



FAIRBANKS CITY COUNCIL  
AGENDA NO. 2024-07  
**REGULAR MEETING – MARCH 25, 2024**  
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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REGULAR MEETING  
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item pertaining to City business that is not up for public hearing. The total comment period is 30 minutes, and testimony is limited to three minutes. Any person wishing to speak needs to sign up on the list located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA  

Consent agenda items are indicated by asterisks (\*). Consent agenda items are considered together unless a council member requests that the item be returned to the general agenda. Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.
7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
  - \*a) Regular Meeting Minutes of February 26, 2024
  - \*b) Regular Meeting Minutes of March 11, 2024
  - \*c) Special Meeting Minutes of March 18, 2024

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license application for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
5169	HooDoo Brewing Company	Brewery	Fairbanks Fermentation, LLC	1951 Fox Avenue

- b) The Fairbanks City Council will hear interested citizens concerned with the following marijuana license application for transfer of controlling interest. Public testimony will be taken and limited to three minutes:

Type/License: Retail Marijuana Store, License #17250  
 DBA: Pipe and Leaf: Premium Alaskan Cannabis  
 Applicant: Pipe and Leaf, LLC (transfer of controlling interest only)  
 Location: 3546 Airport Way, Fairbanks

- c) The Fairbanks City Council will hear interested citizens concerned with the following marijuana license application for transfer of controlling interest. Public testimony will be taken and limited to three minutes:

Type/License: Retail Marijuana Store, License #30593  
 DBA: Pipe and Leaf: Premium Alaskan Cannabis  
 Applicant: Pipe and Leaf, LLC (transfer of controlling interest only)  
 Location: 899 Old Steese Highway, Fairbanks

- d) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license application for transfer of location name change. Public testimony will be taken and limited to three minutes:

Type/License: Beverage Dispensary, License #4720  
 DBA: Corner Point Kitchen  
 Applicant: Michael Rasmussen  
 Location: No Premises  
 From Owner: Gallantino’s, Inc.  
 From DBA: Gallantino’s Italian Restaurant  
 From Location: 1446 S. Cushman Street, Fairbanks

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) The Fairbanks City Council will consider the below marijuana license application for renewal (POSTPONED from the Regular Meeting of March 11, 2024).

Lic. #	DBA	License Type	Licensee	Address
11051	Northlink, LLC	Standard Marijuana Cultivation Facility	Northlink, LLC	1550 Cushman Street, Suite B

12. NEW BUSINESS

- \*a) Resolution No. 5111 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the Alaska Division of Homeland Security for the FFY2022/2023 State and Local Cybersecurity Grant Program (SLCGP). Introduced by Mayor Pruhs.
- \*b) Resolution No. 5112 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the FFY2025 Congressionally Directed Spending (CDS) Appropriations through the Alaska Municipal League (AML). Introduced by Mayor Pruhs.
- \*c) Resolution No. 5113 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the FFY2025 Congressionally Directed Spending (CDS) Appropriations for an Interior Regional Stabilization Center. Introduced by Mayor Pruhs.
- \*d) Ordinance No. 6277 – An Ordinance Authorizing Additional Matching Funds for the Cowles Street Reconstruction Project and Amending the 2024 Capital Budget. Introduced by Mayor Pruhs.
- e) City Tobacco Products Distribution and Excise Tax Discussion

13. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

14. COMMITTEE REPORTS AND COUNCIL MEMBERS' COMMENTS

15. CITY CLERK'S REPORT

16. CITY ATTORNEY'S REPORT

17. EXECUTIVE SESSIONS

- a) Fairbanks Firefighters Union Labor Negotiation Strategy
- b) 109 5th Avenue Continued Abatement Procedures

18. ADJOURNMENT



FAIRBANKS CITY COUNCIL  
REGULAR MEETING MINUTES, FEBRUARY 26, 2024  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor David Pruhs presiding and with the following Council Members in attendance:

Councilmembers Present: Jerry Cleworth, Seat A  
June Rogers, Seat B  
Sue Sprinkle, Seat C  
Crystal Tidwell, Seat D  
Lonny Marney, Seat E  
John Ringstad, Seat F

Absent: None

Also Present: Thomas Chard, City Attorney  
Michael Sanders, Chief of Staff  
Margarita Bell, Chief Financial Officer  
Ron Dupee, Police Chief (remotely)  
Andrew Coccaro, Fire Chief  
Kristi Meredith, FECC Manager (remotely)  
Jake Merritt, HR Director  
Bob Pristash, City Engineer  
Colt Chase, Deputy City Clerk  
Brynn Butler, Housing Coordinator (remotely)

### INVOCATION

The invocation was given by Deputy City Clerk Colt Chase.

### FLAG SALUTATION

At the request of Mayor Pruhs, **Ms. Sprinkle** led the flag salutation.

### CITIZENS' COMMENTS

*[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]*

*David van den Berg, Downtown Association of Fairbanks Executive Director* – D. van den Berg referenced the Alaska Motor Inn, which recently experienced a fire, and spoke about how the soon-to-be-published Downtown Fairbanks 2040 Plan specifically addresses goals pertaining to

properties such as the Inn. He shared concern from an economic viewpoint with buildings such as that being permitted to remain in such poor condition for a long period of time. He commented that the Inn could become similar to the Polaris Building situation and urged the City to remain diligent. D. van den Berg stated that the history of how the Polaris Building eventually became the City's liability shows that a pivotal component is in correspondence with the owner. He acknowledged that Building Official Clem Clooten's direct, clear letter to the owner outlined expectations to remedy the property or consider abatement but stated that he wanted to make sure the Downtown Association's concerns were conveyed to Council.

Hearing no more requests for comment, **Mayor Pruhs** declared Citizens' Comments closed.

### **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Mr. Ringstad**, seconded by **Mr. Marney**, moved to APPROVE the agenda and consent agenda.

**Mr. Marney** pulled item 12(b), Resolution No. 5103, and item 12(c), Resolution No. 5104, from the consent agenda.

**Mayor Pruhs** called for objection to the APPROVAL of the agenda, as amended and, hearing none, so ORDERED.

Deputy Clerk Chase read the consent agenda into the record.

### **MAYOR'S COMMENTS AND REPORT**

**Mayor Pruhs** addressed the issue of streetlights along the Old Steese Highway that have been reported about throughout the winter. He expressed regret to have learned that replacement parts, which he had been led to believe were already ordered, were in fact not ordered. He stated that the affected stretch of road had been slated for widening by the State, a now postponed project, which is why the parts were not initially ordered. He confirmed that the parts are now on order and apologized for the misunderstanding. **Mayor Pruhs** reported on traveling to Juneau to meet with legislators about the needs of the City. He shared that a primary concern is the retention of law enforcement officers and that retired officers are currently unable to return to a department for full-time work without complications to their pension. He stated that the Governor's Office and Representative Tomaszewski are working on a solution.

### **COUNCILMEMBERS' COMMENTS**

**Ms. Tidwell** shared that the Fairbanks Economic Development Corporation board had made changes to its schedule, such that they will now only have an official business meeting quarterly; she stated that they will use a platform that will allow them to meet more frequently on focused topics in the off months. She reported that in March the Cold Climate Housing Research Center will have a week of activities, including an open house, and that Tanana Chiefs Conference will hold its annual convention.

**Mr. Marney** thanked D. van den Berg for his comments and agreed that the building referenced is an eyesore that the City needs to keep tabs on. He expressed hope that it could be cleaned up before summer. **Mayor Pruhs** shared that the owner had already been in to meet with the Building Department and is still processing things.

**Mr. Ringstad, Ms. Sprinkle, Ms. Rogers, and Mr. Cleworth** each stated that they had no comments.

### **UNFINISHED BUSINESS**

- a) Ordinance No. 6273 – An Ordinance Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Transportation for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program for Island Homes Subdivision Reconstruction and Amending the 2024 Capital Budget. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

**Ms. Sprinkle**, seconded by **Ms. Tidwell**, moved to ADOPT Ordinance No. 6273.

**Mayor Pruhs** called for testimony and hearing none, declared Public Testimony closed.

**Ms. Sprinkle** asked for more information on the timing of the grant and the associated project.

**Mayor Pruhs** shared that the City had applied for the grant twice in the past and had been turned down, which he believes will likely happen again, although they are approaching it in a different way than before. He indicated that there is a greater sense of urgency now, with a failing sewer system in Island Homes, which makes it a higher priority. He explained the system was constructed in 1964 and has been part of a larger discussion for the subdivision regarding streets, sidewalks, etc. **Mayor Pruhs** noted that the challenge is the connecting lines for individual homes, which can cost anywhere from \$7,000 to \$35,000 based on the property. He stated that the best approach would be to replace all lines at the same time; otherwise, any single property that needs to be replaced after the other work is completed would cost more and would require newly reconstructed roads and sidewalks to be torn up. He stated they are working on how to address the issue.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6273 AS FOLLOWS:

YEAS: Cleworth, Marney, Tidwell, Ringstad, Sprinkle, Rogers

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED and Ordinance No. 6273 ADOPTED.

- b) Ordinance No. 6274 – An Ordinance Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Transportation for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program for Cowles Street Reconstruction and Amending the 2024 Capital Budget. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

**Ms. Sprinkle**, seconded by **Ms. Tidwell**, moved to ADOPT Ordinance No. 6274.

**Mayor Pruhs** called for testimony and hearing none, declared Public Testimony closed.

**Mr. Marney** asked if this would be similar to what was previously discussed in Ordinance No. 6273, given the presence of older homes in the associated area. **Mayor Pruhs** clarified that this is a slightly different project and invited City Engineer Bob Pristash to respond. B. Pristash provided details of the plans for the particular stretch of road and the affected systems.

**Ms. Sprinkle** asked whether the City will be in the same situation where the application is declined due to the amount requested. **Mayor Pruhs** stated that if the City does not receive the grant, they will have to pivot and approach the project in a different way.

**Mr. Ringstad** stated he accepts that the chances of receiving the grants are low. He asked whether, if they were forced to choose, the Island Homes project would be considered a higher priority to pursue with a different funding source. **Mayor Pruhs** indicated that the Cowles Street application has a higher probability of passing but concurred that Island Homes is a higher priority. **Mr. Ringstad** asked if it would be feasible to do both projects at the same time if both happened to get grant funding. R. Pristash explained that it would likely take two seasons to complete. He added that the Cowles Street project could be completed much faster as the design work was already done. He added that a bigger partner project for Cowles Street, south of Airport Way has already finished the design phase and is being funded through FAST Planning.

**Mr. Cleworth** asked to confirm that the sewer lines are owned by Golden Heart Utilities (GHU) and that the City is primarily concerned with storm drains. He asked whether GHU would be the first party to respond if there were any failures for such in Island Homes. R. Pristash confirmed that was correct.

**Ms. Rogers** asked if the Island Homes project would get any additional consideration due to its proximity to Fort Wainwright and the importance of military housing. R. Pristash stated that given its location, with over 300 homes in the subdivision, he would think so.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6274 AS FOLLOWS:

YEAS: Marney, Ringstad, Cleworth, Sprinkle, Rogers, Tidwell

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED and Ordinance No. 6273 ADOPTED.

- c) Ordinance No. 6275, as Amended – An Ordinance Amending the 2024 Operating and Capital Budgets for the First Time. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

**Mr. Marney**, seconded by **Mr. Ringstad**, moved to ADOPT Ordinance No. 6275, as Amended.



**Mayor Pruhs** called for testimony and hearing none, declared Public Testimony closed.

**Mr. Cleworth** addressed a footnote on page 6 of the ordinance that referenced a specific line in the General Fund to cover the cost of temporary positions at the Fire Department. He recalled that those positions were initially requested during the budget process but were ultimately not funded in the final 2024 budget. He pointed out that if approved, the item would use almost the entire balance of the line item that was set up for all departments to have access to, which allows for overlap hiring when a known vacancy is approaching. He acknowledged that the Council has the discretion to approve this but asked if the temporary positions could instead be funded with salary savings from current, unfilled positions at the Fairbanks Fire Department (FFD). CFO Bell stated that to do so, the Council would have to create three temporary positions under the FFD officially through an amendment. **Mr. Cleworth** expressed concern about the likelihood of another budget increase in 2024 for Fire Department overtime, given the high amount that was spent in 2023. CFO Bell explained that salary savings from vacant positions may balance out the additional overtime expense.

**Mr. Cleworth** asked if the Council would find itself in violation of the labor contract if it were to hold firm with budgeted limits for overtime. Fire Chief Cocco indicated that he was not comfortable anticipating that they would not stay within the overtime budget unless something significant changed. He reiterated that while vacant positions create salary savings, those savings are typically used up by the overtime created. He clarified that the intent of the temporary firefighter positions is for the City to be proactive in hiring individuals to fill the vacancies created by promotions within the department. He explained that waiting to hire them until the promotions occur would throw off training and academy cycles and, to his understanding, this line item in the budget was set up for this exact kind of situation. He stated that since the temporary positions were not approved in the original budget, this was a way to create a smoother transition over the next couple months and assist with overtime reduction. **Mr. Cleworth** acknowledged that from the funding side, this could be done in a variety of ways; he asked if there was a preference. Chief Cocco deferred the question to CFO Bell but noted that his goal is to ensure required staffing levels are met while reducing overtime. He added that with the minimum staffing level funding, any open position is bad, which is why he hopes to create a more seamless transition with the temporary roles. **Mr. Cleworth** asked if it was certain that there would be three open positions. Chief Cocco confirmed that there is a domino effect with vacancies due to promotions that happened at the start of the year and others that were slated over the next couple months.

**Mayor Pruhs** asked if, in the future, the department could use temporary firefighter positions to fill in when full-time staff were out due to illness or approved leave. Chief Cocco reiterated that it could be possible if temporary positions were funded, but the ones currently being considered tonight were just to prepare for the upcoming vacancies. He stated that having a floater position in the future would make it possible to pivot when needed and manage staffing situations that arise.

**Ms. Sprinkle** expressed appreciation that they were having the discussion but expressed her belief that the various funding approaches would have essentially the same outcome. She noted that the goal is to give the Chief the ability to manage his department and tackle overtime, and she would like to see this request granted and give him the chance to do so.

**Mr. Ringstad** asked for confirmation that the Chief would need to come back to the Council for continued funding of the positions if the Council approved the temporary positions, then the firefighters moved into the permanent roles. Chief Coccoaro clarified that the positions are better viewed as early hiring of full-time firefighter positions that will soon be vacant, rather than calling them temporary positions. He added that normally they would hold off and wait to hire once a position opened, but this is an attempt to retain people by bringing them on now to begin the training phase, rather than waiting six months only to see them leave. **Mr. Ringstad** stated that it seems like either way, they must create temporary positions at FFD. CFO Bell explained that while it may seem that way, using the department's budgeted funds would result in an increase to FFD's full-time staffing level, which would not be the case if they used the training funds. **Mr. Ringstad** asked if all three positions would be training for the three-month period. Chief Coccoaro indicated that if things go as planned, eight weeks of that timeframe would be the training portion.

**Mr. Marney** asked for clarity on the time commitment of the training. Chief Coccoaro stated that the training referenced is specific to FFD and that all three individuals coming to them were already at a Firefighter 1 and EMT level. **Mr. Marney** expressed agreement with Ms. Sprinkle about the goal of supporting the Chief in having the ability to manage the department.

**Ms. Tidwell** asked for confirmation that there are three specific people already identified to fill the positions and whether there is a likelihood they would go elsewhere between now and the time the vacancies would occur at FFD. Chief Coccoaro confirmed that is his plan.

**Mr. Cleworth** stated that one of his primary concerns is hiring someone with an expectation to fill an upcoming vacancy, only to have that not materialize and have to either lay them off or feel obligated to put more money into a temporary role. He shared his other concern about whether the current labor contract has language addressing temporary hires. Chief Coccoaro acknowledged that they need to determine how to handle one position that will soon be vacant due to the individual going on military leave but that the three positions being discussed are solely a result of promotion-triggered vacancies. He confirmed that the military leave situation is separate and will need further work to determine the best solution. **Mr. Cleworth** asked CFO Bell about her preference for handling the situation. CFO Bell stated that the idea of the training account was brought forward during the budget cycle and that this scenario with FFD fits within that intent. She confirmed that salary savings within the department will be used to cover overtime, just as it did in 2023.

**Mr. Ringstad** asked if there were other costs associated with the plan, such as actual training expenses. Chief Coccoaro explained that the staff would not be sent anywhere for training, there is no additional academy required, and all the training would be done in-house by the existing Training Captain; he stated that the trainees' salary is the only additional expense. He added that the Council's foresight from years prior, when the Training Captain position was approved, has allowed great flexibility and has saved the City a lot of money.

**Mr. Ringstad** stated that he would like to have some discussion regarding other items in the budget amendment that show increases and had not previously been reviewed. He expressed the understanding that these must be new things otherwise they would have been part of budget discussions 60 days ago.

**Ms. Sprinkle** indicated that discussion at Finance Committee meetings addressed how some of the items were only estimated during the budgeting process; she added that now updated amounts are coming through. CFO Bell confirmed that is correct for several of the items. **Mr. Ringstad** highlighted that initial quotes had been updated and came in at higher levels. **Mayor Pruhs** added that at the same time, the City just saved \$160,000 on a grader that was purchased at a much lower rate than what was budgeted. He reminded the Council that sometimes estimates come in under, and sometimes they do not. CFO Bell provided further details on the other items in question. **Mayor Pruhs** pointed out that the ordinance had been discussed in previous public meetings.

**Ms. Sprinkle** stated that she was still unsure about the Clay Street Cemetery Commission allocation of funds; she stated it feels like special treatment and a second bite at the apple. **Mayor Pruhs** responded that the cemetery is actually a City of Fairbanks property, so he would not classify the issue in that way. **Ms. Sprinkle** added that in that case, she does not understand why the Commission must apply each year for the bed tax grant.

**Mr. Cleworth** pointed out that when the Commission receives bed tax funds, their needs from the General Fund are less. He stated that the work done by the group is significant and that they could probably use twice the funds being considered; he added that the group has a multi-year plan as the Mayor previously shared about.

**Ms. Rogers** reminded the Council that the process is available to every group who applies for bed tax funds, and that this situation is not unique – nor is the group getting special consideration.

**Mr. Ringstad** acknowledged that the cemetery work needs done regardless, and if there is a chance to get more accomplished now versus later, it would be in the best interest to approve the request.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6275, AS AMENDED, AS FOLLOWS:

YEAS: Tidwell, Sprinkle, Ringstad, Marney, Rogers, Cleworth

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED and Ordinance No. 6275, as Amended, ADOPTED.

- d) Ordinance No. 6276 – An Ordinance Amending Fairbanks General Code Section 78-398, Authority to Impound Vehicles. Introduced by Mayor Pruhs and Council Members Marney and Sprinkle. SECOND READING AND PUBLIC HEARING.

**Ms. Sprinkle**, seconded by **Mr. Marney**, moved to ADOPT Ordinance No. 6276.

**Mayor Pruhs** called for testimony and hearing none, declared Public Testimony closed.

**Mr. Cleworth** inquired as to what offenses were included in the cited statutes at the bottom of the first page. City Attorney Chard listed DUI, failure to submit to a test, and failure to show proof of insurance or registration. **Mr. Cleworth** indicated that he likes how the ordinance gives individuals a previously unavailable remedy to avoid towing and impound procedures. He stated that it gives

people a chance to avoid unnecessary bureaucracy and stress. Attorney Chard added that this change will more closely follow State regulations and mirror Alaska State Troopers procedures.

**Ms. Tidwell** asked for more information on the process when one of the referenced offenses was involved. Attorney Chard gave the example that if someone was being cited for driving without a license, the officer would have the authority to allow the individual to contact someone in the immediate area to come and take the vehicle, rather than the vehicle automatically being towed and impounded. He clarified that this would not apply if there was any reason why the vehicle itself could not be operated safely or legally.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6276 AS FOLLOWS:

YEAS: Ringstad, Rogers, Marney, Sprinkle, Cleworth, Tidwell

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED and Ordinance No. 6276 ADOPTED.

### **NEW BUSINESS**

- a) Resolution No. 5102 – A Resolution Approving a Maintenance Agreement with the State of Alaska Department of Transportation and Public Facilities for the Morris Thompson Cultural and Visitor Center Enhancements. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- b) Resolution No. 5103 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the FY2025 Congressionally Directed Spending (CDS) Appropriations. Introduced by Mayor Pruhs.

**Mr. Marney**, seconded by **Ms. Sprinkle**, moved to APPROVE Resolution No. 5103.

**Mr. Marney** referenced the mass casualty bus reference in the resolution and asked if there is already an older version in the boneyard at Public Works. **Mayor Pruhs** stated that Chief Cocco had brought the item to him a while back and he took it to Washington, DC, where the idea was well-received. He stated that there was a need for a mass casualty bus as recently as within the last six months, where a training accident involving local soldiers required transportation of 15 individuals, which strained the seven-to-eight ambulances available across the Borough. He shared that the City was deemed the best entity to own and manage the equipment and that Senator Murkowski's office gravitated towards this funding request and encouraged the City to apply.

**Ms. Sprinkle** asked about the timeline for equipment delivery. **Mayor Pruhs** stated that the resolution would only authorize applying for funding but that he would keep the Council informed.

**Mr. Cleworth** asked where the bus would be housed and whether there was room for it. **Mayor Pruhs** indicated that they could look at storing it at Public Works or in a bay at Fire Station #2 or

#3. Chief Coccoaro confirmed that Public Works would be the best option, but they will make anything work if they get the vehicle. **Mr. Cleworth** stated that the Public Works space currently houses several pieces of Borough equipment but cannot recall the reason. He requested that the issue be investigated. **Mayor Pruhs** suggested the City consider a storage fee, which he will mention to the Borough Mayor when they next meet. He added that because of the medical equipment inside the new bus, it could not be stored outdoors.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5103 AS FOLLOWS:

YEAS: Tidwell, Cleworth, Marney, Ringstad, Sprinkle, Rogers

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED and Resolution No. 5103 APPROVED.

- c) Resolution No. 5104 – A Resolution Authorizing the City of Fairbanks to Apply for and Accept Alaska Department of Health Funding for a Community Paramedic Vehicle. Introduced by Mayor Pruhs.

**Ms. Sprinkle**, seconded by **Mr. Ringstad**, moved to APPROVE Resolution No. 5104.

**Mayor Pruhs** invited Chief Coccoaro to share more information about the resolution. Chief Coccoaro stated that last year, after meeting with several local agencies, the need was clear to establish integrated mobile health care within the area, which is a fancier name for the community paramedic program that was approved in 2023. He shared that he spoke with an individual from the State Department of Health whose current focus is to raise and seek funding for these types of programs and their necessary equipment. He reported that this individual indicated there was State grant funding becoming available for start up programs like the City's, so this was a perfect time to try to get a new vehicle with outside funding, rather than retrofitting an older vehicle at FFD.

**Mr. Ringstad** asked if this was a readily available vehicle or if highly specialized equipment had to go into it. Chief Coccoaro explained that, fortunately, any vehicle off a dealership's lot will work, and that there is a lot of flexibility, similar to existing staff vehicles for chief officers. He noted that the primary difference would be the graphics package on the side of the vehicle.

**Mr. Cleworth** pointed out the estimated cost of \$70,000, which does not sound like the cost of something off the lot. Chief Coccoaro clarified that the price includes the vehicle and upfitting.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5104 AS FOLLOWS:

YEAS: Cleworth, Marney, Ringstad, Sprinkle, Rogers, Tidwell

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED and Resolution No. 5104 APPROVED.

## WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Clay Street Cemetery Commission Meeting Minutes of January 3, 2024

ACCEPTED on the CONSENT AGENDA

- b) Discretionary Fund Committee Meeting Minutes of January 9, 2024

ACCEPTED on the CONSENT AGENDA

## COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

**Mr. Cleworth** shared that he had spoken with City Engineer Bob Pristash about having a morning work session to go over the Transportation Improvement Program (TIP), to review the status and scope of current projects, and to allow for a Q&A session. He reported having sat in on a discussion regarding bicycle paths with the Mayor, Public Works, and Engineering, and believes the rest of the Council should hear about the details of that project. **Mayor Pruhs** stated that he will speak to Engineering and find a time to add the item to the agenda. **Mr. Cleworth** asked if there had been progress made on the topic of enforcement options for derelict properties and abatement issues. **Mayor Pruhs** stated that he had a meeting just that morning to begin discussing options. He indicated that the group would include the City Attorney and individuals from the Public Works, Engineering, and Building Departments, and that they would meet with the Planning Department at the Borough. He shared that an abatement letter had gone out to a new property today but that their focus will not just be on abatement, but also problem properties with a lot of trash. **Mayor Pruhs** stated that he should have an update by the next meeting and that he will be inviting some Councilmembers to join the discussions, particularly Ms. Sprinkle. **Mr. Cleworth** spoke in response to the email the Council received from the City's lobbyist, Yuri Morgan, regarding HB142 and HB156, which would implement a State sales tax and income tax, respectively. He noted that while the State reserved the right to implement an income tax, he cannot imagine a greater nightmare than an attempt to establish a statewide sales tax. He declared that this would create massive complications in municipalities all over Alaska. **Mr. Cleworth** recalled that the Council has gone on record to oppose such a move in the past, and it might consider opposing the current House Bill, either with a new resolution or the resurrection of a past one with the same stance. **Mayor Pruhs** indicated that he will also bring up the item at the next meeting with Y. Morgan. **Mr. Cleworth** concluded with an acknowledgement of the recently published obituary for Barry Donovan, a well-known character in the downtown community who passed away.

**Ms. Rogers** shared that the Fairbanks Diversity Council (FDC) has seen recent successes with greater attendance and participation. **Mayor Pruhs** stated that the roundtable discussion format at the last meeting was a great, positive experience.

**Ms. Sprinkle** reported that she attended a soft opening for the business Roaming Root, which had moved from the west side of Fairbanks to a new location on College Road, within the City. She thanked Chief of Staff Sanders for showing her the space being renovated into the new childcare facility in City Hall and stated that this is an excellent achievement to be proud of. She asked if Officer Elzey would be returning for another seasonal assignment in the Golden Heart Plaza

(GHP). Chief Dupee indicated that they have reached out to Officer Elzey with an offer to bring him back beginning in May, based on his availability, but they are waiting for him to accept the offer. **Ms. Sprinkle** asked for an update on the Portland Loo, the public restroom intended for placement in the GHP area. Chief of Staff Sanders reported that they met with the manufacturer the previous week to get questions answered, and they have another meeting scheduled in the coming week to finalize plans for the order. He stated they were quoted 90 to 120 days for order fulfillment but that everything else on the City's side was ready to go. He confirmed that Festival Fairbanks will maintain the restroom.

**Mr. Ringstad** indicated that he had no report or comments.

**Mr. Marney** said that it was a great meeting. He wished everyone a good rest of the winter.

**Ms. Tidwell** indicated that she had no report or comments.

### **CITY CLERK'S REPORT**

Deputy Clerk Chase shared that the deadline for applications for the upcoming Citizen Engagement Academy was Thursday, February 29.

### **CITY ATTORNEY'S REPORT**

Attorney Chard provided a clarification for Ordinance No. 6276, listing the Alaska Statutes referenced within the ordinance as follows:

- AS 28.35.30 – Driving under the influence;
- AS 28.35.32 – Refusal to submit to a breathalyzer; and
- AS 28.15.291 – Driving with a suspended license.

Attorney Chard indicated that in these situations, an individual being cited would have the option to contact a licensed driver within the vicinity to move the vehicle. He also referenced Fairbanks General Code for matters pertaining to insurance and stated that Ordinance No. 6276 affirms continued authority for some matters and new authority for others. He expressed appreciation for the request for clarity.

### **EXECUTIVE SESSION**

**Mr. Cleworth**, seconded by **Ms. Sprinkle**, moved to ENTER Executive Session to discuss Fairbanks Firefighters Union (FFU) labor negotiation strategy and *Roberts, et al. v. City of Fairbanks, et al.* ongoing litigation.

**Mayor Pruhs** called for objection and, hearing none, so ORDERED.

**Mayor Pruhs** called for a brief recess. The Council reconvened in Executive Session following the brief recess.

- a) Fairbanks Firefighters Union Labor Negotiation Strategy (*entered at 7:56 p.m.*)

b) *Roberts, et al. v. City of Fairbanks, et al.* Ongoing Litigation (entered at 8:50 p.m.)

**Mr. Cleworth** brought the City Council out of the Executive Session noting that the City Council met in Executive Session to discuss FFU labor negotiation strategy and *Roberts, et al. v. City of Fairbanks, et al.* ongoing litigation. He stated that direction was given but no action was taken.

The regular meeting resumed at 9:24 p.m.

**ADJOURNMENT**

**Ms. Sprinkle**, seconded by **Mr. Marney**, moved to ADJOURN the meeting.

**Mayor Pruhs** called for objection and, hearing none, so ORDERED.

**Mayor Pruhs** declared the meeting adjourned at 9:24 p.m.

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DAVID PRUHS, MAYOR

ATTEST:

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D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC





FAIRBANKS CITY COUNCIL  
REGULAR MEETING MINUTES, MARCH 11, 2024  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor David Pruhs presiding and with the following Council Members in attendance:

Councilmembers Present: Jerry Cleworth, Seat A  
June Rogers, Seat B  
Sue Sprinkle, Seat C  
Crystal Tidwell, Seat D  
Lonny Marney, Seat E  
John Ringstad, Seat F

Absent: None

Also Present: D. Danyielle Snider, City Clerk  
Thomas Chard, City Attorney  
Michael Sanders, Chief of Staff  
Margarita Bell, Chief Financial Officer  
Jake Merritt, HR Director  
Rick Sweet, Deputy Police Chief  
Nathan Werner, Police Captain  
Andrew Coccaro, Fire Chief  
Kristi Meredith, FECC Manager  
Robert Pristash, City Engineer  
Kirsten Loaiza, Engineer II  
Jeremiah Cotter, Street Foreman  
Brynn Butler, Housing Coordinator  
Brenda McFarlane, Crisis Now Coordinator

### **INVOCATION**

The invocation was given by City Clerk Danyielle Snider.

### **FLAG SALUTATION**

At the request of Mayor Pruhs, City Attorney Thomas Chard led the flag salutation.

### **CITIZENS' COMMENTS**

*[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]*

*Scott McCrea, President and CEO of Explore Fairbanks* – S. McCrea shared that final numbers for the 2023 visitor industry were available, with August proving to be the best month for both airport traffic and hotel occupancy rates. He stated that efforts to promote Fairbanks as a year-round destination are finally reflected in the data, with a slight increase in tourism during the winter over the summer for the first time ever. S. McCrea reported that the start of 2024 has been slow, with airline industry issues being one contributing factor. He stated it was too early to make real projections for the summer season, though they are very optimistic. He noted that the first week of March was particularly busy according to at least one local gift shop owner.

**Ms. Sprinkle** asked if they had hotel data for the recent busy timeframe he had just mentioned. S. McCrea indicated that they would have those details after the end of March.

**Ms. Rogers** asked if they were still meeting with the military each week. S. McCrea confirmed that they are still welcoming military personnel every Friday and that it is going well.

*Victor Buberger* – V. Buberger thanked the Mayor for the job he is doing and wished he had one tenth of the Mayor's knowledge about the City. He thanked Public Works crews and the other City employees for their efforts. He discussed using volunteer firefighters in the City and stated that if doing so would cost more, then someone should let the Borough know they are doing things wrong. He stated that the union pretty much runs the City, but the City should be able to get locals to take college courses to volunteer at the Fire Department and step on the union's toes for once.

Hearing no more requests for comment, **Mayor Pruhs** declared Citizens' Comments closed.

### **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Ms. Tidwell**, seconded by **Ms. Rogers**, moved to APPROVE the agenda and consent agenda.

**Mr. Ringstad** pulled item 12(e), Resolution No. 5109, and item 12(f), Resolution No. 5110, from the consent agenda.

**Mr. Cleworth** pulled item 12(d), Resolution No. 5108, from the consent agenda.

**Mayor Pruhs** called for objection to the APPROVAL of the agenda, as amended and, hearing none, so ORDERED.

City Clerk Snider read the consent agenda, as amended, into the record.

### **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

a) Regular Meeting Minutes of February 12, 2024

APPROVED on the CONSENT AGENDA.

## SPECIAL ORDERS

- a) The Fairbanks City Council held a public hearing and considered the following marijuana license application for renewal:

Lic. #	DBA	License Type	Licensee	Address
11051	Northlink, LLC	Standard Marijuana Cultivation Facility	Northlink, LLC	1550 Cushman Street, Suite B

**Mr. Ringstad**, seconded by **Mr. Marney**, moved to WAIVE PROTEST on the marijuana license application for renewal.

**Mayor Pruhs** called for testimony and hearing none, declared Public Testimony closed.

**Mr. Marney** asked if the applicant was caught up on all tax obligations. City Clerk Snider explained that the outstanding tax issues last year were with the State and that since no recent Notice of Violations (NOVs) have been received, one could assume that the issue was resolved. She confirmed that the State would likely not allow a licensee to renew if they were delinquent on taxes. She clarified that the license being considered is for a cultivation facility, which does not pay taxes to the City. She added that the owner has a separate retail license which is in good standing with the City. **Mr. Marney** stated he believes that the owner should be present to speak with the Council and that having five months of tax delinquency in 2023 is a concern. **Mayor Pruhs** pointed out that it was a State issue rather than a City one but agreed that applicants should be present.

**Ms. Rogers** spoke of the importance of applicants being present when renewals are considered. **Mayor Pruhs** stated that he can and will do better in the future in reaching out to applicants who have items on the agenda and encourage them to attend the meeting and be present for any questions. **Ms. Rogers** added that if there are ever any issues at the State level, it is good for an owner to have a positive relationship with the local government, to provide support if appropriate.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATION FOR RENEWAL AS FOLLOWS:

YEAS: Cleworth, Tidwell  
NAYS: Marney, Ringstad, Sprinkle, Rogers  
**Mayor Pruhs** declared the MOTION FAILED.

## MAYOR'S COMMENTS AND REPORT

**Mayor Pruhs** invited FECC Manager Kristi Meredith to provide a report and answer any questions from Councilmembers. He began by asking how many funded positions there are at the Fairbanks Emergency Communications Center (FECC). K. Meredith replied that there are 25.5 positions at FECC, with 17 positions currently filled. She shared information about the hiring process and the status of existing applicants.

**Mr. Marney** asked if any of the retention and recruitment incentives approved last year resulted in positive results. K Meredith stated that the hiring bonus was only for lateral transfers, but the retention bonus was effective, with most staff staying on board. She noted that a few employees had left and paid back a portion of their bonus. She shared that employees are working significant overtime due to staffing shortages, with a range of 100 to 140 hours worked in a typical pay period. **Mr. Marney** inquired about burnout levels. K. Meredith stated that staff are tired, which is understandable, but that she and other remote workers try to be creative and help cover as much as they can, especially when local personnel have requested leave.

**Ms. Rogers** asked how many remote workers are currently on staff. K. Meredith shared that 4.5 positions are working remotely and provided examples of the associated complications of such an approach. **Ms. Rogers** asked if other communities in Alaska have remote workers in similar dispatch roles. K. Meredith explained that the Alaska State Troopers (AST) dispatch center covers half of the state from Peger Road, which is a type of remote work, but none are working from home like the FECC. She shared details about some of the communication system constraints that make remote dispatch work difficult but shared that places such as Denver, CO have as many as 80% of their dispatches working remotely.

**Mayor Pruhs** asked Deputy Police Chief Rick Sweet to provide details about his recent trip to Juneau. DC Sweet shared that he and Crisis Now Coordinator Brenda McFarlane visited the stabilization center in Juneau and met with delegates, local police department personnel, and representatives from the Alaska Mental Health Trust. He spoke about the stabilization center operations, citing the benefits of addressing situations with a mental health focus for medical or behavioral issues, rather than using a law enforcement approach. DC Sweet noted that as a result, there is a reduced cost to police and fire departments, first responders are back on the road faster, and individuals get appropriate care much quicker. He stated that the Interior Delegation supports the idea, but the primary challenges for a local facility are funding and location.

**Ms. Sprinkle** asked if such facilities could be utilized voluntarily by individuals or if they are only for directed placement through incidents involving an agency. DC Sweet explained that it would be a no barrier facility where anyone could seek help. He stated that the goal for a stabilization center would include both voluntary and involuntary admission.

**Mr. Ringstad** asked how long the Juneau facility had been open and about the average occupancy. DC Sweet stated that he does not have specific data but that the facility had not been open for long and has unique logistics being both part of the hospital campus and used for the public.

**Ms. Tidwell** shared that she had visited the facility a few months prior and stated that it sounds like things have progressed well. DC Sweet stated that they were told that most instances of care lasted a few hours to just under a day in duration, with a few closer to a seven-day window.

**Ms. Rogers** asked DC Sweet if they had visited anyone from other parts of the state. DC Sweet reported having interaction with a representative from Kotzebue and stated that many municipalities were represented and looking for similar solutions for their communities. He gave additional info about Fairbanks Police Department (FPD) responding to multiple calls for the same

individuals in a short period due to the catch-and-release nature of local services, and how the hospital cannot function as a full stabilization center.

**Mayor Pruhs** acknowledged the time spent on special reports such as these and expressed the importance of the Council hearing from representatives from each department at least quarterly.

**Ms. Rogers** asked if Housing Coordinator Brynn Butler could be invited to give a report, to which **Mayor Pruhs** consented. B. Butler shared details about current challenges with housing availability as well as changes in how the Rapid Rehousing grant funds are being managed and accepted locally. She reported that funds for the Ray of Hope Grant were successfully spent, preventing more than two dozen families from being evicted. **Ms. Rogers** asked B. Butler about her trip to Juneau. B. Butler shared that she participated with the Alaska Coalition for Housing and Homelessness as a panelist for their virtual advocacy day, where she highlighted the benefit of working with those who have lived-experience to better serve people in need—like street smarts versus book-smarts. She expressed the importance of showing how people can change.

**Ms. Tidwell** asked about an upcoming local event. B. Butler shared that she will be a panelist for two upcoming local events, one being the Fairbanks Housing Action Week with the Cold Climate Housing Research Center.

#### **COUNCILMEMBERS' COMMENTS**

**Mr. Marney** stated that the City is fortunate to have such wonderful staff.

**Mr. Ringstad, Ms. Tidwell, Ms. Sprinkle, and Ms. Rogers** each indicated they had no comments.

**Mr. Cleworth** expressed appreciation for the staff reports provided.

#### **UNFINISHED BUSINESS** – None

#### **NEW BUSINESS**

- a) Resolution No. 5105 – A Resolution Awarding a Contract to RWC International Ltd to Provide Two Refuse Haulers in the Amount of \$682,254. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- b) Resolution No. 5106 – A Resolution Awarding a Contract to Yukon Equipment Inc to Provide a Street Sweeper in the Amount of \$426,687. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- c) Resolution No. 5107 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Homeland Security for a FFY2023 Assistance to Firefighters Grant through a Regional Application. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- d) Resolution No. 5108 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Homeland Security for the FFY2023 Assistance to Firefighters Grant (AFG). Introduced by Mayor Pruhs.

**Ms. Sprinkle**, seconded by **Ms. Tidwell**, moved to APPROVE Resolution No. 5108.

**Mr. Cleworth** stated that he pulled the item to hear more details, especially because of some of the large amounts cited in the resolution.

Fire Chief Cocco explained that the Assistance to Firefighters Grant (AFG) program has been funded by the federal government every year since the September 11, 2001 terrorist attacks to help local and state agencies afford projects they normally would not be able to cover. He shared that Fairbanks Fire Department (FFD) has already submitted grant applications for smaller equipment needs, but this grant application would require some matching funds and has a larger scope. He stated that the bulk of the request is to get ahead of the ridiculous curve in ordering a new ambulance, which can take several years to obtain. Chief Cocco added that the intent is for the grant to cover the overtime and instruction costs for additional training at the department, including courses for the roles of Firefighter II, Fire Instructor, Driver/Operator, Fire Officer I, Fire Officer II, and Hazmat Technician.

**Mr. Ringstad** asked about the number of ambulances the City currently owns and about the lifecycles of the vehicles. Chief Cocco stated that the City has six ambulances, but two are stored at Public Works, intended as emergency backups, sitting outside stripped of sensitive equipment. He expressed appreciation for the funding for a new ambulance in the 2024 budget and how he is hoping to utilize the grant to get a second one in the queue. Chief Cocco explained that 18 – 24 months is a likely timeframe on order fulfilment for an ambulance, which begins after a bid is awarded. He added that the AFG funding, if received, would cause that date to move further out.

**Mr. Marney** asked if there is a market for used ambulances. Chief Cocco stated that there is, though the cost for the purchasing agency can be high as they typically must ship the unit out of state to be updated to meet their needs. He clarified that the market does benefit the City through the sale of older units, citing a recent success of such through the Public Works auction process. He noted the geographic location of Fairbanks being a challenge in the used market but stated that they can recoup some costs when it is time to replace units in the fleet. **Mr. Marney** asked about the timeframe for the training. Chief Cocco indicated that he would like to plan for next winter, with the Driver/Operator training being more conducive for summer, though the specifics may be out of their control depending on when grant funds are received and required to be expended.

**Mr. Cleworth** asked whether the grant is bundled or whether items could be separated out. Chief Cocco confirmed that the program allows for partial funding of a request. **Mr. Cleworth** asked if there would be a better chance of receiving the grant if the ambulance was separated as its own application. Chief Cocco shared that the grant process is highly competitive, and the reviewers tend to view training needs more favorably than equipment. He pointed out that the City must provide only a 10% match. **Mr. Cleworth** stated that forced overtime was an item of concern

during the budget process and pointed out how this would add even more overtime. Chief Coccoaro acknowledged such and clarified that by the time the grant is awarded, he hopes staff will be more evened out at the department to relieve some pressure. He added that this is training FFD personnel have expressed a desire for and is an important component of professional development. He stated the City would be allowed to facilitate the training without adding another half a million dollars of overtime. **Mr. Cleworth** pointed out that the department has an existing training budget of \$150,000 and that training occurs every day. Chief Coccoaro confirmed that FFD is one of the best examples he has ever seen where personnel spend every shift either taking calls or training. He clarified that the training included in the grant application is for official certification courses. **Mr. Cleworth** asked Chief Coccoaro if he anticipates using the full \$471,000 referenced and if staff members who take the certification courses are required to remain at the FFD for a certain number of years. Chief Coccoaro indicated that the requirement is not built into the grant, nor has it traditionally been a requirement. He added that the training would benefit the department and the community and it would behoove the City to get employees caught up on certifications. He stated that his hope is to meet those goals with funding covered largely by an outside source.

**Mr. Ringstad** asked if the training was in addition to what is already budgeted. Chief Coccoaro confirmed that it would be.

**Ms. Sprinkle** asked how the in-house training officer at FFD is incorporated and if they help train other firefighters in the Borough. Chief Coccoaro confirmed that the full-time Training Captain oversees the FFD's academy and the daily education needs of the on-duty Captains. He indicated that the current focus is to acquire funds to train at 10% of the cost. He clarified that the City trainer does not train other Borough partners directly but they participate together in mutual-aid training to ensure familiarity.

**Mr. Marney** pointed out that the two machines being purchased for Public Works include warranties, but it appears the ambulance does not. Chief Coccoaro clarified that the ambulance purchased would have a warranty; however different manufacturers provide different coverage, so he would not be able to give specifics on such until it was time to award a bid.

**Mr. Cleworth** stated that he would be in favor of the resolution if it included an application only for an ambulance. He shared his concern regarding burnout and overtime expectations, as was included in the FFD's 2024 budget narrative, and spoke to how this item would only add more. He expressed worry over getting closer to liability situations with staff working beyond reasonable amounts of time. He indicated that he did not recall the City applying for this grant in the past and asked if the City had. Chief Coccoaro stated that he is sure the City has applied for an AFG grant before, but it may have been for equipment and not training. **Mr. Cleworth** added that his other concern is that, even though the City would not be covering most of the cost of the training, staff benefiting from official certifications would not have any requirement to stay at FFD for a certain period of time. He pointed out that such commitments have an expectation in other departments. After confirming that the grant would come back before the Council for acceptance, if awarded, **Mr. Cleworth** asked if it was a reasonable expectation that staff receiving certifications make commitments to stay at FFD for a certain period of time. Chief Coccoaro responded that it would not be unreasonable but pointed out that not having this type of training is one reason firefighters sometimes leave the City. He noted that many employees seeking certifications have been with

the City for years and deserve the opportunity. He acknowledged both sides of the issue and the value of retention commitments. **Mr. Cleworth** stated that he may vote in favor of the resolution.

**Ms. Sprinkle** agreed that it was helpful to know that the Council would have time and be able to review things when the grant issue comes back, if awarded. Chief Cocco expressed appreciation for the Council's consideration, citing the time constraints on the application window. He thanked CFO Bell and other staff for helping prepare the item together on short notice.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5108 AS FOLLOWS:

YEAS: Marney, Ringstad, Cleworth, Sprinkle, Rogers, Tidwell

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED and Resolution No. 5108 APPROVED.

- e) Resolution No. 5109 – A Resolution Approving City of Fairbanks Participation in the Barnette Street and 10th Avenue Pilot Project to Improve Bicycle Access and Mobility. Introduced by Mayor Pruhs.

**Ms. Tidwell**, seconded by **Mr. Marney**, moved to APPROVE Resolution No. 5109.

**Mr. Ringstad** asked for clarification on the difference in the scope of work between Resolution Nos. 5109 and 5110. He stated that both documents include a "Whereas" statement referencing other streets, contingent upon the availability of funds, which makes the plan unclear. He indicated that the work session led him to believe that certain streets were being eliminated from the overall plan. He pointed out that the single attachment to the resolution does not provide much detail, and he understands it to read that if other funding comes about, additional streets will be included.

**Mayor Pruhs** asked for confirmation of the funding source. B. Pristash confirmed that the federal government, through FAST Planning, was the source. **Mayor Pruhs** shared his understanding that the resolutions involve either Barnette alone, or Barnette and 10th together; B. Pristash confirmed. **Mr. Ringstad** added that the resolution language does not seem to reflect that scope.

**Ms. Sprinkle** recalled that during the work session, B. Pristash had indicated that he preferred Resolution No. 5109 over the other and that she did not see a reason to remove 10th Avenue from the project considering it had been through committee evaluation for years, the design work was done, and funding was already covered.

**Mr. Cleworth** stated that he has several problems with bike paths in the way currently being considered. He pointed out that cyclists have the right-of-way on almost every street throughout the City and that anytime a street is designed, consideration for all modes of transportation can be incorporated. He expressed disagreement that dedicated signage and paint on the road was necessary and referenced Gillam Way as an example of great design that accommodates both cyclists and snow storage. He shared that in his experience, it is very easy to ride east-to-west in most areas of town, which is why he favors the idea of Barnette Street for the project. He recalled



that past conversations regarding the north-south corridor made it clear that Barnette Street was a good candidate in comparison to others. He pointed out that even when a designated bike lane is established, cyclists may not use it, nor are they required to. **Mr. Cleworth** asserted that serious cyclists will use whatever street or lane feels comfortable and/or safe. Citing language from the Fairbanks General Code (FGC) regarding the need for concurrence between departments for major street design work, he indicated that he would like to hear from Public Works on the matter.

Street Foreman Jeremiah Cotter shared that ongoing maintenance has been a concern for streets like 10th Avenue. He stated that once striping has been completed, Public Works will be expected to maintain it. He predicted there would be backlash if they did not, even if it was meant to just be a temporary project. He noted that they are behind in all sorts of painting projects across the City.

**Ms. Tidwell** asked whether the project included surface-only painting – not painting inlaid into the payment. J. Cotter confirmed that it would be surface-only painting.

**Ms. Sprinkle** reiterated that the project had been discussed since 2019 and concerns would have been addressed during the committee phase long ago. J. Cotter shared that while Engineering has been okay with everything, Public Works has had issues from the start. **Ms. Sprinkle** was troubled by the idea that the City might say no to a project like this because one department did not like it. She reiterated that it is a pilot project involving only paint. She suggested that cycling is not celebrated as much as it should be in Fairbanks.

**Mr. Cleworth** asked why it was imperative to have dedicated markings telling cyclists where to ride rather than ensuring that designs are conducive to bicyclists, with extra space on the side of the road. **Ms. Sprinkle** acknowledged that she is not an engineer but would like to see how the pilot project works out; she added that she is listening to the department head in regard to the item.

**Ms. Tidwell** stated that she is in favor of Resolution No. 5109, that it is nice to consider one street running each direction, and that surface paint should be a minor issue, especially because it will be covered for most of the winter.

**Mr. Cleworth** stated that he supports Barnette Street but not 10th Avenue and pointed out that once the funding source runs out, there will be an expectation to upkeep the lines, which would then shift towards the more expensive inlaid paint.

**Mr. Marney** asked what would happen to vehicles parked on the street along 10th Avenue past the Tanana Valley Clinic. B. Pristash stated that parking is already prohibited in that specific area.

**Mayor Pruhs** asked if the City would manage the project being funded through FAST Planning. B. Pristash explained that DOT would manage the project and the City would advise.

**Mr. Ringstad** shared that he could go either way on 10th Avenue's inclusion, but he again expressed concern about the language that references other streets, as well as the attached map.

**Ms. Sprinkle** expressed interest in keeping Lacey Street as a potential future road.

**Mr. Ringstad**, seconded by **Ms. Tidwell**, moved to AMEND Resolution No. 5109 by removing the sixth “Whereas” statement and the attachment.

**Ms. Sprinkle** moved to AMEND the amendment by keeping Lacey Street, as referenced within the sixth “Whereas” statement. The motion died for lack of a second.

**Mr. Marney** asked what the City Engineer’s thoughts were on the amendment. B. Pristash stated he believes it is ill-advised, that there will be \$500,000 to cover the work, and that there will likely be leftover funds which may be directed to other prioritized streets. He acknowledged that it is not yet known which street or streets would be the next best choice.

**Mr. Ringstad** reiterated that he does not believe the resolution should imply or mislead that the other streets would be done after the first two are completed. **Mayor Pruhs** confirmed that the work session included narrowing the focus to just the two streets, or Barnette alone, without other commitments, which is what the Council has the chance to do now if it wishes.

**Ms. Rogers** spoke in favor of following the recommendations from the City Engineer.

**Mr. Cleworth** indicated support for the amendment and reiterated that every time a street is designed for any project, the same methodology could be used to ensure it is suitable for all modes of transportation without the need to add paint. He explained how neighborhoods like those in Spokane, Washington are finding success with efficiency and cost savings by eliminating certain physical components, such as stop signs and painted crosswalks. He stated that expectations and laws were still in place, but the result is that it works. He clarified that he is not proposing such an approach in Fairbanks but feels it is important to remember that there are many methods available when it comes to design work and the shared space concept in a community.

J. Cotter stated that Public Works supports simple paint designs to segregate space for cyclists. B. Pristash shared that the designs utilize newer methods of marking that enhance existing space for cyclists and that some approaches include cyclists sharing the same space as vehicles, with the markings intended to alert drivers of such parameters. He reminded the Council that the proposal is meant to be a pilot project, with an effort to address the needs of all users and test new ideas and features that exist in other cities to see what may or may not benefit Fairbanks. He recognized that the result could be that cyclists are not supportive of the method after experiencing it themselves.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 5109 BY REMOVING THE SIXTH “WHEREAS” STATEMENT AND ATTACHMENT AS FOLLOWS:

YEAS: Ringstad, Marney, Cleworth, Tidwell

NAYS: Rogers, Sprinkle

**Mayor Pruhs** declared the MOTION CARRIED.

**Mr. Cleworth** stated that he finds it unnecessary and even humorous that money should be spent to paint something on a specific road that applies to every street in Fairbanks, especially when those who take cycling seriously already know that the road is shared.

**Mr. Marney** expressed his understanding that the federal government has strict guidelines for these types of projects which, if they are not followed, can result in a loss of funding. B. Pristash confirmed that there has been a shift in how projects are weighed and scored when they do or do not incorporate non-motorized transportation considerations or follow established guidelines.

**Mr. Ringstad** acknowledged that this is a pilot project and expressed hope that they can determine a sensible metric to track whether it is worth continuing in the future.

**Mr. Cleworth** asked if the “Complete Streets” approach was put in through FAST Planning or mandated federally. B. Pristash explained that federal advice and training has been put out and that, locally, the Policy Board chose to adopt the Complete Streets federal guidance. **Mr. Cleworth** clarified his notion that if the Policy Board had chosen to do so, a future Policy Board could elect to undo that action, especially given that some components of such methodology do not work in northern climates such as Fairbanks. B. Pristash acknowledged that most manuals recognize the need for engineering judgement calls, although there are instances of *should* versus *shall* versus *may* in almost every resource they rely upon.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5109, AS AMENDED, AS FOLLOWS:

YEAS: Tidwell, Sprinkle, Ringstad, Marney, Rogers

NAYS: Cleworth

**Mayor Pruhs** declared the MOTION CARRIED and Resolution No. 5109 APPROVED.

- f) Resolution No. 5110 – A Resolution Approving City of Fairbanks Participation in the Barnette Street Pilot Project to Improve Bicycle Access and Mobility. Introduced by Mayor Pruhs.

**Mayor Pruhs** declared Resolution No. 5110 FAILED due to the LACK OF A MOTION.

### **WRITTEN COMMUNICATIONS TO THE CITY COUNCIL**

- a) Clay Street Cemetery Commission Meeting Minutes of February 7, 2024

ACCEPTED on the CONSENT AGENDA

### **COMMITTEE REPORTS AND COUNCILMEMBERS’ COMMENTS**

**Ms. Tidwell** indicated that she had no reports or additional comments.

**Mr. Marney** reported that he attended the recent board of directors meeting for Explore Fairbanks, noting that there are several new members. He stated that they were all surprised to hear the report of the increase in winter tourism and that there was discussion on whether to shift focus back to summer tourism. He recognized CFO Bell and staff for the recent increase in grant opportunities.

**Mr. Ringstad** spoke to the earlier issue of the marijuana license renewal, indicating that the notes regarding failure to pay State taxes were from earlier in 2023; he noted that it appears the business is current in all areas. He recalled previous discussions about the difficulties for these business owners who must travel to Anchorage to make tax payments. He agreed that it would be nice to have a dialogue with the owner but expressed the need to give him the benefit of the doubt that he is doing what he is supposed to. **Mr. Ringstad** shared that his daughter works at the hospital, and she has mentioned over the years how the Emergency Room (ER) staff is not prepared to treat the mentally ill people who come there. He acknowledged that this is not a new issue and agreed that something needs to happen to allow ER doctors to focus on their primary responsibilities.

**Ms. Sprinkle** thanked DC Sweet and B. McFarlane for representing the City well during their trip to Juneau and agreed that the Fairbanks community has a great need for a stabilization center.

**Ms. Rogers** emphasized the idea of encouraging ongoing discussion to provide a resource and support for those doing business in the community. She stated she does not intend to have punitive conversation on such matters but wants to move forward, working together. She invited B. McFarlane to share additional comments regarding their work together. B. McFarlane expressed appreciation for DC Sweet's efforts in advocating for a stabilization center and reported that she has also participated in two ride-alongs with FPD from 10 p.m. to 8 a.m. She stated that alcohol is a primary contributor to many challenges in the community and that any facility they pursue must be able to address that issue. She reported that she and Ms. Rogers recently toured the old bank building at 8th Avenue and Noble Street, which is for sale and would be a suitable option for a stabilization center. She stated it would be exciting to see an existing building used in that way.

**Mr. Cleworth** asked if CFO Bell had read the article in the newspaper regarding the potential increase in Borough tobacco taxes. CFO Bell indicated that she had not. **Mr. Cleworth** shared that it sounded as though the Borough's taxes would be in addition to the City's. CFO Bell reported that she called the Borough earlier in the day for clarification and understands that while some Borough sales taxes are exempted within the City, the tobacco excise tax is not. **Mr. Cleworth** asked whether an increase to the Borough tobacco tax would mean that businesses would potentially see a combined 40% tax rate in the future and, if so, whether that would encourage retailers to flee the City to cut their tax obligations in half. CFO Bell stated that the 40% rate was correct and added that it is always a possibility that businesses relocate for such reasons. **Mr. Cleworth** indicated that he is inclined to speak in opposition to the measure at the Borough Assembly meeting later in the week; he stated he would look further into the issue before then. He spoke about the summer water supply to the ball fields in the South Davis area, citing a seasonal, temporary solution of running a six-inch plastic pipe from the water main line to keep the above-ground tanks filled at both the softball and soccer fields. He noted that the more expensive but permanent solution would be to install a line from the water main, which he imagines the Borough would support if the City paid for it. **Mr. Cleworth** addressed the reality that although the City is viewed as the primary contaminator from the PFAS chemicals used at the Fire Training Center (FTC) years ago, other agencies from the Borough, University, and State used the facility also. He expressed frustration that the City has taken on the liability and wondered whether there might be interest from the other agencies in sharing the cost of a permanent solution, which would also bring potable water to those sports facilities. He stated that he may attempt to plant a seed of the idea at

the upcoming Borough Assembly meeting. **Mr. Cleworth** reported that he has received more complaints recently about people loitering at the downtown post office and asked whether that was on the FPD's radar. DC Sweet responded that they have received some complaints but do not seem to be inundated with such. **Mayor Pruhs** asked if the FPD can inspect a federal property. DC Sweet explained that they cannot unless they are invited to do so, and he gave examples of the types of calls FPD has received. **Mayor Pruhs** asked whether things are different if a citizen calls in a problem. DC Sweet stated that if the issue is outside, the FPD will often respond, but the typical process is to contact the Postmaster and ask if they would like FPD's presence. **Mayor Pruhs** asked DC Sweet to set up a meeting between the two of them and the Postmaster. DC Sweet agreed to do so, stating that he does not anticipate any pushback. He added that there are specific federal regulations they must be mindful of at a location like the post office.

### **CITY CLERK'S REPORT**

Clerk Snider spoke about the issue of tobacco taxes and clarified that businesses within the City currently pay a combined rate of 28% and those outside City limits but within the Borough only pay 8%. She noted that the proposed increase would result in a rate of 40% for businesses selling tobacco within the City and 20% outside. She stated that the Borough's ordinance would not cause the taxes to be "stacked" because they already are. CFO Bell thanked Clerk Snider for the clarification and explained that the Borough's tobacco tax has applied to businesses within the City since its inception. She added that sales taxes have exemptions built into Borough code, but tobacco taxes are not structured the same way.

**Ms. Sprinkle** asked if the increase would have to go before the voters or if the Assembly could make the change on its own. CFO Bell stated that she believes the Assembly could make the change but that she has not seen the ordinance. **Mr. Cleworth** indicated that the Assembly has the authority to adopt the change.

Clerk Snider addressed the earlier failed vote on the motion to waive protest of the marijuana license application for renewal. She informed the Council that the result of that vote is, in effect, a protest of the license, which will be the action she must report to the Alcohol and Marijuana Control Office (AMCO). She stated that without further action the matter will not come back to the Council.

City Attorney Chard acknowledged the interest of the Council and Mayor in seeking the presence of the business owner. He referenced FGC Sec. 14-215 which outlines specific allowable reasons to protest a license application. He clarified that unpaid taxes could be considered cause for protest, but a desire to have a discussion with a business owner would not be a specific enough reason.

**Ms. Rogers**, seconded by **Ms. Sprinkle**, moved to RECONSIDER the motion to WAIVE PROTEST on the marijuana license application for renewal.

**Mr. Ringstad** asked for confirmation that a failure to vote to not oppose the license meant that they are in fact opposing it. **Mayor Pruhs** confirmed that is correct, but the Council has the option to postpone the action, if desired. **Mr. Ringstad** stated he does not believe the intent is to oppose the application. **Mayor Pruhs** repeated that the Council could postpone, request the owner's

presence at the next meeting, and determine if any valid reasons exist to justify a protest. Attorney Chard gave guidance on the proper procedural options available. He asked about the timeline for providing a timely response to AMCO. Clerk Snider confirmed that there is still time; she explained that her standard practice is to place these types of items on the agenda one meeting earlier than is necessary, in the event any issues arise.

**Ms. Sprinkle** stated that this is a new situation for her and that she now understands that if the Council has any issues with a future application, the better option would be to postpone.

Clerk Snider informed the Council that she had reached out to the owner prior to the meeting, to let them know that their application was on the agenda. She explained that this is something she typically only does if there are any kind of outstanding issues or a possible hitch, though she cannot guarantee that the owner saw her email.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO RECONSIDER THE MOTION TO WAIVE PROTEST ON THE MARIJUANA APPLICATION LICENSE FOR RENEWAL AS FOLLOWS:

YEAS: Ringstad, Tidwell, Rogers, Sprinkle, Marney, Cleworth

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED.

**Mr. Ringstad**, seconded by **Ms. Sprinkle**, moved to POSTPONE the motion to waive protest on the marijuana application license for renewal.

**Ms. Tidwell** pointed out that the only concerns regarding the application are for delinquent tax payments to the State from nearly a year ago, which have since been rectified, and that all payments to the City are current. She added that the Council often reviews applications for locations that have several pages of police activity which the Council discusses and ultimately passes. She expressed support for the idea of requesting owners be present at meetings when their applications are considered but indicated that she would rather not hold this particular application up; she added that she would prefer to approve it presently. **Ms. Tidwell** explained that owners in the industry can hear about what transpired at the Council meeting and use that as motivation to attend in the future. She stated she does not believe the owner of the business being considered deserves his application to be held back, which is why she intends to vote against postponement.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE THE MARIJUANA APPLICATION LICENSE FOR RENEWAL AS FOLLOWS:

YEAS: Sprinkle, Rogers, Cleworth, Marney, Ringstad

NAYS: Tidwell

**Mayor Pruhs** declared the MOTION CARRIED.

### **CITY ATTORNEY'S REPORT**

Attorney Chard stated that he had nothing to report and thanked the Council for their service.

**EXECUTIVE SESSION**

**Mr. Cleworth**, seconded by **Ms. Sprinkle**, moved to ENTER Executive Session to discuss Fairbanks Firefighters Union (FFU) Labor Negotiation Strategy.

**Mayor Pruhs** called for objection and, hearing none, so ORDERED.

**Mayor Pruhs** called for a brief recess. The Council reconvened in Executive Session following the brief recess.

a) Fairbanks Firefighters Union Labor Negotiation Strategy (*entered at 8:44 p.m.*)

**Mr. Cleworth** brought the City Council out of the Executive Session noting that the City Council met in Executive Session to discuss FFU Labor Negotiation Strategy. He stated that direction was given to the negotiating team, and no action was taken.

The regular meeting resumed at 10:14 p.m.

**ADJOURNMENT**

**Ms. Tidwell**, seconded by **Mr. Ringstad**, moved to ADJOURN the meeting.

**Mayor Pruhs** called for objection and, hearing none, so ORDERED.

**Mayor Pruhs** declared the meeting adjourned at 10:14 p.m.

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DAVID PRUHS, MAYOR

ATTEST:

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D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



FAIRBANKS CITY COUNCIL  
SPECIAL MEETING MINUTES, MARCH 18, 2024  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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The City Council convened at 5:30 p.m. on the above date to conduct a Special Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor David Pruhs presiding and with the following Council Members in attendance:

Councilmembers Present: Jerry Cleworth, Seat A  
June Rogers, Seat B  
Sue Sprinkle, Seat C  
Crystal Tidwell, Seat D  
Lonny Marney, Seat E  
John Ringstad, Seat F

Absent: None

Also Present: D. Danyielle Snider, City Clerk  
Thomas Chard, City Attorney  
Michael Sanders, Chief of Staff  
Margarita Bell, Chief Financial Officer  
Andrew Coccaro, Fire Chief

**CITIZENS' COMMENTS** – None

**EXECUTIVE SESSION**

**Mr. Cleworth**, seconded by **Ms. Sprinkle**, moved to ENTER Executive Session to discuss Fairbanks Firefighters Union (FFU) labor negotiation strategy.

**Mayor Pruhs** called for objection and, hearing none, so ORDERED.

a) Fairbanks Firefighters Union Labor Negotiation Strategy (*entered at 5:30 p.m.*)

**Mr. Cleworth** brought the City Council out of the Executive Session noting that the City Council met in Executive Session to discuss FFU labor negotiation strategy. He stated that no action was taken.

The regular meeting resumed at 6:49 p.m.

**Ms. Sprinkle** expressed a desire to have a discussion in the near future about the increase in Borough tobacco taxes, remarking that the combined rate of 40% is high.

**Mr. Cleworth** shared that he carried forward the Council's concerns about double taxation during his comment period at the last Assembly meeting, where they spent two hours on the topic. He



reported that Assemblymember LaJiness had suggested a compromise to keep the Borough's rate at 8% and add vaping products, but the idea did not get traction. **Mr. Cleworth** stated that the Assembly is aware that the increase would result in businesses in the cities of Fairbanks and North Pole paying double the taxes as those outside city limits. He stated the meeting was interesting, with a final vote of 5-4 in favor of the increase, which he believes will result in a loss of sales within the city.

**Mr. Marney** acknowledged that he may have gotten more involved with the issue than he should have and explained that he reached out to one of the sponsors, Assemblymember Crass, to discuss his concerns. He shared that S. Crass acknowledged that the taxes are stacked, 20% plus 20% for businesses within the city, and stated that he would offer an amendment to exempt businesses within the city. **Mr. Marney** reported that no such amendment was made.

**Mayor Pruhs** stated that Assemblymember Crass did not follow through with what he said he would do.

**Ms. Sprinkle** asked what the City has the power to do in regard to the situation.

City Attorney Chard reminded the Council that the public notice for the meeting did not include reference to the tobacco tax topic. He indicated that while a general, brief conversation about a desire to discuss a certain issue in the future would be acceptable, it would be prudent to end discussion on the matter until a future time when the topic can be publicly noticed.

### **ADJOURNMENT**

**Ms. Sprinkle**, seconded by **Mr. Ringstad** moved to ADJOURN the meeting.

**Mayor Pruhs** called for objection and, hearing none, so ORDERED.

**Mayor Pruhs** declared the meeting adjourned at 6:52 p.m.

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DAVID PRUHS, MAYOR

ATTEST:

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D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



800 Cushman Street  
Fairbanks, AK 99701

Telephone (907) 459-6702  
Fax (907) 459-6710

## MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Alcohol License Renewal Application

DATE: March 20, 2024

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following alcohol license renewal application:

Lic. #	DBA	License Type	Licensee	Address
5169	HooDoo Brewing Company	Brewery	Fairbanks Fermentation, LLC	1951 Fox Avenue

Pursuant to FGC Sec. 14-178 the Council must determine whether to protest alcohol license renewal applications after holding a public hearing.

The Police Department has included a call report for the location listed above, but **there are no department-recommended protests** for this alcohol license renewal application.

# CITY OF FAIRBANKS PUBLIC SAFETY

## Event List with Report Numbers

Hoodoo Brew 2.21.23 to 2.20.2024

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	01/05/2024 20:45:57	MVC - NO INJURIES -	1951 FOX AVE	DESK	NRP	01/05/2024 21:19:37
23002577	08/15/2023 16:27:40	SI - FOLLOW-UP	1951 FOX AVE	O2	RPT	08/15/2023 16:44:31
23002577	07/08/2023 17:10:22	PAST HIT & RUN - ALPHA	1951 FOX AVE	O50	RPT	07/08/2023 17:52:26

Total Number of Events Listed: 3




800 Cushman Street  
Fairbanks, AK 99701

Telephone (907) 459-6702  
Fax (907) 459-6710

## MEMORANDUM

TO: Mayor David Pruhs and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Application for Marijuana License Transfer – Controlling Interest Only

DATE: March 20, 2024

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of controlling interest for the following marijuana license:

License Type: Retail Marijuana Store, License #17250  
 DBA: **Pipe and Leaf: Premium Alaskan Cannabis**  
 Licensee/Applicant: Pipe and Leaf, LLC  
 Physical Location: 3546 Airport Way, Fairbanks AK

Corp/LLC Agent:	Address	Date/State of Ltd Partner/Corp	Good standing?
Pipe and Leaf, LLC	1244 Viewpointe Drive Fairbanks, AK 99709	04/23/2019 – AK	Yes

Member/Officer/Director:	Address	Phone	Title/Shares (%)
Haley Essig	1209 Summit Drive Fairbanks, AK 99712	907-317-7346	Member/Manager 75%
John Paul Hoff	PO Box 16214 Two Rivers, AK 99716	907-744-2502	Member/Manager 25%

**NOTE:** This is a transfer of **controlling interest only**. The transfer involves a change in ownership percentage from John Paul Hoff (100%) to Haley Essig (75%); John Paul Hoff will retain 25%.

Pursuant to FGC Sec. 14-215(a), the Council must determine whether to protest the marijuana license action after holding a public hearing. The City Clerk has complied with the advertising requirement set forth in FGC Sec. 14-214(c)(1).

**There are no department-recommended protests** to the transfer of controlling interest for this marijuana license.



**Alaska Marijuana Control Board**  
**Marijuana Establishment**  
**Form MJ-17c: License Transfer Application**

Phone: 907.269.0350

**Why is this form needed?**

This form must be used to apply for a transfer of ownership to another person and/or location of a marijuana establishment license under 3 AAC 306.045 and 3 AAC 306.046. This transfer application must be completed and submitted to AMCO's Anchorage office, along with all necessary supplemental documents and fees listed in **Form MJ-17b: License Transfer Application Checklist**, before a transfer of ownership, including a change that affects the controlling interest of an entity, and/or location will be considered by the Marijuana Control Board.

Please note that licensees seeking to change controlling interest of an entity that owns multiple licenses must submit a separate completed copy of this form and the required supplemental documents and fees for each license.

**Section 1 – Transferor Information**

Enter information for the **current** licensee and licensed establishment.

Licensee (from):	Pipe and Leaf, LLC	License Number:	17250		
License Type:	Retail Marijuana Store				
Doing Business As:	Pipe and Leaf: Premium Alaskan Cannabis				
Premises Address:	3546 Airport Way				
City:	Fairbanks	State:	Alaska	ZIP:	99709-4760
Email:	connect@akpipeandleaf.com				
Local Government:	Fairbanks North Star Borough				

Regular ownership transfer     Transfer of controlling interest in the licensed entity     Transfer of location

**Section 2 – Transferee Information**

Enter information for the **new** applicant/location seeking to be licensed. The business license # should be issued for the DBA listed below, and held by the transferee.

Licensee (to):	Pipe and Leaf, LLC	Alaska Entity #	10104595		
Mailing Address:	1244 ViewPointe Drive				
City:	Fairbanks	State:	Alaska	ZIP:	99709-7346
Doing Business As:	Pipe and Leaf: Premium Alaskan Cannabis				
New Premises Address (Skip if you are not changing location):					
City (Skip if you are not changing location):		Local Government (Skip if you are not changing location):			
State of AK Business License #:	2086134	Business Phone:			

Designated Licensee (a licensee who will be the main contact):	Haley Essig				
Contact Email:	connect@akpipeandleaf.com	Phone #	(907) 317-7346		



# Form MJ-17c: License Transfer Application

## Section 3 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 4. If any entity official is another entity, you must include the AK Entity # of that entity in the Entity Official Name field, attach a separate completed copy of this page that breaks down the ownership information for that entity, and submit the supplemental documents and fingerprint fees listed on Form MJ-17b required for each individual entity official. Entity documents must be submitted for each entity listed on this form.

If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, list each *officer or director, and owner of any of the corporation's stock*.
- If the applicant is a limited liability company, list each *member holding any ownership interest and each manager*.
- If the applicant is a partnership or limited partnership, list each *partner holding any interest and each general partner*.

Entity Official Name:	Haley Essig				
Title(s):	Member, Manager	Phone:	(907) 317-7346	% Owned:	75
Email:	connect@akpipeandleaf.com				
Mailing Address:	1209 Summit Drive				
City:	Fairbanks	State:	Alaska	ZIP:	99712
Entity Official Name:	John Paul Hoff				
Title(s):	Member	Phone:	(907) 744-2502	% Owned:	25
Email:	jp@akpipeandleaf.com				
Mailing Address:	P.O. Box 16214				
City:	Two Rivers	State:	Alaska	ZIP:	99709
Entity Official Name:					
Title(s):		Phone:		% Owned:	
Email:					
Mailing Address:					
City:		State:		ZIP:	
Entity Official Name:					
Title(s):		Phone:		% Owned:	
Email:					
Mailing Address:					
City:		State:		ZIP:	
Entity Official Name:					
Title(s):		Phone:		% Owned:	
Email:					
Mailing Address:					
City:		State:		ZIP:	





# Alaska Marijuana Control Board Form MJ-17c: License Transfer Application

## Section 4 - Other Licenses

Ownership and financial interest in other marijuana establishments:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other marijuana establishment that is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, which license number(s), and license type(s):

12488 - THIRDSTATE - Std Cult  
30593 - Pipe and Leaf: Premium Alaskan Cannabis - RETAIL

## Section 5 - Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

JDW Counsel - Attorney Jana Weltzin and Staff

## Section 6 - Transferee Certifications

Read the line below, and then sign your initials in the box to the right of the statement:

I certify that all proposed licensees (as defined in 3 AAC 306.020) have been listed on this application.

Completed copies of all required documents and fees listed on Form MJ-17b are attached to this form.

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I agree to provide all information required by the Marijuana Control Board in support of this application.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

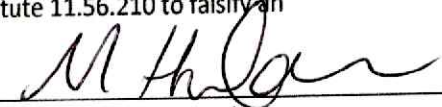
  
Signature of transferee

Haley Essig

Printed name of transferee



"Official Seal"  
Notary Public  
M. Hendrix  
State of Alaska  
Commission #230626005 Expires: 06/26/2027

  
Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 06/26/2027

Subscribed and sworn to before me this 15th day of September, 2023

AMCO Received 10/30/2023



# Form MJ-17c: License Transfer Application

## Section 7 – Transferor Certifications

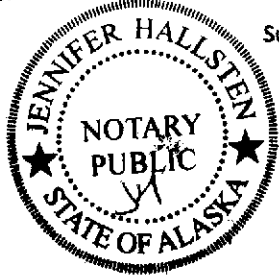
Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I hereby certify that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) approve of the transfer of this license, and that the information on this form is true, correct, and complete. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

*John Paul Hoff*  
 Signature of transferor  
**John Paul Hoff**  
 Printed name of transferor

*Jennifer Hallsten*  
 Signature of Notary Public  
 Notary Public in and for the State of Alaska  
 My commission expires: May 30 2026

Subscribed and sworn to before me this 15 day of September, 2023



\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Signature of transferor  
 \_\_\_\_\_  
Printed name of transferor

Notary Public in and for the State of \_\_\_\_\_

My commission expires: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Signature of transferor  
 \_\_\_\_\_  
Printed name of transferor

Notary Public in and for the State of \_\_\_\_\_

My commission expires: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.






800 Cushman Street  
Fairbanks, AK 99701

Telephone (907) 459-6702  
Fax (907) 459-6710

## MEMORANDUM

TO: Mayor David Pruhs and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Application for Marijuana License Transfer – Controlling Interest Only

DATE: March 20, 2024

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of controlling interest for the following marijuana license:

License Type: Retail Marijuana Store, License #**30593**  
 DBA: **Pipe and Leaf: Premium Alaskan Cannabis**  
 Licensee/Applicant: Pipe and Leaf, LLC  
 Physical Location: 899 Old Steese Highway, Fairbanks

Corp/LLC Agent:	Address	Date/State of Ltd Partner/Corp	Good standing?
Pipe and Leaf, LLC	1244 Viewpointe Drive Fairbanks, AK 99709	04/23/2019 – AK	Yes

Member/Officer/Director:	Address	Phone	Title/Shares (%)
Haley Essig	1209 Summit Drive Fairbanks, AK 99712	907-317-7346	Member/Manager 75%
John Paul Hoff	PO Box 16214 Two Rivers, AK 99716	907-744-2502	Member/Manager 25%

**NOTE:** This is a transfer of **controlling interest only**. The transfer involves a change in ownership percentage **from** John Paul Hoff (100%) to Haley Essig (75%); John Paul Hoff will retain 25%.

Pursuant to FGC Sec. 14-215(a), the Council must determine whether to protest the marijuana license action after holding a public hearing. The City Clerk has complied with the advertising requirement set forth in FGC Sec. 14-214(c)(1).

**There are no department-recommended protests** to the transfer of controlling interest for this marijuana license.



**Alaska Marijuana Control Board**  
**Marijuana Establishment**  
**Form MJ-17c: License Transfer Application**

**Why is this form needed?**

This form must be used to apply for a transfer of ownership to another person and/or location of a marijuana establishment license under 3 AAC 306.045 and 3 AAC 306.046. This transfer application must be completed and submitted to AMCO's Anchorage office, along with all necessary supplemental documents and fees listed in **Form MJ-17b: License Transfer Application Checklist**, before a transfer of ownership, including a change that affects the controlling interest of an entity, and/or location will be considered by the Marijuana Control Board.

Please note that licensees seeking to change controlling interest of an entity that owns multiple licenses must submit a separate completed copy of this form and the required supplemental documents and fees for each license.

**Section 1 – Transferor Information**

Enter information for the *current* licensee and licensed establishment.

Licensee (from):	Pipe and Leaf, LLC	License Number:	30593		
License Type:	Retail Marijuana Store				
Doing Business As:	Pipe and Leaf: Premium Alaskan Cannabis				
Premises Address:	899 Old Steese Highway				
City:	Fairbanks	State:	Alaska	ZIP:	99709-4760
Email:	connect@akpipeandleaf.com				
Local Government:	Fairbanks North Star Borough, City of Fairbanks				

Regular ownership transfer     Transfer of controlling interest in the licensed entity     Transfer of location

**Section 2 – Transferee Information**

Enter information for the *new* applicant/location seeking to be licensed. The business license # should be issued for the DBA listed below, and held by the transferee.

Licensee (to):	Pipe and Leaf, LLC	Alaska Entity #	10104595		
Mailing Address:	1244 ViewPointe Drive				
City:	Fairbanks	State:	Alaska	ZIP:	99709-7346
Doing Business As:	Pipe and Leaf: Premium Alaskan Cannabis				
New Premises Address (Skip if you are not changing location):					
City (Skip if you are not changing location):		Local Government (Skip if you are not changing location):			
State of AK Business License #:	2086134	Business Phone:	907-317-7346		

Designated Licensee (a licensee who will be the main contact):	Haley Essig			
Contact Email:	connect@akpipeandleaf.com	Phone #	907-317-7346	



# Form MJ-17c: License Transfer Application

## Section 3 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 4. If any entity official is another entity, you must include the AK Entity # of that entity in the Entity Official Name field, attach a separate completed copy of this page that breaks down the ownership information for that entity, and submit the supplemental documents and fingerprint fees listed on Form MJ-17b required for each individual entity official. Entity documents must be submitted for each entity listed on this form.

If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, list each *officer or director, and owner of any of the corporation's stock*.
- If the applicant is a limited liability company, list each *member holding any ownership interest and each manager*.
- If the applicant is a partnership or limited partnership, list each *partner holding any interest and each general partner*.

Entity Official Name:	Haley Essig				
Title(s):	Manager, Member	Phone:	907-317-7346	% Owned:	75
Email:	connect@akpipeandleaf.com				
Mailing Address:	1209 Summit Drive				
City:	Fairbanks	State:	Alaska	ZIP:	99712
Entity Official Name:	John Paul Hoff				
Title(s):	Member	Phone:	907-744-2502	% Owned:	25
Email:	jp@akpipeandleaf.com				
Mailing Address:	P.O. Box 16214				
City:	Two Rivers	State:	Alaska	ZIP:	99716
Entity Official Name:					
Title(s):		Phone:		% Owned:	
Email:					
Mailing Address:					
City:		State:		ZIP:	
Entity Official Name:					
Title(s):		Phone:		% Owned:	
Email:					
Mailing Address:					
City:		State:		ZIP:	
Entity Official Name:					
Title(s):		Phone:		% Owned:	
Email:					
Mailing Address:					
City:		State:		ZIP:	



Alaska Marijuana Control Board  
**Form MJ-17c: License Transfer Application**

**Section 4 – Other Licenses**

Ownership and financial interest in other marijuana establishments:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other marijuana establishment that is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, which license number(s), and license type(s):

12488 - THIRDSTATE - Std Cult  
 17250 - Pipe and Leaf: Premium Alaskan Cannabis - RETAIL

**Section 5 – Authorization**

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

JDW Counsel - Attorney Jana Weltzin and Staff

**Section 6 – Transferee Certifications**

Read the line below, and then sign your initials in the box to the right of the statement:

I certify that all proposed licensees (as defined in 3 AAC 306.020) have been listed on this application.

Initials

JZ

Completed copies of all required documents and fees listed on Form MJ-17b are attached to this form.

JZ

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

JZ

I agree to provide all information required by the Marijuana Control Board in support of this application.

JZ

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

JZ

Signature of transferee

Haley Essig  
 Printed name of transferee



"Official Seal"  
 Notary Public  
 M. Hendrix  
 State of Alaska  
 Commission #230626005 Expires: 06/26/2027

Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 06/26/2027

Subscribed and sworn to before me this 15<sup>th</sup> day of September, 2023.



# Form MJ-17c: License Transfer Application

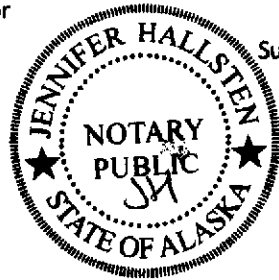
## Section 7 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I hereby certify that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) approve of the transfer of this license, and that the information on this form is true, correct, and complete. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

*[Signature]*  
 Signature of transferor  
**John Paul Hoff**  
 Printed name of transferor

*Jennifer Hallsten*  
 Signature of Notary Public  
 Notary Public in and for the State of Alaska  
 My commission expires: May 30 2026



Subscribed and sworn to before me this 15 day of September, 2023

\_\_\_\_\_  
 Signature of transferor  
 \_\_\_\_\_  
 Printed name of transferor

\_\_\_\_\_  
 Signature of Notary Public  
 Notary Public in and for the State of \_\_\_\_\_  
 My commission expires: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
 Signature of transferor  
 \_\_\_\_\_  
 Printed name of transferor

\_\_\_\_\_  
 Signature of Notary Public  
 Notary Public in and for the State of \_\_\_\_\_  
 My commission expires: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.




800 Cushman Street  
Fairbanks, AK 99701

Telephone (907) 459-6702  
Fax (907) 459-6710

## MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Application for Alcohol License Transfer – Location and DBA change

DATE: March 20, 2024

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of location and DBA change for the following alcohol license:

License #: **4720**  
 License Type: Beverage Dispensary  
 DBA: **Corner Point Kitchen**  
 Physical Location: No Premises  
 Licensee/Applicant: Michael Rasmussen  
 Physical Location: PO Box 80910, Fairbanks

Owner/Sole Proprietor:	Address	Phone
Michael Rasmussen	3490 Chetana Drive	907-750-1177

If **transfer** application, current license information:

Current DBA: Gallantino's Italian Restaurant  
 Current Licensee: Gallantino's, Inc.  
 Current Location: 1446 S. Cushman Street, Fairbanks, Alaska

Pursuant to FGC Sec. 14-178, the Council must determine whether to protest the alcohol license action after holding a public hearing.

There is no call report included for the transfer of this license as the transfer is to "no premises." Transfers to no premises are not covered by State regulation but rather a policy; however, State statute does set forth minimum operating requirements for alcohol licenses in AS 04.11.330(a)(3) and (d). State regulation requires a waiver application if a license was not operated for the time required under the statute.

There are **no department-recommended protests** to the transfer of this alcohol license.





Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

**Form AB-01: Transfer License Application**

**What is this form?**

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review Title 04 of Alaska Statutes and Chapter 304 of the Alaska Administrative Code. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

**Section 1 - Transferor Information**

Enter information for the *current* licensee and licensed establishment.

Licensee:	GALLANTINO'S INC.		License #:	4720	
License Type:	BEVERAGE DISPENSARY		Statutory Reference:	04.11.090	
Doing Business As:	GALLANTINO'S ITALIAN RESTAURANT				
Premises Address:	1446 SOUTH CUSHMAN, FAIRBANKS				
City:	FAIRBANKS	State:	ALASKA	ZIP:	99709
Local Governing Body:	CITY OF FAIRBANKS				

**Transfer Type:**

- Regular transfer
- Transfer with security interest
- Involuntary retransfer

OFFICE USE ONLY			
Complete Date:	7-29-2021	Transaction #:	1000 82921 100054553
Board Meeting Date:	8-17-21	License Years:	2020-2021
Issue Date:		DRE:	KRS

AMCO

OCT 10 2023

AMCO Received 7/8/2021



Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board  
**Form AB-01: Transfer License Application**

**Section 2 - Transferee Information**

Enter information for the new applicant and/or location seeking to be licensed.

Licensee:	MICHAEL RASMUSSEN		
Doing Business As:	LEFTY'S CORNER POINT KITCHEN		
Premises Address:	<del>1107 COLLEGE ROAD</del> NO PREMISES		
City:	FAIRBANKS	State:	ALASKA ZIP: 99709
Community Council:			

Mailing Address:	P.O. BOX 80910		
City:	FAIRBANKS	State:	ALASKA ZIP: 99709

Designated Licensee:	MICHAEL RASMUSSEN		
Contact Phone:	907 750-1177	Business Phone:	
Contact Email:	<del>MIKEALASKA@YMAIL.COM</del> @HAWAII MIKE@YAHOO.COM		

Seasonal License?  Yes  No  If "Yes", write your six-month operating period: \_\_\_\_\_

**Section 3 - Premises Information**

Premises to be licensed is:

an existing facility  a new building  a proposed building **NO PREMISES**

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

~~1 MILE~~

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

~~3 MILES~~

AMCO

OCT 10 2023

AMCO Received 7/8/2021





Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcohol Beverage Control Board  
**Form AB-01: Transfer License Application**

**Section 4 - Sole Proprietor Ownership Information**

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5. If more space is needed, please attach a separate sheet with the required information. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an:  applicant  affiliate

Name:	MICHAEL RASMUSSEN			
Address:	3490 CHETANA DRIVE			
City:	FAIRBANKS	State:	ALASKA	ZIP: 99707

This individual is an:  applicant  affiliate

Name:				
Address:				
City:		State:		ZIP:

**Section 5 - Entity Ownership Information**

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6. If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official:				
Title(s):		Phone:		% Owned:
Address:				
City:		State:		ZIP:

AMCO Received 2/2/21

AMCO

OCT 10 2023



Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/wsh/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

**Form AB-01: Transfer License Application**

Entity Official:	MICHAEL BASMUSSEN				
Title(s):	OWNER	Phone:	907.750.1177	% Owned:	100%
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #:		AK Formed Date:		Home State:	
Registered Agent:			Agent's Phone:		
Agent's Mailing Address:					
City:		State:		ZIP:	

Residency of Agent: Yes No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?

AMCO Received 2/2/21

AMCO

OCT 10 2023





Alaska Alcohol Beverage Control Board

### Form AB-01: Transfer License Application

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
alcohol.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

#### Section 6 - Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

MICHAEL RASMUSSEN 100% OWNER OF  
JUSTA STORE (PACKAGE STORE) 4605  
COLLEGE WINE & LIQUOR (PACKAGE STORE) 3692

#### Section 7 - Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

[Empty box for authorization details]

AMCO Received 2/2/21

AMCO

OCT 10 2023



Alcohol and Marijuana Control Office  
 500 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<http://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0150

Alaska Alcoholic Beverage Control Board

**Form AB-01: Transfer License Application**

**Section B - Transferor Certifications**

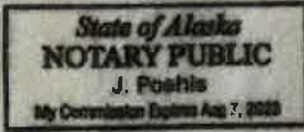
Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a controlling interest of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

*[Signature]*  
 Signature of transferor

Wilfredo Gatto  
 Printed name of transferor

Subscribed and sworn to before me this 14<sup>th</sup> day of December, 2019



*[Signature]*  
 Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 8/7/2023

\_\_\_\_\_  
 Signature of transferor

\_\_\_\_\_  
 Printed name of transferor

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_



\_\_\_\_\_  
 Signature of Notary Public

Notary Public in and for the State of \_\_\_\_\_

My commission expires: \_\_\_\_\_

AMCO Received 2/2/21

AMCO

OCT 10 2023





Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board  
**Form AB-01: Transfer License Application**

**Section 9 - Transferee Certifications**

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

*mb*

I certify that all proposed licensees have been listed with the Division of Corporations.

*mb*

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

*mb*

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

*mb*

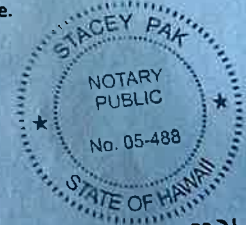
I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

*mb*

As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

*mb*  
 Signature of transferee

MICHAEL PRISMUSSEN  
 Printed name



Subscribed and sworn to before me this 7<sup>th</sup> day of July, 2021.

Doc. Date 07/07/2021 # Pages 1  
 Stacey Pak First Circuit  
 Doc. Description Form AB-01: Transfer License Application

*Stacey Pak* 07/07/2021  
 Notary Signature Date



*Stacey Pak*  
 Signature of Notary Public

City and County of Honolulu  
 Notary Public in and for the State of Hawaii

My commission expires: July 19, 2023

NOTARY CERTIFICATION



800 Cushman Street  
Fairbanks, AK 99701

Telephone (907) 459-6702  
Fax (907) 459-6710

## MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Marijuana License Renewal

DATE: March 7, 2024

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following marijuana license renewal application:

Lic. #	DBA	License Type	Licensee	Address
11051	Northlink, LLC	Standard Marijuana Cultivation Facility	Northlink, LLC	1550 Cushman Street, Suite B

Pursuant to FGC Sec. 14-214 and 3 AAC 306.060, the Council may determine whether to protest a marijuana license renewal application after holding a public hearing. The 60-day deadline for response to AMCO on the above-listed renewal is April 5, 2024.

Pursuant to FGC Sec. 14-215(b)(12), I have inquired about complaints filed within the past 12 months with the Fairbanks North Star Borough (FNSB) and AMCO in regard to the above-listed marijuana establishment. FNSB responded that there are no outstanding complaints on file for this license within the past year. AMCO reported five notices of violation (NOVs) in regard to this license over the past year, all relating to delinquent taxes. Please see attached.

The Police Department has included a call report for the location listed above, but **there are no department-recommended protests** for this marijuana license renewal application.

# CITY OF FAIRBANKS PUBLIC SAFETY

## Event List with Report Numbers

Northlink LLC 2.10.23 to 2.9.24

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	01/09/2024 22:24:05	WELFARE CHECK - LOG	1550 S CUSHMAN ST	O20	NRP	01/09/2024 23:11:45
	01/04/2024 21:29:19	DISTURBANCE VERBAL	1550 S CUSHMAN ST	O8	NRP	01/04/2024 21:38:30
	12/25/2023 23:14:38	INCAPACITATED PERSON	1550 S CUSHMAN ST	O20	NRP	12/25/2023 23:25:47
23004104	10/30/2023 22:37:41	SI - FIELD CONTACT	1550 S CUSHMAN ST	O37	RPT	10/30/2023 23:29:48
	06/29/2023 00:53:09	URGENT WELFARE	1550 S CUSHMAN ST	O28	NRP	06/29/2023 01:07:17
	06/28/2023 14:43:52	TRESPASS/UNWANTED -	1550 S CUSHMAN ST	S21	NRP	06/28/2023 15:03:37
23001891	05/20/2023 16:00:05	VERBAL DOMESTIC DIST	1550 S CUSHMAN ST	O6	RPT	05/20/2023 17:27:35
	05/17/2023 08:45:09	911 HANG-UP - CHARLIE	1550 S CUSHMAN ST	L3	NRP	05/17/2023 09:15:00
	02/20/2023 18:11:41	DISTURBANCE PHYSICAL	1550 S CUSHMAN ST	S4	NRP	02/20/2023 18:22:32
23000712	02/18/2023 17:59:15	SI - FOLLOW-UP	1550 S CUSHMAN ST	O31	RPT	03/08/2023 15:50:36
23000712	02/18/2023 13:22:55	10-36	1550 S CUSHMAN ST	S11	RPT	02/18/2023 14:41:47

Total Number of Events Listed: **11**



# Notice of Violation

Email

(3AAC 306.805)

This form, all information provided and responses are public documents per Alaska Public Records Act AS 40.25

Date: 1/30/23

License #/Type: 11051

Standard Cultivation

Designated Licensee: Travis Fraser

AMCO Case#: AM 23-0187

DBA: Northlink LLC

Premises Address: 1550 Cushman Suite B Fairbanks, AK 99701

Mailing Address: PO Box 10974 Fairbanks, AK 99710

This is a notice to you as licensee that an alleged violation has occurred. If the Marijuana Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

**Note: This is not an accusation or a criminal complaint.**

As of 1/25/23, Northlink LLC, 11051, Standard Cultivation, you were delinquent on your marijuana excise tax liability.

You have 30 days to resolve this matter with the Department of Revenue. If the delinquency is not resolved, an accusation may be brought to the Marijuana Control Board.

Your attention is directed to: AS 17.38.010(b)(2) legitimate, taxpaying business people, and not criminal actors, will conduct sales of marijuana; 3 AAC 306.480. Marijuana tax to be paid; 3 AAC 306.810. Suspension or revocation of license; AS 43.61.030(b). Marijuana cultivation facility fails to pay tax; AS 43.05.230(e) DOR can publish list of taxpayer(s) who failed to pay their taxes.; 15 AAC 61.020. License revocation and suspension.

**3 AAC 306.805 provides that upon receipt of a Notice of Violation, a licensee may request to appear before the board and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice. A licensee may respond, either orally or in writing, to the Notice.**

**IT IS RECOMMENDED THAT YOU RESPOND IN WRITING TO DOCUMENT YOUR RESPONSE FOR THE MARIJUANA CONTROL BOARD.**

**\*Please send your response to the address below and include your Marijuana Establishment License Number in your response.**

Alcohol & Marijuana Control Office  
ATTN: Enforcement  
550 W. 7<sup>th</sup> Ave, Suite 1600  
Anchorage, Alaska 99501  
[amco.enforcement@alaska.gov](mailto:amco.enforcement@alaska.gov)

Issuing Investigator: J. Hoelscher

Received by:

SIGNATURE:



SIGNATURE:

Delivered VIA: Email

Date:



# Notice of Violation

Email

(3AAC 306.805)

This form, all information provided and responses are public documents per Alaska Public Records Act AS 40.25

Date: 2/27/23 License #/Type: 11051 Standard Cultivation  
Designated Licensee: Travis Fraser AMCO Case#: AM 23-0348  
DBA: Northlink LLC  
Premises Address: 1550 Cushman Suite B Fairbanks, AK 99701  
Mailing Address: PO Box 10974 Fairbanks, AK 99710

This is a notice to you as licensee that an alleged violation has occurred. If the Marijuana Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

**Note: This is not an accusation or a criminal complaint.**

As of 2/23/23, Northlink LLC, 11051, Standard Cultivation, you were delinquent on your marijuana excise tax liability.

You have 30 days to resolve this matter with the Department of Revenue. If the delinquency is not resolved, an accusation may be brought to the Marijuana Control Board.

Your attention is directed to: AS 17.38.010(b)(2) legitimate, taxpaying business people, and not criminal actors, will conduct sales of marijuana; 3 AAC 306.480. Marijuana tax to be paid; 3 AAC 306.810. Suspension or revocation of license; AS 43.61.030(b). Marijuana cultivation facility fails to pay tax; AS 43.05.230(e) DOR can publish list of taxpayer(s) who failed to pay their taxes.; 15 AAC 61.020. License revocation and suspension.

**3 AAC 306.805 provides that upon receipt of a Notice of Violation, a licensee may request to appear before the board and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice. A licensee may respond, either orally or in writing, to the Notice.**

**IT IS RECOMMENDED THAT YOU RESPOND IN WRITING TO DOCUMENT YOUR RESPONSE FOR THE MARIJUANA CONTROL BOARD.**

**\*Please send your response to the address below and include your Marijuana Establishment License Number in your response.**

Alcohol & Marijuana Control Office  
ATTN: Enforcement  
550 W. 7<sup>th</sup> Ave, Suite 1600  
Anchorage, Alaska 99501  
[amco.enforcement@alaska.gov](mailto:amco.enforcement@alaska.gov)

Issuing Investigator: J. Hoelscher

Received by:

SIGNATURE:



SIGNATURE:

Delivered VIA: Email

Date:

# Notice of Violation

Email

(3AAC 306.805)

This form, all information provided and responses are public documents per Alaska Public Records Act AS 40.25

Date: 3/24/23

License #/Type: 11051

Standard Cultivation

Designated Licensee: Travis Fraser

AMCO Case#: AM 23-0494

DBA: Northlink LLC

Premises Address: 1550 Cushman Suite B Fairbanks, AK 99701

Mailing Address: PO Box 10974 Fairbanks, AK 99710

This is a notice to you as licensee that an alleged violation has occurred. If the Marijuana Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

**Note: This is not an accusation or a criminal complaint.**

As of 3/22/23, Northlink LLC, 11051, Standard Cultivation, you were delinquent on your marijuana excise tax liability.

You have 30 days to resolve this matter with the Department of Revenue. If the delinquency is not resolved, an accusation may be brought to the Marijuana Control Board.

Your attention is directed to: AS 17.38.010(b)(2) legitimate, taxpaying business people, and not criminal actors, will conduct sales of marijuana; 3 AAC 306.480. Marijuana tax to be paid; 3 AAC 306.810. Suspension or revocation of license; AS 43.61.030(b). Marijuana cultivation facility fails to pay tax; AS 43.05.230(e) DOR can publish list of taxpayer(s) who failed to pay their taxes.; 15 AAC 61.020. License revocation and suspension.

**3 AAC 306.805 provides that upon receipt of a Notice of Violation, a licensee may request to appear before the board and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice. A licensee may respond, either orally or in writing, to the Notice.**

**IT IS RECOMMENDED THAT YOU RESPOND IN WRITING TO DOCUMENT YOUR RESPONSE FOR THE MARIJUANA CONTROL BOARD.**

**\*Please send your response to the address below and include your Marijuana Establishment License Number in your response.**

Alcohol & Marijuana Control Office  
ATTN: Enforcement  
550 W. 7<sup>th</sup> Ave, Suite 1600  
Anchorage, Alaska 99501  
[amco.enforcement@alaska.gov](mailto:amco.enforcement@alaska.gov)

Issuing Investigator: J. Hoelscher

Received by:

SIGNATURE:



SIGNATURE:

Delivered VIA: Email

Date:



# Notice of Violation

Email

(3AAC 306.805)

This form, all information provided and responses are public documents per Alaska Public Records Act AS 40.25

Date: 4/21/23

License #/Type: 11051

Standard Cultivation

Designated Licensee: Travis Fraser

AMCO Case#: AM 23-0660

DBA: Northlink LLC

Premises Address: 1550 Cushman Suite B Fairbanks, AK 99701

Mailing Address: PO Box 10974 Fairbanks, AK 99710

This is a notice to you as licensee that an alleged violation has occurred. If the Marijuana Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

**Note: This is not an accusation or a criminal complaint.**

As of 4/20/23, Northlink LLC, 11051, Standard Cultivation, you were delinquent on your marijuana excise tax liability.

You have 30 days to resolve this matter with the Department of Revenue. If the delinquency is not resolved, an accusation may be brought to the Marijuana Control Board.

Your attention is directed to: AS 17.38.010(b)(2) legitimate, taxpaying business people, and not criminal actors, will conduct sales of marijuana; 3 AAC 306.480. Marijuana tax to be paid; 3 AAC 306.810. Suspension or revocation of license; AS 43.61.030(b). Marijuana cultivation facility fails to pay tax; AS 43.05.230(e) DOR can publish list of taxpayer(s) who failed to pay their taxes.; 15 AAC 61.020. License revocation and suspension.

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Alcohol & Marijuana Control Office  
ATTN: Enforcement  
550 W. 7<sup>th</sup> Ave, Suite 1600  
Anchorage, Alaska 99501  
[amco.enforcement@alaska.gov](mailto:amco.enforcement@alaska.gov)

Issuing Investigator: J. Hoelscher

Received by:

SIGNATURE:



SIGNATURE:

Delivered VIA: Email

Date:

# Notice of Violation

Email

(3AAC 306.805)

This form, all information provided and responses are public documents per Alaska Public Records Act AS 40.25

Date: 5/19/23

License #/Type: 11051

Standard Cultivation

Designated Licensee: Travis Fraser

AMCO Case#: AM 23-0872

DBA: Northlink LLC

Premises Address: 1550 Cushman Suite B Fairbanks, AK 99701

Mailing Address: PO Box 10974 Fairbanks, AK 99710

This is a notice to you as licensee that an alleged violation has occurred. If the Marijuana Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

**Note: This is not an accusation or a criminal complaint.**

As of 5/17/23, Northlink LLC, 11051, Standard Cultivation, you were delinquent on your marijuana excise tax liability.

You have 30 days to resolve this matter with the Department of Revenue. If the delinquency is not resolved, an accusation may be brought to the Marijuana Control Board.

Your attention is directed to: AS 17.38.010(b)(2) legitimate, taxpaying business people, and not criminal actors, will conduct sales of marijuana; 3 AAC 306.480. Marijuana tax to be paid; 3 AAC 306.810. Suspension or revocation of license; AS 43.61.030(b). Marijuana cultivation facility fails to pay tax; AS 43.05.230(e) DOR can publish list of taxpayer(s) who failed to pay their taxes.; 15 AAC 61.020. License revocation and suspension.

**3 AAC 306.805 provides that upon receipt of a Notice of Violation, a licensee may request to appear before the board and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice. A licensee may respond, either orally or in writing, to the Notice.**

**IT IS RECOMMENDED THAT YOU RESPOND IN WRITING TO DOCUMENT YOUR RESPONSE FOR THE MARIJUANA CONTROL BOARD.**

**\*Please send your response to the address below and include your Marijuana Establishment License Number in your response.**

Alcohol & Marijuana Control Office  
ATTN: Enforcement  
550 W. 7<sup>th</sup> Ave, Suite 1600  
Anchorage, Alaska 99501  
[amco.enforcement@alaska.gov](mailto:amco.enforcement@alaska.gov)

Issuing Investigator: J. Hoelscher

Received by:

SIGNATURE:



SIGNATURE:

Delivered VIA: Email

Date:

**RESOLUTION NO. 5111**

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO  
APPLY FOR FUNDS FROM THE ALASKA DIVISION OF  
HOMELAND SECURITY FOR THE FFY2022/2023 STATE AND  
LOCAL CYBERSECURITY GRANT PROGRAM (SLCGP)**

**WHEREAS**, the City of Fairbanks has been notified by the Alaska Division of Homeland Security and Emergency Management that the City is eligible to apply for State and local cybersecurity grant funds to assist local and tribal governments with managing and reducing systematic cyber risk; and

**WHEREAS**, eligible applicants can apply for up to three projects within established priorities, including improving cybersecurity incident management and response capabilities; and

**WHEREAS**, the City of Fairbanks plans to use the funds for the purchase of a security vulnerability management system (\$65,000) and for information technology disaster recovery planning (\$20,000); and

**WHEREAS**, the City of Fairbanks plans to request \$85,000, and no match is required.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City for the Alaska Division of Homeland Security FFY2022/2023 State and Local Cybersecurity Grant.

**PASSED and APPROVED this 25th Day of March 2024.**

\_\_\_\_\_  
**David Pruhs, City Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, MMC, City Clerk

\_\_\_\_\_  
Thomas A. Chard II, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 5111

Abbreviated Title: FFY2022/2023 State and Local Cybersecurity Grant Program

Department(s): Mayor

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes \_\_\_\_\_ No X

2) additional support or maintenance costs? Yes \_\_\_\_\_ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes \_\_\_\_\_ No X

If yes, how many positions? \_\_\_\_\_

If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

PROJECTS:	Equipment	Building	Other	Total
Security Vulnerability Management System	\$65,000			\$65,000
Information Technology Disaster Recovery Planning			\$20,000	\$20,000
<b>TOTAL</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$85,000</b>

FUNDING SOURCE:	Equipment	Building	Other	Total
Grant Funds (Federal Pass-through from State)	\$65,000		\$20,000	\$85,000
<b>TOTAL</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$85,000</b>

Costs for the security vulnerability management system include the following: two day system training, web application monitoring, and implementation. The operations and maintenance costs associated with the system will be incorporated into the IT budget.

Reviewed by Finance Department: Initial sf Date 3/12/2024

**RESOLUTION NO. 5112**

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR FUNDS FROM THE FFY2025 CONGRESSIONALLY DIRECTED SPENDING (CDS) APPROPRIATIONS THROUGH THE ALASKA MUNICIPAL LEAGUE (AML)**

**WHEREAS**, the City of Fairbanks has been notified that AML intends to submit a bundle request for Congressionally Directed Spending for AML members with heavy equipment needs; and

**WHEREAS**, the City of Fairbanks Public Works department has identified two heavy equipment items to submit for the bundled request; and

**WHEREAS**, the City Public Works department plans to use the funds to purchase a Case 590SM Loader Backhoe with telescoping feature (\$190,000) and a Boss Mag Snow Rater with V Plow (\$35,000); and

**WHEREAS**, the City of Fairbanks plans to request \$225,000, and a 25% (\$56,250) match is anticipated.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City from FFY2025 Congressionally Directed Spending appropriations through the Alaska Municipal League.

**PASSED and APPROVED this 25th Day of March 2024.**

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**David Pruhs, City Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Thomas A. Chard II, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 5112

Abbreviated Title: FY2025 Congressionally Directed Spending AML Request

Department(s): Public Works

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget?                      Yes \_\_\_\_\_                      No   X  

2) additional support or maintenance costs?                                      Yes \_\_\_\_\_                      No   X  

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget?                      Yes \_\_\_\_\_                      No   X  

If yes, how many positions? \_\_\_\_\_

If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

PROJECTS:	Equipment	Construction	Personnel	Total
Case 590sm Loader Backhoe	\$190,000			\$190,000
Boss Mag Snow Rater with V Plow	\$35,000			\$35,000
	<b>\$225,000</b>			<b>\$225,000</b>

FUNDING SOURCE:	Equipment	Construction	Personnel	Total
Grant Funds (Federal)	\$168,750			\$168,750
Capital Fund (Mayor's Contingency)	\$56,250			\$56,250
<b>TOTAL</b>	<b>\$225,000</b>			<b>\$225,000</b>

The operations and maintenance costs associated with the equipment will be performed by PW and incorporated into the General Fund budget.

Reviewed by Finance Department:                                      Initial   SF                                        Date   3/12/2024



**RESOLUTION NO. 5113**

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR FUNDS FROM THE FFY2025 CONGRESSIONALLY DIRECTED SPENDING (CDS) APPROPRIATIONS FOR AN INTERIOR REGIONAL STABILIZATION CENTER**

**WHEREAS**, the City of Fairbanks Crisis Now Coordinator has been invited to apply for FFY2025 Congressionally Directed Spending (CDS); and

**WHEREAS**, the City of Fairbanks Crisis Now Coordinator has identified a project to apply for under the FFY2025 application; and

**WHEREAS**, the City of Fairbanks plans to use the funds for construction or renovation of a building for an Interior Regional Crisis Stabilization Center (\$10,000,000.00); and

**WHEREAS**, the City of Fairbanks plans to request \$10,000,000.00, and no match is required.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City for appropriations from FFY2025 Congressionally Directed Spending.

**PASSED and APPROVED this 25th Day of March 2024.**

\_\_\_\_\_  
**David Pruhs, City Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, MMC, City Clerk

\_\_\_\_\_  
Thomas A. Chard II, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 5113

Abbreviated Title: FY2025 Congressionally Directed Spending Stabilization Center

Department(s): Mayor

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget?                      Yes \_\_\_\_\_                      No   X  

2) additional support or maintenance costs?                                      Yes \_\_\_\_\_                      No   X  

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget?                      Yes \_\_\_\_\_                      No   X  

If yes, how many positions? \_\_\_\_\_

If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

PROJECTS:	Equipment	Construction	Personnel	Total
Stabilization Center		\$10,000,000		\$10,000,000
		<b>\$10,000,000</b>		<b>\$10,000,000</b>

FUNDING SOURCE:	Equipment	Construction	Personnel	Total
Grant Funds (Federal)		\$10,000,000		\$10,000,000
<b>TOTAL</b>		<b>\$10,000,000</b>		<b>\$10,000,000</b>

Future operations and maintenance costs for the building will be paid for by the selected agency operating the Stabilization Center. It is possible the City may apply for operations funding as a passthrough from the Alaska Mental Health Trust Authority. It is anticipated the center provider will bill Medicaid and private insurance companies for services, as well as utilizing operation grants.

Reviewed by Finance Department:                                      Initial   SF                                        Date   3/19/2024

**ORDINANCE NO. 6277**

**AN ORDINANCE AUTHORIZING ADDITIONAL MATCHING FUNDS FOR THE  
COWLES STREET RECONSTRUCTION PROJECT AND AMENDING THE  
2024 CAPITAL BUDGET**

**WHEREAS**, the City Council approved a resolution authorizing matching funds and execution of a maintenance agreement for the Cowles Street Reconstruction Project (Resolution No. 4703); and

**WHEREAS**, the Cowles Street Reconstruction Project will reconstruct Cowles Street from 1st Avenue to east Cowles, to include roadside hardware, drainage improvements, intersection improvements, ADA improvements, and utilities; and

**WHEREAS**, the project costs increased from \$7,253,668 to \$15,800,553, and the City-required match increased from \$388,227 to \$860,704; and

**WHEREAS**, the City of Fairbanks paid \$100,379 and will provide the balance of \$760,325 from the Capital Fund.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

**SECTION 1.** That the Mayor or his designee is authorized to execute all documents required for expending funds on behalf of the City for the Cowles Street Reconstruction project.

**SECTION 2.** That the Capital Fund budget is amended to provide \$361,483 and commit \$398,842 for the Cowles Street Reconstruction project.

**SECTION 3.** That the effective date of this ordinance is five days after adoption.

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**David Pruhs, City Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Thomas A. Chard II, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 6277

Abbreviated Title: COWLES STREET RECONSTRUCTION PROJECT MATCHING FUNDS

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes \_\_\_\_\_ No x

2) additional support or maintenance costs? Yes \_\_\_\_\_ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes \_\_\_\_\_ No x

If yes, how many positions? \_\_\_\_\_

If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

PROJECTS:	2016 - 2022	2024	2028	TOTAL
COWLES RECONSTRUCTION PROJECT MATCH	\$100,379	\$361,483	\$398,842	\$860,704
<b>TOTAL</b>	<b>\$100,379</b>	<b>\$361,483</b>	<b>\$398,842</b>	<b>\$860,704</b>

FUNDING SOURCE:	2016 - 2022	2024	2028	TOTAL
CAPITAL FUND	\$100,379	\$361,483	\$398,842	\$860,704
<b>TOTAL</b>	<b>\$100,379</b>	<b>\$361,483</b>	<b>\$398,842</b>	<b>\$860,704</b>

The operations and maintenance costs associated with these improvements will be performed by Public Works and incorporated in the annual general fund budget.

Reviewed by Finance Department:

Initial mb

Date 3/12/2024