



FAIRBANKS CITY COUNCIL
AGENDA NO. 2024-03
REGULAR MEETING – FEBRUARY 12, 2024
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

REGULAR MEETING
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item pertaining to City business that is not up for public hearing. The total comment period is 30 minutes, and testimony is limited to three minutes. Any person wishing to speak needs to sign up on the list located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA

Consent agenda items are indicated by asterisks (*). Consent agenda items are considered together unless a council member requests that the item be returned to the general agenda. Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.
7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - *a) Regular Meeting Minutes of January 8, 2024
 - *b) Regular Meeting Minutes of January 22, 2024

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following marijuana license application for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
17250	Pipe and Leaf: Premium Alaskan Cannabis	Retail Marijuana Store	Pipe and Leaf, LLC	3546 Airport Way

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6269 – An Ordinance Amending Fairbanks General Code Sec. 74-117, Room Rental Tax Purpose and Limitation, by Adding Compliance Requirements to Subsection (e). Introduced by Councilmembers Marney and Ringstad. POSTPONED from the Regular Meeting of December 18, 2023; a public hearing was held at that time.
- b) Ordinance No. 6272 – An Ordinance Amending the Collective Bargaining Agreement Between the City of Fairbanks and the International Brotherhood of Electrical Workers (IBEW) Local 1547. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

12. NEW BUSINESS

- *a) Resolution No. 5100 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the Congestion Mitigation & Air Quality (CMAQ) Program and Carbon Reduction Program (CRP) Allocated by Fairbanks Area Surface Transportation (FAST) Planning. Introduced by Mayor Pruhs.
- *b) Resolution No. 5101 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the Alaska Division of Homeland Security and Emergency Management for the FFY2024 State Homeland Security Program. Introduced by Mayor Pruhs.

- *c) Ordinance No. 6273 – An Ordinance Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Transportation for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program for Island Homes Subdivision Reconstruction and Amending the 2024 Capital Budget. Introduced by Mayor Pruhs.
- *d) Ordinance No. 6274 – An Ordinance Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Transportation for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program for Cowles Street Reconstruction and Amending the 2024 Capital Budget. Introduced by Mayor Pruhs.
- *e) Ordinance No. 6275 – An Ordinance Amending the 2024 Operating and Capital Budgets for the First Time. Introduced by Mayor Pruhs.
- *f) Ordinance No. 6276 – An Ordinance Amending Fairbanks General Code Section 78-398, Authority to Impound Vehicles. Introduced by Mayor Pruhs.

13. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Permanent Fund Review Board Meeting Minutes of October 25, 2023
- *b) Chena Riverfront Commission Meeting Minutes of August 23, 2023
- *c) Chena Riverfront Commission Special Meeting Minutes of November 29, 2023

14. COMMITTEE REPORTS AND COUNCIL MEMBERS' COMMENTS

15. CITY CLERK'S REPORT

16. CITY ATTORNEY'S REPORT

17. EXECUTIVE SESSION

- a) Fairbanks Firefighters Union Labor Negotiation Strategy

18. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, JANUARY 8, 2024
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date, to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Pruhs presiding and the following Councilmembers in attendance:

Councilmembers Present: Jerry Cleworth, Seat A
 June Rogers, Seat B
 Sue Sprinkle, Seat C
 Crystal Tidwell, Seat D
 Lonny Marney, Seat E
 John Ringstad, Seat F

Absent: None

Also Present: D. Danyielle Snider, City Clerk
 Michael Sanders, Chief of Staff
 Thomas Chard, City Attorney
 Andrew Coccaro, Fire Chief
 Dominic Lozano, FFD Battalion Chief
 Nick Clark, FFD Captain
 Rick Sweet, Deputy Police Chief
 Kristi Merideth, Dispatch Manager (remotely)
 Jake Merritt, Human Resources Director
 Brynn Butler, Housing Coordinator (remotely)

INVOCATION

The invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor Pruhs asked Human Resources Director Jake Merritt to lead the flag salutation.

CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)

Fire Chief Andrew Coccaro recognized three recently promoted members of the FFD: Christopher (Ryan) Holland and Russell Dennis, promoted from Driver to Captain, and Vincent Cavallaro, promoted from Firefighter Paramedic to Driver Paramedic. A pinning ceremony was performed, and Chief Coccaro gave a brief account of the skill proficiency testing and interview process associated with the promotions. He explained various roles within the department and noted the pride, integrity, and public trust the FFD strives to honor as first responders in the community.

CITIZENS' COMMENTS

[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]

Carol Anthony – C. Anthony spoke in favor of Resolution No. 5094 and thanked the Mayor and Chief of Staff Sanders for seeking Fairbanks' participation in the Network of Age-Friendly States and Communities. She offered herself as a resource, through her role at Fairbanks Memorial Hospital (FMH), for further dialogue on the matter. She expressed excitement for the years ahead and to see Fairbanks become and remain a healthy place for residents to enjoy life as they age.

Victor Buberger – V. Buberger reported on numerous streetlights that are currently out of operation across the City and suggested that perhaps a new contractor should be considered who performs better maintenance. He commended Public Works crews for their snow removal efforts so far this winter and he congratulated the promoted firefighters. He suggested, however, that the City consider pursuing a volunteer firefighter approach like other departments within the borough.

Vivian Stiver – V. Stiver spoke in favor of Resolution No. 5097 and commended the cooperative effort between the City and the board of Moore Street Seniors, Inc. (MSSI). She explained that the program provides affordable housing for low-income seniors by assessing rent at only 30 percent of their net income and offering further deductions to account for medical expenses. She noted the MSSI's positive partnership with the City over the years, including the City-owned land which MSSI leases. She explained that a primary challenge for seniors is transportation, so the proximity of the Moore Street Senior Apartments to the senior center is a huge benefit for residents. V. Stiver reported that they have replaced various pieces of equipment and systems in the building in recent years and that they are now in need of funding for other capital improvements, such as siding and windows. She shared that the funding MSSI received from the State for certain projects was insufficient but noted other grants and donations received recently from both the Rasmuson Foundation and Kinross Fort Knox. She thanked the Council for its support and invited members to visit the facility.

Ms. Rogers asked V. Stiver if she had reached out to Rasmuson for assistance with applying for funding from the Murdock Foundation. V. Stiver replied that she had not but would investigate it.

Ms. Sprinkle asked V. Stiver what her role was with the apartments and organization. V. Stiver explained that she is the on-site property manager who ensures HUD maintenance and performs budgeting, bill-paying, and grant-writing duties. She noted that MSSI's entire board is local, and the units are nice. She noted that they will be short on housing with the growing senior population.

Mayor Pruhs stated that he would make an appointment to visit V. Stiver at the property soon. He stated that he would include this item in the legislative objectives for lobbying when he visits Juneau in February.

Jo Woodward – J. Woodward shared the idea of park-and-ride lots at every main entrance to the City, including Farmers Loop and North Pole, in order to reduce fossil fuels and emissions, which helps combat climate change. She discussed the logistics of park-and-ride endeavors, the benefits thereof, and certain ideal parameters for the facilities she envisions.

Ms. Rogers asked J. Woodward if she had spoken to anyone at the Borough about her idea. J. Woodward stated that she had not but was planning to do so at the next Assembly meeting. **Ms. Rogers** explained that the City could be supportive of such an effort, but it would be in the realm of the Borough to implement. J. Woodward acknowledged the comment, noting that some land for the lots may belong to the City. **Ms. Rogers** suggested that J. Woodward pursue radio stations as a way to get the word out and rally support.

Mr. Marney stated J. Woodward's idea is good but would likely be feasible only in the summer.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Marney, seconded by **Ms. Sprinkle**, moved to APPROVE the agenda and consent agenda.

Ms. Sprinkle requested to pull item 12(b), Resolution No. 5094, from the consent agenda.

Mr. Cleworth requested to pull item 13(b), Memorandum Authorizing Temporary Police Officer, from the consent agenda.

Mayor Pruhs called for objection to the APPROVAL of the agenda, as amended, and hearing none, so ORDERED.

City Clerk Snider read the consent agenda, as amended, into the record.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

a) Regular Meeting Minutes of December 11, 2023

APPROVED on the CONSENT AGENDA

SPECIAL ORDERS

a) The Fairbanks City Council held a public hearing and considered the following marijuana license application for renewal:

Lic. #	DBA	License Type	Licensee	Address
12325	GOOD Cannabis	Retail Marijuana Store	Good, LLC	356 Old Steese Highway

Mr. Marney, seconded by **Ms. Tidwell**, moved to WAIVE PROTEST on the marijuana license application for renewal.

Mayor Pruhs called for testimony and, hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATION FOR RENEWAL AS FOLLOWS:

YEAS: Tidwell, Cleworth, Marney, Ringstad, Sprinkle, Rogers

NAYS: None
Mayor Pruhs declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Pruhs congratulated Chief Cocco and the promoted firefighters. He invited Chief Financial Officer (CFO) Margarita Bell to give a presentation regarding the 2024 budget books.

CFO Bell reported that while the Council had seen most of the 2024 budget documents previously, there were additional details in the budget book worth noting:

- Page 3 – information about the Distinguished Budget Presentation award, which the City has received for 12 consecutive years
- Page 19 – an organizational chart of City governance and management
- Page 21 – a profile of the City with updated demographics and economic data
- Page 27 – a summary of the SWOT analysis and strategic planning that occurred prior to the budget process, including community input through the online budget simulator
- Page 41 – financial policies and summaries of relevant Fairbanks General Code sections
- Page 63 – an update of the long-range plan with financial summaries and a 4-year outlook
- Page 71 – a graph breaking down the City's sources of revenue
- Page 79 – an overview of expenditures by department
- Pages 83-185 – individual departmental budgets
- Page 187 – an overview of the Capital Fund and a list of approved projects for 2024
- Page 203 – historical City data including listings of councilmembers, mayors, City managers, and clerks
- Page 213 – a glossary of terms and acronyms used throughout the budget book.

Mayor Pruhs thanked CFO Bell for her report and thanked V. Buberger for his comments and commitment to keeping the City accountable. He noted that an errant driver had recently struck a control box, resulting in the traffic signals at 1st Avenue and Cushman Street being inoperable. He introduced the Council to the new HR Director, Jake Merritt, and stated that three internal, very capable candidates had been interviewed for the job; he added that he elected not to be involved in the selection process. He shared that the Polaris Working Group is looking to hire a planning consultant to research options for development downtown. He stated the single directive he gave every candidate was the desire to see something special take shape on the site; he noted that this is a rare opportunity for development. He confirmed that the Council will decide what happens to the property and that he will bring a proposal before the body before any money is spent.

COUNCILMEMBERS' COMMENTS

Mr. Cleworth welcomed J. Merritt. He stated that the City has had many great HR Directors over the years, and he will be held to a high standard. He thanked Clerk Snider for helping draft Resolution No. 5097 with short notice.

Ms. Rogers reported that many meetings had been canceled recently for a variety of reasons but that she had many others scheduled for the coming days. She read an excerpt from a City resolution approved under Mayor Eberhart, recognizing the significance of Martin Luther King Day by

allowing City employees to use part of their workday to attend approved in-service training focused on diversity/cultural awareness or participate in volunteer activities serving those in need.

Ms. Sprinkle welcomed J. Merritt and congratulated the promoted Fairbanks Fire Department (FFD) staff. She indicated that the temporary 4-way stop at Cushman Street and 1st Avenue was working very well, with drivers being efficient and respectful. She praised Public Works for a fantastic snow removal campaign.

Mr. Ringstad asked CFO Bell for clarification on why she was only listed as an authorized signer on one of the accounts referenced in Resolution No. 5096. CFO Bell explained that it is an important component of the segregation of duties for financial matters, noting the prudence of her not being a signer for accounts that she reconciles.

Mr. Marney gave kudos to the FFD for its efforts and growth. He welcomed J. Merritt and indicated that the City made a good decision by hiring him for the job.

Ms. Tidwell echoed pride and support for the FFD promotions and welcomed J. Merritt.

NEW BUSINESS

- a) Resolution No. 5093 – A Resolution Amending the City Schedule of Fees and Charges for Services by Adding Fees for Non-Utility Billing Credit Card and Debit Card Payments. Introduced by Mayor Pruhs and Council Member Marney.

APPROVED on the CONSENT AGENDA

- b) Resolution No. 5094 – A Resolution Authorizing the City of Fairbanks to Participate in the Network of Age-Friendly States and Communities. Introduced by Mayor Pruhs and Council Members Rogers, Cleworth, Marney, and Ringstad.

Ms. Sprinkle, seconded by **Mr. Ringstad**, moved to APPROVE Resolution No. 5094.

Ms. Sprinkle and **Ms. Tidwell** asked to be added as sponsors to the resolution.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5094 AS FOLLOWS:

YEAS: Cleworth, Marney, Ringstad, Sprinkle, Rogers, Tidwell

NAYS: None

Mayor Pruhs declared the MOTION CARRIED and Resolution No. 5094 APPROVED.

- c) Resolution No. 5095 – A Resolution Allocating Discretionary Funds from the Room Rental Tax in the Amount of Four Hundred Thousand Dollars (\$400,000). Introduced by Council Member Marney.

APPROVED on the CONSENT AGENDA

- d) Resolution No. 5096 – A Resolution Designating Check Signing Authority for Banking and Investment Accounts of the City of Fairbanks, Alaska. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- e) Resolution No. 5097 – A Resolution in Support of the Moore Street Seniors, Inc. Capital Request to the Alaska State Legislature for Upgrades to the Moore Street Senior Apartments. Introduced by Council Member Cleworth.

APPROVED on the CONSENT AGENDA

- f) Ordinance No. 6271 – An Ordinance Reestablishing the Fairbanks Fire Department Education Reimbursement Program for Recruitment and Retention. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Memorandum Regarding Alcohol License Conversion Following Title 4 Rewrite

ACCEPTED on the CONSENT AGENDA

- b) Memorandum Authorizing Temporary Police Officer

Mr. Cleworth, seconded by **Ms. Sprinkle**, moved to APPROVE the Memorandum Authorizing a Temporary Police Officer.

Mr. Cleworth asked for more details about the temporary position. Deputy Chief Sweet explained that there is an opportunity to bring back an experienced, retired officer to help detectives with the domestic violence (DV) caseload. He stated that the officer would focus on timely follow-up, reports, and interviewing victims, which would help address the significant loss of experience at the Fairbanks Police Department (FPD) from retirements in recent years. He noted that the officer in mind has taught at the academy and has vast expertise in the articulation required for report-writing and documentation. DC Sweet confirmed that the position would be part-time and that having a dedicated investigator working DV cases greatly increases the ability to prosecute crimes.

Mr. Cleworth asked whether the terms of the contract are clearly defined. DC Sweet stated that they are and that they have one detective working in a similar capacity already. He noted that the officer referenced retired under the PERS Tier III system, which outlines parameters for this type of work. He stated that this is also an effort to entice other retired officers to come back and provide support. **Mr. Cleworth** asked how benefits are handled in this situation. CFO Bell explained that according to the contract, the officer will receive an additional 15%, and payment into Social Security will also occur. **Mr. Cleworth** thanked staff for the explanations and shared that the City did this years ago and it was great, until it was shut down. **Mayor Pruhs** stated that other agencies may be using the same approach in the future.

Ms. Sprinkle spoke of the training benefits of the arrangement. DC Sweet agreed that it is a way to build back up the experience levels of the FPD after numerous retirements since 2020.

Mr. Ringstad asked if 29.5 hours a week is the maximum allowed. DC Sweet confirmed and noted an annual limit as well; he added that the contract allows for discretion and flexible scheduling.

Mr. Marney asked if the program is comparable to what occurred in 2023 with Officer Elzey. DC Sweet stated that it is and that a similar arrangement exists with Detective Barnette.

Ms. Rogers discussed the many cold cases that exist and expressed her hope that someone could be brought back to work on those. DC Sweet explained that Detective Barnette is doing just that, and while it may not always make the news, there have been successes already. He cited breakthroughs in older cases, with some now being solved, and the benefit of fresh sets of eyes.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE MEMORANDUM AUTHORIZING A TEMPORARY POLICE OFFICER AS FOLLOWS:

YEAS: Ringstad, Tidwell, Rogers, Sprinkle, Marney, Cleworth

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

c) Historic Preservation Commission Meeting Minutes of September 5, 2023

ACCEPTED on the CONSENT AGENDA

COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

Mr. Marney reported that the Discretionary Fund Committee would meet the following day.

Ms. Sprinkle discussed a house that burned down around 12th Avenue and Noble Street as well as another incident which involved a death at 109 5th Avenue. She expressed continued concern with safety, as people engage in activities in structures that are unlivable; she added that she wants to make sure abatements stays top-of-mind in 2024. She asked if it was true that the Transportation Advisory Committee (TAC) had been dissolved. **Ms. Tidwell** confirmed that the DOT had updated the associated route, dissolved the TAC, and was compiling comments from the members. She explained that there will be no more TAC meetings, but the information gathered will be presented through a series of public meetings in the coming months.

Mr. Cleworth recognized the passing of Ms. Carlson who was over 100 years of age, was very much a part of the community, and ran Music Mart for many years with her husband.

Ms. Tidwell, Mr. Ringstad, and Ms. Rogers each indicated that they had no further comments.

Mayor Pruhs reported that the Finance Committee will meet soon and will consider a transfer of funds to the Capital and/or Permanent Funds from the 2023 budget surplus.

CITY CLERK'S REPORT

Clerk Snider stated that her quarterly report will be sent soon and welcomed the new HR Director.

EXECUTIVE SESSION

Mr. Cleworth, seconded by **Ms. Tidwell**, moved to ENTER an Executive Session to discuss Fairbanks Firefighters Union Labor Negotiation Strategy and *Roberts v. City of Fairbanks, et al.* Litigation.

Mayor Pruhs called for objection and hearing none, so ORDERED.

- a) Fairbanks Firefighters Union Labor Negotiation Strategy (entered at 7:33 p.m.)
- b) *Roberts v. City of Fairbanks, et al.* litigation (entered at 7:43 p.m.)

Mr. Cleworth brought the City Council out of the Executive Sessions noting that the Council met in Executive Sessions on the above items and provided direction to the negotiating team and legal counsel, respectively, and no action was taken.

The regular meeting resumed at 8:22 p.m.

ADJOURNMENT

Ms. Sprinkle, seconded by **Ms. Tidwell**, moved to ADJOURN the meeting.

Hearing no objection, **Mayor Pruhs** declared the meeting adjourned at 8:23 p.m.

DAVID PRUHS, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, JANUARY 22, 2023
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date, following a 5:30 p.m. Work Session for a Permanent Fund Review Board Annual Report, to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor David Pruhs presiding and with the following Council Members in attendance:

Councilmembers Present: Jerry Cleworth, Seat A
June Rogers, Seat B
Crystal Tidwell, Seat D
Lonny Marney, Seat E
John Ringstad, Seat F

Absent: Sue Sprinkle, Seat C

Also Present: D. Danyielle Snider, City Clerk
Thomas Chard, City Attorney
Margarita Bell, Chief Financial Officer
Michael Sanders, Chief of Staff
Kristi Merideth, FECC Manager (remotely)
Jake Merritt, HR Director
Ron Dupee, Police Chief
Rick Sweet, Deputy Police Chief
Nate Warner, Police Captain
Kent Zheng, Police Officer
Andrew Coccaro, Fire Chief
Brynn Butler, Housing Coordinator
Colt Chase, Deputy City Clerk

INVOCATION

The invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

At the request of Mayor Pruhs, **Ms. Tidwell** led the flag salutation.

CEREMONIAL MATTERS

Police Chief Dupee introduced Officer Kent Zheng, a recent lateral transfer to FPD, and discussed his recent work in the retail theft program with local businesses. Deputy Police Chief Sweet administered the Oath of Office to Officer Zheng.

CITIZENS' COMMENTS

[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]

Arlette Eagle-Lavelle, Lavelle's Taphouse owner – A. Eagle-Lavelle stated that she has had a front row seat to the demolition work of the Polaris Building annex this past year and is excited to own a business on what will be prime real estate, next to a prestigious development, once the Polaris Building tower is demolished in the coming year. She expressed frustration that the Mayor declined her request to meet and stated that she wanted to share her experience and take notes on what to expect for the next phase. A. Eagle-Lavelle stated she was instructed to direct any comments or concerns to the Engineering Department, which she did. She reported that she received no follow-up other than an initial reply, which stated they would forward her comments to the appropriate parties. She explained that she began writing weekly emails to the City Engineer and owner of the building adjacent to hers, asking for details on plans for the next phase of demolition so that she could determine the potential impact on her business operations, such as parking, building access, outdoor space, and more. A. Eagle-Lavelle reported having to turn down requests for future event reservations due to the uncertainty and that stated that vital and long-term employees have indicated that, if the forecast for 2024 questionable or is similar to 2023, they will not be able to continue to work for her due to a significant drop in tip-based income. She shared her feelings of desperation as a City resident and taxpaying owner of businesses and homes, at not being able to get anyone to talk to her. She stated she is asking for help with how to proceed.

Ms. Rogers asked if A. Eagle-Lavelle could be provided with additional time to speak. **Mayor Pruhs** cited the rules for Citizens' Comments, reminding Ms. Rogers that she may only ask follow-up questions at this time.

Mr. Cleworth asked A. Eagle-Lavelle if she had communicated with anyone in the last two weeks. A. Eagle-Lavelle stated that earlier that day the owners shared information they had just received.

Mr. Marney asked A. Eagle-Lavelle to copy the Council on future correspondence; she agreed.

Victor Buberger – V. Buberger indicated that some streetlights are still not working on the Old Steese Highway after five months of him reporting about it. He talked about the potholes that will likely appear in the coming months and encouraged the City to explore options that will result in longer-lasting repairs. He stated that snow removal efforts have been good, and he hopes the City will continue to ensure sidewalks stay cleared so individuals do not walk in the streets.

Scott McCrea, President/CEO of Explore Fairbanks – S. McCrea referenced Ordinance No. 6269, which would require his organization to provide salary details and financial statements, reviewed by an accountant, to the City. He stated that Explore Fairbanks supports the ordinance and affirmed the organization's commitment to fiduciary responsibility. He explained the challenges in recent years with getting accounting services but stated that, after an RFP process, Explore Fairbanks has chosen Wilson and Wilson to perform a complete audit for 2023 and a financial review of 2021 and 2022. He noted that a 2020 audit is also nearing completion by another accounting firm, that all items should be finished by April, and that they will keep the Council apprised of their progress.

Brynn Butler, Housing Coordinator, City of Fairbanks – B. Butler reported that the grant-funded Ray of Hope program has helped prevent homelessness for seven families thus far, with \$21,000 of the total \$75,000 utilized and a deadline of March 8 to spend the remaining funds. She shared that another 11 families are being reviewed for assistance. She gave details on the upcoming Project Homeless Connect, where over 20 agencies will provide services to those in need.

David van den Berg, Downtown Association of Fairbanks Executive Director – D. van den Berg provided a copy of the 2023 Annual Report for downtown Fairbanks which also included a list of 2023 donors. He highlighted the Downtown Association's financial partnership with the City through the Association's contributions, totaling over \$110,000, to the Emergency Service Patrol (ESP) which focuses on responding to the intensive needs of chronically inebriated individuals year-round. He acknowledged the Council's support of the downtown area through efforts such as the increased bed tax funding and a dedicated law enforcement presence in the Golden Heart Plaza.

Mr. Cleworth spoke about the past struggles to obtain financial support through donations and asked if it seems to be getting any easier. D. van den Berg indicated that there is regular turnover with some smaller donors but indicated that there are major contributions from consistent entities.

Mr. Marney asked D. van den Berg if he is aware of any staffing updates for the ESP. D. van den Berg stated that he is not but that he will ask the ESP's ambassador.

Hearing no more requests for comment, **Mayor Pruhs** declared Citizens' Comments closed.

Mayor Pruhs discussed the importance of abiding by the rules for Citizens' Comments when a citizen is speaking and their time elapses and reiterated the need to be consistent.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Ringstad, seconded by **Mr. Cleworth**, moved to APPROVE the Agenda.

Mayor Pruhs asked if any Councilmembers wished to pull any item from the consent agenda for discussion and heard none.

Mayor Pruhs called for objection to the APPROVAL of the agenda and, hearing none, so ORDERED.

City Clerk Snider read the consent agenda into the record.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

a) Regular Meeting Minutes of December 18, 2023

APPROVED on the CONSENT AGENDA.

SPECIAL ORDERS

- a) The Fairbanks City Council held a public hearing and considered the following alcohol license application for renewal:

Lic. #	DBA	License Type	Licensee	Address
5051	Asiana Restaurant	Restaurant/Eating Place	Young Mi Jin	2001 Airport Way

Mr. Marney, seconded by **Mr. Ringstad**, moved to WAIVE PROTEST on the alcohol license application for renewal.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE ALCOHOL LICENSE APPLICATION FOR RENEWAL AS FOLLOWS:

YEAS: Rogers, Tidwell, Ringstad, Marney, Cleworth
NAYS: None
ABSENT: Sprinkle
Mayor Pruhs declared the MOTION CARRIED.

- b) The Fairbanks City Council heard interested citizens concerned with the following marijuana license applications for renewal:

Lic. #	DBA	License Type	Licensee	Address
10278	GoodSinse, LLC	Retail Marijuana Store	GoodSinse, LLC	2604 Davis Road
10279	GoodSinse, LLC	Standard Marijuana Cultivation Facility	GoodSinse, LLC	2604 Davis Road
14874	GoodSinse, LLC	Marijuana Product Manufacturing Facility	GoodSinse, LLC	2604 Davis Road
26251	GoodSinse, LLC	Retail Marijuana Store	GoodSinse, LLC	29 College Road, Ste 8C
16006	Arctic Bakery, LLC	Marijuana Product Manufacturing Facility	Arctic Bakery, LLC	1409 Well Street

Mr. Ringstad, seconded by **Mr. Marney**, moved to WAIVE PROTEST on the marijuana license applications for renewal.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Cleworth, Tidwell, Marney, Ringstad, Rogers
NAYS: None
ABSENT: Sprinkle
Mayor Pruhs declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Pruhs invited Aldean Kilbourn and Dusty Spencer forward to address the Council. A. Kilbourn introduced herself as the Chair of the Clay Street Cemetery Commission and commended D. Spencer for his exemplary work in the summer of 2023, leading a group of volunteers to assist with the placement of markers at the Clay Street Cemetery. She shared that it typically takes two volunteers about an hour and a half to complete the work associated with placing one 60-pound marker, but on a particular workday, with the assistance of D. Spencer and his crew, they were able to place 47 markers in only three hours. A. Kilbourn reported that they were able to complete 163 markers last summer thanks to not only volunteers performing physical labor, but also Commission members spending a great deal of time doing research to gather data on buried individuals whose gravesites are not yet marked in detail. She noted that 47 markers are on order, paid for with funds allocated in January 2023, and with the recent bed tax grant award amount, another 40 could be ordered. A. Kilbourn explained that the Commission had requested \$10,000, via the Public Works Director, during the 2024 budget process with hopes to order an additional 34 markers. She indicated that the request was denied at the time, which puts the Commission in a situation where they will have many names researched and ready but no more funding to purchase markers. She shared that there are over 500 graves left to mark and research continues year-round.

Mayor Pruhs explained that D. Spencer is associated with the Air National Guard Refueling Wing at Eielson Air Force Base. He stated that D. Spencer called him last summer with a request for community service opportunities at the City for members of his unit, which led to an introduction to A. Kilbourn and the Clay Street Cemetery Commission. **Mayor Pruhs** acknowledged that the Council initially declined the request for \$10,000 in the budget with the intent to revisit the issue in early 2024 but stated that he first wanted to highlight the volunteer efforts that drive the work at the cemetery, both through labor and research. He asked how many markers they were hoping to complete in 2024. A. Kilbourn responded that with current funding, they can accomplish 87, but if the \$10,000 request is granted, it would total 117. She noted that if they continue to receive funds, they can anticipate completing an average of 100 each year. She stated they will soon reach a point where every grave with available data is marked.

Mr. Ringstad asked how many total graves are at the cemetery and how many would be considered done. A. Kilbourn stated there are over 2,500 gravesites and, in the past, only one person would work on placing markers and would complete about 25 each summer. She explained that the work has significantly increased with the help of other Commission members like Janet Richardson and Amy Stratman, as well as volunteer laborers such as D. Spencer's group. **Mayor Pruhs** shared his experience with placing markers. **Mr. Ringstad** asked how many graves are left to be marked and explained that he is trying to understand the amount of long-term funding needed for this important project. A. Kilbourn indicated that there are still 522 unmarked graves with associated names that they are aware of and a fair number of unknown graves. She shared that a lot of the work is tied to research, sometimes as much as 40 hours in a single week looking into a one name. She explained that the funds received through the bed tax grant are helpful but are not enough to keep up with the number names ready to be completed and the volunteer labor willing to be contributed. **Mayor Pruhs** added that for the last 10-12 years, they could only manage to complete 20-40 markers a year, so having the ability to finish over 100 per year is significant, especially considering how many local organizations have no records to contribute to the

identification of those buried at the cemetery. He shared some additional history of the cemetery and the recordkeeping over the last 50 years.

D. Spencer shared his experience in volunteering, the pride his group members felt by contributing to the endeavor, and the benefit of learning more about the history of the community. He reported the joy his crew expressed as they took time to talk to Commission members and better understand the roots in Fairbanks. He stated that they look forward to helping in the future.

Ms. Rogers asked if the Commission's current request was for \$10,000. **Mayor Pruhs** indicated that an ordinance would be put together for the Council's consideration. **Ms. Rogers** expressed her appreciation for the report and stated her willingness to seek a way to ensure ongoing funding while the Commission works through the remaining sites that need marked at the cemetery.

COUNCIL MEMBERS' COMMENTS

Mr. Cleworth asked if it was the Mayor's intention to include the request for \$10,000 in the first 2024 budget amendment. **Mayor Pruhs** stated that he is not sure yet but would take input from the Council. CFO Bell reported that the first Council meeting in February will likely include the first 2024 budget amendment. She explained that the 2023 end-of-year financial tasks will be completed by the end of January, and the Council will need a budget amendment to adjust for any encumbrances. **Mr. Cleworth** requested that the \$10,000 allocation be included in that budget amendment.

Mr. Cleworth pointed out that with the Council's approval of Resolution No. 5099, the City will be purchasing a new motor grader. He explained that it is a much bigger deal than it may appear, because 23 years ago the City would not have been able to purchase such large equipment outright, nor have funds for things like grave markers. He shared how significant it is, that past Councils saw the wisdom in establishing a dedicated Capital Fund, especially after financial support from Juneau began to drastically drop. **Mayor Pruhs** noted that the Public Works Director also managed to make the purchase for about \$43,000 less than what was budgeted.

Mr. Cleworth spoke of the earlier work session where the Council heard a report and historical highlights of the City's Permanent Fund. He recalled the strict structure in place at the Fund's inception, when the City could not afford to gamble with investments, and how that has loosened up over the years as the Fund has grown. He stated that the City now relies heavily on the Permanent Fund each year, which at times can be concerning. He pointed out how the Fund has also created a varied revenue stream for the City and that property taxes account for only about 34% of the City's revenue. He shared having recently read that property taxes are the primary revenue source for the Borough. He concluded by expressing appreciation for the report that had been given and stated how incredibly successful the City's Permanent Fund has been. He stated that if it did not exist, the City would need to come up with about \$6MM a year elsewhere.

Ms. Rogers expressed joy in seeing the new lateral-hire police officer. She mentioned that the Fairbanks Diversity Council (FDC) is going strong and will hold a special gathering in February. She stated she continues to serve on four separate committees focused on community needs such as housing, and work is being done to engage with legislators to advocate for Fairbanks. She shared

that she often turns on KTOO to watch the video feed of what is happening in Juneau. She reported that Yuri Morgan, the City’s lobbyist, is keeping the Council well-informed of what transpires in the Capital, and the Legislative Committee meets regularly. She discussed the overall cultural umbrella of the community and how the Clay Street Cemetery is a good example of that.

Ms. Tidwell stated that she also watches the KTOO feed to see for herself the things that Interior representatives are engaged in on behalf of constituents and to have better context on the news that is reported. She shared that State elected officials are very approachable and are grateful for feedback. She welcomed the new police officer and expressed appreciation in learning more about the Clay Street Cemetery and the work of the Commission.

Mr. Marney commended the Fairbanks Police Department (FPD) for their efforts regarding staffing, by promoting the incentives the Council passed in 2023 and seeking support from retired officers to return to work in focused capacities. He expressed pride in having the opportunity to be a part of that work to help give the FPD the tools it needs to fill its ranks.

Mr. Ringstad stated that he had no comments.

Mayor Pruhs thanked HR Director Merritt for attending the meeting and noted that the first two weeks in his new role have been very active.

UNFINISHED BUSINESS

- a) Ordinance No. 6271 – An Ordinance Reestablishing the Fairbanks Fire Department Education Reimbursement Program for Recruitment and Retention. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

Mr. Cleworth, seconded by **Ms. Tidwell**, moved to ADOPT Ordinance No. 6271.

Mayor Pruhs called for testimony and, hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6271 AS FOLLOWS:

YEAS: Ringstad, Rogers, Cleworth, Marney, Tidwell

NAYS: None

ABSENT: Sprinkle

Mayor Pruhs declared the MOTION CARRIED and Ordinance No. 6271 ADOPTED.

NEW BUSINESS

- a) Resolution No. 5098 – A Resolution Amending the City Schedule of Fees and Charges for Services by Adjusting Ambulance Service Fees. Introduced by Mayor Pruhs.

PASSED and APPROVED on the CONSENT AGENDA.

- b) Resolution No. 5099 – A Resolution Awarding a Contract to NC Machinery Company to Provide a Motor Grader in the Amount of \$432,119. Introduced by Mayor Pruhs.

PASSED and APPROVED on the CONSENT AGENDA.

- c) Ordinance No. 6272 – An Ordinance Amending the Collective Bargaining Agreement Between the City of Fairbanks and the International Brotherhood of Electrical Workers (IBEW) Local 1547. Introduced by Mayor Pruhs.

ADVANCED on the CONSENT AGENDA.

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Clay Street Cemetery Commission Meeting Minutes of November 1, 2023

ACCEPTED on the CONSENT AGENDA.

- b) Memorandum Authorizing Temporary Firefighter

APPROVED on the CONSENT AGENDA.

COMMITTEE REPORTS AND COUNCIL MEMBERS' COMMENTS

Mr. Ringstad referenced the earlier Permanent Fund Review Board meeting and stated they will continue to focus on long-term sustainability so the Fund can remain a stable revenue source. **Mayor Pruhs** thanked Mr. Ringstad for his work on the board and affirmed the importance of continuity of individuals serving on this and other working groups, citing the length of time those who oversee the investments have been associated with the City's account. He repeated that continuity in management and oversight is what makes the City's Permanent Fund a success.

Mr. Marney expressed appreciation and support for Mr. Ringstad's work on the Permanent Fund Review Board. He reported that the recent wrap-up meeting of the Discretionary Fund Committee was productive, resulting in some adjustments to the grant application. He explained the Committee's goal of making the application more user-friendly and easier to complete. He noted how painful it is to reject submissions due to application issues and shared that the Committee will have another meeting in February to finalize changes.

Ms. Tidwell and **Ms. Rogers** indicated that they had no reports or additional comments.

Mr. Cleworth noted that advanced Ordinance No. 6272 represents an important step in removing the Deputy City Clerk II position from the IBEW bargaining unit. He explained that was something the City had wanted to accomplish for years but had never been successful in, and he commended those who made it possible. **Mayor Pruhs** acknowledged Chief of Staff Sanders as the person who deserves credit for the change.

CITY CLERK'S REPORT

City Clerk Snider indicated that the Council has been provided her 2023 4th quarter report. She shared that registration is now open for the 2nd Annual Citizen Engagement Academy.

CITY ATTORNEY'S REPORT

City Attorney Chard indicated that he had no report and thanked Councilmembers for their service.

EXECUTIVE SESSION

Mr. Cleworth, seconded by **Mr. Ringstad**, moved to ENTER Executive Session to discuss Fairbanks Firefighters Union (FFU) Labor Negotiation Strategy.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs called for a brief recess. The Council reconvened in Executive Session following the brief recess.

a) Fairbanks Firefighters Union Labor Negotiation Strategy (*entered at 7:40 p.m.*)

Mr. Cleworth brought the City Council out of the Executive Session noting that the City Council met in Executive Session to discuss FFU Labor Negotiation Strategy. He stated that direction was given to the negotiating team, and no action was taken.

The regular meeting resumed at 8:22 p.m.

ADJOURNMENT

Ms. Tidwell, seconded by **Mr. Ringstad**, moved to ADJOURN the meeting.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs declared the meeting adjourned at 8:23 p.m.

DAVID PRUHS, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Marijuana License Renewal

DATE: February 12, 2024

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following marijuana license renewal application:

Lic. #	DBA	License Type	Licensee	Address
17250	Pipe and Leaf: Premium Alaskan Cannabis	Retail Marijuana Store	Pipe and Leaf, LLC	3546 Airport Way

Pursuant to FGC Sec. 14-214 and 3 AAC 306.060, the Council may determine whether to protest a marijuana license renewal application after holding a public hearing. The 60-day deadline for response to AMCO on the above-listed renewals is March 1, 2024.

Pursuant to FGC Sec. 14-215(b)(12), I have inquired about complaints filed within the past 12 months with the Fairbanks North Star Borough (FNSB) and AMCO in regard to the above-listed marijuana establishments. FNSB and AMCO responded that they have no complaints on file for any of these licenses within the past year.

The Fairbanks Police Department has included a call report for the above-listed location, but there are **no department-recommended protests** for this marijuana license renewal application. Please contact me if you need further information.

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Pipe & Leaf 1.5.23 to 1.4.24

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	10/17/2023 12:10:36	TRESPASS/UNWANTED -	3546 AIRPORT WAY	O6	NRP	10/17/2023 12:40:52
	10/04/2023 05:35:43	ALARM BURGLARY -	3546 AIRPORT WAY	O20	FAB	10/04/2023 05:52:42
	10/04/2023 02:35:05	ALARM BURGLARY -	3546 AIRPORT WAY	O20	FAB	10/04/2023 02:41:28
	09/30/2023 08:37:01	ALARM BURGLARY -	3546 AIRPORT WAY	C2	FAB	09/30/2023 11:08:28
	09/29/2023 03:33:58	ALARM BURGLARY -	3546 AIRPORT WAY	O5	FAB	09/29/2023 05:03:07
	09/29/2023 03:04:56	ALARM BURGLARY -	3546 AIRPORT WAY	O17	FAB	09/29/2023 03:16:23
	09/17/2023 22:12:30	ALARM BURGLARY -	3546 AIRPORT WAY	O28	FAB	09/17/2023 22:42:11
	08/22/2023 08:34:10	ALARM BURGLARY -	3546 AIRPORT WAY	O7	FAB	08/22/2023 08:53:44
	08/06/2023 08:13:47	ALARM BURGLARY -	3546 AIRPORT WAY	O42	FAB	08/06/2023 08:30:00
23002495	07/02/2023 10:15:52	THEFT FROM VEHICLE -	3546 AIRPORT WAY	O7	RPT	07/02/2023 10:59:00
	06/24/2023 19:28:59	DISTURBANCE PHYSICAL	3546 AIRPORT WAY	O28	NRP	06/24/2023 19:42:36
	05/03/2023 18:16:05	DRUGS - USE - CHARLIE	3546 AIRPORT WAY	S5	NRP	05/03/2023 19:02:05
23001000	03/13/2023 16:39:06	THEFT OR VEH THEFT	3546 AIRPORT WAY	O7	RPT	03/13/2023 18:51:31
	02/28/2023 17:05:45	MVC - NO INJURIES -	3546 AIRPORT WAY	DESK	NRP	02/28/2023 17:20:32
	01/22/2023 08:59:53	ALARM BURGLARY -	3546 AIRPORT WAY	O50	FAB	01/22/2023 09:26:01
	01/22/2023 00:31:54	ALARM BURGLARY -	3546 AIRPORT WAY	S5	FAB	01/22/2023 00:46:11
	01/19/2023 07:19:41	ALARM BURGLARY -	3546 AIRPORT WAY	S4	FAB	01/19/2023 07:44:05
	01/19/2023 03:02:17	ALARM BURGLARY -	3546 AIRPORT WAY	O20	NRP	01/19/2023 03:19:06

Total Number of Events Listed: **18**

Introduced by: Council Members
Marney and Ringstad
Date: December 11, 2023

ORDINANCE NO. 6269

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SEC.
74-117, ROOM RENTAL TAX PURPOSE AND LIMITATION, BY
ADDING COMPLIANCE REQUIREMENTS TO SUBSECTION (e)**

WHEREAS, Fairbanks General Code Sec. 74-117(e) provides requirements to assure compliance with the room rental tax purpose and limitations; and

WHEREAS, the City Council would like to add compliance requirements to provide wage and salary information and financial statements that have been independently reviewed by a certified public accountant.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. Fairbanks General Code Sec. 774-117(e) is hereby amended as follows [new text in **bold/underlined** font; deleted text in ~~striketrough~~ font]:

Sec. 74-117. Room rental tax purpose and limitation.

(e) Any recipient of funding under this article must execute a contract with the city setting forth terms and conditions deemed necessary to enable the city to assure compliance with the purposes and limitations under this section. In addition, Explore Fairbanks and the Fairbanks Economic Development Corporation board of directors and/or director must remit complete and fully detailed budget documents and a plan outlining projected goals and objectives directly to the city council before November 1st of each year for presentation and review as a condition of funding. At the same time each of these agencies must submit a complete and detailed report of current year's progress and accomplishments; **wage and salary information for employees for current and upcoming year; and financial statements that have been independently reviewed by a certified public accountant.**

SECTION 2. The effective date of this ordinance is January 1, 2024.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

Introduced by: Council Members
Marney and Ringstad
Date: December 11, 2023

**ORDINANCE NO. 6269, AS AMENDED
(PROPOSED SUBSTITUTE)**

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SEC.
74-117, ROOM RENTAL TAX PURPOSE AND LIMITATION, BY
ADDING COMPLIANCE REQUIREMENTS TO SUBSECTION (e)**

~~WHEREAS, Fairbanks General Code Sec. 74-117(e) provides requirements to assure compliance with the room rental tax purpose and limitations; and~~

~~WHEREAS, the City Council would like to add compliance requirements to provide wage and salary information and financial statements that have been independently reviewed by a certified public accountant.~~

WHEREAS, the Room Rental Tax, formerly Hotel/Motel Tax, was first established in the City of Fairbanks by Ordinance No. 3793 adopted on August 20, 1979; and

WHEREAS, the Fairbanks Convention and Visitors Bureau, now doing business as Explore Fairbanks, was first provided dedicated funding from the Room Rental Tax in recognition of the valuable service in the promotion of economic development of the Fairbanks area through Ordinance No. 4436 adopted on June 24, 1985; and

WHEREAS, Ordinance No. 4436 also required that the Fairbanks Convention and Visitors Bureau provide the Council biannual financial statements, including both income and expenditures, as well as an annual report of goals and objectives for the year ahead; and

WHEREAS, Ordinance No. 5461, adopted on December 10, 2001, amended Fairbanks General Code Sec. 74-117(e) to add some specificity to the Fairbanks Convention and Visitors Bureau's and Fairbanks Economic Development Corporation's reporting requirements to assure compliance with the room rental tax purpose and limitations; and

WHEREAS, the City Council aims to effectively balance the burden of reporting requirements against the need for transparency and responsible use of public funds; and

WHEREAS, amending the reporting requirements included at Fairbanks General Code Sec. 74-117(e) for recipients of the Room Rental Tax will better assure compliance with the purposes and limitations of the tax.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. Fairbanks General Code Sec. 74-117(e) is hereby amended as follows [new text in **bold/underlined** font; deleted text in ~~strikethrough~~ font]:

Sec. 74-117. Room rental tax purpose and limitation.

- (e) Any recipient of funding under this article must execute a contract with the city setting forth terms and conditions deemed necessary to enable the city to assure compliance with the purposes and limitations under this section. ~~In addition, Explore Fairbanks and the Fairbanks Economic Development Corporation board of directors and/or director must remit complete and fully detailed budget documents and a plan outlining projected goals and objectives directly to the city council before November 1st of each year for presentation and review as a condition of funding. At the same time each of these agencies must submit a complete and detailed report of current year's progress and accomplishments~~ wage and salary information for employees for the current and upcoming year. ; and financial statements that have been independently reviewed by a certified public accountant. **Additionally, any recipient of funding under this article receiving:**

(1) \$100,000 or more, but less than \$500,000, must remit directly to the mayor and city council before September 1st of each year, unless otherwise extended by resolution of the city council, for presentation and review a complete and fully detailed:

- A. **financial statement covering prior year's activities that has been reviewed by an independent certified public accountant,**
- B. **budget,**
- C. **schedule of wage and salary information for employees for the current and upcoming year,**
- D. **plan outlining projected goals and objectives, and**
- E. **report of current year's progress and accomplishments.**

(2) \$500,000 or more, must remit a complete and fully detailed copy of the items listed below directly to the mayor and city council for presentation and review:

- A. **no later than September 1st, unless otherwise extended by resolution of the city council, a financial audit of the prior year's activities, conducted by a certified public accountant using generally accepted auditing standards, along with a copy of the management letter and any organizational response to the audit, and**
- B. **no later than November 1st of each year, unless otherwise extended by resolution of the city council, a budget, wage and salary information for employees for the current and upcoming year, a plan outlining projected goals and objectives, and a report of current year's progress and accomplishments.**

SECTION 2. The effective date of this ordinance is five days after adoption.

David Pruhs, Mayor

AYES:

NAYS:

ABSENT:

ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

ORDINANCE NO. 6272

AN ORDINANCE AMENDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF FAIRBANKS AND THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS (IBEW) LOCAL 1547

WHEREAS, Ordinance No. 6254 ratified a Collective Bargaining Agreement (CBA) between the City of Fairbanks and the International Brotherhood of Electrical Workers (IBEW) Local 1547, effective January 1, 2024 through December 31, 2026; and

WHEREAS, Ordinance No. 6268 adopted the 2024 operating budget, which included funding for a Records Manager position in the City Clerk's Office; and

WHEREAS, the City and the IBEW agreed to amend Schedule A of the CBA to include the Records Manager position; and

WHEREAS, the Deputy Clerk II is called upon to act as the City Clerk in the City Clerk's absence, which can create a potential conflict in regard to labor negotiations between the City and the IBEW; and

WHEREAS, the Deputy Clerk II position has been described in Section 3 of Schedule A of the CBA as a position routinely "entrusted with confidential information placing them in a potential conflict of interest between their roles as City officials and bargaining unit members"; and

WHEREAS, the City and the IBEW have tentatively agreed that the Deputy Clerk II position should be removed from Schedule A of the CBA between the City and the IBEW; and

WHEREAS, the City and the IBEW have tentatively agreed that the Deputy Clerk I/Cashier position should be retitled as the Licensing Clerk/Cashier to better reflect the duties of the position; and

WHEREAS, the City of Fairbanks and the IBEW Local 1547 agree to amend the CBA to address the three changes described above.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. The Letters of Agreement amending the current CBA between the City of Fairbanks and the International Brotherhood of Electrical Workers, attached as Exhibits A and B, are approved.

SECTION 2. The effective date of this Ordinance is March 1, 2024.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6272

Abbreviated Title: ORDINANCE AMENDING IBEW COLLECTIVE BARGAINING AGREEMENT

Department(s): ALL

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	Total
SALARY AND BENEFITS	
TOTAL	

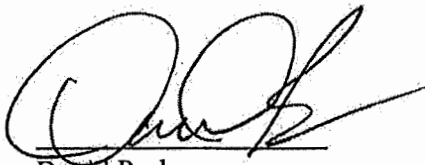
FUNDING SOURCE:	Total
GENERAL FUND	
TOTAL	

The Letter of Agreement between the City of Fairbanks and the International Brotherhood of Electrical Workers (IBEW) Local 1547 will add the Records Manager position, change the title of the Deputy City Clerk I/Cashier to Licensing Clerk/Cashier, and move the Deputy City Clerk from IBEW to FGC (Fairbanks General Code Non-Union). The Deputy City Clerk will receive the same total compensation package with changes in salary to compensate for loss in benefits.

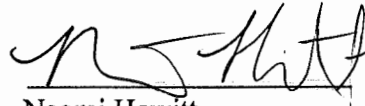
Reviewed by Finance Department: Initial mb Date 1/16/2024

Letter of Agreement
between the
City of Fairbanks
and the
International Brotherhood of Electrical Workers Local 1547

The City of Fairbanks and the International Brotherhood of Electrical Workers (IBEW) Local 1547 agree to establish a Records Manager position within the City Clerk's Office. This position has been funded for the first time in the City of Fairbanks 2024 budget. This Letter of Agreement modifies Schedule A of the Collective Bargaining Agreement between the City of Fairbanks and the IBEW by adding a new Records Manager position. Please see attached Schedule A and Records Manager job description.



David Pruhs
Mayor
City of Fairbanks



Naomi Hewitt
Business Representative
IBEW Local 1547

Exhibit B to Ordinance No. 6272

Letter of Agreement
between the
City of Fairbanks
and the
International Brotherhood of Electrical Workers Local 1547

The City of Fairbanks and the International Brotherhood of Electrical Workers (IBEW) Local 1547 agree to remove the Deputy Clerk II position from the union to avoid a potential conflict of interest related to duties when acting as the City Clerk. The City and IBEW further agree to change the title of the Deputy Clerk I/Cashier to Licensing Clerk/Cashier to more accurately describe the position.

David Pruhs
Mayor
City of Fairbanks

Naomi Hewitt
Business Representative
IBEW Local 1547

IBEW SCHEDULE A

EFFECTIVE 03-01-2024

POSITION CLASSIFICATION	RANGE A 90%	RANGE B 92.5%	RANGE C 95%	RANGE D 97.5%	RANGE E 100%	RANGE F 102.5%	RANGE G 105%	RANGE H 107.5%	RANGE I 110%	PACKAGE RATE BASED ON RANGE E
Administrative Assistant	27.37	28.13	28.89	29.65	30.41	31.17	31.93	32.69	33.45	47.79
HR Generalist	30.20	31.04	31.88	32.72	33.56	34.40	35.24	36.08	36.92	50.94
Legal Secretary	32.18	33.07	33.96	34.86	35.75	36.64	37.54	38.43	39.33	53.13
Deputy City Clerk #	34.53	35.49	36.45	37.44	38.37	39.33	40.29	41.25	42.24	56.75
Records Manager	29.93	30.76	31.59	32.42	33.25	34.08	34.91	35.74	36.58	50.63
Licensing Clerk/Cashier	27.37	28.13	28.89	29.65	30.41	31.17	31.93	32.69	33.45	47.79
City Engineer	56.14	57.70	59.26	60.82	62.38	63.94	65.50	67.06	68.62	79.76
Engineer III	46.13	47.41	48.69	49.97	51.25	52.53	53.81	55.09	56.38	68.63
Engineer II	41.02	42.16	43.30	44.44	45.58	46.72	47.86	49.00	50.14	62.96
Engineer I	37.31	38.35	39.39	40.42	41.46	42.50	43.53	44.57	45.61	58.84
Engineer Assistant II	36.23	37.23	38.24	39.24	40.25	41.26	42.26	43.27	44.28	57.63
Engineer Assistant I	33.00	33.92	34.84	35.75	36.67	37.59	38.50	39.42	40.34	54.05
Surveyor	45.36	46.62	47.88	49.14	50.40	51.66	52.92	54.18	55.44	67.78
Environmental Analyst	43.70	44.91	46.12	47.34	48.55	49.76	50.98	52.19	53.41	65.93
Quality Control Officer	31.76	32.64	33.53	34.41	35.29	36.17	37.05	37.94	38.82	52.67
Public Works Director	56.14	57.70	59.26	60.82	62.38	63.94	65.50	67.06	68.62	79.76
Building Official	50.76	52.17	53.58	54.99	56.40	57.81	59.22	60.63	62.04	73.78
Combination Building Inspector	37.07	38.10	39.13	40.16	41.19	42.22	43.25	44.28	45.31	58.57
Plans Examiner	37.31	38.35	39.39	40.42	41.46	42.50	43.53	44.57	45.61	58.84
Senior Structural Plan Check Engineer	46.13	47.41	48.69	49.97	51.25	52.53	53.81	55.09	56.38	68.63
Code Compliance Inspector	36.03	37.03	38.03	39.03	40.03	41.03	42.03	43.03	44.03	57.41
Police Chief	56.14	57.70	59.26	60.82	62.38	63.94	65.50	67.06	68.62	79.76
Emergency Dispatch Center Manager	44.02	45.24	46.46	47.69	48.91	50.13	51.36	52.58	53.80	66.29
Fire Chief	56.14	57.70	59.26	60.82	62.38	63.94	65.50	67.06	68.62	79.76
Assistant Fire Chief	46.23	47.52	48.80	50.09	51.37	52.65	53.94	55.22	56.51	68.75
Controller #	45.59	46.86	48.13	49.39	50.66	51.93	53.19	54.46	55.73	68.04
Grants & Contracts Administration Manager	38.39	39.45	40.52	41.58	42.65	43.72	44.78	45.85	46.92	60.03
Accounting Specialist	30.38	31.22	32.06	32.91	33.75	34.59	35.44	36.28	37.13	51.13
INACTIVE REPRESENTED POSITIONS LISTED BELOW										
Engineer IV	45.60	46.87	48.14	49.40	50.67	51.94	53.20	54.47	55.74	68.05
Property Development Manager	41.13	42.27	43.42	44.56	45.70	46.84	47.99	49.13	50.27	63.08
General Ledger Accountant/Grants Manager	42.80	43.99	45.18	46.37	47.56	48.75	49.94	51.13	52.32	64.94

NOTES:

Police Chief does not participate in IBEW pension plan.

Deputy City Clerk with CMC certification receive an additional \$2.42 per hour on benchmark wage.

Package includes \$10.13 per hour for health care and \$7.25 per hour for pension.

Section 2.

After the package rate is set effective January 1, as provided in Section 16.1 and after the Union designates allocation to Pension and H&W, employees will be paid at the benchmark Range E unless, based upon merit evaluation of employee experience, knowledge and skills, dedication, and performance, the Mayor finds that individual wages should be adjusted to the following ranges:

Range A	Range B	Range C	Range D	Range E	Range F	Range G	Range H	Range I
90%	92.5%	95%	97.5%	100%	102.5%	105%	107.5%	110%

Range A & B are meant to be the starting wage for employees whose knowledge, experience, or skills are still developing. It is also meant to apply to employees whose knowledge, skills, or performance have declined to the minimally acceptable level.

Range C & D are meant to apply to employees whose knowledge, skills, and experience are progressing but have not yet reached the average. It is also meant to apply to employees whose knowledge, skills, and performance have slipped below average.

Range F & G are meant to apply to employees whose knowledge, skills, and experience are above average and for employees whose performance is above average.

Range H & I are meant to apply to employees with extensive knowledge, skills, and ability whose performance is superior.

While initial range placement and subsequent range advances to a higher range are at the discretion of the Mayor, employee(s) may not be moved from a higher to a lower Range without just cause subject to the following:

- a. In the event the Mayor has concerns about the adequacy of an employee's work performance which may trigger a decision of a reduction in pay range, the performance issue(s) will first be orally discussed by the employee, the Department Head, and the Mayor.
- b. After said meeting, a written "performance improvement plan" identifying the area(s) needed for improvement will be provided to the employee. Follow up meetings will be held at the request of the employee.
- c. Six calendar months or more will be allowed to elapse after the issuance of the performance improvement plan before any decision to reduce pay range is made.
- d. Prior to the Mayor's decision to reduce pay, a pre-disciplinary meeting will be held with the employee, the Department Head, the Mayor, and any other persons the employee wishes to attend so that the issue can be discussed.
- e. Prior to the Mayor's decision to reduce pay, the Mayor will inform the Union Business Agent of the decision and provide 30-days notice before the reduction is made.

- f. Should the employee elect to grieve the matter, they will remain at the prior pay range until the grievance is resolved under the terms of this collective bargaining agreement.

If an employee is involuntarily moved to a lower pay range, that demotion will not last longer than one calendar year. If the Mayor wishes to again reduce the pay range, the above procedure will be followed.

Section 3.

Classifications marked with # will routinely be entrusted with confidential information, placing them in a potential conflict of interest between their roles as City officials and bargaining unit members. In such situations, the employees' duty as a public official will prevent any disclosure of information subject to the provisions of law.

RESOLUTION NO. 5100

A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO ACCEPT FUNDS FROM THE CONGESTION MITIGATION & AIR QUALITY (CMAQ) PROGRAM AND CARBON REDUCTION PROGRAM (CRP) ALLOCATED BY FAIRBANKS AREA SURFACE TRANSPORTATION (FAST) PLANNING

WHEREAS, the CMAQ Program and CRP provides a flexible funding source to state and local governments for transportation projects and programs to help meet the requirements of the Clean Air Act; and

WHEREAS, the City of Fairbanks project to purchase a Trackless MT7 Sidewalk Tractor with attachments to remove snow from sidewalks was selected for funding by FAST Planning; and

WHEREAS, the new equipment will decrease maintenance costs and clear sidewalks more effectively to encourage walking and biking; and

WHEREAS, a \$32,298.00 match is required.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for accepting funds on behalf of the City for the Congestion Mitigation and Air Quality Program and the Carbon Reduction Program, allocated by FAST Planning, and the \$32,298.00 match is to be provided from the City's Capital Contingency Fund.

PASSED and APPROVED this 12th Day of February 2024.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5100

Abbreviated Title: Congestion Mitigation & Air Quality and Carbon Reduction Program

Department(s): Public Works

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Building	Other	Total
Trackless Sidewalk Tractor	\$210,000			\$210,000
State Administrative Costs			\$13,335	\$13,335
TOTAL	\$210,000		\$13,335	\$223,335

FUNDING SOURCE:	Equipment	Building	Other	Total
Grant Funds (Federal)	\$191,037			\$191,037
Capital Fund (Contingency)	\$18,963		\$13,335	\$32,298
TOTAL	\$210,000		\$13,335	\$223,335

The operations and maintenance costs associated with this equipment will be performed by Public Works and incorporated in the annual General Fund budget.

Reviewed by Finance Department: Initial SF Date 1/25/2024

Introduced by: Mayor David Pruhs
Introduced: February 12, 2024

RESOLUTION NO. 5101

A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR FUNDS FROM THE ALASKA DIVISION OF HOMELAND SECURITY FOR THE FFY2024 STATE HOMELAND SECURITY PROGRAM

WHEREAS, the City of Fairbanks has been notified by the Alaska Division of Homeland Security and Emergency Management that the City is eligible to apply for State Homeland Security Program (SHSP) funds to address planning, organization, equipment, training, and exercise needs for acts of terrorism and other catastrophic events; and

WHEREAS, the City of Fairbanks plans to use the funds to purchase mobile radios for Fairbanks Fire Department (\$151,700), to purchase mass-casualty incident triage kits for Fairbanks Fire Department (\$6,000), and to provide an on-site dignitary protection training for Fairbanks Police Department (\$25,000); and

WHEREAS, the City of Fairbanks plans to request \$182,700 and no match is required.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City for this grant.

PASSED and APPROVED this 12th day of February 2024.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5101

Abbreviated Title: FFY2024 State Homeland Security Program

Department(s): FFD and FPD

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Training	Personnel	Total
FFD mobile radios	\$151,700			\$151,700
FFD MCI triage kits	\$6,000			\$6,000
FPD dignitary protection training		\$25,000		\$25,000
	\$157,700	\$25,000		\$182,700

FUNDING SOURCE:	Equipment	Training	Personnel	Total
Grant Funds (Federal Pass-Through from State)	\$157,700	\$25,000		\$182,700
TOTAL	\$157,700	\$25,000		\$182,700

The operations and maintenance costs associated with the FFD mobile radios will be performed by the selected vendor and incorporated into the General Fund budget. There are no ongoing costs anticipated from the training and triage kits.

Reviewed by Finance Department:

Initial SF

Date 2/7/2024

ORDINANCE NO. 6273

AN ORDINANCE AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR FUNDS FROM THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR THE REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY (RAISE) DISCRETIONARY GRANT PROGRAM FOR ISLAND HOMES SUBDIVISION RECONSTRUCTION AND AMENDING THE 2024 CAPITAL BUDGET

WHEREAS, the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant program provides the United States Department of Transportation a unique opportunity to invest in road, rail, transit, and port projects; and

WHEREAS, the City of Fairbanks plans to apply for funds to reconstruct roads and sidewalks, replace water and sewer lines, and improve drainage in the Island Homes Subdivision; and

WHEREAS, the City of Fairbanks plans to request \$21,000,000, and a match is not required; however, contingency funds are required in the amount of \$2,100,000; and

WHEREAS, the City of Fairbanks will provide contingency funds in the amount of \$1,300,000, and Golden Heart Utilities will provide contingency funds in the amount of \$800,000.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. That the Mayor or his designee is authorized to execute all documents required for requesting funds on behalf of the City for the RAISE Discretionary Grant Program.

SECTION 2. That the Capital Fund budget is amended to provide contingency funds in the amount of \$1,300,000 to pay for any cost overruns during the project.

SECTION 3. That the effective date of this ordinance is five days after adoption.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6273

Abbreviated Title: RAISE Discretionary Grant Program - Island Homes Reconstruction

Department(s): Engineering

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget? Yes X No
- 2) additional support or maintenance costs? Yes No X
 If yes, what is the estimate?
- 3) additional positions beyond the current adopted budget? Yes No X
 If yes, how many positions?
 If yes, type of positions? (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Total
Island Home Subdivision Reconstruction (Roads, Sidewalks, Drainage and Utilities)	\$21,000,000
Island Home Subdivision Reconstruction (Contingency Fund)	\$2,100,000
TOTAL	\$23,100,000

FUNDING SOURCE:	Total
Grant Fund (Federal)	\$21,000,000
Capital Fund	\$1,300,000
Grant Fund (GHU)	\$800,000
TOTAL	\$23,100,000

The City will use \$1,300,000 of the \$6,925,245 unassigned capital funds as a contingency fund to pay for any potential cost overruns during the project. Golden Heart Utilities will provide \$800,000 in the contingency fund for utility work included in the project.

Reviewed by Finance Department: Initial SF Date 1/24/2024

ORDINANCE NO. 6274

AN ORDINANCE AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR FUNDS FROM THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR THE REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY (RAISE) DISCRETIONARY GRANT PROGRAM FOR COWLES STREET RECONSTRUCTION AND AMENDING THE 2024 CAPITAL BUDGET

WHEREAS, the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant program provides the United States Department of Transportation a unique opportunity to invest in road, rail, transit, and port projects; and

WHEREAS, the City of Fairbanks plans to apply for funds to reconstruct roads and sidewalks, replace water and sewer lines, and improve drainage from 1st Avenue to the East-West Cowles Street intersection; and

WHEREAS, the City of Fairbanks plans to request \$20,500,000, and a match is not required; however, contingency funds are required in the amount of \$2,050,000.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. That the Mayor or his designee is authorized to execute all documents required for requesting funds on behalf of the City for the RAISE Discretionary Grant Program.

SECTION 2. That the Capital Fund budget is amended to provide contingency funds in the amount of \$2,050,000 to pay for any cost overruns during the project.

SECTION 3. That the effective date of this ordinance is five days after adoption.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

**CITY OF FAIRBANKS
FISCAL NOTE**

I. REQUEST:

Ordinance or Resolution No: 6274

Abbreviated Title: RAISE Discretionary Grant Program - Cowles St Reconstruction

Department(s): Engineering

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget? Yes X No
- 2) additional support or maintenance costs? Yes No X
 If yes, what is the estimate?
- 3) additional positions beyond the current adopted budget? Yes No X
 If yes, how many positions?
 If yes, type of positions? (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Total
Cowles Street Reconstruction (Roads, Sidewalks, Drainage and Utilities)	\$20,500,000
Cowles Street Reconstruction (Contingency Fund)	\$2,050,000
TOTAL	\$22,550,000

FUNDING SOURCE:	Total
Grant Fund (Federal)	\$20,500,000
Capital Fund	\$2,050,000
TOTAL	\$22,550,000

The City will use \$2,050,000 of the \$6,925,245 unassigned capital funds as a contingency fund to pay for any potential cost overruns during the project.

Reviewed by Finance Department: Initial SF Date 1/24/2024

Introduced By: Mayor David Pruhs
Introduced: February 12, 2024

ORDINANCE NO. 6275

**AN ORDINANCE AMENDING THE 2024 OPERATING
AND CAPITAL BUDGETS FOR THE FIRST TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2024 operating and capital budget.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. There is hereby appropriated to the 2024 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2024 and ending December 31, 2024 (see pages 2 and 3):

GENERAL FUND

<u>REVENUE</u>	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes (all sources)	\$ 27,755,026	\$ -	\$ 27,755,026
Charges for Services	6,809,500	-	6,809,500
Intergovernmental Revenues	2,920,580	-	2,920,580
Licenses and Permits	2,202,760	-	2,202,760
Fines and Forfeitures	551,000	-	551,000
Interest and Penalties	1,665,000	-	1,665,000
Rental and Lease Income	138,559	-	138,559
Other Revenues	225,000	-	225,000
Other Financing Sources	5,265,138	(5,000,000)	265,138
Total revenue appropriation	<u>\$ 47,532,563</u>	<u>\$ (5,000,000)</u>	<u>\$ 42,532,563</u>
 <u>EXPENDITURES</u>			
Mayor Department	\$ 780,030	\$ -	\$ 780,030
Legal Department	247,350	-	247,350
Office of the City Clerk	613,905	-	613,905
Finance Department	1,041,900	-	1,041,900
Information Technology	2,615,117	65,760	2,680,877
General Account ¹	6,835,000	110,000	6,945,000
Police Department	8,515,530	6,389	8,521,919
Communications Center	3,523,770	-	3,523,770
Fire Department	9,834,320	18,512	9,852,832
Public Works Department	10,164,325	15,300	10,179,625
Engineering Department	1,130,170	-	1,130,170
Building Department	791,590	-	791,590
Total expenditure appropriation	<u>\$ 46,093,007</u>	<u>\$ 215,961</u>	<u>\$ 46,308,968</u>
2023 unassigned fund balance	\$ 19,762,798	\$ -	\$ 19,762,798
Prior year encumbrances	-	(155,961)	(155,961)
Transfers to other funds	-	(5,000,000)	(5,000,000)
Other changes to the budget	1,439,556	(60,000)	1,379,556
2024 estimated unassigned fund balance	<u>\$ 21,202,354</u>	<u>\$ (5,215,961)</u>	<u>\$ 15,986,393</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$10,000,000. 20% of budgeted annual expenditures is \$ 9,261,794

CAPITAL FUND

	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
REVENUE			
Transfer from Permanent Fund	\$ 709,992	\$ -	\$ 709,992
Transfer from General Fund	-	5,000,000	5,000,000
Property Repair & Replacement	145,000	-	145,000
Public Works	250,000	-	250,000
Garbage Equipment Reserve	304,800	-	304,800
IT	25,000	-	25,000
Police	210,000	-	210,000
Communications Center	140,000	-	140,000
Fire	700,000	-	700,000
Building	10,000	-	10,000
Total revenue appropriation	<u>\$ 2,494,792</u>	<u>\$ 5,000,000</u>	<u>\$ 7,494,792</u>
EXPENDITURES			
Property Repair & Replacement ²	\$ 1,060,000	\$ 4,752,454	\$ 5,812,454
Public Works Department ³	1,269,000	1,065,904	2,334,904
Garbage Equipment Reserve	848,000	5,000	853,000
IT Department	100,000	70,962	170,962
Police Department	210,000	653,716	863,716
Communications Center	1,316,960	-	1,316,960
Fire Department	900,000	600,942	1,500,942
Road Maintenance ⁴	1,189,100	785,918	1,975,018
Total expenditure appropriation	<u>\$ 6,893,060</u>	<u>\$ 7,934,896</u>	<u>\$ 14,827,956</u>
2023 estimated fund balance	\$ 19,016,314	\$ -	\$ 19,016,314
Prior year encumbrances	-	(3,214,790)	(3,214,790)
Prior year reappropriations	-	(4,580,106)	(4,580,106)
Transfers from other funds	-	5,000,000	5,000,000
Other changes to the budget	(4,398,268)	(140,000)	(4,538,268)
2024 estimated fund balance	<u>\$ 14,618,046</u>	<u>\$ (2,934,896)</u>	<u>\$ 11,683,150</u>
Estimated unassigned capital fund balance for projects			<u>\$ 8,889,678</u>

SECTION 2. This ordinance also appropriates the use of emergency snow removal funds in the amount of \$250,000 as designated by the Mayor.

SECTION 3. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2024 and ending December 31, 2024.

SECTION 4. The effective date of this ordinance shall be the 26th day of February 2024.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A Chard, City Attorney

FISCAL NOTE
ORDINANCE NO. 6275
AMENDING THE 2024 OPERATING AND CAPITAL BUDGETS
FOR THE FIRST TIME

GENERAL FUND
(\$5,000,000) Decrease in Revenue
\$215,961 Increase in Expenditures

Revenue (total -\$5,000,000)

1. Tax Revenue
2. Charges for Services
3. Intergovernmental Revenues
4. License and Permits
5. Other Revenue
6. Other Financing Sources
 - (\$5,000,000) transfer to the capital fund

Encumbrance Carryforward for Open Purchase Orders (total \$155,961)

1. Information Technology
 - \$65,760 increase for encumbrance carryforward
2. General Account ¹
 - \$50,000 increase for encumbrance carryforward
3. Police Department
 - \$6,389 increase for encumbrance carryforward
4. Fire Department
 - \$18,512 increase for encumbrance carryforward
5. Public Works
 - \$15,300 increase for encumbrance carryforward

Other Expenditures (total \$60,000)

1. General Account ¹
 - \$50,000 increase to trainees (Fire Department will hire three trainees from March to May in preparation of filling vacant positions, cost \$71,250)
 - \$10,000 increase to distributions for clay street cemetery
 - Add wellness program to the medical line

CAPITAL FUND

\$5,000,000 Increase in Revenue
\$7,934,896 Increase in Expenditures

Revenue (total \$5,000,000)

1. Other Financing Sources
 - \$5,000,000 transfer from general fund

Encumbrance Carryforward for Open Purchase Orders (total \$3,214,790)

1. Property Repair & Replacement ²
 - \$953,589 increase for encumbrance carryforward
2. Public Works ³
 - \$920,904 increase for encumbrance carryforward
3. IT Department
 - \$70,962 increase for encumbrance carryforward
4. Police Department
 - \$653,716 increase for encumbrance carryforward
5. Fire Department
 - \$600,942 increase for encumbrance carryforward
6. Road Maintenance ⁴
 - \$14,677 increase for encumbrance carryforward

Reappropriation for Prior Year Projects (total \$4,580,106)

1. Property Repair & Replacement ²

- \$2,999,645 increase for city hall steam replacement project (reappropriation, original budget \$3,000,000)
- \$455,000 increase for childcare project (reappropriation, original budget \$500,000)
- \$200,405 increase for city hall security project (reappropriation, original budget \$250,000)
- \$16,600 increase for polaris building project (reappropriation, original budget \$160,000)
- \$22,215 increase for city hall windows project (reappropriation, original budget \$50,000)

2. Public Works ³

- \$115,000 increase for three pickup trucks (reappropriation, original budget \$115,000)

3. Road Maintenance ⁴

- \$101,754 increase for 5th Avenue construction match (reappropriation, original budget \$478,487)
- \$669,487 increase for Minnie Street construction match (reappropriation, original budget \$669,487)

Other Expenditures (total \$140,000)

1. Property Repair & Replacement ²

- \$55,000 increase for police building heat exchanger replacement
- \$50,000 increase for polaris building redevelopment assessment

2. Public Works ³

- \$30,000 increase for street sweeper

3. Garbage Equipment Reserve

- \$5,000 increase for refuse trucks

ORDINANCE NO. 6276

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE
SECTION 78-398, AUTHORITY TO IMPOUND VEHICLES**

WHEREAS, Fairbanks General Code Sec. 78-398 regulates the authority to tow and impound vehicles on any street, alley, right of way, or City parking lot; and

WHEREAS, illegally parked vehicles often obstruct streets, alleys, and rights-of-way; and

WHEREAS, Public Works and the Engineering Department are responsible for maintaining open streets and rights-of-way but have limited enforcement authorities; and

WHEREAS, the City of Fairbanks recognizes the need for the City Engineer and Public Works Director to be authorized to remove vehicle obstructions.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. Fairbanks General Code Sec. 78-398 is hereby amended as follows [new text in **bold/underlined** font; deleted text in ~~striketrough~~ font]:

Sec. 78-398. Authority to impound vehicles; notice; hearing.

(a) Whenever any vehicle ~~shall be~~is located or ~~is~~ standing upon any street, alley, right-of-way, or city parking lot in violation of the provisions of this article or any rule or regulation adopted pursuant to this article, or whenever such vehicle ~~could be~~is found to be a traffic safety hazard, or ~~whenever any vehicle shall be found to be~~ mechanically unsafe to operate upon the street or alley, the City Engineer, Director of Public Works, or any police officer may remove or have removed by a private towing company such vehicle to a place of storage.

~~(b) or w~~Whenever the driver of any vehicle shall be**is found to be** impaired or is taken into custody by an officer for an offense involving either driving while under the influence of alcoholic beverages or controlled substances, reckless driving, negligent driving, or any felony, any police officer may remove or have removed by a private towing company such vehicle to a place of storage. **However, for any offense other than those cited in A.S. 28.35.030, A.S. 28.35.032, A.S. 28.15.291, or Fairbanks General Code Sec. 78-929, the officer shall inform the driver that the driver may elect to have another immediately available person, who is legally licensed to drive a motor vehicle, drive or otherwise remove the vehicle as the driver directs. The driver may designate the nearest available garage or tow car operator of their choosing to remove the**

vehicle. If the driver does not so indicate, the officer shall make the arrangements necessary to remove the vehicle.

(c) When the owner or authorized representative of the owner of the vehicle claims it, ~~he~~**they** shall be informed of the nature and circumstances causing the impoundment of the vehicle and where and how ~~he~~**they** may obtain its release.

(d) No person shall allow, permit, or suffer any vehicle registered in ~~his~~**their** name to stand or park upon or be operated upon any street in ~~this~~**the** city in violation of this article or any rule or regulation adopted or issued pursuant to this article.

(e) The registered owner of a vehicle impounded under this section shall be provided with notice of and an opportunity for a post-towing hearing to determine whether sufficient and probable cause existed to sustain the towing. The hearing must be requested by the owner no later than seven days after the towing and shall be heard by the mayor no later than 48 hours after the demand for hearing. The hearing may be informal but ~~shall~~**must** provide the owner and the ~~police representative~~**city official responsible for the impound** the opportunity to present evidence, including but not limited to the presentation of relevant witnesses.

SECTION 2. The effective date of this ordinance is five days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

City of Fairbanks
Permanent Fund Review Board
Quarterly Meeting Minutes
October 25, 2023

The Permanent Fund Review Board (PFRB) convened at 1:32 p.m. in the City Council Chambers to conduct a quarterly meeting.

Board Members Present: Chair Patty Mongold
Vice Chair Bernard Gatewood
Board Member Dave Owen (online)
Council Member John Ringstad

Board Member Absent: Board Member Jennifer Imus

Also Present: Margarita Bell, Chief Financial Officer
Blake Phillips, Director of Institutional Solutions - APCM
Brandy Niclai, Chief Investment Officer – APCM (online)
Bill Lierman, Chief Investment Officer – APCM (online)

Bernard Gatewood moved, and John Ringstad seconded to approve the minutes from the July 12, 2023 meeting. The PFRB unanimously agreed.

Margarita Bell reviewed the account's performance through September 30, 2023:

- \$ 136,289,815 - Balance including accrued income
- \$ 2,163,213 - Dividends and interest earnings
- \$ 1,204,243 - Realized gain
- \$ 1,841,199 - Unrealized gain
- \$ (69,420) - Management and custodial fees
- \$ 5,139,235 - Earnings, net of expenses

Margarita Bell reported that the 2023 draw will be made in December 2023 in the amount of \$6,171,150 to the general fund (\$5,485,467) and capital fund (\$685,683). Bernard Gatewood questioned the difference from the prior quarter. Margarita Bell reported that the amount reflected on the agenda was changed to the final audit amount.

Blake Phillips reported that the balance of the fund was \$133,816,121.54 on October 25, 2023. He introduced Bill Lierman and stated that he would be presenting information about fixed income interest rates.

Brandy Niclai presented a market review. She reported that the economy in the United States is stronger and that policy makers are targeting a 2% inflation rate resulting in higher interest rates. Bill Lierman reported that inflation is still high and demand and supply for fixed income asset classes due to higher interest rates are impacting equities. Brandy Niclai reported that risk asset classes increased the quality of the portfolio by lessening the impact of an economic slowdown. Brandy Niclai presented four key benefits of the portfolio as follows: (1) navigate economic resilience by targeting specific asset classes; (2) diversified fixed income exposure; (3) focused quality of stock exposure; and (4) maintained customized investment strategy.

Brandy Niclai presented a portfolio review for the third quarter. The combined equity allocation returned -3.04% and the combined fixed income allocation returned -2.04% for the quarter.

Portfolio Summary							
3rd Quarter		Year to Date		Prior Year		Inception to Date	
Account	Benchmark	Account	Benchmark	Account	Benchmark	Account	Benchmark
-2.80%	-2.80%	-4.00%	-4.70%	-13.26%	-13.54%	5.30%	5.10%
	0.13% ¹		0.38% ²		0.50% ³		
<u>-2.80%</u>	<u>-2.68%</u>	<u>-4.00%</u>	<u>-4.33%</u>	<u>-13.26%</u>	<u>-13.04%</u>	<u>5.30%</u>	<u>5.10%</u>
<p>1 - 12.5 bps - per quarter rounded 2 - 50 bps hurdle -annual (YTD = 12.5 basis pts X # quarters) 3 - 50 bps hurdle codified in March 2009. Inception performance begins January 31, 1998.</p>							

John Ringstad inquired about the benchmark and Blake Phillips stated that benchmarks are based on the City investment strategies.

Brandy Niclai reported that APCM increased the portfolio exposure to high quality stocks within US Mid Cap equities. She stated that research indicates that high quality stocks tend to deliver significant excess returns when the economy slows.

John Ringstad stated that the Council had discussions about seeking a higher return. Bernard Gatewood stated that additional risk in the portfolio may result in losses. Blake Phillips stated that the portfolio is structured to meet the goals of the fund. Patty Mongold stated that the board made several changes over the last five years to improve returns. John Ringstad stated that half of the Council are new and has been in service for a year. Blake Phillips stated that APCM will present historical information about the permanent fund at the next Council work session.

Dave Owens expressed concerns about the portfolio annual return of 5.29% with a long term need of 7.4%. Brandy Niclai reported that there are periods when inflation was less than the target. She stated that she will present a brief presentation regarding the goal and how the strategies meet the goal at the next Council work session.

John Ringstad reported that the Finance Committee developed a 5-Year Financial Projections and discussed the future needs of the City. Brandy Niclai inquired if information from the strategic plan was used in the projections. Margarita Bell confirmed that the information was used. Blake Phillips stated that APCM wants to provide the best information and will present an understanding of the goals and strategies at the Council work session.

APCM report indicated that there were no compliance issues.

The next quarterly meeting will be held on January 22, 2024 in the City Council Chambers followed by a work session with the Council. Chair Patty Mongold will not be present and requested that Vice Chair Bernard Gatewood chair the meeting.

The meeting was adjourned at 2:34 p.m.

FAIRBANKS NORTH STAR BOROUGH
Chena Riverfront Commission
August 23, 2023
12:13 p.m.

A. CALL TO ORDER

Clerk's Note: Due to technical difficulties, the meeting location was changed from the Mona Lisa Drexler Assembly Chambers to the Salcha Conference Room.

A regular meeting of the Chena Riverfront Commission was held Wednesday, August 23, 2023, in the Salcha Conference Room of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

B. ROLL CALL

There were present:

Robert Henszey	Julie Jones (excused at 1:52 p.m.)
Buki Wright	Wade Binkley, Vice-Chair
Annette Freiburger, Chair	

Comprising a quorum of the Commission, and

Sue Sprinkle, City of Fairbanks Representative, Ex Officio Member
Kellen Spillman, Community Planning Director, Ex Officio Member
Kimberly Diamond, Parks Project Coordinator, Ex Officio Member
Adam Pruett, Flood Plain Administrator
Cullen Mahaffey, Assistant Clerk I

Absent and Excused

Diana Campbell (absent)	Lee Wood (excused)
Gregory Barker (absent)	Kevin Fraley (excused)

C. MESSAGES

C.1. Chair's Comments

Chair Freiburger apologized for missing the field trip to 5894 Airport Way, Fairbanks, and thanked everyone for their cooperation with changing the meeting location.

MESSAGES – continued

C.2. Citizens’ Comments – limited to three (3) minutes

C.2.a. Agenda items not scheduled for public hearing

NONE

C.2.b. Items other than those appearing on the agenda

NONE

C.3. Disclosure and Statement of Conflict of Interest

NONE

D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (*) on the agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

HENSZEY, moved to approve the agenda and consent
Seconded by WRIGHT agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses: Jones, Henszey, Wright, Binkley,
Freiburger

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

E. MINUTES

E.1. *Chena Riverfront Commission meeting minutes from May 24, 2023.

Without objection this measure was read by title and approved under the consent agenda.

F. REPORTS

F.1. Communications to the Chena Riverfront Commission.

Kellen Spillman, Community Planning Director, commented on the following:

- Resignation of Hanna Thompson, Planner III.
- Adam Pruett being promoted to Flood Plain Administrator and assigned as technical staff for the Commission.
- Borough Assembly's action on Ordinance No. 2023-35 regarding Assembly Committee and Board and Commission meetings.
- Recent field trips of the Commission.
- Capital Improvement Program nomination period and community workshop.
- Various boards and commissions being repealed and/or combined.
- Installation of signs for the River Safety Signage project.

F.2. Status update on the Chena Riverfront Commission project list by Hanna Thompson, Planner III.

Kellen Spillman, Community Planning Director, had no update to provide.

F.3. Status updates on City of Fairbanks riverfront projects by Sue Sprinkle, City of Fairbanks Representative.

Sue Sprinkle, City of Fairbanks Representative, provided updates on the Polaris Building Demolition project.

F.4. Status updates on State of Alaska Department of Transportation and Public Facilities (DOT&PF) riverfront projects by John Netardus, AK DOT&PF Representative.

John Netardus, AK DOT&PF Representative, was not present to provide updates.

F.5. Presentation by Commissioner Henszey on river changes and the sloughs of the Chena River within the Chena River basin.

Commissioner Henszey presented on slough and river changes over the past 100 years.

G. NEW BUSINESS

- G.1. Discussion and potential recommendation to the Borough Mayor on a request by Pike's Waterfront Lodge to acquire Tax Lots 1305 and 1306 from the AK DOT&PF Airport Way (West) Improvements project.

Clerk's Note: This item was not heard due to quorum requirements set forth in FNSBC 4.04.120.

- G.2. Review of current Chena Riverfront Plan objectives and identify which objectives have not been implemented. Discussion on possible ways to implement the objectives.

Clerk's Note: This item was not heard due to quorum requirements set forth in FNSBC 4.04.120.

H. EXCUSE FUTURE ABSENCES

Clerk's Note: This item was not heard due to quorum requirements set forth in FNSBC 4.04.120.

I. COMMISSIONERS' COMMENTS/COMMUNICATIONS

Clerk's Note: This item was not heard due to quorum requirements set forth in FNSBC 4.04.120.

J. ADJOURNMENT

There being no quorum of the Chena Riverfront Commission, the meeting was adjourned at 1:56 p.m.

APPROVED: January 24, 2024

FAIRBANKS NORTH STAR BOROUGH
Special Chena Riverfront Commission
November 29, 2023
12:02 p.m.

A. CALL TO ORDER

A special meeting of the Chena Riverfront Commission was held Wednesday, November 29, 2023, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

B. ROLL CALL

There were present:

Diana Campbell	Robert Henszey
Julie Jones	Buki Wright
Kevin Fraley	Wade Binkley, Vice-Chair
Annette Freiburger, Chair	

Comprising a quorum of the Commission, and

Sue Sprinkle, City of Fairbanks Representative, Ex Officio Member
Kellen Spillman, Community Planning Director, Ex Officio Member
Trisha Levasseur, Parks Project Coordinator, Ex Officio Member
Jon Roder, Alaska Railroad Corporation Representative, Ex Officio Member
John Netardus, AK DOT&PF Representative, Ex Officio Member
Melissa Kellner, Community Planning Deputy Director
Adam Pruett, Flood Plain Administrator
Cullen Mahaffey, Assistant Clerk I

Absent and Excused

Lee Wood (excused)	Gregory Barker (absent)
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C. MESSAGES

C.1. Citizens' Comments - limited to three (3) minutes. A citizen may speak on agenda items not scheduled for public hearing.

NONE

MESSAGES – continued

C.2. Disclosure and Statement of Conflict of Interest

NONE

D. APPROVAL OF AGENDA

BINKLEY, moved to approve the agenda.
Seconded by HENSZEY

VOTE ON MOTION TO APPROVE THE AGENDA.

Yeses: Fraley, Campbell, Jones, Henszey, Wright,
Binkley, Freiburger

Noes: None

MOTION CARRIED 7 Yeses, 0 Noes

E. PUBLIC HEARINGS

E.1. Discussion and potential recommendation to the Borough Mayor on a request by Pike’s Waterfront Lodge to acquire Tax Lots 1305 and 1306 from the AK DOT&PF Airport Way (West) Improvements project.

Kellen Spillman, Community Planning Director, presented the staff report. Based on the staff analysis, Community Planning recommended either initiating the land transfer to the Borough for parks development or declining the land transfer to the Borough.

Pike’s Waterfront Lodge had no questions of staff.

Commissioners questioned staff on the following:

- Amount of additional tax; it was answered, although raw land would be minimal, being tied to a development would increase the amount.
- Purchase of the land; it was answered, although the land could be transferred any day now, the Borough Mayor is waiting for a recommendation from the Commission.
- Waterway protection and setback overlay requiring a rezone; it was answered, that is correct, the property is zoned Residential and would need to be rezoned.
- Rezone requiring a recommendation from the Commission; it was answered, that is correct, due to the property being within 150 feet of the high-water mark.

PUBLIC HEARINGS – continued

Elizabeth Griswold, Pike's Waterfront Lodge Representative, presented information on the following:

- Letter from the owner.
- Ownership and history of riverfront property.
- Property improvements.
- Site plan and cost.
- History of the boat launches and desire to address safety concerns.
- Importance of keeping established vegetation.

Commissioners questioned Pike's Waterfront Lodge on the following:

- Gray area next to the river on the drawing; it was answered, the current two- or three-foot-wide asphalt strip would be repaired or improved and continued for guests to have a safe walking path.
- Location of the parcels; it was answered, Tax Lot 1306 starts with the parking lot.
- Ownership of the other parcels in the site plan; it was answered, Pike's Waterfront Lodge owns everything else.
- Mitigation of runoff caused by reindeer; it was answered, the reindeer would be in an eight-foot U.S. Department of Agriculture double enclosure with chutes reseeded constantly and bedding changed out frequently and hauled off the property, and space between their habitat and the river would prevent bank erosion.
- Number of reindeer; it was answered, five.
- Mitigation of elodea and chemical spills caused by the boat launch and parking lot; it was answered, the new boat launch would have concrete which would prevent spills from going into the waters as easily, and the maintenance crew could be used if needed.
- Guarantee of a lack of fees to access the river; it was answered, the owner has never imposed a fee and does not intend to charge the public to use the boat launch.
- Completion of a project; it was answered, although a major portion of the project was completed last year, the AK DOT&PF completed the project this summer.
- Parcel being a park; it was answered, Tax Lots 1306 and 1305 would be the endcap to the boat parking and be left in a natural parklike environment.
- Plans for Tax Lot 1305; it was answered, vegetation.
- Large trees being kept; it was answered, yes.
- Snow dump and access to the shoreline in the winter; it was answered, a temporary snow storage area would be on Tax Lot 1335.
- Location of the boat launch; it was answered, Tax Lot 1336.
- Usage of Tax Lot 1335; it was answered, Tax Lot 1335 would be parking for the boat launch and the designated spot to store snow during snow removal.

PUBLIC HEARINGS – continued

- Need to push snow into Tax Lot 1306 or 1305; it was answered, no.
- Willingness to draft a nonbinding letter regarding the purpose of the parcel or development plan; it was answered, the owner would draft a letter as a nonbinding agreement.
- Inclusion of natural streamside vegetation; it was answered, although the stream has natural vegetation, the owner would include improvements if needed.

Chair Freiburger called for public testimony. There being none, public testimony was closed.

Discussion ensued on the following:

- Disposal and vacation process.
- Mitigation of light pollution across the river.
- Various options and levels of risk.
- Parcel being acquired by the Borough and sponsored by Pike's Waterfront Lodge as a park.
- Lack of funds for the Borough to develop a park.
- Intents of the Borough and Pike's Waterfront Lodge overlapping.
- Fastest way for the land to become usable to the public.
- Pike's Waterfront Lodge being a good partner, good neighbor and great steward of Fairbanks and the river.
- Support by Parks and Recreation of the proposed use and acquisition of the parcel by Pike's Waterfront Lodge.
- Need for the zoning issue to be resolved and overlays for the waterway setback to be clear beforehand if the property goes for sale.
- Owner's desire for the lack of an appearance of favoritism.
- Need to include opportunities for citizens to acquire the property.
- Aerial photos.
- Amount of additional tax.

The Commission requested that Pike's Waterfront Lodge draft a nonbinding letter regarding the purpose of the parcel or development plan. No action was taken.

Clerk's Note: This item will appear on the agenda of the next regular meeting scheduled for January 24, 2024 under Unfinished Business.

F. NEW BUSINESS

F.1. Presentation by Community Planning staff and representatives of Agnew::Beck Consulting on the proposed draft Downtown Fairbanks 2040 Plan, to include a discussion.

Kellen Spillman, Community Planning Director, and Melissa Kellner, Community Planning Deputy Director, presented on the following:

- Request for the Commission's recommendation on an upcoming ordinance.
- Need for and background of the plan.
- Census data comparisons.
- Plan area.
- Integration into the Regional Comprehensive Plan.
- Draft plan and project website.
- Working group.
- Vision and values.
- Goals.
- Strategies, policies and key themes.
- Future land use map and categories.
- Project schedule.
- Importance of the plan.

Discussion ensued on the importance of the meeting scheduled for January 24, 2024.

G. ADJOURNMENT

There being no further business to come before the Chena Riverfront Commission, the meeting was adjourned at 1:57 p.m.

APPROVED: January 24, 2024