



FAIRBANKS CITY COUNCIL  
AGENDA NO. 2016-24  
**REGULAR MEETING DECEMBER 12, 2016**  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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REGULAR MEETING

7:00 P.M.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. READING OF THE BILL OF RIGHTS
5. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA  

Approval of Consent Agenda passes all routine items indicated by an asterisk (\*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.
7. APPROVAL OF PREVIOUS MINUTES  

\*a) Regular Meeting Minutes of September 12, 2016
8. SPECIAL ORDERS

9. MAYOR'S COMMENTS AND REPORT

10. UNFINISHED BUSINESS

- a) Ordinance No. 6034 – An Ordinance Establishing a Claims, Judgments and Mitigation Insurance Special Revenue Fund. Introduced by Council Member Cleworth. SECOND READING AND PUBLIC HEARING..
- b) Ordinance No. 6037 – An Ordinance Adopting the 2017 Operating and Capital Budgets. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

11. OATH OF OFFICE – Chief of Police

12. NEW BUSINESS

- \*a) Resolution No. 4774 – A Resolution to Accept Funding from the Alaska Mental Health Trust Authority for a Homeless and Housing Services Coordinator. Introduced by Mayor Matherly.
- \*c) Resolution No. 4775 – A Resolution in Support of the Bill of Rights and Civil Liberties. Introduced by Mayor Matherly.

13. DISCUSSION ITEMS (INFORMATION AND REPORT)

- a) Committee Reports

14. COMMUNICATIONS TO COUNCIL

- \*a) Hotel-Motel Discretionary Fund Committee Meeting Minutes of November 10, 2016

15. COUNCIL MEMBERS' COMMENTS

16. CITY CLERK'S REPORT

17. CITY ATTORNEY'S REPORT

18. EXECUTIVE SESSION

- a) AFL-CIO Labor Negotiations
- b) Gavora, Inc. v. City of Fairbanks Mediation

19. ADJOURNMENT

## THE BILL OF RIGHTS

### **Amendment 1 - Freedom of Religion, Press, Expression. Ratified 12/15/1791.**

Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the Government for a redress of grievances.

### **Amendment 2 - Right to Bear Arms. Ratified 12/15/1791.**

A well regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed.

### **Amendment 3 - Quartering of Soldiers. Ratified 12/15/1791.**

No Soldier shall, in time of peace be quartered in any house, without the consent of the Owner, nor in time of war, but in a manner to be prescribed by law.

### **Amendment 4 - Search and Seizure. Ratified 12/15/1791.**

The right of the people to be secure in their persons, houses, papers, and effects, against unreasonable searches and seizures, shall not be violated, and no Warrants shall issue, but upon probable cause, supported by Oath or affirmation, and particularly describing the place to be searched, and the persons or things to be seized.

### **Amendment 5 - Trial and Punishment, Compensation for Takings. Ratified 12/15/1791.**

No person shall be held to answer for a capital, or otherwise infamous crime, unless on a presentment or indictment of a Grand Jury, except in cases arising in the land or naval forces, or in the Militia, when in actual service in time of War or public danger; nor shall any person be subject for the same offense to be twice put in jeopardy of life or limb; nor shall be compelled in any criminal case to be a witness against himself, nor be deprived of life, liberty, or property, without due process of law; nor shall private property be taken for public use, without just compensation.

### **Amendment 6 - Right to Speedy Trial, Confrontation of Witnesses. Ratified 12/15/1791.**

In all criminal prosecutions, the accused shall enjoy the right to a speedy and public trial, by an impartial jury of the State and district wherein the crime shall have been committed, which district shall have been previously ascertained by law, and to be informed of the nature and cause of the accusation; to be confronted with the witnesses against him; to have compulsory process for obtaining witnesses in his favor, and to have the Assistance of Counsel for his defence.

### **Amendment 7 - Trial by Jury in Civil Cases. Ratified 12/15/1791.**

In Suits at common law, where the value in controversy shall exceed twenty dollars, the right of trial by jury shall be preserved, and no fact tried by a jury, shall be otherwise reexamined in any Court of the United States, than according to the rules of the common law.

### **Amendment 8 - Cruel and Unusual Punishment. Ratified 12/15/1791.**

Excessive bail shall not be required, nor excessive fines imposed, nor cruel and unusual punishments inflicted.

### **Amendment 9 - Construction of Constitution. Ratified 12/15/1791.**

The enumeration in the Constitution, of certain rights, shall not be construed to deny or disparage others retained by the people.

### **Amendment 10 - Powers of the States and People. Ratified 12/15/1791.**

The powers not delegated to the United States by the Constitution, nor prohibited by it to the States, are reserved to the States respectively, or to the people.



FAIRBANKS CITY COUNCIL  
REGULAR MEETING MINUTES, SEPTEMBER 12, 2016  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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The City Council convened at 7:00 p.m. on the above date, following a 6:00 p.m. Work Session on the Gillam Way Project, to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor John Eberhart presiding and with the following Council Members in attendance:

Council Members Present: Joy Huntington, Seat A (Telephonic)  
June Rogers, Seat B  
Bernard Gatewood, Seat C  
Jim Matherly, Seat D  
Jerry Cleworth, Seat E  
David Pruhs, Seat F

Absent: None

Also Present: Paul Ewers, City Attorney  
D. Danyielle Snider, City Clerk  
Jackson Fox, City Engineer  
Stephanie Johnson, Dispatch Center Manager  
Jim Styers, Fire Chief  
Brad Johnson, Deputy Police Chief  
Carmen Randle, Chief Financial Officer  
JB Brainerd, Deputy City Attorney

**INVOCATION**

The Invocation was given by City Clerk Danyielle Snider.

**FLAG SALUTATION**

**Mayor Eberhart** led the Flag Salutation.

**CITIZEN'S COMMENTS**

Helen Renfrew, 1915 Central Avenue, Fairbanks – Ms. Renfrew spoke on behalf of Explore Fairbanks. She called attention to the Meeting Planner Guide and the Winter Guide that were distributed to the Council and spoke to the highlights of the guides.

**Mr. Cleworth** asked if the meeting guide was for members only or if non-members were included. Ms. Renfrew stated only members were included.

Asa Dowdy Jr., 1051 Eastwood Lane, Fairbanks – Mr. Dowdy stated he has been a member of Mothers Against Drunk Driving (MADD) since 2000 and recommended to Mayor Eberhart that

he let Chief of Staff Jeff Jacobson go. Mr. Dowdy spoke to his intolerance of people driving under the influence and shared stories of lost loved ones due to drunk driving.

Sarah Lafave, 2009 McCullam Avenue, Fairbanks – Ms. Lafave passed pictures out to Council Members of a homeless camp that has taken residence on her property. She spoke to issues with the homeless camp and stated that there were multiple police call-outs to the area over the summer. She stated that she understands it is private property but that the issue is a community problem because it creates a public nuisance. Ms. Lafave stated that when she and her husband were trying to get the individuals off of their property, someone fired two shots in the air; she stated that is a public safety issue. She stated that there are human feces all over the area and listed several reasons why the City should help her take action on the issue.

**Mr. Pruhs** asked Ms. Lafave for her phone number, and she provided it to him.

Jerald Harrison, 723 27th Avenue, Fairbanks – Mr. Harrison spoke to the false hope that politicians give people. He spoke to programs that are offered at the Rescue Mission that are supposed to help homeless people but commented that they only help citizens. He stated that the system is hypocritical and the programs that are offered are a joke.

Vivian Stiver, 1420 Moore Street, #10, Fairbanks – Ms. Stiver spoke to the citizens' initiative to ban commercial marijuana inside City limits, which she recently submitted to the Clerk's Office. She spoke to the problems relating to commercial marijuana and stated that the substance is very addictive and dangerous to use.

Mark Lockwood, P.O. Box 382, Ester – Mr. Lockwood applauded the City Council for introducing a resolution to help support the Avalanche Center's efforts to provide support and education for backcountry travel. He spoke to the deaths that have occurred in the past few years from avalanches and shared the Center's mission to educate people on how to avoid avalanches.

Brittany Smart, 809 Pioneer Road, Fairbanks – Ms. Smart provided the Council with an update of the many happenings at the Fairbanks North Star Borough (FNSB). She encouraged everyone to attend the Air Quality Conference scheduled for September 26-28 and stated that it is free to the public.

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney spoke to the homeless camp and asked if the police investigated Ms. Lafave's claim of shots fired. He spoke to the Native man shot by police and stated that he heard the man's body lay uncovered on the ground for several hours after the shooting. Mr. Turney stated there should be a policy that a blanket be put over a body if someone is killed in a shooting. He spoke to non-lethal bullets made of rubber that can be fired from standard issue guns as an alternative to ammunition. He spoke to the Cushman Street upgrade and shared his belief that the City overspent on street lights and planter boxes. He stated that the Council should allow Bill Robertson to remain on the Clay Street Cemetery Commission.

Bill Robertson, 3270 Sunstead Avenue, Fairbanks – Mr. Robertson gave a history of all the non-profit and public service projects he has been involved with in Fairbanks. He stated that his appointment to the Commission recently expired. He spoke to all the work that he has done at

the Clay Street Cemetery. Mr. Robertson stated he still is working at the cemetery, and he likes speaking with visitors and sharing the history of the cemetery with them.

**Mr. Cleworth** thanked Mr. Robertson for all of his hard work.

Terry Rahlfs, 1003 8th Avenue, Fairbanks – Mr. Rahlfs spoke to the Clay Street Cemetery maintenance contract and to the emails that were released following his public record request. He shared his disappointment that the City of Fairbanks paid \$1,200.00 for Mayor Eberhart's Alaska Bar Association dues. He stated that the Council needs to look after the management of the City and that sometimes they may have to ask tough questions.

**Mr. Cleworth** asked Mr. Rahlfs if he worked in the Procurement Department at the university. Mr. Rahlfs stated he has worked in procurement at the university for nine years. **Mr. Cleworth** asked Mr. Rahlfs what he thinks of the City's procurement code. Mr. Rahlfs replied that the code is old-fashioned and that it needs updating.

**Mr. Pruhs** asked Mr. Rahlfs if he would be willing to help review and rewrite the procurement code. Mr. Rahlfs replied that he would be willing and that he would have a lot of suggestions.

Amy Geiger, 4400 Stanford Drive, Fairbanks – Ms. Geiger spoke on behalf of Explore Fairbanks in regard to the Winter Guide. She thanked the Council for supporting destination marketing. She explained the contents of the Winter Guide and to whom Explore Fairbanks provides it.

Floyd Terry, P.O. Box 73514, Fairbanks – Mr. Terry stated that he hoped the Mayor's March for Homeless Youth turned out well. He spoke to the issues of homelessness, drugs, alcohol, DUI's, suicide, theft, and assault and stated that Fairbanks needs to deal with the problems. He stated he has read many articles about it and that Alaska has some of the highest rates in the nation for some of the crimes.

Keenan Hollister, 1138 Coppet Street, Fairbanks – Mr. Hollister stated that Pakalolo Supply Company hosted an Alaska Marijuana Industry Association (AMIA) meeting and that members from all over the State attended. He stated they discussed outreach and education about the marijuana industry. He asked the Council to be careful with information that is presented to them because anyone can find material on the internet and call it factual. He encouraged the Council to do research about the marijuana industry from credible internet sites like drugabuse.gov. Mr. Hollister stated that he would be happy to have an educational session with both the City Council and the Borough Assembly.

Michael Ferrell, P.O. Box 83327, Fairbanks – Mr. Ferrell stated that the Council's job is to protect citizens' private property rights and to spend their tax dollars in the best way possible. He stated that the "Black Lives Matter" endorsement by the administration was expedient but that it was immoral because they are a domestic terrorist organization. Mr. Ferrell spoke to the police shooting on South Cushman Street and stated that it was wrong for the officers to not cover the man's body. He stated it was immoral for the City to be scouting trained officers from other states because someone else has already invested money to train them.

Victor Buberger, P.O. Box 58192, Fairbanks – Mr. Buberger complimented the City for the work recently done at the Clay Street Cemetery; he stated that the cemetery looks very nice. He spoke to the pothole problem in Fairbanks and stated that the South Side and Hamilton Acres are disgusting. He spoke to the lack of public restrooms in the downtown area and stated that it is an issue of racism.

Hearing no more requests for public comment, **Mayor Eberhart** declared Public Testimony closed.

### **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Mr. Matherly**, seconded by **Mr. Gatewood**, moved to APPROVE the Agenda and Consent Agenda.

**Mr. Gatewood** pulled Resolution No. 4757 from the Consent Agenda.

**Mr. Cleworth** pulled the Appointment to the Clay Street Cemetery Commission from the Consent Agenda.

**Mayor Eberhart** called for objection and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

### **APPROVAL OF PREVIOUS MINUTES**

a) Regular Meeting Minutes of July 11, 2016.

APPROVED on the CONSENT AGENDA.

### **SPECIAL ORDERS**

a) The Fairbanks City Council, Sitting as a Committee of the Whole, heard interested citizens concerned with the following Application for a New Retail Marijuana Store License:

Type:	Retail Marijuana Store, License #10131
DBA:	Pakalolo Supply Company, Inc.
Licensee/Applicant:	Pakalolo Supply Company, Inc.
Physical Location:	1851 Fox Avenue, Fairbanks, Alaska

**Mr. Pruhs**, seconded by **Mr. Matherly**, moved to PROTEST the Retail Marijuana Store License until a Certificate of Occupancy is issued.

Frank Turney – Mr. Turney spoke in support of the retail license being issued.



Cole Hollister, 1138 Coppet Street, Fairbanks – Mr. Hollister stated that the cultivation facility is up and running and that they were the first license issued by the State of Alaska. He stated that they have done everything by the book. He recognized City staff for all their help.

**Mr. Cleworth** stated that the marijuana industry is multi-layered; he listed the different licenses that are needed for each layer and asked Mr. C. Hollister if he was correct. Mr. C. Hollister stated there are only two types of licenses currently being issued by the State: cultivation and retail. He stated that it is still unknown whether the State will issue consumption licenses. **Mr. Cleworth** stated he thought there were also manufacturing licenses; Mr. C. Hollister stated that Mr. Cleworth was correct.

**Ms. Huntington** stated that on the first set of floor plans there was a café area; she asked for more information about it.

Keenan Hollister – Mr. K. Hollister stated that there is no current plan for a café but that there is space for it if the State of Alaska allows consumption licenses.

Mr. C. Hollister stated that they are currently using the café space as storage; he added that they have not looked into an insurance policy that would allow for consumption.

**Mr. Cleworth** asked if he agrees with having warning labels on marijuana products. Mr. C. Hollister stated it is good business to put warning labels on all of the products he sells. He stated that he was given permission by Gary Wilken, the owner of the building, to use his facility for a marijuana shop. He read aloud a letter of support from Mr. Wilken.

**Ms. Rogers** thanked Mr. C. Hollister for his thoroughness throughout the process; she asked how he would handle the bank not accepting money from the business for deposit. Mr. C. Hollister stated that he believes the banking industry will allow for legal marijuana sales deposits very soon. He stated that all the employees are covered by worker's compensation and that they will all receive paychecks.

Kellen Spillman, 809 Pioneer Road, Fairbanks – Mr. Spillman stated that he is representing the Borough Community Planning Department; he stated that Pakalolo Supply Company has been issued a zoning permit and that they have met all Borough requirements to operate the facility.

Jonathan Bagwill, 1571 Dogwood Street, Fairbanks – Mr. Bagwill stated that he has learned that if you do not tell your children no, then it is the same as saying yes. He questioned whether the Council should allow the retail sale of marijuana in the Fairbanks community.

Jerry Norum, 945 McGown Street, Fairbanks – Mr. Norum encouraged the Council to postpone the marijuana license because it may be made illegal by Fairbanks citizens in 2017. He stated that there is too much uncertainty in the marijuana industry and that the Council should not approve Pakalolo Supply Company's retail license.

Hearing no more requests for public comment, **Mayor Eberhart** declared Public Testimony closed.

**Mr. Gatewood** stated that while he is not a fan of marijuana, he would be respectful of the democratic process. He stated that majority rules and the marijuana industry won. He stated he would be voting in favor of the marijuana license because he sees no reason to vote against it.

**Mr. Pruhs** expressed agreement with Mr. Gatewood. He stated that the Hollister's understand the risk that voters may make commercial marijuana illegal in Fairbanks.

**Ms. Rogers** stated that she agrees with Mr. Gatewood and Mr. Pruhs that the Hollisters have followed the letter of the law and should be allowed to receive the license. She stated that they understand that voters could overturn the industry in 2017.

**Mr. Cleworth** stated he agrees with the other Council Members but that he will take issue with a consumption license if the State begins approving them. He stated that the warning on the product label tells people not to operate vehicles after consumption. He spoke to the decriminalization of marijuana and that when voters chose to make it legal, they did not consider that marijuana stores may go into business.

**Ms. Huntington** stated that the City needs to better define appropriate locations for marijuana stores. She stated that she will vote in favor of the license.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO PROTEST THE RETAIL MARIJUANA STORE LICENSE UNTIL A CERTIFICATE OF OCCUPANCY IS ISSUED AS FOLLOWS:

YEAS: Gatewood, Rogers, Pruhs, Matherly, Huntington, Cleworth  
NAYS: None

**Mayor Eberhart** declared the MOTION CARRIED.

**Mayor Eberhart** called for a five minute recess.

**Mr. Matherly**, seconded by **Mr. Pruhs**, moved to SUSPEND THE RULES to allow Jerry Norum five more minutes of public testimony.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO SUSPEND THE RULES AS FOLLOWS:

YEAS: Matherly, Cleworth, Rogers, Huntington, Gatewood, Pruhs  
NAYS: None

**Mayor Eberhart** declared the MOTION CARRIED.

**Mr. Matherly**, seconded by **Mr. Pruhs**, moved to ALLOW Mr. Norum five more minutes of public testimony.

**Mayor Eberhart** called for objection and, hearing none, so ORDERED.

Jerry Norum – Mr. Norum encouraged everyone to get out and vote on October 4, 2016. He spoke to the marijuana industry and stated that he has faith in the City Council.

### **MAYOR’S COMMENTS AND REPORT**

**Mayor Eberhart** stated that he spoke with Hannah Monzingo about the Clay Street Cemetery maintenance contract and that she has made it clear she is no longer interested in the contract. He stated that the decision was made to handle the contract in-house so extra maintenance that is outside the parameters of the contract could be done. **Mayor Eberhart** stated that the City has paid his bar dues since his first Mayor’s budget, and it has remained that way. He stated that he still gives legal advice even though he is the Mayor. He spoke to the many events and meetings his office has participated in since the last Regular Council Meeting.

### **UNFINISHED BUSINESS**

- a) Resolution No. 4756 – A Resolution Supporting the Alaska Avalanche Information Center’s Efforts to Provide Training on Safe Winter Backcountry Travel. Introduced by Mayor Eberhart. POSTPONED from the Regular Meeting of August 22, 2016.

**Mr. Pruhs**, seconded by **Mr. Matherly**, moved to APPROVE Resolution No. 4756.

**Mr. Gatewood**, seconded by **Mr. Pruhs**, moved to SUBSTITUTE Resolution No. 4756, as Amended, for Resolution No. 4756.

**Mayor Eberhart** called for objection and, hearing none, so ORDERED.

**Mr. Gatewood** asked what changes were made to the amended version of the resolution. Mr. Lockwood reported the amended version removed a whereas paragraph that did not belong.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4756, AS AMENDED, AS FOLLOWS:

YEAS:           Huntington, Matherly, Gatewood, Pruhs, Cleworth, Rogers  
NAYS:           None

**Mayor Eberhart** declared the MOTION CARRIED and Resolution No. 4756, as Amended, APPROVED.

- b) Ordinance No. 6030 – An Ordinance Amending Certain Provisions of Fairbanks General Code Chapter 78 in Response to the Revision of Minor Offense Rules by the State of Alaska. Introduced by Mayor Eberhart. SECOND READING AND PUBLIC HEARING.

**Mr. Pruhs**, seconded by **Mr. Gatewood**, moved to ADOPT Ordinance No. 6030.

**Mayor Eberhart** called for Public Testimony.

Frank Turney – Mr. Turney spoke against the ordinance because it did not include a fine for people who do not pick up after their dogs.

Hearing no more requests for public comment, **Mayor Eberhart** declared Public Testimony closed.

**Mr. Cleworth** stated the City of Fairbanks adopted an ordinance addressing a fine, but that Ordinance No. 6030 only addresses traffic matters.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6030 AS FOLLOWS:

YEAS: Pruhs, Gatewood, Huntington, Cleworth, Matherly, Rogers

NAYS: None

**Mayor Eberhart** declared the MOTION CARRIED and Ordinance No. 6030 ADOPTED.

### **NEW BUSINESS**

- a) Resolution No. 4757 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the Alaska Division of Homeland Security for the FFY2016 Emergency Management Performance Grant. Introduced by Mayor Eberhart.

**Mr. Gatewood**, seconded by **Mr. Pruhs**, moved to APPROVE Resolution No. 4757.

**Mr. Gatewood** asked Fire Chief Jim Styers for a Staff Report on the resolution. Chief Styers stated that pre-fire planning for large-scale emergencies and live shooter training is what are being proposed.

**Mr. Pruhs** asked questions about budgeting. Chief Styers stated that staff time is already taken care of in the City budget.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4757 AS FOLLOWS:

YEAS: Gatewood, Rogers, Pruhs, Matherly, Huntington, Cleworth

NAYS: None

**Mayor Eberhart** declared the MOTION CARRIED and Resolution No. 4757 APPROVED.

- b) Resolution No. 4758 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the Alaska Division of Homeland Security for the FFY2016 State Homeland Security Program. Introduced by Mayor Eberhart.

PASSED and APPROVED on the CONSENT AGENDA.

- c) Resolution No. 4759 – A Resolution Honoring Warren B. Cummings by Dedicating and Renaming Fire Station One in His Honor. Introduced by Mayor Eberhart.

PASSED and APPROVED on the CONSENT AGENDA.

- d) Ordinance No. 6031 – An Ordinance Amending Fairbanks General Code Section 2-491 to Clarify and Update the City’s Administrative Departments. Introduced by Mayor Eberhart.

ADVANCED on the CONSENT AGENDA.

### **DISCUSSION ITEMS**

Polaris Building Work Group – **Mr. Pruhs** stated that FNSB Mayor Karl Kassel assigned two grant writers to the group. He stated that they are leaving no stone unturned to find funding for demolition of the building.

Golden Heart Parking Authority Board of Directors – **Mr. Cleworth** stated that at the last meeting, City Engineer Jackson Fox presented ideas for added parking in the downtown area.

### **COMMUNICATIONS TO COUNCIL**

- a) Memo Regarding Marijuana Establishment Regulations

ACCEPTED on the CONSENT AGENDA.

- b) Reappointment to the Interior Gas Utility Board

APPROVED on the CONSENT AGENDA.

- c) Appointment to the Clay Street Cemetery Commission

**Mr. Cleworth**, seconded by **Mr. Pruhs**, moved to APPROVE the Appointment to the Clay Street Cemetery Commission.

**Mr. Cleworth** stated that he pulled the item because he thinks the City is losing a good member.

**Mr. Pruhs** stated that the Clay Street Cemetery Commission seems to always have a vacancy.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE APPOINTMENT TO THE CLAY STREET CEMETERY COMMISSION AS FOLLOWS:

YEAS: Matherly, Cleworth, Rogers, Huntington, Gatewood, Pruhs

NAYS: None

**Mayor Eberhart** declared the MOTION CARRIED.

## COUNCIL MEMBERS' COMMENTS

**Mr. Gatewood** spoke to his retirement from work and to his soon-to-be-ending term on the City Council. He congratulated all of the individuals who filed for candidacy.

**Ms. Rogers** spoke to meetings that are being held at the Noel Wein Library relating to opioid problems in the community. She spoke to Ms. Lafave's request for help in cleaning up the homeless camp that has taken residence on her property and stated that the City should help her. She thanked Mr. Pruhs for offering to contact Ms. Lafave and requested that she be included in helping find a solution.

**Ms. Huntington** thanked members of Dispatch and the Fairbanks Police Department (FPD) for a job well done.

**Mr. Matherly** stated that he is going to miss serving on the City Council with Mr. Gatewood and hearing about youth sports in the community. He spoke to the memorial service he attended with his family in remembrance of September 11, 2001. He tipped his hat to first responders and stated he is happy to serve with all of the Council Members.

**Mr. Cleworth** requested to be excused from the Regular Council Meeting of September 19, 2016.

**Mayor Eberhart** called for objection to Mr. Cleworth's request and, hearing none, so ORDERED.

**Mr. Cleworth** spoke to the homeless camp and shared that it has been an issue for many years. He commented that FPD officers very humanely give them notice. He stated that if an expert on procurement is willing to help re-write the Code, the Council should take him up on it. He stated that he was not on the Council when Mayor Eberhart's bar dues were discussed in the budget and added that he does not believe it is appropriate.

**Mr. Pruhs** congratulated Mayor Eberhart on the successful March for Homeless Youth from North Pole to Fairbanks. He commended the Clerk's Office for providing professional service while being short staffed. He stated that the street construction in Gateway and Rickert is unacceptable because roads have been torn up for two months without any attention.

## CITY CLERK'S REPORT

- a) Approval of Election Judges for the 2016 Municipal Election

APPROVED on the CONSENT AGENDA.

**Mr. Matherly**, seconded by **Mr. Pruhs**, moved to go into Executive Session for the purpose of discussing Fairbanks Firefighters Union (FFU) Labor Negotiations.

**Mayor Eberhart** called for objection and, hearing none, so ORDERED.

**Mayor Eberhart** called for a five minute recess.

**EXECUTIVE SESSION**

a) Fire Fighters Union Labor Negotiations

The City Council met in Executive Session to discuss FFU Labor Negotiations. Direction was given to staff, and no action was taken.

**ADJOURNMENT**

**Mr. Matherly** moved to ADJOURN the meeting.

**Mayor Eberhart** called for objection and, hearing none, so ORDERED.

**Mayor Eberhart** declared the meeting adjourned at 10:58 p.m.

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JIM MATHERLY, MAYOR

ATTEST:

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D. DANYIELLE SNIDER, CMC, CITY CLERK

Transcribed by: EB

**ORDINANCE NO. 6034**

**AN ORDINANCE ESTABLISHING A CLAIMS, JUDGMENTS, AND  
MITIGATION INSURANCE SPECIAL REVENUE FUND**

**WHEREAS**, a Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes;

**WHEREAS**, the City Charter allows taxes to be levied to fund claims, new judgments, and mitigation insurance; and

**WHEREAS**, the City Council recognizes the need to account for claims, judgments, and mitigation insurance in a multi-year fund because revenues are not received until the following year;

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA**, to add Fairbanks General Code, Chapter 2, Article V, Division 1 as follows:

**Sec. 2-603. Special Revenue Fund.**

A Special Revenue Fund is created to receive funds generated from the property tax mill levy to recover costs associated with claims, new judgments, and mitigation insurance. All funds generated through the property tax mill levy for this purpose may not be transferred to other funds for other purposes.

The effective date of this ordinance shall be the 12th day of December 2016.

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**JIM MATHERLY, MAYOR**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, CMC, City Clerk

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Paul Ewers, City Attorney



Introduced By: Mayor Jim Matherly  
Finance Committee Review: November 29, 2016  
Introduced: December 5, 2016

**ORDINANCE NO. 6037**

**AN ORDINANCE ADOPTING THE 2017 OPERATING  
AND CAPITAL BUDGETS**

**WHEREAS**, pursuant to City Charter Section 5.2, on October 31, 2016, Mayor Matherly presented a recommended annual operating and capital budget estimate for 2017; and

**WHEREAS**, the proposed budget has been reviewed by the City Finance Committee (CFC) with active participation of City Department Directors. The CFC's suggested changes to the Mayor's recommended budget are disclosed in the increase (decrease) columns;

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows** [amendments shown in **bold** font; deleted text or amounts in ~~strikethrough~~ font]:

**SECTION 1.** There is hereby appropriated to the 2017 General Fund and the Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2017 and ending December 31, 2017 (see pages 2 and 3):

## GENERAL FUND

<u>REVENUE</u>	MAYOR RECOMMENDS	REVIEW PERIOD INCREASE (DECREASE)	COUNCIL APPROPRIATION
Taxes, (all sources)	\$ 21,671,045	\$ (1,604,636)	\$ 20,066,409
Charges for Services	4,918,012	48,000	4,966,012
Intergovernmental Revenues	3,702,349	-	3,702,349
Licenses & Permits	1,609,092	-	1,609,092
Fines, Forfeitures & Penalties	595,515	-	595,515
Interest & Penalties	98,600	-	98,600
Rental & Lease Income	126,234	-	126,234
Other Revenues	221,000	-	221,000
Other Financing Sources	4,190,979	-	4,190,979
Total revenue appropriation	<u>\$ 37,132,826</u>	<u>\$ (1,556,636)</u>	<u>\$ 35,576,190</u>
 <u>EXPENDITURES</u>			
Mayor and Council	\$ 600,082	\$ -	\$ 600,082
Office of the City Attorney	183,092	-	183,092
Office of the City Clerk	349,125	-	349,125
Finance Department	960,013	37,046	997,059
Information Technology	1,787,025	(95,287)	1,691,738
General Account	6,168,625	384,950	6,553,575
Risk Management	1,503,083	(1,503,083)	-
Police Department	6,950,798	255,944	7,206,742
Dispatch Center	2,152,893	123,233	2,276,126
Fire Department	6,305,623	(24,502)	6,281,121
Public Works Department	7,761,761	(127,000)	7,634,761
Engineering Department	720,336	(1,914)	718,422
Building Department	684,732	-	684,732
Total expenditure appropriation	<u>\$ 36,127,188</u>	<u>\$ (950,613)</u>	<u>\$ 35,176,575</u>
12/31/16 estimated general fund balance	\$ 8,860,989	\$ -	\$ 8,860,989
Increase (Decrease) to fund balance	1,005,638	(606,023)	399,615
Prior year encumbrances	-	-	-
Transfer to capital and permanent funds	-	-	-
12/31/16 Unassigned balance	<u>\$ 9,866,627</u>	<u>\$ (606,023)</u>	<u>\$ 9,260,604</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.

\$ 7,035,315

## CAPITAL FUND

<u>REVENUE</u>	MAYOR RECOMMENDS	REVIEW PERIOD INCREASE (DECREASE)	COUNCIL APPROPRIATION
Transfer from Permanent Fund	\$ 584,056	\$ -	\$ 584,056
Transfer from General Fund	427,509	-	427,509
Public Works	250,000	-	250,000
Building	10,000	-	10,000
Engineering	10,000	-	10,000
Police	180,000	-	180,000
Dispatch	140,000	-	140,000
Fire	313,960	-	313,960
IT	86,688	-	86,688
Property Repair & Replacement	145,000	-	145,000
Total revenue appropriation	<u>\$ 2,147,213</u>	<u>\$ -</u>	<u>\$ 2,147,213</u>
 <u>EXPENDITURES</u>			
Public Works Department	\$ 191,000	\$ -	\$ 191,000
Engineering Department	28,307	-	28,307
Police Department	180,000	-	180,000
Fire Department	55,000	-	55,000
IT Department	86,688	-	86,688
Road Maintenance	673,380	2,939	676,319
Property Repair & Replacement	205,000	(50,000)	155,000
Total expenditure appropriation	<u>\$ 1,419,375</u>	<u>\$ (47,061)</u>	<u>\$ 1,372,314</u>
12/31/16 capital fund balance	\$ 3,760,839	\$ -	\$ 3,760,839
Increase (Decrease) to fund balance	727,838	47,061	774,899
12/31/16 assigned fund balance	<u>\$ 4,488,677</u>	<u>\$ 47,061</u>	<u>\$ 4,535,738</u>

**SECTION 2.** All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2016 and ending December 31, 2016.

**SECTION 3.** The effective date of this ordinance shall be the 12th day of December 2016.

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**Jim Matherly, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

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Danyielle Snider, CMC, City Clerk

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Paul J. Ewers, City Attorney

**ORDINANCE NO. 6037, AS AMENDED  
(PROPOSED SUBSTITUTE)**

**AN ORDINANCE ADOPTING THE 2017 OPERATING  
AND CAPITAL BUDGETS**

**WHEREAS**, pursuant to City Charter Section 5.2, on October 31, 2016, Mayor Matherly presented a recommended annual operating and capital budget estimate for 2017; and

**WHEREAS**, the proposed budget has been reviewed by the City Finance Committee (CFC) with active participation of City Department Directors. The CFC's suggested changes to the Mayor's recommended budget are disclosed in the increase (decrease) columns;

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows** [amendments shown in **bold** font; deleted text or amounts in ~~font~~]:

**SECTION 1.** There is hereby appropriated to the 2017 General Fund and the Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2017 and ending December 31, 2017 (see pages 2 and 3):

## GENERAL FUND

<u>REVENUE</u>	MAYOR RECOMMENDS	REVIEW PERIOD INCREASE (DECREASE)	COUNCIL APPROPRIATION
Taxes, (all sources)	\$ 21,671,045	\$ (1,604,636)	\$ 20,066,409
Charges for Services	4,918,012	48,000	4,966,012
Intergovernmental Revenues	3,702,349	-	3,702,349
Licenses & Permits	1,609,092	-	1,609,092
Fines, Forfeitures & Penalties	595,515	-	595,515
Interest & Penalties	98,600	-	98,600
Rental & Lease Income	126,234	-	126,234
Other Revenues	221,000	-	221,000
Other Financing Sources	4,190,979	-	4,190,979
Total revenue appropriation	<u>\$ 37,132,826</u>	<u>\$ (1,556,636)</u>	<u>\$ 35,576,190</u>
 <u>EXPENDITURES</u>			
Mayor and Council	\$ 600,082	\$ -	\$ 600,082
Office of the City Attorney	183,092	-	183,092
Office of the City Clerk	349,125	-	349,125
Finance Department	960,013	37,046	997,059
Information Technology	1,787,025	(95,287)	1,691,738
General Account	6,168,625	384,950	6,553,575
Risk Management	1,503,083	(1,503,083)	-
Police Department	6,950,798	<b>260,828</b>	7,211,626
Dispatch Center	2,152,893	123,233	2,276,126
Fire Department	6,305,623	<b>3,892</b>	6,309,515
Public Works Department	7,761,761	<b>(116,323)</b>	7,645,438
Engineering Department	720,336	(1,914)	718,422
Building Department	684,732	-	684,732
Total expenditure appropriation	<u>\$ 36,127,188</u>	<u>\$ (906,658)</u>	<u>\$ 35,220,530</u>
12/31/16 estimated general fund balance	\$ 8,860,989	\$ -	\$ 8,860,989
Increase (Decrease) to fund balance	1,005,638	(649,978)	355,660
Prior year encumbrances	-	-	-
Transfer to capital and permanent funds	-	-	-
12/31/16 Unassigned balance	<u>\$ 9,866,627</u>	<u>\$ (649,978)</u>	<u>\$ 9,216,649</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.

\$ 7,044,106

## CAPITAL FUND

<u>REVENUE</u>	MAYOR RECOMMENDS	REVIEW PERIOD INCREASE (DECREASE)	COUNCIL APPROPRIATION
Transfer from Permanent Fund	\$ 584,056	\$ -	\$ 584,056
Transfer from General Fund	427,509	-	427,509
Public Works	250,000	-	250,000
Building	10,000	-	10,000
Engineering	10,000	-	10,000
Police	180,000	-	180,000
Dispatch	140,000	-	140,000
Fire	313,960	-	313,960
IT	86,688	-	86,688
Property Repair & Replacement	145,000	-	145,000
Total revenue appropriation	<u>\$ 2,147,213</u>	<u>\$ -</u>	<u>\$ 2,147,213</u>
 <u>EXPENDITURES</u>			
Public Works Department	\$ 191,000	\$ -	\$ 191,000
Engineering Department	28,307	-	28,307
Police Department	180,000	-	180,000
Fire Department	55,000	-	55,000
IT Department	86,688	-	86,688
Road Maintenance	673,380	2,939	676,319
Property Repair & Replacement	205,000	(50,000)	155,000
Total expenditure appropriation	<u>\$ 1,419,375</u>	<u>\$ (47,061)</u>	<u>\$ 1,372,314</u>
12/31/16 capital fund balance	\$ 3,760,839	\$ -	\$ 3,760,839
Increase (Decrease) to fund balance	727,838	47,061	774,899
12/31/16 assigned fund balance	<u>\$ 4,488,677</u>	<u>\$ 47,061</u>	<u>\$ 4,535,738</u>

**SECTION 2.** All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2016 and ending December 31, 2016.

**SECTION 3.** The effective date of this ordinance shall be the 12th day of December 2016.

\_\_\_\_\_  
**Jim Matherly, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Danyielle Snider, CMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney



Introduced by: Mayor Jim Matherly  
Finance Committee Review: December 6, 2016  
Introduced: December 12, 2016

**RESOLUTION NO. 4774**

**A RESOLUTION TO ACCEPT FUNDING FROM THE ALASKA MENTAL  
HEALTH TRUST AUTHORITY FOR A HOMELESS AND HOUSING  
SERVICES COORDINATOR**

**WHEREAS**, the City of Fairbanks received notice from the Fairbanks Housing and Homeless Coalition (FHHC) of a need for a Homeless and Housing Services Coordinator in Fairbanks; and

**WHEREAS**, the Anchorage Homeless and Housing Services Coordinator has been successful in increasing the capacity of the community to address homelessness, and the Alaska Mental Health Trust Authority wants to duplicate this model in Fairbanks; and

**WHEREAS**, the Fairbanks Homeless and Housing Services Coordinator would focus on eliminating homelessness and increasing affordable housing options in the city of Fairbanks while increasing the funding potential in our community; and

**WHEREAS**, the Alaska Mental Health Trust Authority plans to fund a Homeless and Housing Services Coordinator in the Mayor's Office for three years (2017-2019) and anticipates the position to be sustained by grants, private donations, and fundraising; and

**WHEREAS**, the City of Fairbanks would receive \$92,300 for the first year for salaries (\$86,300), training (\$1,000), and data collection (\$5,000); and

**WHEREAS**, the City of Fairbanks would provide in-kind support of office space, supplies and administration support.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the Mayor is authorized to execute any and all documents required for accepting funds on behalf of the City for this grant.

**PASSED and APPROVED this 12th day of December 2016.**

\_\_\_\_\_  
**Jim Matherly, City Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, CMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney

**CITY OF FAIRBANKS  
FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 4774

Abbreviated Title: ALASKA MENTAL HEALTH TRUST AUTHORITY GRANT

Department(s): MAYOR'S DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget?      Yes \_\_\_\_\_      No   x
- 2) additional support or maintenance costs?      Yes \_\_\_\_\_      No   x
- If yes, what is the estimate?   see below
- 3) additional positions beyond the current adopted budget?      Yes   x        No \_\_\_\_\_
- If yes, how many positions?   1
- If yes, type of positions?   F   (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

<b>EXPENDITURES:</b>	<b>Personnel</b>	<b>Training</b>	<b>Contract</b>	<b>Total</b>
Homeless and Housing Services Coordinator	\$86,300			\$86,300
Training		\$1,000		\$1,000
Data Collection			\$5,000	\$5,000
<b>TOTAL</b>	<b>\$86,300</b>	<b>\$1,000</b>	<b>\$5,000</b>	<b>\$92,300</b>

<b>FUNDING SOURCE:</b>	<b>Personnel</b>	<b>Training</b>	<b>Contract</b>	<b>Total</b>
Alaska Mental Health Trust Authority	\$86,300	\$1,000	\$5,000	\$92,300
<b>TOTAL</b>	<b>\$86,300</b>	<b>\$1,000</b>	<b>\$5,000</b>	<b>\$92,300</b>

The City of Fairbanks would add a new position in the Mayor's Office and provide in-kind support. The in-kind support comprise of office space and supplies (\$6,900) and administration support (\$23,445). The Fairbanks Housing and Homeless Coalition (FHHC) will provide training (\$1,500) for the Coordinator.

Reviewed by Finance Department:      Initial   mb        Date   12/2/2016

Introduced by: Mayor Matherly  
Date: December 12, 2016

**RESOLUTION NO. 4775**

**A RESOLUTION IN SUPPORT OF THE BILL OF RIGHTS  
AND CIVIL LIBERTIES**

**WHEREAS**, the City of Fairbanks recognizes the Constitutions of the United States of America and the State of Alaska to be the law of the land which all public servants are sworn to uphold and defend; and

**WHEREAS**, the first Ten Amendments to the U. S. Constitution, commonly referred to as the Bill of Rights, reserve to the people the free exercise and enjoyment of certain fundamentally-ordered civil liberties and inalienable rights.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS** that the City of Fairbanks remains firmly committed to the protection of human rights and civil liberties for all people as set forth in the Bill of Rights of the Constitution of the United States.

**PASSED and APPROVED this 12th day of December 2016.**

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**Jim Matherly, Mayor  
City of Fairbanks**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, CMC, City Clerk

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Paul Ewers, City Attorney



HOTEL-MOTEL DISCRETIONARY FUND COMMITTEE  
MEETING MINUTES, NOVEMBER 10, 2016  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Hotel-Motel Discretionary Fund Committee convened at 12:00 p.m. on the above date to conduct a meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Council Member June Rogers (Seat F) presiding and with the following members in attendance:

Members Present:                    Kathryn Fitzgerald, Seat A  
   John Nobles, Seat C  
   Randi Carnahan, Seat D  
   Vivian Stiver, Seat E

Absent:                                    Vacant, Seat B

Also Present:                            D. Danyielle Snider, City Clerk  
   Margarita Bell, City Controller

**NEW BUSINESS**

- a) Introduction of Committee Members
- b) Financial Report by Margarita Bell, City Controller

Ms. Bell explained to the Committee what she looks for during her initial financial review of the applications. She stated that some applications were missing more than one document or requirement. Ms. Bell listed five incomplete organization applications: Downtown Association of Fairbanks, I.C.E. Alaska, Friends of the Tanana Valley Railroad, Alaska Mining Hall of Fame Foundation, and Fairbanks Soccer Association. Ms. Bell also encouraged Committee Members to pay close attention to the organizations' expenditures as some items may not be appropriate.

- c) Committee Policy on Tardiness and Absences

**Ms. Stiver** reviewed the Committee's policy on tardiness and absences.

- d) Presentation Meeting Discussion
  - i) Start Time, Scheduled Presentation Times

Members discussed presentation time limits and whether to allow electronic presentations. Members agreed to keep the same presentation time limits that were in place the prior year. **Ms. Stiver** reminded everyone that the Committee is not allowed to accept any additional materials from an organization at the Presentation Meeting.

- ii) Committee Policy on "Zeroing Out" Applications

**Ms. Stiver** explained the Committee's policy on zeroing out applications. Members discussed incomplete applications and whether to remove the five Ms. Bell identified from consideration prior to the Presentation Meeting.

**Ms. Stiver**, seconded by **Mr. Nobles**, moved to REMOVE FROM CONSIDERATION the following applications: Downtown Association of Fairbanks, I.C.E. Alaska, Friends of the Tanana Valley Railroad, Alaska Mining Hall of Fame Foundation, and Fairbanks Soccer Association.

**Chair Rogers** called for objection and, hearing none, declared the MOTION CARRIED.

**Chair Rogers** directed the City Clerk to prepare letters of ineligibility to the five organizations.

e) Individual Distribution (round to nearest \$10).

Ms. Bell mentioned that there is a proposed change to the Hotel-Motel Discretionary Fund in the 2017 Mayor's Budget; she requested that the Committee hold their Presentation Meeting after December 12. She stated that they will know by then the amount of the grant fund for 2017.

f) Questions and Answers

There were no items discussed during this time.

### NEXT MEETING

Members discussed the best dates to hold the Presentation and Distribution Meetings. Members agreed to hold the Presentation Meeting on Wednesday, December 14 at 5:30 p.m. and the Distribution Meeting on Monday, December 19 at 12:00 p.m. Ms. Bell reminded members that she would need individual distribution amounts no later than 10 a.m. on the day of the Distribution Meeting.

Clerk Snider asked for clarity on whether the Committee would allow electronic presentations.


**Ms. Stiver**, seconded by **Ms. Fitzgerald**, moved that the Committee PROHIBIT any electronic media by any organization during the Presentation Meeting.

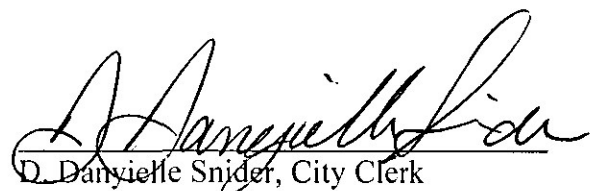
**Chair Rogers** called for objection and, hearing none, declared the MOTION CARRIED.

### ADJOURNMENT

**Ms. Stiver**, seconded by **Mr. Nobles**, moved to ADJOURN the meeting.

**Chair Rogers** called for objection and, hearing none, declared the meeting adjourned at 1:02 p.m.

  
June Rogers, Chair

  
D. Danyielle Snider, City Clerk

Transcribed by: DS