



FAIRBANKS CITY COUNCIL
AGENDA NO. 2015-12
REGULAR MEETING JUNE 22, 2015
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

PRELIMINARY MEETING

6:00 p.m. Work Session – Affordable Care Act

REGULAR MEETING

7:00 P.M.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phones and electronic devices.
5. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.
6. APPROVAL OF PREVIOUS MINUTES
7. SPECIAL ORDERS
 - a) Memo Requesting Write-off for Duke Investments Alcohol Tax (bankruptcy)
8. MAYOR'S COMMENTS AND REPORT

9. UNFINISHED BUSINESS

- a) Ordinance No. 5982 – An Ordinance Amending Fairbanks General Code Chapter 86 Vehicles for Hire. Introduced by Mayor Eberhart. SECOND READING AND PUBLIC HEARING.
- b) Ordinance No. 5983 – An Ordinance Amending Fairbanks General Code Sections 54-40 Formal Written Contracts and 54-247 Informal Purchasing to Increase the Purchasing Threshold. Introduced by Mayor Eberhart. SECOND READING AND PUBLIC HEARING.

10. NEW BUSINESS

- *a) Ordinance No. 5984 – An Ordinance Amending the 2015 Operating and Capital Budgets for the Fifth Time. Introduced by Mayor Eberhart.

11. DISCUSSION ITEMS (INFORMATION AND REPORT)

- a) Committee Reports

12. COMMUNICATIONS TO COUNCIL

- *a) Re-appointments to the Fairbanks Diversity Council
- *b) Re-appointment to the Board of Plumber Examiners
- *c) Fairbanks Diversity Council Meeting Minutes of March 10, 2015
- *d) Fairbanks Diversity Council Meeting Minutes of April 14, 2015

13. COUNCIL MEMBERS' COMMENTS


14. CITY CLERK'S REPORT

15. CITY ATTORNEY'S REPORT

16. EXECUTIVE SESSION – Labor Negotiations: Fairbanks Firefighters Union (FFU)

17. ADJOURNMENT

MEMORANDUM

TO: Mayor and City Council
FROM: James Soileau, CFO 
SUBJECT: Write-off for Duke Investments Alcohol Tax (bankruptcy)
DATE: June 16, 2015

The Finance Department is requesting authority to write-off the debt owed by Duke Investments, LLC, dba Chili's, to the City of Fairbanks for alcoholic beverage sales taxes. Duke Investments filed for bankruptcy under Chapter 7 in 2012. The bankruptcy court approved a motion filed by the trustee to sell Duke's Alaska Beverage Dispensary License free and clear of any claims and liens, including the City's sales tax lien.

The City's pro rata share of the proceeds of the sale was \$4,276.71. The write-off amount is \$39,636.55.

ORDINANCE NO. 5982

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE
CHAPTER 86 VEHICLES FOR HIRE**

WHEREAS, The City Clerk's Office continually strives to provide consistent and up-to-date services to Fairbanks residents through streamlined licensing procedures; and

WHEREAS, some sections of Chapter 86 have not been updated for many years; and

WHEREAS, some of the terms and definitions in this Chapter are lengthy and difficult to understand; and

WHEREAS, the definitions do not clearly describe each type of commercial transportation service operating within the City; and

WHEREAS, transportation network companies such as Uber and Lyft have begun operating in many municipalities throughout the U.S. and are not specifically addressed in the Fairbanks General Code; and

WHEREAS, there are certain types of commercial transportation services that should be exempted from the color scheme requirements due to the nature and limitations of their operation; and

WHEREAS, the Clerk's Office has noted some confusion among Chauffeur applicants in regard to the background screening criteria for drivers and would like to further clarify the language on felony and misdemeanor convictions; and

WHEREAS, it has come to the attention of the City Clerk that a significant number of individuals being licensed as Chauffeurs have delinquent City traffic or criminal fines, which should be paid in full prior to licensing.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. That Fairbanks General Code Chapter 86 Vehicles for Hire, Article II is hereby amended as follows [new text in **underlined bold** font; deleted text in ~~strikethrough~~ font]:

ARTICLE II. - VEHICLES FOR HIRE ~~COMMERCIAL TRANSPORT VEHICLE~~

DIVISION 1. - GENERALLY

Sec. 86-31. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Vehicle for hire means any motor vehicle used to transport passengers to any specified destination, upon request and for a fee, over the streets of the city, and includes, but is not limited to: taxis, limousines, tours and shuttles, and vehicles operated in conjunction with transportation network companies such as Uber and Lyft. Specifically excluded from regulation under this Chapter are: school buses, church buses, vehicles owned or operated by the state or a political subdivision of the state, and commercial vehicles as defined by state law [AS 28.90.990(a)(2)].

Vehicle for hire company means any business entity that employs or dispatches the operation of any vehicle subject to regulation under this Chapter upon the streets of the City of Fairbanks.

Business entity means any business organization of any type.

~~Commercial passenger transport vehicle (CPTV) means any of the following types of vehicles:~~

- ~~(1) *Taxicab* defined as any motor vehicle used for the purpose of transporting passengers, upon request, for a fee, over the streets of the city, the routes of which are neither fixed, defined nor regulated by law or municipal directive.~~
- ~~(2) *Motorbus or van* defined as any motor vehicle having a seating capacity of five or more passengers, according to the manufacturer's rating, operating over established and fixed routes, under private charter or passenger for a fee agreement, whether paid at the time of transport or otherwise. School buses, church buses, any transportation service provided at no charge by a nonprofit corporation, transportation provided at no charge by an employee of a hotel, restaurant, or other business to or from their locations of operation, and motorbuses owned or operated by the state or a political subdivision of the state shall not be governed by this article.~~
- ~~(3) *Limousine* defined as any vehicle used for the purpose of transporting passengers, upon request, for a fee, over the streets of the city, the routes of which are neither fixed, defined nor regulated by law or municipal directive.~~

~~Operate shall mean picking up passengers in, delivering passengers to, or transporting passengers through the city.~~

DIVISION 2. – COMPANY AND VEHICLE PERMITS

Sec. 86-51. Permit Required.

(a) No ~~business entity~~ person ~~may~~ shall operate or cause to be operated upon the streets of the city any ~~commercial passenger transport vehicle~~ for hire company business unless the entity applicant shall first obtain, through application to the city, and thereafter holds, a valid commercial passenger transport vehicle for hire company permit issued by the city clerk authorizing the operation of such business upon the streets of the city. No permit will shall be issued for a period greater than two years, and ~~a~~ An individual vehicle for hire permit is shall be required for each vehicle operated by the vehicle for hire company under this ~~chapter~~ section. Applications for a vehicle for hire company permit submitted to the city clerk must be accompanied by a current copy of the applicant's State of Alaska and city business licenses.

(b) ~~After being given notice by the city, a~~ Any person operating a vehicle or causing a vehicle to be so operated in violation of subsection (a) of this section will shall be deemed guilty of a misdemeanor and upon conviction of such offense by a court is subject shall be liable to punishment as prescribed in FGC Section 1-15.

(c) ~~License, p~~ Permit and application fees are set forth in the city's schedule of fees and charges for services.

Sec. 86-52. Vehicle registration and Pproof of insurance.

~~There shall be submitted with a~~ An application for a ~~commercial passenger transport vehicle~~ for hire permit must include a copy of current vehicle registration and copies of policies of commercial liability or indemnity insurance providing coverage and protection against loss through personal injury or property damage arising from negligence covering the all vehicles to be operated under by virtue of the permit, ~~s~~ Such insurance must to afford coverage in an amount determined to be satisfactory to the city attorney but not less than \$300,000.00 for all personal injuries sustained in any one accident, coverage in the amount of \$50,000.00 for property damage arising out of any one accident, and \$100,000.00 for all persons injured or who died in any one accident caused by an uninsured motorist. Each policy must shall further contain a clause, addendum or endorsement providing that the insurer or his local agent will give written notice of the cancellation, revocation, termination or expiration of that policy, such notice to be submitted to the city clerk not later than five days prior to such eventuality. Any change in the city attorney's determination of what constitutes adequate insurance will shall be provided in writing to each ~~commercial passenger transport~~ vehicle for hire company business with at least six months before the change is implemented advance notice.

Sec. 86-53. Dispatch location; color scheme; written records.

(a) The application for a vehicle for hire company CPTV permit must required in this division shall provide:

- (1) The identity of the location of the terminal or dispatch office from which the vehicles are to operate or whether they will be dispatched by cellular phone;

- (2) A statement by the applicant that the company applicant will establish and maintain a central radio dispatch office or will operate dispatch by cellular phone, and will keep a daily log of all cellular calls and provide cellular phone numbers to the owner-~~company~~ and the city clerk's office;
- (3) The distinctive single color scheme of the company which will be applied to the exterior of each vehicle to be operated under the permit, including schematics ~~the color scheme~~ of any lettering, logos, graphics or numbers to appear on each vehicle's ~~the exterior~~. **A color scheme exemption may be granted by the city clerk to certain companies whose operation is limited or restricted in nature;**
- (4) A statement by the applicant that he agrees to maintain a written record of all dispatches of vehicles operated under the permit; a regularly-maintained ~~maintained~~ ~~current~~, of all drivers of vehicles operated under the foregoing permit, reflecting termination dates of drivers who withdraw from such positions; and a record of the daily hours of use for each vehicle operated under such permit; and
- (5) Such other data as may be required by the police chief or city clerk.

(b) The information required in subsection (a) of this section ~~must shall~~ be submitted to the city clerk upon request ~~police chief within five days after the end of the month, except insofar as expressly waived by the police chief~~. All records of such information ~~must shall~~ be preserved by the applicant for not less than two years ~~and made available to the police chief upon request~~.

Sec. 86-54. Revocation; suspension.

(a) A vehicle for hire company ~~permit required in this division~~ may be temporarily suspended or permanently revoked by ~~action of~~ the city clerk for any of the following occurrences:

- (1) Breach of any condition, limitation or modification imposed under this article in approving the application for permit.
- (2) Breach by the ~~holder of the permit~~ holder of any covenant or agreement undertaken by ~~the holder~~ in making application for such permit.
- (3) ~~Delinquency on the part of the holder of the permit or on the part of the individual drivers in payment to the city of any taxes or fees imposed on fares collected for the transportation of passengers in vehicles operated under the permit.~~

(b) Before ~~suspending or revoking any permit,~~ ~~the city clerk~~ will inform the permit holder in writing of a revocation or a suspension of a permit ~~shall set the time and place for a hearing and conduct the hearing.~~

Sec. 86-55. Transfer; assignment.

No permit or license required in this ~~chapter~~ division ~~may shall~~ be transferred or assigned by the holder without application to and ~~the approval of~~ the city clerk. All approved transfers or assignments ~~will shall~~ require payment of a fee, set forth in the city's schedule of fees and charges for services; ~~except that~~ the city clerk may waive such fee where the real party in interest remains substantially unchanged.

Secs. 86-56—86-75. Reserved.

DIVISION 3. - DRIVERS

Sec. 86-76. Chauffeur's license required.

(a) No person ~~may~~ shall operate a commercial passenger transport vehicle **for hire** upon the streets of the city ~~unless until~~ the person has been issued and thereafter holds in effect a **valid** chauffeur's license ~~issued~~ granted by the city.

(b) Any person operating or driving a vehicle in violation of subsection (a) of this section **will** ~~shall~~ be deemed guilty of a misdemeanor and upon conviction **is** ~~of such offense by a court shall~~ be subject to punishment as prescribed in FGC Section 1-15(a).

Sec. 86-77. Application for chauffeur's license.

(a) All applications for issuance or renewal of a chauffeur's license **must** ~~shall~~ be made upon forms provided for this purpose by the city clerk **and**, ~~and the applications shall be submitted to the city clerk for review.~~ **All applicants must meet the following requirements** ~~The requirements to be fulfilled prior to issuance of a chauffeur's license shall be as follows:~~

- (1) ~~The applicant m~~**Must** be 21 years of age or older and furnish proof if requested.
- (2) ~~The applicant m~~**Must** be able to read, write and speak the English language.
- (3) ~~The applicant m~~**Must** **have** be in possession of a current Alaska State Driver's License.
- (4) Must not have any delinquent City criminal or traffic fines or fees.**
- (5) Must not have had their driver's license suspended or revoked within two years of the date of application.**
- ~~(6)~~**(6)** ~~The applicant m~~**Must** not have had a conviction within 24 months of:
 - ~~a. A moving traffic violation which results in suspension or revocation of the applicant's driver's license pursuant to AS 28.15.221 through 28.15.261;~~
 - ~~a~~**b.** Reckless or negligent driving;
 - ~~b~~**e.** Driving while license is **canceled, limited, suspended, or revoked, or in violation of a limitation.**;
- ~~(5)~~ ~~The applicant must not have had his driver's license suspended or revoked within two years prior to the application date.~~
- ~~(7)~~**(6)** Except as otherwise provided in this subsection, the applicant must not have had a felony conviction within eight years or a misdemeanor conviction within four years of:
 - a. Prostitution or promotion of prostitution;
 - b. Any offense **involving a controlled substance** under AS Title 11, Chapter 71 **or the laws of another jurisdiction having substantially similar elements**; ~~Controlled Substances.~~

- c. Any felony or misdemeanor **assault**~~which includes as an element the use or threat of force upon a person;~~
- d. Burglary, felony **theft**~~larceny~~, fraud or embezzlement;
- e. Any sexual offense;
- f. Any homicide or assault involving operation of a motor vehicle;
- g. Two separate felony convictions of any type;
- h. ~~Operation or d~~Driving a vehicle while intoxicated within five years or within eight years for a felony conviction;
- i. Refusal to submit to a chemical test as defined in AS 28.35.032 within five years or within eight years for a felony conviction.

(87) The applicant must not be addicted to the use of intoxicants or narcotics.

~~(8) The applicant must be of good moral character and repute.~~

(9) The applicant must not be a sex offender or kidnapper subject to the registration requirements of AS Title 12, Chapter 63.

(b) The city clerk's office **will** ~~shall~~ procure an online criminal history report for each applicant, the cost of which will be included in the chauffeur license application fee in the city schedule of fees and charges for services.

Sec. 86-78. Reserved.

Sec. 86-79. Residency.

An applicant for a chauffeur's license must have resided within the Fairbanks North Star Borough for a minimum of 30 days immediately prior to application. This residency requirement may be waived by the city clerk if the applicant has had a **city Fairbanks** chauffeur's license within the last five years **or if the applicant lives within 250 miles of the City of Fairbanks.**

Sec. 86-80. Reserved.

Sec. 86-81. Reserved.

Sec. 86-82. Issuance of a chauffeur's license; non-transferability; temporary license; fees; term of licenserefund; expiration.

(a) Upon an applicant's compliance with the requirements of this article, the city clerk **will** ~~shall~~ issue a chauffeur's license to the applicant; ~~said license shall be carried upon that person at all times when operating a vehicle as a licensed chauffeur. No e~~Chauffeur's licenses **are not** ~~shall~~ be transferable or assignable. A temporary chauffeur's license, valid for 30 days, ~~only~~ may be issued to the applicant pending final action on the application.

(b) Chauffeur's license and application fees are set forth in the city's schedule of fees and charges for services. A licensed chauffeur is not required to obtain a city business license under section 14-601 if working exclusively (as an employee or on contract) for a licensed **vehicle for hire company** ~~commercial passenger transport operator who possesses a valid city business license.~~ **No chauffeur's license will be issued for a period greater than two years.**

Sec. 86-83. Suspension; ~~s~~ or revocations.

The city clerk ~~or his designee~~ may temporarily suspend or permanently revoke a chauffeur's license for any of the following causes:

- (1) False or erroneous material statements contained in the licensee's application.
- (2) Conviction for a violation of any section of this chapter **or failure to comply with any section of this chapter.**
- (3) Subsequent conviction of a traffic offense which has resulted in the suspension or revocation of the licensee's ~~state~~ driver's license; or conviction of a traffic offense which places restrictions upon the **licensee's** ~~individual's State of Alaska~~ driver's license.
- (4) Conviction of a felony, ~~or~~ conviction of a misdemeanor involving moral turpitude, or any conviction relating to prostitution.
- (5) Delinquent City criminal or traffic fines or fees.**

Sec. 86-84. ~~Regional and interstate bus drivers exempt.~~

~~Operators of motor buses are exempted from the provisions of this division provided such operators are licensed by the Interstate Commerce Commission.~~

Sec. 86-85. Requirement to carry Posting of chauffeur's license.

No owner of a **vehicle for hire company** ~~CPTV business~~ may allow any driver to operate a ~~commercial passenger transport vehicle~~ **for hire** unless evidence, including his full name, that the operator is a licensed chauffeur ~~is visibly posted on the dashboard in the interior of the vehicle.~~ **All chauffeurs must carry their chauffeur's license on their person at all times while operating a vehicle for hire and must present it upon request.**

Sec. 86-86. Maximum number of hours per day.

No licensed chauffeur may operate nor may the owner of a **vehicle for hire company** ~~CPTV business~~ allow a driver to operate a ~~commercial passenger transport vehicle~~ **for hire** in excess of 12 consecutive hours or perform any combination of chauffeuring and other gainful occupation for more than 12 hours in any 24-hour period.

Sec. 86-87. Duty to serve public.

No driver of a ~~commercial passenger transport vehicle~~ **for hire** may refuse or neglect to convey any orderly person upon request if the proper fee is tendered by such person, unless the driver is then engaged or would violate this chapter by conveying such person.

Sec. 86-88. Alcoholic beverages and controlled substances.

No driver of a ~~commercial passenger transport vehicle~~ **for hire** may drink alcoholic beverages or be under the influence of a depressant, hallucinogenic, stimulant or narcotic drug, or any controlled substance, as defined by AS 28.33.190, while on duty or **within** ~~for~~ eight hours prior to operating a ~~commercial passenger transport vehicle~~ **for hire**.

Sec. 86-89. Most direct route.

Every driver of a ~~commercial passenger transport vehicle~~ **for hire must** ~~shall~~ follow the most direct route to the passenger's destination unless otherwise directed by the passenger.

Sec. 86-90. Exclusive use of taxicab.

A driver of a taxi **may not transport** ~~cab shall allow no~~ more than one passenger or one group of passengers, except driver trainees, at any one time without the express consent of that passenger or group of passengers.

Sec. 86-91. Fares and receipts.

On request of any passenger paying a fare, a driver of a ~~commercial passenger transport vehicle or other for hire vehicle~~ **for hire must** ~~shall~~ provide a receipt indicating the fare received, the date, permit number, dispatch company, and driver's legibly printed name.

Sec. 86-92. Records.

~~(a) At all times, a~~ **A** driver **must** ~~shall~~ carry **at all times** in the ~~commercial passenger transport vehicle~~ **for hire** those documents commonly known as trip sheets. For each fare charged, a driver **must** ~~shall~~ record on a trip sheet the following information:

- (1) Driver's full name, vehicle number, ~~taximeter number~~ and date of report.
- (2) Times between which the driver operates the **vehicle for hire** ~~taxicab~~ on the day the trip sheet is prepared.
- (3) For each request for service, the time and place of passenger pickup and delivery, the number of passengers and the amount of the fare received.

Sec. 86-93. ~~Posting~~ Notice of insurance, fares and complaint procedure.

~~The police chief shall designate a place in the interior of all commercial passenger transport~~ **All** vehicles for **hire must carry** ~~the posting of a notice stating the name of the~~ **vehicle's** insurance carrier, fares charged for service and procedures for making complaints to the police department. No person may provide service with a vehicle **for hire** unless such notice is **made available** ~~visible~~ to passengers **upon request**.

Sec. 86-94. Transporting alcohol without passengers.

It ~~is~~ shall be unlawful for any driver of a ~~commercial passenger transport vehicle~~ **for hire** to purchase, transport or deliver alcohol at the request of any individual. Any transportation of alcohol in a ~~commercial passenger transport vehicle~~ **for hire** must be by a passenger ~~who is actually riding in the vehicle.~~

Sec. 86-95. Appeals.

(a) An **individual whose application for a chauffeur's license has been denied or whose chauffeur's license has been suspended or revoked may appeal such denial, suspension, or revocation.** ~~applicant claiming a factual or clerical error must provide any relevant document to the city clerk at which time the city clerk, upon verification, may reverse the license denial.~~

(b) Appeals involving factual or clerical errors must first be appealed to the city clerk who will review the matter and, if appropriate, reverse the license denial, suspension, or revocation.

~~(c)~~ (c) The city council may consider appeals of an **individual** ~~applicant whose~~ **chauffeur's license** application ~~for a chauffeur's license has been denied~~ **or whose chauffeur's license has been suspended or revoked** ~~by the city clerk.~~ The city council may, for good cause, waive compliance with the requirements of ~~86-77(a)~~ **this chapter**, except that the city council will not consider an appeal if the reason ~~for the denial is~~ **for** a conviction for a sexual offense, ~~for a felony drug offense, for driving while intoxicated, or for refusal, within the time indicated in section 86-77~~ or if the applicant has more than one conviction for offenses listed in section 86-77 **(a)(76)(a)-(ig)** within the time indicated.

~~(d)~~ (d) In considering whether to grant an appeal, the council may consider whether the applicant:

- (1) Has made significant efforts at rehabilitation, including successful completion of any court-ordered treatment program; applicant must provide a copy of a certificate showing completion of the recommended program. If the denial was based upon conviction for a crime involving domestic violence, as defined under Alaska Law, the applicant must provide a certificate of completion of a program for rehabilitation of perpetrators of domestic violence that is approved by the State of Alaska Department of Corrections.
- (2) Has successfully completed any period of probation;
- (3) Has made positive contributions to society in general.

Sec. 86-96. Penalties.

(a) Violations of the following sections of this chapter are misdemeanors subject to the penalties set out in FGC Sec. 1-15(a): Sections 86-51, 86-55, 86-76, 86-82, 86-88, and 86-94.

(b) Violations of the following sections of this chapter are infractions subject to a maximum fine of \$300.00 and a mandatory minimum fine of \$100.00: Sections 86-85, 86-86, 86-87, 86-89, 86-90, 86-91, 86-92, and 86-93.

SECTION 2. That the effective date of this Ordinance shall be the ____ day of June 2015.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

ORDINANCE NO. 5983

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTIONS
54-40 FORMAL WRITTEN CONTRACTS AND 54-247 INFORMAL
PURCHASING TO INCREASE THE PURCHASING THRESHOLD**

WHEREAS, FGC Sec. 54-40 states when a purchase requires a formal written contract; and

WHEREAS, FGC Sec. 54-247 states when a purchase requires competitive sealed bidding or competitive sealed proposals; and

WHEREAS, there has been significant cost increases, and the current monetary limits on purchases by the administering authority do not reflect such increases.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. Fairbanks General Code Section 54-40 Formal Written Contracts, is amended as follows [new text in **underlined bold** font; deleted text in ~~striketrough~~ font]:

Sec. 54-40. Formal Written Contracts.

All contracts awarded under the provisions of this chapter which exceed \$10,000.00 **\$25,000.00** shall be memorialized in a formal, written contract, unless otherwise provided in this chapter.

SECTION 2. Fairbanks General Code Section 54-247 Informal Purchasing, is amended as follows [new text in **underlined bold** font; deleted text in ~~striketrough~~ font]:

Sec. 54-40. Informal Purchasing.

(a) When the value of purchases for supplies, services or construction is estimated to be less than \$10,000.00 **\$25,000.00**, the use of competitive sealed bidding or competitive sealed proposals are not required. Oral or written quotes may be obtained by the purchasing agent and the award made to the lowest responsive and responsible bidder. When competitive purchasing is deemed to be impractical, a written statement citing the reasons must be included in the purchase file by the purchasing agent.

(b) To assist departments in making incidental purchases estimated to be less than \$10,000.00 **\$25,000.00**, the purchasing agent or the mayor may adopt other procedures, which do not require competitive sealed bids or proposals, but shall require competition that is practicable under the circumstances. Such procedures may include:

- (1) Limited or local purchase orders;

- (2) Petty cash;
- (3) Charge accounts;
- (4) Impress funds.

SECTION 3. That the effective date of this Ordinance shall be the 22nd day of June 2015.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

ORDINANCE NO. 5984

**AN ORDINANCE AMENDING THE 2015 OPERATING AND
CAPITAL BUDGETS FOR THE FIFTH TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2015 operating and capital budgets; and

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. There is hereby appropriated to the 2015 General Fund and the Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing January 1, 2015 and ending December 31, 2015 (see pages 2 and 3) [changes shown in **bold** font].

GENERAL FUND

REVENUE	Ordinance 5980	INCREASE (DECREASE)	AS AMENDED
Taxes, (all sources)	\$ 20,787,014	\$ (118,873)	\$ 20,668,141
Charges for Services	4,760,247	-	4,760,247
Intergovernmental Revenues	3,627,263	-	3,627,263
Licenses & Permits	1,965,194	-	1,965,194
Fines, Forfeitures & Penalties	962,605	-	962,605
Interest & Penalties	130,500	-	130,500
Rental & Lease Income	164,734	-	164,734
Other Revenues	224,500	-	224,500
Other Financing Sources (Uses)	2,522,682	(20,000)	2,502,682
Total revenue appropriation	\$ 35,144,739	\$ (138,873)	\$ 35,005,866
EXPENDITURES			
Mayor and Council	\$ 604,411	\$ -	\$ 604,411
Office of the City Attorney	183,315	-	183,315
Office of the City Clerk	357,101	-	357,101
Finance Department	953,159	-	953,159
Information Technology	1,687,272	-	1,687,272
General Account	5,781,961	-	5,781,961
Risk Management	1,413,460	45,333	1,458,793
Police Department	7,256,063	-	7,256,063
Dispatch Center	2,025,136	-	2,025,136
Fire Department	6,556,324	153,746	6,710,070
Public Works Department	7,781,302	-	7,781,302
Engineering Department	721,345	-	721,345
Building Department	683,531	-	683,531
Total expenditure appropriation	\$ 36,004,380	\$ 199,079	\$ 36,203,459
12/31/14 general fund balance	\$ 11,360,245	\$ -	\$ 11,360,245
Increase (Decrease) to fund balance	(650,463)	(337,952)	(988,415)
Assigned PY encumbrances	(209,178)	-	(209,178)
Nonspendable	(473,424)	-	(473,424)
Committed for snow removal	(250,000)	-	(250,000)
Assigned self insurance	(793,207)	-	(793,207)
12/31/15 Unassigned balance	\$ 8,983,973	\$ (337,952)	\$ 8,646,021

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.

\$ 7,240,692

CAPITAL FUND

<u>REVENUE</u>	Ordinance 5980	INCREASE (DECREASE)	AS AMENDED
Transfer from Permanent Fund	\$ 543,065	-	\$ 543,065
Transfer from General Fund	1,624,453	-	1,624,453
Equip Replacement			
Public Works	250,000	-	250,000
Building	10,000	-	10,000
Police	240,000	-	240,000
Dispatch	140,000	-	140,000
Fire	391,500	-	391,500
IT	100,000	-	100,000
Property Repair & Replacement	145,000	-	145,000
	<u>\$3,444,018</u>	<u>\$ -</u>	<u>\$3,444,018</u>
<u>EXPENDITURES</u>			
IT Department	\$ 204,751	\$ -	\$ 204,751
Police Department	311,385	-	311,385
Fire Department	523,265	30,000	553,265
Public Works Department	720,208	-	720,208
PW-Prop. Repair/Replacement	1,729,277	117,190	1,846,467
PW-Road Maintenance	2,197,830	-	2,197,830
Total appropriation	<u>\$5,686,716</u>	<u>\$ 147,190</u>	<u>\$5,833,906</u>
12/31/14 capital fund balance	\$6,634,841	\$ -	\$6,634,841
Increase (Decrease)	(1,556,812)	(147,190)	(1,704,002)
Assigned PY encumbrances	(685,886)	-	(685,886)
12/31/15 Assigned fund balance	<u>\$4,392,143</u>	<u>\$ (147,190)</u>	<u>\$4,244,953</u>

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing January 1, 2015 and ending December 31, 2015.

SECTION 3. The effective date of this ordinance shall be the ____ day of July 2015.

JOHN EBERHART, MAYOR

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE

ORDINANCE NO. 5984 AMENDING THE 2015 OPERATING AND CAPITAL BUDGETS FOR THE FIFTH TIME

ESTIMATED REVENUES and OTHER FINANCING SOURCES (USES)

(\$138,873) Decrease

1. Taxes – (\$118,873) Decrease to adjust property taxes for the 2015 Mill Levy
2. Charges for Services – No Change
3. Intergovernmental Revenues – No Change
4. Licenses & Permits – No Change
5. Fines, Forfeitures & Penalties – No Change
6. Interest & Penalties – No Change
7. Rental & Lease Income – No Change
8. Other Revenues – No Change
9. Other Financing Sources & (Uses) – (\$20,000) Decrease
 - (\$20,000) Transfer to Fairbanks Parking Garage to increase the \$125,000 appropriation for pigeon environmental cleanup and prevention increasing the total appropriation to \$145,000

FISCAL NOTE CONTINUED
ESTIMATED EXPENDITURES

\$199,079 Increase

1. Mayor & Council – No Change
2. City Attorney’s Office – No Change
3. City Clerk’s Office – No Change
4. Finance Department – No Change
5. Information Technology – No Change
6. General Account – No Change
7. Risk Management – \$45,333 Increase
 - \$53,920 Increase to Workers Compensation Insurance
 - (\$ 2,054) Decrease to Police Professional Insurance
 - (\$ 5,688) Decrease to General Liability Insurance
 - \$ 716 Increase to Automobile Insurance
 - (\$ 1,561) Decrease to General Property Insurance
8. Police Department – No Change
9. Dispatch – \$0 Increase
 - Transfer \$57,215 from Salaries to Overtime.
10. Fire Department – \$153,746 Increase
 - \$ 5,876 Increase to Salaries and Benefits to promote one Driver to Captain effective May 1, 2015
 - \$58,777 Increase to Benefits for arbitration decision adjusting health benefits to 80% - 20% January 1, 2014 – December 31, 2014
 - \$89,093 Increase to Benefits for arbitration decision adjusting health benefits to 80% - 20% January 1, 2015 – December 31, 2015
11. Public Works – No Change
12. Engineering – No Change
13. Building Department – No Change

FISCAL NOTE CONTINUED

Capital Fund

1. REVENUES

- No change

2. OTHER FINANCING SOURCES (USES)

- No change

3. EXPENDITURES - \$117,900 Increase

Public Works

- \$117,900 Increase to an approved \$400,000 expenditure for two packer trucks increasing the total appropriation to \$517,900

Fire Department

- \$ 30,000 Increase to an approved \$175,000 expenditure for one ambulance increasing the total appropriation to \$205,000


4. INTERNAL TRANSFERS

- No change

City of Fairbanks



MEMORANDUM

To: City Council Members
From: John Eberhart, City Mayor 
Subj: Request for Concurrence – Fairbanks Diversity Council
Date: June 16, 2015

The terms of Seat L and Seat J on the Fairbanks Diversity Council currently filled by Ms. Rita Davis and Mr. Douglas Toelle, respectively, will expire on June 30, 2015.

Both individuals have expressed an interest in remaining on the Council. I hereby request your concurrence to following **re-appointments**:

Seat L	Ms. Rita Davis	Term to Expire: June 30, 2018
Seat J	Mr. Douglas Toelle	Term to Expire: June 30, 2018

The applications of each candidate are attached.


Thank you.




dds/




FAIRBANKS DIVERSITY COUNCIL




BOARD DETAILS

 **OVERVIEW**

-  **SIZE** 18 Seats
-  **TERM LENGTH** 3 Years
-  **TERM LIMIT** N/A

The purpose of the Fairbanks Diversity Council (FDC) is to provide a citizens' forum to the City Council and the Borough Assembly, provide advice and recommendations to promote equal opportunity for all members of the public, serve as a diversity advisory board, and recommend adoption of a Diversity Action Plan.

 **CONTACT**

-  Office of the City Clerk
-  (907) 459-6771
-  cityclerk@ci.fairbanks.ak.us



DETAILS

BOARD/COMMISSION CHARACTERISTICS

The FDC will consist of 15 voting members, 12 of which will be appointed by the City Mayor and subject to approval by the City Council. Eight of those 12 members must be residents of the City of Fairbanks. Three of the voting members will be appointed by the Fairbanks North Star Borough (FNSB) Mayor, subject to confirmation by the Borough Assembly. All appointments of the public members shall be for three-year terms, without compensation. The City Mayor shall serve as non-voting Chairperson. A Vice-Chairperson shall be appointed by the City Mayor from the membership, subject to the approval of the FDC. The Vice-Chairperson's term shall be for three years. No person shall serve more than two full consecutive terms as Vice-Chairperson. The FDC may organize committees and adopt administrative rules and procedures to accomplish its purposes.

MEETINGS

A quorum shall be necessary to conduct a meeting. A quorum shall consist of eight public voting members of the FDC. The business of the FDC shall be transacted by a majority vote of voting members present after a quorum is established. All meetings shall be held, and notices and agendas shall be posted, in compliance with the Alaska Open Meetings Act. Minutes of FDC proceedings shall be kept and filed in accordance with applicable laws dealing with public records. In all matters of parliamentary procedure not covered by rules and procedures adopted under Ordinance No. 5939, the current version of Robert's Rules of Order will govern. The FDC shall keep permanent records or minutes of all meetings. The minutes shall promptly be filed in the office of the City Clerk and shall be open to public inspection. The City Clerk shall supply the FDC with administrative support.

[Meeting Minutes](#)

ENACTING LEGISLATION

FGC 2-231 through 2-235

ENACTING LEGISLATION WEBSITE

<http://bit.ly/1sG9Rfd>

JOINT COMMISSION DETAILS

The FDC shall include 15 public voting members broadly selected to represent the diverse people of Fairbanks. Twelve members, at least eight of whom must be residents of the City of Fairbanks, shall be appointed by the City Mayor subject to the approval of the City Council. Three members shall be appointed by the Fairbanks North Star Borough Mayor subject to the approval of the Fairbanks North Star Borough Assembly.

EMAIL THE COMMISSION MEMBERS

diversitycouncil@ci.fairbanks.ak.us

Application Form

Status: on agenda

Profile

Please note that profile information may be available to the public.

Rita
First Name

Davis
Last Name

[Redacted]
Email Address

[Redacted]
Street Address

[Redacted]
Suite or Apt

Fairbanks
City

AK
State

[Redacted]
Postal Code

Mailing Address

City Resident

Choose your residency status.

[Redacted]
Primary Phone

Alternate Phone

Employer

Job Title

Which Boards would you like to apply for?

Fairbanks Diversity Council

Interests & Experiences

Question applies to Fairbanks Diversity Council.

Please tell us how your diversity will benefit and contribute to the mission and purpose of the Diversity Council.

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

Section not completed

Brief Personal Biography (or attach resume):

Resume attached


Upload a Resume

Professional Licenses/Training:

Certified Nursing Assistant (CNA)

Rita J. Davis, CNA

PROFILE

Ms. Davis is a visionary Customer Service and Clerical Professional. She has over 25 years of customer service and clerical experience. Leadership and communication are core traits she possesses due to her experience in a variety of fields. She demonstrates expertise in streamlining processes and automating paper based systems. She has completed her Certified Nursing Assistant certification.

Ms. Davis' career objective is to utilize her knowledge of physical, technical and administrative controls to help assist organizations in improving customer relations as well as providing technical expertise in clerical duties. She plans to increase her knowledge and skills as a **customer service and clerical professional** as her career progresses.

SKILLS, KNOWLEDGE, ABILITIES

Certified Nursing Assistant	Housekeeping Management
Customer Service Relations	Clerical Assistant
Customer Sales Representative	Professional Typist
NAACP Volunteer	Employee Relations

PROFESSIONAL EXPERIENCE

Jan 2012

Bookkeeper – Cookie Jar Restaurant, Fairbanks, AK

- Maintained records of financial transactions by establishing accounts; posting transactions
- Developed systems to account for financial transactions by establishing a chart of accounts; defining bookkeeping policies and procedures
- Complied with federal, state, and local legal requirements by studying requirements; enforcing adherence to requirements; filing reports; advising management on needed actions
- Demonstrated trustworthiness, responsibility, and a high level of integrity with the accounting of the business by paying attention to detail and safekeeping the confidentiality of records.
- Developed Standards, Analyzed Information , Dealt with Complexity, Reporting Research Results, Data Entry Skills, Accounting, SFAS Rules, and Thoroughness

Jan 2010

Census Taker – Commerce Department, Washington D.C..

- Volunteered personal time on weekends and evenings to ensure the success of the census.
- Located households. conducted personal interviews with residents, and recorded responses on paper forms.
- Active member within the community and aided in helping the community to complete their census questionnaire.

Jan 2009 – Jan 2010

Customer Sales Representative – Gotts Chalk, Fairbanks, AK

- Displayed strong interpersonal skills, a friendly attitude, and problem solving abilities. Possessed the ability to work with a team and effectively communicate with customers and team members alike.
- Assisted and interacted with customers to create a positive shopping experience. Key duties consisted of answering questions, offering product knowledge, locating and retrieving products, and maintaining a clean shopping environment. Additional duties included answering phones, completing customer transactions, and processing returns.

Jan 2004 – Jan 2006

Head Housekeeper – Doyon Tourism, Denali Park, AK

- Self motivated, adaptable, and an excellent team motivator and team builder effective at cost control, keeping wages, uniforms and laundry within budget. Provided leadership to subordinates and conducts ongoing training; served as shift leader of a facility. Directed and supervised training programs to ensure efficiency, successful implementation of changes, and career growth for subordinate
- Supervise, train and work alongside staff to ensure all hotel rooms are sparklingly clean and in tip-top condition. Utilizing expert knowledge with the general manager and heads of department by participating in regular meetings and consulting with architects, interior designers, and other specialists for renovations.

Jan 2000 – Jan 2001

Sales Associate – Fred Meyers, Fairbanks, AK

- Assisted supervisors to identify and resolve issues in the store. Processed shipments and ensured all merchandise is represented on the floor. Built and maintained internal and external customer satisfaction. Proactively acknowledged, greeted and assisted customers in the store.
- Offered customers with exemplary and timely service. Provided accurate product information. Served multiple customers, discovered their needs, and made recommendations to generate sales. Managed the register in accordance with POS guidelines by handling cash, checks, and credit card transactions responsibly.

Jan 1987-1992

Housekeeper – Captain Bartlett Inn, Fairbanks, AK

- Knowledgeable of operating basic cleaning devices including vacuum cleaners and washing machines. Maintained physical fitness by staying active by being able to bend, carry loads, and stand for long periods of time.
- Strong communication skills, hospitality and courtesy etiquette. Possessed the ability to multitask and prioritize chores while maintaining knowledge of routine housekeeping chores.

Jan 1986 – Jan 1987

Clerical Associate – Cypree Construction Fairbanks, AK

- Demonstrated the ability to type a variety of materials from marginal notes, rough draft or verbal instructions; compiled information from various sources; reviewed documents for accuracy, completeness and conformance to established procedures. Compiled and tabulated financial or statistical data; served as a receptionist; formulated and maintained files by classifying information and kept a variety of records.
- Operated standard office equipment including personal computers which utilized various software; communicated on the telephone and two-way radio; arranged meetings; good knowledge of modern office procedures and equipment; principles of business communication, including the use of good English, spelling and punctuation. Interpreted rules, regulations and followed instructions; communicated clearly and concisely, orally and in writing; worked cooperatively with others, dealt courteously and effectively with the public.

Jan 1985 – Jan 1986

Clerk Typist – Department of Corrections for the State of Alaska, Fairbanks, AK

- Perform routine clerical, secretarial and administrative work in answering telephones, receiving the public, providing customer assistance, data processing, and record keeping. Develop and maintain office forms and procedures, and assist with administrative tasks.
- Received the public and answered questions, in person and by telephone; responded to inquiries from employees, citizens, and others, and referred, when necessary, to appropriate person, official, or department.

CORE ACCOMPLISHMENTS

Certified Nursing Assistant – Fairbanks Memorial Hospital, Fairbanks, AK 2000-2002

- Multi-tasking, Medical Teamwork, Bedside Manner, Infection Control, Nursing Skills, Health Promotion and Maintenance, Creating a Safe, Effective Environment, Informing Others, Judgment, Pain Management, Acute/Critical Care

NAACP Volunteer Juneteenth Celebration, Fairbanks, AK

- An active volunteer who utilizes their personal time to commemorate African-American freedom and emphasis on education and achievements. A true citizen who serves the community and sets the example for other citizens.

NAACP Volunteer Black History Month Judge , Fairbanks, AK

- Volunteered to be a judge in the events that support Black History Month. This annual celebration remembers important people who played a vital role in African-American equality. A positive role model who understands the importance of history.

EDUCATION

Pursuing Bachelors in Business Administration with University of Alaska Fairbanks, Alaska

Application Form

Status: on agenda

Profile

Please note that profile information may be available to the public.

Douglas

First Name

Toelle

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Suite or Apt

Fairbanks

City

AK

State

[Redacted]

Postal Code

Mailing Address

[Redacted]

Non-Resident

Choose your residency status.

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Access Alaska

Employer

Advocacy Director

Job Title

Which Boards would you like to apply for?

Fairbanks Diversity Council

Interests & Experiences

Question applies to Fairbanks Diversity Council.

Please tell us how your diversity will benefit and contribute to the mission and purpose of the Diversity Council.

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I am a person who experiences a disability. I have experience in small business, non-profits and government jobs. I've served on local and national non-profit and for-profit boards and committees, and borough commissions. I think bringing the disability perspective into any diversity discussion is critical. Although I don't live in the city I work in the city (Access Alaska, the deli section of the old Foodland) and own a business in the city (Information Insights).

Brief Personal Biography (or attach resume):

Missing from my resume is Running Reindeer Ranch (www.runningreindeer.com) our home/family business where I am Chief Herder.

 Upload a Resume

Professional Licenses/Training:

Education Pacific Lutheran University, 1979

Bachelor of Arts, Education

Professional

December 2006 – Present

Access Alaska, Inc.

Advocacy Director/Advocacy and Development Director

Analyze, research, prioritize, draft, advocate for and monitor local, state and federal legislation and other barriers that impact Alaska's seniors and those with disabilities.

April 2006 – December 2006

Denali Center – Fairbanks Memorial Hospital

Project Manager

Project manager for enterprise software initiatives, wireless communications, IT Intranet and other internal IT and strategic projects.

Sept. 2005 – April 2006

Transaria, Inc/Alaska Wireless Cable.

Sales Director - Alaska

Lead development and sales efforts to establish a Fairbanks area wide WiMax wireless network for a Bozeman MT based Internet Provider.

2002 - 2006

The Numi Group, LLC.

Managing Partner/Consultant

Providing marketing, business development, project management, programming, training and consulting to mostly Alaskan clients. Clients include: Alaska Department of Labor, Alaska Housing Finance Corporation, Fairbanks Convention and Visitor's Center, National Science Foundation, State of Alaska Office of the Governor, The Fairbanks North Star Borough, University of Alaska College of Rural Alaska, University of Alaska E-health Programs, University of Alaska Information Technology Services, University of Alaska Small Business Development Center, Walter R. McDonald & Associates, Inc.

1999–2002

Third Sector Technologies, Inc.

Founder/President/Chief Executive Officer/Vice President

Third Sector Technologies provided a wide range of integrated web based tools to nonprofit and governmental agencies to help them effectively and economically deliver their services.

1999 - Present

Information Insights, Inc.

Vice President/Shareholder/Board Member

Offering a broad range of management consulting services in public health, public finance, information technology, facilities and land management.

1997 – 1999

PTI Communications/CenturyTel

Internet Products Manager

Managed all aspects of a 20,000 user Internet Service Provider.

1994 - 1997

PolarNet, Inc.

Founder/President, CEO

Founded Fairbanks' first Internet Service Provider. Through strategic partnerships, creative marketing, quality customer service and lots of sweat grew PolarNet to 4,000 Interior Alaska subscribers. Acquired customer base from ImagiNet, Inc. a competing Fairbanks area provider in 1995. Negotiated sales/marketing and billing relationships with the Fairbanks Municipal Utilities System and Alaska Power and Telephone Company. In 1997 PolarNet was acquired by PTI Communications, Inc.

1989 - 1996

University of Alaska Statewide

Analyst/Consultant

Microcomputer and Network maintenance, training, consulting, troubleshooting,. System Administrator for University of Alaska's Internet Gopher and World Wide Web Information Server. Provided consulting on Internet information technologies and techniques. Created first web server in

Alaska. Offered microcomputer and Internet training to University faculty, staff and students.

1989 - 1992

Statewide Office of Land Management

Information Systems Analyst

Project leader and chief developer of Geographical Information System.

1988 - 1992

untitled, inc.

Founder/President

Macintosh database development, desktop publishing, consulting and training. Clients included Apple Computer, Inc., Nome Elementary School, All Alaska Weekly, Monroe Foundation, Fairbanks North Star Borough School District, and University of Alaska - Fairbanks.

1988

Fairbanks Native Association

Acting Director of Student Services

Responsible for the following services:

FNA Traditional School - an alternative school program for Native kindergarten and first grade students. Responsible for hiring and supervision of teachers, communications with parents, compilation of academic data, analysis of student progress and creation of reports.

Tutoring Program - an academic tutoring program in five area high and grade schools.

New River Times - a newspaper providing news of interest to Fairbanks area Native families.

Responsible for gathering news, writing stories, page design and layout and mailing of newspaper.

1985-1988

Fairbanks Native Association

Computer Lab Teacher/Coordinator

Tutored Alaska Native/American Indian children ages 3 to 18, wrote grants, conducted research, and wrote educational software. Other responsibilities included hiring, purchase of equipment and staff development. Used CompuServe, Arpanet, BITNET and the newly developing Internet to link Native Alaskan children to children around the world

1985 - 2000

Tanana Valley Community College/Tanana Valley Campus

Adjunct Faculty

Taught various classes on Apple II, Macintosh software and Internet technologies.

1979 - 1985

Immaculate Conception School

Elementary School Teacher

Developed computer literacy program and curriculum, outdoor education program, and performed the many and varied functions and responsibilities of a classroom teacher. In 1981, while teaching second grade, I began using computers to help enhance logic skills, taught seven year olds computer programming, word processing, spreadsheet and database usage. Began using CompuServe to teach communications and writing skills.

Affiliations

Current

Leadership Council – Greater Northwest Chapter Multiple Sclerosis Society

Annual MS Walk Volunteer

National Council on Independent Living Board Member

UAF Chancellors Disability Committee

Past

Association of Fundraising Professionals Member

Access Alaska Vice President Board of Directors

Project Management Institute Member

IEEE Member

BreadLine, Inc. Board Member

Alaska High-Tech Business Council Board Member

Fairbanks North Star Borough Economic Development Committee Chairperson

Fairbanks Greater Chamber of Commerce Committee Member

Fairbanks Community Food Bank, Co-Founder, Past President and Board member

Alaska Bird Observatory, Past President and Board member

Fairbanks Convention and Visitors Bureau, Committee Member


Alaska Association for Computers in Education, Committee Member

Monroe Foundation – HIPOW, Committee Member, Volunteer

City of Fairbanks



MEMORANDUM

To: City Council Members
From: John Eberhart, City Mayor 
Subj: Request for Concurrence – Board of Plumber Examiners
Date: June 16, 2015

The term of Seat E on the Board of Plumber Examiners currently filled by Mr. Kraig Hogenson will expire on June 30, 2015.

Mr. Hogenson has applied for continued service on the Board. I hereby request your concurrence to the following **re-appointment**:

Seat E Mr. Kraig Hogenson Term to Expire: June 30, 2018

Mr. Hogenson's application is attached.


Thank you.

dds/




BOARD OF PLUMBER EXAMINERS


BOARD DETAILS




OVERVIEW



SIZE 6 Seats




TERM LENGTH 3 Years



TERM LIMIT N/A

The Board of Plumber Examiners is empowered to perform the duties as prescribed in Sections 2-306 through 2-309, as well as Sections 14-291 through 14-301 of the Fairbanks General Code (FGC).



CONTACT

Office of the City Clerk
 (907) 459-6771
cityclerk@ci.fairbanks.ak.us



DETAILS

BOARD/COMMISSION CHARACTERISTICS

The Board of Plumber Examiners shall consist of five members, at least three members of the board shall be residents of the City, each member shall serve for three-year terms. The members shall be appointed by the Mayor, subject to confirmation by the City Council. The chairman shall be elected by the Board of Examiners subject to approval by the City Council, and shall serve in this capacity for one year. The City Building Official shall be a non-voting, ex officio member of the board and shall act as secretary.

MEETINGS

The Board of Plumber Examiners shall meet at least once each quarter and all meetings shall be open to the public. The chairman in his discretion is authorized to call special meetings, or a majority of the members may require a special meeting to be called. A majority of the board shall constitute a quorum for the transaction of business, and three affirmative votes shall be necessary to carry any question. Permanent records, or minutes, shall be kept. The minutes shall promptly be filed in the Office of the City Clerk and shall be open to inspection by any person.

[Meeting Minutes](#)

ENACTING LEGISLATION

FGC 2-306 through 2-309

ENACTING LEGISLATION WEBSITE

<http://bit.ly/1sG9Rfd>

JOINT COMMISSION DETAILS

N/A

EMAIL THE COMMISSION MEMBERS

boardofplumberexaminers@ci.fairbanks.ak.us

Application Form

Status: submitted

Profile

Please note that profile information may be available to the public.

Kraig
First Name

Hogenson
Last Name

[REDACTED]
Email Address

[REDACTED]
Street Address

Suite or Apt

Fairbanks
City

AK
State

[REDACTED]
Postal Code

Mailing Address

City Resident

Choose your residency status.

[REDACTED]
Primary Phone

[REDACTED]
Alternate Phone

Patrick Mechanical LLC
Employer

Project Manager/Estimator
Job Title

Which Boards would you like to apply for?

Board of Plumber Examiners

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you

contribute to the benefit of the board or commission?

I am currently a member on this committee and would like to continue contributing to this board. I have 23 years of plumbing/mechanical experience and feel I offer a well rounded plumbing and mechanical background that can contribute to the sound decisions and recommendations of this board.

Brief Personal Biography (or attach resume):

1992-1997 - Apprenticeship through the Plumbers and Pipefitters Local 375. Worked for various local mechanical contractors during this time frame. 1997-2009 - Worked as a plumbing/mechanical field foreman for various contractors in the Fairbanks area. Some of the larger projects that I ran as a foreman were: Rabinowitz Courthouse, Fairbanks Fire Station, FMH Emergency Department, FMH Cath Lab and FMH Harry and Sally Porter Heart Center. 2009-Present - Project Manager/Estimator for Patrick Mechanical

Upload a Resume

Professional Licenses/Training:

State of Alaska Certificate of Fitness, Med Gas Certified Brazer /Installer



FAIRBANKS DIVERSITY COUNCIL
REGULAR MEETING MINUTES

MARCH 10, 2015 – 5:30 PM

FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Fairbanks Diversity Council convened at 5:30 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Chair John Eberhart presiding and with the following members in attendance:

- | | | |
|------------------|--|------------------------------|
| Members Present: | Rita Davis, Seat L | June Rogers, Seat D |
| | Bernard Gatewood, Council Member | Ana Marie Richards, Seat A |
| | Kathleen Wattum, Seat I | Jo Ann Borges, Seat K |
| | Michael Fitch, Seat E | Jeff Walters, Seat M |
| | Mayonka Green, Seat O (arrived at 6:25) | Montean Jackson, Seat C |
| Absent: | Doris Lenahan, Seat G | Shirley Lee, Seat B |
| | Douglas Toelle, Seat J | Gary Grant, Seat F |
| | Amanda Frank, Seat N | |
| Vacancies: | Seat H (formerly held by Ernest Shipman) | HR Director |
| Also Present: | D. Danyielle Snider, City Clerk | Jim Williams, Chief of Staff |
| | Amber Courtney, Comm. Director/PIO | |

APPROVAL OF AGENDA

Ms. Rogers, seconded by **Ms. Davis**, moved to APPROVE the agenda.

Chair Eberhart suggested that New Business be moved above Unfinished Business on the agenda.

Chair Eberhart called for objection and, hearing none, declared the agenda APPROVED, as modified.

APPROVAL OF PREVIOUS MINUTES

- a) Meeting Minutes of January 13, 2015

Mr. Walters, seconded by **Ms. Jackson**, moved to APPROVE the Meeting Minutes of January 13, 2015.

Mayor Eberhart called for objection and, hearing none, so ORDERED.

NEW BUSINESS

- a) Discussion on House Bill 42 – Adding Powers to the Alaska State Commission on Human Rights

Ms. Rogers stated that when she learned about the bill she felt that it would be ideal for the Diversity Council to support it. She explained that the bill relates to and prohibits discrimination based on sexual orientation or gender identity or expression.

Chair Eberhart stated that since the Diversity Council serves as an advisory board to the City Council, it can approve a resolution in support of some particular legislation.

Members discussed how to go about supporting HB 42.

Chair Eberhart suggested that he could write a letter of support to the legislature on behalf of the Diversity Council.

Members discussed a bill's legislative lifecycle and the short amount of time left in the 2015 legislative session.

Ms. Jackson suggested that the Diversity Council approve a resolution and also request that Chair Eberhart prepare a letter of support to the legislature on behalf of the group.

Chair Eberhart stated that both suggestions can be accommodated if it is the will of the Diversity Council.

Ms. Rogers, seconded by **Mr. Walters**, moved that the Diversity Council prepare and approve a resolution for the Regular City Council Meeting of March 23, 2015, urging the City Council to support HB 42; and that Chair Eberhart send a letter of support for HB 42 to the state legislature on behalf of the Diversity Council.

Dr. Fitch questioned whether state approval of the bill would affect the City of Fairbanks.

Chair Eberhart stated that a change in state law would have an impact on City government. He explained that the City has been making an attempt to incorporate sexual orientation language into all its union labor agreements.

Members further discussed HB 42.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO PREPARE AND APPROVE A RESOLUTION FOR THE REGULAR CITY COUNCIL MEETING OF MARCH 23, 2015, URGING THE CITY COUNCIL TO SUPPORT HB 42; AND THAT CHAIR EBERHART SEND A LETTER OF SUPPORT FOR HB 42 TO THE STATE LEGISLATURE ON BEHALF OF THE DIVERSITY COUNCIL AS FOLLOWS:

YEAS: Davis, Rogers, Wattum, Fitch, Walters, Richards, Jackson

NAYS: Borges

ABSENT: Lenahan, Lee, Toelle, Grant, Green, Frank

Chair Eberhart declared the MOTION CARRIED.

Chair Eberhart mentioned that Ernest Shipman has resigned from the Diversity Council because he has relocated to Anchorage. He requested that members encourage those throughout the community to apply to serve on the Diversity Council.

Seeing that the first opportunity for public comment was skipped, **Chair Eberhart** asked Chief of Police Randall Aragon to come forward to speak to the current efforts at the Police Department.

Chief Aragon spoke to his involvement with various diversity groups throughout the community over the last few weeks. He provided an update on the Fairbanks Police Department's efforts in community policing and answered the questions of members.

Ms. Richards left the meeting at 6:40 p.m.

Chief Aragon spoke to FPD's current process for accepting and reviewing citizen complaints. He and members discussed the idea of creating a new office within FPD called the Office of Professional Responsibility and spoke to his vision of making FPD into a nationally-accredited law enforcement agency. Chief Aragon and members discussed the lack of restrictions on dwelling locations of registered sex offenders within the Fairbanks community.

UNFINISHED BUSINESS

a) Strategic Planning Continued – Chief of Staff Jim Williams

Chief of Staff Williams discussed the progress of the Diversity Council's strategic planning process and set forth the goals of the present session. He reminded members that the Diversity Action Plan (DAP) that the Diversity Council has been charged by City ordinance to create is for the entire organization of the City of Fairbanks, not just the Diversity Council.

Members broke into groups to continue strategic planning.

Due to the informal nature of the strategic planning session, the recording was turned off until its completion.

FDC MEMBERS' COMMENTS

Dr. Fitch stated that he believes the Diversity Council is making progress. He commented that the community may not be aware yet that the Diversity Council exists.

Ms. Jackson thanked Mayor Eberhart, City staff and others for participating in the recent Dr. Martin Luther King holiday celebration.

Mr. Walters stated that although the strategic planning process may be tedious, it is very important. He commented that discussions on HB 42 are good discussions to have.

Ms. Wattum told of a recent opportunity she took to engage in conversation on the street with others that she would not have normally spoken to. She stated that sometimes people close their eyes to others.

Ms. Davis commented that the Diversity Council is off to a good start. She stated that it is all about the community and getting Fairbanks involved.

Chair Eberhart thanked Chief Aragon for attending the meeting. He stated that the City needs to get the word out about community policing and the Diversity Council. He stated that it takes time to set goals and priorities as a group and commented that the strategic planning has been worthwhile.

Mr. Gatewood stated that diversity is a difficult issue. He spoke to his own experience in being racially discriminated against. He encouraged everyone to appreciate patience while pushing for action. He shared a quote that he often uses in his work, "It's difficult to critique change and work to change it when the world works for you."

Ms. Rogers stated that everyone in the room has different experiences that have brought them to the group. She commented that it is important to take it slow in the goal-setting process. She stated that too often the process is rushed without really accomplishing anything. **Ms. Rogers** suggested that the group set a more regular and frequent meeting schedule.

MEETING DATES

a) Next Meeting Date – Members discussed meeting on the second Tuesday of every month.

Ms. Wattum, seconded by **Ms. Davis**, moved that the Diversity Council meet on the second Tuesday of every month at 5:30 p.m.

Clerk Snider determined that there was not a quorum present.

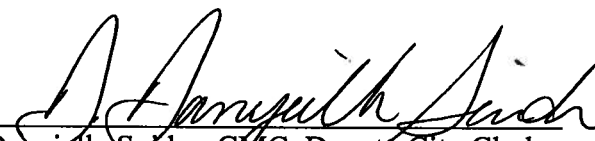
Ms. Wattum requested that the meeting schedule issue be considered at the next meeting.

ADJOURNMENT

There was no objection to adjourning the meeting at 8:36 p.m.

for


John Eberhart, Chair



Daniëlle Snider, CMC, Deputy City Clerk

Transcribed by: DS



FAIRBANKS DIVERSITY COUNCIL
 REGULAR MEETING MINUTES
 APRIL 14, 2015 – 5:30 PM
 FAIRBANKS CITY COUNCIL CHAMBERS
 800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Fairbanks Diversity Council** convened at 5:30 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Chair John Eberhart presiding and with the following members in attendance:

- | | |
|--|---|
| <p>Members Present:</p> <ul style="list-style-type: none"> June Rogers, Seat D Jeff Walters, Seat M Douglas Toelle, Seat J Jo Ann Borges, Seat K | <ul style="list-style-type: none"> Ana Marie Richards, Seat A Rita Davis, Seat L (arrived at 6:15) Angela Foster-Snow, HR Director Bernard Gatewood, Council Member |
| <p>Absent:</p> <ul style="list-style-type: none"> Montean Jackson, Seat C Amanda Frank, Seat N Gary Grant, Seat F Kathleen Wattum, Seat I | <ul style="list-style-type: none"> Shirley Lee, Seat B Doris Lenahan, Seat G Michael Fitch, Seat E Mayonka Green, Seat O |
| <p>Also Present:</p> <ul style="list-style-type: none"> D. Danyielle Snider, City Clerk Randall Aragon, Chief of Police | <ul style="list-style-type: none"> Jim Williams, Chief of Staff Amber Courtney, Comm. Director/PIO |

Chair Eberhart informed members that to have a quorum, eight voting members must be present. He stated that no action could be taken due to lack of a quorum. He requested that New Business, Item 7(a), Community-Oriented Policing and Partnering, be moved up on the agenda to follow Citizen’s Comments.

No Members objected to the change in the order of the agenda.

CITIZENS COMMENTS (Limited to 3 Minutes)

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney spoke to the lack of public restroom facilities in Downtown Fairbanks and expressed his belief that it is a race issue. He stated that he hopes the Fairbanks Diversity Council (FDC) will address the issue.

Chair Eberhart asked Mr. Turney why he believes the lack of public restrooms is a race issue.

Mr. Turney stated that he has observed a lot of Native Alaskans being run out of places in Downtown Fairbanks. He stated that other towns in Alaska and throughout the U.S. have restroom facilities available for public use.

Members discussed the possibility of using porta-potties and briefly discussed the ordinance that prohibits the use of porta-potties within the City limits.

Ms. Rogers stated that she has brought it up at many community meetings and agreed that the lack of public facilities is definitely a problem.

Chair Eberhart commented that tourists look for restrooms downtown. He stated that there are not many businesses in the downtown area that will allow the public to use their restrooms, but added that he has heard and that the Fudge Pot allows public use of their facilities. He stated that he will look into the issue to see if the City Mayor can waive the City's restriction on porta-potties on a temporary basis. He stated that the Fairbanks climate may not allow for porta-potty use during the winter months.

Bett Schaffhauser, Employment and Educational Opportunity Director for the Fairbanks North Star Borough School District (FNSBSD) –Ms. Schaffhauser thanked the Fairbanks Diversity Council (FDC) for their input on FNSBSD's Workforce Diversity Action Plan (DAP) that the School Board recently adopted. She stated that the plan is scheduled to go into action for the remainder of this school year and for the coming school year. She stated that she would like to familiarize the Council with the Young Women Committed to Action (YWCA) program to stand against racism. She stated that there is a nationwide, annual event where any group can join in to publicize their initiatives against racism and shared that the dates for the local 2015 event are April 23 – 26.

Chair Eberhart asked if the School District's DAP can be found on their website.

Ms. Schaffhauser replied that the plan is not yet on the website but offered to email a copy. She spoke briefly to upcoming local events and activities planned for taking a stand against racism. She indicated that she would like to see the FDC and the FNSBSD work together to plan a community-wide event.

Hearing no more requests for public comment, **Chair Eberhart** declared Public Testimony closed.

NEW BUSINESS (*Agenda item was moved at the request of Chair Eberhart; there was no objection from members*)

a) Community-Oriented Policing and Partnering

Police Chief Aragon spoke to his efforts to increase diversity at the Fairbanks Police Department (FPD). He stated that he has visited various churches throughout the community and recently attended an Alaska Native potlatch where he was recognized with a tribal necklace by the Executive Director of Fairbanks Native Association (FNA), Chief Steve Ginnis. He stated that he has joined the Alaska Native VFW where he has been named Sergeant-at-Arms. Chief Aragon spoke the efforts of FPD in community policing and shared future plans for the program. He spoke to the difficulty in finding time for diversity training for his staff, due to the varying shifts of police offices. He stated that he prefers blitz training, an online or DVD course that officers can do on the job. He commented that he is working with some community leaders to put together training materials. Chief Aragon spoke to the recent reorganization of his department and shared that now there are two Deputy Chiefs. He announced that Detective Alana Malloy will be heading up a new office at FPD called the Office of Professional Responsibility after her training is complete in May.

Chair Eberhart shared that there will be an Annual Conference on Dispute Resolution at UAF on April 15 and indicated that participants can attend via the internet. He stated that he and the Chief have been asked to speak at the event. He asked Chief Aragon to speak to the situation with police body cameras.

Chief Aragon explained that there is a great deal of negativity towards police officers throughout the country. He stated that law enforcement agencies are taking steps to become as transparent as possible and many are purchasing body cameras for officers. He stated that President Obama is opening grants to help agencies purchase body cameras and shared that Mayor Eberhart approved the purchase of 33 body cameras several months ago that will integrate with in-car cameras. Chief Aragon stated that the cameras will allow the public to view footage and will hold police officers and the public accountable for their actions.

Chair Eberhart and Ms. Rogers spoke to former police officer known as “Big Duke” and to his ability to form good relationships with local residents. Chair Eberhart asked Chief Aragon to give an update on and speak to the efforts of the Community Service Patrol (CSP).

Chief Aragon stated that funding is an issue for CSP. He stated that he and Mayor Eberhart recently met with Mr. van den Berg, Executive Director of the Downtown Association, and discussed his idea of how to deal with the chronic inebriate problem. Chief Aragon stated that he hopes to invite the Vice Presidents of big companies like Wal-Mart to a meeting to inform them of the funding issues for the CSP. He indicated that if the CSP was not in operation, his department would have to take over and would get nothing else done. He stated that he has never seen a city with such a unique inebriate problem as Fairbanks. Chief Aragon stated that he has given his staff until next Friday to come up with a plan on how to deal with downtown patrol this summer. He shared that FPD will be losing two school resource officers (SRO’s) which he believes is a big mistake. He stated that FPD is short-staffed, but he still wants to ensure that tourists have a safe and good experience in Fairbanks.

Chair Eberhart spoke to the CSP annual budget and provided monthly transport statistics for the organization. He commended Chief Aragon for his accomplishments at FPD in his short time as Chief of Police. He stated that he would like to see FPD’s unsolved homicide cases investigated and solved. He stated that he does not want there to be a perception that different groups get lower priority or second-class service from FPD.

Ms. Borges asked Chief Aragon if there has been an increase in CSP pick-ups for young adults between the ages of 16 and 21.

Chief Aragon stated that his staff told him that CSP transports spike when the weather starts to get warmer. He stated that he does not know whether the offenders are getting younger, but indicated that most are not juveniles.

Mr. Walters expressed appreciation for Chief Aragon’s efforts. He stated that he is shocked at the large scale of Fairbanks’ inebriate problem.

Chief Aragon stated that he has never seen a municipality with so many outreach programs as Fairbanks. He commented that they are all genuinely passionate about the work they are doing.

Mr. Toelle stated that there are not only a racial issues in Fairbanks, but also issues related to disability. He recommended to Chief Aragon that disability training also be addressed at FPD.

Chief Aragon assured Mr. Toelle that the training will address disability issues.

Ms. Rogers reminded everyone to try to avoid using the term “chronic inebriate.” She commented that those individuals are people too and cautioned members not to take away their personhood by labeling them as “chronic inebriates.”

Ms. Richards congratulated Chief Aragon on the work he is doing and commended Mayor Eberhart for making himself available to the community. She asked for confirmation on the time of the next Community Watch meeting at the JP Jones Community Center on April 21. She asked how frequently FPD officers will be required to attend training and whether or not the training will be mandatory.

Chief Aragon replied that the event will begin at 6 p.m. He stated that, by state law, the training will not be mandatory. He commented that he hopes to perform both initial and annual training for officers at FPD. He indicated that there will be a test following the training which will be documented.

City Communications Director/PIO Amber Courtney spoke as a citizen on behalf of FDC Member, Montean Jackson. She shared some information about a “Choose Respect” campaign done in Sitka, Alaska, and indicated that Ms. Jackson had hoped the FDC could do something similar. Ms. Courtney passed the “Choose Respect” artwork around for members to view. Ms. Courtney stated that the YWCA does a signature campaign called “Stand Against Racism.” She stated that Ms. Jackson suggested that the FDC consider getting a group photo taken with a banner to share online.

UNFINISHED BUSINESS

- a) Strategic Planning Continued – Chief of Staff Jim Williams

Due to the informal nature of the strategic planning session, the remainder of the meeting was not recorded.

MEETING DATES

- a) Next Meeting Date

Members discussed the next meeting date and reached a consensus to meet on the second Tuesday of May.

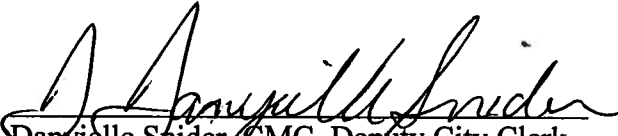
ADJOURNMENT

Ms. Rogers, seconded by **Mr. Toelle**, moved to ADJOURN the meeting.

Hearing no objection, **Chair Eberhart** declared the meeting adjourned at 7:33 p.m.

for 

John Eberhart, Chair



Danyielle Snider, CMC, Deputy City Clerk

Transcribed by: DS