



FAIRBANKS CITY COUNCIL
AGENDA NO. 2016-01
REGULAR MEETING JANUARY 11, 2016
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

REGULAR MEETING

7:00 P.M.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phones and electronic devices.
5. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.
6. APPROVAL OF PREVIOUS MINUTES
 - *a) Regular Meeting Minutes of September 21, 2015
 - *b) Regular Meeting Minutes of October 5, 2015

7. SPECIAL ORDERS

- a) The Fairbanks City Council, Sitting as a Committee of the Whole, will hear interested citizens concerned with the following Appeal of Denied Application for New Chauffeur License. Public Testimony will be taken and limited to five minutes.

Applicant: Diane Moore Dillard

- b) The Fairbanks City Council, Sitting as a Committee of the Whole, will hear interested citizens concerned with the following Liquor License Application for Transfer of Ownership (stock only). Public testimony will be taken and limited to five minutes.

Type: Beverage Dispensary, License #4232
To: Kodiak Jack's / JSR, Inc.
537 Gaffney Road, Ste. 2, Fairbanks, Alaska
From: Kodiak Jack's / JSR, Inc.
537 Gaffney Road, Ste. 2, Fairbanks, Alaska

- c) The Fairbanks City Council, Sitting as a Committee of the Whole, will hear interested citizens concerned with the following Liquor License Application for Transfer of Ownership (stock only). Public testimony will be taken and limited to five minutes.

Type: Beverage Dispensary, License #3969
To: BoomTown Grill and Bar / JSR, Inc.
537 Gaffney Road, Ste. 1, Fairbanks, Alaska
From: BoomTown Grill and Bar / JSR, Inc.
537 Gaffney Road, Ste. 1, Fairbanks, Alaska

8. MAYOR'S COMMENTS AND REPORT

9. UNFINISHED BUSINESS

- a) Resolution No. 4689 – A Resolution Honoring Warren B. Cummings by Dedicating and Renaming Fire Station One in His Honor. Introduced by Mayor Eberhart. POSTPONED from the Regular Meeting of October 5, 2015.

10. NEW BUSINESS

- *a) Resolution No. 4705 – A Resolution in Support of the State of Alaska’s Request to the EPA to Divide Fairbanks North Star Borough PM2.5 Non-Attainment Area. Introduced by Council Member Cleworth.
- *b) Resolution No. 4706 – A Resolution Allocating Discretionary Funds from Hotel/Motel Tax in the Amount of Two Hundred Seventy Thousand Dollars (\$270,000.00). Introduced by Council Member Matherly.
- *c) Resolution No. 4707 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Homeland Security to Purchase an Aerial Platform. Introduced by Mayor Eberhart.
- *d) Resolution No. 4708 – A Resolution to Apply for and Accept Funding from the Walmart Foundation for Community Policing. Introduced by Mayor Eberhart.
- *e) Resolution No. 4709 – A Resolution to Apply for Funding from the Alaska Department of Environmental Conservation for a Brownfield Assessment. Introduced by Mayor Eberhart and Council Member Pruhs.
- *f) Resolution No. 4710 – A Resolution Awarding a Contract to [CONTRACTOR] for the Waste Water Treatment Plant Generators Replacement Project RFP-15-19 in the Amount of \$XXX,XXX.XX. Introduced by Mayor Eberhart.
- *g) Ordinance No. 6001 – An Ordinance Amending Fairbanks General Code Chapter 14, Article X Towing Vehicles to Require Towing Company Clean Up After a Motor Vehicle Accident. Introduced by Mayor Eberhart.
- *h) Ordinance No. 6002 – An Ordinance Amending Fairbanks General Code Chapter 46 Offenses by Adding a New Section to Prohibit Marijuana Clubs. Introduced by Council Member Pruhs.

11. DISCUSSION ITEMS (INFORMATION AND REPORT)

- a) Committee Reports

12. COMMUNICATIONS TO COUNCIL

- *a) Chena Riverfront Commission Meeting Minutes of November 12, 2015
- *b) Board of Plumber Examiner Meeting Minutes of October 6, 2015

- *c) Hotel/Motel Discretionary Fund Meeting Minutes of November 19, 2015
- *d) Hotel/Motel Discretionary Fund Meeting Minutes of December 15, 2015
- *e) Hotel/Motel Discretionary Fund Meeting Minutes of December 18, 2015
- *f) Public Safety Commission Meeting Minutes of January 13, 2015
- *g) Public Safety Commission Meeting Minutes of April 14, 2015
- *h) Public Safety Commission Meeting Minutes of July 14, 2015
- *i) Re-appointments to the Building Code Review and Appeals Commission

13. COUNCIL MEMBERS' COMMENTS

14. CITY CLERK'S REPORT

15. CITY ATTORNEY'S REPORT

16. EXECUTIVE SESSION

- a) AFL-CIO Labor Contract Negotiations
- b) IBEW Labor Contract Negotiations
- c) FFU Labor Contract Negotiations

17. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, SEPTEMBER 21, 2015
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 7:00 p.m. on the above date, following a Work Session on Strategic Planning, to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor John Eberhart presiding and with the following Council Members in attendance:

Council Members Present: Renee Staley, Seat A
Perry Walley, Seat B
Bernard Gatewood, Seat C
Jim Matherly, Seat D
Jerry Cleworth, Seat E
David Pruhs, Seat F

Absent: None

Also Present: Warren Cummings, Fire Chief
Ernie Misewicz, Assistant Fire Chief
Margarita Bell, Grants Administrator
Paul Ewers, City Attorney
D. Danyielle Snider, City Clerk
Jim Williams, Chief of Staff
Carmen Randle, Controller
Angela Foster-Snow, HR Director
Jim Soileau, Chief Financial Officer
Randall Aragon, Police Chief
Verg Scott, Public Works General Foreman
Bob Pristash, Engineer IV
Sean Rice, Refuse Supervisor
Denise Kendrick, Payroll Specialist
Amber Courtney, Communications Director/PIO
Shannon Kumpula, Purchasing Agent/Risk Manager

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor Eberhart led the Flag Salutation.

CITIZEN'S COMMENTS

Lance Roberts, P.O. Box 83449, Fairbanks – Mr. Roberts stated that he wanted to make sure the City is aware that there are many residential neighborhoods zoned as general use (GU) by the Borough. Mr. Roberts stated that Shannon Park is a GU zoned area and that someone could set up a marijuana establishment right next to a home or a church. Mr. Roberts stated that this issue will be discussed at the next Borough Assembly and that he would like to propose an amendment that marijuana establishments cannot be opened next to churches, schools, addiction centers or next to a dwelling. Mr. Roberts requested that the City Council Members come to the Assembly meeting to testify on the issue.

Mr. Cleworth asked if he would be able to open a marijuana establishment on private land purchased in Shannon Park. Mr. Roberts stated that based on the current zoning laws, he could do so.

Mr. Pruhs pointed out that Shannon Park is zoned GU but has covenants.

Mr. Matherly asked if Mr. Roberts had any confidence that the Assembly Members would approve the change to not allow marijuana establishments to be opened near churches. Mr. Roberts stated that he was not confident and that he has been calling all churches to raise awareness of the loophole in the marijuana law.

Mr. Pruhs stated the church boundary buffer was initially in the proposed zoning plan and that it has been removed. Mr. Roberts stated he did not know all the history about how the ordinance was drafted but that the buffer for churches is not in the proposal at this time.

Charity Gadapee, 1576 Madeline Street, Fairbanks – Ms. Gadapee stated she is speaking on behalf of Explore Fairbanks. Ms. Gadapee gave a summary of the Visitors Center summer activities and spoke to upcoming events at the center.

Frank Eagle, 912 Kellum Street, Fairbanks – Mr. Eagle stated that he went to Healy to check out the dedication of the new power plant and stated that they will be able to provide Fairbanks with reliable and affordable energy. Mr. Eagle commented that affordable energy will be a draw to new businesses and may help fill vacancies in the downtown area.

Hearing no more requests for public comment, **Mayor Eberhart** declared Public Testimony closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Matherly, seconded by **Mr. Gatewood**, moved to APPROVE the Agenda and Consent Agenda.

Mayor Eberhart called for objection and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda into the record.

SPECIAL ORDERS

- a) The Fairbanks City Council, Sitting as a Committee of the Whole, heard interested citizens concerned with the following Liquor License Application for Transfer of Ownership, Location and Name Change.

Type: Beverage Dispensary
To: Lavelle’s Taphouse / Arlette Eagle-Lavelle
414 2nd Avenue, Fairbanks, Alaska
From: No DBA / Franklin B Eagle
No Premises

Mr. Matherly, seconded by **Mr. Gatewood**, moved to PROTEST the Liquor License Application for Transfer until a Certificate of Occupancy is issued.

Mayor Eberhart called for Public Testimony.

Arlette Eagle-Lavelle, 912 Kellum Street, Fairbanks – Ms. Eagle-Lavelle spoke to the niche market of craft beer, wine and cider at the new location and stated that she wants to create a space where people can come and experience craft brews.

Mr. Cleworth asked Ms. Eagle-Lavelle to explain how her business would be different than a bar. Ms. Eagle-Lavelle stated that she does not intend to serve liquor, shots or martinis—only fresh, cold craft brews. Ms. Eagle-Lavelle stated the hours of operation would be 3 p.m. until about 10 p.m. and that people could bring their own food. She stated that the establishment will not have a food service.

Mr. Pruhs asked if there were issues with the space being next to the condemned Polaris Building. Ms. Eagle-Lavelle stated there are challenges with the nearby courtyard that is unmonitored but that the owner plans to build a large fence that will be unclimbable. Ms. Eagle-Lavelle stated that the Taphouse would be a top-shelf type of establishment; she stated it would be an extension of Lavelle’s and that it would be a classy tasting room. **Mr. Pruhs** asked how long the lease would be. Ms. Eagle-Lavelle replied that she has signed a two year lease but that there are more options.

Mr. Matherly stated that the tap room has no kitchen but that people could bring their own food. He then asked if Ms. Eagle-Lavelle planned to add a kitchen in the future. Ms. Eagle-Lavelle stated that she did not have plans to have an in-house kitchen but that she would like to help other local businesses by encouraging patrons to bring food from other local restaurants. **Mr. Matherly** thanked Ms. Eagle-Lavelle for considering Downtown Fairbanks for the location of her Taphouse.

Frank Eagle, 912 Kellum Street, Fairbanks – Mr. Eagle stated that over the years he has learned one thing: if you build a nice fun place, nice fun people will come. Mr. Eagle stated that Ms. Eagle-Lavelle has a solid business plan and that her establishment would help class up the downtown area.

Kathy Lavelle, 912 Kellum Street, Fairbanks – Ms. Lavelle stated that she is in attendance to support her daughter, Ms. Eagle-Lavelle. Ms. Lavelle stated that she encouraged Ms. Eagle-Lavelle to avoid food at her Taphouse because of all the regulation that comes with food service. Ms.

Lavelle asked the Council to support the Taphouse; she added that the space (formerly the Pomegranate) has been empty for four years.

Mr. Pruhs stated that Ms. Eagle-Lavelle has worked in all aspects of Lavelle's Bistro and that now it is her turn to strike out on her own. Ms. Lavelle stated she is a well-rounded restaurant worker and that she is ready to start her own operation.

Hearing no more requests for public comment, **Mayor Eberhart** declared Public Testimony closed.

Mr. Cleworth asked whether the license would have to come back before the Council if it is ever sold or transferred. City Attorney Paul Ewers stated that before the license can sell or transfer it would have to come back before the Council. **Mr. Cleworth** read into the record section 14-178(b)(6) relating to the City Council putting conditions on a liquor license. **Mr. Cleworth** stated he would like to put a condition on the license that they could only sell beer and wine, no liquor. **Mr. Cleworth** stated that he would like the Council to discuss the issue because new, stand-alone bars are not typically approved within the core downtown area.

Mr. Matherly asked Ms. Eagle-Lavelle to come back up and further explain her business plan. No Members objected to Ms. Eagle-Lavelle's return. Ms. Eagle-Lavelle stated that she does not want to sell liquor at this time but that she does not agree that if she pays for the full liquor license that she should be barred from ever selling liquor. Ms. Eagle-Lavelle stated a beer and wine license requires her to sell food and that she does not want to sell food. Ms. Eagle-Lavelle stated that she wants to support local restaurants and that she would encourage patrons to bring in food from other establishments to enjoy with one of her craft beers.

Mr. Pruhs explained the history of the downtown area relating to bars and stated that the City Council's rules were intended to clean up the core area of downtown. **Mr. Pruhs** stated that he was an appraiser back in the 70's and 80's and that the downtown area was more run down than it is today. He stated that the City approved and helped build the parking garage in an effort to revitalize Downtown. **Mr. Pruhs** stated that Ms. Eagle-Lavelle's license would be up for review every two years. He stated that he believes Ms. Eagle-Lavelle has brought a new concept to the table and that he is willing to take a gamble and approve her liquor license.

Mr. Cleworth stated that he agreed with a lot of what Mr. Pruhs had to say but that he is still concerned with what will come in the future if her full license is approved. He stated that it is an awkward position for the Council to be in because it would be difficult to deny other applicants the same opportunity in the future. **Mr. Cleworth** stated he has spent his whole life on Second Avenue in his business and that he is concerned about another bar in the downtown core area. **Mr. Cleworth** stated he could support Ms. Eagle-Lavelle's concept but that he would like to put stipulations on the license that would not allow the sale of liquor.

Mayor Eberhart stated that Ms. Eagle-Lavelle's business would be located within a unique block and that he has no doubt that her model would help to revitalize Downtown. **Mayor Eberhart** stated that Mr. Eagle and Ms. Lavelle have done a wonderful job with their businesses and that he believes that Ms. Eagle-Lavelle will follow in their footsteps.

Mr. Gatewood stated the he appreciated Ms. Eagle-Lavelle’s business concept and that he also understands Mr. Cleworth’s concerns. **Mr. Gatewood** stated that he is swayed by Mr. Eagle-Lavelles presentation and that he would support her liquor license because she has convinced him that her business will revitalize the downtown area.

Mr. Walley asked Ms. Eagle-Lavelle how many signatures she had gathered and pointed out that one of the signatures was from the Fairbanks Downtown Association. Ms. Eagle-Lavelle stated that she had received a few hundred signatures from people all around Fairbanks.

Mr. Cleworth stated that he is struggling with granting the liquor license without conditions. He suggested that the Council take a look at the Code and make changes according to what they are trying to accomplish in the downtown core area. **Mr. Cleworth** stated that he would support the liquor license and that he is counting on Ms. Eagle-Lavelle to make it work.

Mr. Matherly stated that he thinks the world of the Eagle-Lavelle family and that he does see room for Mr. Cleworth’s concern. He stated that he will vote to allow the liquor license. **Mr. Matherly** stated he liked Ms. Eagle-Lavelle’s presentation and that he has no doubt that she will follow successfully in her parent’s footsteps.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO PROTEST THE LIQUOR LICENSE APPLICATION FOR TRANSFER UNTIL A CERTIFICATE OF OCCUPANCY IS ISSUED AS FOLLOWS:

YEAS: Gatewood, Walley, Pruhs, Matherly, Staley, Cleworth
NAYS: None
Mayor Eberhart declared the MOTION CARRIED.

b) The Fairbanks City Council, Sitting as a Committee of the Whole, heard interested citizens concerned with the following Liquor License Application for Transfer of Ownership, Location and Name Change and Restaurant Designation Permit:

Type: Beverage Dispensary
To: Pagoda Chinese Restaurant / First Security Investments, Inc.
431 Santa Claus Lane, North Pole, Alaska
From: Shenanigan’s / Tiffany Park West, Inc.
2406 S. Cushman Street, Fairbanks, Alaska

Mr. Walley, seconded by **Mr. Matherly**, moved to WAIVE PROTEST on the Liquor License transfer.

Mayor Eberhart called for Public Testimony and, hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE TRANSFER AS FOLLOWS:

YEAS: Matherly, Cleworth, Walley, Staley, Gatewood, Pruhs
NAYS: None

Mayor Eberhart declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Eberhart stated that Purchasing Agent/Risk Manager Shannon Kumplua is being presented with the Employee Quarterly Award for Safety. **Mayor Eberhart** recognized Refuse Supervisor Sean Rice for earning the Customer Service Award for the quarter. **Mayor Eberhart** awarded Payroll Specialist Denise Kendrick the Professional Services Award for the quarter and that Officer Rick Sweet received the award for Community Service. **Mayor Eberhart** recognized Information Technologies (IT) Director Ben Barrio and IT Network Engineer John Antonuk for their help in Anchorage Police Department's (APD) investigation of a Child Pornography case.

Mayor Eberhart listed the many activities of his office since the last meeting. He requested that Engineer IV Bob Pristash come forward to give a staff report on the Cushman Street project.

Mr. Pristash stated that the Cushman project was supposed to be completed on September 18, 2015; he stated it is only a week behind but that it is moving forward. Mr. Pristash reported that he has paved in snow before and that, while it is not preferred, it can be done. Mr. Pristash stated the weather forecast looks good and that he is hoping for the best. Mr. Pristash stated that the Exclusive Paving crew has only had four days off all summer and that the electrical contractor is working 12 hour days in order to complete the project. Mr. Pristash divulged that he is getting nervous but that he believes it will be paved before winter hits.

Mayor Eberhart thanked Mr. Pristash for the update. **Mayor Eberhart** encouraged everyone in the community and on the Council to attend the upcoming F-35 meetings; he stated that the next meeting will take place in Delta Junction, then another at West Valley High School. He spoke to the importance of the F-35's coming to the area.

NEW BUSINESS

- a) Resolution No. 4690 – A Resolution Amending the City Schedule of Fees and Charges for Services, Effective January 1, 2016. Introduced by Mayor Eberhart.

PASSED and APPROVED on the CONSENT AGENDA.

DISCUSSION ITEMS

FMATS Policy Committee – **Mr. Walley** stated that there was not much on the agenda at the last meeting. He stated that the Season Mobility Task Force met and discussed maintenance issues for the upcoming winter and spring. **Mr. Walley** stated with the upcoming state budget cuts the Department of Transportation (DOT) will only run 13 plow trucks this winter and that they have assigned street priority levels. **Mr. Walley** expressed concern that Airport Way has been downgraded to a level two road. He explained that if there is a year with heavy snowfall DOT will plow and re-plow level one roads before they ever plow a level two road. **Mr. Walley** stated that the 2015-2018 Statewide Transportation Improvement Program (TIP) was amended and that there will be less revenue sharing in the future.

COMMUNICATIONS TO COUNCIL

- a) Chena Riverfront Commission Meeting Minutes of July 8, 2015

ACCEPTED on the CONSENT AGENDA.

- b) Appointment to the Fairbanks Diversity Council

APPROVED on the CONSENT AGENDA.

COUNCIL MEMBERS' COMMENTS

Ms. Staley stated she appreciates that the Mayor recognizes City Employees and that she is glad that employee awards program has been implemented.

Mr. Walley stated that he forgot to ask Mr. Roberts about marijuana zoning in Downtown Fairbanks. He stated that the FNSB School District Building is a school building and that it should be zoned accordingly; he added that at this time, it is not zoned as a school. **Mr. Walley** stated that he hopes another Council Member could address the issue. He stated that he remembered the bars downtown being a big problem when his dad was City Mayor. **Mr. Walley** stated that times have changed and that Ms. Eagle-Lavelle's proposed business seems like a classy operation—not a bar.

Mr. Gatewood stated that he had no comments.

Mr. Matherly expressed appreciation for Ms. Eagle-Lavelle's presentation and stated that he thinks the Council should revisit the Code on stand-alone bars. He shared his support for having a Borough Representative in attendance at City Council meetings. **Mr. Matherly** stated he is excited for the large 2015 Permanent Fund Dividend (PFD) amount. He thanked Mayor Eberhart for awarding employees and stated it is good for quality employees to be recognized.

Mr. Cleworth stated that he was asked by the League of Women Voters to attend a panel discussion regarding budget issue; he stated he was asked specifically to discuss how the state's budget problems affect the City. **Mr. Cleworth** stated that he focused on revenue sharing, loss of Capital Funds, PERS and the termination studies. **Mr. Cleworth** stated that some villages rely entirely on revenue sharing and that there would be a detrimental impact to those villages if revenue sharing is completely dropped. **Mr. Cleworth** urged the City Representative assigned to the next Borough Assembly meeting to share the concern for having marijuana establishments too close to schools and churches. **Mr. Cleworth** stated that the power plant in Healy is now up and running and that it is tremendous for Golden Valley Electric Association (GVEA) to be able to use it.

Mr. Pruhs stated that he appreciates Mr. Pristash's efforts in getting the Cushman Street project done. **Mr. Pristash** stated he looks forward to its completion but that he is also going to miss walking through the downtown area and talking to all the workers. **Mr. Pruhs** spoke to the Clay Street Cemetery and thanked City Clerk Danyielle Snider, Attorney Paul Ewers and FPD for allowing an officer to escort the remains back to their resting place. **Mr. Pruhs** thanked all City employees for being quality, hardworking people and stated that he appreciates them all.

Mr. Matherly, seconded by **Mr. Walley**, moved to go into Executive Session for the purpose of discussing: Workers' Comp Case (W. Cummings), AFL-CIO Labor Negotiations, International Brotherhood of Electrical Workers (IBEW) Labor Negotiations, and Fairbanks Firefighters Union (FFU) Labor Negotiations.

Mayor Eberhart called for objection and, hearing none, so ORDERED.

Mayor Eberhart called for a five minute recess.

EXECUTIVE SESSION

- a) Workers' Comp Case (W. Cummings)
- b) AFL-CIO Labor Negotiations
- c) International Brotherhood of Electrical Workers (IBEW) Labor Negotiations
- d) Fairbanks Firefighters Union (FFU) Labor Negotiations

The City Council met in Executive Session to discuss the W. Cummings Workers' Comp Case and AFL-CIO, IBEW and FFU Labor Negotiations. Direction was given to staff and no action was taken.

ADJOURNMENT

Mayor Eberhart called for objection to ADJOURNING the meeting and, hearing none, so ORDERED.

Mayor Eberhart declared the meeting ADJOURNED at 10:12 p.m.

JOHN EBERHART, MAYOR

ATTEST:

D. DANYIELLE SNIDER, CMC, CITY CLERK

Transcribed by: EB



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, OCTOBER 5, 2015
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 7:00 p.m. on the above date, following a 6:00 p.m. Work Session on the FMATS Noble Street Upgrade Project, to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor John Eberhart presiding and with the following Council Members in attendance:

Council Members Present: Renee Staley, Seat A
Perry Walley, Seat B
Bernard Gatewood, Seat C
Jim Matherly, Seat D
Jerry Cleworth, Seat E
David Pruhs, Seat F

Absent: None

Also Present: Margarita Bell, Grants Administrator
Paul Ewers, City Attorney
D. Danyielle Snider, City Clerk
Jim Williams, Chief of Staff
Stephanie Johnson, Dispatch Center Manager
Angela Foster-Snow, HR Director
Verg Scott, Public Works General Foreman
Bob Pristash, Engineer IV
Matt Soden, Police Lieutenant
Amber Courtney, Communications Director

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor Eberhart led the Flag Salutation.

CITIZEN'S COMMENTS

Victor Buberger, P.O. Box 58192, Fairbanks – Mr. Buberger thanked Public Works for fixing the potholes on Gilmore and Lacey Street. Mr. Buberger stated that the stop lights on Lacey Street need to be synchronized and he wants the Council Members to address the light issue. Mr. Buberger stated he would like to know how over budget the Complete Cushman Street project is. Mr. Buberger stated he did not think that Executive Sessions should be closed to the public and that they should be broadcast over the radio for transparency purposes.

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney urged everyone to vote no to the 5% cannabis tax and encouraged citizens to grow their own marijuana rather than buying it from a licensed establishment. Mr. Turney thanked Mayor Eberhart for attending the Fairbanks Four rally and expressed hope that there will be justice for the Four.

Terry Doerr, 306 Antoinette Street, Fairbanks – Mr. Doerr thanked everyone who helped in solving the “Gloria Lake” problem at his property. He stated that the week after bringing his issue to the City Council the issue was fixed. Mr. Doerr stated that there is a new issue at the intersection of Antoinette and College Road that he would like the City to address. He stated that there are some tall trees on the corner and that root damage was done to the trees when the excavation was done prior to resurfacing College Road. Mr. Doerr stated that the City should cut the trees down to avoid future property damage.

Lee Despain, 352 Driveway Street, Unit B, Fairbanks – Mr. Despain stated that Mr. Eberhart asked him a question in a deposition about 20 years ago about some alleged audio tapes relating to the Rice/Despain lawsuit. He accused Eberhart of leaving the country immediately following the Rice/Despain case to avoid being served legal papers. Mr. Despain stated his belief that Eberhart resigned his position at the City Attorney’s Office while he was out of the country. Mr. Despain, in response to Eberhart’s deposition question, stated that those tapes never existed. He stated that he believes he and Mr. Rice’s phone lines were being tapped. He stated that he believes Eberhart should have been disbarred, convicted and sent to prison. Mr. Despain insinuated that others in the City were guilty of doing illegal things during that time. He stated that the Council should be aware of the term “kakistocracy” and what it means: *government by the worst element of society; government by the most unprincipled people.*

Hearing no more requests for public comment, **Mayor Eberhart** declared Public Testimony closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Matherly, seconded by **Mr. Gatewood**, moved to APPROVE the Agenda and Consent Agenda.

Mr. Gatewood pulled Resolution No. 4692 from the Consent Agenda.

Mr. Cleworth pulled Ordinance No. 5991 and Ordinance No. 5992 from the Consent Agenda.

Mayor Eberhart called for objection and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

APPROVAL OF PREVIOUS MINUTES

a) Regular Meeting Minutes of August 10, 2015.

APPROVED on the CONSENT AGENDA

SPECIAL ORDERS

- a) The Fairbanks City Council, Sitting as a Committee of the Whole, heard interested citizens concerned with the following Liquor License Application for Transfer of Ownership, Location and Name Change and Restaurant Designation Permit:

Type: Beverage Dispensary, License #1920
To: Gambardella's Pasta Bella / Gambardella's II, Inc.
706 2nd Avenue, Fairbanks, Alaska
From: Reflections / The Lighthouse, Inc.
No Premises (see note in memo)

Mr. Pruhs, seconded by **Mr. Matherly**, moved to WAIVE PROTEST on the Liquor License Transfer.

Mayor Eberhart called for Public Testimony and, hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE TRANSFER AS FOLLOWS:

YEAS: Gatewood, Walley, Pruhs, Matherly, Staley, Cleworth
NAYS: None

Mayor Eberhart declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Eberhart stated that he would like Bob Pristash, City Engineer IV, to come forward to give a staff report on the Noble, Cushman and College Road projects. Mr. Pristash stated that the lights on College Road are the State's responsibility, not the City's. Mr. Pristash announced that Cushman was partially paved earlier in the day and that the contractors will continue to work on completing the project before the snow sticks. Mr. Pristash stated that the issue with the Noble Street lights will be addressed in the future when Noble Street is resurfaced.

Mayor Eberhart summarized the many activities that the Mayor's Office had participated in since the last Regular Council Meeting. **Mayor Eberhart** stated that the applications for the new Fire Chief have been narrowed down to four potential candidates. **Mayor Eberhart** stated that the Finance Committee has a public vacancy and that he hoped it would soon be filled. **Mayor Eberhart** stated that he attended a Polaris Building workgroup meeting with Lisa Murkowski's office about the possibilities of federal funding to help tear down the building. **Mayor Eberhart** stated that revenue sharing will be cut by half a million dollars and that it will be a big hit for the City of Fairbanks.

UNFINISHED BUSINESS

- a) Resolution No. 4689 – A Resolution Honoring Warren B. Cummings by Dedicating and Renaming Fire Station One in His Honor. Introduced by Mayor Eberhart. POSTPONED from the Regular Meeting of September 14, 2015.

NOTE: Because Resolution No. 4689 was postponed, the motion to APPROVE was already on the floor. The motion to APPROVE was made by **Mr. Pruhs**, seconded by **Mr. Matherly** at the Regular Meeting of September 14, 2015.

Mr. Pruhs, seconded by **Mr. Walley**, moved to POSTPONE Resolution No. 4689 until the first meeting in January, 2016.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE RESOLUTION NO. 4689 AS FOLLOWS:

YEAS: Staley, Matherly, Gatewood, Pruhs, Cleworth, Walley

NAYS: None

Mayor Eberhart declared the MOTION CARRIED.

- b) Ordinance No. 5990 – An Ordinance to Amend FGC Section 2-61 Regarding the Mayor’s Compensation. Introduced by Council Member Cleworth. POSTPONED from the Regular Meeting of September 14, 2015. SECOND READING AND PUBLIC HEARING.

Mr. Walley, seconded by **Mr. Gatewood**, moved to ADOPT Ordinance No. 5990.

Mayor Eberhart called for Public Testimony and, hearing none, declared Public Testimony closed.

Mr. Cleworth stated that Channel 11 ran a story on the Mayor’s compensation time a few weeks back and that he has received a lot of phone calls from citizens concerned about the amount of comp time earned. He stated that there are laws imposed upon the private sector that do not apply to the public sector, such as Social Security. **Mr. Cleworth** read aloud Section 4.1.2 of the City Charter. He asked if there was a limit to how much vacation time could be accrued. **Mayor Eberhart** stated the annual leave accrual limit is 500 hours; City Clerk Snider confirmed.

Mr. Cleworth stated that when he became Mayor, the Payroll Department informed him that he had to fill out a timecard. He recalled thinking that it was strange because it was a salaried position. **Mr. Cleworth** asked the Council to look at the attachment to the ordinance that lists what kind of compensation packages other mayors in Alaska receive. **Mr. Cleworth** read aloud some of the municipalities’ statistics; he pointed out that North Pole is the only other city that allows the Mayor to earn comp time and they cap it at 40 hours. **Mr. Cleworth** stated that the Borough Mayor does not earn vacation time or comp time. He asked the Council to support Ordinance No. 5990 so that Fairbanks would fall in line with other cities in Alaska. **Mr. Cleworth** stated that elected officials should serve and should not earn comp time.

Mayor Eberhart stated that comp time has been in place at the City since the formation of a strong mayor form of government. He stated that Mayor Hayes, Mayor Thompson and Mayor Strle all accrued comp time. He stated that filling out a timecard allows others to see how much time he spends on City business. **Mayor Eberhart** stated that Mr. Cleworth did not claim comp time as City Mayor and that nobody is able to determine how many hours he worked per day.

Mr. Cleworth stated that he does not understand why the Mayor position needs to complete a timecard; he stated that the only purpose for it is to make the payroll system work.

Mayor Eberhart distributed a handout and called Grants Administrator Margarita Bell to come forward to speak. He asked Ms. Bell to summarize the information that was on the handout; Ms. Bell explained that it is a breakdown of the past three City Mayors' timecards. **Mayor Eberhart** stated that Mr. Cleworth's reporting shows no comp time earned and very little leave time used.

Mayor Eberhart requested Human Resources (HR) Director Angela Foster-Snow to come forward; he asked her to speak to the reason for turning in a time card. Ms. Foster-Snow stated it is important from an HR standpoint in case there is a disciplinary issue with an employee. **Mayor Eberhart** stated there are seven other non-represented salary employees and asked if she has heard if they are concerned about the possibility of losing their comp time benefit. Ms. Foster-Snow stated she has heard that some people are concerned that if the mayor loses his Comp time that they could lose theirs as well.

Mr. Matherly questioned why Mr. Cleworth's timecard reporting is being scrutinized; he stated that it is pointless. He commented that the average citizen is smart enough to know that the Mayor's position is a fulltime job and that 8 hours a day is probably not enough time to take care of the City's business.

Mayor Eberhart asked Ms. Foster-Snow to come forward. He asked her to comment from an HR standpoint on Ordinance No. 5990. Ms. Foster-Snow stated that she is concerned with the inability to track time for accountability purposes if a situation ever arose where action may need to be taken. She stated that there may be concern from other non-union employees that their comp time may be taken away if the Mayor's comp time is eliminated. **Mayor Eberhart** stated that nothing is broken so there is no need for a fix. He listed the many projects that he and City staff are currently working on and stated that he has lost hundreds of comp hours. He stated that it is sad when one citizen can come forward, make unfounded allegations and generate such a big issue. **Mayor Eberhart** stated that he is doing nothing different than any other City Mayor has done with comp time with the exception of Mr. Cleworth; he urged the Council to vote against Ordinance No. 5990.

Mr. Matherly read aloud a letter written by former City employee and current Finance Committee Member Ron Woolf regarding the Mayor's compensation package. In the letter, Mr. Woolf stated that the Mayor should not earn comp time whether he works 20 hours a week or 80 hours a week and that the Mayor's position is different than other City employees because it is an elected position. **Mr. Matherly** stated that the Mayor's compensation issue is the concern of more than one citizen. **Mr. Matherly** asked Ms. Staley if salaried positions in the private sector earn comp time.

Ms. Staley stated that comp time is illegal for salaried, exempt private sector employees. **Ms. Staley** stated that if she were the Mayor, she would not claim comp time because it would be her pride and honor to serve to public. **Ms. Staley** stated she appreciates Mr. Cleworth's ordinance because she did not know that the City Mayor had the ability to earn comp time.

Mr. Gatewood stated that if he were the Mayor and comp time was offered, he would take it. He shared that he is torn about the Mayor earning comp time because he is a salaried employee and even if he works 52 hours a week he only gets paid for 40. He stated that when he first became a Council Member, he did not know that he would earn a stipend. **Mr. Gatewood** stated that he believes it is time to place some parameters on what will be allowable in regard to the Mayor's compensation. He stated that other non-represented City workers should not be concerned about losing comp time because they are not elected officials.

Mr. Walley asked Mr. Cleworth what happens to the Mayor's earned comp time if the ordinance passes. **Mr. Cleworth** stated the hours of comp time the Mayor has already earned would remain on the books. **Mr. Walley** asked how many hours of vacation the Mayor earns per year. Ms. Foster-Snow confirmed the position earns 120 hours per year. He spoke to specific numbers on the handout. **Mr. Walley** stated that the Mayor is an elected official—not an employee—and should not earn comp time.

Mayor Eberhart stated that he has worked a lot more comp time than what is on the books, but that he is only able to retain 240 hours at a time in his comp bank.

Mr. Pruhs stated that Mr. Cleworth's ordinance does not get to the root of the problem and that he would like to delay changing the Mayor's compensation until the entire package can be reviewed and discussed. He stated that he would delay the effective date of changes for a year.

Mr. Cleworth stated that comp time does not have a place in the Mayor's position. He stated that when Borough Mayor Luke Hopkins takes time off he is not compensated for it; he just takes the time off. **Mr. Cleworth** stated that Mayor Eberhart has not done anything wrong but that it is time to address the issue. **Mr. Cleworth** stated that when he was Mayor he often worked weekends and more than eight hours per day but that he always claimed only eight hours. He stated that if he was sick or out of the office he took leave time.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 5990 AS FOLLOWS:

YEAS: Cleworth, Walley, Staley, Matherly

NAYS: Pruhs, Gatewood

Mayor Eberhart declared the MOTION CARRIED and Ordinance No. 5990 ADOPTED.

NEW BUSINESS

- a) Resolution No. 4691 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the Alaska Highway Safety Office for the FFY2016 DUI Traffic Enforcement Unit. Introduced by Mayor Eberhart.

PASSED and APPROVED on the CONSENT AGENDA

- b) Resolution No. 4692 – A Resolution to Accept Funding from the Office of Community Oriented Policing Services (COPS) for the FFY2015 Community Policing Development (CPD) Program. Introduced by Mayor Eberhart.

Mr. Matherly, seconded by **Mr. Pruhs** moved to APPROVE Resolution No. 4692.

Mr. Gatewood requested a staff report to further understand what will be provided for the requested \$75,000. Lieutenant Matt Soden stated he is sitting in for the Chief of Police and that the money would pass through the Volunteers in Policing (VIP) program to hire a part-time person to assist the Community Policing Officers. **Mr. Gatewood** stated that he would like the package to be broken out more; he inquired as to what kind of benefit package would be included and if uniform fees would come out of the \$75,000. Chief of Staff Jim Williams volunteered to comment and stated that the position would be contracted out to the VIP's and would get daily task assignments from the Police Chief, then report back at the end of their shift.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4692 AS FOLLOWS:

YEAS: Matherly, Cleworth, Walley, Staley, Gatewood, Pruhs

NAYS: None

Mayor Eberhart declared the MOTION CARRIED and Resolution No. 4692 APPROVED.

- c) Ordinance No. 5991 – An Ordinance Amending the Operating and Capital Budgets for the Seventh Time. Introduced by Mayor Eberhart.

Mr. Matherly, seconded by **Mr. Cleworth**, moved to ADVANCE Ordinance No. 5991.

Mr. Cleworth stated that he pulled Ordinance No. 5991 due to the proposed \$41,792 budget increase to the Engineering Department. He stated that there has been one director overseeing both the Public Works Department and the Engineering Department but since Mike Schmetzer left, the administration chose to separate the position. **Mr. Cleworth** spoke to the particulars of the proposed increase. He stated that raising the Engineering department head salary to \$124,000 per year would make the salary significantly higher than that of other City department heads and would likely cause a host of headaches.

Mr. Cleworth, seconded by **Mr. Pruhs**, moved to AMEND Ordinance No. 5991 by eliminating the \$41,792.00 increase to the Engineering Department budget.

Mayor Eberhart asked Mr. Williams to give a staff report on the proposed Engineering budget increase. Mr. Williams stated that the proposed increase was an effort to entice Engineer IV Bob Pristash to take the position because he is a quality employee. Mr. Williams stated that if Mr. Pristash were to take the position as City Engineer he would not be able to claim overtime. He

stated that so far in 2015, Mr. Pristash has worked 1,500 hours of overtime; he stated that losing the overtime would directly affect his personal income.

Mr. Walley asked if Mr. Pristash has had as much overtime in previous years. Mr. Williams replied that he does not have exact numbers but that Mr. Pristash has typically been one of the highest overtime earners in the City.

Mr. Cleworth asked if the rest of the Engineering Department earned much overtime. Mr. Williams stated that everyone in the department is working overtime this year. **Mr. Cleworth** stated there would be fewer projects coming to the City because of the decrease in State revenue sharing. He stated that it may be dangerous to increase the salary that much given the possibility of decreased work.

Mayor Eberhart stated that \$124,000 does sound like a high annual salary but when you take into consideration that Mr. Pristash will no longer earn overtime it is not an inflated number. He stated that Mr. Pristash could command a much higher salary by moving to the private sector but that he has chosen to stay with the City of Fairbanks for several decades.

Mr. Cleworth stated that the Finance Director does not earn overtime and that it would not be fair to bump Mr. Pristash's pay so significantly to compensate for the lack of overtime.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 5991 BY ELIMINATING THE \$41,792.00 INCREASE TO THE ENGINEERING DEPARTMENT BUDGET AS FOLLOWS:

YEAS: Pruhs, Staley, Cleworth, Matherly, Walley
NAYS: Gatewood
Mayor Eberhart declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN TO ADVANCE ORDINANCE NO. 5991, AS AMENDED, AS FOLLOWS:

YEAS: Walley, Matherly, Gatewood, Pruhs, Cleworth, Staley
NAYS: None
Mayor Eberhart declared the MOTION CARRIED.

d) Ordinance No. 5992 – An Ordinance Ratifying an Amendment to the Labor Agreement Between the City of Fairbanks and the International Brotherhood of Electrical Workers Local 1547. Introduced by Mayor Eberhart.

Mr. Matherly, seconded by **Ms. Staley**, moved to ADVANCE Ordinance No. 5992.

Mr. Cleworth stated that he pulled Ordinance No. 5992 because it was tied to the ordinance requesting Mr. Pristash's salary increase. **Mr. Cleworth** stated he hopes the Council will vote to fail Ordinance No. 5992.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 5992 AS FOLLOWS:

YEAS: None
NAYS: Gatewood, Walley, Pruhs, Matherly, Staley, Cleworth
Mayor Eberhart declared the MOTION FAILED.

COMMUNICATIONS TO COUNCIL

a) Appointment to the Permanent Fund Review Board

APPROVED on the CONSENT AGENDA

b) Appointment to the Clay Street Cemetery Commission

APPROVED on the CONSENT AGENDA

COUNCIL MEMBERS' COMMENTS

Ms. Staley stated that this would be her last meeting in attendance as a Council Member. She stated that she has enjoyed serving with everyone and has learned a lot. She spoke to her enjoyment in serving on various City boards and commissions. **Ms. Staley** wished Joy Huntington the best in the upcoming election.

Mr. Walley stated it has been a pleasure and an honor to serve with Ms. Staley. **Mr. Walley** spoke to the public testimony regarding marijuana tax and reminded listeners that if any money is generated from the tax that there is a cap within the tax cap. **Mr. Walley** encouraged everyone to get out and vote in the October 6 Municipal Election.

Mr. Gatewood echoed Mr. Walley's sentiments regarding all that Ms. Staley has brought to the City Council. **Mr. Gatewood** encouraged everyone to get out and vote in the election.

Mr. Matherly thanked Ms. Staley for making meetings even when she was calling in from the east coast. **Mr. Matherly** stated that Ms. Staley has been a dedicated servant and that he will miss seeing her smile. **Mr. Matherly** stated he is honored to serve the City of Fairbanks as a Council Member.

Mr. Cleworth spoke to the Gas Purchase Commission meeting he attended and stated that Mr. Williams is working on a recommendation that will be distributed to the Council. He stated that there is a Work Session scheduled with the Golden Heart Parking Authority but that he did not think it was necessary. He requested that Ms. Snider remove it from the schedule. **Mr. Cleworth** expressed his condolences in the recent passing of Mr. Bill Northrup. He stated he was sad to hear that Jim Soileau submitted his resignation as the City's Chief Financial Officer. He stated that Mr. Soileau is a great person and great asset to the City and that he is sorry to see him move on. He requested that Ms. Snider draft a resolution that he will sponsor regarding the State's sole authority to license. **Mr. Cleworth** spoke to the City Clerk's report to the Council, specifically in regard how involved the Clerk's Office should be in City boards and

commissions; he asked that the issue be discussed in a future Finance Committee meeting. **Mr. Cleworth** expressed concern that the new Fire Chief's proposed wage is the same amount Warren Cummings was earning when he retired. **Mr. Cleworth** stated that he is sad to see Ms. Staley leaving because she is such an asset to the Council. He thanked Ms. Staley for her help on the Tiger Team and on the Parking Authority. **Mr. Cleworth** wished Mr. Walley and Ms. Huntington good luck in the election.

Mr. Pruhs thanked Ms. Snider for the Clerk's report. **Mr. Pruhs** stated he was on KFAR radio and he told the listeners to call Mr. Walley for Complete Cushman Street inquiries; he stated he hoped Mr. Walley received some phone calls. **Mr. Pruhs** stated that he will be a reoccurring guest on KFAR so if anyone has a topic they would like him to speak to he would be happy to do so. **Mr. Pruhs** thanked Ms. Staley for her service and commented that it was a pleasure serving with her on both the Council and the Borough Planning Commission.

CITY ATTORNEY'S REPORT

City Attorney Ewers stated that the City would miss Ms. Staley.

CITY CLERK'S REPORT

City Clerk Snider encouraged everyone to vote in the October 6, 2015 election and advised that polls open at 7:00 a.m.

ADJOURNMENT

Mayor Eberhart called for objection to adjournment and, hearing none, so ORDERED.

Mayor Eberhart declared the meeting adjourned at 9:04 p.m.

JOHN EBERHART, MAYOR

ATTEST:


D. DANYIELLE SNIDER, CMC, CITY CLERK

Transcribed by: EB

MEMORANDUM

City Clerk's Office

D. Danyielle Snider, CMC, City Clerk

Date: December 30, 2015
To: Mayor John Eberhart
City Council Members
From: D. Danyielle Snider, CMC, City Clerk 
Re: Denial of Application for New City of Fairbanks Chauffeur
License – Diane Moore Dillard

Attached is a copy of **Ms. Dillard's** application for a new City of Fairbanks Chauffeur License. The Clerk's Office has denied this request for licensure pursuant to FGC Section 86-79 (attached). Ms. Dillard does not meet the minimum residency requirement of the City Code, as she is a resident of Twin Hills, Alaska. Ms. Dillard expressed her intent to remain in the Fairbanks area but will not meet the 30-day minimum residency requirement until late January. A criminal background and driving record report (attached) reveals that Ms. Dillard has no driving or criminal-related convictions.

Ms. Dillard was informed of the option to appeal the decision of the City Clerk to the City Council, and requested to be placed on this agenda for your consideration.

If you have any questions, please contact me at 459-6774.

Attachments: Chauffeur Application Packet
FGC Section 86-79

Visit us on the web at www.fairbanksalaska.us



City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715

Fax (907)459-6710

REQUEST FOR APPEAL FORM

RECEIVED

DATE: DECEMBER 28, 2015

DEC 28 2015

TO: D. Danyielle Snider, CMC City Clerk

CITY OF FAIRBANKS

FROM: DIANE MOORE DILLARD
(Please Print)

RE: Request for Appeal Hearing

Please consider this document a request for an APPEAL HEARING before the Fairbanks City Council in regards to the denial of my Occupational License Application. I can be present at the City Council Meeting scheduled for:

Monday, JANUARY 11, 2016 at 7:00 P.M.

(Meetings are held in the Council Chambers located at 800 Cushman Street, 2nd Floor)

By signing below, I understand that the information and supporting documentation contained in my application will be copied and provided to the Fairbanks City Council. I understand that there will be a public hearing, on the above date, at which time the Council will discuss my appeal. I understand that the public hearing may be reproduced electronically, digitally, and/or transmitted over the air waves. I understand that I have no right to expect privacy of the records or information contained in my application, or of any discussions that may occur during the public hearing.

Diane M. Dillard
Acknowledgement by Applicant

Official Use Only: Clerk's Initials: DS

Date Received: 12/28/15

Sec. 86-79. - Residency.

An applicant for a chauffeur's license must have resided within the Fairbanks North Star Borough for a minimum of 30 days immediately prior to application. This residency requirement may be waived by the city clerk if the applicant has had a city chauffeur's license within the last five years or if the applicant lives within 250 miles of the City of Fairbanks.

(Code 1960, § 8.201(c)(9); Ord. No. 5853, § 1, 8-13-2011; [Ord. No. 5982, § 1, 6-27-2015](#))



CITY OF FAIRBANKS

RECEIVED
DEC 28 2015
CITY OF FAIRBANKS

CHAUFFEUR LICENSE APPLICATION

800 Cushman Street, Fairbanks, AK 99701
(907) 459-6702 | cityclerk@ci.fairbanks.ak.us

TYPE OF LICENSE: NEW RENEWAL FEES DUE/COLLECTED: \$75 APP FEE

Name: DIANE MOORE DILLARD	Other Name(s) Used: AL-LA DILLARD	Year(s) of Name Change: 1986
Physical Address: [REDACTED]	[REDACTED]	
City, State, Zip: TWIN HILLS AK 99576	Work/Cell Phone: [REDACTED]	
Mailing Address: [REDACTED]	AK Driver's License No: [REDACTED]	
City, State, Zip: TWIN HILLS, AK 99576	E-mail Address: [REDACTED]	
Date of Birth: [REDACTED]	SSN: [REDACTED]	Place of Birth: [REDACTED]

Application Requirements

\$75.00 Non-Refundable Application Fee for New Applications and Renewals
\$100.00 Biennial License Fee for New Applications and Renewals
Complete Application, Including Authorization to Obtain Criminal History Record
Copy of Current State of Alaska Driver's License

Length of Residency

Length of Alaska Residency in Consecutive Years 54 yrs Length of FNSB Residency in Consecutive Years _____

If you are not a FNSB resident, where do you currently hold residency? TWIN HILLS, ALASKA How long? 49 yrs

Previous Address(es)

Previous City and State of residence, other than Fairbanks, for the past 8 years:

TWIN HILLS, ALASKA From: 1966 To: NOW

From: _____ To: _____

From: _____ To: _____

Employment

Cab Company Applying To or Employed By: Eagle Cab Company

Address: FAIRBANKS, ALASKA

Date Employment Began or Will Begin: 12-2015 Phone: 455-5555

Record of Conviction(s)

PLEASE ANSWER YES OR NO TO THE FOLLOWING QUESTIONS

	YES	NO
Within the past 24 months, have you had a conviction for any of the following?		
• Any offense which resulted in the suspension or revocation of your driver's license?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Reckless or negligent driving?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Driving while license is canceled, suspended, revoked or in violation of a limitation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Within the past 5 years (or within the past 8 years if a felony conviction), have you received a conviction for either of the following?		
• Driving a vehicle while intoxicated?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Refusing to submit to a chemical test as defined in AS 28.35.032?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Within the past 8 years have you had a felony conviction or within 4 years a misdemeanor conviction for any of the following?		
• Prostitution or promotion of prostitution?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Any offense involving a controlled substance under AS Title 11, Chapter 71 or the laws of another jurisdiction having substantially similar elements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Assault?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Burglary, felony theft, fraud or embezzlement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Any sexual offense?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Any homicide or assault involving operation of a motor vehicle?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Two separate felony convictions of any type?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you subject to the registration requirement of AS 12.63 (sex offender or kidnapper)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Do you have any delinquent City criminal or traffic fines or fees?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

An Answer of YES to any of the above questions regarding your criminal history and/or driving record is grounds for denial of a Chauffeur License. Please explain on a separate sheet of paper any convictions that meet the look-back criteria as noted above; including charges, places, dates, and sentences imposed. An Applicant may have the right to appeal a denial by the City Clerk after submission of a completed application and payment of the application fee. An Appeal Form can be obtained at the City Clerk's Office. See FGC Section 86-95 to determine if you are eligible for an appeal.

Citizenship Status

Are you a natural born or fully naturalized citizen of the United States? natural born citizen

If not, where did you obtain a permit or visa? NA

Date of entry into the United States: XXXXXXXXXX Alien Registration No. NA

The Fairbanks General Code (FGC) is attached to this application for your convenience, but is the responsibility of the applicant to understand and comply with the requirements. By signing the Oath below, the applicant acknowledges having read and understood FGC Secs. 86-76 through 86-96. Questions regarding the responsibilities of the applicant should be asked prior to issuance of the license.

Please make all necessary copies for your records before submission of your application to the City Clerk's Office. There will be a per page charge for any copying requested in accordance with FGC Sec. 2-775. Thank you in advance for your cooperation.

The City Clerk's Office may require 24 hours to process applications and does not accept licensing applications after 4:00 PM. Hours of operation are Monday through Friday, 8:00 AM to 5:00 PM. The City of Fairbanks observes national and state holidays.

Applicant's Statement for Chauffeur License and Authorization Statement for Criminal History Record Check

I, DIPANE MOORE DILLARD, being first duly sworn, depose and state that I am the individual making application for licensure and that the answers to the foregoing questions and other statements contained herein are true and complete to the best of my knowledge. I understand that any materially false information provided on or with this application may be grounds for revocation, suspension or denial of a license.

I **certify** that I am at least 21 years of age or older; that I can read, write, and speak the English language; that I am not addicted to the use of intoxicants or narcotics; that I have been a resident within the Fairbanks area for a minimum of 30 days immediately prior to this application, that I am not subject to the registration requirements of AS 12.63 (sex offender or kidnapper); that I have read and understand FGC Sections 86-76 through 86-96; and that I understand the requirements for licensure.

Further, I hereby authorize the City of Fairbanks to obtain information pertaining to any charges and/or convictions I may have had for violation of municipal, county, state or federal laws. This information may include, but may not be limited to, allegations regarding and convictions for crimes committed upon minors. I understand that this information will be gathered from any law enforcement agency of this state or any state or federal government, or from third-party providers of information originally obtained from law enforcement or court records.

As an applicant for a chauffeur license, I hereby attest to the truthfulness of the representations I have made. Except as I have disclosed, I have not been found guilty of, or entered a plea of nolo contendere or guilty to any offense.

I understand that I must be truthful and, if any statement I have made is found to be false, I will be denied the license for which I am making application.

Diane M. Dillard

Diane M. Dillard

28 Dec 2015

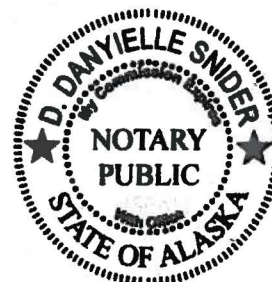
Signature of Applicant

Date

Sworn to before me this 28th day of December, 2015.

D. Danyelle Snider
Notary Public for the State of Alaska

My Commission Expires: w/office



Administrative Use Only

Approved By:	Date:
Denied By: <u>Danyelle Snider</u>	Date: <u>12/28/15</u>
Reason for Denial: <u>HAS NOT BEEN A FNSB RESIDENT FOR 30 DAYS; LIVES IN TWIN HILLS, AK (565 MILES FROM FAIRBANKS)</u>	

For additional information and/or forms, please visit the City of Fairbanks website at www.fairbanksalaska.us.



CRIMINALBACKGROUNDRECORDS.COM
An Information Enterprises™ Solution

PERSON INVESTIGATED

Name: DIANE DILLARD
Date of Birth: [REDACTED]
SS#: [REDACTED]

Order Number: 466280
Order Date: 12/28/2015
Member: [REDACTED]

Please verify that the following record(s) are indeed the person you are investigating. If the record(s) below do not match the subject you are investigating, then there is No Records Found based on the search criteria you submitted.

YOUR ORDER

Instant National Criminal Record Search includes the following states:
AK, AL, AR, AZ, CA, CO, CT, DC, FL, GA, HI, IA, ID, IL, IN, KS, KY, LA, MD, ME, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, RI, SC, TN, TX, UT, VA, VT, WA, WI, WV

YOUR ORDER RESULTS

No Criminal Records Found

You are currently setup using our Standard Record Matching Algorithm.
If you want to change your search option parameters please contact customer service at:
service@criminalbackgroundrecords.com

We also searched the National Sex Offender Report and USA Most Wanted List with your order.

ADDITIONAL FREE SEARCH DESCRIPTIONS

National '50-State' Sex Offender Registry

National Sex Offender Public Registry provided by the United States Department of Justice (DOJ)

High-Risk Sex Offenders: All 50 States

Sexual Predators: Persons obtaining or seeking non-consensual sexual contact with another person and/or has committed sex crimes, such as rape or child sexual abuse. (Including sexually violent offenders)

Department of Corrections: Convicted Sex Offenders who were under the supervision of the DOC.

Crimes Against Children: People convicted of, found guilty of or plead guilty to committing or attempting to commit sexual offenses and other crimes against children. (Including kidnapping, felonious restraint and/or child abuse)

USA Most Wanted Criminals List

FBI Most Wanted Fugitive Search

US Marshals Most Wanted List

US Secret Service Most Wanted List

US Department of Public Safety Search

(Not all US States are included)

When you are finished viewing and printing your order, [click here to place another order.](#)
No Records Found..

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CRIMINALBACKGROUNDRECORDS.COM
An Information Enterprises™ Solution

PERSON INVESTIGATED

Name:	DIANE MOORE	Order Number:	466281
Date of Birth:	[REDACTED]	Order Date:	12/28/2015
SS#:	[REDACTED]	Member:	[REDACTED]

Please verify that the following record(s) are indeed the person you are investigating. If the record(s) below do not match the subject you are investigating, then there is No Records Found based on the search criteria you submitted.

YOUR ORDER

Instant National Criminal Record Search includes the following states:
AK, AL, AR, AZ, CA, CO, CT, DC, FL, GA, HI, IA, ID, IL, IN, KS, KY, LA, MD, ME, MI, MN, MO, MS MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, RI, SC, TN, TX, UT, VA, VT, WA, WI, WV

YOUR ORDER RESULTS

No Criminal Records Found

You are currently setup using our Standard Record Matching Algorithm.
If you want to change your search option parameters please contact customer service at:
service@criminalbackgroundrecords.com

We also searched the National Sex Offender Report and USA Most Wanted List with your order.

ADDITIONAL FREE SEARCH DESCRIPTIONS

National '50-State' Sex Offender Registry

National Sex Offender Public Registry provided by the United States Department of Justice (DOJ)

High-Risk Sex Offenders: All 50 States

Sexual Predators: Persons obtaining or seeking non-consensual sexual contact with another person and/or has committed sex crimes, such as rape or child sexual abuse. (Including sexually violent offenders)

Department of Corrections: Convicted Sex Offenders who were under the supervision of the DOC.

Crimes Against Children: People convicted of, found guilty of or plead guilty to committing or attempting to commit sexual offenses and other crimes against children. (Including kidnapping, felonious restraint and/or child abuse)

USA Most Wanted Criminals List

FBI Most Wanted Fugitive Search

US Marshals Most Wanted List

US Secret Service Most Wanted List

US Department of Public Safety Search

(Not all US States are included)

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MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor John Eberhart
City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Application for Liquor License Transfer – Stock Only

DATE: December 30, 2015

An application has been received by the State Alcohol Beverage Control Board for transfer of ownership (stock transfer only) for the following liquor license applicant:

License Type: Beverage Dispensary, License #4232
 DBA: **Kodiak Jack's**
 Licensee/Applicant: JSR, Inc.
 Physical Location: 537 Gaffney Road, Ste 2, Fairbanks AK 99701

Corp/LLC Agent:	Address	Phone	Date/State of Incorporation	Good standing?
JSR, Inc.	PO Box 73852 Fairbanks, AK 99707	907-374-3373	07/12/1996 – Alaska	yes

Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.

Member/Officer/Director:	DOB	Address	Phone	Title/Shares (%)
Rick Mensik	12/07/1950	PO Box 70655 Fairbanks, AK 99707	907-347-6671	President 66.6%
Joe Nyquist	02/18/1941	523 Gaffney Road Fairbanks, AK 99701	907-374-8162	VP/Secretary– Treasurer 33.3%

If **transfer** application, current license information:

Current D.B.A.: Kodiak Jack's
 Current Licensee: JSR, Inc.
 Current Location: 537 Gaffney Road, Fairbanks, AK 99701

Pursuant to FCG Sec. 14-178, the Council must determine whether or not to protest the liquor license action after holding a public hearing.


There are **no departmental objections** to the transfer of this license.

MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor John Eberhart
City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Application for Liquor License Transfer – Stock Only

DATE: December 30, 2015

An application has been received by the State Alcohol Beverage Control Board for transfer of ownership (stock transfer only) for the following liquor license applicant:

License Type: Beverage Dispensary, License #3969
DBA: **BoomTown Grill and Bar**
Licensee/Applicant: JSR, Inc.
Physical Location: 537 Gaffney Road, Ste 1, Fairbanks AK 99701

Corp/LLC Agent:	Address	Phone	Date/State of Incorporation	Good standing?
JSR, Inc.	PO Box 73852 Fairbanks, AK 99707	907-374-3373	07/12/1996 – Alaska	yes

Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.

Member/Officer/Director:	DOB	Address	Phone	Title/Shares (%)
Rick Mensik	12/07/1950	PO Box 70655 Fairbanks, AK 99707	907-347-6671	President 66.6%
Joe Nyquist	02/18/1941	523 Gaffney Road Fairbanks, AK 99701	907-374-8162	VP/Secretary– Treasurer 33.3%

If **transfer** application, current license information:

Current D.B.A.: BoomTown Grill and Bar
Current Licensee: JSR, Inc.
Current Location: 537 Gaffney Road, Fairbanks, AK 99701

Pursuant to FCG Sec. 14-178, the Council must determine whether or not to protest the liquor license action after holding a public hearing.

There are **no departmental objections** to the transfer of this license.

Introduced by: Mayor John Eberhart
Date: September 14, 2015

RESOLUTION NO. 4689

**A RESOLUTION HONORING WARREN B. CUMMINGS BY
DEDICATING AND RENAMING FIRE STATION ONE IN HIS HONOR**

WHEREAS, Chief Warren B. Cummings will retire on November 1, 2015, after 43 years of faithful service to the citizens of Fairbanks; and

WHEREAS, on April 1, 1972, Chief Cummings began public service as a recruit firefighter; and

WHEREAS, in July 1995, Chief Cummings assumed command of the City of Fairbanks Fire Department; and

WHEREAS, Chief Cummings led efforts to modernize the City of Fairbanks Fire Department equipment and facilities by implementing over \$27 million in capital projects, to include the Fairbanks Regional Fire Training Center, warm storage facilities, numerous fire and ambulance apparatus upgrades, and the construction of Fire Station One; and

WHEREAS, Chief Cummings' life work was to continuously improve safety and delivery of fire and emergency management services to Fairbanks, culminating with the City of Fairbanks achieving an ISO rating of 1 in 2014, which distinguished the City of Fairbanks Fire Department as one of the best fire departments in the nation; and

WHEREAS, Chief Cummings' dedication and service to the City of Fairbanks is perhaps best reflected in the building that City residents know as "Fire Station 1."

NOW, THEREFORE, BE IT RESOLVED by the Fairbanks City Council, in recognition for his life's work as a public servant to the Fairbanks community, that Fire Station One be renamed the "Chief Warren B. Cummings Fire Station One".

PASSED and APPROVED this ____ day of January 2016.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul Ewers, City Attorney

RESOLUTION NO. 4705

**A RESOLUTION IN SUPPORT OF STATE OF ALASKA'S REQUEST TO
THE EPA TO DIVIDE FAIRBANKS NORTH STAR BOROUGH PM_{2.5}
NONATTAINMENT AREA**

WHEREAS, on November 20, 2015, the State of Alaska sent a letter requesting that the Environmental Protection Agency (EPA) divide the Fairbanks North Star Borough (FNSB) nonattainment area into two separate nonattainment areas; and

WHEREAS, the current FNSB nonattainment area was originally formed in 2009 when the area failed to meet the federal health-based 24-hour air quality standards for fine particulate matter (PM_{2.5}); and

WHEREAS, the State recommends Badger Road as the boundary to divide the area: the City of Fairbanks and the western half of the current nonattainment area would be one nonattainment area; the second nonattainment area would contain the area east of Badger Road within the current nonattainment area, including the City of North Pole; and

WHEREAS, there are significant differences between the western and eastern halves of the current nonattainment area: in 2014, the western half of the area recorded a clean data year at the Fairbanks downtown monitors, while the eastern half monitored much higher levels of pollution; and

WHEREAS, if the request to divide is approved, the State Department of Environmental Conservation would be required to maintain two separate plans, one for each area with control measures tailored to the source and magnitude of the pollution; and

WHEREAS, if the western half of the current nonattainment area has a clean data year in 2015 and the EPA approves the State's request, then it is possible that the western half may be able to continue to rely on current measures to improve and maintain good air quality and avoid increasingly more burdensome and restrictive control measures; and

WHEREAS, recognizing the differences between the eastern and western halves of the current nonattainment area allows for air quality plans and controls that best fit the situation for each location and allows for resources to be targeted where they are most needed; and

WHEREAS, the Clean Air Act allows the EPA to take up to 18 months to respond to the Request to Divide, and if the EPA took the full allotted time, their response may be received as late as May 2017; and

WHEREAS, a response by the EPA to the Request to Divide prior to the expected designation by the EPA of the current area as a serious non-attainment area in June 2016 will

allow for a more streamlined focus in the development of the associated plans to address air quality;

NOW THEREFORE BE IT RESOLVED, that the City of Fairbanks City Council fully supports the State of Alaska’s request to the Environmental Protection Agency to divide the Fairbanks North Star Borough nonattainment area into two separate nonattainment areas; and

BE IT FURTHER RESOLVED that the City of Fairbanks City Council encourages the EPA to act promptly on the State’s request.

PASSED AND APPROVED this 11th day of January 2016.

**John Eberhart, Mayor
City of Fairbanks**

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul Ewers, City Attorney

RESOLUTION NO. 4706

**A RESOLUTION ALLOCATING DISCRETIONARY FUNDS FROM
HOTEL/MOTEL TAX IN THE AMOUNT OF TWO HUNDRED
SEVENTY THOUSAND DOLLARS (\$270,000.00).**

WHEREAS, the total amount of discretionary funds from hotel/motel tax for the FY2016 budget is TWO HUNDRED SEVENTY THOUSAND DOLLARS (\$270,000.00); and

WHEREAS, the Mayor appointed a committee to review grant applications from organizations to determine how and to whom these funds should be distributed; and

WHEREAS, although each proposal was laudable and had merit there was only a limited amount of funds available; and

WHEREAS, after due deliberation the committee is bringing forth the following recommendation for City Council consideration.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fairbanks, that:

Section 1. The following named recipients are hereby allocated the total sum of TWO HUNDRED SEVENTY THOUSAND DOLLARS (\$270,000.00) as follows:

Name of Organization	Award
World Eskimo Indian Olympics	\$ 12,600.00
Alaska Dog Musers Association	\$ 21,440.00
Fairbanks Youth Litter Patrol	\$ 10,000.00
Alaska International Senior Games, Inc	\$ 7,400.00
Iron Dog, Inc	\$ 12,600.00
Friends of the Tanana Valley Railroad, Inc	\$ 6,807.00
Tanana-Yukon Historical Society	\$ 6,000.00
Pioneer Memorial Park, Inc	\$ 10,800.00
ICE Alaska	\$ 22,990.00
Fairbanks Community Band, Inc	\$ 5,280.00
Friends of Creamer's Field	\$ 7,540.00
Downtown Association of Fairbanks	\$ 3,920.00
Yukon Quest International, Ltd	\$ 32,500.00

Name of Organization	Award
Fairbanks Tired Iron, Inc	\$ 8,250.00
Festival Fairbanks, Inc	\$ 22,240.00
Alaska Mining Hall of Fame Foundation	\$ 4,800.00
Fairbanks Arts Association	\$ 46,100.00
Clay Street Cemetery	\$ 8,740.00
Fairbanks Community Museum	\$ 9,400.00
Fairbanks Children's Museum	\$ 6,293.00
Denakkanaaga	\$ 4,300.00
TOTAL	\$ 270,000.00

Section 2. PASSED and APPROVED this 11th day of January 2016.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul Ewers, City Attorney

RESOLUTION NO. 4707

A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR FUNDS FROM THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY TO PURCHASE AN AERIAL PLATFORM

WHEREAS, the United States Department of Homeland Security provides funds through the Assistance to Firefighters Grant (AFG) to meet the firefighting and emergency response needs of fire departments and nonaffiliated emergency medical service organizations; and

WHEREAS, the City of Fairbanks Fire Department wishes to continue to upgrade and modernize its fire fleet in order to better serve the public; and

WHEREAS, the City of Fairbanks Fire Department wishes to replace an existing 20 year old aerial platform to meet current NFPA standards; and

WHEREAS, the City of Fairbanks wishes to request \$1,000,000 to purchase an aerial platform; and

WHEREAS, the City of Fairbanks is required to provide a 10% match in the amount of \$100,000 that will be provided from the Fire Department capital fund;

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor is authorized to execute any and all documents required for requesting funds on behalf of the City for this grant.

PASSED and APPROVED this 11th day of January 2016.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4707

Abbreviated Title: UNITED STATES HOMELAND SECURITY AERIAL PLATFORM GRANT

Department(s): FIRE DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Contracts	Personnel OT	Total
Aerial Platform	\$1,100,000			\$1,100,000
				\$0
				\$0
				\$0
				\$0
TOTAL	\$1,100,000	\$0	\$0	\$1,100,000

FUNDING SOURCE:	Equipment	Contracts	Personnel OT	Total
U.S. Department of Homeland Security	\$1,000,000			\$1,000,000
Fairbanks Fire Department Capital Fund (Committed)	\$100,000			\$100,000
				\$0
TOTAL	\$1,100,000	\$0	\$0	\$1,100,000

Platform One is a 20 year old fire apparatus with significant maintenance issues. The purchase of a new Platform would result in a reduction of current maintenance and operation costs.

Reviewed by Finance Department: Initial mb Date 12/28/2015

RESOLUTION NO. 4708

**A RESOLUTION TO APPLY FOR AND ACCEPT FUNDING FROM THE
WALMART FOUNDATION FOR COMMUNITY POLICING**

WHEREAS, the City of Fairbanks Police Department has been notified that the department is eligible to apply for a grant from the Walmart Foundation; and

WHEREAS, the City of Fairbanks Police Department plans to use the funds to enhance community policing efforts in Fairbanks; and

WHEREAS, the City of Fairbanks plans to request \$2,500 to purchase supplies for community outreach, and a match is not required.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor is authorized to execute any and all documents required for applying and accepting funds on behalf of the City for this grant.

PASSED and APPROVED this 11th day of January 2016.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4708

Abbreviated Title: WALMART FOUNDATION FOR COMMUNITY POLICING

Department(s): POLICE DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Supplies	Contracts	Personnel	Total
Community Outreach Materials	\$2,500			\$2,500
				\$0
				\$0
				\$0
				\$0
TOTAL	\$2,500	\$0	\$0	\$2,500

FUNDING SOURCE:	Supplies	Contracts	Personnel	Total
Walmart Foundation	\$2,500			\$2,500
				\$0
				\$0
TOTAL	\$2,500	\$0	\$0	\$2,500

The City estimates no additional costs in association with this grant.

Reviewed by Finance Department:

Initial mb

Date 12/28/2015

Introduced by: Council Member Pruhs
Mayor John Eberhart
Finance Committee Review: January 5, 2016
Introduced: January 11, 2016

RESOLUTION NO. 4709

**A RESOLUTION TO APPLY FOR FUNDING FROM THE ALASKA
DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR A
BROWNFIELD ASSESSMENT**

WHEREAS, the City of Fairbanks has been notified by the Alaska Department of Environmental Conservation that services are available to conduct a Brownfield Assessment; and

WHEREAS, a Brownfield Assessment can identify the nature and extent of contamination, provide recommendations or estimates for an additional assessment, and result in cleanup activities designed to enable reuse of a site; and

WHEREAS, the City of Fairbanks would like to apply to conduct an assessment of the Polaris Building and is seeking permission from the owner to conduct the assessment; and

WHEREAS, the City of Fairbanks would receive services valued up to \$200,000, and a match is not required;

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor is authorized to execute any and all documents required to apply for this grant on behalf of the City.

PASSED and APPROVED this 11th day of January 2016.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4709

Abbreviated Title: ALASKA DEC BROWNFIELD ASSESSMENT

Department(s): ENGINEERING DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Supplies	Contracts	Personnel	Total
DEC Brownfield Assessment		\$200,000		\$200,000
				\$0
				\$0
				\$0
				\$0
				\$0
TOTAL	\$0	\$200,000	\$0	\$200,000

FUNDING SOURCE:	Supplies	Contracts	Personnel	Total
Alaska Department of Environmental Conservation		\$200,000		\$200,000
				\$0
				\$0
TOTAL	\$0	\$200,000	\$0	\$200,000

The City estimates no additional costs in association with this service grant.

Reviewed by Finance Department: Initial mb Date 12/28/2015

Introduced by: Mayor John Eberhart
Date: January 11, 2016

RESOLUTION NO. 4710

**A RESOLUTION AWARDING A CONTRACT TO [CONTRACTOR] FOR
THE WASTE WATER TREATMENT PLANT GENERATORS
REPLACEMENT PROJECT RFP-15-19 IN THE AMOUNT OF \$XXX,XXX.XX**

WHEREAS, in accordance with FGC Chapter 54, Article IV, Competitive Bidding, Design-Build Proposals were solicited for the Waste Water Treatment Plant Generators Replacement Project; and

WHEREAS, the successful responsive bidder for the project is [CONTRACTOR], of _____, Alaska; and

WHEREAS, funding for this project is provided by Alaska Division of Homeland Security Pre-Disaster Mitigation Grant and Golden Heart Utilities, Inc.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fairbanks,

SECTION 1. That the Bid by [CONTRACTOR], in the amount of _____ Dollars [\$XXX,XXX.XX] is hereby approved for award.

SECTION 2. That the Mayor is hereby authorized to execute a contract and such other documents in a form approved by the City Attorney as may be necessary to effect award of the contract.

PASSED, APPROVED and EFFECTIVE this 11th day of January 2016.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4710

Abbreviated Title: AWARD CONTRACT FOR WASTE WATER TREATMENT PLANT GENERATORS

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Contracts	Personnel	Total
Waste Water Treatment Plant Generators		\$1,250,000		\$1,250,000
				\$0
				\$0
				\$0
				\$0
				\$0
TOTAL	\$0	\$1,250,000	\$0	\$1,250,000

FUNDING SOURCE:	Equipment	Contracts	Personnel	Total
Alaska Division of Homeland Security		\$937,500		\$937,500
Golden Heart Utilities, Inc		\$312,500		\$312,500
				\$0
TOTAL	\$0	\$1,250,000	\$0	\$1,250,000

The Emergency Backup Generators will be maintained by the lessee, Golden Heart Utilities.

Reviewed by Finance Department: Initial mb Date 1/6/2016

ORDINANCE NO. 6001

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE
CHAPTER 14, ARTICLE X, TOWING VEHICLES TO REQUIRE TOWING
COMPANY CLEAN UP AFTER A MOTOR VEHICLE ACCIDENT**

WHEREAS, Fairbanks General Code Chapter 14, Article X, currently regulates towing companies desiring to be on the City's rotation tow list and the towing company under contract with the City for impounds; and

WHEREAS, the City believes it is in the interest of public safety for roadways and streets to be free of debris and other hazardous materials before a towing company leaves the site of a motor vehicle accident, whether or not the company is on the City's rotational list; and

WHEREAS, it has come to the attention of the Fairbanks Police Department that glass, fluids, and other debris are being left in the streets and roadways following motor vehicle accidents; and

WHEREAS, the Chief of Police has recommended that a penalty be imposed upon towing companies who neglect to clean up an accident site before leaving the scene.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 14, Article X, Towing Vehicles, is amended by adding the following section:

ARTICLE X. – TOWING VEHICLES

Sec. 14-434. Motor vehicle accident clean up; penalty for failure to remove glass, fluids, and other debris.

(a) All towing company vehicles operating within the City of Fairbanks must carry adequate equipment and supplies to remove glass, fluids, and other debris from the street, highway, or other site of a motor vehicle accident. Towing companies that provide towing services to vehicles involved in accidents within the City of Fairbanks must ensure that all glass, fluids, and other debris is removed and that the site is cleaned prior to leaving the scene.

(b) Any towing company or employee of a towing company who fails to comply with the provisions set forth in subsection (a) is guilty of the offense of "failure to remove debris after a motor vehicle accident" and will be fined \$100. Disposition of this offense may be without court appearance pursuant to AS 29.25.070 and the Alaska Minor Offense Rules upon payment of the fine amount listed above and

payment of the state surcharge required by AS 12.55.039 and AS 29.25.074. The fines established in this fine schedule may not be judicially reduced.

Section 2. That the effective date of this ordinance shall be the ___ day of January 2016.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul Ewers, City Attorney

ORDINANCE NO. 6002

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE
CHAPTER 46 OFFENSES BY ADDING A NEW SECTION TO PROHIBIT
MARIJUANA CLUBS**

WHEREAS, Ballot Measure 2 – An Act to Tax and Regulate the Production, Sale and Use of Marijuana, codified as Alaska Statute 17.38, providing for the legalization of marijuana, was passed by the voters and certified on November 28, 2014, by the State of Alaska, Division of Elections; and

WHEREAS, Ballot Measure 2 addressed regulation of only four marijuana establishments: 1) marijuana retail stores, 2) marijuana cultivation facilities, 3) marijuana product manufacturing facilities, and 4) marijuana testing facilities; and

WHEREAS, Ballot Measure 2 did not address “marijuana clubs,” that is, places where marijuana is brought for consumption by the public or by members of a club or association, as one of its regulated marijuana establishments; and

WHEREAS, the State Marijuana Control Board (MCB) initially drafted regulations that prohibited marijuana clubs, but based on an opinion from its legal staff, the proposed regulations were not included in the MCB’s final regulations; and

WHEREAS, nothing in Ballot Measure 2 limits home rule municipalities from enacting legislation concerning marijuana clubs; and

WHEREAS, until such time as the state legislature deems it necessary to enact statewide legislation on this subject, the City of Fairbanks finds it necessary to enact the following legislation;

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. Fairbanks General Code Chapter 46 Offenses is amended by adding the following section to Article II:

Sec. 46-43. Marijuana Clubs banned.

- (a) A person may not maintain a place where marijuana or marijuana products are received or kept, or to which marijuana or marijuana products are brought for consumption by the public or members of a club, association or corporation.
- (b) A person may not maintain, operate, or lease premises for the purpose of providing a place for consuming marijuana or marijuana products for consideration by the public or members of a club, association or corporation.
- (c) For purposes of this section, the following definitions apply:

- (1) *Marijuana and marijuana products* have the meaning set forth in AS 17.38.900.
- (2) *Consideration* includes a membership fee, a cover charge, the sale of food, ice, mixers, or other drinks, or the furnishing of marijuana accessories for use in the consumption of marijuana or any marijuana product.
- (3) *Person* includes a natural person and any business entity by which a business operation may be operated.

(d) Violation of the provisions of this section is a misdemeanor, and a person convicted under this section is subject to the penalties as provided in section 1-15.

(e) In addition to the criminal penalties set forth in subsection (c), the City may pursue civil enforcement of the provisions of this section in the superior court, to include injunctive relief to restrain the continuing violation or threat of violation and civil penalties of not more than \$1,000.00 for each offense, or both injunctive relief and civil penalties. Upon application for injunctive relief and a finding that a person is violating or threatening to violate any provision of this section, the superior court shall grant injunctive relief to restrain the violation. Each day of violation of any provision of this section shall constitute a separate offense.

SECTION 2. That the effective date of this Ordinance shall be the ____ day of _____ 2016.

John Eberhart, City Mayor

AYES:
 NAYS:
 ABSENT:
 ADOPTED:

ATTEST:

APPROVED AS TO FORM:

 D. Danyielle Snider, CMC, City Clerk

 Paul J. Ewers, City Attorney

**Fairbanks North Star Borough / City of Fairbanks
CHENA RIVERFRONT COMMISSION
MINUTES
November 12, 2015**

The Fairbanks North Star Borough/City of Fairbanks Chena Riverfront Commission (CRFC) met on Wednesday, November 11, 2015 Chair Plager presiding. The following Commission members were in attendance: Julie Jones, Lee Wood, John Jackovich, Bob Henszey, Sue Rainey, Carrie McEnteer and Buki Wright.

Also present were: Kellen Spillman; FNSB Community Planning Deputy Director; Sarah Schacher, DOT; Jackson Fox, City of Fairbanks; Nancy Durham, FNSB Planner; Wendy Doxey, Assistant Borough Attorney; Melinda Harris, Interested Public Member and Laura McLean, FNSB Recording Clerk.

1. CALL TO ORDER

Plager called the meeting to order at 12:07 p.m.

2. APPROVAL OF AGENDA

*A motion was made by **Rainey**, seconded by **Wood** to approve the Agenda for November 12, 2015 with minor edits. There were no objections.*

3. APPROVAL OF MINUTES of September 9, 2015 and October 14, 2015.

*A motion was made by **Henszey**, seconded by **Wood** to approve the minutes for October 14, 2015 with minor edits. There were no objections.*

*A motion was made by **McEnteer**, seconded by **Henszey** to approve the minutes for September 8, 2015 with minor edits. There were no objections.*

4. COMMUNICATIONS TO THE COMMISSION

Wendy Doxey, FNSB Assistant Borough Attorney, addressed the Commission.

Wood questioned if public meetings in addition to the regular CRFC meetings were required to debut any changes to the CRFC Plan.

Doxey responded that this is correct. The Plan Update is only required to be presented to the Parks & Recreation Commission, the Planning Commission, the City Council and the Borough Assembly. Any additional meetings held are just that, additional meetings.

Wright questioned what number of members meeting constitutes a “public meeting.”

Doxey responded that more than three members of the Commission meeting together constitutes a “public meeting” and would need to be noticed to comply with the Open Meetings Act.

It was further clarified that if three or fewer members of the Commission were to meet, public notice would not be required. If more than three Commission members were to meet, public notification would be required. If two or more members of a sub-committee were to meet, that meeting would require public notification. **Doxey** confirmed this.

Spillman distributed copies of the application to nominate the Chena River for the APA Great Places in America award. He will discuss this topic in further detail at the next meeting.

Plager provided the Commission with a list of five salient reasons that the Chena River is worthy of this designation. **Jones** requested that Golden Heart Park (within item number 4) be referred to as Golden Heart Plaza rather than Golden Heart Park. Other minor edits were also noted.

Plager questioned if re-appointment letters had been received back from Commissioners whose terms will be expiring in December. **McLean** confirmed that two had been received and two will be forthcoming. **Jones** and **Plager** announced that they did speak with a member of the public who expressed interest in applying for a position on the Commission. They will update the Commission at a later time.

5. PUBLIC COMMENTS

Melinda Harris, Interested public member, addressed the CRFC. She stated that she developed interest about the Commission after reading the article in the *Fairbanks Daily News Miner* regarding the new boat launch that was constructed at the Jackovich property adjacent to the Big I. She further expressed interest in possibly becoming a member of the Commission.

6. NEW BUSINESS

1. Officer Elections

Jones nominated Plager to serve as Commission Chair for another term. **Plager** accepted the nomination stating that if elected, it will be the last time that she serves as Chair. **Henszey** seconded the nomination.

McEnteer stated that she will not be seeking re-election as Vice-Chair as she cannot hold an officer position any longer as it is a conflict as she is a government employee.

Plager nominated Olson for the position of Vice-Chair. **Rainey** seconded the nomination.

Ballots were cast and it was determined that Plager will remain for another term as Commission Chair and Olson will be appointed Vice-Chair.

7. UNFINISHED BUSINESS

1. Report on Chena River Plan update from Planning Commission

Durham addressed the Commission. She stated that the Plan update went before the Planning Commission and was recommended for approval. The next step is to present the updated plan to the City Council. This will happen on Monday, November 23rd. It will be placed on the Consent Agenda. **Jones** volunteered to attend the City Council meeting to answer any questions that they may have. There will not be public testimony taken at this meeting. The actual public hearing before the City Council will happen on December 8th.

2. Annual Report to the Borough and City of Fairbanks North Star Borough

Plager distributed a list of accomplishments that the Commission has achieved. Minor edits were made. The non-motorized boat launch at the Jackovich property (Garden Island) was also added to the list. Plager questioned if there were any objections to submitting the edited list to Mayor Eberhart and Mayor Kassel. There were no objections.

3. Resolution to the Assembly regarding the Airport Way West project.

A draft thank you letter to Mayor Hopkins was distributed. Minor edits were made to the draft thank you letter. **Henszey** questioned if the land has yet to be transferred to the Borough. **Sarah Schacher**, DOT, added that she doubts if DOT will convey the property until the project is completed. She does not anticipate seeing Borough ownership of this property for several years.

Henszey questioned if Mitch Osborn could contact DOT regarding riverbank stabilization in this area. **Schacher** replied that he should contact them directly.

Jones commented that another problem with using US Fish and Wildlife dollars is that it requires a land owner agreement. If the land owner is going to be different at the beginning of a project than at the end, this could cause a hiccup in the project. **Schacher** indicated that they are aware of this situation.

Wright questioned if the Assembly has to weigh in on the Borough accepting this property. **Plager** indicated that they did in July. **Wright** suggested that the CRFC revisit this topic in the future to follow where it is and if the CRFC could assist in the future.

Wood questioned what the purpose of the letter is. **Plager** replied that the letter was to thank the then Mayor for his work relating to the project. **Wright** reiterated Plager's comment.

Jones questioned what the process was for bringing this project to the attention of the new Mayor. **Plager** suggested a separate document to document all of the work that has been done to date.

Wright suggested that the same sub-committee which met with Mayor Hopkins meet with Mayor Kassel to bring him up-to-speed with where the project is currently and what the CRFC has done to date.

4. Thank you letter to Assembly regarding acquisition of land at Airport Way West.

This topic was discussed in conjunction with item #3.

8. STAFF AND LIASION COMMENTS

Durham reminded the Commission that if anything is done to property along the River, a flood plain permit will be required from the Borough.

9. COMMISSIONERS COMMENTS

Henszey thanked Jackovich for his service to the Commission. He also conveyed that Mitch Osborn will be working with the State Parks & Recreation Department to do upgrades at Rosehip Campground located on Chena Hot Springs Road.

Plager distributed copies of "Key Components" and asked the Commission to review this document and be ready to discuss it at the next meeting.

10. AGENDA SETTING FOR December 9, 2015 COMMISSION MEETING

11. ADJOURNMENT

/I

BUILDING DEPARTMENT

PHONE 459-6723

FAX 459-6719

October 06, 2015

Board of Plumbing Examiners

Minutes

Meeting location and time: Council Chambers, 800 Cushman St., 12:00pm

Agenda:

Review recent examination results covering Ordinances 5830, 5837 and 5838 as adopted by the City Council.

Members Present:

Kraig Hogenson, Mike Desmond, Sean Randle Dan Portwine and Mike Davis

Meeting convened at 12:00 with the reading of the minutes of the prior meeting. A call to accept the minutes was made. Minutes were accepted as read. A discussion over the recent test results and review and scoring was made. A letter to the test candidate(s) will be sent by Chairman Mike Desmond. Member Kraig Hogenson asked if the Board could be copied the revised amendments relating to the upcoming code change cycle. Discussion followed and agreed. The installation of backwater valves in existing buildings was discussed.

Motion to adjourn was seconded. Meeting ended 1:00pm.

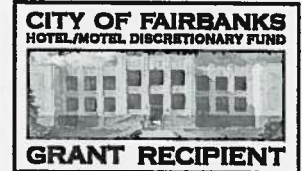
Chairman,



Mike Desmond



HOTEL-MOTEL DISCRETIONARY FUND COMMITTEE
MEETING MINUTES, NOVEMBER 19, 2015
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Hotel-Motel Discretionary Fund Committee convened at 12:00 P.M. on the above date to conduct a meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Council Member Matherly presiding and with the following members in attendance:

Members Present: Carter Crawford (Seat A)
Karen Fox (Seat B)
John Nobles (Seat C)
Vivian Stiver (Seat E)

Absent: Randi Carnahan (Seat D)

Also Present: Tanya C. Clooten, Deputy City Clerk
Margarita Bell, Grants Administrator

NEW BUSINESS

APPROVAL OF PREVIOUS MINUTES

a) Meeting Minutes of December 15, 2014

Ms. Stiver, seconded by **Ms. Fox**, moved to APPROVE the meeting minutes.

Chair Matherly called for objection and, hearing none, so ORDERED.

b) Introduction of Committee Members

Chair Matherly stated all members are returning and gave a brief introduction of each member on the committee.

c) Committee Policy on Tardiness and Absences

Chair Matherly spoke to the requirement that each Committee Member be present for all presentations, and Committee Members will not be allowed to participate in distribution awards if they miss any presentations as the award amounts are based on an average from all Committee Members. **Chair Matherly** invited Ms. Bell to go over the Financial Review of all the applications submitted.

Ms. Bell stated seven agencies did not submit an annual report within their application packet. She stated several of the agencies had submitted the annual report to the Finance Department but

did not include the report in their application, and that this problem was encountered last year as well. Ms. Bell stated one agency did not file an annual report by the October 31 deadline. A second agency submitted an insufficient annual report, placing items on the report that are ineligible. For this agency, the Finance Department has requested more information in order to process their final 10% request. A third agency does not hold their event until November, but to abide by the October 31 deadline, provides an annual report with as much information as they can, and are considered in compliance. Ms. Bell stated the first application needing to be called to the Committee's attention is the organization who did not file a report by the October 31 deadline, which was the Greater Fairbanks Chamber of Commerce (GFCC).

Ms. Stiver asked for confirmation that the annual report requirement is in the application.

Ms. Bell confirmed the requirement is on the application. She further clarified that the GFCC annual report issue is unlike the other organizations. Where other organizations did not include the annual report in their application but submitted it to the Finance Department or the annual report was received with errors, the GFCC did not submit an annual report at all.

Chair Matherly stated that the Great Fairbanks Chamber of Commerce clearly did not meet the application requirements, and the Committee has no choice but to disqualify them.

Ms. Stiver agreed with Chair Matherly. She stated obtaining grants is a competitive process that usually entails eliminations, and it is imperative that organizations be compliant throughout the entire grant process.

Chair Matherly asked Ms. Bell if organizations are notified they haven't filed their annual report.

Ms. Bell stated that the Finance Department had notified agencies in the past that the October 31 deadline was approaching to improve compliance, but has discontinued this courtesy after an annual report was not filed and the blame was placed on the City for non-compliance. Ms. Bell stated that the Finance Department now contacts agencies beginning December 1 that they must have their final annual report and supporting documents filed no later than December 31 or refund grant monies already received. She stated that is the only notification organizations receive regarding the annual report requirement.

Ms. Stiver stated that the annual report notification scenario is the same issue discussed last year regarding potential grant applicants, and although the City would like more participation and better compliance, the City cannot put itself in a situation to be held liable for an agency missing a deadline.

Chair Matherly stated the GFCC is probably unaware of the discrepancy with their annual report and they have not been made aware yet. He stated he views their application to be ineligible, the application with the insufficient annual report to be ineligible, but the organization whose event has not happened should still be eligible to receive grant monies. **Chair Matherly** stated he would like to hear the rest of the Committee's input to all three instances before making

a determination. He requested confirmation that the GFCC knows they applied, but does not know they have an incomplete application by having not submitted their annual report.

Ms. Stiver spoke to the GFCC being aware of the requirement to submit the annual report.

Ms. Bell spoke to the application period in 2014 where several applicants did not include an annual report in their applications, but had provided an annual report to the Finance Department. In this case, in 2014 as well as in 2015, Ms. Bell provided a copy of each annual report attached to the Financial Review.

Ms. Stiver stated her position that if an organization did not comply with the October 31 deadline, that they are not eligible for grant monies. She further stated if an organization has submitted their annual report, but that it is insufficient it is acceptable for the Finance Department to communicate with them to obtain the necessary information to make that annual report sufficient. **Ms. Stiver** stated it is unfortunate that the GFCC is one of the more steady groups who applies for grant dollars, may lose out on the grant money opportunity, but that the Committee must be fair.

Chair Matherly stated that regardless of the situation, person, or organization, equal treatment must be given and deadlines must be upheld. He asked Ms. Clooten for clarification if a motion needed to be made to remove the GFCC from consideration.

Ms. Clooten read the six requirements of application directly from the page four of the application, of which the annual report was one, and "Incomplete or late applications will not be considered." She continued that a motion is not required if the Committee zeros out or strikes out the GFCC, but a motion can be made if the Committee chose to do so.

Chair Matherly stated that the GFCC is ineligible and instructed Committee Members to zero out that organization on their score sheets.

Ms. Bell stated there are six organizations that did not include their annual report in their applications. She stated four of those organizations had submitted their annual report to the Finance Department, and she was able to attach those annual reports to the Financial Review provided. The other two organizations requiring Committee discussion are: an organization whose annual report requires communication with the Finance Department for more information and an organization whose event has not taken place yet but have reported what they could.

Ms. Stiver and **Chair Matherly** agreed that they accept the effort to provide a projected annual report submittal for the event that has not taken place yet.

Chair Matherly asked Ms. Bell which organization they were discussing.

Ms. Bell stated Denakkanaaga's application did not include a preliminary annual report as they have done in past years.

Ms. Stiver asked Ms. Bell if Denakkanaaga held an event past the annual report deadline in 2014 as well.

Ms. Bell confirmed Denakkanaaga held their event in November 2014, and stated in 2014 they provided a budget and annual report with their best projection of their event costs. She further stated she had spoken with Denakkanaaga requesting projected cost of their 2015 event.

Ms. Stiver asked Ms. Bell why Denakkanaaga did not give an annual report reflecting the budget of the previous year.

Ms. Bell stated the annual report must show exactly where the organization has spent the grant funds they have been awarded, and it must be exact accounting as expressed by the Committee.

Chair Matherly stated his position that Denakkanaaga is within the application requirements and should be considered. He then asked Ms. Bell which organization filed the insufficient annual report.

Ms. Bell stated Alaska Dog Musher Association (ADMA) filed the insufficient annual report.

Chair Matherly asked Ms. Bell if the Finance Department is confident they will procure the required documentation prior to the Presentation Meeting to make ADMA compliant with the annual report requirement.

Ms. Bell stated the annual report is not the only part of the application ADMA was lacking. She requested the Committee to refer to the Financial Report provided, stating she reviews the State of Alaska website to view compliance for every organization. When checking the State of Alaska website, she verifies the corporation is in good standing and that they have a current business license, and that ADMA is not in compliance.

Chair Matherly asked if the business license requirement is on the application.

Ms. Bell stated the application asks for the information, but that it does not state whether the license must be active or in compliance. She further stated the Financial Review is only provided as a tool to the Committee as a review of the applications submitted.

Ms. Stiver stated that the information regarding the State of Alaska business license or corporation standing does not exclude an organization from grant funding consideration. She stated this is a potential problem for the Committee. **Ms. Stiver** stated ADMA had discrepancies in their expenditures in 2014, and associated it with new leadership within the organization.

Chair Matherly asked Ms. Bell if Fairbanks Litter Patrol, Inc. has a State of Alaska business license.

Ms. Bell stated that their corporation is in good standing with the State of Alaska, but that they did not have a State of Alaska business license. She stated her goal in the Financial Review is to

inform the Committee on what she has researched and what she has reviewed with each application.

Ms. Stiver asked Ms. Bell for further clarification on ADMA. She stated the Financial Review states the financial statements are not for the same time period.

Ms. Bell confirmed that the statements provided are for different time periods.

Ms. Stiver asked Ms. Bell if there were any discrepancies or anything that alerted her between the two statements or time periods.

Ms. Bell stated that there was nothing that stood out to her. She stated that with some reports she can do an analysis of the data and provide some financial information to the Committee, but with the information ADMA provided she was unable to derive any financial information for the Committee.

Ms. Stiver asked Ms. Bell and the Committee if they perceive an organization to have filed a complete application if that application's financials are not complete.

Ms. Bell stated she perceived the application as complete. She stated there may be errors with the financial documentation provided, however, the discrepancies can be sorted out through proper communication and it is important to note some documentation was provided.

Ms. Stiver asked Ms. Bell if she has requested the documentation from the proper time frame.

Ms. Bell stated she has not had any communication with ADMA. She stated she only reviews the information the organizations provide in the applications, and compiles the Financial Review for the Committee Members.

Ms. Fox stated it is acceptable to consider the organizations who have submitted their annual reports to the Finance Department after hearing Ms. Bell's review of the Financial Report.

Chair Matherly proposed adding "current State of Alaska business license" and "current City of Fairbanks business license" each as a check box requirement on the application. He stated that the existing application does not require current State or City business licenses. He proposed a notice in the check box requirement section to state all submitted items must be current or application will not be considered. He stated if there are further issues after the application has been submitted, as long as all items required were submitted, the application may be considered, but the application is automatically eliminated if any items are not submitted.

Ms. Stiver stated she was under the impression current licensure was already an application requirement.

Ms. Bell stated it is difficult when you are a non-profit organization that is comprised solely of volunteers to stay current on licensing and it is easy for many things to lapse.

Chair Matherly stated it is easy for any organization to neglect licensure and compliance regulations, and that these organizations need to enact procedures to remind their employees or volunteers to ensure their licensure is in compliance. He stated that by placing the requirement for current State and City business licenses, the application would be a service to those agencies in assisting them maintain their compliance with all agencies.

Ms. Stiver stated agreement with Chair Matherly.

Chair Matherly asked for clarification as to who notifies an organization they will not be considered for grant monies.

Ms. Bell stated that a letter is issued from the Chair of the Committee.

Chair Matherly directed Ms. Clooten to draft a letter to the GFCC, and provide it to him for approval and signature. He further expressed remorse for having to disqualify the organization as a Committee, but reiterated the importance of treating all grant applicants equally. **Chair Matherly** asked Ms. Bell if she had anything further she wanted to cover regarding the Financial Review.

Ms. Bell had no further comments, but invited the Committee Members to contact her if they had any further questions.

Chair Matherly asked Ms. Bell if she had any input regarding adding current State of Alaska and City of Fairbanks licensure as requirements of application submittal.

Ms. Bell stated all applicants had a current City business license, but several had issues with their State of Alaska licensure.

Chair Matherly inquired of the Committee if they should begin eliminating applicants for not having current licensure.

Ms. Crawford stated that historically the Financial Review has shown out of compliance licensure, and the Committee has required that organizations obtain current licensure, but the Committee has not eliminated organizations for delinquent licensing.

Ms. Stiver agreed with Ms. Crawford's recollection of the Committee's procedure and added historically, if applicants have been in the process of procuring current licensure, the Committee has allowed that effort from those organizations to be satisfactory.

Chair Matherly confirmed with the Committee that the current application should not change.

Members voiced agreement and thanked Ms. Bell for their input.

d) Late Applications

Agenda item was not discussed.

e) Presentation Meeting

(i) Start Time, Scheduled Presentation Times

Chair Matherly spoke to the process of the Presentation Meeting, giving presenters five minutes total presentation time with two to three minutes to present and the balance for question and answer time from the Committee.

Ms. Fox and **Ms. Stiver** confirmed.

(ii) Committee Policy on “Zeroing Out” Applicants

Chair Matherly stated before the close of the Presentation Meeting, if three or more Committee Members have allocated zeros to the same applicant, the applicant will not be considered for funding.

f) Individual Distribution – round to nearest \$10 to make total grant amount \$270,000

Chair Matherly stated Committee Policy is to round all allocations to the nearest \$10 prior to submitting allocations to Ms. Bell.

g) Questions and Answers

Mr. Nobles asked if there was a deadline for applicants to submit their current licensure or amended annual report before they are eliminated from consideration.

Ms. Bell stated if an organization does not have all correct documentation submitted by December 31 of disbursement year, that organization is required to pay awarded funds back to the City.

Ms. Stiver asked **Ms. Bell** how requiring an organization to refund monies from the prior year’s grant award would affect the current year’s grant award.

Ms. Bell stated the Finance Department would notify the Committee of the refund and monies are deposited into the City’s General Fund by default.

Ms. Stiver asked **Chair Matherly** if he drafted an Ordinance that would place any refunded or undistributed 10% allocated grant monies back into the Hotel/Motel Discretionary Fund.

Chair Matherly stated after discussing this with **Ms. Bell** that over the past four years less than \$500 have been unclaimed or refunded. He stated he also spoke with **Ms. Bell** about raising the distribution fund to \$300,000.00, but this would change the amount the City could give to Explore Fairbanks.

NEXT MEETING

The Committee discussed possible Presentation and Distribution Meeting days and Council Chamber availability.

The Committee agreed the Presentation Meeting will be held on Tuesday, December 15, 2015 at 5:30 P.M. and the Distribution Meeting will be held on Friday, December 18, 2015 at 12:00 P.M. in the Council Chambers.

Chair Matherly reminded Committee Members that all individual allocations are confidential until read into the record at the Presentation Meeting, and must be submitted to Ms. Bell no later than 10:00 A.M. on Friday, December 18, 2015.

ADJOURNMENT

Ms. Stiver, seconded by **Ms. Fox**, moved to ADJOURN the meeting.

Hearing no objection, **Chair Matherly** declared the meeting adjourned at 12:54 P.M.



Jim Matherly, Chair

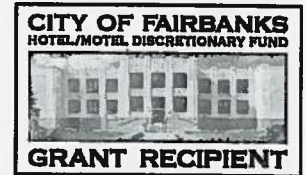


Tanya Clouten, Deputy City Clerk I

Transcribed by: TC



HOTEL-MOTEL DISCRETIONARY FUND COMMITTEE
MEETING MINUTES, DECEMBER 15, 2015
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Hotel-Motel Discretionary Fund Committee convened at 5:30 P.M. on the above date to conduct a meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Council Member Matherly presiding and with the following members in attendance:

Members Present: Carter Crawford (Seat A)
Karen Fox (Seat B)
John Nobles (Seat C)
Vivian Stiver (Seat E)

Absent: Randi Carnahan (Seat D)

Also Present: Tanya C. Clouten, Deputy City Clerk
Margarita Bell, Grants Administrator

NEW BUSINESS

Chair Matherly welcomed all presenters, wished everyone Happy Holidays and explained the absence of Committee Member Randi Carnahan. He explained the average allocation will only be taken from the remaining five members of the Committee. Chair Matherly explained the presentation process and time limits for each presenter. He discussed recurring issues encountered during the application review process, and reminded applicants of things they may need to correct in future applications. He asked for any questions and none were asked.

PRESENTATIONS BY APPLICANTS

- a) World Eskimo Indian Olympics
- b) Alaska Dog Musers Association
- c) Fairbanks Youth Litter Patrol
- d) Alaska International Senior Games, Inc
- e) Iron Dog, Inc
- f) Friends of the Tanana Valley Railroad, Inc
- g) Tanana-Yukon Historical Society
- h) Pioneer Memorial Park, Inc
- i) ICE Alaska
- j) Fairbanks Community Band, Inc
- k) Friends of Creamer's Field
- l) Downtown Association of Fairbanks
- m) Yukon Quest International, Ltd

- n) Fairbanks Tired Iron, Inc
- o) Festival Fairbanks, Inc
- p) Alaska Mining Hall of Fame Foundation
- q) Fairbanks Arts Association
- r) Clay Street Cemetery Commission
- s) Fairbanks Community Museum
- t) Fairbanks Children's Museum
- u) Denakkanaaga

Chair Matherly thanked all presenters for their time and commended them on their presentations. He explained he would call out each organization by name and asked each Committee Member to raise their hand if they allocated a zero to that organization. Any organization that receives three or more zeros will be removed from consideration.

After calling each organization by name, none were removed for consideration.

Chair Matherly reminded Committee Members that individual allocations are confidential, and that allocations must be provided to either Ms. Bell or Ms. Clooten no later than 10:00 A.M on Friday, December 18, 2015.

NEXT MEETING

Chair Matherly stated the Distribution Meeting will be held on Friday, December 18, 2015 at 12:00 P.M. in the Council Chambers.

ADJOURNMENT

Ms. Stiver, seconded by **Ms. Fox**, moved to ADJOURN the meeting.

Hearing no objection, **Chair Matherly** declared the meeting adjourned at 7:30 P.M.

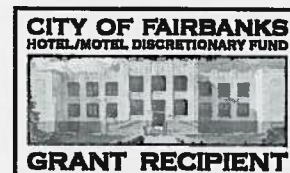
 Jim Matherly, Chair


 Tanya Clooten, Deputy City Clerk I

Transcribed by: TC



HOTEL-MOTEL DISCRETIONARY FUND COMMITTEE
MEETING MINUTES, DECEMBER 18, 2015
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Hotel-Motel Discretionary Fund Committee convened at 12:00 P.M. on the above date to conduct a meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Council Member Matherly presiding and with the following members in attendance:

Members Present: Carter Crawford (Seat A)
Karen Fox (Seat B)
John Nobles (Seat C)
Vivian Stiver (Seat E)

Absent: Randi Carnahan (Seat D)

Also Present: Tanya C. Clouten, Deputy City Clerk
Margarita Bell, Grants Administrator

APPROVAL OF PREVIOUS MINUTES

- a) Meeting Minutes of November 19, 2015
- b) Meeting Minutes of December 15, 2015

Ms. Stiver, seconded by Ms. Fox, moved to APPROVE both sets of meeting minutes.

Chair Matherly called for objection and, hearing none, so ORDERED.

Chair Matherly welcomed all applicants, wished everyone a Merry Christmas, and thanked the Committee Members for their dedication and volunteering their time. He explained the process of the Presentation Meeting stating each Member will read their individual allocations aloud prior to the final distribution amounts being displayed. He stated that each Member will be given the opportunity to give comments after individual allocations have been read into the record.

NEW BUSINESS

- a) Announcement of Discretionary Funds for 2016 Distribution

Chair Matherly explained that Ms. Carnahan will not be scoring organizations this distribution year, as she was not able to attend the Presentation Meeting.

Members read their individual allocations into the record for each of the twenty-one organizations.

Chair Matherly asked Ms. Bell to confirm there were no errors in the allocation read into the record. Ms. Bell confirmed the accuracy of the individual allocations.

Ms. Bell explained the results will be distributed to the Committee Members on a spreadsheet and displayed on the projector screen presently, then posted on the City's website by the end of the day. Ms. Bell distributed the spreadsheet to Committee Members.

Mr. Matherly read the final distribution award into the record.

NEXT MEETING

a) **Discussion of Holding a Closing Meeting**

Members agreed that holding a closing meeting was not necessary.

Chair Matherly thanked everyone for attending the Distribution Meeting and stressed the importance of the Hotel-Motel Discretionary Fund for the Fairbanks community. He thanked all organizations for their applications and their contributions to the City of Fairbanks. **Chair Matherly** explained the monies will be distributed in 2016 after the City Council approves the Committee's distribution amounts by Resolution. He reiterated the requirement of submitting a final annual report by the December 31 deadline.

Ms. Stiver seconded by **Mr. Nobles**, moved to APPROVE the meeting minutes from December 18, 2015.

YEAS: STIVER, FOX, NOBLES, MATHERLY, CRAWFORD

NAYS: NONE

Chair Matherly declared the MOTION CARRIED

ADJOURNMENT

Ms. Stiver, seconded by **Ms. Fox**, moved to ADJOURN the meeting.

Hearing no objection, **Chair Matherly** declared the meeting adjourned at 12:14 P.M.



Jim Matherly, Chair



Tanya Clooten, Deputy City Clerk I

Transcribed by: TC

PUBLIC SAFETY COMMISSION

January 13, 2015
11:30 AM
Fairbanks Fire Department

PSC Members:

Renee Staley (Seat A - 2015)	Robert Fox (Seat E - 2015)
Tom Temple (Seat B - 2015)	Robert Kinnard (Seat F - 2016)
Peter Stern (Seat C - 2016) : Chairman	Sean Reilly (Seat G - 2017)
Buzzy Chiu (Seat D - 2017)	Thomas Carter (Seat H - 2017)

Regular Meeting Agenda

Call to Order at 11:38

ATTENDANCE: Renee Staley, Tom Temple, Peter Stern, Buzzy Chiu, Robert Kinnard, and Thomas Carter
Excused: Sean Reilly

ADOPT AGENDA: The agenda was approved without modification.

APPROVE MINUTES: The minutes from the October 14, 2014 Regular and November 17, 2014 Special meeting were approved without correction.

PUBLIC COMMENT:

Mayor Eberhart commented that the new agreement with the Downtown Association expands the CSP hours from 8am – 3am. He and Chief of Staff Jim Williams will be going to Juneau to discuss the City of Fairbanks legislative projects (new evidence building and fire station 3 expansion.) with the legislators. He reported there were six applicants (both local and out-of town) interviewed for the 3 vacancies at the Fairbanks Police Department.

DEPARTMENT REPORTS:

FECC – Director Stephanie Johnson reviewed the dispatch statistics. The first meeting with various agencies being served by FECC was held recently, as it is time for contract renewals. Re-evaluating cost allocations and service fees reveals that North Pole Fire Department has been underpaying, and options for resolving this are being discussed.

The back up center for FECC is located at Steese Fire Department Station on Farmers Loop Road, and funded and maintained by the borough. She reports there have been no issues with Verizon, and that the FNSB has settle its lawsuit with ACS over 911 cell phone issue. There have been no issues with Vonage or any other VOIP systems. UFD has transitioned to FECC for dispatch services, and that has been going smoothly.

FFD – Chief Cummings reviewed the Fire Department statistics. 2014 had the highest fire loss since the Fairview Manor fire in 1997. The recent Prospector Fire was caused by a boiler malfunction and there was \$800,000 in merchandise loss, and only \$50,000 in structural damage. Mutual Aids have increased and he will bring a detailed report at the next meeting. FFD has switched from Firehouse to ImageTrend and is now doing field reporting. Completing reports at the hospital will result in an increase of 2nd & 3rd ambulance calls.

Currently have only 1 acting captain, and expect a spike in overtime to result. City is reviewing fee schedules for Fire Training Center usage, fire, safety and daycare inspections, and ambulance fees. The heavy rescue is currently waiting in Seattle as there was an issue with the ladders. Once this is rectified the unit will be shipped to Fairbanks.

He discussed AFG purchases, and would like to get support from the PSC to apply for the 2014 SAFER grant. He would only submit an application if the 2014 guidelines match the 2013 grant. He would request nine firefighters, and the grant would fund their positions for two years at 100% of wages. The guidelines are due out any day, and the application deadline will be the end of February 2015. If the City is

successful, the soonest the positions could be filled would be September 2015. He anticipates two people to retire and an additional two to leave during the next year.

Mayor Eberhart was asked the City's position on the SAFER grant. He indicated he was in support of the grant. He would recommend that upon hiring under the grant, the job offer clearly states the position's termination date. Overtime reimbursement was questioned – the grant only covers regular scheduled time. The PSC commission members unanimously supported the application for the 2014 SAFER grant as outlined by Chief Cummings, with the stipulations that 1) the grant guidelines match the 2013 grant, and 2) the individuals hired for these positions sign an employment agreement as discussed.

FPD – Investigator Jim Geier reviewed the statistic data for the police department. He reports the electronic ticket process is working. Moving violations are down due to FMLA/injury and staffing issues. Office Hall commented that public complaints made to the Administration about getting tickets often bring extra scrutiny to the PD.

Mayor Eberhart reported that support for the Public Safety Assistant program has been terminated by the union, and FPD has no PSA's. Officer Hall reported that they had been useful, but the program was in existence for such a short period of time that it was difficult to fully use the resources.

PW – Director Mike Schmetzer gave a brief rundown of recent and upcoming road projects. To note are the round about at Danby & Wembly being put in by the State, Cushman will be under construction from Airport Road to the bridge during the summer of 2015 and the realignment of Margret and Antoinette on College Road. Future projects also include University Avenue (2017), Noble (2016), Minnie Street (2017), expanding of Old Steese from 2/4 lanes (2017), Cushman Bridge replacement (2019/2020).

State is using a combination of gravel, sand, and beet sugar in their brine solution on the roads. This is working well for keeping the road clear, but people are unhappy with it as it is causing vehicles to rust.

It took 3 weeks to catch up after the recent snow, even with 15 people on during the day and 10 working at night. The budget is always tight for handling road work, to include handling snow removal. The priority for keeping streets clear with a big snow, includes keeping open routes around the fire stations and the hospital. PW did try using PIP (Prisoners in Parks) program as a resource for 5 years, but there were numerous public complaints and the program was shut down.

BUSINESS: Peter Stern was unanimously reappointed as committee Chairman

CLOSING COMMENTS:

Mayor Eberhart - The City of Fairbanks and various agencies including the Alaska Native Leadership are working toward a solution for the homeless and chronic inebriant problem in our community. It has been identified that the community needs a Day Center and a Sleep Off Center. He should have more information about the Golden Heart Project by the next meeting.

NEXT MEETING:

The next regularly scheduled meeting will be held on April 14th at Fairbanks Police Department and will be hosted by FECC.

end of minutes

Major construction projects this year is a significant addition to Fairbanks Memorial Hospital, along with a multi-year project involving building a new Ryan Middle School in its parking lot, and then tearing down the old building. Addition construction to occur at Raven’s Landing Senior Complex.

FPD – Chief Aragon covered the changes he has made since his arrival. His first order of business was to assess the departments overall operations to identify its strengths and weaknesses. He commended the employees of the police department for their service. He has appointed Deputy Chief Jewkes to head Operations and Deputy Chief Johnson to head Support. Goals are to enhance communication, transparency, diversity, accountability, problem solving, mutual trust and develop proactive partnerships with those FPD serves.

He noted the Traffic Division is to do traffic, there is no quota, the focus is to have them enforce traffic laws. He is a strong supporter of preventative policing and FFD will be working to involve the community in Community Watches, with specific officers assigned to various areas. His department will be looking at several unsolved homicides that may be solvable. SRO future funding is tenuous. They are in the schools until May 21st and then the city takes over for the summer.

He expects FPD will have 33 body cameras in use by the end of the year. These cameras will be integrated with the vehicle camera systems. Working on policy development for same. His recommendation is that the PSA positions be tweaked to become call takers. This will keep officers on the street. He stressed the importance of intelligence lead policing, identifying hot spots. He hopes to have FPD nationally accredited by August 2016, demonstrating that FPD is doing the right things/right.

Mayor Eberhart reported that support for the Public Safety Assistant program has been terminated by the union, and FPD has no PSA’s. Officer Hall reported that they had been useful, but the program was in existence for such a short period of time that it was difficult to fully use the resources.

PW – Director Mike Schmetzer gave a brief rundown of recent and upcoming road projects. Cushman will be under construction from Airport Road to the bridge this summer. Part of this project will be emergency vehicle interaction control to give FFD safer access. Also in the works is the realignment of Margret and Antoinette on College Road. As part of the spring activities, crews are picking garbage and cleaning up downtown area weekly.

BUSINESS: FPD K Replacement was moved to next meeting

CLOSING COMMENTS: None

NEXT MEETING:

The next regularly scheduled meeting will be held on July 14 hosted by the Fairbanks Police Department.

ADJOURNED: 1pm

end of minutes

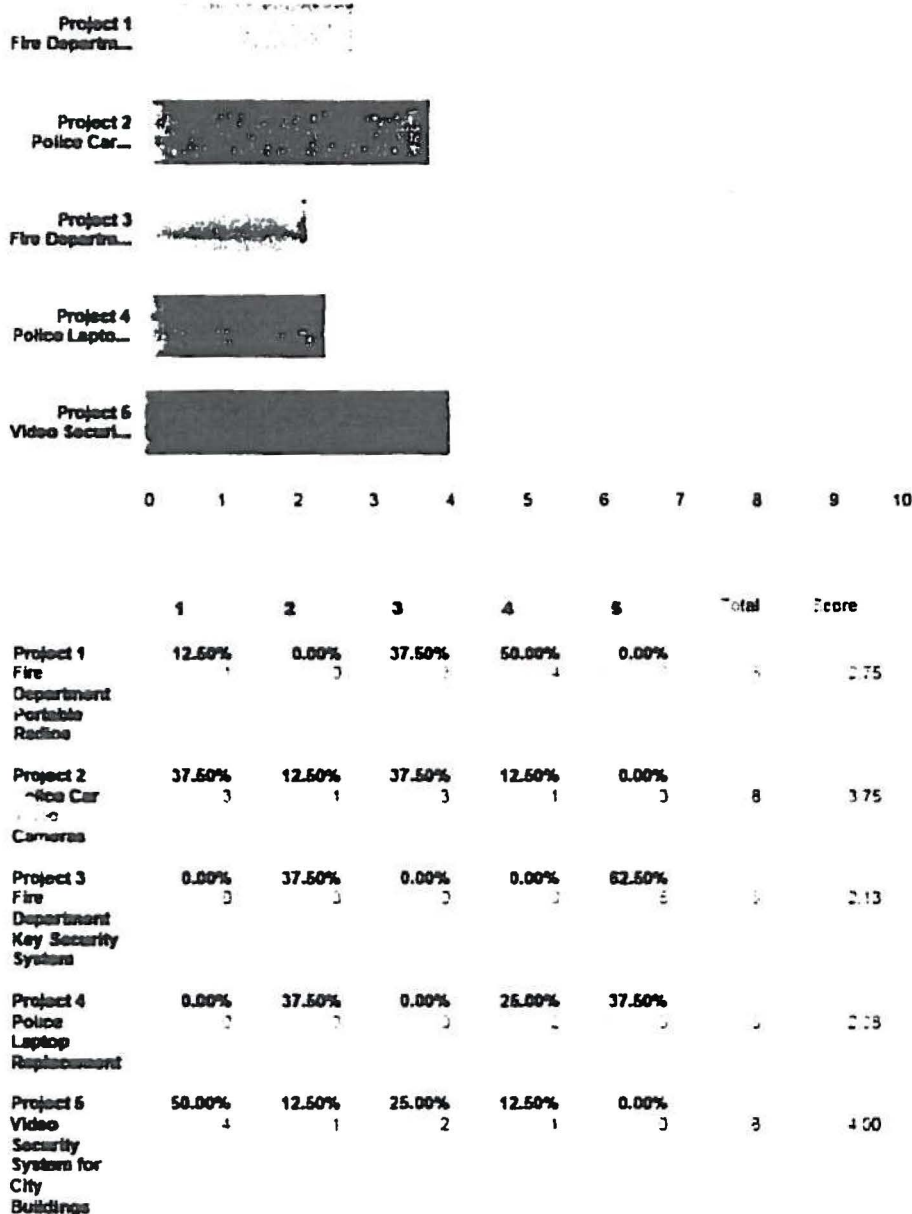
2015 Homeland Security Grant Projects List
City of Fairbanks

Proposed Projects - In Order of Department Head Ranking

PJT#	Dept	Project	Requested Amount
1	City-Wide	Video Security Systems for City Buildings Police Evidence & Impound \$303,500 Public Works \$65,000 Fire Station 1 \$70,015 <hr style="width: 20%; margin-left: auto; margin-right: 0;"/> \$438,515 less Public Works Capital Match (\$128,200)	\$310,315
2	Police	Police Car Video Camera Replace 23 units @ \$6,600 each	\$151,800
3	Fire	Portable Radio Replacements Replace 46 units @ \$5,183 \$238,418 less Fire Dept Capital Match (\$50,000)	\$188,418
4	Police	Laptop Replacement Replace 85 units @ \$5,500	\$467,500
5	Fire	Key Secure System Replacement Replace 30 units @ \$1,332.67 \$39,980 less Fire Dept Capital Match (\$8,000)	\$31,980
6	City-Wide	Alaska Shield 2016 Training & Exercise (Stand alone project authorized by DHS & EM) Police Training & Exercise \$40,623 Fire Training & Exercise \$16,740 State Training Class (Travel) \$11,800 IT Cyber Security \$1,416 Alaska Shield Planning Travel \$13,776	\$84,355

GRANT REQUEST TOTAL \$ 1,234,368

In what order of importance do you rank these projects?



14 Invites to Survey

[Responses were anonymous so do not know who the 8 respondents were.]

Angela Snow
 Brad Johnson
 Ben Barrio
 Danyielle Snyder
 Ernie Misewicz
 Jim Williams
 Jim Soileau

John Eberhart
 Michael Schmetzer
 Pat Smith
 Randal Aragon
 Stephanie Johnson
 Shannon Kumpula
 Warren Cummings

Fairbanks Emergency Communications Center

<u>2015</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD Totals</u>
Total Calls Answered	8,019	7,964	8,887										24,870
TTY Calls	18	12	17										47
FNSB 911	3,104	2,957	3,267										9,328
Out of Area 911*			58										58
Abandoned 911	205	208	232										645
Total 911 Calls	3,327	3,177	3,574										10,078
FECC Admin	4,075	4,247	4,605										12,927
FECC Fire	359	273	403										1,035
FECC Police	430	405	473										1,308
FECC Supervisors	51	82	81										214
Total Admin	4,915	5,007	5,562										15,484
Outgoing Calls	3,972	3,771	4,205										11,948
Station to Station	151	165	213										529
Total Outgoing Calls	4,123	3,936	4,418										12,477
Answer Times													
10 Seconds or less	91.7%	92.6%	96.3%										
20 Seconds or less	96.9%	96.8%	100.0%										
Greater than 20 Seconds	3.1%	3.2%											
Calls For Service													
Police	2,339	2,437	2,820										7,596
Fire	858	752	782										2,392
CSP	341	348	494										1,183

Fairbanks Fire Department

	2014 Totals	2015 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Total Fire Calls	913	88	88	63										239
Actual Fires	161	15	6	11										32
Property at Risk	\$199,266,560	\$1,049,500	\$350,000	\$4,192,000										\$5,591,500
Dollar Loss	\$3,780,827	\$2,710	\$2,610	\$59,950										\$65,270
Property Saved	\$195,485,733	\$1,046,790	\$347,390	\$4,132,050										\$5,526,230
Percent Saved	98.10%	99.74%	99.25%	98.57%										98.83%
Ambulance Calls	3256	240	251	271										762
Transports	2647	199	191	201										591
Multiple Amb Calls	562	43	48	53										144
Total Emergency Calls	4169	328	339	334										1001
Average Calls/day	11.4	10.6	12.1	10.8										11.2
Mutual Aid Given	35	6	4	6										16
Mutual Aid Received	135	15	7	11										33
Injuries Civilian	7	1	0	1										2
Injuries Fire	15	2	0	1										3
Fatalities Civilian	1	0	0	0										0
Fatalities Fire	0	0	0	0										0
Avg. Emergency Turnout	01:03	01:57	01:54	01:41										01:20
Avg. Response Time	04:39	03:52	03:55	03:43										03:34
Avg. Time on Call	38:35	00:46:49	00:47:05	00:46:06										00:47:42

MAJOR FIRES:

Date: 1/25/2015
 Type/Injuries: House Fire
 Address: 3299 Jefferson Dr.
 Cause: Chimney Fire
 Value: \$250,000 | Loss \$104,000

Date:
 Type:
 Address:
 Cause:
 Value: Loss

Date:
 Type:
 Address:
 Cause:
 Value: Loss

Date: 3/19/2015
 Type: House Fire
 Address: 1133 Lakeview Tr
 Cause: Heater on porch
 Value: \$180,000 | Loss \$48,500

Date:
 Type:
 Address:
 Cause:
 Value: Loss

Date:
 Type:
 Address:
 Cause:
 Value: Loss

Corrected Copy sent to all City Council Members April 17, 2015
 City Council Agenda Packet January 11, 2016

FAIRBANKS POLICE DEPARTMENT OVERALL DEPARTMENT STATISTICS March 2014-March 2015

	MAR 2014	APR 2014	MAY 2014	JUNE 2014	JULY 2014	AUG 2014	SEP 2014	OCT 2014	NOV 2014	DEC 2014	JAN 2015	FEB 2015	MAR 2015
TOTAL CALLS FOR SERVICE	2344	2453	2660	2422	2752	2739	2731	2450	2108	2135	2018	2140	2462
AVG # OF OFFICERS	36.03	32.37	33.19	30.67	32.16	31.14	30.20	32.45	32.83	31.24	33.45	34.40	29.33
CALLS PER OFFICER	65.06	75.78	80.14	78.97	85.47	87.96	90.43	75.50	64.21	68.34	60.24	62.21	83.94
SELF INITIATED	915	898	1004	685	850	1020	670	779	633	513	564	634	688
TRAFFIC STOPS	641	666	716	374	572	699	413	528	421	290	332	402	510
TRAFFIC CITATIONS	176	189	284	181	295	253	123	173	132	109	121	164	206
Moving	74	74	93	65	123	104	53	56	76	47	43	57	107
Non-Moving	83	86	160	86	147	126	60	99	45	41	65	87	80
Equipment	19	29	31	30	27	23	10	15	11	17	13	20	19
CITATIONS/OFC	4.88	5.84	8.56	5.90	9.17	8.86	4.07	5.33	4.02	3.49	3.62	4.77	7.02
ALL OTHERS	274	232	288	311	278	321	257	251	212	223	229	232	178
TOTAL PART ONE	117	130	197	189	182	186	177	152	148	125	120	112	128
Homicide	0	0	0	0	0	1	0	0	0	1	0	0	0
Forcible Rape	1	4	9	4	8	1	2	2	1	2	0	1	0
Robbery	2	1	4	6	3	5	1	4	3	7	6	1	0
Assault	31	35	71	52	50	42	54	50	50	32	33	43	36
Burglary	6	17	14	9	16	21	19	10	10	13	6	7	10
Larceny	71	67	94	98	87	99	94	77	75	57	66	54	73
Motor Vehicle Theft	6	6	5	20	18	18	7	9	9	13	9	6	9
TOTAL PART TWO	198	199	228	215	267	254	193	219	183	171	188	176	208
TOTAL ARRESTS	111	109	144	128	168	144	99	104	82	79	72	86	95
CITY PAID FCC	2	0	78	48	64	24	1	0	4	2	0	6	1

SPECIAL INTEREST CATEGORIES

	JAN 2015		FEB 2015		MAR 2015		APR 2015		MAY 2015		JUN 2015	
	CALLS	ARR	CALLS	ARR	CALLS	ARR	CALLS	ARR	CALLS	ARR	CALLS	ARR
ALL ASSAULTS	89	19	69	22	73	15						
DV RELATED	71	6	56	13	55	10						
DUI	16	13	11	11	7	20						

	JUL 2015		AUG 2015		SEP 2015		OCT 2015		NOV 2015		DEC 2015	
	CALLS	ARR	CALLS	ARR	CALLS	ARR	CALLS	ARR	CALLS	ARR	CALLS	ARR
ALL ASSAULTS												
DV RELATED												
DUI												

Total Calls for service: The total calls for service is all calls that the police department handles.
Avg # of Officers: The total number of patrol officers currently employed minus the total number of patrol leave.
Calls per Officer: Calls for service divided by Avg # of Officers.
Self Initiated: The total calls that an officer initiates.
of Traffic Stops: Total number of traffic stops done which is included in the total calls for service.
Traffic Citations: The total number of citations an officer has written.
Moving: Any traffic violation that is committed while a vehicle is in motion, such as speeding.
Non Moving: Any traffic violation that is not related to driving performance, such as parking opposing traffic, pedestrian crossing against the crosswalk.
Equipment: Equipment that is improperly installed, missing or not authorized by Alaska Statutes.
Citations per Officer: Total number of citations divided by the Avg # of Officers.
All Others: The number of self initiated calls that are not traffic stops. This may include; bar checks, welfare checks, field interviews, etc..
Part One: Part One offenses are serious crimes that occur with regularity in all areas of the country and they are likely to be reported to police.
Part Two: Part Two crimes offenses are all crime classifications other than those defined as Part One.
Total Arrests: The total number of arrests in the time period.
City paid FCC Charges: Total number of days the City pays for a prisoner to be incarcerated when booked on a City only charge.
All Assaults (Calls): The total number of calls that were initially reported as an assault.
All Assaults (Arrests): The total number of assault arrests.
DV Related (Calls): The total number of calls that were initially reported as an assault and domestic violence related.
DV Related (Arrests) : The total number of domestic violence related assaults.
DUI (Calls): The total number of calls that were initially reported as an DUI.
DUI (Arrests): The total number of DUI arrests.

PUBLIC SAFETY COMMISSION

July 14, 2015
11:30 AM
Fairbanks Police Department

PSC Members:

Renee Staley (Seat A - 2015)	Steve Heckman (Seat E - 2015)
Tom Temple (Seat B - 2015)	Robert Kinnard (Seat F - 2016)
Peter Stern (Seat C - 2016) : Chairman	Sean Reilly (Seat G - 2017)
Buzzy Chiu (Seat D - 2017)	Thomas Carter (Seat H - 2017)

Regular Meeting Minutes

Call to Order at 11:34

ATTENDANCE: Peter Stern, Tom Temple, Buzzy Chiu, Stephen Heckman, Robert Kinnard, Sean Reilly and Tom Carter. Excused: Renee Staley

ADOPT AGENDA: The agenda was approved without modification.

APPROVE MINUTES: The minutes from the April 14, 2015 Regular meeting were approved as published.

PUBLIC COMMENT:

Mayor Eberhart reported that Fort Wainwright was on the list of 30 bases to be downsized, but we were fortunate and only 75 positions were lost. Twenty-four Apache helicopters will be coming from Germany in August. There is a \$940M project happening in Clear. Governor is pushing for a large diameter gas pipeline, and the Mayor's office has received estimates from the various city departments and is working on an impact plan.

He reports that the Golden Heart Project is being reconstituted as "Recover Alaska" which is a multi-sector action group working to reduce the harm caused by excessive alcohol consumption in Alaska. There is discussion of a possible expansion to Housing First.

DEPARTMENT REPORTS:

FECC – Director Stephanie Johnson reviewed the YTD statistics for the communications center. She reported she has 3 staff members hired on May 1st that are still in training, so currently all the dispatch positions are filled. There still is a part-time call taker position open.

The area-wide Fire Station Alerting system RFP had two respondents, however one is not able to meet the requirements and the second came in far over the budget of available funds. We are looking at a new vendor under GSA pricing.

The FECC business plan update has been finalized, and it will be presented to Council. The plan includes a cost allocation methodology for agencies being served. FECC is moving toward national fire accreditation.

.FFD – Chief Cummings reports that one of the FFD Drivers will be deployed to Mongolia for up to a year. Will pursue a temporary promotion of a Firefighter up to Driver and then a temporary RFF hire. Anticipating several departures from FFD during the next 12 months due to retirement or leaving State. Current new RFF list has 11 people on it. 2 RFF have been offered jobs to fill existing vacancies, pending obtaining National Registry Paramedic licensing.

Liquor licensed facilities in the City must be inspected every two years. Deputy Fire Marshal Green has done 50 hours of inspections already this year. Captain's Promotion Testing will happen next month. Financially the Fire Department is running about 3% over budget so far. Due to a change in ambulance billing contractors, there is an overlap while two agencies bill for conduct collection activities .

FFD has signed a reciprocal agreement with University Fire Department to respond to UFD structure fires under an early mutual aid agreement that has us dispatched with them to their fire. This already exists the other direction, as UFD and FWWFD are both dispatched at the same time as we are to a structure fire in the City.

The proposed Homeland Security Grant projects for the City were reviewed. He also reviewed the YTD statistics for FFD. He said that as ambulance calls go up during the summer months, the number of 2nd and 3rd ambulance calls increase, which means that fewer fire resources are available to respond.

FPD – Chief Aragon reviewed the YTD stats for the Police Department. In response to a question he explained that non-moving violations referred to things like no proof of insurance or tail/headlights out, etc.

He discussed the importance of a “community policing” strategy. It is more than PR, it is about specific officers working the issues in their area. This generates a familiarity with the citizens and establishing trust with the community so the officer is a resource and influence. Chief Aragon is implementing Total Quality Management Teams.

FPD will be seeking national accreditation under CALEA. The goal is to have FPD “do the right thing, right, the first time.” The Chaplain Program at FPD has been on again-off again for the last 20 years. They are working to establish a team of chaplains to provide spiritual counsel and support to the officers.

Body Cameras are in the works. Issues yet to be addressed is where and how to store video. The cameras will tie in to the car video recording system. The use of technology is also being pursued to help identify traffic problem areas.

Stryker (K-9 officer) is getting older and will recertify for patrol work, but will not recertify on narcotics due to the changes in marijuana laws. Planning his replacement is in the works, with \$10 having been pledged so far, and an additional \$7K is needed. A new dog also means about 10 months of 40-60 hour weeks of training for the dog and his handler.

PW – Director Verg Scott gave a brief rundown of recent and upcoming road projects. Cushman is currently under construction and going pretty good. A few glitches but at this point is on track. Another roundabout scheduled to go in around Cold Spot Feed. Comments made about how slippery they get, but it is proven that they are much safer and no reported “accidents” from slippery intersections, so even when slippery they are safer than normal intersections. Review is being done by city engineers and the new sidewalks on South Cushman from last summer are buckling.

CLOSING COMMENTS: None

NEXT MEETING:

The next regularly scheduled meeting will be held on October 13, 2015 hosted by the Fairbanks Fire Department.

ADJOURNED: 12:53pm

end of minutes

Fairbanks Emergency Communications Center

<u>2015</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD Totals</u>
<u>INCOMING CALLS</u>													
9-1-1 CALLS:													
TTY Calls	18	12	17	18	22	20							107
FNSB 911	3,104	2,957	3,267	3,066	3,789	3,893							20,076
Out of Area 911*			58	118	135	123							434
Abandoned 911	205	208	232	213	250	264							1,372
Total 9-1-1 Calls	3,327	3,177	3,574	3,415	4,196	4,300							21,989
ADMINISTRATIVE CALLS:													
FECC Admin	4,075	4,247	4,605	4,240	4,959	5,177							27,303
FECC Fire	359	273	403	320	396	413							2,164
FECC Police	430	405	473	552	483	584							2,927
FECC Supervisors	51	82	81	67	81	59							421
Total Admin:	4,915	5,007	5,562	5,179	5,919	6,233							32,815
Total Incoming Calls:	8,019	7,964	8,887	8,363	9,843	10,249							53,325
<u>OUTGOING CALLS</u>													
Outgoing Calls	3,972	3,771	4,205	4,052	4,697	4,557							25,254
Station to Station	151	165	213	138	173	205							1,045
Total Outgoing Calls:	4,123	3,936	4,418	4,190	4,870	4,762							26,299
TOTAL PHONE CALLS													
(ALL TYPES):	12,142	11,900	13,305	12,553	14,713	15,011							79,624
<u>9-1-1 ANSWER TIMES (Based on NENA Standard 56-006)</u>													
10 Seconds or less	91.7%	92.6%	93.1%	95.2%	93.2%	92.8%							
20 Seconds or less	96.9%	96.8%	97.3%	98.6%	97.5%	97.3%							
Greater than 20 Seconds	3.1%	3.2%	2.7%	1.4%	2.5%	2.7%							
<u>CALLS FOR SERVICE</u>													
CSP	341	348	494	415	422	391							2,411
Fire & EMS	858	752	782	739	884	911							4,926
Police	2,339	2,437	2,820	2,642	2,689	2,566							15,493

Fairbanks Fire Department

	2014 Totals	2015 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Total Fire Calls	913	88	88	63	64	88	99							490
Actual Fires	161	15	6	11	10	23	26							91
Property at Risk	\$199,266,560	\$1,049,500	\$350,000	\$4,192,000	\$6,502,500	\$13,731,500	\$3,297,600							\$29,123,100
Dollar Loss	\$3,780,827	\$2,710	\$2,610	\$59,950	\$101,450	\$294,350	\$98,210							\$559,280
Property Saved	\$195,485,733	\$1,046,790	\$347,390	\$4,132,050	\$6,401,050	\$13,437,150	\$3,199,390							\$28,563,820
Percent Saved	98.10%	99.74%	99.25%	98.57%	98.44%	97.86%	97.02%							98.08%
Ambulance Calls	3256	240	251	271	258	280	291							1591
Transports	2647	199	191	201	197	201	210							1199
Multiple Amb Calls	562	43	48	53	42	49	55							290
Total Emergency Calls	4169	328	339	334	322	368	390							2081
Average Calls/day	11.4	10.6	12.1	10.8	10.7	11.9	13.0							11.5
Mutual Aid Given	35	6	4	6	8	10	13							47
Mutual Aid Received	135	15	7	11	14	15	14							76
Injuries Civilian	7	1	0	1	0	0	1							3
Injuries Fire	15	2	0	1			1							4
Fatalities Civilian	1	0	0	0	0	0	0							0
Fatalities Fire	0	0	0	0	0	0	0							0
Avg. Emergency Turnout	01:03	01:57	01:54	01:41	01:34	01:07	01:05							01:20
Avg. Response Time	04:39	03:52	03:55	03:43	03:57	03:27	03:49							03:34
Avg. Time on Call	38:35	00:46:49	00:47:05	00:46:06	00:55:37	00:42:20	00:48:14							00:47:42

MAJOR FIRES:	Date:	Type/Injuries:	Address:	Cause:	Value:	Loss:
	1/25/2015	House Fire	3299 Jefferson Dr.	Chimney Fire	\$250,000	\$104,000
	6/6/2015	Structure Fire (6-Plex)	717 17th Ave	Lamp too close to Combustibles	\$235,000	\$35,000
	3/19/2015	House Fire	1133 Lakeview Tr	Heater on porch	\$180,000	\$48,500
	6/23/2015	Kitchen Fire	1533 Lacey Street	Note: Sprinkler Extingued Fire	3.4 Mil	\$5,000
	4/17/2015	Warehouse Fire	1883 Fox Ave	Improper Disposal of Smoking Material	1.2 Mil	\$17,500
						Loss
	5/4/2015	Structure Fire (Bar)	3399 Peger Rd	Furnace Malfunction	1.4 Mil	\$250,000
						Loss:
						Loss:

FAIRBANKS POLICE DEPARTMENT OVERALL DEPARTMENT STATISTICS June 2014-June 2015

	JUNE 2014	JULY 2014	AUG 2014	SEP 2014	OCT 2014	NOV 2014	DEC 2014	JAN 2015	FEB 2015	MAR 2015	APR 2015	MAY 2015	JUN 2015
TOTAL CALLS FOR SERVICE	2422	2752	2739	2731	2450	2108	2135	2018	2140	2462	2254	2318	2256
AVG # OF OFFICERS	30.67	32.16	31.14	30.20	32.45	32.83	31.24	33.45	34.40	29.33	35.72	34.24	32.86
CALLS PER OFFICER	78.97	85.47	87.96	90.43	75.50	64.21	68.34	60.24	62.21	83.94	63.10	67.70	68.65
SELF INITIATED	685	850	1020	670	779	633	513	561	634	688	634	614	493
TRAFFIC STOPS	374	572	699	413	528	421	290	332	402	510	458	387	255
TRAFFIC CITATIONS	181	295	253	123	173	132	109	121	164	206	213	147	171
Moving	65	123	104	53	56	76	47	43	57	107	100	58	49
Non-Moving	86	147	126	60	99	45	41	65	87	80	93	74	101
Equipment	30	27	23	10	15	11	17	13	20	19	20	15	21
CITATIONS/OFC	5.90	9.17	8.86	4.07	5.33	4.02	3.49	3.62	4.77	7.02	5.96	4.29	5.20
ALL OTHERS	311	278	321	257	251	212	223	229	232	178	176	227	238
TOTAL PART ONE	189	182	187	177	152	148	125	120	112	128	140	123	159
Homicide	0	0	1	0	0	0	1	0	0	0	0	1	0
Forcible Rape	4	8	1	2	2	1	2	0	1	0	3	2	1
Robbery	6	3	5	1	4	3	7	6	1	0	2	1	2
Assault	52	50	42	54	50	50	32	33	43	36	39	44	43
Burglary	9	16	21	19	10	10	13	6	7	10	18	9	9
Larceny	98	87	99	94	77	75	57	66	54	73	73	63	94
Motor Vehicle Theft	20	18	18	7	9	9	13	9	6	9	5	3	10
TOTAL PART TWO	215	267	254	193	219	183	171	188	176	208	184	185	200
TOTAL ARRESTS	128	168	144	99	104	82	79	72	86	95	100	92	102
CITY PAID FCC	48	64	24	1	0	4	2	0	6	1			

SPECIAL INTEREST CATEGORIES

	JAN 2015		FEB 2015		MAR 2015		APR 2015		MAY 2015		JUN 2015	
	CALLS	ARR	CALLS	ARR	CALLS	ARR	CALLS	ARR	CALLS	ARR	CALLS	ARR
ALL ASSAULTS	89	19	69	22	73	15	65	18	91	15	83	19
DV RELATED	71	6	56	13	55	10	50	10	72	9	71	13
DUI	16	13	11	11	29	20	21	16	21	18	6	19

	JUL 2015		AUG 2015		SEP 2015		OCT 2015		NOV 2015		DEC 2015	
	CALLS	ARR	CALLS	ARR	CALLS	ARR	CALLS	ARR	CALLS	ARR	CALLS	ARR
ALL ASSAULTS												
DV RELATED												
DUI												

FAIRBANKS POLICE DEPARTMENT OVERALL DEPARTMENT STATISTICS June 2014-June 2015

Total Calls for service: The total calls for service is all calls that the police department handles.
Avg # of Officers: The total number of patrol officers currently employed minus the total number of patrol leave.
Calls per Officer: Calls for service divided by Avg # of Officers.
Self Initiated: The total calls that an officer initiates.
of Traffic Stops: Total number of traffic stops done which is included in the total calls for service.
Traffic Citations: The total number of citations an officer has written.
Moving: Any traffic violation that is committed while a vehicle is in motion, such as speeding.
Non Moving: Any traffic violation that is not related to driving performance, such as parking opposing traffic, pedestrian crossing against the crosswalk.
Equipment: Equipment that is improperly installed, missing or not authorized by Alaska Statutes.
Citations per Officer: Total number of citations divided by the Avg # of Officers.
All Others: The number of self initiated calls that are not traffic stops. This may include; bar checks, welfare checks, field interviews, etc..
Part One: Part One offenses are serious crimes that occur with regularity in all areas of the country and they are likely to be reported to police.
Part Two: Part Two crimes offenses are all crime classifications other than those defined as Part One.
Total Arrests: The total number of arrests in the time period.
City paid FCC Charges: Total number of days the City pays for a prisoner to be incarcerated when booked on a City only charge.
All Assaults (Calls): The total number of calls that were initially reported as an assault.
All Assaults (Arrests): The total number of assault arrests.
DV Related (Calls): The total number of calls that were initially reported as an assault and domestic violence related.
DV Related (Arrests) : The total number of domestic violence related assaults.
DUI (Calls): The total number of calls that were initially reported as an DUI.
DUI (Arrests): The total number of DUI arrests.

City of Fairbanks



MEMORANDUM

To: City Council Members
From: John Eberhart, City Mayor
Subject: Request for Concurrence – Building Code Review & Appeals Commission
Date: January 6, 2016

The five-year terms of Mr. Chris Hodges and Mr. John Ellison on the Building Code Review & Appeals Commission will expire on December 31, 2015. Both individuals have applied to continue their service on the Commission.

I hereby request your concurrence to the following **re-appointments** to the Building Code Review & Appeals Commission:

Seat C	Chris Hodges	Term to Expire: December 31, 2020
Seat I	John Ellison	Term to Expire: December 31, 2020

Application information is attached.


Thank you.




dds/



BUILDING CODE REVIEW & APPEALS COMMISSION


BOARD DETAILS




 **OVERVIEW**


-  **SIZE** 12 Seats
-  **TERM LENGTH** 5 Years
-  **TERM LIMIT** N/A

The purpose of the Building Code Review and Appeals Commission is:

- 1) To review the building, electrical, plumbing, fire prevention, residential, mechanical, fuel gas and abatement codes and related provisions of the Fairbanks Code of Ordinances and make recommendations regarding building construction and housing codes adopted by the City,
- 2) To investigate and review all operations of the building department of the City, to submit recommendations on policy to the City Council, and to make recommendations on administration to the mayor, and
- 3) To hear and determine in the first instance all appeals from final staff decisions relating to building construction within the City including the Uniform Code for the Abatement of Dangerous Buildings. Any decision of the board may be appealed to the superior court in accordance with the appellate rules of the state court system.

 **CONTACT**

-  Office of the City Clerk
-  (907) 459-6771
-  cityclerk@ci.fairbanks.ak.us

 **DETAILS**

BOARD/COMMISSION CHARACTERISTICS

The Building Code Review and Appeals Commission consists of nine members appointed by the Mayor, subject to confirmation by the City Council, and each member shall serve a five-year term; all terms expire on December 31st of the fifth year. The members of the Commission must reside or work, and have experience with the design or construction of structures within the City. The Building Official shall be an ex officio member of the Commission, who may provide information and recommendations but may not vote on any matter. Two alternate members are appointed by the Mayor, subject to City Council confirmation, to serve in the place of any absent member or otherwise assist the Commission as directed by the chairman.

MEETINGS

Meetings of the Building Code Review and Appeals Commission are called when the subject matter warrants. The chairman is authorized to call meetings, or a majority of the members may require that a meeting be called. All meetings shall be open to the public, except that closed meetings may be held as provided by law. A majority (five members) of the commission shall constitute a quorum and a majority vote of those present and voting shall be necessary to carry any question. Minutes shall be kept as a permanent record of all meetings and shall be filed in the Office of the City Clerk.

[Meeting Minutes](#)

ENACTING LEGISLATION FGC 2-481 through 2-484

ENACTING LEGISLATION WEBSITE <http://bit.ly/1sG9Rfd>

JOINT COMMISSION DETAILS N/A

Application Form

Status: for review

Profile

Please note that profile information may be available to the public.

Chris

First Name

Hodges

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

Fairbanks

City

AK

State

[Redacted]

Postal Code

Mailing Address

[Redacted]

City Resident

Choose your residency status.

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

PDC Inc. Engineers

Employer

Department Head

Job Title

Which Boards would you like to apply for?

Building Code Review & Appeals Commission

Interests & Experiences

Question applies to Fairbanks Diversity Council.

Please tell us how your diversity will benefit and contribute to the mission and purpose of the Diversity Council.

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

Assist the City with Code review and appeals.

Brief Personal Biography (or attach resume):

Employed by PDC Inc. Engineers since June of 1998 as an Electrical Engineer, earned my Professional Engineering license in December of 2002.

Upload a Resume

Professional Licenses/Training:

Professional Electrical Engineer.

Application Form

Status: for review

Profile

Please note that profile information may be available to the public.

John

First Name

Ellison

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

Fairbanks

City

AK

State

[Redacted]

Postal Code

Mailing Address

[Redacted]

City Resident

Choose your residency status.

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

ABC Inc.

Employer

VP

Job Title

Which Boards would you like to apply for?

Building Code Review & Appeals Commission

Interests & Experiences

Question applies to Fairbanks Diversity Council.

Please tell us how your diversity will benefit and contribute to the mission and purpose of the Diversity Council.

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I have worked and been involved in the construction trade in Fairbanks for many years, our company focus is remodeling and that has given me some insight as to what works in our environment. And I believe that I my background and knowledge will be useful.

Brief Personal Biography (or attach resume):

I am a 36 year resident of Fairbanks and have been involved in the construction trade since the early 1980's. Currently my wife and I own a remodeling business.

Upload a Resume

Professional Licenses/Training:

General Contractors license Radon mitigation certificate