



FAIRBANKS CITY COUNCIL
REGULAR WORK SESSION AGENDA
TUESDAY, APRIL 2, 2024 AT 7 A.M.
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#)
AND AT FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



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1. Roll Call
 2. Ordinance No. 6277 – An Ordinance Authorizing Additional Matching Funds for the Cowles Street Reconstruction Project and Amending the 2024 Capital Budget. [advanced to second reading]
 3. Resolution No. 5114 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the Alaska Highway Safety Office for FFY2025 DUI Traffic Enforcement Unit. [not introduced]
 4. City Tobacco Products Distribution and Excise Tax Update and Discussion
 5. Finance Committee Report
 6. Mayor and Council Member Comments
 7. Next Regular Work Session – Tuesday, April 16, 2024
 8. Adjournment

ORDINANCE NO. 6277

**AN ORDINANCE AUTHORIZING ADDITIONAL MATCHING FUNDS FOR THE
COWLES STREET RECONSTRUCTION PROJECT AND AMENDING THE
2024 CAPITAL BUDGET**

WHEREAS, the City Council approved a resolution authorizing matching funds and execution of a maintenance agreement for the Cowles Street Reconstruction Project (Resolution No. 4703); and

WHEREAS, the Cowles Street Reconstruction Project will reconstruct Cowles Street from 1st Avenue to east Cowles, to include roadside hardware, drainage improvements, intersection improvements, ADA improvements, and utilities; and

WHEREAS, the project costs increased from \$7,253,668 to \$15,800,553, and the City-required match increased from \$388,227 to \$860,704; and

WHEREAS, the City of Fairbanks paid \$100,379 and will provide the balance of \$760,325 from the Capital Fund.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. That the Mayor or his designee is authorized to execute all documents required for expending funds on behalf of the City for the Cowles Street Reconstruction project.

SECTION 2. That the Capital Fund budget is amended to provide \$361,483 and commit \$398,842 for the Cowles Street Reconstruction project.

SECTION 3. That the effective date of this ordinance is five days after adoption.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6277

Abbreviated Title: COWLES STREET RECONSTRUCTION PROJECT MATCHING FUNDS

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	2016 - 2022	2024	2028	TOTAL
COWLES RECONSTRUCTION PROJECT MATCH	\$100,379	\$361,483	\$398,842	\$860,704
TOTAL	\$100,379	\$361,483	\$398,842	\$860,704

FUNDING SOURCE:	2016 - 2022	2024	2028	TOTAL
CAPITAL FUND	\$100,379	\$361,483	\$398,842	\$860,704
TOTAL	\$100,379	\$361,483	\$398,842	\$860,704

The operations and maintenance costs associated with these improvements will be performed by Public Works and incorporated in the annual general fund budget.

Reviewed by Finance Department:

Initial mb

Date 3/12/2024

RESOLUTION NO. 5114

A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR FUNDS FROM THE ALASKA HIGHWAY SAFETY OFFICE FOR FFY25 DUI TRAFFIC ENFORCEMENT UNIT

WHEREAS, the City of Fairbanks has been notified by the Alaska Highway Safety Office that the City of Fairbanks Police Department is eligible to apply for funds that address specific traffic safety priority areas; and

WHEREAS, the City of Fairbanks Police Department plans to conduct traffic safety with the Traffic Unit, particularly in the apprehension of DUI offenders; and

WHEREAS, the City of Fairbanks has received positive citizen feedback regarding traffic enforcement, and this program has been highly regarded by the Alaska Highway Safety Office due to reductions in fatal crashes in the Fairbanks area; and

WHEREAS, the City of Fairbanks plans to request \$277,600 to fund two Traffic Unit Officers, and the required match will be provided through in-kind personnel costs.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City for this grant.

PASSED and APPROVED this 8th Day of April 2024.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5114

Abbreviated Title: Alaska Highway Safety Office FFY25 DUI Traffic Unit

Department(s): Police

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Building	Personnel	Total
Personnel Wages & Benefits (Two Traffic Unit Officers - Grant)			\$277,600	\$277,600
Personnel Wages & Benefits (Traffic Unit Supervisor)			\$56,000	\$56,000
TOTAL	\$0	\$0	\$333,600	\$333,600

FUNDING SOURCE:	Equipment	Building	Personnel	Total
Grant Funds (Federal)			\$277,600	\$277,600
General Fund			\$56,000	\$56,000
TOTAL	\$0	\$0	\$333,600	\$333,600

The grant requires a minimum 20% match. Traffic Unit Supervisor wages will provide a 20% in-kind match for the program.

Reviewed by Finance Department:

Initial SF

Date 3/22/2024



City of Fairbanks Finance Committee Meeting Report March 28, 2024

Committee Members Present: Margarita Bell
Joshua Church
Alesia Kruckenberg
Council Member Ringstad
Michael Sanders
Council Member Sprinkle

Committee Member Absent: None

Other Present: None

Committee members reviewed the following reports as of February 29, 2024:

- General Fund Balance Sheet with a fund balance of \$16.0
- General Fund Revenues and Expenditures Report with revenues of \$3.8 million and expenditures of \$8.3 million
- Cash Flow Report with balance of \$37.4 million

Committee members will monitor the following for a budget amendment: fire department overtime, public works temporary salaries and benefits, and engineering salaries and benefits.

Committee members reviewed the following methods for sustaining the Capital Fund:

- transfer General Fund unassigned fund balance in excess of \$13 million to the Capital Fund;
- maintain an unassigned balance of \$10 million in the Capital Fund;
- apply interest income generated from the respective account in the Capital Fund;
- apply sale of capital assets in the Capital Fund; and
- apply lease payment from property developed with capital funds in the Capital Fund.

Committee members will continue discussing policies and procedures to sustain the Capital Fund for Council review by June 30.

Committee members received the General Fund Long-Range Financial Projections for discussion at the next committee meeting.