



FAIRBANKS CITY COUNCIL
AGENDA NO. 2017-09
REGULAR MEETING MAY 8, 2017
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

PRELIMINARY MEETING

6:00 p.m. Work Session – Proposed Amendments to Solid Waste Code

REGULAR MEETING

7:00 P.M.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phones and electronic devices.
5. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.
6. APPROVAL OF PREVIOUS MINUTES

7. SPECIAL ORDERS

- a) The Fairbanks City Council, Sitting as a Committee of the Whole, will hear interested citizens concerned with the following Liquor License Application for Renewal. Public Testimony will be taken and limited to five minutes.

Lic #	DBA	License Type	Licensee	Address
3467	Lin's Asian Bistro	Restaurant/Eating Place	Lin's Panda Garden, Inc.	1900 Airport Way

- b) Request by Lavelle's Taphouse, LLC (Arlette Eagle-Lavelle) for a temporary extension of premises of alcohol service area.

Type: Beverage Dispensary, License #270
DBA: Lavelle's Taphouse
Licensee/Applicant: Lavelle's Taphouse, LLC
Physical Location: 414 2nd Avenue, Fairbanks, Alaska

8. MAYOR'S COMMENTS AND REPORT

9. UNFINISHED BUSINESS

- a) Ordinance No. 6046, as Amended – An Ordinance Amending the 2017 Operating and Capital Budgets for the First Time. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.
- b) Ordinance No. 6047 – An Ordinance Amending the 2017 Operating Budget to Fund the Fairbanks Firefighters Union Arbitration Award. Introduced by Council Members Therrien and Norum. SECOND READING AND PUBLIC HEARING.
- c) Ordinance No. 6048, as Amended – An Ordinance Authorizing and Directing Retention of the Property Known as the Polaris Building for Public Purpose Upon Tax Foreclosure. Introduced by Mayor Matherly and Council Member Pruhs. SECOND READING AND PUBLIC HEARING.

10. NEW BUSINESS

11. DISCUSSION ITEMS (INFORMATION AND REPORT)

- a) Committee Reports

12. COMMUNICATIONS TO COUNCIL

*a) Chena Riverfront Commission Meeting Minutes of March 8, 2017

*b) Appointments to the Fairbanks Diversity Council

13. COUNCIL MEMBERS' COMMENTS

14. CITY CLERK'S REPORT

15. CITY ATTORNEY'S REPORT

16. EXECUTIVE SESSION

a) Wastewater Treatment Plant, GHU's Option to Purchase Negotiations

b) IBEW Labor Negotiations

17. ADJOURNMENT



City of Fairbanks

Office of the City Clerk


800 Cushman Street

Fairbanks, AK 99701

(907)459-6715
Fax (907)459-6710

MEMORANDUM

TO: Mayor Jim Matherly and City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Liquor License Renewal

DATE: May 3, 2017

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following liquor license renewal:

Lic. #	DBA	License Type	Licensee	Premises Address
3467	Lin's Asian Bistro	Restaurant/Eating Place	Lin's Panda Garden, Inc.	1900 Airport Way

Pursuant to FGC Sec. 14-178 the Council must determine whether or not to protest liquor license renewals after holding a public hearing.

Per the Council's request, the Police Department has included a call report for each location (attached); however, Chief Jewkes is not recommending a protest for any of the renewals.

There are no departmental protests to the above-listed license renewal. Please contact me if you need any further information.

CITY OF FAIRBANKS PUBLIC SAFETY

Lin`s Asian Bistro 1900 Airport Way 05/01/2016 - 05/01/2017


Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	03/19/2017 08:34	SUSP	1900 AIRPORT WAY	O22	NRP	03/19/2017 08:44:5
	10/01/2016 22:18	REDDI	1900 AIRPORT WAY	O36	NRP	10/01/2016 22:46:3

Total Number of Events Listed: 2

MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, CMC, City Clerk

TO: Mayor Jim Matherly and City Council Members
 FROM: D. Danyielle Snider, CMC, City Clerk 
 SUBJECT: Request for Temporary Extension of Premises, Lavelle's Taphouse
 DATE: May 3, 2017

A request has been received from the State Alcohol and Marijuana Control Office (AMCO) for an extension of premises for the following liquor license:

License Type: Beverage Dispensary, License #270
 D.B.A.: Lavelle's Taphouse
 Licensee/Applicant: Lavelle's Taphouse, LLC
 Physical Location: 414 2nd Avenue, Fairbanks, Alaska

Requests such as this are not very common, and our Code does not outline a specific process for Council consideration of premises extensions. I have followed a similar procedure as I would for a liquor license transfer. Below are the respective recommendations and comments from City departments:

Department	Recommendation	Comments
Building	NO PROTEST	None
Engineering	PROTEST	The request could be approved for a specific event, but not over a period of time with the day-to-day changes in traffic control on the Noble Street project. The contractor will open side avenues whenever possible to get traffic and machinery across Noble Street, and is actively re-routing traffic into and out of the parking garage on 2nd Avenue. This closure also presents pedestrian issues with the sidewalk closure and safety issues with putting patrons in the vehicle right-of-way.
Finance	NO PROTEST	None
Fire	NO PROTEST	Conditions: <ul style="list-style-type: none"> • Maintain minimum of 20' unobstructed clearspace of street • All fencing, seating, and tables are to be removed from street at close of business, or immediately at the direction of the fire department during emergency • Discharge of the expanded seating space must occur onto the westbound side onto the sidewalk. Do not discharge exit into street or eastbound from space • Once street is reopened for traffic, use of street must discontinue
Police	PROTEST	The requested area extends into the roadway. I don't see an issue with doing business at this location, but an extension into a roadway (includes parking area) creates potential issues regardless of it being blocked or not. Traffic will still be flowing eastbound on 2nd as well as north and south on Lacey. It's my understanding that there will also be re-routing of traffic based on construction taking place on Noble. Additionally, this also creates potential problems with impaired, confused, or dangerous drivers who disregard any barricades and continue into this block. It also appears pedestrian traffic is forced into the roadway.

Attached you will find Ms. Eagle-Lavelle's request to AMCO and photos and a schematic of the area she wishes to extend.



Alaska Alcoholic Beverage Control Board

Form AB-14: Licensed Premises Diagram Change

What is this form?

This licensed premises diagram change form is required for all liquor licensees seeking to alter the functional floor plan or reduce or expand the area of the establishment's existing licensed premises, under 3 AAC 304.185.

Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, and consumption. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form, as long as it meets the requirements listed on this form. The first and third pages must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office prior to altering the existing floor plan. The licensed premises may not be altered unless and until the AMCO Director has given written approval on this form. Please note that licensees seeking to change licensed premises diagrams for multiple licenses must submit a separate completed copy of this form for each license.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

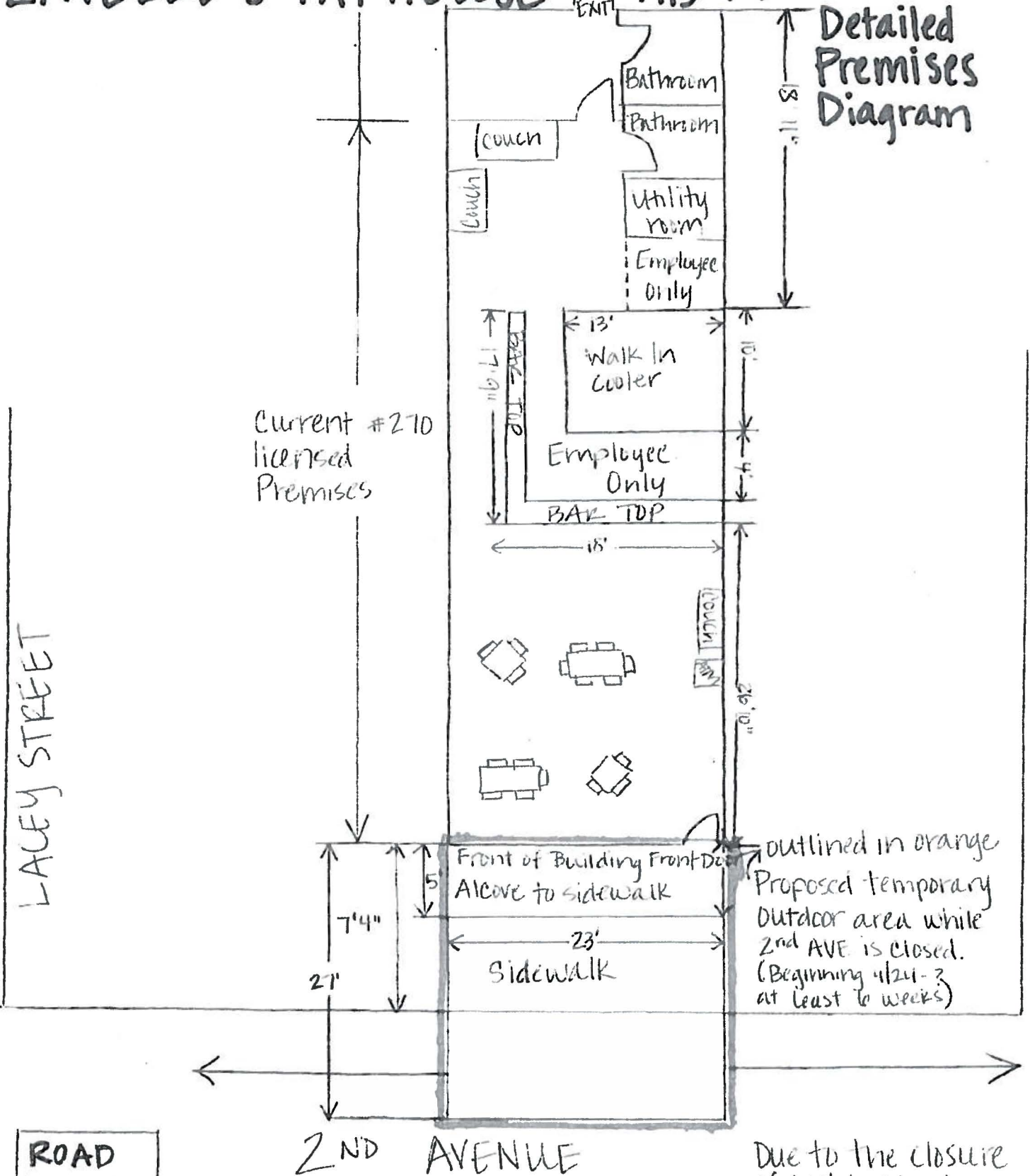
Section 1 - Establishment Information

Enter information for the licensed establishment.

Licensee:	Lavelle's Taphouse	License Number:	270
License Type:	Beverage Dispensary		
Doing Business As:	Lavelle's Taphouse		
Premises Address:	414 2nd Ave		
City:	Fairbanks	State:	AK ZIP: 99701

LAVELLE S TAY HOUSE (EXIT) AB-14 SECTION 2

Detailed Premises Diagram



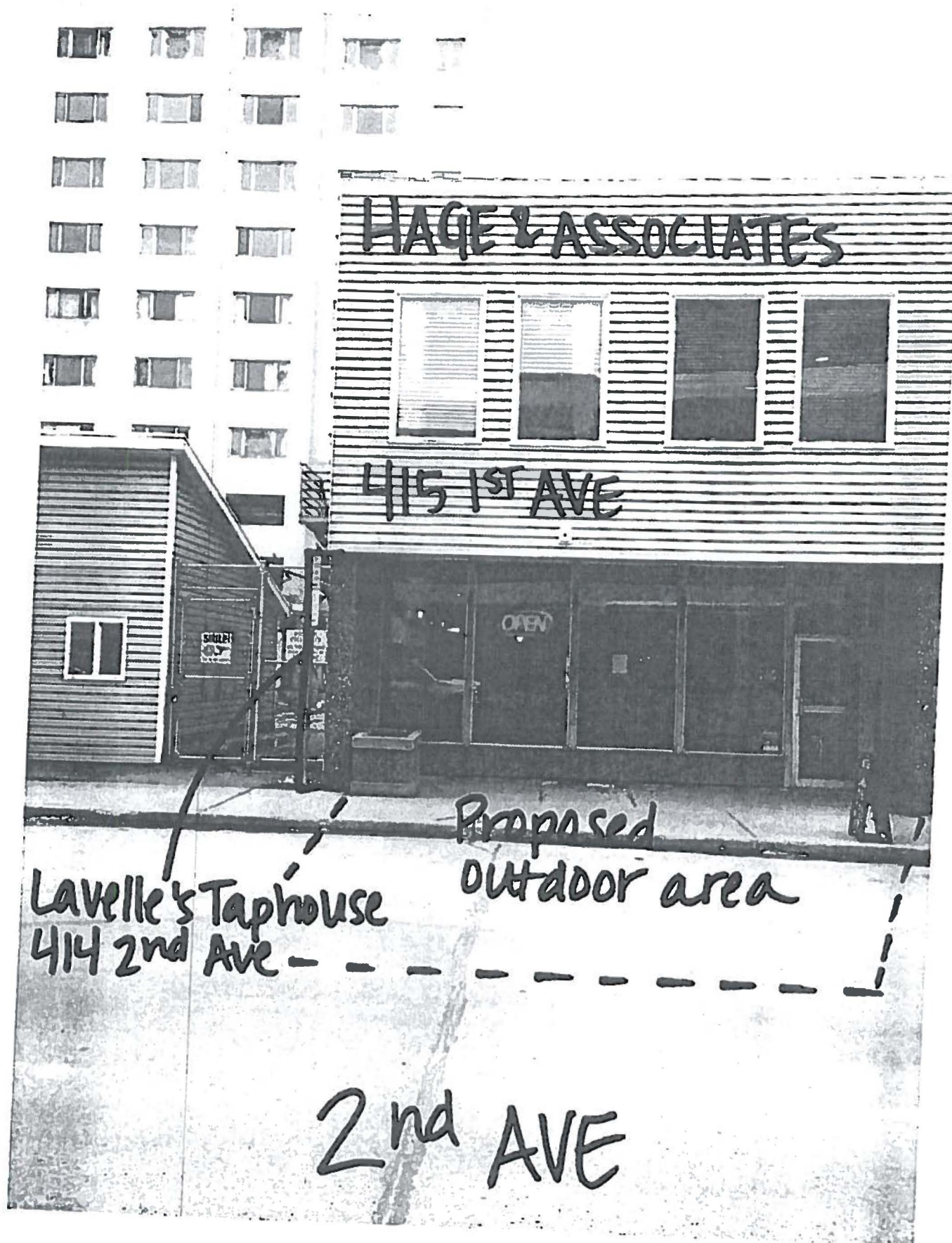
Current #270 licensed Premises

outlined in orange Proposed temporary outdoor area while 2nd AVE. is closed. (Beginning 4/24-3 at least to weeks)

ROAD CLOSED

2ND AVENUE ONE WAY →

Due to the closure of Noble Street beginning the week of April 24th this section of 2nd AVE. will be 'block locked' one will be unable to drive through.





Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-14: Licensed Premises Diagram Change

Section 3 – Declarations and Approvals

As a liquor licensee, I declare under penalty of unsworn falsification that I have examined this form, including all attachments, and to the best of my knowledge and belief find the provided information to be true, correct, and complete.

Arlette I. Eagle-Lavelle
 Signature of licensee

State of Alaska
NOTARY PUBLIC
Geoffrey Granger

[Signature]
 Notary Public In and for the State of Alaska.

Arlette I. Eagle-Lavelle
 Printed name of licensee

My Commission Expires 3/19/2019

My commission expires: 03/19/2019

Subscribed and sworn to before me this 20th day of April, 2016.

Local Government Review (to be completed by an appropriate local government official):

Yes No

The proposed changes shown on this form conform to all local restrictions and laws.

 Signature of local government official

 Date

 Printed name of local government official

 Title

AMCO Review:

Approved Disapproved

 Signature of AMCO Enforcement Supervisor

 Signature of Director

 Printed name of AMCO Enforcement Supervisor

 Printed name of Director

 Date

AMCO Comments:

AB-14: LICENSED PREMISES DIAGRAM CHANGE

Dear AMCO,

I write you to ask about the possibility of extending our premise during the road closure of 2nd Avenue in front of my business, Lavelle's Taphouse. The business is going to be "block locked" (Lacey Street and Noble Street) due to construction and I see this as a great opportunity to provide a fenced in outside area in front of my business for customers to enjoy Fairbanks summer for the duration of the work which is set to last no less than six weeks. I see it as an opportunity to set out some picnic tables and allow customers a unique opportunity to hang outside with their beverages.

The project manager of the company doing the construction was actually the one who came over and suggested looking into this possibility, due to the roads being closed on either side. As soon as he mentioned it, it made perfect sense. It's no secret that my business is going to see decreased business due to the road closures. I want to do everything in my power to provide reason for people to want to go through the "hassle" of the roads being closed due to construction. I think this outside space would help do just that, attracting people despite the construction, and it being harder to get to Lavelle's Taphouse due to the road closures/parking not being as cohesive. Additionally, it's widely common knowledge Fairbanks is a hot bed for tourists in the summer months. This outside area would further help us stand out to wandering tourists downtown that perhaps can see our business' sign through the "road closed" signs/construction equipment but would potentially be deterred or uninterested in walking down to it without seeing this outside area.

The work is set to begin on April 24th and is supposed to last no less than six weeks. My request is that while the road in front of my business is closed that I can extend my premise outside like in attached drawing. We'd have someone monitoring the outside area, and as previously mentioned a fence would enclose the extension. Beverages would not be for sale outside, it'd simply be an area to be outside to enjoy the summer weather providing a unique experience not normally available to customers.

Since the road will be closed and blocked off on either end, and the only traffic will be that of those on foot we see this as an opportunity falling into our lap that we should take advantage of. As the old saying goes, when life gives you lemons, make lemonade!

Thank you for your time,

Alexis Eagle-Lavelle







Lavelle's Taphouse location on 2nd Ave.
LACEY & 2ND AVE



Absolutely no traffic through 2nd AVE.



414 2nd AVE
Lavelle's Taphouse



potential temporary outdoor area in front of the Taphouse. Area would be fenced in with a new gated entrance. Only set up through road closure. (approx 6 weeks)

Introduced By: Mayor Matherly
Finance Committee Review: April 18, 2017
Introduced: April 24, 2017

ORDINANCE NO. 6046, AS AMENDED

**AN ORDINANCE AMENDING THE 2017 OPERATING
AND CAPITAL BUDGETS FOR THE FIRST TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2017 operating and capital budgets; and

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. There is hereby appropriated to the 2017 General Fund and the Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing January 1, 2017 and ending December 31, 2017 (see pages 2 and 3) [changes shown in **bold** font]. [amendments shown in **bold underlined** font; deleted text or amounts in ~~striketrough~~ font]:

GENERAL FUND

REVENUE	COUNCIL APPROPRIATED	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes, (all sources)	\$ 20,066,409	\$ 99,828	\$ 20,166,237
Charges for Services	4,966,012	51,272	5,017,284
Intergovernmental Revenues	3,702,349	(295,000)	3,407,349
Licenses & Permits	1,609,092	-	1,609,092
Fines, Forfeitures & Penalties	595,515	-	595,515
Interest & Penalties	98,600	-	98,600
Rental & Lease Income	126,234	-	126,234
Other Revenues	221,000	-	221,000
Other Financing Sources	4,190,979	(2,000,000)	2,190,979
Total revenue appropriation	<u>\$ 35,576,190</u>	<u>\$ (2,143,900)</u>	<u>\$ 33,432,290</u>
EXPENDITURES			
Mayor and Council	\$ 600,082	\$ 11	\$ 600,093
Office of the City Attorney	183,092	29,685	212,777
Office of the City Clerk	349,125	4,010	353,135
Finance Department	997,059	28	997,087
Information Technology	1,691,738	131,295	1,823,033
General Account	6,543,575	22,033	6,565,608
Police Department	7,213,626	55,357	7,268,983
Dispatch Center	2,276,126	13,840	2,289,966
Fire Department	6,289,599	10,723	6,300,322
Public Works Department	7,645,438	540,514	8,185,952
Engineering Department	718,422	15,673	734,095
Building Department	684,732	11	684,743
Total expenditure appropriation	<u>\$ 35,192,614</u>	<u>\$ 823,180</u>	<u>\$ 36,015,794</u>
12/31/16 estimated general fund balance	\$ 8,860,989	\$ 3,184,616	\$ 12,045,605
Increase (Decrease) to fund balance	383,576	(379,049)	4,527
Nonspendable	-	(488,807)	(488,807)
Committed for snow removal	-	(250,000)	(250,000)
Prior year encumbrances	-	(588,031)	(588,031)
Transfer to other funds	-	(2,000,000)	(2,000,000)
12/31/17 Unassigned balance	<u>\$ 9,244,565</u>	<u>\$ (521,271)</u>	<u>\$ 8,723,294</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.

\$ 7,203,159

CAPITAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Transfer from Permanent Fund	\$ 584,056	\$ -	\$ 584,056
Transfer from General Fund	427,509	1,750,000	2,177,509
Public Works	250,000	-	250,000
Building	10,000	-	10,000
Engineering	10,000	-	10,000
Police	180,000	-	180,000
Dispatch	140,000	-	140,000
Fire	313,960	-	313,960
IT	86,688	-	86,688
Property Repair & Replacement	145,000	-	145,000
Total revenue appropriation	<u>\$ 2,147,213</u>	<u>\$ 1,750,000</u>	<u>\$ 3,897,213</u>
 <u>EXPENDITURES</u>			
Public Works Department	\$ 191,000	\$ 960,966	\$ 1,151,966
Engineering Department	28,307	-	28,307
Police Department	180,000	150,525	330,525
Fire Department	55,000	238,406	293,406
IT Department	86,688	87,258	173,946
Road Maintenance	676,319	914,994	1,591,313
Property Repair & Replacement	155,000	100,000	255,000
Total expenditure appropriation	<u>\$ 1,372,314</u>	<u>\$ 2,452,149</u>	<u>\$ 3,824,463</u>
12/31/16 capital fund balance	\$ 3,760,839	\$ 2,891,200	\$ 6,652,039
Increase (Decrease) to fund balance	774,899	1,366,925	2,141,824
Prior year encumbrances		(2,069,074)	(2,069,074)
12/31/16 assigned fund balance	<u>\$ 4,535,738</u>	<u>\$ 2,189,051</u>	<u>\$ 6,724,789</u>

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2017 and ending December 31, 2017.

SECTION 3. The effective date of this ordinance shall be the ____ day of May 2017.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE
ORDINANCE NO. 6046
AMENDING THE 2017 OPERATING AND CAPITAL BUDGETS
FOR THE FIRST TIME

**General Fund—(\$ 2,143,900) Decrease in Revenue/Other Financing
\$ 823,180 Increase in Expenditures**

Revenue/Other Financing Sources – \$ (2,143,900) Decrease

1. Taxes

- \$99,828 increase in marijuana tax collection (based on current collections)

2. Charges for Services

- \$45,119 increase in garbage revenue (due to increased fee)
- \$6,153 increase in garbage equipment reserve (due to increased fee)

3. Intergovernmental Revenues

- (\$295,000) decrease in community assistance (revenue sharing)

4. Licenses & Permits

5. Fines, Forfeitures & Penalties

6. Interest & Penalties

7. Rental & Lease Income

8. Other Revenues

9. Other Financing Sources & (Uses)

- (\$2,000,000) decrease to transfer general fund balance to the capital fund (\$1,750,000) and permanent fund (\$250,000)

Expenditures - \$823,180 Increase

1. Mayor & Council

- \$11 increase for encumbrance carryforward

2. City Attorney's Office

- \$29,685 increase for encumbrance carryforward

3. City Clerk's Office

- \$4,010 increase for encumbrance carryforward

4. Finance Department

- \$28 increase for encumbrance carryforward

5. Information Technology

- \$83,042 increase for encumbrance carryforward
- \$48,253 increase for an additional Voice Processing Module to Motorola radio system

6. General Account

- \$53,533 increase for encumbrance carryforward
- (\$40,000) decrease for professional services
- \$8,500 increase due to steam rate increase

7. Police Department

- \$44,961 increase for encumbrance carryforward
- \$10,396 increase to add a second Deputy Chief (reduce Lieutenant position)

8. Dispatch

- \$13,840 increase for encumbrance carryforward

9. Fire Department

- \$10,723 increase for encumbrance carryforward

10. Public Works

- \$347,514 increase for encumbrance carryforward
- \$128,000 increase for excess temporary wages & benefits for snow removal
- \$40,000 increase for temporary wages & benefits to cover spring & summer patching crews
- \$25,000 increase for wages & benefits to cover spring & summer patching crews

11. Engineering

- \$673 increase for encumbrance carryforward
- \$15,000 increase for a City-wide traffic signal timing review

12. Building Department

- \$11 increase for encumbrance carryforward

**Capital Fund - \$1,750,000 Increase in Other Financing Sources
\$2,452,149 Increase in Expenditures**

REVENUES

OTHER FINANCING SOURCES (USES)

1. \$154,812 increase due to general fund transfer to capital fund for future purchases
2. \$100,000 increase due to general fund transfer to capital fund for the Mayor's 2017 Contingency
3. \$745,188 increase due to a general fund transfer to the capital fund for Road Maintenance to provide committed grant matches
4. \$750,000 increase due to a general fund transfer to the capital fund for Road Maintenance for other projects and match requirements

EXPENDITURES

1. Public Works
 - \$939,618 increase for encumbrance carryforward
 - \$21,348 increase for installation of safety feature on the overhead crane in the main shop
2. Police Department
 - \$88,175 increase for encumbrance carryforward
 - \$62,350 to complete the radio purchase under the 2015 SHSP grant (\$136,166 grant allocation)
3. Fire Department
 - \$219,029 increase for encumbrance carryforward
 - \$10,000 increase for radio grant match*
 - \$9,377 increase for ambulance purchase*
 - * These funds were approved in 2016 but unencumbered at year end. Approval adds them back into the budget.

4. IT Department

- \$87,258 increase for encumbrance carryforward

5. Road Maintenance

- \$734,994 increase for encumbrance carryforward
- \$100,000 increase to complete the Rickert project*
- \$50,000 increase to complete the Gateway project*
- ~~\$30,000~~~~\$50,000~~ increase to the **Downtown Core** ~~Third St. Parking~~ project*

* These funds were approved in 2016 but unencumbered at year end. Approval adds them back into the budget.

6. Property Repair & Replacement

- \$100,000 increase for Mayor's 2017 Contingency

Introduced By: Mayor Matherly
Finance Committee Review: April 18, 2017
Introduced: April 24, 2017

**ORDINANCE NO. 6046, AS AMENDED
(PROPOSED SUBSTITUTE)**

**AN ORDINANCE AMENDING THE 2017 OPERATING
AND CAPITAL BUDGETS FOR THE FIRST TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2017 operating and capital budgets; and

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

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GENERAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATED	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes, (all sources)	\$ 20,066,409	\$ 99,828	\$ 20,166,237
Charges for Services	4,966,012	51,272	5,017,284
Intergovernmental Revenues	3,702,349	(295,000)	3,407,349
Licenses & Permits	1,609,092	-	1,609,092
Fines, Forfeitures & Penalties	595,515	-	595,515
Interest & Penalties	98,600	-	98,600
Rental & Lease Income	126,234	-	126,234
Other Revenues	221,000	-	221,000
Other Financing Sources	4,190,979	(2,046,970)	2,144,009
Total revenue appropriation	<u>\$ 35,576,190</u>	<u>\$ (2,190,870)</u>	<u>\$ 33,385,320</u>
EXPENDITURES			
Mayor and Council	\$ 600,082	\$ 11	\$ 600,093
Office of the City Attorney	183,092	36,822	219,914
Office of the City Clerk	349,125	4,010	353,135
Finance Department	997,059	28	997,087
Information Technology	1,691,738	131,295	1,823,033
General Account	6,543,575	22,033	6,565,608
Police Department	7,213,626	(63,643)	7,149,983
Dispatch Center	2,276,126	(18,160)	2,257,966
Fire Department	6,289,599	14,823	6,304,422
Public Works Department	7,645,438	561,414	8,206,852
Engineering Department	718,422	(26,855)	691,567
Building Department	684,732	11	684,743
Total expenditure appropriation	<u>\$ 35,192,614</u>	<u>\$ 661,789</u>	<u>\$ 35,854,403</u>
12/31/16 estimated general fund balance	\$ 8,860,989	\$ 3,184,616	\$ 12,045,605
Increase (Decrease) to fund balance	383,576	(264,628)	118,948
Nonspendable	-	(488,807)	(488,807)
Committed for snow removal	-	(250,000)	(250,000)
Prior year encumbrances	-	(588,031)	(588,031)
Transfer to other funds	-	(2,000,000)	(2,000,000)
12/31/17 Unassigned balance	<u>\$ 9,244,565</u>	<u>\$ (406,850)</u>	<u>\$ 8,837,715</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.

\$ 7,170,881

CAPITAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Transfer from Permanent Fund	\$ 584,056	\$ (5,871)	\$ 578,185
Transfer from General Fund	427,509	1,750,000	2,177,509
Public Works	250,000	-	250,000
Building	10,000	-	10,000
Engineering	10,000	-	10,000
Police	180,000	-	180,000
Dispatch	140,000	-	140,000
Fire	313,960	-	313,960
IT	86,688	-	86,688
Property Repair & Replacement	145,000	-	145,000
Total revenue appropriation	<u>\$ 2,147,213</u>	<u>\$ 1,744,129</u>	<u>\$ 3,891,342</u>
 <u>EXPENDITURES</u>			
Public Works Department	\$ 191,000	\$ 960,966	\$ 1,151,966
Engineering Department	28,307	-	28,307
Police Department	180,000	150,525	330,525
Fire Department	55,000	238,406	293,406
IT Department	86,688	87,258	173,946
Road Maintenance	676,319	914,994	1,591,313
Property Repair & Replacement	155,000	100,000	255,000
Total expenditure appropriation	<u>\$ 1,372,314</u>	<u>\$ 2,452,149</u>	<u>\$ 3,824,463</u>
12/31/16 capital fund balance	\$ 3,760,839	\$ 2,891,200	\$ 6,652,039
Increase (Decrease) to fund balance	774,899	1,361,054	2,135,953
Prior year encumbrances		(2,069,074)	(2,069,074)
12/31/16 assigned fund balance	<u>\$ 4,535,738</u>	<u>\$ 2,183,180</u>	<u>\$ 6,718,918</u>

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2017 and ending December 31, 2017.

SECTION 3. The effective date of this ordinance shall be the ____ day of May 2017.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE
ORDINANCE NO. 6046, AS AMENDED
(PROPOSED SUBSTITUTE)
AMENDING THE 2017 OPERATING AND CAPITAL BUDGETS
FOR THE FIRST TIME

**General Fund—(\$ 2,190,870) Decrease in Revenue/Other Financing
\$ 661,789 Increase in Expenditures**

Revenue/Other Financing Sources – \$ (2,190,870) Decrease

1. Taxes
 - \$99,828 increase in marijuana tax collection (based on current collections)
2. Charges for Services
 - \$45,119 increase in garbage revenue (due to increased fee)
 - \$6,153 increase in garbage equipment reserve (due to increased fee)
3. Intergovernmental Revenues
 - (\$295,000) decrease in community assistance (revenue sharing)
4. Licenses & Permits
5. Fines, Forfeitures & Penalties
6. Interest & Penalties
7. Rental & Lease Income
8. Other Revenues
9. Other Financing Sources & (Uses)
 - (\$2,000,000) decrease to transfer general fund balance to the capital fund (\$1,750,000) and permanent fund (\$250,000)
 - **(\$46,970) decrease in transfer from the permanent fund**

Expenditures - \$661,789 Increase

1. Mayor & Council
 - \$11 increase for encumbrance carryforward
2. City Attorney's Office
 - \$29,685 increase for encumbrance carryforward
 - **\$7,137 increase to cover firefighter arbitrator fees**

3. City Clerk's Office
 - \$4,010 increase for encumbrance carryforward
4. Finance Department
 - \$28 increase for encumbrance carryforward
5. Information Technology
 - \$83,042 increase for encumbrance carryforward
 - \$48,253 increase for an additional Voice Processing Module to Motorola radio system
6. General Account
 - \$53,533 increase for encumbrance carryforward
 - (\$40,000) decrease for professional services
 - \$8,500 increase due to steam rate increase
7. Police Department
 - \$44,961 increase for encumbrance carryforward
 - \$10,396 increase to add a second Deputy Chief (reduce Lieutenant position)
 - **\$81,000 increase in OT due to staffing shortage**
 - **(\$200,000) decrease due to salaries and benefit savings**
8. Dispatch
 - \$13,840 increase for encumbrance carryforward
 - **\$8,000 increase in OT due to staffing shortage**
 - **(\$40,000) decrease due to salaries and benefit savings**
9. Fire Department
 - \$10,723 increase for encumbrance carryforward
 - **\$4,100 increase for fuel (transferred from public works budget)**
10. Public Works
 - \$347,514 increase for encumbrance carryforward
 - \$128,000 increase for excess temporary wages & benefits for snow removal

- **\$65,000 ~~\$40,000~~ increase for temporary wages & benefits to cover spring & summer patching crews**
- **\$25,000 increase for OT wages & benefits to cover spring & summer patching crews**
- **(\$4,100) decrease for fuel (transferred to fire department)**

11. Engineering

- \$673 increase for encumbrance carryforward
- **\$5,000 ~~\$15,000~~ increase for a City-wide traffic signal timing review**
- **(\$32,528) decrease for wages & benefits to replace a part-time Intern and Surveyor Engineer Technician with an Engineer I and Temporary Laborer**

12. Building Department

- \$11 increase for encumbrance carryforward

**Capital Fund - \$1,744,129 Increase in Other Financing Sources
\$2,452,149 Increase in Expenditures**

REVENUES

OTHER FINANCING SOURCES (USES)

1. \$154,812 increase due to general fund transfer to capital fund for future purchases
2. \$100,000 increase due to general fund transfer to capital fund for the Mayor's 2017 Contingency
3. \$745,188 increase due to a general fund transfer to the capital fund for Road Maintenance to provide committed grant matches
4. \$750,000 increase due to a general fund transfer to the capital fund for Road Maintenance for other projects and match requirements
5. **(\$5,871) decrease in transfer from the permanent fund**

EXPENDITURES

1. Public Works
 - \$939,618 increase for encumbrance carryforward
 - \$21,348 increase for installation of safety feature on the overhead crane in the main shop
2. Police Department
 - \$88,175 increase for encumbrance carryforward
 - \$62,350 to complete the radio purchase under the 2015 SHSP grant (\$136,166 grant allocation)
3. Fire Department
 - \$219,029 increase for encumbrance carryforward
 - \$10,000 increase for radio grant match*
 - \$9,377 increase for ambulance purchase*
 - * These funds were approved in 2016 but unencumbered at year end. Approval adds them back into the budget.

4. IT Department

- \$87,258 increase for encumbrance carryforward

5. Road Maintenance

- \$734,994 increase for encumbrance carryforward
- \$100,000 increase to complete the Rickert project*
- \$50,000 increase to complete the Gateway project*
- ~~\$30,000~~~~\$50,000~~ increase to the **Downtown Core** ~~Third St. Parking~~ project*

* These funds were approved in 2016 but unencumbered at year end. Approval adds them back into the budget.

6. Property Repair & Replacement

- \$100,000 increase for Mayor's 2017 Contingency

Introduced By: Council Member Therrien
Council Member Norum
Finance Committee Review: April 18, 2017
Introduced: April 24, 2017

ORDINANCE NO. 6047

**AN ORDINANCE AMENDING THE 2017 OPERATING BUDGET
TO FUND THE FAIRBANKS FIREFIGHTERS UNION
ARBITRATION AWARD**

WHEREAS, the City and the Fairbanks Firefighters Union, IAFF Local 1324, were unable to reach an agreement on a replacement collective bargaining agreement (CBA) through negotiations and mediation; and

WHEREAS, the dispute over a replacement CBA was submitted to arbitration as required by the Public Employment Relations Act; and

WHEREAS, an arbitration hearing was conducted by Arbitrator Sharon K. Imes on December 14, 15, and 16, 2016, and a decision was issued on March 30, 2017; and

WHEREAS, the arbitrator awarded the employees covered by this CBA an increase to the amount the City pays toward the employees' healthcare premium, an increase to wages, and increases to certain propays; and

WHEREAS, the monetary terms of the arbitrator's award are not effective until funds are appropriated by the Council; and

WHEREAS, this ordinance amends the 2017 operating budget to fund the monetary terms of the arbitrator's decision.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. The 2017 operating budget is hereby amended to provide funding for the monetary terms of the Arbitrator Imes' March 30, 2017, arbitration decision as set out in the attached fiscal note.

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2017 and ending December 31, 2017.

SECTION 3. The effective date of this ordinance shall be the _____ day of May 2017.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE

ORDINANCE NO. 6047 AN ORDINANCE AMENDING THE 2017 OPERATING BUDGET TO FUND THE FAIRBANKS FIREFIGHTERS UNION ARBITRATION AWARD

FIREFIGHTERS ARBITRATION AWARD ESTIMATED COST APRIL 18, 2017

	2017	2018	2019	TOTAL
CITY PAY 80% HEALTH (BASED ON CNEW PREMIUM)	\$ 97,655.04	\$ 146,482.56	\$ 146,482.56	\$ 390,620.16
FFA HEALTH PREMIUM ESTIMATED 5% INCREASE		33,532.13	33,532.13	67,064.26
FFA HEALTH PREMIUM ESTIMATED 5% INCREASE			35,208.83	35,208.83
INCREASE 2017 WAGES & PROPAYS 2.6%	111,426.35	111,426.35	111,426.35	334,279.05
INCREASE 2018 WAGES & PROPAYS 1%		45,570.35	45,570.35	91,140.70
INCREASE 2019 WAGES & PROPAYS 1%			39,801.00	39,801.00
M-1 PROPAY	15,199.02	15,350.96	15,504.36	46,054.34
INCREMENTAL COST INCREASE	<u>\$ 224,280.41</u>	<u>\$ 352,362.35</u>	<u>\$ 427,525.58</u>	<u>\$ 1,004,168.34</u>

GENERAL FUND

<u>REVENUE</u>	ORDINANCE 6046 COUNCIL APPROPRIATED	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes, (all sources)	\$ 20,166,237	\$ -	\$ 20,166,237
Charges for Services	5,017,284	-	5,017,284
Intergovernmental Revenues	3,407,349	-	3,407,349
Licenses & Permits	1,609,092	-	1,609,092
Fines, Forfeitures & Penalties	595,515	-	595,515
Interest & Penalties	98,600	-	98,600
Rental & Lease Income	126,234	-	126,234
Other Revenues	221,000	-	221,000
Other Financing Sources	2,144,009	-	2,144,009
Total revenue appropriation	<u>\$ 33,385,320</u>	<u>\$ -</u>	<u>\$ 33,385,320</u>
 <u>EXPENDITURES</u>			
Mayor and Council	\$ 600,093	\$ -	\$ 600,093
Office of the City Attorney	219,914	-	219,914
Office of the City Clerk	353,135	-	353,135
Finance Department	997,087	-	997,087
Information Technology	1,823,033	-	1,823,033
General Account	6,565,608	-	6,565,608
Police Department	7,149,983	-	7,149,983
Dispatch Center	2,257,966	-	2,257,966
Fire Department	6,304,422	224,280	6,528,702
Public Works Department	8,206,852	-	8,206,852
Engineering Department	691,567	-	691,567
Building Department	684,743	-	684,743
Total expenditure appropriation	<u>\$ 35,854,403</u>	<u>\$ 224,280</u>	<u>\$ 36,078,683</u>
12/31/16 estimated general fund balance	\$ 12,045,605	\$ -	\$ 12,045,605
Increase (Decrease) to fund balance	118,948	(224,280)	(105,332)
Nonspendable	(488,807)	-	(488,807)
Committed for 2018 and 2019 Firefighter wage increases	-	(779,888)	(779,888)
Committed for snow removal	(250,000)	-	(250,000)
Prior year encumbrances	(588,031)	-	(588,031)
Transfer to other funds	(2,000,000)	-	(2,000,000)
12/31/17 Unassigned balance	<u>\$ 8,837,715</u>	<u>\$ (1,004,168)</u>	<u>\$ 7,833,547</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000. \$ 7,215,736.60

ORDINANCE NO. 6048, AS AMENDED

**AN ORDINANCE AUTHORIZING AND DIRECTING RETENTION OF
THE PROPERTY KNOWN AS THE POLARIS BUILDING FOR PUBLIC
PURPOSE UPON TAX FORECLOSURE**

WHEREAS, the Polaris Building, located at 123 Lacey Street, has become a blight on the downtown Fairbanks area, being uninhabitable for over fifteen years; and

WHEREAS, in August of 2012, the City Building Official issued a Notice and Order to repair or demolish the Polaris Building, to which the owner has not responded; and

WHEREAS, the City has the legal right to demolish the Polaris Building and intends to do so when funds are available; and

WHEREAS, City ownership of the property is a requirement for obtaining grant funds for demolition of the building; and

WHEREAS, property taxes for the years 2014, 2015 and 2016 have not been paid; and

WHEREAS, if the 2014 taxes remain unpaid by end of business day May 26, 2017~~May 27 2017~~, the Fairbanks North Star Borough will receive title to the property by tax foreclosure; and

WHEREAS, Alaska Statutes Title 29 provides that a tax-foreclosed property may be retained by a municipality for public purpose by adoption of a retention ordinance; and

WHEREAS, the demolition of the Polaris Building is key to future plans for urban renewal of this area of downtown Fairbanks; and

WHEREAS, The Fairbanks North Star Borough has agreed to waive landfill tipping fees at time of demolition, contributing significantly to the project cost; and

WHEREAS, the Polaris Building is identified for these purposes as Parcel Account Number 0418111, located within Block 12, Fairbanks Townsite.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. That the City hereby exercises its right to retain the Polaris Building property for public purpose, as provided under Alaska Statutes Title 29.

SECTION 2. That funds shall be appropriated to pay the Borough its portion of property taxes due and owing, together with applicable fees, estimated at \$46,031.20 by amending the 2017 operating budget.

SECTION 3. That the City Administration shall request written confirmation of waiver of tipping fees from the Borough.

SECTION 4. That a signed copy of this ordinance shall be furnished to the Borough Clerk.

SECTION 5. That the effective date of this Ordinance shall be the ___ day of May 2017.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE

GENERAL FUND

	ORDINANCE 6046 PROPOSED COUNCIL APPROPRIATION	REVIEW PERIOD INCREASE (DECREASE)	ORDINANCE 6048 PROPOSED COUNCIL APPROPRIATION
REVENUE			
Taxes, (all sources)	\$ 20,166,237	\$ -	\$ 20,166,237
Charges for Services	5,017,284	-	5,017,284
Intergovernmental Revenues	3,407,349	-	3,407,349
Licenses & Permits	1,609,092	-	1,609,092
Fines, Forfeitures & Penalties	595,515	-	595,515
Interest & Penalties	98,600	-	98,600
Rental & Lease Income	126,234	-	126,234
Other Revenues	221,000	-	221,000
Other Financing Sources	2,190,979	-	2,190,979
Total revenue appropriation	<u>\$ 33,432,290</u>	<u>\$ -</u>	<u>\$ 33,432,290</u>
EXPENDITURES			
Mayor and Council	\$ 600,093	\$ -	\$ 600,093
Office of the City Attorney	212,777	-	212,777
Office of the City Clerk	353,135	-	353,135
Finance Department	997,087	-	997,087
Information Technology	1,823,033	-	1,823,033
General Account	6,565,608	46,031	6,611,639
Police Department	7,268,983	-	7,268,983
Dispatch Center	2,289,966	-	2,289,966
Fire Department	6,300,322	-	6,300,322
Public Works Department	8,185,952	-	8,185,952
Engineering Department	734,095	-	734,095
Building Department	684,743	-	684,743
Total expenditure appropriation	<u>\$ 36,015,794</u>	<u>\$ 46,031</u>	<u>\$ 36,061,825</u>
12/31/16 estimated general fund balance	\$ 12,045,605	\$ -	\$ 12,045,605
Increase (Decrease) to fund balance	4,527	(46,031)	(41,504)
Nonspendable	(488,807)	-	(488,807)
Committed for snow removal	(250,000)	-	(250,000)
Prior year encumbrances	(588,031)	-	(588,031)
Transfer to other funds	(2,000,000)	-	(2,000,000)
12/31/17 Unassigned balance	<u>\$ 8,723,294</u>	<u>\$ (46,031)</u>	<u>\$ 8,677,263</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.

\$ 7,212,365

FISCAL NOTE

CAPITAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Transfer from Permanent Fund	\$ 578,185	\$ -	\$ 578,185
Transfer from General Fund	2,177,509	-	2,177,509
Public Works	250,000	-	250,000
Building	10,000	-	10,000
Engineering	10,000	-	10,000
Police	180,000	-	180,000
Dispatch	140,000	-	140,000
Fire	313,960	-	313,960
IT	86,688	-	86,688
Property Repair & Replacement	145,000	-	145,000
Total revenue appropriation	<u>\$ 3,891,342</u>	<u>\$ -</u>	<u>\$ 3,891,342</u>
 <u>EXPENDITURES</u>			
Public Works Department	\$ 1,151,966	\$ -	\$ 1,151,966
Engineering Department	28,307	-	28,307
Police Department	330,525	-	330,525
Fire Department	293,406	-	293,406
IT Department	173,946	-	173,946
Road Maintenance	1,591,313	-	1,591,313
Property Repair & Replacement	255,000	46,031	301,031
Total expenditure appropriation	<u>\$ 3,824,463</u>	<u>\$ 46,031</u>	<u>\$ 3,870,494</u>
12/31/16 capital fund balance	\$ 6,652,039	\$ -	\$ 6,652,039
Increase (Decrease) to fund balance	2,135,953	(46,031)	2,089,922
Prior year encumbrances	(2,069,074)	-	(2,069,074)
12/31/16 assigned fund balance	<u>\$ 6,718,918</u>	<u>\$ (46,031)</u>	<u>\$ 6,672,887</u>

**Fairbanks North Star Borough / City of Fairbanks
CHENA RIVERFRONT COMMISSION
MINUTES
March 8, 2017**

The Fairbanks North Star Borough/City of Fairbanks Chena Riverfront Commission (CRFC) met on Wednesday, March 8, 2017 Chair Olson presiding. The following Commission members were in attendance: Julie Jones, Lee Wood, Bob Henszey, Sue Rainey, Carrie McEnteer, Ian Olson and Anna Plager (telephonically).

Also present were: Kellen Spillman; FNSB Community Planning Deputy Director; Donna Gardino, FMATS; Brian Charlton, FNSB Parks & Recreation; Ann Worhatch, FNSB Public Works; Andrew Ackerman, City of Fairbanks; Mark Petersbur, Alaska Railroad; David Jensen, ADOT&PF; and Laura McLean, FNSB Recording Clerk.

Absent Commissioners: Kelley Hegarty-Lammers, Ben Jaffa, Gordy Schlosser and Buki Wright.

1. CALL TO ORDER

Olson called the meeting to order at 12:04 p.m.

2. APPROVAL OF AGENDA

MOTION: *A motion was made by **Rainey**, seconded by **Jones** to remove the Ruth Barnett Fish Hatchery update from the agenda and then approve the agenda as amended.*

VOTE: *All were in favor. There were no objections.*

3. APPROVAL OF MINUTES OF February 8, 2017

Hegarty-Lammers submitted a comment via e-mail to clarify a statement that she made at the February meeting which she felt was incorrectly conveyed in the minutes.

McEnteer clarified that in her comment regarding an event at Ft. Wainwright, they will be celebrating Earth Day, not birthday.

MOTION: *A motion was made by Rainey, seconded by Jones to approve the minutes for February 8, 2017.*

VOTE: *All were in favor. There were no objections.*

4. COMMUNICATIONS TO THE COMMISSION

Gardino communicated that on March 15, 2017 at 2:00 there will be a meeting at City Hall to discuss the Complete Streets and Green Streets checklists. This is a new procedure at FMATS to ensure that policies are being implemented.

Olson conveyed to the commission that the Alaska Department of Environmental Conservation is seeking input from Alaskans on the process for nominating or designating what is known as "Outstanding National Resource Waters (Tier III Waters)." He provided a letter to the Commission regarding this topic. They will hold a meeting on March 22, 2017 at 9:00 a.m. The meeting will be held at the Department of Environmental Conservation Offices.

Olson announced that the University of Alaska is having their “Week of the Arctic” May 8th through the 14th. This event celebrates the end of the U.S. chairmanship of the Arctic Council. All are welcome to attend.

With regard to the project list, **Olson** stated that he feels that the list should be utilized to track projects that this commission is interested in keeping up to date on. At this time, Jones has reviewed the list and updated the list.

Jones commented that the project list has been on several agendas in the last year. She stated that this revised list is the work of Plager, Hegarty-Lammers and herself. They discussed this topic over the phone. Further, **Jones** suggested that the title of this list reflect updated versions rather than yearly reviews.

McEnteer queried the intent of the list. **Plager** responded that she feels the purpose of the list has “morphed” over the last year. Initially, committees were to be formed to address the various items on the list. Now the list is not about committees. It is about projects. These are topics that are meaningful to this commission and are ongoing. **Plager** concluded that she sees the list as a way to monitor the things that this commission has been involved in and things that this commission would like to continue to monitor.

Plager added that this list is helpful when preparing the annual report to the Assembly of the accomplishments of this commission.

5. PUBLIC COMMENTS

None

6. NEW BUSINESS

None

7. UNFINISHED BUSINESS

- a) Recommendation on DOT upgrade for Phillips Field Road for consistency with the CRFC Plan – Carl Heim, DOT

Spillman gave a brief background history of this project.

David Jensen, DOT Engineer, addressed the commission and gave a brief PowerPoint presentation regarding the project.

Henszey inquired if the wall would be above “Ordinary High Water.” Jensen replied that it would be.

It was questioned if the vegetation would remain intact. **Jensen** stated that the vegetation on the north side of the retaining wall will have to be removed for backfilling purposes. However, he stated that he does not feel that they will have to remove any vegetation between the retaining wall and the river. Rip-rap will be placed at the toe of the wall for protection.

Rainey inquired if in a time of high water, how high up the retaining wall will the water go. **Jensen** stated that he was not certain where maximum water level would be. He added that their design is based on ordinary high water.

Olson inquired where the top of the wall come to with regards to the grade of the road. **Jensen** replied that it is designed so that water will drain from the center line of the road and drain at approximately 5.5 to 6% to the top of the wall.

The question was posed if there will be textured pavement where the bike lane will be. **Jensen** stated that there will not be textured pavement, just pavement striping.

Jones inquired if **Jensen** knew when the decision will be made regarding the style of the inserts in the soldier wall. **Jensen** replied once the structural elements of the design are finalized, they will write into the design specifications what is desired with respect to color and possibly designs within the concrete.

Further roundtable discussion was had. It was difficult to determine who was speaking during the roundtable conversation.

Wood questioned how long **Jensen** expects this project to take. **Jensen** stated that their plan is to have this project built this summer.

Henszey asked if DOT will have to do something special to get through the rip rap rock that is currently there. **Jensen** responded that they are aware of the larger rock and that is one of the reasons that they chose this design. They may have to make provisions if they run into a problem with the large rock.

Gardino stated that she feels that there needs to be a little more thought as to what DOT plans to do on the backside of the guardrail rather than just through grass seed down. There is a Green Streets Policy which is supported by both the Borough and the City of Fairbanks. It encourages the use of native vegetation. She encouraged DOT to look at this policy and encouraged the Commission to be sensitive with regards to this topic.

Gardino further stated that as this is a safety project, bike lanes should be designated.

Additional comments were made regarding the bike path/shoulder but it was not clear who was speaking.

Rainey asked about drainage behind the guardrail. **Jensen** stated that with the way this project is designed, any drainage off of the road will go down and dissipate into the material. As of this time, they do not believe that any additional drainage plan is needed.

Jones commented that it has been the goal of the CRFC to have access and safety during that access in this area.

Plager commented that she would like to meet with the Project Manager from DOT regarding this project when she returns to Fairbanks.

Spillman commented that the Planning Commission will be hearing this item on April 4, 2017. If this commission wishes to make a recommendation to Administration or the Planning Commission, it would be needed at least a week prior to the April 4 meeting.

After further discussion, it was determined that **Jones**, **Plager** and **Rainey** will work together to draft a recommendation letter from this commission. The following are the key features that the commission deemed important to include in the letter:

- Safety aspect of a bike lane or not
- Consider a cantilevered bike/pedestrian path
- Bike lane on the north side of the road

Mark Peterburs, Alaska Railroad, addressed the commission. He stated that adding a designated bike path triggers a different challenge which could put this project in jeopardy of being completed in the schedule that the DOT is pursuing.

Rainey inquired what is being done that will keep the cars from going off into Railroad property. **Jensen** replied that the biggest driving force behind people running off of the road is that there are no shoulders on either side of the road in this area and the road is right up against the guardrail. The natural tendency is for people to “shy away from” the guardrail which causes them to squeeze out oncoming traffic in the other lane and they end up in the railroad property. Also, the existing compound curve in this area doesn’t meet current design standards.

Rainey reiterated that she has concerns regarding the drainage in this area. **Jensen** assured the commission that DOT will address the drainage issue as part of the design.

Spillman commented that one thing to think about is the Planning Commission has received a completed application from DOT for this project. The Planning Commission is evaluating this proposed project for consistency with the Comprehensive Plan, including the Chena Riverfront Plan. If there are additional items that this commission would like to see included in the project should be noted in the letter.

MOTION: A motion by **Rainey**, seconded by **Henszey**, to extend the meeting for 10 minutes.

VOTE: ALL WERE IN FAVOR. THERE WAS NO OPPOSITION.

Wood questioned if it were ever considered that the road be moved north. That would give this commission what it wants and give the people of Fairbanks what it wants. **Jensen** responded that there really is not enough room from the edge of the road to the actual embankment of the railroad tracks in this area.

Olson asked if guardrail will be placed along the north side of the road. **Jensen** replied that at this time they are not considering guardrail on the north side of the road.

Henszey inquired if there would be an opportunity for the public to give comment regarding the aesthetics of the wall (color and/or designs within the concrete). **Jensen** stated that he believes that designs are “precast” and one would only be able to select from what is available by the manufacturer. **Jensen** continued that getting into custom work could increase the cost of the project.

Jones expressed a desire to have the color of the wall be consistent with the wall that will have to be built for the Chena Riverwalk project in the future.

Plager commented that once again the CRFC has been left out of discussions regarding DOT projects. This limits the commission to have fair deliberations of issues and get comments in writing.

MOTION: *A motion by **Jones**, seconded by **Henszey**, to recommend to the Planning Commission that they approve the staff recommendation to approve the request with conditions. The staff recommendation has two conditions and the CRFC would add a third condition that DOT continue to work on the design of the project to address revegetation of the riparian zone and aesthetic design of the wall.*

VOTE: ALL WERE IN FAVOR. THERE WAS NO OPPOSITION.

It was also determined that a special meeting will be held to review the drafted letter.

b) January meeting potential – Lee Wood

Deferred to a later hearing date.

c) Ruth Barnette Fish Hatchery update

Deferred to a later hearing date.

d) Chena Slough Flood Study Progress – Kellen Spillman

Deferred to a later hearing date.

8. STAFF AND LIASION COMMENTS

Spillman stated that Durham should be back in the office in the near future. He reminded the commission to send any and all correspondence through the Recording Clerk.

9. COMMISSIONERS COMMENTS

McEnteer drew attention to an article in the *The Post*, a newspaper that Ft. Wainwright produces, regarding the new storm water permit that the military has applied for. Once the permit is finalized, she would like to have representatives from Ft. Wainwright attend a CRFC meeting to talk about the permit and the process.

Henszey commented that Ft. Wainwright is planning a bank stabilization project near the golf course. This project has gone out for general public input. Unfortunately, with the given time frame for public input, there was not an opportunity for this commission to hear about the project in a timely manner.

Jones thanked Jensen for his presentation and Peterburs for his attendance.

Wood inquired if Peterburs will continue to attend CRFC meetings. **Peterburs** replied that he will attend in the future when appropriate.

10. AGENDA SETTING FOR April 12, 2017 COMMISSION MEETING

11. ADJOURNMENT


MOTION: *A motion by **Rainey**, seconded by **Henszey**, to adjourn.*

VOTE: **ALL WERE IN FAVOR. THERE WAS NO OPPOSITION.**

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subject: Request for Concurrence – Fairbanks Diversity Council
Date: May 2, 2017

In order to fill the two vacancies (Seats D and G) on the Fairbanks Diversity Council, I hereby request your concurrence to the appointment of the following new members:

Seat D	Ms. Juanita Webb	Term to Expire: June 30, 2020
Seat G	Mr. Herbert Butler	Term to Expire: June 30, 2019

Ms. Webb and Mr. Butler's applications are attached.


Thank you.

dds/



FAIRBANKS DIVERSITY COUNCIL

BOARD DETAILS



OVERVIEW

SIZE 18 Seats

TERM LENGTH 3 Years

TERM LIMIT N/A

The purpose of the Fairbanks Diversity Council (FDC) is to provide a citizens’ forum to the City Council and the Borough Assembly, provide advice and recommendations to promote equal opportunity for all members of the public, serve as a diversity advisory board, and recommend adoption of a Diversity Action Plan.



DETAILS

BOARD/COMMISSION CHARACTERISTICS

The FDC will consist of 15 voting members, 12 of which will be appointed by the City Mayor and subject to approval by the City Council. Eight of those 12 members must be residents of the City of Fairbanks. Three of the voting members will be appointed by the Fairbanks North Star Borough (FNSB) Mayor, subject to confirmation by the Borough Assembly. All appointments of the public members shall be for three-year terms, without compensation. The City Mayor shall serve as non-voting Chairperson. A Vice-Chairperson shall be appointed by the City Mayor from the membership, subject to the approval of the FDC. The Vice-Chairperson’s term shall be for three years. No person shall serve more than two full consecutive terms as Vice-Chairperson. The FDC may organize committees and adopt administrative rules and procedures to accomplish its purposes.

MEETINGS

A quorum shall be necessary to conduct a meeting. A quorum shall consist of eight public voting members of the FDC. The business of the FDC shall be transacted by a majority vote of voting members present after a quorum is established. All meetings shall be held, and notices and agendas shall be posted, in compliance with the Alaska Open Meetings Act. Meetings are held on the second Tuesday of each month at 5:30 p.m. in the City Council Chambers at City Hall. Minutes of FDC proceedings shall be kept and filed in accordance with applicable laws dealing with public records. In all matters of parliamentary procedure not covered by rules and procedures adopted under Ordinance No. 5939, the current version of Robert’s Rules of Order will govern. The FDC shall keep permanent records or minutes of all meetings. The minutes shall promptly be filed in the office of the City Clerk and shall be open to public inspection. The City Clerk shall supply the FDC with administrative support.

[Meeting Minutes](#)

ENACTING LEGISLATION

FGC 2-231 through 2-235

**ENACTING LEGISLATION
WEBSITE**

<http://bit.ly/1sG9Rfd>

JOINT COMMISSION DETAILS

The FDC shall include 15 public voting members broadly selected to represent the diverse people of Fairbanks. Twelve members, at least eight of whom must be residents of the City of Fairbanks, shall be appointed by the City Mayor subject to the approval of the City Council. Three members shall be appointed by the Fairbanks North Star Borough Mayor subject to the approval of the Fairbanks North Star Borough Assembly.

**EMAIL THE COMMISSION
MEMBERS**

diversitycouncil@fairbanks.us

Profile

Juanita

First Name

Webb

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

Fairbanks

City

AK

State

[Redacted]

Postal Code

Mailing Address

[Redacted]

Non-Resident

What district do you live in?

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Retired Safeway

Employer

Retail store manager

Job Title

Which Boards would you like to apply for?

Fairbanks Diversity Council

Interests & Experiences

Question applies to Fairbanks Diversity Council.

Please tell us how your diversity will benefit and contribute to the mission and purpose of the Diversity Council.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

For most of my adult life I have worked with different groups serving the community I have lived in. I am currently part of a local advocacy group called Wallbusters. Within this group I am the committee chair and on different committees to help promote the breakdown of barriers throughout the community in regards to disabilities. I have been a very active member of Lions Clubs International for the last 10 years which included serving one year as District Governor for our area which covers the upper half of Alaska and the North Western part of Canada. My husband is legally blind and I have medical issues that have caused me to obtain a disability card from the borough.

Brief Personal Biography (or attach resume):

Born and raised in Boise, Idaho. I have two children that are 21 and 25. My 21 year old daughter lives and works in Fairbanks at UAF. I have lived in Fairbanks for about 5 years and have lived in Alaska for 11 years, 5 in Unalaska. During some of my time in the Aleutian Islands I was on the City Council and the planning commission. I am medically retired from Safeway Inc. I worked with Safeway for 16 years, 6 of which were as a Store Manager. I have been retired for 4 years. I am currently married. I am currently in the process of starting my own business as well within our small community.

Upload a Resume

Professional Licenses/Training:

I have attend many training courses within my position at Safeway and since retiring have had the oppertunity to attend many different sessions to train to become a better advocate for people with disabilities.

Profile

Herbert

First Name

Butler

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

Fairbanks

City

AK

State

[Redacted]

Postal Code

Mailing Address

[Redacted]

Non-Resident

What district do you live in?

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Retired

Employer

Job Title

Which Boards would you like to apply for?

Fairbanks Diversity Council

Interests & Experiences

Question applies to Fairbanks Diversity Council.

Please tell us how your diversity will benefit and contribute to the mission and purpose of the Diversity Council.

I am an Alaska Native from the Nenana Tribe. I was born in Fairbanks in 1943. My father, Jake Butler, was from Allakaket, my mother, Sarah Albert, was from Nenana.

Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I was the only hourly paid member of the Williams Companies Diversity Council which was based in Tulsa, OK.. Williams Co. was extremely interested in expanding their business in Alaska. At the time they owned the refinery in North Pole. Because I am an Alaska Native the Williams Co. CEO approved my placement into their Diversity Council which at that time was comprised of middle to senior management people. I was able to help the council understand the oil business makeup in Alaska and also to provide information about the seven main aboriginal ethnic groups in Alaska. I am currently a member of the Cook Inlet Regional Corporation Shareholder Participation Committee. I am a ANCSA shareholder in Chugach Alaska Inc. and also Cook Inlet Regional Corporation. I have written my life story and published it in Amazon Kindle eBooks. The title is Assimilation Trail.

Brief Personal Biography (or attach resume):

See attached Resume


Upload a Resume

Professional Licenses/Training:

Herbert Butler

Measurement, Instrumentation, Process Control, and Automation Technology

Experience

- ◆ *Forty years experience including five years as a supervisor/manager.*
- ◆ *Proven ability to thoroughly research & analyze problems and propose creative solutions.*
- ◆ *Specializing in process instrumentation, flow measurements & control including boilers, crude oil heaters, and other combustion equipment.*
- ◆ *Organized & supervised multiple as-built programs regarding I&E control system evaluations & assessments.*
- ◆ *Additional skills in technical writing, documentation, public speaking, leadership, and training.*

Education

- ◆ *Multiple Technical Schools, US Air Force*
- ◆ *Graduate, Cleveland Institute of Electronics, Advanced Electronics & Computer Programming*
- ◆ *Multiple technical training schools regarding specific vendor instrumentation and controls*
- ◆ *Brooks-Budde Ground School, FAA A&P*

Mr. Butler has over forty years working experience, including five years as a supervisor or business manager. He has the ability to thoroughly research and analyze problems, propose creative solutions, develop good rapport with clients, and bring projects to completion under budget & deadlines. He has a proven in-depth knowledge of managerial tasks and the ability to develop and carry out complex plans.

Mr. Butler retired from Williams Companies after many years of refinery instrument work specializing in flow measurements and process control, including crude oil heaters and combustion devices. In 2008 Herb came out of retirement and accepted a position with Energia Cura as a technical consultant. In this capacity he has been instrumental in keeping coal fired boilers operating at the Doyon Utilities CHPP at Ft Wainwright, Alaska. Herb has provided outstanding support in interpreting and organizing technical documentation, as well as hands-on training for inexperienced instrument technicians.

From 1985 to 1991, Mr. Butler was a flow measurement technician for Arco Alaska Inc, in Prudhoe Bay, Alaska, where he was responsible for properly designed, maintained, and operating flow measurement systems. Herb often served in a supervisory capacity and authored numerous calibration, maintenance, and operating procedures. He participated in FCO, startup, & commissioning of many systems at CGF, Lisburne, and Prudhoe Bay facilities, and acquired an in-depth knowledge of the Bailey DCS and other major control systems.

In 1976 Mr. Butler was hired as a startup technician by Alyeska Pipeline Service Company, Anchorage, Alaska, where he remained until 1981. Herb excelled in FCO, startup, and commissioning of many Trans Alaska Pipeline facilities and supervised I&E maintenance work. Mr. Butler played a leading role in supervising a major as-built project consisting of over 12,000 drawings. Because of his combined organizational, supervisory, and technical skills, Herb was assigned as an instructor to train 120 technicians to operate and maintain a newly designed fire and gas detection system.

Mr. Butler worked as an aircraft electrician from 1965 to 1976, holding positions with various companies that required maintenance of aircraft electrical, instrument and avionics systems.

In 1961 Mr. Butler joined the US Air Force where he served as an aircraft electrical and instrumentation repairman, and was honorably discharged in 1965.

Project Experience

Herb Butler's project experience is broad & deep and at a minimum includes:

- Troubleshoot, repair, and maintain a vast array of process control equipment, including fuel oil, gas, and coal fired boilers and heaters at multiple facilities, but most recently for Doyon Utilities at their Ft Wainwright and Ft Greely Central Heat and Power Plants (CHPP).
- Update and organize drawings and other critical documentation regarding both operations and maintenance at Doyon Utility facilities after the privatization transition. This includes creating new drawings and procedures required by O&M personnel.
- FCO, startup, and commissioning of the Central Gas Facility for Arco Alaska. This required quickly learning and maintaining an in-depth knowledge of the Bailey DCS system, as well as creating written procedures for field devices and training others in functional aspects of the Bailey Controls System.
- Mr. Butler participated in multiple refinery upgrade and expansion projects at the Williams Alaska Refinery and played a leading role in developing test equipment and procedures for improving the accuracy & reliability of flow measurements for custody transfer. This required a high level of expertise regarding Foxboro IA DCS and a wide variety of proprietary metering and critical control equipment, including software interfaces.
- Mr. Butler played a leading role in a critical 'As-Built' project for Alyeska Pipeline Company, from hiring personnel to developing non-intrusive techniques for verifying wiring and control system IO. The project enabled the company to standardize systems and documentation throughout the Trans Alaska Pipeline System.