



FAIRBANKS CITY COUNCIL
AGENDA NO. 2016-02
REGULAR MEETING JANUARY 25, 2016
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

PRELIMINARY MEETING

6:00 p.m. Work Session – City Permanent Fund Annual Review

REGULAR MEETING

7:00 P.M.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phones and electronic devices.
5. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

6. APPROVAL OF PREVIOUS MINUTES

7. SPECIAL ORDERS

- a) The Fairbanks City Council, Sitting as a Committee of the Whole, will hear interested citizens concerned with the following Liquor License Applications for Renewal. Public Testimony will be taken and limited to five minutes.

Lic #	Establishment Name	License Type	Licensee	Premise Location
54	American Legion Post #11	Club	Dorman H Baker Post #11	129 First Ave
435	Garden Island Party Store	Package Store	Market Basket, Inc.	246 Illinois St
542	Geraldo's Restaurant	Beverage Dispensary	Garlic Lovers, LLC	701 College Rd
703	Gavora's Liquor #1	Package Store	Market Basket, Inc.	250 Third St
704	Gavora's Liquor #2	Package Store	Market Basket, Inc.	1255 Airport Way
710	Mecca Bar	Beverage Dispensary	JRB, Inc.	549 Second Ave
1134	Thrifty Liquors	Package Store	Market Basket, Inc.	1410 Cushman St
1639	Alaska Salmon Bake	Place-Seasonal	Malemute, Inc.	2300 Airport Way
3118	V.F.W. Post #3629	Club	VFW Golden Heart Post #3629	324 Second St
3151	Fred Meyer 485	Package Store	Fred Meyer Stores, Inc.	3755 Airport Way
3997	BPO Elks Lodge #1551	Club	BPO Elks Lodge #1551	1003 Pioneer Rd
4168	Lower LA	Beverage Dispensary	Two Amigos, LLC	636 28th Ave (downstairs)
4530	Regency Fairbanks Hotel	Beverage Dispensary	Pacific Rim Associates I, Inc.	1288 Sadler Way
4720	Gallantino's Italian Restaurant	Beverage Dispensary	Gallantino's, Inc.	1446 S Cushman St
4816	Mayan Palace	Beverage Dispensary	Taco Azteca, Inc.	3401 Airport Way
4819	The Antler Room	Beverage Dispensary	The Antler Room, Inc.	1003 Pioneer Rd, #A
4846	Wal-Mart Supercenter #2722	Package Store	Wal-Mart Stores, Inc.	537 Johansen Exp
4941	Seoul Gate Restaurant	Restaurant/Eating Place	Chong Pak	958 Cowles St
5169	HooDoo Brewing Company	Brewery	Fairbanks Fermentation, LLC	1951 Fox Ave

- b) The Fairbanks City Council, Sitting as a Committee of the Whole, will hear interested citizens concerned with the following Application for a New Liquor License. Public testimony will be taken and limited to five minutes.

Type: Distillery, License #5436
 DBA: Hoarfrost Distilling

Licensee/Applicant: Hoarfrost Distilling, LLC
Physical Location: 3501 Lathrop Street, Unit F, Fairbanks, Alaska

8. MAYOR'S COMMENTS AND REPORT

9. UNFINISHED BUSINESS

- a) Ordinance No. 6001 – An Ordinance Amending Fairbanks General Code Chapter 14, Article X Towing Vehicles to Require Towing Company Clean Up After a Motor Vehicle Accident. Introduced by Mayor Eberhart. SECOND READING AND PUBLIC HEARING.

10. NEW BUSINESS

- *a) Resolution No. 4711 – A Resolution Recommending Governor Walker Re-Appoint Brandon Emmett to the Marijuana Control Board. Introduced by Council Members Pruhs and Matherly.
- *b) Resolution No. 4712 – A Resolution to Approve a Maintenance Agreement Between the City of Fairbanks and the State of Alaska Department of Transportation and Public Facilities for the Old Steese Highway Reconstruction Project. Introduced by Mayor Eberhart.
- *c) Resolution No. 4713 – A Resolution to Approve a Maintenance Agreement Between the City of Fairbanks and the State of Alaska Department of Transportation and Public Facilities for the Aurora Drive Resurfacing Project and the Aurora Drive Noyes Slough Bridge Rehabilitation or Replacement Project. Introduced by Mayor Eberhart.
- *d) Resolution No. 4714 – A Resolution to Approve a Maintenance Agreement Between the City of Fairbanks and the State of Alaska Department of Transportation and Public Facilities for the Wembley Avenue Pedestrian Improvements Aurora Drive to Danby Street Project. Introduced by Mayor Eberhart.
- *e) Ordinance No. 6003 – An Ordinance Amending the 2016 Operating and Capital Budgets for the First Time. Introduced by Mayor Eberhart.
- *f) Ordinance No. 6004 – An Ordinance Ratifying a Labor Agreement Between the City of Fairbanks and IBEW Local 1547. Introduced by Council Member Pruhs.

- *g) Ordinance No. 6005 – An Ordinance Establishing an Incentive Bonus Program with Fairbanks Police Department for Recruitment, Hiring and Retention. Introduced by Mayor Eberhart.

11. DISCUSSION ITEMS (INFORMATION AND REPORT)

- a) Committee Reports

12. COMMUNICATIONS TO COUNCIL

- *a) Fairbanks Diversity Council Meeting Minutes of December 8, 2015
- *b) Memo to Approve “Guidelines for Citizen Participation” Pamphlet

13. COUNCIL MEMBERS’ COMMENTS

14. CITY CLERK’S REPORT

15. CITY ATTORNEY’S REPORT

16. EXECUTIVE SESSION

- a) AFL-CIO Labor Contract Negotiations
- b) IBEW Labor Contract Negotiations
- c) FFU Labor Contract Negotiations

17. ADJOURNMENT



MEMORANDUM

TO: Mayor John Eberhart and City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Liquor License Renewals

DATE: January 21, 2016

Notice has been received from the State ABC Board for the following liquor license renewals:

Lic #	Establishment Name	License Type	Licensee	Premise Location
54	American Legion Post #11	Club	Dorman H Baker Post #11	129 First Ave
435	Garden Island Party Store	Package Store	Market Basket, Inc.	246 Illinois St
542	Geraldo's Restaurant	Beverage Dispensary	Garlic Lovers, LLC	701 College Rd
703	Gavora's Liquor #1	Package Store	Market Basket, Inc.	250 Third St
704	Gavora's Liquor #2	Package Store	Market Basket, Inc.	1255 Airport Way
710	Mecca Bar	Beverage Dispensary	JRB, Inc.	549 Second Ave
1134	Thrifty Liquors	Package Store	Market Basket, Inc.	1410 Cushman St
1639	Alaska Salmon Bake	Place-Seasonal	Malemute, Inc.	2300 Airport Way
3118	V.F.W. Post #3629	Club	VFW Golden Heart Post #3629	324 Second St
3151	Fred Meyer 485	Package Store	Fred Meyer Stores, Inc.	3755 Airport Way
3997	BPO Elks Lodge #1551	Club	BPO Elks Lodge #1551	1003 Pioneer Rd
4168	Lower LA	Beverage Dispensary	Two Amigos, LLC	636 28th Ave (downstairs)
4530	Regency Fairbanks Hotel	Beverage Dispensary	Pacific Rim Associates I, Inc.	1288 Sadler Way
4720	Gallantino's Italian Restaurant	Beverage Dispensary	Gallantino's, Inc.	1446 S Cushman St
4816	Mayan Palace	Beverage Dispensary	Taco Azteca, Inc.	3401 Airport Way
4819	The Antler Room	Beverage Dispensary	The Antler Room, Inc.	1003 Pioneer Rd, #A
4846	Wal-Mart Supercenter #2722	Package Store	Wal-Mart Stores, Inc.	537 Johansen Exp
4941	Seoul Gate Restaurant	Restaurant/ Eating Place	Chong Pak	958 Cowles St
5169	HooDoo Brewing Company	Brewery	Fairbanks Fermentation, LLC	1951 Fox Ave


Pursuant to FGC Sec. 14-178 the Council must determine whether or not to protest liquor license renewals after holding a public hearing.

Please note that there are **no departmental protests**. Please contact me if you need any further information.

MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor John Eberhart and City Council Members
FROM: D. Danyielle Snider, CMC, City Clerk 
SUBJECT: Application for New Liquor License
DATE: January 21, 2016

Attached you will find notification from the ABC Board of an application for a new liquor license for the following:

License #: **5436**
License Type: Distillery
D.B.A.*: Hoarfrost Distilling
Licensee/Applicant: **Hoarfrost Distilling, LLC**
Physical Location: 3501 Lathrop Street, Unit F, Fairbanks AK

Pursuant to FCG Sec. 14-178 the Council must determine whether or not to protest the liquor license action after holding a public hearing.

FGC Section 14-168 (New Locations) requires advertising in the newspaper and mailing notice of the date, time and place of public hearing to all owners of record of land within 500 feet of the place where alcoholic beverages will be sold. The City Clerk has complied with this provision.

The Building and Fire Departments recommend protesting this license until such time that a Certificate of Occupancy is issued. There are no other departmental objections to the issuance of this new license.

State of Alaska
Alcoholic Beverage Control Board

Date of Notice: December 7, 2015

Application Type: x **New** **TRANSFER**
 Ownership
 Location
 Name Change

Governing Body:	City of Fairbanks
Community Councils:	N/A
License #:	5436
License Type:	Distillery
D.B.A.:	Hoarfrost Distilling
Licensee/Applicant:	Hoarfrost Distilling, LLC
Physical Location:	3501 Lathrop Street Unit F
Mail Address:	4345 Driftwood Ct Fairbanks, AK 99709
Telephone #:	907-460-7918 Toivo
EIN:	47-3370587

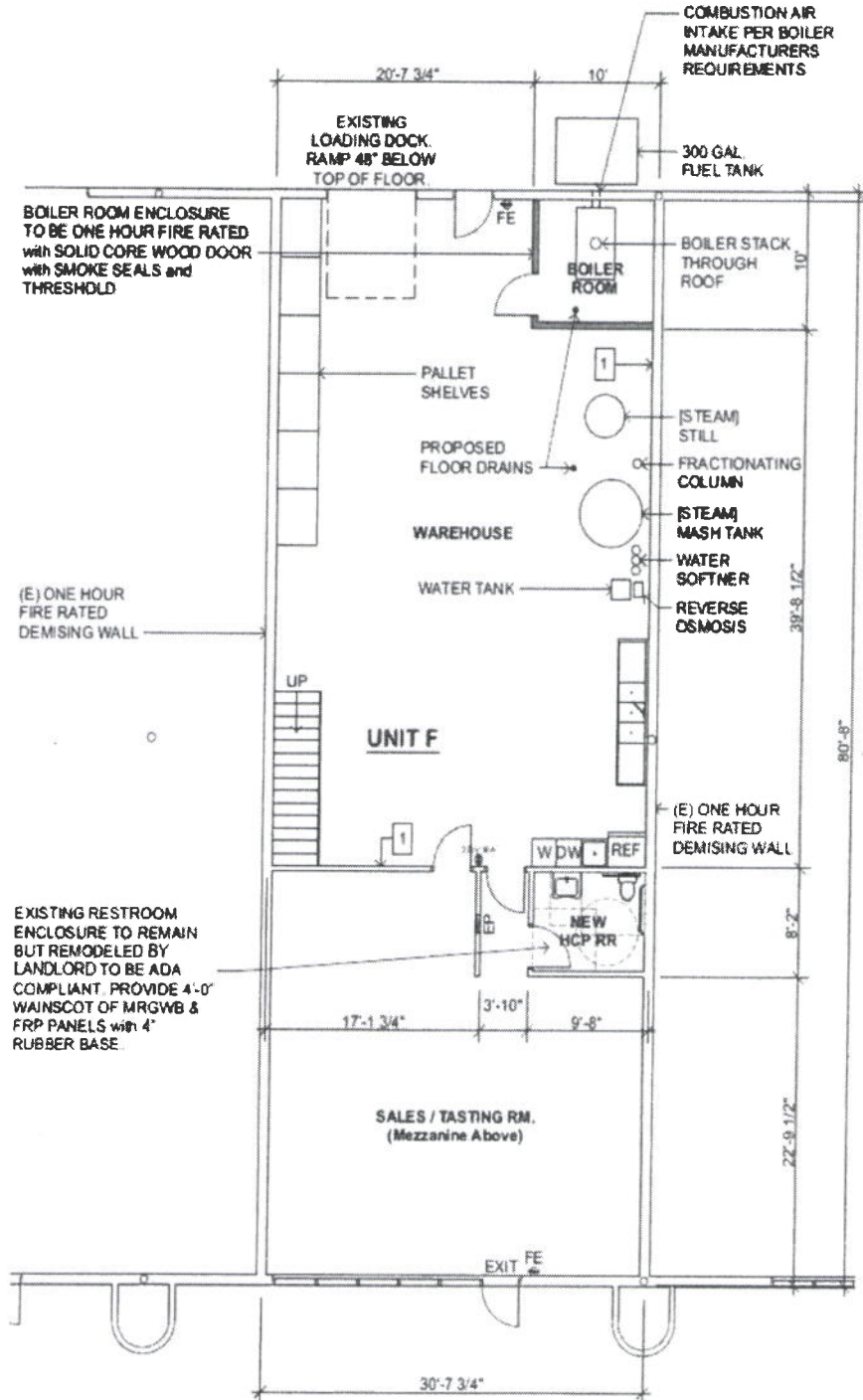
Corp/LLC Agent:	Address	Phone	Date and State of Incorporation	Good standing?
Hoarfrost Distilling, LLC	4345 Driftwood Ct Fairbanks, AK 99709	907-460-7918 Toivo	1/12/2015 Alaska	yes

Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.

Member/Officer/Director:	DOB	Address	Phone	Title/Shares (%)
Toivo Joakim Luick	4/10/1969	4345 Driftwood Ct. Fairbanks, AK 99709	907-460-7918	Member 95%
Natalya Valeryevna Medvedeva	12/2/969	4345 Driftwood Ct. Fairbanks, AK 99709	907-750-1283	Member 5%


Exhibit 'A'

DEC 21 15 PM 2:54



NOTES:

1. Tenant will install 6'-0" high wainscot of FRP panels and MRGWB applied over existing GWB at equipment (east) and plumbing (south) sides of Warehouse, and provide cap.
2. All water and electrical lines in the distillery area to be surfaced mounted on Unistrut secured to wall. Piping size by owner.
3. Tenant will be responsible for providing and installing the steam boiler, steam mash tank, fractionating column, the sales area counter, & the pallet shelving. Tenant will provide and will install the clothes washer, dishwasher and refrigerator.
4. Landlord to remodel existing restroom to be ADA compliant.



R.A. PRICE ASSOCIATES
ARCHITECTURE - PLANNING
CONSTRUCTION MANAGEMENT

528 7th Ave. Fairbanks Alaska 99701
(907) 456-6231 Fax: (907) 456-2662

*All work performed by or on behalf of Tenant to be permitted and compliant with City of Fairbanks codes and regulations and approved by Landlord.

Hoar Frost Distilling
Lathrop Street Business Park
Unit F

Initial TC

ORDINANCE NO. 6001

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE
CHAPTER 14, ARTICLE X, TOWING VEHICLES TO REQUIRE TOWING
COMPANY CLEAN UP AFTER A MOTOR VEHICLE ACCIDENT**

WHEREAS, Fairbanks General Code Chapter 14, Article X, currently regulates towing companies desiring to be on the City's rotation tow list and the towing company under contract with the City for impounds; and

WHEREAS, the City believes it is in the interest of public safety for roadways and streets to be free of debris and other hazardous materials before a towing company leaves the site of a motor vehicle accident, whether or not the company is on the City's rotational list; and

WHEREAS, it has come to the attention of the Fairbanks Police Department that glass, fluids, and other debris are being left in the streets and roadways following motor vehicle accidents; and

WHEREAS, the Chief of Police has recommended that a penalty be imposed upon towing companies who neglect to clean up an accident site before leaving the scene.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 14, Article X, Towing Vehicles, is amended by adding the following section:

ARTICLE X. – TOWING VEHICLES

Sec. 14-434. Motor vehicle accident clean up; penalty for failure to remove glass, fluids, and other debris.

(a) All towing company vehicles operating within the City of Fairbanks must carry adequate equipment and supplies to remove glass, fluids, and other debris from the street, highway, or other site of a motor vehicle accident. Towing companies that provide towing services to vehicles involved in accidents within the City of Fairbanks must ensure that all glass, fluids, and other debris are removed and that the site is cleaned prior to leaving the scene.

(b) Any towing company or employee of a towing company who fails to comply with the provisions set forth in subsection (a) is guilty of the offense of "failure to remove debris after a motor vehicle accident" and will be fined \$100. Disposition of this offense may be without court appearance pursuant to AS 29.25.070 and the Alaska Minor Offense Rules upon payment of the fine amount listed above and

payment of the state surcharge required by AS 12.55.039 and AS 29.25.074. The fines established in this fine schedule may not be judicially reduced.

Section 2. That the effective date of this ordinance shall be the ____ day of January 2016.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul Ewers, City Attorney

RESOLUTION NO. 4711

A RESOLUTION RECOMMENDING RE-APPOINTMENT OF BRANDON EMMETT TO THE MARIJUANA CONTROL BOARD

WHEREAS, Ballot Initiative 2 approved commercial business operations for marijuana, with retail sales set to begin on May 24, 2016; and

WHEREAS, the Marijuana Control Board (MCB) was established under AS 17.38.080, consisting of five voting members appointed by the Governor and confirmed by the Legislature; and

WHEREAS, MCB members serve staggered three-year terms; the terms of the five original members were determined by lot, with the terms of two members set to expire in February; and

WHEREAS, Brandon Emmett, from Fairbanks, was appointed by Governor Walker as an original member of the MCB, and he is the only member of the MCB from Interior Alaska; and

WHEREAS, Brandon Emmett's position on the Board is up for re-appointment; and

WHEREAS, this new, emerging industry is still in its infant stages with new regulations and operating policies being adopted by the MCB; and

WHEREAS, it would be best to have consistent input on policy and operational matters during the first years of the industry; and

WHEREAS, Brandon Emmett is uniquely qualified with a degree in Applied Sciences from the University of Alaska, Fairbanks. He will be graduating within the year with a double major in Biology and Chemistry, and he is a paramedic and paramedic trainer. All of these qualifications serve the MCB well on issues associated with this industry; and

WHEREAS, Brandon Emmett has studied the industry and has been influential in drafting the MCB's initial rules and regulations for the marijuana industry; and

WHEREAS, Brandon Emmett has provided members of the Fairbanks City Council with invaluable insight and knowledge and has helped the City of Fairbanks craft ordinances in regards to property rights, business operations, regulations, and taxation of marijuana products;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fairbanks urges Governor Walker to re-appoint Brandon Emmett to his current position on the Marijuana Control Board.

PASSED and **APPROVED** this 25th day of January 2016.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

RESOLUTION NO. 4712

**A RESOLUTION TO APPROVE A MAINTENANCE AGREEMENT
BETWEEN THE CITY OF FAIRBANKS AND THE STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES FOR
THE OLD STEESE HIGHWAY RECONSTRUCTION PROJECT**

WHEREAS, the State of Alaska Department of Transportation & Public Facilities (ADOT&PF) plans to reconstruct the Old Steese Highway from Wendell Avenue Bridge to, and including, the intersection at the Johansen Expressway; and

WHEREAS, the ADOT&PF manages and maintains the intersection of the Johansen Expressway and Old Steese Highway and after completion of the project will continue to manage and maintain the intersection of the Johansen Expressway and the Old Steese Highway; and

WHEREAS, the City currently manages and maintains the Old Steese Highway within the City of Fairbanks and will continue to manage and maintain the Old Steese Highway within the scope of the project;

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor is authorized to execute any and all documents required for accepting the maintenance agreement with ADOT&PF.

PASSED and APPROVED this 24th day of January 2016.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS

FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4712

Abbreviated Title: MAINTENANCE AGREEMENT OLD STEESE HIGHWAY

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Contracts	Personnel	Total
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
TOTAL	\$0	\$0	\$0	\$0

FUNDING SOURCE:	Equipment	Contracts	Personnel	Total
				\$0
				\$0
				\$0
TOTAL	\$0	\$0	\$0	\$0

The operations and maintenance costs associated with these improvements will be performed by Public Works and incorporated in the annual general fund budget.

Reviewed by Finance Department:

Initial mb

Date 1/20/2016

**Memorandum of Agreement
for the
Maintenance
of the
Old Steese Highway Reconstruction Project
(Wendell Avenue Bridge to the Johansen Expressway)
IRIS # Z624870000
State Funded 2012 GO Bond**

**Between
The State of Alaska Department of Transportation and Public Facilities
(ADOT&PF)
and
The City of Fairbanks (COF)**

I. PURPOSE:

The purpose of this agreement is to provide for the future management and maintenance of the Old Steese Highway (Wendell Avenue Bridge to the Johansen Expressway).

The description of the project is: Reconstruct the Old Steese Highway, from Wendell Avenue Bridge to, and including, the intersection at the Johansen Expressway.

II. THE ADOT&PF AGREES TO THE FOLLOWING:

The ADOT&PF manages and maintains the intersection of the Johansen Expressway and the Old Steese Highway. After completion of this project, the ADOT&PF will continue to manage and maintain the intersection of the Johansen Expressway and the Old Steese Highway.

III. THE CITY AGREES TO THE FOLLOWING:

The COF manages and maintains the Old Steese Highway within the COF and within the scope of this project. After completion of this project, the COF will continue to manage and maintain the Old Steese Highway.

The COF will manage this facility in conformance with all Federal Highway Administration requirements including all applicable management responsibilities of rights of way within the extent of the project as depicted in Exhibit A, attached to this agreement.

"Keep Alaska Moving through service and infrastructure."

Page 1

The COF will be responsible for permitting all utilities within the COF managed rights of way for the Old Steese Highway, in accordance with 23 C.F.R. §645.209(g).

IV. IT IS MUTUALLY AGREED THAT:

The above parties will coordinate and participate in the review of the final design plans prior to construction.

The above parties will coordinate and participate in the Final Inspection of the construction project. The purpose of this inspection is to insure that the project is constructed in reasonable conformance with the design plans.

This agreement shall remain in effect until terminated in writing by both parties. Intent to cancel this agreement requires a 30-day written notice.

This agreement may be revised with the mutual consent of both agencies, by issuance of a written amendment, signed and dated by both agencies.

Each agency agrees that it will be responsible for its own acts and results thereof, and each agency shall not be responsible for the acts of the other agency.

Each agency will comply with all applicable laws, regulations, and executive orders.

David J. Miller, Regional Director
Department of Transportation & Public Facilities

Date

John Eberhart, Mayor
City of Fairbanks

Date

*"Keep Alaska Moving through service and infrastructure."
Page 2*



Exhibit A

Old Steese Highway Reconstruction Project (Wendell Avenue Bridge to the Johansen Expressway) IRIS # Z624870000

RESOLUTION NO. 4713

**A RESOLUTION TO APPROVE A MAINTENANCE AGREEMENT
BETWEEN THE CITY OF FAIRBANKS AND THE STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES FOR
THE AURORA DRIVE RESURFACING PROJECT AND THE AURORA
DRIVE NOYES SLOUGH BRIDGE REHABILITATION OR
REPLACEMENT PROJECT**

WHEREAS, the State of Alaska Department of Transportation & Public Facilities (ADOT&PF) plans to resurface 4,440 feet of roadway and reconstruct sidewalks on Aurora Drive from Hanson Road to College Road and Aurora Drive Noyes Slough Bridge; and

WHEREAS, the ADOT&PF will coordinate all funding for design and construction and will provide structural maintenance for the Aurora Noyes Slough Bridge; and

WHEREAS, the City currently manages and maintains Aurora Drive and provides seasonal maintenance of the Aurora Drive Noyes Slough Bridge and will continue to maintain and manage Aurora Drive and Aurora Drive Noyes Slough Bridge pedestrian facilities and roadways;

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor is authorized to execute any and all documents required for accepting the maintenance agreement with ADOT&PF.

PASSED and APPROVED this 24th day of January 2016.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4713

Abbreviated Title: MAINTENANCE AGREEMENT AURORA DRIVE & NOYES SLOUGH BRIDGE

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Contracts	Personnel	Total
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
TOTAL	\$0	\$0	\$0	\$0

FUNDING SOURCE:	Equipment	Contracts	Personnel	Total
				\$0
				\$0
				\$0
TOTAL	\$0	\$0	\$0	\$0

The operations and maintenance costs associated with these improvements will be performed by Public Works and incorporated in the annual general fund budget.

Reviewed by Finance Department: Initial mb

Date 1/20/2016

**Amendment #1
to the
Memorandum of Agreement
for the
Maintenance
of the
Aurora Drive Resurfacing Project
(AKSAS-Construction # 64307)
A Part of the 2015 FMATS Improvement Program**

and the

Aurora Drive Noyes Slough Bridge #0209 Rehabilitation or Replacement Project

Between

**The State of Alaska Department of Transportation and Public Facilities (ADOT&PF)
and**

The City of Fairbanks (COF)

PURPOSE:

The purpose of this amendment is to add the Aurora Drive Noyes Slough Bridge #0209 project to this agreement to provide for the future maintenance of the bridge and associated pedestrian facilities built under this project.

Section 1 and Section 2 are replaced with the following sections. Section 3 remains unchanged.

1. THE ADOT&PF AGREES TO THE FOLLOWING:

Coordinate all funding for design and construction through the Fairbanks Metropolitan Area Transportation System (FMATS) Transportation Improvement Program (TIP) and the Statewide Transportation Improvement Program (STIP).

Provide structural maintenance of the Aurora Drive Noyes Slough Bridge #0209.

2. THE COF AGREES TO THE FOLLOWING:

The COF maintains Aurora Drive and will continue to maintain Aurora Drive after project completion.

The affected roadway for this work includes Aurora Drive from Hanson Road to College Road, including the Aurora Drive Noyes Slough Bridge #0209.

Continue routine seasonal maintenance of the Aurora Drive Noyes Slough Bridge #0209 including pedestrian facilities, signage, and drainage constructed under this project.

“Keep Alaska Moving through service and infrastructure.”

Federal Highway Administration funds are involved in this project. The COF will manage this facility in conformance with all Federal Highway Administration requirements including all applicable management responsibilities of rights of way within the extent of this project as depicted in Exhibit A attached to this agreement.

The COF will be responsible for permitting all utilities within the COF managed rights of way for Aurora Drive, in accordance with 23 C.F.R. §645.209(g).

David J. Miller, Regional Director
Department of Transportation & Public Facilities

Date

John Eberhart, Mayor
City of Fairbanks

Date



Aurora Drive Resurfacing and Aurora Drive Noyes Slough Bridge #0209 Rehabilitation or Replacement Project

Exhibit A

**Memorandum of Agreement
for the**

**Maintenance
of the**

**Aurora Drive Resurfacing Project
(AKSAS-Design #~~201103~~, Construction # 64307)
A Part of the 2015 FMATS Improvement Program**

Between

**The State of Alaska Department of Transportation and Public Facilities (ADOT&PF)
and**

The City of Fairbanks (COF)

1. THE ADOT&PF AGREES TO THE FOLLOWING:

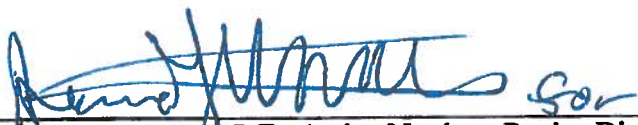
- Coordinate all funding for design and construction through the Fairbanks Metropolitan Area Transportation System (FMATS) Transportation Improvement Program (TIP).

2. THE COF AGREES TO THE FOLLOWING:

- The COF maintains Aurora Drive and will continue to maintain Aurora Drive after project completion.
- The affected roadway for this work includes Aurora Drive from Hanson Road to College Road.

3. IT IS MUTUALLY AGREED THAT:

- The above parties will coordinate and participate in the review of the final design plans prior to construction.
- The above parties will coordinate and participate in the final inspection of the construction project.



Robert A. Campbell, P.E., Acting Northern Region Director
Alaska Department of Transportation & Public Facilities

2-4-2015

Date



John Eberhart, Mayor
City of Fairbanks

27.5 Am. 2015

Date

"Keep Alaska Moving through service and infrastructure."

RESOLUTION NO. 4714

**A RESOLUTION TO APPROVE A MAINTENANCE AGREEMENT
BETWEEN THE CITY OF FAIRBANKS AND THE STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES FOR
THE WEMBLEY AVENUE PEDESTRIAN IMPROVEMENTS**

WHEREAS, the Wembley Avenue Pedestrian Improvements project will connect the pedestrian facilities on Danby Street and Aurora Drive where none exists; and

WHEREAS, the State of Alaska Department of Transportation & Public Facilities (ADOT&PF) plans to add pedestrian facilities on Wembley Avenue from Aurora Drive to Danby Street; and

WHEREAS, the City currently manages and maintains Wembley Avenue from Aurora Drive to Danby Street; and

WHEREAS, the City will design the proposed pedestrian facilities to minimize maintenance;

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor is authorized to execute any and all documents required for accepting the maintenance agreement with ADOT&PF.

PASSED and APPROVED this 24th day of January 2016.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4714

Abbreviated Title: MAINTENANCE AGREEMENT WEMBLEY AVENUE

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Contracts	Personnel	Total
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
TOTAL	\$0	\$0	\$0	\$0

FUNDING SOURCE:	Equipment	Contracts	Personnel	Total
				\$0
				\$0
				\$0
TOTAL	\$0	\$0	\$0	\$0

Due to the design of the pedestrian facilities, the operations and maintenance costs associated with these improvements will be minimal and incorporated in the annual general fund budget.

Reviewed by Finance Department:

Initial mb

Date 1/20/2016

**Memorandum of Agreement
for the**

**Maintenance
of the**

Wembley Avenue Pedestrian Improvements: Aurora Drive to Danby Street Project

Between

**The State of Alaska Department of Transportation and Public Facilities (ADOT&PF)
and**

The City of Fairbanks (COF)

I. PURPOSE:

The purpose of this agreement is to provide for the future management and maintenance of Wembley Avenue and associated pedestrian facilities built under this project.

II. THE ADOT&PF AGREES TO THE FOLLOWING:

To coordinate all funding for design and construction through the Fairbanks Metropolitan Area Transportation System (FMATS) Transportation Improvement Program (TIP).

III. THE COF AGREES TO THE FOLLOWING:

The COF manages and maintains Wembley Avenue within the COF and within the scope of this project. After completion of this project, the COF will continue to manage and maintain this street and the associated pedestrian facilities built under this project.

This project includes pedestrian facilities on Wembley Avenue from Aurora Drive, 0+00.02, to Danby Street, approximately 12+85.39 as shown in Exhibit A, or to the influence of the Danby/Wembley Roundabout project.

Federal Highway Administration funds are involved in this project. The COF will manage this facility in conformance with all Federal Highway Administration requirements including all applicable management responsibilities of rights of way within the extent of this project as depicted in Exhibit A attached to this agreement.

The COF will be responsible for permitting all utilities within the COF managed rights of way for Wembley Avenue, in accordance with 23 C.F.R. §645.209(g).

“Keep Alaska Moving through service and infrastructure.”

IV. IT IS MUTUALLY AGREED THAT:

The above parties will coordinate and participate in the review of the final design plans prior to construction.

The above parties will coordinate and participate in the final inspection of the construction project.

This agreement may be revised with the mutual consent of both agencies, by issuance of a written amendment, signed and dated by both agencies.

David J. Miller, Regional Director
Department of Transportation & Public Facilities

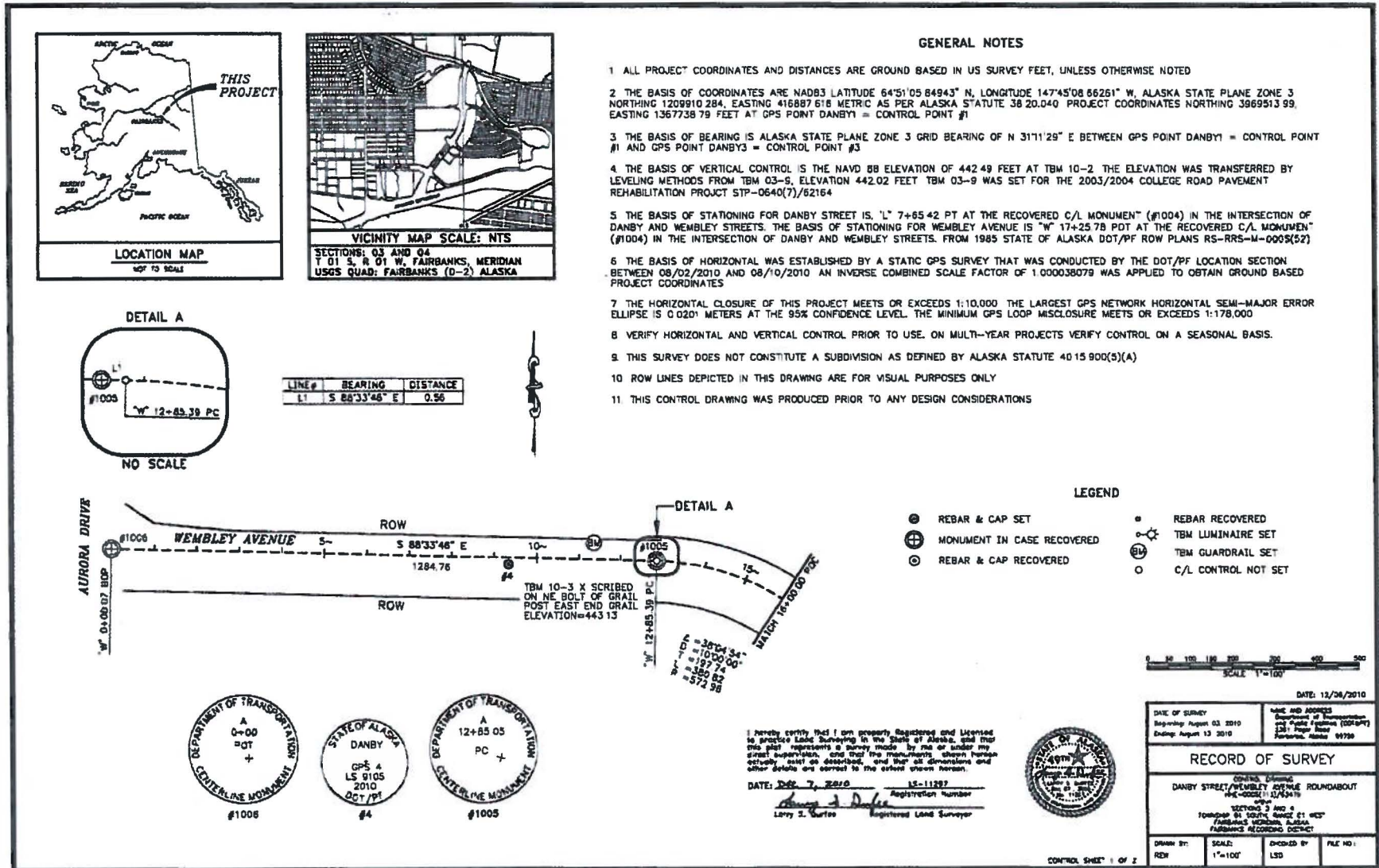
Date

John Eberhart, Mayor
City of Fairbanks

Date

“Keep Alaska Moving through service and infrastructure.”

Exhibit A



**FMATS 2015 - 2018 TRANSPORTATION IMPROVEMENT PROGRAM
Administrative Modification #1 Approved 12.16.15**

NID	IRIS	Score	Project Description	Fund Code	Perf. Meas.	AQ	Phase	FFY15	FFY16	FFY17	FFY18	Beyond
30096-1		40.36	Loftus Road Pedestrian Improvements	ILLU			2		50.0			
			Investigate potential improvements to make crossing Loftus Road more comfortable for non-motorized users, particularly at Wood River Drive and Birch Lane and areas around University Park Elementary School and Effie Kokrine School.	---			3					
				---			7					
				---			4					
			Project Total						50.0			
30251		38.24	Paratransit Vehicles	CMAQ			8			409.4		450.0
			Purchase nine paratransit vans to replace vans that are currently 5 to 13 years old. The useful life of a paratransit van is 5 years.	SM			8			40.6		
			Project Total					0.0	0.0	450.0	0.0	450.0
10565	Z772480000	31.7	Plack Road Bike/Pedestrian Facility: FNSB	GO-P			4	3,000.0				
			Construct a bicycle and pedestrian facility along Plack Road from Badger Road to Nelson Road.									
			Project Total					3,000.0	0.0	0.0	0.0	0.0
26077	Z628360000	43.8	Steese Expressway to Front Street Bicycle/Pedestrian Path	Bank			3		18.2			
			Construct a bicycle/pedestrian path from the Steese Expressway separated path to Front Street.	M381			3		1.8			
				Bank			7	113.7				
				M381			7	11.3				
				CTP			4		247.3			
			<i>CMAQ 100% SM</i>	CMAQ			4		526.0			
				M381			4		18.3			
				SM					52.2			
				M46			4		6.2			
			Project Total					125.0	870.0	0.0	0.0	0.0
30250		36.46	Transit Buses	---			4					2,700.0
			Purchase six transit buses to replace buses purchased in 2007 that will reach their useful life in 2017. These buses are 29 foot Gillig buses that have a useful life of 10 years.									
			Project Total					0.0	0.0	0.0	0.0	2,700.0
29969		35.03	Wembley Avenue Pedestrian Improvements: Aurora Drive to Danby Street	CMAQ			2		118.3	127.4		
			Construct a pedestrian facility along the north side of Wembley Avenue from Aurora Drive to Danby Street. CTP funds: 50% local match / 50% state match - CMAQ funds: 100% state match	SM			2		11.7	12.6		
				CTP			4					
				CMAQ			4				722.3	
				SM			4				71.7	
			<i>City of Fairbanks</i>	3PF			4					
			Project Total					0.0	130.0	140.0	794.0	0.0

Introduced By: Mayor Eberhart
Finance Committee Review: January 19, 2016
Introduced: January 25, 2016

ORDINANCE NO. 6003

**AN ORDINANCE AMENDING THE 2016 OPERATING AND
CAPITAL BUDGETS FOR THE FIRST TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2016 operating and capital budgets; and

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. There is hereby appropriated to the 2016 General Fund and the Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing January 1, 2016 and ending December 31, 2016 (see pages 2 and 3) [changes shown in **bold** font]. [amendments shown in **bold underlined** font; deleted text or amounts in ~~strikethrough~~ font]:

GENERAL FUND

<u>REVENUE</u>	2016 ADOPTED BUDGET	INCREASE (DECREASE)	AS AMENDED
Taxes, (all sources)	\$ 21,319,723	\$ -	\$ 21,319,723
Charges for Services	4,650,061	-	4,650,061
Intergovernmental Revenues	3,143,100	-	3,143,100
Licenses & Permits	1,863,700	-	1,863,700
Fines, Forfeitures & Penalties	787,075	-	787,075
Interest & Penalties	115,000	-	115,000
Rental & Lease Income	168,550	-	168,550
Other Revenues	222,600	-	222,600
Other Financing Sources	<u>3,980,585</u>	<u>-</u>	<u>3,980,585</u>
Total revenue appropriation	<u>\$ 36,250,394</u>	<u>\$ -</u>	<u>\$ 36,250,394</u>
 <u>EXPENDITURES</u>			
Mayor and Council	\$ 611,663	\$ -	\$ 611,663
Office of the City Attorney	182,401	1,200	183,601
Office of the City Clerk	348,581	-	348,581
Finance Department	948,407	-	948,407
Information Technology	1,968,288	-	1,968,288
General Account	5,472,342	-	5,472,342
Risk Management	1,428,817	-	1,428,817
Police Department	6,989,701	-	6,989,701
Dispatch Center	2,149,696	-	2,149,696
Fire Department	6,360,510	-	6,360,510
Public Works Department	7,500,425	-	7,500,425
Engineering Department	620,780	-	620,780
Building Department	<u>679,306</u>	<u>-</u>	<u>679,306</u>
Total expenditure appropriation	<u>\$ 35,260,917</u>	<u>\$ 1,200</u>	<u>\$ 35,262,117</u>
12/31/15 estimated general fund balance	\$ 10,686,197	\$ -	\$ 10,686,197
Increase (Decrease) to fund balance	989,477	(1,200)	988,277
Assigned PY encumbrances	-	-	-
Nonspendable	(473,424)	-	(473,424)
Committed for snow removal	(250,000)	-	(250,000)
Assigned self insurance	<u>(793,207)</u>	<u>-</u>	<u>(793,207)</u>
12/31/16 Unassigned balance	<u>\$ 10,159,043</u>	<u>\$ (1,200)</u>	<u>\$ 10,157,843</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.

\$ 7,052,423

CAPITAL FUND

<u>REVENUE</u>	2016 APPROVED BUDGET	INCREASE (DECREASE)	AS AMENDED
Transfer from Permanent Fund	\$ 541,254	-	\$ 541,254
Transfer from General Fund	492,509	-	492,509
Public Works	175,000	-	175,000
Building	10,000	-	10,000
Engineering	10,000	-	10,000
Police	180,000	-	180,000
Dispatch	140,000	-	140,000
Fire	250,000	-	250,000
IT	156,086	-	156,086
Property Repair & Replacement	145,000	-	145,000
Total revenues	<u>\$ 2,099,849</u>	<u>\$ -</u>	<u>\$ 2,099,849</u>
 <u>EXPENDITURES</u>			
IT Department	\$ 156,086	\$ -	\$ 156,086
Police Department	180,000	-	180,000
Fire Department	210,000	50,000	260,000
Public Works Department	601,000	-	601,000
Road Maintenance	100,000	-	100,000
Property Repair & Replacement	429,500	-	429,500
Total expenditures	<u>\$ 1,676,586</u>	<u>50,000</u>	<u>1,726,586</u>
12/31/15 capital fund balance	\$ 3,067,538	\$ -	\$ 3,067,538
Increase (Decrease) to fund balance	423,263	(50,000)	373,263
Assigned PY encumbrances	-	-	-
12/31/16 Assigned fund balance	<u>\$ 3,490,801</u>	<u>\$ (50,000)</u>	<u>\$ 3,440,801</u>

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2016 and ending December 31, 2016.

SECTION 3. The effective date of this ordinance shall be the 8th day of February 2016.

JOHN EBERHART, MAYOR

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE

ORDINANCE NO. 6003, AMENDING THE 2016 OPERATING AND CAPITAL BUDGETS FOR THE FIRST TIME

ESTIMATED REVENUES and OTHER FINANCING SOURCES (USES)

General Fund – \$1,200 Increase in Expenditures Revenue – No Changes

1. Taxes
2. Charges for Services
3. Intergovernmental Revenues
4. Licenses & Permits
5. Fines, Forfeitures & Penalties
6. Interest & Penalties
7. Rental & Lease Income
8. Other Revenues
9. Other Financing Sources & (Uses)

Expenditures-\$1,200 Increase

1. Mayor & Council
2. City Attorney's Office
 - \$1,200 Increase to Legal Secretary wages
3. City Clerk's Office
4. Finance Department
5. Information Technology
6. General Account
7. Risk Management
8. Police Department
9. Dispatch
10. Fire Department
11. Public Works
12. Engineering
13. Building Department

Capital Fund-\$50,000 Increase in Expenditures

1. REVENUES

- No change

2. OTHER FINANCING SOURCES (USES)

- No change

3. EXPENDITURES

- **Fire Department-\$50,000 increase to buy a new Fire Chief Vehicle**

2016 Summary GENERAL FUND Budget Changes

Date	Account	Description	Revenues	Expenditures	Net Income
12/07/15		Ord. 5998 Adopting the 2016 Operating and Capital Budget	\$ 36,250,394	\$ (35,260,917)	\$ 989,477
02/01/16	Wages	Ord. 6003 Amending the 2016 Budget for the first time		(1,200)	(1,200)

<u>\$ 36,250,394</u>	<u>\$ (35,262,117)</u>	<u>\$ 988,277</u>
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Note: Does not include encumbrances which are funded by prior year Fund Balance or interfund transfers subsequent to the original budget.

2016 Summary CAPITAL FUND Budget Changes

Date	Account	Description	Revenues	Expenditures	Net Income
12/07/15		Ord. 5998 Adopting the 2016 Operating and Capital Budget	\$ 2,099,849	\$ (1,676,586)	\$ 423,263
	Fire Capital	Ord. 6003 Amending the 2016 Budget for the first time		(50,000)	(50,000)
			<u>\$ 2,099,849</u>	<u>\$ (1,726,586)</u>	<u>\$ 373,263</u>

Note: Does not include encumbrances which are funded by prior year Fund Balance.

ORDINANCE NO. 6004

**AN ORDINANCE RATIFYING A LABOR AGREEMENT BETWEEN
THE CITY OF FAIRBANKS AND IBEW LOCAL 1547**

WHEREAS, the current collective bargaining agreement between the City of Fairbanks and the International Brotherhood of Electrical Workers Local 1547 (IBEW), effective January 1, 2015 through May 31, 2017, includes “reopener” provisions for wages and benefits for years two and three (2016 and 2017); and

WHEREAS, the negotiating teams for IBEW and the City have reached a tentative agreement on 2016 and 2017 wages and benefits.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. That the attached Letter of Agreement, detailing wage and benefit terms for the remainder of the January 15, 2015 – May 31, 2017 collective bargaining agreement between the City and the IBEW Local 1547 is hereby ratified.

SECTION 2. That the City’s 2016 operating budget will be amended to include the increased expenditures as reflected in the attached fiscal note.

SECTION 3. That this ordinance becomes effective upon ratification of the Letter of Agreement by both parties.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS

FISCAL NOTE

I. REQUEST:

Ordinance No: 6004

Abbreviated Title: IBEW 1.3% Increase

Department(s): ALL DEPARTMENTS EXCEPT RISK

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes X

2) additional support or maintenance costs? Yes X

If yes, what is the estimate? _____

3) additional positions beyond the current adopted budget? Yes X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	2016	Through May 31, 2017	Total
MAYOR	\$1,075	\$448	\$1,523
ATTORNEY	\$1,187	\$495	\$1,682
CLERKS	\$2,196	\$915	\$3,111
FINANCE	\$10,264	\$4,277	\$14,541
INFORMATION TECHNOLOGY	\$7,994	\$3,331	\$11,325
POLICE	\$2,022	\$843	\$2,865
DISPATCH	\$1,512	\$630	\$2,142
FIRE	\$3,769	\$1,570	\$5,339
PUBLIC WORKS	\$1,370	\$571	\$1,941
ENGINEERING*	\$17,660	\$7,358	\$25,018
BUILDING	\$8,091	\$3,371	\$11,462
FMATS	\$3,558	\$1,483	\$5,041
TOTAL	\$60,698	\$25,291	\$85,989

FUNDING SOURCE:	2016	Through May 31, 2017	Total
General Fund	\$57,140	\$23,808	\$80,948
FMATS Grant	\$3,558	\$1,483	\$5,041
TOTAL	\$60,698	\$25,291	\$85,989

Current CBA expires on May 31, 2017

* 60% of this value is recoverable from grants.

Reviewed by Finance Department: Initial CR Date 1/20/2016

LETTER OF AGREEMENT
City of Fairbanks
and
International Brotherhood of Electrical Workers, Local 1547

The current collective bargaining agreement (CBA) between the City of Fairbanks (the City) and the International Brotherhood of Electrical Workers, Local 1547 (IBEW), effective January 1, 2015 through May 31, 2017, included “reopener” provisions for wages and benefits for years two and three (2016 and 2017). The bargaining teams have met for the first reopener negotiations and have reached a tentative seventeen (17) month agreement on wages and benefits and agreed to delete the second reopener provision from the CBA.

THE CITY AND IBEW HEREBY AGREE AS FOLLOWS [new text in bold/underline font; deleted language in strikethrough font]:

Article 16 WAGES


Section 16.1 – Wage Classification and Salaries

- A. The package rate will be adjusted by an increase of one and one-half percent (1.5%) for 2015. Either party may request a wage re-opener for 2016 ~~and 2017~~ by giving notice in the 9th ~~and 21st~~ months. Any increase for each year will be calculated on the package rate. The Union may allocate the package rate to wages, pension and health and welfare as it sees fit. This increase shall be retroactively applied beginning January 1, 2015. **The 2015 package rate will increase by 1.3% effective January 1, 2016.**


Article 26. DURATION OF AGREEMENT

Section 26.1 – Term of Agreement

Except for re-openers for Section 6.1 “Holidays” (2016) and Section 16.1 “Wage Classification and Salaries” (2016 ~~and 2017~~) this Agreement shall be effective from January 1, 2015 through May 31, 2017. Re-openers for Section 6.1 “Holidays” shall result in no deduction of paid time off for members. Any provision within this Agreement which has a retroactive effect shall only apply to those employees covered by this Agreement and actually employed by the City on the date that this Agreement is approved and signed by both the City and the Union. This Agreement may only be amended in the form of Letters of Understanding, executed upon the mutual written agreement of both parties.

By: 
Paul J. Ewers
City Attorney/Negotiation Spokesperson

Date: Jan 20, 2016

By: 
John Ferree, Assistant Business Manager
IBEW Local 1547

Date: JANUARY, 20, 2016

ORDINANCE NO. 6005

AN ORDINANCE ESTABLISHING AN INCENTIVE BONUS PROGRAM WITH FAIRBANKS POLICE DEPARTMENT FOR RECRUITMENT, HIRING AND RETENTION

WHEREAS, Fairbanks Police Department (FPD) anticipates a significant short fall in officers over the next three years;

WHEREAS, FPD currently has five officer vacancies, with only a small list of applicants from the last testing date held in November 2015;

WHEREAS, based on national trends, City of Fairbanks needs our police department to continue to develop a proactive partnership with our community;

WHEREAS, bonuses would be paid to an active employee via reasonable time-lapse installments, as developed by the Human Resources Department; and

WHEREAS, all bonuses will be funded through savings from budgeted salaries as available.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. A Lateral Hire Incentive Bonus may be up to a \$5,000.00 “sign-on bonus” to be paid over a period of three years.

SECTION 2. A Recruitment Bonus may be up to \$1,000.00, along with an “administrative” week off, awarded to an active FPD employee after the lateral hire officer successfully completes field training orientation and all probationary requirements.

SECTION 3. A Retention Incentive Bonus may be up to \$5,000.00, on a case-by-case basis, subject to approval by the Chief of Police and the Mayor, for an active FPD officer who receives a “conditional offer of employment” from an outside agency but remains employed with the FPD.

SECTION 4. The bonuses established in Sections 1, 2 and 3 of this ordinance will be funded through savings from budgeted salaries as available.

SECTION 5. That the effective date of this Ordinance shall be the ____ day of _____ 2016.

John Eberhart, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS

FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6005

Abbreviated Title: An Ordinance Establishing an Incentive Bonus Program at FPD

Department(s): Police

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? _____

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	2015	2016	2017	Total
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
TOTAL	\$0	\$0	\$0	\$0

FUNDING SOURCE:	Equipment	Contracts	2017	Total
				\$0
				\$0
				\$0
TOTAL	\$0	\$0	\$0	\$0

All Bonuses will be paid using unspent salaries available in the current budget.

Reviewed by Finance Department: Initial CR Date 1/21/2016



FAIRBANKS DIVERSITY COUNCIL
REGULAR MEETING MINUTES
DECEMBER 8, 2015 – 5:30 PM
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Fairbanks Diversity Council (FDC)** convened at 5:30 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor John Eberhart presiding and with the following members in attendance:

- Members Present:**
- | | |
|----------------------------|---------------------------------|
| Ana Maria Richards, Seat A | Jo Ann Borges, Seat K |
| June Rogers, Seat D | Rita Davis, Seat L |
| Trina Bailey, Seat F | Jeff Walters, Seat M |
| Doris Lenahan, Seat G | Amanda Frank, Seat N |
| Kathleen Wattum, Seat I | Angela Foster-Snow, HR Director |
| Douglas Toelle, Seat J | |
- Absent:**
- | | |
|-------------------------|----------------------------------|
| Shirley Lee, Seat B | Rosalind Kan, Seat H |
| Montean Jackson, Seat C | Vacancy, Seat O |
| Travis Cole, Seat E | Bernard Gatewood, Council Member |
- Also present:** D. Danyielle Snider, City Clerk (left meeting at 6:00 p.m.)

Ms. Bailey mentioned that Mr. Cole’s father passed away and that is why he is not in attendance. She stated that she will get a card for the FDC members to sign.

APPROVAL OF AGENDA

Mr. Toelle, seconded by **Mr. Walters**, moved to APPROVE the Agenda.

Ms. Bailey stated that the scheduled guest speaker, Dr. Peter DeCaro, will not be in attendance. She announced that Ms. Kate Ripley, Director of the UAF Alumni Association, would be speaking to the group instead.

Chair Eberhart called for objection and, hearing none, declared the MOTION CARRIED.

APPROVAL OF PREVIOUS MINUTES

- a) Meeting Minutes of November 10, 2015

Mr. Toelle, seconded by **Ms. Borges**, moved to APPROVE the Meeting Minutes of November 10, 2015.

Chair Eberhart called for objection and, hearing none, declared the MOTION CARRIED.

GUEST SPEAKER

- a) Kate Ripley, Director of the UAF Alumni Association

Ms. Ripley stated that UAF Alumni Association Board currently has one vacancy and that four board seats will be up for election in the coming year. She invited members of the community to apply for service on the board and placed an emphasis on diversifying the membership. Ms. Ripley stated that the non-profit organization has been in existence since 1927 and is governed by a 12-member Board of Directors. She distributed an Alumni Association brochure. She stated that the Association's alumni are diverse, some from other countries. Ms. Ripley stated that the organization is a philanthropic supporter of UAF and supports six scholarships. She stated that since she came on board with the Association a year ago, there has been a lot of rebuilding. She added that the organization is currently working on a strategic plan.

Members and Ms. Ripley discussed alumni recognition, ideas for collaboration, how to become an Alumni Association member, and the organization's strategic planning process. Ms. Ripley stated that anyone interested in running for a seat on the board should contact her in mid-to-late January.

UNFINISHED BUSINESS

a) Diversity Action Plan

Chair Eberhart stated that he thought the DAP had been delegated to an FDC Committee but that he did not receive a status update on the Plan prior to Jim Williams' departure from the City. Members chose to discuss this item further under FDC Committee Reports.

CITIZEN'S COMMENTS CONTINUED (Limited to 3 Minutes)

Benny Colbert, President of the National Association for the Advancement of Colored People (NAACP), Fairbanks – Mr. Colbert provided the group with a brief personal background. He stated that he has been involved with the NAACP for about 10 years and has served as an Executive Board member, then Vice President and now President. He stated that the NAACP is trying to reach out and build up the organization's membership and clarified that the organization welcomes all nationalities. Mr. Colbert spoke briefly to NAACP's Scholarship Fund. He stated that the NAACP Board meets every third Saturday after the Executive Board's 10 a.m. meeting at the Neighborhood Housing location. Mr. Colbert stated that the local NAACP has a website that is not being regularly maintained due to vacancies within the organization. He spoke briefly to NAACP fundraisers and events.

Members discussed with Mr. Colbert the need for more collaboration amongst various local minority organizations; they emphasized the need for community involvement. Members expressed disappointment that there is no longer a Black Student Union on campus at UAF. **Ms. Richards** shared a success story on diversity education and about what it means to be a minority.

Hearing no more requests for public comment, **Chair Eberhart** declared Citizen's Comments closed.

FDC COMMITTEE REPORTS

a) Media & Communications Committee Chair Amanda Frank Stepping Down

Ms. Frank stated that due to some personal health issues, she would no longer be able to serve as the Chair of the FDC Education & Community Outreach Committee.

- b) Discussion on Combining the Media & Communications Committee and the Education & Community Outreach Committee

Ms. Wattum, seconded by **Ms. Davis**, moved to combine the membership and objectives of the FDC Media and Communications Committee and Education and Community Outreach Committee.

Mr. Walters stated that the objectives of the two Committees seem very similar and that he supports the motion to combine them. Several other members spoke in support of combining the two Committees.

Ms. Bailey stated that she believes it would be easier for FDC Committees to meet if they were not required to meet at City Hall. **Ms. Richards** stated that a master calendar would also be helpful to the Committees.

Chair Eberhart called for objection and, hearing none, declared the MOTION CARRIED.

Mayor Eberhart asked Ms. Bailey if she would be willing to continue as the Chair of the combined group. **Ms. Bailey** indicated that she would. No members objected to Ms. Bailey continuing as the Chair.

Mr. Toelle announced that the Accessibility Committee will meet on Thursday, December 17 at 10 a.m. in City Hall.

Ms. Bailey stated that the Media and Communications Committee and Education and Community Outreach Committee will meet on the fourth Friday of every month at noon at City Hall. She stated that the December date falls on Christmas Day so the group will not meet in December.

Ms. Rogers stated that she spoke with Policy and Procedure Chair Shirley Lee who stated that she will be planning a Committee meeting within the next week.

FDC MEMBERS COMMENTS

Chair Eberhart stated that he is currently reviewing a policy to implement an Office of Professional Responsibility at the Fairbanks Police Department (FPD). He stated that Officer Alana Malloy will be in charge of the office and will report directly to the Chief of Police. He stated that the City is also trying to improve diversity in the City's workforce through changes to HR processes. **Chair Eberhart** also spoke to Community Policing efforts at FPD. He stated that he hopes the City Council will approve his 2016 budget request to add two cold case detective positions at FPD and invited FDC members to attend the next Council meeting to support the request. He wished everyone a Happy Holiday season and invited everyone to the City Hall Tree Lighting Ceremony at 5 p.m. on Thursday, December 10.

Ms. Borges suggested that some wording from the Ordinance be used as the mission statement.

Ms. Foster-Snow stated that the City Clerk will be emailing Outlook Calendar invites to FDM members for the regular meetings. She spoke about the need to get the word out about the Diversity Council and suggested that members do something similar to "Humans of New York."

Mayor Eberhart stated that he is also proposing \$2,000 in his 2016 budget to go towards the Diversity Council.

Mr. Walters stated that Anchorage passed a LGBT non-discrimination ordinance a few months ago; he stated that those in opposition are having a signature campaign to try and overturn the ordinance. He stated that if they are successful, the issue would be on the Anchorage ballot in April. **Mr. Walters** expressed appreciation to Chief Aragon for sending two of his staff to an event at the Unitarian Church in November. He stated that he would like to see the FDC get involved and be proactive in regard to the Fairbanks Four case.

Mayor Eberhart stated he is hoping that the City Council will support an independent review of the Fairbanks Four case to determine whether FPD used best practices in dealing with the case.

Ms. Lenahan stated that she was going ask for an update on the Fairbanks Four case, but that the item has already been addressed.

Ms. Bailey stated that all the hate rhetoric happening in the nation right now is horrible and that she has no constructive comments to share.

Ms. Davis wished everyone a Merry Christmas.

Mr. Toelle spoke to the importance of peer support groups. He shared that the annual meeting for the Arctic Alliance will take place at Raven Landing at 11:30 a.m. on December 9. He stated that the folks at the Northern Hope Center would like FPD representatives to pay a visit to one of their peer groups for the mentally ill.

Ms. Frank stated that she had no comments.

Ms. Wattum commented that it would be nice to see some positive and uplifting national news.

Ms. Rogers thanked Ms. Borges for bringing up the issue of a mission statement.

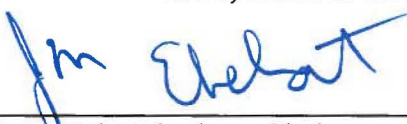
Ms. Richards stated that she supports Ms. Borges' idea about the mission statement. She stated that she likes the idea of "Humans of Fairbanks" to highlight community members. She spoke to the many ugly things that are happening across the nation and stated that things have to get uncomfortable before a solution can be identified. **Ms. Richards** wished everyone Happy Holidays.

MEETING DATES

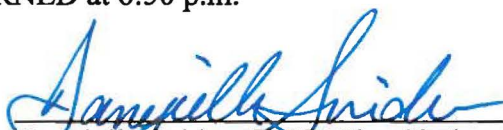
a) Next Meeting Date – January 12, 2015

ADJOURNMENT

Chair Eberhart called for objection to adjourning the meeting and hearing none, declared the meeting ADJOURNED at 6:50 p.m.



Mayor John Eberhart, Chair



Danyielle Snider, CMC, City Clerk

Transcribed by: DS



City of Fairbanks

Office of the City Clerk

800 Cushman Street

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(907)459-6715

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MEMORANDUM

TO: Mayor John Eberhart and City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk

A handwritten signature in blue ink, appearing to be "DS", enclosed in a blue circular scribble.

SUBJECT: Guidelines for Citizen Participation Pamphlet

DATE: January 20, 2016

All members of the Fairbanks community are invited to attend public meetings of the City of Fairbanks and are encouraged to provide comments and feedback to the City Council. I believe that it may be helpful to produce a guide for citizens on rules of decorum and how to participate in City Council meetings.

Council Member Cleworth and I recently revised the attached "Guidelines for Citizen Participation" pamphlet and would like to make it available to the public at all meetings of the City Council. I am requesting that you approve the attached pamphlet for public distribution.

Rules of Decorum for the Audience

Meeting attendees (the audience) should:

- Refrain from commenting, clapping, shouting, booing, or other loud or disruptive behavior.
- Silence cell phones and electronic devices.
- Take noisy children into the hall.

Contacting City Council Members Outside of Meetings

You may contact your City Councilmembers at any time. The Mayor and each Councilmember's contact information is on the City's website at www.fairbanksalaska.us/city-council/council-members/.

Guidelines for Citizen Participation at City Council Meetings



City of Fairbanks, Alaska

The City Council welcomes citizen participation at its regular meetings and provides opportunities for citizens to address the City Council during all regular meetings which are open to the public and are noticed in accordance with the Open Meetings Act (OMA).

The City Council's regularly-scheduled meetings are on Mondays following the first and third Thursdays of every month beginning at 7:00 p.m. at the Patrick B. Cole City Hall, 800 Cushman Street. Meeting dates may be modified to accommodate holidays or other events. The schedule can be found online at www.fairbanksalaska.us/council-meeting/; each meeting is noticed in accordance with the OMA. Full agenda packets are posted to the City's website at least three days prior to the meeting and copies of agenda packets are available for review at the City Clerk's Office.

Council Work Sessions

No agenda is required for a Council work session and no binding action may be taken during a work session. The purpose of work sessions is to allow staff, organizations or other government agencies to present material to the Council and to allow the Council time to discuss and consider issues in greater detail before taking action on them.

Because work sessions are designed for discussion among the members of the City Council, public comment is not warranted unless the chair recognizes a citizen or interested party or if a Councilmember requests that a citizen be recognized. If so recognized, the same rules of decorum as listed below for Council meetings will apply.

Regular City Council Meetings

Citizen's Comments

The first opportunity for citizens to speak is listed on the agenda as "Citizen Comments." This time is set aside for public members to address the City Council on issues not scheduled for their own public hearing. The Citizen's Comments agenda item is not to be confused with a public hearing, a formal proceeding conducted for the purpose of discussing a specific topic, such as an ordinance or an appeal.

Anyone wishing to address the City Council during Citizen's Comments should adhere to the following procedures and rules of decorum:

- Be recognized by the presiding officer.
- State name and address.
- Speak clearly into the microphone in a civil and respectful manner.
- Comments are limited to 5 minutes in length.
- Cell phones and electronic devices should be silenced during a City Council Meeting
- If the speaker has documents or papers they wish to share with the City Council that support their comments, they must provide a copy to the City Clerk.
- The presiding officer or a Councilmember may allow extra time for a

speaker, depending upon the circumstances.

- Speakers should refrain from: using profanity; using language likely to incite violence or outbursts from the audience; making comments of a personal nature not germane to City business; using language that is disruptive to the orderly process of the meeting; shouting, yelling or screaming.
- In some cases, the citizen may be directed to meet with staff to resolve the issue or to get their questions answered.
- Other than asking a question to clarify a statement, Councilmembers should refrain from entering into a dialogue with the speaker. Citizen's Comments is not intended for a discussion between the City Council and the speaker.
- Speakers should not continue to address the City Council or engage in conversation with a Councilmember once they have left the podium.
- Citizens are encouraged to exercise their First Amendment rights. In extreme cases, however, the presiding officer may have to ask a citizen to stop speaking and take a seat in the audience. If the individual does not comply with the presiding officer's request, they may be asked to leave or, if necessary, they may be escorted from the meeting.

Public Hearings on Agenda Items during the meeting

The City Council meeting is designed for the City Council to discuss and make decisions on agenda items. The procedure for agenda items is as follows:

- Each agenda item is read into the record by the City Clerk.
- The presiding officer will call for a motion and second.
- If the item warrants its own public hearing, the presiding officer will ask if there are any citizens wishing to comment.
- The presiding officer or any Councilmember may ask for a staff presentation or a staff report.
- If dealing with an issue involving an applicant, the presiding officer may ask for comments from the applicant.
- Each speaker may only speak once during each public hearing unless clarification is requested by the City Council. Once citizen's comments are closed, no additional comments will be heard; only the City Council will discuss the item from that point on.

The rules for addressing the City Council at the designated time during this portion of the meeting are:

- Be recognized by the presiding officer.
- Speak only to the issue for which the public hearing is being held.
- At no time will members of the audience be allowed to enter into the City Council discussion from their seats in the audience. If recognized by the presiding officer, a citizen may only be allowed to speak at the podium during the City Council discussion if the presiding officer believes their comments are germane, necessary or helpful for the City Council to continue their discussion or make their decision.
- The rules of decorum previously explained in "Citizen's Comments" also apply to public hearings on agenda items.