



FAIRBANKS CITY COUNCIL
AGENDA NO. 2018-08
REGULAR MEETING APRIL 23, 2018
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

WORK SESSION

5:00 p.m. – City Marijuana Regulations

It is the mission of the City of Fairbanks to provide essential services to the residents of the City that increase the desirability of the City as a place to live, work, and visit. Essential services include not just the visible activities of police, fire, and public works employees, but also the creation and maintenance of community infrastructure, promotion of safe housing and construction standards, and the sound management of community assets.

REGULAR MEETING

7:00 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS on consent agenda items indicated by an asterisk (*). Testimony is limited to five minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- *a) Regular Meeting Minutes of March 5, 2018

8. SPECIAL ORDERS

- a) The Fairbanks City Council will consider a request for a Restaurant Designation Permit for the following Beverage Dispensary Liquor License:

Type: Beverage Dispensary, License #3997
DBA: BPO Elks Lodge #1551
Licensee/Applicant: BPO Elks Lodge #1551
Physical Location: 1003 Pioneer Road, Fairbanks, Alaska

- b) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Application for Renewal. Public Testimony will be taken and limited to five minutes.

Lic. #	DBA	License Type	Licensee	Address
4816	Mayan Palace	Beverage Dispensary	Taco Azteca, Inc.	3401 Airport Way

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. UNFINISHED BUSINESS

11. NEW BUSINESS

12. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

13. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Fairbanks Diversity Council Meeting Minutes of March 13, 2018
- *b) Appointment to the Fairbanks Diversity Council

14. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to five minutes.
15. COUNCIL MEMBERS' COMMENTS
16. CITY CLERK'S REPORT
17. CITY ATTORNEY'S REPORT
18. EXECUTIVE SESSION
 - a) FFU Labor Negotiations
19. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, MARCH 5, 2018
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 7:00 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: Joy Huntington, Seat A
June Rogers, Seat B
Valerie Therrien, Seat C
Jonathan Bagwill, Seat D
Jerry Cleworth, Seat E
David Pruhs, Seat F

Absent: None

Also Present: Paul Ewers, City Attorney
D. Danyielle Snider, City Clerk
Christina Rowlett, Purchasing/Risk
Mike Meeks, Chief of Staff
Annie Witt, Warehouse/Records Clerk
Eric Grant, Street Supervisor
Pat Smith, Development Manager
Mike Sanders, Housing & Homeless Coordinator
Angela Foster-Snow, HR Director
Eric Jewkes, Police Chief
Stephanie Johnson, Dispatch Center Manager
Carmen Randle, Chief Financial Officer
Teal Soden, Communications Director/PIO
Carmen Randle, Chief Financial Officer
Ron Templeton, Assistant Fire Chief
Joy Beth Cottle, Firefighter
Scott Raygor, Firefighter
Nick Clark, Firefighter

City Clerk Danyielle Snider read the Mission Statement of the City of Fairbanks.

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor Matherly asked Ms. Huntington to lead the Flag Salutation.

CEREMONIAL MATTERS

Mayor Matherly introduced high school interns currently participating in the City's intern program. He spoke of the accomplishments of Housing & Homeless Coordinator Mike Sanders and his VISTA volunteer Scott Wiser. Mr. Sanders thanked Mr. Wiser for his service to the Fairbanks community and introduced new VISTA volunteer Eloy Ponce. **Mayor Matherly** spoke to the importance of the work of the Housing & Homeless Coordinator.

CITIZENS' COMMENTS ON CONSENT AGENDA ITEMS

Mayor Matherly called for Public Testimony and, hearing none, declared Public Testimony closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Pruhs, seconded by **Mr. Bagwill**, moved to APPROVE the Agenda and Consent Agenda.

Mayor Matherly called for objection and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda into the record.

SPECIAL ORDERS

- a) The Fairbanks City Council heard interested citizens concerned with the following Liquor License Applications for Renewal:

Lic. #	DBA	License Type	Licensee	Address
4156	Holiday #622	Package Store	Holiday Alaska, LLC	2300 S Cushman St.
4247	Brewster's	Beverage Dispensary	Restaurant Concepts, LLC	3578 Airport Way
54	American Legion Post #11	Club	Dorman H Baker Post #11	129 1st Avenue
5291	The Attic	Beverage Dispensary Duplicate	The Last Roundup, LLC	2701 S Cushman St.
4168	Food Factory	Beverage Dispensary	CNR Enterprise, LLC	275 Bentley Trust Rd.
4772	Ajimi Restaurant	Restaurant/Eating Place	J & BY, Inc.	550 Third Street
104	Red Lantern Steak & Spirits	Beverage Dispensary	Westmark Hotels, Inc.	813 Noble Street

Ms. Therrien, seconded by **Mr. Pruhs**, moved to WAIVE PROTEST on the Liquor License Applications for Renewal.

Mayor Matherly called for Public Testimony and, hearing none, declared Public Testimony closed.

Ms. Rogers asked Police Chief Eric Jewkes to speak to the police callouts for Holiday #622 and the Red Lantern. Chief Jewkes stated the number of callouts may or may not be indicative of a problem. He stated the Holiday Station is located at a busy intersection, and not all of the

callouts are related to the liquor store. Chief Jewkes stated that the same is the case for the Red Lantern which is located inside of a hotel. He stated the department does not recommend a protest on any of the liquor license renewal applications.

Ms. Huntington asked Chief Jewkes whether there are safety concerns with either of the licenses in question; Chief Jewkes stated he was not aware of any issues.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLCIATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Pruhs, Therrien, Huntington, Cleworth, Bagwill, Rogers

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Matherly stated that he recently met with the Alaska Marijuana Industry Association (AMIA) to discuss cannabis regulation. He stated the dialogue had been open, and there will be a public meeting to further discuss the issues.

a) Special Reports

Helen Renfrew, 1915 Central Avenue, Fairbanks – Ms. Renfrew stated she represents Explore Fairbanks, and she reported that Fairbanks did not win the bid to hold the State basketball tournament in Fairbanks in coming years. She stated the tournament will stay in Anchorage from 2019 until 2022. She stated Fairbanks will be bidding on holding the State wrestling tournaments locally in the near future. She stated Explore Fairbanks has been gathering statistics from local hotels for the past three years, and there has been slow but steady growth in tourism.

Mr. Cleworth asked when Fairbanks last hosted the State Basketball tournament; Ms. Renfrew stated it has been 20 years since it was held in Fairbanks. **Mr. Cleworth** asked the reasoning behind not awarding Fairbanks with the host contract; Ms. Renfrew stated it is because schools found it more economical to travel to Anchorage. **Mr. Cleworth** asked why Fairbanks bothers to bid if it is never going to win; Ms. Renfrew stated they were asked to submit a bid.

Ms. Rogers asked Mr. Renfrew to speak to why people may consider Fairbanks too expensive a location to host big events. Ms. Renfrew spoke to amenities in Fairbanks and added that the hotels are less expensive than those in Anchorage; she stated that it takes constant education to remind people it may not be a more expensive location for big events.

UNFINISHED BUSINESS

a) Ordinance No. 6071 – An Ordinance Amending the 2018 Operating and Capital Budgets for the First Time. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

Mr. Cleworth, seconded by **Ms. Huntington**, moved to ADOPT Ordinance No. 6071.

Joy Beth Cottle, 390 Goldstream Road, Fairbanks – Ms. Cottle spoke to the Fairbanks Firefighters Union (FFU) labor contract. She stated the City is hiring great people, but it is unable to retain them due to the instability of working conditions. She stated she took a pay cut because the Council chose to non-fund the FFU contract that they agreed to. Ms. Cottle spoke to the different kinds of calls the Fire Department responds to and to the dangerous things responders come into contact with on an average workday. She spoke of the high divorce rate for emergency service workers and stated that FFU employees deserve to have a funded contract.

Hearing no more requests for public comment, **Mayor Matherly** declared Public Testimony closed.

Ms. Therrien, seconded by **Ms. Huntington**, moved to AMEND Ordinance No. 6071 by increasing FFU funding in the amount of \$97,114 to cover a 1% pay increase and to cover health insurance at 80/20.

Mr. Pruhs spoke against Ms. Therrien's amendment and stated that the City is in labor negotiations with the FFU. He stated the Council has been advised by City Attorney Paul Ewers that the Code has been broken in dealing with the FFU labor contract.

Ms. Therrien stated she asked Mr. Ewers whether it was appropriate to make the motion to fund the FFU contract, and he stated it was. She stated the Council did not realize when passing the 2018 budget that there would be additional funds that could be used to fund the contract.

Mr. Cleworth asked Ms. Therrien if she responded to an email sent by Scott Raygor to certain Council members. **Ms. Therrien** reported she responded to his email by saying she would bring the issue up to the Council. **Mr. Cleworth** read the section of Code relating to Council members individually bargaining with unions; he stated she is in violation of the Code. He reported he has never seen negotiations happen the way they have with the FFU, and if there is extra money in the budget it should go toward snow removal. He asked Chief Financial Officer Carmen Randle to speak to the budget. Chief of Staff Meeks distributed two financial statements to the Council. Ms. Randle stated expenditures exceeded revenues in 2017 by \$2.3 million, but after the Permanent Fund balance transfer the City ended the year \$97,520 to the good. She spoke to the City's significant costs in claims and judgements in 2017 and stated that the ordinance does not show the true effect on the General Fund balance when risk is factored in. **Mr. Cleworth** stated the City needs to have cash flow in order to operate, and property taxes are not paid to the City until later in the year. He stated the City is in the middle of labor negotiations, and the process would be short-circuited if the Council funded the FFU in the way Ms. Therrien proposed.

Ms. Huntington asked Ms. Randle about the \$6.7 million number on page two of the ordinance. Ms. Randle stated that is the minimum General Fund balance required. She stated that one-time funds are better suited for paying as a bonus instead of an increase because the revenues are not recurring. She stated the Council can use funds out of the General Fund to pay bonuses, but once money goes into the Capital Fund, they funds cannot be removed. **Ms. Huntington** stated that her overall impression is that the Council has funds to cover Ms. Therrien's amendment, and they should fund the FFU contract.

Ms. Rogers asked if there are identifiable funds that could be paid out as bonuses for the FFU instead of ongoing salary increases. **Ms. Randle** stated that it is better to use Fund balance to pay one-time bonuses instead of using it for pay increases that last in perpetuity. She clarified that the Fund balance is simply money in the bank, and it is not recurring revenue.

Ms. Therrien asked **Ms. Randle** to clarify how much is currently in the General Fund balance; **Ms. Randle** explained that the financial statement that was distributed shows the profits and losses that fall into the Fund balance. She spoke to some of the specifics in the statement. She stated that the ordinance shows the unassigned Fund balance which is non-committed funds. She stated that the true unassigned Fund balance is about \$7.4 million until funds are reimbursed to the City. **Ms. Therrien** stated that it would have been nice to see the information in advance.

Mr. Cleworth defended **Ms. Randle** and stated that no one had asked for the information in advance. He stated that the bargaining process should be followed, and the Code also states that union contracts should be treated equally. He stated that if the FFU is funded at 80/20 for health insurance, the other unions are going to expect the same deal. **Mr. Cleworth** stated that on a package basis, the FFU has received more than any other union. He stated that IBEW employees received a reimbursement for the increased cost of their 2017 healthcare because the Council did not want them to go backwards in compensation.

Ms. Huntington stated that the Council non-funded the FFU contract because they did not think there was money in the 2018 budget to fund it. She stated the picture has changed, and now the Council has the funds. She stated that negotiations initiated only because of the non-funding.

Mr. Pruhs suggested that the Clerk read the Oath of Office each Council person took when they were sworn into office instead of the City Mission Statement. He stated the Council has been advised by the City Attorney that the City Code has been violated in regard to the FFU contract. He stated Council members need to remember the oaths they swore to when they became Council members. He stated it is a violation of Code to discuss the FFU package during the Council meeting, and it should be discussed in an Executive Session.

Mr. Cleworth shared his concern for the two pending lawsuits with the PSEA; he stated that there are limited funds available if the court rules in PSEA's favor. He stated that Council members should not violate the Code, and he spoke to the importance of maintaining a sustainable General Fund. He stated that the FFU arbitrator's award contained a lot of mistakes. He stated that every labor contract is subject to funding during the budget process.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6071 BY INCREASING FFU FUNDING IN THE AMOUNT OF \$97,114 TO COVER A 1% PAY INCREASE AND TO COVER HEALTH INSURANCE AT 80/20 AS FOLLOWS:

YEAS: Huntington, Therrien
NAYS: Bagwill, Cleworth, Rogers, Pruhs
Mayor Matherly declared the MOTION FAILED.

Mr. Cleworth, seconded by **Mr. Pruhs**, moved to AMEND Ordinance No. 6071 by increasing the Public Works temporary hire budget by \$50,000.

Mr. Cleworth mentioned the Fairbanks Daily News Miner article about the snow dumps being filled to capacity. He spoke against the City selling snow dump property because this year is an example of why they are so important to the City. He stated that removing the hard pack snow prior to a big melt is important, and he does not want the public upset because it has not been removed. He stated he knows \$50,000 will not get the entire City done, but it will keep double snow removal shifts going for the time being.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6071 BY INCREASING THE PUBLIC WORKS TEMPORARY HIRE BUDGET BY \$50,000 AS FOLLOWS:

YEAS: Rogers, Bagwill, Therrien, Pruhs, Cleworth, Huntington

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

Mr. Cleworth stated that IBEW and non-represented employees got a reimbursement for their medical insurance increase at the end of 2017, and the Police and Dispatch Departments also received a bonus. He stated that those two department heads received both bonuses, and he questioned whether that was the Council's intent.

Mr. Bagwill stated he did not recall that being the original intent of the two department heads.

Chief of Staff Mike Meeks explained that the bonus originated for PSEA employees only, but the Council did not want it to be a union-based bonus. He stated that it was changed to reward longevity and was based on a total dollar amount. He stated some members of the Fairbanks Police Department (FPD) did not accept the bonus, so leftover dollars were used to give a bonus to the Police Chief. He stated that was not the case with the Dispatch Department, and all but one individual received the bonus. Mr. Meeks stated that the resolution that was approved stated that all FPD and Dispatch employees would receive the bonus.

Mr. Cleworth questioned whether the two department heads should receive the bonus.

City Attorney Paul Ewers advised that a dollar amount was what the Council approved based on the amount of time someone had worked at the department.

Mr. Pruhs stated it was discussed in a Finance Committee meeting and that both department heads were to be given the bonus.

Ms. Huntington asked Ms. Randle the amount of the decrease in pay to FFU employees. Ms. Randle stated the firefighters' health insurance increased by \$138.33, per person, per month.

Ms. Huntington stated that the Council has indicated that it does not want employees to go backwards, but the firefighters are essentially taking a cut in pay. She asked the Council to consider giving each FFU member an additional \$138 per month.

Mr. Cleworth stated the FFU took a big leap forward in 2017 with their insurance being funded at 80/20, unlike any other union in the City. He stated the City is supposed to treat all unions equally, and funding only the FFU health insurance at 80/20 is breaking Code. He spoke to the

health insurance premiums for each union. He stated the union does not allow people to opt out of coverage, but that is a problem between the union and the employees. He stated he has never seen any Council hand out bonuses like this Council. He stated employees have come to expect it, and the Council needs to stop throwing bonuses around.

Ms. Therrien asked whether \$138.33, per FFU member, per month could come out of the Fund balance because it would not be a recurring expense. Ms. Randle stated it would be a recurring expense because it would continue on into future years.

Ms. Huntington asked how many City employees are in the FFU; Ms. Randle stated there are 42 members. She stated the Chief and Assistant Chief belong to the IBEW.

Mr. Pruhs asked whether Council members listened to Mr. Cleworth and whether they heard the paramedic complain about FPD's bonus. He stated IBEW members have complained about the increases and bonuses of others. He spoke against bonuses and stated it is something that should be dealt with during labor negotiations. He stated it does not make sense to authorize a bonus to the FFU then enter an Executive Session to discuss negotiations. He stated he feels empathy for the department, and they are exceptional people, but a bonus is not the right way to proceed.

Ms. Huntington stated she heard time and time again that the Council will not go backwards with the union, and she is not just throwing a bonus at the union without thinking about it.

Mr. Cleworth stated the FFU is not moving forward because they are not willing to come to the table and negotiate. He stated there are different attitudes amongst the unions – some live by arbitration and some willingly negotiate. He stated the salaries and packages that the City offers are rich, and the Council should wait and see what comes from negotiations before assigning a bonus. He stated the FFU member who spoke earlier makes a base wage of \$94,000 which is more than the Mayor. **Mr. Cleworth** stated the only time bonuses should be given is at the end of the fiscal year when there is a better idea about what is left over. He advised the Council of the limited funds and cautioned them about spending all of the City's money.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6071, AS AMENDED, AS FOLLOWS:

YEAS: Therrien, Rogers, Pruhs, Bagwill, Huntington, Cleworth

NAYS: None

Mayor Matherly declared the MOTION CARRIED and Ordinance No. 6071, as Amended, ADOPTED.

- b) Ordinance No. 6072 – An Ordinance Authorizing the Public Sale of Surplus City-Owned Property. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

Mr. Bagwill, seconded by **Ms. Huntington**, moved to ADOPT Ordinance No. 6072.

Mayor Matherly called for Public Testimony and, hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6072 AS FOLLOWS:

YEAS: Cleworth, Pruhs, Rogers, Huntington, Bagwill, Therrien
NAYS: None
Mayor Matherly declared the MOTION CARRIED and Ordinance No. 6072 ADOPTED.

DISCUSSION ITEMS

a) Committee Reports

Opioid Work Group – **Ms. Rogers** spoke to the presentation given by Dr. Peter Dillon of the Tanana Valley Clinic about drug addiction at the Opioid Work Group meeting. She stated her heart has been warmed watching the progress made in the community regarding opioid issues.

FMATS Policy Committee – **Mr. Cleworth** reported that FMATS has been looking at becoming an independent agency, and the City Attorney’s Office has been contracted to work on the legal aspects of the issue. He stated that Yankovich Road has been under review for installing a bike path for 12 years, and decisions have finally been made to increase the shoulder rather than to build a separate bike path. **Mr. Cleworth** stated there are two types of cyclists, ones who use the road and ones who use a bike path. He stated those who use the road do so because it is the quickest way for them to navigate to their destination. He stated shouldering is the most cost-effective way to build a sidewalk, and it is safer than building a separate path.

CITIZENS’ COMMENTS

Jim Richardson, 1032 8th Avenue, Fairbanks – Mr. Richardson stated he appreciated Mr. Cleworth’s comments because he came to speak about bicycling. He stated he rides his bike on sidewalks, and the City, Borough, and State signed an agreement with FMATS in 2010 to clear sidewalks after snow events. He stated some sidewalks are getting cleared, but many are not. He stated the ruts on the roads in residential neighborhoods are so deep that it is hard to ride his bike; he stated the ruts have become dangerous. He commented that Public Works has a plan to clear sidewalks, but they do not do it. He stated a retired Public Works employee said that the City should work with the jail to see if inmates could clear snow from sidewalks.

Mr. Cleworth asked Mr. Richardson if he rides his bike in the winter; Mr. Richardson stated he rides his bike year-round. Mr. Richardson stated it is a property owner’s job to clear their own sidewalks, but since they do not always do so, he has to ride his bike on the street.

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney spoke of the young man who was killed by police on Christmas Eve; he demanded answers to the family’s questions. He stated the family has a right to see footage of the incident. He stated the press release about the shooting should have been open to the public, and he shared his disappointment that it was kept private. He spoke in favor of industrial hemp and stated that Governor Bill Walker supports the legislation. He spoke against prescribing anti-depressants to children.

Victor Buberger, P.O. Box 58192, Fairbanks – Mr. Buberger stated the traffic signs in Fairbanks are awful, and young drivers are not properly trained before driving on their own. He gave a history of the extensive training he received while learning to drive in California. He spoke to a parking ticket he received downtown and stated the sign was hard to see. He suggested that it was posted by union workers who wanted to get paid twice – once to post it incorrectly and again to post it correctly. He offered to ride along with a City official to point out poorly-posted signs.

Darlene Herbert, 906 Woodlawn Road, Fairbanks – Ms. Herbert spoke to police-involved shootings and asked the City to put together a committee to look into the high volume of such incidents. She spoke to the importance of families of victims getting answers and closure. She stated she does not understand why only the police get bonuses. She stated it is not fair to other public safety employees that only the FPD employees receive a bonus.

Hearing no more requests for public comment, **Mayor Matherly** declared Public Testimony closed.

Mayor Matherly called for a brief recess.

COUNCIL MEMBERS' COMMENTS

Ms. Huntington asked for respect at City Council meetings; she stated she heard the term “boys” used when referring to men, and they should be referred to as men. She spoke of her concern in being physically absent for so many meetings. She requested to be excused from the Regular Council Meeting of March 19, 2018.

Mayor Matherly called for objection to Ms. Huntington’s request to be excused on March 19, 2018 and, hearing none, **SO ORDERED.**

Ms. Huntington stated her schedule is not fun, but she cares about the community, the Council, and her children. She asked Council members about their thoughts on her telephonic attendance.

Ms. Rogers thanked Ms. Huntington for being respectful and for helping the Council to better understand her situation. She asked drivers to slow down because tragic things happen when people drive too fast. She thanked everyone who attended the meeting and who shared their thoughts about the issues at hand. She thanked staff for the answers they provide to the Council.

Ms. Therrien stated she and Ms. Rogers attended the Minnie Street Corridor Study Open House, and she was surprised to see how cordial everyone was. She thanked the Mayor for working with the marijuana industry on regulations that will work for everyone involved. She stated she does not think she violated her Oath of Office by trying to the fund the FFU contract.

Mr. Pruhs discussed the idea of outsourcing snow plowing in the City and leaving only the snow removal part of it for the Public Works crew. He stated snow removal has been an issue for the past two years, and it may be time to look at a different approach. He assured Ms. Huntington that she is a joy to work with and that she is a model of a successful business woman and working mom. He stated he will support her because he values her as a Councilmember.

Mr. Cleworth spoke to the press release at FPD that the Council was invited to; he stated he did not know whether it was open to the public, but it was widely-reported by the media. He suggested holding such press conferences in City Hall so that everyone knows they are welcome to attend. He stated that in the past, Council members did not have an option to call in for meetings, and it may be time to revisit the issue. He commented that it is distracting and difficult to hear when a member is on the phone.

Mr. Bagwill welcomed Eloy, the new VISTA volunteer; he also welcomed the TeamPact group who attended the meeting. He stated he enjoys working with Ms. Huntington because she has such compassion for people and provides well thought out responses when making decisions. **Mr. Bagwill** requested to be excused from the Regular City Council Meeting of May 7, 2018.

Mayor Matherly called for objection to Mr. Bagwill's request to be excused on May 7, 2018 and, hearing none, so ORDERED.

Mr. Pruhs, seconded by **Mr. Bagwill**, moved to ENTER Executive Session for the purpose of discussing FFU and IBEW Labor Negotiations.

Mayor Matherly called for objection and, hearing none, so ORDERED.

EXECUTIVE SESSION

- a) FFU Labor Negotiations
- b) IBEW Labor Negotiations

The City Council met in Executive Session to discuss FFU & IBEW Labor Negotiations. Direction was given to the negotiating team, and no action was taken.

ADJOURNMENT

Mr. Bagwill, seconded by **Ms. Huntington**, moved to ADJOURN the meeting.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly declared the meeting adjourned at 10:50 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, CMC, CITY CLERK


Transcribed by: EB

MEMORANDUM

City Clerk's Office

D. Danyielle Snider, CMC, City Clerk

TO: Mayor Jim Matherly
City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Application for Restaurant Designation Permit

DATE: April 18, 2018

An application has been received from the State Alcohol and Marijuana Control Office (AMCO) for a Restaurant Designation Permit for the following liquor license applicant:

License Type: Beverage Dispensary, License #3997
D.B.A.: BPO Elks Lodge #1551
Licensee/Applicant: BPO Elks Lodge #1551
Physical Location: 1003 Pioneer Road

Please note that there are **no recommended departmental protests** for this Restaurant Designation Permit. Additional documentation is attached, including a call report from the Fairbanks Police Department.

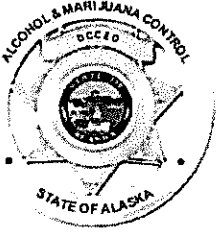
CITY OF FAIRBANKS PUBLIC SAFETY

ELKS LODGE 1003 PIONEER RD

04/09/2017 - 04/09/2018

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	03/18/2018 05:41	SUSPICIOUS VEHICLE	1003 PIONEER RD	O5	NRP	03/18/2018 05:52:59
	03/16/2018 20:36	SUSPICIOUS VEHICLE	1003 PIONEER RD	O1	NRP	03/16/2018 20:58:41
18000888	03/14/2018 14:40	TRESPASS	1003 PIONEER RD	O4	RPT	03/14/2018 16:54:36
	03/13/2018 07:48	SUSP	1003 PIONEER RD	O22	NRP	03/13/2018 08:13:35
	11/11/2017 18:12	PAST HIT & RUN -	1003 PIONEER RD	DESK	NRP	11/11/2017 18:58:16
	09/20/2017 11:18	CIVIL PROBLEM	1003 PIONEER RD	O6	NRP	09/20/2017 11:48:19
	08/22/2017 02:22	SUSP	1003 PIONEER RD	O3	NRP	08/22/2017 03:12:05
	08/21/2017 02:42	SUSP	1003 PIONEER RD	O16	SUBL	08/21/2017 02:50:26
	06/25/2017 04:26	ALARM BURGLARY -	1003 PIONEER RD	O16	NRP	06/25/2017 04:54:44

Total Number of Events Listed: 9



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

What is this form?

A restaurant designation permit application is required for a licensee desiring designation under 3 AAC 304.715 – 3 AAC 304.795 as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049. Designation will be granted only to a holder of a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license, and only if the requirements of 3 AAC 304.305, 3 AAC 304.725, and 3 AAC 304.745, as applicable, are met. A detailed floor plan of the proposed designated and undesignated areas of the licensed business and a menu or expected menu listing the meals to be offered to patrons must accompany this form. Applicants should review AS 04.16.049 – AS 04.16.052 and 3 AAC 304.715 – 3 AAC 304.795. All fields of this form must be completed. The required \$50 permit fee may be made by credit card, check, or money order.

Section 1 – Establishment Information

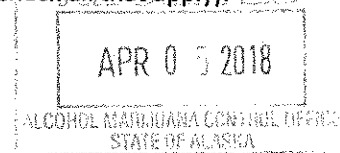
Enter information for licensed establishment.

Licensee:	BPO EIKs Lodge #1551			
License Type:	Club - Beverage Dispensary	License Number:	3997	
Doing Business As:	BPO EIKs Lodge #1551			
Premises Address:	1003 Pioneer Rd			
City:	Fairbanks	State:	AK	ZIP: 99701
Contact Name:	Lori Lynch	Contact Phone:	(907) 456-1551 (907) 322-1205 Cell	

Section 2 – Type of Designation Requested

This application is for the request of designation as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049, and for the request of the following designation(s) (check all that apply):

- Dining after standard closing hours: AS 04.16.010(c)
 - Dining by persons 16 – 20 years of age: AS 04.16.049(a)(2)
 - Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)(3)
 - Employment for persons 16 or 17 years of age: AS 04.16.049(c)
- NOTE: Under AS 04.16.049(d), this permit is not required to employ a person 18 - 20 years of age.



OFFICE USE ONLY				
Issue Date:		Transaction #:		BRE:



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 3 – Additional Information

Enter all hours that your establishment intends to be open. Include variances in weekend/weekday hours, and indicate am/pm:

Sunday - Thursday 9am - 2am
Friday & Saturday 9am - 3:30am

Are any forms of entertainment offered or available within the licensed business or on the proposed designated portions of the premises? Yes No

If "Yes", describe the entertainment offered or available:

On occasion we offer a band, Karaoke, or hold raffle drawings.

Food and beverage service offered or anticipated is:

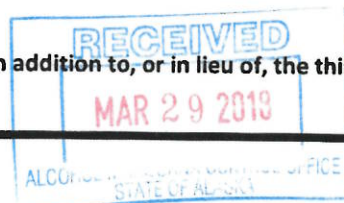
- table service
- buffet service
- counter service
- other

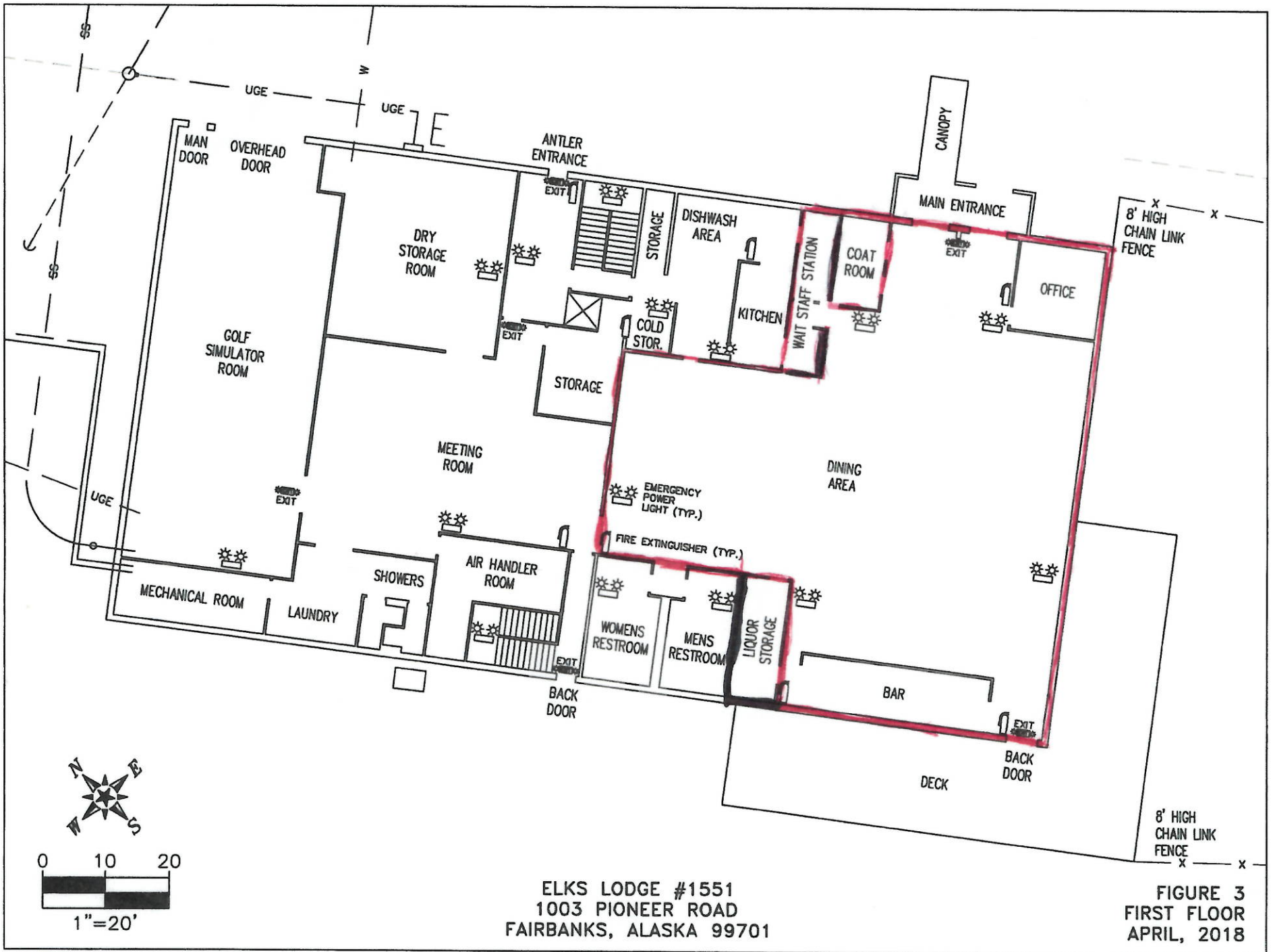
If "other", describe the manner of food and beverage service offered or anticipated:

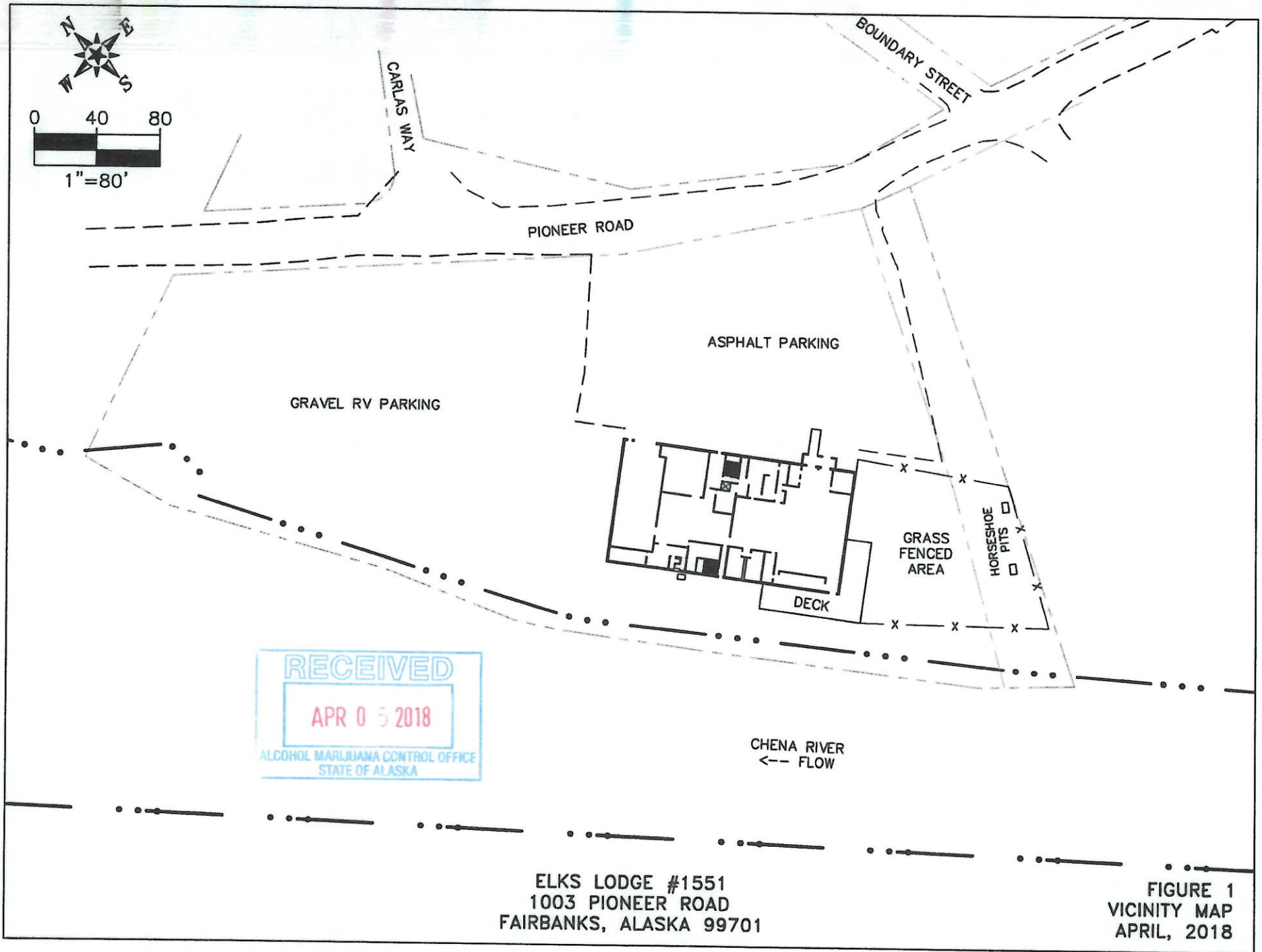
Is an owner, manager, or assistant manager 21 years of age or older always present on the premises during business hours? Yes No

Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the third page of this form.

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the third page of this form that meet the requirements of this form. Yes No









Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 5 – Certifications and Approvals

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I have included with this form a detailed floor plan of the proposed designated and undesignated areas of the licensed business for purposes of this application. I understand that this diagram is different than my licensed premises diagram.

gl

I have included with this form a menu, or an expected menu, listing the meals to be offered to patrons.

ll

I certify that the license for which I am requesting designation is either a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license.

ll

I declare under penalty of perjury that this form, including all attachments and accompanying schedules and statements, is true, correct, and complete.

Lori Lynch
Signature of licensee

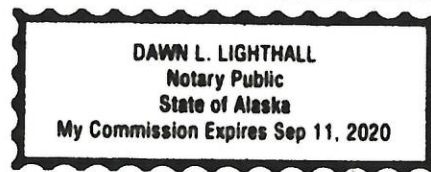
Dawn Lighthall
Signature of Notary Public

Lori Lynch
Printed name of licensee

Notary Public in and for the State of Alaska

My commission expires: 9/11/2020

Subscribed and sworn to before me this 26 day of March, 2018.



Local Government Review (to be completed by an appropriate local government official):

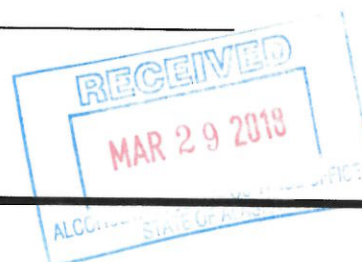
Approved Disapproved

Signature of local government official

Date

Printed name of local government official

Title





Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

AMCO Enforcement Review:

Signature of AMCO Enforcement Supervisor

Printed name of AMCO Enforcement Supervisor

Enforcement Recommendations:

AMCO Director Review:

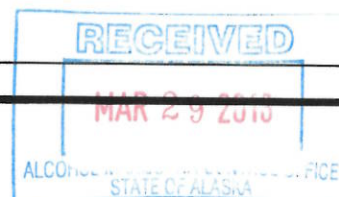
Approved Disapproved

Signature of AMCO Director

Printed name of AMCO Director

Date

Limitations:



LUNCH



ELKS

At Home on the North Shore of the Chena River



Fairbanks Elks Lodge #1551

Lunch Menu

Burgers

1/3lb beef served with lettuce, tomato, pickles, onions and your choice of one side.

Hamburger	\$10
Cheeseburger	\$11
Bacon Cheeseburger	\$11.50
Mushroom Swiss Burger	\$11.50
Mushroom Bacon Cheeseburger	\$12
Chicken Breast with Cheese	\$9.50
Halibut Fish Burger	\$10

Hot Sandwiches

Includes one side and choice of bread (White, Whole Wheat, Rye, Hoagie or Wrap)

Grilled Cheese	\$6
Grilled Bacon Cheese	\$7.50
Grilled Ham and Cheese	\$7.50
Patty Melt (Grilled Onions and Swiss Cheese on Rye)	\$11
Deluxe Patty Melt (Bacon, Swiss Cheese, American Cheese and Grilled Onions)	\$11.50
Alaskan (Roast Beef, Swiss Cheese, Bacon and Tomato)	\$10.50
French Dip on Hoagie	\$10.50

Deli Style Sandwiches

Your choice of Bread (White, Wheat, Rye, Hoagie or Wrap) Lettuce, Tomato, Onion on request. Your choice of one side.

Turkey	\$9
Roast Beef	\$9
Ham	\$9
Ham and Cheese	\$9.50
B.L.T	\$8
Elks Club (Turkey, Ham, Swiss, American Cheese, Bacon, Lettuce and Tomato)	\$10.50



Baskets

Served with your choice of side

Chicken Strip Basket (4)	\$11
Alaskan Amber Beer Battered Fish (4)	\$12
Beer Battered Shrimp (10)	\$12
3pc Fried Chicken	\$10.50

Soup and Salad

Cup of Soup	\$4
Bowl of Soup	\$5
Small Salad (One Trip)	\$6
Large Salad (One Trip)	\$7
Cup of Soup and Small Salad (One Trip)	\$8
Bowl of Soup and Large Salad (One Trip)	\$11

Watching the Carbs

Beef Patty	\$9
(1/3lb ground beef patty, Cottage Cheese, Tomato and Onion on a bed of lettuce)	
Chicken Breast	\$9.50
(5oz Grilled Chicken Breast, Cottage Cheese, Tomato, Onion on a bed of Lettuce)	

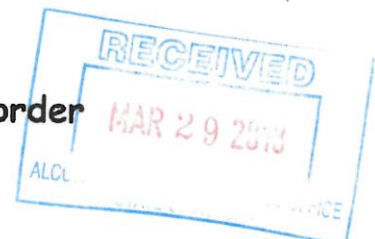
Sides:

One Trip Salad Bar
Cup of Soup
French Fries
Onion Rings
Cottage Cheese
Cole Slaw

Side Orders:

French Fries \$3
Onion Rings \$4
Cup of Cottage Cheese \$3
Cup of Cole Slaw \$3

Add \$0.50 for each To Go order



DINNER



ELKS # 1551



Fairbanks Elks Lodge #1551 Menu

STEAKS

Bacon Wrapped Fillet 10oz \$30

Ribeye Steak 14oz \$22

Served with Soup or Salad

Choice of Baked Potato, French Fries (Onion Rings - \$1 extra)

(Dinner Roll Optional)

Baked potato as a Side - \$3



BURGERS

1/3lb Hamburger \$10

1/3lb Cheeseburger \$11

1/2lb Stuffed Burger \$15

Stuffed with bacon, mushrooms and Cheddar Cheese, topped with Swiss cheese



BASKETS

Served with your choice of side: French Fries, Baked Potato, Soup, Salad
Onion Rings for \$1.00 extra

Chicken Strip Basket (4)	\$11
Alaskan Amber Beer Batter Fish (4)	\$12
Beer Batter Shrimp Basket (10)	\$12



APPETIZERS

Chicken Wings (6 or 12)	\$8 / \$14
Steak Bits & Mushrooms (with garlic bread)	\$12
Crab Stuffed Mushrooms (with garlic bread)	\$10



Add \$0.50 for each To Go order





City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715
Fax (907)459-6710

MEMORANDUM

TO: Mayor Jim Matherly and City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Liquor License Renewal

DATE: April 18, 2018

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following liquor license renewal:

Lic. #	DBA	License Type	Licensee	Address
4816	Mayan Palace	Beverage Dispensary	Taco Azteca, Inc.	3401 Airport Way

Pursuant to FGC Sec. 14-178 the Council must determine whether or not to protest liquor license renewal after holding a public hearing.

Per the Council's request, the Police Department has included a call report for the location.

There are no departmental protests to the above-listed application for renewal. Please contact me if you need any further information.

CITY OF FAIRBANKS PUBLIC SAFETY

MAYAN PALACE 3401 Airport Way

03/14/2017 - 03/14/2018

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	03/12/2018 08:20	10-36	3401 AIRPORT WAY	O9	WAR	03/12/2018 08:24:45
	03/09/2018 13:22	TRESPASS/UNWANTE	3401 AIRPORT WAY	O25	NRP	03/09/2018 13:48:22
	11/29/2017 16:40	SUSPICIOUS VEHICLE	3401 AIRPORT WAY	O25	NRP	11/29/2017 16:56:31
	11/08/2017 11:38	SUSPICIOUS PERSON	3401 AIRPORT WAY	S1	NRP	11/08/2017 12:17:38
	10/26/2017 10:15	SUSP	3401 AIRPORT WAY	O9	SUBL	10/26/2017 11:20:30
	09/13/2017 21:46	MENTAL DISORDER -	3401 AIRPORT WAY	O25	NRP	09/13/2017 22:02:59
	09/08/2017 02:31	SI - FIELD CONTACT	3401 AIRPORT WAY	O35	NRP	09/08/2017 02:32:47
	07/06/2017 16:27	TRESPASS SMALL	3401 AIRPORT WAY	O17	NRP	07/06/2017 16:49:31
	06/09/2017 13:04	TRESPASS SMALL	3401 AIRPORT WAY	O1	NRP	06/09/2017 14:48:01
17001282	04/20/2017 13:55	PAST THEFT - BRAVO	3401 AIRPORT WAY	O25	RPT	04/20/2017 15:05:14
	03/29/2017 17:09	REDDI	3401 AIRPORT WAY	L6	NRP	03/29/2017 17:21:59
	03/24/2017 22:09	TRESPASS SMALL	3401 AIRPORT WAY	O3	NRP	03/24/2017 22:50:10

Total Number of Events Listed: **12**



FAIRBANKS DIVERSITY COUNCIL
REGULAR MEETING MINUTES
MARCH 13, 2018 – 5:30 P.M.
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Fairbanks Diversity Council (FDC) convened at 5:30 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following members in attendance:

Members Present: Lisa Slayton, Seat B
Montean Jackson, Seat C
Juanita Webb, Seat D
Kathryn Ottersten, Seat E
Svetlana Nuss, Seat F
Herbert Butler, Seat G
Rosalind Kan, Seat H
Marna Sanford, Seat I
Douglas Toelle, Seat J
Rita Davis, Seat L (left at 7 p.m.)
Jeff Walters, Seat M
Kelvin Lee, Seat O (telephonic)
June Rogers, Councilmember
Angela Foster-Snow, HR Director

Members Absent: Vacant, Seat A
Vacant, Seat K
Amber Taylor, Seat N (excused)

Also Present: D. Danyielle Snider, City Clerk
Eric Jewkes, Chief of Police

CALL TO ORDER & READING OF THE FDC MISSION STATEMENT

Chair Matherly welcomed new member, Svetlana Nuss, and asked her to introduce herself. Ms. Nuss spoke briefly about her background and stated that working with children is her passion. She expressed appreciation for having been appointed to the FDC.

Chair Matherly read aloud the FDC mission statement. He thanked FDC members for carrying the torch when he is unavailable to attend meetings. He stated that he recently spent some time thinking about the FDC and reviewing its original, enacting ordinance. He stated he will share some of his thoughts about future goals later in the meeting.

PLEDGE OF ALLEGIANCE

Chair Matherly led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Toelle, seconded by Ms. Ottersten, moved to APPROVE the Agenda.

Chair Matherly called for objection to APPROVING the Agenda and, hearing none, so ORDERED.

CITIZENS' COMMENTS (Limited to 3 Minutes)

Helen Marie Matesi – Ms. Matesi stated that the League of Women Voters will be holding a workshop in April on how to run for local office.

Hearing no more requests for comment, **Chair Matherly** declared Citizens' Comments closed.

CALENDAR OF EVENTS

Mr. Butler stated that Tanana Chiefs Conference (TCC) meetings are ongoing and will continue through Thursday. He stated that they Doyon Limited Annual Meeting will be on Friday.

Ms. Sanford stated that the Denakkanaaga fundraiser will take place on Wednesday evening at the Tribal Hall, and TCC will have its annual potlatch on Thursday evening. She shared that Saturday night the Fairbanks Native Association (FNA) will have a potlatch and a pageant.

Mr. Butler shared that Ms. Poldine Carlo recently celebrated her 97th birthday. **Mr. Walters** reminded everyone to wear green on Saturday in observance of Saint Patrick's Day.

Ms. Slayton shared that there would be a Fabulous Feminist Fundraiser in April; **Ms. Sanford** stated the event would take place on April 21.

APPROVAL OF PREVIOUS MINUTES

- a) Regular Meeting Minutes of December 12, 2017
- b) Regular Meeting Minutes of February 13, 2018

Mr. Toelle, seconded by **Mr. Butler**, moved to APPROVE the Regular Meeting Minutes of December 12, 2017 and February 13, 2018.

Chair Matherly called for objection to APPROVING the Minutes and, hearing none, so ORDERED.

FAIRBANKS POLICE DEPARTMENT & HUMAN RESOURCES REPORTS

Ms. Foster-Snow stated that there are three vacancies at the City: two data management clerk positions at the Fairbanks Police Department (FPD) and one payroll clerk position in the Finance Department. She encouraged members to share the information with anyone who may be interested in applying. She stated that the City Engineer position opened internally, and there were internal applicants; she stated that the process will continue, and the Mayor will decide whether to make a selection from the internal applicants or to open the position to the public. **Ms. Foster-Snow** reported that three new emergency dispatchers have been hired and placed within the last few weeks, and the City also hired a new Risk Manager/Purchasing Agent.

Chief Jewkes stated that the two newest hires at FPD are in training, one in field training and one in the academy. He stated that three officers are about to complete field training, and he is excited to add new patrol staff. He shared that Lieutenant Jim Geier recently retired after 25 years of service. He stated that there has been a lot of shifting at FPD recently with retirements and promotions.

Mr. Walters reminded FDC members that they have a place at the table for FPD interviews. Chief Jewkes stated that Tyrone Oates and Rodney Gaskins participated in the last lieutenant promotion panel.

Mr. Walters asked Chief Jewkes about the status of the cold cases at FPD. Chief Jewkes stated that Cold Case Detective Peyton Merideth has been promoted, and a new detective will be hired to fill the cold case position. He stated that the primary responsibility of the position is to work on cold cases, but it is sometimes needed to work on other cases such as active homicides.

Ms. Ottersten asked about the turnout for COPS seminars and about the overall staffing levels at FPD. Chief Jewkes replied that there is not typically a tremendous turnout for the seminars, and he is unsure about the turnout at the last one. He stated that depending on the success of the fall hiring process, the department may see some overall gains in staffing in 2018. He indicated that the FPD may not be fully staffed until 2021.

Chair Matherly spoke about his recent ride-along with FPD, and he encouraged FDC members to participate in a hiring panel or go through the FPD citizen's academy.

Ms. Kan stated that at the last meeting, Deputy Chief Welborn mentioned that October is domestic violence awareness month. She spoke to the importance of education surrounding domestic violence issues and asked whether the FPD is doing anything to create awareness. Chief Jewkes stated that domestic violence issues require a holistic approach and a multi-faceted solution. He indicated that a large part of the solution is enforcement. He stated that prevention and aftercare is also a large part of addressing domestic violence issues. **Ms. Kan** asked for ideas on what could be done to raise awareness. Chief Jewkes recommended inviting someone from the Interior Alaska Center for Non-Violent Living to come in; he stated that they have been involved with the "Green Dot" program, an intervention program that encourages people to take action against violence.

Ms. Rogers stated that the FDC hosted a speaker for the Green Dot program a few years ago, but it would be good to do it again since the FDC membership has changed so much. She made a suggestion to Chief Jewkes about forming some sort of ambassador group of retired police officers in Fairbanks who could help with community outreach.

Ms. Slayton handed out statistics showing Alaska at the bottom of the barrel in regard to sexual assaults and domestic violence; she asked about a domestic violence coordinator position at FPD. Chief Jewkes stated that more than a decade ago FPD had a domestic violence grant, and there was one officer assigned to follow up on domestic violence crimes. He stated that the department no longer has that position. He spoke to how domestic violence cases are handled by law enforcement. **Ms. Slayton** stated that given the statistics, domestic violence and sexual assault issues should be a priority at FPD, and the department should have a domestic violence coordinator. She stated that it appears the department is not on top of the issue. Chief Jewkes stated that FPD does its best to address competing priorities, and there is a constant triage of what gets done.

Ms. Ottersten asked if crime statistics for the City of Fairbanks are available online. Chief Jewkes replied that statistics are not available by neighborhood, but the department may be able

to provide statistics by geographic area. He stated that the Federal Bureau of Investigation (FBI) maintains a master list called Uniform Crime Reporting (UCR) which is available to the public. **Ms. Rogers** suggested that information about the FBI's UCR be made available to citizens.

DIVERSITY TOPIC OF THE MONTH

a) Film Presentation by Heather Damaro and Yuki Nagaoka

Mr. Walters introduced Ms. Damaro and spoke of her accomplishments as an educator. He stated that two West Valley Students, Yuki Nagaoka and Sydney Cox, created an award-winning documentary about the history of racism in the United States. He stated the students presented the film at the National Museum of African American History & Culture in Washington D.C. in the Oprah Winfrey Theater.

Ms. Nagaoka stated that Ms. Cox was her partner in the project but could not be present. She stated that when they started looking for a topic, they wanted to center it around a female musician who had an impact on American History. She stated that in their freshman year, a teacher played a recording of the song "Strange Fruit" by Billie Holiday, and the song stuck with them. Ms. Nagaoka stated that the powerful song reached many people, even after Ms. Holiday stopped performing. She stated that the documentary she and Ms. Cox created passed through the regional and state levels, and finally the national level where they won the National History Day African American History award. She spoke about the awarding experience of presenting the film at the National Museum of African American History & Culture in Washington D.C.

Chair Matherly thanked Ms. Nagaoka for the presentation. **Mr. Butler** commented that racism is still occurring. **Chair Matherly** stated that everyone has experienced discrimination, but he would like to believe that it has improved. He stated that respect starts in the family. **Ms. Rogers** agreed that racism still exists; she stated that the film is a good reminder that tragedies still happen every day. She stated that people need to be a help instead of allowing bad things to happen.

Ms. Nagaoka stated that jazz found a big place in culture in the 1930s and 1940s. She stated that Ms. Holiday took her experiences, put them into mainstream culture, and took a stand. **Ms. Ottersten** commended and thanked Ms. Nagaoka and stated that it was an impressive film. She stated that the song itself has a history since it was written by a Jewish man whose parents were discriminated against. She stated that the impact of such a song is widespread because it carries with it so much truth. Ms. Nagaoka pointed out that the song is additionally unique because the writer, Abel Meeropol, was a Jewish school teacher who was also a Communist, and the song was first recorded by an African-American woman.

Ms. Nagaoka and members discussed how jazz music impacted American history. When asked how the film was created, Ms. Nagaoka stated that they used the free program, iMovie, to create the documentary. She stated that they did a film analysis their junior year, and they tried to mimic the patterns they saw; she added that they also tried to match the narrative to the visuals.

Ms. Damaro expressed appreciation for the invite by the FDC. She spoke to racial discrimination and stated people experience different levels of discrimination. She stated that the

things the students had to learn and see when working on the project were very taxing. Ms. Damario spoke about their visit to the National Museum of African American History & Culture in Washington D.C. and stated that when they reached the Obama section at the museum, they all three became emotional because of the entire experience. She stated she knew in that moment that the documentary was more than just a history day project to the young ladies.

Ms. Slayton stated that she was impressed with the girls' work. She agreed that there are varying levels of discrimination, and she expressed hope that this generation does not allow things to be glossed over. She stated they need to hold people's feet to the fire.

NEW BUSINESS

a) Appointment of Second Vice Chair

Chair Matherly asked members if there were any nominations or volunteers for the position of Second Vice Chair. **Mr. Butler** indicated that he would like to volunteer, and there were no other nominations or volunteers.

Chair Matherly asked for a show of hands of those in favor of confirming Mr. Butler's appointment to Second Vice Chair; the show of hands confirming the appointment was unanimous.

b) Review of Diversity Action Plan

Chair Matherly stated the discussion at the last meeting instigated his review of the enacting ordinance of the FDC and the Diversity Action Plan (DAP). He stated that he does not want to unpack the entire DAP, but he would like members to provide feedback on the goals they would like the FDC to accomplish in the next year or so.

Mr. Walters stated he would like to review the DAP to make sure that the FDC is on track. He stated that he and Ms. Ottersten recently spoke about the Plan at the Education/Outreach Committee meeting, and they agreed that outreach to Explore Fairbanks is missing from the DAP. He stated it would be good to market Fairbanks as a great place to live.

Ms. Jackson suggested looking at the DAP at the committee level and consider changing items as they come up. She commented that the FDC should look at the DAP at least once per year. **Chair Matherly** stated that the ordinance states that the DAP will be reviewed at least once every five years.

Mr. Butler stated that he would like to see a change pertaining to the Policy & Procedure Committee. He explained that the meetings have been poorly attended, and he feels that instead of digging into City policies and procedures, the group should bring issues forward on a case-by-case basis. He indicated that he would like to dissolve the committee and only meet on an as-needed basis. He stated it is difficult for the committee to not only review City policies, but also come up with recommendations and assessments. **Mr. Lee** stated that he thought the committee was just supposed to ensure that proper hiring policies were in place at the City; he stated that he did not see a purpose in getting rid of the committee.

Mr. Butler again spoke to poor attendance at committee meetings. He stated that the committee found that there is not a real path to follow to produce something for the FDC to consider. He stated he understands one of the main purposes of the FDC is to look at hiring practices in local government; he stated if there is not a problem he does not see a need to continue.

Ms. Jackson stated that poor attendance is not necessarily a reason to disband a committee. She questioned the assumption that the FDC as a body is satisfied with the hiring practices at the City of Fairbanks. She stated that although she has made requests, she has not seen any statistical reports from the City relating to diversity in its hiring and training practices. **Chair Matherly** stated that the City is not able to require demographic information from job applicants. **Ms. Jackson** stated that the FDC should have some sort of idea – maybe on an annual reporting basis – of the statistics of diverse recruitment at the City. She stated she is unsure if hiring five more police officers that look like the Mayor says “diversity.” **Ms. Slayton** stated that the FDC does not need to hear about vacancies and staffing levels at the FPD; rather, the FDC needs to hear reports relating to diversity in hiring.

Ms. Sanford stated she understands FDC members are busy people; she expressed frustration that she has chaired the Policy & Procedure Committee for nearly a year with no progress. She stated that she feels that the work of the committee should be done by the FDC as a body.

Ms. Ottersten indicated that there is a lot of work in the DAP to be done.

Mr. Butler stated it is extremely difficult to modify a policy once it is in place.

Chair Matherly asked the DAP to allow him some time to consider some of the suggestions and recommendations with his staff; he indicated that he would like to give more thought to the Policy & Procedure Committee before striking it. He stated that FPD has struggled to develop a diverse work force because there is not much diversity amongst applicants. He commented that the question is how to increase diversity in the hiring pool. He took exception to **Ms. Jackson’s** comment that all the newly-hired police officers look like him. **Ms. Jackson** stated that she meant no disrespect; she clarified that she was trying to be more diplomatic than just saying that it appears the FPD hires only Caucasian males.

Ms. Sanford suggested that there be a section on each meeting agenda to look at policy.

Chair Matherly stated that he would like members to send items they feel should be prioritized to **Ms. Foster-Snow**. He stated that the City’s complete policy manual is still a work in progress.

Ms. Rogers stated that there has not been much input from the Borough until recently. She stated that the FDC should look at its relationship with the Borough and explore where responsibilities lie.

c) Committee Assignment for New Member

Chair Matherly asked **Ms. Nuss** to consider which committee she would like to serve on, and let him know.

FDC COMMITTEE REPORTS

Mr. Butler stated that after the FDC decides on a path to follow for the Policies & Procedures Committee, the Borough should be contacted because they have had representation at committee meetings.

Mr. Toelle stated that the Accessibility Committee has also had poor attendance. He stated the group will soon be talking with the City about snow removal prioritization for accessibility purposes. He stated that the committee may make some recommendations soon.

FDC MEMBERS COMMENTS

Ms. Webb stated that she had no comments.

Ms. Sanford mentioned House Bill 184 currently in the state legislature. She stated it is the first time an anti-discrimination bill has passed out of a committee; she stated that the bill would prohibit discrimination on LGBTQ issues. She encouraged members to weigh in on the bill. She spoke to March being Women's History Month and to the many pioneers who have come before. She invited everyone to the TCC potlatch on Thursday evening at the David Salmon Tribal Hall.

Ms. Jackson thanked everyone for the card following the recent passing of her mother. She stated that she would like to see regular legislative updates during Committee Reports on items that impact the FDC. She indicated that she would like to see military involvement in the FDC since military personnel make up a significant part of the community.

Mr. Butler stated that time and again at TCC meetings, there is a major concern within the Native community on a statewide basis that law enforcement is lacking in rural communities. He stated that when law enforcement is needed, oftentimes law enforcement shows up too late or not at all. **Mr. Butler** stated that there is difficulty in filling Village Public Safety Officer (VPSO) positions, and expressed his belief that it is virtually impossible for the City to hire a Native police officer because the VPSOs would almost certainly hire them first. He mentioned that the Alaska State Troopers (AST) are also undermanned.

Ms. Kan spoke to recognizing International Women's Day and stated that she is glad there is a whole month to celebrate women's history. She suggested inviting someone to an FDC meeting to speak about International Women's Day and how the day is celebrated.

Mr. Toelle stated that he just returned from Washington D.C. He commented that it would be nice to have a section in the agenda to discuss legislative issues. He spoke briefly to the expansion of his personal business.

Ms. Slayton stated that Ms. Kan did a wonderful job with the Chinese New Year event. She commented that it would be good to get in touch with people involved with a Deferred Action for Childhood Arrivals (DACA) group and let them know that the FDC exists. **Chair Matherly** stated that he would look into it.

Ms. Ottersten stated that she had no comments.

Ms. Rogers stated that the discussion at the meeting has been wonderful.

Ms. Nuss asked where she would share information about an event. **Chair Matherly** replied that she could send the information to Ms. Foster-Snow.

Chair Matherly stated that Mr. Lee had to hang up and is no longer on the telephone.

Mr. Walters welcomed Ms. Nuss. He stated that he recently attended a dance put on by Parents and Friends of Lesbians and Gays (PFLAG), and it was a good event. He stated he also attended a Festival of Native Arts (FNA) event where a proclamation by the three local mayors was read recognizing March 1 as "Festival of Native Arts Day." He stated that he would try to contact representatives from the Green Dot program and possibly Explore Fairbanks; he spoke to the importance of getting the word out into the community about the FDC. **Ms. Rogers** suggested contacting Charity Gadapee with Explore Fairbanks. **Mr. Walters** thanked Ms. Damario and Ms. Nagaoka for the presentation.

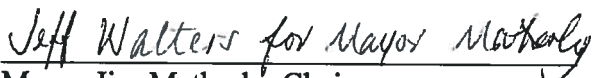
MEETING DATES

a) Next Meeting Date, April 10, 2018

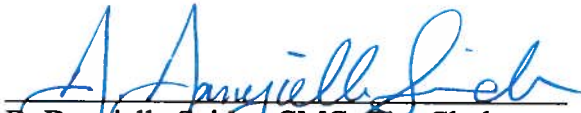
ADJOURNMENT

Mr. Toelle, seconded by **Ms. Jackson**, moved to ADJOURN the meeting.

Hearing no objection, **Chair Matherly** declared the meeting
ADJOURNED at 7:54 p.m.



Mayor Jim Matherly, Chair



D. Danyielle Snider, CMC, City Clerk

Transcribed by: DS

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor
Subject: Request for Concurrence – Fairbanks Diversity Council
Date: April 17, 2018

Seat K on the Fairbanks Diversity Council has been vacant for some time, and a new term for the seat will begin on July 1, 2018. I request your concurrence to the appointment of the following new member:

Seat K Ms. Sara Harriger Term Dates: July 1, 2018 – June 30, 2021

Ms. Harriger's application is attached.


Thank you.

dds/




FAIRBANKS DIVERSITY COUNCIL

BOARD DETAILS




OVERVIEW




SIZE

18 Seats



TERM LENGTH

3 Years



TERM LIMIT

N/A

The purpose of the Fairbanks Diversity Council (FDC) is to provide a citizens' forum to the City Council and the Borough Assembly, provide advice and recommendations to promote equal opportunity for all members of the public, serve as a diversity advisory board, and recommend adoption of a Diversity Action Plan.

The Fairbanks Diversity Council has adopted the following Mission Statement:

The City of Fairbanks recognizes that our community is a diverse one, with a wide variety of ethnic backgrounds, cultures, beliefs and orientations and recognizes this diversity as an asset and resource for our community. The establishment of a Fairbanks Diversity Council can provide the City Council and Fairbanks North Star Borough Assembly with advice and recommendations to promote equal opportunity for all members of the public.



BOARD/COMMISSION CHARACTERISTICS

DETAILS

The FDC will consist of 15 voting members, 12 of which will be appointed by the City Mayor and subject to approval by the City Council. All members must be members of the Fairbanks community. Three of the voting members will be appointed by the Fairbanks North Star Borough (FNSB) Mayor, subject to confirmation by the Borough Assembly. All appointments of the public members shall be for three-year terms, without compensation. The City Mayor shall serve as non-voting Chairperson. A First Vice-Chairperson and a Second Vice-Chairperson shall initially be appointed by the City Mayor from the membership, subject to the approval of the FDC. Following initial appointments, Vice-Chairpersons will serve one year in each position progressively: Second Vice-Chairperson, First Vice-Chairperson, then Past Vice-Chairperson. A new Second Vice-Chairperson will be appointed by the City Mayor every July, with approval of the membership. Upon approval of the appointment, the progression of Vice-Chairpersons will take place. If a Vice-Chairperson vacates their position before the progression is complete, the City Mayor will appoint a replacement, subject to the approval of the membership. The FDC may organize committees and adopt administrative rules and procedures to accomplish its purposes.

MEETINGS

A quorum shall be necessary to conduct a meeting. A quorum shall consist of eight public voting members of the FDC. The business of the FDC shall be transacted by a majority vote of voting members present after a quorum is established. All meetings shall be held, and notices and agendas shall be posted, in compliance with the Alaska Open Meetings Act. Meetings are held on the second Tuesday of each month at 5:30 p.m. in the City Council Chambers at City Hall. Minutes of FDC proceedings shall be kept and filed in accordance with applicable laws dealing with public records. In all matters of parliamentary procedure not covered by rules and procedures adopted under Ordinance No. 5939, the current version of Robert's Rules of Order will govern. The FDC shall keep permanent records or minutes of all meetings. The minutes shall promptly be filed in the office of the City Clerk and shall be open to public inspection. The City Clerk shall supply the FDC with administrative support.

[Meeting Minutes](#)

[Approved Resolutions](#)

ENACTING LEGISLATION FGC 2-231 through 2-235

ENACTING LEGISLATION WEBSITE <http://bit.ly/2yvhZqp>

JOINT COMMISSION DETAILS The FDC shall include 15 public voting members broadly selected to represent the diverse people of the Fairbanks community. Twelve members shall be appointed by the City Mayor subject to the approval of the City Council. Three members shall be appointed by the Fairbanks North Star Borough Mayor subject to the approval of the Fairbanks North Star Borough Assembly.

EMAIL THE COMMISSION MEMBERS diversitycouncil@fairbanks.us

Profile

Sara
First Name

Harriger
Last Name

[Redacted]
Email Address

[Redacted]
Street Address

[Redacted]
Suite or Apt

Fairbanks
City

AK
State

[Redacted]
Postal Code

Mailing Address

[Redacted]

Are you a City of Fairbanks resident? *

No

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Morris Thompson Cultural and
Visitors Center
Employer

Executive Director
Job Title

Which Boards would you like to apply for?

Fairbanks Diversity Council: Submitted

Interests and Experiences

Question applies to Fairbanks Diversity Council

Please tell us how your diversity will benefit and contribute to the mission and purpose of the Fairbanks Diversity Council. You may list any group, club, organization, etc. that you are formally affiliated with.

Born and raised in Fairbanks, I'm personally invested in making this a better place to live for everyone.

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

In more than a decade as a United States Diplomat I've gained experience and insight that will be of service to the Council in areas including program development, cross-cultural communication, inclusive leadership, and managing diverse stakeholders. In my current professional capacity as Executive Director of the Morris Thompson Center in Downtown Fairbanks, I lead an organization that, along with its partners, is committed to bridging cultures in our community and sharing the cultures of Interior Alaska with visitors from Outside.

Please provide a brief personal biography in the space below, or attach a resume.

<https://www.linkedin.com/in/saraharriger/>

Upload a Resume

List any professional licenses or training you believe are relevant to the seat you are applying for.

I have extensive training in cross-cultural communication and management, marketing, and social media. I have had professional training in EEO awareness.