employees
- Ability to work independently as well as with teams
- Excellent knowledge of community resources
- Able to think creatively to give the greatest benefit to the consumer
- Strong communication skills to include public speaking and community interaction

Summary of Qualifications:

- Analyzed training needs to develop new training programs or modify and improve existing programs.
- Implemented organizational training manuals, multimedia visual aids, and educational materials.
- Ability to maintain confidentiality of all records information.
- Prepared affidavits or other documents, such as legal correspondence, and organize and maintain documents in paper or electronic filing system.
- Investigated facts and law of cases and search pertinent sources, such as public records, to determine causes of action and to prepare cases.
- Gathered and analyzed data, such as statutes, decisions, and legal articles, and codes.
- Skilled in operating personal computer utilizing a variety of computer software.
- Skilled in managing multiple priorities and tasks concurrently and meet deadlines.
- Knowledge of customer service concepts and practices.

Education:

| | | |
|----------------------------|--------------------------|--|
| Amberton University | Garland, Texas | MS Human Resource Training and Development |
| Rhode Island College | Providence, Rhode Island | BA Psychology |
| Horry G'town Tech. College | Conway, South Carolina | APS - Paralegal Studies |

Employment:

| | | |
|----------------------------|---------------------------------|------------------|
| Independent HR Consultant, | Myrtle Beach South, Carolina | 1/2011 – 3/2012 |
| Paralegal Intern, | Family Court of Horry County | 3/2009 – 9/2009 |
| BCBS of SC, Surfside, SC | Customer Service Representative | 7/2006 – 1/2007 |
| Metglas, Conway, SC | Quality Assurance Technician | 1/2006 – 7/2006 |
| UMS, Wilmington, NC | Warehouse Manager | 7/2005 – 1/2006 |
| Lowes, Wilmington, NC | Customer Service Representative | 11/2004 – 7/2005 |

Application Form

Status: Eligible

Profile

Please note that profile information may be available to the public.

Thomas

First Name

Carter

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Suite or Apt

Fairbanks

City

AK

State

99701

Postal Code

Mailing Address

City Resident

Choose your residency status.

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

MSI Autoparts

Employer

Manager

Job Title

Which Boards would you like to apply for?

Public Safety Commission

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I have served one term on the board. This board is my first experience in public service in Fairbanks. The term just ended has brought me "up to speed" on the function of the board. I have previous experience in law

enforcement as an MP at Ft Wainwright, including a stint on "town patrol" in conjunction with FPD. My experience with FPD has made me sympathetic to law enforcement needs. As a business owner I'm also aware of problems with law enforcement responding to the community's needs relating to theft and loitering (public intoxication). I would like to spend another term on the board so I may provide more input from the public/business side of law enforcement relations in general. I have lived in Fairbanks "off and on" since 1967.

Brief Personal Biography (or attach resume):


Upload a Resume

Professional Licenses/Training:

Demographics


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