



FAIRBANKS CITY COUNCIL
AGENDA NO. 2024-02
REGULAR MEETING – JANUARY 22, 2024
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

WORK SESSION

5:15 p.m. – Permanent Fund Review Board Annual Report

REGULAR MEETING

6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item pertaining to City business that is not up for public hearing. The total comment period is 30 minutes, and testimony is limited to three minutes. Any person wishing to speak needs to sign up on the list located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA

Consent agenda items are indicated by asterisks (*). Consent agenda items are considered together unless a council member requests that the item be returned to the general agenda. Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- *a) Regular Meeting Minutes of December 18, 2023

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license application for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
5051	Asiana Restaurant	Restaurant/Eating Place	Young Mi Jin	2001 Airport Way

- b) The Fairbanks City Council will hear interested citizens concerned with the following marijuana license applications for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
10278	GoodSinse, LLC	Retail Marijuana Store	GoodSinse, LLC	2604 Davis Road
10279	GoodSinse, LLC	Standard Marijuana Cultivation Facility	GoodSinse, LLC	2604 Davis Road
14874	GoodSinse, LLC	Marijuana Product Manufacturing Facility	GoodSinse, LLC	2604 Davis Road
26251	GoodSinse, LLC	Retail Marijuana Store	GoodSinse, LLC	29 College Road, Suite 8C
16006	Arctic Bakery, LLC	Marijuana Product Manufacturing Facility	Arctic Bakery, LLC	1409 Well Street

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6271 – An Ordinance Reestablishing the Fairbanks Fire Department Education Reimbursement Program for Recruitment and Retention. Introduced by Mayor Pruhs. **SECOND READING AND PUBLIC HEARING.**

12. NEW BUSINESS

- *a) Resolution No. 5098 – A Resolution Amending the City Schedule of Fees and Charges for Services by Adjusting Ambulance Service Fees. Introduced by Mayor Pruhs.
- *b) Resolution No. 5099 – A Resolution Awarding a Contract to NC Machinery Company to Provide a Motor Grader in the Amount of \$432,119. Introduced by Mayor Pruhs.
- *c) Ordinance No. 6272 – An Ordinance Amending the Collective Bargaining Agreement Between the City of Fairbanks and the International Brotherhood of Electrical Workers (IBEW) Local 1547. Introduced by Mayor Pruhs.

13. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Clay Street Cemetery Commission Meeting Minutes of November 1, 2023
- *b) Memorandum Authorizing Temporary Firefighter

14. COMMITTEE REPORTS AND COUNCIL MEMBERS' COMMENTS

15. CITY CLERK'S REPORT

16. CITY ATTORNEY'S REPORT

17. EXECUTIVE SESSION

- a) Fairbanks Firefighters Union Labor Negotiation Strategy

18. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, DECEMBER 18, 2023
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date, to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Pruhs presiding and the following Councilmembers in attendance:

Councilmembers Present: Jerry Cleworth, Seat A
June Rogers, Seat B
Sue Sprinkle, Seat C
Crystal Tidwell, Seat D
Lonny Marney, Seat E
John Ringstad, Seat F

Also Present: D. Danyielle Snider, City Clerk
Michael Sanders, Chief of Staff
Thomas Chard, City Attorney
Margarita Bell, Chief Financial Officer
Ron Dupee, Police Chief
Richard Sweet, Deputy Police Chief
Kristi Merideth, Dispatch Manager (remotely)
Brynn Butler, Housing Coordinator (remotely)
Brenda McFarlane, Crisis Now Coordinator

INVOCATION

The invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor Pruhs asked Mr. Ringstad to lead the flag salutation.

CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)

a) Presentation of Funds to Crisis Now

Charity Gadapee, Director of Visitor and Community Engagement with Explore Fairbanks, shared that one year ago they started Golden Heart Giving and Tourism Cares programs, where they hold pop-up fundraisers to support various efforts in the community. She explained how they partner with local businesses who select a nonprofit organization they wish to support and that, to-date, they have raised over \$11,000. She reported that in October Explore Fairbanks hosted a travel industry convention, and Beth Richards with Riverside Eats and Drinks chose Crisis Now as the program to raise funds for. C. Gadapee stated that during the convention week, \$4,000 was raised, and she presented a check in that amount to Crisis Now Coordinator Brenda McFarlane.

CITIZENS' COMMENTS

[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]

Victor Buberger – V. Buberger thanked the Mayor, noting that some of the previously inoperative streetlights on the Old Steese Highway, which he had addressed in prior meetings, were now functioning but indicated that others were still out of order. He spoke against the recently renovated Gaffney–Airport–Richardson–Steese (GARS) intersection, stating that it was the biggest blunder he had seen in his nearly 50 years in Fairbanks. He also spoke against the construction of various roundabouts across the City, stating that they are unsafe and inefficient for the Fairbanks area.

Hearing no additional requests for comment, **Mayor Pruhs** declared Citizen's Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Sprinkle, seconded by **Mr. Marney**, moved to APPROVE the Agenda and Consent Agenda.

Mayor Pruhs called for objection to the APPROVAL of the Agenda and hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda into the record.

SPECIAL ORDERS

- a) The Fairbanks City Council heard interested citizens concerned with the following liquor license application for renewal:

Lic. #	DBA	License Type	Licensee	Address
4678	Fairbanks Junior Ice Dogs	Recreational Site	Fairbanks Junior Ice Dogs, Inc.	1920 Lathrop Street

Mr. Marney, seconded by **Ms. Tidwell**, moved to WAIVE PROTEST on the liquor license application for renewal.

Mayor Pruhs called for testimony and, hearing none, declared Public Testimony closed.

Mr. Ringstad noted the numerous events listed on the call-out report for the licensee's address.

Ms. Sprinkle asked if the license was for the hockey team's alcohol sales during games at the Big Dipper Ice Arena. **Mayor Pruhs** confirmed that was correct. **Ms. Sprinkle** stated that it would have been nice if a representative for the licensee had attended the meeting. **Ms. Rogers** agreed.

Mr. Cleworth clarified that the report shows all calls associated with the address, whether the call occurred during an Ice Dogs event or not, and that many incidents may not relate to the license. **Ms. Rogers** indicated that the report does not seem unusual. **Mr. Ringstad** stated that upon review,

he would blame the licensee for almost nothing on the report, although it does cause him concern for public safety in that part of town.

Dispatch Manager Kristi Merideth explained that the Big Dipper is the most prominent landmark in that area, and individuals often reference it when calling in. She stated that as such, the calls get tagged to that address even if they have nothing to do with the building itself or the businesses registered there; she added that the reports do not demonstrate that very well. She indicated that staff can potentially adjust how information is gathered in the future for a more accurate impression of the licensee. She confirmed that there are no issues with the applicant.

Mr. Marney asked if businesses are notified when their license renewal application is being considered by the Council. Clerk Snider explained that licensees are notified whenever they are applying for a new license or when there is a departmental objection or protest. She explained that routine renewal applications are initiated with the State and are noticed by the City in the agenda and, as such, no additional notification is made to the licensee, as it is assumed that they track their application's progress.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATION FOR RENEWAL AS FOLLOWS:

YEAS: Cleworth, Marney, Tidwell, Ringstad, Sprinkle, Rogers

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

b) The Fairbanks City Council heard interested citizens concerned with the following marijuana license application for renewal:

Lic. #	DBA	License Type	Licensee	Address
10113	Great Alaskan Bud Company	Retail Marijuana Store	SP&C Enterprises, LLC	1905 Livengood Avenue

Mr. Ringstad, seconded by **Mr. Marney**, moved to WAIVE PROTEST on the marijuana license application for renewal.

Mayor Pruhs called for testimony and, hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATION FOR RENEWAL AS FOLLOWS:

YEAS: Marney, Ringstad, Cleworth, Sprinkle, Rogers, Tidwell

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Pruhs invited the City's lobbyist, Yuri Morgan, to report on the Governor's proposed budget.

Y. Morgan provided a physical copy of the Short Fiscal Summary, FY23-FY25, which he had previously emailed to the Council. He gave a review of the Governor's FY25 priorities, including affordable housing, food, childcare, and energy, with continued investment in education and public safety. He explained the shift in revenue sources over recent years, with most coming from the State's Permanent Fund rather than oil revenues. Y. Morgan highlighted that projections for the next year are flat, with appropriations following the status quo and agency operations remaining constant. He noted that they will hear a lot about education and energy in the coming months, with the Governor likely making efforts through legislation in January. He discussed projections for the current year's surplus and following year's deficit and stated that there are no proposals for new revenue sources nor significant reductions in existing budgets at this time. Y. Morgan explained that deficits of late have been made up for with money from the Constitutional Budget Reserve. He discussed education funding, staffing with the State Troopers, and the addition of ten new positions for the Village Public Safety Officer (VPSO) program. He shared details about the increasing payments for retirement benefits. **Mr. Ringstad** asked for additional information on that topic. Y. Morgan explained that in 2014, the State enacted a plan that repackaged debt, extended terms, and revised the amortization schedule to include rising payments over time. He discussed funding for community assistance, where the City would have received approximately \$400,000 in funds; however, that was vetoed and dropped, so the amount coming to the City in the fall of 2024 will only be around \$85,000. He noted that the amount would only increase through a supplemental budget during the upcoming legislative session. **Ms. Rogers** addressed the need for the City to continually remind those in Juneau of the importance of funding for communities across the State. She also expressed disapproval of the term "assistance" as the item had previously been referred to as "revenue sharing." Y. Morgan acknowledged that change. He noted that for the first time in over a decade, the State had fully paid off all oil and tax credit liabilities. He cited that from FY20 to November 2023, \$24.5MM in funding related to COVID-19 assistance had been distributed to Alaskan businesses and individuals. He shared details on the Capital Budget, which he described as relatively modest for the year, with only one named grant recipient (tourism industry) and no direct grants to municipalities. Y. Morgan explained that that means the City will have to lobby for Capital funds during the legislative session if there are specific projects needing support from the State. He provided a summary of various State efforts, including the AK Liquid Natural Gas (LNG) project, federal money to establish redundancies in electrical infrastructure, housing assistance for down payments, deferred maintenance, replacement of PFAS-laden firefighting foam, the study of carbon-capture options, the university drone program, and other research projects. He noted that certain senior benefits are scheduled to sunset within the next year, though the Legislature may opt to extend them. Y. Morgan gave an update about added positions in the department handling SNAP benefits, plans for the DOT to establish a statewide snow removal section which would be contracted out, and he shared that UAF is seeking permission to accept federal funding to renovate U-Park school and turn it into a licensed childcare facility.

Ms. Sprinkle asked if the Governor had plans to appropriate funds for the matching grant that is part of the Alaska Marine Highway support effort Senator Lisa Murkowski is pursuing. Y. Morgan indicated that about \$92MM is allocated in the budget for that item to replace a 50-year-old vessel.

Mr. Marney asked if any money has been designated for the railroad extension project. Y. Morgan stated that there is nothing material or significant allocated for that purpose that he is aware of.

Ms. Sprinkle asked if the Governor had done anything to bolster the DOT funding that he will need for the next several years. Y. Morgan explained that the State is budgeting about 10% over what it normally would for this purpose and that the total amount comes to around \$200MM when matching federal funds through the recent infrastructure bill were factored in.

Mayor Pruhs asked Police Chief Dupee to give a report on any significant FPD updates.

Chief Dupee shared that the FPD received a letter from Nathan Jackson, a new recruit from Arizona and the first African American officer to join the FPD in quite some time. He shared that N. Jackson will attend the academy in Sitka beginning in January and that the FPD has two more recruits in the background process who will likely advance to the academy stage soon. He noted that the FPD also has three officers currently in the field training phase.

Mr. Ringstad asked about the number of officers currently at the FPD. Chief Dupee indicated that there is a total of 33 officers, including the three new recruits. **Mayor Pruhs** stated that it appears the recruitment incentives the Council passed earlier in the year are working.

Mayor Pruhs shared that earlier in the day he met with the Building Official, Chief of Staff, Chief Financial Officer, and Human Resources staff to discuss the vacant Structural Engineer position which has been unfilled since August 2022. He reminded the Council that the individual who retired from the role continues to work part-time in a hybrid remote capacity. He indicated that when asked if services were being curtailed by the staffing situation, Building Official Clooten stated they were not. He stated that C. Clooten explained how larger jobs are contracted out to local firms, but former Structural Engineer Marty Woodrow was still taking care of the smaller projects. **Mayor Pruhs** noted that issues will begin to crop up once M. Woodrow stops serving in that part-time role, so it is vital that the City find backup solutions sooner rather than later. He shared that while they had previously looked to UAF for graduates as a source for recruitment, they are expanding efforts to see if there are any UAF staff members interested in part-time work.

COUNCILMEMBERS' COMMENTS

Ms. Sprinkle asked if any UAF staff were interested in the part-time Structural Engineer work. **Mayor Pruhs** clarified that the plan was discussed earlier in the day and will be pursued. **Ms. Sprinkle** wished the Mayor an early "happy birthday." She shared that in any given week, there are numerous individuals telling her they smell cannabis near the river and Cushman Street, and she wondered if the City could track down the source.

Ms. Rogers expressed appreciation for the reports from Chief Dupee and Y. Morgan. She stated she looks forward to meeting with Y. Morgan again in the following month.

Mr. Cleworth addressed the earlier comments of V. Buberger, noting that he agreed on some matters. He stated that he finds many roundabouts in town favorable, although a few smaller ones seem to be more of an obstruction and are likely a hassle for Public Works. He stated that the City should be on top of some designs and concepts that get put forth and be able to weigh in before plans are implemented, particularly the larger project slated for the intersection of the Johansen Expressway and the Steese Highway. He suggested that he and the Mayor ask for an update on that project at the next FAST Planning meeting, as the project seems to continually evolve. He thanked Chief Dupee and Y. Morgan for their reports.

Ms. Tidwell stated that she is excited to hear that the Council's efforts in the past year are making a difference with FPD officer recruitment.

Mr. Marney and **Mr. Ringstad** each indicated that they had no comments.

Ms. Rogers shared thoughts about the importance of roundabouts, including the smaller ones, to mitigate speeding through residential areas where more children are present.

UNFINISHED BUSINESS

- a) Ordinance No. 6269 – An Ordinance Amending Fairbanks General Code Sec. 74-117, Room Rental Tax Purpose and Limitation, by Adding Compliance Requirements to Subsection (e). Introduced by Council Members Marney and Ringstad. SECOND READING AND PUBLIC HEARING.

Mr. Cleworth, seconded by **Ms. Sprinkle**, moved to ADOPT Ordinance No. 6269.

Mayor Pruhs called for testimony and, hearing none, declared Public Testimony closed.

Mr. Marney stated that he and co-sponsor Mr. Ringstad would like to draft a better version of the ordinance, and he indicated a desire to postpone the matter to the first meeting in January. **Mayor Pruhs** suggested waiting until the first meeting in February. **Mr. Marney** expressed a willingness to compromise.

Mr. Marney, seconded by **Mr. Ringstad**, moved to POSTPONE Ordinance No. 6269 to the Regular Council Meeting of January 22, 2024.

Ms. Rogers encouraged the sponsors to consider scheduling the postponement for February, as many individuals have time away during the first month of the year.

Mr. Marney, with concurrence of the second, revised the date of postponement in his motion to be the first Regular Council Meeting in February.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE ORDINANCE NO. 6269 TO THE REGULAR COUNCIL MEETING ON FEBRUARY 12, 2024, AS FOLLOWS:

YEAS: Ringstad, Rogers, Marney, Sprinkle, Cleworth, Tidwell
NAYS: None
Mayor Pruhs declared the MOTION CARRIED.

- b) Ordinance No. 6270 – An Ordinance Amending the Collective Bargaining Agreement Between the City of Fairbanks and the Fairbanks AFL-CIO Crafts Council. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

Ms. Tidwell, seconded by **Ms. Sprinkle**, moved to ADOPT Ordinance No. 6270.

Mayor Pruhs called for testimony and, hearing none, declared Public Testimony closed.

Mr. Cleworth recalled the past work of those in the local carpenter apprenticeship program who restored the old bleachers in City Hall. He asked if the ordinance was instigated by the City or the Union. **Mayor Pruhs** stated that it was the City.

Ms. Tidwell spoke in support of the ordinance, noting that anytime the City can use apprenticeship programs it benefits everyone involved. She expressed hope that such partnerships encourage workers to stay in the community and continue their career.

Mr. Marney asked why the item was not addressed during the budget process. **Mayor Pruhs** explained that they initially thought it would not require Council approval, but it evolved to a level where Council approval was needed. He expressed frustration with the delay.

Ms. Sprinkle asked if this had previously not been allowed due to CBA constraints. **Mayor Pruhs** clarified that it had not occurred in the past simply because it had never been asked for.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6270 AS FOLLOWS:

YEAS: Tidwell, Cleworth, Marney, Ringstad, Sprinkle, Rogers
NAYS: None
Mayor Pruhs declared the MOTION CARRIED and Ordinance No. 6270 ADOPTED.

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Fairbanks Diversity Council Meeting Minutes of September 12, 2023

ACCEPTED on the CONSENT AGENDA

- b) Discretionary Fund Committee Meeting Minutes of November 8, 2023

ACCEPTED on the CONSENT AGENDA

- c) Discretionary Fund Committee Meeting Minutes of December 1, 2023

COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

Mr. Cleworth, addressing the issue of abatements, encouraged the Council to not drop the ball and schedule a Work Session soon to review the Code, with the understanding that much of what they can do will depend on the City Attorney's research. **Mayor Pruhs** shared that in February he will meet with the Borough staff to develop a program regarding enforcement, which will be designed to have more teeth and be consistent across both municipalities. He indicated that the Council will likely have more than one work session on the matter once there is something to share.

Mr. Cleworth continued by reporting that the Federal Open Market Committee recently met and discussed lowering interest rates, which led to the price of gold shooting up only to fall back down quickly. He noted that drastic changes like this have the potential to impact the City, as a sizable portion of City revenue for the coming years is based on interest income from investments; he advised that the Council be mindful of any warnings from the CFO. He reiterated that the Council should be cautious about adding significant fixed costs for the time being. **Mayor Pruhs** stated that a discussion regarding interest rates will be included in the Finance Committee Quarterly Reports. **Mr. Cleworth** spoke about reports of the smell of cannabis – not just downtown but in other areas of the city. He shared how he always reminds those who contact him that they have a right to complain to regulators, and the Council will see those complaints when licenses come before the Council for renewal. He acknowledged that most of the issues relate to air scrubbers not being maintained. **Mayor Pruhs** reported that he meets quarterly with the Marijuana Control Board (MCB) and that he will take the opportunity at the next meeting to discuss the issue of smells becoming more prevalent in the city. He agreed that the MCB and individual businesses need to understand the expectations for their industry and remember that the Council has a right to protest licenses if inaction continues. **Mr. Cleworth** concluded by wishing a Merry Christmas to City staff and expressed his pleasure with the work that had been accomplished in 2023. He recalled serving on the Council at times when there were significant cuts and non-funding and how it is nice to not be in that situation now.

Ms. Rogers concurred with Mr. Cleworth's sentiments about the work done in 2023 and about the Council's ability to function in a considerate manner amongst themselves and with the public. She recognized the presence of Juanita Webb, Chair of the Fairbanks Diversity Council (FDC), and praised her efforts. She shared an uplifting message from former FDC member Montean Jackson.

Ms. Sprinkle congratulated the Crisis Now program for having received the donation earlier in the meeting and expressed her excitement at seeing the community support such positive causes.

Ms. Tidwell echoed her appreciation for the working relationship between Councilmembers and for the Council's accomplishments in the last year. She wished everyone a Merry Christmas.

Mr. Marney reported that the Discretionary Fund Committee had recently met to announce award recommendations. He noted that this may be the first time any entity has received more funds than

requested and that it happened for two organizations this year. He expressed joy with the progress being made at the FPD and congratulated Chief Dupee and Deputy Chief Sweet. He agreed that the Council is united in many ways and wished everyone a Merry Christmas and Happy New Year.

Mr. Ringstad wished everyone a Merry Christmas and concurred with the success of the year. He expressed hope that the Council could continue the trend and wished everyone enjoyable holidays.

Mayor Pruhs thanked V. Buberger for attending and wished him a Merry Christmas.

Ms. Sprinkle asked for an update on the City Hall childcare facility. Chief of Staff Sanders reported that it is coming along, albeit with every snag possible primarily due to the age of the building. He shared that, thanks to Design Alaska, the City has an executable contract that can be offered to a contractor for the restroom remodel. He shared that Public Works has been diligently working on its portion of the project, that the Boys and Girls Club is making improvements of the kitchen area in their leased space, and that the anticipated completion date is May 2024. **Mayor Pruhs** spoke in support of M. Sanders' efforts on the project and about the inherent frustration of delays. He praised Facilities Manager Roy Bryant who offered some cost-savings ideas by doing some of the work in-house. **Ms. Sprinkle** stated she looks forward to the ribbon cutting.

CITY CLERK'S REPORT

Clerk Snider wished everyone a Merry Christmas and a Happy New Year. She stated she will see everyone early in the morning on January 2 for the next Council Work Session.

CITY ATTORNEY'S REPORT

Attorney Chard stated that it was a great 2023, and he is looking forward to 2024.

EXECUTIVE SESSION

Mr. Cleworth, seconded by **Mr. Ringstad**, moved to ENTER an Executive Session to discuss Fairbanks Firefighters Union Labor Negotiation Strategy.

Mayor Pruhs called for objection and hearing none, so ORDERED.

Mayor Pruhs called for a brief recess, after which the Council reconvened in Executive Session.

a) Fairbanks Firefighters Union Labor Negotiation Strategy (*entered at 7:50 p.m.*)

The City Council met in Executive Sessions to discuss the above item. Direction was given to the negotiating team, and no action was taken. *The regular meeting resumed at 9:02 p.m.*

Ms. Sprinkle noted that she will be absent for the January 2 Work Session and asked to be excused.

Mayor Pruhs called for objection and hearing none, declared Ms. Sprinkle EXCUSED from the January 2, 2024 Work Session.

ADJOURNMENT

Ms. Tidwell, seconded by **Ms. Sprinkle**, moved to ADJOURN the meeting.

Hearing no objection, **Mayor Pruhs** declared the meeting adjourned at 9:03 p.m.

DAVID PRUHS, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Alcohol License Renewal Application

DATE: January 17, 2024

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following alcohol license renewal application:

Lic. #	DBA	License Type	Licensee	Address
5051	Asiana Restaurant	Restaurant/Eating Place	Young Mi Jin	2001 Airport Way

Pursuant to FGC Sec. 14-178 the Council must determine whether to protest alcohol license renewal applications after holding a public hearing.

The Police Department has included a call report for the location listed above, but **there are no department-recommended protests** for this alcohol license renewal application.

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Asiana Restaurant

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	08/12/2023 20:19:26	10-36	2001 AIRPORT WAY	O16	UTC	08/12/2023 20:53:12

Total Number of Events Listed: 1



800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk



SUBJECT: Marijuana License Renewals

DATE: January 17, 2024

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following marijuana license renewal applications:

Lic. #	DBA	License Type	Licensee	Address
10278	GoodSinse, LLC	Retail Marijuana Store	GoodSinse, LLC	2604 Davis Road
10279	GoodSinse, LLC	Standard Marijuana Cultivation Facility	GoodSinse, LLC	2604 Davis Road
14874	GoodSinse, LLC	Marijuana Product Manufacturing Facility	GoodSinse, LLC	2604 Davis Road
26251	GoodSinse, LLC	Retail Marijuana Store	GoodSinse, LLC	29 College Road, Suite 8C
16006	Arctic Bakery, LLC	Marijuana Product Manufacturing Facility	Arctic Bakery, LLC	1409 Well Street

Pursuant to FGC Sec. 14-214 and 3 AAC 306.060, the Council may determine whether to protest a marijuana license renewal application after holding a public hearing. The 60-day deadline for response to AMCO on the above-listed renewals is February 16, 2024.

Pursuant to FGC Sec. 14-215(b)(12), I have inquired about complaints filed within the past 12 months with the Fairbanks North Star Borough (FNSB) and AMCO in regard to the above-listed marijuana establishments. FNSB and AMCO responded that they have no complaints on file for any of these licenses within the past year.

The Fairbanks Police Department has included a call report for each of the above-listed locations, but there are **no department-recommended protests** for these marijuana license renewal applications. Please contact me if you need further information.

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Good Since 12.22.22 to 12.21.23

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
23004592	12/14/2023 15:29:59	FRAUD/FORGERY -	2604 DAVIS RD	O6	RPT	12/14/2023 17:17:12
	06/12/2023 15:49:23	ALARM HOLDUP/PANIC -	2604 DAVIS RD	O7	FAB	06/12/2023 16:11:31
	05/14/2023 18:55:18	MVC - NO INJURIES -	2604 DAVIS RD	O28	NRP	05/14/2023 19:45:26
23000639	02/13/2023 21:43:34	SUSP CIRCUMSTANCES -	2604 DAVIS RD	O55	RPT	02/13/2023 23:51:34
	02/12/2023 20:11:49	TRESPASS/UNWANTED -	2604 DAVIS RD		CALL	02/12/2023 20:16:34
	02/08/2023 10:32:24	TRAFF VIO/COMP	2604 DAVIS RD	O28	NRP	02/08/2023 12:21:16

Total Number of Events Listed: 6

Rpt only

Include delayed events
 Include cancelled events

ONESolution CAD

No match found.

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Arctic Bakery 12.22.2022 to 12.21.2023

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	10/19/2023 18:56:59	ALARM BURGLARY -	1409 WELL ST	O42	FAB	10/19/2023 19:17:49
	04/29/2023 13:28:45	ALARM BURGLARY -	1409 WELL ST	S11	FAB	04/29/2023 13:45:19

Total Number of Events Listed: 2

ORDINANCE NO. 6271

AN ORDINANCE REESTABLISHING THE FAIRBANKS FIRE DEPARTMENT EDUCATION REIMBURSEMENT PROGRAM FOR RECRUITMENT AND RETENTION

WHEREAS, an education reimbursement program for the recruitment and hiring of paramedics for the Fairbanks Fire Department (FFD) was established by the City Council on May 28, 2022, with the adoption of Ordinance No. 6204, as Amended; and

WHEREAS, five paramedics have been recruited under this program within the past 18 months; and

WHEREAS, the current cost for the City of Fairbanks to send one employee to complete a paramedic program is at least \$16,000 for tuition and up to \$120,000 in salaries, overtime, and benefits; and

WHEREAS, the FFD continues to have a need for the program; and

WHEREAS, the education reimbursement program established in Ordinance No. 6204 lapsed on December 31, 2023 and was not extended by resolution of the City Council.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. A Recruitment and Retention Education Reimbursement program for Fairbanks Fire Department paramedics is hereby reestablished to provide education reimbursements of \$2,000 at the date of hire, \$2,000 after three years of employment, and \$4,000 after five years of employment, for eligible applicants, subject to the terms and conditions of the Recruitment and Retention Education Reimbursement Contract attached as Exhibit A.

SECTION 2. The education reimbursements established in this ordinance will be forward funded through Community Assistance Program funds.

SECTION 3. This program will sunset on December 31, 2024 unless extended by resolution of the City Council.

SECTION 4. The effective date of this ordinance is five days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6271

Abbreviated Title: ORDINANCE REESTABLISHING EDUCATION REIMBURSEMENT PROGRAM

Department(s): FIRE

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2024	Total
SALARY AND BENEFITS		
TOTAL	\$0	\$0

FUNDING SOURCE:	2024	Total
GENERAL FUND		
TOTAL	\$0	\$0

Fairbanks Fire Department education reimbursement program will provide \$8,000 over five years from salary savings. The department will provide \$2,000 as a sign-on education reimbursement, \$2,000 after 3 years, and \$4,000 after 5 years. Overall, the savings in training and overtime for backfill would be significant in comparison to the cost.

Reviewed by Finance Department: Initial mb Date 1/3/2024



Fairbanks Fire Department Recruitment and Retention Education Reimbursement Contract

This agreement is made between the CITY OF FAIRBANKS (“City”) and _____ (“Employee”).

WHEREAS, the Employee has been offered employment for the City as a Paramedic in the Fire Department (“Department”) for the first time;

WHEREAS, the Department wishes to bestow upon the Employee an education reimbursement as an incentive for the Employee to accept employment at the City and to remain satisfactorily employed in the Department as a Paramedic for at least five full years;

WHEREAS, Ordinance No. 6271 that reenacted the Recruitment and Retention Education Reimbursement Program specified that payment of the education reimbursement will be forward funded through Community Assistance Program funds.

WHEREFORE, the City and the Employee agree to the following terms:

1. The City agrees to bestow upon the Employee \$2,000 as a recruitment education reimbursement in return for the Employee accepting the City’s offer of employment, to be paid on the Employee’s first paycheck. The Employee will receive as a retention education reimbursement \$2,000 in the first paycheck following their three-year anniversary and another \$4,000 in the first paycheck following their five-year anniversary.
2. The City will apply all required federal and state tax deductions and will report all payments made under this agreement as required by federal and state law. Taxes will be withheld as bonus earnings from the Recruitment and Retention Education Reimbursement and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Recruitment and Retention Education Reimbursement is not considered “salary” and will not be included for purposes of retirement benefit calculations or salary increases.
3. The City will adhere to all relevant policies during the hiring process and in making education reimbursement payments to employees.
4. In return for accepting the Recruitment and Retention Education Reimbursement as provided in paragraph 1, the Employee agrees to work for the Department as a paramedic on a regular and full-time basis for at least five years beginning with their start date and ending on their five-year anniversary. Should the Employee resign, quit, or be terminated for cause before the ending date, the Employee may be required to repay a prorated amount of the Recruitment and Retention Education Reimbursement as provided in paragraph 5.
5. The Employee’s failure to remain employed by the Department as a paramedic for the applicable time period will trigger the Employee’s duty to repay, pro-rata, the amount paid by the City pursuant to paragraph 1 (this amount may be more than the Employee received due to taxes or other withholdings). To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on their salary, wages, and other sums payable to them by the City, subject to state and

federal law. In addition, the Employee hereby authorizes the City to withhold all amounts so due from any sum payable to the Employee by the City. The Employee also agrees that any tax consequences resulting from the repayment of the Recruitment and Retention Education Reimbursement will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the City as a paramedic for the applicable time period for reasons beyond their control (e.g., injury, illness, or death), other than termination for just cause, the City may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the Fire Chief and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts shall remain valid and enforceable, and the Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Recruitment and Retention Education Reimbursement.
8. All Recruitment and Retention Education Reimbursement payments are conditioned on the availability of funds from the Community Assistance Program.

BY SIGNING BELOW, the Employee certifies that they have not accepted a financial incentive for accepting employment at the City, other than as described in this agreement.

IN WITNESS THEREOF:

Employee Signature

Date

Fire Chief Signature

Date

Mayor Signature

Date

PRINTED NAME of Employee

RESOLUTION NO. 5098

**A RESOLUTION AMENDING THE CITY SCHEDULE OF FEES
AND CHARGES FOR SERVICES BY ADJUSTING AMBULANCE
SERVICE FEES**

WHEREAS, the Centers for Medicare and Medicaid Services (CMS) update their schedule for reimbursements for all ambulance services annually; and

WHEREAS, the City of Fairbanks Schedule of Fees and Charges for Services currently charges the same fee for Basic Life Support (BLS) ambulance services or Advanced Life Support (ALS) ambulance services; and

WHEREAS, many claims for reimbursement for BLS transports are rejected by Medicaid, Medicare, or other insurance because the City charges the same rate for BLS as ALS services; and

WHEREAS, the patient is burdened to pay the cost of any amount not covered by their insurance; and

WHEREAS, the current CMS schedule is higher for BLS and ALS services than what the City charges; and

WHEREAS, insurance would more often pay the higher amounts if the City separated charges appropriately, which would reduce the burden on the patients and make EMS in Fairbanks more sustainable

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, that the attached version of the *Schedule of Fees and Charges for Services* relating to section 26-111 Ambulance Services, effective April 1, 2024, is approved.

PASSED and **APPROVED** this 22nd day of January 2024.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

City of Fairbanks Schedule of Fees and Charges for Services

As of Resolution No. 5098 - Effective April 1, 2024

Category	Code Sec.	Topic	Current Fee	Proposed Fee	Description
Emergency Services	26-111	Ambulance Services	\$ 1,000.00		Advanced and Basic Life Support Transport
			\$ 1,300.00		Advanced Life Support Transport
			\$ (100.00)		Discount for City of Fairbanks resident
			\$ 250.00		Treatment without Transport
			\$ 150.00		Lift assist, after 5 within 12 weeks
		Additional Patient Transport Mileage	\$ 16.00 \$ 13.50		Per mile; for all miles
		Non-emergency assistance to private care facilities	\$ 200.00		Per hour; one hour minimum. Physical assistance in moving patients or clients.
	30-1; 30-31	Annual Technical Inspection	\$ 15.00		In addition to the vendor fee charged to the reporter for the use of the vendor's reporting software, a fee of \$15 will be paid by the reporter, collected by the vendor, and submitted to the City.
	30-1; 30-31	Fire Inspection, investigation, technical services	\$ 125.00		Per hour, one hour minimum. One free follow up. When deficiencies are not corrected within the time specified by the Fire Inspector, fees are doubled for a second inspection and tripled on a third visit. This fee is charged only when the inspection is requested by the business owner, part of a fire investigation, or required by the State of Alaska (excluding those required for alcohol & cannabis licensing).
	30-1	Inspections in response to safety complaints	\$ -		Initial inspection no charge
			\$ 125.00		Per hour, when deficiencies are not corrected within the time specified by the Fire Inspector; fees are charged for a second inspection if substantial compliance not completed; tripled on a third visit.
					No fee
		Mutual Aid			
			\$ 70.00		4-hour block, Fire Training Center tower and grounds
			\$ 40.00		4-hour block, Fire Training Center conference room
	\$ 70.00			4-hour block, Fire Training Center large classroom	
30-1	In-Service Inspection	\$ 50.00		Per hour; 0.5 hour minimum (only applied to uncorrected items from "no charge" first inspection)	

RESOLUTION NO. 5099

**A RESOLUTION AWARDING A CONTRACT TO NC
MACHINERY COMPANY TO PROVIDE A MOTOR GRADER IN
THE AMOUNT OF \$432,119**

WHEREAS, in accordance with FGC Chapter 54, Article VI, Section 54-242, the purchasing agent may participate in a cooperative purchasing agreement; and

WHEREAS, the City identified NC Machinery Company through a cooperative purchasing agreement that can provide a motor grader in the amount of \$432,119 that meets the specifications required by Public Works; and

WHEREAS, the City intends to contract with NC Machinery Company in the amount of four hundred thirty-two thousand, one hundred nineteen dollars and zero cents (\$432,119.00); and

WHEREAS, funding was approved in the Capital Fund.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute a contract to purchase a motor grader from NC Machinery Company in the amount of \$432,119.00.

PASSED and APPROVED this 22nd Day of January 2024.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Timothy A Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5099

Abbreviated Title: AWARDING CONTRACT TO NC MACHINERY FOR A MOTOR GRADER

Department(s): PUBLIC WORKS

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget? Yes _____ No x
- 2) additional support or maintenance costs? Yes _____ No x
 If yes, what is the estimate? see below
- 3) additional positions beyond the current adopted budget? Yes _____ No x
 If yes, how many positions? _____
 If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	PURCHASE COST
MOTOR GRADER	\$432,119
TOTAL	\$432,119

FUNDING SOURCE:	TOTAL
CAPITAL FUND (PUBLIC WORKS)	\$432,119
TOTAL	\$432,119

This purchase will include a one year warranty for major repairs. The operations and maintenance costs associated with this equipment will be performed by Public Works and incorporated in the annual general fund budget.

Reviewed by Finance Department: Initial mb Date 1/12/2024

ORDINANCE NO. 6272

AN ORDINANCE AMENDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF FAIRBANKS AND THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS (IBEW) LOCAL 1547

WHEREAS, Ordinance No. 6254 ratified a Collective Bargaining Agreement (CBA) between the City of Fairbanks and the International Brotherhood of Electrical Workers (IBEW) Local 1547, effective January 1, 2024 through December 31, 2026; and

WHEREAS, Ordinance No. 6268 adopted the 2024 operating budget, which included funding for a Records Manager position in the City Clerk's Office; and

WHEREAS, the City and the IBEW agreed to amend Schedule A of the CBA to include the Records Manager position; and

WHEREAS, the Deputy Clerk II is called upon to act as the City Clerk in the City Clerk's absence, which can create a potential conflict in regard to labor negotiations between the City and the IBEW; and

WHEREAS, the Deputy Clerk II position has been described in Section 3 of Schedule A of the CBA as a position routinely "entrusted with confidential information placing them in a potential conflict of interest between their roles as City officials and bargaining unit members"; and

WHEREAS, the City and the IBEW have tentatively agreed that the Deputy Clerk II position should be removed from Schedule A of the CBA between the City and the IBEW; and

WHEREAS, the City and the IBEW agree that the Deputy Clerk I/Cashier position should be retitled as the Licensing Clerk/Cashier to better reflect the duties of the position; and

WHEREAS, the City of Fairbanks and the IBEW Local 1547 agree to amend the CBA to address the three changes described above.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. The Letters of Agreement amending the current CBA between the City of Fairbanks and the International Brotherhood of Electrical Workers, attached as Exhibits A and B, are approved.

SECTION 2. The effective date of this Ordinance is March 1, 2024.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6272

Abbreviated Title: ORDINANCE AMENDING IBEW COLLECTIVE BARGAINING AGREEMENT

Department(s): ALL

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	Total
SALARY AND BENEFITS	
TOTAL	

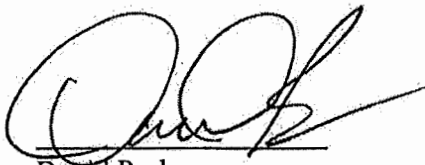
FUNDING SOURCE:	Total
GENERAL FUND	
TOTAL	

The Letter of Agreement between the City of Fairbanks and the International Brotherhood of Electrical Workers (IBEW) Local 1547 will add the Records Manager position, change the title of the Deputy City Clerk I/Cashier to Licensing Clerk/Cashier, and move the Deputy City Clerk from IBEW to FGC (Fairbanks General Code Non-Union). The Deputy City Clerk will receive the same total compensation package with changes in salary to compensate for loss in benefits.

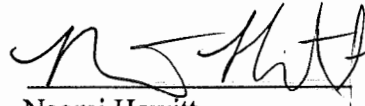
Reviewed by Finance Department: Initial mb Date 1/16/2024

Letter of Agreement
between the
City of Fairbanks
and the
International Brotherhood of Electrical Workers Local 1547

The City of Fairbanks and the International Brotherhood of Electrical Workers (IBEW) Local 1547 agree to establish a Records Manager position within the City Clerk's Office. This position has been funded for the first time in the City of Fairbanks 2024 budget. This Letter of Agreement modifies Schedule A of the Collective Bargaining Agreement between the City of Fairbanks and the IBEW by adding a new Records Manager position. Please see attached Schedule A and Records Manager job description.



David Pruhs
Mayor
City of Fairbanks



Naomi Hewitt
Business Representative
IBEW Local 1547

Exhibit B to Ordinance No. 6272

Letter of Agreement
between the
City of Fairbanks
and the
International Brotherhood of Electrical Workers Local 1547

The City of Fairbanks and the International Brotherhood of Electrical Workers (IBEW) Local 1547 agree to remove the Deputy Clerk II position from the union to avoid a potential conflict of interest related to duties when acting as the City Clerk. The City and IBEW further agree to change the title of the Deputy Clerk I/Cashier to Licensing Clerk/Cashier to more accurately describe the position.

David Pruhs
Mayor
City of Fairbanks

Naomi Hewitt
Business Representative
IBEW Local 1547

IBEW SCHEDULE A

EFFECTIVE 03-01-2024

POSITION CLASSIFICATION	RANGE A 90%	RANGE B 92.5%	RANGE C 95%	RANGE D 97.5%	RANGE E 100%	RANGE F 102.5%	RANGE G 105%	RANGE H 107.5%	RANGE I 110%	PACKAGE RATE BASED ON RANGE E
Administrative Assistant	27.37	28.13	28.89	29.65	30.41	31.17	31.93	32.69	33.45	47.79
HR Generalist	30.20	31.04	31.88	32.72	33.56	34.40	35.24	36.08	36.92	50.94
Legal Secretary	32.18	33.07	33.96	34.86	35.75	36.64	37.54	38.43	39.33	53.13
Deputy City Clerk #	34.53	35.49	36.45	37.44	38.37	39.33	40.29	41.25	42.24	55.75
Records Manager	29.93	30.76	31.59	32.42	33.25	34.08	34.91	35.74	36.58	50.63
Licensing Clerk/Cashier	27.37	28.13	28.89	29.65	30.41	31.17	31.93	32.69	33.45	47.79
City Engineer	56.14	57.70	59.26	60.82	62.38	63.94	65.50	67.06	68.62	79.76
Engineer III	46.13	47.41	48.69	49.97	51.25	52.53	53.81	55.09	56.38	68.63
Engineer II	41.02	42.16	43.30	44.44	45.58	46.72	47.86	49.00	50.14	62.96
Engineer I	37.31	38.35	39.39	40.42	41.46	42.50	43.53	44.57	45.61	58.84
Engineer Assistant II	36.23	37.23	38.24	39.24	40.25	41.26	42.26	43.27	44.28	57.63
Engineer Assistant I	33.00	33.92	34.84	35.75	36.67	37.59	38.50	39.42	40.34	54.05
Surveyor	45.36	46.62	47.88	49.14	50.40	51.66	52.92	54.18	55.44	67.78
Environmental Analyst	43.70	44.91	46.12	47.34	48.55	49.76	50.98	52.19	53.41	65.93
Quality Control Officer	31.76	32.64	33.53	34.41	35.29	36.17	37.05	37.94	38.82	52.67
Public Works Director	56.14	57.70	59.26	60.82	62.38	63.94	65.50	67.06	68.62	79.76
Building Official	50.76	52.17	53.58	54.99	56.40	57.81	59.22	60.63	62.04	73.78
Combination Building Inspector	37.07	38.10	39.13	40.16	41.19	42.22	43.25	44.28	45.31	58.57
Plans Examiner	37.31	38.35	39.39	40.42	41.46	42.50	43.53	44.57	45.61	58.84
Senior Structural Plan Check Engineer	46.13	47.41	48.69	49.97	51.25	52.53	53.81	55.09	56.38	68.63
Code Compliance Inspector	36.03	37.03	38.03	39.03	40.03	41.03	42.03	43.03	44.03	57.41
Police Chief	56.14	57.70	59.26	60.82	62.38	63.94	65.50	67.06	68.62	79.76
Emergency Dispatch Center Manager	44.02	45.24	46.46	47.69	48.91	50.13	51.36	52.58	53.80	66.29
Fire Chief	56.14	57.70	59.26	60.82	62.38	63.94	65.50	67.06	68.62	79.76
Assistant Fire Chief	46.23	47.52	48.80	50.09	51.37	52.65	53.94	55.22	56.51	68.75
Controller #	45.59	46.86	48.13	49.39	50.66	51.93	53.19	54.46	55.73	68.04
Grants & Contracts Administration Manager	38.39	39.45	40.52	41.58	42.65	43.72	44.78	45.85	46.92	60.03
Accounting Specialist	30.38	31.22	32.06	32.91	33.75	34.59	35.44	36.28	37.13	51.13
INACTIVE REPRESENTED POSITIONS LISTED BELOW										
Engineer IV	45.60	46.87	48.14	49.40	50.67	51.94	53.20	54.47	55.74	68.05
Property Development Manager	41.13	42.27	43.42	44.56	45.70	46.84	47.99	49.13	50.27	63.08
General Ledger Accountant/Grants Manager	42.80	43.99	45.18	46.37	47.56	48.75	49.94	51.13	52.32	64.94

NOTES:

Police Chief does not participate in IBEW pension plan.

Deputy City Clerk with CMC certification receive an additional \$2.42 per hour on benchmark wage.

Package includes \$10.13 per hour for health care and \$7.25 per hour for pension.

Section 2.

After the package rate is set effective January 1, as provided in Section 16.1 and after the Union designates allocation to Pension and H&W, employees will be paid at the benchmark Range E unless, based upon merit evaluation of employee experience, knowledge and skills, dedication, and performance, the Mayor finds that individual wages should be adjusted to the following ranges:

Range A	Range B	Range C	Range D	Range E	Range F	Range G	Range H	Range I
90%	92.5%	95%	97.5%	100%	102.5%	105%	107.5%	110%

Range A & B are meant to be the starting wage for employees whose knowledge, experience, or skills are still developing. It is also meant to apply to employees whose knowledge, skills, or performance have declined to the minimally acceptable level.

Range C & D are meant to apply to employees whose knowledge, skills, and experience are progressing but have not yet reached the average. It is also meant to apply to employees whose knowledge, skills, and performance have slipped below average.

Range F & G are meant to apply to employees whose knowledge, skills, and experience are above average and for employees whose performance is above average.

Range H & I are meant to apply to employees with extensive knowledge, skills, and ability whose performance is superior.

While initial range placement and subsequent range advances to a higher range are at the discretion of the Mayor, employee(s) may not be moved from a higher to a lower Range without just cause subject to the following:

- a. In the event the Mayor has concerns about the adequacy of an employee's work performance which may trigger a decision of a reduction in pay range, the performance issue(s) will first be orally discussed by the employee, the Department Head, and the Mayor.
- b. After said meeting, a written "performance improvement plan" identifying the area(s) needed for improvement will be provided to the employee. Follow up meetings will be held at the request of the employee.
- c. Six calendar months or more will be allowed to elapse after the issuance of the performance improvement plan before any decision to reduce pay range is made.
- d. Prior to the Mayor's decision to reduce pay, a pre-disciplinary meeting will be held with the employee, the Department Head, the Mayor, and any other persons the employee wishes to attend so that the issue can be discussed.
- e. Prior to the Mayor's decision to reduce pay, the Mayor will inform the Union Business Agent of the decision and provide 30-days notice before the reduction is made.

- f. Should the employee elect to grieve the matter, they will remain at the prior pay range until the grievance is resolved under the terms of this collective bargaining agreement.

If an employee is involuntarily moved to a lower pay range, that demotion will not last longer than one calendar year. If the Mayor wishes to again reduce the pay range, the above procedure will be followed.

Section 3.

Classifications marked with # will routinely be entrusted with confidential information, placing them in a potential conflict of interest between their roles as City officials and bargaining unit members. In such situations, the employees' duty as a public official will prevent any disclosure of information subject to the provisions of law.



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING MINUTES – NOVEMBER 1, 2023
HELD VIA [ZOOM WEBINAR](#) AND
IN FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:02 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via teleconference with **Chair Aldean Kilbourn (Seat C)** and with the following members in attendance:

Members Present: George Dalton, Seat A
 Dawn Milligan, Seat B (remotely)
 Janet Richardson, Seat D (remotely)
 Julie Jones, Seat E
 Amy Stratman, Seat G
 Jeff Jacobson, Public Works Director

Absent: Karen Erickson, Seat F

Also Present: Colt Chase, Deputy City Clerk

APPROVAL OF MEETING MINUTES

a) Regular Meeting Minutes of October 4, 2023

J. Jones, seconded by **A. Stratman**, moved to APPROVE the October 4, 2023 meeting minutes.

Chair Kilbourn took a voice vote on the motion to APPROVE the minutes, and all members voted in favor.

APPROVAL OF AGENDA

J. Jones, seconded by **A. Stratman**, moved to APPROVE the agenda.

J. Jacobson indicated that he needed to leave early for another meeting and requested that he be able to provide a report early in the agenda.

Chair Kilbourn took a voice vote on the motion to APPROVE the Agenda, as Amended, and all members voted in favor.

CITIZEN'S COMMENTS – None

PUBLIC WORKS DIRECTOR'S REPORT

J. Jacobson reported that he submitted his 2024 Public Works requested budget to the Mayor, which included \$10,000 in capital project funds for the Clay Street Cemetery to purchase 30 new headstones. He shared that the Mayor did not fund that line item, and the budget will now go to the City Council. He explained that over the next few weeks, the Council will hold several work sessions to hear presentations from each department head, at which time he can highlight any items that were originally requested but had been cut. He indicated that the Council has the discretion to make adjustments to the budget, but he will not be allowed to provide any additional visuals or materials to the Council at his presentation. He provided a printout of various images from the cemetery, taken over the summer, which **Chair Kilbourn** indicated

she would send to the Council, along with her own report on the Commission's work in 2023. **J. Jacobson** stated that the Commission is a hardworking group, and he hopes they will have funds for more headstones.

J. Jones asked for clarification as to whether there will or will not be a chance for the Clay Street funding request to be granted. **J. Jacobson** confirmed that the Council will have the ability to add or subtract things during the coming work sessions. **J. Jones** asked if Committee members should show up at the work session, or if there was another way to help advocate for the funds. **J. Jacobson** responded that there is no public testimony period at budget work sessions; however, there is one for regular Council meetings. He shared that the agenda for the November 27 and December 11 meetings will include the budget ordinance.

COMMUNICATIONS TO COMMISSION – None

EVENTS & PUBLIC RELATIONS

a) 10/6/23 Facebook Post Re: Peter Conley

Chair Kilbourn stated that the Facebook posts by Deputy Clerk (DC) Chase, highlighting cemetery activity over the last several months, have been awesome. She thanked him for sharing about the Commission's efforts.

FINANCIAL UPDATES

J. Jones reported that she submitted an application for the 2024 Discretionary Fund grant, requesting the same amount as the previous year, which was around \$13,000. She shared that Chair Kilbourn had the chance to review the application for accuracy prior to her submittal. **Chair Kilbourn** thanked J. Jones for completing that important task.

UNFINISHED BUSINESS

a) Sample Sign Layout

Chair Kilbourn highlighted the newly acquired, historic, aerial photograph of the City purchased by A. Stratman off eBay, which will be an excellent image to include on the new sign that is being made.

J. Jones reported that she has maintained positive contact with the sign company to confirm that they are still planning to submit the Commission's order, which was prepaid. She shared that they have been holding off until some of the details were finalized and that they confirmed that they are fine with waiting. She stated she would like to have a hardcopy of the photograph to share with the graphic artist. She stated that the artist would like to scan it and see if it can be enhanced in order to get greater detail from the image in certain locations. She added that it might be worth waiting to complete the sign layout until the spring or summer, when they can get an updated aerial image showing the new white crosses against the green grass.

b) Quiring Monuments Orders

J. Jones shared that earlier in the day, Quiring Monuments sent another proof which included various edits submitted by the Commission. She stated she would forward the new rendering to everyone soon. She reported that she has exchanged messages with the company regarding certain requested emblems which are typically used for larger monuments. She explained that the company uses a laser cutting process and is concerned that the smaller scale of the monuments would potentially result in chunks busting out of the intricate designs. She stated, however, that they are willing to make a simpler line drawing to send for approval.

NEW BUSINESS

a) Reimbursement(s)

J. Jones, seconded by **G. Dalton**, moved to reimburse A. Stratman \$19.94 for purchasing the 1930's City of Fairbanks aerial photograph via eBay on 10/5/23.

Chair Kilbourn took a voice vote on the motion, and all members voted in favor.

A. Stratman shared that the photo's description on eBay referenced the 1930's, so she thought for sure that it would be from 1936 when the B10 squadron came through. She recounted her surprise at seeing the back of the photograph, which read: "Official photograph – Air Corps U.S. Army – Flight F – 1st Photo Squadron – Ft. Lewis, Washington," a flight which they were not previously aware had occurred. She indicated that upon further research, she noted that the building for Barthel Brewing Company, which burned down in 1940, was not visible in the photograph. She stated that this, along with some text on the front of the image, leads her to believe that the photo is likely from the summer of 1941, and that more images may exist from this squadron's flight. Additionally, she suggested that there are likely even earlier photos somewhere out there from the 1936 squadron flight.

DC Chase stated that after the graphic artist is finished with the photo, it would be nice to get an enlarged version to hang at City Hall.

OPEN AGENDA

Chair Kilbourn shared that she received a request from someone who liked the type of monuments that the Commission uses at the cemetery, and they asked her if they could pay \$350 to have one ordered for themselves. She indicated that the item would piggyback on the Commission's existing order. She clarified, however, that the marker was not for the Clay Street Cemetery. DC Chase stated that accepting funds for the purpose of ordering an item that would be for the individual's personal use would not be appropriate. He suggested that the Commission could share the contact information for the company they use, including specific product details.

J. Jones reported having confirmed with DC Chase earlier in the day that the remaining funds from the Capital Projects account had been exhausted. She stated she had received confusing statements from Quiring Monuments suggesting that there may be an outstanding balance, so she emailed the company to clarify. DC Chase shared specifics on the timing of when that invoice had been entered and when the payment was submitted and suggested that the date of the statement may have been prior to payment having been received by Quiring Monuments. He indicated it is possible that payment may still be on its way. **J. Jones** stated she would keep an eye on that item and keep DC Chase informed.

Chair Kilbourn shared that she will be giving a presentation to the Fairbanks Genealogical Society on the topic of homesteading in Alaska. She stated that she came across a very informative report from an organization at a university in Fort Collins, Colorado, which is responsible for going to every military base in the country and gathering historical information about the area. She indicated that the report provided details about homesteads in the Fairbanks area which were appropriated by the President of the United States and the Department of Defense, to establish the local military bases. She shared that one exciting thing about the report is that there is a treasure trove of information about people who happened to be buried at the Clay Street Cemetery, with details including direct quotations and vital statistics from various publications or newspapers – information that the Commission has not previously come across. **J. Jones** asked Chair Kilbourn if she had gotten access to the information through the Genealogical Society. **Chair**

Kilbourn clarified that it was actually just from searching online for homesteading in Alaska. She stated that the report is about 80 pages, including maps and biographies. **J. Jones** stated that it sounded like there was a strong network of homesteaders at the time. **Chair Kilbourn** explained that surprisingly, she learned that there was not much across the rest of Alaska but that the Interior had a quite a lot.

DC Chase reported that during the last City Hall records maintenance day, the Clerk's Office staff came across a box of files that were associated with the Clay Street Cemetery, and he was unsure if any of the records were known to the Commission. **Chair Kilbourn** and **A. Stratman** both indicated that they would like to stop by the following week to review the records.


J. Richardson shared that during her research for the individual named Anita de Martinez, the inquest of her death indicated notification had been sent to her godfather, Jose Rodriguez of Santa Barbara, CA, her brother-in-law, Eduardo Cordaro, also of California, and the St. Vincent Convent in Santa Barbara. She stated it was possible that Anita had been an orphan there, and with the hope of learning more about Anita's date and place of birth, she contacted their archivist, who quickly responded to let her know that the request needed to come via a government entity. She stated that she was able to submit a formal request, with the help of DC Chase, and she received an email just before the meeting informing her that the St. Vincent's archivist had located the records for A. de Martinez, including her birth year and details about her two sisters who had also been admitted to the convent. She shared how she was then able to connect dots between one of these sisters and the brother-in-law, E. Cordaro. **Chair Kilbourn** and other Commission members expressed joy for J. Richardson's success, acknowledging that they had been researching A. de Martinez for years. **J. Richardson** stated she will continue to use the new information to research more.


NEXT MEETING DATE

The next meeting is scheduled for January 3, 2024, at 5 p.m.

ADJOURNMENT

Chair Kilbourn declared the meeting ADJOURNED at 5:30 p.m.


Aldean Kilbourn, Chair


Colt Chase, Deputy City Clerk

Transcribed by: CC



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DATE: January 16, 2024
TO: Council Members
THROUGH: Mayor David Pruhs
FROM: Chief Andrew Cocco
SUBJECT: Temporary Firefighter

The Fire Department is seeking to hire a temporary firefighter during the absence of a firefighter that will be on military leave from March 2024 until September 2024.

The position will be hired during the absence of the firefighter; therefore, this will not require a budget amendment.