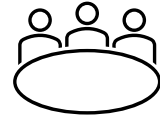




**FAIRBANKS CITY COUNCIL
REGULAR WORK SESSION AGENDA
TUESDAY, APRIL 4, 2023 AT 7 A.M.**



MEETING WILL BE HELD VIA [ZOOM WEBINAR](#)
AND AT FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

1. Roll Call
2. Ordinance No. 6227, as Amended – An Ordinance Amending the Collective Bargaining Agreement Between the City of Fairbanks and the Fairbanks Firefighters Union IAFF Local 1324 (FFU) to Change the Staffing Levels and Amending the 2023 Operating Budget. Introduced by Council Members Tidwell, Sprinkle, and Rogers.
3. Ordinance No. 6238, as Amended – An Ordinance Amending Fairbanks General Code Sec. 78-572 Special Events by Amending the City Barricade Package Fee and Establishing a Deadline for Permit Applications. Introduced by Mayor Pruhs.
4. Ordinance No. 6239 – An Ordinance Amending Fairbanks General Code Chapter 74, Article V, Section 74-117, Room Rental Tax Purpose and Limitation. Introduced by Mayor Pruhs and Council Members Ringstad and Marney.
5. Finance Committee Report
6. Mayor and Council Member Comments
7. Next Regular Work Session – Tuesday, April 18, 2023
8. Adjournment

ORDINANCE NO. 6227, AS AMENDED

**AN ORDINANCE AMENDING THE COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE CITY OF FAIRBANKS AND THE FAIRBANKS FIREFIGHTERS
UNION IAFF LOCAL 1324 (FFU) TO CHANGE THE STAFFING LEVELS AND
AMENDING THE 2023 OPERATING BUDGET**

WHEREAS, the City of Fairbanks and FFU ratified a collective bargaining agreement (CBA), effective October 1, 2021 through September 30, 2024; and

WHEREAS, changes to the collective bargaining agreement are subject to member ratification and City Council approval; and

WHEREAS, the October 1, 2021 CBA Section 15.8 specifies the staffing levels, and Section 16.2 specifies pro-pays; ~~this change will add staffing for a third ambulance and allow pro-pays for the additional ambulance unit;~~ and

WHEREAS, the City of Fairbanks and FFU collectively bargained and agreed to amend the current CBA to change the requirements in Section 15.8 and Section 16.2.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. The Letter of Agreement amending the current CBA between the City of Fairbanks and FFU, attached as Exhibit A, is approved and ratified.

SECTION 2. The effective date of this Ordinance will be five days after adoption.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

Letter of Agreement

City of Fairbanks and Fairbanks Firefighter Union 15.8 Staffing Levels

- A. Emergency vehicles shall have assigned to them, at minimum, the following personnel:
 - a. Engine – 1 Captain, 1 Driver, 1 Firefighter
 - b. Ambulance – 1 Paramedic, 1 Firefighter
 - c. Command Vehicle – 1 Battalion Chief
 - d. Aerial Device – 1 Captain, 1 Driver
 - e. Squad
 - i. 2022-2023 – 1 Driver, 1 Captain or 1 Firefighter
 - ii. 2024 – 1 Captain, 1 Driver
 - f. Medic
 - i. Defined by operational needs of the department
 - ii. Minimum 2 personnel
 - iii. At least one EMT2 or higher level provider
- B. The following apparatus may be cross-staffed as follows:
 - a. Engine – Rescue, Tender and/or Brush
 - b. Squad -- Rescue, Tender, Brush, Medic, and/or Aerial Device
- C. Minimum daily apparatus levels:
 - a. 1 Command Vehicle
 - b. 2 Engines
 - c. 2 Ambulances
 - d. 1 additional Ambulance staffed when trailing 6-month ambulance UHU is greater than 0.26 starting Jan 1, 2024.
- D. Additional Apparatus
 - a. 1 Squad staffed when the trailing 6-month ambulance UHU is greater than 0.14
 - b. More apparatus may be staffed at the Fire Chief's discretion if 15.8.D.a has been met.
- E. Stations
 - a. Stations shall be staffed with a minimum of 1 Captain, 1 Driver, and 1 Firefighter, regardless of the type of apparatus in service.
- F. Fire Prevention
 - a. The City shall employ a minimum of one Member for the purpose of fire prevention except as noted in 6.5 (A) 3.

16.2 Pro-Pay:

- B. Medic assigned to Ambulance/Medic Units 10%
- C. Driver assigned to Ambulance/Medic Units 5%

David Pruhs
Mayor City of Fairbanks

Nick Clark
president IAFF 1324

TA 9/19/2022

Nick Clark

nick clark

ORDINANCE NO. 6238, AS AMENDED

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE
SEC. 78-572 SPECIAL EVENTS BY ~~AMENDING~~REMOVING THE
CITY BARRICADE PACKAGE FEE AND ESTABLISHING A
DEADLINE FOR PERMIT APPLICATIONS**

WHEREAS, Fairbanks General Code Sec. 78-572 requires a special event permit for races, processions, and parades on or along City streets; and

WHEREAS, considerations of safety and proper traffic control drive the need for special event permits; and

WHEREAS, the \$1,000 barricade package fee currently included at FGC Sec. 78-572(b) does not cover the cost to the City to provide barricades and staff resources for special events; and

WHEREAS, establishing a standard application deadline will provide consistency and will allow time for the City departments involved to perform a thorough review of applications and traffic safety plans to ensure permits are issued in a timely manner.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. Fairbanks General Code Sec. 78-572 is hereby amended as follows [new text in **bold/underlined** font; deleted text in ~~strikethrough~~ font]:

Sec. 78-572. Special events; permit required.

(a) **Permits required.** No race (foot, dogsled, bicycle, etc.), procession, or parade, except those of the Armed Forces of the United States, the military forces of this state, or the **City of Fairbanks**~~Fairbanks Police or Fire Departments~~, ~~will~~**shall** occupy, march, or proceed along any street or alley except in accordance with a permit issued by the city ~~clerk's office~~**mayor or designee** and ~~such other~~ regulations as ~~are~~ set forth in this article, or promulgated pursuant to this article, ~~which may apply.~~ ~~An a~~**Applications** for a ~~permits~~ **permit** issued under this section ~~are~~**shall** be made to the city engineer. In addition to the application, a traffic safety plan must be provided and, if applicable, a street closure application. The police, fire, and public works departments shall review the application.

(b) **Application deadline. Applications for special event permits must be received at least 21 calendar days before the date of the event.**

(c) **Permit fees.** ~~A permit f~~**Fees, with deadlines for application, for special event permits are** set forth in the city's schedule of fees and charges for services. In addition to the permit fee, the applicant is responsible to pay for any services that are requested or become necessary for

the city to provide for the event. Expenses shall include actual labor costs (wage and benefits) and materials, if any, provided for the benefit of the permit holder. Disputes over additional fees **and barricade packages** may be appealed to the city **mayor** council. Applicants for events that require a barricade package may either use a private firm that complies **All applicants shall submit a traffic control plan that complies** with the Manual **on** Uniform Traffic Control Devices Code ~~or~~ **with the Alaska supplement (Alaska Traffic Manual)**. Applicants can **request** elect for the city to provide **traffic control devices** barricades and labor **to set up the submitted and approved traffic control plan** at a flat fee of **\$3,000.00**, ~~\$1,000.00~~, provided that ~~the~~ **The** mayor is authorized to negotiate in-kind arrangements where the city receives goods or services in lieu of the full or partial flat fee.

(d) Permits not required. Events that take place on sidewalks, pedestrian ways, or bike paths do not require a permit if: (1) all participants crossing or traversing a street, alley, or vehicular way will do so in obedience to traffic control devices and the laws governing pedestrians and the operation of non-motorized vehicles; and (2) the event does not interfere with the normal use of the sidewalk, pedestrian way, or bike path by others not involved in the event **as determined by the city engineer**.

(e) Regulations. The mayor ~~may~~ shall promulgate regulations to **ensure** insure that a ~~parade or other~~ special event **as defined in this section** does not jeopardize the public health, safety, or welfare.

SECTION 2. The effective date of this ordinance is five days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas Chard II, City Attorney

ORDINANCE NO. 6239

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE
CHAPTER 74, ARTICLE V, SECTION 74-117 ROOM RENTAL TAX
PURPOSE AND LIMITATION**

WHEREAS, the room rental tax was first enacted as the hotel/motel tax in 1979;
and

WHEREAS, the rate of the tax was increased to the current 8 percent in 1985; and

WHEREAS, the “purpose and limitation” section of the ordinance has been
amended at least 10 times since 1979; and

WHEREAS, the current allocation method has not been amended in twenty years;
and

WHEREAS, the council has a fiduciary duty to the citizens of Fairbanks to closely
monitor the spending of these funds; and

WHEREAS, the current allocation requires the City of Fairbanks taxpayers to
subsidize distributions over the room rental 1999 level of \$2,233,308 per City of Fairbanks
Charter 6.5.C.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY
OF FAIRBANKS, ALASKA, as follows:**

Section 1. FGC Sec. 74-117(b) is amended as follows [new text in **bold/underline** font;
deleted text in ~~strikethrough~~ font]:

Sec. 74-117. Room rental tax purpose and limitation.

(a) The tax on the daily rental of rooms levied by this article is for the
primary purpose of funding services for the promotion of the tourist industry
and other economic development, and for the funding of services for the
general public.

(b) ~~Subject to annual appropriation, revenues collected under this article
will be allocated as follows:~~ **Distribution of revenues collected under this
article is subject to annual appropriation through the annual
budgeting process. The Discretionary Fund Committee will
recommend award for applications less than \$100,000. The mayor will**

recommend award for applications \$100,000 or more. The city council retains final approval authority for distribution of funds.

~~(1) The City of Fairbanks will receive 22.5 percent for fund collection, administration, and tourism impact.~~

~~(2) \$400,000.00 will be distributed annually as follows:
Fairbanks Economic Development Corporation \$100,000.00
Golden Heart Plaza and Barnette Landing Maintenance \$30,000.00
Discretionary Grants \$270,000.00~~

~~(3) All remaining room rental tax revenues will be distributed to the Fairbanks Convention and Visitors Bureau dba Explore Fairbanks (hereinafter "Explore Fairbanks").~~

(c) Revenue collected under this article will be made available **to agencies awarded more than \$100,000** ~~to Explore Fairbanks, the Fairbanks Economic Development Corporation, and Golden Heart Plaza and Barnette Landing Maintenance~~ no later than the last day of the month directly following the month in which the revenues are collected by the city **unless other arrangements have been approved by the CFO.**

(d) Any organization, public or private, or any person may submit a discretionary grant application and proposal to the city no later than ~~October 31st~~ **September 30th** for distribution in the next calendar year. The city council will establish standards and criteria for selection and publish them for a reasonable period before the applications are to be submitted. The mayor will appoint a committee, with city council concurrence, to review the proposals and make recommendations to the city council no later than the first regular meeting in January.

(e) Any recipient of funding under this article must execute a contract with the city setting forth terms and conditions deemed necessary to enable the city to assure compliance with the purposes and limitations under this section. ~~In addition, Explore Fairbanks and the Fairbanks Economic Development Corporation board of directors and/or director must remit complete and fully detailed budget documents and a plan outlining projected goals and objectives directly to the city council before November 1st of each year for presentation and review as a condition of funding. At the same time each of these agencies must submit a complete and detailed report of current year's progress and accomplishments.~~

(f) Discretionary grant recipients will be required to report to the CFO that funds were used exclusively for the purposes stated in the grant application. Ten percent of these appropriations will be withheld until the complete report is filed with the CFO. Prior to receiving any funding under

this section, applicants must agree to reimburse the city the full amount of any grant funds not used for the purposes stated on the application. Certification that funds were used as approved is due by ~~October 31~~ **September 30** of the year of grant funding; funds not spent or encumbered for approved purposes must be returned by that date. An organization that fails to comply with the ~~October 31~~ **September 30** deadline is ineligible to seek funding for the following year, but if complete reporting and repayment is made by ~~October 31~~ **September 30** of the following year, the organization may reapply for future funding. An organization that does not comply within one year of the deadline is ineligible to receive funding for three additional years.

(g) The city council establishes the following criteria and process for discretionary grants.

(1) The primary purpose of discretionary grants is the promotion of the tourism industry and other economic development in the City of Fairbanks. Discretionary grants cannot support the following:

- a. Loans, deficits, or debt reduction.
- b. Endowments.
- c. Scholarships.
- d. Health and social services activities.

(2) A discretionary fund committee will be composed of five community members and a council person, who will function as the chair, all appointed by the mayor. The members of the committee will serve three-year terms with a limit of two consecutive full terms. Unless appointed to fill a vacancy, terms begin July 1 and expire June 30.

(3) Grant guidelines:

a. The applicant must complete the application in its entirety and may submit financial information in their format including:

1. Balance sheet for the last fiscal year.
2. Income and expense statement for the last fiscal year.
3. Applicant's projected budget for the upcoming year.
4. Wage and salary information for employees for current and upcoming year.

b. If an applicant has the disbursement responsibility for other organizations, they must list all organizations that they represent.

c. The applicant must explain how use of the funds will contribute significantly to the growth and promotion of Fairbanks.

d. The applicant must explain how the funds will be used to supplement a successful ongoing program of activities or a new program that will need initial support to accomplish its stated goals.

e. The applicant must answer questions in the order provided but need not have the questions and answers appear on specific pages.

(4) Grant applications approved by the discretionary fund committee will be available from the office of the city clerk and must be submitted or postmarked no later than ~~October 31~~ **September 30** of each year.

(5) Procedures for scoring proposals from applicants will be decided by the committee during its first organizational meeting. Members at this meeting will be made aware of procedures in place in case of conflicts of interest.

(6) A distribution meeting will be held for members to present their award for each eligible grant application. Prior to the distribution meeting, committee members must submit their award amounts to the CFO. Members will disclose their award amounts by reading them into the record during the distribution meeting. An award will be made for each eligible grant applicant by averaging the award amounts. Awards are subject to city council approval.

(7) Successful applicants are required to report to the CFO as stated in section 74-117(f). ~~Ten percent of these appropriations will be withheld until a report is filed with the CFO.~~

Section 2. The effective date of this Ordinance is five days after adoption.

Section 3. The current distribution will remain in effect until December 31, 2023.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas Chard, City Attorney