



FAIRBANKS CITY COUNCIL  
AGENDA NO. 2023-18  
**REGULAR MEETING – SEPTEMBER 11, 2023**  
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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REGULAR MEETING  
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA  

Consent agenda items are indicated by asterisks (\*). Consent agenda items are considered together unless a council member requests that the item be returned to the general agenda. Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.
7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
  - \*a) Regular Meeting Minutes of August 14, 2023

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following liquor license applications for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
426	The Bakery Restaurant	Beverage Dispensary	The Bakery Restaurant, Inc.	44 College Road, Ste. A
1966	Loyal Order of Moose #1392	Club	Fairbanks Lodge #1392	98 Tenth Avenue

- b) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Application for Transfer of Ownership and Restaurant Designation Permit. Public testimony will be taken and limited to three minutes:

Type/License: Beverage Dispensary, License #4465  
 DBA: Roundup Steak House  
 Applicant: Com1, LLC  
 Location: 2701 South Cushman Street, Fairbanks  
 From Owner: The Last Roundup, LLC  
 From DBA: Roundup Steak House  
 From Location: 2701 South Cushman Street, Fairbanks

- c) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Application for Transfer of Ownership and Restaurant Designation Permit. Public testimony will be taken and limited to three minutes:

Type/License: Beverage Dispensary (Duplicate), License #5291  
 DBA: The Attic  
 Applicant: Com1, LLC  
 Location: 2701 South Cushman Street, Fairbanks  
 From Owner: The Last Roundup, LLC  
 From DBA: Roundup Steak House  
 From Location: 2701 South Cushman Street, Fairbanks

- d) The Fairbanks City Council will hear interested citizens concerned with the following New Liquor License Application. Public testimony will be taken and limited to three minutes:

Type/License: Beverage Dispensary – Tourism / License #6156  
 DBA: Lavelle’s Bistro  
 Applicant: Café de Paris Catering Company  
 Location: 575 First Avenue, Fairbanks

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Resolution No. 5076 – A Resolution Amending the City Schedule of Fees and Charges for Services by Adding a Service Fee for Annual Technical Fire Inspections and Increasing the Fee for Fire Inspection, Investigation, and Technical Services. Introduced by Mayor Pruhs. POSTPONED from the Regular Meeting of August 14, 2023.

12. NEW BUSINESS

- \*a) Ordinance No. 6262 – An Ordinance Amending Fairbanks General Code Chapter 42 Labor Relations and Negotiations, Section 42.1 Labor Relations and Section 42.2 Labor Negotiations. Introduced by Council Member Cleworth.

13. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- \*a) Memorandum to Approve the Appointment of 2023 Election Officials
- \*b) Memorandum Regarding Fire Department Clerk Position
- \*c) Chena Riverfront Commission Meeting Minutes of May 24, 2023

15. COUNCIL MEMBERS' COMMENTS

16. CITY CLERK'S REPORT

17. CITY ATTORNEY'S REPORT

18. EXECUTIVE SESSION

- a) *Roberts, et al. v. City of Fairbanks, et al.* Settlement Discussion

19. ADJOURNMENT



FAIRBANKS CITY COUNCIL  
REGULAR MEETING MINUTES, AUGUST 14, 2023  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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The City Council convened at 6:30 p.m. on the above date, following a 5:30 p.m. Work Session for information on the Balancing Act Budget Simulator, to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor David Pruhs presiding and with the following Council Members in attendance:

Council Members Present: Jerry Cleworth, Seat A  
June Rogers, Seat B  
Sue Sprinkle, Seat C  
Crystal Tidwell, Seat D  
Lonny Marney, Seat E  
John Ringstad, Seat F

Absent: None

Also Present: Margarita Bell, Chief Financial Officer  
D. Danyielle Snider, City Clerk  
Thomas Chard, City Attorney  
Michael Sanders, Chief of Staff  
Jeff Jacobson, Public Works Director  
Ron Dupee, Police Chief (remotely)  
Scott Raygor, Fire Chief  
Andrew Coccaro, Assistant Fire Chief  
Kraig Bryan, Deputy Fire Marshal  
Kristi Merideth, Dispatch Manager (remotely)  
Jessica Krier, Human Resources Generalist  
Clem Clooten, Building Official  
Brynn Butler, Housing Coordinator  
Brenda McFarlane, Crisis Now Coordinator (remotely)  
Alejandro Perez Olivares, Legal Intern

**INVOCATION**

The invocation was given by City Clerk Danyielle Snider.

**FLAG SALUTATION**

Mayor Pruhs asked Ms. Sprinkle to lead the flag salutation.

**CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)**

Fire Chief Raygor and Assistant Fire Chief Coccaro performed a pinning ceremony for Kraig Bryan and administered the oath of office in recognition of his recent promotion to Battalion Chief.

## CITIZENS' COMMENTS

*Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the sign-up sheet.*

Aaron Lojewski, 1600 Washington Drive, Fairbanks – A. Lojewski noted that he was attending as a private citizen and was not representing any other organization. He spoke to the City's Permanent Fund and stated that the annual rate of return is approximately 5-6%, with the City drawing all but 0.5-1% of that annually. He stated that the amount drawn only leaves about 1% of earnings which does not protect against inflation. He indicated that there are ways to increase the return, and he hopes that those who oversee the account will be mindful of that during future budgetary processes.

Jody Stack – J. Stack shared that she represents the "Right to Life" organization and that she and her husband have been active in the program for several years. She recalled an incident with an abandoned baby in December 2021, and she asked the Council to support the creation of Safe Haven baby boxes at the hospital and at fire stations. She explained that the boxes would provide a place for someone in dire need of help, who cannot care for a baby, to drop off the baby safely and anonymously. She added that within minutes, someone would come to take care of the baby. She stated that is a better option than leaving a baby in a cardboard box at some intersection. She asked the Council for support to get something like that established in the Fairbanks community.

**Mr. Ringstad** asked J. Stack if she was pursuing the idea in other areas of the Fairbanks North Star Borough (FNSB). J. Stack responded that they are starting within the City at locations where personnel is available 24/7.

**Ms. Rogers** asked J. Stack if she had already spoken with the folks at the Fire Department. J. Stack replied that she believes a fellow member of the organization has. **Ms. Rogers** shared some information about other services of the City that could be pursued.

Victor Buberger, PO Box 58192, Fairbanks, AK 99711 – V. Buberger commended Public Works on pothole maintenance. He asked how the City can find money to pay for raises for employees but cannot afford to repair "third-world" type streets in the community and demolish the Polaris Building. He stated millions of dollars being spent on the new Gaffney-Airport-Richardson-Steese (GARS) intersection, which he feels is a mess. He thanked the Mayor and Council for their efforts.

**Ms. Sprinkle** asked V. Buberger if he was aware that the GARS intersection was a State of Alaska Department of Transportation (DOT) project. V. Buberger replied that he was aware but stated that he still thinks the City can find money for streets.

**Ms. Rogers** asked V. Buberger if he takes his concerns to the DOT at their public meetings. V. Buberger answered that he does not.

George Shoogukuwrk – G. Shoogukuwrk spoke to an issue regarding the location of the bus stop in relation to the location of the VA. He stated that he has to walk one mile to get to the VA from the closest bus stop, and he is a handicapped person and a two-time Vietnam veteran. He stated that he does not think individuals in his situation should have to walk that far for those services.

**Mayor Pruhs** called for any additional testimony, in-person and online, and hearing none, declared Citizens' Comments closed.

**APPROVAL OF AGENDA AND CONSENT AGENDA**

**Mr. Cleworth**, seconded by **Ms. Tidwell**, moved to APPROVE the Agenda and Consent Agenda.

**Ms. Sprinkle** pulled Ordinance No. 6259, item 12(d) of New Business, from the Consent Agenda.

**Mr. Marney** pulled Ordinance No. 6260, item 12(e) of New Business, from the Consent Agenda.

**Mayor Pruhs** called for objection to the APPROVAL of the Agenda, as Amended and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

a) Regular Meeting Minutes of July 10, 2023

APPROVED on the CONSENT AGENDA.

**SPECIAL ORDERS**

a) The Fairbanks City Council heard interested citizens concerned with the following Liquor License application for renewal:

Lic. #	DBA	License Type	Licensee	Address
4763	Bobby's Downtown	Beverage Dispensary	Delta Epsilon	609 2nd Avenue

**Ms. Sprinkle**, seconded by **Mr. Marney**, moved to WAIVE PROTEST on the Liquor License application for renewal.

**Mayor Pruhs** called for testimony and hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATION FOR RENEWAL AS FOLLOWS:

YEAS: Marney, Ringstad, Cleworth, Sprinkle, Rogers, Tidwell

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED.

**MAYOR'S COMMENTS AND REPORT**

**Mayor Pruhs** introduced Nadine Winters from Fairbanks Neighborhood Housing Services (FNHS) and asked her to speak. He noted that he and Mr. Ringstad are also involved with the FNHS board.

N. Winters gave a short summary about her organization's mission to assist individuals and families with things like affordable housing and down payment assistance. She stated they are focused on finding ways to increase housing options in the area. She spoke about a recent success, their Fairbanks Housing Improvement program, which can provide matching grants to owners of vacant or blighted properties. She explained that the property owners, in turn, commit to renting to those who have been experiencing homelessness or who are eligible for other low-income housing services, for a minimum of five years. N. Winters stated they have been looking for funding because Fairbanks has many properties which fit that description while, at the same time, Fairbanks is suffering a housing shortage. She stated FNHS has secured \$1MM and is working to increase that to \$2MM. She referenced a successful program in Vermont, which they intend to mimic, and shared that the statistics for the Vermont program show that most property owners contribute far more than the minimum amounts required. She stated they are working with the Borough to acquire property to develop new housing as well as identifying ways to convert vacant commercial buildings into residential properties. She stated FNHS is also speaking with the Rasmuson Foundation and hopes to have a pilot program ready to launch soon.

**Ms. Sprinkle** asked how they decide which projects to select. N. Winters explained that they are aware of lists of vacant/blighted properties that exist; however, the VT program left it up to the private sector to apply. She stated they are inclined to do the same by advertising the program and seeing who applies. She indicated that the tricky part will be drafting and defending a definition of what constitutes a "vacant and blighted property." She stated it is important to not lose sight of the larger issue, which is the need for new housing development in the area. **Ms. Sprinkle** asked N. Winters to confirm the source of the funds they have acquired and whether those will remain in their possession for a limited time or until spent. N. Winters stated it is federal funding, and she believes there is a five-year limit on appropriation.

**Mr. Cleworth** asked N. Winters to clarify details on the mechanics of the program. N. Winters explained that the Vermont program specified that the program was for "someone exiting homelessness." She stated that Fairbanks already has affordable housing services in place, so the program would likely include income verification and a limit tied to a percentage of the federal poverty level for the area, adjusted for family size.

**Mayor Pruhs** asked Brynn Buter, Housing Coordinator, to report on a current grant opportunity.

B. Butler explained she has the opportunity to apply for the Healthy and Equitable Communities Grant through the State Department of Health and the Division of Public Health. She shared that the deadline is August 18, and the program would support underserved groups who are at a disproportionate risk of COVID-19 and who deal with housing uncertainty. She stated her hope is to help prevent homelessness by making funds available for up to two months of past-due rent, and she commented that it is much harder to get people housed than it is to keep them housed. She stated an agreement with landlords would be pursued to pay for past-due rent, stop any eviction efforts, and give time for the tenant to stabilize and secure resources to be self-sustaining again. **Mayor Pruhs** added that the grant application would be done through the City, but there would be no cost to the City.



**Ms. Rogers** asked for details about the funding amount and the timeframe. B. Butler explained that she is requesting \$75,000, and it is a one-year program. She stated they estimate an average assistance award of \$1,500 for one month, with a two-month limit, which would allow up to 25 families to receive assistance.

**Mr. Ringstad** requested clarity on what is being asked of the Council. B. Butler stated that the application deadline is August 18, but the resolution to authorize the application will not come until the next Council meeting.

**Mr. Marney** asked whether individuals seeking assistance would be given only one shot. B. Butler responded that they will only be eligible to receive help once. She stated she hopes folks will seek help when they are only one month behind to allow more families to be served; however, in her experience, many do not ask for assistance until they are more than one month past due.

**Ms. Rogers** asked for details on the nature of the grant and the City's role. CFO Bell explained that this would be a pass-through grant where the City would apply for and receive the funds, then disperse them to the entity which would be set up to facilitate the program. Chief of Staff Sanders added that the reason the Housing and Homeless Coalition could not offer the program directly is that it is a reimbursement grant and there is no way they could front the money for that.

**Mr. Cleworth** asked if B. Butler had spoken with G. Shoogukuwrk, who had spoken earlier. B. Butler replied that she, along with Mr. Marney, have been in communication with him.

B. Butler next gave an update on homelessness in the community and shared that there has been a lot of movement towards establishing warming stations for the coming winter. She stated there are many challenges with planning and coordinating resources such as space, utilities, staffing, and funding. She shared that they are diligently making efforts to prepare for the cold months ahead.

**Mayor Pruhs** asked B. Butler to ensure that G. Shoogukuwrk received the appropriate contact info for the FNSB Van Tran program.

B. Butler shared with the Council that in the past month they have successfully housed eight individuals through the coordinated entry system, and they are making headway.

**Ms. Sprinkle** asked B. Butler if she is still speaking to people in Golden Heart Plaza (GHP) area. B. Butler stated that she still does occasionally, but the presence and efforts of Officer Elzey has been more beneficial. She stated she is aware that the Mayor and Chief of Staff also visit the GHP regularly; she stated she has been focusing her efforts in other areas but still visits occasionally.

**Ms. Rogers** asked what the Council needed to do to officially accept the grant funds. CFO Bell reiterated the timeframe details that B. Butler shared regarding the application deadline and forthcoming resolution. She stated that if the Council rejects the resolution, they can withdraw the grant application. **Mayor Pruhs** suggested adding Ms. Rogers as a sponsor to the resolution, to which she concurred.

**Mayor Pruhs** invited Building Official Clooten to share an update on abatements. C. Clooten shared that there are about ten to eleven properties that are making progress. He shared that of the

two on 11th Avenue, one is being remodeled and the other will be torn down before winter. He stated that one of the Front Street properties will be going out to bid for demolition. He added that another property on Front Street has unpaid taxes, and the City is working with the Borough to obtain that property so it can be demolished.

**Ms. Sprinkle** asked how the conversation is going in regard to the property across the street from there. C. Clooten explained that the owner is in California, and they are starting the abatement process; he summarized the standard timeline.

**Mr. Marney** inquired about abatement efforts for the property on 5th Avenue. **Mayor Pruhs** responded that that particular item would be discussed at the next meeting.

**Mayor Pruhs** spoke to the issue of city streets and stated that is one of his priorities. He shared that the City did not receive a grant to reconstruct roads in the Island Homes area after applying a second time. He stated that project would cost \$9MM alone and \$20MM when Golden Heart Utility (GHU) work is factored in. He stated he has some ideas for infrastructure after his recent trip to Homer for the Alaska Municipal League (AML) meetings, and he intends to have the Engineering Department put together a short list of focused projects which they can take directly to representatives in Washington D.C. He indicated that federal funding may be the best approach, and he hopes to have proposals ready to submit by January for March appropriation.

**Ms. Sprinkle** asked why the City did not receive the grant the Mayor mentioned. **Mayor Pruhs** stated that he was not entirely sure. He explained that the application was initially denied, then the City was encouraged to reapply and was coached on how to submit the application for better chance of success. He stated that the City did so, then was denied again, being told the request was not applicable to the grant's purpose. He stated he intends to make the next attempt in person, ensuring the requests are exactly as they need to be and that they are to the right entity. He asked that the Council begin considering legislative priorities for the following year and, to avoid being rushed, he would like to meet to discuss priorities in October versus November or December.

### **COUNCIL MEMBERS' COMMENTS**

**Mr. Cleworth** spoke to the topic of the baby boxes and stated he was under the impression that something similar had been done in the past. Fire Chief Raygor stated that, to his knowledge, it had not. He stated they had been approached by the Rasmuson Foundation before, and it was a feasible project with a cost range of \$5,000-\$10,000 for the box itself, plus some construction work for installation. He summarized the process of what might occur should a baby be dropped off and stated there are feasible locations but stated it is a project that has not been picked up by anyone.

**Mr. Cleworth** also addressed G. Shoogukuwrk's earlier comments to explain that the bus system is operated by the Borough and that the Mayor's recommendation of the Van Tran was great.

**Ms. Rogers** asked about the Rasmuson Foundation's interest in the baby box project. Chief Raygor clarified that someone on the Foundation's board is passionate about the project and has the support to pursue it, but he is unsure if they have funding allocated. **Ms. Rogers** stated that she would like to get the contact info for that board member so she can follow up.

**Ms. Rogers** also shared having recently held another “Pizza in the Plaza with Police” event, which was a tremendous success. She stated a diverse group of people enjoyed the opportunity to connect and that Chief Dupee, Captain Warner, and Officer Elzey all participated, as well as Mr. Marney and Crisis Now Coordinator Brenda McFarlane. She thanked Julie Jones from Festival Fairbanks for help with logistics. **Mayor Pruhs** commented that those types of activities are exactly what the GHP is meant for.

**Ms. Sprinkle** stated that she was not able to participate in a ride-along last week with FPD due to illness but that she plans to reschedule. She stated she had an amazing time volunteering at Stone Soup Café and commended the work being done there. She commented that she is proud of the efforts to help the community in a beautiful way.

**Ms. Tidwell** shared her positive experiences at the Tanana Valley State Fair and stated that she competed with Rocky Barnette of iHeart Media to raise money for the food bank. She stated they raised \$2,500 and hoped that the momentum would continue. She thanked the Mayor for the chance to visit the Polaris Building one last time and stated she is excited for the project.

**Mr. Marney** thanked representatives from the Right to Life organization for their comments and stated he felt that the baby box project should be treated with urgency. He thanked V. Buberger for his comments and commended B. Butler for her work in and service to the homeless community.

**Mr. Ringstad** shared that he, Ms. Sprinkle, and Mr. Marney, recently participated in a charity golf tournament organized by former Council Member Valerie Therrien.

### **UNFINISHED BUSINESS**

- a) Resolution No. 5076 – A Resolution Amending the City Schedule of Fees and Charges for Services by Adding a Service Fee for Annual Technical Fire Inspections and Increasing the Fee for Fire Inspection, Investigation, and Technical Services. Introduced by Mayor Pruhs. POSTPONED from the Regular Meeting of July 24, 2023.

*At the July 24 regular meeting, **Mr. Cleworth**, seconded by **Ms. Sprinkle**, moved to APPROVE Resolution No. 5076. This motion remained on the floor.*

**Mr. Cleworth** shared that the resolution had been initially postponed in order to give more time to review the mechanics of the various fees and services. He stated that because of the full work session agenda, the item was not addressed. **Mayor Pruhs** suggested another motion to postpone, allowing adequate time to discuss the details. **Mr. Cleworth** concurred, stating that he needs a better understanding of what the City would be charging. He stated he has been critical of some of the things the City used to do, and further review is vital.

**Mr. Cleworth**, seconding by **Ms. Sprinkle**, moved to POSTPONE Resolution No. 5076 to the Regular Council Meeting of September 11, 2023.

**Mr. Marney** agreed that many fees need to be reviewed for potential changes.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE RESOLUTION NO. 5076 TO THE REGULAR COUNCIL MEETING OF SEPTEMBER 11, 2023 AS FOLLOWS:

YEAS: Ringstad, Rogers, Marney, Sprinkle, Cleworth, Tidwell

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED.

- b) Ordinance No. 6256 – An Ordinance to Present to the Qualified Voters of the City of Fairbanks the Question of Whether to Ratify a Pass-through Loan from the Alaska Clean Water Fund to Golden Heart Utilities for Up to \$8.2 Million for Bio-solids Incineration Testing, Grit Removal, and Ultraviolet Disinfection at the City-owned Wastewater Treatment Facility. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

**Mr. Marney**, seconded by **Mr. Cleworth**, moved to ADOPT Ordinance No. 6256.

**Mayor Pruhs** called for public testimony.

Marc Harmon, Director of Administration, Golden Heart Utilities (GHU) – M. Harmon thanked the Mayor and CFO Bell for their work on the ordinance and for the support of the Council.

**Mayor Pruhs** explained that if the City is used as the entity for a loan like this, GHU would receive a lower rate and savings could be passed on to ratepayers. M. Harmon confirmed that is correct.

**Ms. Rogers** highlighted this as a positive example of partnerships that can occur for the sake of the community. M. Harmon agreed and added that there is legislation in the works that would make such benefits available to utility companies without having to take this kind of approach, but he stated that it has been a positive opportunity for them to work with the Council.

**Mr. Cleworth** stated that in the past GHU tried to take the waste and make it into something commercially viable. He spoke to problems and successes in that regard and asked M. Harmon if this new method would completely incinerate the waste, leaving nothing available to use as fertilizer. M. Harmon confirmed it would render the bio-solids inert. He explained that it is a thermal remediation process, using heat and pressure, which is technically not incineration.

**Ms. Sprinkle** asked what would be done with the waste. M. Harmon explained that the process reduces the total volume of waste by upwards of 90%, but the remaining solids are landfilled.

Victor Buberger – V. Buberger asked for more details about what a pass-through loan is and who Alaska Clean Water is.

**Mayor Pruhs** called for any additional testimony and, hearing none, declared Public Testimony closed.

CFO Bell explained that the loan method would allow federal funds to be passed through the State of Alaska through a loan program.

**Mr. Marney** requested to be added as a sponsor to Ordinance No. 6256. With the concurrence of all Council members, **Mayor Pruhs** directed that every Council member be added as a sponsor.

**Mr. Ringstad**, seconded by **Ms. Sprinkle**, moved to AMEND Ordinance No. 6256 by substituting the amended, proposed version.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6256 BY SUBSTITUTING THE AMENDED, PROPOSED VERSION AS FOLLOWS:

YEAS: Cleworth, Marney, Ringstad, Sprinkle, Rogers, Tidwell

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6256, AS AMENDED, AS FOLLOWS:

YEAS: Tidwell, Cleworth, Marney, Ringstad, Sprinkle, Rogers,

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED and Ordinance No. 6256 ADOPTED.

- c) Ordinance No. 6258 – An Ordinance Amending Schedule B of the Collective Bargaining Agreement Between the City of Fairbanks and the Public Safety Employees Association (PSEA). Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

**Mr. Marney**, seconded by **Ms. Tidwell**, moved to ADOPT Ordinance No. 6258.

**Mayor Pruhs** called for public testimony and, hearing none, declared Public Testimony closed.

**Mr. Marney**, seconded by **Ms. Sprinkle**, moved to AMEND Ordinance No. 6258 by substituting the amended, proposed version.

Attorney Chard explained that although this is procedurally out of the ordinary, the bargaining parties have agreed to the proposed substitute. He stated that the version being distributed maintains all components that had been previously accepted, with the only change being the removal of the two recruit classifications.

**Mr. Cleworth** asked why the change was being proposed. Chief Dupee explained that the timing of new recruits graduating the academy and advancing to their field training and probationary periods results in every new recruit needing to bypass the two wage classifications being considered for removal, where they would face a drop in pay. He stated the department wants to avoid discrepancies between a realistic starting salary and what appears in the wage schedule.

**Ms. Sprinkle** asked for clarification on one wage category that appeared to be very low. Chief Dupee shared that when a recruit is at the academy, the schedule of work can vary greatly day to day, and as such, recruits are paid for 16 hours a day for seven days a week, rather than requiring attendees to track every single hour worked while they are away for training. He stated that that

wage is the equivalent of a Year 1 Officer working 40 hours a week. He stated that someone leaving the academy to work at the Fairbanks Police Department (FPD) would see a relative drop in wages, which should be corrected.

**Mr. Cleworth** pointed out that those recruits coming are still in training, riding along with a partner. He pointed out that of the last two, one did not make it through the academy, and the other quit during field training. He stated he is not necessarily opposed to the changes, but the changes were not discussed during negotiations nor were they addressed during Executive Sessions. He stated he is having a problem with the procedural aspect of the proposed amendment.

**Mr. Marney** asked why the fiscal note shows a cost of \$7,000. CFO Bell explained that technically, the elimination of the two recruit classifications results in an increased cost; she stated, however, that the City already budgets new officer wages at the Year 1 Officer salary level.

**Ms. Sprinkle** asked for more clarity on wages during the transition from academy to field training and beyond. Chief Dupee clarified that during the academy, recruits make a wage equivalent to a Year 1 Officer classification. He stated it does not look good to lower their wage to that of Recruit II or Recruit III after successfully completing the academy. **Ms. Sprinkle** asked why this item could not wait until it was time to reopen the collective bargaining agreement (CBA). Chief Dupee stated they cannot advertise a starting wage of ~\$38/hour if a recruit will make that only for a few months then drop to ~\$34/hour. He stated the Alaska State Troopers (AST) are advertising \$39.15/hour as a starting recruit wage.

**Mayor Pruhs** added that some great discussions occurred earlier in the day amongst staff, but it always came down to the truth in advertising. Chief Dupee shared that in reality, they have not had a new recruit go through the academy and experience the drop in pay since 2019. He stated this proposal is meant to be proactive and to prevent potential grievances.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6258 BY SUBSTITUTING THE AMENDED, PROPOSED VERSION AS FOLLOWS:

YEAS: Sprinkle, Rogers, Marney, Ringstad, Tidwell  
NAYS: Cleworth

**Mayor Pruhs** declared the MOTION CARRIED.

**Mr. Cleworth** spoke to the overall financial impact of FPD objectives the Council has been involved with in recent months. He stated he felt that they have had many good discussions on the topics, but the red flags continue to pop up. He expressed serious concerns for the coming budget due to the changes, and he stated he wanted to recap the chronology of events. **Mr. Cleworth** stated he first heard of the problem when Capt. Warner visited him in April, and at the time, he was told that the FPD was not competitive with other localities which resulted in their shortage of officers. He stated that last year, CFO Bell put a lot of work into comparisons between similar agencies and their compensation packages, and the Council set aside enough money in the budget to address the issue. He commented that the last round of negotiations went well, and the City could confidently claim that it was competitive. He stated he understands that since then, everyone has been rushing to make changes in order to keep up, but the solutions offered in April included the increased hiring incentive of \$60,000 and the \$10,000 supplemental retirement and life

insurance plan. **Mr. Cleworth** stated that the cost savings of the reduction of vacant, budgeted-for positions was worked out in order to cover the cost of the increases, and the City is now higher than any other comparable locality in the state. He went on to state that then came another request for a wage increase of \$4/hour, which is not what he would have liked to have seen done. He stated that it was proposed as being effective only through the end of the year, which put pressure on the Council to make it permanent, thus now it being a change to the CBA without actually opening the entire CBA up for other changes. He stated that this action exceeds all savings that the City would have had from the elimination of the seven vacant positions. **Mr. Cleworth** stated that the ordinance on the floor adds another \$150K to the 2024 budget, and he pointed out that the total increase for all FPD items the Council has handled over the summer totals over \$1MM in cost. He stated that the items will exhaust pretty much all extra money the City would have for 2024, and he listed some other departmental increases that are expected. He stated that the City's revenues will not be able to keep up, and the budget will be in the red by \$157,000. He stated that should be alarming to everyone, and the only wildcard the City has for potential additional income is from new construction, which cannot be guaranteed. **Mr. Cleworth** stated that the Council still has two labor contracts coming up, and one of them is for Dispatch, another department that is in need of serious review and consideration. He stated he does not see how the City will be able to keep up with the expenditures. He stated he has been involved with close to 30 budgetary processes over the years and that this one scares him. He indicated that there is a smarter way to go about helping the FPD, but the Council is committing funds before working on the budget. He cautioned that changing the CBAs for Fire and Police was the wrong way to approach the issues and stated that the Council could have offered bonuses with some strings attached that would have resulted in a similar outcome, allowing the City to spend money from the current budget without committing 2024 funds. He expressed opposition to Ordinance No. 6258.

**Mr. Cleworth** asked CFO Bell a multi-part question:

- He stated that this will be the second CBA the Council has adjusted outside of normal negotiations: first the Fire Department, where they increased to a 13-person shift, and now the FPD actions. He asked the CFO if she supports this approach.
  - CFO Bell shared her opinion that it is best to wait to make changes until active negotiations, unless it is necessary to avoid a negative impact on the City.
- Next, he discussed the \$10,000 supplemental retirement benefit approved for the FPD and stated that the City usually does not use the AST as a comparison because the nature of that job is significantly different in that an officer can expect to live and work in their community when they work for the City. He asked the CFO how she found the comparison.
  - CFO Bell stated that when she reviewed the AST package, she found that the City was competitive, with FPD's overall package totaling \$61 and the AST's at \$67.21.
- He asked the CFO, since she has to work with all departments and the Mayor to prepare the annual budget, if she was concerned about next year.
  - CFO Bell responded that the discussions had with the Mayor thus far have included the reality that he will have some tough decisions to make, and he has stated that he is willing to make them.

**Mr. Cleworth** stated that the Council – not just the Mayor – will have to make hard decisions. He stated they have painted themselves into a corner where the bottom line will include no surplus. He explained that when this has happened in the past, the Council was left to make hard cuts in areas they did not want to. He stated that the City had the largest windfall he has ever seen in 2023,

and all of it and more has been spent. He acknowledged that he is guilty of voting in favor of some of those objectives, but the Council has gone too far and should not be adding new positions and opening CBAs earlier than necessary.

**Mr. Marney** asked how many of the 37 FPD officers have been with the City for at least ten years and what that number would be three years from now. Chief Dupee replied that he believes six qualify for retirement now, and in three years it would be about ten. **Mr. Marney** stated that it seems the impact of the \$10,000 supplemental retirement is not as heavy right now, but there will be a larger impact in three years.

**Ms. Sprinkle** stated she believes that, as far as adding positions, these are imperative people which they are missing. She stated that the added battalion chief may actually save the City money. Addressing Mr. Cleworth's earlier comment about how it is nice for officers to be able to live in the same community where they work, she stated that is no good if officers have to work so much overtime that they cannot see their families. She stated she could not vote on the effort to increase the bed tax earlier this year but that there is funding to be found. She stated that new revenue came through with the expectation that it would go towards essential services, primarily public safety. She stated that while she does not take Mr. Cleworth's comments lightly, she does not share the idea that the Council is burning through money just to do so. She stated she wants the police to feel valued.

**Mr. Cleworth** responded by agreeing that he is also not a fan of forced overtime, but when they increase the minimum staffing level for a shift to 13 or add a new position, more forced overtime is created. He stated that he is favor of increasing the FPD salary or providing the supplemental retirement benefit, but the City cannot afford to do both.

**Mayor Pruhs** stated that from the beginning there was a plan, and the Council has worked through that plan. He stated that he used savings from the reduction of positions to give the Council the options for a wage increase, and the Council chose the lowest option. He recounted that the Council voted to amend the budget to implement that increase, then indicated that they wanted to ensure that the increase went into the CBA, which Ordinance No. 6258 does. He expressed hope that the City will retain more employees with the retention incentive. **Mayor Pruhs** stated that bonuses do not accomplish the same retention goals as a supplement retirement plan and that every day when he comes to the office, his first discussions are with CFO Bell. He stated that there are additional revenue items that seem to be forgotten, and he reminded the Council that in 2023, he gave the Council a \$1MM budget surplus. He stated he feels that he has been transparent with sharing all information as it has come in and that the Council has been spending money; he stated that Mr. Cleworth is right in many ways, but the FPD is also declining in numbers. He stated that, while he was in Homer, he was proud to get negative comments from individuals in places such as Sitka, who did not appreciate the new, very high lateral transfer bonus for FPD and that, for once, Fairbanks was number one. He commented that maybe the FPD will fill its ranks, which is what the initiative is meant to do. He stated that Ordinance No. 6258 is what was asked of him to make sure the \$4/hour increase did not expire at the end of 2023.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6258, AS AMENDED, AS FOLLOWS:

YEAS: Ringstad, Tidwell, Rogers, Sprinkle, Marney



NAYS: Cleworth  
**Mayor Pruhs** declared the MOTION CARRIED and Ordinance No. 6255, as Amended, ADOPTED.

## **NEW BUSINESS**

- a) Resolution No. 5077 – A Resolution Authorizing the City of Fairbanks to Apply for an Accept Funding from the Bureau of Justice Assistance for the FFY2023 Edward Byrne Memorial Justice Assistance Grant. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- b) Resolution No. 5078 – A Resolution Awarding a Contract to Alcan Builders, Inc. for the Public Works Fuel Pump Enclosures Project in the Amount of \$297,900. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- c) Resolution No. 5079 – A Resolution to Honor Sergeant Allen David Brandt by Renaming the Fairbanks Police Station the “Sergeant Allen Brandt Police Station and Emergency Communications Center.” Introduced by Mayor Pruhs and All City Council Members.

APPROVED on the CONSENT AGENDA

- d) Ordinance No. 6259 – An Ordinance Amending the 2023 Operating and Capital Budgets for the Third Time. Introduced by Mayor Pruhs.

**Mr. Marney**, seconded by **Ms. Sprinkle**, moved to ADVANCE Ordinance No. 6259.

**Ms. Sprinkle** stated that she requested to pull the ordinance to get clarity about revenue item #7 in the fiscal note. Regarding a transfer of \$500,000 to the City Permanent Fund, **Ms. Sprinkle** asked who selected that number and asked about the reasoning behind it. **Mayor Pruhs** responded that he was the one who selected the amount. He stated that the purpose was to move funds into higher interest-bearing destinations, especially given the great rates currently available and added that this is one of the reasons the City had such a significant windfall in 2023. He stated that reserves are still more than sufficient – 50% over the required amount – so the City can afford it.

**Mr. Cleworth**, seconded by **Ms. Rogers**, moved to AMEND Ordinance No. 6259 by reducing the amount being transferred to the Permanent Fund to \$250,000, and by transferring \$250,000 to the Capital Fund.

**Mr. Cleworth** explained that the Permanent Fund was never designed to be inflation proof, but it is good to put additional funds in from time to time. He stated that it gives the City increased returns and helps with the General Fund. He stated he is more concerned with the General Fund, as City roads deteriorate and the City is denied grants. He stated there are preventative maintenance issues that the City is not staying on top of and as they saw on the last ordinance, and any additional funds the City has is getting spent quickly. He indicated that he wants to be protective of projects

and equipment the City may need and would love to get to a point where the City can redo the streets of an entire subdivision as has been done in the past. He stated that the City did not receive FAST Planning funds this year, and that is his reasoning for the amendment.

**Mr. Ringstad** expressed concern about expected increases in certain areas, given the recent spike in fuel prices, which will add to the cost of snow clearing and other areas. He wondered if the Council should hold off to see if there is a surplus at the end of the year and take this action then.

**Mr. Marney** recalled that in the last work session, the Council discussed how aggressive it needs to be with the Permanent Fund, and it seems to him that they should follow up on that topic.

**Ms. Sprinkle** asked for clarification on Mr. Ringstad's comments regarding a potential delay in this action, and if this is something the Council should wait to pursue. **Mr. Ringstad** responded that he was speaking in favor of the amendment, splitting the proposed amount with the intent to put half into the Capital Fund, to provide some cushion for potential increases through the end of the year. **Mayor Pruhs** added that there is no reason not to move the funds now, and their fiscal position is not negatively impacted in any way; rather there is a chance to do the City some good.

**Mr. Marney** asked for CFO Bell's thoughts. CFO Bell reiterated that, as the Mayor explained, this is a great opportunity to put money into the Permanent Fund at a time when the City is seeing significant benefits from the investment, which in turn reinvests itself into the General Fund.

**Mr. Cleworth** pointed out that within the fiscal note, the Council can see some slipping in the Capital Fund. He stated that his amendment is an effort to help with that.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6259 BY REDUCING THE AMOUNT BEING TRANSFERRED TO THE PERMANENT FUND TO \$250,000, AND BY TRANSFERRING \$250,000 TO THE CAPITAL FUND AS FOLLOWS:

YEAS: Rogers, Marney, Ringstad, Tidwell, Cleworth

NAYS: Sprinkle

**Mayor Pruhs** declared the MOTION CARRIED

**Mr. Cleworth** addressed another item, the addition of a full-time clerk position for FPD. He reiterated his concerns about not adding new positions given the current budgetary challenges. He stated he would be in favor of funding the one full-time, temporary clerk for the remainder of the year to help the department get caught up, but not both positions. He asked what the cost would be for that. CFO Bell responded that the amount would be \$27,300.

**Mr. Cleworth**, seconded by **Mr. Marney**, moved to AMEND Ordinance No. 6259 by funding one full-time temporary clerk position for FPD for 2023, rather than one temporary and one permanent position, and reducing the associated line item from \$54,600 to \$27,300.

**Mr. Marney** asked for more information regarding the scope of work for the temporary clerk position that was requested. Chief Dupee explained that the positions were supposed to have been included in a previous budget amendment but had been left out. He explained that the intent for the job is to get records moved out of their unheated, cold storage location and into a more suitable

place. He stated that when record requests come in the middle of the winter, the FPD hopes to not have to battle the elements to go through boxes of records that have been weathered at 40 below. He stated that the other purpose of the positions is to assist with body camera video work. He stated that the FPD spends significant time going through video files to redact confidential information to ensure information can be released. He stated that they are somewhat cutting services by tasking other employees to do the work while neglecting other duties. He stated they are falling behind, and some other area of responsibility at the City will be affected.

**Ms. Sprinkle** asked for clarity on the cost and employment arrangement of the positions. CFO Bell explained that one position was intended to be temporary, expiring at the end of December while the other would be permanent and carry over into the next year. **Ms. Sprinkle** asked about legal obligations regarding court evidence and how that plays into consideration of the positions. Chief Dupee added that they have two evidence custodians and are in the process of hiring a third. He stated that the clerk positions would provide support when records requests come in, and he indicated that there is a lot of work involved in fulfilling these time-consuming requests.

**Mr. Cleworth** stated that every year when the Council goes through the budgeting process, each department can request additional staffing, and it is rare for any department not to. He stated that departments make a compelling case for the requested positions, and oftentimes they are right. He stated that the Mayor has to make the call as to whether the City has funds to grant the request, then it falls to the Council to approve. He stated that is the time to make those types of requests, when everything is in front of them – not how they have been handling things this year. He stated that if he was a department head, seeing that others are getting requests granted, he would be coming to the Council as well, rather than waiting for the normal budget process. He stated he feels the Council should wait a few months to decide what the City can do long-term and, until then, the Council can fund the temporary position to help provide the resource.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6259 AMEND Ordinance No. 6259 BY FUNDING ONE FULL-TIME TEMPORARY CLERK POSITION FOR FPD, RATHER THAN ONE TEMPORARY AND ONE PERMANENT POSITION, AND REDUCING THE ASSOCIATED LINE ITEM FROM \$54,600 TO \$27,300 AS FOLLOWS:

YEAS: Sprinkle, Cleworth, Ringstad, Marney, Tidwell, Rogers

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED

**MAYOR PRUHS** CALLED FOR ADDITIONAL DISCUSSION AND, HEARING NONE, A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6259, AS AMENDED, AS FOLLOWS:

YEAS: Marney, Cleworth, Ringstad, Tidwell, Rogers, Sprinkle

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED and Ordinance No. 6529, as Amended, ADVANCED.

- e) Ordinance No. 6260 – An Ordinance Establishing a Hiring Incentive Bonus for a Structural Code Compliance Inspector. Introduced by Council Member Sprinkle.

**Ms. Sprinkle**, seconded by **Mr. Marney**, moved to ADVANCE Ordinance 6260.

**Ms. Sprinkle** explained that recent discussions on abatements have made it clear that the position of a Structural Code Compliance Inspector, which is budgeted for but has sat vacant for a long time, is resulting in important work being left undone. **Mayor Pruhs** stated that the position has been posted for a couple years.

**Mr. Ringstad** asked to confirm that the position is budgeted for, vacant, and that the ordinance is simply to approve a hiring bonus. **Mayor Pruhs** confirmed and pointed out that the bonus would be funded through salary savings.

**Mr. Marney** asked where and how the position is advertised. He stated that the position was funded for \$99,280 in 2022, which seemed like a decent salary. HR Generalist Krier responded that the challenge is experience. She stated that for someone graduating with an engineering degree, the City is not competitive, especially when a potential candidate weighs the position against the option to work on the north slope. She stated she cannot speak to past years, but so far in 2023, the City has advertised the position on the “Government Jobs” website as well as “Indeed.” She stated that the City has reached out to the UAF Engineering Department and Engineering Club and had hoped that the past graduation season would result in some applications, but it has not. She stated the City hopes to do some social media pushes but have been holding off until the ordinance could be considered. **Mr. Marney** stated that he would hate to get into a habit of offering hiring bonuses all the time.

**Ms. Rogers** agreed with the sentiment but shared that they are in different times than in the past. She expressed hope to return to normal recruitment but stated for now they need act accordingly.

**Ms. Tidwell** asked to confirm the parameters of the bonus and whether the person would receive \$10,000 after six months and another \$10,000 after one year. She questioned whether the City would recoup funds if the individual did not stay for three years. CFO Bell explained that when someone resigns, the City checks to see if they have an outstanding reimbursement to the City, determine the exact amount, and have that taken from their final payment. She stated the City has not encountered the situation where a departing employee did not have enough leave or other compensation to deduct from. She stated it is possible that that could happen; however, that would be the typical manner in which the City could recoup any balance owed.

**Mr. Cleworth** stated he had questions more suited for the next work session and stated that he needs to get a better handle on the details and scope of work for existing staff.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6260 AS FOLLOWS:

YEAS: Cleworth, Rogers, Sprinkle, Ringstad, Tidwell  
NAYS: Marney

**Mayor Pruhs** declared the MOTION CARRIED and Ordinance No. 6560, ADVANCED.

- f) Ordinance No. 6261 – An Ordinance Authorizing the City of Fairbanks to Apply for Funds from the Alaska Division of Homeland Security for the FFY2023 Emergency Management Performance Grant and Amending the 2023 Operating Budget. Introduced by Mayor Pruhs.

ADVANCED on the CONSENT AGENDA

**DISCUSSION ITEMS (Information and Reports)**

- a) Committee Reports

**Ms. Tidwell, Mr. Marney, Mr. Ringstad, Ms. Sprinkle, and Mr. Cleworth** each stated that they had no committee reports.

**Ms. Rogers** shared that since the Council last met, she has attended meetings for Crisis Now, the Reentry Coalition, the Opioid Workgroup, and the Fairbanks Diversity Council. She shared that she attended the FNSB Assembly meeting the prior week and attends regular meetings of the Alaska Community Coalition for Housing and Homelessness. She stated that, for the Diversity Council, International Friendship Day is coming in October and shared that the event organizer is Rosalind Kan who does a great job coordinating volunteers and plans. She thanked Ms. Kan for all her efforts, especially while battling cancer. She also shared about a recent experience at an event for one of the local school community gardens.

**WRITTEN COMMUNICATIONS TO THE CITY COUNCIL**

- a) Reappointment to the Clay Street Cemetery Commission

APPROVED on the CONSENT AGENDA.

- b) Appointment to the Fairbanks Diversity Council

APPROVED on the CONSENT AGENDA.

- c) Fairbanks Diversity Council Meeting Minutes of May 9, 2023

ACCEPTED on the CONSENT AGENDA.

- d) Clay Street Cemetery Commission Meeting Minutes of July 5, 2023

ACCEPTED on the CONSENT AGENDA.

**COUNCIL MEMBER COMMENTS**

**Mr. Ringstad** mentioned the start of school and being mindful of buses and children.

**Ms. Sprinkle** stated that she is starting to put together a slate of election workers and that anyone interested in helping should contact the City or Borough to get involved.

**Mr. Cleworth** expressed interest in amending the City Council's orders of business to combine Committee Reports with Council Member comments. He shared that well-known Fairbanksan Dave Kilbourn, married to the Chair of the Clay Street Cemetery Commission, Aldean Kilbourn, recently passed away. He extended sympathies to the Kilbourn family.

**Ms. Tidwell** stated that she had no comments.

**Mr. Marney** stated he had the honor of participating in the Pizza in the Plaza with Police and spoke about the bittersweet experience of saying goodbye to Officer Elzey. He stated he would love for Council member to sign a "thank you" card for Ofc. Elzey and commended Chief Dupee for the decision to hire Elzey for the seasonal role.

**Ms. Rogers** expressed appreciation for the Pizza in the Plaza with Police event and discussed the benefit these things provide for overall community connection. She expressed her sympathy and support for Ms. Kilbourn for her loss and highlighted the many things she contributes to the City.

**Mayor Pruhs** reminded the Council that he would be gone for the next meeting so that he could attend a celebration of life; he stated that Mr. Cleworth would fill in for him. Addressing Legal Intern Perez Olivares, **Mayor Pruhs** expressed appreciation for his service to the City over the summer and commended him for his work. He wished him well as he concludes his internship and stated that he hopes he learned a lot. Mr. Perez Olivares thanked Attorney Chard, the Council, and other City staff and expressed fondness of Fairbanks; he stated he hoped he could return. He stated that the experience gave him high hopes, and he sees the passion and commitment of everyone at the City. He stated he will be returning with a strong sense of civic pride.

### **CITY CLERK'S REPORT**

Clerk Snider thanked Mr. Perez Olivares for his help over the summer, including spending a Saturday walking with Clerk's office staff in the Golden Days parade to promote local elections.

### **CITY ATTORNEY'S REPORT**

Attorney Chard echoed the appreciate for Mr. Perez Olivares and stated that he felt the summer legal internship was a success. He shared that the new Deputy Attorney will be starting later in the week, earlier than previously anticipated.

### **EXECUTIVE SESSION**

**Mr. Cleworth**, seconded by **Ms. Tidwell**, moved to ENTER an Executive Session to discuss Roberts, et al. v. City of Fairbanks, Settlement Discussion.

**Mayor Pruhs** called for objection and hearing none, so ORDERED.

**Ms. Sprinkle**, seconded by **Ms. Tidwell**, moved to ENTER an Executive Session to discuss Malloy v. City of Fairbanks (S. 18739), Potential Settlement.

**Mayor Pruhs** called for objection and hearing none, so ORDERED.

**Mayor Pruhs** called for a brief recess. The Council reconvened in Executive Session following the brief recess.

- a) *Roberts, et al. v. City of Fairbanks, et al.*, Settlement Discussion. (Executive Session entered at 8:54 p.m.)
- b) *Malloy v. City of Fairbanks (S. 18739)*, Potential Settlement. (Executive Session entered at 9:12 p.m.)

The City Council met in Executive Sessions to discuss the above items. Each item was discussed and direction was given to the City Attorney, but no action was taken. The regular meeting resumed at 9:27 p.m.

**ADJOURNMENT**

**Ms. Tidwell**, seconded by **Mr. Marney**, moved to ADJOURN the meeting.

**Mayor Pruhs** called for objection and, hearing none, so ORDERED.

**Mayor Pruhs** declared the meeting adjourned at 9:27 p.m.

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DAVID PRUHS, MAYOR

ATTEST:

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D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



800 Cushman Street  
Fairbanks, AK 99701

Telephone (907) 459-6702  
Fax (907) 459-6710

## MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Liquor License Renewals

DATE: September 6, 2023

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following liquor license renewal applications:

Lic. #	DBA	License Type	Licensee	Address
426	The Bakery Restaurant	Beverage Dispensary	The Bakery Restaurant, Inc.	44 College Road, Suite A
1966	Loyal Order of Moose #1392	Club	Fairbanks Lodge #1392	98 Tenth Avenue

Pursuant to FGC Sec. 14-178 the Council must determine whether to protest liquor license renewal applications after holding a public hearing.

The Police Department has included a call report for each of the locations listed above, but **there are no department-recommended protests** for these liquor license renewal applications.



# CITY OF FAIRBANKS PUBLIC SAFETY

## Event List with Report Numbers

The Bakery Restaurant and 44 College Road

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	07/20/2023 10:40:25	PAST HIT & RUN - ALPHA	44 COLLEGE RD	O42	NRP	07/21/2023 09:53:22
	06/23/2023 07:12:01	ALARM BURGLARY -	44 COLLEGE RD	O31	FAB	06/23/2023 07:30:28
	06/16/2023 04:25:36	SI - FIELD CONTACT	44 COLLEGE RD	S5	NRP	06/16/2023 04:32:15
	05/31/2023 14:37:22	MVC - NO INJURIES -	44 COLLEGE RD	O42	NRP	05/31/2023 15:09:43
	05/19/2023 20:47:41	ALARM BURGLARY -	44 COLLEGE RD	S12	FAB	05/19/2023 21:00:51
	05/12/2023 19:46:05	ALARM BURGLARY -	44 COLLEGE RD	O10	FAB	05/12/2023 19:56:22
	05/04/2023 09:21:58	ALARM BURGLARY -	44 COLLEGE RD	O42	FAB	05/04/2023 09:43:50
	05/04/2023 08:26:11	ALARM BURGLARY -	44 COLLEGE RD	O50	FAB	05/04/2023 08:39:31
	04/20/2023 09:15:28	ALARM BURGLARY -	44 COLLEGE RD	O7	FAB	04/20/2023 09:27:24
	04/12/2023 12:16:47	AOA - NON URGENT -	44 COLLEGE RD	S4	NRP	04/12/2023 12:23:51
	03/24/2023 08:05:58	ALARM BURGLARY -	44 COLLEGE RD	O6	FAB	03/24/2023 08:42:09
	03/23/2023 08:07:41	ALARM BURGLARY -	44 COLLEGE RD	O33	NRP	03/23/2023 08:24:05
23000967	03/11/2023 09:23:49	PAST VEHICLE THEFT -	44 COLLEGE RD	O2	RPT	03/11/2023 10:03:57
	02/10/2023 11:50:32	SUSP CIRCUMSTANCES -	44 COLLEGE RD	L1	NRP	02/10/2023 12:07:30
	02/01/2023 11:48:25	TRESPASS/UNWANTED -	44 COLLEGE RD	O2	SUBL	02/01/2023 12:03:27
	12/31/2022 02:28:38	ALARM BURGLARY -	44 COLLEGE RD	O5	FAB	12/31/2022 02:37:42
	12/28/2022 10:30:01	SUSP CIRCUMSTANCES -	44 COLLEGE RD	O42	NRP	12/28/2022 11:20:00
	11/28/2022 04:13:16	ALARM BURGLARY -	44 COLLEGE RD	S5	FAB	11/28/2022 04:20:54
	11/28/2022 02:40:16	ALARM BURGLARY -	44 COLLEGE RD	S5	FAB	11/28/2022 03:01:37
	11/26/2022 05:52:02	ALARM BURGLARY -	44 COLLEGE RD	O10	FAB	11/26/2022 06:03:29
	10/29/2022 08:04:28	ALARM BURGLARY -	44 COLLEGE RD	O50	FAB	10/29/2022 08:20:16

Total Number of Events Listed: **21**

# CITY OF FAIRBANKS PUBLIC SAFETY

## Event List with Report Numbers

Loyal Order of Moose

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
23002880	07/27/2023 11:51:45	DRUGS - USE - CHARLIE	98 TENTH AVE	O50	RPT	07/27/2023 12:17:22
	07/03/2023 18:59:33	SUSPICIOUS VEHICLE -	98 TENTH AVE	O10	NRP	07/04/2023 03:50:36
23002505	07/02/2023 23:48:17	ALARM BURGLARY -	98 TENTH AVE	O17	RPT	07/03/2023 00:45:15
	01/11/2023 02:05:53	DISTURBANCE VERBAL	98 TENTH AVE	O20	NRP	01/11/2023 02:23:25
22004688	11/26/2022 20:20:03	THEFT FROM VEHICLE -	98 TENTH AVE	O42	RPT	11/26/2022 20:55:32


Total Number of Events Listed: 5

# MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Application for Liquor License Transfer of Ownership and Restaurant Designation Permit

DATE: September 6, 2023

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of ownership and Restaurant Designation Permit for the following liquor license applicant:

License Type: Beverage Dispensary, License #4465

DBA: **Roundup Steak House**

Licensee/Applicant: Com1, LLC

Physical Location: 2701 S. Cushman Street, Fairbanks

From (DBA/Owner): Roundup Steak House / The Last Roundup, LLC (Myong Christensen, 100%)

Location: 2701 S. Cushman Street, Fairbanks

Corp/LLC Agent:	Address	Phone	Date/State of Incorporation	Good standing?
Com1, LLC Gregory Wagner	1806 Hilton Avenue Fairbanks, AK 99701	907-460-5587	12/06/21 – AK	Yes

Entity Ownership:	Address	Phone	Title/Shares (%)
Gregory Wagner	2701 S. Cushman Street Fairbanks, AK 99701	907-460-5587	Manager/Member – 100%

Pursuant to FGC Sec. 14-178, the Council must determine whether to protest the liquor license action after holding a public hearing.

The Fairbanks Police Department has included a call report for the location (see attached), but there are **no department-recommended protests** to the transfer of this liquor license and application for a Restaurant Designation Permit.

# CITY OF FAIRBANKS PUBLIC SAFETY

## Event List with Report Numbers

Roundup Steak House

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	06/27/2023 00:33:16	SUSP CIRCUMSTANCES -	2701 S CUSHMAN ST	O5	NRP	06/27/2023 00:49:49
	06/11/2023 00:43:59	DISTURBANCE VERBAL	2701 S CUSHMAN ST	O19	NRP	06/11/2023 01:09:08
23001158	04/01/2023 21:46:28	SI - FOLLOW-UP	2701 S CUSHMAN ST	O55	RPT	04/01/2023 22:03:45
	02/20/2023 18:36:46	HITRUN - NO/MINOR INJ -	2701 S CUSHMAN ST	O5	NRP	02/20/2023 21:26:03
	01/28/2023 10:23:47	SUSPICIOUS VEHICLE -	2701 S CUSHMAN ST	O6	NRP	01/28/2023 11:04:40
	09/18/2022 02:17:48	MVC - NO INJURIES -	2701 S CUSHMAN ST	O6	NRP	09/18/2022 02:35:56
	08/22/2022 21:36:06	10-36	2701 S CUSHMAN ST	O5	UTC	08/22/2022 21:55:32
	08/20/2022 08:11:32	INDECEN/LEWDNESS -	2701 S CUSHMAN ST	O50	NRP	08/20/2022 08:31:24
	07/27/2022 20:49:05	SUSPICIOUS PERSON -	2701 S CUSHMAN ST	S5	NRP	07/27/2022 22:10:33

Total Number of Events Listed: **9**


# MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

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TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Application for Liquor License Transfer of Ownership and Restaurant Designation Permit

DATE: September 6, 2023

---

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of ownership and Restaurant Designation Permit for the following liquor license applicant:

License Type: Beverage Dispensary – Duplicate, License #5291  
DBA: **The Attic**  
Licensee/Applicant: Com1, LLC  
Physical Location: 2701 S. Cushman Street, Fairbanks

From (DBA/Owner): The Attic / The Last Roundup, LLC (Myong Christensen, 100%)  
Location: 2701 S. Cushman Street, Fairbanks

Corp/LLC Agent:	Address	Phone	Date/State of Incorporation	Good standing?
Com1, LLC Gregory Wagner	1806 Hilton Avenue Fairbanks, AK 99701	907-460-5587	12/06/21 – AK	Yes

Entity Ownership:	Address	Phone	Title/Shares (%)
Gregory Wagner	2701 S. Cushman Street Fairbanks, AK 99701	907-460-5587	Manager/Member – 100%

Pursuant to FGC Sec. 14-178, the Council must determine whether to protest the liquor license action after holding a public hearing.

There are **no department-recommended protests** to the transfer of this liquor license and application for a Restaurant Designation Permit.

# MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

---

TO: Mayor Pruhs & City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk



SUBJECT: Application for New Liquor License

DATE: September 6, 2023

---

An application has been received from the State of Alaska Alcohol and Marijuana Control Office (AMCO) for the following new liquor license and Restaurant Designation Permit:

License #: **6156**  
License Type: Beverage Dispensary – Tourism  
D.B.A.: **Lavelle's Bistro**  
Licensee/Applicant: Café de Paris Catering Company  
Physical Location: 575 First Avenue, Fairbanks

Pursuant to FCG Sec. 14-178 the Council must determine whether or not to protest the liquor license action after holding a public hearing.

The Fairbanks Police Department has included a call report for the location; however, there is no recommended protest by the FPD. There are **no department-recommended protests** to this application for a new liquor license and Restaurant Designation Permit. Please contact me if you need any further information.

# CITY OF FAIRBANKS PUBLIC SAFETY

## Event List with Report Numbers

Lavelle`s Bistro

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	08/08/2023 23:56:37	10-36	575 FIRST AVE	S5	WARN	08/08/2023 23:59:02
	07/29/2023 19:24:58	10-36	575 FIRST AVE	L1	WARN	07/29/2023 19:29:04
23002691	07/15/2023 11:05:09	PAST THEFT - BRAVO	575 FIRST AVE	O7	RPT	07/15/2023 11:43:11
	07/09/2023 13:22:11	THREAT - BRAVO	575 FIRST AVE	O42	NRP	07/09/2023 14:35:10
23002408	06/27/2023 03:58:57	DISTURBANCE PHYSICAL	575 FIRST AVE	O17	RPT	06/27/2023 04:24:50
23002359	06/24/2023 01:33:52	ASSAULT - DELTA	575 FIRST AVE	O19	RPT	06/24/2023 02:18:22
	06/23/2023 22:47:12	SUSP CIRCUMSTANCES -	575 FIRST AVE	O10	NRP	06/23/2023 23:55:25
23001671	05/05/2023 11:13:07	THEFT - DELTA	575 FIRST AVE	O7	RPT	05/05/2023 11:36:42
	05/03/2023 22:26:20	URINATING/DEFECATING	575 FIRST AVE	L1	NRP	05/03/2023 22:38:34
23001657	05/03/2023 22:06:17	AOA - NON URGENT -	575 FIRST AVE	O55	RPT	05/03/2023 22:43:23
23001630	05/02/2023 02:11:13	SUSP CIRCUMSTANCES -	575 FIRST AVE	O33	RPT	05/02/2023 04:16:15
23001485	04/19/2023 22:29:25	TRESPASS/UNWANTED -	575 FIRST AVE	O27	RPT	04/19/2023 23:32:58
	04/08/2023 03:47:48	TRESPASS/UNWANTED -	575 FIRST AVE	O20	NRP	04/08/2023 04:03:22
	04/03/2023 19:01:50	DISTURBANCE VERBAL	575 FIRST AVE	O55	NRP	04/03/2023 20:18:45
	03/23/2023 21:51:06	TRESPASS/UNWANTED -	575 FIRST AVE	O10	NRP	03/23/2023 22:31:47
	03/14/2023 02:54:18	ALARM HOLDUP/PANIC -	575 FIRST AVE	O27	NRP	03/14/2023 03:14:37
	03/08/2023 13:37:09	TRESPASS/UNWANTED -	575 FIRST AVE	O33	SUBL	03/08/2023 13:58:08
	03/05/2023 18:53:27	TRESPASS/UNWANTED -	575 FIRST AVE	O33	SUBL	03/05/2023 19:16:39
	02/26/2023 20:53:01	WEAPONS INCIDENT -	575 FIRST AVE	O5	NRP	02/26/2023 21:20:54
	02/05/2023 22:11:10	TRESPASS/UNWANTED -	575 FIRST AVE	S5	NRP	02/05/2023 22:49:42
23000287	01/19/2023 02:48:13	SUSP CIRCUMSTANCES -	575 FIRST AVE	O6	RPT	01/19/2023 09:25:23
	01/06/2023 15:28:14	VIOLATION OF CRT	575 FIRST AVE	L1	NRP	01/06/2023 17:48:20
22005063	12/22/2022 21:37:20	TRESPASS/UNWANTED -	575 FIRST AVE	L3	RPT	12/22/2022 23:03:03
22005038	12/21/2022 01:51:07	TRESPASS/UNWANTED -	575 FIRST AVE	O6	RPT	12/21/2022 04:13:57
	12/13/2022 21:49:45	TRESPASS/UNWANTED -	575 FIRST AVE	S12	NRP	12/13/2022 22:31:16
	12/10/2022 20:34:55	TRESPASS/UNWANTED -	575 FIRST AVE	O2	SUBL	12/10/2022 20:48:42
22004787	12/02/2022 22:35:12	PAST VEHICLE THEFT -	575 FIRST AVE	O5	RPT	12/02/2022 23:38:46
	12/02/2022 18:05:14	DISTURBANCE PHYSICAL	575 FIRST AVE	O27	NRP	12/02/2022 18:16:17

Report Generated: 08/10/2023 08:56:22 | User ID: 1181

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	11/27/2022 03:37:21	SUSP CIRCUMSTANCES -	575 FIRST AVE	O10	NRP	11/27/2022 03:57:15
	11/24/2022 19:46:19	INCAPACITATED PERSON	575 FIRST AVE	S12	NRP	11/24/2022 20:12:57
	11/24/2022 04:05:48	TRESPASS/UNWANTED -	575 FIRST AVE	O20	NRP	11/24/2022 04:13:00
	11/22/2022 16:08:45	TRESPASS/UNWANTED -	575 FIRST AVE	O42	NRP	11/22/2022 16:21:48
	11/18/2022 02:59:55	INCAPACITATED PERSON	575 FIRST AVE	O19	SUBL	11/18/2022 03:39:18
22004492	11/10/2022 19:43:21	PAST THEFT - BRAVO	575 FIRST AVE	O20	RPT	11/10/2022 22:26:05
22004309	10/28/2022 00:54:54	TRESPASS/UNWANTED -	575 FIRST AVE	O20	RPT	10/28/2022 02:43:34
	10/27/2022 03:40:37	TRESPASS/UNWANTED -	575 FIRST AVE	O16	NRP	10/27/2022 03:46:39
	10/22/2022 12:37:56	TRESPASS/UNWANTED -	575 FIRST AVE	O13	NRP	10/22/2022 12:47:15
	10/13/2022 14:51:42	FOUND PERSON - BRAVO	575 FIRST AVE	O8	NRP	10/13/2022 15:21:04
	10/13/2022 14:36:38	AOA - NON URGENT -	575 FIRST AVE	O13	NRP	10/13/2022 14:47:11
	10/10/2022 03:56:57	SI - FIELD CONTACT	575 FIRST AVE	O5	NRP	10/10/2022 04:03:11
	10/06/2022 22:13:47	SHOTS FIRED - HEARD -	575 FIRST AVE	O42	NRP	10/06/2022 22:39:11
22004067	10/06/2022 00:07:35	ASSAULT - BRAVO	575 FIRST AVE	O42	RPT	10/06/2022 01:11:40
	10/04/2022 21:30:37	SHOTS FIRED - HEARD -	575 FIRST AVE	O20	NRP	10/04/2022 21:52:41
22004037	10/04/2022 06:56:39	AOA - NON URGENT -	575 FIRST AVE	O2	RPT	10/04/2022 08:02:32
	09/29/2022 14:40:50	HITRUN - NO/MINOR INJ -	575 FIRST AVE	O27	NRP	09/29/2022 17:10:58
	09/26/2022 03:53:23	TRESPASS/UNWANTED -	575 FIRST AVE	O16	NRP	09/26/2022 04:11:09
	09/17/2022 12:25:39	FRAUD/FORGERY -	575 FIRST AVE	O13	NRP	09/18/2022 12:30:02
	09/17/2022 02:02:16	TRESPASS/UNWANTED -	575 FIRST AVE	O42	NRP	09/17/2022 02:47:15
22003729	09/12/2022 20:23:41	10-36	575 FIRST AVE	O19	RPT	09/12/2022 21:35:22
22003699	09/10/2022 20:58:43	RECKLESS ACTIVITY -	575 FIRST AVE	O16	RPT	09/10/2022 21:29:37
	09/10/2022 03:08:13	TRESPASS/UNWANTED -	575 FIRST AVE	O20	NRP	09/10/2022 03:49:56
	09/04/2022 20:41:19	WELFARE CHECK - LOG	575 FIRST AVE	O10	NRP	09/04/2022 21:01:01
	09/03/2022 13:56:05	DISTURBANCE PHYSICAL	575 FIRST AVE	O55	NRP	09/03/2022 14:09:24
	08/30/2022 22:20:10	TRESPASS/UNWANTED -	575 FIRST AVE	S5	NRP	08/30/2022 22:33:37
22003530	08/30/2022 15:10:36	10-36	575 FIRST AVE	L1	RPT	08/30/2022 16:31:03
	08/23/2022 17:13:33	TRESPASS - PAST - LOG	575 FIRST AVE	O2	SUBL	08/23/2022 17:18:58
	08/12/2022 02:23:30	TRESPASS/UNWANTED -	575 FIRST AVE	O27	NRP	08/12/2022 02:46:54
	08/11/2022 06:45:33	SUSPICIOUS	575 FIRST AVE	O27	NRP	08/11/2022 07:09:18

Total Number of Events Listed: **58**





## Alaska Alcoholic Beverage Control Board

# Form AB-02: Premises Diagram

### Why is this form needed?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form may not be required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's Anchorage office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

## Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Cafe de Paris Catering Company	License Number:	
License Type:	Beverage dispensary license (tourism)		
Doing Business As:	Lavelle's Bistros		
Premises Address:	575 1 <sup>st</sup> Ave		
City:	Fairbanks	State:	AK
		ZIP:	99701



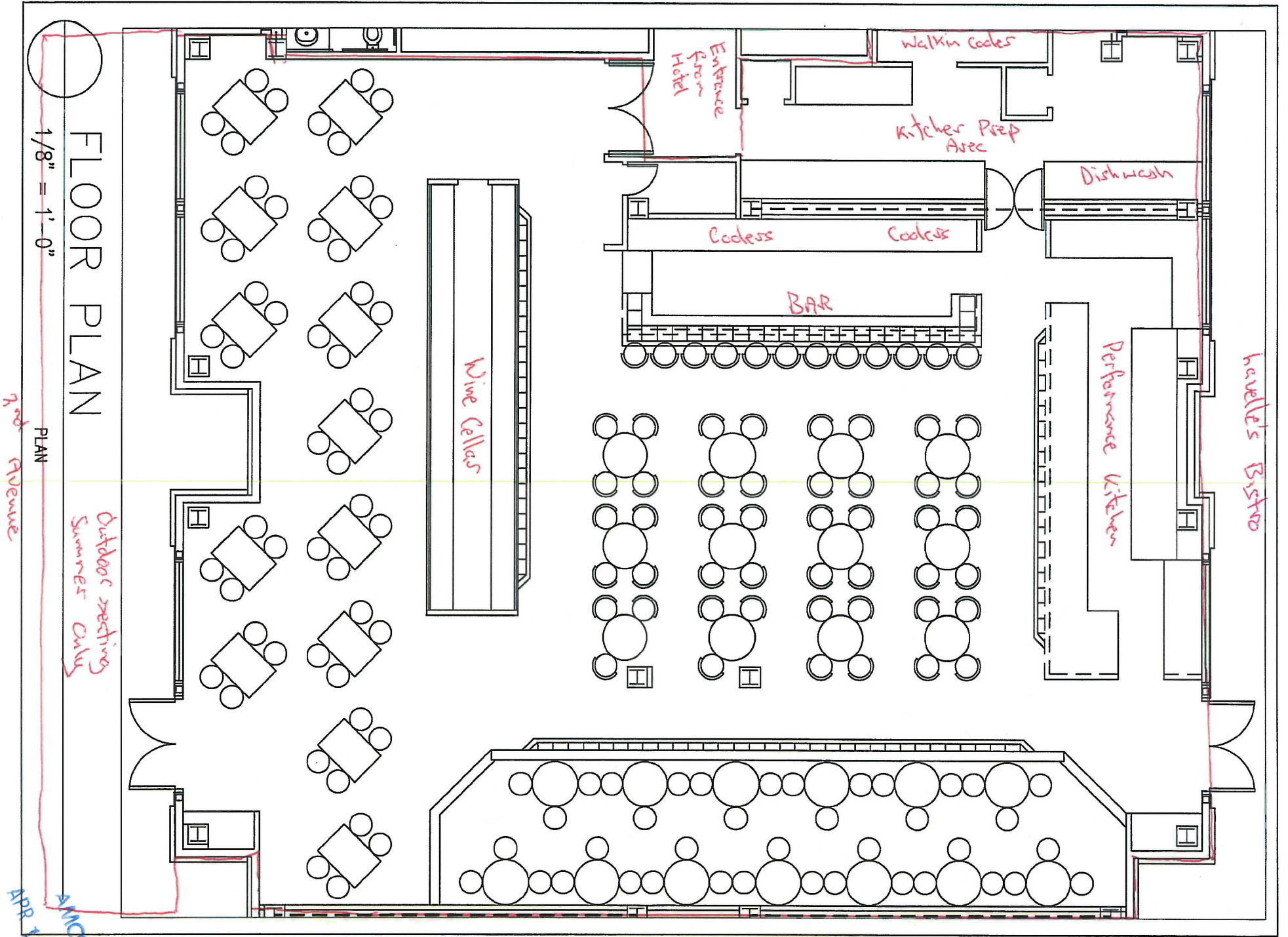
## Alaska Alcoholic Beverage Control Board Form AB-02: Premises Diagram

### Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, consumption, and manufacturing. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.

See attached

AMCO  
APR 17 2023



**RESOLUTION NO. 5076**

**A RESOLUTION AMENDING THE CITY SCHEDULE OF FEES AND CHARGES FOR SERVICES BY ADDING A SERVICE FEE FOR ANNUAL TECHNICAL FIRE INSPECTIONS AND INCREASING THE FEE FOR FIRE INSPECTION, INVESTIGATION, AND TECHNICAL SERVICES**

**WHEREAS**, annual technical fire inspections are required by Section 106.6 of the amended 2018 International Fire Code adopted by the City of Fairbanks on April 12, 2021 (hereinafter, "Fire Code"); and

**WHEREAS**, inspection fees are authorized by Section 106.6 of the Fire Code and, if approved by Council, required to be included in the *City of Fairbanks Schedule of Fees and Charges for Services*; and

**WHEREAS**, Section 901.6.3 of the Fire Code requires that copies of all inspections and records be sent to the fire code official within 30 days of inspection, testing and maintenance; and

**WHEREAS**, the Fairbanks Fire Department has contracted with a vendor (hereinafter, "Vendor") and adopted third-party software allowing for the submission of the required reports by the reporter to the fire code official; and

**WHEREAS**, the fee for "Fire Inspection, Investigation, Technical Services" was set at \$85.00 in 2016 by Resolution No. 4690; and

**WHEREAS**, at that time, Resolution 4690 acknowledged that it is the sense of the council that from time to time the *City of Fairbanks Schedule of Fees and Charges for Services* will need to be reviewed and updated to reflect changes, additions, or discontinuation of services; and

**WHEREAS**, the City's Finance Committee has recently recommended that the Fairbanks Fire Department review its fees to ensure there are adequate staff resources to meet the community's need for services.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the new fee for "Annual Technical Inspections" that is equal to the Vendor's fee charged to the reporter and to be paid by the reporter to the vendor plus an additional \$15 to be paid by the reporter, collected by the vendor, and provided to the City of Fairbanks, incorporated in the attached version of the Schedule of Fees and Charges for Services, is approved.

**BE IT FURTHER RESOLVED** by the City Council that the increase of the fee for "Fire Inspection, Investigation, Technical Services" from \$85.00 to \$125.00, incorporated in the attached version of the Schedule of Fees and Charges for Services, is approved.

**PASSED** and **APPROVED** this 11th Day of September 2023.

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**David Pruhs, Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Thomas A. Chard II, City Attorney

**City of Fairbanks Schedule of Fees and Charges for Services**

As of Resolution No. 5076 - Effective September 11, 2023

Category	Code Sec.	Topic	Current Fee	Proposed Fee	Description	
<b>Emergency Services</b>	26-111	Ambulance Services	\$ 1,000.00		Advanced and Basic Life Support Transport	
			\$ (50.00)		Discount for City of Fairbanks resident	
			\$ 150.00		Life assist, after 5 within 12 weeks	
			Additional Patient Transport Mileage	\$ 13.50		Per mile; for all miles
			Non-emergency assistance to private care facilities	\$ 75.00		Per hour; one hour minimum. Physical assistance in moving patients or clients.
			Emergency Fire Equipment Response to Motor Vehicle Accident	\$ 400.00		Per accident that requires Fire/EMS emergency response, payable by ticketed driver(s) of vehicle(s) that caused accident
		<b>30-1; 30-31</b>	<b>Annual Technical Inspection</b>		<b>\$ 15.00</b>	<b>In addition to the vendor fee charged to the reporter for the use of the vendor's reporting software, a fee of \$15 will be paid by the reporter, collected by the vendor, and submitted to the City.</b>
		<b>30-1; 30-31</b>	Fire Inspection, investigation, technical services	<del>\$ 85.00</del>	<b>\$ 125.00</b>	Per hour, one hour minimum. One free follow up. When deficiencies are not corrected within the time specified by the Fire Inspector, fees are doubled for a second inspection and tripled on a third visit ( <b>alcohol, cannabis, and new construction inspections are part of Building Department inspections</b> ).
		30-1	Routine Safety Checks, response to safety complaints	\$ -		Initial inspection no charge
	\$ 85.00				Per hour, when deficiencies are not corrected within the time specified by the Fire Inspector; fees are charged for a second inspection if substantial compliance not completed; tripled on a third visit.	
			Mutual Aid			No fee
			Fire Training Center	\$ 60.00		4-hour block, Fire Training Center tower and grounds
				\$ 30.00		4-hour block, Fire Training Center conference room
				\$ 60.00		4-hour block, Fire Training Center large classroom
	30-1	In-Service Inspection	\$ 50.00		Per hour; 0.5 hour minimum (only applied to uncorrected items from "no charge" first inspection)	

**ORDINANCE NO. 6262**

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE  
CHAPTER 42 LABOR RELATIONS AND NEGOTIATIONS,  
SECTION 42-1 LABOR RELATIONS AND SECTION 42-2  
LABOR NEGOTIATIONS**

**WHEREAS**, Fairbanks General Code (FGC) Chapter 42 Labor Relations and Negotiations currently provides guidance on the procedures to negotiate a replacement collective bargaining agreement (CBA) when the current CBA is about to expire; and

**WHEREAS**, current CBAs acknowledge there are times when it would be advantageous to both bargaining parties and the City to modify an agreement during the term of the agreement without necessarily reopening the entire agreement to renegotiation; and

**WHEREAS**, parties attempting to modify an existing CBA have relied on the procedures used to replace a CBA, and all parties would benefit from additional guidance specifically tailored to modifying an existing agreement.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

**Section 1.** FGC Sections 42-1 and 42-2 are amended as follows [new text in **bold/underline** font; deleted text in ~~strike through~~ font]:

**Sec. 42-1. Labor relations.**

- (a) The mayor shall have the basic responsibility for labor relations as set forth in this chapter. The mayor will be the lead spokesperson for the city in negotiations with employee organizations representing city employees for the purpose of negotiating collective bargaining agreements as to wages, benefits, and terms and conditions of employment. The mayor may designate an alternate spokesperson. **Before the alternate spokesperson is designated, the mayor will notify the city council.**
- (b) The city council may select a different lead spokesperson for labor negotiations. The council also may delegate a qualified individual to be a member of the city's negotiating team without negating the authority of the mayor to act as the lead spokesperson for negotiations.

- (c) All substantive labor negotiations shall be conducted in open sessions.
- (d) The city's basic goal in labor negotiations will be to treat city employees in a similar manner, as much as is appropriate, and to pay similar wages for similar work.
- (e) The mayor will look for a common policy on boiler plate language which will be consistent in all contracts.
- (f) The city council is committed to the following goals:
  - (1) Rewarding superior employees with merit pay increases in lieu of increases based solely on longevity.
  - (2) Fair and reasonable deductibles in medical insurance.
  - (3) Limiting personal leave to reasonable levels.
  - (4) Consistency between bargaining units, as well as between union and non-union employees.
  - (5) Negotiating contracts with annual wage and benefit reopeners if future sources of funding are not identified and secured **to ensure multiyear contracts are in compliance with FGC section 2-655.**
  - (6) Seeking to eliminate terms with complex pay premiums, work rules that reduce productivity, or other terms that impede accountability.
- (g) The provisions of FGC section 50-83 regarding the one-year ineligibility period for employment of former city council members must be included in all collective bargaining agreements.
- ~~(h) All collective bargaining agreements must be ratified by an ordinance enacted by the city council. Amendments to labor contracts negotiated during the life of the contract are not effective until approved by council ordinance.~~

\* \* \* \* \*

**Sec. 42-2. Labor negotiations.**

- (a) The **sole purpose of the eCity's** negotiating team**(s)** shall be solely embodied to negotiate on behalf of the eCity **of Fairbanks**. Individual



members of the city council shall not enter into separate negotiations with any union representative or union member. ~~From the date of the mayor's transmittal as provided for in section 42-2(b)(1) until ratification of a collective bargaining agreement all~~ **During the periods described in subsections (1) and (2) below**, all communication, **both written and oral**, from ~~the~~ **a union engaged in negotiation** regarding issues in negotiations, ~~both written and oral,~~ must be addressed to members of the cCity's **respective** negotiating team and not to individual council members.

**(1) From the date of the mayor's transmittal as provided for in section 42-2(b)(1) until ratification of the collective bargaining agreement, or**

**(2) From the start of negotiations as provided for in section 42-2(b)(2) until either ratification of an amendment to the collective bargaining agreement or notice to council of termination of the negotiations to amend the collective bargaining agreement.**

(b) Labor negotiations will be conducted in the following manner:

**(1) For the replacement of an expiring collective bargaining agreement**, ~~At~~ at least one month prior to the start of negotiations for a replacement collective bargaining agreement (CBA), the mayor shall present a copy of the expiring CBA to the council, along with proposed terms for the replacement agreement.

**(2) For an amendment to a collective bargaining agreement negotiated during the effective dates of the agreement, the mayor shall present a copy of the proposed amendment to the council before negotiations commence.**

**(23) For both (b)(1) and (b)(2) above:**

**a.** The mayor shall provide to the council detailed cost estimates, prepared by the chief financial officer, for all economic proposals.

~~(3)~~ **b.** The council shall meet and discuss the proposals for the replacement CBA. The council shall provide discernable direction to the negotiating team concerning strategies, goals, and objectives and

provide discernable monetary limits for economic proposals.

~~(4)c.~~ The mayor will commence negotiations and, if possible, reach tentative agreements on economic and non-economic ~~bargaining~~ proposals. The mayor will provide the council with periodic reports on the status of negotiations, ~~and~~ on contract terms proposed by union negotiators, ~~and~~ on offers or counter-offers contemplated by the city's negotiators.

~~(5)d.~~ The ~~mayor~~ **bargaining team** may not offer or tentatively agree to any economic proposal that exceeds the ~~substantially deviates from the~~ monetary limits provided by the council without seeking further guidance ~~from the council~~. The ~~mayor must provide~~ **council must be provided** with updated cost estimates, prepared by the chief financial officer, when seeking further guidance from the council on economic proposals.

~~(6)e.~~ Before an ordinance ratifying a CBA **or ratifying any amendment to an existing CBA** is introduced, a comprehensive list of the proposed changes ~~to the CBA~~, along with the CFO's fiscal note for the ~~contract~~**CBA**'s duration, will be given to the council for **its** review, **final instructions, and authorization to proceed**. Multiyear contracts must be in compliance with section 2-655 of the Code.

**(4) All collective bargaining agreements must be ratified by an ordinance enacted by the city council. Amendments to collective bargaining agreement negotiated during the life of the agreement are not effective unless and until approved by council ordinance.**

**Section 2.** That the effective date of this Ordinance shall be five days after adoption.

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David Pruhs, Mayor

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Thomas A. Chard II, City Attorney

# M E M O R A N D U M

City Clerk’s Office

D. Danyielle Snider, MMC, City Clerk

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Appointment of Election Officials for the 2023 Regular Election

DATE: September 5, 2023

The following list of Election Judges for the 2023 Regular Election is submitted for your approval. This list does not include Borough or City Clerk’s Office staff who will work as election officials for absentee voting and the evening of the election. Please note circumstances may arise that require changes to be made.

<u>AURORA</u>	<u>FAIRBANKS #1</u>	<u>FAIRBANKS #2</u>
Chair – Audrey Foldoe	Chair – Susan Yanish	Chair – Lynn Slusher
Kristine Thiltgen	Co-Chair – Marilyn Nigro	Co-Chair – Sarah Triggs
Barbara Sperl	Deborah Rathbun	Michele Thompson Kelly (Partial)
Ann Diener	John Rathbun (Partial)	Ann Fleenor (Partial)
Amelia Caskey (Partial)	Nancy Hanson (Partial)	Diane Lyon (Partial)
	Kathryn McDougall (Partial)	James Connor (Partial)
	Frank Yanish (Partial)	Gayle Myers (Partial)
		Helen Howard (Partial) Joy-el Culligan (Relief)
		Genie Claypoole (Relief)
		Patricia Peirsol (Relief)

<u>FAIRBANKS #3</u>	<u>FAIRBANKS #4</u>	<u>FAIRBANKS #5</u>
Chair – Anne Doerpinghaus	Chair – Nancy Dreydoppel	Chair – Donna Hummel
Co-Chair – Antonio Shumate	Co-Chair – Barbara Nore	Elizabeth Greig
William Witte	Leann Folsom	Diane Setren
Roman Kitaysky	Emily Kohl	John Black
Lois Walker (Partial)	Ashley Morris	Josiah Hummel
Thomas Graham (Relief)	Lindsey Dreydoppel (Partial)	

<u>FORT WAINWRIGHT</u>	<u>CANVASS BOARD</u>
Chair – Peggy Barnebey	Carolyn Mustard
Co-Chair – Mary Rafter	Nancy Dreydoppel
Ann Renfro	Ramona Reeves
Maria Sutherland (Partial)	Barbara Nore
	Bev Higdon
	Leann Folsom



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**DATE:** September 1, 2023  
**TO:** Council Members  
**THROUGH:** Mayor David Pruhs  
**FROM:** CFO Margarita Bell  
**SUBJECT:** Fire Department Clerk Position

The Fire Department is seeking to change one permanent administrative assistant position to a clerk position, annual savings of \$7,440.

FAIRBANKS NORTH STAR BOROUGH  
Chena Riverfront Commission  
May 24, 2023  
12:09 p.m.

**A. CALL TO ORDER**

A regular meeting of the Chena Riverfront Commission was held Wednesday, May 24, 2023, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

**B. ROLL CALL**

There were present:

Robert Henszey	Buki Wright
Kevin Fraley	Wade Binkley, Vice-Chair
Annette Freiburger, Chair	

Comprising a quorum of the Commission, and

Sue Sprinkle, City of Fairbanks Representative, Ex Officio Member  
Kellen Spillman, Community Planning Director, Ex Officio Member  
David Fischer, AK DOT&PF Representative, Ex Officio Member  
Hanna Thompson, Planner III  
Cullen Mahaffey, Assistant Clerk I

Absent and Excused

Diana Campbell (absent)	Lee Wood (excused)
Gregory Barker (absent)	Julie Jones (excused)

**C. MESSAGES**

C.1. Chair's Comments

Chair Freiburger had no comments.

**MESSAGES – continued**

C.2. Citizens’ Comments – limited to three (3) minutes

C.2.a. Agenda items not scheduled for public hearing

NONE

C.2.b. Items other than those appearing on the agenda

NONE

C.3. Disclosure and Statement of Conflict of Interest

NONE

**D. APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of consent agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

HENSZEY, moved to approve the agenda and consent  
Seconded by WRIGHT agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses: Fraley, Henszey, Wright, Binkley,  
Freiburger

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

**E. MINUTES**

E.1. \*Chena Riverfront Commission meeting minutes from April 26, 2023.

Without objection this measure was read by title and approved under the consent agenda.

## F. REPORTS

### F.1. Communications to the Chena Riverfront Commission.

Hanna Thompson, Planner III, and Kellen Spillman, Community Planning Director, commented on upcoming field trips and updates to webpages with links to the Chena Riverfront Plan and supplemental background information.

### F.2. Status update on the Chena Riverfront Commission project list by Hanna Thompson, Planner III.

Hanna Thompson, Planner III, had no update to provide.

### F.3. Status updates on City of Fairbanks riverfront projects by Sue Sprinkle, City of Fairbanks Representative.

Sue Sprinkle, City of Fairbanks Representative, provided updates on the following:

- Storm Drain Art project.
- Stream Cleanup Day.
- Polaris Building Demolition project.

### F.4. Status updates on State of Alaska Department of Transportation and Public Facilities (DOT&PF) riverfront projects by John Netardus, AK DOT&PF Representative.

David Fischer, AK DOT&PF Representative, and Kellen Spillman, Community Planning Director, provided updates on the following:

- Right-of-way appraisals.
- Construction schedules.
- Pedestrian and traffic access.
- Lack of river-user impacts.
- Advertising.
- Delays caused by high bids.



## G. PUBLIC HEARING

G.1. Discussion and potential recommendation to the Borough Mayor on a request by Pike's Waterfront Lodge to acquire Tax Lot 1306 from the AK DOT&PF Airport Way (West) Improvements project.

Elizabeth Griswold, Pike's Waterfront Lodge Representative, presented information on the following:

- Upcoming field trip to the property.
- Short-term snow storage.
- Collection of trash.
- Design changes.

Commissioners questioned Ms. Griswold on the following:

- Location of the boat launch; it was answered, the boat launch is intended to be on the last lot owned by Pike's Waterfront Lodge.
- Usage of the property during the summer; it was answered, Tax Lot 1306 would have more of a park-type atmosphere during the summer.
- Storage of vehicles and boat trailers; it was answered, the parking for the boat launch would be upriver from the end of the property.
- Snow being stored in the boat launch parking area; it was answered, although the plan is to use the boat launch area during years that have extra snow, some parking would need to remain available for snowmachines and snowmachine trailers.
- Animal pens; it was answered, an animal enclosure with potentially five reindeer would be downriver from Pike's Landing.

Hanna Thompson, Planner III, and Kellen Spillman, Community Planning Director, presented the staff report. Based on the staff analysis, Community Planning recommended not taking action at this time.

Commissioners questioned staff on the following:

- Park development process; it was answered, a project for a park would need to be nominated through the Capital Improvement Program and approved by the Borough Assembly.
- Ability for the Borough to own the property and have a private sponsor develop and maintain the park; it was answered, although certain aspects of the maintenance could possibly be outsourced, acquiring private donations to develop an entire park would be difficult.
- Property bringing money into the Borough; it was answered, privately owned parcels are taxable unless they are tax-exempt.
- Validity of Resolution No. 2015-24 regarding the land title transfer from the State of Alaska; it was answered, yes, the resolution is still valid.

## **PUBLIC HEARING – continued**

- Official delay of the land title transfer; it was answered, a letter from the regional director of the AK DOT&PF to former Mayor Kassel states that the title will be transferred to the Borough after the project is completed.
- Surplus process; it was answered, the Borough Assembly would need to rescind the instructions provided in the resolution and authorize the parcel to go to public sale.
- Public sale process; it was answered, certain parcels can be nominated through Natural Resources, the process for an adjacent owner to acquire a parcel is easier, and the process for a person who is not an adjacent owner is a general closed and silent auction for the property.

Ms. Griswold had no questions for staff.

Chair Freiburger called for public testimony. There being none, public testimony was closed.

Discussion ensued on the following:

- Current configuration of the Airport Way (West) Improvements project.
- Various land transfer processes.
- Property bringing money into the Borough.
- Background of the Commission's interest in the property.
- Environmental testing and studies.
- Risks of withdrawing interest in the land.
- Action not being taken at this time.
- Usability of the space for the community and visitors.
- Timeline on a title transfer.

No formal action was taken.

## **H. UNFINISHED BUSINESS**

H.1. Discussion and potential recommendations on updates to the Chena Riverfront Plan.

Hanna Thompson, Planner III, and Kellen Spillman, Community Planning Director, presented on the following:

- History of previous updates.
- Planning process.
- Current, past and upcoming planning efforts.
- Funding for consultant support.
- Availability of staff time.

## **UNFINISHED BUSINESS – continued**

Discussion ensued on the following:

- Need for updates not being urgent.
- Adequacy of the current plan.
- Lack of concerns other than verbiage.
- Time and effort involved in updating the plan.
- Implementation of the goals and objectives in the current plan.
- Public involvement.
- Action not being taken at this time.

### **I. EXCUSE FUTURE ABSENCES**

Commissioner Fraley will be unavailable to attend the meeting scheduled for August 23, 2023.

### **J. COMMISSIONERS' COMMENTS/COMMUNICATIONS**

Commissioner Fraley commented on boats being swamped in the river.

Chair Freiburger commented on the boat owner's statements regarding a lack of spillage or danger to the river.

Sue Sprinkle, City of Fairbanks Representative, inquired about involvement by the United States Coast Guard regarding the swamped boats.

Commissioner Fraley commented on the possibility of the United States Coast Guard's involvement regarding the swamped boats.

Chair Freiburger suggested driving by the site of the swamped boats.

Kellen Spillman, Community Planning Director, commented on possible actions the Commission could take and possible provisions in Borough Code regarding the swamped boats.

Vice-Chair Binkley commented on the United States Coast Guard's potential lack of jurisdiction in the swamped boats and potential interest by the Alaska Department of Environmental Conservation or the U.S. Army Corps of Engineers.

Commissioner Henszey commented on the usage of the swamped float.

Chair Freiburger commented on the Wendell Street Bridge and inquired about anyone's desire to have an old photo.

## **COMMISSIONERS' COMMENTS/COMMUNICATIONS – continued**

Commissioner Henszey commented on the Elmer E. Rasmuson Library's ability to archive and catalog photos.

Commissioner Wright inquired about the Open Meetings Act being violated if commissioners discuss business during their field trip.

Mr. Spillman explained that staff would be specific in the legal advertisement of the event and commented on a past lawsuit that involved the Platting Board.

Commissioner Henszey requested an agenda item to implement some of the objectives of the Chena Riverfront Plan.

Ms. Sprinkle suggested that Scott McGrea be invited to speak about marketing the river and that Fairbanks Economic Development Corporation be invited to speak about the economic development of the river.

## **K. ADJOURNMENT**

There being no further business to come before the Chena Riverfront Commission, the meeting was adjourned at 2:07 p.m.

APPROVED: August 23, 2023