



FAIRBANKS CITY COUNCIL
AGENDA NO. 2024-05
REGULAR MEETING – MARCH 11, 2024
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

REGULAR MEETING
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item pertaining to City business that is not up for public hearing. The total comment period is 30 minutes, and testimony is limited to three minutes. Any person wishing to speak needs to sign up on the list located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA

Consent agenda items are indicated by asterisks (*). Consent agenda items are considered together unless a council member requests that the item be returned to the general agenda. Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.
7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - *a) Regular Meeting Minutes of February 12, 2024

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following marijuana license application for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
11051	Northlink, LLC	Standard Marijuana Cultivation Facility	Northlink, LLC	1550 Cushman Street, Suite B

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

12. NEW BUSINESS

- *a) Resolution No. 5105 – A Resolution Awarding a Contract to RWC International Ltd to Provide Two Refuse Haulers in the Amount of \$682,254. Introduced by Mayor Pruhs.
- *b) Resolution No. 5106 – A Resolution Awarding a Contract to Yukon Equipment Inc to Provide a Street Sweeper in the Amount of \$426,687. Introduced by Mayor Pruhs.
- *c) Resolution No. 5107 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Homeland Security for a FFY2023 Assistance to Firefighters Grant through a Regional Application. Introduced by Mayor Pruhs.
- *d) Resolution No. 5108 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Homeland Security for the FFY2023 Assistance to Firefighters Grant (AFG). Introduced by Mayor Pruhs.
- *e) Resolution No. 5109 – A Resolution Approving City of Fairbanks Participation in the Barnette Street and 10th Avenue Pilot Project to Improve Bicycle Access and Mobility. Introduced by Mayor Pruhs.

- *f) Resolution No. 5110 – A Resolution Approving City of Fairbanks Participation in the Barnette Street Pilot Project to Improve Bicycle Access and Mobility. Introduced by Mayor Pruhs.

13. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Clay Street Cemetery Commission Meeting Minutes of February 7, 2024

14. COMMITTEE REPORTS AND COUNCIL MEMBERS' COMMENTS

15. CITY CLERK'S REPORT

16. CITY ATTORNEY'S REPORT

17. EXECUTIVE SESSION

- a) Fairbanks Firefighters Union Labor Negotiation Strategy

18. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, FEBRUARY 12, 2024
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor David Pruhs presiding and with the following Council Members in attendance:

Councilmembers Present: Jerry Cleworth, Seat A
June Rogers, Seat B
Sue Sprinkle, Seat C
Crystal Tidwell, Seat D
Lonny Marney, Seat E
John Ringstad, Seat F

Absent: None

Also Present: D. Danyielle Snider, City Clerk
Thomas Chard, City Attorney
Margarita Bell, Chief Financial Officer
Michael Sanders, Chief of Staff
Jake Merritt, HR Director
Ron Dupee, Police Chief (remotely)
Rick Sweet, Deputy Police Chief
Andrew Coccaro, Fire Chief
Brynn Butler, Housing Coordinator
Brenda McFarlane, Crisis Now Coordinator

INVOCATION

The invocation was given by City Clerk Danyielle Snider.

Mayor Pruhs called for a moment of silence to honor former City Councilmember Kathy Ottersten who recently passed away.

FLAG SALUTATION

At the request of Mayor Pruhs, **Ms. Tidwell** led the flag salutation.

CITIZENS' COMMENTS

[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]

Jerry Evans, Public Relations Manager for Explore Fairbanks – J. Evans shared an AI-generated statement regarding his work to promote Fairbanks as a destination and shared a summary of upcoming events, including media tours and aurora viewing. He noted that there is a deliberate slowdown in April and May as everyone prepares for the rush of summer visitors. He highlighted multiple noteworthy articles that have been recently published, or will soon be, regarding various special events and attractions in the community.

Mayor Pruhs asked J. Evans if he had any information regarding Ice Alaska. J. Evans shared that the annual event begins February 17, and in addition to the traditional ice block competitions, they have added a snow carving category. He indicated that there is a renewed interest from groups around the globe, as the excitement that existed prior to the pandemic is returning.

Mr. Ringstad asked J. Evans if the individual from Major League Baseball, mentioned as one of those writing an upcoming article, would be told how many Hall of Fame members have participated in Midnight Sun Baseball events. J. Evans assured him that this would be covered.

Ms. Rogers asked J. Evans if he is involved with any of the Sister City programs in the community. J. Evans stated that he personally is not but wondered whether President/CEO Scott McCrea or other Explore Fairbanks staff may have additional insight. He shared that he could assist with the marketing side and media contacts for any renewed efforts. **Ms. Rogers** asked if Explore Fairbanks could be counted on to be involved if a group is formed to reconvene Sister City meetings. J. Evans agreed that someone would be happy to join such a group and extended an invitation for anyone to visit or email him to discuss the work he is doing to promote Fairbanks.

Victor Buberger – V. Buberger reported that none of the streetlights on the Old Steese Highway that he had previously reported on were working yet. He asked about the City's plan for the Polaris Building and surrounding area. He expressed hope that the City could get some young volunteers to help at the fire department.

Hearing no more requests for comment, **Mayor Pruhs** declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Sprinkle, seconded by **Ms. Tidwell**, moved to APPROVE the agenda and consent agenda.

Mr. Cleworth pulled item 12(d), Ordinance No. 6274, and item 12(e), Ordinance No. 6275, from the consent agenda.

Mayor Pruhs called for objection to the APPROVAL of the agenda, as amended and, hearing none, so ORDERED.

City Clerk Snider read the consent agenda, as amended, into the record.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

a) Regular Meeting Minutes of January 8, 2024

APPROVED on the CONSENT AGENDA.

- b) Regular Meeting Minutes of January 22, 2024

APPROVED on the CONSENT AGENDA.

SPECIAL ORDERS

- a) The Fairbanks City Council held a public hearing and considered the following marijuana license application for renewal:

Lic. #	DBA	License Type	Licensee	Address
17250	Pipe and Leaf: Premium Alaskan Cannabis	Retail Marijuana Store	Pipe and Leaf, LLC	3546 Airport Way

Mr. Ringstad, seconded by **Mr. Marney**, moved to WAIVE PROTEST on the marijuana license application for renewal.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATION FOR RENEWAL AS FOLLOWS:

YEAS: Marney, Cleworth, Ringstad, Tidwell, Rogers, Sprinkle

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Pruhs asked if Crisis Now Coordinator Brenda McFarlane would like to follow up on the report that she sent out earlier that day. B. McFarlane thanked the Council for supporting the Alaska Mental Health Trust project and reported that the Mobile Crisis Team had responded to 146 calls in the previous two months, with an 87% average resolution rate in keeping people out of the hospital or incarceration. She shared details about a recent presentation on stabilization centers and ideas for implementing such in a diverse community like Fairbanks, with varying needs of support. She reported that she and Deputy Police Chief Sweet would be traveling to Juneau later in the month to speak to legislators about the mental health needs of the Fairbanks area.

Mayor Pruhs invited Housing and Homeless Coordinator Brynn Butler to provide an update. B. Butler reported that 19 families have been helped thanks to the Ray of Hope grant and various stakeholders, allowing the City to provide targeted support for those facing eviction. She shared about the recent "Point-in-Time" count, which collects and makes available valuable information about homelessness in the community to better inform policy decisions and allocate resources. B. Butler indicated that over 20 agencies have been involved with the Project Homeless Connect program this year, making numerous resources and services available to those seeking assistance and stability. She shared that she has been invited to participate at a state-level event later this

month where she and other members of the Fairbanks Housing and Homeless Coalition will have the opportunity to advocate for the needs of Fairbanks. She thanked the Mayor and Council for supporting the initiatives she oversees on behalf of the community.

Ms. Sprinkle asked B. Butler about her knowledge of anyone trying to survive the nights outside on their own during the recent cold snap. B. Butler stated that she and another community member were out looking for encampments during the coldest nights, and the ten or so individuals they observed did not appear to need assistance. She also provided information about Hope Link, the recently opened no-barrier, overnight warming center.

Mayor Pruhs shared that he and B. Butler have a monthly drive around the City so she can show him specific locations and share details pertaining to current homelessness issues.

Ms. Rogers gave special recognition to B. Butler and the other grant-funded positions in the Mayor's Office that are providing important services to those in need. She discussed the various reports, charts, data summaries, etc. that get shared, noting that the personal work often gets overlooked and that those three individuals are excellent examples of the heart being given.

Ms. Tidwell asked if there are any details on how many people have been served so far by the new warming center. B. Butler explained that the Hope Link leadership made a conscious decision to not track certain data, such as the number of individuals served. She shared that according to one worker there, it has been slow, with only a couple individuals per night.

Mayor Pruhs reported on multiple topics, including:

- The Fairbanks Diversity Council has been operating strongly and will host a potluck the following evening, open to the public and all current and past members.
- Two temporary construction easements have been executed for the demolition of the Polaris Building. A crane will be coming in, stretching over existing businesses, with traffic rerouted to ensure safe access to any affected areas. A celebration will be held on Friday April 5, which is when the building will begin to come down, after all the necessary abatement and removal of contaminants has concluded. Termination of the demolition contract is slated for late October 2024, but they want to be aggressive and not wait until the building is demolished before there is a plan for development.
- The Polaris Working Group met the previous week to review RFQs from two different planners. The Council will be forwarded all relevant information prior to the execution of any contract. The planning is for rents, economics, construction costs, and what will or will not work in the area, so they can provide a clear picture to potential developers. They want to incorporate the parking garage. The goal is for something to be built within two years.
- Public Works has been active in the extremely cold weather and has begun frequent road sanding in five critical areas, while still performing snow removal in various subdivisions.
- Employment: The City Clerk has chosen a candidate for the new Records Manager position, with a start date of April 1. Several new Dispatchers are in various stages of the hiring process. FECC has eight applicants for its open administrative position and four for the supervisor role. The Police Department has two new recruits at the academy in Sitka, and a Crime Scene Investigator has been hired. The Fire Department has 14 applicants for

the open clerk position. The Legal Department is currently taking applications for the Legal Secretary position. A Structural Engineer is still being sought for the Building Department.

Ms. Rogers asked when the current Legal Secretary, Ingrid, will be leaving. City Attorney Chard indicated that it will be April 1 or 2. **Ms. Rogers** spoke favorably of Ingrid and expressed desire to hold a going-away type event to honor her efforts and celebrate retirement. **Ms. Sprinkle** asked if they had budgeted for an overlap in staffing to allow for a training period with her replacement. Attorney Chard replied affirmatively.

Mr. Marney asked for an update on the traffic signal at 1st Avenue and Cushman Street. **Mayor Pruhs** reported that the replacement parts had arrived and will be installed in the coming week or two. He acknowledged that while the intersection has appeared to flow efficiently with the all-way stop sign arrangement, it has made it difficult for pedestrians attempting to cross the street.

Ms. Sprinkle asked for an update on the Alaska Motor Inn. **Mayor Pruhs** reminded Councilmembers that they had received a report from the Fire Chief; he noted that additional information would be forthcoming as the Building Department is communicating with the owners. **Ms. Sprinkle** asked if the City is asking whether individuals were paying rent in the building. **Mayor Pruhs** pointed out that such a matter is not within the City's purview.

COUNCILMEMBERS' COMMENTS

Ms. Sprinkle expressed distress regarding the Alaska Motor Inn and the concern she believes it presents to the City. She acknowledged that it was not something to be discussed presently but stated that she intends to chase updates about the building.

Ms. Rogers thanked FECC Manager Kristi Meredith for her informative report that was recently sent to the Council and thanked the Mayor for the opportunity to hear reports from other staff during Council meetings. She recalled K. Ottersten with fond memories of her smart, savvy work on behalf of the community, leaving a mark on Fairbanks. She also thanked Chief Cocco for a recent Letter to the Editor, which highlighted the incredible work of Dominic Lozano.

Mr. Cleworth stated it is a miracle no one died in the Alaska Motor Inn fire, considering the details surrounding its inhabitants. He stated he was grateful for the information in the reports and articles he has seen thus far. He asked what the plan will be for eastbound traffic on 1st Avenue during the demolition of the Polaris Building. **Mayor Pruhs** responded that he believes the one-way lane that goes around the northwest corner of the courthouse will be made two-way temporarily. **Mr. Cleworth**, in reference to Ms. Rogers' earlier comments, stated that Julie Jones with Festival Fairbanks has typically taken the lead on the various Sister City programs. He shared positive experiences with K. Ottersten over the years and stated he was sad to hear of her passing.

Ms. Tidwell thanked B. McFarlane for her efforts with the Crisis Now program and stated she is excited for her to see the stabilization center in Juneau, which she was recently able to personally tour. She agreed that there is a significant need for a similar facility in Fairbanks.

Mr. Marney echoed the sentiment that the City is fortunate to have excellent staff members. He noted that it has been a while since the Council has heard a report from Public Works Director Jeff

Jacobson and indicated that he would like to hear from him. **Mayor Pruhs** shared that J. Jacobson had sent in a report and offered to provide it in-person, but he told him that would not be necessary. He reported that he met with the J. Jacobson, Laborer Foreman Sean Rice, and other key personnel to put together a taskforce to discuss retention efforts and replacing institutional knowledge that will be lost with upcoming retirements in the Public Works Department. He stated that he would like Ms. Tidwell and Mr. Marney to join that taskforce. Mayor Pruhs explained that his priorities going forward are the Firefighter Union contract, Dispatch, and Public Works retention and recruitment. He mentioned that the Council will likely hear a lot more from J. Jacobson in the coming months.

Mr. Ringstad indicated that he had no comments at this time.

UNFINISHED BUSINESS

- a) Ordinance No. 6269 – An Ordinance Amending Fairbanks General Code Sec. 74-117, Room Rental Tax Purpose and Limitation, by Adding Compliance Requirements to Subsection (e). Introduced by Councilmembers Marney and Ringstad. POSTPONED from the Regular Meeting of December 18, 2023; a public hearing was held at that time.

[Clerk Note: At the December 18, 2023 regular City Council meeting, Mr. Cleworth, seconded by Ms. Sprinkle, moved to ADOPT Ordinance No. 6269. The motion remained on the floor.]

Mr. Ringstad, seconded by **Mr. Marney**, moved to AMEND Ordinance No. 6269 by substituting the amended, proposed version.

Mayor Pruhs called for objection to the motion to AMEND Ordinance No. 6269 by substituting the amended, proposed version and, seeing none, declared the MOTION CARRIED.

Ms. Rogers stated that the work was worthy of the extra months of consideration the Council put into it after 20 years of status quo, and she thanked those who had contributed to the effort.

Ms. Sprinkle echoed appreciation for the work that had been done and asked if the Council had finalized what the additional 7% City portion would be designated for and how it would be reported. **Mayor Pruhs** reminded the Council that it could not bind future Councils by any such designation but that each year the funds could be utilized as the Council sees fit.

Mr. Ringstad spoke of the nuances in trying to officially dedicate funds of this nature for a specific purpose and expressed that he views it as more of a political and moral commitment to honor the initial intent when it the comes to the budget season.

Mr. Cleworth stated that thanks were owed to the City Attorney for researching the history of the topic. He spoke to the initial intent of the funds being made available for departments to tap into for focused needs outside of their regular budgets, such as barricades for special events.

Mayor Pruhs thanked Mr. Marney for his perseverance, noting that the issue had been worked on since August 2022. **Mr. Marney** thanked Attorney Chard for his help.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6269, AS AMENDED, AS FOLLOWS:

YEAS: Rogers, Marney, Sprinkle, Ringstad, Tidwell, Cleworth

NAYS: None

Mayor Pruhs declared the MOTION CARRIED and Ordinance No. 6269, as Amended, ADOPTED.

- b) Ordinance No. 6272 – An Ordinance Amending the Collective Bargaining Agreement Between the City of Fairbanks and the International Brotherhood of Electrical Workers (IBEW) Local 1547. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

Mr. Cleworth, seconded by **Ms. Sprinkle**, moved to ADOPT Ordinance No. 6272.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

Mr. Cleworth shared that moving the Deputy Clerk II position out of IBEW and under the Fairbanks General Code had been discussed for many years due to confidentiality issues that might arise, but he had given up hope that it would ever be accomplished. He expressed kudos to those who helped make it happen.

Mr. Marney stated it was wonderful that 12 individuals applied for the Records Manager position.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6272 AS FOLLOWS:

YEAS: Marney, Cleworth, Rogers, Sprinkle, Ringstad, Tidwell

NAYS: None

Mayor Pruhs declared the MOTION CARRIED and Ordinance No. 6272 ADOPTED.

NEW BUSINESS

- a) Resolution No. 5100 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the Congestion Mitigation & Air Quality (CMAQ) Program and Carbon Reduction Program (CRP) Allocated by Fairbanks Area Surface Transportation (FAST) Planning. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- b) Resolution No. 5101 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the Alaska Division of Homeland Security and Emergency Management for the FFY2024 State Homeland Security Program. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- c) Ordinance No. 6273 – An Ordinance Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Transportation for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program for Island Homes Subdivision Reconstruction and Amending the 2024 Capital Budget. Introduced by Mayor Pruhs.

ADVANCED on the CONSENT AGENDA

- d) Ordinance No. 6274 – An Ordinance Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Transportation for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program for Cowles Street Reconstruction and Amending the 2024 Capital Budget. Introduced by Mayor Pruhs.

Mr. Cleworth, seconded by **Ms. Tidwell**, moved to ADVANCE Ordinance No. 6274.

Mr. Cleworth pointed out that this project was for the section of Cowles Street that spans from 1st Avenue to Airport Way and as such, one of the “Whereas” statements needed to be corrected to state “North-South” rather than “East-West.” **Mayor Pruhs** thanked Mr. Cleworth for identifying the error and confirmed that it would be corrected.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6274 AS FOLLOWS:

YEAS: Tidwell, Cleworth, Ringstad, Marney, Sprinkle, Rogers

NAYS: None

Mayor Pruhs declared the MOTION CARRIED and Ordinance No. 6274 ADVANCED.

- e) Ordinance No. 6275 – An Ordinance Amending the 2024 Operating and Capital Budgets for the First Time. Introduced by Mayor Pruhs.

Mr. Cleworth, seconded by **Mr. Marney**, moved to ADVANCE Ordinance No. 6275.

Mr. Cleworth addressed the amount of funding that would remain in the General Fund with the adoption of the ordinance. He explained the need to maintain a minimum balance of \$10MM to cover cash flow, given that significant revenue sources such as property taxes and Permanent Fund earnings typically do not come until later in the year. He stated the importance of keeping about \$2MM available for emergencies which the Council could have access to quickly. He shared that the existing budget surplus of \$1.3MM will likely be needed for labor contracts, and the goal is to see the Capital Fund balance return to approximately \$10MM.

Mr. Cleworth, seconded by **Mr. Ringstad**, moved to AMEND Ordinance No. 6275 by increasing the transfer from the General Fund to the Capital Fund from \$5MM to \$5.5MM.

Mr. Ringstad expressed concern with the timing of the amendment. He stated that he would prefer to wait and see where things are at in a couple months, suggesting that any additional transfer to the Capital Fund occur in May or June instead.

Mr. Cleworth pointed out that the current surplus is more than sufficient. He stated that additional funds in the General Fund help keep the Council from deficit spending, although the Council may do so if needed. He reiterated that the City would still have several million dollars available for emergencies and other considerations.

Mr. Marney stated that he would like to hear from CFO Bell regarding the amendment. CFO Bell indicated that she would prefer to wait a couple months, noting that the City still needs to finalize property tax numbers. She added that some estimates may change due to the CPI ending lower than forecasted during budget preparation. She recommended waiting until mid-year or even as late as September.

Ms. Sprinkle mentioned that the \$5MM amount had been agreed upon in Finance Committee meetings, and she would like to stick with that number.

Mr. Cleworth acknowledged that a transfer could occur at any time, but he wanted to see it happen presently since the City has the money and capacity to do so. **Mr. Ringstad** indicated that he did not want to see themselves painted into a corner. **Mr. Cleworth** responded that it should not get anywhere near that, citing that the bottom line still shows nearly \$16MM.

Mayor Pruhs stated it is not often that after sending \$5MM to the Capital Fund there is still a reserve of nearly \$16MM. He congratulated the Council on its budgetary processes and reviews and thanked the Finance Committee for its work. He reminded the Council that the issue would be addressed again in September regardless, to discuss needs for the following winter.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6275 BY INCREASING THE TRANSFER FROM THE GENERAL FUND TO THE CAPITAL FUND FROM \$5MM TO \$5.5MM AS FOLLOWS:

YEAS: Cleworth, Ringstad, Rogers, Pruhs

NAYS: Sprinkle, Tidwell, Marney

Mayor Pruhs declared the MOTION CARRIED.

Ms. Sprinkle asked for clarification on the \$10,000 to the Clay Street Cemetery Commission and acknowledged being absent when the item was previously discussed. **Mayor Pruhs** explained that the Commission had received money through the bed tax grant program and that this \$10,000 request was to cover the purchase of additional grave markers. He encouraged Ms. Sprinkle to speak with CFO Bell after the meeting to get caught up on any discussion she had missed.

Mr. Ringstad stated that as he recalled, the Commission has the capacity to perform all the work, noting the necessary research and materials required, and that this would be a multi-year project, needing additional funds each year on top of what the Commission receives from the bed tax grant.

Ms. Sprinkle asked why the Commission asked for additional money. **Mayor Pruhs** gave a summary of the special report that Commission Chair Kilbourn had provided at a recent Council meeting, citing the availability of physical labor and research work to make significant progress towards the City's goals for the cemetery. **Ms. Sprinkle** acknowledged the value of the Commission's work and clarified that her confusion is tied to them having a combination of funding sources and whether they truly needed more funds. **Mayor Pruhs** explained that they have over 400 more graves that still need marked. **Ms. Sprinkle** asked why all of it should not be funded at once versus funding smaller amounts each year. **Mayor Pruhs** recounted the volume of work done annually and reiterated that the Commission has a higher capacity than ever before to accomplish more during the summer season, but even then, it is still limited.

Ms. Rogers stated that there have been other instances in the past of organizations receiving both bed tax grants and other funding allocations from the City.

Mr. Marney pointed out that the minutes from the previous Council meeting included a thorough narrative of the discussion on the matter.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6275, AS AMENDED, AS FOLLOWS:

YEAS: Rogers, Tidwell, Ringstad, Marney, Sprinkle, Cleworth

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

- f) Ordinance No. 6276 – An Ordinance Amending Fairbanks General Code Section 78-398, Authority to Impound Vehicles. Introduced by Mayor Pruhs.

ADVANCED on the CONSENT AGENDA

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Permanent Fund Review Board Meeting Minutes of October 25, 2023

ACCEPTED on the CONSENT AGENDA

- b) Chena Riverfront Commission Meeting Minutes of August 23, 2023

ACCEPTED on the CONSENT AGENDA

- c) Chena Riverfront Commission Special Meeting Minutes of November 29, 2023

ACCEPTED on the CONSENT AGENDA

COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

Mr. Ringstad indicated that he had no additional report or comments at this time.

Mr. Marney shared that there was a special meeting for the Discretionary Fund Committee where the group made some adjustments to the application, including adding a detailed cover letter to ensure that applicants are informed of several important aspects of the process.

Mayor Pruhs thanked Ms. Tidwell for taking part in the Manh Choh Mine trucking safety group.

Ms. Tidwell indicated that she had no additional report or comments at this time.

Ms. Sprinkle reported on a recent Chena Riverfront Commission meeting where the group discussed a particular piece of land next to Pike's Waterfront Lodge. She explained that the State owns it, and the plan was for the land to be transferred to the Borough to develop a park, which they have since determined cannot happen due to funding. She noted that the State discussed sending the property to a public sale, which is done by silent auction. **Ms. Sprinkle** shared that the matter is complicated due to Jay Ramras, the owner of Pike's, wanting to purchase the property. She explained that the sale must follow the established process of public auction even though Mr. Ramras has intentions to use the space for community purposes not dissimilar to a park.

Ms. Rogers stated that she is aware of the project Ms. Sprinkle referenced and considers it a positive thing for the community; however, she is unsure how it can be accomplished given the situation. She noted that this would be an important lesson for future development.

Mr. Cleworth offered to share with anyone interested a list of upcoming projects from the Transportation Improvement Program (TIP) under FAST Planning, which included the year each project is slated for. He listed some of the projects in the city occurring in the near future, including 4th Avenue reconstruction, bike lane striping and signing, Cowles Street reconstruction, and others that are further out. He discussed right-of-way acquisitions as pertaining to Minnie Street reconstruction and spoke about the State being responsible for the Minnie Street bridge. **Mayor Pruhs** interjected that it is a 60-year-old bridge with a 45-year lifespan. **Ms. Sprinkle** asked for confirmation that the bridge had been removed from the TIP. **Mr. Cleworth** replied that he does not believe it is on the TIP but that he can find out if it still shows on the State's list of projects. He stated that the Capital Fund was created 20 years ago and spoke about how the City became debt-free 12 years ago while simultaneously taking care of everything on its deferred maintenance list. He recalled how he has been able to stay on top of maintenance expenses each year while staying ahead of equipment costs, which is something few cities can do. **Mr. Cleworth** shared that there will be a guest speaker in Fairbanks to discuss what Fairbanks should be doing regarding downtown design planning. He stated that the speaker has a questionnaire for participants to complete, which includes a question asking what portion of their tax dollars go to servicing interest on their city's debt. He expressed how great it is that City residents can answer "none."

Mayor Pruhs discussed his commitment to provide the Council regular reports from various departments throughout the year and encouraged Councilmembers to reach out if they have specific questions. He addressed the 7% additional funding referenced earlier and stated that he will have the CFO provide a report to the Council in April before the tourist season.

CITY CLERK'S REPORT

Clerk Snider indicated that she had nothing to report.

CITY ATTORNEY'S REPORT

Attorney Chard indicated that he had nothing to report.

EXECUTIVE SESSION

Mr. Cleworth, seconded by **Ms. Sprinkle**, moved to ENTER Executive Session to discuss Fairbanks Firefighters Union (FFU) Labor Negotiation Strategy.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs called for a brief recess. The Council reconvened in Executive Session following the brief recess.

a) Fairbanks Firefighters Union Labor Negotiation Strategy (*entered at 8:02 p.m.*)

Mr. Cleworth brought the City Council out of the Executive Session noting that the City Council met in Executive Session to discuss FFU Labor Negotiation Strategy. He stated that direction was given to the negotiating team, and no action was taken.

The regular meeting resumed at 9:26 p.m.

ADJOURNMENT

Ms. Tidwell, seconded by **Mr. Ringstad**, moved to ADJOURN the meeting.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs declared the meeting adjourned at 9:26 p.m.

DAVID PRUHS, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk



SUBJECT: Marijuana License Renewal

DATE: March 7, 2024

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following marijuana license renewal application:

Lic. #	DBA	License Type	Licensee	Address
11051	Northlink, LLC	Standard Marijuana Cultivation Facility	Northlink, LLC	1550 Cushman Street, Suite B

Pursuant to FGC Sec. 14-214 and 3 AAC 306.060, the Council may determine whether to protest a marijuana license renewal application after holding a public hearing. The 60-day deadline for response to AMCO on the above-listed renewal is April 5, 2024.

Pursuant to FGC Sec. 14-215(b)(12), I have inquired about complaints filed within the past 12 months with the Fairbanks North Star Borough (FNSB) and AMCO in regard to the above-listed marijuana establishment. FNSB responded that there are no outstanding complaints on file for this license within the past year. AMCO reported five notices of violation (NOVs) in regard to this license over the past year, all relating to delinquent taxes. Please see attached.

The Police Department has included a call report for the location listed above, but **there are no department-recommended protests** for this marijuana license renewal application.

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Northlink LLC 2.10.23 to 2.9.24

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	01/09/2024 22:24:05	WELFARE CHECK - LOG	1550 S CUSHMAN ST	O20	NRP	01/09/2024 23:11:45
	01/04/2024 21:29:19	DISTURBANCE VERBAL	1550 S CUSHMAN ST	O8	NRP	01/04/2024 21:38:30
	12/25/2023 23:14:38	INCAPACITATED PERSON	1550 S CUSHMAN ST	O20	NRP	12/25/2023 23:25:47
23004104	10/30/2023 22:37:41	SI - FIELD CONTACT	1550 S CUSHMAN ST	O37	RPT	10/30/2023 23:29:48
	06/29/2023 00:53:09	URGENT WELFARE	1550 S CUSHMAN ST	O28	NRP	06/29/2023 01:07:17
	06/28/2023 14:43:52	TRESPASS/UNWANTED -	1550 S CUSHMAN ST	S21	NRP	06/28/2023 15:03:37
23001891	05/20/2023 16:00:05	VERBAL DOMESTIC DIST	1550 S CUSHMAN ST	O6	RPT	05/20/2023 17:27:35
	05/17/2023 08:45:09	911 HANG-UP - CHARLIE	1550 S CUSHMAN ST	L3	NRP	05/17/2023 09:15:00
	02/20/2023 18:11:41	DISTURBANCE PHYSICAL	1550 S CUSHMAN ST	S4	NRP	02/20/2023 18:22:32
23000712	02/18/2023 17:59:15	SI - FOLLOW-UP	1550 S CUSHMAN ST	O31	RPT	03/08/2023 15:50:36
23000712	02/18/2023 13:22:55	10-36	1550 S CUSHMAN ST	S11	RPT	02/18/2023 14:41:47

Total Number of Events Listed: **11**

Notice of Violation

Email

(3AAC 306.805)

This form, all information provided and responses are public documents per Alaska Public Records Act AS 40.25

Date: 1/30/23

License #/Type: 11051

Standard Cultivation

Designated Licensee: Travis Fraser

AMCO Case#: AM 23-0187

DBA: Northlink LLC

Premises Address: 1550 Cushman Suite B Fairbanks, AK 99701

Mailing Address: PO Box 10974 Fairbanks, AK 99710

This is a notice to you as licensee that an alleged violation has occurred. If the Marijuana Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

Note: This is not an accusation or a criminal complaint.

As of 1/25/23, Northlink LLC, 11051, Standard Cultivation, you were delinquent on your marijuana excise tax liability.

You have 30 days to resolve this matter with the Department of Revenue. If the delinquency is not resolved, an accusation may be brought to the Marijuana Control Board.

Your attention is directed to: AS 17.38.010(b)(2) legitimate, taxpaying business people, and not criminal actors, will conduct sales of marijuana; 3 AAC 306.480. Marijuana tax to be paid; 3 AAC 306.810. Suspension or revocation of license; AS 43.61.030(b). Marijuana cultivation facility fails to pay tax; AS 43.05.230(e) DOR can publish list of taxpayer(s) who failed to pay their taxes.; 15 AAC 61.020. License revocation and suspension.

3 AAC 306.805 provides that upon receipt of a Notice of Violation, a licensee may request to appear before the board and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice. A licensee may respond, either orally or in writing, to the Notice.

IT IS RECOMMENDED THAT YOU RESPOND IN WRITING TO DOCUMENT YOUR RESPONSE FOR THE MARIJUANA CONTROL BOARD.

***Please send your response to the address below and include your Marijuana Establishment License Number in your response.**

Alcohol & Marijuana Control Office
ATTN: Enforcement
550 W. 7th Ave, Suite 1600
Anchorage, Alaska 99501
amco.enforcement@alaska.gov

Issuing Investigator: J. Hoelscher

Received by:

SIGNATURE:



SIGNATURE:

Delivered VIA: Email

Date:

Notice of Violation

Email

(3AAC 306.805)

This form, all information provided and responses are public documents per Alaska Public Records Act AS 40.25

Date: 2/27/23

License #/Type: 11051

Standard Cultivation

Designated Licensee: Travis Fraser

AMCO Case#: AM 23-0348

DBA: Northlink LLC

Premises Address: 1550 Cushman Suite B Fairbanks, AK 99701

Mailing Address: PO Box 10974 Fairbanks, AK 99710

This is a notice to you as licensee that an alleged violation has occurred. If the Marijuana Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

Note: This is not an accusation or a criminal complaint.

As of 2/23/23, Northlink LLC, 11051, Standard Cultivation, you were delinquent on your marijuana excise tax liability.

You have 30 days to resolve this matter with the Department of Revenue. If the delinquency is not resolved, an accusation may be brought to the Marijuana Control Board.

Your attention is directed to: AS 17.38.010(b)(2) legitimate, taxpaying business people, and not criminal actors, will conduct sales of marijuana; 3 AAC 306.480. Marijuana tax to be paid; 3 AAC 306.810. Suspension or revocation of license; AS 43.61.030(b). Marijuana cultivation facility fails to pay tax; AS 43.05.230(e) DOR can publish list of taxpayer(s) who failed to pay their taxes.; 15 AAC 61.020. License revocation and suspension.

3 AAC 306.805 provides that upon receipt of a Notice of Violation, a licensee may request to appear before the board and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice. A licensee may respond, either orally or in writing, to the Notice.

IT IS RECOMMENDED THAT YOU RESPOND IN WRITING TO DOCUMENT YOUR RESPONSE FOR THE MARIJUANA CONTROL BOARD.

***Please send your response to the address below and include your Marijuana Establishment License Number in your response.**

Alcohol & Marijuana Control Office
ATTN: Enforcement
550 W. 7th Ave, Suite 1600
Anchorage, Alaska 99501
amco.enforcement@alaska.gov

Issuing Investigator: J. Hoelscher

Received by:

SIGNATURE:



SIGNATURE:

Delivered VIA: Email

Date:

Notice of Violation

Email

(3AAC 306.805)

This form, all information provided and responses are public documents per Alaska Public Records Act AS 40.25

Date: 3/24/23

License #/Type: 11051

Standard Cultivation

Designated Licensee: Travis Fraser

AMCO Case#: AM 23-0494

DBA: Northlink LLC

Premises Address: 1550 Cushman Suite B Fairbanks, AK 99701

Mailing Address: PO Box 10974 Fairbanks, AK 99710

This is a notice to you as licensee that an alleged violation has occurred. If the Marijuana Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

Note: This is not an accusation or a criminal complaint.

As of 3/22/23, Northlink LLC, 11051, Standard Cultivation, you were delinquent on your marijuana excise tax liability.

You have 30 days to resolve this matter with the Department of Revenue. If the delinquency is not resolved, an accusation may be brought to the Marijuana Control Board.

Your attention is directed to: AS 17.38.010(b)(2) legitimate, taxpaying business people, and not criminal actors, will conduct sales of marijuana; 3 AAC 306.480. Marijuana tax to be paid; 3 AAC 306.810. Suspension or revocation of license; AS 43.61.030(b). Marijuana cultivation facility fails to pay tax; AS 43.05.230(e) DOR can publish list of taxpayer(s) who failed to pay their taxes.; 15 AAC 61.020. License revocation and suspension.

3 AAC 306.805 provides that upon receipt of a Notice of Violation, a licensee may request to appear before the board and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice. A licensee may respond, either orally or in writing, to the Notice.

IT IS RECOMMENDED THAT YOU RESPOND IN WRITING TO DOCUMENT YOUR RESPONSE FOR THE MARIJUANA CONTROL BOARD.

***Please send your response to the address below and include your Marijuana Establishment License Number in your response.**

Alcohol & Marijuana Control Office
ATTN: Enforcement
550 W. 7th Ave, Suite 1600
Anchorage, Alaska 99501
amco.enforcement@alaska.gov

Issuing Investigator: J. Hoelscher

Received by:

SIGNATURE:



SIGNATURE:

Delivered VIA: Email

Date:

Notice of Violation

Email

(3AAC 306.805)

This form, all information provided and responses are public documents per Alaska Public Records Act AS 40.25

Date: 4/21/23

License #/Type: 11051

Standard Cultivation

Designated Licensee: Travis Fraser

AMCO Case#: AM 23-0660

DBA: Northlink LLC

Premises Address: 1550 Cushman Suite B Fairbanks, AK 99701

Mailing Address: PO Box 10974 Fairbanks, AK 99710

This is a notice to you as licensee that an alleged violation has occurred. If the Marijuana Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

Note: This is not an accusation or a criminal complaint.

As of 4/20/23, Northlink LLC, 11051, Standard Cultivation, you were delinquent on your marijuana excise tax liability.

You have 30 days to resolve this matter with the Department of Revenue. If the delinquency is not resolved, an accusation may be brought to the Marijuana Control Board.

Your attention is directed to: AS 17.38.010(b)(2) legitimate, taxpaying business people, and not criminal actors, will conduct sales of marijuana; 3 AAC 306.480. Marijuana tax to be paid; 3 AAC 306.810. Suspension or revocation of license; AS 43.61.030(b). Marijuana cultivation facility fails to pay tax; AS 43.05.230(e) DOR can publish list of taxpayer(s) who failed to pay their taxes.; 15 AAC 61.020. License revocation and suspension.

3 AAC 306.805 provides that upon receipt of a Notice of Violation, a licensee may request to appear before the board and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice. A licensee may respond, either orally or in writing, to the Notice.

IT IS RECOMMENDED THAT YOU RESPOND IN WRITING TO DOCUMENT YOUR RESPONSE FOR THE MARIJUANA CONTROL BOARD.

***Please send your response to the address below and include your Marijuana Establishment License Number in your response.**

Alcohol & Marijuana Control Office
ATTN: Enforcement
550 W. 7th Ave, Suite 1600
Anchorage, Alaska 99501
amco.enforcement@alaska.gov

Issuing Investigator: J. Hoelscher

Received by:

SIGNATURE:



SIGNATURE:

Delivered VIA: Email

Date:

Notice of Violation

Email

(3AAC 306.805)

This form, all information provided and responses are public documents per Alaska Public Records Act AS 40.25

Date: 5/19/23

License #/Type: 11051

Standard Cultivation

Designated Licensee: Travis Fraser

AMCO Case#: AM 23-0872

DBA: Northlink LLC

Premises Address: 1550 Cushman Suite B Fairbanks, AK 99701

Mailing Address: PO Box 10974 Fairbanks, AK 99710

This is a notice to you as licensee that an alleged violation has occurred. If the Marijuana Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

Note: This is not an accusation or a criminal complaint.

As of 5/17/23, Northlink LLC, 11051, Standard Cultivation, you were delinquent on your marijuana excise tax liability.

You have 30 days to resolve this matter with the Department of Revenue. If the delinquency is not resolved, an accusation may be brought to the Marijuana Control Board.

Your attention is directed to: AS 17.38.010(b)(2) legitimate, taxpaying business people, and not criminal actors, will conduct sales of marijuana; 3 AAC 306.480. Marijuana tax to be paid; 3 AAC 306.810. Suspension or revocation of license; AS 43.61.030(b). Marijuana cultivation facility fails to pay tax; AS 43.05.230(e) DOR can publish list of taxpayer(s) who failed to pay their taxes.; 15 AAC 61.020. License revocation and suspension.

3 AAC 306.805 provides that upon receipt of a Notice of Violation, a licensee may request to appear before the board and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice. A licensee may respond, either orally or in writing, to the Notice.

IT IS RECOMMENDED THAT YOU RESPOND IN WRITING TO DOCUMENT YOUR RESPONSE FOR THE MARIJUANA CONTROL BOARD.

***Please send your response to the address below and include your Marijuana Establishment License Number in your response.**

Alcohol & Marijuana Control Office
ATTN: Enforcement
550 W. 7th Ave, Suite 1600
Anchorage, Alaska 99501
amco.enforcement@alaska.gov

Issuing Investigator: J. Hoelscher

Received by:

SIGNATURE:



SIGNATURE:

Delivered VIA: Email

Date:

RESOLUTION NO. 5105

**A RESOLUTION AWARDING A CONTRACT TO RWC
INTERNATIONAL LTD TO PROVIDE TWO REFUSE HAULERS
IN THE AMOUNT OF \$682,254**

WHEREAS, in accordance with FGC Chapter 54, Article VI, Section 54-241, the purchasing agent may award a contract when there is only one source for the required purchase; and

WHEREAS, the City identified RWC International Ltd as the only source that can provide two refuse haulers that meet the specifications and timing required by Public Works in the amount of \$682,254.00; and

WHEREAS, the City intends to contract with RWC International Ltd in the amount of six hundred eighty-two thousand, two hundred fifty-four dollars and zero cents (\$682,254.00); and

WHEREAS, Ordinance No. 6268, as Amended, adopted December 11, 2023, approved \$650,000.00, the estimated price for the purchase of the refuse haulers, from the Capital Fund; and

WHEREAS, the actual purchase price of the two refuse haulers is \$682,254.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute a contract to purchase two refuse haulers from RWC International Ltd in the amount of \$682,254.00.

PASSED and APPROVED this 11th Day of March 2024.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5105

Abbreviated Title: AWARDING CONTRACT TO RWC INTL LTD FOR TWO HAULERS

Department(s): PUBLIC WORKS

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	PURCHASE COST
REFUSE HAULER	\$341,127
REFUSE HAULER	\$341,127
TOTAL	\$682,254

FUNDING SOURCE:	TOTAL
CAPITAL FUND (PUBLIC WORKS)	\$682,254
TOTAL	\$682,254

This purchase will include a two year warranty for major repairs. The operations and maintenance costs associated with this equipment will be performed by Public Works and incorporated in the annual general fund budget.

Reviewed by Finance Department: Initial mb Date 3/4/2024

RESOLUTION NO. 5106

**A RESOLUTION AWARDING A CONTRACT TO YUKON
EQUIPMENT INC TO PROVIDE A STREET SWEEPER IN THE
AMOUNT OF \$426,687**

WHEREAS, in accordance with FGC Chapter 54, Article VI, Section 54-242, the purchasing agent may participate in a cooperative purchasing agreement; and

WHEREAS, the City identified Yukon Equipment Inc through a cooperative purchasing agreement that can provide a street sweeper in the amount of \$426,687.00 that meets the specifications required by Public Works; and

WHEREAS, the City intends to contract with Yukon Equipment Inc in the amount of four hundred twenty-six thousand, six hundred eighty-seven dollars and zero cents (\$426,687.00); and

WHEREAS, Ordinance No. 6268, as Amended, adopted December 11, 2023, approved \$350,000.00, the estimated price for the purchase of the street sweeper, from the Capital Fund; and

WHEREAS, the actual purchase price of the street sweeper is \$426,687.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute a contract to purchase a street sweeper from Yukon Equipment Inc in the amount of \$426,687.00.

PASSED and APPROVED this 11th Day of March 2024.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5106

Abbreviated Title: AWARDING CONTRACT TO YUKON EQUIPMENT FOR A SWEEPER

Department(s): PUBLIC WORKS

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget? Yes _____ No x
- 2) additional support or maintenance costs? Yes _____ No x
 If yes, what is the estimate? see below
- 3) additional positions beyond the current adopted budget? Yes _____ No x
 If yes, how many positions? _____
 If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	PURCHASE COST
STREET SWEEPER	\$426,687
TOTAL	\$426,687

FUNDING SOURCE:	TOTAL
CAPITAL FUND (PUBLIC WORKS)	\$426,687
TOTAL	\$426,687

This purchase will include a five year warranty for major repairs. The operations and maintenance costs associated with this equipment will be performed by Public Works and incorporated in the annual general fund budget.

Reviewed by Finance Department: Initial mb Date 3/1/2024

RESOLUTION NO. 5107

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY
FOR FUNDS FROM THE UNITED STATES DEPARTMENT OF
HOMELAND SECURITY FOR A FFY2023 ASSISTANCE TO
FIREFIGHTERS GRANT THROUGH A REGIONAL APPLICATION**

WHEREAS, the City of Fairbanks has been notified by the United States Department of Homeland Security that the City is eligible to apply for the Assistance to Firefighters Grant (AFG) Program to enhance operations and safety; and

WHEREAS, the Fairbanks Fire Department plans to sign a Memorandum of Understanding with other fire departments in the region to participate in a regional AFG application; and

WHEREAS, the Fairbanks Fire Department's request under the regional application is to purchase five NFPA-compliant radios for command staff; and

WHEREAS, the City plans to request \$34,500, and a 10% match is required; and

WHEREAS, the City will provide a match in the amount of \$3,450.00 from the department's General Fund Operating Supplies line item for these non-capital items; and

WHEREAS, the Capital City Fire/Rescue of Juneau, Alaska is coordinating the paperwork and submission requirements for this regional application.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City for the U.S. Department of Homeland Security Assistance to Firefighters grant.

PASSED and APPROVED this 11th Day of March 2024.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5107

Abbreviated Title: FFY2023 Assistance to Firefighters Grant (Regional Application)

Department(s): Fire Department

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Construction	Personnel	Total
Five NFPA Compliant Radios	\$34,500			\$34,500
	\$34,500			\$34,500

FUNDING SOURCE:	Equipment	Construction	Personnel	Total
Grant Funds (Federal)	\$31,050			\$31,050
General Fund	\$3,450			\$3,450
TOTAL	\$34,500			\$34,500

The operations and maintenance costs associated with the radios will be performed by the selected vendor and incorporated into the General Fund budget.

Reviewed by Finance Department:

Initial SF

Date 3/4/2024

RESOLUTION NO. 5108

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY
FOR FUNDS FROM THE UNITED STATES DEPARTMENT OF
HOMELAND SECURITY FOR THE FFY2023 ASSISTANCE TO
FIREFIGHTERS GRANT (AFG)**

WHEREAS, the City of Fairbanks has been notified by the United States Department of Homeland Security that the City of Fairbanks is eligible to apply for the Assistance to Firefighters Grant (AFG) Program to enhance operations and safety; and

WHEREAS, the City of Fairbanks plans to use the funds for training (\$29,000), overtime costs associated with attending the trainings (\$471,000), and an ambulance (\$350,000); and

WHEREAS, the City of Fairbanks plans to request \$850,000.00, and a 10% match is required; and

WHEREAS, the City of Fairbanks is providing a match in the amount of \$85,000.00, with \$35,000.00 from the Capital Fund and \$50,000.00 from the General Fund.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City for this grant.

PASSED and APPROVED this 11th Day of March 2024.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5108

Abbreviated Title: FFY2023 Assistance to Firefighters Grant

Department(s): Fire Department

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Training	Equipment	Personnel	Total
Training	\$29,000		\$471,000	\$500,000
Ambulance		\$350,000		\$350,000
	\$29,000	\$350,000	\$471,000	\$850,000

FUNDING SOURCE:	Training	Equipment	Personnel	Total
Grant Funds (Federal)	\$26,100	\$315,000	\$423,900	\$765,000
Capital Fund	\$0	\$35,000	\$0	\$35,000
General Fund	\$2,900	\$0	\$47,100	\$50,000
TOTAL	\$29,000	\$350,000	\$471,000	\$850,000

The operations and maintenance costs associated with the ambulance will be performed by PW and incorporated into the General Fund Budget. The personnel (overtime costs) associated with the training is based off of 432 requested training hours for six different courses.

Reviewed by Finance Department: Initial SF Date 3/6/2024

Introduced by: Mayor David Pruhs
Introduced: March 11, 2024

RESOLUTION NO. 5109

**A RESOLUTION APPROVING CITY OF FAIRBANKS
PARTICIPATION IN THE BARNETTE STREET AND 10TH AVENUE
PILOT PROJECT TO IMPROVE BICYCLE ACCESS AND MOBILITY**

WHEREAS, the City of Fairbanks nominated the Bike Lane Signing & Striping Transportation Improvement Project to FAST Planning in 2019; and

WHEREAS, Barnette Street and 10th Avenue are among the first of selected locations to initiate this temporary pilot project, with the goal to demonstrate enhanced improvements for bicycle access and mobility; and

WHEREAS, enhanced improvements for bicycle access and mobility include new signage and paint striping of dedicated bicycle travel corridors for both north/south and east/west directions of travel; and

WHEREAS, funding for the project is available through FAST Planning with contract management through the Alaska Department of Transportation (ADOT); and

WHEREAS, no additional maintenance costs are required from the City of Fairbanks; and

WHEREAS, additional streets to include Cowles Street (north), Lacey Street, 14th Avenue, Gillam Way, 17th Avenue, Cowles Street (south) and 23rd Avenue will be added as Additive Alternates dependent on available funding (see Exhibit A); and

WHEREAS, this is a pilot project and no additional phases are approved at this time; and

WHEREAS, these improvements are intended to improve bicycle mobility during the summer and not impede snow storage in the winter.

NOW, THEREFORE, BE IT RESOLVED that the Fairbanks City Council authorizes the Mayor to participate in the Bike Lane Signing & Striping Transportation Improvement Project.

PASSED and **APPROVED** this 11th day of March 2024.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5109

Abbreviated Title: BARNETTE STREET AND 10TH AVENUE BIKE LANE PILOT PROJECT

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:				Annual
BARNETTE STREET AND 10TH AVENUE				
TOTAL				\$0

FUNDING SOURCE:				Annual
GRANT FUND				
TOTAL				\$0

In July 2023, the City of Fairbanks provided \$65,468 to the State of Alaska Department of Transportation and Public Facilities to fulfill the local match required for planning a Bike Lane Signing and Striping project. The Bike Lane Striping and Signing project is programmed in FAST Planning FFY2023-2027 Transportation Improvement Plan (TIP) in the amount of \$600,000. The resolution designates the areas that are authorized for this Pilot Project.

Reviewed by Finance Department: Initial mb Date 3/7/2024

RESOLUTION
 - 1 - all projects/streets
 - 2 - only Barnette (abbreviated)

System Map

EXHIBIT A

BPAC Proposed Bike Pilot Project



All items

COF Proposed Bike Pilot Project



All items see maps in revision 1

BPAC Proposed

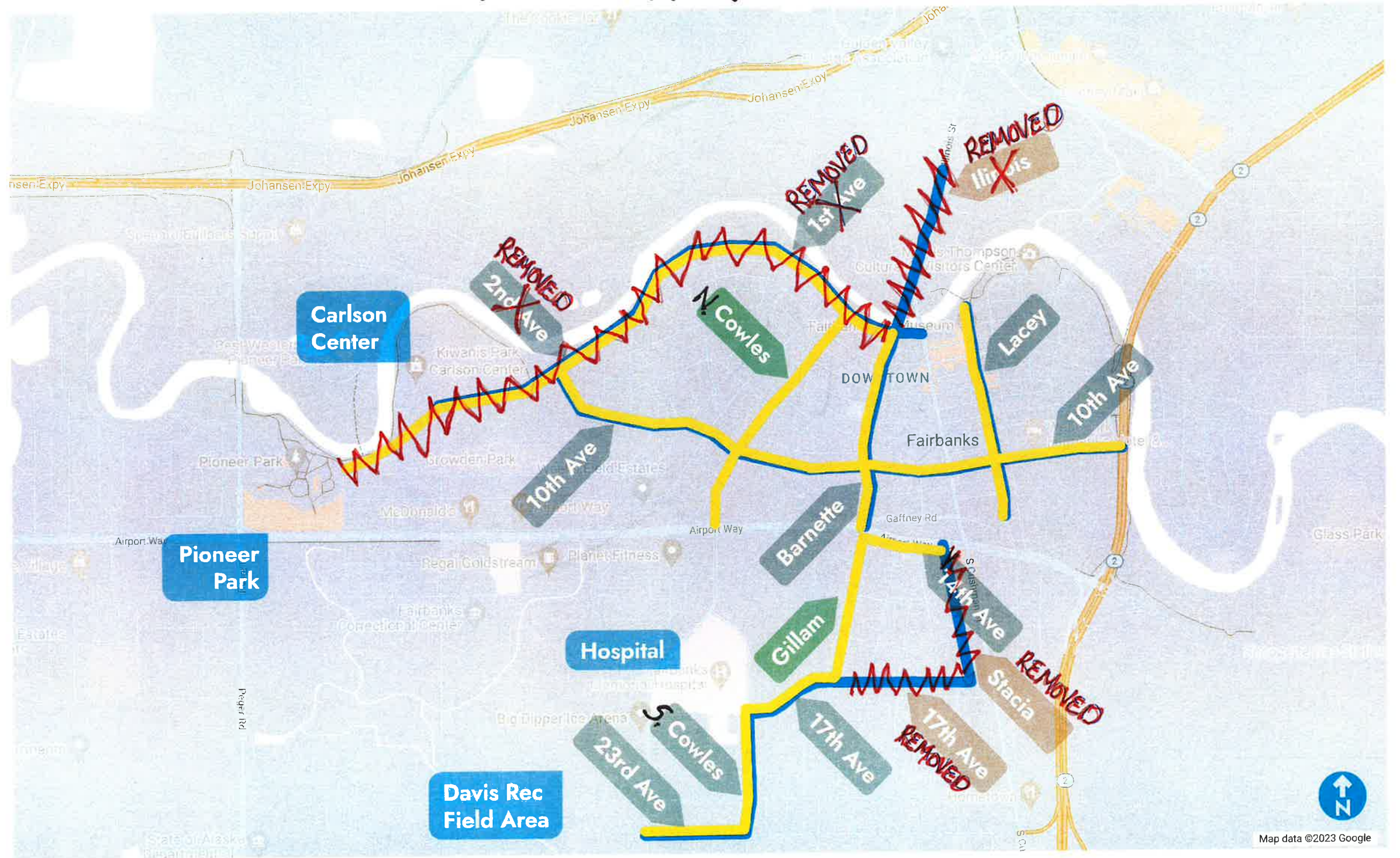
postponed to later phase

COF Removed

postponed to later phase

COF Amended

added to phase 1 for consideration



Bike System Design Key

- A Bike Lane; Standard Single Lane With Flow
- B Bike Lane; Contra Single Lane Against Flow
- C Bike Lane; Cycle Track 2-Way Consolidated Lanes
- * Bike Lane; Merge Area Bike Lane Lateral Transition
- D Interaction point Low Volume
- E Interaction point High Volume
- F Intersection Sharrow
- G Intersection Low Flow Dashed Lines
- H Intersection High Flow Dashed Blocks

- Map Key
- Vehicle Lane
 - Bicycle Lane*
 - Vehicle Center Turn Lane
 - Shared Use Path
 - Bicycle Lane interacting with motor vehicle traffic
 - Sharrow Right of Way
 - > > > Direction of Travel

Introduced by: Mayor David Pruhs
Introduced: March 11, 2024

RESOLUTION NO. 5110

**A RESOLUTION APPROVING CITY OF FAIRBANKS
PARTICIPATION IN THE BARNETTE STREET PILOT PROJECT TO
IMPROVE BICYCLE ACCESS AND MOBILITY**

WHEREAS, the City of Fairbanks nominated the Bike Lane Signing & Striping Transportation Improvement Project to FAST Planning in 2019; and

WHEREAS, Barnette Street is the among the first of selected locations to initiate this temporary pilot project with the goal to demonstrate enhanced improvements for bicycle access and mobility; and

WHEREAS, enhanced improvements for bicycle access and mobility include new signage and paint striping of dedicated bicycle travel corridors for both north and south travel; and

WHEREAS, funding for the project is available through FAST Planning with contract management through the Alaska Department of Transportation (ADOT); and

WHEREAS, no additional maintenance costs are required from the City of Fairbanks; and

WHEREAS, additional streets to include Cowles Street (north), Lacey Street, 14th Avenue, Gillam Way, 17th Avenue, Cowles Street (south), and 23rd Avenue will be added as Additive Alternates dependent on available funding (see Exhibit A); and

WHEREAS, this is a pilot project, and no additional phases are approved at this time; and

WHEREAS, these improvements are intended to improve bicycle mobility during the summer and not impede snow storage in the winter.

NOW, THEREFORE, BE IT RESOLVED that the Fairbanks City Council authorizes the Mayor to participate in the Bike Lane Signing & Striping Transportation Improvement Project.

PASSED and **APPROVED** this 11th day of March 2024.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5110

Abbreviated Title: BARNETTE STREET BIKE LANE PILOT PROJECT

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:				Annual
BARNETTE STREET AND 10TH AVENUE				
TOTAL				\$0

FUNDING SOURCE:				Annual
GRANT FUND				
TOTAL				\$0

In July 2023, the City of Fairbanks provided \$65,468 to the State of Alaska Department of Transportation and Public Facilities to fulfill the local match required for planning a Bike Lane Signing and Striping project. The Bike Lane Striping and Signing project is programmed in FAST Planning FFY2023-2027 Transportation Improvement Plan (TIP) in the amount of \$600,000. The resolution designates the areas that are authorized for this Pilot Project.

Reviewed by Finance Department: Initial mb Date 3/7/2024

RESOLUTION
 - 1 - all projects/streets
 - 2 - only Barnette (abbreviated)

System Map

EXHIBIT A

BPAC Proposed Bike Pilot Project

All items

COF Proposed Bike Pilot Project

see maps in revision 1
 All items

BPAC Proposed

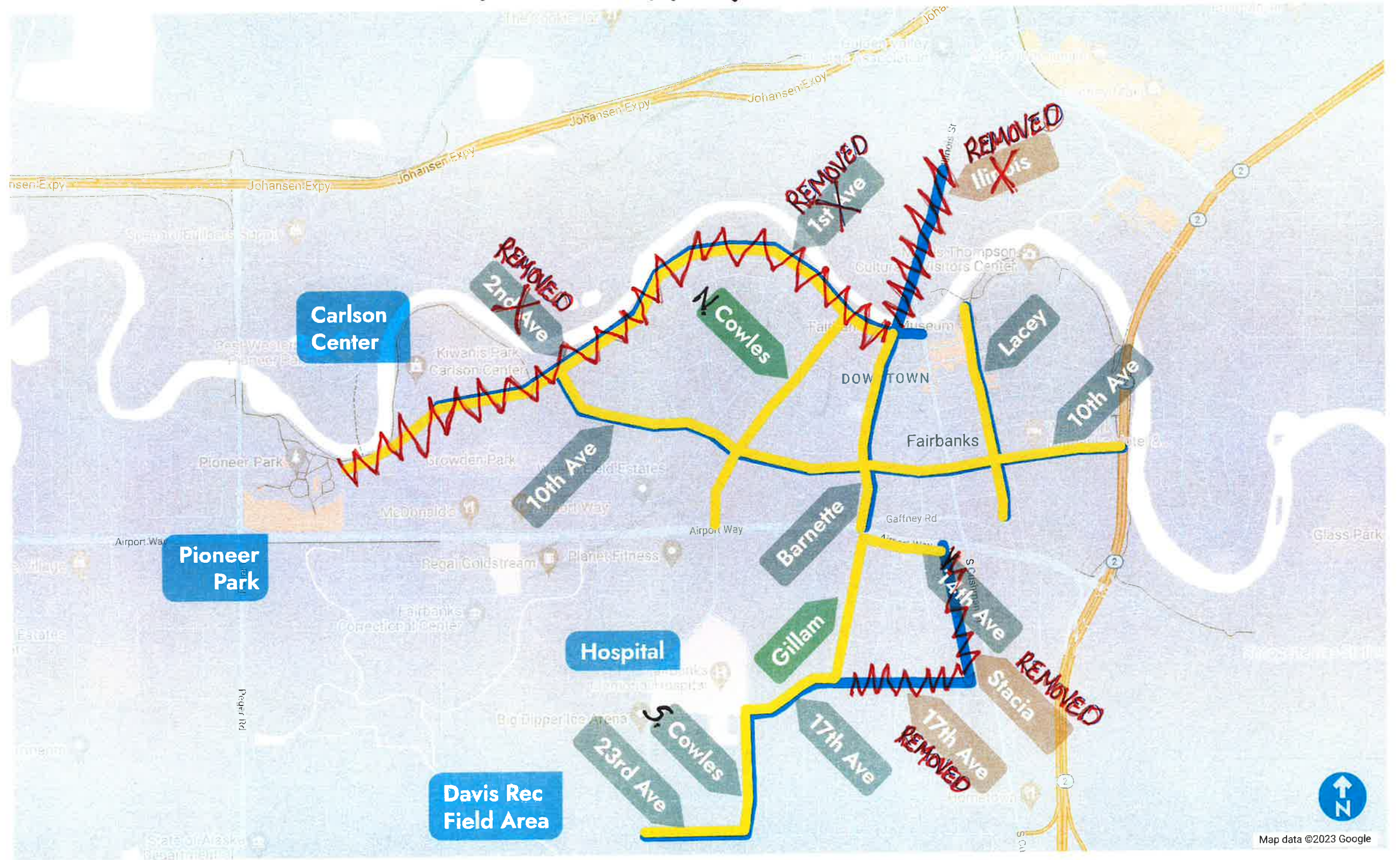
postponed to later phase

COF Removed

postponed to later phase

COF Amended

added to phase 1 for consideration



Bike System Design Key

- A** Bike Lane; Standard Single Lane With Flow
- B** Bike Lane; Contra Single Lane Against Flow
- C** Bike Lane; Cycle Track 2-Way Consolidated Lanes
- *** Bike Lane; Merge Area Bike Lane Lateral Transition
- D** Interaction point Low Volume
- E** Interaction point High Volume
- F** Intersection Sharrow
- G** Intersection Low Flow Dashed Lines
- H** Intersection High Flow Dashed Blocks

- Map Key**
- Vehicle Lane
 - Bicycle Lane*
 - Vehicle Center Turn Lane
 - Shared Use Path
 - Sharrow Right of Way
 - Bicycle Lane interacting with motor vehicle traffic
 - Direction of Travel



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING MINUTES – FEBRUARY 7, 2024
HELD VIA [ZOOM WEBINAR](#) AND
IN FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:06 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via teleconference with **Chair Aldean Kilbourn (Seat C)** and with the following members in attendance:

Members Present: George Dalton, Seat A
 Dawn Milligan, Seat B (remotely)
 Janet Richardson, Seat D (remotely)
 Julie Jones, Seat E
 Amy Stratman, Seat G

Absent: Karen Erickson, Seat F
 Jeff Jacobson, Public Works Director

Also Present: Colt Chase, Deputy City Clerk

APPROVAL OF MEETING MINUTES

a) Regular Meeting Minutes of January 3, 2024

J. Jones, seconded by **A. Stratman**, moved to APPROVE the January 3, 2024 meeting minutes.

Chair Kilbourn took a voice vote on the motion to APPROVE the minutes, and all members voted in favor.

APPROVAL OF AGENDA

J. Jones asked to add “c) Bed Tax Grant Amount” under Financial Updates.

J. Jones, seconded by **G. Dalton**, moved to APPROVE the agenda, as amended.

Chair Kilbourn took a voice vote on the motion to APPROVE the agenda, as amended, and all members voted in favor.

CITIZEN’S COMMENTS – None

COMMUNICATIONS TO COMMISSION – None

EVENTS & PUBLIC RELATIONS

a) Annual Clean-Up Day Scheduled for Saturday May 18, 2024, 9am-12pm

Chair Kilbourn stated that they will make sure to send a PSA out closer to the date. Deputy Clerk Chase shared that he had posted the event on the City's website calendar, created a Facebook event, and will include mention of it in the weekly newspaper ad for meetings and general notices in the preceding week. **J. Richardson** reported that it is on the Pioneers of Alaska calendar for both igloos. **J. Jones** indicated that it will also be added to the calendar on JustServe.org.

FINANCIAL UPDATES

a) Regular Statement

Chair Kilbourn noted that the Commission's current account balance is \$2,634.45.

b) Reports Showing ALL Income and Expenditures, 2012 – Present

Chair Kilbourn thanked J. Richardson, Chief Financial Officer Bell, and DC Chase for assistance in compiling the reports and shared how interesting it is to see the source and use of Commission funds over the last 12 years. She pointed out that \$154,555.28 has been spent on the cemetery during that time and she spoke about how great it has been to connect these numbers to the experience of seeing the work completed. **A. Stratman** spoke favorably of the detailed reports.

c) Bed Tax Grant Amount

J. Jones shared that the Commission was awarded \$12,454 through the bed tax grant, that she has submitted the necessary paperwork for those funds to be remitted, and that the money should be in the account by the next meeting. **Chair Kilbourn** thanked J. Jones for all her work on the grant.

UNFINISHED BUSINESS

a) Sample Sign Layout

J. Jones reported that there has been no further update since the last meeting. She indicated that at after the May clean-up day, an updated photo with the newly installed crosses as well as the recently purchased archived aerial images from the Army could be incorporated into a new sign design. She stated that they could wait until June to revisit the item.

b) Quiring Monuments Orders

J. Jones shared that she has been working with a new sales representative after their previous one retired, and there has been some confusion with different processes. She explained that the new person has been drilling down on consistencies and errors, which has been nice, but she has not agreed to all the suggested changes. She stated that some items needing correction had already begun to be processed but will still be fixed, as the error was the company's. She committed to forward any further proofs but shared that the entire order has already been approved.

c) Request to City Council for Supplemental Funds (\$10,000) for Additional Markers

Chair Kilbourn indicated that the request has been made, that she spoke to the City Council during its last meeting, that copies of the Commission's financial reports had been shared with Councilmembers, and that a line item for the \$10,000 request is included in the budget amendment ordinance that will go before the Council for a first reading the following week. She stated that her impression is that the Commission will receive the funds, which means there will be much work to be done during the year to complete research to ensure the funds are used as intended.

NEW BUSINESS – None

OPEN AGENDA

a) CSC Marker Year Donations through 2023. Report by Chair Kilbourn

Chair Kilbourn noted that this item was discussed earlier, under item b) of Financial Updates. She added that the purpose of this report, compiled by J. Richardson, was to show how the Commission typically completes a marker's full lifecycle within a year of receiving funding. She explained that there have been occasions where completion is delayed, typically due to a lack of volunteers for the physical labor required to place the markers and limitations to how many can be placements can be performed in a single summer. **J. Jones** stated that another benefit of the reports was to show that certain organizations, such as the Rotary Club, have contributed significantly in the past but have not done so in quite some time. She suggested that it would not be inappropriate to ask if they would consider donating again if additional support was needed. **Chair Kilbourn** suggested that aside from funding, the Commission may also have success with asking the Rotary Club for volunteers to assist with the scheduled clean-up event and other regular workdays over the summer, which would continue to be held on Tuesdays from 9:00 a.m. to noon.

b) Photos from Cheryl Pollard, Granddaughter of Harlin F. Page – Report by A. Stratman

A. Stratman shared that during her research she came across the name Harlin F. Page as someone who had constructed numerous monuments for Clay Street Cemetery and Birch Hill Cemetery during the late 1930s and early 1940s, a time from which many records are missing. She explained that after some family tree work, she discovered that H. Page has a living granddaughter, whom she contacted and provided an explanation of the situation to. She shared that she asked the granddaughter, Cheryl Pollard, if she had any photographs from that era that may be associated with the cemeteries in Fairbanks, and if so, whether she would be willing to share them. **A. Stratman** reported that C. Pollard was excited to have been contacted and to know that the City of Fairbanks is remembering her grandfather. **A. Stratman** shared that copies of several photos were mailed, and that C. Pollard stated she would forward any additional information or images she may come across in her ongoing genealogical research. **Chair Kilbourn** asked A. Stratman if she would be willing to draft a blurb to put on the kiosk and thanked her for the research. **A. Stratman** agreed and commented that she never would have known that the benches currently at the cemetery, which are seen in the photos, were as old as they are. She added that C. Pollard indicated she may visit the cemetery someday and would love to arrange a meeting. **Chair Kilbourn** pointed out that one of the images shows a building in the background, which appears to be the old lumber mill, a structure that is still standing.

NEXT MEETING DATE

The next meeting is scheduled for March 6, 2024, at 5:00 p.m.

ADJOURNMENT

Chair Kilbourn declared the meeting ADJOURNED at 5:30 p.m.



Aldean Kilbourn, Chair



Colt Chase, Deputy City Clerk

Transcribed by: CC