



FAIRBANKS CITY COUNCIL  
AGENDA NO. 2017-07  
**REGULAR MEETING APRIL 3, 2017**  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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PRELIMINARY MEETING

6:00 p.m. Work Session – City Hall / Public Meeting Security

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REGULAR MEETING

7:00 P.M.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phones and electronic devices.
5. APPROVAL OF AGENDA AND CONSENT AGENDA  

Approval of Consent Agenda passes all routine items indicated by an asterisk (\*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.
6. APPROVAL OF PREVIOUS MINUTES
  - \*a) Regular Meeting Minutes of February 6, 2017
  - \*b) Regular Meeting Minutes of February 27, 2017

7. SPECIAL ORDERS

- a) The Fairbanks City Council, Sitting as a Committee of the Whole, will hear interested citizens concerned with the following Liquor License Applications for Renewal. Public Testimony will be taken and limited to five minutes.

Lic #	DBA	License Type	Licensee	Address
3282	Sam's Club #6603	Package Store	Sam's West, Inc.	48 College Road
3336	Soapy Smith's Pioneer Restaurant	Restaurant/Eating Place	Nicholas V Stepovich	543 2nd Avenue

- b) The Fairbanks City Council, Sitting as a Committee of the Whole, will consider the following Application for a New Marijuana Cultivation Facility License. POSTPONED from the Regular Meeting of March 20, 2017 (a public hearing was held at that time).

Type: Marijuana Cultivation Facility, License #11051  
 DBA: Northlink, LLC  
 Licensee/Applicant: Northlink, LLC  
 Physical Location: 1550 Cushman Street, Fairbanks, Alaska

- c) The Fairbanks City Council, Sitting as a Committee of the Whole, will hear interested citizens concerned with the following application for a new Retail Marijuana Store License. Public Testimony will be taken and limited to five minutes.

Type: Retail Marijuana Store, License #11053  
 DBA: True Dank  
 Licensee/Applicant: True Dank, LLC  
 Physical Location: 1550 Cushman Street, Fairbanks, Alaska

8. MAYOR'S COMMENTS AND REPORT

9. UNFINISHED BUSINESS

- a) Ordinance No. 6043 – An Ordinance to Amend Fairbanks General Code Chapter 2, Article VIII, Financial Disclosure. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

10. NEW BUSINESS

- \*a) Resolution No. 4786 – A Resolution Authorizing Matching Funds and Execution of the Maintenance Agreement for the FMATS Intersection Improvement Program Project. Introduced by Mayor Matherly.

- \*b) Resolution No. 4787 – A Resolution in Support of a Smoke-free Alaska. Introduced by Council Members Huntington and Pruhs.
- \*c) Ordinance No. 6044 – An Ordinance Amending Fairbanks General Code Section 70-134 Setting Design Standards for Roadways in Fairbanks. Introduced by Council Member Cleworth.
- \*d) Ordinance No. 6045 – An Ordinance Amending Fairbanks General Code Section 2-232(a), Fairbanks Diversity Council Composition; Terms of Office. Introduced by Mayor Matherly.

11. DISCUSSION ITEMS (INFORMATION AND REPORT)

- a) Committee Reports

12. COMMUNICATIONS TO COUNCIL

- \*a) Board of Plumber Examiner Meeting Minutes of December 13, 2016
- \*b) Chena Riverfront Commission Meeting Minutes of February 8, 2017

13. COUNCIL MEMBERS' COMMENTS

14. CITY CLERK'S REPORT

15. CITY ATTORNEY'S REPORT

16. EXECUTIVE SESSION

- a) IBEW Labor Negotiations
- b) AFL-CIO Labor Negotiations

17. ADJOURNMENT



FAIRBANKS CITY COUNCIL  
REGULAR MEETING MINUTES, FEBRUARY 6, 2017  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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The City Council convened at 7:00 p.m. on the above date, following a 6:00 p.m. Work Session for a Fairbanks Diversity Council Report, to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: Joy Huntington, Seat A  
June Rogers, Seat B  
Valerie Therrien, Seat C  
Jerry Norum, Seat D  
Jerry Cleworth, Seat E  
David Pruhs, Seat F

Absent: None

Also Present: Paul Ewers, City Attorney  
D. Danyielle Snider, City Clerk  
Jeff Jacobson, Public Works Director  
Stephanie Johnson, Dispatch Center Manager  
Christina Rowlett, HR Admin  
Angela Foster-Snow, HR Director  
Eric Jewkes, Police Chief  
Jackson Fox, City Engineer

At Mayor Matherly's request, City Clerk Danyielle Snider read aloud the Mission Statement of the City of Fairbanks.

**INVOCATION**

The Invocation was given by City Clerk Danyielle Snider.

**FLAG SALUTATION**

Mayor Matherly led the Flag Salutation.

**CITIZEN'S COMMENTS**

Brittany Smart, 809 Pioneer Way, Fairbanks – Ms. Smart spoke to the air quality and natural gas improvements that are occurring in the Fairbanks North Star Borough. She spoke to some House and Senate bills that are being discussed by the Alaska Legislature.

Victor Buberger, P.O. Box 58192, Fairbanks – Mr. Buberger thanked the City for clearing the snow off of Gilmore Street. He stated the City Mission Statement should be modified to add the need for public restrooms. He spoke against people getting free housing because it is the

homeless person's fault for not being a productive individual. Mr. Buberger stated that people need to work and not ask for free handouts.

Phoebe Gonzales Roebacher, 1595 Jones Road, Fairbanks – Ms. Roebacher asked the City Council to consider making Fairbanks a sanctuary city in light of President Trump's recent travel ban. She stated it is important to speak out; she asked the Council to ignore President Trump's executive orders and allow refugees and immigrants to seek sanctuary in Fairbanks, Alaska.

Timothy and Schalissa Thomas, P.O. Box 73004, Fairbanks – Mr. Thomas spoke of the program Restore, Inc. that helps recently-released prisoners reenter into society. He stated that the program was established in 2011 and has helped many formerly-incarcerated individuals to stay out of trouble. Mr. Thomas spoke to the mission of Restore, Inc. and shared that the goal is to reduce recidivism.

**Mr. Cleworth** asked how many employees Restore, Inc. has and what their funding source is. Ms. Thomas stated that they employ six individuals and several interns from the University of Alaska Fairbanks (UAF); she stated that they are currently privately funded. She stated that she and her husband are learning how to write grants in hopes of generating more funding.

**Mr. Pruhs** asked if the program is a 501(c)(3) and if there is an active or growing board. Ms. Thomas stated they are a 501(c)(3) corporation. She stated that there is an active board but that they are still looking for more board members.

**Ms. Rogers** thanked Mr. and Mrs. Thomas for the work that they do, and she asked them to come to more City Council meetings with updates. She invited them to the next Fairbanks Diversity Council (FDC) meeting; Ms. Thomas stated they would try to make it.

**Ms. Therrien** asked if Restore, Inc. works with LOVE, Inc. and whether they can bill medical providers for the services they provide. Ms. Thomas replied they do work with LOVE, Inc. and that they are trying to get approval to bill Medicaid; she added that it is a very lengthy process.

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney stated that he tried to attend the recent Clay Street Cemetery Commission meeting but that the front door to City Hall was locked. He stated he banged on the door with a traffic cone to try to get someone's attention and that he wants to see the video footage of the incident. Mr. Turney stated the Mayor did not need to have his Chief of Staff Mike Meeks come back to City Hall to talk to him about scaring people. He stated he contacted Golden Heart Utilities (GHU) about the fire hydrants, and they told him that he was the only person who had ever complained. Mr. Turney stated nobody from the City had contacted GHU and that the Fire Department should have to help clean the areas around fire hydrants. He stated there should be a hemp refinery in North Pole and that North Pole City Councilman Santa Claus has said he would support it. Mr. Turney stated something has to change relating to the doors for after hour meetings at City Hall.

Amber Taylor, 529 Lily, Ft. Wainwright – Ms. Taylor stated she is concerned about the protection of people in the community. She stated that she is a member of the FDC and that homeless people are not non-productive members of society; rather they are a product of the

problems in Fairbanks. Ms. Taylor stated she is a part of the Housing and Homeless Coalition, and she invited everyone to attend meetings.

**Ms. Therrien** asked when and where the Housing and Homeless Coalition meetings are held. Ms. Taylor stated they are held at the JP Jones Community Center and that they are held on the third Thursday of the month at noon.

**Mr. Cleworth** apologized for missing the FDC Work Session that took place prior to the City Council meeting.

**Mr. Pruhs** thanked Ms. Taylor for all the work she does in the community.

Suzanne Rich, 1451 Flat Mountain Road, Fairbanks – Ms. Rich stated Fairbanks is a hidden jewel; she asked the Council to allow Fairbanks to join other cities that have become sanctuary cities. She stated that anyone who wants to live in Fairbanks should be allowed to do so.

Phil Osborne, 1451 Flat Mountain Road, Fairbanks – Mr. Osborne spoke in favor of the City of Fairbanks becoming a sanctuary city. He stated he is standing up for immigration rights and that he has no issue with allowing people from other countries to make Fairbanks their home.

Lily Cohen, Fairbanks – Ms. Cohen stated she is in favor of the City of Fairbanks becoming a sanctuary city and that there is too much misplaced fear about immigrants. She spoke to the issue of the President’s travel ban and the need for it to be lifted. She stated that there are doctors who are not being allowed back into the country. Ms. Cohen asked the Council to make Fairbanks a sanctuary city.

Kara Carlson, 782 7th Avenue, Fairbanks – Ms. Carlson thanked the City Council and the Mayor for their support of project Homeless Connect. She stated the City of Fairbanks is a special community and that there are good resources in place such as the FDC. She spoke to homelessness and stated the Homeless Coalition meets on the third Thursday of every month at noon at the JP Jones Community Center.

Alex Gagne-Hawes, 1535 Mary Ann Street, Fairbanks – Mr. Gagne-Hawes stated that Mary Ann Street was redone in 2016 and asked for an update and for the qualifications of the contractor. He stated he is prochoice, and he criticized advertisements he has heard on the radio about the Crisis Pregnancy Center. He spoke to the Homestead Act in Alaska that gave people free property. Mr. Gagne-Hawes stated this is the Golden Heart City—not a hidden jewel—and that Jesus would want Fairbanks to be a sanctuary city. He spoke against the corrupt regime that has taken over Washington D.C.

Kathy Walling, 2671 Goldhill Road, Fairbanks – Ms. Walling spoke to an article in the newspaper titled, “Alaska Bishops Find Trump Travel Ban Troubling.” She encouraged all public officials to speak out against the travel ban. She read aloud a letter signed by many people encouraging President Trump to drop the travel ban and to love our neighbors. She spoke in favor of Fairbanks becoming a sanctuary city.

Darlene Herbert, 906 Woodlawn Road, Fairbanks – Ms. Herbert stated that Alaska is running short of money and that it needs to take care of its own. She stated that Alaska gave the Russians land, food stamps and Medicaid but they do not want to learn English. She stated now there is a Russian mafia in Delta Junction. Ms. Herbert stated Fairbanks should not become a sanctuary city and should not bring in immigrants that do not know how to survive in Alaska. She stated she does not think giving free homes away is a good idea, and she shared that she has two homeless people living in her house right now.

**Mr. Pruhs** asked Ms. Herbert if she knew who made up the largest population of homeless people in the United States (US). Ms. Herbert indicated that it may be teenagers. **Mr. Pruhs** stated that nationwide, veterans make up the largest population of homeless people.

Judah-Pegs Christian, 732 Alatna Loop, Fairbanks – Mr. Christian suggested the community pray and not fall victim to the panic that is going on throughout the nation. He stated that people cannot forget that there is due process in this country. He encouraged the Council to make Fairbanks a sanctuary city.

Rose O’Hara, 1932 Kittywake Drive, Fairbanks – Ms. O’Hara urged the City Council to make Fairbanks a sanctuary city. She likened the story of her grandparents immigrating to the US from Ireland to the immigrant situation going on in the world today. She spoke passionately about immigrants who have made America great. Ms. O’Hara stated her siblings have been privileged to grow up in a country that welcomes all, and she again encouraged the Council to make Fairbanks a sanctuary City. She stated we owe it to future generations to do the right thing. She stated her Jewish and Catholic family stand in solidarity with all people from all nations.

Sveta Yamin-Pasternak, 5694 Old Ridge Trail, Fairbanks – Ms. Yamin-Pasternak stated that she works as a counselor, researcher and anthropologist and has worked with the Russian and Ukrainian settlers in Delta Junction. She stated they are very hard working food producers in Alaska. Ms. Yamin-Pasternak stated her family was very fortunate to be granted political asylum in 1989; she shared that she is a first-generation immigrant. She stated that she received an award for an outstanding contribution to Alaska Native education and that she is very proud to be an Alaskan.

Jesus Silves, 1426 Lathrop Street, Fairbanks – Mr. Silves spoke in support of Fairbanks becoming a sanctuary city. He stated that President Trump’s travel ban comes from a fear that immigrants will become terrorists. He stated the City needs protection from Federal oversight. Mr. Silvas spoke to the death of the woman on Davis Road after she was released from jail for a drinking and driving charge. He stated the issue needs to be addressed and nobody should be released from jail to walk home while they are still intoxicated.

**Mr. Pruhs** clarified that the woman was released by the Department of Corrections, not the Fairbanks Police Department. He stated the City of Fairbanks is working very hard to get a sobering center open in order to deal with those kinds of issues.

Jo Ann Borges, 1130 Vicki Lane, North Pole – Ms. Borges stated she needs the Council’s help to protect herself, her family, her neighbors and her community. She spoke in favor of the City of

Fairbanks becoming a sanctuary city, and she stated that the actions of President Trump are ugly and unsafe.

Jack Ewers, 1045 Pedro Street, Fairbanks – Mr. Ewers stated that his views do not necessarily reflect the views of his relatives. He stated he was encouraged by community members to attend the meeting and to speak about the need for Fairbanks to become a sanctuary city. He stated the rhetoric that seeks to alienate people and put them in fear of terrorist attacks is wrong. Mr. Ewers stated that trying to dehumanize people who are in need of help is unacceptable. He stated he would like to change the narrative and foster a relationship with immigrants instead of fear-mongering. Mr. Ewers stated that many of the people who are not being allowed into the country have helped the US military when they were in their country. He asked law enforcement to spend time going after actual criminals, not people who are trying to bring their family to a safer and better life. He stated that undocumented people who are already in Fairbanks need to know that they will not be deported.

Crystal Wise, 2727 South Barnette Street, Fairbanks – Ms. Wise thanked the City Council for creating the FDC; she asked them to protect the lesbian, gay, bisexual and transgender (LGBT) population and the veterans in the City. She asked the City to continue to promote diversity and to hire transgender people and people who do not identify with a specific gender. She stated her family immigrated to the US; she asked that Fairbanks become a sanctuary city.

**Mayor Matherly** asked Ms. Wise if she would consider serving on the FDC. Ms. Wise stated she did not think she had anything to bring to the FDC but that she has considered it.

**Ms. Rogers** stated Ms. Wise has a lot to bring to the table; she encouraged her to submit an application. **Mr. Pruhs** stated that he agrees with Ms. Rogers.

Christopher Friar, 780 Gold Vein Road, Fairbanks – Mr. Friar stated that Fairbanks and all of Alaska should become a sanctuary. He stated it is a duty to do right by fellow human beings and welcome immigrants. He stated that society needs to overcome the fear and open its arms to the people who need help.

Anna Godduhn, 570 McFadden Lane, Fairbanks – Ms. Godduhn thanked everyone for the beautiful words they shared with the City Council. She stated she endorses the idea of making Fairbanks a sanctuary city. She asked that the FPD take measures to communicate the values she wishes to uphold.

Hearing no more requests for public comment, **Mayor Matherly** declared Public Testimony closed.

## **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Mr. Norum**, seconded by **Mr. Pruhs**, moved to APPROVE the Agenda and Consent Agenda.

**Mr. Cleworth** pulled Ordinance No. 6042 from the Consent Agenda.



**Mayor Matherly** called for objection and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

### **SPECIAL ORDERS**

- a) The Fairbanks City Council, Sitting as a Committee of the Whole, heard interested citizens concerned with the following Liquor License Applications for Renewal:

Lic. #	DBA	License Type	Licensee	Premises Address
4888	R.J.'s Lounge & Grill	Beverage Dispensary	Roy J Stoltz	3450 Airport Way
4076	Brown Jug	Package Store	Liquor Stores USA North, Inc	559 Harold Bentley
2512	2 Go Mart #114	Package Store	AK, Inc	2110 Peger Road
4216	2 Go Mart #115	Package Store	AK, Inc	99 College Road
4565	2 Go Tesoro #101	Package Store	AK, Inc	3569 S. Cushman St.
1912	Eastern Treats	Beverage Dispensary	Bulgar Corp	535 2nd Avenue
3020	American Legion Post #57	Club	American Legion Post #57	1634 Cushman St.

**Ms. Therrien**, seconded by **Ms. Huntington**, moved to WAIVE PROTEST on the Liquor License Applications for Renewal.

**Mr. Pruhs**, **Ms. Rogers**, and **Mayor Matherly** commented that they like the new Public Safety reporting that is being provided for the licenses up for renewal.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Cleworth, Pruhs, Rogers, Huntington, Norum, Therrien

NAYS: None

**Mayor Matherly** declared the MOTION CARRIED.

### **MAYOR'S COMMENTS AND REPORT**

**Mayor Matherly** thanked everyone for attending the City Council meeting. He thanked the FDC for the Work Session held earlier in the evening. He stated he had a meeting with the Commissioner of the Department of Corrections, Dean Williams, and they spoke of the opioid problems in Fairbanks. **Mayor Matherly** spoke to the need for a sobering center in the City, and he stated that he is aggressively working on getting one open. He stated there would be 18 to 25 beds available for people to rest up and get sober. He stated he is working with Police Chief Eric Jewkes and Dispatch Manager Stephanie Johnson to see how the Community Service Patrol (CSP) can help transport people who are in need of the service. **Mayor Matherly** stated the goal is to have the facility open and running in June. He spoke to the tragedy of the woman who was released from jail and then died after being hit by a car. He stated he is not an expert about what a sanctuary city is, but that he would look into it. He thanked all the people who came to speak during Citizen's Comments. **Mayor Matherly** spoke to the behavior of Frank Turney when he

was banging on the door to get into City Hall and stated that it was unacceptable. **Mayor Matherly** spoke to the issue of cleaning the areas around fire hydrants.

**Mayor Matherly** asked City Clerk Danyielle Snider to speak to the issue of the doors being locked at the Clay Street Cemetery meeting. Ms. Snider spoke to the procedure for unlocking doors for afterhours meetings; she apologized for the oversight.

## **NEW BUSINESS**

- a) Resolution No. 4780 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the Alaska Division of Homeland Security for the FFY2017 State Homeland Security Program. Introduced by Mayor Matherly.

PASSED and APPROVED on the CONSENT AGENDA.

- b) Ordinance No. 6041 – An Ordinance Amending Fairbanks General Code Sections 2-260 and 2-261 Regarding the Authorized Index Language and Asset Allocations in the City Permanent Fund Investment Policy. Introduced by Council Members Therrien and Pruhs.

ADVANCED on the CONSENT AGENDA.

- c) Ordinance No. 6042 – An Ordinance Modifying the Annual General Fund Transfer from the Permanent Fund. Introduced by Council Members Therrien and Pruhs.

**Ms. Therrien**, seconded by **Ms. Huntington** moved to ADVANCE Ordinance No. 6042.

**Mr. Cleworth** spoke to the history of Permanent Fund transactions and distributed a handout out to Council Members. He stated the Permanent Fund Review Board (PFRB) is recommending reducing the annual drawdown but they are not taking into account all of the extra funds the Council has voted to put into the Fund. **Mr. Cleworth** spoke to his concern for decreasing the drawdown because it reduces the annual budget. He suggested that the Council wait until there is a surplus so auditors can run a report on what could be cut from the annual budget. He stated that making the reduced drawdown mandatory does not help future budgets, and it hinders flexibility. He stated he understands the importance of the Permanent Fund and that he would like to look at other ways to protect it.

**Ms. Therrien** stated that the PFRB wants to reduce the amount of the drawdown in order to protect the Fund. She stated that given the situation with the City's finances, she does not envision the Council putting any money into the Permanent Fund in the future. She urged the Council to advance Ordinance No. 6042.

**Mr. Pruhs** stated he was surprised that he does not agree with Mr. Cleworth. He stated the Council needs to keep the future in mind when considering the City's finances. He stated that some years the budget will be thin but protecting the Permanent Fund is important.

**Ms. Rogers** thanked Mr. Cleworth for his concern and for all the research he did. She stated she is in favor of advancing the ordinance.

**Mr. Cleworth** stated that the Council has put additional money in the Fund every year that was not required and that he thinks the system has been working.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6042 AS FOLLOWS:

YEAS: Pruhs, Therrien, Huntington, Norum, Rogers

NAYS: Cleworth

**Mayor Matherly** declared the MOTION CARRIED.

*Public comment was not offered on the Liquor License Applications for Renewal, so Mayor Matherly opened public comment for those items.*

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney asked how much revenue the City received in 2016 from alcohol taxes.

**Mayor Matherly** stated he did not know the exact number and that the Chief Financial Officer was not present at the meeting. He stated he would get back to Mr. Turney with an answer.

Alex Gagne-Hawes, 1535 Mary Ann Street – Mr. Gagne-Hawes spoke to the public safety calls to liquor establishments and the volume of calls for service. He questioned why the Council is allowing public comment after they already voted on the liquor license renewals.

**Mayor Matherly** stated that public testimony was opened as a courtesy because it should have been offered under Special Orders.

### **COMMUNICATIONS TO COUNCIL**

a) Permanent Fund Review Board Meeting Minutes of October 19, 2016.

ACCEPTED on the CONSENT AGENDA.

### **COUNCIL MEMBERS' COMMENTS**

**Mr. Norum** asked if anyone could give him the definition of a sanctuary city. **Mayor Matherly** stated he would look into it and get back to Mr. Norum.

**Mr. Cleworth** stated that when House Bill (HB) 23 was introduced (survivor benefits for deceased fire/police personnel), it was supposed to be a shared cost with municipalities. He stated that now it is a mandate on municipalities; he asked Council Members to weigh in.

**Mr. Pruhs** stated that the bill has become an unfunded mandate and that any municipality that has a population greater 10,000 must participate in the system.

**Mr. Cleworth** stated he did not understand how the State could adopt something and then pass the tab to the municipalities. He stated that the Council has a policy of not getting involved in

national issues because their plates are full running the City. **Mr. Cleworth** spoke to the need for fire hydrant areas to be cleaned; he stated that if GHU does not take care of it, the Fire Department should. He stated it is a safety issue because firefighters should not have to dig out a hydrant when they are responding to a fire.

**Mr. Pruhs** stated he was at the Clerk's Office one day when the staff had to call the police because a citizen was behaving in a threatening manner. He stated the clerks pushed the panic button and four officers showed up almost immediately. **Mr. Pruhs** stated he could understand if an employee was scared by banging and screaming at the front door. He thanked Police Chief Eric Jewkes for being a guest on the radio with him and that it is a privilege having him as the Chief. He thanked Governor Walker for appointing him to the State of Alaska Real Estate Commission that he will be honored to be a part of.

**Ms. Therrien** stated she is interested in learning more about sanctuary cities and that she would like to see a template that one of the public speakers brought to the meeting.

**Ms. Rogers** thanked the FDC for the Work Session and for their hard work in drafting the Diversity Action Plan (DAP). She thanked all of the citizens who came out to testify about Fairbanks being a compassionate City. She stated everyone needs to be in connection with their heart and that she would like to pursue Fairbanks becoming a sanctuary city.

**Ms. Huntington** echoed Ms. Rogers' appreciation for everyone who attended and spoke at the meeting. She stated some Council Members may feel it is appropriate to become a sanctuary city, and some may not. She stated she is in line with the citizens' beliefs and that it has been an inspiring meeting.

**Ms. Huntington**, seconded by **Mr. Pruhs**, moved to go into Executive Session for the purpose of discussing AFL-CIO Labor Negotiations and Potential Litigation/Liability Regarding the Randall Aragon Investigation.

**Mayor Matherly** called for objection and, hearing none, so ORDERED.

**Mayor Matherly** called for a five minute recess.

### **EXECUTIVE SESSION**

- a) AFL-CIO Labor Negotiations
- b) Potential Litigation/Liability Regarding Randall Aragon Investigation

The City Council met in Executive Session to discuss AFL-CIO Labor Negotiations and Potential Litigation/Liability Regarding the Randall Aragon Investigation. Direction was given to staff and no action was taken.

**ADJOURNMENT**

**Ms. Huntington**, seconded by **Ms. Rogers**, moved to ADJOURN the meeting.

**Mayor Matherly** called for objection and, hearing none, so ORDERED.

**Mayor Matherly** declared the meeting adjourned at 10:20 p.m.

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JIM MATHERLY, MAYOR

ATTEST:

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D. DANYIELLE SNIDER, CMC, CITY CLERK

Transcribed by: EB



FAIRBANKS CITY COUNCIL  
REGULAR MEETING MINUTES, FEBRUARY 27, 2017  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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The City Council convened at 7:00 p.m. on the above date, following a Work Session to discuss Cowles Street Reconstruction and the FMATS Transportation Improvement Plan, to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: Joy Huntington, Seat A  
June Rogers, Seat B  
Valerie Therrien, Seat C  
Jerry Norum, Seat D  
Jerry Cleworth, Seat E  
David Pruhs, Seat F

Absent: None

Also Present: JB Brainerd, Deputy City Attorney  
D. Danyielle Snider, City Clerk  
Jeff Jacobson, Public Works Director  
Mike Meeks, Chief of Staff  
Jackson Fox, City Engineer  
Angela Foster-Snow, HR Director  
Jim Styers, Fire Chief  
Donna Gardino, MPO Coordinator  
Stephanie Johnson, Dispatch Center Manager

At Mayor Matherly's request, City Clerk Danyielle Snider read aloud the Mission Statement of the City of Fairbanks.

**INVOCATION**

The Invocation was given by City Clerk Danyielle Snider.

**FLAG SALUTATION**

**Mayor Matherly** led the Flag Salutation.

**CITIZEN'S COMMENTS**

Brittany Smart, 809 Pioneer Way, Fairbanks – Ms. Smart stated there would be a planning meeting the following day to discuss the Iditarod restart. She stated that Borough Mayor Karl Kassel just returned from the Alaska Municipal League (AML) Winter Legislative Meeting in Juneau, and he is confident the legislature will close the gap in the State budget.

**Mr. Pruhs** asked if there would be a website with information about the Iditarod restart. Ms. Smart stated that due to the weather, all posts have been put on hold to avoid misinformation.

Greg Allison, 1949 Frank Avenue, Fairbanks – Mr. Allison stated he is the director of the Good LLC Cultivation Facility; he thanked community leaders for allowing cannabis in Fairbanks. He spoke to ways the cannabis industry is working to give back to the community, and he stated that it is a responsible industry.

**Mr. Pruhs** asked how Mr. Allison could be giving back to the community if he has only been in business for four months. Mr. Allison stated he is not in business yet but that giving back is important to him. **Mr. Pruhs** thanked Mr. Allison for giving back to the community.

**Ms. Huntington** thanked Mr. Allison for his eloquence and for his community support.

**Mayor Matherly** asked what the next step for Good LLC would be. Mr. Allison stated he hopes to get the cultivation facility up and running first and then the retail location near Brewster's. He expressed hope that the retail license would be on the Alcohol and Marijuana Control Office (AMCO) agenda for their July meeting. He stated nothing is easy but that hard work pays off.

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney spoke to his wish for the State to support the industrial hemp industry. He encouraged Mayor Matherly to push for public restrooms in the City. He stated that at the previous meeting, Mr. Pruhs spoke to some of the dangerous people he has witnessed at the Clerk's Office; he stated that he has never seen anyone commit dangerous acts in City Hall. He stated he hopes the Council will give Public Works more funding for snow removal because there is a dangerous amount on roads and sidewalks.

Tyrone Burkhead, 2113 Gillam Way, Fairbanks – Mr. Burkhead commended the Council for voting to rename the Fire Station in honor of former Fire Chief Warren Cummings. He stated Chief Cummings' legacy will forever be remembered because nobody has done more for the Fire Department than him. Mr. Burkhead asked why the City of Fairbanks does not recognize the birthday of Dr. Martin Luther King Jr. (MLK Day). He spoke to the history of MLK Day and to the importance of closing business to observe it. He stated he would like to come to City Hall next year and see a sign on the door that says the City is closed in observance MLK Day.

**Mr. Cleworth** stated he would address Mr. Burkhead's request during Council Member Comments. Mr. Burkhead provided his phone number and stated that he would like to speak further about the issue with Mr. Cleworth.

Meagan Scheer, 1845 Caribou Way, Fairbanks – Ms. Scheer thanked the Public Works Department for all of their efforts in snow removal. She stated she works with teenagers and that they were commenting on the difficulty walking to school; she stated that some said they had to walk in the street because the sidewalks were covered in snow. She stated it is very dangerous for kids to be walking in the street.

**Ms. Huntington** stated the Director of Public Works Jeff Jacobson is present and that she is sure he heard Ms. Scheer's message.

Daisy Stevens, 1841 Hilton Avenue, Fairbanks – Ms. Stevens shared her concern with the possibility of the City of Fairbanks becoming a sanctuary city. She stated there are already a lot of people living in the community that cannot find jobs and that bringing in immigrants would only worsen the situation. Ms. Stevens asked the Council to support Senator Scott Kawasaki's bill to grant Permanent Fund Dividends (PFDs) to people who are proven to be wrongfully convicted. She spoke to the history of her family living in the City of Fairbanks. She complained about those sitting at the back of the room talking and being rude during meetings.

**Mr. Pruhs** stated the Mayor came out with a statement in the newspaper the day after the last City Council meeting which stated that the City of Fairbanks is not a sanctuary city. He also referenced a 2007 City Council resolution which stated that Fairbanks is not a sanctuary city.

Victor Buberger, P.O. Box 58192, Fairbanks – Mr. Buberger stated he was happy to see that Public Works finally removed the snow from south Fairbanks. He spoke to areas of town that need snow removal attention. He spoke against the City of Fairbanks becoming a sanctuary city. He requested that Cushman Street be cleared of the snow.

Darlene Herbert, 906 Woodlawn Road, Fairbanks – Ms. Herbert spoke to the article in the paper about Mayor Matherly being the morality police. She stated that police officers put on their uniforms to protect people, but that it does not put them on a pedestal. Ms. Herbert stated that Hitler got started by telling people what to think and say. She stated the Mayor should have his opinion and everyone else should be able to have theirs too.

Hearing no more requests for public comment, **Mayor Matherly** declared Public Testimony closed.

### **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Ms. Therrien**, seconded by **Mr. Pruhs**, moved to APPROVE the Agenda and Consent Agenda..

**Mayor Matherly** called for objection and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda into the record.

### **APPROVAL OF PREVIOUS MINUTES**

a) Regular Meeting Minutes of December 5, 2016.

APPROVED on the CONSENT AGENDA.

b) Regular Meeting Minutes of December 12, 2016.

APPROVED on the CONSENT AGENDA.



## SPECIAL ORDERS

- a) The Fairbanks City Council, Sitting as a Committee of the Whole, heard interested citizens concerned with the following Liquor License Applications for Renewal:

Lic #	DBA	License Type	Licensee	Premises Address
5262	Aha Oriental Kitchen	Restaurant/ Eating Place	Moonstone, LLC	996 Blair Road
4548	Brewsters	Beverage Dispensary	Restaurant Concepts, LLC	354 Old Steese Hwy
3687	Thai House Restaurant	Restaurant/ Eating Place	Boonchoo, Inc.	412 5th Avenue
77	300 Club	Beverage Dispensary	Karen A Meadows-Sours	940 Cowles Street
4678	Fairbanks Junior Ice Dogs	Recreational Site	Fairbanks Junior Ice Dogs, Inc.	1920 Lathrop Street
426	Frontier Club	Beverage Dispensary	Boulder Investments, Inc.	No Premises
4314	Gallo's Mexican Restaurant	Beverage Dispensary	Northern Lights Business, Inc.	60 College Road
4763	Bobby's Downtown	Beverage Dispensary	Delta Epsilon, Inc.	609 2nd Avenue
3483	Fairbanks Curling Club	Beverage Dispensary	Fairbanks Curling Club, Inc.	1962 2nd Avenue
4465	Roundup Steak House	Beverage Dispensary	The Last Roundup, LLC	2701 S. Cushman St
4504	Gold Rush Deli	Beverage Dispensary	Upriver, Inc.	3399 Peger Rd, #C
2847	Bojangles	Beverage Dispensary	Scruff-N-Pork's, Inc.	1351 Cushman St
5051	Asiana Restaurant	Restaurant/ Eating Place	Young Mi Jin	2001 Airport Way

**Mr. Pruhs**, seconded by **Mr. Norum**, moved to WAIVE PROTEST on the Liquor License Applications for renewal.

**Ms. Rogers** expressed concern with the Bojangles renewal due to the amount of police call-outs.

**Ms. Huntington** asked Chief of Police Eric Jewkes to come forward and speak to the Bojangles renewal. Chief Jewkes stated that the Police Department shares the Council's concern with the Bojangles renewal. He stated that Bojangles has been a significant problem for his department.

**Mr. Pruhs**, seconded by **Ms. Rogers**, moved to AMEND the motion to waive protest by excluding the Bojangles renewal from the motion.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND THE MOTION TO WAIVE PROTEST BY EXCLUDING THE BOJANGLES RENEWAL FROM THE MOTION AS FOLLOWS:

YEAS: Norum, Cleworth, Rogers, Huntington, Therrien, Pruhs

NAYS: None

**Mayor Matherly** declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSES APPLICATIONS FOR RENEWAL EXCEPT FOR THE BOJANGLES LICENSE AS FOLLOWS:

YEAS: Cleworth, Pruhs, Rogers, Huntington, Norum, Therrien

NAYS: None

**Mayor Matherly** declared the MOTION CARRIED.

**Mr. Pruhs**, seconded by **Ms. Rogers**, moved to PROTEST the Bojangles Liquor License Application for renewal.

**Mr. Pruhs** stated that protesting the license is not easy, but it is necessary in this situation. He stated the City Police became the security detail for the establishment because the owner did not do anything to make the business safe.

**Ms. Huntington** echoed Mr. Pruhs' sentiments that the Bojangles liquor license should be protested; she stated that the owner has had two fatal shootings at his bars. She stated she knows the family of Michael Hodges, and she asked if she should recuse herself from voting on the issue. Deputy City Attorney JB Brainerd asked Ms. Huntington if she felt conflicted about voting on the issue; **Ms. Huntington** stated that she did not feel uncomfortable. Deputy Attorney Brainerd stated she would not need to abstain.

**Mr. Cleworth** stated that the State can still overturn the decision of the City so they are not the final authority as to whether the license is renewed.

The Council discussed reasons why the license renewal should be protested: the owner's history of operating dangerous facilities, the 2016 homicide at the premises, the high rate of FPD calls for service at the location, and the Council's responsibility to uphold the public interest.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO PROTEST THE BOJANGLES LIQUOR LICENSE APPLICATION FOR RENEWAL AS FOLLOWS:

YEAS: Rogers, Norum, Therrien, Pruhs, Cleworth, Huntington

NAYS: None

**Mayor Matherly** declared the MOTION CARRIED.

b) Request by Tapas, Inc. (Franklin Eagle) for the City Council to Revisit the Condition Placed on a Liquor License Transfer of Ownership, Location and Name Change.

NOTE: The original transfer was considered by the City Council on October 19, 2015, and the Council voted to PROTEST until a Certificate of Occupancy is issued. At that time, the Council also placed a condition on the license that food must be served at the location.

Type: Beverage Dispensary, License #4170

To: Tapas / Tapas, Inc.  
603 Lacey Street, Fairbanks, Alaska

From: Lavelle's Bistro / Café de Paris Catering Co.  
575 First Avenue, Fairbanks, Alaska

**Mr. Pruhs**, seconded by **Mr. Norum**, moved to REMOVE the food service condition on the license transfer.

Frank Eagle, 912 Kellum Street, Fairbanks – Mr. Eagle applauded the Council for protesting the Bojangles liquor license renewal; he stated that it is not a safe place. He stated he would like to try a “pop up” food service at Tapas which would allow guest chefs to cook at the location. He stated that the food industry has a high failure rate, and this would give someone an opportunity to see if it is an industry they would like to get into. He stated that he has been in the food service industry for more than 30 years.

**Ms. Therrien** asked when Mr. Eagle expects to have his Certificate of Occupancy. Mr. Eagle replied he did not know when to he would receive a Certificate of Occupancy.

**Ms. Rogers** asked if it would be a smoke free location, Mr. Eagle replied affirmatively.

**Mr. Pruhs** spoke in opposition of Mr. Eagle needing to have food service at all times. **Mr. Pruhs** asked Mr. Eagle how long he had been in the food business in Fairbanks. Mr. Eagle stated he began in the early 1980's.

**Mr. Cleworth** spoke to the history of liquor licenses in the downtown core area. He spoke to the Fairbanks General Code (FGC) section that speaks to the 1,000 buffer distance between a liquor establishment and a senior center.

Daisy Stevens, 1841 Hilton, Fairbanks – Ms. Stevens asked why there should not be a bar within 1,000 feet of a senior citizen center. She spoke in favor of Tapas opening at the location.

Hearing no more requests for public comment, **Mayor Matherly** declared Public Testimony closed.

**Mr. Cleworth** stated that until the Taphouse opened there was always the understanding by the Council that food service had to be included for a liquor establishment in the core downtown area. He stated that he could support Tapas as long as they served food during business hours. He stated he tried hard to add the food service requirement to the City Code, but it did not pass.

**Mr. Pruhs** spoke against the food service condition; he stated that food service does not guarantee proper alcohol business practices.

**Ms. Rogers** stated that she likes the model Mr. Eagle has come up with and that it would bring a significant amount of interest in the downtown area. She stated she would feel comfortable removing the food service condition.

**Mayor Matherly** spoke in favor of removing the food service condition.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO REMOVE THE FOOD SERVICE CONDITION ON THE LICENSE TRANSFER AS FOLLOWS:

YEAS: Pruhs, Therrien, Huntington, Norum, Rogers  
NAYS: Cleworth  
**Mayor Matherly** declared the MOTION CARRIED.

### **MAYOR'S COMMENTS AND REPORT**

**Mayor Matherly** shared his excitement about the Yukon Quest sled dog race; he stated that he attended the end-of-race banquet. He stated that the public restrooms issue is something he would like to tackle while he is in office; he added that just because he does not address it every meeting does not mean it is not on his priority list. **Mayor Matherly** thanked FMATS and Engineering for the Work Session earlier in the evening. He stated he has worked hard to improve his relationship with the Police Department and that attitudes seem to be positive under the new Police Chief. He spoke to his excitement for holding the Iditarod restart in Fairbanks.

### **UNFINISHED BUSINESS**

- a) Resolution No. 4768 – A Resolution Adopting a City of Fairbanks Diversity Action Plan. Introduced by Mayor Matherly. POSTPONED from the Regular Meeting of January 23, 2017.

NOTE: The motion to APPROVE Resolution No. 4768 was made by **Mr. Norum** and seconded by **Ms. Rogers** at the Regular Meeting of November 7, 2016.

**Ms. Therrien**, seconded by **Ms. Rogers**, moved to POSTPONE Resolution No. 4768 until the March 20, 2017 meeting so the Fairbanks Diversity Council (FDC) could review the Council's proposed changes prior to final approval.

**Mayor Matherly** explained that the FDC did not meet in February due to bad road conditions, so they did not have the opportunity to see the proposed changes.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE RESOLUTION NO. 4768 AS FOLLOWS:

YEAS: Therrien, Rogers, Pruhs, Norum, Huntington, Cleworth  
NAYS: None  
**Mayor Matherly** declared the MOTION CARRIED.

- b) Ordinance No. 6041 – An Ordinance Amending Fairbanks General Code Sections 2-260 and 2-261 Regarding the Authorized Index Language and Asset Allocations in the City Permanent Fund Investment Policy. Introduced by Council Members Therrien, Pruhs and Norum. SECOND READING AND PUBLIC HEARING.

**Ms. Therrien**, seconded by **Ms. Huntington**, moved to ADOPT Ordinance No. 6041.

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney asked someone to explain what it would take to tap into the City’s Permanent Fund.

Hearing no more requests for public comment, **Mayor Matherly** declared Public Testimony closed.

**Mr. Cleworth** explained that the City Charter states that a super-majority vote of the people is required to tap into the City’s Permanent Fund.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6041 AS FOLLOWS:

YEAS:           Huntington, Norum, Therrien, Pruhs, Cleworth, Rogers

NAYS:           None

**Mayor Matherly** declared the MOTION CARRIED and Ordinance No. 6041 ADOPTED.

- c) Ordinance No. 6042 – An Ordinance Modifying the Annual General Fund Transfer from the Permanent Fund. Introduced by Council Members Therrien, Pruhs and Norum. SECOND READING AND PUBLIC HEARING.

**Mr. Pruhs**, seconded by **Ms. Huntington**, moved to ADOPT Ordinance No. 6042.

**Mayor Matherly** called for Public Testimony and, hearing none, declared Public Testimony closed.

**Mr. Cleworth** stated that the City is facing fiscal challenges, some of which are not of the Council’s making. He stated that revenues generated from things such as citations and building permits have drastically declined. He spoke against the adoption of Ordinance No. 6042.

**Mr. Pruhs** stated he appreciates Mr. Cleworth’s comments but that he supports the ordinance.

**Ms. Huntington** asked what the risk of falling below the principal balance of \$113 million would mean. Chief Financial Officer Carmen Randle stated that the Permanent Fund Review Board (PFRB) suggested the annual drawdown percentage reduction because they want to protect the Fund and make it more sustainable. Ms. Randle stated that there is no way to predict the market but that protecting the principal balance is the most important duty of the PFRB.

**Mr. Cleworth** stated the market is volatile and that the \$113 million in principal balance does not really mean anything. He spoke to the market crash of 2008 and how it affected the Permanent Fund. He stated that he is puzzled by the ordinance because it will hurt the City in the upcoming years.

**Ms. Therrien** commented that the members of the PFRB have a great deal of knowledge about the City’s Permanent Fund; she urged the Council to adopt Ordinance No. 6042.

**Mr. Norum** agreed with Ms. Therrien and stated that he supports the ordinance.

Ms. Randle stated that if the ordinance is passed the Council can make future changes to the ordinance.

**Ms. Huntington** stated that she agrees with Mr. Cleworth, and it is dangerous to start limiting the financial resources of the City when revenues are declining.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6042 AS FOLLOWS:

YEAS: Pruhs, Norum, Therrien  
NAYS: Cleworth, Rogers, Huntington, Matherly  
**Mayor Matherly** declared the MOTION FAILED.

### **COMMUNICATIONS TO COUNCIL**

a) Chena Riverfront Commission Meeting Minutes of December 14, 2016

ACCEPTED on the CONSENT AGENDA.

b) Hotel-Motel Discretionary Fund Committee Meeting Minutes of December 19, 2016

ACCEPTED on the CONSENT AGENDA.

### **COUNCIL MEMBERS' COMMENTS**

**Ms. Huntington** stated she is proud of the Council for protesting the Bojangles liquor license renewal. She stated her dear friend's son passed away from carbon monoxide poisoning; she reminded everyone to check the batteries in their smoke and carbon monoxide detectors.

**Ms. Rogers** spoke to the earlier testimony about children having to walk in the street because there is so much snow on City sidewalks. She reminded everyone of the Fairbanks woman who was killed in the snowstorm because she was walking on the roadway. She encouraged people to try to find a ride if they need to go somewhere and suggested that they not walk in the streets.

**Ms. Therrien** requested an update from FPD regarding opiate issues in the City of Fairbanks. She stated she has been overwhelmed with the number of emails she has received relating to the City of Fairbanks becoming a sanctuary city, some positive and some negative. She stated that she has not responded to all of them yet.

**Mr. Pruhs** thanked the Mayor for cutting public testimony off at five minutes. He stated that he thought the public comment comparing Mayor Matherly to Hitler was offensive. He stated he would like a detailed, written report from the City lobbyists on House Bill 28 and Senate Bill 115; he stated that one of the bills would cause an unfunded liability to the City.

**Mr. Cleworth** asked Public Works Director Jeff Jacobson for an update on snow removal. Mr. Jacobson stated that three of the seven City snow dumps are completely full and the remaining

snow dumps can be stacked higher to accommodate more snow. **Mr. Cleworth** stated that the snow may start melting in about three weeks, and he asked Mr. Jacobson if he could get the streets cleared without blowing the budget. Mr. Jacobson replied that the 2017 budget for temporary hires budget was blown early on. He stated that Public Works is trying to deal with snow removal in the most efficient and cost effective way.

**Mr. Cleworth** spoke to his draft ordinance relating to lane widths and the need for snow storage space on both sides of a road. He stated the Council needs to revisit the ordinance governing liquor licenses. He stated he has never received so many emails as he did following the Council meeting with all the public comments on Fairbanks becoming a sanctuary city. He stated he would try to respond to all emails but it is taking some time due to the high volume.

**Mr. Norum** stated he recently attended a meeting at Raven Landing that was packed full of local business and political leaders in Fairbanks. He stated the only lobbying that is going on in Juneau is the lobbying being done by the elected officials; he stated that lobbyists are not doing their job. He asked if anyone had considered implementing an “Adopt-a-Pothole” program.

**Mr. Pruhs**, seconded by **Ms. Therrien**, moved to ADJOURN the meeting.

**Mayor Matherly** called for objection and, hearing none, so ORDERED.

**Mayor Matherly** declared the meeting adjourned at 10:02 p.m.

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JIM MATHERLY, MAYOR

ATTEST:

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D. DANYIELLE SNIDER, CMC, CITY CLERK

Transcribed by: EB



# City of Fairbanks

Office of the City Clerk


800 Cushman Street

Fairbanks, AK 99701

(907)459-6715  
Fax (907)459-6710

## MEMORANDUM

TO: Mayor Jim Matherly and City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Liquor License Renewals

DATE: March 30, 2017

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following liquor license renewals:

Lic. #	DBA	License Type	Licensee	Premises Address
3282	Sam's Club #6603	Package Store	Sam's West, Inc.	48 College Road
3336	Soapy Smith's Pioneer Restaurant	Restaurant/Eating Place	Nicholas V Stepovich	543 2nd Avenue

Pursuant to FGC Sec. 14-178 the Council must determine whether or not to protest liquor license renewals after holding a public hearing.

Per the Council's request, the Police Department has included call reports for the locations (attached); however, Chief Jewkes is not recommending a protest for any of the renewals.

Deputy Fire Marshal Kyle Green has included a detailed memorandum and inspection report regarding the Soapy Smith's Pioneer restaurant, but the Fire Department is not recommending protest.

**There are no departmental protests to the above-listed license renewal applications.** Please contact me if you need any further information.





# Fairbanks Fire Department

1101 Cushman Street, Fairbanks, AK. 99701-4620  
(907) 450-6600 Fax (907) 450-6666  
fire@ci.fairbanks.ak.us



## MEMORANDUM

**DATE:** March 29, 2017  
**TO:** Jim Styers, Fire Chief  
**FROM:** Kyle Green, Deputy Fire Marshal  
**SUBJECT:** Fire Inspection for Liquor License #3336 Renewal

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Chief Styers,

The Fire Department received notification from the City Clerk's office of the liquor license renewal action for license #3336, d.b.a. Soapy Smith's Pioneer Restaurant located at 543 2<sup>nd</sup> Avenue. This memorandum is to provide an update to the ongoing work we are doing and progress with Mr. Nicholas Stepovich to correct the ongoing fire code deficiencies.

A fire inspection was scheduled for and completed, today, Wednesday March 29<sup>th</sup>, 2017 at 3 PM, at Soapy Smith's Pioneer Restaurant, located at 543 2<sup>nd</sup> Avenue. Present at the inspection was myself, Mr. Mike Meeks to observe, Mr. Nicholas Stepovich as the tenant (restaurant) of the aforementioned property, and Mr. Michael Stepovich landlord of the property. Mr. Michael Stepovich provided the access to the view the status of the sprinkler system control riser located in the basement. The sprinkler system was found with the controls in the open position and gauges indicated the system was pressurized. Mr. Michael Stepovich left at the conclusion of our visit to the sprinkler system control riser.

The rest of the inspection went on with Mr. Nicholas Stepovich as normally done. A few deficiencies were found that require minimal intervention by the tenant and/or the landlord. Other deficiencies, those which require qualified and/or certified contractors to correct were noted. Please see the attached fire inspection report for more information. Copies were hand delivered to the restaurant and the law office of Mr. Michael Stepovich soon after the completion of the inspection – neither contacts were at the building upon my return to deliver the fire inspection report. Thus, one copy will be sent via certified mail to both of them.

It is important to note that the kitchen hood deficiency, pertaining to the commercial cooking devices not being under the hood, was corrected by Mr. Nicholas Stepovich. This was a major item which was a primary focus of the recommendation of protest at the March 9<sup>th</sup>, 2015 City Council Meeting. This protest was rescinded at the next Council Meeting as Mr. Stepovich assured the Fire Prevention Office that corrections would be made according to an established timeline. The Fire Prevention Office accepted this in a concerted effort to work with Mr. Stepovich for a positive outcome.

Mr. Stepovich exercised his right to appeal the fire inspection decision on the matter regarding the kitchen hood deficiency to the City of Fairbanks *Building Code Review & Appeals Commission* on April 21, 2016. The Commission heard testimony from Mr. Nicholas Stepovich and Assistant Chief Ernie Misewicz on the matter. The Commission did not rule in favor of the appeal and required Mr. Nicholas Stepovich to have the deficiency corrected by July 2016.

Mr. Nicholas Stepovich completed the repairs by replacing the commercial cooking devices instead of installing a new hood. These cooking devices are now under the hood and satisfy the requirements for the hood coverage by the requirements of the Mechanical and Fire Codes, and their Referenced Standards. The Fire Department commended Mr. Nicholas Stepovich for making these repairs and correcting this deficiency, albeit only starting the repairs by obtaining the permit Wednesday March 22<sup>nd</sup>, 2017.

The Fire Department will continue to work with Mr. Nicholas Stepovich for the items needed to be corrected with the Soapy Smith's Pioneer Restaurant, and with Mr. Michael Stepovich for the items needed to be corrected with the rest of the building as found within the scope of today's fire inspection. Because an overwhelming majority of the items on the current inspection report will require the attention of a specialized, qualified, and permitted contractor(s) the re-inspection date was set to occur at 3 PM on Thursday May 4<sup>th</sup>, 2017. It is expected that most, if not all of these deficiencies will be repaired or corrected by that date.

Please do not hesitate to contact me if you have any questions. I will be present for the City Council's regular meeting on Monday April 3<sup>rd</sup> to provide a staff report if requested by the Council.

Respectfully,



Kyle Green  
Deputy Fire Marshal



# Fairbanks Fire Department

1101 Cushman Street

Fairbanks, AK 99701

Ph: (907)450-6614 Fax: (907)450-6666



## FIRE INSPECTION REPORT

<b>Facility:</b>	Soapy Smith's Pioneer Restaurant		<b>Address:</b>	543 SECOND AVE	
<b>Date:</b>	3/29/2017	<b>Inspector:</b>	Kyle Green	<b>Inspection Type</b>	Inspection ABC Inspect

### Occupancy Contact Information

<b>Contact:</b>	Nicholas Stepovich		<b>Phone:</b>	(907) 451-8380	
<b>Email:</b>			<b>Cell:</b>	(907) 460-6417	

### Deficiencies Requiring Correction

Violation Code	Location	Violation Notes	Corrected?
901.6.1	Sprinkler System Riser	Sprinkler system due annual service. Last service tag posted on system dated for March 2015 and states "Flow Test Only". POC did not have any Sprinkler System Inspection Report available for review (most current report is 2011).  A copy of the Sprinkler System Service Report is required to be provided to the Fire Prevention Office.	No
1008.3.4	Emergency light near back hallway/Kitchen Door	Emergency light inoperable. Repair or replacement required.	No
912.1	Fire Department Sprinkler System Connection (FDC)	Fire Department Sprinkler Connection (FDC) missing covers. Trash found stuffed into FDC.  Cleanout of FDC required. Protective covers are required to be installed onto FDC.	No
906.2	Throughout Building	Fire extinguishers due annual service (last March 2015).	No
904.12.6.2	Kitchen Hood Fire Suppression System	Kitchen hood fire suppression system due semi-annual service (last March of 2015). A copy of the Kitchen Hood Fire Suppression System Service Report is required to be provided to the Fire Prevention Office.  NOTE: Please advise your contractor of the recent changes to the cook line. Contractor is required to evaluate current suppression system coverage. Repair/modification required if nozzles no longer provide adequate protection for the new commercial cooking devices.	No

609.3.3	Commercial Kitchen Hood Exhaust System	Kitchen hood, grease-removal devices (filters, cans, etc), ducts and other appurtenances have accumulation of grease and cooking residues. Cleaning of entire Commercial Kitchen Exhaust System required.  A copy of the Kitchen Hood Exhaust System Cleaning and Service report is required to be provided to the Fire Prevention Office.	No
1006.1	Basement	Inspector inquired about the required 2nd exit from the basement and if it has been opened up. POC would not confirm.  2nd exit from basement is a required exit. Exit must be opened up and maintained operational. Provide WRITTEN plan of action if door is not opened up by re inspection date listed below.	No
907.2.11	For 2nd Floor Deck	Interconnected smoke alarms required for the hallway/stairwell due to the assembly use of the 2nd floor deck. Smoke alarm is required to be installed at the top of the stairway and interconnected with smoke alarm at bottom of stairway at/around main entrance.  A single station smoke alarm is currently installed at the top of the stairwell. Test button found battery and alarm funtion operational (note Smoke Alarm listed as manufactured October 2016).	No
1013.1	2nd Floor at top of stairs	2nd Floor exit sign at top of stairs not properly illuminated.  Provide approved, illuminated exit sign, capable of illumination in event of primary power loss.	No



Passed Inspection?	No
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**Inspection Notes**

A re inspection has been scheduled for Thursday May 4th, 2017 at 3PM.

**Corrections are required to begin immediately.**

A follow-up visit is scheduled for (date): 5/4/2017

<p><b>Recieved By:</b></p>  <p>_____</p> <p>Nicholas Stepovich</p>	<p><b>Inspector:</b></p>  <p>_____</p> <p>Kyle Green</p>
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**Please call if you have any questions.**

# MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

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TO: Mayor Jim Matherly and City Council Members  
FROM: D. Danyielle Snider, CMC, City Clerk   
SUBJECT: Application for New Marijuana Cultivation Facility License  
DATE: March 15, 2017

---

Attached you will find a notification from the Alcohol & Marijuana Control Office (AMCO) of an application for a new marijuana cultivation facility license along with additional information for the following applicant:

License #: **11051**  
License Type: **Standard Marijuana Cultivation Facility**  
D.B.A.: Northlink, LLC  
Licensee/Applicant: Northlink, LLC  
Physical Location: 1550 Cushman Street, Fairbanks Alaska

Pursuant to 3 AAC 306.060, the Council must determine whether or not to protest the marijuana license action after holding a public hearing.

This application for a new license has been advertised in the Fairbanks Daily News Miner, and a notice of the date, time and place of the public hearing has been mailed to all property owners within 500 feet of the proposed marijuana establishment.

The Building and Fire Departments recommend that this license be protested until a Certificate of Occupancy is issued. There are **no other departmental objections** to the issuance of the license.



# City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715  
Fax (907)459-6710

**RECEIVED**  
FEB 16 2017  
CITY CLERKS OFFICE

## ALCOHOL AND MARIJUANA CONTROL OFFICE MARIJUANA LICENSE RESPONSE FORM

- TO:  FINANCE DEPARTMENT  
 BUILDING DEPARTMENT  
 FIRE DEPARTMENT  
 POLICE DEPARTMENT

DATE: 02/16/2017

FROM: CITY CLERK'S OFFICE

RE: MARIJUANA LICENSE ACTION - NEW CULTIVATION LICENSE APPLICATION

DATE NOTICE RECEIVED AT CLERKS OFFICE: 02/16/2017 (60 DAY DUE DATE 04/17/2017)

DATE RESPONSE DUE: 03/14/2017 for City Council Meeting of 03/20/2017

License #: 11051  
 License Type: Standard Marijuana Cultivation Facility  
 D.B.A.: Northlink, LLC  
 Licensee/Applicant: Northlink, LLC  
 Physical Location: 1550 Cushman Street, Fairbanks, Alaska

Corp/LLC Agent:	Address	Phone	Date and State of Ltd Partner/Corp	Good standing?
Northlink, LLC Travis Fraser	PO Box 10974 Fairbanks, AK 99710	907-378-7437	09/02/2016 - Alaska	Yes

Member/Officer/Director:	DOB	Address	Phone	Title/Shares (%)
Travis Fraser	02/23/1978	PO Box 10974 Fairbanks, Alaska 99710	907-378-7437	Member / 66.67%
Zarin Taylor	09/16/1980	9138 Arlon Street Ste. A3 PMB 723 Fairbanks, Alaska 99709	907-322-4235	Member / 33.33%

### ADDITIONAL COMMENTS:

NO PROTEST:  
COMMENTS

PROTEST

REASONS: Recommend protest until final inspections have been completed and issuance of Certificate of Occupancy has been issued by the Building Department.

DEPARTMENT SIGNEE: *Jason A. Steyer* 1/2/2017  
 (Signature) (Printed Name)

NOTE: THIS COMPLETED FORM MUST BE RETURNED TO THE CITY CLERK'S OFFICE BY THE DATE INDICATED ABOVE. YOU MAY E-MAIL OR FAX (459-6710) THE FORM. IF YOU HAVE ANY QUESTIONS CALL OUR OFFICE AT 459-6774. THANK YOU.



# City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715  
Fax (907)459-6710

## ALCOHOL AND MARIJUANA CONTROL OFFICE MARIJUANA LICENSE RESPONSE FORM

- TO:  FINANCE DEPARTMENT  
 BUILDING DEPARTMENT  
 FIRE DEPARTMENT  
 POLICE DEPARTMENT

DATE: 02/16/2017

FROM: CITY CLERK'S OFFICE

RE: MARIJUANA LICENSE ACTION – NEW CULTIVATION LICENSE APPLICATION

DATE NOTICE RECEIVED AT CLERKS OFFICE: 02/16/2017 (60 DAY DUE DATE 04/17/2017)

DATE RESPONSE DUE: 03/14/2017 for City Council Meeting of 03/20/2017

License #: 11051  
 License Type: **Standard Marijuana Cultivation Facility**  
 D.B.A.: Northlink, LLC  
 Licensee/Applicant: Northlink, LLC  
 Physical Location: 1550 Cushman Street, Fairbanks, Alaska

Corp/LLC Agent:	Address	Phone	Date and State of Ltd Partner/Corp	Good standing?
Northlink, LLC Travis Fraser	PO Box 10974 Fairbanks, AK 99710	907-378-7437	09/02/2016 – Alaska	Yes

Member/Officer/Director:	DOB	Address	Phone	Title/Shares (%)
Travis Fraser	02/23/1978	PO Box 10974 Fairbanks, Alaska 99710	907-378-7437	Member / 66.67%
Zarin Taylor	09/16/1980	9138 Arlon Street Ste. A3 PMB 723 Fairbanks, Alaska 99709	907-322-4235	Member / 33.33%

### ADDITIONAL COMMENTS:

NO PROTEST:  
COMMENTS

PROTEST REASONS: *UNTIL CERTIFICATE OF OCCUPANCY IS ISSUED*

DEPARTMENT SIGNEE: *[Signature]* | CLEMENS M. GLOOTEN  
 (Signature) (Printed Name)

NOTE: THIS COMPLETED FORM MUST BE RETURNED TO THE CITY CLERK'S OFFICE BY THE DATE INDICATED ABOVE. YOU MAY E-MAIL OR FAX (459-6710) THE FORM.



## MEMORANDUM

TO: Mayor Matherly and City of Fairbanks City Council

FROM: D. Christine Nelson, AICP, CFM *DCN*  
Director of Community Planning

DATE: March 20, 2016

SUBJECT: Marijuana Buffer Distances

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In regulating where marijuana facilities can be located, the borough and the state have different sensitive uses that must be buffered. These sensitive uses have different definitions, different buffer distances, and different ways that buffer distances are measured.

FNSBC 18.96.240(A)(3) addresses borough buffer distances for commercial marijuana establishments. More specifically, FNSBC 18.96.240(A)(3)(c) establishes the buffer distance of 100 feet from any “youth centers, group homes serving persons age 18 and under, public swimming pools, state licensed day care facilities, arcades, state licensed substance abuse treatment provider or facility providing substance abuse use treatment, church buildings, and residential zones (RE, RR, SF, TF, MF, MFO)”. Borough buffer distances are measured directly from the closest edge of commercial marijuana establishment (building) to the lot line of the lot containing the sensitive use or zone in accordance with FNSBC 18.96.240(A)(3)(d) (see Exhibit #1).

Within a 500 foot perimeter measured directly around the marijuana cultivation facility proposed to be located in a portion of the building addressed as 1550 S. Cushman Street, there are two churches and a day care business. The borough’s 100 foot buffer is met for all three of these sensitive uses.

“Little Thinkers Licensed Home Care” located at 1554 Stacia Street meets the borough’s definition of a “state licensed daycare” and is located approximately 154 feet from the closest portion of the marijuana cultivation facility as measured to the property line of the day care, thereby meeting the FNSB’s 100 foot buffer requirement (see Exhibit #2).



The state measures their buffer distances by shortest pedestrian route from the public entrance of the building in which the licensed premises would be located to the outer boundaries of a school ground, to the outer boundaries of the recreation or youth center, to the main public entrance of the building in which religious services are regularly conducted, or to the main public entrance of the correctional facility (see Exhibit #3).

The state has a definition of “child care facility” listed in 7 AAC 57.010(b) (see Exhibit #4) but does not have a marijuana buffer specified for a “child care facility” (see Exhibit #3). However, the state does have a 500 foot buffer for a “recreation or youth center” defined in 3 AAC 306.990(35) as: **“recreation or youth center” means a building, structure, athletic playing field, or playground**

**(A) run or created by a local government or the state to provide athletic, recreational, or leisure activities for persons under 21 years of age; or**

**(B) operated by a public or private organization licensed to provide shelter, training, or guidance for persons under 21 years of age;**

Previously the state had not definitively included child care facilities in the category of “recreation or youth center” when the borough originally asked the question in April 2016 (see Exhibit #5A and B). Last week, at the request of FNSB Community Planning, the state reviewed Little Thinkers Licensed Home Care as it applies to the state’s definition of recreation or youth center (see Exhibit #6)

The state also has a 500 foot buffer requirement for “a building in which religious services are regularly conducted”. Attached maps illustrate one possible pedestrian route for each church location (see Exhibits #7 and #8) and are measured from lot line to lot line; not door to door as listed in state regulations (see Exhibit 3)

All measurements are based on FNSB GIS data layers. However, the maps and data, including shown buffers, are intended to provide users with a general idea of the provisions within Ordinance 2015-41 and should be used solely for general informational purposes. There may be errors in the data. FNSB does not warrant the accuracy of maps or data provided, nor their suitability for any particular application (see Exhibit 9). It is the applicant’s responsibility to identify all of the uses within a 500-foot proximity of the lot (FNSBC 18.96.240(A)(5) as well as to comply with all other applicable legal requirements, including state buffer distances.

Enclosures:

- Exhibit 1: FNSBC 18.96.240 Standards for commercial marijuana establishments
- Exhibit 2: Map illustrating FNSB buffer distance for “Little Thinker Licensed Home Care”
- Exhibit 3: 3 AAC 306.010 License Restrictions
- Exhibit 4: State and FNSB definitions
- Exhibit 5A: Email to AMCO regarding day care as a recreation and youth center
- Exhibit 5B: Frequently Asked Questions (FAQs) posted on the AMCO website
- Exhibit 6: Email from AMCO regarding classification of “Little Thinkers” daycare
- Exhibit 7: Map illustrating potential pedestrian route to “Friendship Baptist Church”
- Exhibit 8: Map illustrating potential pedestrian route to “Christ is the Answer” church
- Exhibit 9: FNSB GIS marijuana map disclaimer

**18.96.240 Standards for commercial marijuana establishments.****A. General Standards.**

1. Applicability. Standards of this section shall apply to commercial marijuana establishments regardless of whether they are a permitted or conditional use.

2. A commercial marijuana establishment may only be allowed with the written consent of the owner of the property.

3. No marijuana establishment, except a marijuana testing facility, shall be located within the following buffer distances:

a. Five hundred feet of primary and secondary school buildings (K-12) including vocational programs, playgrounds, adult and juvenile correctional facilities and housing facilities owned by a public housing authority with children as residents; and

b. Two hundred feet of any post-secondary school buildings including but not limited to trade/technical/vocational schools, colleges and universities; and

c. One hundred feet of youth centers, group homes serving persons ages 18 and under, public swimming pools, state licensed day care facilities, arcades, state licensed substance use treatment provider or facility providing substance abuse use treatment, church buildings and residential zones (RE, RR, SF, TF, MF, MFO).

d. Buffer distances shall be measured from the lot line of the lot containing a use or zone listed in subsections (A)(3)(a) through (c) of this section to the commercial marijuana establishment.

e. Buffer distance measurements shall not extend beyond the nearest ordinary high water (OHW) mark of a river or lake or beyond the nearest edge of a right-of-way (ROW) of a controlled access facility.

4. Outdoor Storage. No outdoor storage of marijuana, marijuana products or hazardous substances shall be allowed.

5. In all zones in which marijuana establishments, with the exception of a marijuana testing facility, are a permitted or conditional use, the applicant shall include an area map drawn to scale indicating all land uses on complete parcels within a 500-foot proximity of the lot upon which the applicant is seeking a zoning permit or conditional use permit.

6. Marijuana establishments other than marijuana cultivation facilities, indoor small and marijuana testing facilities located in GU-1 or GU-5 zoning and adjacent to a lot upon which a principal building used as a dwelling is located are a conditional use subject to the requirements of this title.

**B. Cultivation Facility Standards.**

1. Yard Setbacks. Outdoor marijuana cultivation facilities, including all land planted with marijuana, shall be located at least 50 feet from a lot line.

**2. Height Limitations.**

a. The maximum height for a marijuana cultivation facility, indoor small shall be 35 feet.

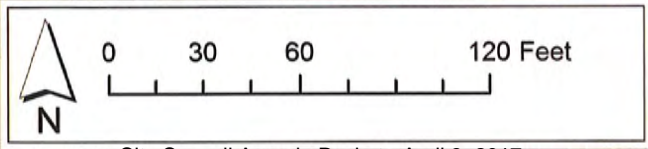
b. The maximum height for a marijuana cultivation facility, indoor large shall be 75 feet. (Ord. 2015-41 § 19, 2015; Ord. 2016-30 § 4, 2016)

Exhibit #2



Little Thinkers  
Licensed Home Care

Northlink's  
Cultivation



Authority:	AS 17.38.010	AS 17.38.150	AS 17.38.200
	AS 17.38.070	AS 17.38.190	AS 17.38.900
	AS 17.38.121		

**3 AAC 306.010. License restrictions.** (a) The board will not issue a marijuana establishment license if the licensed premises will be located within 500 feet of a school ground, a recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility. The distance specified in this subsection must be measured by the shortest pedestrian route from the public entrance of the building in which the licensed premises would be located to the outer boundaries of the school ground, the outer boundaries of the recreation or youth center, the main public entrance of the building in which religious services are regularly conducted, or the main public entrance of the correctional facility. This section does not prohibit the renewal of an existing marijuana establishment license or the transfer of an existing marijuana establishment license to another person if the licensed premises were in use before the school ground, recreation or youth center, the building in which religious services are regularly conducted, or a correctional facility began use of a site within 500 feet. If an existing marijuana establishment license for premises located within 500 feet of a school ground, a recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility is revoked or expires, the board will not issue another marijuana establishment license for the same premises unless the school ground, the recreation or youth center, the building in which religious services are regularly conducted, or the correctional facility no longer occupies the site within 500 feet.

(b) The board will not issue a marijuana establishment license if the licensed premises will be located in a liquor license premises.

(c) The board will not issue a marijuana establishment license when a local government protests an application under 3 AAC 306.060 on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the marijuana establishment, unless the local government has approved a variance from the local ordinance.

(d) The board will not issue a marijuana establishment license to a person that

(1) is prohibited under AS 17.38.200(i) from receiving a marijuana establishment license because of a conviction of a felony; if the applicant is a partnership, limited liability company, or corporation, the board will not issue a license if any person named in 3 AAC 306.020(b)(2) is prohibited under AS 17.38.200(i) from obtaining a license; in this paragraph, "conviction of a felony" includes a suspended imposition of sentence;

(2) has been found guilty of

(A) selling alcohol without a license in violation of AS 04.11.010;

(B) selling alcohol to an individual under 21 years of age in violation of AS 04.16.051 or 04.16.052; or

**7 AAC 57.010 (b)**

**A child care facility**

(1) means a place where child care is regularly provided for children after 6:00 a.m. and before 10:00 p.m., unless nighttime care is authorized by the department;

(2) includes a child care center, a child care group home, and a child care home;

(3) includes the physical location of the facility, including any child care entity; in this paragraph, "entity"

(A) means the other parts of the building housing the facility, and adjoining grounds over which the administrator has direct control;

(B) includes the land, vehicles, equipment, supplies, water supply, wastewater system, and plumbing associated with the entity.

**3 AAC 306.990. Definitions**

**(35) "recreation or youth center"** means a building, structure, athletic playing field, or playground

(A) run or created by a local government or the state to provide athletic, recreational, or leisure activities for persons under 21 years of age; or

(B) operated by a public or private organization licensed to provide shelter, training, or guidance for persons under 21 years of age;

**FNSB Definitions –**

**"Day care facility"** means a home or institution used and maintained to provide care for seven or more individuals unrelated to the care provider.

**"Youth center"** means any public or private recreational facility and/or gymnasium, including any parking lot appurtenant thereto, intended primarily for use by persons under 18 years of age, which regularly provides athletic, civic, or cultural activities.

**AMCO Frequently Asked Questions –**

*Does a daycare qualify as a "recreation or youth center", as it pertains to 3AAC 306.010?*

This is a complex question that AMCO cannot provide a definitive answer for. Some guidance on how the Marijuana Control Board feels regarding this issue can be found in the meeting minutes from the August 10 and 11, 2015 meetings. Keep in mind, local governments could interpret this provision differently than the MCB.

**Bryan Sehmel**

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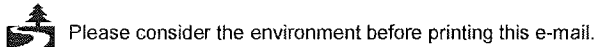
**From:** AMCO Local Government Only (CED sponsored)  
<amco.localgovernmentonly@alaska.gov>  
**Sent:** Thursday, April 07, 2016 11:10 AM  
**To:** Bryan Sehmel  
**Cc:** AMCO Local Government Only (CED sponsored)  
**Subject:** RE: youth center definition

Hello Bryan,

The question of whether a daycare qualifies as a "youth center" is a complex question that AMCO cannot provide a definitive answer for. Some guidance on how the Marijuana Control Board feels regarding this issue can be found in the meeting minutes from the August 10 and 11, 2015 meetings. Keep in mind, local governments could interpret this provision differently than the MCB.

Thank you,  
*Christina Thibodeaux*

Business Registration Examiner | Dept. of Commerce, Community and Economic Development | Alcohol and Marijuana Control Office  
550 W. 7<sup>th</sup> Ave. Ste. 1600 Anchorage, AK 99501 | 907.754.3588 |



Less paper is better for us and our environment.

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**From:** Bryan Sehmel [<mailto:BSehmel@fnsb.us>]  
**Sent:** Thursday, April 07, 2016 10:49 AM  
**To:** AMCO Local Government Only (CED sponsored)  
**Subject:** youth center definition

Good morning,

I have another one for you courtesy of my supervisor. An Assembly member has suggested that the State's definition of "youth center" could be interpreted to include daycares. Does the State have any interpretation on this?

This has direct implication to a cultivation and retail facility that was recently permitted that is outside of the Borough's required 100-foot sensitive use buffer for licensed day care facilities, but appears to be well within the State's 500-foot nearest pedestrian route (were it to apply).

Thank you for your feedback.

**Bryan Sehmel**  
Planner III – Code Enforcement  
Department of Community Planning  
907-459-1270 / [bsehmel@fnsb.us](mailto:bsehmel@fnsb.us)

Fairbanks North Star Borough  
PO Box 71267 / 809 Pioneer Road  
Fairbanks, AK 99707-1267

Exhibit #5B

I am hoping to start a marijuana business. What do I need to know about raising capital for my business?

### LOCAL OPTION QUESTIONS:

- ▶ Will individual communities be able to opt out of allowing commercial marijuana establishments?
- ▶ Where can I find a list of communities that have already opted out?
- ▶ Do you maintain a list of municipal zoning ordinances or other local government ordinances related to marijuana?
- ▶ I want to open a marijuana business at 123 Sally Street in Medium City, Alaska. Can you tell me if this location will work for me?
- ▶ The 500 foot buffer zone blocks off the location I want to use for a marijuana licensed premises. Can my local government seek a variance from the Marijuana Control Board to allow it?

### REGULATORY QUESTIONS:

- ▶ Who wrote the regulations in 3 AAC 306?
- ▶ Where can I get a copy of the marijuana regulations?
- ▶ The location of the premises I am considering is near a park. Is that allowed?
- ▼ Does a daycare qualify as a "recreation or youth center", as it pertains to 3AAC 306.010?



This is a complex question that AMCO cannot provide a definitive answer for. Some guidance on how the Marijuana Control Board feels regarding this issue can be found in the meeting minutes from the August 10 and 11, 2015 meetings. Keep in mind, local governments could interpret this provision differently than the MCB.

- ▶ Do the existing regulations allow a home-rule municipality to protest the issuance of a marijuana license? Also, do they preclude home-rule municipalities from charging a permit fee to operate marijuana facilities in city limits?

### TRANSPORTATION OF MARIJUANA:

- ▶ How much is allowed to be carried for personal possession?
- ▶ Is there a 5 pound or other limit for transporting commercially?
- ▶ Does it have to be carried on or can it be checked, or shipped without a person accompanying it (like goldstreak)?
- ▶ How does it have to be packaged?
- ▶ What do the permits and manifests look like?
- ▶ Who do they contact if they have questions? Enforcement email

**Christine Nelson**

---

**From:** Stonecipher, Amanda M (CED) <amanda.stonecipher@alaska.gov>  
**Sent:** Monday, March 20, 2017 2:55 PM  
**To:** Christine Nelson  
**Subject:** 1550 South Cushman Cultivation Buffer Zone issue

Christine,

I was advised by the MCB Legal Counsel that the regulation regarding State buffer zones (3 AAC 306.010 License Restrictions) for marijuana establishments, specifically in regards to a youth facility, is in fact interpreted as meaning that the daycare in question, Little Thinkers, is included as a youth facility by definition.

The State definition under 3 AAC 306.990(35) defines "recreation or youth center" as a building, structure, athletic playing field, or playground (a) run or created by a local government to the state to provide athletic, recreational, or leisure activities for persons under 21 years of age; or (b) operated by a public or private organization licensed to provide shelter, training, or guidance for persons under 21 years of age.



**Amanda Stonecipher**  
**Investigator III**  
**Enforcement Unit**  
**Alcohol & Marijuana Control Office**  
1648 S. Cushman St., Ste 203  
Fairbanks, AK 99701  
Office (907) 451-2748  
Cell (907) 987-6656  
[amanda.stonecipher@alaska.gov](mailto:amanda.stonecipher@alaska.gov)



Exhibit #7

10

Friendship Baptist Church

12

9

11

10

12

2B

15th Avenue

50 Feet

235 Feet

50 Feet

3

4E

1

2E

1

5E 225 Feet

3

4E

2

6

Cushman Street

Lacey Street

5

3

7A

6

4

8E

7A

7B

Northlink's Cultivation

8

6

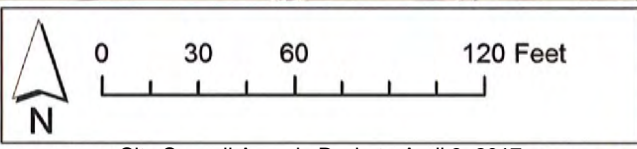


Exhibit #8

7A

8E

Northlink's  
Cultivation

1

2A

2B

3A

4

5

458 Feet

6N

6

50 Feet

Cushman Street

7A

7B

8

9

10

11

12

13

Lacey Street

4

5

6

7

8

9

10

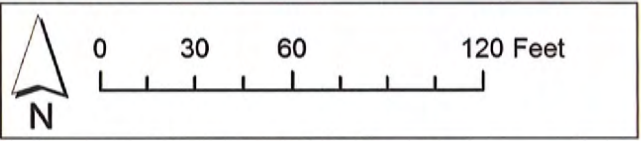
11

Christ is  
the Answer

224 Feet

Alley

16th Avenue





## FNSB Internet GIS

### DATA ACCURACY AND DISCLAIMER

Please note that while the information contained in our GIS is believed to be fairly reliable, it is preliminary and not guaranteed to be completely accurate or up-to-date. The maps and data, including shown buffers, are intended to provide users with a general idea of the provisions within Ordinance 2015-41 and should be used solely for general informational purposes only. If you need information related to a specific property, including requirements for conditional use permits or zoning permits, please contact the Department of Community Planning directly. Please note that when applying for a zoning permit or a conditional use permit for a marijuana facility, it is the applicant's responsibility to identify all of the uses within a 500-foot proximity of the lot (FNSBC 18.50.300.A.5) as well as to comply with all other applicable legal requirements. The maps and data are made available on the condition that users agree that the FNSB will not be held liable for any loss, injury, or damage of any kind, whether direct or indirect, resulting from any errors or omissions in the maps, data, or other information contained therein. The maps and data on this site may not be reproduced, republished, or resold in any form, including the internet, and may not be used for any commercial purpose without the express written permission or prior agreement of the Fairbanks North Star Borough. Misuse of the maps and data may be considered a violation of copyright under 17 USC §101 et seq., and/or may cause the user to be subject to civil liability. If you understand and agree to the above terms, click the 'OK' button. Otherwise, click 'Cancel.'

OK

Cancel

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Exhibit #9



**MEMORANDUM**

TO: City of Fairbanks Council

FROM: D. Christine Nelson, AICP *DCN*  
Community Planning Director

DATE: March 3, 2017

SUBJECT: Northlink, LLC – Standard Cultivation Facility License #11051

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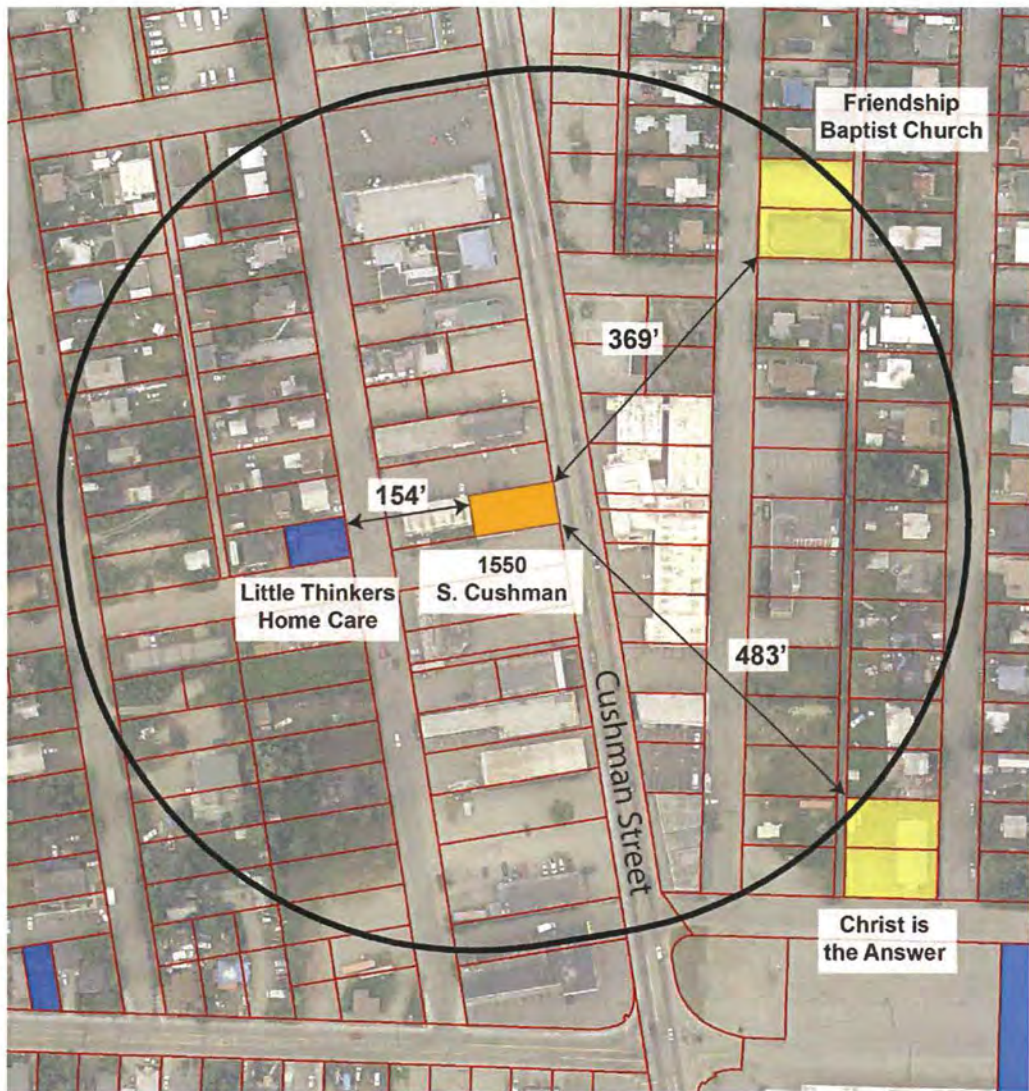
A “marijuana cultivation facility, indoor large” is a listed conditional use in the General Commercial (GC) zoning district pursuant to FNSBC 18.64.020.B.9. The applicant was issued a conditional use permit # CU2016-009 to use 4,040 square feet of an existing two-story building for such a facility.

The proposed marijuana establishment is **not** located within any known sensitive use buffers listed in FNSBC 18.96.240.A.3. However, three zone lots containing sensitive uses with 100-foot buffers are within 500-feet of the facility: Friendship Baptist Church is located approximately 369-feet to the northeast; Christ the Answer Church is located approximately 483-feet to the southeast; and Little Thinkers Home Care (a State-licensed day care facility) is located approximately 154-feet to the west. Please see the attached map identifying approximate distances.

FNSBC 18.96.240.A.3 addresses buffer distances for commercial marijuana establishments. More specifically, FNSBC 18.96.240.A.3.c establishes the distance of 100 feet from “youth centers, group homes serving persons ages 18 and under, public swimming pools, state licensed day care facilities, arcades, state licensed substance use treatment provider or facility providing substance abuse use treatment, church buildings and residential zones (RE, RR, SF, TF, MF, MFO).”

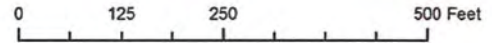
Buffer distances are measured from the lot line of the lot containing the sensitive use or zone to the commercial marijuana establishment (building) in accordance with FNSBC 18.96.240.A.3.d.

**Sensitive Uses within 500 feet from 1550 S. Cushman St.**  
 (Source: FNSB GIS)



**Legend**

- CU2016\_009
- Churches
- Day Care Sites
- 500 ft Buffer





# Fairbanks North Star Borough

## Generic Report

PAN# 0088374

Printed on: 03/02/2017

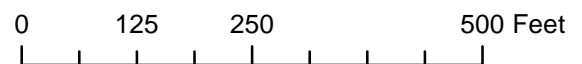


**Property Information for PAN#: 0088374**

PROPERTY DESCRIPTION: RICKERT, BLOCK: 05, LOT: 08E  
 OWNER: Tiz Property Llc  
 SITUS ADDRESS: 1550 Cushman St  
 ZONING: GC (100%)  
 COMMUNITY PLANNING PERMITS:  
 Conditional Use: 20160009  
 Variance: 19870011  
 Zoning: 17472

**Proximity and Zoning Map**

**NORTHLINK, LLC**  
 Marijuana License - New - #11051  
 Standard Cultivation Facility





April 7, 2016

Travis Fraser  
PO Box 10974  
Fairbanks, AK 99710

RE: CU2016-009

Dear Mr. Fraser:

At its regular meeting of April 5, 2016, the Planning Commission of the Fairbanks North Star Borough considered your request for conditional use approval of a commercial indoor large marijuana cultivation facility in the General Commercial (GC) zone on E1/2, Lot 8, Block 5, Rickert Subdivision (located at 1550 South Cushman Street, on the northwest corner of South Cushman Street and Sixteenth Avenue).

The Commission voted seven (7) in favor, two (2) opposed, to **approve** your request.

Please read the attached conditions carefully as they must be adhered to for this approval to be valid. Please sign and return the enclosed agreement within fifteen (15) days from the date of the decision of the administrative body.

This decision may be appealed within fifteen (15) days from the date of the decision to the Fairbanks North Star Borough Board of Adjustments.

If you have any questions regarding this matter, please feel free to contact the Department of Community Planning, Division of Planning and Zoning, 809 Pioneer Road, or call 459-1260.

Sincerely,

D. Christine Nelson, AICP  
Director of Community Planning

DCN/th

CC: Lenora Niesen



**AGREEMENT TO CONDITIONS**

CONDITIONAL USE: CU2016-009

PROPERTY OWNER: Lenora Niesen  
PO Box 8485  
Nikiski, AK 99635

APPLICANT: Travis Fraser  
PO Box 10974  
Fairbanks, AK 99710

**LEGAL DESCRIPTION OF PROPERTY:**

E 1/2, Lot 8, Block 5, Rickert Subdivision

**DATE APPROVED BY THE FAIRBANKS NORTH STAR BOROUGH PLANNING COMMISSION:**

April 5, 2016

**CONDITIONS OF APPROVAL:**

1. The Applicant or holder of this conditional use permit shall comply with all applicable laws, including city, borough, and state laws. Applicable permits and approvals may include but are not limited to:
  - a. As required by the Department of Commerce, Community, and Economic Development (Alcohol and Marijuana Control Office), the Applicant or holder of this conditional use permit shall ensure the site meets all licensing requirements for a commercial marijuana cultivation facility.
  - b. The Applicant or holder of this conditional use permit shall apply for formal plan review by the City of Fairbanks Building Department and Fire Department and shall meet all applicable code requirements and standards.
  - c. The Applicant or holder of this conditional use permit shall ensure that compressed and flammable gases are stored as required by the City of Fairbanks Fire Department.
2. The Applicant or holder of this conditional use permit shall comply with all the security, public health, and safety requirements of the State of Alaska for a marijuana cultivation facility.
3. No outdoor storage of marijuana, marijuana products, or hazardous substances shall be allowed pursuant to FNSBC 18.50.300. All marijuana, marijuana products, and hazardous substances shall be stored inside secure facilities.
4. Indoor cultivation, drying, and processing building shall be equipped with appropriately sized odor filtration systems to mitigate odor from cultivation operations.





# FAIRBANKS NORTH STAR BOROUGH

Department of Community Planning

809 Citizens Way ☆ P.O. Box 71267 ☆ Fairbanks, Alaska 99707-1267

(907) 459-1260 ☆ FAX (907) 459-1255

5. If any modifications are made to the site plan, floor plan, or other FNSB required documents, the Applicant or holder of this conditional use permit shall submit revised documents to the FNSB Community Planning Department. If substantial modifications are made to these documents, an amendment to the Conditional Use Permit may be required pursuant to FNSBC 18.54.030(D).
6. Loading and unloading of merchandise shall be in a manner as to not obstruct the traffic movement on Sixteenth Avenue.

I understand that the holder of this permit is required to comply with all other applicable laws, including city, borough, state and federal laws.

Signature of applicant acknowledging and agreeing to abide by the conditions above.

Signature of property owner acknowledging and agreeing to abide by the conditions above.

**CU2016-009** A request by Travis Fraser for conditional use approval of a commercial indoor large marijuana cultivation facility in the General Commercial (GC) zone on E1/2, Lot 8, Block 5, Rickert Subdivision (located at 1550 South Cushman Street, on the northwest corner of South Cushman Street and Sixteenth Avenue).

# Alcohol & Marijuana Control Office

**License Number:** 11051

**License Status:** New

**License Type:** Standard Marijuana Cultivation Facility

**Doing Business As:** NORTHLINK, LLC

**Business License Number:** 1041821

**Designated Licensee:** Travis Fraser

**Email Address:** travisfraser00@yahoo.com

**Local Government:** Fairbanks (City of)

**Community Council:**

**Latitude, Longitude:** 64.833300, -147.716990

**Physical Address:** 1550 cushman  
Fairbanks, AK 99701  
UNITED STATES

## Licensee #1

**Licensee Type:** Entity

**Alaska Entity Number:** 10041092

**Alaska Entity Name:** Northlink, LLC

**Phone Number:** 907-378-7437

**Email Address:** travisfraser00@yahoo.com

**Mailing Address:** Po box 10974  
Fairbanks, AK 99701  
UNITED STATES

## Affiliate #1

**Licensee Type:** Individual

**Name:** Zarin Taylor

**SSN:** [REDACTED]

**Date of Birth:** 09/16/1980

**Phone Number:** 907-322-4235

**Email Address:** zarintaylor@me.com

**Mailing Address:** 9138 arlon st STE. A3 pmb723  
Anchorage, AK 99507  
UNITED STATES

## Affiliate #2

**Licensee Type:** Individual

**Name:** Travis Fraser

**SSN:** [REDACTED]

**Date of Birth:** 02/23/1978

**Phone Number:** 907-378-7437

**Email Address:** travisfraser00@yahoo.com

**Mailing Address:** Po box 10974  
Fairbanks, AK 99701  
UNITED STATES



Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

## What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

*Items that are submitted without this page will be returned in the manner in which they were received.*

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	Northlink, LLC	<b>License Number:</b>	11051		
<b>License Type:</b>	Standard Marijuana Cultivation Facility				
<b>Doing Business As:</b>	NORTHLINK, LLC				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Form MJ-02: Premises Diagram
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*OFFICE USE ONLY*

<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	
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Alaska Marijuana Control Board

# Form MJ-02: Premises Diagram

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

## What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). Your diagram must show all entrances and boundaries of the premises, restricted access areas, and storage areas, and dimensions. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex. For those applying for a limited marijuana cultivation license, the proposed area(s) for cultivation must be clearly delineated.

**The second page of this form is not required.** Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

**This form must be completed and submitted to AMCO's main office before any license application will be considered complete.**

Yes      No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

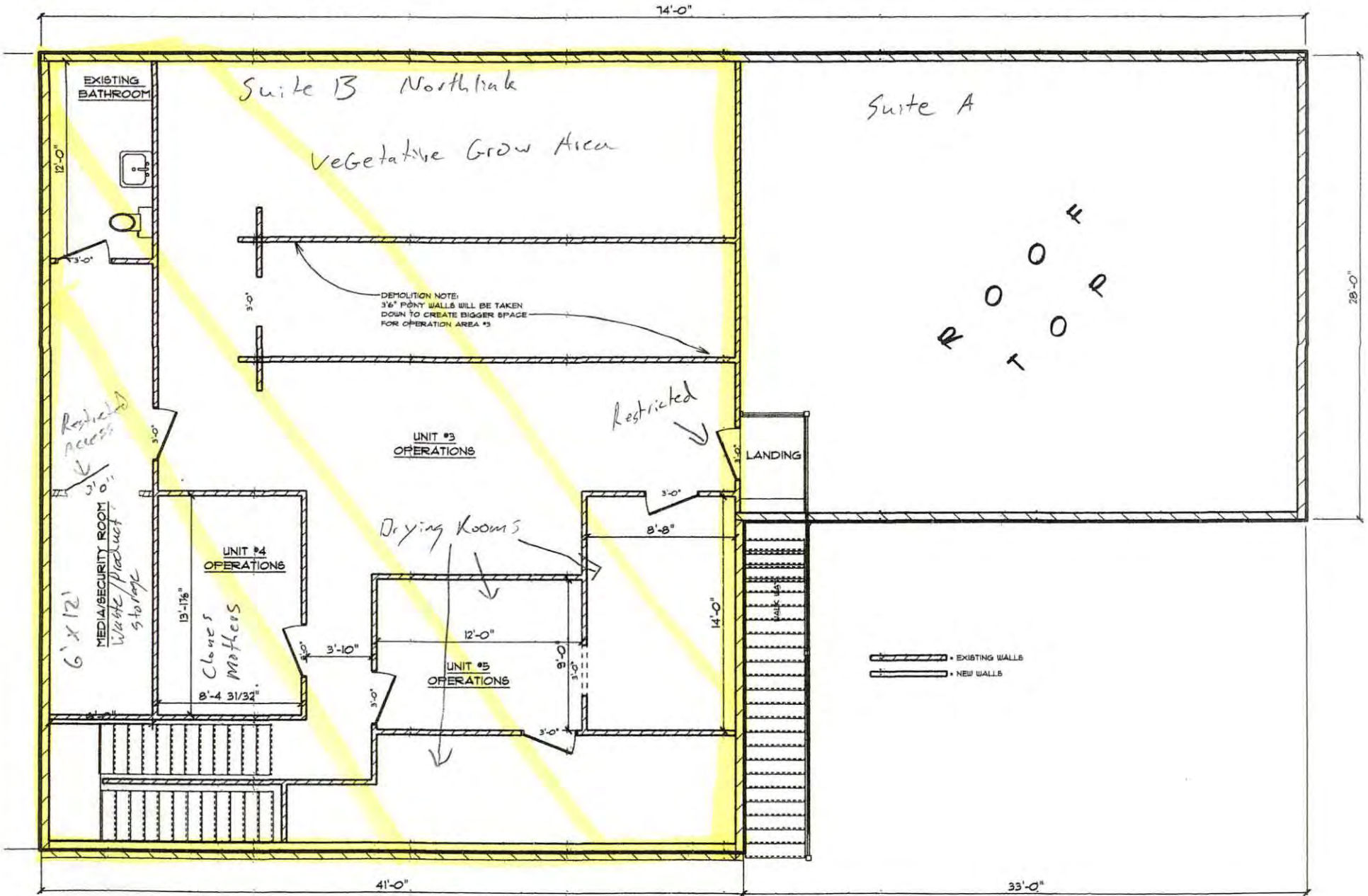
    

## Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

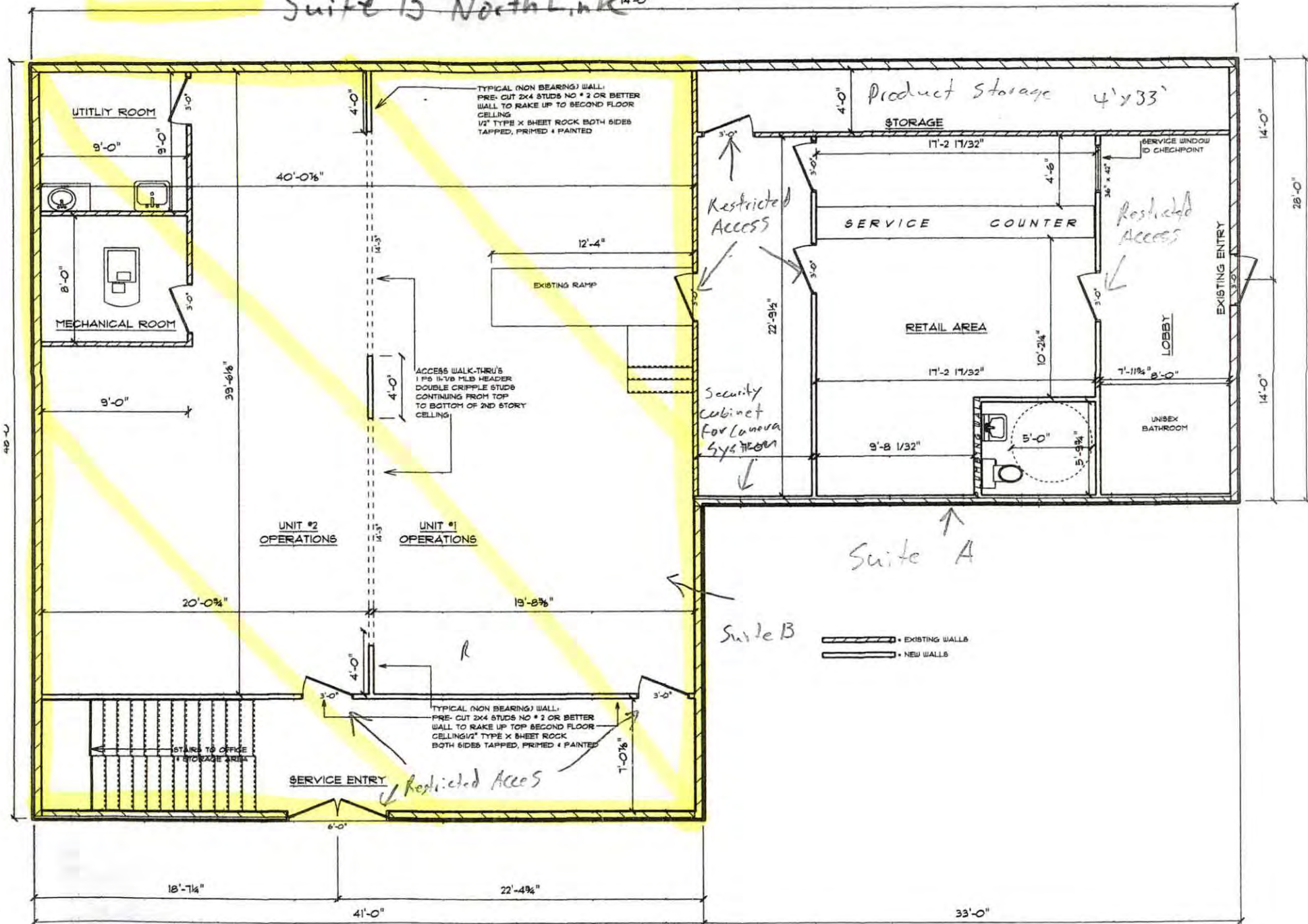
Licensee:	Travis Fraser	License Number:	11051
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	Northlink, LLC		
Premises Address:	1550 Cushman, Suite B		
City:	Fairbanks	State:	AK      ZIP: 99701

# Suite B Northlink



UPPER FLOOR LAYOUT

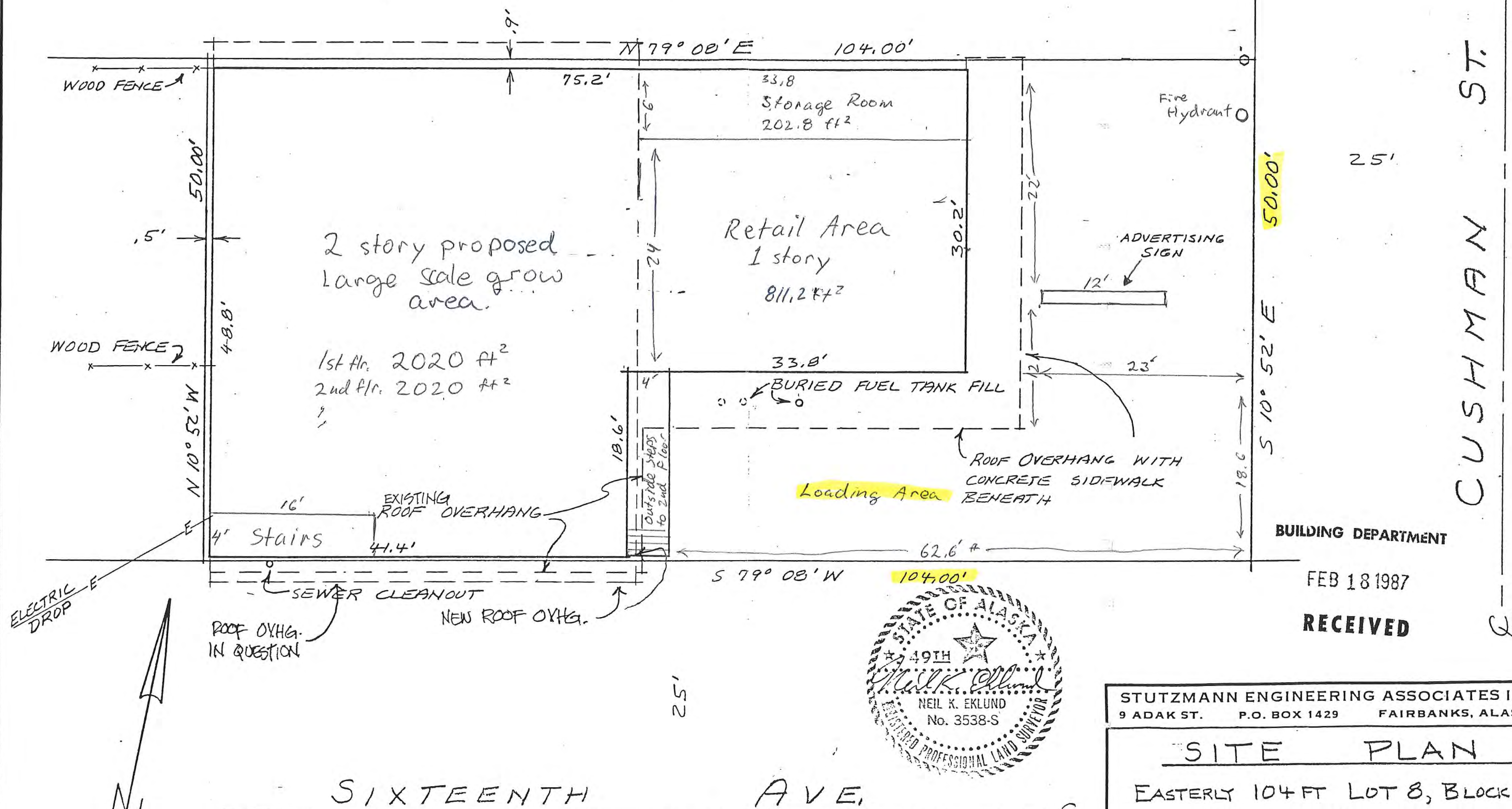
Suite B NorthLink 14'-0"



MAIN FLOOR LAYOUT

NO 19 9+12

LOT 7, BLK 5



CUSHMAN ST.

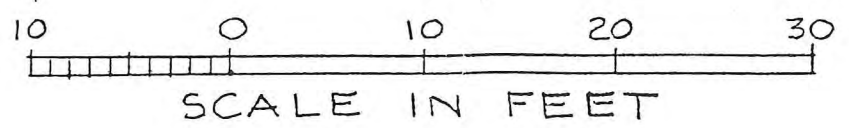
BUILDING DEPARTMENT

FEB 18 1987

RECEIVED



SIXTEENTH AVE.



STUTZMANN ENGINEERING ASSOCIATES INC.  
 9 ADAK ST. P.O. BOX 1429 FAIRBANKS, ALASKA

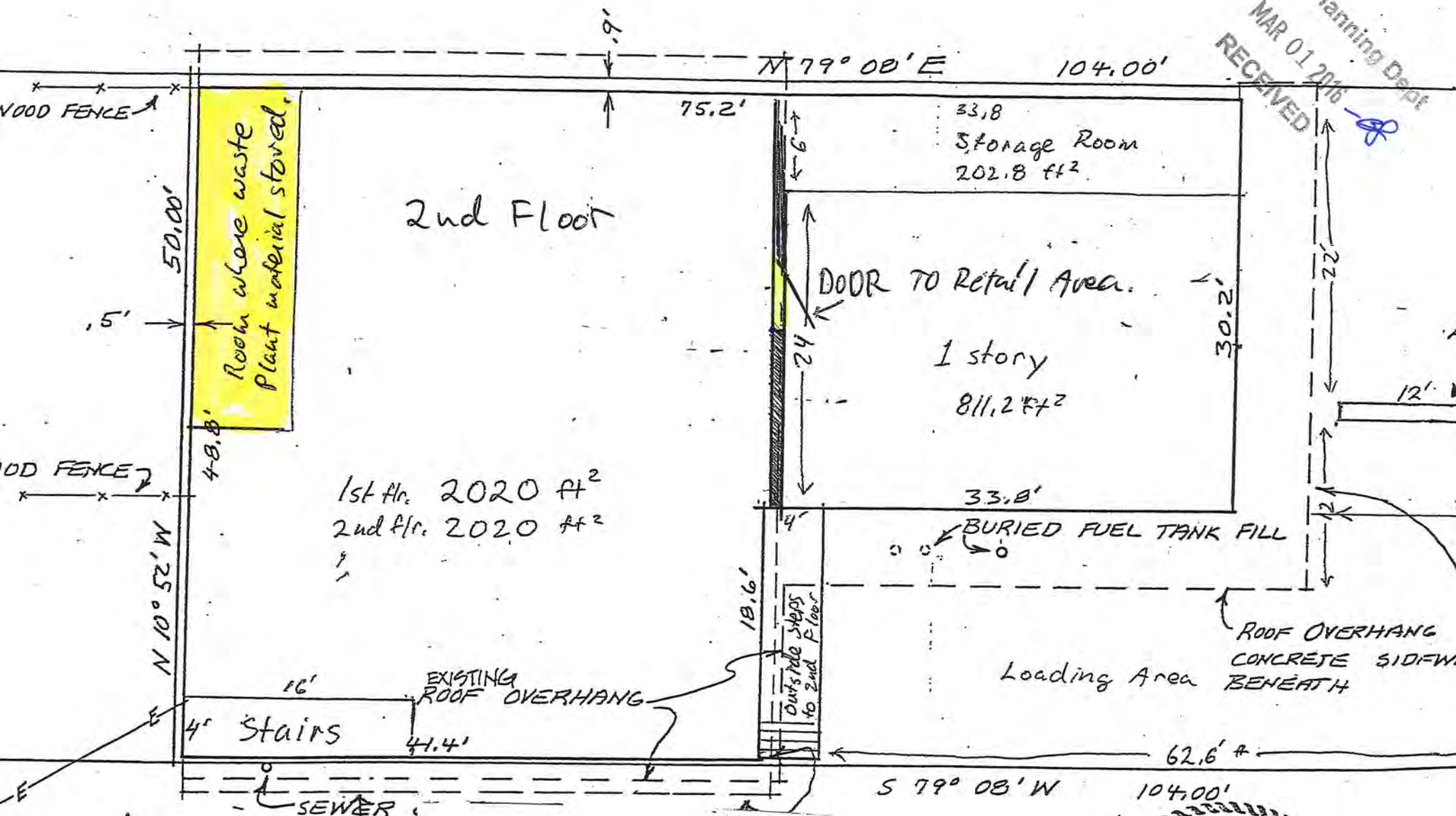
SITE PLAN

EASTERLY 104 FT LOT 8, BLOCK 5  
 RICKERT SUBDIVISION

FOR: GOLDPAN TRADING POST (BRIAN SIPE)  
 DESIGN BY: \_\_\_\_\_ SURVEY BY: DAM DATE 2/5/87  
 DRAWN BY: NKE DATE 2/5/87 SHEET 1 OF 1

LOT 7, BLK 5

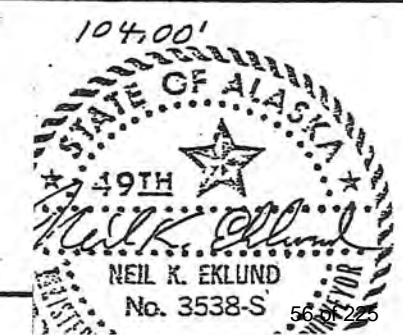
Comm. Planning Dept  
MAR 01 2016  
RECEIVED



1st Flr. 2020 ft<sup>2</sup>  
2nd Flr. 2020 ft<sup>2</sup>

33.8  
Storage Room  
202.8 ft<sup>2</sup>

1 story  
811.2 ft<sup>2</sup>





From: **robert fox** robertfox845@yahoo.com  
Subject: x  
Date: March 1, 2016 at 11:07 AM  
To: Robert Fox robertfox@alaskan.com

Comm. Planning Dept

MAR 01 2016

RECEIVED





Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

## What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	Northlink, LLC	<b>License Number:</b>	11051		
<b>License Type:</b>	Standard Marijuana Cultivation Facility				
<b>Doing Business As:</b>	NORTHLINK, LLC				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Form MJ-01: Marijuana Establishment Operating Plan
------------------------	--

*OFFICE USE ONLY*

<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	
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**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**What is this form?**

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

**What must be covered in an operating plan?**

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03**, **Form MJ-04**, **Form MJ-05**, or **Form MJ-06**) to meet the additional operating plan requirements for each license type.

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	Northlink, LLC	<b>License Number:</b>	11051		
<b>License Type:</b>	Standard Marijuana Cultivation Facility				
<b>Doing Business As:</b>	Northlink, LLC				
<b>Premises Address:</b>	1550 Cushman, Suite B				
<b>City:</b>	Fairbanks	<b>State:</b>	ALASKA	<b>ZIP:</b>	99701
<b>Mailing Address:</b>	P.O. Box 10974				
<b>City:</b>	Fairbanks	<b>State:</b>	ALASKA	<b>ZIP:</b>	99710
<b>Primary Contact:</b>	Travis Fraser				
<b>Main Phone:</b>	(907) 457-6141	<b>Cell Phone:</b>	(907) 378-7437		
<b>Email:</b>	travisfraser00@yahoo.com				



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

### Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

#### Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

All restricted access areas will have a coded access lock labeled "Restricted".

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Any admitted visitors will be required to show ID. We will take a copy of that ID and store in a "visitors log", then they will be issued a visitors pass that is required to be visible at all times. Visitors will be escorted through property by an employee.



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

Describe your recordkeeping of visitors who are escorted into restricted access areas:

Any visitors being escorted will have to provide ID. We will photo copy ID and keep in a "visitors log" onsite.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

PHOTO	Name
	Position
	Date of Hire
Northlink, LLC	
1550 Cushman, Suite B	
Fairbanks, Alaska 99701	
Badge Number: 00	



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

550 W 7<sup>th</sup> Avenue, Suite 1600

Anchorage, AK 99501

[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

**Security Alarm Systems and Lock Standards (3 AAC 306.715):**

**Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:**

Low light conditions addressed with existing eye mounted lighting and supplemented with lighting mounted high enough to point at a downward angle to avoid lighting neighboring properties. Lighting will accommodate 20' diameter around entrances and building.

**An alarm system is required for all license types. Describe the security alarm system for the proposed premises:**

There will be fixed cameras on all controlled access areas, security rooms, all points of ingress/egress to limited access areas, exterior of premises and all points of sale coverage within 20 feet. Surveillance system storage device secured in a locked cabinet. Camera continuously recording 24 hours a day, and the recordings will be kept a minimum of forty (40) days on the recording device. Concord 4 interlogix security system with cellular alarm notification system and audible siren will be activated on premises at all times. Last person on premise per day will activate alarm to "away mode". Security surveillance will be through Truvision IP Network video recorder NVR-21 with remote monitoring.

**The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:**

Doors and windows will have motion sensitive sensors that will set off an alarm when activated.



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

All retail labels will have "Not For Resale" on the packaging. All employees, customers and sales will be under constant video surveillance. Anyone known to be reselling product illegally will be reported to the appropriate authorities. All products will be inventoried and electronically logged and will be accessible to the control board through state compliant METRC Tracking System.

Describe your policies and procedures for preventing loitering:

Secured entry way will allow for safe and controlled waiting area, and tenders and security will keep a proper flow of customers. "No Loitering" signs will be posted.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Tender and security will have a security siren alarm for any alarming situations, which will notify all available employees for assistance and deterrent.



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

Breach of security will require all involved to shut down, evacuate premises of customers and notify managing member for assessment.

**Video Surveillance (3 AAC 306.720):**

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Both the interior and exterior of each entrance to the facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each point of sale area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clearly and accurately displays the time and date	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	<input checked="" type="checkbox"/>	<input type="checkbox"/>





Alaska Marijuana Control Board

**Form MJ-01: Marijuana Establishment Operating Plan**

Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Cameras will be placed high enough for clear view of any individual and low light conditions will be addressed with appropriate lighting. All exterior entrances will have lighting for viewing at 20' requirement.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

We will have a locked cabinet and a log for authorized personal who have access.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Video surveillance records are stored off-site	<input type="checkbox"/>	<input checked="" type="checkbox"/>



Alaska Marijuana Control Board

**Form MJ-01: Marijuana Establishment Operating Plan**

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<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

**Business Records (3 AAC 306.755):**

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

**Business Records Maintained and Kept on the Licensed Premises:**

Yes No

All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Records related to advertising and marketing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current diagram of the licensed premises including each restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
All records normally retained for tax purposes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

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A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records.

Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

Pertinent data will be kept on companies computer, an external hard drive and backed up in a Cloud storage system. METRC will maintain a back up of all seed to sale data in their Cloud storage system. Records of all business transactions for the current year and four (4) preceding years will be kept on licensed property.



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

**Marijuana Tracking and Weighing:**

Yes No

A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used

All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745

**Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:**

We will use METRC to track products which is what the board implemented. We will pay all monthly fees and maintain good standings with provider.



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

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## Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

### Marijuana Handler Permit:

Yes No

Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment

Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises

Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired

### Describe how your establishment will meet the requirements for employee qualifications and training:

We will provide a written training manual with instructions and references, employees will receive a copy of the handbook, training and understanding MCB, Alaska administrative codes state, local and federal departments for applicable positions. For emergency preparedness, all employees will be trained on how to call emergency numbers, how to respond to emergency scenarios, and will receive basic training on applicable equipment. All owners and employees will be required to have a Marijuana Handlers permit.



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

### Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

**Marijuana Waste Disposal:**

Yes

No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

Liquid waste will be diluted in accordance with the product specifications and compliance with the Division of Agriculture, EPA and all other state and local government laws. Most plant matter will be turned into extract by approved delivery to state licensed product manufacturer for extracts for Northlink, but what roots, trim and plant matter left that's deemed unusable will be shredded in a shredder, weighed (no larger than a 5 pound lot) and entered into a tracking system. Unusable marijuana will be stored in designated containers to be disposed of. Containers will be locked and secured in designated area in facility that is monitored 24 hours a day.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Ground marijuana waste will be mixed with sawdust to be rendered unusable and then shredded.



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Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

We will bring in sawdust and mix 50/50 with unusable already shredded material in an industrial shredder



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer “Yes” to all items below.

**Marijuana Transportation:**

Yes No

The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700

The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle

The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport

During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport

Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment

When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received

The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest





Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

We will weigh and package product (no larger than in 5 pound lots), place in airtight food safe plastic bags and store in plastic security bins. Sealed packages or containers will not be opened in transport. All transportation manifests to include product information, lot number, test results and weights on product label. We will notify MCB type, amount, weight of product being transported, the name of the transporter, time(s) of departure and expected delivery on a complete transportation manifest.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

We will be using licensed security business with all MCB state and local requirements met.



Alaska Marijuana Control Board

**Form MJ-01: Marijuana Establishment Operating Plan**

**Section 7 – Signage and Advertising**

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

Existing 4x10 sign will have our company name and logo, which will meet all state, local and federal requirements. There will also be a small 2x4 sign with company name and logo in the parking lot.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

**Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):**

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Promotes excessive consumption	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Represents that the use of marijuana has curative or therapeutic effects	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Depicts a person under the age of 21 consuming marijuana	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

No advertisement for marijuana or marijuana product will be placed:

Agree Disagree

Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21

On or in a public transit vehicle or public transit shelter

On or in a publicly owned or operated property

Within 1000 feet of a substance abuse or treatment facility

On a campus for post-secondary education

Signage and Promotional Materials:

Agree Disagree

I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)

The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products

All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)



Alaska Marijuana Control Board

**Form MJ-01: Marijuana Establishment Operating Plan**

**Section 8 – Control Plan for Persons Under the Age of 21**

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

Standing policy: may not sell, furnish, give or deliver marijuana products to an persons under 21 years of age. Train employees. Follow state, local and federal rules and requirements. Greet the consumer, assess acquaintances, ask for ID, check that their faces match their ID, card before entry into restricted area(s) and inform customers they will be checked. For identifying fake IDs, request ID be taken out of wallets and/or covers, take physical control of the ID, and only accept state drivers licenses. Check the back of the ID. Look for poor quality, proper wording, check thickness and unevenly cut corners that may indicate the picture has been altered. Check for color bleed, make sure picture and physical information matches card holder. Pay attention to date of birth (confirm individual is old enough), check for any alterations and make sure ID has not expired. Any one not following these guidelines will be terminated.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

[Signature]  
Signature of licensee

Travis Fraser  
Printed name

Subscribed and sworn to before me this 1<sup>st</sup> day of November, 2014.



[Signature]  
Notary Public in and for the State of Alaska.

My commission expires: 2/7/2020



Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

**What is this form?**

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	Northlink, LLC	<b>License Number:</b>	11051		
<b>License Type:</b>	Standard Marijuana Cultivation Facility				
<b>Doing Business As:</b>	NORTHLINK, LLC				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

**Section 2 – Attached Items**

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Form MJ-04: Marijuana Cultivation Facility
------------------------	--

OFFICE USE ONLY					
<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	



**Alaska Marijuana Control Board**  
**Operating Plan Supplemental**  
**Form MJ-04: Marijuana Cultivation Facility**

Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

**What is this form?**

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4 of the Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

**What additional information is required for cultivation facilities?**

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Odor control
- Testing procedure and protocols
- Security

**This form must be submitted to AMCO's main office before any marijuana cultivation facility license application will be considered complete.**

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Northlink, LLC	License Number:	11051		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	Northlink, LLC				
Premises Address:	1550 Cushman, Suite B				
City:	Fairbanks	State:	ALASKA	ZIP:	99701



Alaska Marijuana Control Board  
**Operating Plan Supplemental  
 Form MJ-04: Marijuana Cultivation Facility**

Alcohol and Marijuana Control Office  
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 Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

**Section 2 – Prohibitions**

Applicants should review 3 AAC 306.405 – 3 AAC 306.410 and be able to answer “Agree” to all items below.

The marijuana cultivation facility will not:	Agree	Disagree
Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on its licenses premises or within 20 feet of the exterior of any building or outdoor cultivation facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treat or otherwise adulterate marijuna with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Section 3 – Cultivation Plan**

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

Upstairs vegetative will be 28' x 34' for a total square footage of 952 SF  
 Clones and mother room will be 8' 6" x 13' for a total square footage of 110' 6"  
 Flowering rooms will be 40' x 39' 8" for a total square footage of 1,596 SF



Alaska Marijuana Control Board  
**Operating Plan Supplemental  
Form MJ-04: Marijuana Cultivation Facility**

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Describe the marijuana cultivation facility's growing medium(s) to be used:

Growstones and hydroton hydroponic media.

Describe the marijuana cultivation facility's fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used:

We will be using Botanicare kind base grown and bloom as well as Botanicare hydroguard. We will be using CO2 generators that convert propane to CO2, which will be set in 1,200 PPM and run through titan CO2 controller.

Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

All trays will be fed with pump-in reservoir underneath for drainage. Half will have their own water pump, the other half will have one (1) large reservoir to feed fourteen (14) trays and lift pump to return to desevoir.





Alaska Marijuana Control Board  
**Operating Plan Supplemental  
Form MJ-04: Marijuana Cultivation Facility**

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Phone: 907.269.0350

Describe the marijuana cultivation facility's waste disposal arrangements:

Liquid waste will be diluted in accordance with the product specifications and compliance with the Division of Agriculture, EPA and all other state and local government laws. Most plant matter will be turned into extract by approved delivery to state licensed product manufacturer who will produce extracts for Northlink, but what roots, trim and plant matter left that's deemed unusable will be shredded in a shredder, weighed (no larger than a 5 pound lot) and entered into a tracking system. Unusable marijuana will be stored in designated containers to be disposed of. Containers will be locked and secured in designated area in facility that is monitored 24 hours a day.

#### **Section 4 – Odor Control**

Review the requirements under 3 AAC 306.430, and identify how the proposed premises will meet the listed requirement.

Describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

Mostly sealed system, we will be using exhaust fans and carbon filters to scrub the air. Any penetrations or air flow to the outside environment will have carbon filters to prevent any odor from emitting in to public.



Alaska Marijuana Control Board  
**Operating Plan Supplemental  
Form MJ-04: Marijuana Cultivation Facility**

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**Section 5 – Testing Procedure and Protocols**

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer “Agree” to the item below.

**I understand and agree that:**

Agree Disagree

The board will or the director shall from time to time require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks

**Describe the testing procedure and protocols the marijuana cultivation facility will follow:**

We will follow requirements set forth by 3 AAC 306.455 and 3 AAC 306.465. We will not sell any marijuana until all required testing has been completed. We will provide any samples of growing medium, amendments, fertilizers, crop aides, pesticides and/or water for random testing when required by the MCB or the director.



Alaska Marijuana Control Board  
**Operating Plan Supplemental  
Form MJ-04: Marijuana Cultivation Facility**

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Phone: 907.269.0350

**Section 6 – Security**

Review the requirements under 3 AAC 306.430 and 3 AAC 306.470 – 3 AAC 306.475, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer “Agree” to the two items below.

The marijuana cultivation facility applicant has:

Agree Disagree

Read and understands and agrees to the packaging of marijuana requirements under 3 AAC 306.470

Read and understands and agrees to the labeling of marijuana requirements under 3 AAC 306.475

Restricted Access Area (3 AAC 306.430):

Yes No

Will the marijuana cultivation facility include outdoor production?

If “Yes”, describe the outdoor structure(s) or the expanse of open or clear ground fully enclosed by a physical barrier:



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

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Phone: 907.269.0350

Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility cannot be observed by the public from outside the facility:

All windows in cultivation will be covered or frosted. Public will not be able to see anything from the outside.

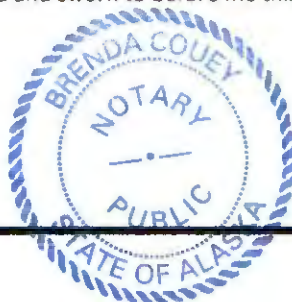
I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

[Handwritten signature]
Signature of licensee

Travis Fraser
Printed name

Subscribed and sworn to before me this 1st day of November, 2014.



[Handwritten signature: Brenda Couey]
Notary Public in and for the State of Alaska.

My commission expires: 2/7/2020



Alaska Marijuana Control Board  
**Operating Plan Supplemental  
Form MJ-04: Marijuana Cultivation Facility**

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Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
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[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

(Additional Space as Needed):



Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone 907.269.0350

### What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	Northlink, LLC	<b>License Number:</b>	11051		
<b>License Type:</b>	Standard Marijuana Cultivation Facility				
<b>Doing Business As:</b>	NORTHLINK, LLC				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Form MJ-07: Public Notice Posting Affidavit
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OFFICE USE ONLY					
<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	



Alaska Marijuana Control Board

# Form MJ-07: Public Notice Posting Affidavit

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

### What is this form?

A public notice posting affidavit is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(10). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by posting a copy of the application (produced by the board's application website) for ten (10) days at the location of the proposed licensed premises and one other conspicuous location in the area of the proposed premises, per 3 AAC 306.025(b)(1).

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Travis Fraser		License Number:	11051	
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	NorthLink				
Premises Address:	1550 Cushman				
City:	Fairbanks	State:	AK	ZIP:	99701

### Section 2 – Certification

I certify that I have met the public notice requirement set forth under 3 AAC 306.025(b)(1) by posting a copy of my application for the following 10-day period at the location of the proposed licensed premises and at the following conspicuous location in the area of the proposed premises:

Start Date: 9-22-16 End Date: 10-6-16

Other conspicuous location: Mr. Rock + Roll

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

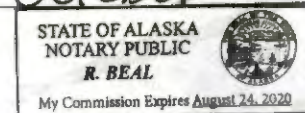
[Signature]  
Signature of licensee

Travis Fraser  
Printed name of licensee

[Signature]  
Notary Public in and for the State of Alaska

My commission expires: Aug 24 2020

Subscribed and sworn to before me this 17 day of October, 2016.





Alaska Marijuana Control Board

**Cover Sheet for Marijuana Establishment Applications**

**What is this form?**

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**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	Northlink, LLC	<b>License Number:</b>	11051		
<b>License Type:</b>	Standard Marijuana Cultivation Facility				
<b>Doing Business As:</b>	NORTHLINK, LLC				
<b>Physical Address:</b>	1550 Cushman, Suite B				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

**Section 2 – Attached Items**

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	<p>Form MJ-07: Public Notice Posting Affidavit          Page 1 - modified to show correct premises address</p>
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*OFFICE USE ONLY*

<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	
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Alaska Marijuana Control Board

# Form MJ-07: Public Notice Posting Affidavit

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

## What is this form?

A public notice posting affidavit is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(10). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by posting a copy of the application (produced by the board's application website) for ten (10) days at the location of the proposed licensed premises and one other conspicuous location in the area of the proposed premises, per 3 AAC 306.025(b)(1).

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

## Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Northlink, LLC	License Number:	11051		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	Northlink, LLC				
Premises Address:	1550 Cushman, Suite B				
City:	Fairbanks	State:	AK	ZIP:	99701

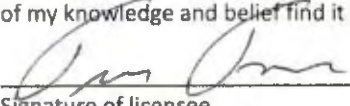
## Section 2 – Certification

I certify that I have met the public notice requirement set forth under 3 AAC 306.025(b)(1) by posting a copy of my application for the following 10-day period at the location of the proposed licensed premises and at the following conspicuous location in the area of the proposed premises:

Start Date: 2/2/2017 End Date: 2/7/2017

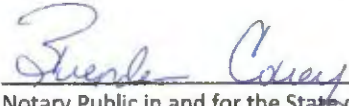
Other conspicuous location: Mr. Rock & Roll

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

  
Signature of licensee

**Travis Fraser**  
Printed name of licensee



  
Notary Public in and for the State of Alaska

My commission expires: 2/7/2020

Subscribed and sworn to before me this 7<sup>th</sup> day of February, 2017.



Alaska Marijuana Control Board

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
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 Phone: 907.269.0350

# Cover Sheet for Marijuana Establishment Applications

## What is this form?

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### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	Northlink, LLC	<b>License Number:</b>	11051		
<b>License Type:</b>	Standard Marijuana Cultivation Facility				
<b>Doing Business As:</b>	NORTHLINK, LLC				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Affidavit of Publication
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#### OFFICE USE ONLY

Received Date:		Payment Submitted Y/N:		Transaction #:	
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AFFP

Northlink, LLC is applying und

### **Affidavit of Publication**

UNITED STATES OF AMERICA }  
STATE OF ALASKA } SS.  
FOURTH DISTRICT }

37685

Northlink, LLC is applying under 3 AAC 306.400 (a)(1) for a new Standard Marijuana Cultivation Facility license, license #11051, doing business as NORTHLINK, LLC, located at 1550 Cushman, Fairbanks, AK, 99701, UNITED STATES.

Before me, the undersigned, a notary public, this day personally appeared Tameka Ambersley, who, being first duly sworn, according to law, says that he/she is an Advertising Clerk of the Fairbanks Daily News-Miner, a newspaper (i) published in newspaper format, (ii) distributed daily more than 50 weeks per year, (iii) with a total circulation of more than 500 and more than 10% of the population of the Fourth Judicial District, (iv) holding a second class mailing permit from the United States Postal Service, (v) not published primarily to distribute advertising, and (vi) not intended for a particular professional or occupational group. The advertisement which is attached is a true copy of the advertisement published in said paper on the following day(s):

Interested persons should submit written comment or objection to their local government, the applicant, and to the Alcoholic & Marijuana Control Office at 550 W 7th Ave, Suite 1600, Anchorage 99501 or to marijuana.licensing@alaska.gov not later than 30 days after this notice of application.

September 22, 2016, September 29, 2016, October 06, 2016

Publish: 9/22, 9/29 & 10/6/16

and that the rate charged thereon is not excess of the rate charged private individuals, with the usual discounts.

  
\_\_\_\_\_  
Advertising Clerk

Subscribed to and sworn to me this 6th day of October 2016.

  
\_\_\_\_\_  
Marena Burnell, Notary Public in and for the State Alaska.

My commission expires: December 07, 2017

00008925 00037685

JEREMY LYONS  
3350 THOMAS ST  
FAIRBANKS, AK 99709

NOTARY PUBLIC  
M. BURNELL  
STATE OF ALASKA  
My commission Expires December 7, 20\_\_\_\_



Alaska Marijuana Control Board

## Cover Sheet for Marijuana Establishment Applications

### What is this form?

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### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	Northlink, LLC	<b>License Number:</b>	11051		
<b>License Type:</b>	Standard Marijuana Cultivation Facility				
<b>Doing Business As:</b>	NORTHLINK, LLC				
<b>Physical Address:</b>	1550 Cushman, Suite B				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Affidavit of Publication
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*OFFICE USE ONLY*

<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	
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AFFP

Northlink LLC

### **Affidavit of Publication**

UNITED STATES OF AMERICA  
STATE OF ALASKA  
FOURTH DISTRICT } SS.

39358

Northlink, LLC is applying under 3 AAC 306.400 (a)(1) for a new Standard Marijuana Cultivation Facility license, license #11051, doing business as NORTHLINK, LLC, located at 1550 Cushman, Suite B, Fairbanks, AK, 99701, UNITED STATES.

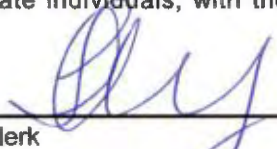
Before me, the undersigned, a notary public, this day personally appeared Tameka Ambersley, who, being first duly sworn, according to law, says that he/she is an Advertising Clerk of the Fairbanks Daily News-Miner, a newspaper (i) published in newspaper format, (ii) distributed daily more than 50 weeks per year, (iii) with a total circulation of more than 500 and more than 10% of the population of the Fourth Judicial District, (iv) holding a second class mailing permit from the United States Postal Service, (v) not published primarily to distribute advertising, and (vi) not intended for a particular professional or occupational group. The advertisement which is attached is a true copy of the advertisement published in said paper on the following day(s):

Interested persons should submit written comment or objection to their local government, the applicant, and to the Alcoholic & Marijuana Control Office at 550 W 7th Ave, Suite 1600, Anchorage 99501 or to marijuana.licensing@alaska.gov not later than 30 days after this notice of application.


February 03, 2017

Publish:02-03-17

and that the rate charged thereon is not excess of the rate charged private individuals, with the usual discounts.

  
\_\_\_\_\_  
Advertising Clerk

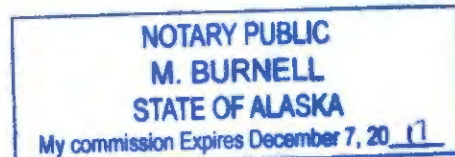
Subscribed to and sworn to me this 3rd day of February 2017.

  
\_\_\_\_\_  
Marena Burnell, Notary Public in and for the State Alaska.

My commission expires: December 07, 2017

00008925 00039358

JEREMY LYONS  
3350 THOMAS ST no. 84  
FAIRBANKS, AK 99709





Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

## What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

*Items that are submitted without this page will be returned in the manner in which they were received.*

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	Northlink, LLC	<b>License Number:</b>	11051		
<b>License Type:</b>	Standard Marijuana Cultivation Facility				
<b>Doing Business As:</b>	NORTHLINK, LLC				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Form MJ-08: Local Government Notice Affidavit
------------------------	---

*OFFICE USE ONLY*

<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	
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Alaska Marijuana Control Board

**Form MJ-08: Local Government Notice Affidavit**

**What is this form?**

A local government notice affidavit is required for all marijuana establishment license applications with a proposed premises that is located within a local government, per 3 AAC 306.025(b)(3). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by submitting a copy of the application to the local government and any community council in the area of the proposed licensed premises. For purposes of this notification, the document that must be submitted is the application document produced by the online application system titled "Public Notice".

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Northlink LLC	License Number:	11051
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	Northlink LLC		
Premises Address:	1550 Cushman Suite B		
City:	Fairbanks	State:	AK
		ZIP:	99701

**Section 2 – Certification**

I certify that I have met the local government notice requirement set forth under 3 AAC 306.025(b)(3) by submitting a copy of my application to the following local government official and community council (if applicable):

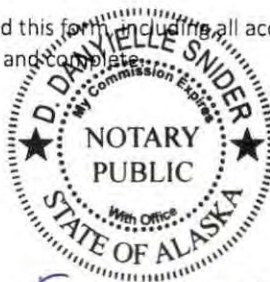
Local Government: CITY OF FBKS Name of Official: D. DANIELLE SNIDER  
 Title of Official: FNSB CITY CLERK Planner III Bryan Schmel  
 Date Submitted: 02/02/17

Community Council: — Date Submitted: —  
 (Municipality of Anchorage and Matanuska-Susitna Borough only)

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

[Signature]  
 Signature of licensee

Travis Fruser  
 Printed name of licensee



[Signature]  
 Notary Public in and for the State of Alaska

My commission expires: w/office

Subscribed and sworn to before me this 2<sup>nd</sup> day of FEBRUARY, 2017.



Alaska Marijuana Control Board  
**Form MJ-08: Local Government Notice Affidavit**

**What is this form?**

A local government notice affidavit is required for all marijuana establishment license applications with a proposed premises that is located within a local government, per 3 AAC 306.025(b)(3). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by submitting a copy of the application to the local government and any community council in the area of the proposed licensed premises. For purposes of this notification, the document that must be submitted is the application document produced by the online application system titled "Public Notice".

**This form must be completed and submitted to AMCO's main office before any license application will be considered complete.**

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	<i>Travis Fraser</i>	License Number:	<i>11051</i>
License Type:	<i>Standard Marijuana Cultivation Facility</i>		
Doing Business As:	<i>Northlink</i>		
Premises Address:	<i>1550 Cushman</i>		
City:	<i>Fairbanks</i>	State:	<i>AK</i>
		ZIP:	<i>99701</i>

**Section 2 – Certification**

I certify that I have met the local government notice requirement set forth under 3 AAC 306.025(b)(3) by submitting a copy of my application to the following local government official and community council (if applicable):

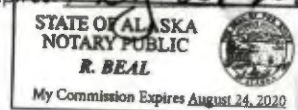
Local Government: *City of Fairbanks* Name of Official: *Emily Brady*  
*FN 513 Planner III Code Enforcement*  
 Title of Official: *Deputy City Clerk* Name of official: *Bryan Schmel*  
 Date Submitted: *10/14/16*  
 Community Council: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
 (Municipality of Anchorage and Matanuska-Susitna Borough only)

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

*Travis Fraser*  
 Signature of licensee  
*Travis Fraser*  
 Printed name of licensee

*R. Beal*  
 Notary Public in and for the State of Alaska  
 My commission expires: *Aug 24 2020*

Subscribed and sworn to before me this *17* day of *October*, 20*16*.







Alaska Marijuana Control Board

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

# Cover Sheet for Marijuana Establishment Applications

## What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

**Items that are submitted without this page will be returned in the manner in which they were received.**

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	Northlink, LLC	<b>License Number:</b>	11051		
<b>License Type:</b>	Standard Marijuana Cultivation Facility				
<b>Doing Business As:</b>	NORTHLINK, LLC				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Proof of Possession for Proposed Premises
------------------------	---

#### OFFICE USE ONLY

Received Date:		Payment Submitted Y/N:		Transaction #:	
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Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

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<b>License Type:</b>	Standard Marijuana Cultivation Facility				
<b>Doing Business As:</b>	NORTHLINK, LLC				
<b>Physical Address:</b>	1550 Cushman, Suite B				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	<p>Proof of Possession for Proposed Premises          Section 24 - added landlord understanding of marijuana use on premises</p>
------------------------	--

*OFFICE USE ONLY*

<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	
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**LEASE**

This lease made effective, as of the 15<sup>th</sup> day of November 2016, between:

TLZ Property, LLC  
PO Box 10974  
Fairbanks, AK 99710

(hereinafter called "Landlord")

and

Northlink, LLC  
1550 South Cushman  
Fairbanks, AK 99701

(hereinafter called "Tenant")

who agree as follows:

1. **PREMISES:** Landlord leases to Tenant and Tenant leases from Landlord the following real property:

A portion of 1550 South Cushman, Fairbanks, AK 99701.

Attached as Exhibit A is a map of the portion of the structure rented to Tenant. *(In pink) Suite B (TP)*

2. **TERM:** The term of this lease shall commence on November 15, 2016, (unless delayed by the parties) and expire one (1) year thereafter (i.e. January 1, 2018). Tenant shall have the option to renew the lease for five additional 1 (1) year terms by giving written notice of Tenant's intent to extend the lease at least 30 days before the end of the lease term.

3. **ACCEPTANCE OF PREMISES:** Tenant's taking possession of the premises on commencement of the term shall constitute Tenant's acknowledgment that the improvements are in good condition. Landlord covenants that Tenant, on paying the rent and performing Tenant's obligations in this lease, shall peacefully and quietly have, hold, and enjoy the premises through the term without ejection or disturbance by Landlord or any person or entity within Landlord's control.

4. **YEARLY RENT:** Tenant shall pay to Landlord as yearly rent for the rental of the premises the sum of TWO THOUSAND DOLLARS (\$2,000.00), per month plus all utilities, on the first day of each month.

5. **SECURITY DEPOSIT:** No security deposit shall be paid.

6. **TAXES, INSURANCE, UTILITIES:** Tenant shall pay all utilities except that tenant shall receive a \$100 per month credit for unmetered electrical use by co-tenants in the structure. Landlord shall pay taxes and insurance.

7. **LIMITATION ON USE:** Tenant shall use the premises for cultivation purposes and for no other use without Landlord's consent. Tenant's use of the premises as provided in this lease shall be in accordance with the following:

(a) **Cancellation of insurance:** Tenant shall not do, bring, or keep anything in or about the premises that will cause a cancellation of any insurance covering the premises.

(b) **Compliance with laws:** Tenant shall comply with all laws concerning Tenant's use of the premises.

(c) **Waste, nuisance:** Tenant shall not use the premises in any manner that will constitute waste, nuisance, or unreasonable annoyance to owners or occupants of adjacent properties.

(d) **Animals:** Tenant agrees that no dogs, cats, fish, birds, or any other animal of any kind shall be kept, fed, or tolerated in the premises without the prior written permission of the Landlord.

8. **CONTINUOUS OPERATION:** Tenant shall continuously use the premises for the uses specified in this lease. If the premises are destroyed or partially condemned and this lease remains in full force and effect, Tenant shall continue operation of its business at the premises to the extent reasonably practical from the standpoint of good business judgment during any period of reconstruction.

9. **MAINTENANCE OF AND IMPROVEMENTS TO PREMISES:**

(a) **Maintenance:** Except as otherwise provided herein, Tenant at its cost shall maintain the improvements and premises in good condition, normal wear and tear excepted. Landlord shall not have any responsibility for normal, day-to-day maintenance of the premises. Landlord shall be responsible for all water, heat and sewer maintenance expenses.

(b) **Improvements:** Landlord shall bear the sole burden and cost for any improvements as needed to configure the property as depicted in Exhibit A. Except as noted, Landlord shall not be responsible for any improvements to the premises. Tenant shall obtain written approval from Landlord before making any improvements to the premises, which approval shall not be unreasonably withheld. Tenant shall be responsible for obtaining any necessary permits for improvements they perform.

10. **LIABILITY:** Tenant shall be liable for and shall hold Landlord harmless from, all damages to any third party or to property, occurring in, on, or about the premises, arising from Tenant's occupation or use of the premises not covered by Landlord's insurance; except that Landlord shall be liable to Tenant and shall hold Tenant harmless from damages resulting from the acts or omissions of Landlord or its authorized representatives.

11. **DAMAGE OR DESTRUCTION:** In case any occurrence caused solely by an act or omission of Tenant results in damage or destruction to the improvements and or premises, Tenant shall at its sole cost and expense, whether or not such casualty loss is

covered by insurance and whether or to the insurance proceeds, if any, shall be sufficient for the purpose, restore, repair, replace or rebuild the same as nearly as possible to its value, condition and character immediately prior to such damage or destruction, including temporary repairs and work necessary to protect the premises from further injury and with such changes or alterations as may be made at Tenant's election. The restoration shall be commenced promptly and prosecuted with reasonable diligence, unavoidable delays excepted.

12. **DESTRUCTION:** If, during the term, the premises are totally or partially destroyed or damaged by a cause not occasioned solely by the act or default of Tenant, rendering the premises totally or partially inaccessible or unusable, Tenant shall have the option to terminate this lease, or to continue the lease with rentals to be fairly apportioned in accordance with the amount of the partial destruction, and/or to restore the premises to substantially the same condition as they were in immediately before destruction, whether or not the insurance proceeds are sufficient to cover the actual cost of restoration. If then existing laws do not permit the restoration, either party can terminate this lease immediately by giving notice to the other party.

The notice under this section shall be at least Ten (10) days' notice given not less than Thirty (30) nor more than Sixty (60) days after such destruction or damage; provided, however, that simultaneously with the giving of such notice of Tenant, or within Ten (10) days after Landlord shall have exercised its right to terminate this Lease, Tenant shall:

- (a) Pay or assign to Landlord such sums recoverable and due Landlord under the terms of the policies of insurance naming Landlord a loss payee as its interest may appear and covering the premises;
- (b) Pay to Landlord the base and additional rent for the period up to and including the termination date; and
- (c) Restore the surface of the land as nearly as possible to the same condition it was in at the inception of the Lease.

13. **ABATEMENT OR REDUCTION OF RENT:** Tenant will, during the term of this lease agreement, pay to Landlord the rent reserved in this Lease in the manner specified above, except in the event that all or any part of the demised premises shall be destroyed or damaged by fire or other cause not occasioned solely by the act or default of Tenant, and until the premises are repaired as stated above, the reserved rental is: (a) to cease if destruction is entire, or (b) to be fairly apportioned if partial.

14. **AWARD - DISTRIBUTION:** All awards and proceeds whether from insurance, condemnation or otherwise shall be allocated between Landlord and Tenant as their interests appear. Nothing contained in this lease shall affect or impair the rights of Landlord or Tenant to recover compensation for their interests taken or damages suffered by reason of any loss, taking, condemnation, or need to relocate.

15. **ASSIGNMENT, SUBLETTING AND ENCUMBERING:** Tenant shall not voluntarily assign or encumber its interest in this lease or in the premises, or sublease all or any part of the premises, or allow any other person or entity (except Tenant's authorized representatives) to occupy or use all or any part of the premises, without first obtaining Landlord's consent, which shall not be unreasonably withheld. Any assignment,

encumbrances, or sublease without Landlord's consent shall be voidable and, at Landlord's election, shall constitute a default. No consent to any assignment, encumbrance, or sublease shall constitute a further waiver of the provisions of this paragraph.

16. **INVOLUNTARY ASSIGNMENT:** No interest of Tenant in this Lease shall be assignable by operation of Law (including, without limitation, the transfer of this Lease by testacy or intestacy). Each of the following acts shall be considered an involuntary assignment:

(a) If Tenant is or becomes bankrupt or insolvent, makes an assignment for the benefit of creditors, or institutes a proceeding under the Bankruptcy Act in which Tenant is the bankrupt;

(b) If a writ of attachment or execution is levied on this lease;

(c) If, in any proceeding or action to which Tenant is a party, a receiver is appointed with authority to take possession of the premises.

An involuntary assignment shall constitute a default by Tenant or Landlord, as the case may be, and the non-defaulting party shall have the right to elect to terminate this lease, in which case this lease shall not be treated as an asset of Tenant or Landlord, as the case may be.

17. **TENANT'S DEFAULT:** The occurrence of any of the following shall constitute a default by Tenant:

(a) Failure to pay rent within fifteen (15) days of when due.

(b) Abandonment of the premises (failure, without excuse, to occupy and operate the premises during the summer tourist season shall be deemed an abandonment).

(c) Failure to perform any of the provisions of this lease if the failure to perform is not cured within thirty (30) days after notice has been given to Tenant. If the default cannot reasonably be cured within thirty (30) days, Tenant shall not be in default of this lease if Tenant commences to cure the default within the thirty (30) day period, and thereafter diligently and in good faith continues to cure the default.

Notices given under this paragraph shall specify the alleged default and the applicable lease provisions; and shall demand that Tenant perform the provisions of this lease or pay the rent that is in arrears, as the case may be, within the applicable period of time, or quit the premises. No such notice shall be deemed a forfeiture or a termination of this lease unless Landlord so elects in the notice.

18. **REMEDIES:** If Tenant or Landlord, as the case may be, causes a default the non-defaulting party shall have all remedies permitted by law.

19. **INTEREST ON UNPAID RENT:** Rent not paid when due shall bear interest at 5% per annum.

20. **SIGNS, ADVERTISING:** Tenant at its cost shall have the right to place, construct, and maintain signs on the premises. Any sign that Tenant has the right to place, construct, and maintain shall comply with all laws, and Tenant shall obtain any approval

required by such laws. Landlord makes no representation with respect to Tenant's ability to obtain such approval.

21. **LANDLORD'S ENTRY ON PREMISES:** Landlord and its authorized representative shall have the right to enter the premises at all reasonable times and after reasonable notice for any of the following purposes:

- (a) To determine whether the premises are in good condition and whether Tenant is complying with its obligations under this lease; and
- (b) To serve, post, or keep posted any notices required or allowed under the provisions of this lease.

22. **NOTICE:** Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party shall be addressed to the other party at the address set forth in the introductory paragraph of this lease. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within three (3) days from the time of mailing if mailed as provided in this paragraph.

23. **WAIVER:** The receipt and acceptance by Landlord of delinquent rent shall not constitute a waiver of any other default; it shall constitute only a waiver of timely payment for the particular rent payment involved.

No act or conduct of Landlord, including without limitation, the acceptance of the key to the premises, shall constitute an acceptance of the surrender of the premises by Tenant before the expiration of the term. Only a notice from Landlord to Tenant shall constitute acceptance of the surrender of the premises and accomplish a termination of the lease.

Either party's consent to or approval of any act by the other requiring such party's consent or approval shall not be deemed to waive or render unnecessary the consent to or approval of any subsequent act.

Any waiver by a party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of the lease.

24. **SURRENDER OF PREMISES; HOLDING OVER:** On expiration or termination of the term, Tenant shall surrender to Landlord the premises in good condition (except for ordinary wear and tear).

Landlord can elect to retain or dispose of in any manner any alterations or Tenant's personal property that Tenant does not remove from the premises on expiration or termination. The alterations or Tenant's personal property that Landlord elects to retain or dispose of shall vest in Landlord. Tenant waives all claims against Landlord for any damage to Tenant resulting from Landlord's costs for storing, removing, and disposing of any alterations or Tenant's personal property.

Landlord understands and approves tenant use for marijuana and marijuana products.  
AMCO Enforcement will be notified in the event it needs to be removed from the premises.

TF

If Tenant fails to surrender the premises to Landlord on expiration or termination of the term as required by this paragraph, Tenant shall hold Landlord harmless from all damages resulting from Tenant's failure to surrender the premises, including, without limitation, claims made by a succeeding tenant resulting from Tenant's failure to surrender the premises.

**25. MISCELLANEOUS PROVISIONS:**

(a) This lease contains the entire understanding of the parties hereto and cancels and supersedes all prior leases, understandings, agreements or undertakings of the parties with respect to the subject matter herein, and may be amended only by a written instrument executed by Landlord and Tenant.

(b) Invalidation of any one of these provisions by judgment or court order shall in no way affect any of the other provisions, which shall remain in full force and effect.

(c) This Lease shall be a contract made under, and shall be governed by and construed under, the laws of the State of Alaska. In case of any disagreement or action arising hereunder, the parties agree that jurisdiction shall be in the courts of the State of Alaska and agree venue shall be in Fairbanks.

(d) This Lease shall be binding upon, and inure to the benefit of, the parties hereto and their respective successors and assigns.

(e) Time is of the essence in this Lease.

(f) The individuals signing this Lease represent that they have full authority to enter into this Lease on behalf of the respective parties, and to bind the entities which are parties hereto. No other or further authorizations are needed to make this agreement fully binding upon the parties hereto.

(g) Both Landlord and Tenant have had the benefit of the advice of counsel as to the terms and conditions contained herein. In case of any ambiguity, this Lease shall not be construed as against either party.

(h) All of the attorney's fees and legal costs incurred by the respective parties in negotiating and forming this lease shall be borne by the respective parties. All legal costs and attorneys fees actually incurred by any party to this lease to enforce any obligations of any other party under this lease shall be paid to the prevailing party by the other party and shall bear interest at the late rental interest rate.

LANDLORD: TLZ Property, LLC

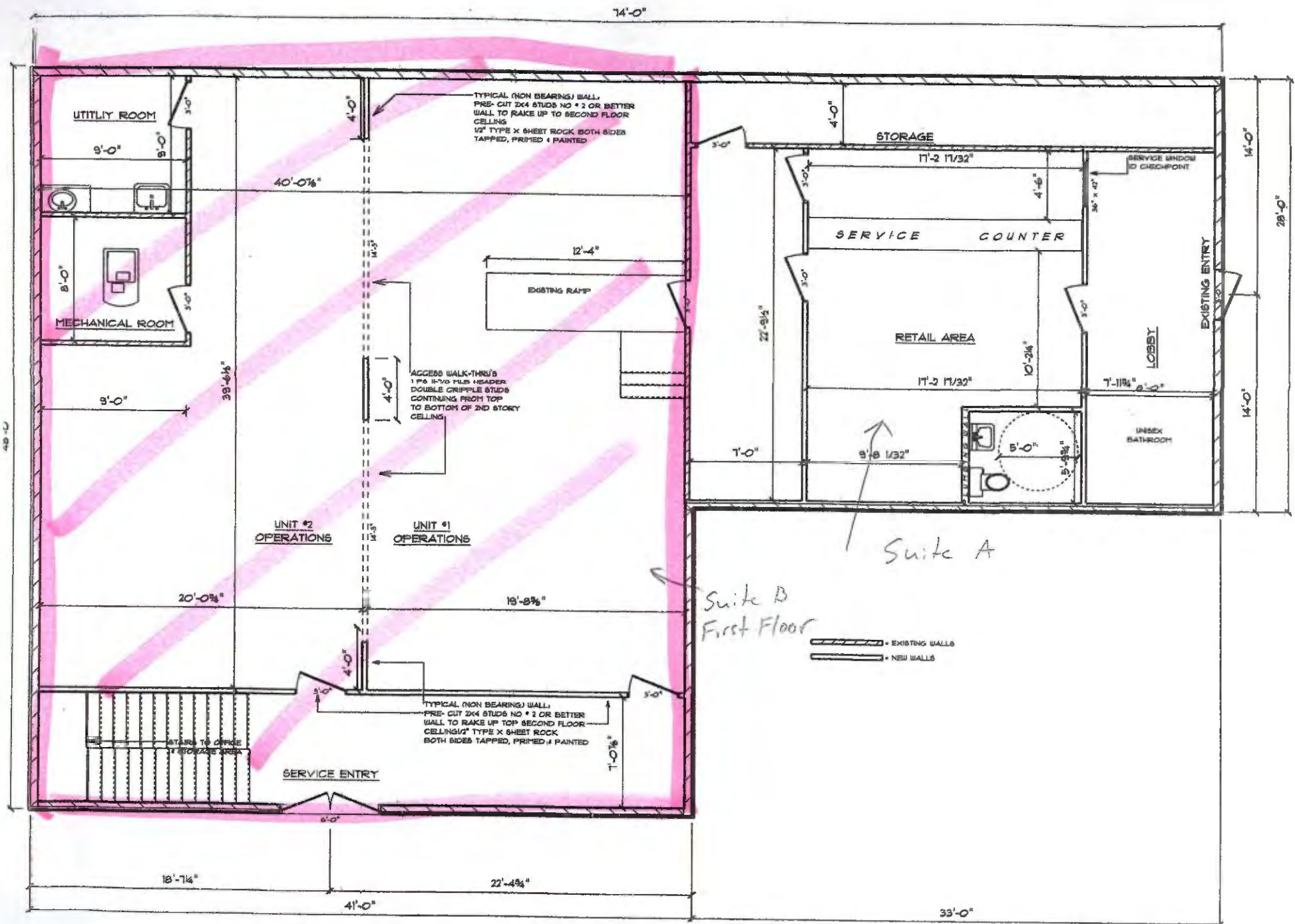
By: *Travis Fraser* TLZ property  
Travis Fraser  
Its: *Managing member*

TENANT: Northlink, LLC

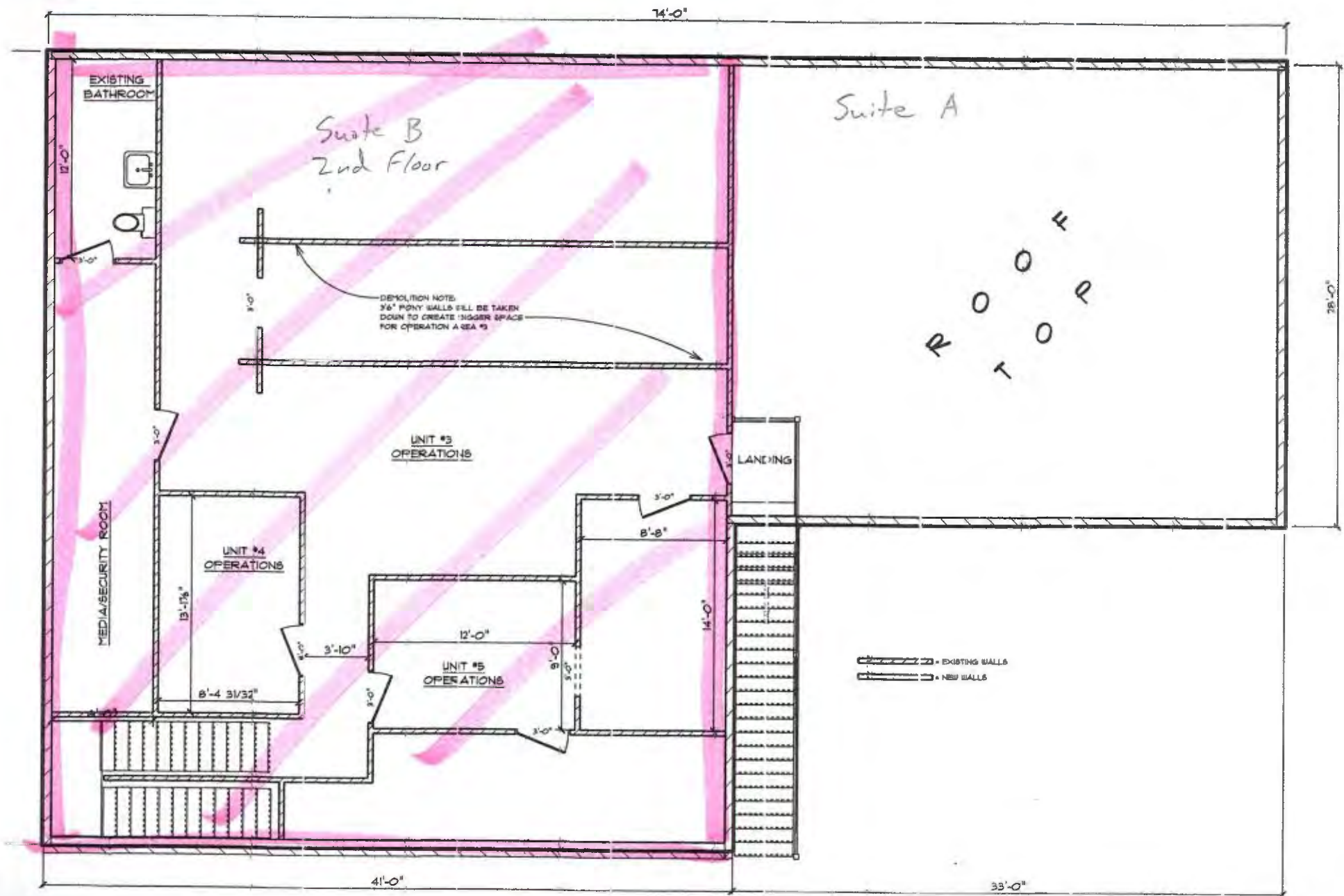
By: *[Signature]*  
Its: *Managing member*



Exhibit A.



### MAIN FLOOR LAYOUT



UPPER FLOOR LAYOUT




# MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

---

TO: Mayor Jim Matherly  
City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Application for New Retail Marijuana Store License

DATE: March 29, 2017

---

Attached you will find a notification from the Alcohol and Marijuana Control Office (AMCO) of an application for a new Retail Marijuana Store License and additional information for the following applicant:

License #: **11053**  
License Type: **Retail Marijuana Store**  
D.B.A.: **True Dank**  
Licensee/Applicant: **True Dank, LLC**  
Physical Location: **1550 Cushman Street, Fairbanks, Alaska**

Pursuant to 3 AAC 306.060, the Council may file a protest on a new marijuana establishment license within 60 days of receipt of application notice from AMCO; the 60-day deadline for the City's response is May 8, 2017.

A notice of the date, time and place of the public hearing has been mailed to all property owners within 500 feet of the marijuana establishment and will be advertised in the Fairbanks Daily News Miner on March 31, 2017.

The Building and Fire Departments recommend protest of this license until a Certificate of Occupancy is issued. The Police Department recommends protest of this license due to public safety concerns relating to customer parking. The Finance Department does not recommend protest of this license.



# City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715  
Fax (907)459-6710

## ALCOHOL AND MARIJUANA CONTROL OFFICE MARIJUANA LICENSE RESPONSE FORM

- TO:  FINANCE DEPARTMENT  
 BUILDING DEPARTMENT  
 FIRE DEPARTMENT  
 POLICE DEPARTMENT

DATE: 03/10/2017

FROM: CITY CLERK'S OFFICE

RE: MARIJUANA LICENSE ACTION – NEW RETAIL LICENSE APPLICATION

DATE NOTICE RECEIVED AT CLERKS OFFICE: 03/09/2017 (60 DAY DUE DATE 05/08/2017)

DATE RESPONSE DUE: 03/28/2017 for City Council Meeting of 04/03/2017

License #: 11053  
 License Type: Retail Marijuana Store  
 D.B.A.: True Dank  
 Licensee/Applicant: True Dank, LLC.  
 Physical Location: 1550 Cushman Street, Fairbanks, Alaska

Corp/LLC Agent:	Mailing Address	Phone	Date and State of Ltd Partner/Corp	Good standing?
True Dank, LLC Travis Fraser	PO Box 10974 Fairbanks, AK 99710	907-378-7437	09/02/2016 – Alaska	Yes

Member/Officer/Director:	DOB	Mailing Address	Phone	Title/Shares (%)
Travis Fraser	02/23/1978	PO Box 10974 Fairbanks, AK 99710	907-378-7437	Member/66.67%
Zarin Taylor	09/16/1980	9138 Arlon St., Ste. A# PMB 723 Anchorage, AK 99507	907-322-4235	Member/33.33%

### ADDITIONAL COMMENTS:

NO PROTEST:  
COMMENTS

PROTEST  
REASONS:

*PROTEST UNTIL CERTIFICATE OF  
OCCUPANCY IS ISSUED*

DEPARTMENT SIGNEE:

*[Signature]*  
(Signature)

*CLEMENS M. CUOOTEN*  
(Printed Name)



# City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715  
Fax (907)459-6710

## ALCOHOL AND MARIJUANA CONTROL OFFICE MARIJUANA LICENSE RESPONSE FORM

- TO:  FINANCE DEPARTMENT  
 BUILDING DEPARTMENT  
 FIRE DEPARTMENT  
 POLICE DEPARTMENT

DATE: 03/10/2017

FROM: CITY CLERK'S OFFICE

RE: MARIJUANA LICENSE ACTION - NEW RETAIL LICENSE APPLICATION

DATE NOTICE RECEIVED AT CLERKS OFFICE: 03/09/2017 (60 DAY DUE DATE 05/08/2017)

DATE RESPONSE DUE: 03/28/2017 for City Council Meeting of 04/03/2017

License #: 11053  
 License Type: Retail Marijuana Store  
 D.B.A.: True Dank  
 Licensee/Applicant: True Dank, LLC.  
 Physical Location: 1550 Cushman Street, Fairbanks, Alaska

Corp/LLC Agent:	Mailing Address	Phone	Date and State of Ltd Partner/Corp	Good standing?
True Dank, LLC Travis Fraser	PO Box 10974 Fairbanks, AK 99710	907-378-7437	09/02/2016 - Alaska	Yes

Member/Officer/Director:	DOB	Mailing Address	Phone	Title/Shares (%)
Travis Fraser	02/23/1978	PO Box 10974 Fairbanks, AK 99710	907-378-7437	Member/66.67%
Zarin Taylor	09/16/1980	9138 Arlon St., Ste. A# PMB 723 Anchorage, AK 99507	907-322-4235	Member/33.33%

### ADDITIONAL COMMENTS:

NO PROTEST:  
COMMENTS

PROTEST  
REASONS: Recommend protest until Certificate of Occupancy is issued by the Building Department.

DEPARTMENT SIGNEE:

*James N. Styles*  
(Signature)

James N. Styles  
(Printed Name)



# City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715  
Fax (907)459-6710

## ALCOHOL AND MARIJUANA CONTROL OFFICE MARIJUANA LICENSE RESPONSE FORM

- TO:  FINANCE DEPARTMENT  
 BUILDING DEPARTMENT  
 FIRE DEPARTMENT  
 POLICE DEPARTMENT

DATE: 03/10/2017

FROM: CITY CLERK'S OFFICE

RE: MARIJUANA LICENSE ACTION – NEW RETAIL LICENSE APPLICATION

DATE NOTICE RECEIVED AT CLERKS OFFICE: 03/09/2017 (60 DAY DUE DATE 05/08/2017)

DATE RESPONSE DUE: 03/28/2017 for City Council Meeting of 04/03/2017

License #: 11053  
License Type: Retail Marijuana Store  
D.B.A.: True Dank  
Licensee/Applicant: True Dank, LLC.  
Physical Location: 1550 Cushman Street, Fairbanks, Alaska

Corp/LLC Agent:	Mailing Address	Phone	Date and State of Ltd Partner/Corp	Good standing?
True Dank, LLC Travis Fraser	PO Box 10974 Fairbanks, AK 99710	907-378-7437	09/02/2016 – Alaska	Yes

Member/Officer/Director:	DOB	Mailing Address	Phone	Title/Shares (%)
Travis Fraser	02/23/1978	PO Box 10974 Fairbanks, AK 99710	907-378-7437	Member/66.67%
Zarin Taylor	09/16/1980	9138 Arlon St., Ste. A# PMB 723 Anchorage, AK 99507	907-322-4235	Member/33.33%

### ADDITIONAL COMMENTS:

NO PROTEST:  
COMMENTS

PROTEST

REASONS: I do not see any information on the customer parking. In previous applications I believe there was an area marked for parking on the north side of the Alaska Motel. I have concerns for the security of the patrons who will be leaving the store and having to walk around to the backside of another building.

DEPARTMENT SIGNEE:

Eric Jenks  
(Printed Name)



# City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715  
Fax (907)459-6710

## ALCOHOL AND MARIJUANA CONTROL OFFICE MARIJUANA LICENSE RESPONSE FORM

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Corp/LLC Agent:	Mailing Address	Phone	Date and State of Ltd Partner/Corp	Good standing?
True Dank, LLC Travis Fraser	PO Box 10974 Fairbanks, AK 99710	907-378-7437	09/02/2016 – Alaska	Yes

Member/Officer/Director:	DOB	Mailing Address	Phone	Title/Shares (%)
Travis Fraser	02/23/1978	PO Box 10974 Fairbanks, AK 99710	907-378-7437	Member/66.67%
Zarin Taylor	09/16/1980	9138 Arlon St., Ste. A# PMB 723 Anchorage, AK 99507	907-322-4235	Member/33.33%

### ADDITIONAL COMMENTS:

NO PROTEST:  
COMMENTS

PROTEST  
REASONS:

DEPARTMENT SIGNEE: Carmen Randle / Carmen Randle  
 (Signature) (Printed Name)

NOTE: THIS COMPLETED FORM MUST BE RETURNED TO THE CITY CLERK'S OFFICE BY THE DATE INDICATED ABOVE. YOU MAY E-MAIL OR FAX (459-6710) THE FORM.

IF YOU HAVE ANY QUESTIONS CALL OUR OFFICE AT 459-6774. THANK YOU.



**MEMORANDUM**

TO: City of Fairbanks Council  
FROM: *FJS* D. Christine Nelson, AICP *KDB*  
Community Planning Director  
DATE: March 27, 2017  
SUBJECT: True Dank – Retail Store License #11053

---

A “retail marijuana store” is a listed permitted use in the General Commercial (GC) zoning district pursuant to FNSBC 18.64.020.A.78. The applicant was issued a zoning permit # 17472 to use 811 square feet of an existing building for such a facility.

The retail marijuana store is proposed at 1550 S. Cushman St. in a physically separated portion of a building associated with a “marijuana cultivation facility, indoor large.” The cultivation facility was permitted as a conditional use (# CU2016-009) and the State Standard Cultivation Facility License (#11051) to Northlink, LLC is still under consideration by the City.

The memo and exhibits submitted to the City for Northlink, LLC’s State Standard Cultivation License are enclosed as a reference for True Dank’s State Retail Store License.

Within a 500-foot perimeter around the retail marijuana store, there are two churches and a day care business. The FNSB’s 100-foot buffer listed under FNSBC 18.96.240.A.3 was met for all three of these sensitive uses at the time the zoning permit was issued. The FNSB’s buffers are still met today despite a change in the way buffers are measured in accordance with Ordinance No. 2017-14, effective March 27, 2017.





## MEMORANDUM

TO: Mayor Matherly and City of Fairbanks City Council

FROM: D. Christine Nelson, AICP, CFM *DCN*  
Director of Community Planning

DATE: March 20, 2017

SUBJECT: Marijuana Buffer Distances

---

In regulating where marijuana facilities can be located, the borough and the state have different sensitive uses that must be buffered. These sensitive uses have different definitions, different buffer distances, and different ways that buffer distances are measured.

FNSBC 18.96.240(A)(3) addresses borough buffer distances for commercial marijuana establishments. More specifically, FNSBC 18.96.240(A)(3)(c) establishes the buffer distance of 100 feet from any “youth centers, group homes serving persons age 18 and under, public swimming pools, state licensed day care facilities, arcades, state licensed substance abuse treatment provider or facility providing substance abuse use treatment, church buildings, and residential zones (RE, RR, SF, TF, MF, MFO)”. Borough buffer distances are measured directly from the closest edge of commercial marijuana establishment (building) to the lot line of the lot containing the sensitive use or zone in accordance with FNSBC 18.96.240(A)(3)(d) (see Exhibit #1).

Within a 500 foot perimeter measured directly around the marijuana cultivation facility proposed to be located in a portion of the building addressed as 1550 S. Cushman Street, there are two churches and a day care business. The borough’s 100 foot buffer is met for all three of these sensitive uses.

“Little Thinkers Licensed Home Care” located at 1554 Stacia Street meets the borough’s definition of a “state licensed daycare” and is located approximately 154 feet from the closest portion of the marijuana cultivation facility as measured to the property line of the day care, thereby meeting the FNSB’s 100 foot buffer requirement (see Exhibit #2).

The state measures their buffer distances by shortest pedestrian route from the public entrance of the building in which the licensed premises would be located to the outer boundaries of a school ground, to the outer boundaries of the recreation or youth center, to the main public entrance of the building in which religious services are regularly conducted, or to the main public entrance of the correctional facility (see Exhibit #3).

The state has a definition of “child care facility” listed in 7 AAC 57.010(b) (see Exhibit #4) but does not have a marijuana buffer specified for a “child care facility” (see Exhibit #3). However, the state does have a 500 foot buffer for a “recreation or youth center” defined in 3 AAC 306.990(35) as: **“recreation or youth center” means a building, structure, athletic playing field, or playground**

**(A) run or created by a local government or the state to provide athletic, recreational, or leisure activities for persons under 21 years of age; or**

**(B) operated by a public or private organization licensed to provide shelter, training, or guidance for persons under 21 years of age;**

Previously the state had not definitively included child care facilities in the category of “recreation or youth center” when the borough originally asked the question in April 2016 (see Exhibit #5A and B). Last week, at the request of FNSB Community Planning, the state reviewed Little Thinkers Licensed Home Care as it applies to the state’s definition of recreation or youth center (see Exhibit #6).

The state also has a 500 foot buffer requirement for “a building in which religious services are regularly conducted”. Attached maps illustrate one possible pedestrian route for each church location (see Exhibits #7 and #8) and are measured from lot line to lot line; not door to door as listed in state regulations (see Exhibit 3).

All measurements are based on FNSB GIS data layers. However, the maps and data, including shown buffers, are intended to provide users with a general idea of the provisions within Ordinance 2015-41 and should be used solely for general informational purposes. There may be errors in the data. FNSB does not warrant the accuracy of maps or data provided, nor their suitability for any particular application (see Exhibit 9). It is the applicant’s responsibility to identify all of the uses within a 500-foot proximity of the lot (FNSBC 18.96.240(A)(5) as well as to comply with all other applicable legal requirements, including state buffer distances.

Enclosures:

- Exhibit 1: FNSBC 18.96.240 Standards for commercial marijuana establishments
- Exhibit 2: Map illustrating FNSB buffer distance for “Little Thinker Licensed Home Care”
- Exhibit 3: 3 AAC 306.010 License Restrictions
- Exhibit 4: State and FNSB definitions
- Exhibit 5A: Email to AMCO regarding day care as a recreation and youth center
- Exhibit 5B: Frequently Asked Questions (FAQs) posted on the AMCO website
- Exhibit 6: Email from AMCO regarding classification of “Little Thinkers” daycare
- Exhibit 7: Map illustrating potential pedestrian route to “Friendship Baptist Church”
- Exhibit 8: Map illustrating potential pedestrian route to “Christ is the Answer” church
- Exhibit 9: FNSB GIS marijuana map disclaimer

**18.96.240 Standards for commercial marijuana establishments.****A. General Standards.**

1. Applicability. Standards of this section shall apply to commercial marijuana establishments regardless of whether they are a permitted or conditional use.

2. A commercial marijuana establishment may only be allowed with the written consent of the owner of the property.

3. No marijuana establishment, except a marijuana testing facility, shall be located within the following buffer distances:

a. Five hundred feet of primary and secondary school buildings (K-12) including vocational programs, playgrounds, adult and juvenile correctional facilities and housing facilities owned by a public housing authority with children as residents; and

b. Two hundred feet of any post-secondary school buildings including but not limited to trade/technical/vocational schools, colleges and universities; and

c. One hundred feet of youth centers, group homes serving persons ages 18 and under, public swimming pools, state licensed day care facilities, arcades, state licensed substance use treatment provider or facility providing substance abuse use treatment, church buildings and residential zones (RE, RR, SF, TF, MF, MFO).

d. Buffer distances shall be measured from the lot line of the lot containing a use or zone listed in subsections (A)(3)(a) through (c) of this section to the commercial marijuana establishment.

e. Buffer distance measurements shall not extend beyond the nearest ordinary high water (OHW) mark of a river or lake or beyond the nearest edge of a right-of-way (ROW) of a controlled access facility.

4. Outdoor Storage. No outdoor storage of marijuana, marijuana products or hazardous substances shall be allowed.

5. In all zones in which marijuana establishments, with the exception of a marijuana testing facility, are a permitted or conditional use, the applicant shall include an area map drawn to scale indicating all land uses on complete parcels within a 500-foot proximity of the lot upon which the applicant is seeking a zoning permit or conditional use permit.

6. Marijuana establishments other than marijuana cultivation facilities, indoor small and marijuana testing facilities located in GU-1 or GU-5 zoning and adjacent to a lot upon which a principal building used as a dwelling is located are a conditional use subject to the requirements of this title.

**B. Cultivation Facility Standards.**

1. Yard Setbacks. Outdoor marijuana cultivation facilities, including all land planted with marijuana, shall be located at least 50 feet from a lot line.

**2. Height Limitations.**

a. The maximum height for a marijuana cultivation facility, indoor small shall be 35 feet.

b. The maximum height for a marijuana cultivation facility, indoor large shall be 75 feet. (Ord. 2015-41 § 19, 2015; Ord. 2016-30 § 4, 2016)

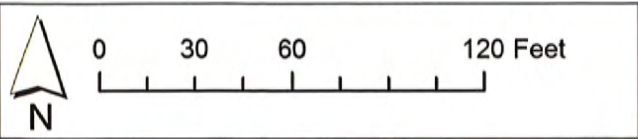
Exhibit #2



Little Thinkers  
Licensed Home Care

Northlink's  
Cultivation

154 Feet  
16th Avenue



Authority: AS 17.38.010  
AS 17.38.070  
AS 17.38.121

AS 17.38.150  
AS 17.38.190

AS 17.38.200  
AS 17.38.900

**3 AAC 306.010. License restrictions.** (a) The board will not issue a marijuana establishment license if the licensed premises will be located within 500 feet of a school ground, a recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility. The distance specified in this subsection must be measured by the shortest pedestrian route from the public entrance of the building in which the licensed premises would be located to the outer boundaries of the school ground, the outer boundaries of the recreation or youth center, the main public entrance of the building in which religious services are regularly conducted, or the main public entrance of the correctional facility. This section does not prohibit the renewal of an existing marijuana establishment license or the transfer of an existing marijuana establishment license to another person if the licensed premises were in use before the school ground, recreation or youth center, the building in which religious services are regularly conducted, or a correctional facility began use of a site within 500 feet. If an existing marijuana establishment license for premises located within 500 feet of a school ground, a recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility is revoked or expires, the board will not issue another marijuana establishment license for the same premises unless the school ground, the recreation or youth center, the building in which religious services are regularly conducted, or the correctional facility no longer occupies the site within 500 feet.

(b) The board will not issue a marijuana establishment license if the licensed premises will be located in a liquor license premises.

(c) The board will not issue a marijuana establishment license when a local government protests an application under 3 AAC 306.060 on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the marijuana establishment, unless the local government has approved a variance from the local ordinance.

(d) The board will not issue a marijuana establishment license to a person that

(1) is prohibited under AS 17.38.200(i) from receiving a marijuana establishment license because of a conviction of a felony; if the applicant is a partnership, limited liability company, or corporation, the board will not issue a license if any person named in 3 AAC 306.020(b)(2) is prohibited under AS 17.38.200(i) from obtaining a license; in this paragraph, "conviction of a felony" includes a suspended imposition of sentence;

(2) has been found guilty of

(A) selling alcohol without a license in violation of AS 04.11.010;

(B) selling alcohol to an individual under 21 years of age in violation of AS 04.16.051 or 04.16.052; or

**7 AAC 57.010 (b)**

**A child care facility**

(1) means a place where child care is regularly provided for children after 6:00 a.m. and before 10:00 p.m., unless nighttime care is authorized by the department;

(2) includes a child care center, a child care group home, and a child care home;

(3) includes the physical location of the facility, including any child care entity; in this paragraph, "entity"

(A) means the other parts of the building housing the facility, and adjoining grounds over which the administrator has direct control;

(B) includes the land, vehicles, equipment, supplies, water supply, wastewater system, and plumbing associated with the entity.

**3 AAC 306.990. Definitions**

**(35) "recreation or youth center"** means a building, structure, athletic playing field, or playground

(A) run or created by a local government or the state to provide athletic, recreational, or leisure activities for persons under 21 years of age; or

(B) operated by a public or private organization licensed to provide shelter, training, or guidance for persons under 21 years of age;

**FNSB Definitions –**

**"Day care facility"** means a home or institution used and maintained to provide care for seven or more individuals unrelated to the care provider.

**"Youth center"** means any public or private recreational facility and/or gymnasium, including any parking lot appurtenant thereto, intended primarily for use by persons under 18 years of age, which regularly provides athletic, civic, or cultural activities.

**AMCO Frequently Asked Questions –**

*Does a daycare qualify as a "recreation or youth center", as it pertains to 3AAC 306.010?*

This is a complex question that AMCO cannot provide a definitive answer for. Some guidance on how the Marijuana Control Board feels regarding this issue can be found in the meeting minutes from the August 10 and 11, 2015 meetings. Keep in mind, local governments could interpret this provision differently than the MCB.

**Bryan Sehmel**

---

**From:** AMCO Local Government Only (CED sponsored)  
<amco.localgovernmentonly@alaska.gov>  
**Sent:** Thursday, April 07, 2016 11:10 AM  
**To:** Bryan Sehmel  
**Cc:** AMCO Local Government Only (CED sponsored)  
**Subject:** RE: youth center definition

Hello Bryan,

The question of whether a daycare qualifies as a “youth center” is a complex question that AMCO cannot provide a definitive answer for. Some guidance on how the Marijuana Control Board feels regarding this issue can be found in the meeting minutes from the August 10 and 11, 2015 meetings. Keep in mind, local governments could interpret this provision differently than the MCB.

Thank you,

*Christina Thibodeaux*

Business Registration Examiner | Dept. of Commerce, Community and Economic Development | Alcohol and Marijuana Control Office  
550 W. 7<sup>th</sup> Ave. Ste. 1600 Anchorage, AK 99501 | 907.754.3588 |

 Please consider the environment before printing this e-mail.

Less paper is better for us and our environment.

---

**From:** Bryan Sehmel [<mailto:BSehmel@fnsb.us>]  
**Sent:** Thursday, April 07, 2016 10:49 AM  
**To:** AMCO Local Government Only (CED sponsored)  
**Subject:** youth center definition

Good morning,

I have another one for you courtesy of my supervisor. An Assembly member has suggested that the State’s definition of “youth center” could be interpreted to include daycares. Does the State have any interpretation on this?

This has direct implication to a cultivation and retail facility that was recently permitted that is outside of the Borough’s required 100-foot sensitive use buffer for licensed day care facilities, but appears to be well within the State’s 500-foot nearest pedestrian route (were it to apply).

Thank you for your feedback.

**Bryan Sehmel**  
Planner III – Code Enforcement  
Department of Community Planning  
907-459-1270 / [bsehmel@fnsb.us](mailto:bsehmel@fnsb.us)

Fairbanks North Star Borough  
PO Box 71267 / 809 Pioneer Road  
Fairbanks, AK 99707-1267

Exhibit #5B

I am hoping to start a marijuana business. What do I need to know about raising capital for my business?

### LOCAL OPTION QUESTIONS:

- ▶ Will individual communities be able to opt out of allowing commercial marijuana establishments?
- ▶ Where can I find a list of communities that have already opted out?
- ▶ Do you maintain a list of municipal zoning ordinances or other local government ordinances related to marijuana?
- ▶ I want to open a marijuana business at 123 Sally Street in Medium City, Alaska. Can you tell me if this location will work for me?
- ▶ The 500 foot buffer zone blocks off the location I want to use for a marijuana licensed premises. Can my local government seek a variance from the Marijuana Control Board to allow it?

### REGULATORY QUESTIONS:

- ▶ Who wrote the regulations in 3 AAC 306?
- ▶ Where can I get a copy of the marijuana regulations?
- ▶ The location of the premises I am considering is near a park. Is that allowed?
- ▼ Does a daycare qualify as a "recreation or youth center", as it pertains to 3AAC 306.010?



This is a complex question that AMCO cannot provide a definitive answer for. Some guidance on how the Marijuana Control Board feels regarding this issue can be found in the meeting minutes from the August 10 and 11, 2015 meetings. Keep in mind, local governments could interpret this provision differently than the MCB.

- ▶ Do the existing regulations allow a home-rule municipality to protest the issuance of a marijuana license? Also, do they preclude home-rule municipalities from charging a permit fee to operate marijuana facilities in city limits?

### TRANSPORTATION OF MARIJUANA:

- ▶ How much is allowed to be carried for personal possession?
- ▶ Is there a 5 pound or other limit for transporting commercially?
- ▶ Does it have to be carried on or can it be checked, or shipped without a person accompanying it (like goldstreak)?
- ▶ How does it have to be packaged?
- ▶ What do the permits and manifests look like?
- ▶ Who do they contact if they have questions? Enforcement email



**Christine Nelson**

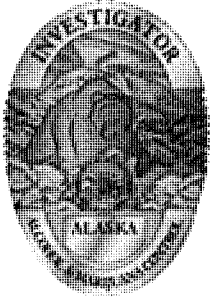
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**From:** Stonecipher, Amanda M (CED) <amanda.stonecipher@alaska.gov>  
**Sent:** Monday, March 20, 2017 2:55 PM  
**To:** Christine Nelson  
**Subject:** 1550 South Cushman Cultivation Buffer Zone issue

Christine,

I was advised by the MCB Legal Counsel that the regulation regarding State buffer zones (3 AAC 306.010 License Restrictions) for marijuana establishments, specifically in regards to a youth facility, is in fact interpreted as meaning that the daycare in question, Little Thinkers, is included as a youth facility by definition.

The State definition under 3 AAC 306.990(35) defines "recreation or youth center" as a building, structure, athletic playing field, or playground (a) run or created by a local government to the state to provide athletic, recreational, or leisure activities for persons under 21 years of age; or (b) operated by a public or private organization licensed to provide shelter, training, or guidance for persons under 21 years of age.



**Amanda Stonecipher**  
**Investigator III**  
**Enforcement Unit**  
**Alcohol & Marijuana Control Office**  
1648 S. Cushman St., Ste 203  
Fairbanks, AK 99701  
Office (907) 451-2748  
Cell (907) 987-6656  
[amanda.stonecipher@alaska.gov](mailto:amanda.stonecipher@alaska.gov)

Exhibit #7

10

Friendship Baptist Church

12

9

11

10

12

2B

15th Avenue

50 Feet

235 Feet

50 Feet

1

2E

4E

1

3

4E

5E 225 Feet

2

6

5

3

Cushman Street

Lacey Street

7A

6

4

8E

7A

7B

5

Northlink's Cultivation

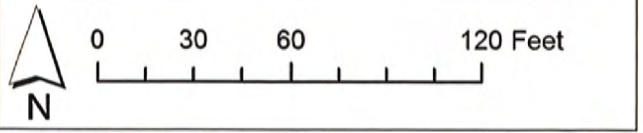
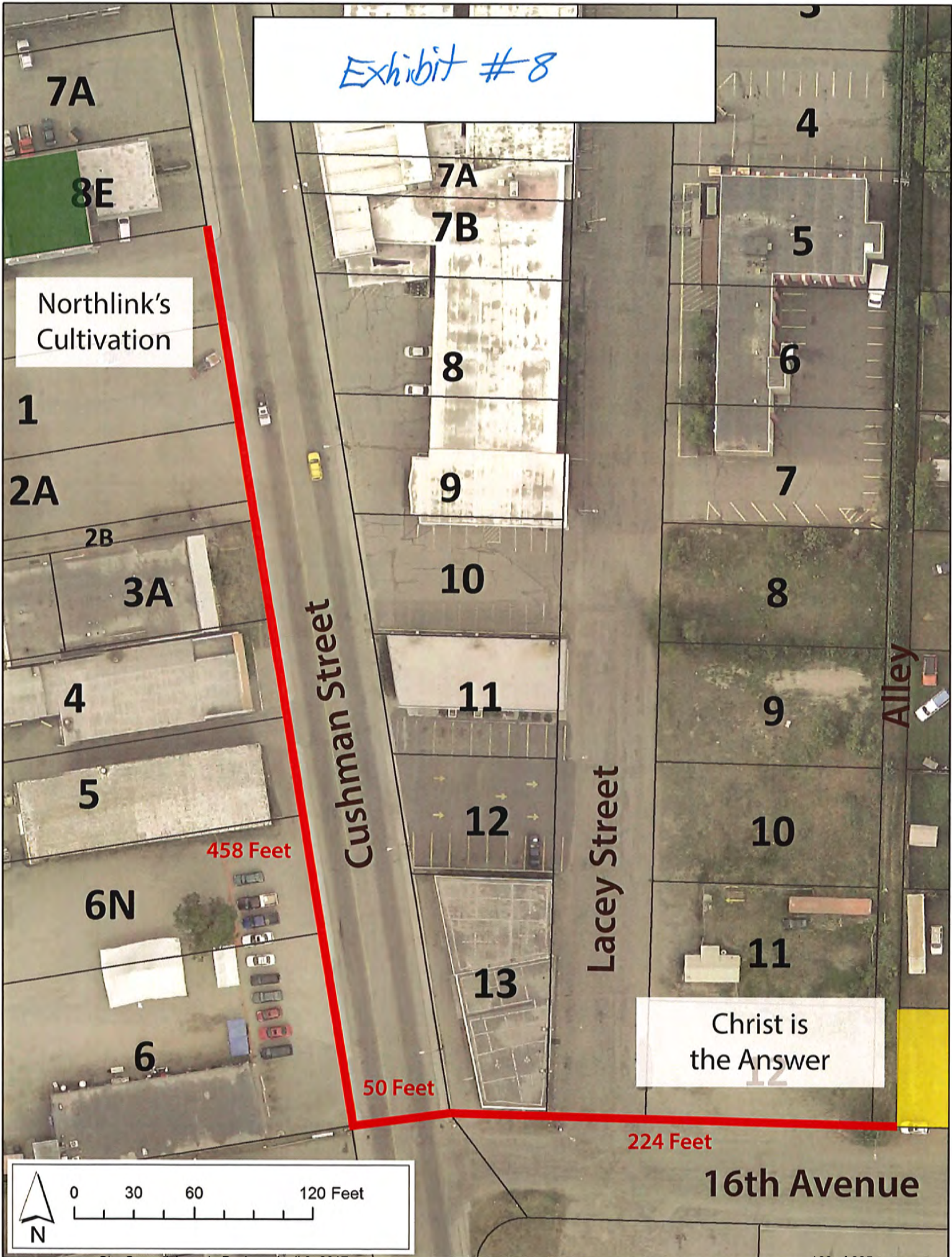
8

6



0 30 60 120 Feet

Exhibit #8





# FNSB Internet GIS

## DATA ACCURACY AND DISCLAIMER

Please note that while the information contained in our GIS is believed to be fairly reliable, it is preliminary and not guaranteed to be completely accurate or up-to-date. The maps and data, including shown buffers, are intended to provide users with a general idea of the provisions within Ordinance 2015-41 and should be used solely for general informational purposes only. If you need information related to a specific property, including requirements for conditional use permits or zoning permits, please contact the Department of Community Planning directly. Please note that when applying for a zoning permit or a conditional use permit for a marijuana facility, it is the applicant's responsibility to identify all of the uses within a 500-foot proximity of the lot (FNSBC 18.50.300.A.5) as well as to comply with all other applicable legal requirements. The maps and data are made available on the condition that users agree that the FNSB will not be held liable for any loss, injury, or damage of any kind, whether direct or indirect, resulting from any errors or omissions in the maps, data, or other information contained therein. The maps and data on this site may not be reproduced, republished, or resold in any form, including the internet, and may not be used for any commercial purpose without the express written permission or prior agreement of the Fairbanks North Star Borough. Misuse of the maps and data may be considered a violation of copyright under 17 USC §101 et seq., and/or may cause the user to be subject to civil liability. If you understand and agree to the above terms, click the 'OK' button. Otherwise, click 'Cancel.'

OK Cancel

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Exhibit #9

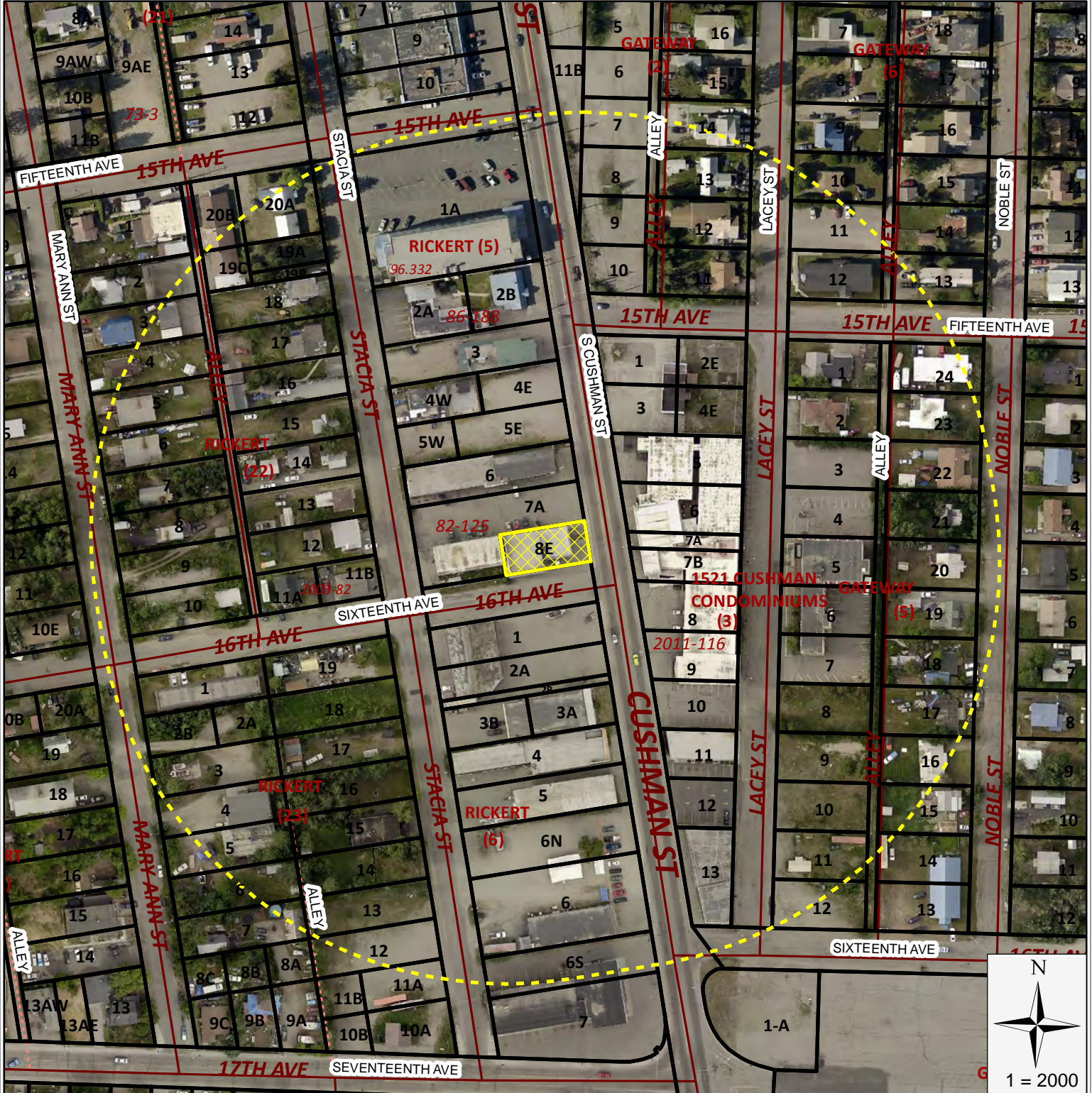


# Fairbanks North Star Borough

## Generic Report

PAN# 0088374

Printed on: 03/15/2017



**Property Information for PAN#: 0088374**

PROPERTY DESCRIPTION: RICKERT, BLOCK: 05, LOT: 08E  
 OWNER: Tiz Property Llc  
 SITUS ADDRESS: 1550 Cushman St  
 ZONING: GC (100%)  
 COMMUNITY PLANNING PERMITS:  
 Conditional Use: 20160009  
 Variance: 19870011  
 Zoning: 17472

**500' Buffer Map**

**True Dank  
 Marijuana License - New - #11053  
 Retail Store**





# Fairbanks North Star Borough

## Generic Report

PAN# 0088374

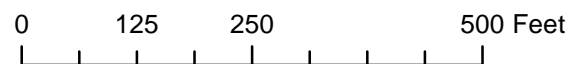
Printed on: 03/15/2017



**Property Information for PAN#: 0088374**  
 PROPERTY DESCRIPTION: RICKERT, BLOCK: 05, LOT: 08E &  
 OWNER: Tiz Property Llc  
 SITUS ADDRESS: 1550 Cushman St  
 ZONING: GC (100%)  
 COMMUNITY PLANNING PERMITS:  
 Conditional Use: 20160009  
 Variance: 19870011  
 Zoning: 17472

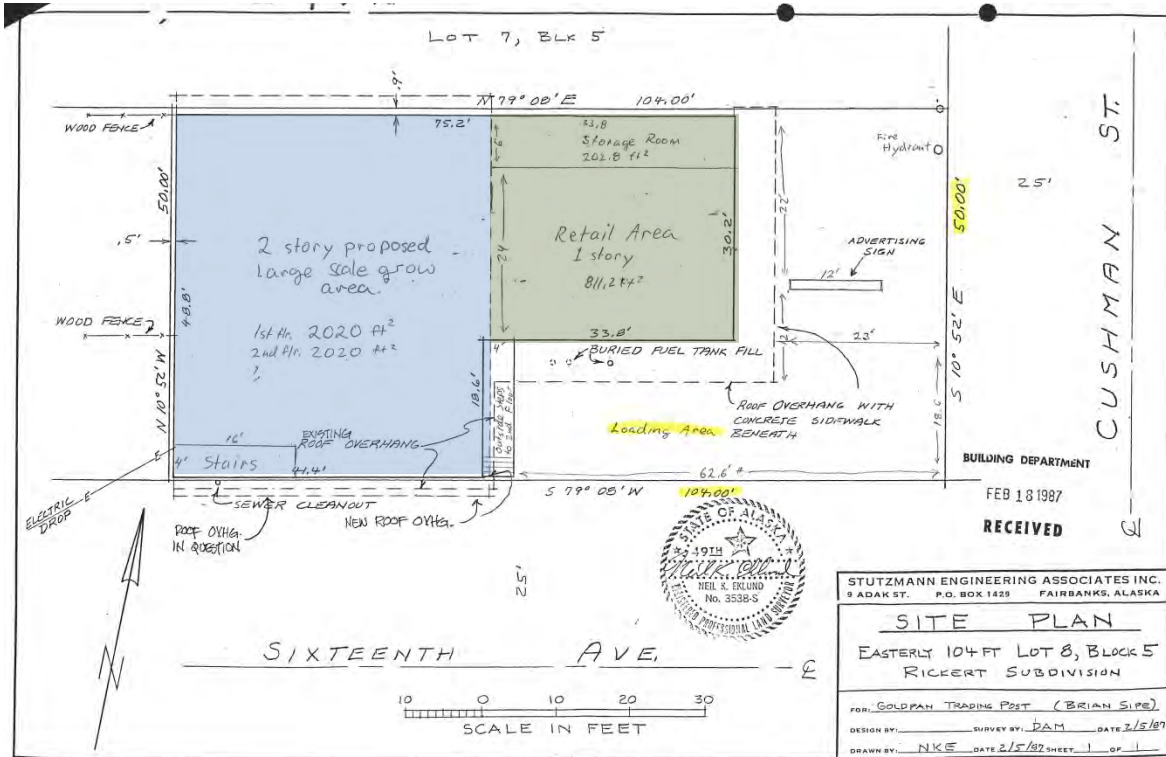
### Proximity and Zoning Map

**True Dank  
 Marijuana License - New - #11053  
 Retail Store**



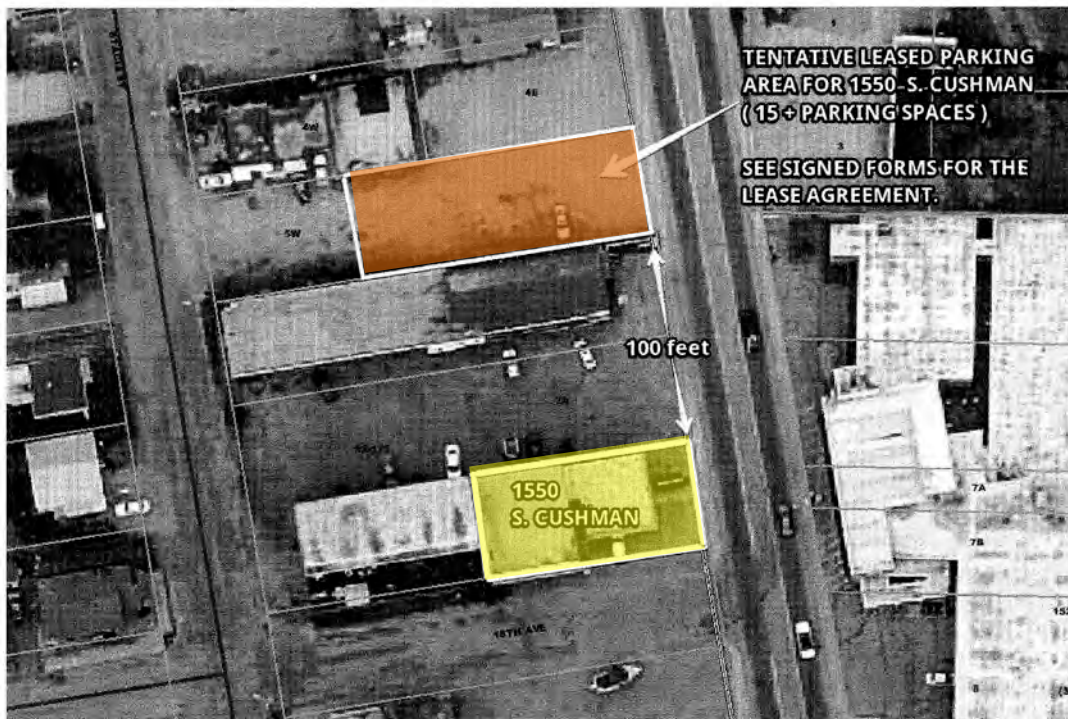
### Proposed Site Plan

(Source: Base map provided by Applicant, annotations in color by staff for illustrative purposes.)

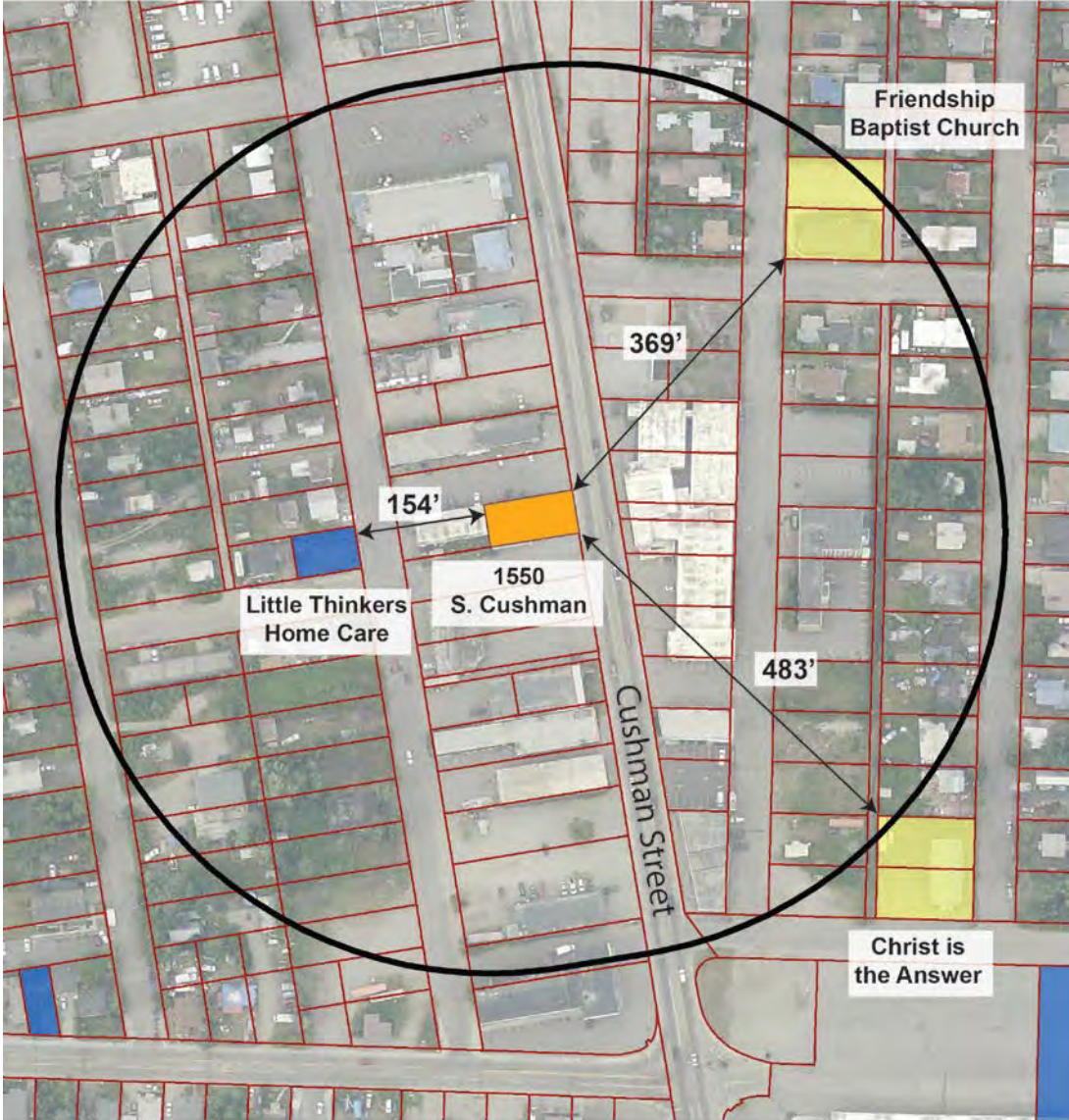


### Proposed Off-Street Parking

(Source: Base map provided by Applicant, annotations in color by staff for illustrative purposes.)

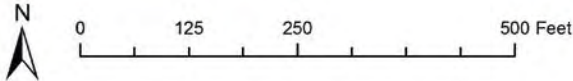


**Sensitive Uses within 500 feet from 1550 S. Cushman St.**  
(Source: FNSB GIS)

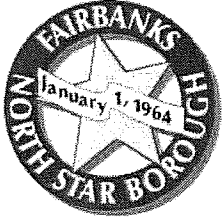


**Legend**

- CU2016\_009
- Ch Churches
- 500 ft Buffer
- Day Care Sites







**Fairbanks North Star Borough  
Department of Community Planning**

P.O. Box 71267  
Fairbanks, Alaska 99707-1267

Phone: (907) 459-1260

Fax: (907) 459-1255

planning@co.fairbanks.ak.us

**Zoning Permit Number: 17472**

This permit is issued based on the lot dimensions and zone applicable to the lot on the date of issuance. If prior to construction, the zone or the lot dimensions change, this permit will no longer be valid and a new permit must be obtained.

**General Information**

**Date:** 3/28/2016

**Telephone:** 907-457-6141

**Applicant:** FRASER TRAVIS

**Cell Phone:** 907-378-7437

**Mailing Address:** PO BOX 10974, FAIRBANKS AK 99710

**Email:** travisfraser00@yahoo.com

**Property Description:** 0088374 E 1/2 LOT 8 BLOCK 5 RICKERT

**Site Address:** 1550 CUSHMAN ST

**Existing Use:** Commercial

**Structure:** Unknown : Vacant Building

**Proposed Use:** Commercial

**Structure:** Retail marijuana store : 811.2 sq.ft.

**Dwelling Units:** 0

**New:** 0

**Existing:** 0

**Building Height (stories):** 1

**Total Area of Structure:** 811 SF

**New:** 0 SF

**Existing:** 811 SF

**Lot Size:** 5,091 SF

**Est. Construction Cost:**

**Note:**

- I certify that I am the owner or that I am authorized to act for the owner of the property.
- I certify that this information is to the best of my knowledge true and complete.
- I acknowledge and will comply with the conditions set forth in this zoning permit.
- I am responsible for obtaining all applicable federal, state and local permits and approvals.
- I agree to submit current and accurate documents if the site plan or other application materials are changed subsequent to issuance of this permit.
- I understand that this permit is appealable and that this appeal must be submitted and perfected within 15 days of the date of the decision in accordance with FNSBC 18.54.070.
- This permit is issued contingent upon the applicant obtaining the appropriate State of Alaska Commercial Marijuana Facility License.

  
 Applicant Signature

3-29-16  
 Date

**Zoning Specifications**

Existing Zone: GC (100%)  
 Minimum Lot Size: 0  
 Front Yard Req: 20  
 Side Yard Req: 0  
 Rear Yard Req: 0

Flood Zone: X PROTECTED BY LEVEE (100%)  
 Road Service Area: No  
 Parking Spaces Req: 4  
 Building Type: Principal

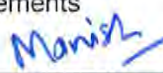
**Conditions**

Floodplain Permit Required: No  
 Conditions: Retail marijuana store

FNSB Driveway Permit Required: NO

Reasons: Retail marijuana store meets Title 18 requirements

Permit Approval: Approved

  
 Zoning Official: Singh, M

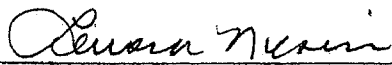
3/28/2016  
 Date

*This is a Fairbanks North Star Borough Community Planning Department Zoning Permit. Please contact other departments and agencies to obtain permits as necessary.*

ROBERT FOX  
FOX REALTY  
600 3RD STREET  
SUITE 198  
FAIRBANKS, AK  
99701

CONSENT TO APPLY FOR A CONDITIONAL USE PERMIT AND ZONING PERMIT AT  
1550 SOUTH CUSHMAN, FAIRBANKS, AK 99701

I am allowing Travis Fraser to apply for a FNSB public hearing for the conditional use of large scale marijuana cultivation and the zoning permit for a marijuana retail store on the property I own at 1550 South Cushman ( E 1/2 LOT 8 BLOCK 5 RICKERT ). Mr. Fraser has agreed to purchase the building pending approval of the conditional use permit and the zoning permit.

  
\_\_\_\_\_  
Lenora Niesen

2-19-16  
\_\_\_\_\_  
Date



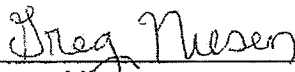
Greg and Lenora Niesen agree to lease the property described as:

E PTN LOT 5 BLOCK 5 RICKERT - Located in the Fairbanks Recording District.

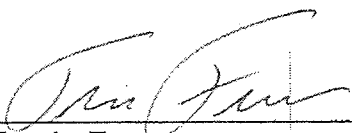
to Travis Fraser for the amount of \$ 2,000.00 per year, for a minimum of 3 years.

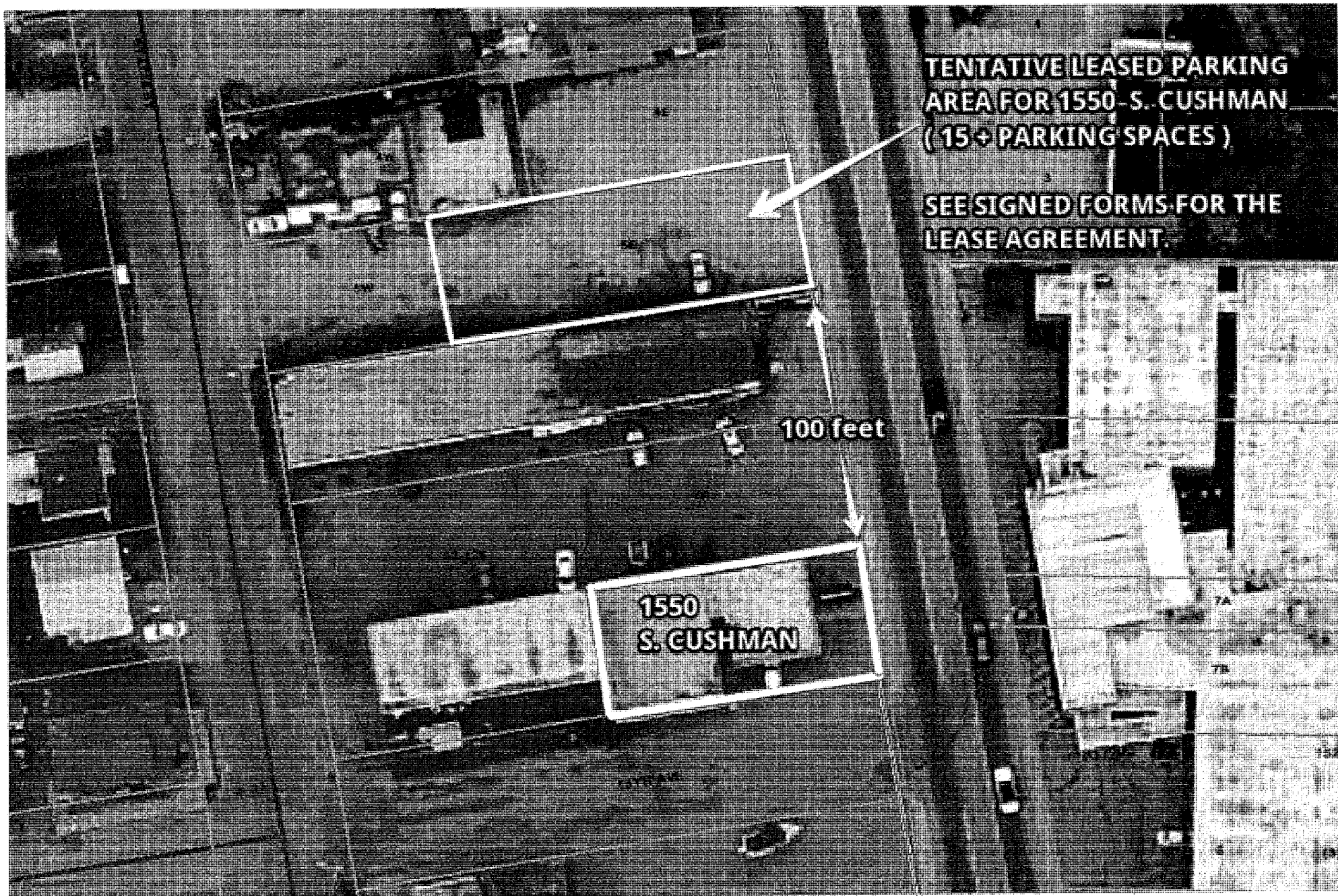
The lessee ( Travis Fraser ) is required to keep a minimum \$ 1,000,000.00 liability policy on this property for the duration of the lease.

This lease is conditional upon Mr. Fraser's purchase of the property at 1550 South Cushman. ( E 1/2 LOT 8 BLOCK 5 RICKERT )

  
\_\_\_\_\_  
Greg Niesen

  
\_\_\_\_\_  
Lenora Niesen

  
\_\_\_\_\_  
Travis Fraser



**TENTATIVE LEASED PARKING  
AREA FOR 1550 S. CUSHMAN  
( 15+ PARKING SPACES )**

**SEE SIGNED FORMS FOR THE  
LEASE AGREEMENT.**

**100 feet**

**1550  
S. CUSHMAN**

7A

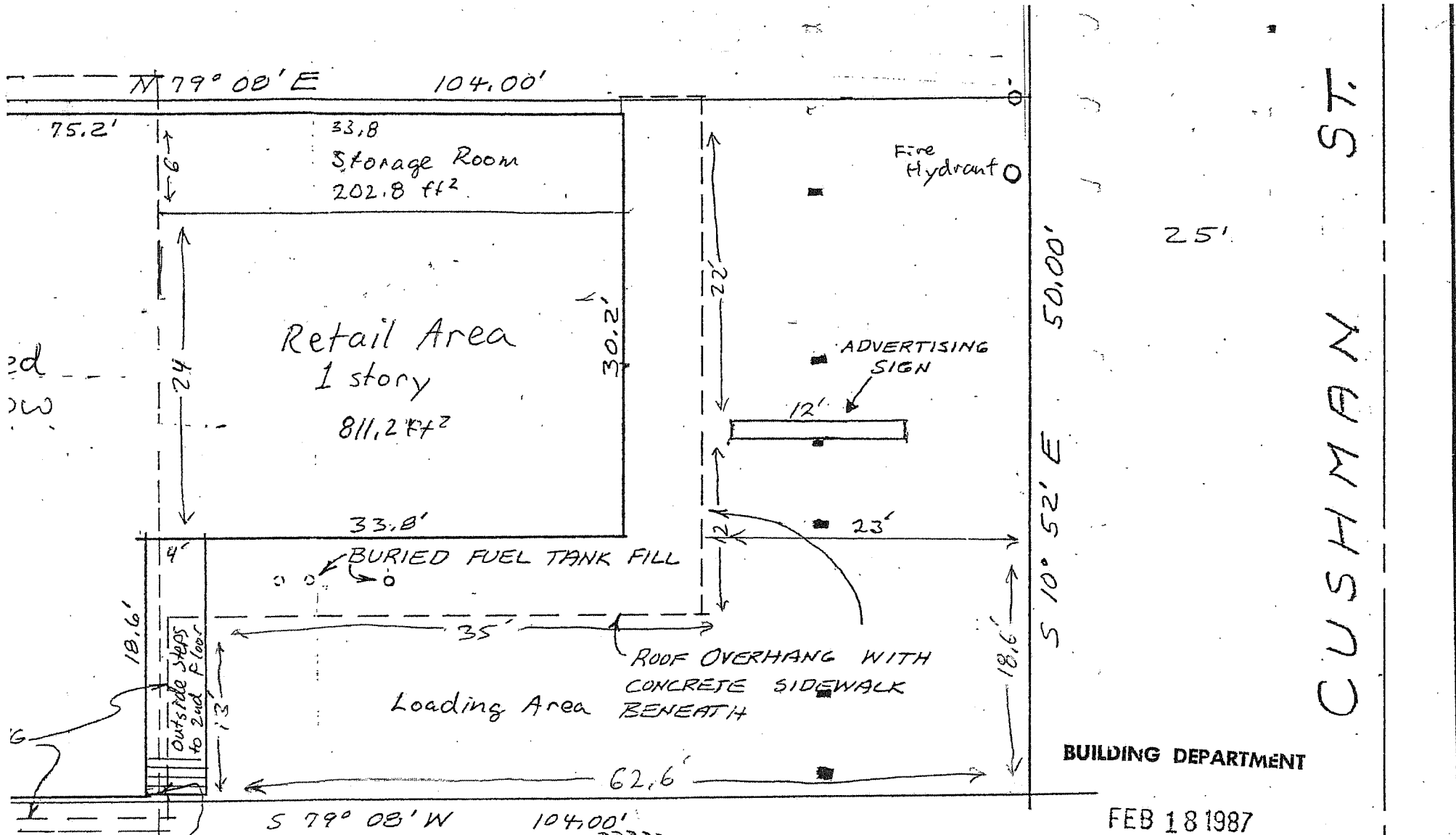
7B

1524

(3)

(Image courtesy of Pictometry International)

0 104ft



CUSHMAN ST.

BUILDING DEPARTMENT

FEB 18 1987

RECEIVED

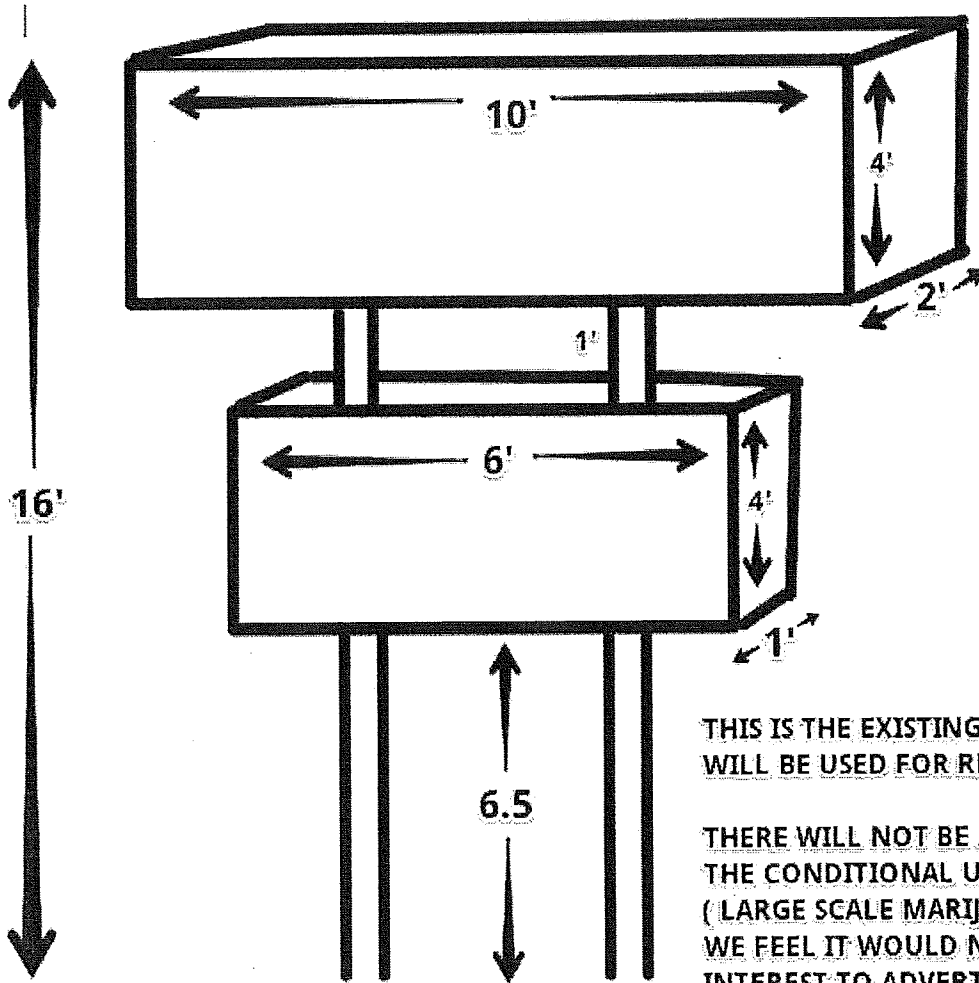


STUTZMANN ENGINEERING ASSOCIATES INC.  
 9 ADAK ST. P.O. BOX 1429 FAIRBANKS, ALASKA

SITE PLAN  
 EASTERLY 104 FT LOT 8, Block 5

From: robert fox robertfox845@yahoo.com  
Subject: X1  
Date: March 1, 2016 at 11:22 AM  
To: Robert Fox robertfox@alaskan.com

Comm. Planning Dept  
MAR 01 2016  
RECEIVED



**THIS IS THE EXISTING SIGN THAT  
WILL BE USED FOR RETAIL.**

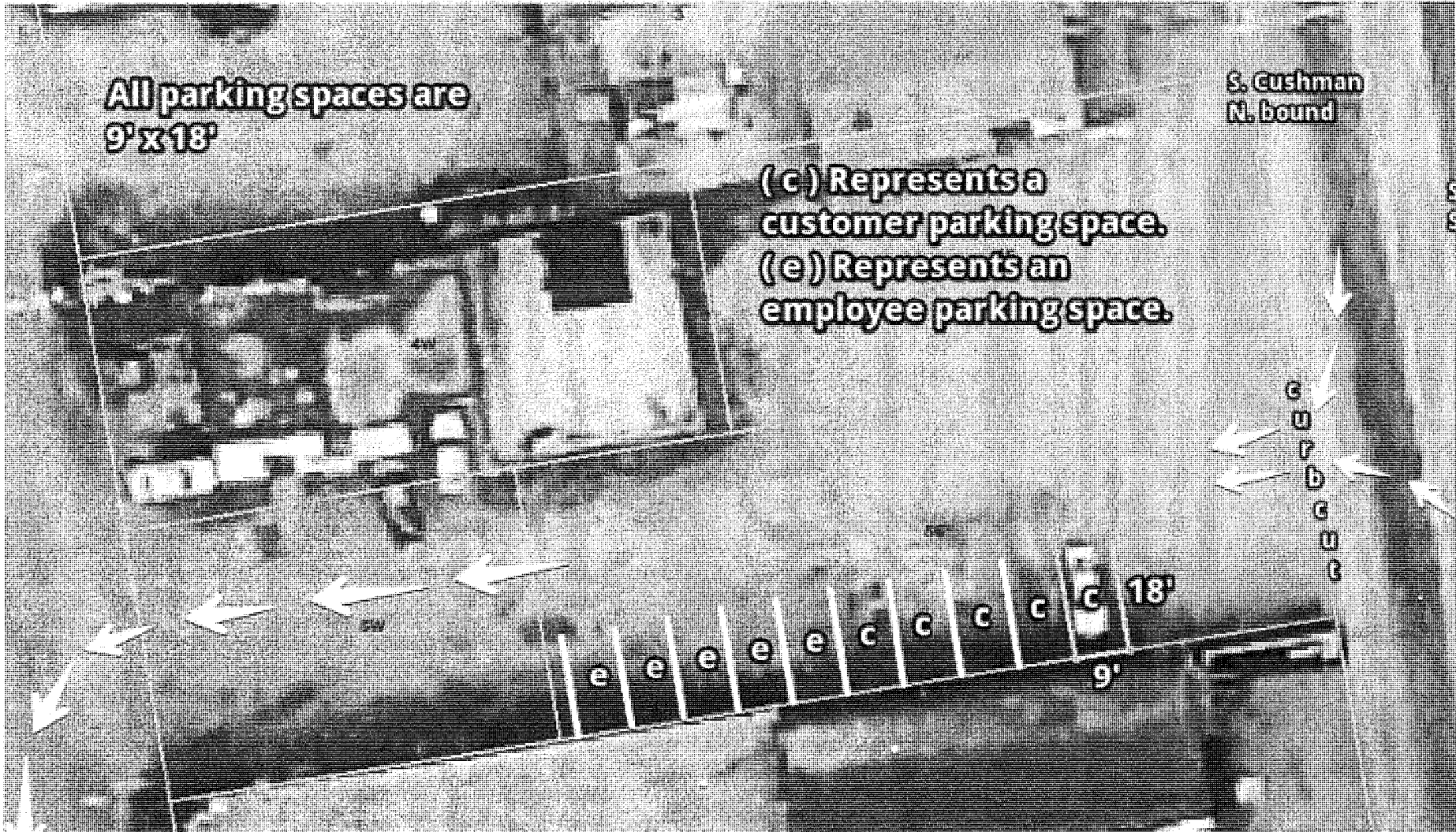
**THERE WILL NOT BE A SIGN FOR  
THE CONDITIONAL USE.  
( LARGE SCALE MARIJUANA CULTIVATION )  
WE FEEL IT WOULD NOT BE IN ANYONE'S  
INTEREST TO ADVERTISE THIS USE.**

From: **robert fox** robertfox845@yahoo.com  
Subject: x  
Date: March 1, 2016 at 11:07 AM  
To: Robert Fox robertfox@alaskan.com

Comm. Planning Dept

MAR 01 2016

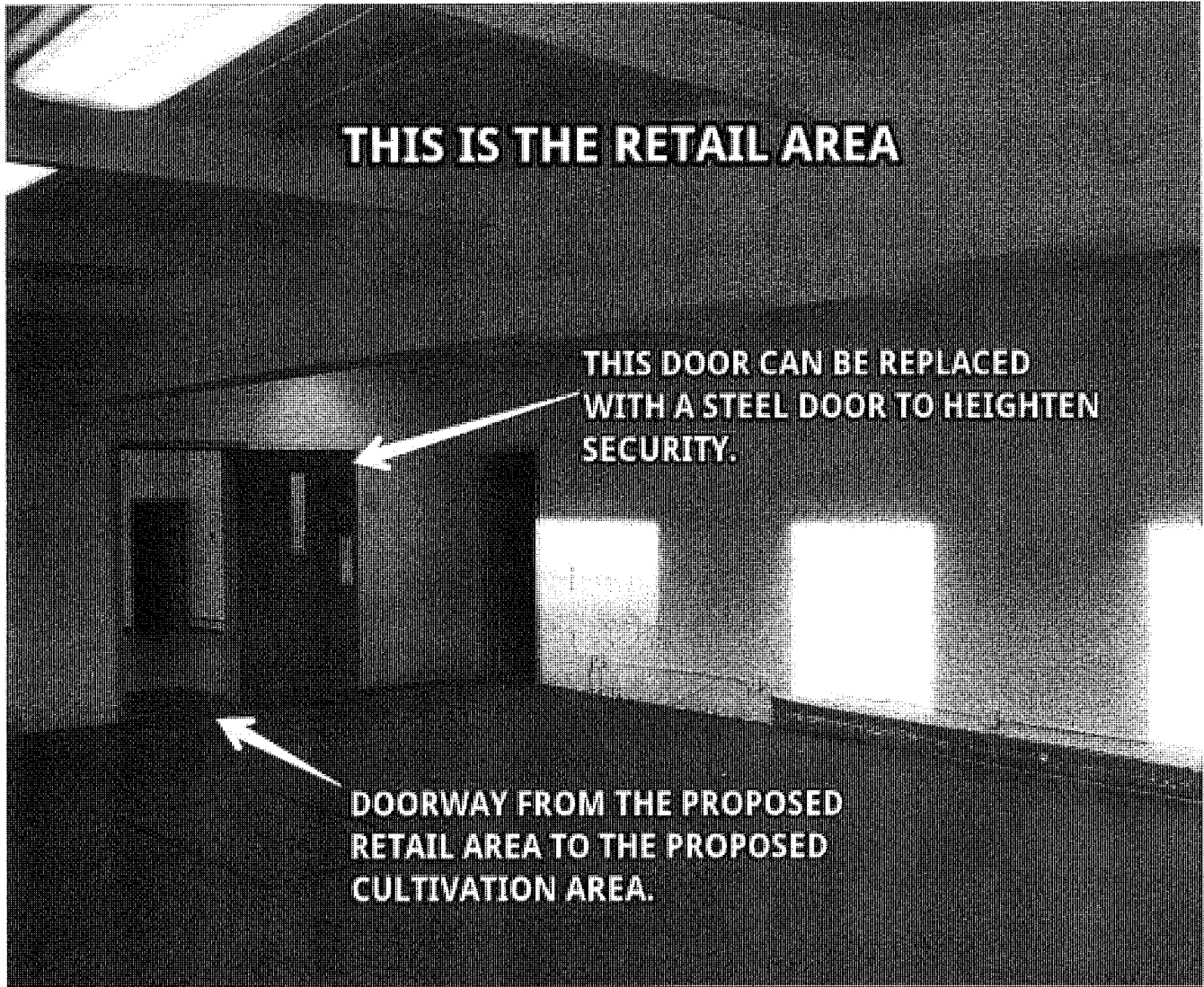
RECEIVED





From: **robert fox** robertfox645@yahoo.com  
Subject: retail  
Date: March 1, 2016 at 11:47 AM  
To: Robert Fox robertfox@alaska.com

Comm. Planning Dept  
MAR 01 2016  
RECEIVED

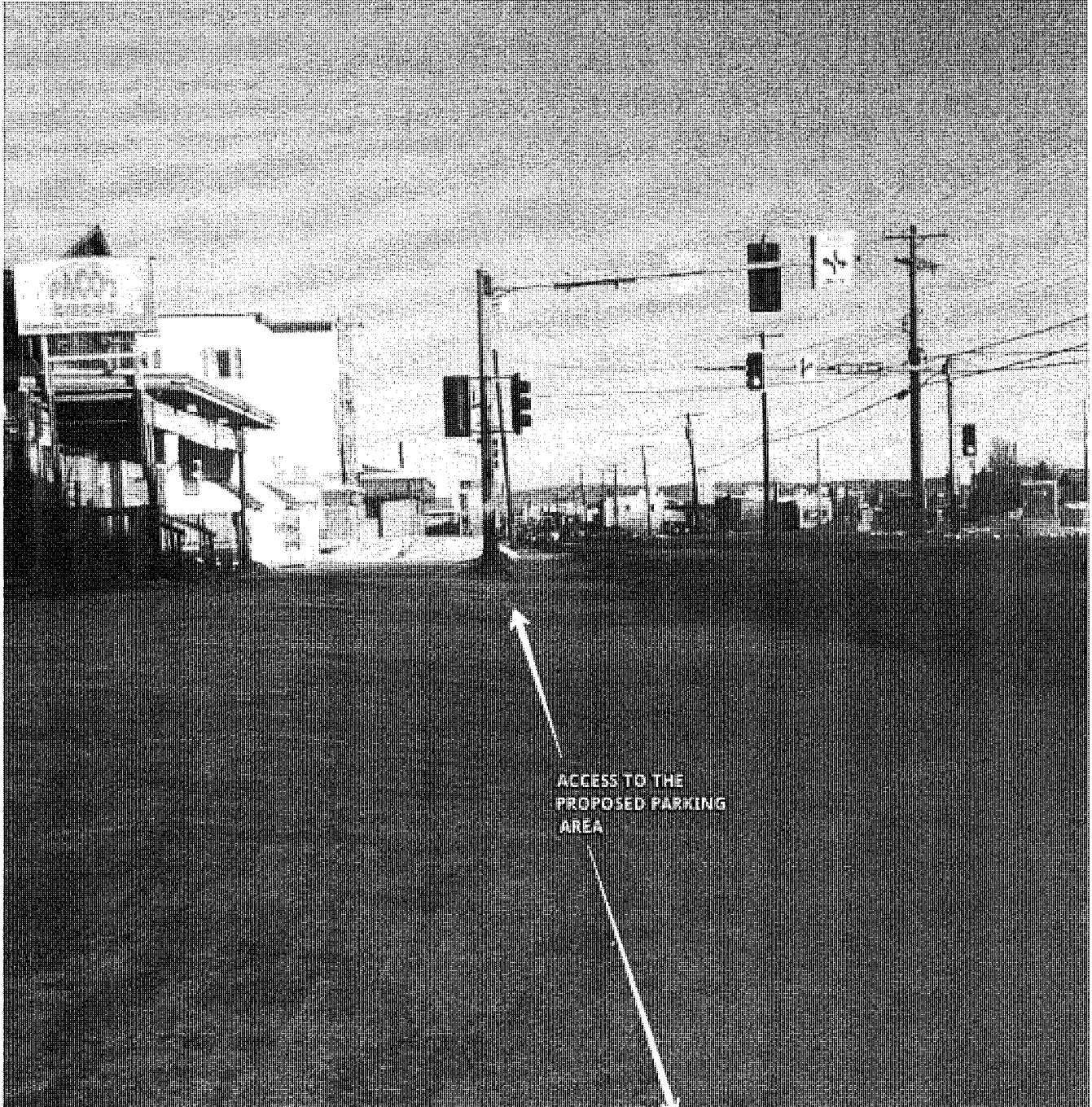


Comm. Planning Dept

MAR 01 2016 *BF*

RECEIVED

From: **robert fox** robertfox845@yahoo.com  
Subject: B  
Date: March 1, 2016 at 12:02 PM  
To: Robert Fox robertfox@alaskan.com



LIST OF SURROUNDING PROPERTY USES AND PAN NUMBERS IN A 500 FT  
RADIUS OF 1550 SOUTH CUSHMAN.

	PAN #	USE:
1.	91197	RESIDENTIAL
2.	91201	RESIDENTIAL
3.	91219	RESIDENTIAL
4.	91227	RESIDENTIAL
5.	91235	VACANT LOT
6.	91243	SHED
7.	91383	RESIDENTIAL
8.	91405	VACANT LOT
9.	91391	VACANT LOT
10.	91413	VACANT LOT
11.	609804	RESIDENTIAL
12.	609814	RESIDENTIAL
13.	91430	VACANT LOT
14.	91570	VACANT LOT
15.	91588	RESIDENTIAL
16.	91596	VACANT LOT
17.	91600	SHED
18.	91618	VACANT LOT
19.	91626	JUNKYARD
20.	538540	RESIDENTIAL
21.	538558	RESIDENTIAL
22.	91260	RESIDENTIAL
23.	91278	RESIDENTIAL
24.	91286	RESIDENTIAL
25.	91294	RESIDENTIAL
26.	91308	RESIDENTIAL
27.	91316	RESIDENTIAL
28.	91324	RESIDENTIAL
29.	91341	VACANT LOT
30.	91332	VACANT LOT
31.	88269	RETAIL (PROSPECTOR OUTFITTERS)
32.	88285	GOLDEN NORTH OPTICS
33.	453820	HOME TOWN REALTY
34.	88293	PACO'S TACOS

35.	88315	RESIDENTIAL
36.	88307	VACANT LOT
37.	88331	VACANT LOT
38.	88323	VACANT LOT
39.	526592	ALASKA MOTEL
40.	88358	ALASKA MOTEL
41.	88382	VACANT RETAIL STORE
42.	88391	VACANT RETAIL STORE
43.	88404	VACANT RETAIL STORE
44.	88421	VACANT RETAIL STORE
45.	512389	VACANT RETAIL STORE
46.	88439	FAIRBANKS PAINT AND GLASS
47.	88447	FAIRBANKS PAINT AND GLASS
48.	88455	VACANT LOT
49.	88463	AMERICAN LEGION
50.	526622	ALASKA LEGAL SERVICES
51.	65269	STREET SOUNDS
52.	65251	BAKER AND ASSOC. INSURANCE PARKING
53.	65242	BAKER AND ASSOC. INSURANCE BLDG.
54.	65234	HOUSING FIRST PARKING LOT
55.	65226	HOUSING FIRST
56.	65218	HOUSING FIRST
57.	65200	HOUSING FIRST
58.	65196	HOUSING FIRST
59.	65188	HOUSING FIRST
60.	522341	HOUSING FIRST
61.	65153	FRIENDSHIP BAPTIST MISSION ( VACANT BUILDING )
62.	65161	FRIENDSHIP BAPTIST MISSION ( VACANT BUILDING )
63.	522333	FRIENDSHIP BAPTIST MISSION ( VACANT BUILDING )
64.	65145	FRIENDSHIP BAPTIST MISSION ( VACANT BUILDING )
65.	65013	VACANT LOT
66.	65021	RESIDENTIAL
67.	65005	VACANT LOT
68.	65030	RESIDENTIAL
69.	64998	VACANT LOT
70.	65048	VACANT LOT
71.	65404	VACANT LOT
72.	65391	SHED

73.	65382	VACANT LOT
74.	65374	VACANT LOT
75.	65366	VACANT LOT
76.	65358	CLOSED HOTEL
77.	65340	CLOSED HOTEL
78.	65331	CLOSED HOTEL
79.	522392	CLOSED HOTEL PARKING
80.	65315	CLOSED HOTEL PARKING
81.	65307	RESIDENTIAL
82.	65293	FRIENDSHIP BAPTIST MISSION ( HOUSE ? )
83.	65641	FRIENDSHIP BAPTIST MISSION CHURCH
84.	65633	FRIENDSHIP BAPTIST MISSION CHURCH PARKING
85.	65528	RESIDENTIAL
86.	65510	RESIDENTIAL
87.	65501	RESIDENTIAL
88.	65498	RESIDENTIAL
89.	65480	RESIDENTIAL
90.	65471	RESIDENTIAL
91.	65463	RESIDENTIAL
92.	65455	RESIDENTIAL
93.	65447	RESIDENTIAL
94.	65439	RESIDENTIAL
95.	65421	CHRIST IS THE ANSWER INCORPORATED
96.	91561	VACANT LOT
97.	91553	VACANT LOT
98.	91367	RESIDENTIAL

# Alcohol & Marijuana Control Office

**License Number:** 11053

**License Status:** New

**License Type:** Retail Marijuana Store

**Doing Business As:** TRUE DANK

**Business License Number:** 1041822

**Designated Licensee:** Travis Fraser

**Email Address:** travisfraser00@yahoo.com

**Local Government:** Fairbanks (City of)

**Community Council:**

**Latitude, Longitude:** 64.833277, -147.716990

**Physical Address:** 1550 cushman  
Fairbanks, AK 99701  
UNITED STATES

## Licensee #1

**Licensee Type:** Entity

**Alaska Entity Number:** 10041091

**Alaska Entity Name:** True Dank, LLC

**Phone Number:** 907-378-7437

**Email Address:** travisfraser00@yahoo.com

**Mailing Address:** Po box 10974  
Fairbanks, AK 99701  
UNITED STATES

## Affiliate #1

**Licensee Type:** Individual

**Name:** Zarin Taylor

**SSN:** [REDACTED]

**Date of Birth:** 09/16/1980

**Phone Number:** 907-322-4235

**Email Address:** zarintaylor@me.com

**Mailing Address:** 9138 Arlon st STE. A3 pmb 723  
Anchorage, AK 99507  
UNITED STATES

## Affiliate #2

**Licensee Type:** Individual

**Name:** Travis Fraser

**SSN:** [REDACTED]

**Date of Birth:** 02/23/1978

**Phone Number:** 907-378-7437

**Email Address:** travisfraser00@yahoo.com

**Mailing Address:** Po box 10974  
Fairbanks, AK 99701  
UNITED STATES



Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

## What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

*Items that are submitted without this page will be returned in the manner in which they were received.*

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	True Dank, LLC	<b>License Number:</b>	11053		
<b>License Type:</b>	Retail Marijuana Store				
<b>Doing Business As:</b>	TRUE DANK				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Form MJ-01: Marijuana Establishment Operating Plan
------------------------	--

*OFFICE USE ONLY*

<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	
-----------------------	--	-------------------------------	--	-----------------------	--



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

550 W 7<sup>th</sup> Avenue, Suite 1600

Anchorage, AK 99501

[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

### What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

### What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03**, **Form MJ-04**, **Form MJ-05**, or **Form MJ-06**) to meet the additional operating plan requirements for each license type.

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	True Dank, LLC	License Number:	11053		
License Type:	Retail Marijuana Store				
Doing Business As:	True Dank				
Premises Address:	1550 Cushman, Suite A				
City:	Fairbanks	State:	ALASKA	ZIP:	99701
Mailing Address:	P.O. Box 10974				
City:	Fairbanks	State:	ALASKA	ZIP:	99710
Primary Contact:	Travis Fraser				
Main Phone:	(907) 457-6141	Cell Phone:	(907) 378-7437		
Email:	travisfraser00@yahoo.com				





Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

### Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

**Restricted Access Areas (3 AAC 306.710):**

**Describe how you will prevent unescorted members of the public from entering restricted access areas:**

All restricted access areas will have a coded access lock labeled "Restricted".

**Describe your processes for admitting visitors into and escorting them through restricted access areas:**

Any admitted visitors will be required to show ID. We will take a copy of that ID and store in a "visitors log", then they will be issued a visitors pass that is required to be visible at all times. Visitors will be escorted through property by an employee.



Alaska Marijuana Control Board

**Form MJ-01: Marijuana Establishment Operating Plan**

Describe your recordkeeping of visitors who are escorted into restricted access areas:

Any visitors being escorted will have to provide ID. We will photo copy ID and keep in a "visitors log" onsite.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

PHOTO	Name Position Date of Hire
True Dank, LLC 1550 Cushman, Suite A Fairbanks, Alaska 99701	
Badge Number: 00	



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

**Security Alarm Systems and Lock Standards (3 AAC 306.715):**

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Low light conditions addressed with existing eye mounted lighting and supplemented with lighting mounted high enough to point at a downward angle to avoid lighting neighboring properties. Lighting will accommodate 20' diameter around entrances and building.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

There will be fixed cameras on all controlled access areas, security rooms, all points of ingress/egress to limited access areas, exterior of premises and all points of sale coverage within 20 feet. Surveillance system storage device secured in a locked cabinet. Camera continuously recording 24 hours a day, and the recordings will be kept a minimum of forty (40) days on the recording device. Concord 4 interlogix security system with cellular alarm notification system and audible siren will be activated on premises at all times. Last person on premise per day will activate alarm to "away mode". Security surveillance will be through Truvision IP Network video recorder NVR-21 with remote monitoring.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

Doors and windows will have motion sensitive sensors that will set off an alarm when activated.



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

All retail labels will have "Not For Resale" on the packaging. All employees, customers and sales will be under constant video surveillance. Anyone known to be reselling product illegally will be reported to the appropriate authorities. All products will be inventoried and electronically logged and will be accessible to the control board through state compliant METRC Tracking System.

Describe your policies and procedures for preventing loitering:

Secured entry way will allow for safe and controlled waiting area, and tenders and security will keep a proper flow of customers. "No Loitering" signs will be posted.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Tender and security will have a security siren alarm for any alarming situations, which will notify all available employees for assistance and deterrent.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

Breach of security will require all involved to shut down, evacuate premises of customers and notify managing member for assessment.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Table with 2 columns: Question, Yes, No. Contains 6 rows of video surveillance requirements, all marked 'Yes'.



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Cameras will be placed high enough for clear view of any individual and low light conditions will be addressed with appropriate lighting. All exterior entrances will have lighting for viewing at 20' requirement.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

We will have a locked cabinet and a log for authorized personal who have access.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Video surveillance records are stored off-site	<input type="checkbox"/>	<input checked="" type="checkbox"/>



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

### Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

#### Business Records Maintained and Kept on the Licensed Premises:

Yes No

All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Records related to advertising and marketing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current diagram of the licensed premises including each restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
All records normally retained for tax purposes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

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A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records.

Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

Pertinent data will be kept on companies computer, an external hard drive and backed up in a Cloud storage system. METRC will maintain a back up of all seed to sale data in their Cloud storage system. Records of all business transactions for the current year and four (4) preceding years will be kept on licensed property.





Alaska Marijuana Control Board

**Form MJ-01: Marijuana Establishment Operating Plan**

**Section 4 – Employee Qualification and Training**

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

**Marijuana Handler Permit:**

Yes No

Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment

Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises

Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired

**Describe how your establishment will meet the requirements for employee qualifications and training:**

We will provide a written training manual with instructions and references, employees will receive a copy of the handbook, training and understanding MCB, Alaska administrative codes state, local and federal departments for applicable positions. For emergency preparedness, all employees will be trained on how to call emergency numbers, how to respond to emergency scenarios, and will receive basic training on applicable equipment. All owners and employees will be required to have a Marijuana Handlers permit.



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer “Yes” to all items below.

**Marijuana Handler Permit:**

Yes No

Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment

Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person’s marijuana handler permit card in that person’s immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises

Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person’s marijuana handler permit card is valid and has not expired

**Describe how your establishment will meet the requirements for employee qualifications and training:**

We will provide a written training manual with instructions and references, employees will receive a copy of the handbook, training and understanding MCB, Alaska administrative codes state, local and federal departments for applicable positions. For emergency preparedness, all employees will be trained on how to call emergency numbers, how to respond to emergency scenarios, and will receive basic training on applicable equipment.



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

### Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer “Yes” to the statement below.

**Marijuana Waste Disposal:**

Yes No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

If any products have expired past their sell date or are rendered no longer usable, we will mix them with sawdust in a Ninja blender at 50/50 ratio. After the product is rendered unusable, the waste will be stored in the storage area in Suite A in locked and secured designated containers to be disposed of legally.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Ground marijuana waste will be mixed with sawdust to be rendered unusable and then shredded.



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

### Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer “Yes” to the statement below.

**Marijuana Waste Disposal:**

Yes

No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it

**Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:**

Liquid waste will be diluted in accordance with the product specifications and compliance with the Division of Agriculture, EPA and all other state and local government laws. Most plant matter will be turned into extract but what roots, trim and plant matter left that's deemed unusable will be shredded in a shredder, weighed (no larger than a 5 pound lot) and entered into a tracking system. Unusable marijuana will be stored in designated containers to be disposed of. Containers will be locked and secured in designated area in facility that is monitored 24 hours a day.

**Describe what material or materials you will mix with the ground marijuana waste to make it unusable:**

Ground marijuana waste will be mixed with sawdust to be rendered unusable and then shredded.



Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

Alaska Marijuana Control Board

## **Form MJ-01: Marijuana Establishment Operating Plan**

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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

We will bring in sawdust and mix 50/50 with unusable already shredded material in an industrial shredder



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

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Phone: 907.269.0350

## Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer “Yes” to all items below.

### Marijuana Transportation:

Yes No

The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700

The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle

The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport

During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport

Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment

When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received

The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

We will weigh and package product (no larger than in 5 pound lots), place in airtight food safe plastic bags and store in plastic security bins. Sealed packages or containers will not be opened in transport. All transportation manifests to include product information, lot number, test results and weights on product label. We will notify MCB type, amount, weight of product being transported, the name of the transporter, time(s) of departure and expected delivery on a complete transportation manifest.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

We will be using licensed security business with all MCB state and local requirements met.



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

Existing 4x10 sign will have our company name and logo, which will meet all state, local and federal requirements. There will also be a small 2x4 sign with company name and logo in the parking lot.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

### Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Promotes excessive consumption	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Represents that the use of marijuana has curative or therapeutic effects	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Depicts a person under the age of 21 consuming marijuana	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	<input checked="" type="checkbox"/>	<input type="checkbox"/>





Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

No advertisement for marijuana or marijuana product will be placed:

Agree Disagree

Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21

On or in a public transit vehicle or public transit shelter

On or in a publicly owned or operated property

Within 1000 feet of a substance abuse or treatment facility

On a campus for post-secondary education

Signage and Promotional Materials:

Agree Disagree

I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)

The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products

All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)



Alaska Marijuana Control Board

**Form MJ-01: Marijuana Establishment Operating Plan**

**Section 8 – Control Plan for Persons Under the Age of 21**

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

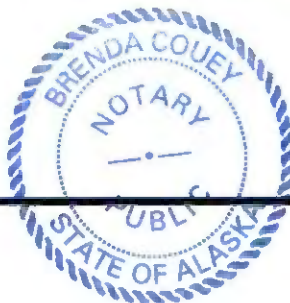
Standing policy: may not sell, furnish, give or deliver marijuana products to an persons under 21 years of age. Train employees. Follow state, local and federal rules and requirements. Greet the consumer, assess acquaintances, ask for ID, check that their faces match their ID, card before entry into restricted area(s) and inform customers they will be checked. For identifying fake IDs, request ID be taken out of wallets and/or covers, take physical control of the ID, and only accept state drivers licenses. Check the back of the ID. Look for poor quality, proper wording, check thickness and unevenly cut corners that may indicate the picture has been altered. Check for color bleed, make sure picture and physical information matches card holder. Pay attention to date of birth (confirm individual is old enough), check for any alterations and make sure ID has not expired. Any one not following these guidelines will be terminated.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Travis Fraser  
Signature of licensee

Travis Fraser  
Printed name

Subscribed and sworn to before me this 1<sup>st</sup> day of November, 2016.



Brenda Couey  
Notary Public in and for the State of Alaska.

My commission expires: 2/7/2020



Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

## What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	True Dank, LLC	<b>License Number:</b>	11053		
<b>License Type:</b>	Retail Marijuana Store				
<b>Doing Business As:</b>	TRUE DANK				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Form MJ-03: Retail Marijuana Store
------------------------	------------------------------------

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Alaska Marijuana Control Board  
**Operating Plan Supplemental  
Form MJ-03: Retail Marijuana Store**

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
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Phone: 907.269.0350

**What is this form?**

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

**What additional information is required for retail stores?**

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	True Dank, LLC	License Number:	11053		
License Type:	Retail Marijuana Store				
Doing Business As:	True Dank				
Premises Address:	1550 Cushman, Suite A				
City:	Fairbanks	State:	ALASKA	ZIP:	99701



**Alaska Marijuana Control Board**  
**Operating Plan Supplemental**  
**Form MJ-03: Retail Marijuana Store**

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**Section 2 – Prohibitions**

Applicants should review 3 AAC 306.310 and be able to answer “Agree” to all items below.

The retail marijuana store will not:

Agree Disagree

- |   |                                     |                          |
|---|-------------------------------------|--------------------------|
| Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

We will require that all employees look for indications such as slurred speech, red and/or glossy eyes, trouble walking/poor balance, poor motor skills, short attention or incoherence. We will refuse to sell products to someone believed to visibly intoxicated. Bud tender will be continuously evaluating the sobriety of each customer, speak to them, and encourage response. If person is intoxicated, make clear we can not sell to them legally. If sale is refused, advise them of concerns of driving under the influence and attempt to get alternate ride or call police.



Alaska Marijuana Control Board  
**Operating Plan Supplemental  
Form MJ-03: Retail Marijuana Store**

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**Section 3 – On-site Consumption**

Yes      No

Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?

If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):

**Section 4 – Displays and Sales**

Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All products will be secured in display case and prepackaged. When customer decides on a product and tender has met all legal requirements, then the transaction will be processed.



Alaska Marijuana Control Board  
**Operating Plan Supplemental  
Form MJ-03: Retail Marijuana Store**

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**Section 5 – Exit Packaging and Labeling**

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All products received from cultivation will be in sealed tamper evident shipping containers and shall meet state regulations 306.470 and 306.475. All products received from cannabis manufacturing facility shall meet state regulations 306.565 and 306.575. All cannabis into retail will have proper manifest from METRC. Prepackaged sealed cannabis products intended for resale will not weigh more than one (1) ounce. Wholesale packages received will not exceed five (5) pounds. Retail packages will consist of opaque resealable child resistant packaging. We will affix label to each package of product including name, license number, total estimates/tested THC in product and health statements (shown below). Packaging will not have any pictures depicting under 21 years of age interests.

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):





**Alaska Marijuana Control Board**  
**Operating Plan Supplemental**  
**Form MJ-03: Retail Marijuana Store**

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**Section 5 – Exit Packaging and Labeling**

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

[Empty box for describing how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a).]

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):

LOGO

**KUSH**

17.7% THC | 1.03% CBD | 7% THCA  
Active Cannabinoids 27.7%

100% additive free "legal" cannabis indica

Proudly grown in Alaska  
Date of Harvest: 11/2016

This package contains 1 ounce/28 grams by weight

Sold by True Dank License # 11053

WARNING: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of reach of children. Marijuana should not be used by women who are pregnant or breast feeding.





Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

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Section 6 - Security

Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):

Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):

Employee will take physical control of the ID, request ID be taken out of wallets and/or covers, and only accept state drivers licenses. Check the back of the ID. Look for poor quality, proper wording, check thickness and unevenly cut corners that may indicate the picture has been altered. Check for color bleed, make sure picture and physical information matches card holder. Pay attention to date of birth (confirm individual is old enough), check for any alterations and make sure ID has not expired.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

[Handwritten signature]
Signature of licensee

Travis Fraser
Printed name

Subscribed and sworn to before me this 1st day of November, 2014.



[Handwritten signature: Brenda Couey]
Notary Public in and for the State of Alaska.

My commission expires: 2/7/2020



Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
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### What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

*Items that are submitted without this page will be returned in the manner in which they were received.*

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	True Dank, LLC	<b>License Number:</b>	11053		
<b>License Type:</b>	Retail Marijuana Store				
<b>Doing Business As:</b>	TRUE DANK				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Form MJ-02: Premises Diagram
------------------------	------------------------------

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<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	



Alaska Marijuana Control Board  
**Form MJ-02: Premises Diagram**

Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

**What is this form?**

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). Your diagram must show all entrances and boundaries of the premises, restricted access areas, and storage areas, and dimensions. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex. For those applying for a limited marijuana cultivation license, the proposed area(s) for cultivation must be clearly delineated.

**The second page of this form is not required.** Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

**This form must be completed and submitted to AMCO's main office before any license application will be considered complete.**

Yes      No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

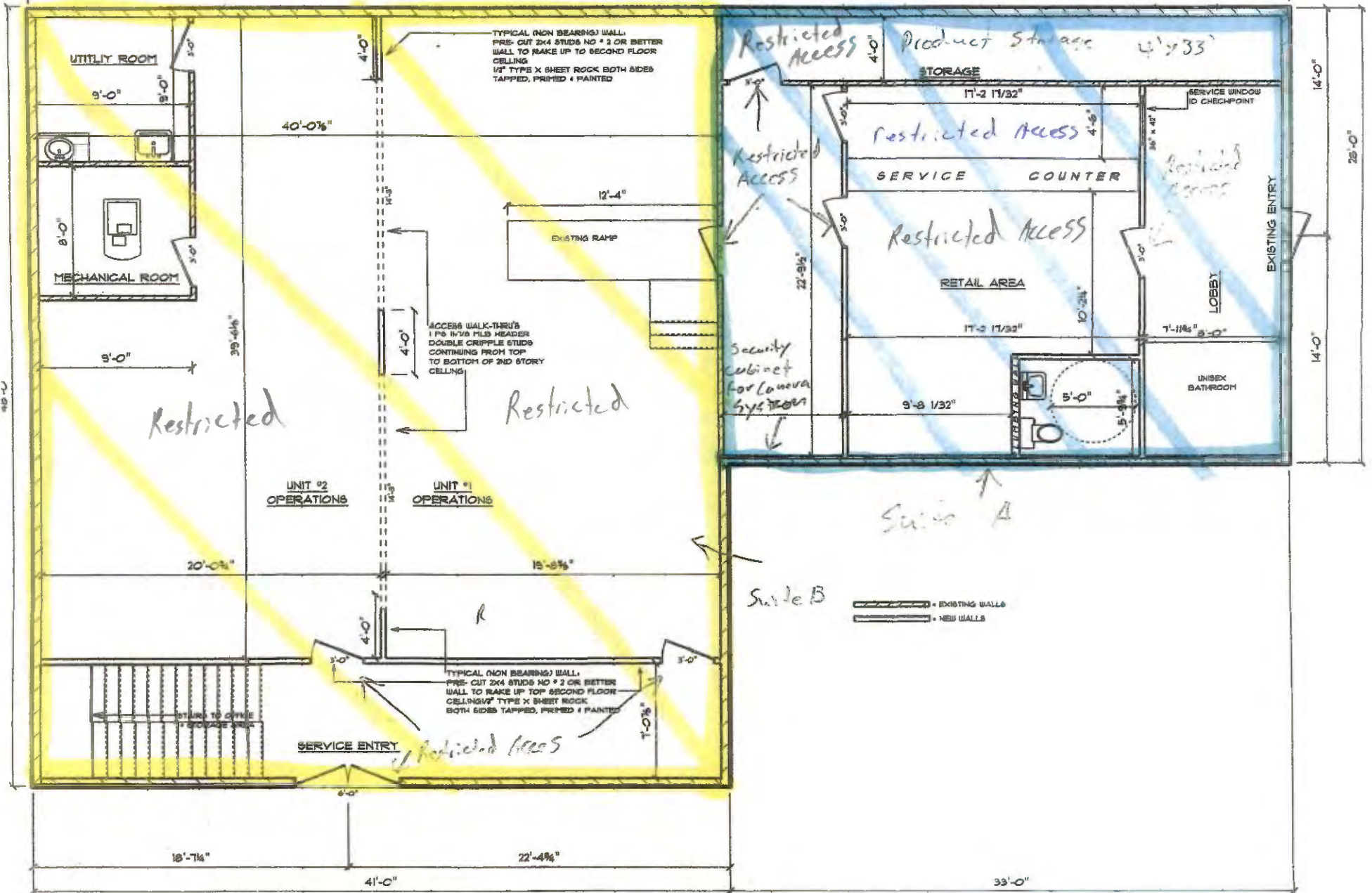
**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	True Dank, LLC	License Number:	11053		
License Type:	Retail Marijuana Store				
Doing Business As:	True Dank				
Premises Address:	1550 Cushman, Suite A				
City:	Fairbanks	State:	AK	ZIP:	99701

Suite B North Link

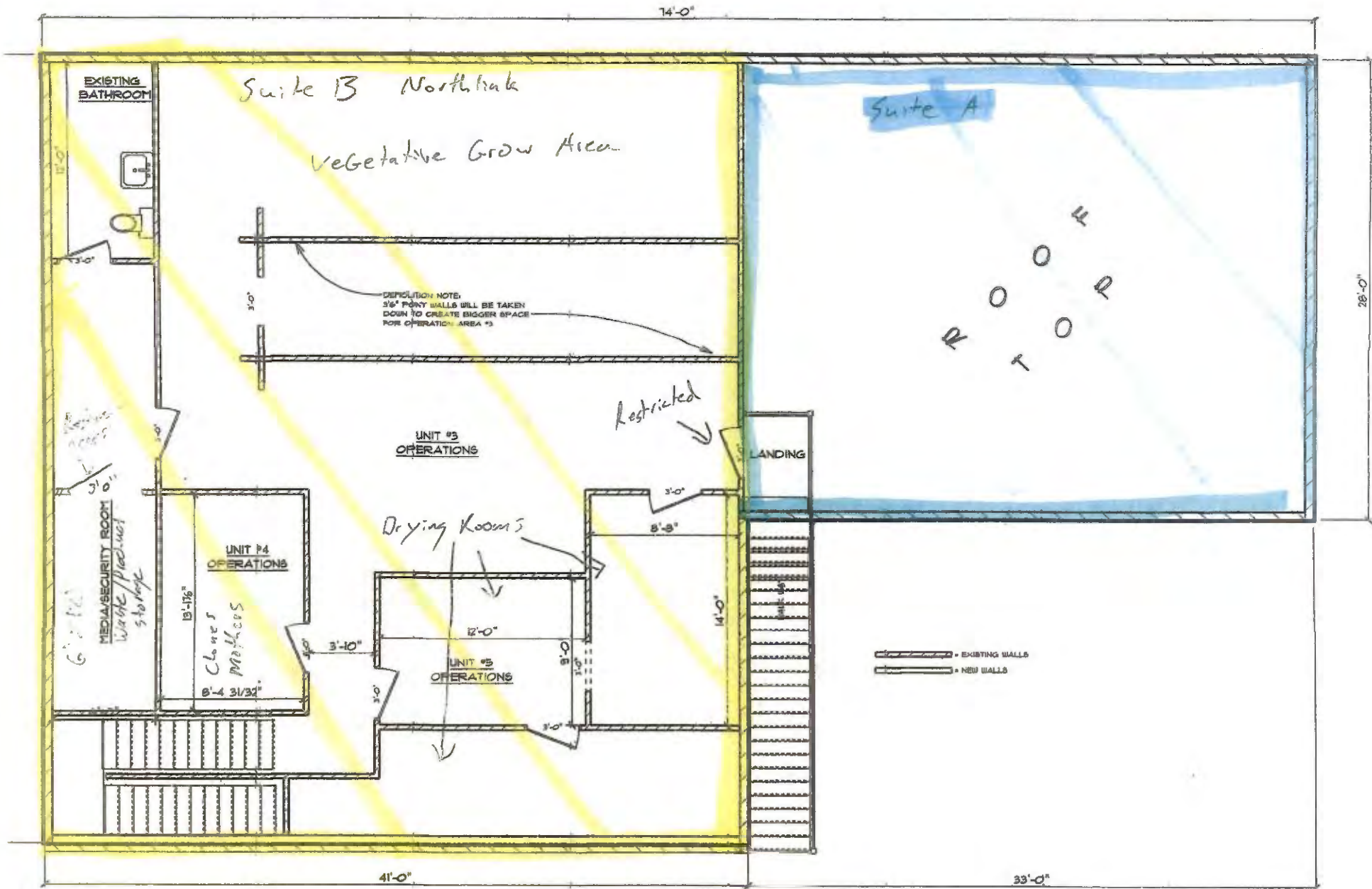
Suite A True Day



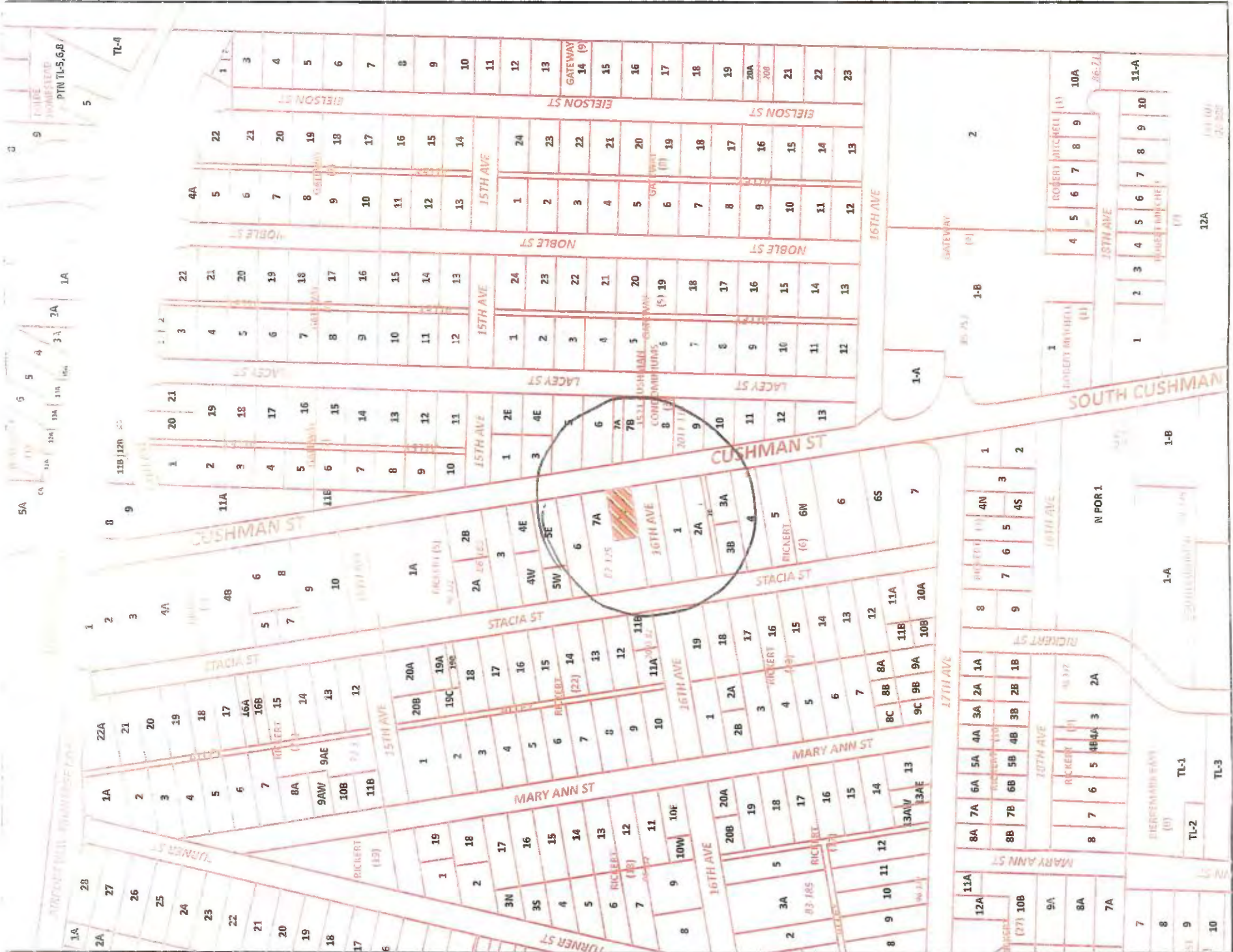
**MAIN FLOOR LAYOUT**

Suite B Northlink

Suite A True Dank



UPPER FLOOR LAYOUT





Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

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 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
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## What is this form?

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### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	True Dank, LLC	<b>License Number:</b>	11053		
<b>License Type:</b>	Retail Marijuana Store				
<b>Doing Business As:</b>	TRUE DANK				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Food Establishment Permit Application
------------------------	---------------------------------------

OFFICE USE ONLY					
<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	



RECEIVED <sup>CT</sup>

Application for Food Establishment Permit  
Alaska Department of Environmental Conservation  
Division of Environmental Health  
Food Safety and Sanitation Program



Permit ID:

**Section 1- GENERAL INFORMATION** (All applicants complete entire section – please print).

Purpose (check one)  New  Information Change  Extensive Remodel  Change of owner/operator  Reactivate

Owner/Business Information	Name of Entity or Owner Responsible for Food Service True Dank		AK Business License # 1041822		
	Business/Corporate Mailing Address P.O. Box 10974		City Fairbanks	State AK	Zip 99710
	Business/Corporate Phone (907) 378-7437		Email travisfraser00@yahoo.com		
	Owner(s) or Corporate Officer(s) & Title(s) or Responsible Party Travis Fraser - Owner/Managing Member			Fax	
	Type of Entity <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Other:				

Establishment Information	Establishment Name True Dank		Physical Location 1550 Cushman		Nearest Community	
	Establishment Mailing Address P.O. Box 10974		City Fairbanks	State AK	Zip 99710	
	Establishment Phone (907) 378-7437		Fax		Contact Person Travis Fraser	
	Establishment Physical Address 1550 Cushman		City Fairbanks	State AK	Zip 99701	

SEATING: (Food Service Only)  N/A  25 or less  26-100  > 101

**TYPE OF OPERATION** Please describe the type of facility you plan to open below (i.e. restaurant, bar, grocery store, etc.)

Retail marijuana store

**SECTION 2 – NEW OR EXTENSIVELY REMODELED FACILITIES**

a. A plan review will be required if your facility has never been permitted by the Alaska's Food Safety and Sanitation Program; has not had an active permit in the last five years; will be extensively remodeled; or is a new construction. If any of these apply, a Plan Review Application is required to process your application. Have you attached the Plan Review Application?  Yes  No

**SECTION 3 – COMPLETE FOR ALL FOOD ESTABLISHMENTS** (Check all that apply)

**FOOD SERVICE ESTABLISHMENTS**

a. A copy of your menu will be required. Have you attached a copy of the proposed menu?  Yes  No

b. Attach appropriate label, placard, or menu notation for the consumer advisories if you serve:  
 Wild Mushrooms  Unpasteurized juices  Farmed halibut, salmon, or sablefish  
 Raw/undercooked animal foods such as beef, shell eggs, lamb, pork, poultry, seafood, and shellfish.

c. Methods of food preparation (check the one that most closely describes the establishment):  
 Assembly of Ready to Eat Foods  Cook and Serve  
 Hot or cold Service for 2 hours or more is done  
 Complex (Preparation 1 day or more in advance, cooling and reheating is done).

d. Style of Service:  Counter Service  Self Service (i.e. buffet line, salad bar)  Table Service  
 Other:

e. Do you plan to operate as a caterer?  Yes  No  
If yes, list all the equipment used to protect food from contamination and maintain product temperature during:  
Transportation: Hot or Cold Holding:



Permit ID(s) \_\_\_\_\_ Establishment Name(s) \_\_\_\_\_

f.	Will your food establishment be a <u>kiosk</u> or <u>mobile unit</u> ?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	Are employee toilets available within 200 feet? <i>If you have an agreement with another business to use their restrooms, please attach written verification.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Portable water tanks, plumbing, and hoses are NSF or FDA approved components?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If you have a kiosk, is it located outside of a building?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Will you have a service provide water or remove wastewater? <i>If yes, provide a letter of agreement from water hauler or wastewater hauler outlining services provided and frequency.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

g. Will another permitted food establishment (commissary) provide support to your facility? If yes, attach a copy of the Commissary Agreement.  Yes  No

FOOD PROCESSORS

a. A copy of a label for each type of product you will produce is required. Have you attached food labels of each product to be produced? N/A  Yes  No

b. Describe who you will be distributing your product to (i.e. grocery stores, etc):

c. Will you be doing any of the following processes? Check all that apply.

<input type="checkbox"/> Reduced Oxygen Packaging	<input type="checkbox"/> Smoking	<input type="checkbox"/> Other:
<input type="checkbox"/> Low Acid Canned Foods	<input type="checkbox"/> Curing	
<input type="checkbox"/> Shelf Stable Acidified Foods	<input type="checkbox"/> Dehydrating	

*Be sure to check with your local Environmental Health Officer for any applicable forms and FDA requirements.*

d. Do you have a HACCP Plan?  Yes  No  N/A  
*Required for high hazard food processors such as smoking, curing, acidifying, dehydrating, thermally processing low acid foods, reduced oxygen packaging, etc.*

e. You are required to have a product coding system and a recall plan. Have you attached a copy of the coding system and recall procedures?  Yes  No

MOBILE RETAIL VENDOR SELLING SEAFOOD

a. A list of products that you will be selling is required. Have you attached a copy of the list of products?  Yes  No

b. Provide names of suppliers where you will be purchasing your product:

c. Will **all** of your product be prepackaged?  Yes  No

d. Will another permitted food establishment (commissary) provide support to your facility? If yes, attach a copy of the Commissary Agreement.  Yes  No

MACHINES VENDING POTENTIALLY HAZARDOUS FOODS

a. Have you attached the label that will be affixed to the front of each machine with name, physical address, and phone number of the permitted food establishment servicing the machine?  Yes  No

**SECTION 4 – Food Managers Certification/Alaska Safe Food Worker Card**

a. Have you attached a copy of a Food Manager's Certification?  Yes  No  N/A  
*The operator of a food establishment that serves and prepares unwrapped or unpackaged food, except for a bar, tavern, or limited food service, must have at least one Certified Food Protection Manager who is involved in the daily operations of the establishment.*

b. Does everyone who works or will work at the food establishment have a Food Worker Card?  Yes  No  N/A  
*An operator of a food establishment shall keep on file a copy of the Food Worker Card issued by the department for each employed food worker and make the copy available to the Department upon request.*

**I declare, under penalty of unsworn falsification, that this application (including any accompanying statements) has been examined by me and to the best of my knowledge and belief is true, correct, and complete. I agree to pay all fees before operating.**

Applicant's Signature *Travis Fraser* Date 11-7-16

Applicant's Printed Name Travis Fraser Title Managing Member

RECEIVED CT

NOV 10 2016

Plan Review Application

DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Alaska Department of Environmental Conservation
Division of Environmental Health
Food Safety and Sanitation Program



Permit ID:

Section A- General Information (All applicants complete entire section - please print).

Purpose (check one) [ ] New Construction [X] Remodel of Existing Structure [ ] Reactivation

Establishment Name: True Dank Date: 11/8/2016
Plan Review Contact Name: Travis Fraser
Phone Number: (907) 378-7437 Email: travisfraser00@yahoo.com
Address: 1550 Cushman
Operating Days/Hours: 11:00 am - 7:00 pm, 7 days a week Proposed Opening Date: 1/1/2017

If you are proposing to build a new food establishment or extensive remodeling of an existing food establishment in Alaska (except in the Municipality of Anchorage), you must submit a completed Plan Review Packet 30 days prior to construction.

Please Note: Failure to provide all the required information may delay the plan review process and permit issuance.

REQUIRED DOCUMENTATION LIST (Include the following in your packet)

- [ ] Food Establishment Application [ ] Floor Plan
[ ] Fees [ ] Plumbing Schematic
[ ] Plot Plan [ ] Complete list of equipment (including manufacturer's specifications)

SECTION B - REQUIRED DOCUMENTATION

a. Potable Water Supply. Have plans been submitted to the Drinking Water Program as required by 18 AAC 80?
[ ] Yes\* [ ] No [X] N/A (Municipal Water Supply) Specify in comments.

\*Attach a confirmation email or letter from the Drinking Water Program stating that the system has been approved.

b. Wastewater Disposal System. Have plans been submitted to the Wastewater Program as specified by 18 AAC 72?
[ ] Yes\* [ ] No [X] N/A (Municipal System) Specify in comments.

\*Attach a confirmation email or letter from the Wastewater Program stating that the system has been approved.

c. Solid Waste Disposal. Please describe how you plan to dispose of your solid waste:
Dumpster out front that we pay to have hauled to landfill

d. Plot Plan. Have you included a detailed to scale drawing of the plot plan including: [X] Yes [ ] No
[X] All buildings [ ] Outside walk-in cooler(s)/freezer(s) [X] Access for deliveries
[X] Refuse storage site [ ] Outside storage areas [ ] Sewage disposal system
[X] Potable water supply [X] Oil/Fuel tanks
[X] Identify nearby roads, streets, other landmarks, and/or give GPS coordinates

e. **Floor Plan.** A floor plan with the listed components must be submitted as part of the application packet. Have you included a floor plan?  Yes  No

Layout and purpose of each room  Type and location of lighting

Location of fixed equipment and plumbing features  Type and location of ventilation, both building and local systems

Size, construction, and design of fixed equipment

Location of restrooms, including the number of toilets and handwash sinks.

---

f. **Plumbing Schematic.** A plumbing schematic with the listed components must be submitted as part of the application packet. Have you included a detailed drawing of the plumbing schematic?  Yes  No

Plumbing schematic showing each hot, cold, and wastewater line.

Plumbing connection to the wastewater line (direct vs. indirect)

Hot water capacity

Have you contacted the State Plumbing Inspector?  Yes  No

---

G **Fire Marshall.** Have you contacted the State Fire Marshall?  Yes  No

Please describe your ventilation/hood system:

State referred to Fairbanks city fire who has been contacted as well as city building and electrical department

**SECTION C – ADDITIONAL INFORMATION**

a. **Storage.** How often will you receive food deliveries? Do you have adequate storage to support your operation? Consult the Plan Review Guide for information about storage capacity.

Adequate storage as noted on blueprint

---

b. **Dressing Rooms and Locker Rooms.** Describe how employee clothing, belongings, etc will be stored:

In noted storage area on blueprint

---

c. **Poisonous/Toxic Materials.** Describe location and means to store poisonous or toxic materials:

Not anticipated but if any stored, will be in locked labeled cabinet

---

d. **Floors/Walls/Ceilings.** Describe how the floors, walls, ceilings, and shelving will be finished (tile, paint, etc):

Vinyl flooring, walls and shelves painted.

---

e. **Warewashing:** Describe how dishes, utensil, and equipment will be washed:

N/A

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f. **Linens.** Describe how soiled and clean clothing/linens will be stored and where they will be cleaned:

N/A

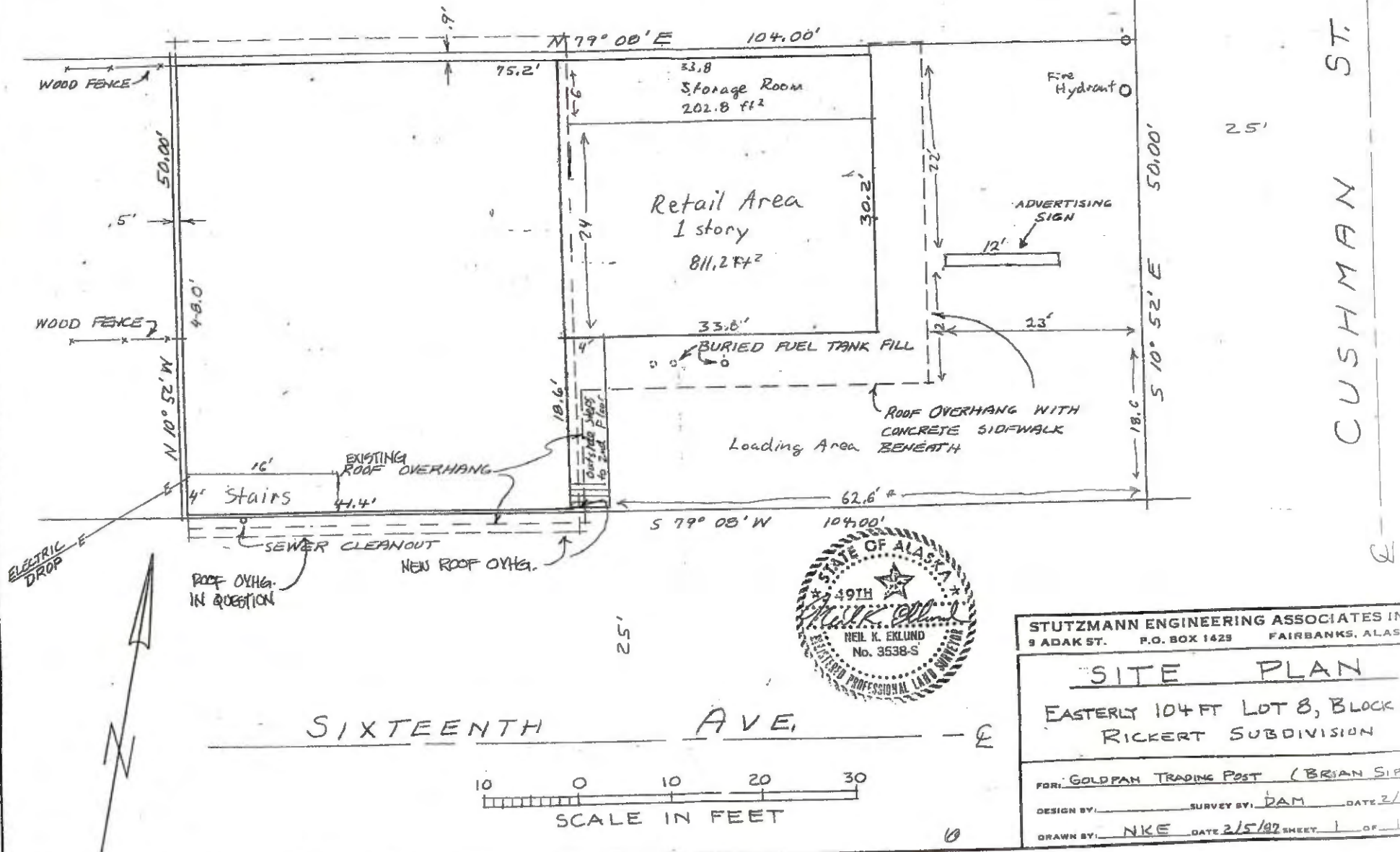
**SECTION D**

*I declare, under penalty of unsworn falsification, that this application (including any accompanying statements) has been examined by me and to the best of my knowledge and belief is true, correct, and complete. I agree to pay all fees before operating.*

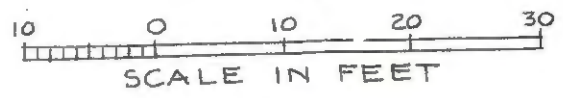
Applicant's Signature  Date 11-9-16

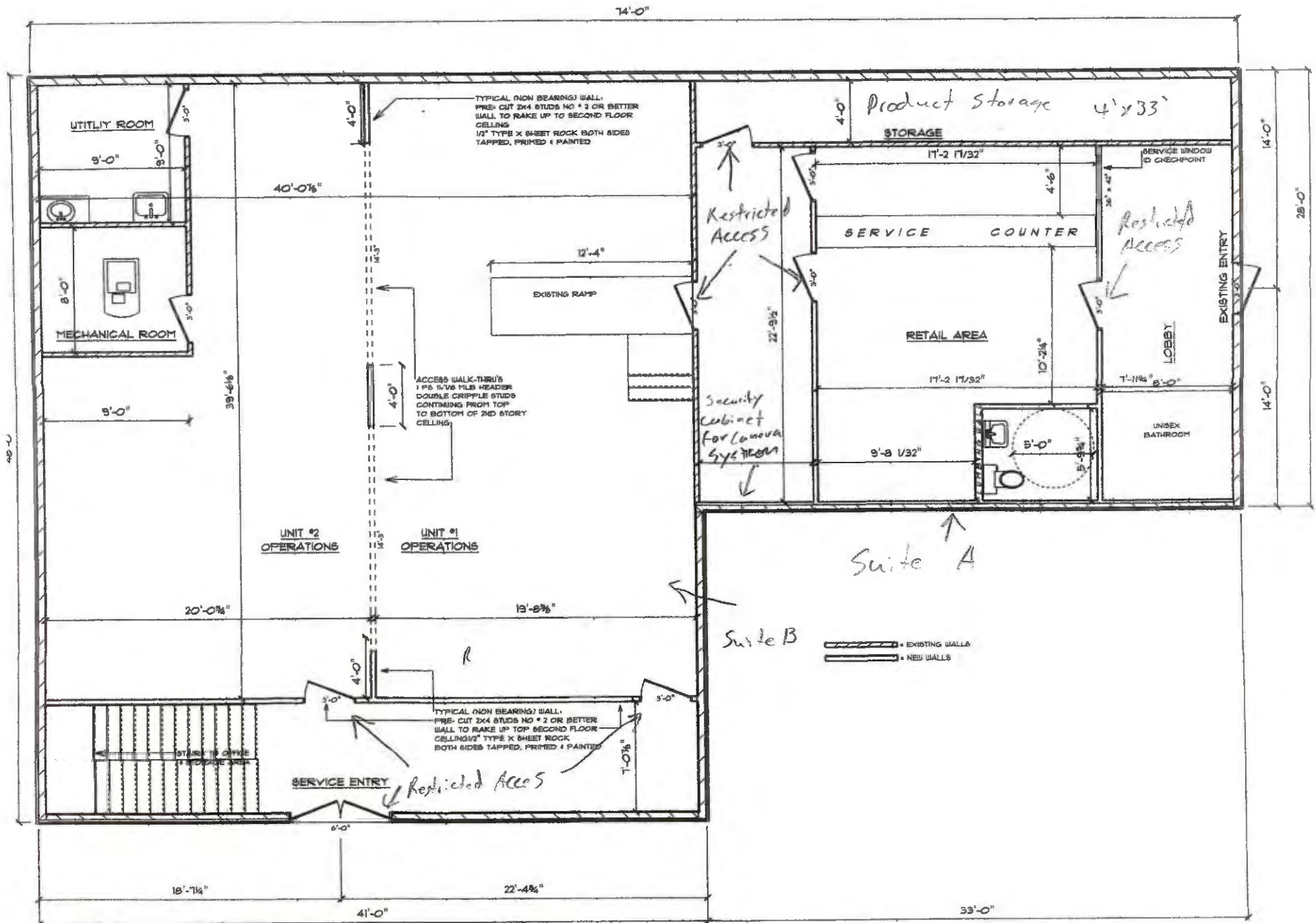
Applicant's Printed Name Travis Fraser Title Managing Member

LOT 7, BLK 5

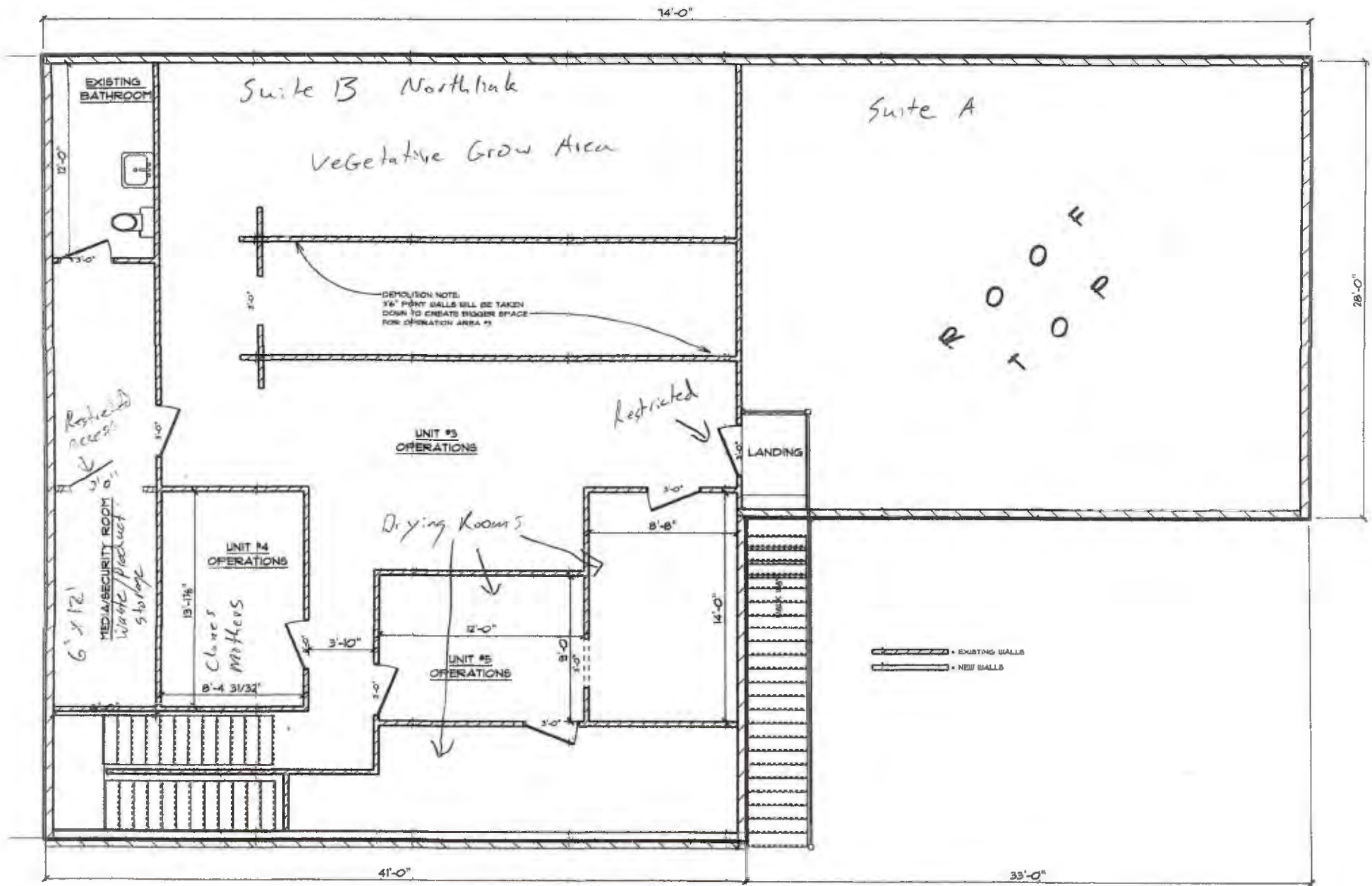


STUTZMANN ENGINEERING ASSOCIATES INC.		
9 ADAK ST.	P.O. BOX 1425	FAIRBANKS, ALASKA
<b>SITE PLAN</b>		
EASTERLY 104 FT LOT 8, BLOCK 5 RICKERT SUBDIVISION		
FOR: GOLDPAN TRADING POST (BRIAN SIPE)		
DESIGN BY: _____	SURVEY BY: DAM	DATE 2/5/07
DRAWN BY: NKE		DATE 2/5/07 SHEET 1 OF 1





## MAIN FLOOR LAYOUT



UPPER FLOOR LAYOUT



Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

## What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

*Items that are submitted without this page will be returned in the manner in which they were received.*

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	True Dank, LLC	<b>License Number:</b>	11053		
<b>License Type:</b>	Retail Marijuana Store				
<b>Doing Business As:</b>	TRUE DANK				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Form MJ-07: Public Notice Posting Affidavit
------------------------	---

OFFICE USE ONLY					
<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	



**Alaska Marijuana Control Board**  
**Form MJ-07: Public Notice Posting Affidavit**

**What is this form?**

A public notice posting affidavit is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(10). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by posting a copy of the application (produced by the board's application website) for ten (10) days at the location of the proposed licensed premises and one other conspicuous location in the area of the proposed premises, per 3 AAC 306.025(b)(1).

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Travis Fraser	License Number:	11053
License Type:	Retail Marijuana Store		
Doing Business As:	True Dank		
Premises Address:	1550 Cushman		
City:	Fairbanks	State:	AK
		ZIP:	99701

**Section 2 – Certification**

I certify that I have met the public notice requirement set forth under 3 AAC 306.025(b)(1) by posting a copy of my application for the following 10-day period at the location of the proposed licensed premises and at the following conspicuous location in the area of the proposed premises:

Start Date: 9-22-16 End Date: 10-6-16

Other conspicuous location: Mr Rock + Roll

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

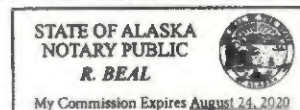
Travis Fraser  
Signature of licensee

Travis Fraser  
Printed name of licensee

R. Beal  
Notary Public in and for the State of Alaska

My commission expires: Aug 24 2020

Subscribed and sworn to before me this 17 day of October, 2016.







Alaska Marijuana Control Board

**Cover Sheet for Marijuana Establishment Applications**

**What is this form?**

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

*Items that are submitted without this page will be returned in the manner in which they were received.*

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	True Dank, LLC	<b>License Number:</b>	11053		
<b>License Type:</b>	Retail Marijuana Store				
<b>Doing Business As:</b>	True Dank, LLC				
<b>Physical Address:</b>	1550 Cushman, Suite A				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

**Section 2 – Attached Items**

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	<p>Form MJ-07: Public Notice Posting Affidavit          Page 1 - modified to show correct premises address</p>
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<i>OFFICE USE ONLY</i>			
Received Date:	Payment Submitted Y/N:	Transaction #:	



Alaska Marijuana Control Board

**Form MJ-07: Public Notice Posting Affidavit**

**What is this form?**

A public notice posting affidavit is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(10). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by posting a copy of the application (produced by the board's application website) for ten (10) days at the location of the proposed licensed premises and one other conspicuous location in the area of the proposed premises, per 3 AAC 306.025(b)(1).

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	True Dank, LLC	License Number:	11053		
License Type:	Retail Marijuana Store				
Doing Business As:	True Dank, LLC				
Premises Address:	1550 Cushman, Suite A				
City:	Fairbanks	State:	AK	ZIP:	99701

**Section 2 – Certification**

I certify that I have met the public notice requirement set forth under 3 AAC 306.025(b)(1) by posting a copy of my application for the following 10-day period at the location of the proposed licensed premises and at the following conspicuous location in the area of the proposed premises:

Start Date: 2/2/2017 End Date: 2/7/2017

Other conspicuous location: Mr. Rock & Roll

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

[Signature]  
Signature of licensee

Travis Fraser  
Printed name of licensee



[Signature]  
Notary Public in and for the State of Alaska

My commission expires: 2/7/2020

Subscribed and sworn to before me this 7<sup>th</sup> day of February, 2017.



Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

## What is this form?

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### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	True Dank, LLC	<b>License Number:</b>	11053		
<b>License Type:</b>	Retail Marijuana Store				
<b>Doing Business As:</b>	TRUE DANK				
<b>Physical Address:</b>	1550 Cushman, Suite A				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Form MJ-07: Public Notice Posting Affidavit Page 1 - modified to show correct premises address To clarify, Mr Rock & Roll is a local tobacco retail shop.
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*OFFICE USE ONLY*

<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	
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Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

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### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	True Dank, LLC	<b>License Number:</b>	11053		
<b>License Type:</b>	Retail Marijuana Store				
<b>Doing Business As:</b>	TRUE DANK				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Form MJ-08: Local Government Notice Affidavit
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#### OFFICE USE ONLY

<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	
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Alaska Marijuana Control Board

**Form MJ-08: Local Government Notice Affidavit**

**What is this form?**

A local government notice affidavit is required for all marijuana establishment license applications with a proposed premises that is located within a local government, per 3 AAC 306.025(b)(3). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by submitting a copy of the application to the local government and any community council in the area of the proposed licensed premises. For purposes of this notification, the document that must be submitted is the application document produced by the online application system titled "Public Notice".

**This form must be completed and submitted to AMCO's main office before any license application will be considered complete.**

**Section 1 - Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Travis Fraser		License Number:	11053	
License Type:	Retail Marijuana Store				
Doing Business As:	True Dank				
Premises Address:	1550 Cushman				
City:	Fairbanks	State:	AK	ZIP:	99701

**Section 2 - Certification**

I certify that I have met the local government notice requirement set forth under 3 AAC 306.025(b)(3) by submitting a copy of my application to the following local government official and community council (if applicable):

Local Government: City of Fairbanks Name of Official: Emily Brantley  
 FNSB Planner III Code Enforcement Name of official: Bryan Schmel  
 Title of Official: Deputy City Clerk Date Submitted: 10/14/16

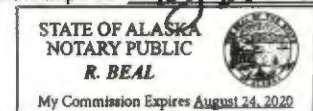
Community Council: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
 (Municipality of Anchorage and Matanuska-Susitna Borough only)

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Travis Fraser  
 Signature of licensee  
Travis Fraser  
 Printed name of licensee

R. Beal  
 Notary Public in and for the State of Alaska  
 My commission expires: Aug 24 2020

Subscribed and sworn to before me this 17 day of October, 2016





Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

### What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

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### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	True Dank, LLC	<b>License Number:</b>	11053		
<b>License Type:</b>	Retail Marijuana Store				
<b>Doing Business As:</b>	TRUE DANK				
<b>Physical Address:</b>	1550 Cushman, Suite A				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Form MJ-08: Local Government Notice Affidavit Page 1 - modified to show correct licensee
------------------------	---

OFFICE USE ONLY					
<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	



Alaska Marijuana Control Board

# Form MJ-08: Local Government Notice Affidavit

Alcohol and Marijuana Control Office

550 W 7<sup>th</sup> Avenue, Suite 1600

Anchorage, AK 99501

[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

## What is this form?

A local government notice affidavit is required for all marijuana establishment license applications with a proposed premises that is located within a local government, per 3 AAC 306.025(b)(3). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by submitting a copy of the application to the local government and any community council in the area of the proposed licensed premises. For purposes of this notification, the document that must be submitted is the application document produced by the online application system titled "Public Notice".

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

## Section 1 - Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	True Dank LLC	License Number:	11053
License Type:	Retail Marijuana Store		
Doing Business As:	True Dank		
Premises Address:	1550 Cushman Suite A		
City:	Fairbanks	State:	AK
		ZIP:	99701

## Section 2 - Certification

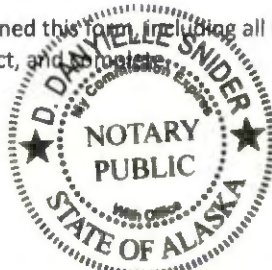
I certify that I have met the local government notice requirement set forth under 3 AAC 306.025(b)(3) by submitting a copy of my application to the following local government official and community council (if applicable):

Local Government: CITY OF FAIRBANKS Name of Official: D. DANIELLE SNIDER  
 Title of Official: FNSB City Clerk Date Submitted: Boyan School 02/02/17  
 Community Council: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
 (Municipality of Anchorage and Matanuska-Susitna Borough only)

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Travis Fraser  
Signature of licensee

Travis Fraser  
Printed name of licensee



D. Danielle Snider  
Notary Public in and for the State of Alaska

My commission expires: w/office

Subscribed and sworn to before me this 2nd day of FEBRUARY, 2017.



Alaska Marijuana Control Board

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

# Cover Sheet for Marijuana Establishment Applications

## What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

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### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	True Dank, LLC	<b>License Number:</b>	11053		
<b>License Type:</b>	Retail Marijuana Store				
<b>Doing Business As:</b>	TRUE DANK				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Affidavit of Publication
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#### OFFICE USE ONLY

Received Date:	Payment Submitted Y/N:	Transaction #:
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# AFFIDAVIT OF PUBLICATION

UNITED STATES OF AMERICA }  
STATE OF ALASKA } SS.  
FOURTH DISTRICT }

Before me, the undersigned, a notary public, this day personally appeared Jenny Nance, who, being first duly sworn, according to law, says that he/she is an Advertising Clerk of the Fairbanks Daily News-Miner, a newspaper (i) published in newspaper format, (ii) distributed daily more than 50 weeks per year, (iii) with a total circulation of more than 500 and more than 10% of the population of the Fourth Judicial District, (iv) holding a second class mailing permit from the United States Postal Service, (v) not published primarily to distribute advertising, and (vi) not intended for a particular professional or occupational group. The advertisement which is attached is a true copy of the advertisement published in said paper on the following day(s):

September 22, 29, 2016 & October 6, 2016

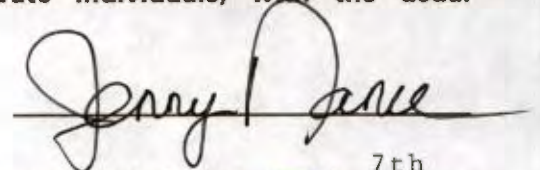
TRUE DANK, LLC

AD # 37689

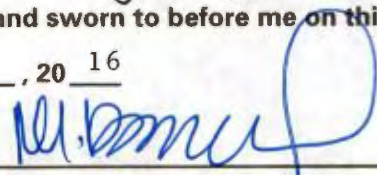
ACCT # 8925

MARIJUANA STORE LICENSE, LICENSE # 11053

and that the rate charged thereon is not excess of the rate charged private individuals, with the usual discounts.



Subscribed and sworn to before me on this 7<sup>th</sup> day  
of OCT, 2016



Notary Public in and for the State Alaska.

My commission expires DEC 7, 2017

NOTARY PUBLIC  
M. BURNELL  
STATE OF ALASKA  
My commission Expires December 7, 2017 of 225

37689

True Dank, LLC is applying under 3 AAC 306.300 for a new Retail Marijuana Store license, license #11053, doing business as TRUE DANK, located at 1550 Cushman, Fairbanks, AK, 99701, UNITED STATES.

Interested persons should submit written comment or objection to their local government, the applicant, and to the Alcoholic & Marijuana Control Office at 550 W 7th Ave, Suite 1600, Anchorage 99501 or to marijuana.licensing@alaska.gov not later than 30 days after this notice of application.

Publish: 9/22, 9/29 & 10/6/16



Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

### What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	True Dank, LLC	<b>License Number:</b>	11053		
<b>License Type:</b>	Retail Marijuana Store				
<b>Doing Business As:</b>	True Dank, LLC				
<b>Physical Address:</b>	1550 Cushman, Suite A				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Affidavit of Publication
------------------------	--------------------------

*OFFICE USE ONLY*

<b>Received Date:</b>		<b>Payment Submitted Y/N:</b>		<b>Transaction #:</b>	
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AFFP  
True Dank LLC

## **Affidavit of Publication**

UNITED STATES OF AMERICA  
STATE OF ALASKA  
FOURTH DISTRICT } SS.

39357

True Dank, LLC is applying under 3 AAC 306.300 for a new Retail Marijuana Store license, license #11053, doing business as TRUE DANK, located at 1550 Cushman, Suite A, Fairbanks, AK, 99701, UNITED STATES.

Before me, the undersigned, a notary public, this day personally appeared Tameka Ambersley, who, being first duly sworn, according to law, says that he/she is an Advertising Clerk of the Fairbanks Daily News-Miner, a newspaper (i) published in newspaper format, (ii) distributed daily more than 50 weeks per year, (iii) with a total circulation of more than 500 and more than 10% of the population of the Fourth Judicial District, (iv) holding a second class mailing permit from the United States Postal Service, (v) not published primarily to distribute advertising, and (vi) not intended for a particular professional or occupational group. The advertisement which is attached is a true copy of the advertisement published in said paper on the following day(s):

Interested persons should submit written comment or objection to their local government, the applicant, and to the Alcoholic & Marijuana Control Office at 550 W 7th Ave, Suite 1600, Anchorage 99501 or to marijuana.licensing@alaska.gov not later than 30 days after this notice of application.

February 03, 2017

Publish: 02-03-17

and that the rate charged thereon is not excess of the rate charged private individuals, with the usual discounts.

  
\_\_\_\_\_  
Advertising Clerk

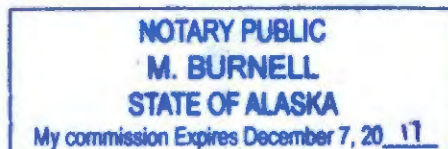
Subscribed to and sworn to me this 3rd day of February 2017.

  
\_\_\_\_\_  
Marena Burnell, Notary Public in and for the State Alaska.

My commission expires: December 07, 2017

00008925 00039357

JEREMY LYONS  
3350 THOMAS ST no. 84  
FAIRBANKS, AK 99709





Alaska Marijuana Control Board

Alcohol & Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

# Cover Sheet for Marijuana Establishment Applications

## What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

**Items that are submitted without this page will be returned in the manner in which they were received.**

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	True Dank, LLC	<b>License Number:</b>	11053		
<b>License Type:</b>	Retail Marijuana Store				
<b>Doing Business As:</b>	TRUE DANK				
<b>Physical Address:</b>	1550 cushman				
<b>City:</b>	Fairbanks	<b>State:</b>	AK	<b>Zip Code:</b>	99701
<b>Designated Licensee:</b>	Travis Fraser				
<b>Email Address:</b>	travisfraser00@yahoo.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

<b>Attached Items:</b>	Proof of Possession for Proposed Premises
------------------------	---

#### OFFICE USE ONLY

Received Date:	Payment Submitted Y/N:	Transaction #:
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## LEASE

This lease made effective, as of the 15<sup>th</sup> day of November 2016, between:

TLZ Property, LLC  
PO Box 10974  
Fairbanks, AK 99710

(hereinafter called "Landlord")

and

True Dank, LLC  
1550 South Cushman  
Fairbanks, AK 99701

(hereinafter called "Tenant")

who agree as follows:

1. **PREMISES:** Landlord leases to Tenant and Tenant leases from Landlord the following real property:

A portion 1550 South Cushman, Fairbanks, AK 99701.

Attached as Exhibit A is a map of that portion of the structure rented to Tenant. *In pink Suite A (TF)*

2. **TERM:** The term of this lease shall commence on November 15, 2016, (unless delayed by the parties) and expire one (1) year thereafter (i.e. January 1, 2018). Tenant shall have the option to renew the lease for five additional 1 (1) year terms by giving written notice of Tenant's intent to extend the lease at least 30 days before the end of the lease term.

3. **ACCEPTANCE OF PREMISES:** Tenant's taking possession of the premises on commencement of the term shall constitute Tenant's acknowledgment that the improvements are in good condition. Landlord covenants that Tenant, on paying the rent and performing Tenant's obligations in this lease, shall peacefully and quietly have, hold, and enjoy the premises through the term without ejection or disturbance by Landlord or any person or entity within Landlord's control.

4. **YEARLY RENT:** Tenant shall pay to Landlord as yearly rent for the rental of the premises the sum of ONE THOUSAND DOLLARS (\$1,000.00), per month, on the first day of each month.

5. **SECURITY DEPOSIT:** No security deposit shall be paid.

6. **TAXES, INSURANCE, UTILITIES:** Landlord shall pay all taxes, utilities and insurance.

7. **LIMITATION ON USE:** Tenant shall use the premises as and for retail sales and for no other use without Landlord's consent. Tenant's use of the premises as provided in this lease shall be in accordance with the following:

(a) **Cancellation of insurance:** Tenant shall not do, bring, or keep anything in or about the premises that will cause a cancellation of any insurance covering the premises.

(b) **Compliance with laws:** Tenant shall comply with all laws concerning Tenant's use of the premises, including, without limitation, the obligation at Tenant's cost to alter, maintain, or restore the improvements in compliance and conformity with all laws relating to the condition, use, or occupancy of the improvements during the term.

(c) **Waste, nuisance:** Tenant shall not use the premises in any manner that will constitute waste, nuisance, or unreasonable annoyance to owners or occupants of adjacent properties.

(d) **Animals:** Tenant agrees that no dogs, cats, fish, birds, or any other animal of any kind shall be kept, fed, or tolerated in the premises without the prior written permission of the Landlord.

8. **CONTINUOUS OPERATION:** Tenant shall continuously use the premises for the uses specified in this lease. If the premises are destroyed or partially condemned and this lease remains in full force and effect, Tenant shall continue operation of its business at the premises to the extent reasonably practical from the standpoint of good business judgment during any period of reconstruction.

9. **MAINTENANCE OF AND IMPROVEMENTS TO PREMISES:**

(a) **Maintenance:** Except as otherwise provided herein, Tenant at its cost shall maintain the improvements and premises in good condition, normal wear and tear excepted. Landlord shall not have any responsibility for normal, day-to-day maintenance of the premises. Landlord shall be responsible for all water, heat and sewer maintenance expenses.

(b) **Improvements:** Landlord shall bear the sole burden and cost for any improvements as needed to configure the property as depicted in Exhibit A. Except as noted, Landlord shall not be responsible for any improvements to the premises. Tenant shall obtain written approval from Landlord before making any improvements to the premises, which approval shall not be unreasonably withheld. Tenant shall be responsible for obtaining any necessary permits for improvements they perform.

10. **LIABILITY:** Tenant shall be liable for and shall hold Landlord harmless from, all damages to any third party or to property, occurring in, on, or about the premises, arising from Tenant's occupation or use of the premises not covered by Landlord's insurance; except that Landlord shall be liable to Tenant and shall hold Tenant harmless from damages resulting from the acts or omissions of Landlord or its authorized representatives.

11. **DAMAGE OR DESTRUCTION:** In case any occurrence caused solely by an act or omission of Tenant results in damage or destruction to the improvements and or premises, Tenant shall at its sole cost and expense, whether or not such casualty loss is covered by insurance and whether or to the insurance proceeds, if any, shall be sufficient for the purpose, restore, repair, replace or rebuild the same as nearly as possible to its

value, condition and character immediately prior to such damage or destruction, including temporary repairs and work necessary to protect the premises from further injury and with such changes or alterations as may be made at Tenant's election. The restoration shall be commenced promptly and prosecuted with reasonable diligence, unavoidable delays excepted.

12. **DESTRUCTION:** If, during the term, the premises are totally or partially destroyed or damaged by a cause not occasioned solely by the act or default of Tenant, rendering the premises totally or partially inaccessible or unusable, Tenant shall have the option to terminate this lease, or to continue the lease with rentals to be fairly apportioned in accordance with the amount of the partial destruction, and/or to restore the premises to substantially the same condition as they were in immediately before destruction, whether or not the insurance proceeds are sufficient to cover the actual cost of restoration. If then existing laws do not permit the restoration, either party can terminate this lease immediately by giving notice to the other party.

The notice under this section shall be at least Ten (10) days' notice given not less than Thirty (30) nor more than Sixty (60) days after such destruction or damage; provided, however, that simultaneously with the giving of such notice of Tenant, or within Ten (10) days after Landlord shall have exercised its right to terminate this Lease, Tenant shall:

(a) Pay or assign to Landlord such sums recoverable and due Landlord under the terms of the policies of insurance naming Landlord a loss payee as its interest may appear and covering the premises;

(b) Pay to Landlord the base and additional rent for the period up to and including the termination date; and

(c) Restore the surface of the land as nearly as possible to the same condition it was in at the inception of the Lease.

13. **ABATEMENT OR REDUCTION OF RENT:** Tenant will, during the term of this lease agreement, pay to Landlord the rent reserved in this Lease in the manner specified above, except in the event that all or any part of the demised premises shall be destroyed or damaged by fire or other cause not occasioned solely by the act or default of Tenant, and until the premises are repaired as stated above, the reserved rental is: (a) to cease if destruction is entire, or (b) to be fairly apportioned if partial.

14. **AWARD - DISTRIBUTION:** All awards and proceeds whether from insurance, condemnation or otherwise shall be allocated between Landlord and Tenant as their interests appear. Nothing contained in this lease shall affect or impair the rights of Landlord or Tenant to recover compensation for their interests taken or damages suffered by reason of any loss, taking, condemnation, or need to relocate.

15. **ASSIGNMENT, SUBLETTING AND ENCUMBERING:** Tenant shall not voluntarily assign or encumber its interest in this lease or in the premises, or sublease all or any part of the premises, or allow any other person or entity (except Tenant's authorized representatives) to occupy or use all or any part of the premises, without first obtaining Landlord's consent, which shall not be unreasonably withheld. Any assignment, encumbrances, or sublease without Landlord's consent shall be voidable and, at Landlord's

election, shall constitute a default. No consent to any assignment, encumbrance, or sublease shall constitute a further waiver of the provisions of this paragraph.

16. **INVOLUNTARY ASSIGNMENT:** No interest of Tenant in this Lease shall be assignable by operation of Law (including, without limitation, the transfer of this Lease by testacy or intestacy). Each of the following acts shall be considered an involuntary assignment:

- (a) If Tenant is or becomes bankrupt or insolvent, makes an assignment for the benefit of creditors, or institutes a proceeding under the Bankruptcy Act in which Tenant is the bankrupt;
- (b) If a writ of attachment or execution is levied on this lease;
- (c) If, in any proceeding or action to which Tenant is a party, a receiver is appointed with authority to take possession of the premises.

An involuntary assignment shall constitute a default by Tenant or Landlord, as the case may be, and the non-defaulting party shall have the right to elect to terminate this lease, in which case this lease shall not be treated as an asset of Tenant or Landlord, as the case may be.

17. **TENANT'S DEFAULT:** The occurrence of any of the following shall constitute a default by Tenant:

- (a) Failure to pay rent within fifteen (15) days of when due.
- (b) Abandonment of the premises (failure, without excuse, to occupy and operate the premises during the summer tourist season shall be deemed an abandonment).
- (c) Failure to perform any of the provisions of this lease if the failure to perform is not cured within thirty (30) days after notice has been given to Tenant. If the default cannot reasonably be cured within thirty (30) days, Tenant shall not be in default of this lease if Tenant commences to cure the default within the thirty (30) day period, and thereafter diligently and in good faith continues to cure the default.

Notices given under this paragraph shall specify the alleged default and the applicable lease provisions; and shall demand that Tenant perform the provisions of this lease or pay the rent that is in arrears, as the case may be, within the applicable period of time, or quit the premises. No such notice shall be deemed a forfeiture or a termination of this lease unless Landlord so elects in the notice.

18. **REMEDIES:** If Tenant or Landlord, as the case may be, causes a default the non-defaulting party shall have all remedies permitted by law.

19. **INTEREST ON UNPAID RENT:** Rent not paid when due shall bear interest at 5% per annum.

20. **SIGNS, ADVERTISING:** Tenant at its cost shall have the right to place, construct, and maintain signs on the premises. Any sign that Tenant has the right to place, construct, and maintain shall comply with all laws, and Tenant shall obtain any approval



required by such laws. Landlord makes no representation with respect to Tenant's ability to obtain such approval.

21. **LANDLORD'S ENTRY ON PREMISES:** Landlord and its authorized representative shall have the right to enter the premises at all reasonable times and after reasonable notice for any of the following purposes:

(a) To determine whether the premises are in good condition and whether Tenant is complying with its obligations under this lease; and

(b) To serve, post, or keep posted any notices required or allowed under the provisions of this lease.

22. **NOTICE:** Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party shall be addressed to the other party at the address set forth in the introductory paragraph of this lease. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within three (3) days from the time of mailing if mailed as provided in this paragraph.

23. **WAIVER:** The receipt and acceptance by Landlord of delinquent rent shall not constitute a waiver of any other default; it shall constitute only a waiver of timely payment for the particular rent payment involved.

No act or conduct of Landlord, including without limitation, the acceptance of the key to the premises, shall constitute an acceptance of the surrender of the premises by Tenant before the expiration of the term. Only a notice from Landlord to Tenant shall constitute acceptance of the surrender of the premises and accomplish a termination of the lease.

Either party's consent to or approval of any act by the other requiring such party's consent or approval shall not be deemed to waive or render unnecessary the consent to or approval of any subsequent act.

Any waiver by a party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of the lease.

24. **SURRENDER OF PREMISES; HOLDING OVER:** On expiration or termination of the term, Tenant shall surrender to Landlord the premises in good condition (except for ordinary wear and tear).

Landlord can elect to retain or dispose of in any manner any alterations or Tenant's personal property that Tenant does not remove from the premises on expiration or termination. The alterations or Tenant's personal property that Landlord elects to retain or dispose of shall vest in Landlord. Tenant waives all claims against Landlord for any damage to Tenant resulting from Landlord's costs for storing, removing, and disposing of any alterations or Tenant's personal property.

Landlord understands and approves tenant use for marijuana and marijuana products. AMCO Enforcement will be notified in the event it needs to be removed from the premises.

TF

If Tenant fails to surrender the premises to Landlord on expiration or termination of the term as required by this paragraph, Tenant shall hold Landlord harmless from all damages resulting from Tenant's failure to surrender the premises, including, without limitation, claims made by a succeeding tenant resulting from Tenant's failure to surrender the premises.

25. MISCELLANEOUS PROVISIONS:

(a) This lease contains the entire understanding of the parties hereto and cancels and supersedes all prior leases, understandings, agreements or undertakings of the parties with respect to the subject matter herein, and may be amended only by a written instrument executed by Landlord and Tenant.

(b) Invalidation of any one of these provisions by judgment or court order shall in no way affect any of the other provisions, which shall remain in full force and effect.

(c) This Lease shall be a contract made under, and shall be governed by and construed under, the laws of the State of Alaska. In case of any disagreement or action arising hereunder, the parties agree that jurisdiction shall be in the courts of the State of Alaska and agree venue shall be in Fairbanks.

(d) This Lease shall be binding upon, and inure to the benefit of, the parties hereto and their respective successors and assigns.

(e) Time is of the essence in this Lease.

(f) The individuals signing this Lease represent that they have full authority to enter into this Lease on behalf of the respective parties, and to bind the entities which are parties hereto. No other or further authorizations are needed to make this agreement fully binding upon the parties hereto.

(g) Both Landlord and Tenant have had the benefit of the advice of counsel as to the terms and conditions contained herein. In case of any ambiguity, this Lease shall not be construed as against either party.

(h) All of the attorney's fees and legal costs incurred by the respective parties in negotiating and forming this lease shall be borne by the respective parties. All legal costs and attorneys fees actually incurred by any party to this lease to enforce any obligations of any other party under this lease shall be paid to the prevailing party by the other party and shall bear interest at the late rental interest rate.

LANDLORD: TLZ Property, LLC

By: Travis Fraser TLZ property  
Travis Fraser

Its: Managing member

TENANT: True Dank, LLC

By: Travis Fraser

Its: Managing member





**ORDINANCE NO. 6043**

**AN ORDINANCE TO AMEND FAIRBANKS GENERAL CODE  
CHAPTER 2, ARTICLE VIII, FINANCIAL DISCLOSURE**

**WHEREAS**, City voters approved Proposition 3 on October 6, 2009, exempting City candidates for elective office from the Alaska public officials financial disclosure law; and

**WHEREAS**, prior to ratification of Proposition 3, the City Council passed Ordinance No. 5788 which adopted the City's own public officials financial disclosure requirements, Fairbanks General Code Sec. 2-900 through 2-905; and

**WHEREAS**, FGC Section 2-901(b) requires that all candidates running for City elective office must file a candidate financial disclosure statement at the time of filing a declaration of candidacy; and

**WHEREAS**, it is redundant for incumbent candidates to file a financial disclosure statement at the time of filing a declaration of candidacy if they filed a financial disclosure statement with the city clerk during the same calendar year, covering the same financial reporting period.

**NOW THEREFORE, BE IT ENACTED by the City Council of the City of Fairbanks, Alaska, as follows:**

**Section 1.** FGC Section 2-901, Report of financial and business interests is amended as follows [new text in **underlined bold** font; deleted text in ~~striketrough~~ font]:

Sec. 2-901. – Report of financial and business interests.

(a) The mayor and councilmembers shall file a statement, under oath, with the city clerk within 30 days after appointment to office specifying their business interests and income sources, and shall file a similar statement of income sources and business interests with the city clerk not later than March 15 of each year that they hold office.

(b) A candidate for elective municipal office shall file a statement, under oath, with the city clerk at the time of filing a ~~nominating petition and~~ declaration of candidacy, specifying the candidate's business interest and income sources. **Incumbent candidates are not required to file a financial disclosure statement when declaring candidacy if they filed a financial disclosure statement with the city clerk during the same calendar year.**

**Section 2.** That the effective date of this ordinance is the \_\_\_ day of April 2017.

---

Jim Matherly, City Mayor

YEAS:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

---

D. Danyielle Snider, CMC, City Clerk

---

Paul Ewers, City Attorney

**RESOLUTION NO. 4786**

**A RESOLUTION AUTHORIZING MATCHING FUNDS AND EXECUTION OF THE  
MAINTENANCE AGREEMENT FOR THE FMATS INTERSECTION  
IMPROVEMENT PROGRAM PROJECT**

**WHEREAS**, the FMATS Intersection Improvement Program Project (“Project”) has been approved for funding by the local Metropolitan Planning Organization (“MPO”), also known as Fairbanks Metropolitan Area Transportation System (“FMATS”); and

**WHEREAS**, the Project will make modifications to the signing, striping, and geometric layout of the 1st Avenue and Lacey Street intersection and 10th Avenue and Lathrop Street intersection to improve capacity, safety, and multimodal accessibility; and

**WHEREAS**, the intersections are currently maintained by the City and will continue to be maintained by the City after construction; and

**WHEREAS**, the Project cost is currently estimated at \$79,877 with a City required match contribution of \$8,295; and

**WHEREAS**, the match required for this project was approved as a Capital Fund expenditure in the 2017 Budget;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the Mayor is authorized to execute any and all documents required for expending funds and accepting the maintenance agreement on behalf of the City for the FMATS Intersection Improvement Program Project.

**PASSED and APPROVED this 3rd Day of April 2017.**

---

**Jim Matherly, City Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

---

D. Danyielle Snider, CMC, City Clerk

---

Paul J. Ewers, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 4786

Abbreviated Title: FMATS INTERSECTION IMPROVEMENT PROGRAM MATCH & MAINT AGREEMENT

Department(s): ENGINEERING DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes \_\_\_\_\_ No X

2) additional support or maintenance costs? Yes \_\_\_\_\_ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes \_\_\_\_\_ No X

If yes, how many positions? \_\_\_\_\_

If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

PROJECTS:	Equipment	Contracts	Personnel	Total
FMATS Intersection Improvement Program Match		\$8,295		\$8,295
				\$0
				\$0
				\$0
				\$0
				\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$8,295</b>	<b>\$0</b>	<b>\$8,295</b>

FUNDING SOURCE:	Equipment	Contracts	Personnel	Total
City of Fairbanks Capital Fund - 2017 Budgeted Amount		\$8,295		\$8,295
				\$0
				\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$8,295</b>	<b>\$0</b>	<b>\$8,295</b>

The City currently maintains these intersections and will continue to maintain them with no anticipated change to the Public Works budget. The funds for this match were included in the 2017 Capital Fund Budget.

Reviewed by Finance Department: Initial cp Date 3/28/2017



**Memorandum of Agreement  
for the**

**Local Match Contribution  
for the**

**FMATS Intersection Improvement Program**

**IRIS # TBD  
Between**

**The State of Alaska Department of Transportation and Public Facilities  
and**

**The City of Fairbanks**

**Local Match Contribution**

The City of Fairbanks (COF) hereby agrees to provide eight thousand, two hundred ninety five dollars (\$8,295.00) to the State of Alaska Department of Transportation and Public Facilities (ADOT&PF) to fulfill the COF share of the local match contribution required for the design and construction of the FMATS Intersection Improvement Program project. The local contribution shall be lump sum payments made by the COF to ADOT&PF for each project phase prior to obligation of Federal funds for that phase of the project. The funding schedule is provided below.

This project is part of the FMATS Intersection Improvement Program project currently listed in the FMATS 2017-2020 TIP.

The local match for this project is based on the amount of matching funds required for federal-aid highway funding for the estimated construction cost within the City of Fairbanks totaling \$79,877.00. The local match percentage is 9.03%, for a sum of \$7,213.00. A 15% construction contingency fee of \$1,082.00 are added to the local match. **The total local match contribution for this project is \$8,295.00.**

The ADOT&PF and the COF will execute an amendment to this Memorandum of Agreement (MOA) if changes are needed to the scope, schedule and budget. The COF will be required to provide additional match funds associated with an increased budget. Upon project completion and final project closeout, if the final cost is less than the current estimated total cost, the local contribution will be recalculated and any excess local cash contribution will be refunded to the COF.

*“Keep Alaska Moving through service and infrastructure.”*

ADOT&PF hereby agrees to construct this project in accordance with the following project description and schedule:

**Project Description:**

Intersection enhancements related to capacity, safety, and/or multimodal accessibility within the FMATS Boundary.

The individual projects covered under this agreement are as follows:

- City of Fairbanks: 10<sup>th</sup> Avenue & Lathrop Street Intersection Improvements
- City of Fairbanks: 1<sup>st</sup> Avenue & Lacey Street Intersection Improvements

**Schedule:**

This project is scheduled for obligation of funds as follows:

Phase	FFY	ESTIMATED PHASE NEEDS (TOTAL \$)	9.03% MATCH REQUIRED	MATCH CONTINGENCY REQUIRED**	TOTAL MATCH CONTRIBUTED
4	18	\$79,877	\$7,213	\$1,082	\$8,295
<b>Total</b>		<b>\$79,877</b>	<b>\$7,213</b>	<b>\$1,082</b>	<b>\$8,295</b>
** 50% Contingency required for Phase 2-Design, Phase 3-ROW, and Phase 7-Utilities.					
** 15% Contingency required for Phase 4-Construction.					

ADOT&PF may modify this funding schedule for reasons that are beyond its control, including, but not limited to elimination or restriction of funds at the state and federal level. The COF and the ADOT&PF may amend this agreement by mutual consent.

\_\_\_\_\_  
 Ryan F. Anderson, P.E., Northern Region Director  
 Alaska Department of Transportation & Public Facilities

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Jim Matherly, Mayor  
 City of Fairbanks

\_\_\_\_\_  
 Date

*“Keep Alaska Moving through service and infrastructure.”*

**Memorandum of Agreement  
for the  
Maintenance  
of the  
FMATS Intersection Improvement Program  
IRIS # TBD**

**Between**

**The State of Alaska Department of Transportation and Public Facilities  
(ADOT&PF)**

**and**

**The City of Fairbanks (COF)**

**I. PURPOSE:**

The purpose of this agreement is to provide for the future maintenance of facilities built under the FMATS Intersection Improvement Program.

The description of the COF portion of this project is:

City of Fairbanks: 10<sup>th</sup> Avenue & Lathrop Street Intersection Improvements: Modifications to signing, striping, and/or geometric layout are needed to improve intersection function.

City of Fairbanks: 1<sup>st</sup> Avenue & Lacey Intersection Improvements: Modifications to signing, striping, and/or geometric layout are needed to improve intersection function.

**II. THE CITY AGREES TO THE FOLLOWING:**

The COF manages and maintains 10<sup>th</sup> Avenue & Lathrop intersection. After completion of this project, the COF will continue to manage and maintain this intersection.

The COF manages and maintains and 1<sup>st</sup> Avenue and Lacey intersection. After completion of this project, the COF will continue to manage and maintain this intersection.

The COF will manage this facility in conformance with all Federal Highway Administration requirements including all applicable management responsibilities of rights of way within the extent of the project..

*“Keep Alaska Moving through service and infrastructure.”*

*Page 1*

The COF will be responsible for permitting all utilities within the COF managed rights of way for the project, in accordance with 23 C.F.R. §645.209(g).

III. IT IS MUTUALLY AGREED THAT:

The above parties will coordinate and participate in the review of the final design plans prior to construction.

The above parties will coordinate and participate in the Final Inspection of the construction project. The purpose of this inspection is to ensure that the project is constructed in reasonable conformance with the design plans.

This agreement shall remain in effect until terminated in writing by both parties. Intent to cancel this agreement requires a 30-day written notice.

This agreement may be revised with the mutual consent of both agencies, by issuance of a written amendment, signed and dated by both agencies.

Each agency agrees that it will be responsible for its own acts and results thereof, and each agency shall not be responsible for the acts of the other agency.

Each agency will comply with all applicable laws, regulations, and executive orders.

\_\_\_\_\_  
Ryan F. Anderson, P.E., Acting Northern Region Director  
Department of Transportation & Public Facilities

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jim Matherly, Mayor  
City of Fairbanks

\_\_\_\_\_  
Date



GOLDEN HEART  
PLAZA

STATE  
COURTHOUSE

WENDELL AVE

CHENA RIVER

NO  
OUTLET

1st AVE

LACEY ST

NOBLE ST

2nd AVE

ON-STREET PARKING

City of Fairbanks Project Proposal  
1st Avenue & Lacey Street Intersection Improvement



City of Fairbanks Project Proposal

10th Avenue & Lathrop Street Intersection Improvement

**RESOLUTION NO. 4787**

**A RESOLUTION IN SUPPORT OF A SMOKE-FREE ALASKA**

**WHEREAS**, tobacco smoke contains more than 7,000 chemicals, including at least 69 of which are known to cause cancer,<sup>1</sup> including formaldehyde, benzene, vinyl chloride, arsenic, ammonia, and hydrogen cyanide,<sup>2</sup> and people who are exposed to secondhand smoke are inhaling many of the same cancer-causing substances and poisons as smokers<sup>3</sup>; and

**WHEREAS**, numerous studies have found that tobacco smoke is a major contributor to indoor air pollution and that breathing secondhand smoke is a cause of disease in healthy nonsmokers,<sup>4</sup> including heart disease, stroke, respiratory disease, and lung cancer<sup>2</sup>; and

**WHEREAS**, the 2006 U.S. Surgeon General's Report, *The Health Consequences of Involuntary Exposure to Tobacco Smoke*, concluded that there is no risk-free level of exposure to secondhand smoke; ventilation and other air cleaning technologies cannot eliminate exposure of nonsmokers to secondhand smoke; and smoke-free workplace policies are the only effective way to eliminate secondhand smoke exposure in the workplace<sup>4</sup>; and

**WHEREAS**, the 2010 U.S. Surgeon General's Report, *How Tobacco Smoke Causes Disease*, determined that even occasional exposure to secondhand smoke is harmful<sup>5</sup>; and

**WHEREAS**, there are serious questions about the safety of inhaling the substances in some e-cigarette aerosol, and e-cigarettes have not been subject to thorough, independent testing, making it difficult for users to be sure of what they are actually inhaling; and

**WHEREAS**, some studies have shown that some e-cigarettes can cause short-term lung changes and irritations, and the long-term health effects are unknown<sup>10</sup>; and

**WHEREAS**, for every nine smokers who die, one nonsmoker dies from exposure to secondhand smoke<sup>6</sup>; and

**WHEREAS**, approximately half of Alaska's population is not protected by a smoke-free workplace law<sup>7</sup>; and

**WHEREAS**, among those who work primarily indoors, young adults aged 18 to 29 are significantly less likely to be protected by a smoke-free indoor workplace policy than other Alaskan adults<sup>8</sup>; and

**WHEREAS**, research in communities where smoke-free laws have been adopted has consistently shown neutral or positive economic effects to the hospitality industry following a smoke-free workplace requirement<sup>9</sup>; and

**WHEREAS**, smoke-free workplace laws protect people from secondhand smoke<sup>4</sup>, reduce tobacco use overall and reduce health care costs<sup>6</sup>; and

**WHEREAS**, all Alaskans have the right to breathe smoke-free air.

**NOW, THEREFORE, BE IT RESOLVED** that to protect the health and safety of all workers and visitors from the dangers of secondhand smoke, the Fairbanks City Council supports a law in Alaska to make all workplaces 100% smoke-free; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect upon adoption by the Fairbanks City Council and that the City Clerk is hereby directed to send a copy of this resolution to Governor Walker and members of the Interior Delegation.

**PASSED and APPROVED this 3rd Day of April 2017.**

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**Jim Matherly, City Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, CMC, City Clerk

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Paul J. Ewers, City Attorney

**Sources:**

1. U.S. Surgeon General, *How Tobacco Smoke Causes Disease*, 2010.
2. American Cancer Society Cancer Action Network, *The Facts About Secondhand Smoke*, 2012.
3. Centers for Disease Control and Prevention, *Health Effects of Secondhand Smoke*: [www.cdc.gov/tobacco/data\\_statistics/fact\\_sheets/secondhand\\_smoke/health\\_effects/#lung](http://www.cdc.gov/tobacco/data_statistics/fact_sheets/secondhand_smoke/health_effects/#lung).
4. U.S. Surgeon General, *The Health Consequences of Involuntary Exposure to Secondhand Smoke*, 2006.
5. U.S. Surgeon General, *How Tobacco Smoke Causes Disease: The Biology and Behavioral Basis for Smoking-Attributable Disease Fact Sheet*, 2010: [www.surgeongeneral.gov/library/reports/tobaccosmoke/factsheet.html](http://www.surgeongeneral.gov/library/reports/tobaccosmoke/factsheet.html).
6. Centers for Disease Control and Prevention. *Smoking-Attributable Mortality, Years of Potential Life Lost, and Productivity Losses—United States, 2000–2004*. Morbidity and Mortality Weekly Report 2008; 57(45):1226–8.
7. Tobacco Program Records, 2012 and Alaska Department of Labor and Workforce Development 2011 Population estimates: [www.almis.labor.state.ak.us/pop/popest.htm](http://www.almis.labor.state.ak.us/pop/popest.htm).
8. Alaska Department of Health and Human Services, 2012 Alaska Tobacco Facts, 2012.
9. Eriksen, Michael & Frank Chaloupka. *The Economic Impact of Clean Indoor Air Laws*. CA: A Cancer Journal for Clinicians. 2007: <http://caonline.amcancersoc.org/cgi/content/full/57/6/367>.
10. American Cancer Society Cancer Action Network, *Commonly Asked Questions about Electronic Cigarettes*, 2014.



**ORDINANCE NO. 6044**

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTION 70-134  
SETTING DESIGN STANDARDS FOR ROADWAYS IN FAIRBANKS**

**WHEREAS**, one of the primary functions of the City of Fairbanks is to design and maintain city roads; and

**WHEREAS**, design and construction of new or improved roads by and within the City is the responsibility of the Engineering Department; and

**WHEREAS**, snow plowing, snow removal, and road maintenance upon City roadways is the responsibility of the Public Works Department; and

**WHEREAS**, steering committees and community preferences may suggest certain design features and amenities that diminish available road right-of-way such that snow removal costs would be increased if implemented; and

**WHEREAS**, while road design varies based on classification, traffic and pedestrian needs and right-of-way width, short-term snow storage within the road section should be provided wherever practical; and

**WHEREAS**, the cost of snow removal for assumed or reconstructed roads shall be considered net of reduced costs for other Public Works maintenance, including where asphalt patching and storm drain thawing and pumping are reduced or eliminated.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

**SECTION 1.** That Fairbanks General Code Chapter Sec. 70-134 is hereby amended as follows [new text in **underlined bold** font; deleted text in ~~strikethrough~~ font]:

**Sec. 70-134. Maintenance of streets; council approval; design standards.**

**(a)** The city shall neither accept legal title to nor assume the maintenance or improvement obligation of any new street, public or private or other thoroughfare in the city except upon the express approval of the city council by resolution.

**(b) Snow removal is a critical safety function of the City. Opening roads after heavy snow falls is of primary importance with an emphasis on plowing first and removal being secondary. Consequently, road designs that do not**

**allow for short-term storage space or create other obstacles for efficient street plowing are discouraged. The City Engineering and Public Works departments must be in agreement on any major improvements or redesigns, and ongoing maintenance costs must be considered.**

**(c) Pavement widths should be designed to comfortably accommodate larger emergency and commercial vehicles.**

**(d) Snow storage facilities are critical for the efficient removal of snow. The loss of acreage and locations for this purpose significantly increases the cost for removal. The City should consistently look for opportunities to add areas for this purpose and actively work to retain existing facilities.**

**(e) Fiscal Restraint: the net cost of maintenance for assumed or reconstructed roads shall not exceed the Public Works budget programmed for such road, unless funded and approved by the City Council.**

**SECTION 2.** That the effective date of this Ordinance shall be the \_\_\_ day of April 2017.

---

**Jim Matherly, Mayor**

AYES:

NAYS:

ABSENT:

ADOPTED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, CMC, City Clerk

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Paul J. Ewers, City Attorney

**ORDINANCE NO. 6045**

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTION 2-232(a),  
FAIRBANKS DIVERSITY COUNCIL COMPOSITION; TERMS OF OFFICE**

**WHEREAS**, the Fairbanks Diversity Council (FDC) was established on March 10, 2014 by the City Council's adoption of Ordinance No. 5939; and

**WHEREAS**, the Fairbanks General Code states that the FDC will consist of 15 public voting members broadly selected to represent the diverse people of Fairbanks, eight of whom must be City residents; and

**WHEREAS**, it appears that the FDC may be better served by broadening the scope of membership to increase and allow more flexibility in community participation.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA**, as follows:

**SECTION 1.** Fairbanks General Code Section 2-232(a) is hereby amended as follows [new text in **underlined bold** font; deleted text in ~~strikethrough~~ font]:

**Sec. 2-232. FDC – Composition; term of office.**

(a) The FDC shall include 15 public voting members broadly selected to represent the diverse people of Fairbanks. Twelve **community** members, ~~at least eight of whom must be residents of the City of Fairbanks,~~ shall be appointed by the City Mayor subject to the approval of the City Council. Three **community** members shall be appointed by the Fairbanks North Star Borough Mayor subject to the approval of the Fairbanks North Star Borough Assembly. **Preference for City-appointed positions shall be given to residents of the City of Fairbanks.** All appointments of the public members shall be for three-year terms, without compensation. The term of members shall be until June 30 of the third year from appointment. The first members of the commission shall be appointed in staggering terms that end on June 30 as follows: five members for a term of one year, five members for a term of two years, and five members for a term of three years.

**SECTION 2.** That the effective date of this Ordinance shall be the \_\_\_\_ day of April 2017.

\_\_\_\_\_  
**Jim Matherly, City Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, CMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney

**BUILDING DEPARTMENT**

**PHONE 459-6723**

**FAX 459-6719**

December 13<sup>th</sup> 2016

**Board of Plumbing Examiners**

**Minutes**

**Meeting location and time:** Council Chambers, 800 Cushman St., 12:00pm

**Agenda:**

Review recent examination results covering Ordinances 5830, 5837 and 5838 as adopted by the Fairbanks City Council.

**Members Present:**

Mike Desmond, Sean Randle and Mike Davis

**Meeting convened** at 12:00 with the reading of the minutes of the prior meeting. A call to accept the minutes was made. Minutes were accepted as read. A discussion over the recent test results and review and scoring was made. A letter to the test candidate(s) will be sent by Board Chairman Mike Desmond. Discussion of the Cities recent adoption of the 2015 Uniform Plumbing Code, International Fuel Gas Code and International Mechanical Code followed. Member Mike Davis asked Code Enforcement Officer David Hughes about the requirement the City has for those wishing to take the City Masters Examination. An explanation was given. A discussion about the differences between the U.P.C. and I.P.C. followed.

Motion to adjourn was seconded. Meeting ended 1:00pm.

Chairman,



Mike Desmond

**Fairbanks North Star Borough / City of Fairbanks  
CHENA RIVERFRONT COMMISSION  
MINUTES  
February 8, 2017**

The Fairbanks North Star Borough/City of Fairbanks Chena Riverfront Commission (CRFC) met on Wednesday, February 8, 2017, Chair Olson presiding. The following Commission members were in attendance: Julie Jones, Lee Wood, Ben Jaffa, Bob Henszey, Sue Rainey, Anna Plager, Carrie McEnteer, Kelley Hegarty-Lammers, Ian Olson and Buki Wright.

Also present were: Kellen Spillman; FNSB Community Planning Deputy Director; Bryn McElroy, TVWA; Donna Gardino, FMATS; Bryant Wright, FNSB Parks & Recreation; Brian Charlton, FNSB Parks & Recreation; Andrew Ackerman, City of Fairbanks; Brittany Smart, FNSB Mayors Office; Stacy Wasinger, FNSB Planner and Nancy Durham, FNSB Floodplain Administrator.

Absent Commissioner(s): Gordy Schlosser

**1. CALL TO ORDER**

**Olson** called the meeting to order at 12:00 p.m.

**2. APPROVAL OF AGENDA**

*A motion was made by **Rainey**, seconded by **Wright** to approve the Agenda for February 8, 2017. There were no objections.*

*A motion was made by **Henszey**, seconded by **McEnteer** to reconsider the Agenda for February 8, 2017. There were no objections.*

**Plager** suggested re-ordering the agenda. She suggested moving item "F" to the top of New Business and removing item "E" on the agenda. Item "E" will be moved to a future agenda.

*A motion was made by **Hegarty-Lammers**, seconded by **Jaffa** to reorder the agenda as recommended. All were in favor. There were no objections.*

**3. APPROVAL OF MINUTES OF December 14, 2016**

*A motion was made by **Jones**, seconded by **Wood** to approve the minutes for December 14, 2016. There were no objections.*

**4. COMMUNICATIONS TO THE COMMISSION**

**Spillman** addressed the Commission. He gave a brief report about the Aurora PowerPlants' proposal to inject warm water into the Chena River. **Spillman** stated that he has requested additional information and will report back at a later date.

**Wood** added that she expects a lot of community input with this project.

**Buki Wright** stated that he will give an update on this topic at the April meeting.

**5. PUBLIC COMMENTS**

None

## 6. NEW BUSINESS

### a) Rules for Project Review Process

**Spillman** addressed the Commission. He stated that the Planning Commission did approve the Conditional Use permit for Dr. Rember to establish a veterinary clinic on First Avenue with conditions. Input from this Commission was conveyed to the Planning Commission prior to their approval.

**Ms. Durham** gave a recap of the process which was followed by Community Planning regarding getting this Conditional Use permit application before the CRFC. As this Commission does not hold meetings in January, the Department of Community Planning was rushed to get to this meeting in December so that comments could be conveyed to the Planning Commission at their January meeting.

Several Commissioners spoke out with comments however it was not discernable who was speaking as they were not identified audibly.

**Wood** questioned if an e-mail was sent to the Commissioners regarding this Conditional Use permit application. **Wasinger** stated that the information was only conveyed to this Commission via the packet as time constraints were an issue.

**Olson** asked for clarification as to why there was a time constraint. **Spillman** stated that several issues contributed to this. One was that this Commission did not have a scheduled January meeting. The other is that if a little more time was built into the schedule, it would make it a lot easier to get these items to this Commission with plenty of time for review.

**Plager** commented that it appears that Spillman did attempt to contact herself and Olson via e-mails. She reemphasized that going through the Chair or Vice Chair is not the way to do this. An e-mail must be sent to all of the Commissioners to avoid this situation in the future.

**Plager** commented that it sounds as if the timeframe for this process is rather restrictive. **Plager** questioned what the Planning Commission ultimately recommended to the Assembly.

**Wood** read the Process for Project Review to the Commission and stated that had the process, as written, been followed there would not be an issue.

**Spillman** stated that it is his impression that the Department of Community received the full application on November 23, 2017. Because of an illness within the department, the date for distribution of this application was delayed slightly.

**Plager** questioned what the Planning Department recommended to the Planning Commission on behalf of the CRFC.

**Wasinger** summarized the Planning Commissions' approval and recommended conditions. The recommendations of the CRFC were presented to the Planning Commission prior to approval.

**Buki Wright** commented that the issue of notification to the Commission has been resolved. Spillman accepted full responsibility. Also, the concerns of this Commission were relayed to the Planning Commission. The Planning Commission considered those concerns and made their decision. **Wright** questioned how the outcome could have been any different.

**Hegarty-Lammers** stated that one goal of this Commission is to not be seen as obstructionist.

Upon further discussion back and forth, it was determined that the Rules were followed as closely as possible, though the Commission could have used additional time to formulate a response.

**Plager** had a comment though it was inaudible due to the poor quality of the phone connection. The recording was very garbled.

**Olson** commented that the proximity of the dog lot to the Riverwalk was addressed in the comments to the Planning Commission. This was the reason for requesting the slats in the fencing. He added that it was also brought up that the Riverwalk passes right next to the dog park on the other side of the River Front Theatre. **Jones** stated that there is a much larger buffer between the Borough Dog Park and the Riverwalk.

**Plager** commented that though this Commission did a wonderful job with recommendations, she would have liked to see a better application from the applicant of this proposed Conditional Use application.

**Wood** queried when this application is scheduled to be heard before the Assembly. **Wasinger** clarified that Conditional Use permits are decided at the Planning Commission, not the Assembly. It will go before the Planning Commission on January 10.

**Spillman** commented that he is the one who instructed **Wasinger** to write a summary memo to this Commission which is what was provided in the packet for review.

**Hegarty-Lammers** added that the development of the Rules for Process Review was a two year negotiation with multiple members of Community Planning as well as the prior Director of Community Planning. She feels that a big part of the problem was that there was not a meeting in January. She urged Community Planning to be particularly diligent in the future. **Olson** concurred.

**Plager** requested a copy of the Staff Report for this request. **Durham** stated that a copy of the Action Letter from the Planning Commission will be forwarded to this Commission.

**Rainey** questioned if the applicants stated why they chose this particular property to relocate their business to. **Wasinger** stated that their current location is out off of Chena Ridge. They wanted to move their business to a more centrally located property.

b) CRFC Project list for 2017

**Plager** stated that she does not feel that this topic can move forward until new Working Groups have been established. She feels that this topic and the Project Recommendations Working Group should be combined. **Olson** asked if the Project List has to be for a particular year. **Plager** replied that it does not.

**Rainey** commented that she would like to move to table the CRFC Project List for 2017 item and the Project Recommendations Working Group. **Olson** stated that he would like to overrule the motion as he would like to form a working group to address these two items. The motion failed.

It was determined that **Jones, Hegarty-Lammers** and **Plager** will make up the Project Recommendations Working Group. **Bryn McElroy** volunteered to assist with this project. They will plan to meet in early March and report back.

**Spillman** requested that he, Durham and McLean be included in all e-mail correspondence.

c) Project Recommendations Working Group

This topic was discussed in conjunction with the previous item.

d) 50<sup>th</sup> Anniversary of the Chena River flood (1967)

**Jones** reported on this project. This project is being funded through a grant to NOAA. The plan is to plan a commemoration of the flood of 1967. They have decided to spend the money having some plaques made. There will be two commemorative plaques. The plaques will be installed in two locations though exact locations have yet to be determined. **Jones** continued that since the flood happened in August of 1967, Festival Fairbanks has volunteered to do a celebration in the downtown area to commemorate the event. She will report back as things develop.

**Jones** gave a brief description of some of the other commemorative celebrations which are happening this year by others.

**McEnteer** stated that Ft. Wainwright is also considering signage for the commemoration of the Fairbanks Flood of 1967.

e) DOT upgrade for Phillips Field Road

**Spillman** updated the Commission regarding this project. He further commented that Carl Heim, DOT Engineer, will give an in-depth report on this topic at the March meeting.

## 7. UNFINISHED BUSINESS

None

## 8. STAFF AND LIASION COMMENTS

**Bryant Wright** introduced his replacement at Parks & Rec, Brian Charlton.

**Gardino** addressed the Commission. She gave an update on the Chena Riverwalk project that they have been working on.

**Ackerman** commented that on February 13, 2017 the City of Fairbanks is hosting an Open House for the Cowles & 5<sup>th</sup> Avenue Reconstruction Project.

## 9. COMMISSIONERS COMMENTS

**Jones** thanked Spillman and Durham for their work, as did Jaffa and McEnteer.

**McEnteer** also announced that they have begun planning for Ft. Wainwrights' birthday celebration. It will be held on April 21, 2017. She will continue to update this Commission as things develop.

**Hegarty-Lammers** thanked Spillman for his assistance.



**Plager** suggested that “Possible Action Items” be placed beside “New Business” on the agenda so that if an item needs to be addressed and acted on it is possible.

**Plager** also questioned when the CRFC Pocket Plan will be printed. **Olson** clarified that they are printed and have been distributed to the Commission.

**Plager** also questioned where the Land Management funds topic is. She recommended waiting to act further on this topic until the findings of the Project Recommendations Working Group are resolved.

*A motion was made by **Hegarty-Lammers**, seconded by **Buki Wright** to extend the meeting for an additional five minutes. All were in favor. There were no objections.*

**Spillman** updated the Commission regarding the money in Land Management. The money has been transferred to Community Planning. This will allow the Commission to address this topic as time allows.

**Wood** stated that she would like to see this Commission address the possibility of adding a January meeting to the schedule beginning in 2018. She requested that this topic be added to the agenda for discussion at the March 2017 meeting.

#### 10. AGENDA SETTING FOR April 12, 2017 COMMISSION MEETING

- a) Recommendation on DOT upgrade for Phillips Field Road for consistency with the CRFC Plan – Carl Heim, DOT
- b) January meeting potential – Lee Wood
- c) Ruth Barnette Fish Hatchery update
- d) Chena Slough Flood Study Progress – Kellen Spillman

*A motion was made by **Hegarty-Lammers**, seconded by **McEnteer** to adjourn the meeting. All were in favor. There were no objections.*

#### 11. ADJOURNMENT