



FAIRBANKS CITY COUNCIL  
AGENDA NO. 2022-24  
**REGULAR MEETING – DECEMBER 12, 2022**  
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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REGULAR MEETING  
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.

NOTE: The Mayor, Council Members, and the public may participate remotely at City Council meetings. Citizens may provide testimony via Zoom webinar if registered to do so in advance of the meeting (the three-minute time limit applies to all forms of public testimony); however, in-person testimony will be given preference. Masking is not required in City Council Chambers, but masks are available to attendees.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (\*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Applications for Renewal. Public Testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
4488	R.J.'s Lounge & Grill	Beverage Dispensary	Roy J. Stoltz	3450 Airport Way
270	Lavelle's Taphouse	Beverage Dispensary	Lavelle's Taphouse, LLC	414 2nd Avenue

- b) The Fairbanks City Council will hear interested citizens concerned with the following Marijuana License Applications for Renewal. Public Testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
10131	Pakalolo Supply Company, Inc.	Retail Marijuana Store	Pakalolo Supply Company, Inc.	1851 Fox Avenue
10230	Pakalolo Supply Company, Inc.	Standard Marijuana Cultivation Facility	Pakalolo Supply Company, Inc.	1851 Fox Avenue
10589	Nature's Releaf, LLC	Retail Marijuana Store	Nature's Releaf, LLC	503 7th Avenue
10869	Grass Station 49	Retail Marijuana Store	The Grass Station, LLC	1326 Cushman Street
11051	Northlink, LLC	Standard Marijuana Cultivation Facility	Northlink, LLC	1550 Cushman Street, Suite B
12325	Good Cannabis	Retail Marijuana Store	Good, LLC	356 Old Steese Hwy
13479	North Star Fire	Standard Marijuana Cultivation Facility	North Star Fire, LLC	3780 Leasure Street, Suite 3
14467	Tanana Herb Company, LLC	Standard Marijuana Cultivation Facility	Tanana Herb Company, LLC	1200 Well Street
15800	Baked Alaska, LLC	Marijuana Product Manufacturing Facility	Baked Alaska, LLC	2745 Hanson Road, Unit B
15814	Tanana Herb Company, LLC	Retail Marijuana Store	Tanana Herb Company, LLC	1200 Well Street
16006	Arctic Bakery, LLC	Marijuana Product Manufacturing Facility	Arctic Bakery, LLC	1409 Well Street
16091	Tanana Herb Company, LLC	Marijuana Concentrate Manufacturing Facility	Tanana Herb Company, LLC	1200 Well Street
22809	Airport Way Best Bud	Retail Marijuana Store	Airport Way Trade Center, LLC	3598 Airport Way

- c) The Fairbanks City Council will hear interested citizens concerned with the following Marijuana License Application for Transfer of Controlling Interest. Public testimony will be taken and limited to three minutes.

Type/Lic. No: Marijuana Product Manufacturing Facility, Lic. #15800  
 DBA: Baked Alaska, LLC  
 Applicant: Baked Alaska, LLC  
 Location: 2745 Hanson Road, Unit B, Fairbanks

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6223 – An Ordinance Amending Fairbanks General Code Chapter 74, Article V, Room Rental Tax, to Change the Allocations to Golden Heart Plaza/Barnette's Landing and Discretionary Grants. Introduced by Council Member Marney. POSTPONED from the Regular Meeting of November 28, 2022. A public hearing was held at that time.
- b) Ordinance No. 6226, as Amended – An Ordinance Adopting the 2023 Operating and Capital Budgets. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

12. NEW BUSINESS

- \*a) Resolution No. 5040 – A Resolution to Extend the Sunset Date for the Incentive Bonus Program with the Fairbanks Emergency Communications Center for Recruitment and Hiring. Introduced by Mayor Pruhs.
- \*b) Ordinance No. 6228 – An Ordinance Authorizing Release of an Easement Near 7th Avenue and Cushman Street. Introduced by Mayor Pruhs.
- \*c) Ordinance No. 6229 – An Ordinance Amending FGC Section 2-119, Order of Business; Citizens Addressing City Council, to Clarify the Conduct of City Council Meetings. Introduced by Council Member Ringstad.
- \*d) Ordinance No. 6230 – An Ordinance Amending Fairbanks General Code Chapter 14, Article XIII, Business Licensing. Introduced by Mayor Pruhs and Council Members Rogers, Tidwell, and Sprinkle.

13. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- \*a) Chena Riverfront Commission Meeting Minutes of October 26, 2022

15. COUNCIL MEMBERS' COMMENTS
16. CITY CLERK'S REPORT
17. CITY ATTORNEY'S REPORT
18. EXECUTIVE SESSION
  - a) AFL-CIO Labor Negotiation Strategy
19. ADJOURNMENT



800 Cushman Street  
Fairbanks, AK 99701

Telephone (907)459-6702  
Fax (907)459-6710

## MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Liquor License Renewals

DATE: December 1, 2022

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following liquor license renewals:

Lic. #	DBA	License Type	Licensee	Phone	Address
4488	R.J.'s Lounge & Grill	Beverage Dispensary	Roy J. Stoltz	907-452-6539	3450 Airport Way
270	Lavelle's Taphouse	Beverage Dispensary	Lavelle's Taphouse, LLC	907-378-2233	414 2nd Avenue

Pursuant to FGC Sec. 14-178 the Council must determine whether to protest liquor license renewal applications after holding a public hearing.

The Police Department has included a call report for the above-listed locations, but **there are no department-recommended protests** for these liquor license renewals.

# CITY OF FAIRBANKS PUBLIC SAFETY

## Event List with Report Numbers

RJs Lounge

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	10/22/2022 03:33	ALARM BURGLARY -	3450 AIRPORT WAY	O16	FAB	10/22/2022 03:49:41
	10/09/2022 09:34	ALARM BURGLARY -	3450 AIRPORT WAY		CBAC	10/09/2022 09:44:17
	09/15/2022 01:54	REDDI	3450 AIRPORT WAY		TOT	09/15/2022 02:02:56
	08/13/2022 22:39	THREAT - BRAVO	3450 AIRPORT WAY	O17	NRP	08/13/2022 22:59:39
22002426	06/19/2022 11:40	FOUND PROPERTY -	3450 AIRPORT WAY	O42	RPT	06/19/2022 12:06:54
	05/28/2022 02:06	TRESPASS/UNWANTE	3450 AIRPORT WAY	O7	NRP	05/28/2022 02:29:26
	04/10/2022 20:53	TRESPASS/UNWANTE	3450 AIRPORT WAY	O13	SUBL	04/10/2022 21:07:48
22001419	04/10/2022 17:43	TRESPASS/UNWANTE	3450 AIRPORT WAY	O13	RPT	04/10/2022 18:41:42
	04/09/2022 20:05	TRESPASS/UNWANTE	3450 AIRPORT WAY	O13	NRP	04/09/2022 20:55:51
	04/07/2022 22:08	TRESPASS/UNWANTE	3450 AIRPORT WAY	O56	NRP	04/07/2022 23:17:02
	04/06/2022 17:15	TRESPASS/UNWANTE	3450 AIRPORT WAY	O55	NRP	04/06/2022 18:03:55
	04/05/2022 18:21	TRESPASS/UNWANTE	3450 AIRPORT WAY	O42	NRP	04/05/2022 19:24:15
	04/03/2022 01:10	TRESPASS/UNWANTE	3450 AIRPORT WAY	O17	NRP	04/03/2022 01:28:11
	01/07/2022 22:17	LOST PROPERTY -	3450 AIRPORT WAY	O6	NRP	01/08/2022 01:44:37
	01/07/2022 21:58	TRESPASS/UNWANTE	3450 AIRPORT WAY	O19	SUBL	01/07/2022 22:00:23
	01/01/2022 03:53	ALARM BURGLARY -	3450 AIRPORT WAY		CBAC	01/01/2022 04:05:07
	12/29/2021 13:07	ADMIN -	3450 AIRPORT WAY		COM	12/29/2021 13:09:54

Total Number of Events Listed: 17

# CITY OF FAIRBANKS PUBLIC SAFETY

## Event List with Report Numbers

Lavelle`s Taphouse

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	11/19/2022 12:01	FOUND PROPERTY -	414 SECOND AVE	O2	NRP	11/19/2022 14:48:15
	04/30/2022 09:34	TRESPASS - PAST -	414 SECOND AVE	S4	NRP	04/30/2022 09:43:55
	03/17/2022 14:35	SI - FOLLOW-UP	414 SECOND AVE	O30	NRP	03/19/2022 15:27:32
	02/10/2022 17:11	MVC - NO INJURIES -	414 SECOND AVE	O32	NRP	02/10/2022 17:58:00
	02/06/2022 12:25	PAST HIT & RUN -	414 SECOND AVE	DESK	NRP	02/06/2022 12:50:09

Total Number of Events Listed: 5




# MEMORANDUM

City of Fairbanks Clerk’s Office

D. Danyielle Snider, City Clerk

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Marijuana License Renewals

DATE: December 1, 2022

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following marijuana license renewals:

Lic. #	DBA	License Type	Licensee	Address
10131	Pakalolo Supply Company, Inc.	Retail Marijuana Store	Pakalolo Supply Company, Inc.	1851 Fox Avenue
10230	Pakalolo Supply Company, Inc.	Standard Marijuana Cultivation Facility	Pakalolo Supply Company, Inc.	1851 Fox Avenue
10589	Nature’s Releaf, LLC	Retail Marijuana Store	Nature’s Releaf, LLC	503 7th Avenue
10869	Grass Station 49	Retail Marijuana Store	The Grass Station, LLC	1326 Cushman Street
11051	Northlink, LLC	Standard Marijuana Cultivation Facility	Northlink, LLC	1550 Cushman Street, Suite B
12325	Good Cannabis	Retail Marijuana Store	Good, LLC	356 Old Steese Hwy
13479	North Star Fire	Standard Marijuana Cultivation Facility	North Star Fire, LLC	3780 Leasure Street, Suite 3
14467	Tanana Herb Company, LLC	Standard Marijuana Cultivation Facility	Tanana Herb Company, LLC	1200 Well Street
15800	Baked Alaska, LLC	Marijuana Product Manufacturing Facility	Baked Alaska, LLC	2745 Hanson Road, Unit B
15814	Tanana Herb Company, LLC	Retail Marijuana Store	Tanana Herb Company, LLC	1200 Well Street
16006	Arctic Bakery, LLC	Marijuana Product Manufacturing Facility	Arctic Bakery, LLC	1409 Well Street
16091	Tanana Herb Company, LLC	Marijuana Concentrate Manufacturing Facility	Tanana Herb Company, LLC	1200 Well Street
22809	Airport Way Best Bud	Retail Marijuana Store	Airport Way Trade Center, LLC	3598 Airport Way

Pursuant to FGC Sec. 14-214 and 3 AAC 306.060, the Council may determine whether to protest marijuana license renewals after holding a public hearing. The 60-day deadline for response to AMCO on the above-listed renewals is December 30, 2022.

Pursuant to FGC Sec. 14-215(b)(12), I have inquired about complaints filed within the past 12 months with the Fairbanks North Star Borough and AMCO in regard to the above-listed marijuana establishments. There was one Notice of Violation issued by the State of Alaska to North Star Fire (lic. #13479) in July 2022; however, I inquired as to whether the issue had been resolved, and the State confirmed that it had.

The Fairbanks Police Department has included a call report for the above-listed locations; however, there is no recommended protest by FPD. There are **no departmental objections** to these marijuana license renewal applications. Please contact me if you need further information.



# Notice of Violation

Email

(3AAC 306.805)

This form, all information provided and responses are public documents per Alaska Public Records Act AS 40.25

Date: 7/21/22

License #/Type: 13479

Standard Cultivation

Designated Licensee: Kirsten Hagen

AMCO Case#: AM 22-1369

DBA: North Star Fire

Premises Address: 3780 Leasure St. Suite 3, Fairbanks, AK 99701

Mailing Address: 3780 Leasure St. Suite 3, Fairbanks, AK 99701

This is a notice to you as licensee that an alleged violation has occurred. If the Marijuana Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

**Note: This is not an accusation or a criminal complaint.**

As of 7/20/2022, North Star Fire, 13479, Standard Cultivation, you were delinquent on your marijuana excise tax liability.

You have 30 days to resolve this matter with the Department of Revenue. If the delinquency is not resolved, an accusation may be brought to the Marijuana Control Board. However, this deadline does not extend the 60 days afforded to you by the board at the October 28, 2021, meeting to get your tax balance to \$0 or be on a payment plan.

Your attention is directed to: AS 17.38.010(b)(2) legitimate, taxpaying business people, and not criminal actors, will conduct sales of marijuana; 3 AAC 306.480. Marijuana tax to be paid; 3 AAC 306.810. Suspension or revocation of license; AS 43.61.030(b). Marijuana cultivation facility fails to pay tax; AS 43.05.230(e) DOR can publish list of taxpayer(s) who failed to pay their taxes.; 15 AAC 61.020. License revocation and suspension.

**3 AAC 306.805 provides that upon receipt of a Notice of Violation, a licensee may request to appear before the board and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice. A licensee may respond, either orally or in writing, to the Notice.**

**IT IS RECOMMENDED THAT YOU RESPOND IN WRITING TO DOCUMENT YOUR RESPONSE FOR THE MARIJUANA CONTROL BOARD.**

**\*Please send your response to the address below and include your Marijuana Establishment License Number in your response.**

Alcohol & Marijuana Control Office

ATTN: Enforcement

550 W. 7<sup>th</sup> Ave, Suite 1600

Anchorage, Alaska, 995  
Issuing Investigator: J. Hoelscher  
amco.enforcement@ala

Received by:

SIGNATURE:

SIGNATURE:

Delivered VIA: Email

Date:

**CITY OF FAIRBANKS PUBLIC SAFETY**

**Pakalolo Supply Company Inc**

11/22/2021 - 11/21/2022

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	11/06/2022 20:05	ALARM	1851 FOX AVE	O34	FAB	11/06/2022 20:22:33
22003367	06/20/2022 09:33	FIRE ALARM-	1851 FOX AVE	E4	FIRE	06/20/2022 10:01:46
	04/29/2022 17:35	DISTURBANCE	1851 FOX AVE	O42	CALL	04/29/2022 17:45:49

Total Number of Events Listed: 3

# CITY OF FAIRBANKS PUBLIC SAFETY

## Nature`s Releaf, LLC

11/22/2021 - 11/21/2022

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	10/08/2022 19:47	INCAPACITATED	503 SEVENTH AVE		NCAL	10/08/2022 20:02:36
22003245	08/13/2022 13:53	PAST THEFT - BRAVO	503 SEVENTH AVE	O50	RPT	08/13/2022 15:01:56
	06/08/2022 16:49	ALARM BURGLARY -	503 SEVENTH AVE		CBAC	06/08/2022 16:55:51
	04/30/2022 12:00	FRAUD/FORGERY -	503 SEVENTH AVE	O6	NRP	04/30/2022 12:30:55
	03/14/2022 22:35	SEND PROTOCOL	503 SEVENTH AVE	O13	NRP	03/14/2022 22:44:10
22001379	03/14/2022 22:27	PSYCHIATRIC -	503 SEVENTH AVE	M2	TRAN	03/14/2022 23:11:29
22000625	02/15/2022 14:58	DAMAGE/VANDALISM	503 SEVENTH AVE	S15	RPT	02/15/2022 15:02:02
22000624	02/15/2022 14:41	FRAUD/FORGERY -	503 SEVENTH AVE	S15	RPT	02/15/2022 14:59:01
	01/30/2022 23:34	CSP - FOOT PATROL	503 SEVENTH AVE	CSP	CSP	01/30/2022 23:44:11
	01/02/2022 20:06	TRESPASS/UNWANTE	503 SEVENTH AVE	O6	NRP	01/02/2022 20:42:10
	01/02/2022 15:11	TRESPASS/UNWANTE	503 SEVENTH AVE	O6	NRP	01/02/2022 15:33:17
21004900	12/30/2021 19:26	TRESPASS/UNWANTE	503 SEVENTH AVE	O6	RPT	12/30/2021 21:39:13
	12/30/2021 18:34	TRESPASS/UNWANTE	503 SEVENTH AVE	O6	NRP	12/30/2021 19:00:05

Total Number of Events Listed: 13

**CITY OF FAIRBANKS PUBLIC SAFETY**

**Grass Station 49**

11/22/2021 - 11/21/2022

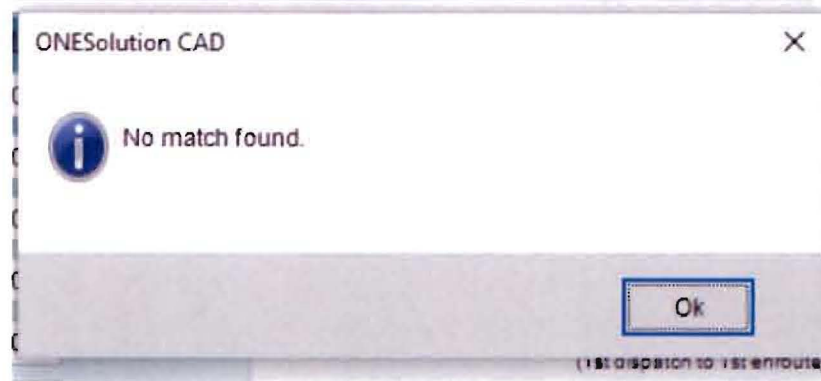
Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
22006314	11/10/2022 08:14	SMALL OUTSIDE FIRE	1326 CUSHMAN ST	E1	FIRE	11/10/2022 08:21:48
	11/10/2022 04:07	911 LOG	1326 CUSHMAN ST		DUP	11/10/2022 04:07:52
	11/10/2022 04:03	911 LOG	1326 CUSHMAN ST		DUP	11/10/2022 04:04:17
22006311	11/10/2022 04:00	SMALL OUTSIDE FIRE	1326 CUSHMAN ST	E1	FIRE	11/10/2022 04:17:00
22000019	11/07/2022 17:46	MCT LEVEL 3	1326 CUSHMAN ST	MCT1	MCTT	11/07/2022 18:27:00
	11/07/2022 17:43	MENTAL DISORDERS-	1326 CUSHMAN ST		TOT	11/07/2022 18:29:01
	10/30/2022 23:00	INCAPACITATED	1326 CUSHMAN ST	CSP	CSP	10/30/2022 23:21:30
22006133	10/30/2022 22:46	CHEST PAIN-DIFF	1326 CUSHMAN ST	M2	NPAT	10/30/2022 23:07:57
	10/26/2022 18:35	911 LOG	1326 CUSHMAN ST		DUP	10/26/2022 18:36:21
22003634	09/06/2022 11:52	MVC - NO INJURIES -	1326 CUSHMAN ST	O27	RPT	09/06/2022 12:38:22
	09/03/2022 14:55	TRESPASS	1326 CUSHMAN ST	O7	NRP	09/03/2022 15:14:36
	06/20/2022 22:17	SI - FIELD CONTACT	1326 CUSHMAN ST	O56	SUBL	06/20/2022 22:19:33
	06/19/2022 08:21	SUSPICIOUS PERSON	1326 CUSHMAN ST	O42	NRP	06/19/2022 09:08:07
	05/21/2022 21:30	INCAPACITATED	1326 CUSHMAN ST	CSP	CSPN	05/21/2022 21:57:17
22002797	05/21/2022 21:27	UNKNOWN PROBLEM	1326 CUSHMAN ST	M1	TRAN	05/21/2022 22:19:44
	05/03/2022 16:24	TRESPASS/UNWANTE	1326 CUSHMAN ST	O26	NRP	05/03/2022 19:08:10
22002384	05/03/2022 12:06	SICK PERSON -	1326 CUSHMAN ST	M2	NPAT	05/03/2022 12:42:54
	04/02/2022 21:05	PRIVATE IMPOUND	1326 CUSHMAN ST		PRI	04/02/2022 22:14:04
	03/13/2022 18:35	INCAPACITATED	1326 CUSHMAN ST		RESP	03/13/2022 18:39:18
22001347	03/13/2022 18:29	FAINTING EPISODE-	1326 CUSHMAN ST	M2	TRAN	03/13/2022 19:09:48
	03/10/2022 23:05	DISTURBANCE	1326 CUSHMAN ST	O13	SUBL	03/10/2022 23:16:27
	12/31/2021 10:38	INCAPACITATED	1326 CUSHMAN ST	CSP	CALL	12/31/2021 10:41:28

Total Number of Events Listed: **22**

Northlink, LLC

Thursday	Friday	Saturday	Sunday
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Call date  -



**CITY OF FAIRBANKS PUBLIC SAFETY**

**Good Cannabis**

11/22/2021-11/21/2022

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	11/07/2022 19:42	INCAPACITATED	356 OLD STEESE HWY	CSP	CSPN	11/07/2022 20:10:13
	11/07/2022 19:26	TRESPASS/UNWANTE	356 OLD STEESE HWY	O10	NRP	11/07/2022 19:51:46
	09/05/2022 16:11	911 LOG	356 OLD STEESE HWY		911	09/05/2022 16:16:18
	09/05/2022 15:57	MENTAL DISORDER -	356 OLD STEESE HWY	O27	SUBL	09/05/2022 16:14:38
	08/26/2022 14:30	TRESPASS/UNWANTE	356 OLD STEESE HWY		SUBL	08/26/2022 14:32:18
	08/20/2022 22:22	REDDI	356 OLD STEESE HWY	DESK	NRP	08/20/2022 23:12:57
	07/22/2022 23:21	911 LOG	356 OLD STEESE HWY		911	07/22/2022 23:23:14
	04/27/2022 23:16	INCAPACITATED	356 OLD STEESE HWY	CSP	CSP	04/27/2022 23:48:03
	03/11/2022 13:33	INCAPACITATED	356 OLD STEESE HWY	CSP	CSPN	03/11/2022 13:54:38
	03/11/2022 13:11	TRESPASS/UNWANTE	356 OLD STEESE HWY	O8	NRP	03/11/2022 13:35:21
	03/11/2022 12:46	INCAPACITATED	356 OLD STEESE HWY	CSP	CSPN	03/11/2022 13:03:53
	02/01/2022 14:13	911 LOG	356 OLD STEESE HWY		911	02/01/2022 14:17:16
	02/01/2022 14:13	PD PROQA	356 OLD STEESE HWY		SUBL	02/01/2022 14:16:23
	01/17/2022 18:50	DISTURBANCE	356 OLD STEESE HWY	O42	NRP	01/17/2022 20:11:12
	12/12/2021 16:42	VIOLATION OF CRT	356 OLD STEESE HWY	O32	NRP	12/12/2021 17:48:18

Total Number of Events Listed: **15**

North Star Fire

Call date 11/22/2021 00:00:00 - 11/21/2022 23:59:59

ONESolution CAD

 No match found.

Ok

(1st dispatch to 1st enroute)

**CITY OF FAIRBANKS PUBLIC SAFETY**

**Tanana Herb Company, LLC**

11/22/2021-11/21/2022

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	12/15/2021 08:54	911 LOG	1200 WELL ST		911	12/15/2021 08:55:57

Total Number of Events Listed: 1



**CITY OF FAIRBANKS PUBLIC SAFETY**

**Baked Alaska, LLC**

11/22/2021 - 11/21/2022

<b>Report #</b>	<b>Call Time</b>	<b>Nature</b>	<b>Location</b>	<b>Prime Unit</b>	<b>Disp.</b>	<b>Close Time</b>
22002709	05/18/2022 09:58	FIRE ALARM - BRAVO	2745-B HANSON RD	E4	FALS	05/18/2022 10:07:14
22002365	05/02/2022 11:14	FIRE ALARM -	2745-B HANSON RD	B1	FIRE	05/02/2022 11:30:01
22002263	04/28/2022 11:13	FIRE ALARM -	2745-B HANSON RD	E4	FIRE	04/28/2022 11:24:14

Total Number of Events Listed: **3**

**CITY OF FAIRBANKS PUBLIC SAFETY**

**Arctic Bakery, LLC**

11/22/2021 - 11/21/2022

<b>Report #</b>	<b>Call Time</b>	<b>Nature</b>	<b>Location</b>	<b>Prime Unit</b>	<b>Disp.</b>	<b>Close Time</b>
	04/14/2022 07:22	ALARM BURGLARY -	1409 WELL ST	O26	FAB	04/14/2022 07:44:29
	03/10/2022 11:21	PRIVATE IMPOUND	1409 WELL ST		PRI	03/10/2022 13:14:50

Total Number of Events Listed: **2**

**CITY OF FAIRBANKS PUBLIC SAFETY**

**Airport Way Best Bud**

11/22/2021 - 11/21/2022

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	11/15/2022 20:13	911 LOG	3598 AIRPORT WAY		DUP	11/15/2022 20:32:03
	11/15/2022 19:20	TRESPASS/UNWANTE	3598 AIRPORT WAY	O5	NRP	11/15/2022 22:20:36
	11/15/2022 18:18	TRESPASS/UNWANTE	3598 AIRPORT WAY	O2	SUBL	11/15/2022 18:45:18
	11/14/2022 18:19	TRESPASS/UNWANTE	3598 AIRPORT WAY	O13	NRP	11/14/2022 18:32:12
	10/22/2022 19:59	TRESPASS/UNWANTE	3598 AIRPORT WAY	O8	NRP	10/22/2022 20:15:08
22004130	10/11/2022 14:41	PAST THEFT - BRAVO	3598 AIRPORT WAY	O13	RPT	10/11/2022 15:26:05
	10/06/2022 22:00	TRESPASS/UNWANTE	3598 AIRPORT WAY	S5	NRP	10/06/2022 22:47:53
22003585	09/02/2022 19:33	SUSPICIOUS PERSON	3598 AIRPORT WAY	O10	RPT	09/02/2022 21:39:22
	08/31/2022 19:16	DAMAGE/VANDALISM	3598 AIRPORT WAY	S21	NRP	09/01/2022 11:10:19
	07/15/2022 11:00	911 LOG	3598 AIRPORT WAY		911	07/15/2022 11:01:56
	02/14/2022 23:29	ALARM BURGLARY -	3598 AIRPORT WAY	O17	FAB	02/14/2022 23:40:45
22000084	01/07/2022 07:38	FRAUD -	3598 AIRPORT WAY	S15	RPT	01/07/2022 11:00:08

Total Number of Events Listed: 12




800 Cushman Street  
Fairbanks, AK 99701

Telephone (907)459-6702  
Fax (907)459-6710

## MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Application for Marijuana License Transfer of Controlling Interest

DATE: December 1, 2022

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of controlling interest for the following marijuana license:

License Type: Marijuana Product Manufacturing Facility, License #**15800**  
 DBA: **Baked Alaska, LLC**  
 Licensee/Applicant: Baked Alaska, LLC  
 Physical Location: 2745 Hanson Road, Unit B, Fairbanks AK

Corp/LLC Agent:	Address	Date/State of Incorporation	Good standing?
Baked Alaska, LLC Jana Weltzin	901 Photo Avenue Anchorage, AK 99503	11/10/17 – Alaska	Yes

Member/Officer/Director:	Address	Phone	Title/Shares (%)
Steve Hallsten	1062 Dolphin Way Fairbanks, AK 99709	907-322-0229	Member – 50%
Ryan Hallsten	425 Baranof Avenue Fairbanks, AK 99701	907-388-3111	Member – 50%

**NOTE:** This is a transfer of controlling interest only. The transfer involves a change in ownership percentage **from** Audrey Ranstead (50%) **to** Ryan Hallsten (50%).

Pursuant to FGC Sec. 14-215(a), the Council must determine whether to protest the marijuana license action after holding a public hearing. The City Clerk has complied with the advertising requirement set forth in FGC Sec. 14-214(c)(1).

The Fairbanks Police Department has included a call report for the location at 2745 Hanson Road, Unit B, but they are not recommending protest.

There are no **department-recommended protests** to this transfer.

**CITY OF FAIRBANKS PUBLIC SAFETY**

**Baked Alaska, LLC**

11/22/2021 - 11/21/2022

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
22002709	05/18/2022 09:58	FIRE ALARM - BRAVO	2745-B HANSON RD	E4	FALS	05/18/2022 10:07:14
22002365	05/02/2022 11:14	FIRE ALARM -	2745-B HANSON RD	B1	FIRE	05/02/2022 11:30:01
22002263	04/28/2022 11:13	FIRE ALARM -	2745-B HANSON RD	E4	FIRE	04/28/2022 11:24:14

Total Number of Events Listed: 3



AMCO received 4/26/2022

Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Marijuana Control Board  
**Marijuana Establishment  
 Form MJ-17c: License Transfer Application**

**What is this form?**

This form must be used to initiate a transfer of ownership of a marijuana establishment license under 3 AAC 306.045. This transfer application must be completed and submitted to AMCO's main office, along with all necessary supplemental documents and fees listed in **Form MJ-17b: License Transfer Application Checklist**, before a transfer of ownership, including a change that affects the controlling interest of an entity, will be considered by the Marijuana Control Board.

**Please note that licensees seeking to change controlling interest of an entity that owns multiple licenses must submit a separate completed copy of this form and the required supplemental documents and fees for each license.**

**Section 1 – Transferor Information**

Enter information for the **current** licensee and licensed establishment.

Licensee:	Baked Alaska LLC	License Number:	15800		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	Baked Alaska LLC				
Premises Address:	2745 Hanson Road, Unit B				
City:	Fairbanks	State:	Alaska	ZIP:	99709
Email:	bakedalaskaorders@outlook.com				
Local Government:	City of Fairbanks				

Regular ownership transfer

Transfer of controlling interest in the licensed entity

**Section 2 – Transferee Information**

Enter information for the **new** applicant seeking to be licensed. The business license # should be issued for the DBA listed below, and held by the transferee.

Licensee:	Baked Alaska LLC	Alaska Entity #	10071545		
Mailing Address:	2745 Hanson Road, Unit B				
City:	Fairbanks	State:	Alaska	ZIP:	99701
Doing Business As:	Baked Alaska LLC				
Business License #:	1062188	Business Phone:	907-388-3111		
Designated Licensee:	Ryan Hallsten				
Contact Email:	sales@getbakedak.com	Phone #	907-388-3111		



# Form MJ-17c: License Transfer Application

## Section 3 – Entity Ownership Information

This section must be completed by any **entity**, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 4. If any entity official is another entity, you must include the AK Entity # of that entity in the Entity Official Name field, attach a separate completed copy of this page that breaks down the ownership information for that entity, and submit the supplemental documents and fingerprint fees listed on Form MJ-17b required for each individual entity official. Entity documents must be submitted for each entity listed on this form.

If more space is needed, please attach additional completed copies of this page.

- If the applicant is a **corporation**, list each *officer or director, and owner of any of the corporation's stock*.
- If the applicant is a **limited liability company**, list each *member holding any ownership interest and each manager*.
- If the applicant is a **partnership or limited partnership**, list each *partner holding any interest and each general partner*.

Entity Official Name:	Steve Hallsten				
Title(s):	Member	Phone:	907-322-0229	% Owned:	50
Email:	smrtgen@me.com				
Mailing Address:	1062 Dolphin Way				
City:	Fairbanks	State:	Alaska	ZIP:	99709
Entity Official Name:	Ryan Hallsten				
Title(s):	Member	Phone:	907-388-3111	% Owned:	50
Email:	ryan.hallsten@gmail.com				
Mailing Address:	425 Baranos Ave				
City:	Fairbanks	State:	Alaska	ZIP:	99701
Entity Official Name:					
Title(s):		Phone:		% Owned:	
Email:					
Mailing Address:					
City:		State:		ZIP:	
Entity Official Name:					
Title(s):		Phone:		% Owned:	
Email:					
Mailing Address:					
City:		State:		ZIP:	
Entity Official Name:					
Title(s):		Phone:		% Owned:	
Email:					
Mailing Address:					
City:		State:		ZIP:	



Alaska Marijuana Control Board

Form MJ-17c: License Transfer Application

Section 4 - Other Licenses

Ownership and financial interest in other marijuana establishments:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other marijuana establishment that is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, which license number(s), and license type(s):

[Empty box for disclosure]

Section 5 - Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

JDW, LLC Attorney Jana Weltzin and staff

Section 6 - Transferee Certifications

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all proposed licensees (as defined in 3 AAC 306.020) have been listed on this application.

[Handwritten initials in box]

Completed copies of all required documents and fees listed on Form MJ-17b are attached to this form.

[Handwritten initials in box]

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

[Handwritten initials in box]

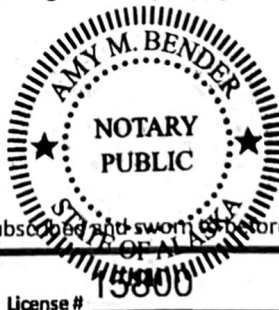
I agree to provide all information required by the Marijuana Control Board in support of this application.

[Handwritten initials in box]

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this form, including all accompanying schedules and statements, is true, correct, and complete.

[Handwritten signature]
Signature of transferee

Ryan Hallsten
Printed name of transferee



[Handwritten signature]
Notary Public in and for the State of Alaska.

My commission expires: 12/25/23

Subscribed and sworn to before me this 11th day of February, 2022





# Form MJ-17c: License Transfer Application

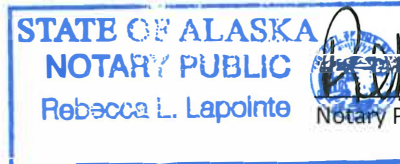
## Section 7 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of unsworn falsification that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) approve of the transfer of this license, and that the information on this form is true, correct, and complete.

Audrey Ranstead  
Signature of transferor

Audrey Ranstead  
Printed name of transferor



Rebecca Lapointe  
Notary Public in and for the State of Alaska.

My commission expires: 4/29/2023

Subscribed and sworn to before me this 10<sup>th</sup> day of February, 2022.

\_\_\_\_\_  
Signature of transferor

\_\_\_\_\_  
Printed name of transferor

\_\_\_\_\_  
Notary Public in and for the State of Alaska.

My commission expires: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Signature of transferor

\_\_\_\_\_  
Printed name of transferor

\_\_\_\_\_  
Notary Public in and for the State of Alaska.

My commission expires: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

**ORDINANCE NO. 6223**

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE  
CHAPTER 74, ARTICLE V, ROOM RENTAL TAX, TO CHANGE  
THE ALLOCATIONS TO GOLDEN HEART PLAZA/BARNETTE'S  
LANDING AND DISCRETIONARY GRANTS**

**WHEREAS**, the room rental tax was first enacted as the hotel/motel tax in 1979;  
and

**WHEREAS**, the rate of the tax was increased to the current 8 percent in 1985; and

**WHEREAS**, the "purpose and limitation" section of the ordinance has been amended at least 10 times since 1979; and

**WHEREAS**, Explore Fairbanks deserves recognition for its diligent, hard work which has resulted in an increase in tourism for the Fairbanks North Star Borough, especially during the winter tourist season; and

**WHEREAS**, the allocations for discretionary grants and to Golden Heart Plaza/Barnette's Landing have not been changed since 2003; and

**WHEREAS**, Golden Heart Plaza is a historical landmark that annually attracts many thousands of visitors from all over the world; and

**WHEREAS**, in 2021, the City received discretionary grant applications from 32 organizations requesting a combined total of \$857,512; and

**WHEREAS**, in 2022, the City received discretionary grant applications from 29 organizations requesting a combined total of \$784,156; and

**WHEREAS**, as recognized from the original enactment of the hotel/motel tax, discretionary grant applicants play an important role in attracting visitors to Fairbanks; and

**WHEREAS**, had discretionary grant funding been adjusted for inflation, today's grants would total \$585,000.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

**Section 1.** FGC Sec. 74-117(b) is amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

**Sec. 74-117. Room rental tax purpose and limitation.**

(b) Subject to annual appropriation, revenues collected under this article shall be allocated as follows:

- (1) The City of Fairbanks will receive 22.5 percent for fund collection, administration, and tourism impact.
- (2) ~~\$500,000~~400,000 will be distributed annually as follows:  
Fairbanks Economic Development Corporation \$ 100,000.00  
Golden Heart Plaza and Barnette Landing Maintenance \$ ~~50,000.00~~  
~~30,000.00~~  
Discretionary Grants \$ ~~350,000~~ 270,000.00
- (3) All remaining room rental tax revenues will be distributed to the Fairbanks Convention and Visitors Bureau, dba Explore Fairbanks (hereinafter "Explore Fairbanks").
- (4) The allocations under this section will be reviewed by the city council at least once every five years.**

**Section 2.** That the effective date of this Ordinance is the \_\_\_ day of \_\_\_\_\_ 2022.

---

**David Pruhs, Mayor**

AYES:  
NAYS:  
ABSENT:  
FAILED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

---

Paul J. Ewers, City Attorney

**ORDINANCE NO. 6226, AS AMENDED**

**AN ORDINANCE ADOPTING THE 2023 OPERATING  
AND CAPITAL BUDGETS**

**WHEREAS**, pursuant to City Charter Section 5.2, on October 26, 2022, Mayor Pruhs presented a recommended annual operating and capital budget estimate for 2023; and

**WHEREAS**, the proposed budget was reviewed by the City Council, Finance Committee, and Department Directors, and their suggested changes to the Mayor's recommended budget are disclosed in the increase (decrease) columns.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows** [amendments shown in **bold** font; deleted text in ~~font~~]:

**SECTION 1.** There is hereby appropriated to the 2023 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2023 and ending December 31, 2023 (see pages 2 and 3):

## GENERAL FUND

REVENUE	MAYOR PROPOSED BUDGET	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes (all sources)	\$ 26,849,410	\$ -	\$ 26,849,410
Charges for Services	5,966,500	<b>(90,882)</b>	5,875,618
Intergovernmental Revenues	3,204,080	-	3,204,080
Licenses and Permits	2,006,050	-	2,006,050
Fines and Forfeitures	526,000	-	526,000
Interest and Penalties	265,000	100,000	365,000
Rental and Lease Income	148,618	-	148,618
Other Revenues	220,000	-	220,000
Other Financing Sources	5,084,496	-	5,084,496
Total revenue appropriation	<u>\$ 44,270,154</u>	<u>\$ 9,118</u>	<u>\$ 44,279,272</u>
<b>EXPENDITURES</b>			
Mayor Department	\$ 753,120	\$ (7,100)	\$ 746,020
Legal Department	243,300	-	243,300
Office of the City Clerk	474,455	-	474,455
Finance Department	979,990	-	979,990
Information Technology	2,598,576	-	2,598,576
General Account	6,654,000	100,000	6,754,000
Police Department	8,222,585	(10,000)	8,212,585
Communications Center	3,412,030	(2,070)	3,409,960
Fire Department	8,523,908	101,110	8,625,018
Public Works Department	9,724,970	(50,500)	9,674,470
Engineering Department	954,350	-	954,350
Building Department	725,620	-	725,620
Total expenditure appropriation	<u>\$ 43,266,904</u>	<u>\$ 131,440</u>	<u>\$ 43,398,344</u>
Estimated general fund balance	\$ 13,171,228	\$ -	\$ 13,171,228
Increase (Decrease) to fund balance	<u>1,003,250</u>	<u>(122,322)</u>	<u>880,928</u>
2023 estimated unassigned balance	<u>\$ 14,174,478</u>	<u>\$ (122,322)</u>	<u>\$ 14,052,156</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$10,000,000.

\$ 8,679,669

## CAPITAL FUND

<u>REVENUE</u>	MAYOR PROPOSED BUDGET	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Transfer from Permanent Fund	\$ 682,937	\$ -	\$ 682,937
Transfer from General Fund	-	-	-
Property Repair & Replacement	145,000	-	145,000
Public Works	250,000	-	250,000
Garbage Equipment Reserve	279,000	-	279,000
IT	65,000	-	65,000
Police	180,000	30,000	210,000
Communications Center	140,000	-	140,000
Fire	290,000	-	290,000
Building	10,000	-	10,000
Total revenue appropriation	<u>\$ 2,041,937</u>	<u>\$ 30,000</u>	<u>\$ 2,071,937</u>
<u>EXPENDITURES</u>			
Property Repair & Replacement	\$ 629,000	\$ -	\$ 629,000
Public Works Department	1,514,000	(45,000)	1,469,000
Garbage Equipment Reserve	-	-	-
IT Department	65,000	-	65,000
Police Department	186,698	30,000	216,698
Communications Center	-	-	-
Fire Department	190,000	-	190,000
Road Maintenance	1,397,974	-	1,397,974
Total expenditure appropriation	<u>\$ 3,982,672</u>	<u>\$ (15,000)</u>	<u>\$ 3,967,672</u>
Estimated capital fund unassigned balance	\$ 4,322,421	\$ 45,000	\$ 4,367,421
Estimated capital fund assigned balance	5,519,083	-	5,519,083
2023 estimated fund balance	<u>\$ 9,841,504</u>	<u>\$ 45,000</u>	<u>\$ 9,886,504</u>

**SECTION 2.** This ordinance also appropriates the use of emergency snow removal funds in the amount of \$250,000 as designated by the Mayor.

**SECTION 3.** All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2023 and ending December 31, 2023

**SECTION 4.** The effective date of this ordinance shall be the 12th day of December 2022.

---

**David Pruhs, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Paul J. Ewers, City Attorney

**RESOLUTION NO. 5040**

**A RESOLUTION TO EXTEND THE SUNSET DATE FOR THE INCENTIVE  
BONUS PROGRAM WITH THE FAIRBANKS EMERGENCY  
COMMUNICATIONS CENTER FOR RECRUITMENT AND HIRING**

**WHEREAS**, an Incentive Bonus Program for recruitment and hiring at the Fairbanks Emergency Communications Center (FECC) was established by the City Council on April 22, 2019, with the adoption of Ordinance No. 6102; and

**WHEREAS**, the ordinance specified that the program would sunset on December 31, 2020, unless extended by Resolution of the City Council; and

**WHEREAS**, the program was extended with Resolution No. 4984 until December 31, 2022; and

**WHEREAS**, it currently costs the City of Fairbanks a minimum of \$23,200 in salaries and benefits to support one employee through the Dispatch Academy, which does not include additional training costs such as travel; and

**WHEREAS**, a one-time sign-on bonus of \$15,000 for a lateral hire would help attract applicants and would constitute a significant cost savings to the City; and

**WHEREAS**, all lateral hire bonuses will be funded through salary savings.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

**Section 1.** An applicant who is a certified dispatcher in the International Academies of Emergency Dispatch (IAED) Protocols or is able to meet certifications required by established FECC standards will be paid \$15,000 “sign-on bonus” in two installments. One payment, half of the “sign-on” bonus, will be paid the first paycheck after completing the Communications Training Program. The second payment of the remaining “sign-on” bonus will be paid on the first paycheck after completing the probation period, subject to the payback provisions specified in the attached Sign-on Bonus Agreement.

**Section 2.** If an active City of Fairbanks employee recruits a new dispatcher (defined in Section 1) who successfully completes the training process and probationary period, the employee will receive a recruitment bonus of \$5,000. The City of Fairbanks employee will receive half of the recruitment bonus upon the employee completing the Communications Training Program. The second half of the bonus will be paid upon the employee completing the probation period.



**Section 3.** The bonuses established in Sections 1 and 2 of this resolution will be funded through savings from budgeted salaries as available. This program will sunset on December 31, 2023 unless extended by Resolution of the City Council.

**PASSED and APPROVED this 12th day of December 2022.**

---

**David Pruhs, City Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

---

D. Danyielle Snider, MMC, City Clerk

---

Paul J. Ewers, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 5040

Abbreviated Title: FECC INCENTIVE BONUS EXTENSION

Department(s): FECC

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes \_\_\_\_\_ No X

2) additional support or maintenance costs? Yes \_\_\_\_\_ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes \_\_\_\_\_ No X

If yes, how many positions? \_\_\_\_\_

If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

EXPENDITURES:	2023	Total
SALARY AND BENEFITS		\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>

FUNDING SOURCE:	2023	Total
GENERAL FUND		\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>

Fairbanks Emergency Communications Center recruitment incentive bonuses will be paid from salary savings. The City paid a \$15,000 bonus to one employee in 2019/2020.

Reviewed by Finance Department:

Initial mb

Date 11/30/2022



Fairbanks Emergency Communications Center  
**Sign-On Bonus Agreement**

This agreement is made between the CITY OF FAIRBANKS (“the City”) and \_\_\_\_\_ (“Employee”).

WHEREAS, pursuant to Ordinance No. 6102, as Amended, the City is offering a sign-on bonus to a person who begins employment for the City of Fairbanks Emergency Communications Center (FECC) for the first time as a DISPATCHER and who meets the City requirements as a Lateral-Hire Dispatcher; and

WHEREAS, in return for the bonus, the Employee agrees to the terms and conditions set out below.

The City and the Employee agree to the following terms:

1. The City agrees to pay the Employee \$15,000.00 as a Sign-on Bonus in return for the Employee accepting the City’s offer of employment. Half of this amount will be paid directly to the Employee on the Employee’s first paycheck following the completion of the Communications Training Program. The second half of this amount will be paid directly to the Employee on the Employee’s first paycheck following the completion of the probation period.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes will be withheld as bonus earnings from the Sign-on Bonus and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and will not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus the Employee agrees to work for the Department, on a regular and full-time basis for at least three years beginning \_\_\_\_\_ and ending on \_\_\_\_\_. Should the Employee resign, quit, or be terminated for cause before the above-stated ending date, the Employee shall repay a prorated amount of the Sign-on Bonus as provided for in the following paragraphs.
5. The Employee’s failure to remain employed by the Department for three years will trigger the Employee’s duty to repay, pro-rata, the amount paid by the Department pursuant to paragraph 1, above. (This amount may be more than the Employee received due to tax or other withholdings.) For example, if the Employee leaves one year prior to the end date, they will repay 12/36 of such amount. To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on all their salary, wages, and other sums payable to them by City. In addition, the Employee hereby authorizes the City to withhold all amounts so due from any sum payable to the Employee by the Department and City. The Employee also agrees that any tax consequences that result from the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department for three years for reasons beyond their control (e.g. injury, illness or death), other than just cause termination, the Department may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the FECC Manager and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts will remain valid and enforceable, and Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Sign-on Bonus.

BY SIGNING BELOW, the Employee certifies that they have not accepted a financial incentive for accepting employment at the City, other than as described in this Agreement.

IN WITNESS THEREOF:

\_\_\_\_\_  
FECC Dispatcher

\_\_\_\_\_  
Date

\_\_\_\_\_  
FECC Manager, Kristi Merideth

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor, David Pruhs

\_\_\_\_\_  
Date

**ORDINANCE NO. 6228**

**AN ORDINANCE AUTHORIZING RELEASE OF AN EASEMENT  
NEAR 7TH AVENUE AND CUSHMAN STREET**

**WHEREAS**, the City of Fairbanks acquired a certain easement on July 30, 1979, recorded in Book 156 at Page 833, records of the Fairbanks Recording District (“the easement”); and

**WHEREAS**, the easement comprises a rectangle 14 feet by 8 feet, containing 112 square feet more or less, as shown on attached “Exhibit A”; and

**WHEREAS**, the intended purpose of the 1979 easement was for an unidentified utility pole; and

**WHEREAS**, the 1979 easement serves no further public purpose and can be released; and

**WHEREAS**, the State of Alaska is in the process of re-platting the parcel, and the release of the easement would be timely.

**NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA**, as follows:

SECTION 1. DETERMINATION: That the easement shown in “Exhibit A” to this ordinance is no longer necessary for municipal purposes and may be released.

SECTION 2. MAYOR’S AUTHORIZATION: That the Mayor is authorized to execute such documents as necessary to release the easement.

SECTION 3. PERMISSIVE REFERENDUM: Any conveyance of real property is subject to the right of the voters, within thirty-days of disposition, to reject the disposition by permissive referendum under FGC 70-42 and the City Charter.

SECTION 4. That the effective date of this ordinance shall be the \_\_\_\_\_ day of December 2022.

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**David Pruhs, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Paul Ewers, City Attorney

Exhibit A to Ordinance No. 6228

**RELEASE OF EASEMENT**

The City of Fairbanks, a municipal corporation of the State of Alaska, 800 Cushman Street, Fairbanks, Alaska 99701, acquired a certain easement interest by virtue of a conveyance, recorded July 30, 1979, as Instrument Number 401-1979-016249-0, records of the Fairbanks Recording District, Fourth Judicial District, Alaska, and particularly described as follows:

**A portion of Lot 1, Block 93A of the Resubdivision of Blocks 93, 94, 103, 104, 110, 111, 116, and A Portion of Blocks 102, 112, and 115 Fairbanks Townsite, Plat No. 401-1970-70.4886, consisting of 112 sq. ft., more or less, and designated as Parcel No. E-6, within the right-of-way lines of Alaska Project No. HHS-005(28).**

Pursuant to Ordinance No. \_\_\_\_\_, adopted December 18, 2022, the City of Fairbanks does hereby release any and all interest held in the above-described easement.

In witness whereof, I, on behalf of the City of Fairbanks, have caused this release to be executed at Fairbanks, Alaska on the \_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
**David Pruhs, Mayor**  
**City of Fairbanks**

**ATTEST:**

**APPROVED AS TO FORM:**

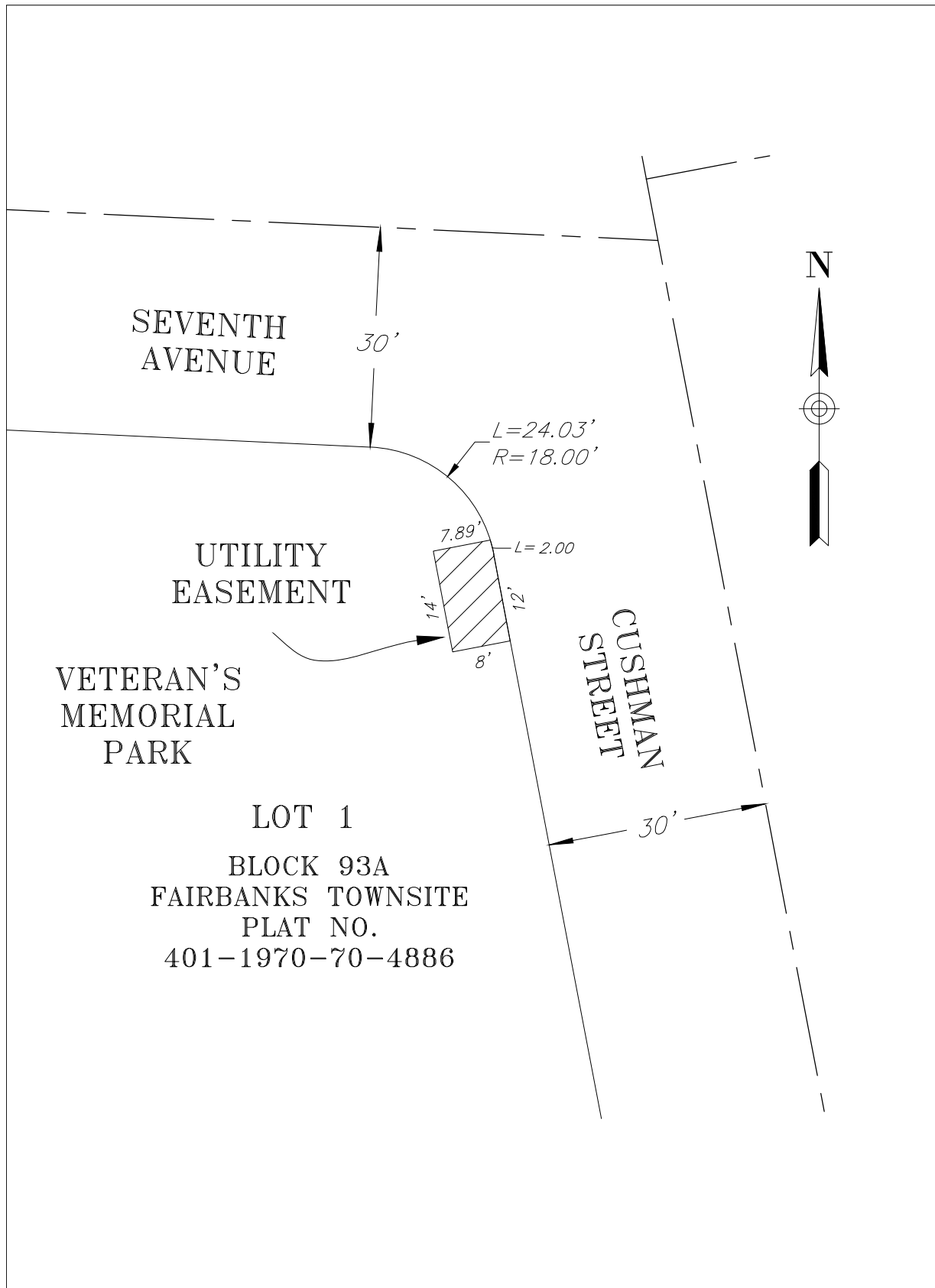
\_\_\_\_\_  
**D. DANYIELLE SNIDER, MMC**  
**City Clerk**

\_\_\_\_\_  
**PAUL EWERS**  
**City Attorney**

RETURN TO: City of Fairbanks Engineering Department  
800 Cushman Street  
Fairbanks, Alaska 99701-4615

# EXHIBIT A

CONTINUED





**ORDINANCE NO. 6229**

**AN ORDINANCE AMENDING FGC SECTION 2-119, ORDER OF BUSINESS; CITIZENS ADDRESSING CITY COUNCIL, TO CLARIFY THE CONDUCT OF CITY COUNCIL MEETINGS**

**WHEREAS**, the current version of FGC Sec. 2-119 does not specify the length of time allowed for public testimony on certain agenda items, but past practice has limited the time to three minutes per person; and

**WHEREAS**, the current version of FGC Sec. 2-119 does not have a provision for allowing extra time for individuals testifying, but individual council members have assumed the authority to do so and the chair has allowed it; and

**WHEREAS**, without specific guidance, the appearance of favoritism is possible, and in meetings where there are many people signed up to provide Citizens' Comments, allowing extra minutes for some testifiers may result in others not having an opportunity; and

**WHEREAS**, the current version of FGC Sec. 2-119 does not make it clear that ordinances approved on the consent agenda are advanced to a second reading and public hearing, while other items on the approved consent agenda are passed as final; and

**WHEREAS**, clarification of the language in some of the sections is in order.

**NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA**, as follows:

**Section 1:** FGC Sec. 2-119, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

**Sec. 2-119. Order of business; citizens addressing city council.**

(a) At every regular meeting of the city council, the order of business shall be as follows:

- (1) Roll call.
- (2) Invocation.
- (3) Flag salutation.
- (4) Ceremonial matters (proclamations, introductions, recognitions, and awards).
- (5) Citizens' comments, (oral communications to the city council on any item not up for public hearing). ~~(testimony)~~

limited to three minutes per person; **The** comment period will end no later than 7:30 p.m.)-

- (6) Approval of agenda and consent agenda. ~~(Approval of e~~**Consent agenda passes all routine items are** indicated by asterisks (\*) ~~on the agenda.~~ Consent agenda items are not considered **together** separately unless a council member so requests. ~~In the event of such request, **that** the item **be** is returned to the general agenda).~~ **Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.**
- (7) Approval of minutes of previous meetings.
- (8) Special orders.
- (9) Mayor's comments and report.
- (10) Council members' comments.
- (11) Unfinished business.
- (12) New business.
- (13) Discussion items (information and reports).
- (14) Written communication to the city council.
- (15) Council members' comments.
- (16) City clerk's report.
- (17) City attorney's report.
- (18) Executive session (if necessary).
- (19) Adjournment.

(b) Any person ~~who desires~~ **wishing** to raise any matter not on the agenda shall be heard under citizens' comments, ~~oral communications to the city council on any item not up for public hearing.~~ Any council member ~~who desires~~ **wishing** to raise any matter not on the agenda shall be heard under council members' comments.

(c) Any person may raise any matter **to the city council** by a written communication ~~to the city council through the city clerk.~~ If a council member deems the matter an appropriate agenda item, they may request that the item be placed on the agenda for the next city council meeting for which the agenda has not been closed. Any council member may raise any matter by requesting **that** the city clerk ~~to~~ place such matter on the agenda for the next city council meeting for which the agenda has not been closed.

(d) Any subject may, by motion of the city council or direction of the mayor, be made a special order of business for a future day or a future time; and when the time fixed for its consideration arrives, the mayor shall lay it before the city council.

(e) Persons not members of the city council may be permitted to address the city council by leave of ~~the mayor or of the city council~~ at any time on any matter before the city council.

(f) The rules of section 2-120 and section 2-121 shall be applicable to persons addressing the city council.

(g) The mayor or any council member may request a staff report at any time other than during citizens' comments, ~~at which time~~ **Upon such request,** staff will provide information on the topic and respond to questions posed by council members.

**(h) Citizens' Comments and public testimony on all other agenda items will be limited to three minutes per person. For good cause, the council may allow additional testimony time.**

**Section 2.** That the effective date of this ordinance shall be the \_\_\_\_\_ day of December 2022.

\_\_\_\_\_  
**David Pruhs, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, MMC, City Clerk

\_\_\_\_\_  
Paul Ewers, City Attorney

**ORDINANCE NO. 6230**

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE  
CHAPTER 14, ARTICLE XIII, BUSINESS LICENSING**

**WHEREAS**, FGC Sec. 14-602(a) states that business license fees will be adjusted annually based upon the Anchorage Consumer Price Index (CPI-U), but it has not been a past practice of the City Council to do so; and

**WHEREAS**, it is the sense of the City Council that all business license fees should be set forth in the City Schedule of Fees and Charges for Services; and

**WHEREAS**, clarification and cleanup of the language in some sections of FGC Chapter 14, Article XIII is in order.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

**Section 1.** Fairbanks General Code Chapter 14, Article XIII, Business Licensing is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

**Sec. 14-601. - City business license required.**

- (a) By **the** last day of February of each year, every person and other legal entity required to obtain a state business license shall obtain an annual city business license, in addition to any other license required by this Code, if the person or legal entity maintains business premises within the city limits, delivers goods or provides services within the city limits, or otherwise does business in the city limits.
- (b) The city clerk shall provide for a system of issuing city business licenses, and keep records of all holders of general city business licenses. The clerk may propose regulations, subject to approval by the city council, relating to the issuance of city general business licenses.
- (c) The following information **must** ~~shall be required to be~~ provided for issuance of a city business license, and updated annually:
  - (1) The name of the business owner;
  - (2) The name(s) under which the entity does business;
  - (3) The mailing address of the owner;
  - (4) The mailing and physical address of the business;
  - (5) A contact telephone number and email address;

~~(6) Reserved;~~

~~(76) A statement of the general nature of the business and the first two digits of the North American Industry Classification System (NAICS) Code Standard Industrial Classification Number (SIC No.);~~

~~(87) A selection shall be made within an appropriate range indicating the total estimated gross receipts received from all business activities for the prior year inside the city limits, (except as provided under section 14-602(b)), which shall be treated as confidential proprietary information by the city and not disclosed to the public or accessed by any city employees who do not have a legitimate work-related need to access the information.~~

(d) No permit required under chapter 10, buildings and building regulations, may be issued except upon the presentation of a business license properly issued in compliance with this section.

(e) No occupational license or permit may be issued under any provision of the City Code except upon the presentation of a business license properly issued in compliance with this section.

#### **Sec. 14-602. - License fee registration.**

(a) The annual license registration shall be based on gross receipts from the prior year regardless of the number of physical locations in the city where the business is conducted. ~~The fee schedule shall be adjusted as part of the annual budget estimate by the estimated annual change in the Anchorage Consumer Price Index (CPI-U) with subsequent year adjustment to reflect the actual change and shall be published in the City Schedule of Fees and Charges for Service with fees rounded to the nearest dollar. The minimum license fee shall remain at \$40.00 until further amendment by ordinance.~~

(b) Any business entity that does not have an established business premises in the Fairbanks North Star Borough but that provides one-time or intermittent contractual products or services within the city must obtain a City of Fairbanks business license prior to delivery of such products or services. The business license fee amount shall be calculated based upon the estimated gross proceeds (receipts) of the products ~~and~~ or services provided under each contract.

#### **Sec. 14-603. - Failure to obtain business license.**

**Any person or other legal entity who violates any of the provisions of this article is subject to a \$50 civil penalty in addition to any amounts due. Any person or other legal entity who fails to comply with the provisions of this article within 60 days of actual notice of non-compliance is** ~~violates any of the provisions of this article shall be guilty of a misdemeanor and, exclusive of any civil penalties specifically provided for in this article, shall be punished as provided in F.G.C. section 1-15.~~

#### **Sec. 14-604. - Exemptions.**

The following business owners are exempt from application of F.G.C. 14-601—14-603:

- (a) Those business owners whose only business activity is to ship tangible property or provide intangible services to buyers within the city in response to an order (whether by phone, mail or internet) without the physical presence of any owner, employee or agent in the city.
- (b) Those business owners who are only physically present in the city for short visits (whether at trade shows, special events, sales visits, etc.), so long as their presence is covered by a multi-vendor permit issued under F.G.C. chapter 14, article III, multi-vendor event.
- (c) Even if required by state law to have a state business license, anyone making casual sales within the city, such as "garage" or yard sales.

**Section 2.** That the effective date of this Ordinance shall be the \_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
**David Pruhs, City Mayor**

AYES:  
 NAYS:  
 ABSENT:  
 FAILED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
 D. Danyielle Snider, MMC, City Clerk

\_\_\_\_\_  
 Paul J. Ewers, City Attorney

FAIRBANKS NORTH STAR BOROUGH  
Chena Riverfront Commission  
October 26, 2022  
12:00 p.m.

A regular meeting of the Chena Riverfront Commission was held Wednesday, October 26, 2022, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

**ROLL CALL**

There were present:

Julie Jones	Kevin Fraley
Buki Wright	Lee Wood
Wade Binkley, Vice-Chair	Robert Henszey
Annette Freiburger, Chair	

Comprising a quorum of the Commission, and

Kellen Spillman, Community Planning Director  
Melissa Kellner, Community Planning Deputy Director  
Hanna Thompson, Planner III  
Cullen Mahaffey, Administrative Assistant III, Clerk

Absent and Excused

Diana Campbell (excused)	Gregory Barker (absent)
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**MESSAGES**

- 1. Chair's Comments

Chair Freiburger commented on the construction wrapping up due to the arrival of winter.

- 2. Citizens' Comments – limited to three (3) minutes

- 2.a. Agenda items not scheduled for public hearing

NONE

- 2.b. Items other than those appearing on the agenda

NONE

- 3. Disclosure and Statement of Conflict of Interest

NONE

**APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of consent agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

WRIGHT, moved to approve the agenda and consent  
Seconded by BINKLEY agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses: Binkley, Jones, Henszey, Wood, Wright,  
Fraleley, Freiburger

Noes: None

MOTION CARRIED 7 Yeses, 0 Noes

**MINUTES**

- 1. \*Chena Riverfront Commission meeting minutes from September 28, 2022.

Without objection this measure was read by title and approved under the consent agenda.



## REPORTS

1. Communications to the Chena Riverfront Commission.

Hanna Thompson, Planner III, and Kellen Spillman, Community Planning Director, commented on the following:

- Planning Commission's recommendation on the remand of the Mendone Subdivision rezone and consideration by the Borough Assembly.
- Potential duck sign at the Boatel Bar.
- Quorum for the next meeting.
- Upcoming Commission term expirations and renewals.

2. Status update on the Chena Riverfront Commission project list by Hanna Thompson, Planner III.

Hanna Thompson, Planner III, provided an update on upcoming presentations on the elodea infestation and Downtown Fairbanks 2040 Plan.

3. Status updates on State of Alaska Department of Transportation and Public Facilities (DOT&PF) riverfront projects by John Netardus, AK DOT&PF Representative.

John Netardus, AK DOT&PF Representative, and Kellen Spillman, Community Planning Director, provided updates on the following:

- Projects completed.
- Right-of-way appraisals and acquisitions.
- Construction schedules.
- Supply chain issues.
- Pedestrian access.
- Traffic lane closures.
- Design Study Reports.
- Issues with the installation of willow bundles and riprap below the Wendell Avenue Bridge.
- Lack of wooden fences along the Cushman Street Bridge.

## NEW BUSINESS

1. Review and approval of a draft letter of support for the FAST Area Surface Upgrades FFY 2023 located within 150' of the Ordinary High Water of the Chena River at the Second Avenue Dog Park in Fairbanks.

Hanna Thompson, Planner III, and John Netardus, AK DOT&PF Representative, presented on the following:

- Project plans.
- Benefits to the area.
- Local planning approval process.

Discussion ensued on the following:

- Scientific names of plants being italicized.
- *Melilotus alba* being changed to *Melilotus* spp.
- Inclusion of the common names of the plants.

JONES,  
Seconded by WRIGHT

moved to approve the draft letter of support for the FAST Area Surface Upgrades FFY 2023 located within 150' of the Ordinary High Water of the Chena River at the Second Avenue Dog Park in Fairbanks to include the deletion of "Vicia cracca and Melilotus alba" and insertion of "Bird Vetch (*Vicia cracca*) and Sweet Clover (*Melilotus* spp.)."

No discussion ensued.

VOTE ON MOTION TO APPROVE THE DRAFT LETTER OF SUPPORT FOR THE FAST AREA SURFACE UPGRADES FFY 2023 LOCATED WITHIN 150' OF THE ORDINARY HIGH WATER OF THE CHENA RIVER AT THE SECOND AVENUE DOG PARK IN FAIRBANKS TO INCLUDE THE DELETION OF "VICIA CRACCA AND MELILOTUS ALBA" AND INSERTION OF "BIRD VETCH (*VICIA CRACCA*) AND SWEET CLOVER (*MELILOTUS SPP.*)."

Yeses: Henszey, Wood, Wright, Fraley, Binkley, Jones, Freiburger

Noes: None

MOTION CARRIED 7 Yeses, 0 Noes

## NEW BUSINESS – continued

2. Update and discussion on the status of the Downtown Fairbanks 2040 Plan by FNSB staff and Shelly Wade, Agnew::Beck Consulting Representative.

Kellen Spillman, Community Planning Director; Melissa Kellner, Community Planning Deputy Director; and Shelly Wade, Agnew::Beck Consulting Representative, provided an update on the following:

- Circulation of a draft plan throughout the community.
- Feedback received from stakeholders.
- Upcoming schedule.
- Vision for the downtown area.
- Recognition of the riverfront.
- Responses to a community survey.
- Implementation of the riverfront plan.
- Use of the space around the river and public safety.
- Intended land uses and map.
- Project website.

Discussion ensued on the time spent on land use and the responsibility and authority of the Borough and City of Fairbanks.

3. Update from FNSB staff and AK DOT&PF Representatives and discussion on the status of the Airport Way West project and land transfer request by the FNSB.

Hanna Thompson, Planner III; John Netardus, AK DOT&PF Representative; and Kellen Spillman, Community Planning Director, provided an update on the following:

- Project location and timeline.
- Existing conditions.
- Current improvements.
- Funding and next steps.
- Potential letter of support or recommendation memorandum.

Commissioners questioned staff on the following:

- Access; it was answered, on the frontage road system.
- Timeline of the fence's installation; it was answered, the fence is unlikely to be installed this season.
- Letter being drafted by staff; it was answered, they are able to do that.

## **NEW BUSINESS – continued**

Discussion ensued on the following:

- Asphalt chunks being cleaned up.
- Steep cutbank being reshaped.
- Installation of an elevated deck.
- Commission's interest in the property.
- Support from Parks and Recreation.
- Funding and future costs.
- Fencing and other options.
- Popularity of a spot for viewing the river.

## **EXCUSE FUTURE ABSENCES**

Vice-Chair Binkley may be unavailable to attend the meeting scheduled for November 23, 2022.

## **COMMISSIONERS' COMMENTS/COMMUNICATIONS**

Commissioner Jones stated that she applied to continue serving on the Commission.

## **ADJOURNMENT**

There being no further business to come before the Chena Riverfront Commission, the meeting was adjourned at 1:35 p.m.

APPROVED: November 23, 2022