



FAIRBANKS CITY COUNCIL
AGENDA NO. 2023-01
REGULAR MEETING – JANUARY 9, 2023
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

REGULAR MEETING
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS’ COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA

Consent agenda items are indicated by asterisks (*). Consent agenda items are considered together unless a council member requests that the item be returned to the general agenda. Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.
7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - *a) Regular Meeting Minutes of November 28, 2022

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Applications for Renewal. Public Testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
3483	Fairbanks Curling Club	Beverage Dispensary	Fairbanks Curling Club, Inc.	1962 Second Avenue
3020	American Legion Post #57	Club	American Legion Post #57	1634 Cushman Street

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Resolution No. 5021, as Amended – A Resolution Expressing Opposition to the Ore Trucking Proposal for the Manh Choh Mine Project. Introduced by (former) Council Member Therrien. POSTPONED from the Regular Meeting of September 12, 2022.
- b) Resolution No. 5037 – A Resolution Adopting a City of Fairbanks Diversity Action Plan. Introduced by Mayor Pruhs. POSTPONED from the Regular Meeting of November 14, 2022.

12. NEW BUSINESS

- *a) Resolution No. 5042 – A Resolution Allocating Discretionary Funds from the Room Rental Tax in the Amount of Three Hundred Fifty Thousand Dollars (\$350,000). Introduced by Council Member Marney.

13. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Fairbanks Diversity Council Letter of Recommendation to the City Council Regarding the NAACP's "Seven Points for a Safer Fairbanks"
- *b) Fairbanks Diversity Council Meeting Minutes of November 8, 2022
- *c) Discretionary Fund Committee Meeting Minutes of November 8, 2022
- *d) Discretionary Fund Committee Meeting Minutes of December 14, 2022
- *e) Chena Riverfront Commission Meeting Minutes of November 23, 2022
- *f) Memorandum from Clay Street Cemetery Commission Requesting 2023 Capital Funds

15. COUNCIL MEMBERS' COMMENTS

16. CITY CLERK'S REPORT

17. CITY ATTORNEY'S REPORT

18. EXECUTIVE SESSION

- a) AFL-CIO Labor Negotiation Strategy

19. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, NOVEMBER 28, 2022
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date, following a 5:15 p.m. Work Session for a 2023 City Legislative and Capital Priorities discussion with the Interior Delegation, to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor David Pruhs presiding and with the following Council Members in attendance:

Council Members Present: Jerry Cleworth, Seat A
 June Rogers, Seat B
 Sue Sprinkle, Seat C
 Crystal Tidwell, Seat D
 Lonny Marney, Seat E
 John Ringstad, Seat F

Absent: None

Also Present: Margarita Bell, Chief Financial Officer (remotely)
 D. Danyielle Snider, City Clerk
 Paul Ewers, City Attorney
 Michael Sanders, Chief of Staff
 Kristi Merideth, FECC Manager (remotely)
 Ron Dupee, Police Chief
 Rick Sweet, Deputy Police Chief
 Kurt Allen, FPD
 Scott Raygor, Fire Chief
 Clem Clooten, Building Official (remotely)
 Robert Pristash, City Engineer
 Brenda McFarlane, Crisis Now Coordinator

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

At the request of **Mayor Pruhs, Ms. Rogers** lead the Flag Salutation.

CEREMONIAL MATTERS

Mayor Pruhs shared that Ofc. Kurt Allen was retiring for the second time and asked Deputy Police Chief Rick Sweet to speak.

Deputy Chief Sweet shared that Ofc. Allen had been with the Fairbanks Police Department (FPD) for 25 years, adding that he had initially retired in 2017 but returned in 2018 to lend his years of

experience to a very young and understaffed department. Deputy Chief Sweet went on to list some of the accomplishments and merits that Ofc. Allen brought to the police force, adding that he would be missed greatly by the department. Fairbanks Police Chief Ron Dupee presented Ofc. Allen with a City of Fairbanks gold pan, and Deputy Chief Sweet gave him an Honorary Service Medal, reading the qualifications to earn such award. DC Sweet also spoke to the Meritorious Service Award Ofc. Allen had been presented with earlier in the week. Ofc. Kurt Allen thanked the Chief and Deputy Chief for their kind words, noting that he would miss the FPD family.

CITIZENS' COMMENTS

Sam Hachey, Fairbanks – S. Hachey spoke to the issues of paying taxes on cultivated cannabis. He stated that cultivators must travel to Juneau or Anchorage to pay taxes, given that many of the businesses are unable to obtain bank accounts due to federal restrictions. He asked that the City consider passing an ordinance that would allow for the collection of the State cultivation taxes at the City level to be passed on to the State, noting that the City is already collecting a retail tax.

Ms. Sprinkle asked for clarification on S. Hachey's request and how taxes are paid. S. Hachey stated that while some credit unions will allow cannabis businesses to bank with them, the fees are very cost prohibitive. He stated that cultivators are having to haul large amounts of cash to Anchorage.

Mr. Ringstad asked why the State had not provided a place to make payments locally. S. Hachey stated that originally Anchorage had been the only place for payment, and the Juneau office was opened within the last two years to facilitate the business owners in the Southeast region.

Ms. Tidwell asked S. Hachey to leave his contact information for future follow up.

Mr. Marney asked S. Hachey if he had contacted the Marijuana Control Board and what their position was on this issue. S. Hachey stated that there does not seem to be any desire to change the current setup. He added that the State does accept check and ACH transfers but stated that the bank bases his fees on the amount of revenue deposited, and he would essentially be taxed twice if he chose to send payment electronically.

Jomo Stewart, President/CEO of Fairbanks Economic Development Corporation (FEDC) – J. Stewart gave updates on the Alaska Interior Business Accelerator, reminding the Council that the FEDC had planned to meet with other entities to come up with a plan to bring more businesses to the Interior. He noted some of the partners they have been working with and described the cohort event where start-up companies could compete on their "pitch," which has been offered twice this year and will be offered again in the Spring of 2023. He added that there had been six fundable pitches, including a 12-year-old jewelry maker and a person interested in opening a dog hotel. J. Stewart referenced a calendar that offered a large range of events happening over the winter, noting that they had tried to include as many groups and organizations as possible.

Ms. Rogers asked J. Stewart if he knew about the former cat hotel. J. Stewart said he had not been aware but had been intrigued by the doggie hotel business model.

Victor Buberger, Fairbanks – V. Buberger complimented the Public Works Director for the work done by his crew. He spoke against the roundabouts in Fairbanks, noting that they continually cause hazards. He thanked the City for cleaning out the homeless camp near the Richardson/Airport intersection. He added that he would like to see the Fairbanks Fire Department (FFD) allow volunteer firefighters and that new street lights were needed in the Trainer Gate area.

David van den Berg, Downtown Association (DTA) – D. van den Berg spoke to the invoices being distributed to the Council Members by Chief of Staff Michael Sanders. He stated that there were 73 invoices, including one that will be used as a grant proposal to the Fairbanks North Star Borough (FNSB) to assist with Community Service Patrol (CSP) costs. He added that the total was roughly \$100,000, and the DTA would be making a payment before year end. He noted that the FNSB has been contributing to the CSP since the original request in 2012. He spoke in support of Ordinance No. 6223, asking that the City be prepared to provide support during downtown events. D. van den Berg stated that the new sidewalk clearing machines have been doing a great job of keeping crosswalks and sidewalks clear.

Hearing no more requests for comment, **Mayor Pruhs** declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Sprinkle, seconded by **Mr. Marney**, moved to APPROVE the Agenda and Consent Agenda.

Ms. Tidwell pulled item 12(d), Ordinance No. 6227, from the Consent Agenda.

Mr. Cleworth pulled item 12(c), Ordinance No. 6226, from the Consent Agenda.

Mayor Pruhs called for objection to the APPROVAL of the Agenda, as Amended and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

a) Regular Meeting Minutes of November 14, 2022

APPROVED on the CONSENT AGENDA.

MAYOR'S COMMENTS AND REPORT

a) Special Reports: AmeriCorps National Civilian Community Corp (NCCC)

Brenda McFarlane, Crisis Now Coordinator – B. McFarlane introduced Makaela, who leads the AmeriCorps NCCC team, and added that the team would be in Fairbanks until the beginning of January when they leave for Anchorage. Makaela Lesniewski shared that it was her first time visiting Alaska and went on to explain that the AmeriCorps NCCC groups spend ten-and-a-half months serving different communities by working with local non-profits. She added that in Fairbanks they have partnered with Breadline, Inc., Fairbanks Community Food Bank, Fairbanks

Soil and Water Conservation District, the NorthStar Community Foundation, The Door, and Tanana Chiefs Conference. M. Lesniewski highlighted some of the events her team had participated in, noting that they were working an average of 50 hours per week; she stated that ten more team members would be arriving soon. She thanked the City Council for its support, adding that it was the second year an Alaska team had been sent. She noted that no other NCCC team had traveled as far north as Fairbanks. She expressed hope that she would be able to return to the Council, prior to departing, to give a final report.

Mayor Pruhs asked for an introduction of the members present, and they introduced themselves.

Mayor's Comments & Report: **Mayor Pruhs** stated that outreach regarding the Polaris Building had begun, noting that the RFP regarding the demolition of the annex would not be released to the public until all neighboring business owners had the opportunity to review it and ask questions. He expressed the necessity for extreme care and consideration when removing a building of such size that is located as close as six inches to a neighboring building. **Mayor Pruhs** went on to address S. Hachey's concerns about cultivation tax payments to the State, adding that the City Clerk's Office currently accepts marijuana retail tax payments; he spoke to the possibility of the City being a go-between and collecting the cultivation tax on behalf of the State. He went on to share that the Alaska Human Rights Commission would be in Fairbanks and that the Fairbanks Diversity Council (FDC) would be presenting at their meeting as well as hosting the group during the regular FDC meeting.

b) **Special Report: Fairbanks Police Department**

Chief Dupee asked DC Sweet to report on some of the community outreach efforts the department had been involved in.

DC Sweet shared that each year the FPD organizes with the Alaska Peace Officers Association (APOA) to work with Costco and the Food Bank, adding that they helped the Food Bank set records for donations by collecting over 23 thousand pounds of food. He thanked Ace Adams and his wife for their hard work, noting that they put a lot of effort into making the event successful.

Mayor Pruhs shared that he has been working closely with the FPD and Chief of Staff to address complaints or issues regarding the FPD and to work with citizens and find solutions.

Chief Dupee added that the Ice Dogs Hockey team hosted the FPD the prior week to support the Shop-with-a-Cop program, adding that they had raised about \$1,500. He noted that donations could be made through the Facebook page.

Mayor Pruhs congratulated Ofc. Allen on his retirement.

COUNCIL MEMBERS' COMMENTS

Mr. Marney thanked Ofc. Allen for returning to the FPD after his first retirement and wished him well.

Ms. Rogers thanked Ofc. Allen and all those who spoke highly of him. She added her thanks to the AmeriCorps NCCC group for their enthusiasm to help the Fairbanks community. She spoke to the many outreach programs that the FPD participates in and how much it impacts the community by building trust and relationships. She mentioned that it would be nice to share those things with the Fairbanks Daily News-Miner (FDNM) to build awareness. She commended those who had the idea for the City to collect cultivation taxes on behalf of the State, noting that it is a public safety issue for business owners.

Ms. Tidwell thanked the AmeriCorps NCCC group, adding that she had worked with them at the Food Bank for a couple hours. She noted that they had been there before she arrived and stayed long after she left. She commented that it is a lot of hard work, and they did a wonderful job.

Mr. Cleworth shared his appreciation for the Clerk's Office in arranging the Work Session with the Interior Delegation, noting that there is a lot of coordination that goes in to scheduling a meeting of that size. He thanked the Clerk and the Mayor for working towards a solution for marijuana cultivators who are having to travel to Anchorage to pay taxes. **Mr. Cleworth** thanked D. van den Berg for his work in procuring donations, noting that it takes a lot of effort. He thanked Ofc. Allen for his consistent hard work and support of the FPD when they needed help. He offered his best wishes to the AmeriCorps NCCC group, adding that the most precious thing they can offer is their time and that he really appreciated their efforts. He recognized that it takes many groups and lots of people to make Thanksgiving work for the community, noting that Ms. Tidwell and Mr. Marney both spent time volunteering.

Mr. Ringstad thanked D. van den Berg for getting people to come to the table, and he thanked Mayor Pruhs for his efforts to accommodate the marijuana cultivators that are having to pay their taxes in Anchorage. He added his disappointment in the State for not making that a priority from the beginning, noting that if the City is able to accommodate such a service, it should be done.

Ms. Sprinkle shared her appreciation for D. van den Berg's efforts regarding the CSP. She thanked the AmeriCorps NCCC group, adding that she hoped they were being taken care of as well as they were taking care of the Fairbanks community.

UNFINISHED BUSINESS

- a) Resolution No. 5036 – A Resolution Stating the City of Fairbanks Legislative and Capital Priorities for 2023. Introduced by Mayor Pruhs.

Mr. Cleworth, seconded by **Mr. Ringstad**, moved to APPROVE Resolution No. 5036.

Mr. Cleworth, seconded by **Ms. Sprinkle**, moved to AMEND Resolution No. 5036 by substituting the amended, proposed version of Resolution No. 5036.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5036, AS AMENDED, AS FOLLOWS:

YEAS: Marney, Ringstad, Cleworth, Sprinkle, Rogers, Tidwell
NAYS: None
Mayor Pruhs declared the MOTION CARRIED and Resolution No. 5036, as Amended, APPROVED.

- b) Ordinance No. 6223 – An Ordinance Amending Fairbanks General Code Chapter 74, Article V, Room Rental Tax, to Change the Allocations to Golden Heart Plaza/Barnette’s Landing and Discretionary Grants. Introduced by Council Member Marney. SECOND READING AND PUBLIC HEARING.

Ms. Sprinkle, seconded by **Mr. Marney**, moved to ADOPT Ordinance No. 6223.

Mayor Pruhs called for testimony.

Julie Jones, Festival Fairbanks – J. Jones thanked the Mayor and City Council for bringing Ordinance No. 6223 up for discussion. She stated that it had been a long time since the Golden Heart Plaza (GHP) had received any additional maintenance funds, adding that the labor costs associated with maintaining the Plaza had increased by over \$20,000 since the original allocation. She went on to state that the increase would be very helpful, noting that outside of labor, the cost of flowers and supplies has also increased by about \$18,000.

Scott McCrea, President and CEO of Explore Fairbanks (EF) – S. McCrea stated that EF agreed with the City that the smaller organizations and GHP deserved an increase from the room rental tax funds but felt that the City of Fairbanks should share in that cost, rather than deduct directly from EF’s allocation. He stated that the EF Board supported a 3% reduction and budgeted for a \$70,000 loss in revenue to account for it; he added that the City should be responsible for the additional \$30,000. He reiterated that EF was in favor of supporting the smaller organizations but would like to see a partnership from the City. He stated that while they can likely absorb the entire \$100,000, they felt the City was just as able to absorb a \$30,000 reduction to its budget.

Hearing no more requests for comment, **Mayor Pruhs** declared Public Testimony closed.

Ms. Sprinkle was appreciative of the desire for all parties to make this change work best and asked whether a change to the allocation percentage had been considered versus making changes to the actual dollar amount. **Mr. Marney** shared that the EF Board had proposed an increase to the City’s percentage with the increased allocations to the organizations coming out of the City’s share. He shared his appreciation for the EF Board’s willingness to work with the City on this matter, adding that he felt their concerns were centered around future changes to the allocation. **Mr. Marney** added that he believed the allocations should be looked at every 5 years, as stated in the ordinance, but he did not feel that another change would occur anytime soon.

Mr. Ringstad shared that he had some concerns regarding the room rental tax, adding that the current year projected revenues had been exceeded with the anticipation of an even larger revenue increase in the coming year. He stated that he understood that EF essentially gets anything left over after the City’s percentage and the allotments to organizations, which is a considerably large amount of money. He added that every other City budget item is discussed and questioned in detail, while potentially unknown thousands or millions of dollars are being disbursed without even a

conversation. **Mr. Ringstad** clarified that no one is asking EF what they plan to do with the excess funds and that the City is responsible to know where tax revenues are being spent. He spoke in favor of Mr. Marney's efforts to change the allocations to make up for inflation and other cost increases but felt that the City should have questioned these disbursements a long time ago. He added that the idea of having a partnership is great, but when one party is on the receiving end of all the excess funds, it did not feel like much of a partnership.

Ms. Sprinkle asked about the FEDC allocation and why it was not being considered for an increase as well. **Mr. Marney** stated that he had considered an increase to FEDC but felt that the GHP and the Discretionary Fund required more immediate attention.

Ms. Rogers shared that she appreciated hearing all the comments and that she had been involved in discussions regarding the room rental tax allocation for decades. She stated that she felt more discussion should be had prior to making a decision.

Mr. Cleworth stated that the ordinance presents a difficult decision. He went on to share that the current formula had required a lot of negotiation and work to come to an agreement. He stated that he believed the City should get more than 22.5% of room rental tax revenues, noting that a lot of things change in 20 years. **Mr. Cleworth** suggested that the ordinance be postponed, allowing for the EF Board to meet and consider taking on the distribution of the funds via donation. He added that those donations could be subject to EF Board approval on an annual basis. He added that this would keep the current formula and eliminate the risk for future changes.

Mr. Cleworth, seconded by **Ms. Sprinkle**, moved to POSTPONE Ordinance No. 6223 until the Regular City Council meeting of December 12, 2022, to allow for a Work Session to be held.

Mr. Marney spoke against postponement due to the timeline for the Discretionary Fund Committee to make allocations to grant applicants.

Ms. Rogers stated that Mr. Marney's concerns were minor considering the larger topic at hand. She added that a proposed change could have been done earlier in the year and felt that none of the Discretionary Fund applicants would be damaged by not increasing the funds at this time.

Mr. Ringstad asked if a Work Session would be appropriate for the matter, noting that the December 12 meeting would be the same meeting for the approval of the 2023 City budget.

Mayor Pruhs stated that a Work Session could be scheduled and thanked the Council for taking care to make sound decisions with as much information as possible.

Ms. Sprinkle spoke in favor of postponement so that a Work Session could be held.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE ORDINANCE NO. 6223 UNTIL THE REGULAR CITY COUNCIL MEETING OF DECEMBER 12, 2022, TO ALLOW FOR A WORK SESSION TO BE HELD AS FOLLOWS:

YEAS: Tidwell, Cleworth, Ringstad, Sprinkle, Rogers
NAYS: Marney

Mayor Pruhs declared the MOTION CARRIED.

- c) Ordinance No. 6224 – An Ordinance Amending FGC Sec. 22-25(f) Regarding Procedure for Determining the Winner of a Tie Vote in City Elections. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

Mr. Ringstad, seconded by **Ms. Sprinkle**, moved to ADOPT Ordinance No. 6224.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6224 AS FOLLOWS:

YEAS: Cleworth, Marney, Ringstad, Sprinkle, Rogers, Tidwell

NAYS: None

Mayor Pruhs declared the MOTION CARRIED and Ordinance No. 6224, ADOPTED.

- d) Ordinance No. 6225 – An Ordinance Amending the 2022 Operating and Capital Budgets for the Fourth Time. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

Mr. Marney, seconded by **Mr. Ringstad**, moved to ADOPT Ordinance No. 6225.

Mr. Ringstad, seconded by **Ms. Sprinkle**, moved to AMEND Ordinance No. 6225 by substituting the amended, proposed version of Ordinance No. 6225.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

Mr. Cleworth spoke to his concerns regarding the overtime costs at the FFD. He added that both the FPD and the Fairbanks Emergency Communications Center (FECC) have substantial overtime costs but very few budget amendments, noting that they manage to cover overtime costs within their appropriated budget. **Mr. Cleworth** recognized Fire Chief Raygor and COS Mike Sanders for their work to fix the overtime issue, but he still expressed concern about the increase of over one million dollars to the FFD overtime line item; he noted that much of the overtime is allocated to Captains and Battalion Chiefs. He added that this is an increase he has not seen before and felt that the money could be better used elsewhere.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6225, AS AMENDED, AS FOLLOWS:

YEAS: Ringstad, Tidwell, Rogers, Sprinkle, Marney, Cleworth

NAYS: None

Mayor Pruhs declared the MOTION CARRIED and Ordinance No. 6225, as Amended, ADOPTED.

NEW BUSINESS

- a) Resolution No. 5038 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the Alaska Energy Authority to Fund the Solar Panel Array Project. Introduced by Council Members Marney, Cleworth, and Tidwell.

PASSED and APPROVED on the CONSENT AGENDA.

- b) Resolution No. 5039 – A Resolution Requesting the Alaska Municipal League's Participation in Addressing Alaska Municipalities' High PERS Contribution Rate. Introduced by Mayor Pruhs.

PASSED and APPROVED on the CONSENT AGENDA.

- c) Ordinance No. 6226 – An Ordinance Adopting the 2023 Operating and Capital Budgets. Introduced by Mayor Pruhs.

Mr. Cleworth, seconded by **Ms. Sprinkle**, moved to ADVANCE Ordinance No. 6226.

Mr. Cleworth noted that many of the budget discussions had been during Finance Committee meetings and asked that the Council consider the garbage collection rates for 2023. He noted that the Fairbanks General Code (FGC) is written in a way to make the rates resistant to inflation by only covering the City's cost to provide the service. He asked that the Council not increase the garbage collection rates in 2023, noting that the City had experienced a bit of a windfall in 2022. He stated that there were seven new positions being added in the budget, and he felt the taxpayers deserved a break.

Mr. Cleworth, seconded by **Mr. Ringstad**, moved to AMEND Ordinance No. 6226 to reduce the garbage rate increase by decreasing revenue by \$90,882 and to increase the Public Works equipment replacement account, 0012-7610, by adding \$10,906.

Mr. Cleworth clarified that while he wanted to reduce the revenue that would be gained by increasing the garbage rates, he did not want to reduce the portion that should be allocated to Public Works for equipment replacement.

Ms. Sprinkle asked for clarification on the funding for equipment replacement and if it was dependent on raising the garbage collection rates.

Mr. Cleworth confirmed that it would normally be dependent on the increase in revenue, but the second part of his amendment would ensure the increase to the equipment replacement fund would still occur.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6226 TO REDUCE THE GARBAGE RATE INCREASE BY DECREASING REVENUE BY \$90,882 AND TO INCREASE THE PUBLIC WORKS EQUIPMENT REPLACEMENT ACCOUNT, 0012-7610, BY ADDING \$10,906 AS FOLLOWS:

YEAS: Rogers, Marney, Sprinkle, Ringstad, Tidwell, Cleworth
NAYS: None
Mayor Pruhs declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6226, AS AMENDED, AS FOLLOWS:

YEAS: Marney, Cleworth, Ringstad, Tidwell, Rogers, Sprinkle
NAYS: None
Mayor Pruhs declared the MOTION CARRIED.

- d) Ordinance No. 6227 – An Ordinance Amending the Collective Bargaining Agreement Between the City of Fairbanks and the Fairbanks Firefighters Union IAFF Local 1324 (FFU) to Change the Staffing Levels and Amending the 2023 Operating Budget. Introduced by Council Members Tidwell and Sprinkle.

Ms. Tidwell thanked Mayor Pruhs for reaching out to her and explaining his intentions on the matter, adding that during the campaign it had been made very clear that the staffing of a third ambulance was extremely important to the community. She added that she would continue to work towards meeting that expectation. **Ms. Tidwell** stated that spending money on essential services is not wasteful spending but having an ambulance without staff to provide those services was very wasteful. She stated that she would like to continue to work towards a goal of staffing the third ambulance but that she would also be willing to postpone so that the best resolution could come about for City residents.

Ms. Tidwell, seconded by **Ms. Sprinkle**, moved to POSTPONE Ordinance No. 6227 until the regular City Council meeting of March 13, 2023.

Ms. Rogers thanked Ms. Tidwell for her insight and commitment to finding a reasonable solution.

Mr. Cleworth stated he had no issue with postponement but expressed his disappointment that it the item had become an issue in the first place. He added that the third ambulance had been running the previous year and noted that there were two solutions: either increase the FFD budget by \$300,000 or strike one sentence in the most recent collective bargaining agreement (CBA) that requires 12 people be staffed in order to run a third ambulance.

Mr. Marney spoke in favor of the third ambulance and postponement, noting that funding the ambulance was a priority for the Council as well as the Fire Chief.

Ms. Sprinkle spoke in favor of the ordinance and postponement, noting that Ms. Tidwell had done a lot of work to make sure the issue did not go unnoticed.

Mayor Pruhs thanked the sponsors of the ordinance for their willingness to work with him to find a viable solution. He added that there has been a very active working group trying to find the best solution for the City and its citizens.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE ORDINANCE NO. 6227 UNTIL THE REGULAR CITY COUNCIL MEETING OF MARCH 13, 2023 AS FOLLOWS:

YEAS: Sprinkle, Cleworth, Ringstad, Marney, Tidwell, Rogers

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

DISCUSSION ITEMS (INFORMATION AND REPORTS)

a) Committee Reports

Mr. Cleworth stated he had no committee reports.

Ms. Rogers shared that she had participated in some FPD interviews.

Ms. Sprinkle stated that she had missed the Chena Riverfront Commission meeting due to a scheduling error.

Ms. Tidwell shared that J. Stewart from FEDC had provided much of the information she had planned to share with the Council, adding that she was very excited about the one-week combination of winter events and being more involved with the FEDC.

Mr. Marney stated he had no committee reports.

Mr. Ringstad stated he had no committee reports.

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

a) Reappointment to the Interior Gas Utility Board

APPROVED on the CONSENT AGENDA.

b) Fairbanks Diversity Council Meeting Minutes of July 12, 2022

ACCEPTED on the CONSENT AGENDA.

c) Fairbanks Diversity Council Meeting Minutes of August 9, 2022

ACCEPTED on the CONSENT AGENDA

COUNCIL MEMBERS' COMMENTS

Mr. Cleworth stated he had no comments.

Ms. Rogers shared that she was looking forward to working with the Interior Delegation, adding that she had wished for more public participation. She noted that a lot of the discussion between

the public and elected officials ends after campaigns are finished. **Ms. Rogers** added her gratitude for having a City Legislative Committee and the opportunities it provides for staying up-to-date with the State Legislature and the work they do with City Lobbyist Yuri Morgan.

Ms. Sprinkle shared her excitement for the upcoming AML conference, hoping to learn more about her role as a City Council Member.

Ms. Tidwell shared that she had attended a meeting at Raven Landing where she learned that the Environmental Protection Agency (EPA) would be doing a study in downtown Fairbanks regarding Tetrachloroethylene (PCE) moving through the groundwater. She added that the EPA did not believe there was a danger but wanted to survey approximately 30 homes between Kellum, Cushman, and Airport up to Fifth or Sixth Avenue. **Ms. Tidwell** noted that it would require a device to be installed in homes to collect data, which would not be available to the public, just the homeowner. She stated that if anyone was interested or had questions, they could learn more at the Alaska Department of Environmental Conservation (DEC) website.

Mr. Marney hoped that everyone had a nice Thanksgiving, adding that it had been low-key at his home. He stated that he had done some volunteering the day before Thanksgiving and helped provide roughly 2,300 food boxes, including turkeys, to the community.

Mr. Ringstad shared that he had met with the City Attorney and City Clerk to discuss ways to make the process regarding the Consent Agenda more transparent and clean up some language. He added that the practice has been to limit all public testimony to three minutes, but nothing in the Code specified that. He stated that he is working on an ordinance to introduce in December to address the issues.

Ms. Rogers asked that people remember to use their headlights.

Mr. Cleworth, seconded by **Mr. Ringstad**, moved to ENTER Executive Session to discuss Roberts et al v. City of Fairbanks Mediation Strategy.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs called for a brief recess. The Council reconvened in Executive Session following the brief recess.

EXECUTIVE SESSION

a) Roberts et al v. City of Fairbanks Mediation Strategy

The City Council met in Executive Session to discuss Roberts et al v. City of Fairbanks Mediation Strategy. Direction was given to legal counsel, and no action was taken.

ADJOURNMENT

Mr. Cleworth, seconded by **Ms. Tidwell**, moved to ADJOURN the meeting.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs declared the meeting adjourned at 9:57 p.m.

DAVID PRUHS, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: RR

DRAFT



800 Cushman Street
Fairbanks, AK 99701

Telephone (907)459-6702
Fax (907)459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Liquor License Renewals

DATE: January 4, 2023

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following liquor license renewals:

Lic. #	DBA	License Type	Licensee	Address
3483	Fairbanks Curling Club	Beverage Dispensary	Fairbanks Curling Club, Inc.	1962 Second Avenue
3020	American Legion Post #57	Club	American Legion Post #57	1634 Cushman Street

Pursuant to FGC Sec. 14-178 the Council must determine whether to protest liquor license renewal applications after holding a public hearing.

The Police Department has included a call report for each of the above-listed locations, but **there are no department-recommended protests** for these liquor license renewal applications.

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Fairbanks Curling Club

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	08/27/2022 00:02	SUSPICIOUS VEHICLE	1962 SECOND AVE	O16	NRP	08/27/2022 00:33:41
	08/18/2022 18:02	INDECEN/LEWDNESS	1962 SECOND AVE	O13	NRP	08/18/2022 18:23:16
	07/29/2022 20:43	AOA - NON URGENT -	1962 SECOND AVE	O6	NRP	07/29/2022 20:48:53

Total Number of Events Listed: 3

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

American Legion Post #57

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	11/06/2022 03:50	TRESPASS/UNWANTE	1634 S CUSHMAN ST	O20	NRP	11/06/2022 05:10:12
	10/31/2022 13:02	TRESPASS/UNWANTE	1634 S CUSHMAN ST	S21	SUBL	10/31/2022 13:14:11
22002303	06/11/2022 16:33	SI - FIELD CONTACT	1634 S CUSHMAN ST	O20	RPT	06/11/2022 16:52:51
	03/07/2022 11:56	SUSPICIOUS PERSON	1634 S CUSHMAN ST	S12	NRP	03/07/2022 12:35:23

Total Number of Events Listed: 4

RESOLUTION NO. 5021, AS AMENDED

**A RESOLUTION EXPRESSING OPPOSITION TO THE ORE TRUCKING
PROPOSAL FOR THE MANH CHOH MINE PROJECT**

WHEREAS, Kinross Gold/Contango ORE plans to transport ore from the Manh Choh Mine Project near Tetlin, Alaska, to the processing plant at Fort Knox mine near Cleary Summit, a distance of almost 260 miles; and

WHEREAS, under the ore trucking proposal, up to 96 times every day, double-trailer ore hauling trucks, 120 foot long and weighing up to 80 tons, would make the trip from Tetlin to Cleary Summit and then make the return trip; and

WHEREAS, the addition of these double trailers, driven in all Alaskan weather conditions, will cause wear and tear on Alaska highways and will create unsafe conditions; and

WHEREAS, according to Alaska DOT&PF information, truck traffic would increase significantly along the route, for example: by 45% on Peger Road at the Chena River bridge and by 198% on the Steese Highway south of Fox; and

WHEREAS, other considerations require thorough examination, such as the 180+ school bus stops along the proposed route; and

WHEREAS, the FNSB's Air Pollution Control Commission (APCC) recently sent the attached letter to Mayor Bryce Ward addressing the air quality impacts and possible mitigation measures in the FNSB PM2.5 non-attainment area regarding the proposed Kinross Gold ore-hauling plans from the Manh Choh mine to Fort Knox Mine.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the City opposes the proposal to truck ore from the Manh Choh mine through the City of Fairbanks and to the processing plant at Fort Knox mine.

PASSED and APPROVED this ____ day of January 2023.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul Ewers, City Attorney



Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY
Division of Boards and Commissions

clerks@fnsb.gov
Main: (907) 459-1401
Fax: (907) 459-1224

August 4, 2022

Mayor Bryce Ward
907 Terminal Street
Fairbanks, AK 99701

Re: Air Quality Impacts and Possible Mitigation Measures in the FNSB PM2.5 Non-Attainment Area Regarding the Proposed Kinross Gold Corporation's Ore-Hauling Plans from the Manh Choh Mine in Tetlin to the Fort Knox Mine near Fairbanks

Dear Mayor Ward,

The Fairbanks North Star Borough Air Pollution Control Commission (APCC) held a publicly noticed meeting on August 3, 2022, in the FNSB Mona Lisa Drexler Assembly Chambers. Potential air quality impacts to the FNSB PM2.5 non-attainment area that could result from the proposed ore-hauling operation by Kinross Gold Corporation (Kinross) from the Manh Choh gold mine near Tetlin, Alaska was an agenda item for this meeting. The APCC received public testimony from several FNSB residents, various other interested parties, and government agencies with an interest in this issue. The APCC discussed the potential air quality impacts on the ability of the FNSB to attain compliance with the mitigation of the current USEPA Serious State Implementation Plan (SIP) classification. As you are aware, failure to attain compliance with the PM2.5 air quality standards could result in severe Federal sanctions including restrictions on commercial and industrial activities in the non-compliant airshed, as well as possible reductions in federal highway funding for the FNSB and the State of Alaska.

From the limited information that has been provided by Kinross, it appears that the proposed ore-hauling project may involve as many as 192 tractors hauling 80-ton loads of ore per day between Tetlin and Fairbanks, and possibly as many as 384 more tractors per day hauling half size loads between Fairbanks and the Fort Knox Mine from a load transfer station. This would purportedly occur 365 days per year regardless of the air quality status in the Fairbanks non-attainment area. The APCC strongly recommends that the FNSB seek a definitive proposal from Kinross that details the nature of the proposed



hauling plan, the mechanics of the transfer operation between vehicles including the location of the transfer staging facility, the type of engines that will be used on the tractors, and a thorough analysis and quantification of the nature and magnitude of the resulting projected PM2.5 actual and precursor emissions. This data will be needed by the FNSB and the Alaska Department of Environmental Conservation (ADEC) to properly update the PM2.5 SIP and associated mitigation measures to determine the impact on the non-attainment area.

The APCC further recommends that the FNSB engage in a dialogue with Kinross regarding measures that could mediate the possible air quality impacts including:

- Locating the load transfer station outside of the PM2.5 non-attainment area.
- Using only the lowest emission diesel engines (Tier 4) on diesel-powered tractors transiting the non-attainment area.
- Consider the use of CNG-powered rather than diesel-powered tractors for loads transiting the non-attainment area.
- Evaluate the use of alternate routes for the ore hauling traffic that could reduce the impact on air quality and traffic flow within the core area of the city.
- Consider possible offsets for the potential air quality impacts of this operation such as providing additional funding for solid-fuel appliance to natural gas conversions within the non-attainment area.

The APCC recommends that any data and information pertaining to the potential air quality impacts are provided to the Fairbanks Area Surface Transportation Planning group for consideration in the 2020-2022 Air Quality Conformance Analysis. The APCC also recommends the FNSB Assembly and residents of the FNSB, and ADEC be fully apprised of any information received from Kinross, and the results of any negotiations and communications between the FNSB and Kinross that may alter the PM2.5 conditions within the non-attainment area.

Sincerely,

Michael Pollen

Michael R. Pollen, Chair
Air Pollution Control Commission

RESOLUTION NO. 5037

**A RESOLUTION ADOPTING A CITY OF FAIRBANKS
DIVERSITY ACTION PLAN**

WHEREAS, on March 10, 2014, the City Council approved Ordinance No. 5939, as Amended, enacting FGC Sections 2-231 through 2-235 and creating a Fairbanks Diversity Council; and

WHEREAS, one of the purposes of the Fairbanks Diversity Council is to draft and present to the City Council a Diversity Action Plan (DAP); the Fairbanks Diversity Council is also tasked with performing a full review of the DAP every five years after its initial adoption; and

WHEREAS, the Fairbanks Diversity Council presented its first DAP to the City Council on November 7, 2016, and the City Council adopted the Plan on March 20, 2017; and

WHEREAS, the Fairbanks Diversity Council began working on a revised DAP in November 2021, and on November 8, 2022, the Fairbanks Diversity Council voted unanimously to recommend adoption of the attached, revised Plan to the Fairbanks City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS that the attached City of Fairbanks *Diversity Action Plan* is hereby adopted and will be made available at the City's website, www.fairbanksalaska.us. The Plan may be amended by resolution of the City Council.

PASSED and APPROVED this 14th day of November 2022.

David Pruhs, City Mayor

AYES:

NAYS:

ABSENT:

APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS DIVERSITY ACTION PLAN

(Plan approved unanimously by the Fairbanks Diversity Council on November 8, 2022)

Goal	Tasks	Desired Result(s)	Responsibility	By When?
1. Internal City Processes. Review internal City processes such as hiring, promotions and recruiting. Provide guidance and training to senior staff on how to improve workforce diversity and ultimately, hire and promote a qualified and diverse workforce that benefits all City stakeholders.	Recruitment: Work with HR to help identify organizations, websites, and other methods of recruiting minority applicants.	Ensure the broadest advertising of positions to help develop more diverse applicant pools.	Human Resources Diversity Council	
	Data Review: Conduct and review City of Fairbanks employee EEO survey and demographics data. Suggest benchmark EEO and diversity goals.	Thorough analysis of the City's current EEO and diversity composition and recommendations of EEO and diversity performance goals that reflect the Fairbanks community.	Human Resources Diversity Council Mayor's Office	Ongoing – End of the Year Data reported annually to the FDC
	Interviews: FDC members will be invited to participate in key (public safety and supervisory) City of Fairbanks employment interviews. FDC will provide HR with 2-3 volunteers each month to assist in interviews.	Community stakeholders to ensure hiring managers are aware of and engaged in diversity related issues before hiring decision is made.	Diversity Council Human Resources	Ongoing – End-of-year data reported annually to FDC
	Recruitment and Promotion Practices: Review City of Fairbanks internal processes related to recruitment and promotion of City Staff.	Share with FDC recruitment and promotion processes outlined in the City's union agreements.	Diversity Council Human Resources	A presentation will be scheduled for a complete overview
	Selection and Hiring: Develop and utilize new systems to streamline and speed up the screening, interview, and background check processes.	Reduced turnaround time in filling vacancies.	Human Resources	Ongoing – HR's efforts reported annually to FDC
	Employee Training: Work with Human Resources to develop a City-wide diversity training curriculum to ensure awareness of the importance of inclusion and understanding of diverse groups in our community. Periodically review training given to all employees.	Improve workforce awareness and understanding of diversity issues in the community.	Diversity Council Human Resources	Ongoing

CITY OF FAIRBANKS DIVERSITY ACTION PLAN

(Plan approved unanimously by the Fairbanks Diversity Council on November 8, 2022)

Goal	Tasks	Desired Result(s)	Responsibility	By When?
2. Financial Resources. Ensure sufficient resources are available to implement DAP	Identify outreach activities for the year and corresponding funding requirements.	A calendar of events FDC plans to participate in annually and an estimate of required funding budgeting purposes.	FDC Members	Annually in January

CITY OF FAIRBANKS DIVERSITY ACTION PLAN

(Plan approved unanimously by the Fairbanks Diversity Council on November 8, 2022)

Goal	Tasks	Desired Result(s)	Responsibility	By When?
3. Internal City Policies and Procedures. City of Fairbanks Internal Policies and Procedures will work to create greater diversity among the workforce. Monitor changes to City Policies and Procedures that are relevant to achieving greater diversity and consistent with the DAP.	Establish workgroup or committee to review internal City policies and procedures and identify barriers to achieving greater diversity and consistent with the DAP. Work with the Chief of Staff to review the current policies.	Ensure City of Fairbanks internal policies and procedures are equitable.	Mayor's Office Diversity Council	Annually
	Review City of Fairbanks Affirmative Action Plan. Offer recommended changes as needed.	Assess diversity progress at the City of Fairbanks.	Diversity Council	Annually, fall 2022 HR will present the approved plan to the FDC
	Integrate FDC's proposed changes to Affirmative Action Plan into internal City of Fairbanks operations related to recruitment, promotion, and retention of staff.		Mayor's Office	Review annually for any updates/changes
	Address characteristics/needs of underrepresented groups when establishing culturally relevant and inclusive programs, services, policies, and procedures	Increase City support of City departments and groups that serve underrepresented populations.	Mayor's Office	Ongoing
	Encourage and highlight collective/independent commitment to diversity, equity, and inclusion in internal- and external-facing communities.	Examine and revise policies across all departments to be culturally safe and inclusive of all perspectives.	Mayor's Office/ Diversity Council	Ongoing
	Consider diverse representation when appointing seats on all City councils, boards, and committees.	Establish culturally competent, high-level decision making.	Mayor's Office/ Diversity Council	Ongoing

CITY OF FAIRBANKS DIVERSITY ACTION PLAN

(Plan approved unanimously by the Fairbanks Diversity Council on November 8, 2022)

Goal	Tasks	Desired Result(s)	Responsibility	By When?
	Provide guidance to all departments on developing localized land acknowledgements.	Recruit and retain a staff reflective of Alaska Native/American Indian peoples.	Diversity Council	Immediate
	Include diversity, equity, and inclusion learning objectives and outcomes in performance reviews.	Strive to create a safe and inclusive environment for those who experience marginalization.	Mayor's Office	6 months – 1 year
	Establish official City support and funding for recognizing holidays, such as Indigenous Peoples' Day, Juneteenth, MLK Day, etc.	Increase support and visibility for events/holidays/programs that reflect our diverse community.	Mayor's Office	Ongoing

CITY OF FAIRBANKS DIVERSITY ACTION PLAN

(Plan approved unanimously by the Fairbanks Diversity Council on November 8, 2022)

Goal	Tasks	Desired Results	Responsibility	By When?
4. Education and Training. Provide multi-tiered and on-going strategic and collaborative education and outreach to the City of Fairbanks leaders, staff and residents.	Required – Review State, Local, National Diversity Council Work as directed by City Ordinance 5939.	FDC and City to gain competencies in: <ul style="list-style-type: none"> • Seeing opportunities to be proactive in advancing diversity work • Identifying instances of internal/external inequity • Confidence to engage in tough conversations • Having and/or knowing where to find resources • Deepening understanding of how to be an advocate and ally 	Diversity Council	Ongoing
	Required – Provide Reports and Recommendations to City Council as directed by City Ordinance 5939. City staff will provide initial training and education to FDC members on methods of governance and communication to the Fairbanks City Council.	Ensure FDC can effectively and efficiently communicate observations and recommendations to the City Council for consideration of adoption. FDC will request of City to provide focused measures to monitor and publish annually; report baselines, measures, and progress to Fairbanks City Council.	Mayor’s Office Diversity Council	Ongoing
	Required – Assist with Accessibility Issues as directed by City Ordinance 5939. Form committee to assess and examine common barriers to equal accessibility, examine public policy and practice issues that lead to inequities in accessibility, and provide recommendations to City leaders and staff.	Ensure continuous improvement and awareness of accessibility and access barriers. FDC to develop accessibility comment/concerns form; form will be published on FDC website; FDC to provide report to City.	Diversity Council City Engineer’s Office City Building Department	Ongoing

CITY OF FAIRBANKS DIVERSITY ACTION PLAN

(Plan approved unanimously by the Fairbanks Diversity Council on November 8, 2022)

Goal	Tasks	Desired Results	Responsibility	By When?
	Required – Recommend at least one annual training for all City employees.	City to gain competencies in: <ul style="list-style-type: none"> • Seeing opportunities to be proactive in advancing diversity work • Identifying instances of internal/external inequity • Confidence to engage in tough conversations • Having and/or knowing where to find resources • Deepening understanding of how to be an advocate and ally 	Diversity Council	Ongoing
	Implement current events discussions and calendar and declare a “diversity topic of the month” for FDC meetings	Continuous and comprehensive education on diversity.	Assigned to a different FDC member each month	Ongoing
	Develop and maintain collaborative partnerships with other groups and jointly conduct recurring diversity awareness training and discussion for City Council members and City staff.	Ensure staff at all levels of the organization understands principles of diversity leadership and are considerate of EEO principles, biases and discrimination. Gain awareness of Fairbanks’ history and current-day context of racial/social equity, as related to City and departments. Empower City staff to develop increased sense of agency when addressing racial/social equity with internal and external audiences.	Human Resources Diversity Council	Ongoing

CITY OF FAIRBANKS DIVERSITY ACTION PLAN

(Plan approved unanimously by the Fairbanks Diversity Council on November 8, 2022)

Goal	Tasks	Desired Results	Responsibility	By When?
	Provide periodic updates to the Fairbanks City Council and Borough Assembly.	<p>Strengthen communications and provide and receive direction.</p> <p>Create standardized report requirements (template); ask City Council and Borough Assembly what is important for them to have monitored.</p> <p>Create focused, quantifiable set of 5-year goals/targets for community and City Council groups to be accountable to.</p>	<p>Diversity Council</p> <p>City Council</p> <p>Borough Assembly</p>	Ongoing, Annual
	Grow partnership with the University of Alaska Fairbanks to share resources and complement existing efforts.	Communicate with multiple audiences; practice community building through inclusivity.	<p>Diversity Council</p> <p>City Council</p>	Ongoing
	Grow partnerships with local Alaska Native corporations and tribal entities to engage in Indigenous cultural safety training/education.	Through intentional action, communicate the importance and relevance of local diversity and responsiveness.	<p>Diversity Council</p> <p>City Council</p>	Ongoing

RESOLUTION NO. 5042

**A RESOLUTION ALLOCATING DISCRETIONARY FUNDS FROM
THE ROOM RENTAL TAX IN THE AMOUNT OF THREE
HUNDRED FIFTY THOUSAND DOLLARS (\$350,000.00)**

WHEREAS, the total amount of discretionary funds from the room rental tax for the FY2023 budget is three hundred fifty thousand dollars (\$350,000.00); and

WHEREAS, the Mayor appointed a Committee to review grant applications from organizations to determine how and to whom these funds should be distributed; and

WHEREAS, although most proposals were laudable and had merit, there is only a limited amount of funds available; and

WHEREAS, after due deliberation the Discretionary Fund Committee is bringing forth this recommendation for City Council consideration.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fairbanks, that:

Section 1. The following named recipients are hereby allocated the total sum of three hundred fifty thousand dollars (\$350,000.00) as follows:

	Name of Organization	Award
1	Fairbanks Racing Lions Club	\$ 3,900.00
2	Fairbanks Youth Litter Patrol, Inc.	\$ 9,217.00
3	Cold Steel Pan Orchestra	\$ 2,154.00
4	Greater Fairbanks Chamber of Commerce	\$ 16,500.00
5	Alaska International Senior Games, Inc.	\$ 10,833.00
6	Festival Fairbanks, Inc.	\$ 19,667.00
7	Clay Street Cemetery Commission	\$ 8,305.00
8	Pioneer Memorial Park	\$ 13,218.00
9	Yukon Quest International	\$ 25,183.00
10	Kitty Hensley House	\$ 5,417.00
11	World Eskimo Indian Olympics	\$ 18,167.00
12	Fairbanks Children's Museum	\$ 12,333.00

	Name of Organization (continued)	Award
13	Tanana Yukon Historical Society	\$ 7,350.00
14	Friends of Creamers Field	\$ 8,972.00
15	Tanana Valley State Fair Association	\$ 22,000.00
16	Alaska Songbird Institute	\$ 5,333.00
17	Downtown Association of Fairbanks	\$ 6,928.00
18	Literacy Council of Alaska	\$ 4,282.00
19	Alaska Goldpanners Baseball, Inc.	\$ 14,667.00
20	Fairbanks Community Band, Inc.	\$ 8,185.00
21	Fairbanks Arts Association	\$ 48,833.00
22	Fairbanks Tired Iron, Inc.	\$ 7,983.00
23	Georgeson Botanical Garden Society	\$ 6,067.00
24	Fairbanks Curling Club	\$ 7,311.00
25	Alaska Dog Musers Association	\$ 13,833.00
26	Fairbanks Community Museum	\$ 12,528.00
27	UAF Museum of the North	\$ 6,667.00
28	World I.C.E. Association dba I.C.E. Alaska	\$ 24,167.00
	TOTAL	\$ 350,000.00

Section 2. PASSED and APPROVED this 9th day of January 2023.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney



December 13, 2022

Mayor David Pruhs and
Fairbanks City Council Members
800 Cushman Street
Fairbanks, AK 99701
Fairbanks Diversity Council
800 Cushman Street, Fairbanks, Alaska 99701

RE: National Association for the Advancement of Colored People (NAACP) “Seven Points for a Safer Fairbanks”

Dear Mayor Matherly and Fairbanks City Council members,

The Fairbanks Diversity Council (FDC) heard public testimony on May 10, 2022 from National Association for the Advancement of Colored People (NAACP) of Greater Fairbanks. At that time, Montean Jackson and Helenmarie Matesi presented the FDC with information about their “Seven Points for a Safer Fairbanks.”

Our body is responsible for providing a citizens' forum, serving as a diversity advisory board to the City Council, and addressing the community's concerns in the areas of employment, public accommodations, police policies, transportation, housing, public awareness and sensitivity, and other such subjects as they affect diverse populations within our community.

The FDC is not an expert in law enforcement administration, best-practices in policing, or the justice system. However, we as a group can and do applaud the efforts of the NAACP of Greater Fairbanks for their efforts in researching and reviewing our local police practices. While we as a body do not support or reject outright the proposals outlined in the “Seven Points for a Safer Fairbanks,” we do believe that any advocacy that results in better public safety standards is good. Police oversight by non-police and advocacy for best-practices in policing by citizens is a good thing.

In many communities in the United States, residents participate to some degree in overseeing their local law enforcement agencies. One idea suggested in the NAACP of Greater Fairbanks “Seven Points for a Safer Fairbanks” was for the establishment of a “Civilian Review Board.” The FDC believes this proposal deserves special attention by the City Council. Although we know that there already exists a “Fact Finding Commission,” we also learned it is seldom if ever used and that there are currently no members. The FDC recommends that the Fairbanks City Council create a committee to further investigate the opportunities that might come from enhancing the above commission and / or reorganizing it into a “Civilian Review Board”. The committee City Council creates ought to have City Council representation, Diversity Council representation, law enforcement, and some other non-officials who represent our citizenry, including the NAACP of Greater Fairbanks. Use of the U.S. Department of Justice, Office of Justice Programs publication, “*Citizen Review of Police: Approaches and Implementation*” by Peter Finn could be helpful in determining if a “Civilian Review Board” is the right fit for our community; reaching out to other resources found within the “National Association for Civilian Oversight of Law Enforcement” could be valuable too.

Finally, the FDC wishes to commend both the NAACP of Greater Fairbanks and the Fairbanks Police Department. At our FDC meeting May 10, 2022, we witnessed both groups discuss civilly with us a very complex issue. It is further commendable that both groups have had multiple face-to-face meetings and conversations where the FPD acted as a willing and listening partner. We greatly appreciate the stance of the NAACP of Greater Fairbanks who wrote on these matters that they are “eager to work with the City of Fairbanks and the Fairbanks Police Department to address these recommendations. We acknowledge the work that the Fairbanks Police Department has done so far, and look forward to engaging City and FPD decision makers in quarterly meetings to improve interactions between law enforcement professionals and the public to ensure a safer, more equitable community for all.”

Fairbanks Diversity Council

Seven Points for a Safer Fairbanks



1 Expand **Bias, Diversity, Equity and Inclusion (DEI) training** for the Fairbanks Police Department and City of Fairbanks.

2 Accelerate efforts toward solving cases involving missing and murdered Indigenous women and girls, LGBTQ+, 2 spirit and BIPOC individuals, as well as **cold cases**.

3 Create a **Police Civilian Review Board (CRB)**.

A Civilian Review Board would:

- Review FPD policies and procedures and report findings to City Council and to the public,
- Hear police complaint cases filed by the public and suggest actions to remedy complaints, and
- Promote trust and accountability between FPD and the community.

5 Develop a training protocol to support the **Crisis Now team**.

6 Develop a **Community Policing Program**.

7 Work with the public to create a clear policy regarding access to **Body Worn Camera (BWC) recordings**.

4 Enact the following safeguards:

- **Ban chokeholds.**
- Adopt and employ a **Use of Force Continuum.**
- **Require an oral warning** before discharging a weapon to kill or injure.
- **Ban shooting at and from moving vehicles.**
- Require that all reasonable alternatives be exhausted before shooting.
- **Require comprehensive reporting for use of force.**

These recommendations align with national NAACP and 8 Can't Wait Program promoted as public safety standards. Much of the Fairbanks policy is very close to meeting these standards. See Background Information for details.

The Fairbanks Branch of the NAACP is eager to work with the City of Fairbanks and the Fairbanks Police Department to address these recommendations. We acknowledge the work that the Fairbanks Police Department has done so far, and look forward to engaging City and FPD decision makers in quarterly meetings to improve interactions between law enforcement professionals and the public to ensure a safer, more equitable community for all.



FAIRBANKS DIVERSITY COUNCIL
REGULAR MEETING MINUTES
NOVEMBER 8, 2022, 5:30 – 7:00 P.M.
HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Fairbanks Diversity Council (FDC)** convened at 5:35 p.m. on the above date to conduct a Regular Meeting via Zoom Webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska with **Chair Dorothy Shockley** (Seat F) presiding (Z) and with the following members in attendance [Z = Zoom; P = In Person]:

Members Present: (P) Timothy Ledna, Seat A (Z) Kelvin Lee, Seat I
(Z) Sonja Sommer, Seat C (P) Rachael Kvapil, Seat K
(Z) Juanita Webb, Seat D (Z) June Rogers, Council Member
(Z) Andrew Aquino, Seat G (P) Angela Foster-Snow, HR Director
(Z) Wendy Tisland, Seat H (P) David Pruhs, Mayor

Members Absent: *Vacant*, Seat B Cheyenna Kuplack, Seat J (excused)
Shelissa Thomas, Seat E (excused)

Also Present: (P) D. Danyielle Snider, City Clerk (P) Mike Sanders, Chief of Staff

CALL TO ORDER & READING OF THE FDC MISSION STATEMENT

Chair Shockley called the meeting to order and asked Clerk Snider to read the FDC mission statement.

PLEDGE OF ALLEGIANCE

Chair Shockley led the FDC in the Pledge of Allegiance.

APPROVAL OF AGENDA

A. Aquino, seconded by **W. Tisland**, moved to APPROVE the Agenda.

Chair Shockley called for a voice vote on the motion to APPROVE the agenda, and all members voted in favor.

APPROVAL OF PREVIOUS MINUTES

- a) Regular Meeting Minutes of July 12, 2022
- b) Regular Meeting Minutes of August 9, 2022
- c) Regular Meeting Minutes of September 13, 2022
- d) Regular Meeting Minutes of October 11, 2022

T. Ledna, seconded by **A. Aquino**, moved to APPROVE all four sets of meeting minutes as presented.

Chair Shockley called for a voice vote on the motion to APPROVE all four sets of meeting minutes, as presented, and all members voted in favor.

CITIZENS' COMMENTS (Limited to 3 Minutes)

There were no Citizens' Comments.

REPORT FROM THE CHAIR

Chair Shockley stated that she emailed several organizations the day prior in regard to activities surrounding Native American Heritage Month, but she had not heard back from anyone yet. She stated she would forward any information she gathers to the Clerk for distribution. She gave the floor to newly elected Mayor Pruhs for an introduction.

Mayor Pruhs thanked the FDC for having a quorum. He stated that, as Mayor, he has the choice on whether to serve as the FDC Chair but explained that he would like D. Shockley to remain Chair. He stated that he will make an effort to contact members who have not shown up for meetings, and he commended those who have shown commitment to the FDC.

Chair Shockley highlighted the FDC's purpose and duties per the Fairbanks General Code (FGC). She reported that the State of Alaska Human Rights Commission would like to attend the FDC's December meeting and that the Clerk is reaching out to them to get more information.

UNFINISHED BUSINESS

- a) Diversity Action Plan (DAP) Final Review & Recommendation to City Council
(Referred back to subcommittee to complete "responsibility" column in Goal 3)

At Chair Shockley's request, Clerk Snider summarized the history of the DAP and read the goals aloud. **J. Rogers** asked A. Foster-Snow to speak to how the revised plan fits in with the goal to have a diverse hiring practice at the City. **A. Foster-Snow** stated that the FDC has worked on the DAP for a long time, and the goals have been fine-tuned. She stated she appreciates that the newly revised Goal 3 states that the FDC will review only those City policies that are relevant to diversity. She stated that will provide a more focused look at relevant policies and allow for more action by FDC members. She added that ensuring FDC members will be available to serve on hiring panels will be very helpful as a best practice. She stated that the revised DAP is a strong document.

Chair Shockley, referencing Goal 2, asked if the FDC has ever had a budget. **J. Rogers** replied that the FDC has never had a line item in the City's budget; however, the FDC can seek funds on a case-by-case basis from the Mayor's Office. **Mayor Pruhs** added that he has a contingency fund as part of his budget, and he would consider items as needs arise.

Chair Shockley asked whether there has ever been training provided to the FDC. **A. Foster-Snow** stated that the FDC has been invited by the City to participate in numerous trainings but stated that she does not recall any FDC-specific training that has been offered. Clerk Snider stated that, early

on, various groups came to FDC meetings to make presentations, such as a representative of the “Green Dot” program. **Chair Shockley** commented that it may be good to look into what other organizations are doing nation-wide. **Mayor Pruhs** suggested that the Alaska Human Rights Commission could be looked at as FDC training, and the FDC could also compile a list of different training opportunities they would like to participate in. **Chair Shockley** encouraged members to reach out to her if they had recommendations for training or presentations for the FDC.

A. Aquino, seconded by **R. Kvapil**, moved to RECOMMEND adoption of the DAP, as presented.

A. Aquino stated that the underlined areas of the DAP are the last changes that the FDC made.

T. Ledna stated that it is important for new members to see how the document has been edited, but they should also be aware of the items that were eliminated. He stated that he has served on the FDC for about a year, and there has been a lot of absenteeism. He explained that the original DAP had 6 or 7 goals, and the FDC agreed to eliminate a couple of goals that were related to community outreach and the promotion of diversity in Fairbanks. **T. Ledna** stated that, in the end, the FDC felt that if its members were not willing to do the work outside of meetings, there was no reason to have those goals. He stated that he is active in the community and would have been happy to take on some of those things, such as a City day of service for Martin Luther King Jr. Day, but he could not do that outreach alone. He clarified that while he supported eliminating those goals at that time, there seems to be a different temperature in the room now. He stated that while part of him wants to vote on the final version of the DAP and be finished with it, he wondered whether the FDC should consider putting those deleted goals back into the DAP.

Mayor Pruhs pointed out that the DAP is to be reviewed every 5 years, but the FDC could review it sooner. **Chair Shockley** stated that she would like to see the FDC become more active in the community. She stated she would also like to see the FDC adopt the DAP and see what additional things it can do. She spoke briefly about the frequency of meetings and wondered whether it would help the FDC to change its meeting schedule.

W. Tisland expressed frustration. She stated that the FDC has been working on a revision of the DAP since November of 2021. She expressed appreciation for Mayor Pruhs’ comment that the FDC could recommend revisions to the DAP whenever it wants. She acknowledged the work that went into the DAP and expressed support for moving forward with the revised document. She provided this quote to the group: “An adequate something is better than a glorious nothing.”

A. Aquino spoke in support of getting the DAP recommendation to the City Council. He stated the FDC’s current procedures are pretty aligned with the revision of the document. In reference to the third bullet of the summarized duties of the FDC, he stated that he recently learned that he has a different view than other members of what advocacy means, and he would like to see that defined before putting the related sections back into the DAP.

T. Ledna, seconded by **R. Kvapil**, moved the PREVIOUS QUESTION.

Chair Shockley called for a voice vote on the motion, and all members voted in favor.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO RECOMMEND ADOPTION OF THE DAP, AS PRESENTED, AS FOLLOWS:

YEAS: Ledna, Sommer, Webb, Shockley, Aquino, Tisland, Lee, Kvapil
NAYS: None
ABSENT: Thomas, Kuplack
Chair Shockley declared the MOTION CARRIED.

J. Rogers requested that FDC members show up to the City Council meeting to advocate for passage of the DAP.

b) FDC Resolution No. 2022-01 Approving the Reading of a Land Acknowledgement

Chair Shockley stated that the FDC passed a resolution the year prior asking the City Council to adopt a land acknowledgment, but the item failed to pass the City Council. She stated that FDC Resolution No. 2022-01 would apply only to FDC meetings.

A. Aquino, seconded by **T. Ledna**, moved to APPROVE FDC Resolution No. 2022-01.

A. Aquino stated that he was recently in touch with the Executive Director of Denakkanaaga, and the FDC still has the organization's blessing on the land acknowledgement.

Chair Shockley called for a voice vote on the motion to APPROVE FDC Resolution No. 2022-01, and all members voted in favor.

c) Subcommittee Recommendation on NAACP's "7 Points for a Safer Fairbanks"

Chair Shockley asked for someone to refresh her memory on where the FDC was with this agenda item. **A. Aquino** stated that the FDC was asked by the NAACP to support the "7 Points for a Safer Fairbanks." He stated that he does not recall whether the item is informational or actionable. **T. Ledna** provided additional information. He stated that he proposed a draft letter several meetings ago that would act as the FDC's response to the NAACP document, and it was a starting point for the FDC to acknowledge the NAACP's presentation to the FDC in May. Clerk Snider acknowledged that she had neglected to include the draft letter in the agenda packet; she shared the draft letter on the screen so that members could view the document. **T. Ledna** read the draft letter aloud. He indicated that the "7 Points for a Safer Fairbanks" document contains some contentious pieces. He commented that, at the May meeting, Chief Dupee and Deputy Chief Sweet provided some counterpoints to the NAACP's 7 Points, and, in his perspective, police administration and procedures did not appear to be issues the FDC could undertake. He stated that he is not sure the FDC is in a place to know what its stance on the issues ought to be. **T. Ledna** stated that the draft letter commends both groups for having civil conversations with one another, and he believes the FDC supports efforts toward greater accountability in police departments. He indicated that the FDC should have some discussion about the direction they should take on the issue.

R. Kvapil stated that she regularly meets with the Fairbanks Police Department (FPD), and she has talked with them about the NAACP presentation. She agreed that the FDC's response was still unsettled, and she also stated that FPD's reasoning behind their procedures is deep. She commented that the FPD may be concerned that there will be one set of rules for one law enforcement agency and not others.

Chief of Staff (COS) M. Sanders stated that the Administration first began talking with the NAACP in April, and he had hoped the item would not be brought to the FDC until the City and the NAACP had a chance to discuss and work on the issues. He reported that at the beginning of 2022, the relationship between the City and the NAACP was very contentious, and some of the things the NAACP was concerned about were not things that were happening locally; rather, they were things happening in Anchorage and the States. He reported that the City has had great conversations with the NAACP in 2022, and the FPD is already exceeding expectations in many of the points outlined in the “7 Points for a Safer Fairbanks.” He briefly went through each of the 7 points and provided information about FPD’s current policies, procedures, trainings, and protocols. COS Sanders stated that the City is constantly in communication with the NAACP and meets with them regularly.

T. Ledna asked about point number 3, which recommends creating a Police Civilian Review Board. COS Sanders replied that it is mandated that complaints against the FPD go to the Alaska Police Standards Council, and police-involved shootings go to the Office of Special Prosecutions and Appeals. **T. Ledna** acknowledged that the FPD is mandated to use those resources but asked whether that bars the City from also using a Citizens Review Committee. COS Sanders replied that he believes such a committee would be biased and go after the police. **T. Ledna** argued that, oftentimes, the groups mandated to review cases side with law enforcement. He added that the current relationship between the City and the NAACP is genuine, and that positive relationship should be encouraged. He stated that the media often highlights situations that go wrong, but there are a lot of things that are going right.

J. Rogers stated that the letter **T. Ledna** drafted is excellent and positive. She referenced his comment about the Fact Finding Commission and recalled that the Commission does not have enough members to hold a meeting. **T. Ledna** stated that he is in favor of a citizens review board, and perhaps that might be the Fact Finding Commission. He suggested that such a committee should have representation similar to what is outlined in his draft letter and commented that the FDC may want to take some time and digest the draft letter before taking action.

R. Kvapil stated that she would like to do more research on citizen review boards. She acknowledged the points made **T. Ledna** stated that the point of his letter is so that the FDC would at least look into the issue. **Chair Shockley** indicated that she would like to have more time to consider the item. **T. Ledna** stated he would support postponement.

A. Aquino pointed out that the FPD had the opportunity to respond to the NAACP’s presentation, but the NAACP did not have an opportunity to respond to FPD’s presentation at the May meeting. COS Sanders shared that the City Administration will meet with the NAACP in early December. **T. Ledna** encouraged members to bring any suggested edits to the next meeting.

A. Aquino, seconded by **T. Ledna**, moved to POSTPONE the FDC’s Recommendation on NAACP’s “7 Points for a Safer Fairbanks” to the December meeting.

Chair Shockley called for a voice vote on the motion to POSTPONE the FDC’s Recommendation on NAACP’s “7 Points for a Safer Fairbanks” to the December meeting, and all members voted in favor.

NEW BUSINESS

a) Nomination and Appointment of Vice Chair

Chair Shockley asked A. Aquino if he was interested in being nominated to serve as Vice Chair. **A. Aquino** stated that he would have been willing to serve if no one else wished to, but he recalled that C. Kuplack expressed interest in serving at the last meeting. Clerk Snider confirmed that since C. Kuplack had accepted the nomination for Vice Chair previously, the FDC could confirm her appointment without her presence. **Chair Shockley** asked if any other members were interested in serving as Vice Chair, and no other members expressed interest.

Chair Shockley called for a voice vote on the confirmation to appoint C. Kuplack as FDC Vice Chair, and all members voted in favor.

b) FDC Purpose and Policies

Clerk Snider provided a synopsis of the duties and policies of the FDC. **Chair Shockley** asked members to review the policies before the next meeting.

FDC MEMBERS' COMMENTS

Chair Shockley asked members to introduce themselves and provide their name, affiliation, and how long they have served on the FDC.

W. Tisland introduced herself and stated she has served on the FDC for a little over a year but has been attending meetings on-and-off for four or five years. She added that she had been appointed by Fairbanks North Star Borough Mayor Ward and had served as the EEO/Compliance Officer at the Borough. She thanked everyone for attending the meeting to make a quorum. She stated that she asked the Clerk to share a flyer with FDC members from a friend and she would appreciate responses. She mentioned that it is Indigenous Peoples month and shared that her significant other is an Apache Indian from Arizona who still has family who live on a reservation there.

R. Kvapil introduced herself and stated that May 2022 was her first FDC meeting. She stated that she is a minority business owner in Fairbanks and has worked with many local organizations and served on various boards. She added that she already responded to W. Tisland's email.

A. Aquino introduced himself and stated that he manages special projects for the University of Alaska President. He stated that he began serving on the FDC two months before everything shut down due to the pandemic.

T. Ledna stated that he was born in Denver, was raised in Chicago, and has lived in Alaska for three years. He stated he is a certified counselor, he works with the Mobile Crisis Team on the weekends, he works with the homeless population on weekdays, he is a licensed foster parent, and he is a member of the Immaculate Conception Catholic Church. He stated that as winter temperatures begin to drop, there will inevitably be homeless folks with serious mental illness who will freeze to death. He commented that the issue is close to his heart and that people are not always treated well or fairly when they have mental health issues.

J. Rogers stated that she has been involved with the FDC since its inception in 2014. She stated she is always taken by the genuine regard, courage, and empathy of FDC members. She spoke about awareness and about the difficult issues in the community. She noted that there are people attending the meeting who regularly share their strength, courage, and commitment in the community, and she acknowledged City staff. She stated that she joined the City Council in 2016 and will be termed out in two years; she commented that someone will need to run for office to replace her at that time.

K. Lee introduced himself and stated that he became a member of the FDC shortly after its inception; he commented on how the FDC has evolved over time. He shared that he has had the pleasure of being able to take care of his daughter this year, and he recently had to relocate to Anchorage. He announced that he will have to step down from the FDC as he is no longer living in the Fairbanks community. He stated that he has enjoyed being a part of the FDC and hopes the group continues to make strides; he added that it helps when a Mayor will listen and carry some weight. He closed by thanking City staff for their service.

D. Pruhs stated that he witnessed laughter, smiles, discussion, education, knowledge, hope, and resilience at the meeting and commented that he enjoyed it all. He thanked members for being present and pledged to help the FDC gain new members to help make a quorum at meetings. He stated that he plans to attend the December meeting and will work with Chair Shockley and the Clerk.

A. Foster-Snow thanked the group for having a quorum and getting things done. She said goodbye to K. Lee and commented that she was happy he is able to spend time with his family. She welcomed Mayor Pruhs to the FDC.

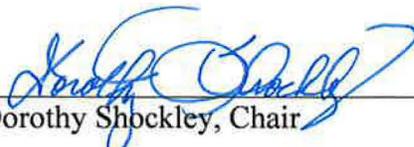
Chair Shockley thanked everyone for attending the meeting and commented that it is great to have a quorum. She stated that the FDC had some great discussions, and she thanked the Mayor and staff. She introduced herself and shared that she is Upper Koyukon Athabascan of the Tanana/Rampart area; she added that she grew up in Manley Hot Springs. She stated that she moved back to Fairbanks fulltime in 2012 and is currently semi-retired. She shared that she sits on various boards and is passionate about the community and its diverse population. She stated that her heart goes out to the homeless people and she sends them her blessing and prayers. She stated she would like folks to know that the FDC is here to help and expressed hope that people would reach out to the FDC. She expressed appreciation to FDC members.

MEETING DATES

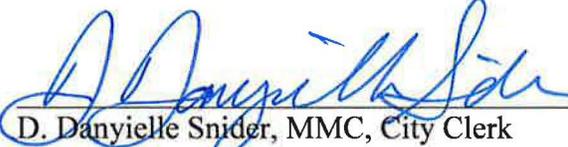
- a) Next Regular Meeting Date, December 13, 2022

ADJOURNMENT

The meeting adjourned at 7:32 p.m.



Dorothy Shockley, Chair



D. Danyielle Snider, MMC, City Clerk

Transcribed by: DS



DISCRETIONARY FUND COMMITTEE
 PRELIMINARY MEETING MINUTES
 NOVEMBER 8, 2022, 12:00 P.M.
 HELD VIA TELECONFERENCE AND AT
 FAIRBANKS CITY COUNCIL CHAMBERS
 800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Discretionary Fund Committee convened at 11:59 p.m. on the above date to conduct a Preliminary Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via teleconference with Chair Lonny Marney (Seat F) presiding and with the following members in attendance:

Members Present: Karen Blackburn, Seat A (remotely, arrived at 12:14 p.m.)
 Samantha Kirstein, Seat C
 Traci Gatewood, Seat D (remotely)
 Rachel Kvapil, Seat E

Members Absent: Diane Borgeson

Also Present: Diana Hebel, Deputy City Clerk I
 Margarita Bell, Chief Financial Officer

APPROVAL OF MEETING MINUTES

a) Wrap-up Meeting Minutes of January 19, 2022

Ms. Kirstein, seconded by **Ms. Gatewood**, moved to APPROVE the minutes of January 19, 2022.

There being no objection, the minutes were APPROVED.

NEW BUSINESS

a) Introduction of Committee Members

Ms. Kvapil introduced herself as the owner of Pagesculptor Studios. She stated she had previously been a Fairbanks Arts Association board member, and they had their own grant application based on the City’s Discretionary Fund Grant program.

Ms. Kirstein expressed that this is her third year on the Committee. She stated that she has not applied for this particular grant, but she has written many grants in her work at the Fairbanks Food Bank.

Ms. Gatewood introduced herself as the owner of G2 Diversified Services and stated that this is the beginning of her third year on the Committee.

Chair Marney stated he is a City Council member, and, as such, is appointed as the Chair of the Discretionary Fund Committee. He stated that this will be his third and final year on the Committee unless he runs for reelection. **Chair Marney** stated that he finds the Committee to be fun and interesting, and he tries to mingle with applicants and get the word out whenever possible.

b) Report from Chair Marney

Chair Marney reported that there was much disappointment the previous year due to having 31 applicants, with only 21 accepted and 10 being denied for having paperwork issues. He shared that because of this, the Committee decided to hold a Q&A session as developed by Chief Financial Officer (CFO) Margarita Bell on October 12. He stated that the Q&A session did not have a large turnout and, according to CFO Bell, it did not prevent last-minute calls.

Chair Marney shared that over the summer he met with Scott McCrea from Explore Fairbanks, Jomo Stewart from the Fairbanks Economic Development Corporation (FEDC), Jessica Peña from the Fairbanks Arts Association, and Julie Jones from Festival Fairbanks. He stated the discussion surrounded the room rental tax formula, which has been the same since 2003. He explained that the formula allocates 22.5% to the City of Fairbanks; \$400,000 is divided between the FEDC, Festival Fairbanks, and the Discretionary Grant; and the remainder of the money goes to Explore Fairbanks. **Chair Marney** stated that he will introduce an ordinance to the City Council on Monday, November 14, 2022, that proposes changing the room rental tax distribution formula by increasing the \$400,000 amount to \$500,000, which would provide increased funding for the Discretionary Fund Grant and Festival Fairbanks. He expressed that he had wanted to see a greater increase, but he believes the negotiation went well. He added that the ordinance would also require that the City Council review the formula every 5 years.

Ms. Kirstein asked whether the ordinance would be effective this year if it passed. **Chair Marney** replied that it would require a budget amendment and asked CFO Bell to speak more about that. CFO Bell stated that an immediate change to the amount could be possible, depending upon the timing of the adoption of the ordinance.

c) Financial Report by CFO Margarita Bell

CFO Bell confirmed that there were 29 applicants in total, and she needed feedback on only three of the applications:

1. An applicant used the old logo instead of the newly adopted logo.

Ms. Kirstein asked for clarification as to the language of the application instructions in regard to the logo. CFO Bell clarified that the application did not state which logo was to be used and only stated that the logo must be used. All members agreed to allow the applicant to remain eligible.

2. An applicant did not include their State or City Business license numbers on their application before the deadline, and the application states that all questions must be addressed.

After some discussion regarding the date the additional information was provided by the applicant, the consensus was that there would be no problem had the information been provided before the due date. However, since the license information was provided after the due date of October 31, 2022, the Committee decided that the applicant would be disqualified.

3. An applicant was awarded grant funds the prior year and, due to staff changes at the City of Fairbanks and at the applying organization, both entities overlooked the grant award, so funds were not issued nor used. The question was posed on whether to allow the applicant to use the award this year or let the award lapse and accept the new application.

Ms. Kvapil asked if there were any foreseen complications with letting the award lapse. CFO Bell clarified that there would be no complication and that it would be notated that on that particular year, the total awards would be less than \$270,000. The Committee decided to let the funds lapse and allow the applicant to apply for the current year.

CFO Bell announced that the one disqualified applicant is the Nordic Ski Club of Fairbanks because they did not address all the questions on the application by the deadline.

- d) Format of Presentation – to Zoom or not to Zoom

The Committee decided that it would be best to maintain a hybrid meeting format. **Chair Marney** asked members whether they would like to keep the order of presentations in the order the applications were received. Members agreed that it would be best to keep the presentations in order of application, whether or not the presentation was in person or via Zoom. Members also discussed that applicants should provide notification to the City if they plan to present remotely.

- e) Committee Policies and Procedures (tardiness, absences, presentation format, etc.)

After a brief discussion, the Committee decided to make no changes to the policies and procedures.

COMMITTEE MEMBER COMMENTS

All members expressed their excitement to be part of the Committee.

Ms. Kvapil thanked Chair Marney for his efforts to increase the total amount of the Discretionary Grant.

Ms. Kirstein noticed there had been an improvement in grant writing this year and expected to have a more difficult time in scoring as a result of the improvement.

Chair Marney thanked CFO Bell for setting up the Q&A session and thought it may be good to post a record of the session on the City's website under the heading of the Discretionary Fund.

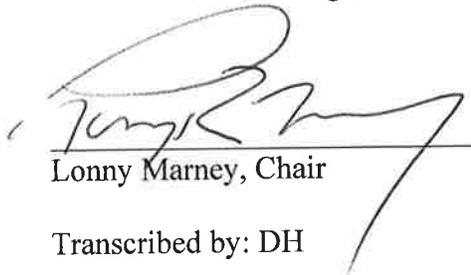
DATE OF NEXT MEETING – PRESENTATION AND DISTRIBUTION MEETING

The Committee scheduled the Presentation Meeting for December 14 at 5:30 p.m. and the Distribution Meeting for December 15 at noon.

ADJOURNMENT

Ms. Kirstein, seconded by **Ms. Kvapil**, moved to ADJOURN the meeting.

Chair Marney called for objection and, hearing none, declared the meeting ADJOURNED at 12:34 p.m.



Lonny Marney, Chair



Diana Hebel, Deputy City Clerk I

Transcribed by: DH



DISCRETIONARY FUND COMMITTEE
 MEETING MINUTES, DECEMBER 14, 2022 AT 5:30 PM
 HELD VIA TELECONFERENCE AND AT
 FAIRBANKS CITY COUNCIL CHAMBERS
 800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Discretionary Fund Committee convened at 5:30 p.m. on the above date to conduct a Presentation Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska and via teleconference with Council Member Lonny Marney (Seat F) presiding and with the following members in attendance:

Members Present: Karen Blackburn, Seat A
 Diane Borgeson, Seat B (Arriving 5:32 P.M.)
 Samantha Kirstein, Seat C
 Traci Gatewood, Seat D (remotely)
 Rachael Kvapil, Seat E

Also Present: Diana Hebel, Deputy City Clerk I
 D. Danyielle Snider, City Clerk
 Margarita Bell, Chief Financial Officer (remotely)

APPROVAL OF MEETING MINUTES

a) Meeting Minutes of November 8, 2022

Ms. Kirstein, seconded by **Ms. Kvapil**, moved to APPROVE the meeting minutes.

There being no objection, the minutes were APPROVED.

PRESENTATION BY APPLICANTS

Note: *Representatives from the World I.C.E. Association and the Fairbanks Litter Patrol agreed to trade places in the order of presentation, and the committee did not object to the change.*

The organizations then presented in the following order:

- a) Fairbanks Racing Lions Club, Inc.
- b) World I.C.E. Association – T/A Ice Alaska
- c) Cold Steel Pan Orchestra
- d) Greater Fairbanks Chamber of Commerce
- e) Alaska International Senior Games, Inc.
- f) Festival Fairbanks
- g) Clay Street Cemetery (Commission)
- h) Pioneer Memorial Park, Inc.
- i) Yukon Quest International, Ltd.
- j) Kitty Hensley House Museum
- k) The World Eskimo-Indian Olympics, Inc.
- l) Fairbanks Children’s Museum
- m) Tanana-Yukon Historical Society

- n) Friends of Creamer's Field
- BREAK
- o) Tanana Valley State Fair Association
- p) Alaska Songbird Institute
- q) Downtown Association of Fairbanks Community Services, Inc.
- r) Literacy Council of Alaska
- s) Alaska Goldpanner Baseball, Inc.
- t) Fairbanks Community Band, Inc.
- u) Fairbanks Arts Association
- v) Fairbanks Tired Iron
- w) Georgeson Botanical Garden Friends
- x) Fairbanks Curling Club
- y) Alaska Dog Musers Association, Inc.
- z) Fairbanks Community Museum
- aa) University of Alaska Museum of the North
- bb) Fairbanks Litter Patrol

NEXT MEETING (Distribution Meeting)

Chair Marney announced the Distribution Meeting would be held on Thursday, December 15, 2022, at 12:00 P.M.

Chair Marney asked the committee members if any had zeros to issue. Ms. Bell explained that if any one agency receives three zeros they would automatically be eliminated from consideration. There being only two members to allocate a zero, no one was eliminated from consideration.

ADJOURNMENT

Ms. Kirstein, seconded by **Ms. Kvapil**, moved to ADJOURN the meeting.

Chair Marney, called for objection and hearing none, declared the meeting ADJOURNED at 7:52 P.M.



Lonny Marney, Chair

Transcribed by: DH



Diana Hebel, Deputy City Clerk I

FAIRBANKS NORTH STAR BOROUGH
Chena Riverfront Commission
November 23, 2022
12:00 p.m.

A regular meeting of the Chena Riverfront Commission was held Wednesday, November 23, 2022, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

ROLL CALL

There were present:

Julie Jones	Kevin Fraley
Buki Wright	Diana Campbell
Robert Henszey	Annette Freiburger, Chair

Comprising a quorum of the Commission, and

Kellen Spillman, Community Planning Director, Ex Officio Member
Kimberly Diamond, Parks Project Coordinator, Ex Officio Member
John Netardus, AK DOT&PF Representative, Ex Officio Member
Cullen Mahaffey, Administrative Assistant III, Clerk

Absent and Excused

Lee Wood (absent)	Gregory Barker (excused)
Wade Binkley, Vice-Chair (excused)	

MESSAGES

- 1. Chair's Comments

Chair Freiburger commented on her recovery from being sick.

- 2. Citizens' Comments – limited to three (3) minutes

- 2.a. Agenda items not scheduled for public hearing

NONE

- 2.b. Items other than those appearing on the agenda

NONE

- 3. Disclosure and Statement of Conflict of Interest

NONE

APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (*) on the agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

HENSZEY, moved to approve the agenda and consent
Seconded by WRIGHT agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses: Campbell, Jones, Henszey, Wright, Fraley,
Freiburger

Noes: None

MOTION CARRIED 6 Yeses, 0 Noes

MINUTES

- 1. *Chena Riverfront Commission meeting minutes from October 26, 2022.

Without objection this measure was read by title and approved under the consent agenda.

REPORTS

1. Communications to the Chena Riverfront Commission.

Kellen Spillman, Community Planning Director, commented on the following:

- Upcoming meetings and agenda items.
- Consideration of the Mendone Subdivision rezone by the Borough Assembly.
- River Safety Signage project.

2. Status update on the Chena Riverfront Commission project list by Hanna Thompson, Planner III.

Kellen Spillman, Community Planning Director, provided an update on the Airport Way West Reconstruction project.

3. Status updates on State of Alaska Department of Transportation and Public Facilities (DOT&PF) riverfront projects by John Netardus, AK DOT&PF Representative.

Kellen Spillman, Community Planning Director, provided updates on letters of support and construction schedules.

NEW BUSINESS

1. Review and approval of draft letter(s) of support for the Airport Way West land title transfer after project completion scheduled for summer 2023 and possible design recommendations.

Kellen Spillman, Community Planning Director, presented on the following:

- Commission's involvement.
- Project location and timeline.
- Draft letters of support.

Commissioners inquired about homeowners being in adjacent lots; staff answered, both parcels are believed to be owned by Pike's Waterfront Lodge.

Discussion ensued on acceptance by adjacent landowners and the existence of a residential structure.

NEW BUSINESS – continued

JONES,
Seconded by WRIGHT

moved to approve the draft letters of support for the Airport Way West Land Transfer addressed to Mayor Ward of the Fairbanks North Star Borough and Joe Kemp, Acting Northern Region Director of the Alaska Department of Transportation.

Discussion ensued on parking being arranged to reduce headlights shining in windows.

VOTE ON MOTION TO APPROVE THE DRAFT LETTERS OF SUPPORT FOR THE AIRPORT WAY WEST LAND TRANSFER ADDRESSED TO MAYOR WARD OF THE FAIRBANKS NORTH STAR BOROUGH AND JOE KEMP, ACTING NORTHERN REGION DIRECTOR OF THE ALASKA DEPARTMENT OF TRANSPORTATION.

Yeses: Henszey, Campbell, Wright, Fraley, Jones, Freiburger

Noes: None

MOTION CARRIED 6 Yeses, 0 Noes

EXCUSE FUTURE ABSENCES

Commissioner Jones will be unavailable to attend the meeting scheduled for December 28, 2022.

COMMISSIONERS' COMMENTS/COMMUNICATIONS

- 1. Review photos of boats sinking into the Chena River provided by Commissioner Fraley.

Discussion ensued on the following:

- Attempts to pull the boats out of the water.
- Current conditions.
- Commission's ability to assist.
- Restoration of the bank from being excavated.
- Potential agenda item.
- Obligations of the owners.
- Status of the body of water.
- Concern about toxic waste leaking into the water.

COMMISSIONERS' COMMENTS/COMMUNICATIONS – continued

2. Review of draft 2023 Chena Riverfront Commission meeting schedule.

Discussion ensued on a lack of meetings being held in January in the past and the meeting scheduled in December being close to Christmas.

Commissioners' Comments:

John Netardus, AK DOT&PF Representative, provided updates on highway projects.

Commissioner Jones commented on a meeting called by Festival Fairbanks regarding the Chena River Walk project.

Commissioner Wright requested that Mr. Netardus inform the AK DOT&PF of the Commission's opposition to a fence in an Airport Way (West) project.

Commissioner Wright thanked Chair Freiburger for chairing an efficient meeting in person while not feeling well and expressed hope that she feels better soon.

Chair Freiburger commented on feeling better even though her voice had not returned.

Kimberly Diamond, Parks Project Coordinator, commented on the Pioneer Park North Parking Lot project being incorporated into the funding plan for the Fast Planning Transportation Improvement Program and public comment being open.

ADJOURNMENT

There being no further business to come before the Chena Riverfront Commission, the meeting was adjourned at 12:52 p.m.

APPROVED: December 28, 2022



CLAY STREET CEMETERY COMMISSION
800 CUSHMAN STREET, FAIRBANKS, ALASKA



MEMORANDUM

TO: Mayor Pruhs and City Council Members
 FROM: Clay Street Cemetery Commission
 SUBJECT: 2023 Budget Amendment Request
 DATE: January 4, 2023

The Commission was allotted \$50,000 for capital projects in the 2022 budget. The Commission made great efforts to use the funds in a timely manner but was left with unspent funds totaling \$9,314.27.

The Commission requests a budget amendment to reassign the unspent 2022 Capital Projects Funds to the Clay Street Cemetery Commission for use in 2023.

Clay Street Capital Projects Purchases:

6/20/2022	Fairbanks PreCast (Cemetery Pads)	\$ 4,850.00
7/18/2022	Quiring (33 Markers)	\$ 6,250.00
10/7/2022	Pea Gravel	\$ 359.00
10/7/2022	Cemetery Plot Maps Laminated	\$ 528.00
10/7/2022	Kiosk Supplies (Upgrade two existing and install one new)	\$ 235.94
11/7/2022	Fairbanks PreCast (Cemetery Pads)	\$ 2,600.00
11/7/2022	Quiring (50 Markers)	\$ 9,700.00
11/7/2022	Kiosk Supplies	\$ 96.20
11/18/2022	Quiring (60 Markers)	\$ 11,450.00
11/18/2022	Fairbanks PreCast (Cemetery Pads)	\$ 3,244.00
11/21/2022	Pea Gravel	\$ 657.60
11/29/2022	Envirosigns (Interpretive Signs)	\$ 3,314.99
	Total 2022 Purchases	\$ 40,685.73