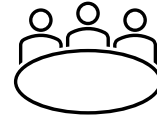




**FAIRBANKS CITY COUNCIL  
REGULAR WORK SESSION AGENDA  
TUESDAY, MAY 16, 2023 AT 7 A.M.**



MEETING WILL BE HELD VIA [ZOOM WEBINAR](#)  
AND AT FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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1. Roll Call
2. Resolution No. 5065 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the Alaska Mental Health Trust Authority for a Community Paramedic Program.
3. Resolution No. 5066 – A Resolution Honoring the Fort Wainwright Soldiers Who Lost Their Lives on April 27, 2023.
4. Ordinance No. 6223, as Amended – An Ordinance Amending Fairbanks General Code Chapter 74, Article V, Room Rental Tax, to Change the Allocations (postponed from the Regular Meeting of May 8, 2023).
5. Ordinance No. 6238, as Amended – An Ordinance Amending Fairbanks General Code Sec. 78-572 Special Events by Amending the City Barricade Package Fee and Establishing a Deadline for Permit Applications (postponed from the Regular Meeting of April 10, 2023).
6. Ordinance No. 6244 – An Ordinance Authorizing and Directing Retention of the Real Property Located at 730 Front Street for Public Purpose Upon Tax Foreclosure.
7. Ordinance No. 6245 – An Ordinance Amending the City of Fairbanks 2023 Operating and Capital Budgets for the Second Time.
8. Ordinance No. 6246 – An Ordinance to Reduce Overtime at the Fairbanks Fire Department and Secure Additional Savings and Benefits by Adding a Battalion Chief.
9. Finance Committee Report
10. Mayor and Council Member Comments
11. Next Regular Work Session – Tuesday, June 6, 2023
12. Executive Session: Fairbanks Police Department Recruitment and Retention Benefit Options
13. Adjournment

**RESOLUTION NO. 5065**

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR FUNDS FROM THE ALASKA MENTAL HEALTH TRUST AUTHORITY FOR A COMMUNITY PARAMEDIC PROGRAM**

**WHEREAS**, the City of Fairbanks Fire Department has submitted a Letter of Interest for a Community Paramedic Program to the Alaska Mental Health Trust Authority (Trust) detailing the benefits of the program and impacts to Trust beneficiaries; and

**WHEREAS**, the Community Paramedic Program would hire one Community Paramedic to bridge health care service gaps within the community to give citizens suffering from medical conditions a well-rounded approach to their health care to better manage their mental, physical and social health; and

**WHEREAS**, the Community Paramedic will aim to reduce overall health care costs, unnecessary emergency room visits, and the burden placed on traditional emergency medical services to achieve the ultimate goal of reducing the number of calls for ambulance service within the city; and

**WHEREAS**, once notified of the opportunity to apply from the Trust, the City of Fairbanks Plans to request \$246,266 to fund the Community Paramedic and associated training costs for a two-year period.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City for this grant.

**PASSED and APPROVED this 22nd Day of May 2023.**

\_\_\_\_\_  
**David Pruhs, City Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, MMC, City Clerk

\_\_\_\_\_  
Thomas Chard, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 5065

Abbreviated Title: Community Paramedic Program

Department(s): Fire Department

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes \_\_\_\_\_ No X

2) additional support or maintenance costs? Yes \_\_\_\_\_ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes X No \_\_\_\_\_

If yes, how many positions? 1

If yes, type of positions? F (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

PROJECTS:	Training	Contractual	Personnel	Total
Wages & Benefits (Community Paramedic)	\$0	\$0	\$245,966	\$245,966
Community Paramedic Training	\$300	\$0	\$0	\$300
				\$0
				\$0
				\$0
<b>TOTAL</b>	<b>\$300</b>	<b>\$0</b>	<b>\$245,966</b>	<b>\$246,266</b>

FUNDING SOURCE:	Training	Contractual	Personnel	Total
Grant Funds (State)	\$300	\$0	\$245,966	\$246,266
				\$0
				\$0
<b>TOTAL</b>	<b>\$300</b>	<b>\$0</b>	<b>\$245,966</b>	<b>\$246,266</b>

FFD will provide administrative support, facility space, vehicle, and operating equipment for the Community Paramedic (CP). Costs for personnel cover a two-year program, training represents a one time cost to have a paramedic certified as a Community Paramedic. The CP will work an 8:00am-5:00pm, Monday-Friday schedule.

Reviewed by Finance Department: Initial SF Date 4/24/2023

Introduced by: Mayor Pruhs and Council Members  
Cleworth and Marney  
Date: May 22, 2023

**RESOLUTION NO. 5066**

**A RESOLUTION HONORING THE FORT WAINWRIGHT  
SOLDIERS WHO LOST THEIR LIVES ON APRIL 27, 2023**

**WHEREAS**, the Fort Wainwright Army Base falls within the Fairbanks city limits, and the military community is a valued part of our City; and

**WHEREAS**, on Thursday, April 27, 2023, a tragic helicopter crash near Healy, Alaska claimed the lives of three Fort Wainwright soldiers; and

**WHEREAS**, the City Council wishes to honor the lives and service of the men who were lost: Chief Warrant Officer 3 Christopher Robert Eramo, Chief Warrant Officer 2 Kyle D. McKenna, and Warrant Officer 1 Stewart Duane Wayment, all from 1st Attack Battalion, 25th Aviation Regiment at Fort Wainwright, Alaska; and

**WHEREAS**, Chief Warrant Officer 3 Christopher Robert Eramo, 39, joined the Army in January 2005, graduated from Warrant Officer Candidate School in March 2012, and reported to Alaska for his latest tour in June 2022; he was previously stationed at Fort Wainwright from 2016 – 2018 and at Fort Richardson from 2005 – 2010; and

**WHEREAS**, Chief Warrant Officer 3 Eramo's awards and decorations include nine awards of the Army Commendation Medal, six awards of the Army Achievement Medal, the Valorous Unit Award, the Meritorious Unit Citation, the National Defense Service Medal, the Global War on Terrorism Service Medal, and the Army Service Ribbon; prior to holding his most current title, he served more than seven years as an enlisted soldier; and

**WHEREAS**, Chief Warrant Officer 2 Kyle D. McKenna, 28, was commissioned in the Army in May 2018 as a second lieutenant and became a warrant officer after completing the warrant officer aviation training program in 2021 before reporting to Alaska; and

**WHEREAS**, Chief Warrant Officer 2 McKenna's awards and decorations include the Army Commendation Medal, the Army Achievement Medal, the National Defense Service Medal, the Global War on Terrorism Expeditionary Medal, the Global War on Terrorism Service Medal, the Army Service Ribbon, and both the Parachute and Air Assault badges; and

**WHEREAS**, Warrant Officer 1 Stewart Duane Wayment, 32, joined the Army in January 2017, graduated Warrant Officer Candidate School in 2020, and reported to Alaska in July 2022; and

**WHEREAS**, Warrant Officer 1 Wayment's awards and decorations include five awards of the Army Achievement Medal, the National Defense Service Medal, the Global War on Terrorism Service Medal, and the Army Service Ribbon; prior to obtaining his most current title, he served more than two years as an enlisted soldier.

**NOW, THEREFORE, BE IT RESOLVED** by the Fairbanks City Council that the City of Fairbanks honors the lives and service of Chief Warrant Officer 3 Christopher Robert Eramo, Chief Warrant Officer 2 Kyle D. McKenna, and Warrant Officer 1 Stewart Duane Wayment who lost their lives in the tragedy on April 27, 2023.

**BE IT FURTHER RESOLVED** that the City of Fairbanks extends its deepest condolences to the friends, families, and colleagues of these men for their incredible loss.

**PASSED** and **APPROVED** this 22nd day of May 2023.

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**David Pruhs, City Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Thomas A. Chard II, City Attorney

Introduced by: Council Members  
Marney, Tidwell, and Ringstad  
Date: November 14, 2022

**ORDINANCE NO. 6223, AS AMENDED**

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE  
CHAPTER 74, ARTICLE V, ROOM RENTAL TAX, TO CHANGE  
THE ALLOCATIONS TO ~~GOLDEN HEART PLAZA/BARNETTE'S  
LANDING AND DISCRETIONARY GRANTS~~**

**WHEREAS**, the room rental tax was first enacted as the hotel/motel tax in 1979;  
and

**WHEREAS**, the rate of the tax was increased to the current 8 percent in 1985; and

**WHEREAS**, the “purpose and limitation” section of the ordinance has been  
amended at least 10 times since 1979; and

**WHEREAS**, Explore Fairbanks deserves recognition for its diligent, hard work,  
which has resulted in an increase in year-round tourism for the Fairbanks North Star  
Borough, ~~especially during the winter tourist season~~; and

**WHEREAS**, the allocations for discretionary grants and to Golden Heart Plaza/  
Barnette’s Landing have not been changed since 2003; and

~~**WHEREAS**, Golden Heart Plaza is a historical landmark that annually attracts  
many thousands of visitors from all over the world; and~~

~~**WHEREAS**, in 2021, the City received discretionary grant applications from 32  
organizations requesting a combined total of \$857,512; and~~

~~**WHEREAS**, in 2022, the City received discretionary grant applications from 29  
organizations requesting a combined total of \$784,156; and~~

**WHEREAS**, as recognized from the original enactment of the hotel/motel tax,  
discretionary grant applicants play an important role in attracting visitors to Fairbanks;  
and

~~**WHEREAS**, had discretionary grant funding been adjusted for inflation, today’s  
grants would total \$585,000.~~

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY  
OF FAIRBANKS, ALASKA, as follows:**

**Section 1.** FGC Sec. 74-117(b) is amended as follows [new text in **bold/underline** font;  
deleted text in strikethrough font]:

**Sec. 74-117. Room rental tax purpose and limitation.**

(b) Subject to annual appropriation, revenues collected under this article shall be allocated as follows:

- (1) The City of Fairbanks will ~~retain~~ receive ~~30~~<sup>22.5</sup> percent and any remaining room rental tax revenues for fund collection, administration, and tourism impact.
- (2) ~~\$550,000~~<sup>400,000</sup> will be distributed annually as follows:  
  
Fairbanks Economic Development Corporation \$100,000.00  
Golden Heart Plaza and Barnette Landing Maintenance  
~~\$50,000.00~~<sup>30,000.00</sup>  
Discretionary Grants ~~\$400,000~~<sup>270,000.00</sup>
- (3) Up to \$2.2 million ~~All remaining room rental tax revenues~~ will be distributed to the Fairbanks Convention and Visitors Bureau, dba Explore Fairbanks (hereinafter "Explore Fairbanks").
- (4) The allocations under this section will be reviewed by the city council at least once every five years.

**Section 2.** That the effective date of this Ordinance is five days after adoption the \_\_\_\_ day of \_\_\_\_\_ 2022.

**Section 3. The current distribution will remain in effect until December 31, 2023.**

\_\_\_\_\_  
David Pruhs, Mayor

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, MMC, City Clerk

\_\_\_\_\_  
Thomas A. Chard II, City Attorney

**ORDINANCE NO. 6238, AS AMENDED**

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE  
SEC. 78-572 SPECIAL EVENTS BY ~~AMENDING~~REMOVING THE  
CITY BARRICADE PACKAGE FEE AND ESTABLISHING A  
DEADLINE FOR PERMIT APPLICATIONS**

**WHEREAS**, Fairbanks General Code Sec. 78-572 requires a special event permit for races, processions, and parades on or along City streets; and

**WHEREAS**, considerations of safety and proper traffic control drive the need for special event permits; and

**WHEREAS**, the \$1,000 barricade package fee currently included at FGC Sec. 78-572(b) does not cover the cost to the City to provide barricades and staff resources for special events; and

**WHEREAS**, establishing a standard application deadline will provide consistency and will allow time for the City departments involved to perform a thorough review of applications and traffic safety plans to ensure permits are issued in a timely manner.

**NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA**, as follows:

**SECTION 1.** Fairbanks General Code Sec. 78-572 is hereby amended as follows [new text in **bold/underlined** font; deleted text in ~~strikethrough~~ font]:

**Sec. 78-572. Special events; permit required.**

(a) **Permits required.** No race (foot, dogsled, bicycle, etc.), procession, or parade, except those of the Armed Forces of the United States, the military forces of this state, or the **City of Fairbanks**~~Fairbanks Police or Fire Departments~~, ~~will~~**shall** occupy, march, or proceed along any street or alley except in accordance with a permit issued by the city ~~clerk's office~~**mayor or designee** and ~~such other~~ regulations as ~~are~~ set forth in this article, or promulgated pursuant to this article, ~~which may apply.~~ ~~An a~~**Applications** for a ~~permits~~ **permit** issued under this section ~~are~~**shall** be made to the city engineer. In addition to the application, a traffic safety plan must be provided and, if applicable, a street closure application. The police, fire, and public works departments shall review the application.

(b) **Application deadline. Applications for special event permits must be received at least 21 calendar days before the date of the event.**

(c) **Permit fees.** ~~A permit f~~**Fees, with deadlines for application, for special event permits are** ~~is~~ set forth in the city's schedule of fees and charges for services. In addition to the permit fee, the applicant is responsible to pay for any services that are requested or become necessary for



the city to provide for the event. Expenses shall include actual labor costs (wage and benefits) and materials, if any, provided for the benefit of the permit holder. Disputes over additional fees **and barricade packages** may be appealed to the city **mayor** council. Applicants for events that require a barricade package may either use a private firm that complies **All applicants shall submit a traffic control plan that complies** with the Manual **on** Uniform Traffic Control Devices Code ~~or~~ **with the Alaska supplement (Alaska Traffic Manual)**. Applicants can **request** elect for the city to provide **traffic control devices** barricades and labor **deliver them to a designated location** at a flat fee of **\$3,000.00**, ~~\$1,000.00~~, provided that ~~the~~ The mayor is authorized to negotiate in-kind arrangements where the city receives goods or services in lieu of the full or partial flat fee.

**(d) Permits not required.** Events that take place on sidewalks, pedestrian ways, or bike paths do not require a permit if: (1) all participants crossing or traversing a street, alley, or vehicular way will do so in obedience to traffic control devices and the laws governing pedestrians and the operation of non-motorized vehicles; and (2) the event does not interfere with the normal use of the sidewalk, pedestrian way, or bike path by others not involved in the event **as determined by the city engineer**.

**(e) Regulations.** The mayor ~~may~~ shall promulgate regulations to **ensure** insure that a ~~parade or other~~ special event **as defined in this section** does not jeopardize the public health, safety, or welfare.

**SECTION 2.** The effective date of this ordinance is five days after adoption.

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**David Pruhs, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Thomas Chard II, City Attorney

## Midnight Sun Festival

### Traffic Control Devices (TCD)

Quantity	Description	Price	Days	Total
10	Road Closed	\$6.50	3	\$195.00
4	L Detour	\$6.50	3	\$78.00
2	Double Arrow	\$6.50	3	\$39.00
1	R Detour	\$6.50	3	\$19.50
3	Road Closed Ahead	\$6.50	3	\$58.50
2	Yeild to Pedestrians	\$6.50	3	\$39.00
13	Type III	\$11.00	3	\$429.00
28	Type I	\$8.50	3	\$714.00
65	Cones	\$1.10	3	\$214.50
5	Sign Stans	\$2.20	3	\$33.00
1	R Arrow Hotel Entrance	\$6.50	3	\$19.50
24	No Parking After 7:00am	\$6.50	3	\$468.00
24	Base for No Parking Signs	\$1.10	3	\$79.20
<b>TCD Total</b>				<b>\$2,386.20</b>

### Equipment

Quantity	Description	Price	Hours	Total
2	Flatbed Truck	\$35.00	26	\$1,820.00
2	Pickup	\$15.00	16	\$480.00
1	8-yrd Box Lift Truck	\$52.96	26	\$1,376.96
<b>Equipment Total</b>				<b>\$3,676.96</b>

## 2018 Midnight Sun Festival

Quantity	Discription	Labor Costs	Hours	Total
2	Laborers	\$42.69	26	\$2,219.88
1	Labor Lead	\$48.26	10	\$482.60
1	Labor Foreman	\$51.42	10	\$514.20
<b>Labor Total</b>				<b>\$3,216.68</b>
<b>TCD Total</b>				<b>\$2,386.20</b>
<b>Equipment Total</b>				<b>\$3,676.96</b>
<b>2018 Midnight Sun Festival Total</b>				<b>\$9,279.84</b>

## 2019 Midnight Sun Festival

Quantity	Discription	Labor Costs	Hours	Total
2	Laborers	\$43	28	\$2,426.48
1	Labor Lead	\$49	10	\$489.90
1	Labor Foreman	\$52	10	\$522.00
<b>Labor Total</b>				<b>\$3,438.38</b>
<b>TCD Total</b>				<b>\$2,386.20</b>
<b>Equipment Total</b>				<b>\$3,676.96</b>
<b>2019 Midnight Sun Festival Total</b>				<b>\$9,501.54</b>

**2020 Midnight Sun Festival CANCELLED**

Quantity	Discription	Costs			\$0
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**2021 Midnight Sun Festival**

Quantity	Discription	Labor Costs	Hours	Total
2	Laborers	\$46	28	\$2,548.00
1	Labor Lead	\$51	10	\$514.30
1	Labor Foreman	\$55	10	\$548.10
			Labor Total	\$3,610.40
			TCD Total	\$2,386.20
			Equipment Total	\$3,676.96
			<b>2021 Midnight Sun Festival Total</b>	<b>\$9,673.56</b>

**2022 Midnight Sun Festival Labor Only**

Quantity	Discription	Labor Costs	Hours	Total
2	Laborers	\$45.50	28	\$2,548.00
1	Labor Lead	\$51.43	10	\$514.30
1	Labor Foreman	\$54.81	10	\$548.10
			Total	\$3,610.40
			<b>2022 Midnight Sun Festival Total</b>	<b>\$3,610.40</b>

**\*Projected 2023 Midnight Sun Festival**

Quantity	Discription	Labor Costs	Hours	Total
2	Laborers	\$46.86	28	\$2,624.16
1	Labor Lead	\$52.97	10	\$529.70
1	Labor Foreman	\$56.45	10	\$564.50
			Total	\$3,718.36
			TCD Total	\$2,386.20
			Equipment Total	\$3,676.96
			<b>*Projected 2023 Midnight Sun Festival Total</b>	<b>\$9,781.52</b>

Add the following schedule:

**TRAFFIC CONTROL RATE SCHEDULE**

TRAFFIC CONTROL DEVICE	PAY UNIT	UNIT RATE
Pedestrian Barricade	Linear Foot	\$8.00

04/01/22 (N40)

Add the following schedule:

**TRAFFIC CONTROL RATE SCHEDULE**

TRAFFIC CONTROL DEVICE	PAY UNIT	UNIT RATE
Construction Signs	Each/Day	\$6.50
Special Construction Signs	Square Foot	\$31.00
Type II Barricade	Each/Day	\$3.30
Type III Barricade	Each/Day	\$11.00
Traffic Cone or Tubular Marker	Each/Day	\$1.10
Drums	Each/Day	\$3.30
Temporary Guardrail	Linear Foot	\$25.00
Portable Concrete or Steel F Shape Barrier (12.5 foot standard length or \$8/foot)	Each	\$100.00
Temporary Crash Cushion/ non-redirective Water filled barrier (all required per end)	Each	\$2,500.00
Temporary Crash Cushion / non-redirective Water filled Barrels (all required per end)	Each	\$3,285.00
Temporary Crash Cushion / non-redirective Sand filled Barrels (all required per end)	Each	\$4,325.00
Temporary Crash Cushion / Redirective	Each	\$9,230.00
Plastic Safety Fence	Foot	\$1.00
Temporary Sidewalk Surfacing	Square Foot	\$2.00
Flexible Markers (Flat Whip, Reflective)	Each	\$60.00
Flagging	Hour	\$65.00
<b>Electronic Boards, Panels and Signals</b>		
Sequential Arrow Panel	Each/Day	\$40.00
Portable Changeable Message Board Sign	Each/Day	\$130.00
Portable Traffic Signals (Two)	Each/Day	\$361.00
<b>Cars and Trucks w/driver</b>		
Pilot Car (4x2 ½ ton truck, or any car)	Hour	\$77.00
Watering Truck – up to 4900 gallon capacity	M-Gallon	\$28.00
Watering Truck – more than 4900 gallon	M-Gallon	\$21.00
Street Sweeping (Regenerative Sweeper, Vacuum Sweeper, Mechanical or Power Broom with vacuum)	Hour	\$214.00
40,000 GVW Truck with Crash Attenuator	Hour	\$162.00
<b>Interim Pavement Markings</b>		
Painted Markings	Linear Foot	\$0.30
Preformed Pavement Marking Tape (removable or non-removable)	Linear Foot	\$1.75

**SPECIAL PROVISIONS**

Project Nos. TA19(001)/NFHWY00445,  
NRMBS00785 & NRMBS00786  
Fairbanks 5th Avenue Reconstruction

**ORDINANCE NO. 6244**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE RETENTION  
OF THE REAL PROPERTY LOCATED AT 730 FRONT STREET FOR  
PUBLIC PURPOSE UPON TAX FORECLOSURE**

**WHEREAS**, the property located at 730 Front Street, legally described as Block D, Lot 01 & TL-1 Tract D Graehl Townsite and identified for tax purposes as Parcel Account Number (PAN) 0068756, is currently owned by Flora McMordie; and

**WHEREAS**, property taxes for PAN 0068756 have not been paid for the years 2020, 2021, and 2022; and

**WHEREAS**, if the 2020 taxes remain unpaid at the close of business on May 25, 2023, the Fairbanks North Star Borough will receive title to the property by tax foreclosure; and

**WHEREAS**, Alaska Statute 29.45.460 provides that a tax-foreclosed property may be retained by a municipality for public purpose by adoption of a retention ordinance; and

**WHEREAS**, the 730 Front Street property has been in disrepair for several years and is scheduled for demolition under the authority of the City's Code for the Abatement of Dangerous Buildings; and

**WHEREAS**, vehicles and similar solid wastes are routinely abandoned at 730 Front Street, creating unsafe conditions; and

**WHEREAS**, retention of the 730 Front Street property for the public purpose of neighborhood revitalization will, among other things, allow the City to eliminate and prevent future illegal dumping on the property.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

**SECTION 1.** The City hereby exercises its right, as provided by AS 29.45.460, to retain for public purpose upon tax foreclosure the property located at 730 Front Street (Block D, Lot 01 & TL-1 Tract D, Graehl Townsite, PAN 0068756).

**SECTION 2.** The effective date of this ordinance shall be the 24th day of May 2023.

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**David Pruhs, City Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Thomas A. Chard II, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 6244

Abbreviated Title: ORDINANCE RETENTION OF 730 FRONT STREET

Department(s): GENERAL

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes \_\_\_\_\_ No X

2) additional support or maintenance costs? Yes \_\_\_\_\_ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes \_\_\_\_\_ No X

If yes, how many positions? \_\_\_\_\_

If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

EXPENDITURES:	Total
PROPERTY TAXES AND FEES	\$4,550
<b>TOTAL</b>	

FUNDING SOURCE:	Total
CAPITAL FUND (MAYOR'S CONTINGENCY FUND)	\$4,550
<b>TOTAL</b>	

The City of Fairbanks will exercise its right to retain 730 Front Street upon tax foreclosure for public purpose. The property taxes and fees will be paid from the Mayor's Capital Contingency line item in the budget.

Reviewed by Finance Department: Initial mb Date 4/28/2023

Introduced By: Mayor David Pruhs  
Finance Committee Meeting: May 11, 2023  
Introduced: May 22, 2023

**ORDINANCE NO. 6245**

**AN ORDINANCE AMENDING THE 2023 OPERATING  
AND CAPITAL BUDGETS FOR THE SECONDTIME**

**WHEREAS**, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2023 operating and capital budget.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows** [amendments shown in **bold** font; deleted text in ~~font~~]:

**SECTION 1.** There is hereby appropriated to the 2023 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2023 and ending December 31, 2023 (see pages 2 and 3) [amendments shown in **bold** font; deleted text or amounts in ~~font~~]:



## GENERAL FUND

<u>REVENUE</u>	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes (all sources)	\$ 26,849,410	\$ -	\$ 26,849,410
Charges for Services	5,875,618	300,000	6,175,618
Intergovernmental Revenues	3,204,080	50,000	3,254,080
Licenses and Permits	2,006,050	100,000	2,106,050
Fines and Forfeitures	526,000	-	526,000
Interest and Penalties	365,000	-	365,000
Rental and Lease Income	148,618	-	148,618
Other Revenues	220,000	750,000	970,000
Other Financing Sources	2,084,496	21,971	2,106,467
Total revenue appropriation	<u>\$ 41,279,272</u>	<u>\$ 1,221,971</u>	<u>\$ 42,501,243</u>
 <u>EXPENDITURES</u>			
Mayor Department	\$ 758,020	\$ 15,000	\$ 773,020
Legal Department	243,300	-	243,300
Office of the City Clerk	477,255	-	477,255
Finance Department	979,990	-	979,990
Information Technology	2,656,612	27,000	2,683,612
General Account	6,762,525	122,000	6,884,525
Police Department	8,230,366	-	8,230,366
Communications Center	3,410,296	-	3,410,296
Fire Department	8,647,754	46,900	8,694,654
Public Works Department	9,982,003	295,000	10,277,003
Engineering Department	954,350	90,000	1,044,350
Building Department	725,620	-	725,620
Total expenditure appropriation	<u>\$ 43,828,091</u>	<u>\$ 595,900</u>	<u>\$ 44,423,991</u>
2022 unassigned fund balance	\$ 17,221,024	\$ -	\$ 17,221,024
Prior year encumbrances	(229,747)	-	(229,747)
Transfers to other funds	(3,000,000)	-	(3,000,000)
Other changes to the budget	680,928	626,071	1,306,999
2023 estimated unassigned balance	<u>\$ 14,672,205</u>	<u>\$ 626,071</u>	<u>\$ 15,298,276</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$10,000,000.

\$ 8,884,798

# CAPITAL FUND

<u>REVENUE</u>	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Transfer from Permanent Fund	\$ 682,937	\$ 2,746	\$ 685,683
Transfer from General Fund	3,000,000	-	3,000,000
Property Repair & Replacement	145,000	-	145,000
Public Works	250,000	-	250,000
Garbage Equipment Reserve	279,000	-	279,000
IT	65,000	-	65,000
Police	210,000	-	210,000
Communications Center	140,000	-	140,000
Fire	290,000	-	290,000
Building	10,000	-	10,000
Total revenue appropriation	<u>\$ 5,071,937</u>	<u>\$ 2,746</u>	<u>\$ 5,074,683</u>
 <u>EXPENDITURES</u>			
Property Repair & Replacement	\$ 1,450,721	\$ 3,204,000	\$ 4,654,721
Public Works Department	1,705,099	-	1,705,099
Garbage Equipment Reserve	593,659	-	593,659
IT Department	111,920	60,000	171,920
Police Department	584,844	-	584,844
Fire Department	1,109,611	15,000	1,124,611
Road Maintenance	1,455,169	-	1,455,169
Total expenditure appropriation	<u>\$ 7,011,023</u>	<u>\$ 3,279,000</u>	<u>\$ 10,290,023</u>
Estimated capital fund unassigned balance	\$ 7,852,597	\$ (451,254)	\$ 7,401,343
Estimated capital fund assigned balance	6,961,080	(2,825,000)	4,136,080
2023 estimated fund balance	<u>\$ 14,813,677</u>	<u>\$ (3,276,254)</u>	<u>\$ 11,537,423</u>

**SECTION 2.** This ordinance also appropriates the use of emergency snow removal funds in the amount of \$250,000 as designated by the Mayor.

**SECTION 3.** All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2023 and ending December 31, 2023.

**SECTION 4.** The effective date of this ordinance shall be the 12th day of June 2023.

\_\_\_\_\_  
**David Pruhs, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, MMC, City Clerk

\_\_\_\_\_  
Thomas A. Chard II, City Attorney

**FISCAL NOTE**  
ORDINANCE NO. 6245  
AMENDING THE 2023 OPERATING AND CAPITAL BUDGETS  
FOR THE SECOND TIME

**GENERAL FUND**  
**\$1,221,971 Increase in Revenue**  
**\$595,900 Increase in Expenditures**

**Revenue**

1. Tax Revenue
2. Charges for Services
  - \$300,000 increase to ambulance services
3. Intergovernmental Revenues
  - \$50,000 increase to SART reimbursement
4. License and Permits
  - \$100,000 increase to business license
5. Other Revenue
  - \$750,000 increase to interest on deposits
6. Other Financing Sources
  - \$21,971 increase to transfer from permanent fund

**Expenditures**

1. Mayor's Office
  - \$15,000 to travel for training (airline miles are almost depleted)
2. City Attorney's Office
  - Change to salary and benefits for a summer intern position (cost \$15,000 from salary savings)
  - Change to salary and benefits for legal secretary from IBEW level C to level D (annual increase of \$3,690)
3. City Clerk's Office
4. Finance Department

5. Information Technology

- \$27,000 increase to other outside contracts for finance department audit software

6. General Account

- \$50,000 increase to barricade special events (new line item)
- \$12,000 increase to other outside contracts for indigent criminal defense contract
- \$3,000 increase to contingency for Polaris Building incidental costs
- \$57,000 increase for emergency service patrol program for increase in hourly rate (\$20,000) and reduction in contributions (\$37,000)

7. Police Department

8. Communications Center

9. Fire Department

- \$20,000 increase to salaries and benefits for two months overlap for a temporary firefighter to cover for an employee that will be on military leave for seven months; temporary position will end when employee returns from military leave
- \$8,500 increase to salaries and benefits for an additional captain position in lieu of a Deputy Fire Marshal
- \$28,000 increase to operating supplies for the new SUVs to include three radios (\$18,000) and two storage cabinets (\$10,000)
- (\$9,600) decrease to operating supplies for ultrasound equipment; equipment will be capitalized

10. Public Works

- \$5,000 increase to training for nine public works staff to earn the traffic control technician certification and two public works staff to be certified as traffic control supervisors
- \$250,000 increase to fuel, oil, and grease
- \$40,000 increase to non-capital equipment to purchase traffic control devices to maintain inventory needed for special events, road paving,

pothole patching, brushing, and stormwater drainage system maintenance, and other projects

11. Engineering

- \$60,000 increase to salaries and benefits to cover overages due to city projects
- \$30,000 increase to outside contracts for stormwater drain repairs

12. Building Department

**CAPITAL FUND**  
**\$2,746 Increase in Revenue**  
**\$3,279,000 Increase in Expenditures**

**Revenue**

1. Other Financing Sources
  - \$2,746 increase to transfer from permanent fund

**Expenditures**

1. Property Repair & Replacement
  - \$2,750,000 increase for city hall steam heat system project
  - \$250,000 increase for city hall childcare renovation project
  - \$60,000 increase for Polaris Building construction administration
  - \$144,000 increase for police station expansion design (reappropriation)
2. Public Works
3. Garbage Equipment Reserve
4. IT Department
  - \$30,000 increase for network equipment (reappropriation)
  - \$30,000 increase for Police/FECC battery system
5. Police Department
6. Communications Center
7. Fire Department
  - \$15,000 increase for ultrasound equipment
8. Road Maintenance

**ORDINANCE NO. 6246**

**AN ORDINANCE TO REDUCE OVERTIME AT THE FAIRBANKS  
FIRE DEPARTMENT AND SECURE ADDITIONAL SAVINGS  
AND BENEFITS BY ADDING A BATTALION CHIEF**

**WHEREAS**, the Fairbanks Fire Department does not have enough administrative positions to do all its needed work; and

**WHEREAS**, an additional Battalion Chief with the fire prevention division would help the department get caught up on its backlog of building inspections; and

**WHEREAS**, an additional Battalion Chief with the fire prevention division would provide a second fire investigator for the department; and

**WHEREAS**, an additional Battalion Chief would allow the department to hire a Deputy Fire Marshal I or II instead of a Deputy Fire Marshal III, saving an estimated \$11,000-\$20,000 per year; and

**WHEREAS**, an additional Battalion Chief would help the department reduce its forced overtime costs within the officer ranks, saving an estimated \$35,000 per year; and

**WHEREAS**, having an additional Battalion Chief would allow for additional staffing on large-scale emergency scenes moving the department closer to its goal of meeting NFPA 1710.

**NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA**, as follows:

**SECTION 1.** That the City of Fairbanks will increase the number of Battalion Chiefs for the Fairbanks fire Department by 1.

**SECTION 2.** That the City's 2023 operating budget is amended to include the increased expenditures as reflected in the attached fiscal note.

**SECTION 3.** That the effective date of this Ordinance is five days after adoption.

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**David Pruhs, Mayor**

AYES:

NAYS:

ABSENT:

ADOPTED:



ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Thomas Chard II, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: \_\_\_\_\_

Abbreviated Title: ORDINANCE ADDING A BATTALION CHIEF

Department(s): FIRE

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget? Yes   X   No \_\_\_\_\_
- 2) additional support or maintenance costs? Yes \_\_\_\_\_ No   X    
     If yes, what is the estimate?   see below
- 3) additional positions beyond the current adopted budget? Yes   X   No \_\_\_\_\_  
     If yes, how many positions?   1    
     If yes, type of positions?   F   (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

EXPENDITURES:	2023	2024+
SALARIES AND BENEFITS	\$ 82,000	\$ 167,300
OVERTIME	\$ (26,250)	\$ (55,000)
<b>TOTAL</b>	<b>\$ 55,750</b>	<b>\$ 112,300</b>

FUNDING SOURCE:	2023	2024+
GENERAL FUND	\$ 55,750	\$ 112,300
<b>TOTAL</b>	<b>\$ 55,750</b>	<b>\$ 112,300</b>

The Fire Department would like to add a full-time battalion chief to reduce forced overtime costs for officers and to provide someone to oversee the prevention division. The department anticipates additional revenue for building inspections.

Reviewed by Finance Department:

Initial   mb  

Date   5/12/2023



## **City of Fairbanks Finance Committee Meeting Report May 11, 2023**

Committee Members Present:           Margarita Bell  
  Alesia Kruckenberg  
  Council Member Ringstad  
  Michael Sanders  
  Council Member Sprinkle

Committee Member Absent:           Joshua Church

Other Present:                           Katie McConnachie

Committee members reviewed the Balance Sheet and YTD Budget Report as of April 30, 2023. Katie McConnachie presented information about the flow of transactions.

Committee members reviewed the Cash Flow Report as of April 30, 2023 with a balance of \$28.9 million.

Committee members reviewed the second budget amendment. Committee members expressed no concerns or changes.

Committee members received comparative data using the wholesale price for tobacco excise tax. Committee members plan to review the information and provide a recommendation at the next Finance Committee meeting.

Committee members reviewed a new grant from Alaska Mental Health Trust for a Community Paramedic Program. Committee members requested that new grants be sent earlier than the packet to allow time to review grant requirements. Committee members expressed no concerns or changes.

Committee members reviewed a sample 10-Year equipment plan and recommended that the plan include buildings and roads. Margarita Bell stated that this project will take several months.