



FAIRBANKS CITY COUNCIL
AGENDA NO. 2022-20
REGULAR MEETING – OCTOBER 10, 2022
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

REGULAR MEETING
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
 - a) Oath of Office for John Ringstad, Appointed to City Council Seat F on 09/26/22
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.

NOTE: The Mayor, Council Members, and the public may participate remotely at City Council meetings. Citizens may provide testimony via Zoom webinar if registered to do so in advance of the meeting (the three-minute time limit applies to all forms of public testimony); however, in-person testimony will be given preference. Masking is not required in City Council Chambers, but masks are available to attendees.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- *a) Regular Meeting Minutes of September 26, 2022

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Application for Transfer of Controlling Interest and Restaurant Designation Permit. Public testimony will be taken and limited to three minutes.

Type/Lic.: Restaurant/Eating Place, Lic. #5950
DBA: House of Fire Pizza
Applicant: TJMN, LLC
Location: 300 Old Steese Highway, Unit 1, Fairbanks

- b) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Application for Transfer of Ownership and Restaurant Designation Permit. Public testimony will be taken and limited to three minutes.

Type/Lic.: Beverage Dispensary, Lic. #4395
DBA: The Banks Alehouse
Applicant: L&E, LLC
Location: 1243 Old Steese Highway, Fairbanks

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6220 – An Ordinance Amending FGC Section 2-487, Composition of the Clay Street Cemetery Commission. Introduced by Council Member Cleworth. **SECOND READING AND PUBLIC HEARING.**

12. NEW BUSINESS

- *a) Resolution No. 5031 – A Resolution Recognizing October 30 through November 5, 2022, as Childhood Cancer Awareness Week in Fairbanks. Introduced by Council Member Therrien.

- *b) Resolution No. 5032 – A Resolution Authorizing the City of Fairbanks to Participate and Accept Funds from the PulsePoint Foundation. Introduced by Mayor Matherly.
- *c) Ordinance No. 6221 – An Ordinance Amending the Collective Bargaining Agreement Between the City of Fairbanks and the Fairbanks Firefighters Union IAFF Local 1324 (FFU) to Change the Staffing Levels and Amending the 2022 Operating Budget. Introduced by Mayor Matherly.

13. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Chena Riverfront Commission Meeting Minutes of August 24, 2022
- *b) Appointment to the Fairbanks Diversity Council

15. COUNCIL MEMBERS' COMMENTS

16. CITY CLERK'S REPORT

17. CITY ATTORNEY'S REPORT

18. EXECUTIVE SESSION

- a) AFL-CIO Labor Negotiation Strategy

19. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, SEPTEMBER 26, 2022
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: Jerry Cleworth, Seat A
June Rogers, Seat B
Valerie Therrien, Seat C
Aaron Gibson, Seat D
Lonny Marney, Seat E

Absent: *Vacant*, Seat F

Also Present: Margarita Bell, Chief Financial Officer (remotely)
D. Danyielle Snider, City Clerk
Paul Ewers, City Attorney
Michael Sanders, Chief of Staff
Kristi Merideth, FECC Manager (remotely)
Angela Foster-Snow, HR Director
Ron Dupee, Police Chief
Rick Sweet, Deputy Police Chief
Teal Soden, Communications Director (remotely)
Scott Raygor, Fire Chief (remotely)
Andrew Coccaro, Assistant Fire Chief
Clem Clooten, Building Official (remotely)
Jeff Jacobson, Public Works Director (remotely)
Angela Modrell, Dispatch
John Ringstad, City Council Nominee

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

At the request of Mayor Matherly, **Mr. Marney** lead the Flag Salutation.

CEREMONIAL MATTERS

Mayor Matherly recognized Hutchison High School graduate and UAF student Tyler Newman for being one of the six recipients of the Summer of Heroes \$1,500 scholarship. He stated that the program recognizes youth who actively work to make positive impacts within their communities and is sponsored by Alaska Communications Systems (ACS) and the Boys and Girls Club. **Mayor**

Matherly asked Heather Marron from ACS and Tyler Newman to come forward. H. Marron shared Tyler’s qualifications, including his time spent volunteering with youth sports and at the local food bank.

Mayor Matherly spoke to the importance of the “two v’s” – volunteering and voting and to how important it is to encourage young people to participate.

CITIZENS’ COMMENTS

Charity Gadapee, Explore Fairbanks Director of Visitor Services and Partnership Development – C. Gadapee gave an update on the 2022 summer season, adding that the Morris Thompson Cultural and Visitors Center had seen over 49,000 visitors. She noted that while it was a 57% increase from the previous year, it was still a 36% decline from pre-pandemic times. She expressed excitement about moving into the Aurora season and thanked the City Council for its support of tourism.

Angela Modrell, FECC – A. Modrell thanked the City Council, Administration, and members of the community who had expressed support for the Fairbanks Emergency Communications Center (FECC) staff during their times of short staffing and long hours.

Aaron Lojewski, Fairbanks – A. Lojewski, speaking on his own behalf, shared some highlights and low points from the most recent Borough Assembly meeting. He stated that the high points included: the efforts made by the citizens of Two Rivers to create their own fire service area in response to the run of arsons that had occurred the previous year, and the Assembly approving a program that would pay for school busses the following year. He added that the school district would be able to hire enough bus drivers to ensure that all students had access to safe and adequate transportation. He shared his disappointment that his ordinance regarding the restoration of the Board of Adjustment powers to the City had not been heard after being tabled in order to hear other public testimony. He stated he felt that the procedure to lay on the table had been improperly used and that he was very dissatisfied that the issue had not been discussed.

Ms. Therrien thanked A. Lojewski for his update.

Mr. Marney asked if he would have more information after the next Assembly meeting. A. Lojewski indicated that the ordinance was likely to fail if it was heard at all.

Ms. Rogers asked A. Lojewski if he had felt the relationship between the Borough and City had improved since the increase in communication. A. Lojewski stated that it will always be beneficial to have more communication between the two entities.

Hearing no more requests for comment, **Mayor Matherly** declared Citizens’ Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Therrien, seconded by **Mr. Cleworth**, moved to APPROVE the Agenda and Consent Agenda.

Mr. Cleworth pulled item 14(b), Memorandum from the City Attorney Regarding Joining the State of Alaska's IRS Section 457(b) Plan, from the Consent Agenda.

Mr. Marney pulled item 12(b), Resolution No. 5030 from the Consent Agenda.

Mayor Matherly called for objection to the APPROVAL of the Agenda, as Amended, and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

a) Regular Meeting Minutes of August 22, 2022

APPROVED on the CONSENT AGENDA.

b) Regular Meeting Minutes of September 12, 2022

APPROVED on the CONSENT AGENDA.

SPECIAL ORDERS

a) The Fairbanks City Council heard interested citizens concerned with the following New Liquor License Application:

Type: Restaurant/Eating Place
License No.: 6080
DBA: KC's Kitchen
Applicant: Curt Michael Haley and Ok Hui Haley
Location: 1707 S. Cushman Street, Fairbanks

Mr. Cleworth, seconded by **Mr. Marney**, moved to WAIVE PROTEST on the New Liquor License Application.

Mayor Matherly called for testimony and, hearing none, declared Public Testimony closed.

Ms. Rogers shared her excitement to see the revitalization of the South Cushman area.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE NEW LIQUOR LICENSE APPLICATION AS FOLLOWS:

YEAS: Cleworth, Marney, Gibson, Therrien, Rogers
NAYS: None
ABSENT: *Vacant*, Seat F
Mayor Matherly declared the MOTION CARRIED.

- b) The Fairbanks City Council heard interested citizens concerned with the following Marijuana Onsite Consumption Endorsement Application:

Type/Lic.: Marijuana Onsite Consumption Endorsement, Lic. #10131
DBA: Pakalolo Supply Company
Applicant: Pakalolo Supply Company, Inc.
Location: 1851 Fox Avenue, Fairbanks

Mr. Marney, seconded by **Ms. Therrien**, moved to WAIVE PROTEST on the Marijuana License Onsite Consumption Endorsement Application contingent upon the issuance of a Certificate of Occupancy.

Mayor Matherly called for testimony and, hearing none, declared Public Testimony closed.

Cole Hollister, Owner – C. Hollister shared the history of his business in Alaska, adding that they had recently received unanimous approval by the Marijuana Control Board (MCB) for onsite consumption. He described their retail store, adding that they also sold many houseplants. He stated that the larger back area would become the consumption lounge as originally intended.

Ms. Rogers noted that the original application indicated their intent to operate as an onsite consumption establishment. She shared her appreciation for C. Hollister’s willingness to educate the Council and work with the City regarding his business.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA ONSITE CONSUMPTION ENDORSEMENT APPLICATION CONTINGENT UPON THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY AS FOLLOWS:

YEAS: Marney, Cleworth, Therrien, Rogers, Gibson
NAYS: None
ABSENT: Vacant, Seat F
Mayor Matherly declared the MOTION CARRIED.

MAYOR’S COMMENTS AND REPORT

Mayor Matherly shared that Lathrop High School had won the Mayor’s Bowl football game against North Pole High School, and he passed his congratulations on to the Lathrop football team. He noted that there would be discussion at the next Finance Committee meeting regarding the purchase of a third ambulance. He shared his enthusiasm for a new establishment being erected at Pike’s Landing to house the Aurora Institute, and he encouraged people to visit the Institute when it is complete. **Mayor Matherly** congratulated Tyler Newman on his scholarship and welcomed the new Deputy City Attorney, Tom Chard.

COUNCIL MEMBERS’ COMMENTS

Mr. Gibson thanked A. Lojewski for his attendance and expressed hope that his ordinance would be heard by the Assembly.

Mr. Marney reiterated Mr. Gibson's comments and his own desire to see more Assembly members interacting at City Council meetings.

Ms. Therrien congratulated Tyler Newman and shared her appreciation for the presentation. She thanked A. Lojewski for his update and for his efforts to inform the Council on items that are important to the City. She added that she could have used her comment period as the City representative at the Assembly meeting to speak to A. Lojewski's ordinance but had not anticipated that the ordinance would remain tabled.

Ms. Rogers thanked A. Lojewski and expressed hope for further conversations between Council and Assembly members. She stated she enjoyed the celebration of Tyler Newman and his accomplishments and invited the public to use the City Council as a platform for recognizing their scholarship and award recipients. She spoke to a series of lectures she had watched through the UAF Summer Sessions, noting one about Mary Nordale and the historical resources those lectures can provide. **Ms. Rogers** added that she had not been aware that ACS had begun as a military program and had been originally called the Army Communications System before being renamed as the Alaska Communications System.

Mr. Cleworth thanked A. Modrell for coming before the Council, noting that it was nice to hear positive comments from departments and employees. He went on to talk about the recent negotiations that he and Mr. Marney had observed between the City and the FECC and thanked A. Modrell and Chief Dupee for their participation, noting that it had gone remarkably well. **Mr. Cleworth** thanked A. Lojewski for his efforts and expressed his opinion that the Assembly seemed to be increasing the separation between the City and Borough. He added his strong support for the City sitting as a Board of Appeals.

UNFINISHED BUSINESS

- a) Ordinance No. 6219 – An Ordinance Amending the Public Safety Employees Association/City of Fairbanks Collective Bargaining Agreement to Add a Community Outreach Specialist Position. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

Mr. Marney, seconded by **Ms. Therrien**, moved to ADOPT Ordinance No. 6219.

Mayor Matherly called for testimony and, hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6219 AS FOLLOWS:

YEAS: Gibson, Therrien, Marney, Rogers, Cleworth

NAYS: None

ABSENT: *Vacant*, Seat F

Mayor Matherly declared the MOTION CARRIED and Ordinance No. 6219 ADOPTED.

NEW BUSINESS

- a) Resolution No. 5029 – A Resolution Authorizing the City of Fairbanks to Apply for and Accept Funds for the Housing Coordinator. Introduced by Mayor Matherly.

PASSED and APPROVED on the CONSENT AGENDA.

- b) Resolution No. 5030 – A Resolution Clarifying Council Member Authority When Representing the City at Borough Assembly Meetings. Introduced by Council Member Cleworth.

Mr. Gibson, seconded by **Mr. Cleworth**, moved to APPROVE Resolution No. 5030.

Mr. Marney requested to have his name added as a sponsor.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5030 AS FOLLOWS:

YEAS: Rogers, Marney, Therrien, Cleworth, Gibson
NAYS: None
ABSENT: Vacant, Seat F.

Mayor Matherly declared the MOTION CARRIED and Resolution No. 5030 APPROVED.

- c) Ordinance No. 6220 – An Ordinance Amending FGC Section 2-487, Composition of the Clay Street Cemetery Commission. Introduced by Council Member Cleworth.

ADVANCED on the CONSENT AGENDA.

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Request for Concurrence to Appointment of New Council Member to Seat F

Mayor Matherly outlined the term of the appointment, adding that if Mr. Ringstad was confirmed by the Council, he would be sworn in at the next Regular City Council meeting.

Ms. Rogers, seconded by **Ms. Therrien**, moved to CONFIRM John Ringstad’s appointment to Seat F of the City Council.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO CONFIRM JOHN RINGSTAD’S APPOINTMENT TO SEAT F OF THE CITY COUNCIL AS FOLLOWS:

YEAS: Gibson, Cleworth, Marney, Therrien, Rogers
NAYS: None
ABSENT: Vacant, Seat F.

Mayor Matherly declared the MOTION CARRIED.

- b) Memorandum from the City Attorney Regarding Joining the State of Alaska’s IRS Section 457(b) Plan.

Mr. Cleworth, seconded by **Ms. Therrien**, moved to ACCEPT the Memorandum from the City Attorney regarding Joining the State of Alaska’s IRS Section 457(b) Plan.

Mr. Cleworth shared concern over the \$20,000 cost to maintain the plan and asked if the City was required to retain a third party rather than have the Deferred Comp Committee fill that role.

City Attorney Paul Ewers noted that the Deferred Comp Committee procedures were not before the Council to be discussed, noting that the expenditure to Pacific Portfolio had been approved in the 2022 budget, and they had been contracted for the calendar year. He advised that the Council revisit this topic during budget discussions if they wished to make a change, adding that he and the Chief Financial Officer (CFO) would be able to address concerns and recommendations at that time.

Mr. Cleworth asked if there was a legal obligation by the City to hire a third party to oversee the portfolio. CA Ewers stated that there was not.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ACCEPT THE MEMORANDUM FROM THE CITY ATTORNEY REGARDING JOINING THE STATE OF ALASKA’S IRS SECTION 457(b) PLAN AS FOLLOWS:

YEAS: Cleworth, Marney, Therrien, Rogers, Gibson
NAYS: None
ABSENT: Vacant, Seat F.
Mayor Matherly declared the MOTION CARRIED.

- c) Appointment to the Discretionary Fund Committee

APPROVED on the CONSENT AGENDA.

- d) Clay Street Cemetery Commission Meeting Minutes of July 6, 2022

ACCEPTED on the CONSENT AGENDA.

- e) Clay Street Cemetery Commission Meeting Minutes of August 3, 2022

ACCEPTED on the CONSENT AGENDA.

COUNCIL MEMBERS’ COMMENTS & COMMITTEE REPORTS

With no objection from the Council, Members’ Comments and Committee Reports were combined.

Ms. Rogers shared that the Alaska Housing Corporation would be meeting soon and she would be attending an Opioid Task Force meeting later in the week. She added that she would soon assist in another “Pizza with Police” event at the Golden Heart Plaza (GHP) and noted that the first event

was very positive. She shared her gratitude for the many organizations working to make Fairbanks a better place and thanked C. Gadapee for her updates. **Ms. Rogers** thanked A. Lojewski for his continued efforts to keep communication flowing between the Assembly and the Council, noting that many disagreements can be worked out by listening to other perspectives. She thanked A. Modrell for the letters she provides to the Council and the pride she expresses through her work. She concluded by stating that she has a lot to be thankful for.

Mr. Gibson shared that at the last FAST Planning meeting the group had been presented with new projects to be scored and considered against the current projects for priority in the Transportation Improvement Plan (TIP). He spoke to the conversations around hiring public safety employees and to how the public often forgets about the importance of Dispatch personnel.

Mr. Marney shared that the Discretionary Fund grant applicants would be able to meet with the CFO and her staff on October 12, 2022, adding that it was a great opportunity for applicants to ask questions about the process. He recognized A. Modrell for her hard work and concluded by reminding everyone to vote on October 4, 2022.

Ms. Therrien provided a land acknowledgment. She shared that the Alaska Municipal League (AML) board would be meeting soon and asked that the Council provide feedback on the resolutions she had sent through the City Clerk. **Ms. Therrien** shared her experience visiting the FECC Dispatch Center and expressed her admiration for the number of calls they handle and the quality of work they provide. She suggested that the Council meet to discuss legislative concerns soon. She stated she had attended a well-received event at the Department of Transportation (DOT) and expressed that she was looking forward to working with Mr. Ringstad.

Mr. Cleworth thanked Mr. Ringstad for his willingness to serve on the Council and spoke to Mr. Ringstad's knowledge of state and local issues. He wished all the candidates running for office the best of luck and shared his appreciation of the positive campaign messages. **Mr. Cleworth** acknowledged Julie Jones with Festival of Fairbanks and thanked her for the work done to keep the grounds at City Hall looking nice. He noted that he had taken many tours of the FECC and he hoped that the recruitment videos capitalized on the technology within the department.

Ms. Therrien asked if Mr. Cleworth had provided an article to the Fairbanks Daily News Miner regarding Proposition A. Mr. Cleworth stated that he had received mixed feedback on his draft article and was hesitant to publish it based on the complexity of the issue. He added that he felt very good about both propositions on the 2022 ballot.

CITY CLERK'S REPORT

City Clerk Snider reminded everyone to vote in the upcoming election, noting that early voting and in-person absentee voting is available. She shared that the Council's annual Work Session with the Interior Delegation is scheduled for November 28, 2022.

CITY ATTORNEY'S REPORT

CA Ewers shared that he would be pushing his retirement date back to March 1, 2023. He indicated that he would recommend around the first of the new year that the Council form a committee for the purposes of hiring his replacement.

Mr. Marney, seconded by **Ms. Therrien**, moved to ENTER into Executive Session to discuss AFL-CIO Labor Negotiation Strategy.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly called for a brief recess. The Council reconvened in Executive Session following the brief recess.

EXECUTIVE SESSION

a) AFL-CIO Labor Negotiation Strategy

The City Council met in Executive Session to discuss AFL-CIO Labor Negotiation Strategy. Direction was given to the negotiating team, and no action was taken.

ADJOURNMENT

Mr. Cleworth, seconded by **Ms. Rogers**, moved to ADJOURN the meeting.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly declared the meeting adjourned at 8:35 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK


Transcribed by: RR

MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor Jim Matherly and City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Application for Liquor License Transfer – Controlling Interest and Restaurant Designation Permit

DATE: October 3, 2022

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of controlling interest and Restaurant Designation Permit for the following liquor license applicant:

License Type: Restaurant/Eating Place, License #5950
DBA: **House of Fire Pizza**
Licensee/Applicant: TJMN, LLC
Physical Location: 300 Old Steese Highway, Unit 1, Fairbanks AK

| Corp/LLC Agent: | Address | Phone | Date/State of Incorporation | Good standing? |
|-----------------------------|---|--------------|-----------------------------|----------------|
| TJMN, LLC Thomas Bartels | 1093 Coppet Street Fairbanks, AK 99709 | 907-322-0096 | 03/15/2018 – AK | Yes |

| Entity Ownership: | Address | Phone | Title/Shares (%) |
|-------------------|--|--------------|------------------|
| Milan Bajmoczi | 1122 Sunset Drive Fairbanks, AK 99709 | 617-771-0264 | Member – 100% |

This is a transfer of controlling interest and application for a restaurant designation permit. Currently the controlling interest is Milan Bajmoczi (50%) and Thomas Bartels (50%).

Pursuant to FGC Sec. 14-178, the Council must determine whether to protest the liquor license action after holding a public hearing.

The Fairbanks Police Department has submitted a no-call report for this location (see attached).

There are **no departmental objections** to the transfer of this license.

Incident / Event (Search) X

Link Event ID Call recv AVL Print Report

Event Info Notes Times R/E Log Other Log Entry Ani/AlI Patients Employee Names Vehicles

Rpt# Source PU EMS Fire Law Resc Oth

Loc 300 OLD STEESE HWY FAIR

X-ST Jur Service Agency FPD

Stat/Beat District RA

Busi HOUSE OF FIRE PIZZA EAST Ph# () - Call group

Nature QA

Caller Alarm


Address DS

Veh # To RMS Send Export

Include delayed events Include cancelled events View Text Re-Open

Prev Next Add Duplicate Delete Search View Exit Srch

ONESolution CAD X


 No match found.

Ok

MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor Matherly and City Council Members
FROM: D. Danyielle Snider, MMC, City Clerk 
SUBJECT: Application for Liquor License Transfer – Ownership and Restaurant Designation Permit
DATE: October 3, 2022

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of ownership and Restaurant Designation Permit for the following liquor license applicant:

License Type/No.: Beverage Dispensary, License #**4395**
DBA: **The Banks Alehouse**
Licensee/Applicant: L&E, LLC
Physical Location: 1243 Old Steese Highway, Fairbanks

From (DBA/Owner): The Banks Alehouse / Goethe, LLC
Location: 1243 Old Steese Highway, Fairbanks, AK

| Corp/LLC Agent: | Address | Phone | Date/State of Incorporation | Good standing? |
|---|--|--------------|-----------------------------|----------------|
| L&E, LLC United States Corporations Agents, Inc. | 721 Depot Drive Anchorage, AK 99501 | 800-773-0888 | 06/27/2022-AK | Yes |

| Member/Officer/Director: | Address | Phone | Title/Shares (%) |
|--------------------------|---|--------------|----------------------|
| Ben Long | 1912 Cheechako Drive Fairbanks, AK 99709 | 773-766-4746 | Member/Manager – 90% |
| Brandon Emmett | 1299 Lowbush Lane Fairbanks, AK 99709 | 907-328-8529 | Member/Manager – 10% |

Pursuant to FGC Sec. 14-178, the Council must determine whether to protest the liquor license action after holding a public hearing.

The Fairbanks Police Department has included a call report for this location (see attached), but they are not recommending protest.

There are **no departmental objections** to the transfer of this license.

CITY OF FAIRBANKS PUBLIC SAFETY

The Banks Alehouse

09/13/2021 - 09/12/2022

| Report # | Call Time | Nature | Location | Prime Unit | Disp. | Close Time |
|----------|------------------|----------------------|---------------------|------------|-------|---------------------|
| | 09/06/2022 20:11 | ALARM BURGLARY - | 1243 OLD STEESE HWY | O34 | FAB | 09/06/2022 20:28:55 |
| | 06/11/2022 19:38 | DUI - MOVING - DELTA | 1243 OLD STEESE HWY | O13 | NRP | 06/11/2022 20:00:07 |
| 22001750 | 06/03/2022 21:47 | SUSPICIOUS | 1243 OLD STEESE HWY | S5 | RPT | 06/03/2022 22:57:55 |
| | 05/02/2022 08:59 | ALARM BURGLARY - | 1243 OLD STEESE HWY | O16 | NRP | 05/02/2022 09:14:14 |
| 22000747 | 02/25/2022 09:18 | PAST BURGLARY - | 1243 OLD STEESE HWY | S12 | RPT | 02/25/2022 10:10:42 |
| | 11/04/2021 12:59 | LOST PROPERTY - | 1243 OLD STEESE HWY | DESK | NRP | 11/04/2021 13:03:04 |

Total Number of Events Listed: 6

ORDINANCE NO. 6220

**AN ORDINANCE AMENDING FGC SECTION 2-487, COMPOSITION
OF THE CLAY STREET CEMETERY COMMISSION**

WHEREAS, the Clay Street Cemetery Commission approved a motion requesting the Fairbanks City Council to amend FGC Sec. 2-487 to change the composition of the Commission, as set out below.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. That Fairbanks General Code Chapter 2, Article III, Division 14. Clay Street Cemetery Commission, Section 2-487. Composition, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

Sec. 2-487. Composition.

(a) ~~The membership of the Clay Street Cemetery Commission shall~~
consists of ~~be seven members as follows:~~

~~(a) Seven voting members, three of whom must be residents of the city,~~
~~appointed by the city mayor and confirmed by the city council.:~~ **Members**
should be:

- (1) ~~One member~~ **Active** in the study of Fairbanks history **and willing to research cemetery residents to provide provenance for ordered markers; or.**
- (2) **Willing and able to work at the cemetery to keep up its appearance and to place new markers per prescribed procedures.** ~~One member with experience or interest in maintaining the cemetery.~~
- (3) ~~Five at-large public members or four at-large public members if a council member is appointed to the commission.~~

(b) The City Public Works Director, or designee, shall be an ex officio member of the commission.

(c) The chairperson shall be selected **by the commission** from among the commission's members ~~by the commission.~~

Section 2. The effective date of this ordinance is the ____ day of October 2022.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney



CLAY STREET CEMETERY COMMISSION
800 CUSHMAN STREET, FAIRBANKS, ALASKA



MEMORANDUM

TO: Mayor Matherly and City Council Members

THROUGH: Clay Street Cemetery Commission

FROM: Rochelle Rodak, Deputy City Clerk

SUBJECT: Clay Street Cemetery Commission Recommendation to Amend FGC Sec. 2-487

DATE: September 19, 2022

The Clay Street Cemetery Commission members discussed, at their regular meeting on September 7, 2022, proposed changes to FGC Sec. 2-487 regarding qualifications of commission members based on the need for members who are able and willing to perform the research and physical labor necessary to complete the tasks required by the Commission.

It was decided that the desire and ability to perform tasks, including research and physical labor, outweighed the necessity for members to be reside within the City limits of Fairbanks.

At its Regular Meeting of September 7, 2022, the Clay Street Cemetery Commission voted to recommend the approval of the proposed changes to FGC Sec. 2-487. The motion PASSED by a vote of 4 Ayes to 0 Nays. One voting member was not present, and one seat was vacant.

RESOLUTION NO. 5031

A RESOLUTION RECOGNIZING OCTOBER 30 THROUGH NOVEMBER 5, 2022, AS CHILDHOOD CANCER AWARENESS WEEK IN FAIRBANKS

WHEREAS, cancer is the leading cause of death by disease among children in our country today; and

WHEREAS, this tragic disease is detected in more than 16,000 of our country's young people each and every year; and

WHEREAS, an estimated 400,000 children and adolescents are diagnosed with cancer globally each year; and

WHEREAS, one in five children lose their battle with cancer, and others will suffer from long-term effects of comprehensive treatment, including secondary cancers; and

WHEREAS, founded nearly thirty years ago by Steven Firestein, a member of the philanthropic Max Factor cosmetics family, the American Cancer Fund for Children, Inc. and Kids Cancer Connection, along with Lions Clubs International are dedicated to helping these children and their families; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at the Children's Hospital at Providence Alaska Medical Center, Alaska Pediatric Oncology in Anchorage, as well as participating hospitals throughout the country, thereby enhancing the quality of life of these children and their families; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection also sponsor toy distributions, family sailing programs, pet-assisted therapy, Laughternoon – Laughter is Healing, positive appearance programs, KCC Supercar Experience, educational programs, and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fairbanks that October 30 through November 5, 2022, be recognized as Childhood Cancer Awareness Week in the City of Fairbanks.

PASSED and **APPROVED** this 10th day of October 2022.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul Ewers, City Attorney

RESOLUTION NO. 5032

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO
PARTICIPATE AND ACCEPT FUNDS FROM PULSEPOINT
FOUNDATION**

WHEREAS, the City of Fairbanks received notification that PulsePoint Foundation was sponsoring a contest in recognition of Sudden Cardiac Arrest Awareness Month in October; and

WHEREAS, PulsePoint Foundation is a non-profit organization that builds applications to help public safety agencies inform citizens about the locations of Automatic External Defibrillators (AEDs); and

WHEREAS, the contest will require the Fairbanks Fire Department to register all AEDs in a PulsePoint application during the month of October to assist in building a network of life-saving devices that could mean the difference between life and death for someone suffering a cardiac arrest; and

WHEREAS, the City of Fairbanks could win \$5,500.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for participating and accepting funds for this PulsePoint Foundation contest.

PASSED and APPROVED this 10th Day of October 2022.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5032

Abbreviated Title: RESOLUTION TO ACCEPT FUNDS FROM PULSEPOINT FOUNDATION

Department(s): FIRE

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

| PROJECTS: | TOTAL |
|------------------|--------------|
| | \$ - |
| | |
| | |
| | |
| | |
| | |
| TOTAL | \$ - |

| FUNDING SOURCE: | TOTAL |
|------------------------|-----------------|
| GENERAL FUND | \$ 5,500 |
| | |
| TOTAL | \$ 5,500 |

The City of Fairbanks could win \$5,500.00 from PulsePoint Foundation by registering the locations of city Automatic External Defibrillators (AEDs) in an application.

Reviewed by Finance Department: Initial mb Date 10/3/2022

ORDINANCE NO. 6221

**AN ORDINANCE AMENDING THE COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE CITY OF FAIRBANKS AND THE FAIRBANKS FIREFIGHTERS
UNION IAFF LOCAL 1324 (FFU) TO CHANGE THE STAFFING LEVELS AND
AMENDING THE 2022 OPERATING BUDGET**

WHEREAS, the City of Fairbanks and FFU ratified a collective bargaining agreement (CBA), effective October 1, 2021 through September 30, 2024; and

WHEREAS, changes to the collective bargaining agreement are subject to member ratification and City Council approval; and

WHEREAS, the October 1, 2021 CBA Section 15.8 specifies the staffing levels, and Section 16.2 specifies pro-pays; this change will add staffing for a third ambulance and allow pro-pays for the additional ambulance unit; and

WHEREAS, the City of Fairbanks and FFU collectively bargained and agreed to amend the current CBA to change the requirements in Section 15.8 and Section 16.2.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. The Letter of Agreement amending the current CBA between the City of Fairbanks and FFU, attached as Exhibit A, is approved and ratified.

SECTION 2. The effective date of this Ordinance will be the 1st day of November 2022.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6221

Abbreviated Title: ORDINANCE AMENDING FFU CBA TO CHANGE STAFFING LEVELS

Department(s): FIRE

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget? Yes X No
- 2) additional support or maintenance costs? Yes No X
- If yes, what is the estimate? see below
- 3) additional positions beyond the current adopted budget? Yes X No
- If yes, how many positions? 4
- If yes, type of positions? F (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

| EXPENDITURES: | 2022 | 2023 | 2024+ |
|---------------------|------------------|------------------|------------------|
| SALARIES & BENEFITS | \$80,000 | \$480,000 | \$500,000 |
| PRO-PAYS | \$8,500 | \$52,000 | \$54,000 |
| NEW HIRE COSTS | \$80,000 | \$0 | \$0 |
| | | | |
| | | | |
| TOTAL | \$168,500 | \$532,000 | \$554,000 |

| FUNDING SOURCE: | 2022 | 2023 | 2024+ |
|---------------------------|------------------|------------------|------------------|
| GENERAL FUND (SEMT FUNDS) | \$168,500 | \$532,000 | \$554,000 |
| | | | |
| TOTAL | \$168,500 | \$532,000 | \$554,000 |

The proposed changes to the current Fairbanks Firefighter Union Collective Bargaining Agreement include staffing levels (Section 15.8) and pro-pays (Section 16.2). These changes will add staffing for a third ambulance by adding four firefighter positions. This will also provide an estimate of \$310,600 in revenue through the SEMT program (\$114,700) and ambulance fees (\$195,900).

Reviewed by Finance Department: Initial mb Date 9/19/2022

Letter of Agreement

City of Fairbanks and Fairbanks Firefighter Union 15.8 Staffing Levels

- A. Emergency vehicles shall have assigned to them, at minimum, the following personnel:
 - a. Engine – 1 Captain, 1 Driver, 1 Firefighter
 - b. Ambulance – 1 Paramedic, 1 Firefighter
 - c. Command Vehicle – 1 Battalion Chief
 - d. Aerial Device – 1 Captain, 1 Driver
 - e. Squad
 - i. 2022-2023 – 1 Driver, 1 Captain or 1 Firefighter
 - ii. 2024 – 1 Captain, 1 Driver
 - f. Medic
 - i. Defined by operational needs of the department
 - ii. Minimum 2 personnel
 - iii. At least one EMT2 or higher level provider
- B. The following apparatus may be cross-staffed as follows:
 - a. Engine – Rescue, Tender and/or Brush
 - b. Squad -- Rescue, Tender, Brush, Medic, and/or Aerial Device
- C. Minimum daily apparatus levels:
 - a. 1 Command Vehicle
 - b. 2 Engines
 - c. 2 Ambulances
 - d. 1 additional Ambulance staffed when trailing 6-month ambulance UHU is greater than 0.26 starting Jan 1, 2024.
- D. Additional Apparatus
 - a. 1 Squad staffed when the trailing 6-month ambulance UHU is greater than 0.14
 - b. More apparatus may be staffed at the Fire Chief's discretion if 15.8.D.a has been met.
- E. Stations
 - a. Stations shall be staffed with a minimum of 1 Captain, 1 Driver, and 1 Firefighter, regardless of the type of apparatus in service.
- F. Fire Prevention
 - a. The City shall employ a minimum of one Member for the purpose of fire prevention except as noted in 6.5 (A) 3.

16.2 Pro-Pay:

- B. Medic assigned to Ambulance/Medic Units 10%
- C. Driver assigned to Ambulance/Medic Units 5%

Jim Matherly
Mayor City of Fairbanks

Nick Clark
president IAFF 1324

TA 9/19/2022

Nick Clark

nick clark

FAIRBANKS NORTH STAR BOROUGH
Chena Riverfront Commission
August 24, 2022
12:01 p.m.

A regular meeting of the Chena Riverfront Commission was held Wednesday, August 24, 2022, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

ROLL CALL

There were present:

| | |
|---------------------------|----------------|
| Julie Jones | Diana Campbell |
| Lee Wood | Robert Henszey |
| Annette Freiburger, Chair | |

Comprising a quorum of the Commission, and

Kellen Spillman, Community Planning Director, Ex Officio Member
Kimberly Diamond, Parks Project Coordinator, Ex Officio Member
John Netardus, AK DOT&PF Representative, Ex Officio Member
Hanna Thompson, Planner III
Cullen Mahaffey, Administrative Assistant III, Clerk

Absent and Excused

| | |
|-------------------------|------------------------------------|
| Kevin Fraley (excused) | Buki Wright (excused) |
| Gregory Barker (absent) | Wade Binkley, Vice-Chair (excused) |

MESSAGES

1. Chair's Comments

Chair Freiburger commented on the following:

- Extended nice weather.
- Riparian stabilization project completed at a cabin at Chena Hot Springs.
- Nice progress of construction projects that have caused traffic delays.

MESSAGES – continued

2. Citizens’ Comments – limited to three (3) minutes

2.a. Agenda items not scheduled for public hearing

NONE

2.b. Items other than those appearing on the agenda

NONE

2. Disclosure and Statement of Conflict of Interest

NONE

APPROVAL OF AGENDA AND CONSENT AGENDA

JONES, moved to approve the agenda and consent
Seconded by CAMPBELL agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses: Campbell, Jones, Henszey, Wood,
Freiburger

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

MINUTES

1. *Chena Riverfront Commission meeting minutes from May 25, 2022

Without objection this measure was read by title and approved under the consent agenda.

2. *Chena Riverfront Commission meeting minutes from June 22, 2022

Without objection this measure was read by title and approved under the consent agenda.

REPORTS

1. Communications to the Chena Riverfront Commission.

Kellen Spillman, Community Planning Director, commented on the following:

- Recent field trip.
- Downtown Fairbanks Plan.
- Delays and cancelations of events planned by the Tanana Valley Watershed Association.
- Planning Commission's recommendation for the Mendone Subdivision rezone and consideration by the Borough Assembly.

2. Status update on the Chena Riverfront Commission project list by Kellen Spillman, Community Planning Director.

Kellen Spillman, Community Planning Director, and Hanna Thompson, Planner III, provided an update on the following:

- Chena Summit event.
- River Safety Signage project.
- Evaluation of the health of the lower Chena River.

3. Status updates on State of Alaska Department of Transportation and Public Facilities (DOT&PF) riverfront projects by John Netardus, AK DOT&PF Representative.

John Netardus, AK DOT&PF Representative, and Kellen Spillman, Community Planning Director, provided updates on the following:

- Environmental document reevaluations.
- Right-of-way appraisals and acquisitions.
- Construction schedules.
- Traffic lane closures.
- Lack of river-user impacts.
- Pedestrian access.
- Design Study Reports.
- New projects.

NEW BUSINESS

1. Discussion on the next steps of the Chena River Safety Signage project, including construction, installation and funding.

Hanna Thompson, Planner III, presented on the following:

- Bids received and bidder awarded.
- Signage specifications and sample.
- Fundraising.
- Project schedule.

Discussion ensued on the installation of a sign about feeding wildlife at The Boatel Bar.

2. Review and approve a draft letter of support for the Fairbanks North Star Borough (FNSB) Parks and Recreation Department's Pioneer Park North Parking Lot application to the Fairbanks Area Surface Transportation (FAST) Planning Transportation Improvement Program.

Kimberly Diamond, Parks Project Coordinator, presented on the following:

- Development of parks project concepts for the Transportation Improvement Program.
- Commission's support showing the need for the proposed work and strengthening its appeal to the scoring committee.
- Funding source, intent and process.
- Importance of prioritizing access to Borough property and facilities.
- Attention needed for many parks facilities.
- Emphasis placed on accessible amenities in current and upcoming projects.
- Expanded eligibilities for transportation funds.
- Rough concept drawing showing a significant expansion and improvement of the parking lot.
- Implementation of components of the Pioneer Park Master Plan.
- Frequency of the parking lot being full.
- Key aspects of the project.
- Integration into a funded project to develop a pedestrian path along Peger Road.
- Improvements to river access.

Commissioners questioned and discussed with staff the following:

- Covered pavilion becoming a parking lot; it was answered, yes, the current wilderness pavilion might be relocated to the grassy area near the existing maintenance yard.
- Proposed multi-purpose building; it was answered, that is a distant element of the Pioneer Park Master Plan and is included to show how it would fit into the plans.

NEW BUSINESS – continued

- Boat launch dock and boat rentals; it was answered, although the boat rental company provided a letter of support, they had concerns and wanted to participate in the design phase.
- Sediment issue; it was answered, there is a Capital Improvement Program project to dredge the river and improve access.
- Surface of the boat ramp; it was answered, the materials would need to be determined if the project receives funding.

HENSZEY,
Seconded by CAMPBELL

moved to approve the draft letter of support for the Fairbanks North Star Borough (FNSB) Parks and Recreation Department’s Pioneer Park North Parking Lot application to the Fairbanks Area Surface Transportation (FAST) Planning Transportation Improvement Program.

Discussion ensued on the following:

- Need for a parking lot near the river for the boat launch.
- Public access to the river.
- Orientation of the proposed multi-purpose center and access to the river.
- Location of the parking lot.
- Footprints of the parking lot and roundabout.
- Inclusion of native vegetation in the roundabout.
- Composition of the letter.

VOTE ON MOTION TO APPROVE THE DRAFT LETTER OF SUPPORT FOR THE FAIRBANKS NORTH STAR BOROUGH (FNSB) PARKS AND RECREATION DEPARTMENT’S PIONEER PARK NORTH PARKING LOT APPLICATION TO THE FAIRBANKS AREA SURFACE TRANSPORTATION (FAST) PLANNING TRANSPORTATION IMPROVEMENT PROGRAM.

Yeses: Henszey, Campbell, Wood, Jones, Freiburger

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

NEW BUSINESS – continued

3. Identify and prioritize 2022-2023 Chena Riverfront Commission projects that support the goals and objectives of the Chena Riverfront Plan and encourage volunteer partnerships and contributions to aid project execution.

Discussion ensued on the following:

- Future use of a public park.
- Boat landing at Graehl Park.
- Community access to the river at Pike's Landing.

EXCUSE FUTURE ABSENCES

Commissioner Freiburger may be unavailable to attend the meeting scheduled for September 28, 2022.

COMMISSIONERS' COMMENTS/COMMUNICATIONS

1. Discuss and review the Chena River field trip taken on July 27, 2022.

Discussion ensued on the following:

- Attendance by two commissioners.
- Collaboration with landowners to provide fish-friendly bank stabilizations.
- Comments from a landowner and suggestions provided to improve his embankment's stability.
- Possible restoration projects.
- Concerns about a boat landing area.

Commissioner Henszey suggested taking a field trip to view the Cripple Creek drain's diversion back into its original channel and working with boards and commissions that are responsible for approving subdivisions along the river.

Commissioner Jones requested a review of the Elodea Infestation project, thanked Parks and Recreation for composing the letter of support and commented on various project ideas.

Commissioner Campbell apologized for missing the field trip and commented on a death in her family.

Chair Freiburger expressed her condolences for Commissioner Campbell's loss.

ADJOURNMENT


There being no further business to come before the Chena Riverfront Commission, the meeting was adjourned at 1:25 p.m.

APPROVED: September 28, 2022

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subject: Request for Concurrence - Fairbanks Diversity Council
Date: October 5, 2022

There are currently two vacancies on the Fairbanks Diversity Council. To fill one of the vacancies, I hereby request your concurrence to the appointment of the following new member:

Seat C Ms. Sonja Sommer Term Expires: June 30, 2023

Ms. Sommer's application and resume are attached.

Thank you.

dds/




Board Details

The purpose of the Fairbanks Diversity Council (FDC) is to provide a citizens' forum to the City Council and the Borough Assembly, provide advice and recommendations to promote equal opportunity for all members of the public, serve as a diversity advisory board, and recommend adoption of a Diversity Action Plan.

The Fairbanks Diversity Council has adopted the following Mission Statement:

The City of Fairbanks recognizes that our community is a diverse one, with a wide variety of ethnic backgrounds, cultures, beliefs and orientations and recognizes this diversity as an asset and resource for our community. The establishment of a Fairbanks Diversity Council can provide the City Council and Fairbanks North Star Borough Assembly with advice and recommendations to promote equal opportunity for all members of the public.

Overview

 **Size** 13 Seats

 **Term Length** 3 Years

 **Term Limit** N/A

Additional

Board/Commission Characteristics

The FDC will consist of 11 voting members, 10 of which will be appointed by the City Mayor and subject to approval by the City Council. All members must be members of the Fairbanks community. One of the voting members will be appointed by the Fairbanks North Star Borough (FNSB) Mayor, subject to confirmation by the Borough Assembly. All appointments of the public members shall be for three-year terms, without compensation. The City Mayor shall serve as the non-voting Chairperson of the FDC. The Mayor may appoint a chairperson from the membership of the FDC. If the Mayor appoints a chairperson, the person will remain a voting member and will serve a one-year term as chairperson. The FDC will choose a vice chairperson from among its members. The person chosen will serve a one-year term as vice chairperson. When the term of the chairperson expires, the vice chairperson will become the chairperson, and the FDC will choose a new vice chairperson from among its members. If the Mayor chooses to serve as the chairperson, the vice chairperson will not progress to the chairperson position. The Mayor will remain a non-voting member of the FDC even if not serving as chairperson. The FDC may organize committees and adopt administrative rules and procedures to accomplish its purposes.

Meetings

A quorum shall be necessary to conduct a meeting. A quorum shall consist of six public voting members of the FDC. The business of the FDC shall be transacted by a majority vote of voting members present after a quorum is established. All meetings shall be held, and notices and agendas shall be posted, in compliance with the Alaska Open Meetings Act. Meetings are held on the second Tuesday of each month at 5:30 p.m. in the City Council Chambers at City Hall. Minutes of FDC proceedings shall be kept and filed in accordance with applicable laws dealing with public records. In all matters of parliamentary procedure not covered by rules and procedures adopted under Ordinance No. 5939, the current version of Robert's Rules of Order will govern. The FDC shall keep permanent records or minutes of all meetings. The minutes shall promptly be filed in the office of the City Clerk and shall be open to public inspection. The City Clerk shall supply the FDC with administrative support.

<https://www.fairbanksalaska.us/bc-diversity> Approved Resolutions

Enacting Legislation

FGC 2-231 through 2-235

Enacting Legislation Website

<http://bit.ly/2yvHZqp>

Joint Commission Details

The FDC shall include 11 public voting members broadly selected to represent the diverse people of the Fairbanks community. Ten members shall be appointed by the City Mayor subject to the approval of the City Council. One member shall be appointed by the Fairbanks North Star Borough Mayor subject to the approval of the Fairbanks North Star Borough Assembly.

Email the Commission Members

diversitycouncil@fairbanks.us

Profile

Sonja
First Name

Sommer
Last Name

[Redacted]
Email Address

Are you a City of Fairbanks resident? *

Yes

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Which Boards would you like to apply for?

Fairbanks Diversity Council: Submitted

Interests and Experiences

Question applies to Fairbanks Diversity Council

Please tell us how your diversity will benefit and contribute to the mission and purpose of the Fairbanks Diversity Council. You may list any group, club, organization, etc. that you are formally affiliated with.

I have worked in our local native ran non-profits since 2017, with both FNA: JOM and currently working at Tanana Chiefs Conference. I was born and raised here in Fairbanks Alaska and I am considered an Urban Native. I have gone to school at Barnette, Ryan Middle School and graduated from West Valley High School. I attended UAF where I graduated with a Bachelors in Business Administration with a minor in Accounting. I have had the opportunity to network with many different community based people and employers, working closely with the Fairbanks North Star Borough School District to help work with our Alaska Native Families they serve. I worked 2 years at Effie Kokrine Charter School as a Family Services Coordinator and was able to work with the youth in our community who have a high rate of trauma in their lives and helping them in school to successfully graduate high school. While I have many contacts within our native community I have also been able to work with other community members as well in order to network and partnership in different aspects in order to bring our community closer together.

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

As an Alaska Native Women I feel I could bring a voice to the diversity committee. I want to be able to continue working on partnering in both my professional and personal life to work within our community to share my insight and also ensure that our City continues to develop a strong diverse workforce. We are a community that houses many different ethnic groups and all voices should be heard when we are working together.

Please provide a brief personal biography in the space below, or attach a resume.

Resume is attached.

Upload a Resume

List any professional licenses or training you believe are relevant to the seat you are applying for.

Bookkeeper Certificate

Sonja (Kokrine) Sommer

Fairbanks, AK 99709

Experience

Tanana Chiefs Conference

Executive Coordinator, 2021-Present

Working directly with Tribal Government and Client Services Deputy Director and Executive Director for Tanana Chiefs Conference. Tribal Government and Client Services oversees 3 divisions and also working closely with all three divisions Directors. Setting up meetings, attending meetings and typing up meeting notes, traveling as needed with division directors and/or Directors. Collaborating within the divisions on special projects such as assistance with summit planning and attending Tanana Chiefs Conference's Convention. Attending weekly meetings, networking with people within community and tribes to assist in projects as assigned. Assisting in arranging meetings and travel for people within the division.

Fairbanks Native Association

Project Manager, 2019-2021

Working in the same department; currently as a Project Manager for one of three grants that our program currently is operating. It is a 4 year grant that manages staff that are placed in nine of our local elementary schools to serve our underserved Alaska Native and American Indian students with an emphasis on; grades, attendance and family engagement. Daily duties include helping with gathering data for reports, spending of the grant, managing staff and working closely with both the director and our grant evaluator to ensure that we are meeting all four goals and objectives of our grant. Ensuring our staff is equipped with program needs in order to fulfill their jobs, interviewing candidates to keep our grant fully staffed. I am responsible for monthly reports, sending report information to my director for board reports, semi-annual and annual reports for grant. Conducting training for staff, host training and meeting events throughout the year, preparing and conducting annual evaluations for staff and making sure I keep up with my administrative duties to fulfill the grants requirements.

Fairbanks Native Association

Family Service Coordinator, 2017-2019

Working at Effie Kokrine Charter School as their Family Service Coordinator. Working under a 3 year grant to help be a resource for families, students and school staff. Wearing

many hats some duties include; tutoring help/quiet space for students to work. Keeping an eye on both attendance and grades and if there is an issue with either then taking the time to talk to teachers/students/parents to see what can be done to eliminate poor attendance and/or grades. Having sewing time with the students, helping them with life skills such as: taxes, applications, resumes and driving classes. Transporting students to appointments if needed and helping with insurance type situations for them to have the proper health care they may need. Also helping with the yearly JOM basketball tournament and being on the committee.

Fairbanks North Star Borough School District

Alaska Native Education Tutor, 2016-2017

Working at Lathrop High School as an ANE tutor. Daily duties include; working in a classroom setting and tutoring students, keeping a daily log. Assisting teachers in the school who may need me in their classroom during projects or assignments. Keeping an eye on PowerSchool and looking at grades for my ANE students and bringing students in who may need extra one on one tutoring. Quarterly logs to be turned in include how many students I have tutored, a project or assignment that I put together to help ANE students learn more about our culture and turning in a schedule for next quarter. Contacting and keeping in touch with parents and also keeping in close contact with our graduation success liaison and my boss.

Fairbanks North Star Borough: Parks and Recreation

Temporary Office Aide, 2016

This particular position is a seasonal office aide position running from May to September. My daily duties include; answering the phones, keeping track of each stations cash till on a daily basis, daily deposits, answering emails and also taking reservations for our park pavilions in the summer. To make sure all employees have a schedule each week of our pavilion rentals and to keep and maintain pavilion rentals in our data system.

Doyon Associated, LLC

Administrative Assistant, 2010-2013

Working in a fast paced construction company. Daily duties and responsibilities included, answering phones, opening mail and light filing. Timekeeping and payroll processing experience; HR knowledge, hiring employees and setting them up in our database program.

Fairbanks Paint & Glass

Receptionist, 2006-2010

Answering phones and responded to email or fax inquiries. Opening mail and light filing. Mailing out customer statements at the beginning of each month. Posting customers payments through QuickBooks. Going to the bank on a weekly basis. Balance the till each evening. Reconcile the checkbook

Riverboat Discovery

Alaska Native Guide, 1999-2005

Worked 5 years for the Riverboat Discovery, 3 years in high school and 2004 and 2005 season. Main duties included greeting customers daily. Serving coffee and doughnuts. Giving an hour long tour at the Chena Indian Village, teaching the guests about Alaska Native heritage. Light gift shop duties included cash register, greeting and bagging items.

Education

West Valley High School, Diploma 2001

University of Alaska Fairbanks, Degree December 2014 Applied Associates Degree in Accounting

University of Alaska Fairbanks, Degree May 2016 Bachelors in Business Administration,
Minor in Economics