



FAIRBANKS CITY COUNCIL
AGENDA NO. 2016-21
REGULAR MEETING NOVEMBER 7, 2016
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

PRELIMINARY MEETINGS

5:30 p.m. Work Session – Explore Fairbanks Annual Report

6:10 p.m. Work Session – Fairbanks Economic Development Corp. Annual Report

REGULAR MEETING

7:00 P.M.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phones and electronic devices.
5. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.
6. APPROVAL OF PREVIOUS MINUTES

*a) Regular Meeting Minutes of August 8, 2016

7. SPECIAL ORDERS

- a) The Fairbanks City Council, Sitting as a Committee of the Whole, will consider the following Appeal of Denied Public Records Request No. 2016-67. POSTPONED from the Regular Meeting of October 24, 2016.

Appellant: Terry Rahlfs

8. MAYOR'S COMMENTS AND REPORT

9. UNFINISHED BUSINESS

- a) Ordinance No. 6032 – An Ordinance Amending the 2016 Operating and Capital Budgets for the Third Time. Introduced by former Mayor Eberhart. SECOND READING AND PUBLIC HEARING.
- b) Ordinance No. 6033 – An Ordinance Authorizing a Lease to the Chinook Montessori Charter School to Build a Ski Trail on City Property Adjoining the City Fire Training Center. Introduced by former Mayor Eberhart. SECOND READING AND PUBLIC HEARING.

10. NEW BUSINESS

- *a) Resolution No. 4767 – A Resolution Designating Check Signing Authority for Banking and Investment Accounts of the City of Fairbanks, Alaska. Introduced by Mayor Matherly.
- *b) Resolution No. 4768 – A Resolution to Adopt a City of Fairbanks Diversity Action Plan. Introduced by Mayor Matherly.
- *c) Resolution No. 4769 – A Resolution Supporting the Fairbanks North Star Borough's Grant Application to the U.S. Geological Survey 3D Elevation Program. Introduced by Mayor Matherly.
- *d) Resolution No. 4770 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Homeland Security to Upgrade the Aerial Platform. Introduced by Mayor Matherly.

11. DISCUSSION ITEMS (INFORMATION AND REPORT)

- a) Council Committee Appointments
- b) Committee Reports

12. COMMUNICATIONS TO COUNCIL

- *a) Approval of the 2017 City Council Meeting Schedule
- *b) Reappointment to the Permanent Fund Review Board
- *c) Appointments to the Clay Street Cemetery Commission
- *d) Appointment to the Clay Street Cemetery Commission
- *e) Reappointment to the Chena Riverfront Commission
- *f) Reappointment to the Landscape Review & Appeals Commission

13. COUNCIL MEMBERS' COMMENTS

14. CITY CLERK'S REPORT

15. CITY ATTORNEY'S REPORT

16. EXECUTIVE SESSION

- a) AFL-CIO Labor Negotiations
- b) City v. PSEA Appeal, Case No. 4FA-15-2868CI

17. MOTION ON THE FLOOR

- a) Motion to Accept the Appeal to the Supreme Court on the PSEA Labor Contract Dispute Filed by the City Attorney [Regarding the City v. PSEA Superior Court Decision, Case No. 4FA-15-2868CI]. POSTPONED from the Regular Meeting of October 24, 2016.

18. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, AUGUST 8, 2016
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 7:00 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor John Eberhart presiding and with the following Council Members in attendance:

Council Members Present: Joy Huntington, Seat A
June Rogers, Seat B
Jim Matherly, Seat D
Jerry Cleworth, Seat E
David Pruhs, Seat F

Absent: Bernard Gatewood, Seat C (Excused)

Also Present: Ernie Misewicz, Assistant Fire Chief
Paul Ewers, City Attorney
D. Danyielle Snider, City Clerk
Brad Johnson, Deputy Police Chief
Jim Styers, Fire Chief
Jeff Jacobson, Chief of Staff
Carmen Randle, Chief Financial Officer
Randall Aragon, Police Chief
Jackson Fox, City Engineer

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor Eberhart led the Flag Salutation..

CITIZEN'S COMMENTS

Lance Roberts, P.O. Box 83449, Fairbanks – Mr. Roberts stated that the blinking traffic light on Cushman Street needs to be fixed. He stated that limitations need to be placed on marijuana establishments because they have very little regulation. He expressed his concern for the marijuana establishment on Davis Road because it is too close to a church and a school.

Chris Zimmerman, 815 8th Avenue, Fairbanks – Mr. Zimmerman stated that he is in attendance to speak on behalf of the Laborer's Training Trust regarding the marijuana establishment on Davis Road. He stated that the training school is next door to the Laborers Hall and that people under the age of 21 participate in training at that location. He stated that the marijuana establishment is too close to the training facility, and he asked the Council to protest the marijuana license.

Mr. Pruhs asked Mr. Zimmerman if he has taken his concerns to the Fairbanks North Star Borough (FNSB) Planning Commission. Mr. Zimmerman stated that he has not.

Ms. Huntington asked how the cultivation license would impact the training school. Mr. Zimmerman stated that the cultivation is not as concerning as a retail or consumption establishment. He stated that he is speaking up now so nobody could ask him when the next license is addressed why he was not voicing concern during the cultivation licensing stage.

Brittany Smart, 809 Pioneer Road, Fairbanks – Ms. Smart spoke to the Vista program and to the Borough's desire to eliminate poverty. She spoke to air quality within the FNSB and invited everyone to an Air Quality Expo on September 26-28, 2016. She spoke to additional proposed air quality monitors within the Borough. She spoke to the central recycling facility and stated that the Engineer's Report came back estimating the cost at 10 times more than anticipated. She stated that the public RFP to remodel the facility is open until August 19, 2016.

Mr. Matherly thanked Ms. Smart for providing the Council with an update and asked if she could provide additional information about the Vista projects. Ms. Smart stated that the Borough has three proposed projects lined out but that they need eight projects in order to participate in the Vista Leader Program.

Mr. Pruhs asked for more information about the cost of the Centralized Recycling Program renovation. Ms. Smart stated that based on the Structural Engineer's Report to make the facility habitable, it would cost four million dollars. **Mr. Pruhs** asked which department or who was in charge of handling the project. Ms. Smart stated that the Mayor's Office, the Public Works Department, and several other offices were involved in the project.

Mr. Cleworth asked for more information on the proposed air quality monitors. Ms. Smart stated that there will be six semi-fixed monitors and 20 mobile monitors. **Mr. Cleworth** stated that the core area of Fairbanks has not had a violation in a number of years and that the Mayor has requested that Fairbanks be eliminated from the non-attainment area. Ms. Smart stated that the mobile monitors will help indicate specific problem areas and will help solve some issues.

Christine Nelson, 809 Pioneer Road, Fairbanks – Ms. Nelson stated that she helped to prepare the memorandum and maps relating to the GoodSense, LLC cultivation license, and that she is in attendance to answer any questions the Council may have.

Mr. Pruhs asked if the Council could expect to have such detailed data from the Borough in the future. Ms. Nelson stated that in the future she hopes that she does not have to write an interpretation memo every time the Council considers a marijuana license but that her department will provide detailed maps.

Mr. Matherly asked Ms. Nelson what her thoughts were on the earlier testimony that the training school should be treated no differently than any other high school or elementary school. Ms. Nelson stated that she understands the concerns but that there is no way to administer a program like they are suggesting Borough-wide. She stated that other organizations have programs for kids, and she used the Children's Museum as an example. Ms. Nelson stated that the Borough has a 500-foot buffer zone for K-12 schools, a 100-foot buffer for youth facilities and playgrounds, and a 200-

foot buffer zone for residential areas and colleges. She stated that there will likely be amendments in the future as things change.

Vivian Stiver, 1420 Moore Street #10, Fairbanks – Ms. Stiver spoke to the dangers of commercial marijuana and to the loose packaging regulations on commercial marijuana products.

Kevin Pomeroy, 2740 Davis Road, Fairbanks – Mr. Pomeroy stated that he is the Business Manager of the Laborers Union Local 942 and that he is a trustee for the local Training Trust. He requested that the GoodSense license be denied because it is too close to a school; he suggested the buffer zone be 1,000 feet.

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney stated that the war on cannabis must end, and that there is too much ignorance and distortion regarding the effects marijuana has on individuals. He stated that Supreme Court Justice Sonia Sotomayor will soon be coming to visit the University of Alaska Fairbanks, and he encouraged everyone to attend.

Jerald Harrison, 723 27th Avenue, Fairbanks – Mr. Harrison indicated that he would like the Council to feel what it is like to be a social outcast; he compared the feeling to the sinking of The Titanic. He spoke to his reasons for not standing during the invocation.

Victor Buberger, P.O. Box 58192, Fairbanks – Mr. Buberger spoke to the road improvements on the Southside of Fairbanks and stated that they are ridiculous. He spoke against traffic circles and traffic diverters.

Floyd Terry, P.O. Box 73514, Fairbanks – Mr. Terry spoke to the history of roller skating rinks in Fairbanks. He spoke to Fairbanks restaurants that stay open 24 hours and to the good service he receives.

Allen Wilson, P.O. Box 249, Ester – Mr. Wilson asked why the police harass poor people and why he cannot get support from City government to address the harassment issue. He stated that the jail is full of poor people; he requested that the Council tell the police to stop coming down hard on poor folks.

Jerry Norum, 945 McGown Street, Fairbanks – Mr. Norum stated that the downtown core area looks beautiful with all the new improvements. He spoke to the Borough ordinance that took power away from the City regarding planning and zoning. He spoke to the importance of morale at the City and stated that the City Council does not want to do anything to fix the problem.

John Jackovich, 2824 Chief Alexander Drive, Fairbanks – Mr. Jackovich spoke in opposition to Ordinance No. 6022 and stated that it is ridiculous to require food service in order to be granted a liquor license in the downtown area. He stated that the Borough has done a lot of damage to the liquor industry; he expressed hope that the City would not go down the same road.

Hearing no more requests for public comment, **Mayor Eberhart** declared Public Testimony closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Matherly, seconded by **Ms. Huntington**, moved to APPROVE the Agenda and Consent Agenda.

Mr. Cleworth pointed out that the original memo in the packet was incorrect, but that the City Clerk corrected the information and provided corrected copies to the Council.

Mr. Pruhs pulled the Reappointment to the Clay Street Cemetery Commission from the Consent Agenda.

Mayor Eberhart called for objection and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

APPROVAL OF PREVIOUS MINUTES

a) Regular Meeting Minutes of May 23, 2016.

APPROVED on the CONSENT AGENDA.

b) Regular Meeting Minutes of June 6, 2016.

APPROVED on the CONSENT AGENDA.

SPECIAL ORDERS

a) The Fairbanks City Council, Sitting as a Committee of the Whole, considered the following Application for a New Marijuana Cultivation Facility License. POSTPONED from the Regular Meeting of July 25, 2016 (Public Hearing was held at the July 25 meeting).

Type: Marijuana Cultivation Facility, License #10279
DBA: GoodSinse, LLC
Licensee/Applicant: GoodSinse, LLC
Physical Location: 2604 Davis Road, Fairbanks, Alaska

Mr. Pruhs stated that the applicant has satisfied all State and Borough requirements and that he will support the GoodSinse application.

Mr. Cleworth asked City Attorney Paul Ewers if the State can overturn a protest on an alcohol license. Mr. Ewers stated that the same standard applies to the marijuana and alcohol industries. **Mr. Cleworth** stated that GoodSinse is the third cultivation license that has come before the Council and that he is struggling on approval because of its close proximity to a school.

Ms. Huntington stated she has lived at Jillian Square and that she is comfortable with the location for the cultivation facility.

Ms. Rogers stated that at the last meeting, the Council was accused of being uneducated about the marijuana industry. She stated that since then she has studied the industry in order to further educate herself. She stated she has a problem with the licensee based on negative comments from citizens about the location of the proposed facility.

Mr. Matherly stated that the marijuana industry is in its infancy; he compared the cultivation facility issue to the Club Sinrock situation. He stated that while he did not agree with Club Sinrock opening, he could not just go in and shut them down. He stated that the same is true with GoodSinse. He stated that he will be voting in favor of the marijuana cultivation license.

Ms. Huntington stated that she does not have an issue with the cultivation license, but that she would not be in support of a retail license at the same location.

Ms. Rogers stated that one of the largest factors in her disapproval of the license is that she could not support a retail license at the Davis Road location.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO PROTEST THE GOODSINSE, LLC MARIJUANA CULTIVATION FACILITY LICENSE UNTIL A CERTIFICATE OF OCCUPANCY IS ISSUED AS FOLLOWS:

YEAS: Matherly, Huntington, Pruhs
NAYS Cleworth, Rogers
ABSENT: Gatewood

Mayor Eberhart declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Eberhart stated that former City Council Member Wally Burnette recently passed away, and he offered condolences to the family. He spoke to the success of the recent City auction and reported that it grossed \$48,000.00. He spoke to the many potholes in Fairbanks due to the record rainfall over the summer. He spoke to the Government Finance Officers Association (GFOA) award that was given to Chief Financial Officer Carmen Randle and asked Ms. Randle to come forward to be recognized.

Ms. Randle stated that the award is the result of all the work put into the budget by City staff and the City Council.

Mayor Eberhart spoke to the many activities of the Mayor's Office since the last regular Council meeting. He spoke to the Mayor's March on Youth Homelessness from North Pole to Fairbanks that all three local Mayors will participate in.

UNFINISHED BUSINESS

a) Mayor's Veto of Ordinance No. 6022, as Amended:

Ordinance No. 6022, as Amended – An Ordinance Amending Fairbanks General Code Section 14-178 to Clarify the City's Requirements for Downtown Liquor License Approvals. Introduced by Council Member Cleworth.

Information: Ordinance No. 6022, as Amended, was adopted by the City Council at the Regular Meeting of July 25, 2016 with an effective date of July 30, 2016. Mayor Eberhart filed a memorandum to veto the ordinance with the City Clerk on Thursday, July 28, 2016. Pursuant to Fairbanks City Charter Article IV, Section 4.2, the Mayor has veto power over all legislative action of the City Council. The veto was filed within the 5-day period following adoption and requires 5 affirmative votes of the Council to override. Council action to override must be taken within 14 days following the veto (August 11, 2016).

Mr. Pruhs asked City Attorney Paul Ewers if the Council could postpone the vote on the veto until all Council Members were present. Mr. Ewers stated that it could not be postponed unless a special session was called and held prior to the August 11 deadline.

Mr. Cleworth asked Mayor Eberhart and the Council if he could speak to the veto of the ordinance even though there was no motion override the veto. No members objected to Mr. Cleworth's request. **Mr. Cleworth** spoke to the existing language of Ordinance No. 6022, as Amended, and to the history of the liquor licensing problems in the downtown core area. He spoke to the process that the ordinance went through to get to this point. He stated that Mayor Eberhart never voiced his concern during the process of drafting the ordinance and that the veto caught him by surprise.

Clerk Snider stated that since there was no motion to override, the veto stands.

NEW BUSINESS

- a) Resolution No. 4754 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the Fairbanks Metropolitan Area Transportation System Transportation Alternatives Program and to Enter Into a Maintenance Agreement. Introduced by Mayor Eberhart.

PASSED and APPROVED on the CONSENT AGENDA.

- b) Resolution No. 4755 – A Resolution to Approve a Maintenance Agreement Between the City of Fairbanks and the State of Alaska Department of Transportation & Public Facilities for the Steese Highway to Front Street Bicycle and Pedestrian Path Project. Introduced by Mayor Eberhart.

PASSED and APPROVED on the CONSENT AGENDA.

- c) Ordinance No. 6029 – An Ordinance Authorizing the Sale of Former City Surplus Property from the Korean Community of Fairbanks to Fairbanks Community Food Bank Service, Inc., and Amending Deed Restrictions. Introduced by Mayor Eberhart.

ADVANCED on the CONSENT AGENDA.

DISCUSSION ITEMS

FMATS Policy Committee – **Mr. Pruhs** stated that the Committee had a joint session with the Northern Region Department of Transportation (DOT). He stated that he took the opportunity to ask DOT to mow the median on Airport Road.

COMMUNICATIONS TO COUNCIL

- a) Memo of Recommendation on Appointment to the FNSB Planning Commission

APPROVED on the CONSENT AGENDA.

- b) Clay Street Cemetery Commission Meeting Minutes of July 6, 2016

ACCEPTED on the CONSENT AGENDA.

- c) Reappointment to the Clay Street Cemetery Commission

Mr. Pruhs seconded by **Mr. Cleworth**, moved to APPROVE the Reappointment to the Clay Street Cemetery Commission.

Mr. Pruhs asked Mr. Turney to come forward and speak to what the Commission may need from the City of Fairbanks to make it more successful. Mr. Turney stated that first and foremost, the Commission membership needs to be at full capacity. He thanked Mayor Strle, Mayor Cleworth, Bill Robertson and the Rotary Club for all the work they have done on behalf of the cemetery. Mr. Turney stated that the City Public Works Department is doing a great job landscaping this summer, and he spoke to the Eagle Scout project that will place the remainder of the headstones at the cemetery.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE REAPPOINTMENT TO THE CLAY STREET CEMETERY COMMISSION AS FOLLOWS:

YEAS: Matherly, Cleworth, Rogers, Huntington, Pruhs

NAYS: None

ABSENT: Gatewood

Mayor Eberhart declared the MOTION CARRIED.

COUNCIL MEMBERS' COMMENTS

Ms. Rogers stated that she has had a busy week and has made a concerted effort to talk to citizens about issues they may have. She stated that she enjoys being on the City Council and appreciates the opportunity to be part of the process.

Ms. Huntington stated that she would like more information from Chief Aragon regarding Mr. Wilson's allegations of being arrested without cause. She thanked Mr. Cleworth for all the work he put into Ordinance No. 6022, but voiced her struggle with the necessity of the changes.

Mr. Matherly spoke to the many old timers who have passed away that he and his family will never forget. He gave an update on his communications with Marc Marlow, the owner of the Polaris Building. He stated that the City Council has a big effect on residents and that the Council works a lot quicker than any other type of government. **Mr. Matherly** stated that the City Council's decisions impact the community greatly.

Mr. Cleworth asked City Engineer II Bill Rogers for an update on the blinking traffic light on Cushman Street. Mr. Rogers stated it is blinking because the contractor is waiting for a part; he stated that once the part arrives, the light will function properly. **Mr. Cleworth** spoke to former Mayor Ruth Burnett and stated that she was instrumental to the revitalization of the downtown area. He stated that he always admired Ms. Burnett because she ran tight meetings and got business done quickly.

Mr. Pruhs spoke to an issue a citizen had with people driving through their yard and commended City Engineer Tim Zinza for swiftly fixing the problem. He spoke to the trees that have been planted on Cushman Street and express hope that there is a plan plowing around them during the winter months. **Mr. Pruhs** spoke to the ongoing issues with the Polaris Building and stated that some options for what to do with the building may be available in 30-60 days.

Mr. Pruhs, seconded by **Ms. Huntington**, moved to go into Executive Session for the purpose of discussing Fairbanks Firefighters Union (FFU) Labor Negotiations.

Mayor Eberhart called for objection and, hearing none, so ORDERED.

Mayor Eberhart called for a five minute recess.

EXECUTIVE SESSION

a) FFU Labor Negotiations

The City Council met in Executive Session to discuss FFU Labor Negotiations. Direction was given to staff and no action was taken.

ADJOURNMENT

Mr. Matherly moved to ADJOURN the meeting.

Mayor Eberhart called for objection and, hearing none, so ORDERED.

Mayor Eberhart declared the meeting adjourned at 10:10 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, CMC, CITY CLERK

Transcribed by: EB


MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

Date: October 20, 2016

To: Mayor John Eberhart
City Council Members

From: D. Danyielle Snider, CMC, City Clerk 

Re: Denial of Records Request No. 2016-67 – Terry Rahlfs

Attached is a copy of **Mr. Terry Rahlfs'** appeal regarding Records Request No. 2016-67. The Fairbanks Police Department denied the request on Tuesday, September 27, 2016, and Mr. Rahlfs appealed the denial to the City Attorney.

The City Attorney upheld the denial of the request on October 7, 2016. Mr. Rahlfs is exercising his right to appeal the denial to the City Council per FGC Sec. 774(c), and requested to be placed on this agenda for your consideration.

Sec. 2-774. - Response to requests for public records.

- (a) All city officers and employees shall, consistent with the orderly conduct of city business, make a good faith and diligent effort to provide a rapid and intelligible response to requests for inspection of records made pursuant to this article. To effect this policy, the guidelines in this section are adopted.
- (b) Information pursuant to this article shall be furnished promptly to the requesting party unless the information requested is declared privileged or confidential pursuant to applicable federal or state law. If the officer or employee considers the information to be privileged, he shall prepare a memorandum setting forth the date, the item of information requested, the specific provision of applicable state or federal law exempting the requested information from disclosure, and the title and signature of the person withholding the information. A copy of this memorandum shall be provided to the party requesting the information. If an officer or employee of the city called upon to furnish information pursuant to this section is uncertain as to whether the material sought is privileged or otherwise exempted from disclosure, he shall indicate this on the memorandum and shall further identify his supervisor so that the request for inspection of documents may be submitted to the officer or employee authorized to make a decision on the matter. A copy of this memorandum shall be given to the requesting party.
- (c) Any denial of a request for information or inspection of public records may be appealed to the city attorney, and a written reply will be given within seven working days either granting or denying the appeal. A party not satisfied with the decision of the city attorney may further appeal to the city council.

(Code 1960, § 2.614(d))



RECEIVED SEP 22 2016 CITY CLERKS OFFICE REQUEST for PUBLIC RECORDS

2016-67

City of Fairbanks Office of the City Clerk 800 Cushman Street Fairbanks, AK 99701 Phone (907)459-6702 Fax (907)459-6710 cityclerk@ci.fairbanks.ak.us

REQUESTOR: Please identify yourself and tell us how to notify you regarding this request.

NAME Terry Rahlfs PHONE NUMBER 907-699-0126 ADDRESS 1003 8th Avenue FAX NUMBER N/A CITY Fairbanks EMAIL ADDRESS mustang.67.tr@hotmail.com STATE Alaska ZIP CODE 99701 REQUESTED FORMAT N/A

RECORDS REQUESTED: Identify and describe the records you seek. Include the date(s) of the requested records and be as specific as possible. Please note that there may be fees associated, depending on the requested format and the staff time required to fulfill the request.

- 1) I request the video(s) from the Body Cameras of all Fairbanks police department employees involved in or within video range of the shooting death of James Robert Richards on August 30, 2016, including any dash cameras that captured the shooting.
2) I request copies of all photos and/or videos taken at the scene after the shooting, including any of Mr. Richards' body.
3) I request the results and findings of the autopsy performed on Mr. Richards' body including all photographs/video.

ADMINISTRATION: For City of Fairbanks staff use only. Provide copy of this form to requestor after completing line 1.

Request reviewed: [Signature] Snider Date and Time 9/22/16 @ 3:13 pm (Fwd'd to FPD on 9/22)
Information located:
Fee calculated:
Requestor notified:
Documents picked up:
Amount Due: \$

OPEN RECORDS ACT: This is the State law on public records. Exceptions are found in AS 40.25.120 As 40.25.110. Public records open to inspection and copying fees.

- (a) Unless specifically provided otherwise, the public records of all public agencies are open to inspection by the public under reasonable rules during regular office hours.
(b) Except as otherwise provided in this section, the fee for copying public records may not exceed the standard unit cost of duplication established by the public agency.
(c) If the production of records for one requestor in a calendar month exceeds five person-hours, the public agency shall require the requestor to pay the personnel costs required during the month to complete the search and copying tasks.
(d) A public agency may reduce or waive a fee when the public agency determines that the reduction or waiver is in the public interest.

From: [Danyielle Snider](#)
To: "Terry Rahlfs"
Cc: [JB Brainerd](#); [Brad Johnson](#)
Subject: RE: Request for Public Records
Date: Tuesday, September 27, 2016 5:19:00 PM
Attachments: [Request for video.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)

Mr. Rahlfs,

Please find the below memorandum from Acting Chief of Police, Brad Johnson.

MEMORANDUM

Mr. Rahlfs,

The items requested on the attached Request for Public Records are considered privileged and therefore exempt from disclosure in accordance with AS 40.25.120(a)(6)(A) & (B), as well as provisions of the Alaska Rules of Professional Conduct 3.6(b), and in compliance with direction received from the Office of Special Prosecutions and Appeals (OSPA), Alaska Department of Law.

Brad Johnson
Acting Chief of Police

Regards,

D. Danyielle Snider, CMC
City Clerk | City of Fairbanks
800 Cushman Street | Fairbanks, AK 99701
P (907) 459-6774 | F (907) 459-6710
dsnider@fairbanks.us

Paul J. Ewers

From: Terry Rahlfs <mustang.67.tr@hotmail.com>
Sent: Wednesday, September 28, 2016 10:02 AM
To: Paul J. Ewers
Cc: Dani Snider
Subject: Re: Request for Public Records
Attachments: Request for video.pdf

Dear Mr. Ewers,

Per Sec. 2-774.(c) - Response to requests for public records: (c) Any denial of a request for information or inspection of public records may be appealed to the city attorney, and a written reply will be given within seven working days either granting or denying the appeal. A party not satisfied with the decision of the city attorney may further appeal to the city council. I am making my appeal to you and the Legal Office.

Acting Chief of Police Brad Johnson forwarded the following two reasons for denial of access to public records.

1. AS 40.25.120(a)(6)(A) Every person has a right to inspect a public record in the state, including public records in recorders' offices, except records or information compiled for law enforcement purposes, but only to the extent that the production of the law enforcement records or information could reasonably be expected to interfere with enforcement proceedings;
2. AS 40.25.120(a)(6)(B) Every person has a right to inspect a public record in the state, including public records in recorders' offices, except records or information compiled for law enforcement purposes, but only to the extent that the production of the law enforcement records or information would deprive a person of a right to a fair trial or an impartial adjudication;

Regarding citation #1, the production of the records would NOT interfere with enforcement proceedings. This is proven by police departments across the United States opting for transparency and releasing body cam videos almost immediately after shootings occur. "A public record that is subject to disclosure and copying under AS 40.25.110—40.25.120 remains a public record subject to disclosure and copying even if the record is used for, included in, or relevant to litigation, including law enforcement proceedings, involving a public agency, except that with respect to a person involved in litigation, the records sought shall be disclosed in accordance with the rules of procedure applicable in a court or an administrative adjudication. In this section, 'involved in litigation' means a party to litigation or representing a party to litigation, including obtaining public records for the party."

Regarding citation #2, this is addressed in AS 40.25.122. Litigation Disclosure, A public record that is subject to disclosure and copying under AS 40.25.110 - 40.25.120 remains a public record subject to disclosure and copying even if the record is used for, included in, or relevant to litigation, including law enforcement proceedings, involving a public agency, except that with respect to a person involved in litigation, the records sought shall be disclosed in accordance with the rules of procedure applicable in a court or an administrative adjudication. In this section, "involved in litigation" means a party to litigation or representing a party to litigation, including obtaining public records for the party.

AS 40.25.122. This provision was added to the law at the suggestion of news organizations when the Public Records Act was revised in 1990, in response to a situation in which a reporter investigating alleged misconduct by the Governor was denied access to important documents concerning leasing of state office space. The documents sought were public records that would have been available except that when a criminal investigation of the governor was begun, the state argued they could not be released because they were being used in an ongoing criminal investigation. Section .122 was added to clarify that withholding otherwise public documents in such circumstances is improper.

Mr. Ewers, I request an expedited review of my appeal. Local elections will be held soon, and I would request that the current council hear this appeal, if any.

Sincerely,

Terry Rahlfs

1003 8th Avenue

Fairbanks, AK 99701

907-699-0126

From: Dani Snider <DSnider@fairbanks.us>
Sent: Tuesday, September 27, 2016 6:19 PM
To: Terry Rahlfs
Cc: JB Brainerd; Brad Johnson
Subject: RE: Request for Public Records

Mr. Rahlfs,

Please find the below memorandum from Acting Chief of Police, Brad Johnson.



In The Matter of: Request for Public Records, No. 2016-67

DECISION ON APPEAL

Terry Rahlfs appealed the denial of public records request #2016-67 (copy attached). The request was denied by Deputy Chief Brad Johnson (copy of Deputy Chief Johnson's memo denying the request attached).

The records requested by Rahlfs are all related to the death of James Robert Richards on August 30, 2016.

In request #3 Rahlfs wants photos and videos of the autopsy of Mr. Richards, as well as the findings of the autopsy.

THIS REQUEST IS DENIED. Such records are under the control of the state medical examiner, not the City of Fairbanks. In addition, such records are specifically exempted from the public records statute by AS 12.65.020.

In requests #1 and #2, Rahlfs requests videos from the shooting death of Mr. Richards on August 30.

These requests are also **DENIED**. Mr. Rahlfs was informed by Deputy Chief Johnson that the death of Mr. Richards was under investigation by the State of Alaska Office of Special Prosecutions and Appeals (OSPA). AS 40.25.120(a)(6) exempts records or information compiled for law enforcement purposes but only to the extent that the production could reasonably be expected to interfere with enforcement proceedings or would deprive a person of a right to a fair trial or an impartial adjudication. As noted above, OSPA is conducting the investigation into this matter and has requested that the City not release these records. The City has an affirmative obligation to respect OSPA's opinion that the information requested by Rahlfs falls with the exception set out in AS 40.25.120(a)(6).

Dated this 7th day of October 2016 at Fairbanks, Alaska.

Paul J. Ewers
City Attorney

From: Terry Rahlfs
To: [cityclerk](#); [Dani Snider](#)
Subject: Fw: Attorney Decision on Appeal of Records Request No. 2016-67
Date: Friday, October 07, 2016 4:45:38 PM
Attachments: [CA Decision on Appeal, 2016-67.PDF](#)
[RE Request for Public Records.msg](#)

Ms. Snider,

Thank you for forwarding Mr. Ewers' response to the Public Records Request.

I appeal the denial to the City Council per Per Sec. 2-774.(c) - Response to requests for public records: (c) Any denial of a request for information or inspection of public records may be appealed to the city attorney, and a written reply will be given within seven working days either granting or denying the appeal. A party not satisfied with the decision of the city attorney may further appeal to the city council.

I appeal this decision for the sake of transparency. The Fairbanks Police Department has a history of dealing harshly with Native Alaskans. This is the third Alaskan Native killed by Fairbanks Police within the last year. This year also marked the release of the Fairbanks Four. Jurisdictions across the United States are release dash-cams and body-cams in hte name of transparency. Please explain the harm releasing the videos could produce, verses the relief the police acted properly in this instance. We have all likely seen the video of the "hostage" telling a story different from the police, and heard the handheld video where someone shouted "why did you shoot?".

The right of the people to know what happened out-weighs any other right.

From: Dani Snider <DSnider@fairbanks.us>
Sent: Friday, October 7, 2016 2:47 PM
To: mustang.67.tr@hotmail.com
Subject: Attorney Decision on Appeal of Records Request No. 2016-67

Mr. Rahlfs,

Attached is the City Attorney's decision on the appeal of Request No. 2016-67. The City Attorney is currently travelling, so the decision is not signed; however, Mr. Ewers has given authorization for the decision to be delivered.

Regards,

D. Danyielle Snider, CMC

Good evening Fairbanks City Council,

I am here tonight to appeal the decision by acting Fairbanks Police Chief Brad Johnson and City Attorney Paul Ewers to deny the release of videos from the body cameras of the officers involved in the shooting and death of James Robert Richards on August 30, 2016.

It has now been almost 60 days since Mr. Richards' death, and to my knowledge, virtually no further details have been released since the initial reports of the shooting. In a nutshell, here's what I've been told and seen.

1. Fairbanks Police shot and killed Mr. Richards. According to police, Mr. Richards had a gun in his hand. They also report that he grabbed a hostage to shield him from police.
2. I watched a video wherein the "hostage" says he was not a hostage, but was trying to help Mr. Richards and keep him from getting killed.
3. I watched a video from a phone camera taken quite a distance from the shooting that might show Mr. Richards was shot with his back turned to the police shooter. Immediately after the shots, a voice can be heard shouting "Why did you shoot".

AS 40.25.120(a) states: "Every person has a right to inspect a public record in the state, including public records in recorders' offices, except:" ...and the law goes on to list 12 exceptions. Mr. Ewers cites Exception (6) for denial to access the records requested that says, "records or information compiled for law enforcement purposes, but only to the extent that the production of the law enforcement records or information (A) could reasonably be expected to interfere with enforcement proceedings; (B) would deprive a person of a right to a fair trial or an impartial adjudication;"

(I'm now going to reread the law cited by Mr. Ewers in one sentence, omitting a few superfluous words)

Every person has a right to inspect a public record in the state, except records or information compiled for law enforcement purposes, but only to the extent that providing the law enforcement records or information could

reasonably be expected to interfere with enforcement proceedings, or would deprive a person of a right to a fair trial.

I firmly believe that transparency in all aspects of government makes for better government. I cannot and do not see how the release of the videos could possibly interfere with enforcement proceedings or deprive anyone of a fair trial.

Access to public records is fundamental to the peoples' ability to keep their government in check. Do we want to rely on Eric Snowden or WikiLeaks to keep us informed about our government actions? A basic tenet of a healthy democracy is open dialogue and transparency. A lack of transparency results in distrust and a deep sense of insecurity.

We see jurisdictions across America decide to release videos of police shooting for the sake of transparency. Why or why not should videos be released? I would like to read a few portions from an article written by Jay Stanley, titled "Speak Freely" that echos my feelings.

The shooting death of Keith Lamont Scott by police in Charlotte, North Carolina ...is a case study in why it's important for police departments to have good policies surrounding body cameras—in particular around the release of video to the public.

Where there is a use of force ...we think it's vital that video be available to the public. The public's interest in monitoring how its police officers are using force is overwhelming. That is doubly so in cases of deadly force—and why we are calling for Charlotte police to immediately release what they have in this incident. As my colleague Gilles Bissonnette... has put it, a video of police use of force directly illuminates how police operate, helps identify potential misconduct by individual officers and poor policies or training by agencies, and allows the public to hold civic leaders accountable for problems. On multiple occasions, videos of police shootings have not only shed light on how and when police elect to use force, but also on police misconduct.

Protests and/or unrest after a shooting happens when a community a) suspects that an injustice has been done and b) lacks confidence that justice will be achieved by the institutions that are supposed to provide it. Both of those suspicions are all too often well-founded.

(Still reading from the article) Release of the video does at least two things:

It can at a minimum bring some clarity to what took place—in other words answer the first question above of whether an injustice has been done. In many cases the circumstances of a shooting will remain ambiguous and subject to differing interpretations, but in other cases (such as the shooting of Walter Scott in South Carolina) an injustice will be plain for all to see. If a video shows clearly that a police use of force was reasonable, that is likely to dampen the anger of a community. If it clearly shows that a use of force was illegitimate, on the other hand, that is likely to spark national outrage...

Release of a video can at least suggest that a police department is committed to transparency and to letting the chips fall where they may rather than closing ranks to protect its officers regardless of what they may have done. It can do this even if a video is inconclusive or ambiguous and subject to different interpretations.

Obviously release of video is not a magic solution. A particular incident is often just the spark that ignites a dry underbrush of grievances that has grown up for many years. Some communities have many reasons to start protesting—grievances that run deep and involve many problems besides shootings.

I have a personal philosophy that says, "If you have nothing to hide, shine a bright light on it". If there are errors in judgment or failures in training, isn't it better to know these things, and show these things, rather than trying to hide it or trying to justify actions? I have no idea what the body camera video will show, but the public should see the videos and be able to see for ourselves how the Fairbanks Police Department performed on August 30, 2016. Aren't we the people the bosses over our government, and shouldn't we be telling our government what to

do? Good or bad, we will get the government leadership that we demand and deserve.

This past week we all heard about the terrible shooting of Fairbanks Police Sgt. Allen Brandt. The now in custody suspect, Anthony Jenkins-Alexie is reported to have written an apology note to Sgt. Brandt that said, "I was seeking vengeance from FPD for taking my relatives lives and closest friends ..."

If the body cameras of the Fairbanks Police had been immediately released, and the video showed that the shooting of Mr. Richards occurred just as we were told it did; that we could see for ourselves that the situation had escalated to a point that no other option was available, and the video showed the shooting was justified...I believe that the people of Fairbanks would feel much better about their police department.

And I have to ask this question – If the city had a stronger policy of transparency, and the body camera videos had been released, and the videos showed that the shooting of Mr. Richards was necessary for the safety of others, would Mr. Jenkins-Alexie have felt the need for vengeance that fateful morning of October 16th? Would the tragic shooting of Sgt. Brandt have occurred if the city placed a higher priority on transparency?

We will never know the answer to this question. My hope is that through this appeal to release the videos that we not only shine a light on this shooting, but we also address the question of how much transparency do we want from our city government and leadership. I believe – and my reading about these laws confirm - that our access to public records laws – that whenever there is a question whether to disclose or not – these laws were intended to err on the side of the public. The law states again and again that exceptions to accessing public records should be few and far between. The ability to hold our government and all governmental agencies accountable stems from the peoples' ability to access public records.

ORDINANCE NO. 6032

**AN ORDINANCE AMENDING THE 2016 OPERATING AND
CAPITAL BUDGETS FOR THE THIRD TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2016 operating and capital budgets; and

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. There is hereby appropriated to the 2016 General Fund and the Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing January 1, 2016 and ending December 31, 2016 (see pages 2 and 3) [changes shown in **bold** font]. [amendments shown in **bold underlined** font; deleted text or amounts in ~~strikethrough~~ font]:

GENERAL FUND

<u>REVENUE</u>	2016 ADOPTED BUDGET	INCREASE (DECREASE)	AS AMENDED
Taxes, (all sources)	\$ 21,319,723	\$ 26,405	\$ 21,346,128
Charges for Services	4,644,087	89	4,644,176
Intergovernmental Revenues	3,147,200	7,200	3,154,400
Licenses & Permits	1,863,700	40,762	1,904,462
Fines, Forfeitures & Penalties	787,075	(197,200)	589,875
Interest & Penalties	115,000	11,250	126,250
Rental & Lease Income	168,550	(14,960)	153,590
Other Revenues	222,600	-	222,600
Other Financing Sources	1,280,585	-	1,280,585
Total revenue appropriation	<u>\$ 33,548,520</u>	<u>\$ (126,454)</u>	<u>\$ 33,422,066</u>
 <u>EXPENDITURES</u>			
Mayor and Council	\$ 613,988	\$ 34,231	\$ 648,219
Office of the City Attorney	184,788	30,000	214,788
Office of the City Clerk	351,174	-	351,174
Finance Department	958,671	34,231	992,902
Information Technology	1,985,017	-	1,985,017
General Account	5,551,053	237,150	5,788,203
Risk Management	1,434,987	(68,462)	1,366,525
Police Department	7,031,105	71,000	7,102,105
Dispatch Center	2,162,007	-	2,162,007
Fire Department	6,396,346	-	6,396,346
Public Works Department	7,865,936	105,000	7,970,936
Engineering Department	630,315	-	630,315
Building Department	697,394	-	697,394
Total expenditure appropriation	<u>\$ 35,862,781</u>	<u>\$ 443,150</u>	<u>\$ 36,305,931</u>
12/31/15 estimated general fund balance	\$ 12,159,122	\$ -	\$ 12,159,122
Increase (Decrease) to fund balance	790,083	(569,604)	220,479
Prior Year encumbrances	(404,344)	-	(404,344)
Transfer to capital and permanent funds	(2,700,000)	-	(2,700,000)
12/31/16 Unassigned balance	<u>\$ 9,844,861</u>	<u>\$ (569,604)</u>	<u>\$ 9,275,257</u>
Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.			<u>\$ 7,261,186</u>

CAPITAL FUND

	2016 ADOPTED BUDGET	INCREASE (DECREASE)	AS AMENDED
REVENUE			
Transfer from Permanent Fund	\$ 559,137	-	\$ 559,137
Transfer from General Fund	1,032,509	-	1,032,509
Public Works	775,000	-	775,000
Building	10,000	-	10,000
Engineering	10,000	-	10,000
Police	240,000	-	240,000
Dispatch	140,000	-	140,000
Fire	250,000	-	250,000
IT	156,086	-	156,086
Property Repair & Replacement	145,000	-	145,000
Road Maintenance	1,000,000	-	1,000,000
Internal Transfer to Road Maintenance	2,197,830	-	2,197,830
Total revenues	\$ 6,515,562	\$ -	\$ 6,515,562
EXPENDITURES			
IT Department	\$ 247,808	\$ -	\$ 247,808
Dispatch	82,532	-	82,532
Police Department	387,896	-	387,896
Fire Department	519,168	19,040	538,208
Public Works Department	845,500	355,000	1,200,500
Property Repair & Replacement	1,325,726	-	1,325,726
Road Maintenance	3,596,086	-	3,596,086
Total expenditures	\$ 7,004,716	374,040	7,378,756
12/31/15 capital fund balance	\$ 4,462,080	\$ (374,040)	\$ 4,088,040
Increase (Decrease) to fund balance	(489,154)	297,396	(191,758)
Prior year encumbrances	-	-	-
Internal transfer to Rickert St	-	-	-
12/31/16 assigned fund balance	\$ 3,972,926	\$ (76,644)	\$ 3,896,282

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2016 and ending December 31, 2016.

SECTION 3. The effective date of this ordinance shall be the ____ day of November 2016.

JIM MATHERLY, MAYOR

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE
ORDINANCE NO. 6032
AMENDING THE 2016 OPERATING AND CAPITAL BUDGETS
FOR THE THIRD TIME

General Fund – \$126,454 Decrease in Revenue
\$443,150 Increase in Expenditures

Revenue – \$126,454 Increase

1. Taxes **\$26,405 Increase**

- (\$279,595) decrease in property taxes
- \$306,000 increase in bed tax receipts

2. Charges for Services **\$89 Increase**

- \$6,300 increase for Fire Protection Services
- \$8,350 increase for Alarm System Billings
- \$3,000 increase for PW Recovery (DTA & GFCC)
- \$47,466 increase in Garbage Collection
- \$4,755 increase in Garbage Equipment Reserve
- (\$41,800) decrease in Dispatch Services, amount was over-estimated in prior year.
- (\$25,000) decrease in Engineering Recovery (non-grant activity)
- (\$2,982) decrease in Engineering Misc Charges and Fees

3. Intergovernmental Revenues **\$7,200 Increase**

- \$7,900 increase for SOA Liquor License (share of)
- (\$700) decrease in Rest Easy PILT

4. Licenses & Permits **\$40,762 Increase**

- \$33,312 increase in Business License
- \$2,000 increase for Fire Code Inspections
- \$2,250 increase for Engineer Driveway Construction Permits
- \$1,200 increase for Commercial Transport Vehicle Company License

- \$2,000 increase for Commercial Refuse License
5. Fines, Forfeitures & Penalties **(\$197,200) Decrease**
 - \$2,800 increase for Correctional Facility Surcharges
 - (\$150,000) decrease in Vehicle Forfeitures
 - (\$50,000) decrease in Moving Traffic Violations
 6. Interest & Penalties **\$11,250 Increase**
 - \$18,500 increase for Interest on Demand Deposits
 - \$2,750 increase for Hotel/Motel Interest and Penalties
 - (\$10,000) decrease in Garbage Interest and Penalties
 7. Rental & Lease Income **(\$14,960) Decrease**
 - (\$13,870) decrease in Fire Training Center Rent
 - (\$1,090) decrease in Boxing Club Rent
 8. Other Revenues
 9. Other Financing Sources & (Uses)

Expenditures-\$443,150 Increase

1. Mayor & Council **\$34,231 increase**
 - Transfer \$31,289 from Purchasing/Risk Department for Risk Manager wages and benefits now included in the Mayor's office.
 - Transfer \$2,942 from the Purchasing/Risk Department for Risk training, operating supplies, and Dues & Publications
2. City Attorney's Office **\$30,000 increase**
 - \$30,000 increase to retain an economic expert for Collective Bargaining Arbitrations
3. City Clerk's Office
4. Finance Department **\$34,231 increase**
 - Transfer \$31,289 from Purchasing/Risk to Finance for the Purchasing/Billing Agent wages and benefits
 - Transfer \$2,942 for the Purchasing/Billing Agent training, operating supplies, and Dues & Publications
5. Information Technology
6. General Account **\$237,150 Increase**

- \$237,150 increase Explore Fairbanks payouts from bed tax proceeds

7. Risk Management (**\$68,462**) **Decrease**

- Transfer \$31,289 to the Mayor's office for Risk Manager wages and benefits now paid in the Mayor's budget
- Transfer \$2,942 to the Mayor's office for Risk training, operating supplies, and Dues & Publications
- Transfer \$31,289 to Finance for the new Purchasing/Billing Agent wages and benefits
- Transfer \$2,942 to the Finance for the Purchasing/Billing Agent training, operating supplies, and Dues & Publications

8. Police Department **\$71,000 Increase**

- Increase operating equipment by \$71,000 to pay for replacement of portable radios (HLS grant covered 23 of the 50 needed).

9. Dispatch

10. Fire Department

11. Public Works **\$105,000 Increase**

- \$80,000 increase for welding Bay ventilation
- \$25,000 increase for asbestos encapsulation at City Hall mandated by OSHA

12. Engineering

13. Building Department

**Capital Fund - \$297,396 Increase in Fund Balance
\$524,460 Increase in Expenditures**

1. REVENUES

2. OTHER FINANCING SOURCES (USES)

- 2015 Garbage reserve of \$233,364 & Ambulance Mileage reserve of \$64,032. Amounts increase fund balance to audited numbers.

3. INTERNAL TRANSFER

4. EXPENDITURES

- Increase Fire Equipment \$19,040 for tires, batteries, and other required accessories for the two new ambulances (currently on order)
- Increase Public Works equipment \$355,000 for a new front-line grader for winter/snow operations.

2016 Summary GENERAL FUND Budget Changes

Date	Account	Description	Revenues	Expenditures	Net Income
12/07/15		Ord. 5998 Adopting the 2016 Operating and Capital Budget	\$ 36,250,394	\$ (35,260,917)	\$ 989,477
02/01/16	Wages	Ord. 6003* Amending the 2016 Budget for the first time *Includes fund balance transfer of \$2,700,000 and \$404,344 for prior year encumbrances, \$754,903 of nonspendable inventory, and an \$178,750 decrease in self-insurance assignments	(11,252)	(76,800)	(88,052)
03/25/16		Ord 6008 Amending the 2016 Budget for the second time	9,378	(120,720)	(111,342)
11/07/16		Ord 6032 Amending the 2016 Budget for the third time	(126,454)	(443,150)	(569,604)

<u>\$ 36,122,066</u>	<u>\$ (35,901,587)</u>	<u>\$ 220,479</u>
----------------------	------------------------	-------------------

Note: Does not include encumbrances which are funded by prior year Fund Balance or interfund transfers subsequent to the original budget.

2016 Summary CAPITAL FUND Budget Changes

Date	Account	Description	Revenues	Expenditures	Net Income
12/07/15		Ord. 5998 Adopting the 2016 Operating and Capital Budget	\$ 2,099,849	\$ (1,676,586)	\$ 423,263
		Ord. 6003* Amending the 2016 Budget for the first time *Includes fund balance changes of \$1,545,092 for prior year encumbrances and \$2,197,830 commitment to the Rickert St. project and \$50,000 for Fire Chief vehicle	4,397,830	(3,792,922)	604,908
03/25/16		Ord 6008	17,883	(1,535,208)	(1,517,325)
11/17/16		Ord 6032 Amending the 2016 Budget for the third time	297,396	(374,040)	(76,644)
			<u>\$ 6,812,958</u>	<u>\$ (7,378,756)</u>	<u>\$ (565,798)</u>

Note: Does not include encumbrances which are funded by prior year Fund Balance.

Introduced By: Mayor Eberhart
Amended Version Introduced by: Council Member Cleworth
Finance Committee Review: October 18 & November 1, 2016
Introduced: October 24, 2016

**ORDINANCE NO. 6032, AS AMENDED
(PROPOSED SUBSTITUTION)**

**AN ORDINANCE AMENDING THE 2016 OPERATING AND
CAPITAL BUDGETS FOR THE THIRD TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2016 operating and capital budgets; and

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. There is hereby appropriated to the 2016 General Fund and the Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing January 1, 2016 and ending December 31, 2016 (see pages 2 and 3) [changes shown in **bold** font]. [amendments shown in **bold underlined** font; deleted text or amounts in ~~strike through~~ font]:

GENERAL FUND

<u>REVENUE</u>	2016 ADOPTED BUDGET	INCREASE (DECREASE)	AS AMENDED
Taxes, (all sources)	\$ 21,319,723	\$ 26,405	\$ 21,346,128
Charges for Services	4,644,087	89	4,644,176
Intergovernmental Revenues	3,147,200	7,200	3,154,400
Licenses & Permits	1,863,700	40,762	1,904,462
Fines, Forfeitures & Penalties	787,075	(197,200)	589,875
Interest & Penalties	115,000	11,250	126,250
Rental & Lease Income	168,550	(14,960)	153,590
Other Revenues	222,600	-	222,600
Other Financing Sources	1,280,585	(3,543)	1,277,042
Total revenue appropriation	<u>\$ 33,548,520</u>	<u>\$ (129,997)</u>	<u>\$ 33,418,523</u>
 <u>EXPENDITURES</u>			
Mayor and Council	\$ 613,988	\$ 34,231	\$ 648,219
Office of the City Attorney	184,788	30,000	214,788
Office of the City Clerk	351,174	(10,000)	341,174
Finance Department	958,671	(72,058)	886,613
Information Technology	1,985,017	6,150	1,991,167
General Account	5,551,053	237,150	5,788,203
Risk Management	1,434,987	614,947	2,049,934
Police Department	7,031,105	(146,200)	6,884,905
Dispatch Center	2,162,007	-	2,162,007
Fire Department	6,396,346	-	6,396,346
Public Works Department	7,865,936	(75,000)	7,790,936
Engineering Department	630,315	-	630,315
Building Department	697,394	-	697,394
Total expenditure appropriation	<u>\$ 35,862,781</u>	<u>\$ 619,220</u>	<u>\$ 36,482,001</u>
12/31/15 estimated general fund balance	\$ 12,159,122	\$ (234,655)	\$ 11,924,467
Increase (Decrease) to fund balance	790,083	(749,217)	40,866
Prior Year encumbrances	(404,344)	-	(404,344)
Transfer to capital and permanent funds	(2,700,000)	-	(2,700,000)
12/31/16 Unassigned balance	<u>\$ 9,844,861</u>	<u>\$ (983,872)</u>	<u>\$ 8,860,989</u>
Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.			<u>\$ 7,296,400</u>

CAPITAL FUND

	2016 ADOPTED BUDGET	INCREASE (DECREASE)	AS AMENDED
REVENUE			
Transfer from Permanent Fund	\$ 559,137	(443)	\$ 558,694
Transfer from General Fund	1,032,509	-	1,032,509
Public Works	775,000	-	775,000
Building	10,000	-	10,000
Engineering	10,000	-	10,000
Police	240,000	-	240,000
Dispatch	140,000	-	140,000
Fire	250,000	-	250,000
IT	156,086	-	156,086
Property Repair & Replacement	145,000	-	145,000
Road Maintenance	1,000,000	-	1,000,000
Internal Transfer to Road Maintenance	2,197,830	-	2,197,830
Total revenues	<u>\$ 6,515,562</u>	<u>\$ (443)</u>	<u>\$ 6,515,119</u>
EXPENDITURES			
IT Department	\$ 247,808	\$ -	\$ 247,808
Dispatch	82,532	-	82,532
Police Department	387,896	-	387,896
Fire Department	519,168	19,040	538,208
Public Works Department	845,500	440,000	1,285,500
Property Repair & Replacement	1,325,726	-	1,325,726
Road Maintenance	3,596,086	-	3,596,086
Total expenditures	<u>\$ 7,004,716</u>	<u>459,040</u>	<u>7,463,756</u>
12/31/15 capital fund balance	\$ 4,462,080	\$ 297,396	\$ 4,759,476
Increase (Decrease) to fund balance	(489,154)	(459,483)	(948,637)
Prior year encumbrances	-	-	-
Internal transfer to Rickert St	-	-	-
12/31/16 assigned fund balance	<u>\$ 3,972,926</u>	<u>\$ (162,087)</u>	<u>\$ 3,810,839</u>

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2016 and ending December 31, 2016.

SECTION 3. The effective date of this ordinance shall be the ____ day of November 2016.

JIM MATHERLY, MAYOR

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE
ORDINANCE NO. 6032, AS AMENDED
AMENDING THE 2016 OPERATING AND CAPITAL BUDGETS
FOR THE THIRD TIME

General Fund – (\$129,997) Decrease in Revenue
\$619,220 Increase in Expenditures
(\$234,655) Decrease in Fund Balance

Revenue – **(\$129,997) Decrease**

1. Taxes \$26,405 Increase
 - (\$279,595) decrease in property taxes
 - \$306,000 increase in bed tax receipts
2. Charges for Services \$89 Increase
 - \$6,300 increase for Fire Protection Services
 - \$8,350 increase for Alarm System Billings
 - \$3,000 increase for PW Recovery (DTA & GFCC)
 - \$47,466 increase in Garbage Collection
 - \$4,755 increase in Garbage Equipment Reserve
 - (\$41,800) decrease in Dispatch Services, amount was over-estimated in prior year
 - (\$25,000) decrease in Engineering Recovery (non-grant activity)
 - (\$2,982) decrease in Engineering Misc Charges and Fees
3. Intergovernmental Revenues \$7,200 Increase
 - \$7,900 increase for SOA Liquor License (share of)
 - (\$700) decrease in Rest Easy PILT
4. Licenses & Permits \$40,762 Increase
 - \$33,312 increase in Business License
 - \$2,000 increase for Fire Code Inspections
 - \$2,250 increase for Engineer Driveway Construction Permits
 - \$1,200 increase for Commercial Transport Vehicle Company License

- \$2,000 increase for Commercial Refuse License
5. Fines, Forfeitures & Penalties (\$197,200) Decrease
 - \$2,800 increase for Correctional Facility Surcharges
 - (\$150,000) decrease in Vehicle Forfeitures
 - (\$50,000) decrease in Moving Traffic Violations
 6. Interest & Penalties \$11,250 Increase
 - \$18,500 increase for Interest on Demand Deposits
 - \$2,750 increase for Hotel/Motel Interest and Penalties
 - (\$10,000) decrease in Garbage Interest and Penalties
 7. Rental & Lease Income (\$14,960) Decrease
 - (\$13,870) decrease in Fire Training Center Rent
 - (\$1,090) decrease in Boxing Club Rent
 8. Other Revenues
 9. Other Financing Sources & (Uses) **(\$3,543) Decrease**
 - **(\$3,543) decrease to adjust transfer of actual audited permanent fund five year market average**

Expenditures - **\$619,220 Increase**

1. Mayor & Council \$34,231 Increase
 - Transfer \$31,289 from Purchasing/Risk Department for Risk Manager wages and benefits now included in the Mayor's office
 - Transfer \$2,942 from the Purchasing/Risk Department for Risk training, operating supplies, and Dues & Publications
2. City Attorney's Office \$30,000 Increase
 - \$30,000 increase to retain an economic expert for Collective Bargaining Arbitrations
3. City Clerk's Office **(\$10,000) Decrease**
 - (\$10,000) decrease in wages due to position vacancies

4. Finance Department **(\$72,058) Decrease**

- Transfer \$31,289 from Purchasing/Risk to Finance for the Purchasing/Billing Agent wages and benefits
- Transfer \$2,942 for the Purchasing/Billing Agent training, operating supplies, and Dues & Publications
- **(\$106,289) decrease in wages due to position vacancies**

5. Information Technology **\$6,150 Increase**

- **\$3,000 increase for Spectra Precision Office (upgraded license for the surveyor in Engineering)**
- **\$3,150 increase for Lizardtech MrSID Geo Express compression software for Engineering as-built scans**

6. General Account \$237,150 Increase

- \$237,150 increase Explore Fairbanks payouts from bed tax proceeds

7. Risk Management **\$614,947 Increase**

- Transfer (\$31,289) to the Mayor's office for Risk Manager wages and benefits now paid in the Mayor's budget
- Transfer (\$2,942) to the Mayor's office for Risk training, operating supplies, and Dues & Publications
- Transfer (\$31,289) to Finance for the new Purchasing/Billing Agent wages and benefits
- Transfer (\$2,942) to the Finance for the Purchasing/Billing Agent training, operating supplies, and Dues & Publications
- **\$683,409 increase due to claims processing in 2016. All claim costs are recovered through property taxes in the following year.**

8. Police Department **(\$146,200) Decrease**

- **(\$150,000) decrease in salaries and wages due to position vacancies**
- ~~Increase operating equipment by \$71,000 to pay for replacement of portable radios (HLS grant covered 23 of the 50 needed).~~
- **\$3,800 increase in benefits to pay the entire health premium for Sgt. Brandt's family**

9. Dispatch

10. Fire Department

11. Public Works (**\$75,000**) Decrease

- ~~**\$80,000 increase for welding Bay ventilation**~~
- \$25,000 increase for asbestos encapsulation at City Hall mandated by OSHA
- **\$17,737 increase to create Public Works Director position**
- **(\$17,737) decrease to eliminate General Foreman position**
- **(\$100,000) decrease in wages due to position vacancies**

12. Engineering

13. Building Department

Fund Balance – (\$234,655) Decrease

- **(\$234,655) decrease to fund balance per audit adjustments**

Capital Fund- (\$443) Decrease in Other Financing Sources & Uses
\$459,040 Increase in Expenditures
\$297,396 Increase in Fund Balance

Other Financing Sources (Uses) - (\$443) Decrease

- ~~\$233,364 increase in garbage reserve to match audited fund balance~~
- ~~\$64,032 increase in ambulance mileage reserve to match audited fund balance~~
- **(\$443) decrease to adjust transfer of actual audited permanent fund five year market average**

Expenditures - **\$459,040 Increase**

- \$19,040 increase for Fire Equipment for tires, batteries, and other required accessories for the two new ambulances (currently on order)
- **\$85,000 increase for welding bay ventilation**
- \$355,000 increase for Public Works for a new front-line grader for winter/snow operations

Fund Balance - \$297,396 Increase

- **\$297,396 increase to fund balance per audit adjustments**

2016 Summary GENERAL FUND Budget Changes

Date	Account	Description	Revenues	Expenditures	Net Income
12/07/15		Ord. 5998 Adopting the 2016 Operating and Capital Budget	\$ 36,250,394	\$ (35,260,917)	\$ 989,477
02/01/16	Wages	Ord. 6003* Amending the 2016 Budget for the first time *Includes fund balance transfer of \$2,700,000 and \$404,344 for prior year encumbrances, \$754,903 of nonspendable inventory, and an \$178,750 decrease in self-insurance assignments	(11,252)	(76,800)	(88,052)
03/25/16		Ord 6008 Amending the 2016 Budget for the second time	9,378	(120,720)	(111,342)
11/07/16		Ord 6032 Amending the 2016 Budget for the third time	(129,997)	(619,220)	(749,217)

<u>\$ 36,118,523</u>	<u>\$ (36,077,657)</u>	<u>\$ 40,866</u>
----------------------	------------------------	------------------

Note: Does not include encumbrances which are funded by prior year Fund Balance or interfund transfers subsequent to the original budget.

2016 Summary CAPITAL FUND Budget Changes

Date	Account	Description	Revenues	Expenditures	Net Income
12/07/15		Ord. 5998 Adopting the 2016 Operating and Capital Budget	\$ 2,099,849	\$ (1,676,586)	\$ 423,263
		Ord. 6003* Amending the 2016 Budget for the first time *Includes fund balance changes of \$1,545,092 for prior year encumbrances and \$2,197,830 commitment to the Rickert St. project and \$50,000 for Fire Chief vehicle	4,397,830	(3,792,922)	604,908
03/25/16		Ord 6008	17,883	(1,535,208)	(1,517,325)
11/17/16		Ord 6032 Amending the 2016 Budget for the third time	296,953	(459,040)	(162,087)
Total FB change			<u>\$ 6,812,515</u>	<u>\$ (7,463,756)</u>	<u>\$ (651,241)</u>

Note: Does not include encumbrances which are funded by prior year Fund Balance.

Introduced By: Mayor John Eberhart
Finance Committee October 18, 2016
Date: October 24, 2016

ORDINANCE NO. 6033

**AN ORDINANCE AUTHORIZING A LEASE TO THE
CHINOOK MONTESSORI CHARTER SCHOOL TO
BUILD A SKI TRAIL ON CITY PROPERTY ADJOINING
THE CITY FIRE TRAINING CENTER**

WHEREAS, the City owns Tract K of Alaska Survey 80-64, containing 21.25 acres, located on Thirtieth Avenue as shown on attached "Exhibit A"; and

WHEREAS, 14.7 acres of Tract K situated west of the Fire Training Center are vacant and available for interim use; and

WHEREAS, The Chinook Montessori Charter School, through the Mayor and the City's Finance Committee, has respectfully requested a lease of a portion of Tract K sufficient to construct a cross country ski loop for student fitness and skills; and

WHEREAS, the City administration has reviewed the request and has determined that the area is not presently needed for municipal purposes and can be leased to others; and

WHEREAS, the lease shall require that any future use or need by the City of the proposed area shall supersede the lease, causing lessee to adjust to new conditions as may be dictated by the City Engineer or to vacate the premises if such is deemed necessary in the sole discretion of the City; and

WHEREAS, Fairbanks General Code Section 70-44 provides that the City may lease to a non-profit organization without public sale and for less than market value, whenever in the judgment of the City Council it is advantageous to do so; and

WHEREAS, it is the finding of the City Council that a lease of the land to the Chinook Montessori Charter School is in the best interest of the community.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. That a lease instrument substantially in the form shown on attached "Exhibit B" is hereby authorized by the City Council for the purposes herein stated, providing for a five-year lease term, with a five-year renewal to be determined at the discretion of the Mayor.

SECTION 2. That the Mayor is hereby authorized and directed to execute the lease on behalf of the City, and the City Clerk is authorized to attest and affix the City Seal to said instrument, the execution of which shall take place not less than thirty (30) days after the effective date of this

ordinance, as prescribed by Section 8.3 of the City Charter and Section 70-56 of the Fairbanks General Code.

SECTION 3. That the effective date of this ordinance shall be the ____ day of November 2016.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

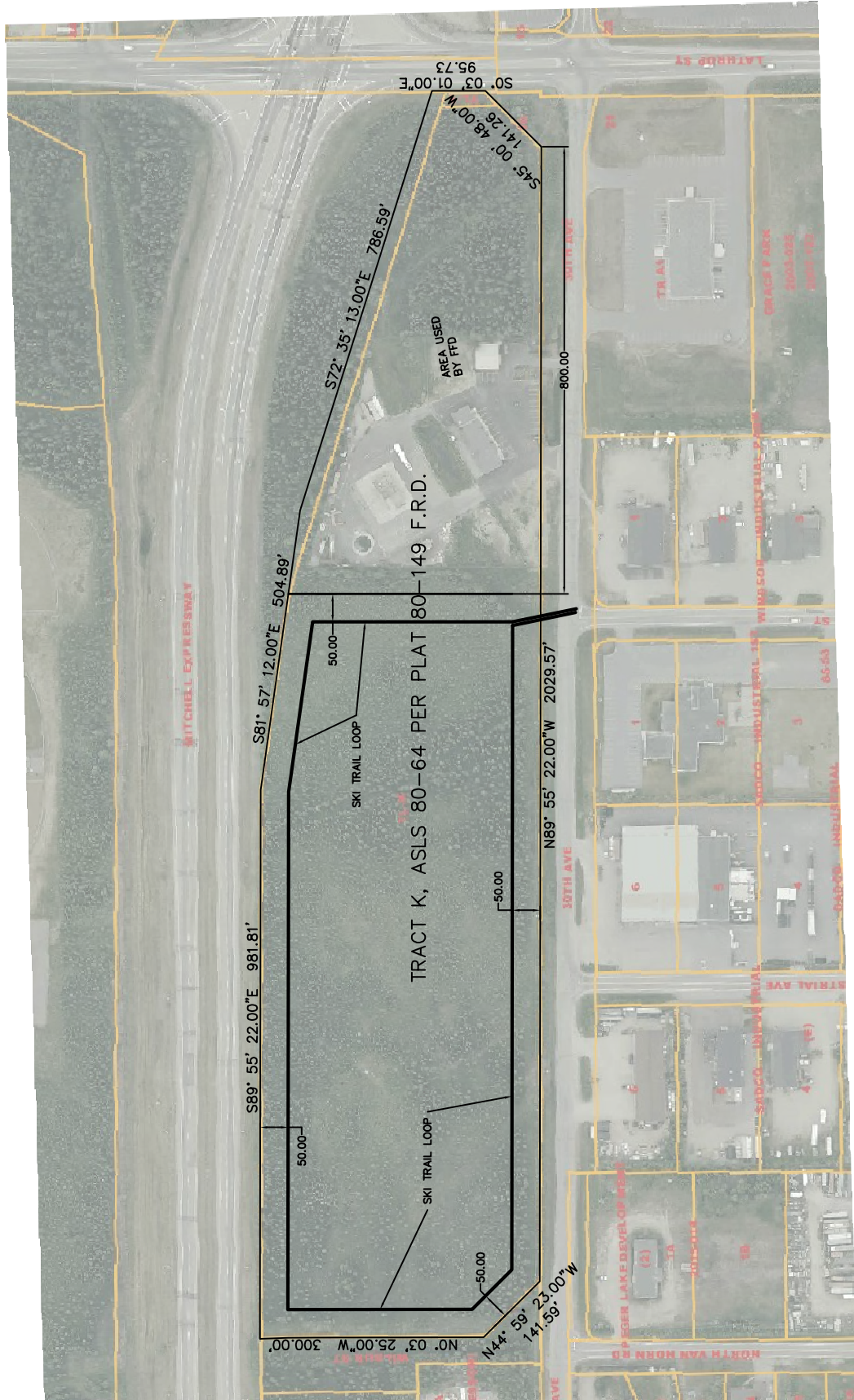
ATTEST:

APPROVED AS TO FORM:

D. DANYIELLE SNIDER, CMC, City Clerk

PAUL EWERS, City Attorney

EXHIBIT A



NOT TO SCALE

EXHIBIT 'B' TO ORDINANCE NO. 6033
REAL ESTATE LEASE

THIS LEASE effective the ____ day of December 2016, between THE CITY OF FAIRBANKS, a municipal corporation of the State of Alaska, with address of 800 Cushman Street, Fairbanks, Alaska, 99701, hereinafter called Lessor, and the CHINOOK MONTESORRI CHARTER SCHOOL, 3002 International Street, Fairbanks, Alaska 99709, hereinafter called Lessee;

WITNESSETH:

WHEREAS, the City of Fairbanks, by Ordinance No. 6033 authorized execution of this lease of City owned property identified below.

NOW THEREFORE, Lessor, in consideration of the rent hereinafter specified and of the mutual covenants and agreements herein expressed has leased and by these presents does lease that certain real property, of land only, described as follows:

1. Lease of Premises. The Lessor leases to Lessee, and Lessee leases from Lessor, the real property located at Fairbanks, Alaska, more particularly described as follows:

1.1 Premises. A portion of Tract K, Alaska Land Survey 80-64, Fairbanks, Alaska more particularly described as follows:

A strip of land 10 feet in width situated within the west 1,375 feet of Tract K such that said strip of land forms a loop around the perimeter of the parcel so described, and lying within this parcel such that fifty-foot buffer zone is maintained from the perimeter, as shown on attached "Exhibit A".

2. Term. The term of this Lease shall be for five years, commencing on December 7, 2016, and ending at midnight on December 6, 2021.

2.1 Renewal. This lease may be renewed for an additional five years upon expiration of the original term, provided that Lessee requests such renewal in writing and not less than forty-five days in advance of the termination date. Approval of this renewal request shall be at the sole discretion of the City Mayor.

3. Escape Cancellation. Lessee, upon ninety (90) days advance written notice delivered to the address of Lessor, may cancel and terminate this lease, surrendering the premises in a neat and clean condition.

Lessor, upon forty-eight four hours written notice to Lessee, may cancel this lease in the event that use of the property is required for other use by Lessor, or if the permitted use is deemed to be in conflict with Lessor use of its adjoining lands within said Tract K, all in the sole discretion of the City Engineer.

4. Rent. As compensation for use of the premises during the life of this lease and any extensions thereof, Lessee shall pay a nominal rental rate of \$1.00 per year, paid in advance of each year of this lease.

5. Condition. Lessee has inspected the premises, is familiar with the physical condition and accepts the premises in its "as-is" condition, with all of its benefits or its faults.

6. Permitted Uses. Lessee shall use the premises for purpose of establishing a cross country ski trail, to do all reasonable things necessary to establish the trail, and for its use and maintenance during the term of this lease.

7. Prohibited Uses. Lessee shall not use or permit the use of the premises or any part thereof in violation of any applicable law, ordinance, regulation, or provision of this Lease. At no time shall a minor child be upon the leased area without adult supervision.

8. Taxes. Lessor is a municipality of the State of Alaska and is therefore exempt from property taxes. If taxes are levied against the leased premises by a governmental body so long as Lessor remains the owner of record, any such taxes shall be paid by Lessee. Should taxes be levied against the property at such time as the record owner of the leased fee estate is a taxable entity, such owner shall be responsible for payment of taxes.

9. Exculpation and Indemnity.

9.1 Exculpation of Lessor. Lessor shall not be liable to Lessee for any damage to Lessee or Lessee's invited guests from any cause, specifically including but not limited to injury or loss arising from the intended use of cross-country skiing, acknowledged by the parties to be an inherently dangerous sport. The sole exception to this exculpation shall be a negligent act on part of the Lessor, but not including the condition of or any danger present upon the ski trails.

9.2 Indemnity. Lessee shall defend and hold the Lessor harmless from all damages arising out of any damage or injury to any person or property occurring in, about, or on the premises.

10. Proof of Insurance Required. The Lessee shall furnish the Lessor with a Certificate of Liability Insurance for Commercial General Liability and Workers' Compensation on a form and in an amount satisfactory to Lessor.

11. Prevention of Waste and Nuisance. Lessee shall not use the premises in any manner that will constitute waste, nuisance, or unreasonable annoyance to Lessor or the owners or occupants of adjacent properties. The property shall be kept neat and clean, free of debris or hazards. Violation or breach under this section shall be determined at the sole discretion of the City Engineer.

12. Assignment and Sublease. Lessee shall not assign its rights under this Lease or sublet all or any portion of the premises without the prior written consent of Lessor. Consent shall be at the sole discretion of Lessor.

13. Liens. Lessee shall keep the premises free from any liens, including without limitation those liens arising out of any work performed, materials furnished, or obligations incurred by Lessee.

14. Consultation with Attorney. Lessee acknowledges that it has the right to review this Lease and all other documents relating to the Lease with its own attorney. Each party electing to have this Lease reviewed by an attorney shall bear the costs and expenses so incurred.
15. Right of Entry. Lessor, its agents and authorized employees, shall have the right to enter the leased premises to examine the same during all hours.
16. Default. Failure to construct ski trails on the property or failure to use and maintain the ski trails for a full ski season, shall constitute default by Lessee of this Lease. Upon Lessee's default, Lessor shall give Lessee ten (30) days' notice to cure the default. No default notice shall be deemed a forfeiture or a termination of this Lease unless Lessor so elects in the notice.
17. Notice. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first class mail, addressed to the other party at the address set forth in the introductory paragraph of this Lease. Either party may change its address by notifying the other party of the change of address.
18. Attorney's Fees. If Lessor brings or maintains an action for enforcement of any of the covenants, terms or conditions of this Lease, Lessee shall pay all costs incurred by Lessor for such action including attorney's fees in the event Lessee is found to be at fault.
19. Time of the Essence. Time is of the essence of each provision of this Lease.
20. Successors. This Lease shall be binding on and inure to the benefit of the parties and their successors.
21. Severability. The unenforceability, invalidity, or illegality of any provision shall not render the other provisions unenforceable, invalid, or illegal.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date first written above.

LESSEE:
Chinook Montessori Charter School

LESSOR:
City of Fairbanks

By:
Title: (authorized signer)

By:
Title: Mayor

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC
City Clerk

Paul Ewers
City Attorney

(City seal)

ACKNOWLEDGMENT

THIS IS TO CERTIFY that on this _____ day of _____, 2016, the undersigned, a Notary Public for the State of Alaska, duly commissioned and sworn as such, personally appeared _____, and D. DANYIELLE SNIDER, and that they acknowledged before me that they executed the same for and on behalf of The City of Fairbanks and under the authority of said municipal corporation so granted by the City Council, as their free and voluntary act and deed of said corporation.

IN WITNESS, I have set my hand and affixed my official seal on this _____ day of _____, 2016.

Notary Public
My Commission Expires: _____

ACKNOWLEDGMENT

THIS IS TO CERTIFY that on this _____ day of _____, 2016, the undersigned, a Notary Public for the State of Alaska, duly commissioned and sworn as such, personally appeared _____, of the Chinook Montessori Charter School, to me known to be the person described in and who executed the foregoing instrument and acknowledged to me that she/ he signed the same freely and voluntarily for the uses and purposes therein mentioned, having authority to do so.

IN WITNESS, I have set my hand and affixed my official seal on this _____ day of _____, 2016.

Notary Public
My Commission Expires: _____

Introduced by: Mayor Matherly
Finance Committee Review: November 1, 2016
Date: November 7, 2016

RESOLUTION NO. 4767

**A RESOLUTION DESIGNATING CHECK SIGNING AUTHORITY
FOR BANKING AND INVESTMENT ACCOUNTS OF THE CITY
OF FAIRBANKS, ALASKA**

WHEREAS, a municipal election has resulted in a change of Mayors and City staff has made it necessary to designate new individuals with check signing authority.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS ALASKA, as follows:

Section 1. The following named individuals shall be designated as authorized signatories for the City of Fairbanks accounts maintained at Mt. McKinley Bank:

Jim Matherly	Mayor
Carmen Randle	Chief Financial Officer
Michael Meeks	Chief of Staff
Paul J. Ewers	City Attorney
Clemens Clooten	Building Official

Two signatures are required on all checks issued from Mt. McKinley Bank accounts except the City Attorney account, where only one signature is required.

Section 2. That any two of the following named individuals shall be designated as authorized signatories for the Key Trust City of Fairbanks AML Investment Pool Accounts:

Jim Matherly	Mayor
Carmen Randle	Chief Financial Officer
Michael Meeks	Chief of Staff
Paul J. Ewers	City Attorney
Clemens Clooten	Building Official

Section 3. That any two of the following named individuals shall be designated as authorized signatories for the Key Trust City of Fairbanks Permanent Fund Account:

Jim Matherly	Mayor
Carmen Randle	Chief Financial Officer

Michael Meeks
Paul J. Ewers
Clemens Clooten

Chief of Staff
City Attorney
Building Official

Section 4. That the Chief of Staff will file a copy of this Resolution in the business offices of each referenced company.

Section 5. That the effective date of this Resolution shall be the 7th day of November 2016.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

RESOLUTION NO. 4768

**A RESOLUTION ADOPTING A CITY OF FAIRBANKS
DIVERSITY ACTION PLAN**

WHEREAS, on March 10, 2014, the City Council approved Ordinance No. 5939, as Amended, enacting FGC Sections 2-231 through 2-235 and creating a Fairbanks Diversity Council; and

WHEREAS, the Fairbanks Diversity Council began meeting in September of 2014 and meets regularly on the second Tuesday of each month; and

WHEREAS, one of the purposes of the Fairbanks Diversity Council is to draft and present to the City Council a Diversity Action Plan; and

WHEREAS, the Fairbanks Diversity Council held multiple strategic planning sessions, under the guidance of the Chief of Staff and, with the help of other City staff, drafted a Diversity Action Plan; and

WHEREAS, on October 11, 2016, the Fairbanks Diversity Council voted unanimously to adopt a City of Fairbanks Diversity Action Plan and recommends adoption of the Plan by the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS that the attached City of Fairbanks *Diversity Action Plan* is hereby adopted and will be made available at the City's website, www.fairbanksalaska.us. The Plan may be amended by resolution of the City Council.

PASSED and APPROVED this 7th day of November 2016.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

2016 CITY OF FAIRBANKS DIVERSITY ACTION PLAN

Goal	Tasks	Desired Results	Responsibility	By When?
<p>1. Internal City Processes. Review internal City processes such as hiring, promotions and recruiting. Provide guidance and training to senior staff on how to improve workforce diversity and ultimately, hire and promote a qualified and diverse workforce that benefits all City stakeholders.</p>	<p>Required – Develop 5-year Diversity Action Plan (DAP) as directed by City Ordinance 5939.</p>	<p>DAP will:</p> <ol style="list-style-type: none"> 1. Increase the capacity of the City to perform key primary mission, and 2. Provide EEO and diversity related guidance to the Fairbanks City Council and Fairbanks North Star Borough Assembly, and 3. Create a workforce reflective of the community we serve. 	<p>Mayor’s Office</p>	<p>Complete</p>
	<p>Conduct and review City of Fairbanks employee EEO survey and demographics data. Suggest benchmark EEO and diversity goals. Continue increased efforts to encourage diversity in the applicant pool. Annually results will be reflected in the data collected, specifically in the areas of recruitment and retention.</p>	<p>Thorough analysis of the City's current EEO and diversity composition and recommendations of EEO and diversity performance goals that reflect the Fairbanks community.</p>	<p>Diversity Council Mayor’s Office</p>	<p>End of the Year Data Ongoing</p>
	<p>Form a screening committee for City of Fairbanks jobs interviews. Screening committee will appoint FDC members to participate in all City of Fairbanks employment interviews.</p>	<p>Community stakeholders to ensure hiring managers are aware of and engaged in diversity related issues before hiring decision is made.</p>	<p>Diversity Council Human Resources</p>	<p>Ongoing</p>
	<p>Review City of Fairbanks recruitment and promotion practices, to include application forms, recruiting sites, interview practices, applicant screening and all internal processes related to recruitment and promotion of City Staff. Prepare report and suggested changes.</p>	<p>Tangible suggestions to improve and overcome barriers to the City's recruiting, hiring and promotion practices as they relate to a more diverse workforce.</p>	<p>Diversity Council Human Resources</p>	<p>A presentation will be scheduled for a complete overview</p>

2016 CITY OF FAIRBANKS DIVERSITY ACTION PLAN

Goal	Tasks	Desired Results	Responsibility	By When?
2. Financial Resources. Ensure sufficient resources are available to implement DAP	Seek out and engage community partners who can provide expertise and resources	Ensure facilities and staff resources are available to implement DAP	Mayor's Office FDC Members	In progress
	Create a proposed budget for expenses related to promotions and outreach activities; funds to be allocated by the Fairbanks City Council to the Mayor's Community Promotions budget.	Appropriately fund FDC activities where in-kind and in-house expertise is not available.	Mayor's Office	Ongoing 2015 funds were approved in the annual City Budget

2016 CITY OF FAIRBANKS DIVERSITY ACTION PLAN

Goal	Tasks	Desired Results	Responsibility	By When?
3. Internal City Policies and Procedures. City of Fairbanks Internal Policies and Procedures will work to create greater diversity among the workforce. Monitor changes to City Policies and Procedures that are relevant to achieving greater diversity and consistent with the DAP.	Establish workgroup or committee to review internal City policies and procedures and identify barriers to achieving greater diversity and consistent with the DAP. Work with the Chief of Staff to review the current policies.	Ensure City of Fairbanks internal policies and procedures are equitable. Chief of Staff is currently updating and accounting for all City Policies. These documents will be collected in a City Policy Manual.	Policy & Procedure Committee Mayor's Office	Ongoing Committee formed and reviewing hiring procedures
	Review City of Fairbanks Affirmative Action Plan. Update as needed and integrate into internal City of Fairbanks operations related to recruitment, promotion and retention of staff	Assess diversity progress at the City of Fairbanks.	Diversity Council Mayor's Office	Summer 2016 – HR will present the approved plan to the FDC

2016 CITY OF FAIRBANKS DIVERSITY ACTION PLAN

Goal	Tasks	Desired Results	Responsibility	By When?
4. Education and Training. Provide multi-tiered and on-going strategic and collaborative education and outreach to the City of Fairbanks leaders, staff and residents.	Required – Review State, Local, National Diversity Council Work as directed by City Ordinance 5939.	Educate FDC on ways other communities have implemented DAPs, to include efforts toward continuous and comprehensive diversity education.	Mayor's Office	Complete
	Required – Provide Reports and Recommendations to City Council as directed by City Ordinance 5939. City staff will provide initial training and education to FDC members on methods of governance and communication to the Fairbanks City Council.	Ensure FDC can effectively and efficiently communicate observations and recommendations to the City Council for consideration of adoption.	Edu/Outreach/Media /Communications Committee Mayor's Office	Ongoing
	Required – Assist with Accessibility Issues as directed by City Ordinance 5939. Form committee to assess and examine common barriers to equal accessibility, examine public policy and practice issues that lead to inequities in accessibility, and provide recommendations to City leaders and staff.	Ensure continuous improvement and awareness of accessibility and access barriers.	Accessibility Committee City Engineer's Office	Ongoing Committee Formed, ongoing meetings
	Implement current events discussions and calendar and declare a 'diversity topic of the month for FDC meetings	Continuous and comprehensive education on diversity.	Edu/Outreach/Media /Communications Committee	Ongoing
	Develop and maintain collaborative partnerships with other groups and jointly conduct recurring diversity awareness training and discussion for City Council members and City staff.	Ensure staff at all levels of the organization understands principles of diversity leadership and are considerate of EEO principles, biases and discrimination.	Human Resources FDC Committees	Ongoing

2016 CITY OF FAIRBANKS DIVERSITY ACTION PLAN

Goal	Tasks	Desired Results	Responsibility	By When?
5. Community Outreach. Raise the profile and awareness of diversity in the Fairbanks Community in order to foster a safe and trusted voice and venue for the Fairbanks community.	Required – Plan, develop & implement Public Awareness Plans as directed by City Ordinance 5939. Create a procedure on how committee will handle public input.	Procedure: Verbal concerns, feedback or written concerns shared with DC members and direct public input/concerns submitted to the city clerk will be distributed by clerk to all DC members	Policy & Procedure Committee City Clerk All FDC Members	Procedure Complete Process Ongoing
	Required - Provide citizen forum as directed by City Ordinance 5939. The FDC will provide two public comment periods at FDC meetings. Increase public awareness of meetings and FDC.	A safe and trusted voice and venue for the community.	FDC Members City Clerk	Ongoing
	The FDC will develop active and continuously monitored communications aimed at interconnecting different groups. Possible media tools to be used are: TV, radio, social media, web pages and email.	Raise community awareness of the importance of acceptance and inclusion of diverse groups in our community	Edu/Outreach/Media /Communications Committee & City PIO	Ongoing
	Survey public to find most effective outreach communication methods.	Raise community awareness of diversity issues.	Edu/Outreach/Media /Communications Committee & City PIO	Not started
	FDC will identify key community leaders and extend invitations to speak at FDC and Fairbanks City Council meetings and other community events on topics of interest.	Diversity issues are shared in deliberate manner with community leaders, youth and stakeholders. Encourage leaders to spread message(s) in their organizations and circle of influence.	Edu/Outreach/Media /Communications Committee Mayor’s Office	Ongoing
	FDC representation at local events and activities	Presence at local events such as but not limited to: Juneteenth, WEIO, Intertribal PowWow, Golden Days, International Friendship Day, AFN, MLK, Festival of Native Arts	FDC Members	Ongoing
	Identify and utilize FDC member liaisons with diverse community groups	Increase communication and awareness between FDC and diverse community groups	FDC Members	Ongoing
	Periodically hold moderated Courageous Conversations and other public forums	Gauge public concerns	Diversity Council	Ongoing

2016 CITY OF FAIRBANKS DIVERSITY ACTION PLAN

Goal	Tasks	Desired Results	Responsibility	By When?
6. Diversity Promotion. Promote diversity related activities in the Fairbanks community in order to increase cross-cultural community involvement.	Actively support Fairbanks Police Department's community oriented policing (COP) initiative by being present at COP events and endorsing the COP initiative at every opportunity. FDC will submit Resolution of support to the Fairbanks City Council.	FDC demonstrates support and implementation of Community Oriented Policing effort.	Diversity Council Police Chief	Ongoing support Resolution approved 9/13/16
	Identify opportunities to promote FDC message and talking points at open venues such as City Council and Assembly meetings, School Board Meetings and Corporate Share Holder Meetings.	FDC issues and priorities are shared in deliberate manner with community stakeholders. Promote diversity messages and current initiatives to wider, cross-cultural audience.	Edu/Outreach/Media /Communications Committee & City PIO	In progress
	Develop partnerships with external agencies in order to motivate people of different and diverse backgrounds to apply for positions at the City of Fairbanks.	The City of Fairbanks will reach a more diverse pool of prospective applicants who are interested in public service. City workforce diversity will be more reflective of the community. Monthly HR updates	Mayor's Office Human Resources	Ongoing
	Implement or promote a Fairbanks-wide diversity day celebration.	Improve public awareness of diversity and diversity related issues.	Edu/Outreach/Media /Communications Committee	Ongoing
	Plan and host a community wide diversity forum event/Courageous Conversations	Improve public awareness of diversity and diversity related issues.	Edu/Outreach/Media /Communications Committee	Ongoing
	Recognize local work places that promote diversity. Recognition will be based on objective criteria. Recognition will come from nominations by other organizations and work places and will be reviewed by a committee of the FDC.	Improve public awareness of diversity and diversity related issues.	Diversity Council	Not started Ongoing
	Representation of FDC members on City interview boards	Increased diverse pool of employees and/or employees having greater awareness of diversity issues	FDC members Human Resources	Ongoing

2016 CITY OF FAIRBANKS DIVERSITY ACTION PLAN

FDC Committees:

Education & Outreach / Media & Communications Committee (Trina, Jeff, Shirley, Jo Ann, Angela, Ana, Rosalind, Travis, Bernard)

Objectives: Build awareness of Diversity Council activities and concerns with community, employees and City Council; Develop communications plan and work with FDC committees to communicate key messages to all City stakeholders

Policy & Procedure Committee (Shirley, Rita, Doug, Jo Ann, Doris, June, Kelvin, Marna)

Objectives: Review City-wide policies and procedures and pending legislation to ensure welcoming and inclusive language. Review City of Fairbanks Ordinances and Resolutions while in legislative process and provide comment and guidance regarding diversity related issues to the City Council and City staff.

Accessibility Committee (Doug, Ana, Jo Ann, Jeff, Rita, Montean, Amber)

Objectives: Develop continuous improvement and awareness of accessibility and access barriers in the City.

RESOLUTION NO. 4769

**A RESOLUTION SUPPORTING THE FAIRBANKS NORTH STAR
BOROUGH'S GRANT APPLICATION TO THE U.S. GEOLOGICAL SURVEY
3D ELEVATION PROGRAM**

WHEREAS, the Fairbanks North Star Borough (hereinafter "Borough") is applying for a grant from the U.S. Geological Survey 3D Elevation Program for new aerial photography and LiDAR mapping of the Fairbanks area; and

WHEREAS, the Borough is seeking partnership with local organizations to contribute financially to the match for the project, including but not limited to, the City of Fairbanks (hereinafter "City"), Golden Valley Electric Association, and Utility Services of Alaska; and

WHEREAS, the project has non-financial support from the Natural Resource Conservation Service, U.S. Fish and Wildlife Service, U.S. Army Corps of Engineers, U.S. Army Garrison Fort Wainwright, State of Alaska Department of Natural Resources Division of Forestry, University of Alaska, and Tanana Chiefs Conference; and

WHEREAS, leveraging this financial and non-financial support will provide valuable products and publically available data for the community and all layers of government; and

WHEREAS, the project will directly benefit and improve the emergency response, engineering, and public works functions of the City; and

WHEREAS, the City would like to partner with the Borough on the project and intends to contribute match funding.

NOW THEREFORE BE IT RESOLVED, that the City Council supports the Borough's grant application to the U.S. Geological Survey 3D Elevation Program and intends to provide financial contribution.

PASSED AND APPROVED this 7th day of November 2016.

Jim Matherly, Mayor
City of Fairbanks

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4769

Abbreviated Title: FNSB GRANT APPLICATION TO USGS 3D ELEVATION PROGRAM

Department(s): ENGINEERING AND DISPATCH

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget? Yes X No
- 2) additional support or maintenance costs? Yes No x
- If yes, what is the estimate? see below
- 3) additional positions beyond the current adopted budget? Yes No x
- If yes, how many positions?
- If yes, type of positions? (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Contracts	Personnel	Total
3D ELEVATION PROGRAM WITH FNSB		\$150,000		\$150,000
				\$0
				\$0
				\$0
				\$0
				\$0
TOTAL	\$0	\$150,000	\$0	\$150,000

FUNDING SOURCE:	Equipment	Contracts	Personnel	Total
CAPITAL FUND (NON APPROPRIATED)		\$150,000		
				\$0
TOTAL	\$0	\$150,000	\$0	\$0

Any operations and maintenance costs associated with this project will be funded by Fairbanks North Star Borough.

Reviewed by Finance Department: Initial cp Date 11/2/2016



**BAA G16AS00121 Grant Application
U.S.G.S. 3D Elevation Program**

**Fairbanks North Star Borough, Alaska
October 10, 2016**

PROJECT OVERVIEW

The Fairbanks North Star Borough, Alaska (FNSB) is requesting USGS 3DEP grant assistance for a LiDAR collection in 2017. The current LiDAR datasets within the FNSB are fragmented, have varied quality levels, and varied timeframes. Most of the populated areas are not covered by QL-2 level data. Most of the data is old or does not meet the minimum QL-2 specification, which dramatically limits its usefulness. There is a clear need for expanded, high quality LiDAR elevation data in the Fairbanks North Star Borough that is updated, of uniform quality, and covers most of the populated areas. Several important public needs can be addressed by improved data, including; flood plain management, wildfire hazard analysis, emergency response, stormwater management, flight path safety, road and subdivision planning, building modeling for energy analysis, and a number of other vital applications. The elevation data is valuable to a number of private sector applications such as mining, land development, and communications, and will be a great economic development tool. The 3DEP grant will be leveraged with additional community funding to provide valuable products and publically available data for the community and all layers of government.

The FNSB is organizing a partnership of local organizations to contribute financially to the project. Also, a number of other agencies have expressed non-financial support of the project. The FNSB intends to use the USGS Geospatial Product and Service Contracts (GPSC) as the acquisition mechanism.

The estimated cost of the QL-2 eligible project is \$890,750.

The FNSB is requesting a grant of \$445,000. The FNSB and partners will contribute a match of \$445,750 for the QL-2 eligible portion of the project. The FNSB and partners will pay full upgrade cost for the QL-1 area.

PROJECT PARTNERS

Joining the Fairbanks North Star Borough in providing a financial match for the project is the City of Fairbanks, and Golden Valley Electric Association, the local electric utility cooperative. The project also has non-financial support from the Natural Resource Conservation Service (NRCS), the U.S. Fish and Wildlife Service (USFWS), the U.S. Army Corps of Engineers (USACOE), The U.S. Army Garrison Fort Wainwright (USAGFTWW), the State of Alaska Department of Natural Resources Division of Forestry (ADOE), the University of Alaska (UA), and the Tanana Chiefs Conference (TCC), the Fairbanks regional Native non-profit corporation.

PROJECT DETAIL

The Fairbanks North Star Borough, Alaska (FNSB) is requesting USGS 3DEP grant assistance for a LiDAR collection in 2017. The current LiDAR datasets with the FNSB are disconnected and sometimes overlapping areas of varied quality levels, and of varied timeframes since 2009. The uneven quality and time frames of the data limits the usefulness and consistency of applying the elevation data to vital public projects. The purpose of the 2017 collection is to create a single collection for most of the populated areas of the Borough that meet the minimum QL-2 level specification of 2 points per sq. meter (PPSM). In the more densely populated urban core areas, the FNSB hopes to collect at QL-1 level (8 PPSM) in order to enable feature extraction, feature modeling, and more precise ground modeling. The FNSB understands that the project partners will fund the extra cost of any collection that exceed the QL-2 minimum standard. The FNSB intends to use the USGS Geospatial Product and Service Contracts (GPSC) as the acquisition mechanism in order to meet all USGS technical specifications for LiDAR collection.

The FNSB has a population of 98,500, and a total area of 7,361 sq. miles, about the size of New Jersey. A majority of the FNSB is uninhabited, so the planned LiDAR acquisition will be limited to 2,545 square miles, which will cover 99.9% of the population. The QL-1 upgrade area covers 416 square miles and includes 88.9% of the population.

Ideally, the collection will take place concurrently with an aerial photography project planned in May, 2017. There is usually a time frame of one to three weeks between the completion of winter snow melt, and leaf-out in later April or the first half of May. This is the ideal window for Aerial Photography in Fairbanks. Synchronizing the timing of Aerial and LiDAR collection will greatly add to the usefulness of the products, because surface elevation data collected from the

LiDAR will match surface features visible in the Aerials. Too much difference in time between collection of Aerials and LiDAR will result in a noticeable difference in identified features.

PROJECT BENEFITS

The benefits expected from the acquisition of higher resolution LiDAR collected at the same time that covers most of the population of the FNSB include:

- Provides ability to far more accurately estimate base flood elevations (BFE) when administering Flood Plain regulations.
- Greatly improve emergency response by enhancing the ability to accurately map features such as buildings, lights poles, power poles, and power lines.
- More accurate data for hazard impact models (flood, wildfire, earthquake) such as topographic features, slope, and fuels for evaluating wildfire danger.
- Provide a base line that will enable volumetric estimates after disaster, for example debris calculations.
- Create a Borough-wide base line for more easily identifying new structures in the future, which significantly improves emergency response and tax assessment.
- Provides the first LiDAR elevation data to include both sides of the Tanana River, which is critical for accurately modeling flood hazards for much of the populated portions of the FNSB.
- Improved ability to calculate more precise height and volume of structures, which will improve evaluation of FAA and military flight paths, and enable more accurate calculation of energy loads of structures.
- More accurate topographic data will provide ability to detect erosion patterns, or permafrost melting that could assist with identifying impacts of climate change.
- More accurate topologic data will improve road corridor planning, including minimization of roadways with significant grades.
- More accurate elevation and contour data will lead to readily available information for processing subdivision plats.
- More accurate elevation and contour data will assist in accurate drainage and storm water plans.
- Ability to determine appropriate locations for telecommunications equipment based on line of sight.
- Ability to create accurate 3D models for development planning and visualization.

LiDAR Benefits for Flood Management

Community-wide LiDAR data will have an immediate and substantial impact on flood preparedness, public and individual safety, and efficiency of public services in the Fairbanks

Project Narrative

North Star Borough. Having consistent, accurate LiDAR elevations throughout the populated areas of the Borough make it possible to create flood forecast maps, simulating flood flows and flood depths all across the floodplain to see when the floodwater will arrive and crest. Further, LiDAR elevation data can be displayed on our GIS for the public to see where the highest ground is located on their property on which to build, saving money on flood insurance and limiting or eliminating future flood damage. Flood forecast maps are also useful for our first responders before, during and after a disaster.

FNSB's current Flood Maps are derived from statistical analyses of records of river flow, storm tides, and rainfall, hydrologic and hydraulic analyses, topographic surveys, and information obtained through consultation with our community. This data is often outdated and inaccurate. On-the-ground elevation data enables far more precise analysis. The Borough has only 191 square miles of flood zones designated with Base Flood Elevations (BFEs) and 545 square miles of flood zones without BFEs, resulting in high flood insurance rates in these areas. Many of these areas are populated but have no LiDAR data. LiDAR would enable BFEs to be determined, providing for safe development patterns and lowering insurance rates in these areas.

Without LiDAR data community-wide, FNSB residents are subject to unnecessarily high flood insurance rates and poor flood prediction information. Our first responders, public works and road crews are limited in their ability to conduct maintenance and construction in the safest and most efficient ways. Most importantly, lives and property are at stake due to a simple shortage of accurate information. Acquiring LiDAR for the community is a simple and highly effective means to increasing safety and efficiency and saving money and resources throughout the Fairbanks North Star Borough.

PROJECT COSTS

The estimated cost of the QL-2 eligible project is \$890,750. The estimate is based on a per square mile cost of recent comparable LiDAR projects in Alaska of \$350 per square mile.

The FNSB is requesting a grant of \$445,000.

The FNSB and partners will contribute \$445,973 as a match.

The estimated of the QL-1 upgrade in the core populated area of \$87,360 above the QL-2 cost.

The estimate is based on a per square mile cost of recent comparable LiDAR projects in Alaska of \$560 per square mile. The FNSB and partners will contribute the full cost of the QL-1 upgrade.

EXISTING ELEVATION DATA

The FNSB currently has access to four different LiDAR collections taken of different areas during different time frames since 2009. Two limited LiDAR collections within the FNSB meet the minimum 3DEP QL-2 specification of 2 PPSM:

1. The small 2016 Tanana River Railroad crossing LiDAR in Salcha, has an average of 2.72 PPSM (ground classified).
2. The 2011 Alaska DNR DGGs Pipeline corridor collection has an average of 2.72 PPSM.

These two collections combined cover only 26% of the populated areas of the Borough.

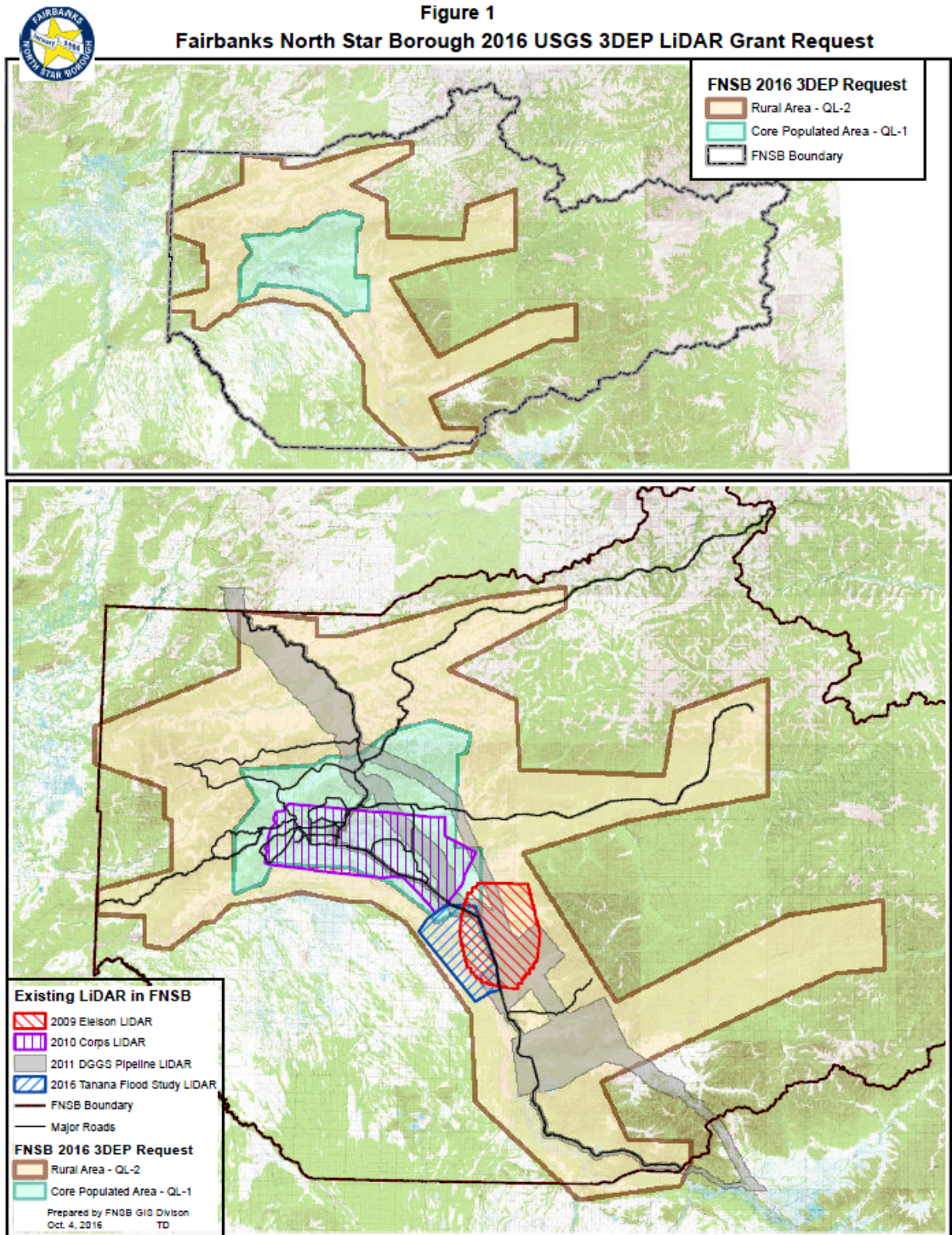
The largest and most useful LiDAR data set in the FNSB is the 2010 collection for the Corps of Engineers Chena Flood Control Dam Flood Inundation Study. The Corps LiDAR covers much of the core populated areas. However, this dataset was only collected at an average of 1.25 PPSM, and will be seven years old by 2017. The FNSB also has access to the small 2009 Eielson Air Force Base collection of 1.1 PPSM.

A comparison of the four existing LiDAR collections is below, along with a summary of the proposed 2017 collection:

TABLE 1: EXISTING LiDAR DATA WITHIN FAIRBANKS NORTH STAR BOROUGH

YEAR	DESCRIPTON	PPSM	QL-2 QUALITY	SqMILES	% AREA OF FNSB	% POP	COMMENT
2009	Eielson AFB	1.1	No	93.82	1.3	3.8	Not QL-2, limited area, will be 8 years old in 2017
2010	US Army COE	1.25	No	178.17	2.4	68.3	Not QL-2, covers urban population, will be 7 years old in 2017
2011	DGGs Pipeline	2.72	Yes	429.77	5.8	25.0	QL-2, limited area, will be 6 years old in 2017
2016	Tanana River Flood Study	2.72	Yes	61.13	0.8	1.1	QL-2, limited area and population
2017	Proposed USGS 3DEP	2.0	Yes	2544.55	34.6	99.99	Updated QL-2, covers virtually entire population, consistent info for applications
2017	Proposed 3DEP QL-1 upgrade	8.0	Yes	416	5.7	88.9	QL-1 upgrade to cover core populated area.

Below is a figure of the four existing collections, along with the proposed 2017 collection.



CONCLUSION

The current LiDAR datasets with the FNSB are not sufficient to meet the elevation data needs of the Fairbanks North Star Borough. There is a clear need for expanded, high quality LiDAR elevation data in the Fairbanks North Star Borough that is up to date, of sufficient quality, and covers most of the populated areas. Improved elevation data is valuable to a number of private and public sector applications. A broad partnership has demonstrated financial and non-financial support for acquisition of modern elevation data. The 3DEP grant will be leveraged with partnership funding to provide valuable products and publically available data for the community and all layers of government.

2017 AERIAL PHOTOGRAPHY AND LiDAR PROJECT
AGENCY CONTRIBUTIONS - BUDGET PLAN

Agency Name	Aerials	LiDAR Match	GPSC (5%)	Match + GPSC	TOTAL LiDAR & Aerial
Fairbanks North Star Borough	\$250,000	\$357,872	\$17,894	\$375,766	\$625,766
City of Fairbanks	\$15,000	\$128,571	\$6,429	\$135,000	\$150,000
GVEA		\$46,667	\$2,333	\$49,000	\$49,000
Utility Services of Alaska	\$25,000	-			\$25,000
USGS 3-DEP Grant (50% of QL-2)		\$445,000			\$445,000
TOTAL PROJECT	\$290,000	\$978,110			\$1,294,766

RESOLUTION NO. 4770

A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR FUNDS FROM THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY TO REPLACE THE AERIAL PLATFORM

WHEREAS, the United States Department of Homeland Security provides funds through the Assistance to Firefighters Grant (AFG) to meet the firefighting and emergency response needs of fire departments and nonaffiliated emergency medical service organizations; and

WHEREAS, the City of Fairbanks Fire Department wishes to continue to upgrade and modernize its fire fleet in order to better serve the public; and

WHEREAS, the City of Fairbanks Fire Department wishes to replace an existing 17 year old aerial platform to meet current NFPA standards; and

WHEREAS, the City of Fairbanks wishes to request \$1,000,000 to replace the aerial platform; and

WHEREAS, the City of Fairbanks is required to provide a 10% match in the amount of \$100,000 that will be provided from the Fire Department capital fund;

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor is authorized to execute any and all documents required for requesting funds on behalf of the City for this grant.

PASSED and APPROVED this 7th Day of November 2016.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT
APPROVED:

ATTEST:

APPROVED AS TO FORM

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS

FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4770

Abbreviated Title: UNITED STATES HOMELAND SECURITY AERIAL PLATFORM

Department(s): FIRE DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Contracts	Personnel	Total
AERIAL PLATFORM	\$1,100,000			\$1,100,000
				\$0
				\$0
				\$0
				\$0
TOTAL	\$1,100,000	\$0	\$0	\$1,100,000

FUNDING SOURCE:	Equipment	Contracts	Personnel	Total
AFG GRANT	\$1,000,000			
CAPITAL FUND (FIRE DEPARTMENT)	\$100,000			\$0
TOTAL	\$1,100,000	\$0	\$0	\$0

The City of Fairbanks plans to replace Platform One. Platform One is 17 years old and has some serious maintenance issues. Each year it takes significant time to prepare it for the required annual pump test and it is almost impossible to find critical replacement parts. The replacement will reduce current maintenance costs. Any operations and maintenance costs associated with this equipment will be incorporated into the Fire Department annual general fund budget.

Reviewed by Finance Department: Initial cp Date 11/2/2016

City Council Committee/Task Force Assignments

Joy Huntington, Seat A	Public Safety Commission
June Rogers, Seat B	Fairbanks Diversity Council (<i>currently serving as a public member</i>)
Valerie Therrien, Seat C	None
Jerry Norum, Seat D	None
Jerry Cleworth, Seat E	Golden Heart Parking Services Board
David Pruhs, Seat F	Polaris Building Work Group FMATS Policy Committee

Due to the departure of Council Members Bernard Gatewood and Jim Matherly, there are Council Member position vacancies on the following City Boards/Commissions:

- **Permanent Fund Review Board**
- **Fairbanks Diversity Council**
- **Hotel Motel Discretionary Fund Committee Chair**
- **City Representative to Explore Fairbanks Board of Directors**

CALENDAR 2017

2017 CITY COUNCIL MEETINGS and HOLIDAY LIST

JANUARY	09 23	JULY	10 24
FEBRUARY	06 27	AUGUST	07 21
MARCH	06 20	SEPTEMBER	11 25
APRIL	10 24	OCTOBER	09 23
MAY	08 22	NOVEMBER	06 20
JUNE	05 19	DECEMBER	04 11

NOTE: Any deviation from FGC is a result of City-observed holidays, budget deadlines or AML Conference conflicts.

2017 CITY-OBSERVED HOLIDAYS

New Year's Day	Monday	January 2, 2017
President's Day	Monday	February 20, 2017
Memorial Day	Monday	May 29, 2017
Independence Day	Tuesday	July 4, 2017
Labor Day	Monday	September 4, 2017
Veteran's Day	Friday	November 10, 2017
Thanksgiving Day	Thursday	November 23, 2017
Christmas Day	Monday	December 25, 2017

Meeting Schedule was approved by the City Council on November __, 2016


Golden Heart City
Visit us on the web at www.fairbanksalaska.us

11/3/2016

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subject: Request for Concurrence – Permanent Fund Review Board
Date: October 28, 2016

The three-year term of Seat A on the Permanent Fund Review Board currently filled by Ms. Jennifer Imus will expire on December 31, 2016. Ms. Imus has applied to continue her service on the Board.

I hereby request your concurrence to the following **re-appointment** to the Permanent Fund Review Board:

Seat A Ms. Jennifer Imus Term to Expire: December 31, 2019

Ms. Imus' application and resume are attached.


Thank you.


dds/





PERMANENT FUND REVIEW BOARD

BOARD DETAILS

 OVERVIEW

 **SIZE** 5 Seats

 **TERM LENGTH** 3 Years

 **TERM LIMIT** N/A

The Permanent Fund Review Board shall advise and make recommendations to the City Council concerning investment policy, strategy, and asset selection and allocation of the permanent fund. The Board may use the services of a professional investment advisor/manager in rendering its advice and recommendations to the City Council.



DETAILS

BOARD/COMMISSION CHARACTERISTICS

The Mayor, with confirmation from the City Council, shall appoint five members to the Permanent Fund Review Board. Members shall possess some background in any one or more fields in accounting, banking, financial investment advisement, securities regulation, public finance, or other similar professional fields regulated by the State of Alaska or other professional or national organizations. Each member shall serve a three-year term.

MEETINGS

The Permanent Fund Review Board was formed in accordance with the Fairbanks Home Rule Charter, Section 8.8(b). Meetings are held quarterly at City Hall in the Council Chambers and are open to the public. Special meetings may be called by the chairman or by a majority of the members. A majority of the board shall constitute a quorum and a majority shall be necessary to carry any question. Minutes shall be kept as a permanent record of all meetings and shall be filed in the Office of the City Clerk.

[Meeting Minutes](#)

ENACTING LEGISLATION

FGC 2-256 through 2-262

ENACTING LEGISLATION WEBSITE

<http://bit.ly/1sG9Rfd>

JOINT COMMISSION DETAILS

N/A

EMAIL THE COMMISSION MEMBERS

permanentfundadvisoryboard@ci.fairbanks.ak.us

Profile

Jennifer

First Name

Imus

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

Fairbanks

City

AK

State

[Redacted]

Postal Code

Mailing Address

[Redacted]

City

Resident

What district do you live in?

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Wells Fargo Bank

Employer

Vice President & Northern Alaska Business Banking Mgr.

Job Title

Which Boards would you like to apply for?

Permanent Fund Review Board

Interests & Experiences

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I work in downtown Fairbanks and I am committed to the economic health and activity of the community.

Brief Personal Biography (or attach resume):

I am Vice President and Northern Alaska Business Banking Manager for Wells Fargo Bank. I began my career with the Bank in 1999. I was raised in Fairbanks. I currently serve of the Board of the Greater Fairbanks Chamber of Commerce, Fairbanks Economic Development Corporation, University of Alaska Member Advisory Board and the Civilian Advisory Board. I chair the Wells Fargo local Advisory Boards for Fairbanks and Barrow. I am a member of the Fairbanks Rotary Club.


Upload a Resume

Professional Licenses/Training:

Class of 2008 Pacific Coast Banking School. Class of 2003, MBA, University of Alaska Fairbanks. Class of 1999, BA International Affairs, Lewis and Clark College, Portland, OR.

Jennifer Imus, Vice President

Business Banking Manager, Northern Alaska, Wells Fargo Bank, N.A.

Since 2008, leads a team of four Business Relationship Managers and two Business Associates with portfolio of 200 clients located in Fairbanks, Delta, Barrow and surrounding areas in Northern Alaska. Previous experience: Community Banking President for Nome and Kotzebue, 2002-2006. 16 years of service with Wells Fargo, as of July 2015.

Wells Fargo Projects and Achievements:

- Develop and implement retail/BBG/WMG partnership initiative, Northern Alaska, 2015.
- Patent filed 5/12/14 #106750 US – “Profile Management – cross-enterprise dynamic pairing” with Wells Fargo co-inventors
- National task team member, Wells Fargo Employer of Choice initiative, 2014
- Business line advisor for Wells Fargo mobility project, 2014
- Learn from Leaders program lead facilitator and champion, Wells Fargo Alaska Region, 2013-2014
- Western Mountain representative, Enterprise Diversity Summit, 2013
- National Wells Fargo Top Performer, 2012
- Chair Alaska Diversity and Inclusion Council, 2012 (member since 2004) Former Chair of Native Peoples Team Member Network, current Alaska Chair Black/African American Team Member Network

Education:

Pacific Coast Banking School, Class of 2008

MBA, Capital Markets, University of Alaska Fairbanks, Class of 2003

BA, International Affairs, Lewis and Clark College, Portland, Oregon, Class of 1999

Current Board service:

Greater Fairbanks Chamber of Commerce Board Chair, 2015

Alaska Chamber Board Member, 2015

Farthest North Girl Scout Council Board Treasurer

Fairbanks Economic Development Corporation Board Member

University of Alaska Museum of the North Advisory Board Member

City of Fairbanks Permanent Fund Review Board


Community service:

- Mission of Mercy, Fairbanks 2015, Fundraising Chair
- Fairbanks Rotary Club, Member since 2013

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subject: Request for Concurrence – Clay Street Cemetery Commission
Date: October 28, 2016

In order to fill the vacancy of Seat A on the Clay Street Cemetery Commission, I hereby request your concurrence to the appointment of the following new member:

Seat A: Mr. George Dalton Term to Expire: August 31, 2017

Mr. Dalton's application is attached.


Thank you.


dds/





CLAY STREET CEMETERY COMMISSION

BOARD DETAILS

 OVERVIEW

 **SIZE** 8 Seats

 **TERM LENGTH** 3 Years

 **TERM LIMIT** N/A

The Clay Street Cemetery Commission shall advise the City Council and Mayor regarding the restoration, improvement, and maintenance of the Clay Street Cemetery. It shall provide and update a long-term plan for the cemetery.



DETAILS

BOARD/COMMISSION CHARACTERISTICS

The Clay Street Cemetery Commission shall consist of seven members, three of whom must be residents of the City, appointed by the Mayor and confirmed by the City Council. One member shall be active in the study of Fairbanks history, one member shall have experience or interest in maintaining the cemetery and five members shall represent the community at large (or four members shall be at-large representatives if a Council Member is appointed to the Commission). The City Public Works Director shall be an ex-officio member of the Commission. Appointed members shall serve a three-year term. A chairperson shall be selected from among the Commission's members.

MEETINGS

The Commission shall conduct regular public meetings, including public hearings required as a condition of receipt of grants. If authorized by the City Council, the Commission may convene into executive session in accordance with state law.

[Meeting Minutes](#)

ENACTING LEGISLATION

FGC 2-485 through 2-488

ENACTING LEGISLATION WEBSITE

<http://bit.ly/1sG9Rfd>

JOINT COMMISSION DETAILS

N/A

EMAIL THE COMMISSION MEMBERS

claystreetcemeterycommission@ci.fairbanks.ak.us

Profile

George

First Name

Dalton

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

Fairbanks

City

AK

State

[Redacted]

Postal Code

Mailing Address

[Redacted]

City

Resident

What district do you live in?

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Employer

Job Title

Which Boards would you like to apply for?

Clay Street Cemetery Commission

Interests & Experiences

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

History, Sports, Skiing, Reading

Brief Personal Biography (or attach resume):

I went to local schools, U Park, Main, Lathrop. I have an associates degree from TVCC in Petroleum Technologies. I worked out of the Local 302 for 20 years and I worked at the Borough too.


Upload a Resume

Professional Licenses/Training:

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subject: Request for Concurrence – Clay Street Cemetery Commission
Date: October 28, 2016

In order to fill the vacancy of Seat G on the Clay Street Cemetery Commission, I hereby request your concurrence to the appointment of the following new member:

Seat G: Mr. David Erickson Term to Expire: August 31, 2019

Mr. Erickson's application is attached.


Thank you.


dds/





CLAY STREET CEMETERY COMMISSION

BOARD DETAILS

 OVERVIEW

 **SIZE** 8 Seats

 **TERM LENGTH** 3 Years

 **TERM LIMIT** N/A

The Clay Street Cemetery Commission shall advise the City Council and Mayor regarding the restoration, improvement, and maintenance of the Clay Street Cemetery. It shall provide and update a long-term plan for the cemetery.



DETAILS

BOARD/COMMISSION CHARACTERISTICS

The Clay Street Cemetery Commission shall consist of seven members, three of whom must be residents of the City, appointed by the Mayor and confirmed by the City Council. One member shall be active in the study of Fairbanks history, one member shall have experience or interest in maintaining the cemetery and five members shall represent the community at large (or four members shall be at-large representatives if a Council Member is appointed to the Commission). The City Public Works Director shall be an ex-officio member of the Commission. Appointed members shall serve a three-year term. A chairperson shall be selected from among the Commission's members.

MEETINGS

The Commission shall conduct regular public meetings, including public hearings required as a condition of receipt of grants. If authorized by the City Council, the Commission may convene into executive session in accordance with state law.

[Meeting Minutes](#)

ENACTING LEGISLATION

FGC 2-485 through 2-488

ENACTING LEGISLATION WEBSITE

<http://bit.ly/1sG9Rfd>

JOINT COMMISSION DETAILS

N/A

EMAIL THE COMMISSION MEMBERS

claystreetcemeterycommission@ci.fairbanks.ak.us

Profile

David

First Name

Erickson

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

Fairbanks

City

AK

State

[Redacted]

Postal Code

Mailing Address

[Redacted]

City

Resident

What district do you live in?

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Fairbanks North Star
Borough

Employer

Parks Caretaker /
Mechanic

Job Title

Which Boards would you like to apply for?

Clay Street Cemetery Commission

Interests & Experiences

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

Prior commission member. I have 23 years experience in Fairbanks as a mortician and cemetery operations, including marker sales of all types from small to large & installation of those; interments, disinterments, cremations & niche installations; experience with many vendors of cemetery merchandise & equipment. Experience at Northern Lights Memorial Park, where I was manager, as well as marker installations & disinterments at Birch Hill and Clay Street Cemetery. Additional experience in cemetery equipment & purchase of everything from hand tools to backhoe, front deck mowers and dump trucks. Employment as a location manager in both a small family owned business as well as a large cemetery & funeral service corporation (NYSE: SRV). Corporate experience allowed training at corporate schools and national conventions.

Brief Personal Biography (or attach resume):

US Army Vietnam service 1968-1970 B.S. University of Minnesota Mortuary Science, Mpls, MN 2 Years Law School William Mitchel College of Law, St. Paul, MN National Board Certification in Funeral Service Employed by Alaskan Memorial Parks, Inc from 1983 - 1996 General manager Northern Lights Mortuary & Memorial Park Location manager Chapel of Chimes General manager of Fairbanks operations for Service Corporation International (NYSE: SRV) 1996 - 2006.

[Upload a Resume](#)


Professional Licenses/Training:

Funeral Service University of Minnesota, College of Health Sciences Mortician license, M136 Alaska Funeral Director license M137 Alaska Formerly licensed in Minnesota prior to first Alaska licensure in 1983

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subj: Request for Concurrence – Chena Riverfront Commission
Date: November 3, 2016

The term of one of the City seats on the Joint City/Borough Chena Riverfront Commission will expire on December 31, 2016. The incumbent, Julie Jones, has applied for re-appointment.

I hereby request your concurrence to the following **re-appointment** to the Chena Riverfront Commission:

Ms. Julie Jones Term to Expire: December 31, 2019

Ms. Jones' application is attached.


Thank you.

dds/




JOINT FNSB - CHENA RIVERFRONT COMMISSION


BOARD DETAILS




OVERVIEW



SIZE 5 Seats



TERM LENGTH 3 Years



TERM LIMIT N/A

The Chena Riverfront Commission is charged with the planning and development of riverfront property along the Chena River from Fort Wainwright to the confluence of the Chena and Tanana rivers. The Commission is a joint Commission between the City of Fairbanks and the Fairbanks North Star Borough per FNSB Code and City Code. The Commission is supported administratively by the FNSB Community Planning Department and under the Fairbanks General Code, Division 10, Section 2. This Commission is up for reauthorization every six years, by ordinance.



DETAILS

BOARD/COMMISSION CHARACTERISTICS

The Chena Riverfront Commission shall consist of 11 people who are residents of the Borough. The Borough Mayor shall appoint six members, who shall be confirmed by the Assembly. The City Mayor shall appoint five members, who shall be confirmed by the City Council. The terms of office shall be three years.

MEETINGS

The Chena Riverfront Commission shall meet at least once quarterly. A quorum of the Commission shall consist of six members. Approval of an action of the Commission shall require a majority of affirmative votes of the members present.

<http://bit.ly/1onoGRB>

ENACTING LEGISLATION

FGC 2-421 through 2-431

ENACTING LEGISLATION WEBSITE

<http://bit.ly/1sG9Rfd>

JOINT COMMISSION DETAILS

This is a Joint Commission with appointments from multiple jurisdictions. Only City-appointed seats are listed on the membership roster. If there is a vacancy for one of the five City-appointed seats, you may apply through this website. For a complete member listing, visit the Fairbanks North Star Borough website at <http://bit.ly/1onoGRB>.

Profile

Julie _____ **Jones** _____
 First Name Last Name

 Email Address

 Street Address

 Suite or Apt

Fairbanks _____
 City

AK _____
 State Postal Code

Mailing Address

Non-Resident

What district do you live in?

 Primary Phone

 Alternate Phone

Festival
Fairbanks _____
 Employer

Executive Director _____
 Job Title

Which Boards would you like to apply for?

Clay Street Cemetery Commission, Joint FNSB - Chena Riverfront Commission, Landscape Review & Appeals Commission

Interests & Experiences

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

As the director of a downtown non-profit I am passionate about Fairbanks and our rich history. Our history is made by people, preserving their stories and marking their place in our town is important. This gesture begins at Clay Street Cemetery. Where ever I travel, I make a point to visit the local cemetery to gain insight into those who went before in that geographic area.

Brief Personal Biography (or attach resume):

Julie Jones is the current director of Festival Fairbanks and has been a resident of Fairbanks for more than 30 years.

Upload a Resume

Professional Licenses/Training:

BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission Julie Jones Chena Riverfront Commission

Applicant's Name Julie Jones

Residence Address [REDACTED]

City/State/Zip Fairbanks AK 99709

Mailing Address SAME

City/State/Zip _____

Work Phone [REDACTED] Home Phone [REDACTED]

FAX N/A E-mail [REDACTED]

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 2.21.040(A)]?

Yes No

Do you currently serve on any other Borough Boards & Commission? Yes No

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

As the director of a downtown non-profit on the river I work & play on the banks of the Chena nearly everyday. I have a great interest in fostering good behavior, habits and education on preserving our waterway.

Brief Personal Biography (or attach resume)

Julie Jones is the Executive director of Festival Fairbanks and a long time Fairbanks resident.

Professional Licenses/Training

[Signature] 10/31/16
APPLICANT'S SIGNATURE DATE

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

.....
FOR OFFICE USE ONLY

Date Received _____ By _____

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor
Subject: Request for Concurrence – Landscape Review and Appeals Commission
Date: November 3, 2016

The term of Seat E on the Landscape Review and Appeals Commission currently filled by Julie Jones will expire on December 31, 2016.

Ms. Jones has applied for re-appointment. I hereby request your concurrence to the following **re-appointment** to the Landscape Review and Appeals Commission:

Seat E: Ms. Julie Jones Term to Expire: December 31, 2019

Ms. Jones' application is attached.


Thank you.

dds/




LANDSCAPE REVIEW & APPEALS COMMISSION


BOARD DETAILS




OVERVIEW



SIZE 6 Seats



TERM LENGTH 3 Years



TERM LIMIT N/A

The Landscape Review & Appeals Commission is granted powers and duties as provided in FGC Sec. 2-375, subject to the applicant's right of appeal to the City Council. The Landscape Review & Appeals Commission shall, within ten city working days of submission, review any disputes arising from the Building Official's application of the prescriptive design method [FGC Sec. 10-438(c)(1)], an applicant's election to use the professional design method [FGC Sec. 10-438(c)(2)], or an applicant's election to use the alternative compliance method [FGC Sec. 10-438(c)(3)]. Applicants may appeal an adverse decision of the Landscape Review and Appeals Commission to the City Council at the next regular meeting of the City Council that occurs at least seven calendar days after a denial by the Commission.



DETAILS

BOARD/COMMISSION CHARACTERISTICS

The Landscape Review & Appeals Commission shall consist of five members, appointed by the Mayor, subject to confirmation by the City Council. At least three members of the Commission shall be residents of the City or own property or operate a business within the City limits. The membership of the Commission shall consist of a minimum of one architect or landscape architect and a maximum of four lay members interested in civic improvements. The chair shall be elected by and from the Commission subject to approval by the City Council and shall serve in this capacity for one year. Appointments to the Commission shall be for three years except where an interim appointment is necessary to complete the term of a commissioner who resigns or dies while in office. The City Building Official shall be an ex officio member of the Commission without vote. A secretary shall be appointed by members of the Commission.

MEETINGS

A majority of the Commission shall constitute a quorum for the transaction of business, and three affirmative votes shall be necessary to carry any question. Permanent records of meetings shall be kept and promptly filed in the Office of the City Clerk. All meeting minutes shall be open to inspection by any person.

[Meeting Minutes](#)

ENACTING LEGISLATION

FGC 2-371 through 2-375

ENACTING LEGISLATION WEBSITE

<http://bit.ly/1sG9Rfd>

JOINT COMMISSION DETAILS

N/A

Profile

Julie

First Name

Jones

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

Fairbanks

City

AK

State

[Redacted]

Postal Code

Mailing Address

[Redacted]

Non-Resident

What district do you live in?

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Festival

Fairbanks

Employer

Executive Director

Job Title

Which Boards would you like to apply for?

Clay Street Cemetery Commission, Joint FNSB - Chena Riverfront Commission, Landscape Review & Appeals Commission

Interests & Experiences

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

As the director of a downtown non-profit I am passionate about Fairbanks and our rich history. Our history is made by people, preserving their stories and marking their place in our town is important. This gesture begins at Clay Street Cemetery. Where ever I travel, I make a point to visit the local cemetery to gain insight into those who went before in that geographic area. As a person who works with downtown beautification I am interested in serving on the Landscape Review Board.

Brief Personal Biography (or attach resume):

Julie Jones is the current director of Festival Fairbanks and has been a resident of Fairbanks for more than 30 years.

[Upload a Resume](#)

Professional Licenses/Training:
