



FAIRBANKS CITY COUNCIL  
AGENDA NO. 2022-18  
**REGULAR MEETING – SEPTEMBER 12, 2022**  
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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WORK SESSION

5:00 p.m. – Manh Choh Mine Ore Transportation Impacts to Fairbanks

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REGULAR MEETING  
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.

NOTE: The Mayor, Council Members, and the public may participate remotely at City Council meetings. Citizens may provide testimony via Zoom webinar if registered to do so in advance of the meeting (the three-minute time limit applies to all forms of public testimony); however, in-person testimony will be given preference. Masking is not required in City Council Chambers, but masks are available to attendees.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (\*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- \*a) Regular Meeting Minutes of August 8, 2022

8. SPECIAL ORDERS

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Resolution No. 5021 – A Resolution Expressing Opposition to the Ore Trucking Proposal for the Manh Choh Mine Project. Introduced by Council Member Therrien. POSTPONED from the Regular Meeting of July 11, 2022.
- b) Ordinance No. 6215 – An Ordinance Amending the Fairbanks Police Department Incentive Bonus Program. Introduced by Mayor Matherly. POSTPONED from the Regular Meeting of August 8, 2022; a public hearing was held at that time.
- c) Ordinance No. 6218 – An Ordinance Amending the 2022 Operating and Capital Budgets for the Third Time. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

12. NEW BUSINESS

- \*a) Resolution No. 5027 – A Resolution Authorizing the City of Fairbanks to Apply for and Accept Funds from the Alaska Mental Health Trust Authority for the Fairbanks Crisis Now Community Coordinator. Introduced by Mayor Matherly.
- \*b) Resolution No. 5028 – A Resolution Authorizing the City of Fairbanks to Provide a Retention Bonus to FECC Dispatch Employees. Introduced by Mayor Matherly.
- \*c) Ordinance No. 6219 – An Ordinance Amending the Public Safety Employees Association/City of Fairbanks Collective Bargaining Agreement to Add a Community Outreach Specialist Position. Introduced by Mayor Matherly.

13. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL
  - \*a) Memorandum to Approve the Appointment of 2022 Election Officials
  - \*b) Appointments to the Council Finance Committee
  - \*c) Chena Riverfront Commission Meeting Minutes of May 25, 2022
  - \*d) Chena Riverfront Commission Meeting Minutes of June 22, 2022
  - \*e) Historic Preservation Commission Meeting Minutes of July 5, 2022
  
15. COUNCIL MEMBERS' COMMENTS
  
16. CITY CLERK'S REPORT
  
17. CITY ATTORNEY'S REPORT
  
18. EXECUTIVE SESSION
  - a) AFL-CIO Labor Negotiation Strategy
  
19. ADJOURNMENT



FAIRBANKS CITY COUNCIL  
REGULAR MEETING MINUTES, AUGUST 22, 2022  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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The City Council convened at 6:30 p.m. on the above date, following a 5:00 p.m. Work Session on the Fairbanks Downtown Plan, to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: Jerry Cleworth, Seat A  
June Rogers, Seat B  
Valerie Therrien, Seat C  
Lonny Marney, Seat E  
Jim Clark, Seat F

Absent: Aaron Gibson, Seat D (excused)

Also Present: Margarita Bell, Chief Financial Officer (remotely)  
D. Danyielle Snider, City Clerk  
Paul Ewers, City Attorney  
Michael Sanders, Chief of Staff  
Kristi Merideth, FECC Manager (remotely)  
Teal Soden, Communications Director  
Clem Clooten, Building Official (remotely)  
Jeff Jacobson, Public Works Director  
Robert Pristash, City Engineer  
Nathan Werner, FPD  
Travis Kulp, FFD

### INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

### FLAG SALUTATION

At the request of **Mayor Matherly**, **Mr. Clark** lead the Flag Salutation.

### CEREMONIAL MATTERS

Firefighter Katie Mendez was recognized by Battalion Chief Kulp for her life saving actions in a recent fire at an assisted living facility. He added that she had personally saved seven out of eight residents with mobility issues and was able to help locate the remaining individual. He expressed his admiration for her quick response and presence of mind. **Mayor Matherly** read the official commendation for her life saving actions in a life-threatening situation into the record.

## CITIZENS' COMMENTS

Aaron Lojewski, Fairbanks – A. Lojewski spoke to matters that would affect both the City and the FNSB Assembly, clarifying that he was representing himself and not the FNSB Assembly. He provided further explanation of the FNSB Ordinance No. 2022-46 and the limitations it would place on the City FNSB Representative's participation in Assembly meetings. A. Lojewski went on to speak to FNSB Ordinance No. 2022-51 which would return Board of Adjustment powers to the Cities of Fairbanks and North Pole, adding that he would appreciate the support of the Council at the upcoming Assembly meeting.

**Ms. Therrien** asked about the intent behind limiting the representatives reporting time and A. Lojewski stated that he was not the sponsor of the ordinance, but he could assume it would be to help keep the meetings running smoothly. He added that he did not believe the Ordinance was necessary as the presiding officer had a lot of control in that regard. **Ms. Therrien** indicated that it would be helpful for the City and Borough to discuss how they can better work together, and A. Lojewski stated that he would help facilitate that discussion.

**Mr. Cleworth** asked for information on FNSB Ordinance No. 2022-51. A. Lojewski stated that he drafted the Ordinance based on feedback from the failed ordinance regarding broadband authority, adding that he understood the City may be willing to transfer their broadband powers once the Board of Adjustment authority had been returned.

**Ms. Rogers** asked to the FNSB public testimony rules regarding the extension of time. A. Lojewski stated that the FNSB rules allow for an extension of time by one minute, but only after all persons interested in speaking have had the opportunity. He added that the Assembly Members can ask questions of the individual testifying, which may provide the opportunity to finish their point.

Victor Buberger, Fairbanks – V. Buberger spoke to the extreme pothole issues within the City, noting that the PW employees have been working very hard. He asked if the Mayor had a Pothole plan to go along with the Fairbanks Downtown Plan. V. Buberger expressed frustration at seeing employees repeatedly getting increases while City services declined. He spoke to nationwide political corruption and his hope that it was not occurring in Fairbanks.

**Mr. Marney** asked if he had a list or could make note of the potholes he has seen. V. Buberger stated that he has done that in the past and provided his list to PW but that he did not have enough time to note every pothole he sees.

Tammie Wilson, North Pole– T. Wilson shared that she was the FNSB Assembly member who introduced FNSB Ordinance No. 2022-46, adding that she did not think it was appropriate for non-voting representatives to introduce ordinances at Assembly meetings. She stated that the intent behind limiting the representative's reporting time is to ensure more time for public testimony and FNSB business. T. Wilson noted that many of the borough meetings are pressed to the 11:30 p.m. time limit and the ability to testify on latter agenda items is unfairly hindered. She added that it would be helpful to know when a representative is testifying on behalf of their entity or themselves, and the current rules do not clearly express that.

**Mr. Cleworth** thanked T. Wilson for her testimony and provided a history on the relationship between the local municipalities and their interactions with the FNSB, adding that his father had served as both a City Council member and the FNSB presiding officer. He expressed concern that the limitations further eroded the relationship between the municipalities and discouraged any City involvement in FNSB meetings, adding that the City has not ever introduced an ordinance at the Assembly meetings and did not feel that it was a valid issue or concern. T. Wilson stated that she would welcome further conversation and possible amendments to the ordinance, with the hope that more cooperation, as suggested by Ms. Therrien, could occur. **Mr. Cleworth** asked if she was willing to postpone her ordinance and she stated that she would but added that she was seeking a resolution to the issues presented.

**Ms. Therrien** expressed concerns at being able to provide a resolution prior to the next FNSB meeting and asked if she would be willing to accept an informal approval by the Council and T. Wilson stated that she would if it could be verified.

**Ms. Rogers** asked if T. Wilson was in favor of working with the City Council further on this matter and she indicated that she would.

**Mr. Clark** asked if Assembly members were assigned to Council meetings, and she indicated that they were only assigned School Board meetings.

**Ms. Therrien** ask if it would be easier to garner Assembly member participation at Council meetings if it was on a quarterly basis and T. Wilson indicated that it might be difficult to guarantee Assembly presence, but they would like to be notified of important topics.

**Ms. Rogers** asked if she believed there was value in hearing from the City Council twice per month and T. Wilson agreed that there was value but the tendency to go off track is increased, and her intent is to protect the citizens right to public testimony. **Ms. Rogers** suggested that a shorter reporting period be allotted with the option of the presiding officer to increase it to five minutes. T. Wilson did not want to limit the reporting time to less than five minutes, adding that there are often things that the FNSB needs to hear about that happens at the City level.

T. Wilson thanked Chief of Staff Mike Sanders for his participation with the Emergency Operating group, adding that he had been asked a lot of hard questions and had done a great job.

David van den Berg, Fairbanks Downtown Association – D. van den Berg expressed his desire to see a plan to join forces between the City, FNSB and DTA to go forward with the downtown plan and address the important issues.

Hearing no more requests for comment, **Mayor Matherly** declared Citizens' Comments closed.

## **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Ms. Therrien**, seconded by **Mr. Clark**, moved to APPROVE the Agenda and Consent Agenda.

**Mr. Cleworth** pulled item 14(a), a Memorandum from Purchasing Agent Regarding 2022 Sole Source Procurement, from the Consent Agenda.

**Mayor Matherly** called for objection to the APPROVAL of the Agenda, as Amended and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda into the record.

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

- a) Regular Meeting Minutes of April 11, 2022

PASSED and APPROVED on the CONSENT AGENDA.

**SPECIAL ORDERS**

- a) The Fairbanks City Council heard interested citizens concerned with the following New Liquor License Application.

Type: Restaurant/Eating Place  
License No.: 6069  
DBA: Hari Om Cuisine of India  
Applicant: A Paul, LLC  
Location: 1528 S. Cushman Street, Fairbanks

**Ms. Therrien**, seconded by **Ms. Rogers**, moved to WAIVE PROTEST on the New Liquor License Application, pending corrections of deficiencies and violations of code.

**Mayor Matherly** called for testimony and hearing none, declared Public Testimony closed.

**Ms. Therrien** questioned the number of available licenses.

City Clerk Snider stated that the state had updated the number of allowable licenses since the last application the previous year.

**Mr. Cleworth** asked how the population was considered regarding the number of allowable licenses and City Clerk Snider explained that it is for City residents and excludes certain populations including inmates and possibly students. **Mr. Cleworth** questioned the State's calculation and City Clerk Snider stated she would ask AMCO, adding that the number of available licenses could be affected by businesses that have closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE ON THE NEW LIQUOR LICENSE APPLICATION, PENDING CORRECTIONS OF DEFICIENCIES AND VIOLATIONS OF CODE, AS FOLLOWS:

YEAS: Clark, Rogers, Cleworth, Marney, Therrien  
NAYS: None  
ABSENT: Gibson

**Mayor Matherly** declared the MOTION CARRIED.

- b) The Fairbanks City Council heard interested citizens concerned with the following application for a New Retail Marijuana Store.

Type: Retail Marijuana Store  
License No.: 30593  
DBA: Pipe and Leaf: Premium Alaskan Cannabis  
Applicant: Pipe and Leaf, LLC  
Location: 899 Old Steese Highway, Fairbanks

**Mr. Marney**, seconded by **Ms. Therrien**, moved to WAIVE PROTEST on the application for a New Retail Marijuana Store.

**Mayor Matherly** called for testimony and hearing none, declared Public Testimony closed.

**Mr. Clark** asked how many retail locations the City was allowed. City Clerk Snider noted that there were currently 13 retail stores operating out of the 25 allowable through the state.

**Mr. Marney** asked for clarification on the location and the owner shared that it would be in one side of the duplex that was created at the location of the old Club Alaska building.

**Mr. Cleworth** asked about possible conflicts with the sharing a building that serves alcohol and the owner indicated that they were not planning to offer onsite consumption services, adding that the State allows the two businesses to operate if their spaces do not overlap.

**Ms. Rogers** thanked the owners for coming to the Council.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE APPLICATION FOR A NEW RETAIL MARIJUANA STORE, AS FOLLOWS:

YEAS: Cleworth, Clark, Marney, Therrien, Rogers  
NAYS: None  
ABSENT: Gibson

**Mayor Matherly** declared the MOTION CARRIED.

### **MAYOR'S COMMENTS AND REPORT**

a) Special Report – FECC Update, Kristi Meredith shared that her department had received accreditation from the International Academy of Emergency Dispatch (IAED), adding that it provided her dispatchers with the necessary training and resources to better serve the public. K. Meredith noted that this has been in process since 2013 and with the help of the Council approving the Quality Assurance position, they were able to successfully complete the program.

b) Special Report – Public Works Update, Jeff Jacobson expressed his own concerns for City streets, noting that this past winter and break up had been particularly hard on the road surfaces. He stated that the PW Department has been working extra hard to repair the roads, noting that there had been twice as many weeks for nightshift, four extra days of overtime, and 25% more



asphalt had been used than the previous year, so far. He added that they were currently working on a plan to continue repairs when the hot-mix plant closed for the season.

**Mayor Matherly** had attended an event at Pike's Riverfront Lodge for the opening of the Aurora Institute, noting that the owners planned to celebrate the start of Aurora season in the area annually, noting that they have it tracked to a specific time of the year when it begins. He added that the event had been well attended.

### **COUNCIL MEMBERS' COMMENTS**

**Mr. Marney** did not have any comments.

**Mr. Clark** asked if the Mayor had any authority to pressure the contractors working on the Cushman street bridge, noting that there had not been any penalties included in the contract. He added that it was clogging a main artery in the downtown area and the City needed to express their frustration.

**Mayor Matherly** added that Chena park would be having its grand opening on Friday, noting that a lot of the timber would be given away to the public.

**Ms. Therrien** thanked Ms. Mendez for her brave actions. She went on to express concerns regarding the Council's ability to interact at the FNSB Assembly meetings, adding that further collaboration is important to maintain the working relationship between the two municipalities.

**Ms. Rogers** agreed with Ms. Therrien regarding collaboration with the FNSB, adding that she was very thankful for the testimony from the FNSB Assembly members. She expressed concerns for people speeding on the Cushman bridge while under construction and her hope that pedestrians and bicyclists would use caution when riding on or near the busy city streets. She was grateful for her ability to speak openly to the Council, acknowledging that she sometimes takes longer than most to express her thoughts but noted that each person's voice and opinions deserve to be heard.

**Mr. Cleworth** recognized the FECC on their accomplishment especially given their staffing shortages. He went on to speak to the Downtown plan and the intentions to start the process in September adding that he would like to meet with concerned departments and address the potential conflicts and asked that a working session be planned with City staff. He went on to speak to drafting a resolution in support of FNSB Ordinance No. 2022-51 and to determine solutions to FNSB Ordinance No. 2022-46 that would be beneficial to both governing boards.

**Mayor Matherly** asked to the availability of Work Session and City Clerk Snider stated that the Council was book with work sessions at every Regular Meeting through the 2nd meeting in October.

City Clerk Snider informed the Council that there would not be sufficient time to draft a resolution in support of FNSB Ordinance No. 2022-51 based on the current Regular meeting schedule.

**Ms. Rogers** asked if **Mr. Cleworth** would take her place at the FNSB Assembly to speak to Ordinance No. 2022-51 as he is best informed to do so. **Mr. Cleworth** agreed to attend as City Representative.

### **UNFINISHED BUSINESS**

- a) Ordinance No. 6217 – An Ordinance Amending the Public Safety Employees Association/City of Fairbanks Collective Bargaining Agreement to Add Public Safety Assistant Positions. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

**Mr. Marney**, seconded by **Mr. Cleworth**, moved to ADOPT Ordinance No. 6217.

**Mayor Matherly** called for testimony.

David van den Berg, Downtown Association of Fairbanks – D. van den Berg spoke in favor of the ordinance.

Hearing no more requests for comment, **Mayor Matherly** declared Public Testimony closed.

**Mr. Clark, Mr. Marney, Ms. Therrien, Ms. Rogers, and Mr. Cleworth** requested to be added as sponsors.

**Mr. Cleworth** spoke in support of the ordinance, adding that the program is becoming more popular nationwide. He noted that using PSAs will free up the FPD for more important tasks. He asked about the necessity to amend the CBA when he understood that PSAs had been allowable under the original agreement.

City Attorney Paul Ewers clarified that the CBA needed amended to include the PSA position and corresponding the compensation, as they had not been included in the original agreement.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6217 AS FOLLOWS:

YEAS: Rogers, Clark, Marney, Therrien, Cleworth

NAYS: None

ABSENT: Gibson

**Mayor Matherly** declared the MOTION CARRIED and Ordinance No. 6217 ADOPTED.

### **NEW BUSINESS**

- a) Resolution No. 5026 – A Resolution Opposing FNSB Ordinance No. 2022-46, An Ordinance Amending FNSBC Title 3 Regarding City and Schoolboard Member Participation in Borough Assembly Meetings. Introduced by Council Member Gibson.

PASSED and APPROVED on the CONSENT AGENDA.

- b) Ordinance No. 6218 – An Ordinance Amending the 2022 Operating and Capital Budgets for the Third Time. Introduced by Mayor Matherly.

ADVANCED on the CONSENT AGENDA.

**WRITTEN COMMUNICATIONS TO THE CITY COUNCIL**

- a) Memorandum from Purchasing Agent Regarding 2022 Sole Source Procurement

**Mr. Cleworth**, seconded by **Mr. Clark**, moved to ACCEPT the Memorandum from Purchasing Agent Regarding 2022 Sole Source Procurement.

**Mr. Cleworth** inquired to the necessity of this document as he could not recall seeing one of these in the past.

PW Jacobson noted that the Purchasing Agent, Christina Rowlett, and CFO Margarita Bell had been reviewing the FGC regarding purchasing and discovered that this was a requirement that had been missed, adding that this document brought the purchasing department back into compliance.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ACCEPT THE MEMORANDUM FROM PURCHASING AGENT REGARDING 2022 SOLE SOURCE PROCUREMENT, AS FOLLOWS:

YEAS: Therrien, Cleworth, Clark, Marney, Rogers

NAYS: None

Absent: Gibson

**Mayor Matherly** declared the MOTION CARRIED.

**COUNCIL MEMBERS' COMMENTS & COMMITTEE REPORTS**

*With no objection from the Council, Members' Comments and Committee Reports were combined.*

**Ms. Rogers** shared that she had attended the Fairbanks Diversity Council meeting where quorum had been lost, noting that there were currently two vacancies on the council. She thanked everyone who had been involved with the Pizza with Police event in Golden Heart Plaza including Ofc's Zenuch, Brubeck, Winter, Chief Dupee, Deputy Chief Sweet and the many volunteers. **Ms. Rogers** felt that the event was extremely successful and would be helping to plan similar events in the future.

**Mr. Cleworth** asked the City Attorney for advice on how to proceed with providing support for FNSB Ordinance No. 2022-57 regarding Board of Adjustment rights, given the time constraints. CA Ewers stated that the most appropriate action would be to introduce a motion that would give direction to the City Representative to express support before the Assembly.

**Mr. Cleworth**, seconded by **Mr. Clark**, moved to DECLARE that that Fairbanks City Council expressed support for FNSB Ordinance No. 2022-51 and that the City Representative would state that action at the next Borough Assembly meeting.

**Mr. Marney** asked if there would be value to other City Council members attending in support of the declaration.

**Mr. Cleworth** indicated that there was value in their attendance but asked the Council to consider the loss of broadband powers, as it had been an issue in the past.

**Mayor Matherly** asked if attendance by all City Council members would result in a violation of the OMA and CA Ewers stated it would not.

**Mr. Cleworth** clarified that the City could express an opinion with this action, but they would have to follow up the action with an Ordinance to relinquish broadband powers.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO DECLARE THAT THAT FAIRBANKS CITY COUNCIL EXPRESSES SUPPORT FOR FNSB ORDINANCE NO. 2022-51 AND THAT THE CITY REPRESENTATIVE WILL EXPRESS THAT ACTION AT THE NEXT BOROUGH ASSEMBLY MEETING, AS FOLLOWS:

YEAS: Marney, Cleworth, Rogers, Therrien, Clark  
NAYS: None  
Absent: Gibson

**Mayor Matherly** declared the MOTION CARRIED.

**Mr. Marney** shared that he had heard the Cushman Street bridge would not be completed until October, adding that the information had not been verified. He asked PW Director Jacobson about the progress at the nuisance property at 707 Cowles Street and PW Director stated that they have had issues communicating with the owner, but some progress had been made. **Mr. Marney** asked about possible fines and PW Director Jacobson stated that he had been given a deadline.

**Mr. Clark** predicted that the Cushman Street bridge would not be finished until 2044, as noted within the Downtown Plan.

**Ms. Therrien** gave a land acknowledgment and recognized FECC Manager, Kristi Meredith for achieving accreditation. She shared that she had recently played golf with Vickie Croll from Finance. **Ms. Therrien** shared various updates from the AML summer legislative meeting, noting that there were 75 bills that passed last year, compared to 33 the year before. She noted that with the redistricting, there would be a lot of turnovers with the legislature, which opened opportunities for education for the newly elected officials. **Ms. Therrien** noted discussion around a possible Constitutional Convention had how that could impact local governments. She added that they had talked about the change in population demographics and the loss of population throughout the state over the past nine years. She stated that Senator Murkowski had offered to write letters of support for any infrastructure grants the City may consider applying for.

**Mr. Clark**, seconded by **Mr. Marney**, moved to ENTER Executive Session to discuss AFL-CIO Labor Negotiation Strategy.

**Mayor Matherly** called for objection and, hearing none, so ORDERED.

**Mayor Matherly** called for a brief recess.

**EXECUTIVE SESSION**

- a) AFL-CIO Labor Negotiation Strategy

The City Council met in Executive Session to discuss AFL-CIO Labor Negotiation Strategy. Direction was given to staff and no action was taken.

**ADJOURNMENT**

**Mr. Marney**, seconded by **Mr. Cleworth**, moved to ADJOURN the meeting.

**Mayor Matherly** called for objection and, hearing none, so ORDERED.

**Mayor Matherly** declared the meeting adjourned at 8:56 p.m.

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JIM MATHERLY, MAYOR

ATTEST:

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D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: RR

**RESOLUTION NO. 5021**

**A RESOLUTION EXPRESSING OPPOSITION TO THE ORE TRUCKING  
PROPOSAL FOR THE MANH CHOH MINE PROJECT**

**WHEREAS**, Kinross Gold/Contango ORE plans to transport ore from the Manh Choh Mine Project near Tetlin, Alaska, to the processing plant at Fort Knox mine near Cleary Summit, a distance of almost 260 miles; and

**WHEREAS**, under the ore trucking proposal, up to 96 times every day, double-trailer ore hauling trucks, 120 foot long and weighing up to 80 tons, would make the trip from Tetlin to Cleary Summit and then make the return trip; and

**WHEREAS**, the addition of these double trailers, driven in all Alaskan weather conditions, will cause wear and tear on Alaska highways and will create unsafe conditions; and

**WHEREAS**, according to Alaska DOT&PF information, truck traffic would increase significantly along the route, for example: by 45% on Peger Road at the Chena River bridge and by 198% on the Steese Highway south of Fox; and

**WHEREAS**, other considerations require thorough examination, such as the 180+ school bus stops along the proposed route.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the City opposes the proposal to truck ore from the Manh Choh mine through the City of Fairbanks and to the processing plant at Fort Knox mine.

**PASSED** and **APPROVED** this 12th day of September 2022.

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**Jim Matherly, Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Paul Ewers, City Attorney

## ORDINANCE NO. 6215

### AN ORDINANCE AMENDING THE FAIRBANKS POLICE DEPARTMENT INCENTIVE BONUS PROGRAM

**WHEREAS**, an incentive bonus program for recruitment and hiring at the Fairbanks Police Department (FPD) was established by the City Council on June 19, 2017, with the adoption of Ordinance No. 6050, and reestablished by the Council on April 13, 2020, with the adoption of Ordinance No. 6129; and

**WHEREAS**, the reasons for providing a bonus to lateral hires were: (1) the high cost for the City to send an officer to the Police Academy (approximately \$30,000); and (2) a one-time, sign-on bonus of \$20,000 for a lateral hire would help attract applicants and would constitute a significant cost savings to the City; and

**WHEREAS**, the Program has been successful in recruiting lateral-hire personnel;  
and

**WHEREAS**, the FPD continues to have a need for the program.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows.**

**SECTION 1.** The incentive bonus program for recruitment and hiring within the Fairbanks Police Department is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

- (a) An applicant who is a certified police officer in the State of Alaska or is able to meet Alaska Police Standards Council (APSC) certification standards without attending a basic officer academy will be paid a \$20,000 "sign-on bonus" in their first paycheck following completion of Field Training, subject to the payback provisions specified in the attached Sign-on Bonus Agreement.
- (b) If an active ~~FPD~~**City** employee recruits a new officer, as defined in subsection (a), who successfully completes the hiring process, the employee will receive a recruitment bonus of \$5,000. **The recruitment bonus does not apply to employees with duties that are related to recruitment or hiring.**

**SECTION 2.** The Sign-on Bonus Agreement attached is approved [new text in **bold/underline** font; deleted text in ~~striketrough~~ font].

**SECTION 3.** Bonuses will be funded through savings from budgeted salaries, as available.

**SECTION 4.** This program will sunset on December 31, 2024 unless extended by Resolution of the City Council.

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**Jim Matherly, City Mayor**

YEAS:  
NAYS:  
ABSENT  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Paul J. Ewers, City Attorney





Fairbanks Police Department  
**Sign-On Bonus Contract**  
Amended \_\_\_\_\_, 2022

This agreement is made between the CITY OF FAIRBANKS (“City”) and \_\_\_\_\_ (“Employee”).

WHEREAS, this contract will apply to an Employee who begins employment for the City in the Police Department (“Department”), ~~for the first time as a POLICE OFFICER and~~ meets the City requirements as a lateral-hire, ~~Police Officer~~ **and has not been employed in the Department within the last 12 months;** and

WHEREAS, the Department wishes to bestow upon the Employee a “Sign-on Bonus” as an incentive for the Employee to accept employment at the City and to remain satisfactorily employed in the Department for at least four full years;

THEREFORE, the City and the Employee agree to the following terms:

1. The City, acting through the Department, agrees to bestow upon the Employee the amount of \$20,000.00 as a Sign-on Bonus in return for the Employee accepting the City’s offer of employment. This amount shall be paid directly to the Employee on the Employee’s first paycheck following the successful completion of field training.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes shall be withheld as bonus earnings from the Sign-on Bonus and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and shall not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus as provided in paragraphs 1 and 2 above, the Employee agrees to work for the Department on a regular and full-time basis for at least four years beginning “Start Date” and ending on “4 Year Date”. Should the Employee resign, quit, or be terminated for cause before the above stated ending date, the Employee shall repay a prorated amount of the Sign-on Bonus as provided in the following paragraphs.
5. The Employee’s failure to remain employed by the Department for four years will trigger the Employee’s duty to repay, pro-rata, the amount paid by the City pursuant to paragraph 1, above. (This amount may be more than the Employee received due to tax or other withholdings.) For example, if the Employee leaves one year prior to the end date, they will repay 12/48 of such amount. To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on their salary, wages, and other sums payable to them by the City. In addition, the Employee hereby authorizes the City to withhold all amounts so due from any sum payable to the Employee by the Department or the City. The Employee also agrees that any tax consequences resulting from

the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department for four years for reasons beyond their control (e.g. injury, illness or death), other than just cause termination, the Department may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the Chief of Police and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts shall remain valid and enforceable and Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Sign-on Bonus.

BY SIGNING BELOW, the Employee certifies that they have not accepted a financial incentive for accepting employment at the City, other than as described in this Agreement.

IN WITNESS THEREOF:

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief of Police Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor Signature

\_\_\_\_\_  
Date

cc: Personnel File

**ORDINANCE NO. 6215, AS AMENDED  
(PROPOSED SUBSTITUTE)**

**AN ORDINANCE AMENDING THE FAIRBANKS POLICE  
DEPARTMENT INCENTIVE BONUS PROGRAM**

**WHEREAS**, an incentive bonus program for recruitment and hiring at the Fairbanks Police Department (FPD) was established by the City Council on June 19, 2017, with the adoption of Ordinance No. 6050, and reestablished by the Council on April 13, 2020, with the adoption of Ordinance No. 6129; and

**WHEREAS**, the reasons for providing a bonus to lateral hires were: (1) the high cost for the City to send an officer to the Police Academy (approximately \$30,000); and (2) a one-time, sign-on bonus of \$20,000 for a lateral hire would help attract applicants and would constitute a significant cost savings to the City; and

**WHEREAS**, the Program has been successful in recruiting lateral-hire personnel; and

**WHEREAS**, the FPD continues to have a need for the program.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows.**

**SECTION 1.** The incentive bonus program for recruitment and hiring within the Fairbanks Police Department is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strike through~~ font]:

- (a) An applicant who is a certified police officer in the State of Alaska or is able to meet Alaska Police Standards Council (APSC) certification standards without attending a basic officer academy will be paid a \$20,000 "sign-on bonus" in their first paycheck following completion of Field Training, subject to the payback provisions specified in the attached Sign-on Bonus Agreement. **No applicant may receive a sign-on bonus more than once, and no applicant may receive a sign-on bonus if they have previously been employed by the Fairbanks Police Department within 12 months of rehire.**
- (b) If an active ~~FPD~~-**City** employee recruits a new officer, as defined in subsection (a), who successfully completes the hiring process, the employee will receive a recruitment bonus of \$5,000. **The recruitment bonus does not apply to employees with duties that are related to recruitment or hiring.**

**SECTION 2.** The Sign-on Bonus Agreement (Attachment A) is approved [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font].

**SECTION 3.** Bonuses will be funded through savings from budgeted salaries, as available.

**SECTION 4.** This program will sunset on December 31, 2024 unless extended by Resolution of the City Council.

\_\_\_\_\_  
**Jim Matherly, City Mayor**

YEAS:  
NAYS:  
ABSENT  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, MMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney

**Attachment A  
to Ordinance No. 6215, as Amended**



Fairbanks Police Department  
**Sign-On Bonus Contract**  
Amended August 22, 2022

This agreement is made between the CITY OF FAIRBANKS (“City”) and \_\_\_\_\_ (“Employee”).

WHEREAS, this contract will apply to an Employee who begins employment for the City in the Police Department (“Department”) ~~for the first time as a POLICE OFFICER~~ and meets the City requirements as a lateral-hire ~~Police Officer~~; and

WHEREAS, the Department wishes to bestow upon the Employee a “Sign-on Bonus” as an incentive for the Employee to accept employment at the City and to remain satisfactorily employed in the Department for at least four full years; and

**WHEREAS, no employee may receive a sign-on bonus more than once, and no employee may receive a sign-on bonus if they have previously been employed by Department within 12 months of rehire.**

THEREFORE, the City and the Employee agree to the following terms:

1. The City, acting through the Department, agrees to bestow upon the Employee the amount of \$20,000.00 as a Sign-on Bonus in return for the Employee accepting the City’s offer of employment. This amount shall be paid directly to the Employee on the Employee’s first paycheck following the successful completion of field training.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes shall be withheld as bonus earnings from the Sign-on Bonus and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and shall not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus as provided in paragraphs 1 and 2 above, the Employee agrees to work for the Department on a regular and full-time basis for at least four years beginning “Start Date” and ending on “4 Year Date”. Should the Employee resign, quit, or be terminated for cause before the above stated ending date, the Employee shall repay a prorated amount of the Sign-on Bonus as provided in the following paragraphs.
5. The Employee’s failure to remain employed by the Department for four years will trigger the Employee’s duty to repay, pro-rata, the amount paid by the City pursuant to paragraph 1, above. (This amount may be more than the Employee received due to tax or other withholdings.) For example, if the Employee leaves one year prior to the end date, they will repay 12/48 of such amount. To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on their salary, wages, and other sums payable to them by the City. In addition, the Employee

hereby authorizes the City to withhold all amounts so due from any sum payable to the Employee by the Department or the City. The Employee also agrees that any tax consequences resulting from the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department for four years for reasons beyond their control (e.g. injury, illness or death), other than just cause termination, the Department may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the Chief of Police and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts shall remain valid and enforceable and Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Sign-on Bonus.

BY SIGNING BELOW, the Employee certifies that they have not accepted a financial incentive for accepting employment at the City, other than as described in this Agreement.

IN WITNESS THEREOF:

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief of Police Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor Signature

\_\_\_\_\_  
Date

cc: Personnel File

Introduced By: Mayor Jim Matherly  
Finance Committee Review: August 12, 2022  
Introduced: August 22, 2022

**ORDINANCE NO. 6218**

**AN ORDINANCE AMENDING THE 2022 OPERATING  
AND CAPITAL BUDGETS FOR THE THIRD TIME**

**WHEREAS**, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2022 operating and capital budget.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows** [amendments shown in **bold** font; deleted text in ~~font~~]:

**SECTION 1.** There is hereby appropriated to the 2022 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2022 and ending December 31, 2022 (see pages 2 and 3):

# GENERAL FUND

<u>REVENUE</u>	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes (all sources)	\$ 24,362,130	\$ 700,000	\$ 25,062,130
Charges for Services	5,558,400	200,000	5,758,400
Intergovernmental Revenues	2,542,378	1,515,000	4,057,378
Licenses and Permits	1,712,850	199,400	1,912,250
Fines and Forfeitures	426,500	100,000	526,500
Interest and Penalties	140,000	65,000	205,000
Rental and Lease Income	136,762	-	136,762
Other Revenues	220,000	30,000	250,000
Other Financing Sources	2,817,700	-	2,817,700
 Total revenue appropriation	 \$ 37,916,720	 \$ 2,809,400	 \$ 40,726,120
 <u>EXPENDITURES</u>			
Mayor Department	\$ 736,790	\$ -	\$ 736,790
Legal Department	224,430	-	224,430
Office of the City Clerk	448,985	-	448,985
Finance Department	937,100	-	937,100
Information Technology	2,417,715	80,000	2,497,715
General Account	5,546,281	1,222,500	6,768,781
Police Department	7,783,102	-	7,783,102
Communications Center	2,674,570	-	2,674,570
Fire Department	8,500,268	-	8,500,268
Public Works Department	9,527,791	400,000	9,927,791
Engineering Department	915,760	-	915,760
Building Department	714,430	-	714,430
 Total expenditure appropriation	 \$ 40,427,222	 \$ 1,702,500	 \$ 42,129,722
 2021 unassigned fund balance	 \$ 14,753,830	 \$ -	 \$ 14,753,830
Prior year encumbrances	(272,775)	-	(272,775)
Transfers to other funds	(2,390,000)	-	(2,390,000)
Other changes to the budget	152,273	1,106,900	1,259,173
2022 estimated unassigned balance	<u>\$ 12,243,328</u>	<u>\$ 1,106,900</u>	<u>\$ 13,350,228</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$10,000,000.

\$ 8,425,944



# CAPITAL FUND

<u>REVENUE</u>	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Transfer from Permanent Fund	\$ 689,313	\$ -	\$ 689,313
Transfer from General Fund	2,000,000	-	2,000,000
Property Repair & Replacement	145,000	-	145,000
Public Works	250,000	-	250,000
Garbage Equipment Reserve	266,803	-	266,803
IT	50,000	-	50,000
Police	180,000	-	180,000
Communications Center	140,000	-	140,000
Fire	140,000	-	140,000
Building	10,000	-	10,000
Total revenue appropriation	<u>\$ 3,871,116</u>	<u>\$ -</u>	<u>\$ 3,871,116</u>
 <u>EXPENDITURES</u>			
Property Repair & Replacement	\$ 2,181,058	\$ -	\$ 2,181,058
Public Works Department	627,261	-	627,261
Garbage Equipment Reserve	800,000	-	800,000
IT Department	225,451	-	225,451
Police Department	438,031	-	438,031
Communications Center	56,960	-	56,960
Fire Department	970,000	-	970,000
Road Maintenance	582,119	200,000	782,119
Total expenditure appropriation	<u>\$ 5,880,880</u>	<u>\$ 200,000</u>	<u>\$ 6,080,880</u>
Estimated capital fund unassigned balance	\$ 6,753,484	\$ (200,000)	\$ 6,553,484
Estimated capital fund assigned balance	5,659,755	-	5,659,755
2022 estimated fund balance	<u>\$ 12,413,239</u>	<u>\$ (200,000)</u>	<u>\$ 12,213,239</u>

**SECTION 2.** This ordinance also appropriates the use of emergency snow removal funds in the amount of \$250,000 as designated by the Mayor.

**SECTION 3.** All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2022 and ending December 31, 2022.

**SECTION 4.** The effective date of this ordinance shall be the 12th day of September 2022.

---

**Jim Matherly, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Paul J. Ewers, City Attorney

**FISCAL NOTE**  
ORDINANCE NO. 6218  
AMENDING THE 2022 OPERATING AND CAPITAL BUDGETS  
FOR THE THIRD TIME

**GENERAL FUND**  
**\$2,809,400 Increase in Revenue**  
**\$1,702,500 Increase in Expenditures**

**Revenue**

1. Tax Revenue
  - \$500,000 increase to room rental taxes
  - \$200,000 increase to tobacco distribution taxes
2. Charges for Services
  - \$200,000 increase to ambulance services
3. Intergovernmental Revenues
  - \$25,000 increase to electric and telephone cooperative refund
  - \$610,000 increase to supplemental emergency management transportation (SEMT)
  - \$820,000 increase to PERS on behalf payment
  - \$60,000 increase to SART exam reimbursement
4. License and Permits
  - \$45,000 increase to business licenses
  - \$30,000 increase to engineering right-of-way permits
  - \$112,000 increase to commercial building permits
  - \$12,400 increase to residential building permits
5. Fines and Forfeitures
  - \$100,000 increase to vehicle forfeitures
6. Interest and Penalties
  - \$65,000 increase to interest on deposits
7. Other Revenue
  - \$30,000 increase to miscellaneous revenues

## **Expenditures**

1. Mayor & Council
2. City Attorney's Office
3. City Clerk's Office
4. Finance Department
5. Information Technology
  - \$35,000 increase to telephone
  - \$45,000 increase to computer services fiber
6. General Account
  - \$15,000 increase to street lighting for maintenance
  - \$387,500 increase to contributions to other agencies
  - \$820,000 increase to PERS on behalf payment
7. Police Department
8. Dispatch
9. Fire Department
10. Public Works
  - \$400,000 increase to temporary wages and benefits
11. Engineering
12. Building Department

**CAPITAL FUND**  
**\$0 Increase in Revenue**  
**\$200,000 Increase in Expenditures**

**Revenue**

1. Other Financing Sources

**Expenditures**

1. Property Repair & Replacement
2. Public Works
3. Garbage Equipment Reserve
4. IT Department
5. Police Department
6. Communications Center
7. Fire Department
8. Road Maintenance
  - \$200,000 increase for road repair on Wilson Street (23<sup>rd</sup> to 27<sup>th</sup>) and 26<sup>th</sup> Avenue (Bjerremark to Rickert)

Introduced by: Mayor Jim Matherly  
Finance Committee Review: August 16 and September 6, 2022  
Introduced: August 22, 2022

**ORDINANCE NO. 6218, AS AMENDED  
(PROPOSED SUBSTITUTE)**

**AN ORDINANCE AMENDING THE 2022 OPERATING  
AND CAPITAL BUDGETS FOR THE THIRD TIME**

**WHEREAS**, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2022 operating and capital budget.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows** [amendments shown in **bold** font; deleted text in ~~font~~]:

**SECTION 1.** There is hereby appropriated to the 2022 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2022 and ending December 31, 2022 (see pages 2 and 3) [amendments shown in **bold** font; deleted text or amounts in ~~font~~]:

## GENERAL FUND

<u>REVENUE</u>	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes (all sources)	\$ 24,362,130	\$ 700,000	\$ 25,062,130
Charges for Services	5,558,400	200,000	5,758,400
Intergovernmental Revenues	2,542,378	1,515,000	4,057,378
Licenses and Permits	1,712,850	199,400	1,912,250
Fines and Forfeitures	426,500	100,000	526,500
Interest and Penalties	140,000	65,000	205,000
Rental and Lease Income	136,762	-	136,762
Other Revenues	220,000	30,000	250,000
Other Financing Sources	2,817,700	-	2,817,700
Total revenue appropriation	<u>\$ 37,916,720</u>	<u>\$ 2,809,400</u>	<u>\$ 40,726,120</u>
 <u>EXPENDITURES</u>			
Mayor Department	\$ 736,790	\$ -	\$ 736,790
Legal Department	224,430	-	224,430
Office of the City Clerk	448,985	-	448,985
Finance Department	937,100	-	937,100
Information Technology	2,417,715	80,000	2,497,715
General Account	5,546,281	1,222,500	6,768,781
Police Department	7,783,102	-	7,783,102
Communications Center	2,674,570	<b>25,000</b>	2,699,570
Fire Department	8,500,268	-	8,500,268
Public Works Department	9,527,791	400,000	9,927,791
Engineering Department	915,760	-	915,760
Building Department	714,430	-	714,430
Total expenditure appropriation	<u>\$ 40,427,222</u>	<u>\$ 1,727,500</u>	<u>\$ 42,154,722</u>
2021 unassigned fund balance	\$ 14,753,830	\$ -	\$ 14,753,830
Prior year encumbrances	(272,775)	-	(272,775)
Transfers to other funds	(2,390,000)	-	(2,390,000)
Other changes to the budget	152,273	1,081,900	1,234,173
2022 estimated unassigned balance	<u>\$ 12,243,328</u>	<u>\$ 1,081,900</u>	<u>\$ 13,325,228</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$10,000,000.

\$ 8,430,944

## CAPITAL FUND

<u>REVENUE</u>	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Transfer from Permanent Fund	\$ 689,313	\$ -	\$ 689,313
Transfer from General Fund	2,000,000	-	2,000,000
Property Repair & Replacement	145,000	-	145,000
Public Works	250,000	-	250,000
Garbage Equipment Reserve	266,803	-	266,803
IT	50,000	-	50,000
Police	180,000	-	180,000
Communications Center	140,000	-	140,000
Fire	140,000	-	140,000
Building	10,000	-	10,000
Total revenue appropriation	<u>\$ 3,871,116</u>	<u>\$ -</u>	<u>\$ 3,871,116</u>
 <u>EXPENDITURES</u>			
Property Repair & Replacement	\$ 2,181,058	\$ <b>324,000</b>	\$ 2,505,058
Public Works Department	627,261	<b>58,000</b>	685,261
Garbage Equipment Reserve	800,000	-	800,000
IT Department	225,451	<b>9,000</b>	234,451
Police Department	438,031	-	438,031
Communications Center	56,960	-	56,960
Fire Department	970,000	-	970,000
Road Maintenance	582,119	200,000	782,119
Total expenditure appropriation	<u>\$ 5,880,880</u>	<u>\$ 591,000</u>	<u>\$ 6,471,880</u>
Estimated capital fund unassigned balance	\$ 6,753,484	\$ (591,000)	\$ 6,162,484
Estimated capital fund assigned balance	5,659,755	-	5,659,755
2022 estimated fund balance	<u>\$ 12,413,239</u>	<u>\$ (591,000)</u>	<u>\$ 11,822,239</u>



**SECTION 2.** This ordinance also appropriates the use of emergency snow removal funds in the amount of \$250,000 as designated by the Mayor.

**SECTION 3.** All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2022 and ending December 31, 2022.

**SECTION 4.** The effective date of this ordinance shall be the 12th day of September 2022.

---

**Jim Matherly, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Paul J. Ewers, City Attorney

**FISCAL NOTE**  
ORDINANCE NO. 6218, AS AMENDED  
AMENDING THE 2022 OPERATING AND CAPITAL BUDGETS  
FOR THE THIRD TIME

**GENERAL FUND**  
**\$2,809,400 Increase in Revenue**  
**\$1,727,500 Increase in Expenditures**

**Revenue**

1. Tax Revenue
  - \$500,000 increase to room rental taxes
  - \$200,000 increase to tobacco distribution taxes
2. Charges for Services
  - \$200,000 increase to ambulance services
3. Intergovernmental Revenues
  - \$25,000 increase to electric and telephone cooperative refund
  - \$610,000 increase to supplemental emergency management transportation (SEMT)
  - \$820,000 increase to PERS on behalf payment
  - \$60,000 increase to SART exam reimbursement
4. License and Permits
  - \$45,000 increase to business licenses
  - \$30,000 increase to engineering right-of-way permits
  - \$112,000 increase to commercial building permits
  - \$12,400 increase to residential building permits
5. Fines and Forfeitures
  - \$100,000 increase to vehicle forfeitures
6. Interest and Penalties
  - \$65,000 increase to interest on deposits
7. Other Revenue
  - \$30,000 increase to miscellaneous revenues

## **Expenditures**

1. Mayor & Council
2. City Attorney's Office
3. City Clerk's Office
4. Finance Department
5. Information Technology
  - \$35,000 increase to telephone
  - \$45,000 increase to computer services fiber
6. General Account
  - \$15,000 increase to street lighting for maintenance
  - \$387,500 increase to contributions to other agencies
  - \$820,000 increase to PERS on behalf payment
7. Police Department
8. Dispatch
  - **\$25,000 increase to outside contracts for call recording program upgrade**
9. Fire Department
10. Public Works
  - \$400,000 increase to temporary wages and benefits
11. Engineering
12. Building Department

**CAPITAL FUND**  
**\$0 Increase in Revenue**  
**\$591,000 Increase in Expenditures**

**Revenue**

1. Other Financing Sources

**Expenditures**

1. Property Repair & Replacement
  - **\$90,000 increase to public works parking lot extension project for head bolt heaters**
  - **\$234,000 increase to police station improvements for an emergency backup generator**
2. Public Works
  - **\$58,000 increase for two boilers**
3. Garbage Equipment Reserve
4. IT Department
  - **\$9,000 increase to equipment for FECC remote access**
5. Police Department
6. Communications Center
7. Fire Department
8. Road Maintenance
  - **\$200,000 increase for road repair on Wilson Street (23<sup>rd</sup> to 27<sup>th</sup>) and 26<sup>th</sup> Avenue (Bjerremark to Rickert)**

Introduced by: Mayor Jim Matherly  
Finance Committee Review: September 6, 2022  
Introduced: September 12, 2022

**RESOLUTION NO. 5027**

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY  
FOR AND ACCEPT FUNDS FROM THE ALASKA MENTAL HEALTH  
TRUST AUTHORITY FOR THE FAIRBANKS CRISIS NOW  
COMMUNITY COORDINATOR**

**WHEREAS**, the City of Fairbanks received notification through the Alaska Mental Health Trust Authority (Trust) that funding will be available for the Fairbanks Crisis Now Community Coordinator until June 30, 2025; and

**WHEREAS**, the City of Fairbanks would use the funds to retain the Fairbanks Crisis Now Community Coordinator to implement improvements to Alaska's response to individuals experiencing a behavioral health crisis; and

**WHEREAS**, the Crisis Now Community Coordinator would serve as the liaison between the local Community Implementation Team, the Trust, and consultants throughout the development of the Crisis Now project in Fairbanks; and

**WHEREAS**, the City of Fairbanks plans to request \$120,600 in 2022, \$144,700 in 2023, and \$148,500 in 2024 for a total of \$413,800; and

**WHEREAS**, the City of Fairbanks will continue to provide in-kind administrative support and facility space throughout the duration of the funding.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting and accepting funds on behalf of the City for this grant.

**PASSED and APPROVED this 12th Day of September 2022.**

---

**Jim Matherly, City Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Paul J. Ewers, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 5027

Abbreviated Title: Resolution Authorizing Crisis Now Community Coordinator Position

Department(s): Mayor

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes \_\_\_\_\_ No X

2) additional support or maintenance costs? Yes \_\_\_\_\_ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes \_\_\_\_\_ No X

If yes, how many positions? \_\_\_\_\_

If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

<b>PROJECTS:</b>	<b>FY 6/30/2023</b>	<b>FY 6/30/2024</b>	<b>FY 6/30/2025</b>	<b>Total</b>
Crisis Now Community Coordinator - Salary & Benefits	\$102,300	\$126,400	\$130,200	\$358,900
Supplies	\$10,000	\$10,000	\$10,000	\$30,000
Travel/Training	\$8,300	\$8,300	\$8,300	\$24,900
<b>TOTAL</b>	<b>\$120,600</b>	<b>\$144,700</b>	<b>\$148,500</b>	<b>\$413,800</b>

<b>FUNDING SOURCE:</b>	<b>FY 6/30/2023</b>	<b>FY 6/30/2024</b>	<b>FY 6/30/2025</b>	<b>Total</b>
Grant Fund (State)	\$120,600	\$144,700	\$148,500	\$413,800
<b>TOTAL</b>	<b>\$120,600</b>	<b>\$144,700</b>	<b>\$148,500</b>	<b>\$413,800</b>

Year 3 Salary is based on a 10 month period. The City will provide administrative support, facility space and office equipment for the Crisis Now Coordinator. Supplies line item includes funds for marketing.

Reviewed by Finance Department: Initial SF Date 8/31/2022

**RESOLUTION NO. 5028**

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO PROVIDE A  
RETENTION BONUS TO FECC DISPATCH EMPLOYEES**

**WHEREAS**, the City of Fairbanks operates the Fairbanks Emergency Communications Center (FECC) which provides services 24 hours a day, 365 days a year; and

**WHEREAS**, FECC provides 911 call taking and emergency dispatching services for the residents within the City of Fairbanks, City of North Pole, Fairbanks North Star Borough, Denali Borough, Nenana, and the Delta Junction community; and

**WHEREAS**, FECC is currently encountering severe staffing shortages due to attrition, retirement, and difficulty rebuilding staffing levels after COVID-19, compelling employees to work extra hours to cover the workload requirements for response; and

**WHEREAS**, FECC workload has not decreased, meaning that existing staff have been required to do the work normally completed by a larger pool of employees; and

**WHEREAS**, public safety recruiting, hiring, and training is a challenging, expensive, and timely process. Trying to fill additional vacancies created by staffing resignations or requirements threatens the operational readiness of the department; and

**WHEREAS**, FECC currently has FY2022 budget surpluses in salaries and benefits due to unfilled positions; and

**WHEREAS**, employees accepting the retention bonus must sign an agreement to remain employed with the City; and

**WHEREAS**, the FECC Manager recommends the City Council provide a retention bonus not to exceed \$10,000 to retain employees that have completed call-taking phase by August 31, 2022; and

**WHEREAS**, employees can opt for a one-time \$10,000 payment with a one-year commitment until August 31, 2023 or \$5,000 payment with a six-month commitment until February 28, 2023.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the Mayor or his designee is authorized to provide a retention bonus to FECC Dispatchers and Dispatch Shift Supervisors that have completed call-taking phase by August 31, 2022, for a one-year commitment in the amount of \$10,000 or a six-month commitment in the amount of \$5,000.

**BE IT FURTHER RESOLVED** that employees accepting the retention bonus must sign the Agreement (Attachment A) to receive payment in October 2022.



**PASSED and APPROVED this 12th Day of September 2022.**

\_\_\_\_\_  
**Jim Matherly, City Mayor**

YEAS:  
NAYS:  
ABSENT  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, MMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 5028

Abbreviated Title: FECC RETENTION BONUS

Department(s): FECC

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes \_\_\_\_\_ No x

2) additional support or maintenance costs? Yes \_\_\_\_\_ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes \_\_\_\_\_ No x

If yes, how many positions? \_\_\_\_\_

If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

<b>PROJECTS:</b>	<b>TOTAL</b>
SALARY & BENEFITS	\$ -
<b>TOTAL</b>	<b>\$ -</b>

<b>FUNDING SOURCE:</b>	<b>TOTAL</b>
GENERAL FUND	\$ -
<b>TOTAL</b>	<b>\$ -</b>

The city will use salary savings to provide a retention bonus to FECC Dispatchers and Dispatch Shift Supervisors that have completed call-taking phase by August 31, 2022 for a one-year commitment in the amount of \$10,000 or a six-month commitment in the amount of \$5,000. Employees accepting the retention bonus must sign an agreement to remain employed with the City through February 28, 2023 or August 31, 2023, to receive payment in October 2022. The department has eight employees that would qualify for this retention bonus.

Reviewed by Finance Department: Initial mb Date 9/1/2022

**Attachment A  
to Resolution No. 5028**

**AGREEMENT RE: 2022 RETENTION BONUS**

I, \_\_\_\_\_, do hereby agree and confirm as follows:  
(printed name)

1. I understand that my acceptance of the 2022 Retention Bonus is voluntary.
2. I understand that I will be awarded a one-time payment of \$\_\_\_\_\_.
3. I agree that upon acceptance of the authorized 2022 retention bonus, I will remain employed with the City of Fairbanks through August 31, 2023, for a payment of \$10,000.00 or February 28, 2023, for a payment of \$5000.00.
4. I agree that if I voluntarily leave the City of Fairbanks employment before my required commitment, I will reimburse the City of Fairbanks the pro-rated amount of the bonus.
5. I understand that if I retire or resign as a result of a reduction in force or a termination, other than for cause, I will be under no financial obligation to reimburse the City of Fairbanks.
6. I understand that any money which may be due the City of Fairbanks as a result of my failure to meet the terms of this agreement may be withheld from any monies owed me by the City or may be recovered by such other methods as are approved by law.
7. I understand that this agreement and my acceptance of this retention bonus do not commit the City of Fairbanks to continue my employment.

Employee Acknowledgement	
Employee Signature	Date
Department Head Signature	Date

**ORDINANCE NO. 6219**

**AN ORDINANCE AMENDING THE PUBLIC SAFETY EMPLOYEES  
ASSOCIATION/CITY OF FAIRBANKS COLLECTIVE BARGAINING  
AGREEMENT TO ADD A COMMUNITY OUTREACH SPECIALIST  
POSITION**

**WHEREAS**, the current collective bargaining agreement (CBA) between the Public Safety Employees Association, Fairbanks Police Department Chapter (PSEA), and the City of Fairbanks was ratified by both parties and became effective January 1, 2022, and

**WHEREAS**, Fairbanks General Code Section 42-1(h) provides that all amendments to labor contracts negotiated during the life of the contract must be approved by council ordinance; and

**WHEREAS**, the parties believe that adding a Community Outreach Specialist position to the CBA will help in recruiting Police Officers and improving community relations with the Police Department; and

**WHEREAS**, the City and PSEA have negotiated the attached Memorandum of Agreement that will add a Community Outreach Specialist position to the current CBA.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows.**

**Section 1.** The amendment to the PSEA/City of Fairbanks collective bargaining agreement, as set out in the Memorandum of Agreement, Attachment A hereto, is hereby approved.

**Section 2.** The effective date of this ordinance is the 1st day of October 2022.

\_\_\_\_\_  
**Jim Matherly, City Mayor**

YEAS:  
NAYS:  
ABSENT  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, MMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 6219

Abbreviated Title: ORDINANCE AMENDING PSEA CBA ADD COMMUNITY OUTREACH SPEC

Department(s): POLICE

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes \_\_\_\_\_ No x

2) additional support or maintenance costs? Yes \_\_\_\_\_ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes \_\_\_\_\_ No x

If yes, how many positions? \_\_\_\_\_

If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

PROJECTS:	TOTAL
SALARY & BENEFITS	\$ -
<b>TOTAL</b>	<b>\$ -</b>

FUNDING SOURCE:	TOTAL
GENERAL FUND	\$ -
<b>TOTAL</b>	<b>\$ -</b>

The proposed changes to the current Public Safety Employee Association (PSEA) Collective Bargaining Agreement will add a Community Outreach Specialist. The department will reduce one full-time Police Officer position to add a full-time Community Outreach Specialist position. The starting annual salary for one position is \$93,370. **This request will result in salary savings; therefore, the budget will not require an amendment.**

Reviewed by Finance Department: Initial mb Date 9/1/2022

**Attachment A  
to Ordinance No. 6219**

**LETTER OF AGREEMENT**  
between the  
**CITY OF FAIRBANKS**  
and the  
**PUBLIC SAFETY EMPLOYEES ASSOCIATION**  
representing the  
**Fairbanks Police Department**

It is agreed between the parties that the following terms and conditions of employment apply to the City of Fairbanks Police Department:

Pursuant to section 19.7 of the collective bargaining agreement the attached "Schedule B" will replace the current Schedule B. The attached Schedule B includes the newly formed Community Outreach Specialist / PIO with a new pay scale.

This agreement is a supplement to the current PSEA contract and is entered solely to address the new Community Outreach Specialist job classification. This agreement does not establish any practice or precedent between the parties. This agreement shall not be referred to in any other dispute, grievance, arbitration, hearing, or any other forum, except as may be necessary for the execution of its terms.

FOR THE CITY OF FAIRBANKS:

FOR PSEA:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

Date

CITY OF FAIRBANKS PSEA SCHEDULE B																				
Classification	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
Administration Assistant	\$25.90	\$26.42	\$26.95	\$27.49	\$28.04	\$28.60	\$29.17	\$29.75	\$30.35	\$30.96	\$31.58	\$32.21	\$32.85	\$33.51	\$34.18	\$34.86	\$35.56	\$36.27	\$37.00	\$37.74
Community Outreach Spec	\$29.00	\$29.58	\$30.17	\$30.77	\$31.39	\$32.02	\$32.66	\$33.31	\$33.98	\$34.66	\$35.35	\$36.06	\$36.78	\$37.52	\$38.27	\$39.04	\$39.82	\$40.62	\$41.43	\$42.26
Clerk - FT	\$23.08	\$23.54	\$24.01	\$24.49	\$24.98	\$25.48	\$25.99	\$26.51	\$27.04	\$27.58	\$28.13	\$28.69	\$29.26	\$29.85	\$30.45	\$31.06	\$31.68	\$32.31	\$32.96	\$33.62
Dispatcher Supervisor	\$31.08	\$31.70	\$32.34	\$32.99	\$33.65	\$34.32	\$35.00	\$35.70	\$36.42	\$37.15	\$37.90	\$38.65	\$39.42	\$40.21	\$41.02	\$41.83	\$42.67	\$43.52	\$44.40	\$45.29
Dispatcher	\$25.90	\$26.42	\$26.95	\$27.49	\$28.04	\$28.60	\$29.17	\$29.75	\$30.35	\$30.96	\$31.58	\$32.21	\$32.85	\$33.51	\$34.18	\$34.86	\$35.56	\$36.27	\$37.00	\$37.74
Front Desk Call Taker FT	\$23.08	\$23.54	\$24.01	\$24.49	\$24.98	\$25.48	\$25.99	\$26.51	\$27.04	\$27.58	\$28.13	\$28.69	\$29.26	\$29.85	\$30.45	\$31.06	\$31.68	\$32.31	\$32.96	\$33.62
Evidence Custodian	\$26.54	\$27.07	\$27.61	\$28.16	\$28.73	\$29.30	\$29.89	\$30.49	\$31.10	\$31.72	\$32.35	\$32.99	\$33.65	\$34.33	\$35.02	\$35.72	\$36.43	\$37.16	\$37.90	\$38.66
Public Safety Assistant	\$25.90	\$26.42	\$26.95	\$27.49	\$28.04	\$28.60	\$29.17	\$29.75	\$30.35	\$30.96	\$31.58	\$32.21	\$32.85	\$33.51	\$34.18	\$34.86	\$35.56	\$36.27	\$37.00	\$37.74
Lieutenant	\$41.24	\$42.06	\$42.90	\$43.76	\$44.64	\$45.53	\$46.44	\$47.37	\$48.32	\$49.29	\$50.28	\$51.29	\$52.32	\$53.37	\$54.44	\$55.53	\$56.64	\$57.77	\$58.93	\$60.11
Sergeant	\$37.49	\$38.24	\$39.00	\$39.78	\$40.58	\$41.39	\$42.22	\$43.06	\$43.92	\$44.80	\$45.70	\$46.61	\$47.54	\$48.49	\$49.46	\$50.45	\$51.46	\$52.49	\$53.54	\$54.61
Detective	\$35.70	\$36.41	\$37.14	\$37.88	\$38.64	\$39.41	\$40.20	\$41.00	\$41.82	\$42.66	\$43.51	\$44.38	\$45.27	\$46.18	\$47.10	\$48.04	\$49.00	\$49.98	\$50.98	\$52.00
Police Officer	\$34.00	\$34.68	\$35.37	\$36.08	\$36.80	\$37.54	\$38.29	\$39.06	\$39.84	\$40.64	\$41.45	\$42.28	\$43.13	\$43.99	\$44.87	\$45.77	\$46.69	\$47.62	\$48.57	\$49.54
P.O. Academy Pay	\$7.82	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
P.O. Recruit II	\$30.61	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
P.O. Recruit III	\$32.30	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

09.01.22


**Community Outreach Specialist**  
 Step 1 \$60,320 (salaries) + \$33,050 (benefits) - Total \$93,370  
 Step 10 \$72,090 (salaries) + \$35,810 (benefits) - Total \$107,900  
 Step 20 \$87,900 (salaries) + \$39,520 (benefits) - Total \$127,420

# M E M O R A N D U M

City Clerk's Office

D. Danyielle Snider, MMC, City Clerk

TO: Mayor Matherly and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Appointment of Election Officials for the 2022 Municipal Election

DATE: September 1, 2022

The following list of Election Judges for the 2022 Municipal Election is submitted for your approval. This list does not include Borough or City Clerk's Office staff who will work as election officials for absentee voting and the evening of the election. Please note circumstances may arise that require changes to be made.

<u>AURORA</u>	<u>FAIRBANKS #1</u>	<u>FAIRBANKS #2</u>
Chair – Audrey Foldoe	Chair – Susan Yanish	Chair – Lynn Slusher
Kristine Thiltgen	Co-Chair – Marilyn Nigro	Co-Chair – Karen Milne
Susan Delisa (Partial)	Deborah Rathbun	Michele Thompson Kelly
Sharon Wittenkeller (Partial)	John Rathbun (Partial)	Sarah Triggs
Thomas Marsh (Partial)	Meg Daydosik (Partial)	Clark Milne
Bonnie Marsh (Partial)	Kathryn McDougall (Partial)	Stephen Sparrow
Corinne Bowell (Partial)	Frank Yanish (Partial)	Gayle Myers (Partial)
	Julia Conover (Partial)	Diane Lyon (Partial)

<u>FAIRBANKS #3</u>	<u>FAIRBANKS #4</u>	<u>FAIRBANKS #5</u>
Chair – Rita Davis	Chair – Nancy Dreydoppel	Chair – Donna Hummel
Co-Chair – Kimba Crocketts-Manning	Co-Chair – Barbara Nore	Elizabeth Greig
Mary Huebner	Leann Folsom	Kathleen Gappert
Tony Shumate	Lindsey Dreydoppel (Partial)	Susan Holder (Partial)
	Ashley Morris (Partial)	Debra Mabee (Partial)
	Emily Kohl (Partial)	Cherie Solie (Partial)


<u>FORT WAINWRIGHT</u>	<u>CANVASS BOARD</u>
Chair – Peggy Barnebey	Carolyn Mustard
Mary Rafter	Marjorie Casort
Ann Renfroe	Leann Folsom
	Nancy Dreydoppel
	Bev Higdon
	Ramona Reeves
	Barbara Nore



*City of Fairbanks*



**MEMORANDUM**

To: City Council Members  
From: Jim Matherly, City Mayor   
Subject: Request for Concurrence – Council Finance Committee  
Date: August 29, 2022

---

Two vacancies were recently created on the Council Finance Committee with the resignation of two public members. Joshua Church and Alesia Kruckenberg have applied to serve as non-voting public members of the Committee.

I hereby request your concurrence to the following **appointments** to the Council Finance Committee:

Mr. Joshua Church            Term to Expire: December 31, 2023  
Ms. Alesia Kruckenberg    Term to Expire: December 31, 2023

Applications and resumes are attached.

Thank you.

dds/



## Board Details

The Finance Committee shall consider all matters relating to the fiscal operation of the City and shall make recommendations regarding fiscal matters to the full City Council on matters such as budget requests, ordinances amending the budget estimate, applications for grants, and annual audits.

### Overview

**Size** 11 Seats

**Term Length** 3 Years

**Term Limit** N/A

### Additional

#### Board/Commission Characteristics

The Finance Committee shall consist of the City Mayor, all current members of the City Council and two non-voting public members with experience in finance, accounting or management appointed by the City Mayor for a term of three years subject to confirmation by the City Council. Council members whose term of office is concluded shall be replaced. The City Chief Financial Officer and Chief of Staff shall be ex-officio members of the Committee.

#### Meetings

The Finance Committee shall meet at regular times in compliance with FGC Sec. 2-118.

#### Enacting Legislation

FGC 2-118.1

#### Enacting Legislation Website

<https://bit.ly/3o7An0p>

#### Joint Commission Details

N/A

#### Email the Commission Members

financecommittee@fairbanks.us

**Profile**

Joshua

First Name

Church

Last Name

Email Address

**Mailing Address**

**Are you a City of Fairbanks resident? \***

No

Primary Phone

Alternate Phone

**Which Boards would you like to apply for?**

Finance Committee: Submitted

**Interests and Experiences**

**Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?**

While I don't live in the city limits, I work and shop in the city every day. Fairbanks is my home. My parents grew went to college here in the seventies, and I have deep roots in this town and community. I believe in sound fiscal policy and think citizens have a duty to help responsibly manage their fellow communities' funds for the good of everyone. I want this town to grow, I want this to be a great place for me to raise my family. I want jobs, and new people moving here. Part of that starts with sound balanced government spending.

**Please provide a brief personal biography in the space below, or attach a resume.**

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Resume attached. Brief bio below. Joshua Church joined Arbor Capital Management in 2020. Prior to joining Arbor Capital Joshua served in the Marines for nine years on four continents with Marine Reconnaissance and Marine Special Operations. Joshua was responsible for planning, purchasing, transportation, and accountability of all assets and funds to deploy his team of Special Operators for up to six months, as the only US military presence in that country. Joshua's experience with risk mitigation in uncertain environments will help him to navigate client's investments in uncertain times. In 2016 Joshua felt it was time to return home to Fairbanks, Alaska to raise his family and start a new chapter of his life. Joshua started his own construction company, continued investing in local real estate while earning his bachelor's degree at UAF. These experiences emphasized Joshua's passion for finding value in investments and sparked his desire to pursue a career focused more exclusively in investing. Joshua believes in the need for a team of dedicated professionals to achieve success, while profitably running his own company Joshua missed having a team of competent professionals to partner with. With Arbor, Joshua has found a team to partner with where his passion to help people achieve financial freedom and peace of mind can blossom. When not working on financial investments Joshua spends his time raising his daughter, hunting, fishing, and volunteering for various charities and organizations including serving on the ACAST board at the appointment of the governor, and the FNSB Animal Control Commission.

Upload a Resume

**List any professional licenses or training you believe are relevant to the seat you are applying for.**

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Series 65 financial adviser wealth management certified professional through American college of financial services. In progress I have owned my own business, and have been a partner in other businesses. I currently own several real estate rentals around the community.

# Joshua Church

## EDUCATION

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### UNIVERSITY OF ALASKA FAIRBANKS

*Bachelor of Liberal Arts in Political Science May 2020*

- Minor in Military and Securities Studies

## PROFESSIONAL EXPERIENCE

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### ARBOR CAPITAL

*Financial Adviser October 2020 to present.*

- Wealth management and financial planning
- Licensed series 65

### ELEANOR INVESTMENT INC., Fairbanks, Alaska

*Self Employed, Owner Operator. Oct 2016 - October 2020*

- Commercial construction around the state of Alaska,
- Supervisor for a crew of 10 men on the Kenia Safeway remodel.
- Remodeled the Valdez Safeway Pharmacy
- Purchased and remodeled 3 Single Family Homes.
- Supervised the remodel of Arctic Chiropractic building in Delta
- Installed self-checkout counters at Safeway locations through the state
- Constructed multiple meat/fruit/drive up and go rooms in Safeway locations statewide

### 3<sup>RD</sup> MARINE SPECIAL OPERATIONS BN, CAMP LEJEUNE, NC

*Logistics Chief, Assistant Element Leader, Aug 2011 - June 2016*

- Top Secret clearance (TSSCI) (expired December 2019)
- Liaison to CENTCOM, assisted in the creation of a new mission for Marine Special Operations
- Coordinated all embarkation processes for the Marine Special Operations Team to successfully deploy. This consisted of over 31,000 pounds of equipment and supplies valued at over 2 million dollars being deployed without incident, to 3 separate theaters of operation.
- Coordinated the purchase of over \$200,000.00 worth of ammo, explosives, and logistical supplies utilized while on deployed operations.
- Coordinated the logistical purchase of over \$25,000.00 of logistical supplies through SERVMART.
- Maintained accountable for \$85,000.00 in cash while deployed.
- Maintained a system of accountability and conducted monthly serialized inventories for classified equipment valued at approximately one million dollars.

- Managed multiple host nation construction projects to include a Fast Rope Trainer site, Military Operations in the Urban Terrain site i.e. constructed a mock town, Breaching facility, Designed and supervised the construction of an Armory to hold the partner nations weapons.
- Conducted more than 80 hours of explosive demolition Ranges, training more than 100 Special Operations Forces in mechanical, ballistic, and explosive methods of entry, creating 19 advanced Breacher leaders of varying ranks including officers, employing over 300 charges with no injuries during one training package.
- Led a 4-month engineering training package for the Senegalese Special Forces Company, to include Dynamic Entry Training with explosive breaching and other high-risk activities.
- Designed and implemented multiple, multi week training events overseas in several different continents, with partner nation forces, consisting of more than 100 partner nation Special Operation Forces.
- Instructed and mentored members of the Marine Special Operations Team to a high level of proficiency in breaching techniques and employment readying members for Marine Special Operations Command, Dynamic Entry, Level Two, Advanced Breaching Instructor course.

## **2<sup>nd</sup> Reconnaissance Bn, Camp Lejeune, NC**

*Position held: Field Radio Operator, Lead Vehicle driver, PLT Vehicle Chief, Assistant Team leader, Team Leader, 2008-2011*

- Led the platoon on all vehicle movements as the lead vehicle driver on and off road through areas heavily laden with improvised explosive devices, on over 17 motorized movements.
- Directed the maintenance and repair of the Platoons vehicle's and mine-rollers.
- Served as team medic during over 50 platoon operations. Treated injuries for Marines involved in improvised explosive device attacks and vehicle rollovers.
- Served as the platoon tactical site exploitation chief for 59 days of operations conducting over 30 platoon key leader engagement patrols in Malmand and Garm-Ab Helmand Province, Afghanistan. Recording all information gathered from vehicle check points, searches, and local national engagements, creating information products to be processed by the company, to include the finding, sampling, and destruction of a 5,000lb cache of heroin.
- Participated in over five platoon dismounted patrols of three days or greater duration in Sangin District to disrupt enemy forces freedom of movement.
- Participated in a nighttime heliborne raid involving the destruction of a Taliban river crossing site.
- Responsible for training all members of the Platoon in proper swimming as a certified swim instructor.
- Responsible for assisting the team leader on all operations as assistant team leader.

- Responsible for training all team members on the use of long-range communication equipment as the team radio telephone operator.
- Responsible for all communications equipment utilized by a Reconnaissance team including the employment of advanced long-range voice and data communications, HF/VHF/UHF/TACSAT/DAMA assets.

**C Company General Contractors, Fairbanks, Alaska.**

*Positions held: Project manager, foreman, carpenter, laborer, 2003 to 2007*

- Residential and Commercial construction
- Experience in foundations work, concrete work, framing, plumbing, drywall, painting, welding, soldering mechanical pipes up to 4 inches, electrical wiring, roofing, siding, door and window installations, ex cetera
- Licensed forklift operator

**SKILLS AND/OR ORGANIZATIONS**

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- 
- US Army Special Forces Engineering school (18C) 2012
- Marine Combatant Dive School 2010
- Direct Select from Marine Special Operations Assessment and Selection course (A&S) 2010
- Basic Reconnaissance Course (BRC) 2008
- Methods of Dynamic Entry Level Two (Advanced Breacher course) (Applied Explosives) 2011
- MARSOC Technical Surveillance Course (MTSC) 2014
- Survival Evasion Resistance and Escape, SERE (full spectrum) 2011
- Marine Corps Instructor of Water Survival (MCIWS) 2009
- Marine Corps Martial Arts Instructor (Black belt Instructor) 2010
- Army Airborne course 2009
- Staff Noncommissioned Officer Academy, Sergeant's Course
- Advanced CPR qualified, Tactical Combat casualty care (TCCC) 2008 & Live Tissue training 32 hours, 2012
- Antiterrorism Officer Course USMC 40 hours, 2013
- Combat Rubber Reconnaissance Craft Repair Course 2012
- Counter Terrorism Driving with Off Road Course 2014
- Arson Detection, National Fire Academy Course, Cape Fear Community College 2009
- Defense Language Institute with Coastal Carolina Community College, 160 hours of Arabic Language Immersion. 2008
- Member of the Political Science Honors Club
- Member of the campus pro-life club
- GVEA-MAC member
- ACAST Member appointed by the governor

**AWARDS**

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- NAVY AND MARINE CORPS ACHIEVEMENT MEDAL (2)
- COMBAT ACTION RIBBON
- MARINE CORPS GOOD CONDUCT MEDAL (3)
- NATIONAL DEFENSE SERVICE MEDAL
- AFGHANISTAN CAMPAIGN MEDAL
- IRAQ CAMPAIGN MEDAL
- GLOBAL WAR ON TERRORISM EXPEDITIONARY MEDAL
- GLOBAL WAR ON TERRORISM SERVICE MEDAL
- SEA SERVICE DEPLOYMENT RIBBON
- NATO MEDAL-ISAF AFGHANISTAN
- LETTERS OF COMMENDATION AND/OR APPRECIATION (3)

**ACTIVITIES AND INTERESTS**

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Taking my dogs on walks, Civics, hiking, camping, hunting, scuba diving, horseback riding shooting, travel, history, geopolitics, economic development outreaches, Teaching, and investment studies.



**Profile**

Alesia  
First Name

Kruckenberg  
Last Name

[Redacted]  
Email Address

**Mailing Address**

[Redacted]

**Are you a City of Fairbanks resident? \***

Yes

[Redacted]  
Primary Phone

[Redacted]  
Alternate Phone

**Which Boards would you like to apply for?**

Finance Committee: Submitted

**Interests and Experiences**

**Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?**

I have been interested in becoming more involved in state government for some time now and finally feel that I can commit the time required to be an active member. As my resume demonstrates I have made a career in the field of finance, first in banking, and for the last twenty years at the state's university. I would be honored to lend my many years of experience to the city's finance committee.

**Please provide a brief personal biography in the space below, or attach a resume.**

please see resume

Upload a Resume

**List any professional licenses or training you believe are relevant to the seat you are applying for.**

University of Alaska, Southeast: Master of Public Administration, graduated 2018 University of Alaska, Fairbanks: B.B.A. Accounting, graduated Cum Laude 2014 University of Alaska, Fairbanks: A.S. Paralegal Studies, graduated Magna Cum Laude 2005

# Alesia M. Kruckenberg

## **Profile**

Progressive employment experience in a people-oriented atmosphere with oversight and managerial responsibilities. Focusing on valuable experiences in the areas of: database management; budget development; data analysis; accounting and financial functions; and intra/inter-departmental communications. Extensive experience in areas such as: data management (Microsoft Excel); word processing (Microsoft Word); relational database management, and financial management systems.

## Strengths

- Dedicated to professionalism, highly motivated toward goal achievement
- Successful in mastering accounting theory and technical skills
- Excellent team leader; functions well under pressure
- Very dependable, works well independently, requiring little supervision

## **Experience**

### University of Alaska (UA) Statewide Office of Strategy, Planning and Budget (08/2005-present)

#### Director

Responsible for overseeing the development of the University's operating and capital budget requests submitted to the State of Alaska. Program requests, revenue projections, and operating expenditure data are gathered, analyzed, vetted, and compiled to create a system request in-line with the university's mission and the State's guidance. Provide oversight and guidance for the operating and capital budget analysts responsible for tracking, reporting, and budget development.

Act as a liaison for internal and external individuals requesting university budget information. Perform as the primary liaison between UA and the State of Alaska for budget and accounting related matters. Compile, balance, and report UA's financial information in the State's budget and accounting systems.

### University of Alaska Statewide Office of Risk Management (09/2001-08/2005)

#### Administrative Generalist

Apply accounting principles to and manage database data entry operations for claims database. Run reports and review database information for accuracy and integrity. Perform monthly reconciliation of claims database transactions with the transactions occurring in the UA Banner financial system. Analyze operations and design and recommend safeguards, controls and automated processes to ensure data entry accuracy and integrity. Analyze incoming requests for information and special reports and, utilizing comprehensive knowledge of the claims database structure and relational database query operations, extract appropriate data and financial information to fulfill special report and research project requests. Utilize spreadsheet skills to further design, develop, produce and distribute the various reports to staff, other departments, and outside agencies. Design, establish, and maintain electronic tracking systems and physical filing protocol for various documents and records. Maintain the department's web site to include information gathering, research, composing new pages, and updating existing pages.

### University Chevron, Fairbanks, Alaska (5/97-spring 2002, 12/2005-03/2006)

#### Bookkeeper

Responsible for daily bookkeeping for an automotive service and rental car company, including: preparation of daily and monthly financial reports; cash deposits; parts tracking; customer billing; and Department of Motor Vehicle reporting for inspection and maintenance (I/M) program and vehicle registration tabs. Established various tracking and marketing systems.

Alesia M. Kruckenberg

page 2

Eastern Savings Bank, FSB, Hunt Valley, Maryland (08/91-04/96)

Accounting Assistant

Responsible for: financial statement preparation; reconciliation and analyses of various general ledger accounts; cash control for electronic funds transfers; liaison between various departments and accounting; and various duties related to the daily operations of a financial institution.

Yorkridge Calvert FSA & NCNB Nat'l Bank of MD, Baltimore, Maryland (12/86-08/91)

Staff Accountant/Account Reconciler

Handled reconciliation of general ledger and bank accounts; liaison between savings branches, loan department and accounting. Prepared and filmed loan payments and assisted customer service representatives with customer inquiries.

**Education/Training**

University of Alaska, Southeast: Master of Public Administration, graduated 2018

University of Alaska, Fairbanks: B.B.A. Accounting, graduated Cum Laude 2014

University of Alaska, Fairbanks: A.S. Paralegal Studies, graduated Magna Cum Laude 2005

Numerous leadership and professional education classes, seminars, conferences.

**Reference**

Provided upon request

FAIRBANKS NORTH STAR BOROUGH  
Chena Riverfront Commission  
May 25, 2022  
12:00 p.m.

A regular meeting of the Chena Riverfront Commission was held Wednesday, May 25, 2022, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

**ROLL CALL**

There were present:

Julie Jones	Kevin Fraley
Buki Wright	Diana Campbell
Lee Wood	Gregory Barker (arrived at 12:04 p.m.)
Robert Henszey	Wade Binkley, Vice-Chair

Comprising a quorum of the Commission, and

Cullen Mahaffey, Administrative Assistant III, Clerk  
Kellen Spillman, Community Planning Director, Ex Officio Member  
Kimberly Diamond, Parks Project Coordinator, Ex Officio Member  
John Netardus, AK DOT&PF Representative, Ex Officio Member  
Melissa Kellner, Acting Community Planning Deputy Director  
Hanna Thompson, Planner III

Absent and Excused

Annette Freiburger (excused)

**MESSAGES**

1. Chair's Comments

Vice-Chair Binkley had no comments.

2. Citizens' Comments – limited to three (3) minutes

2.a. Citizens' Comments on agenda items not scheduled for public hearing

NONE

**MESSAGES – continued**

2.b. Citizens’ Comments on items other than those appearing on the agenda

NONE

3. Disclosure and Statement of Conflict of Interest

NONE

**APPROVAL OF AGENDA AND CONSENT AGENDA**

WOOD,  
Seconded by WRIGHT

moved to approve the agenda and consent  
agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses: Campbell, Jones, Henszey, Wood, Wright,  
Fraley, Binkley

Noes: None

MOTION CARRIED 7 Yeses, 0 Noes

**MINUTES**

1. \*Chena Riverfront Commission meeting minutes from April 27, 2022

Without objection this measure was read by title and approved under the consent agenda.

**REPORTS**

1. Communications to the Chena Riverfront Commission

Kellen Spillman, Community Planning Director, did not provide any comments.

2. Status update on the Chena Riverfront Commission project list by Kellen Spillman,  
Community Planning Director

Kellen Spillman, Community Planning Director, and Hanna Thompson, Planner III,  
provided updates on the Chena Summit event and River Safety Signage project.

## REPORTS – continued

3. Status updates on State of Alaska Department of Transportation and Public Facilities (DOT&PF) riverfront projects by John Netardus, AK DOT&PF Representative

John Netardus, AK DOT&PF Representative, provided updates on the following:

- Right-of-way appraisals and acquisitions.
- Advertising.
- Status of bridge closures.
- Construction schedules.
- River-user impacts.
- Road closures.
- Pedestrian access and safety.
- Design Study Reports.
- Local planning authority.
- Fencing.

## NEW BUSINESS

1. Presentation by representatives of the U.S. Fish and Wildlife Service on the health of the lower Chena River and possible projects, action, or summer site visits

Mitch Osborne, U.S. Fish and Wildlife Service Representative, presented on the following:

- Partners for Fish and Wildlife Program.
- Polluted waterways, culverts and urban runoff.
- Commercially harvested salmon spawning grounds and returns.
- Riparian health of building projects.
- Creating awareness through the Streambank Restoration Workshop and interpretive signage.
- Riverbanks with a high risk of eroding.
- Development of roads and housing along the river.
- Passive restoration.
- Fish passage.
- Efforts to reconnect the tributary habitat.
- Monitoring projects.
- Presence of elodea.

Kellen Spillman, Community Planning Director, commented on a brochure about riparian areas.

**NEW BUSINESS – continued**

- 2. Presentation by Melissa Kellner, Acting Community Planning Deputy Director, and representatives of Agnew::Beck Consulting on the Fairbanks Downtown Plan

Melissa Kellner, Acting Community Planning Deputy Director, and Shelly Wade, Agnew::Beck Consulting Representative, presented on the following:

- Previous Vision Fairbanks Downtown Plan.
- History and current phase of the new plan.
- Vision statement and key policies.
- Work on land use, transportation, parking and housing.
- Work incorporated from the Comprehensive Economic Development Strategy.
- Project website.

HENSZEY, moved to extend the meeting an extra 15  
Seconded by JONES minutes.

VOTE ON MOTION TO EXTEND THE MEETING AN EXTRA 15 MINUTES.

Yeses: Henszey, Campbell, Wood, Wright, Fraley,  
Jones, Binkley

Noes: Barker

MOTION CARRIED 7 Yeses, 1 No

- 3. Presentation by John Netardus, AK DOT&PF representative, on the Cushman Street Bridge Replacement project

John Netardus, AK DOT&PF Representative, presented on the following:

- Project's purpose and need.
- Pedestrian path.
- Landscaping.
- Bridge luminaires.

Mr. Netardus also provided information on the Steese Bridge Redeck project.

- 4. Discussion on a summer field trip in 2022

Discussion ensued on potential dates for a summer field trip.

## **EXCUSE FUTURE ABSENCES**

Commissioner Henszey will be unavailable to attend the meeting scheduled for June 22, 2022.

Commissioner Fraley will be unavailable to attend the meeting scheduled for June 22, 2022.

## **COMMISSIONERS' COMMENTS/COMMUNICATIONS**

Commissioner Wright suggested talking about potential traffic issues caused by the Polaris Building's demolition during the 2023 construction season. Mr. Wright also commented on bridge usage during the upcoming Midnight Sun Festival and Midnight Sun Run.

Commissioner Fraley expressed interest in river runoff and commented on a sunken houseboat.

Commissioner Henszey thanked the presenters for their updates and commented on the upcoming cleanup of the Noyes Slough.

Commissioner Jones commented on the 30<sup>th</sup> season of Concerts in the Plaza and requested that people attend.

## **ADJOURNMENT**

There being no further business to come before the Chena Riverfront Commission, the meeting was adjourned at 1:45 p.m.

APPROVED: August 24, 2022



FAIRBANKS NORTH STAR BOROUGH  
Chena Riverfront Commission  
June 22, 2022  
12:04 p.m.

A regular meeting of the Chena Riverfront Commission was held Wednesday, June 22, 2022, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

**ROLL CALL**

There were present:

Julie Jones (arrived at 12:15 p.m.)	Buki Wright
Diana Campbell	Lee Wood
Wade Binkley, Vice-Chair (excused at 1:12 p.m.)	Annette Freiburger, Chair

Comprising a quorum of the Commission, and

Cullen Mahaffey, Administrative Assistant III, Clerk  
Kellen Spillman, Community Planning Director, Ex Officio Member  
Kimberly Diamond, Parks Project Coordinator, Ex Officio Member  
John Netardus, AK DOT&PF Representative, Ex Officio Member  
Hanna Thompson, Planner III  
Sarah Bingham, Planner III

Absent and Excused

Kevin Fraley (excused)	Robert Henszey (excused)
Gregory Barker	

**MESSAGES**

1. Chair's Comments

Chair Freiburger appreciated that Vice-Chair Binkley chaired the last meeting and noted that the draft minutes are not available yet.

**MESSAGES – continued**

2. Citizens’ Comments – limited to three (3) minutes

2.a. Citizens’ Comments on agenda items not scheduled for public hearing

NONE

2.b. Citizens’ Comments on items other than those appearing on the agenda

NONE

3. Disclosure and Statement of Conflict of Interest

Chair Freiburger disclosed a potential conflict of interest on RZ2022-009 due to being friends with Ori Williams. Vice-Chair Binkley ruled that no conflict existed.

Vice-Chair Binkley disclosed a potential conflict of interest on RZ2022-009 due to using 3-Tier Alaska’s services both professionally and personally and being friends with Oliver Loftus. Chair Freiburger ruled that no conflict existed.

Commissioner Campbell disclosed a potential conflict of interest on RZ2022-009 due to knowing Ori Williams. Chair Freiburger ruled that no conflict existed.

Commissioner Wright disclosed a potential conflict of interest on RZ2022-009 due to having worked with Ori Williams in the past. Chair Freiburger ruled that no conflict existed.

**APPROVAL OF AGENDA**

WRIGHT, moved to approve the agenda.  
Seconded by BINKLEY

VOTE ON MOTION TO APPROVE THE AGENDA.

Yeses: Wood, Wright, Campbell, Binkley,  
Freiburger

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

## REPORTS

### 1. Communications to the Chena Riverfront Commission

Kellen Spillman, Community Planning Director, suggested reordering the agenda to consider RZ2022-009 earlier in the meeting and commented on advertising and transportation for the summer field trip.

WRIGHT,  
Seconded by JONES

moved to reorder the agenda to hear "G.2. Discuss and make a recommendation to the Department of Community Planning and the Planning Commission on RZ2022-009: A request by Oliver Loftus, in behalf of Interior Regional Housing Authority, to rezone Tract A-1, Mendone Subdivision First Addition from Rural Estates 2 with a fifty foot wide Waterways Protection Overlay Zone (RE-2/WP) along the Chena River to Rural Residential (RR) with a fifty foot wide Outdoor Recreation (OR) zone along the Chena River located north of the Pleasure Drive and Yukeen Drive and south of the Chena River" immediately after "E.2. Status update on the Chena Riverfront Commission project list by Kellen Spillman, Community Planning Director."

**REPORTS – continued**

VOTE ON MOTION TO REORDER THE AGENDA TO HEAR “G.2. DISCUSS AND MAKE A RECOMMENDATION TO THE DEPARTMENT OF COMMUNITY PLANNING AND THE PLANNING COMMISSION ON RZ2022-009: A REQUEST BY OLIVER LOFTUS, IN BEHALF OF INTERIOR REGIONAL HOUSING AUTHORITY, TO REZONE TRACT A-1, MENDONE SUBDIVISION FIRST ADDITION FROM RURAL ESTATES 2 WITH A FIFTY FOOT WIDE WATERWAYS PROTECTION OVERLAY ZONE (RE-2/WP) ALONG THE CHENA RIVER TO RURAL RESIDENTIAL (RR) WITH A FIFTY FOOT WIDE OUTDOOR RECREATION (OR) ZONE ALONG THE CHENA RIVER LOCATED NORTH OF THE PLEASURE DRIVE AND YUKEEN DRIVE AND SOUTH OF THE CHENA RIVER” IMMEDIATELY AFTER “E.2. STATUS UPDATE ON THE CHENA RIVERFRONT COMMISSION PROJECT LIST BY KELLEN SPILLMAN, COMMUNITY PLANNING DIRECTOR.”

Yeses: Binkley, Campbell, Jones, Wood, Wright, Freiburger

Noes: None

MOTION CARRIED 6 Yeses, 0 Noes

2. Status update on the Chena Riverfront Commission project list by Kellen Spillman, Community Planning Director.

Kellen Spillman, Community Planning Director, did not provide an update.

3. Status updates on State of Alaska Department of Transportation and Public Facilities (DOT&PF) riverfront projects by John Netardus, AK DOT&PF Representative.

John Netardus, AK DOT&PF Representative, was not present to provide updates.

## UNFINISHED BUSINESS

1. Discussion on a summer field trip in 2022.

Discussion ensued on the following:

- Date of the trip.
- Areas within the Chena River Watershed containing erosion issues and property owner concerns.
- Travel by boats or cars.
- Location for everyone to meet.
- Availability of commissioners.

Commissioners requested a trip to the Chena River Watershed on July 27, 2022.

## NEW BUSINESS

1. Review and approve final graphic for the Chena River Safety Signage project with Department of Community Planning staff and the FNSB contracted graphic designer.

Hanna Thompson, Planner III, and Lauren Hatty, Graphic Designer, presented a draft of the signage.

Discussion ensued on the following:

- Approving the signage before the end of the budget year.
- Crowded labels near the Steese Highway bridge.
- Sizes of the numbers.

WRIGHT,  
Seconded by CAMPBELL

moved to recommend approval of the final graphic for the Chena River Safety Signage project to the Department of Community Planning and FNSB contracted graphic designer.

VOTE ON MOTION TO RECOMMEND APPROVAL OF THE FINAL GRAPHIC FOR THE CHENA RIVER SAFETY SIGNAGE PROJECT TO THE DEPARTMENT OF COMMUNITY PLANNING AND FNSB CONTRACTED GRAPHIC DESIGNER.

Yeses: Jones, Wood, Campbell, Wright, Freiburger

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

## NEW BUSINESS – continued

*Clerk's Note: Item G.2. RZ2022-009 was heard immediately after the status update on the Chena Riverfront Commission project list.*

2. Discuss and make a recommendation to the Department of Community Planning and the Planning Commission on RZ2022-009:  
A request by Oliver Loftus, in behalf of Interior Regional Housing Authority, to rezone Tract A-1, Mendone Subdivision First Addition from Rural Estates 2 with a fifty foot wide Waterways Protection Overlay Zone (RE-2/WP) along the Chena River to Rural Residential (RR) with a fifty foot wide Outdoor Recreation (OR) zone along the Chena River located north of the Pleasure Drive and Yukeen Drive and south of the Chena River.

Hanna Thompson, Planner III, and Sarah Bingham, Planner III, presented on the following:

- Commission's duty to review and make recommendations on zoning actions proposed within 150 feet of the river's ordinary high water mark for consistency with the Chena Riverfront Plan.
- Size and location of lot.
- Current waterways protection overlay.
- Comparison of the existing and proposed zonings.
- Potential option of a waterways setback overlay.
- Goals and policies that support the rezone.

**NEW BUSINESS – continued**

Orie Williams, Property Owner, and Oliver Loftus, Applicant, presented on the following:

- Representation of 31 tribes and Doyon, Limited, by the Interior Regional Housing Authority.
- Current requirement for 80,000-square-foot properties.
- Housing shortage.
- Proposal to add up to 20 lots in Tract A instead of 10.
- Waiting list of over 40 approved homebuyers.
- Over 45 homes already constructed in the Mendone Subdivision.
- Heavily wooded cut bank on the opposite side of the Mendone Subdivision.
- Intent to mitigate forest fires by removing underbrush.
- Goal to build the road for surveyors to be able to define the lots for residential homes.
- Intent to build single-family homes and potentially only a couple duplexes.
- Installation of approved holding tanks and septic systems.
- Lack of a recreation area, power lines and junkyards.
- Future access to the river for residents.
- Goal to reserve the water boundaries to maintain the beauty and serenity of the river while giving future owners the greatest flexibility of the land.
- Intent for lots to be as close to 40,000 square feet as possible.
- Intent to maintain required depth-width ratios.

CAMPBELL,  
Seconded by WRIGHT

moved to recommend to the Planning Commission that RZ2022-009 is compatible with the Chena Riverfront Plan, particularly Goal 1, Policies 1, 4 and 5; and Goal 5, Policy 2 if the Waterway Protection Overlay (WP) zone is retained, as opposed to Outdoor Recreation (OR) as proposed.

VOTE ON MOTION TO RECOMMEND TO THE PLANNING COMMISSION THAT RZ2022-009 IS COMPATIBLE WITH THE CHENA RIVERFRONT PLAN, PARTICULARLY GOAL 1, POLICIES 1, 4 AND 5; AND GOAL 5, POLICY 2 IF THE WATERWAY PROTECTION OVERLAY (WP) ZONE IS RETAINED, AS OPPOSED TO OUTDOOR RECREATION (OR) AS PROPOSED.

Yeses: Campbell, Wood, Wright, Binkley, Jones, Freiburger

Noes: None

MOTION CARRIED 6 Yeses, 0 Noes

## **EXCUSE FUTURE ABSENCES**

Commissioner Campbell will be unavailable to attend the meeting scheduled for July 27, 2022.

## **COMMISSIONERS' COMMENTS/COMMUNICATIONS**

Chair Freiburger thanked everyone who was involved in the Chena River Safety Signage project.

## **ADJOURNMENT**

There being no further business to come before the Chena Riverfront Commission, the meeting was adjourned at 1:37 p.m.

APPROVED: August 24, 2022



FAIRBANKS NORTH STAR BOROUGH  
Historic Preservation Commission  
July 5, 2022  
5:31 p.m.

A regular meeting of the Historic Preservation Commission was held Tuesday, July 5, 2022, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

**ROLL CALL**

There were present:

Matthew Reckard	Mary Hamby
Amy Viltrakis (arrived 5:37 p.m.)	Patricia Peirsol, Vice-Chair
Molly Proue, Chair	

Comprising a quorum of the Commission, and

Alexis Fackeldey, Administrative Assistant III, Clerk  
Melissa Kellner, Community Planning Deputy Director

Absent and Excused

Martin Gutoski (absent)

**MESSAGES**

1. Citizens' Comments – limited to three (3) minutes
  - 1.a. Agenda items not scheduled for public hearing  
NONE
  - 1.b. Items other than those appearing on the agenda  
NONE

**MESSAGES - continued**

2. Disclosure and Statement of Conflict of Interest

Chair Proue passed the gavel to Vice-Chair Peirsol.

Chair Proue disclosed a potential conflict of interest in that she is an employee of Alaska Department of Transportation and Public Facilities (AK DOT&PF). Vice-Chair Peirsol determined that a conflict of interest exists and excused Chair Proue from the dais on items involving AK DOT&PF.

Vice-Chair Peirsol passed the gavel back to Chair Proue.

Commissioner Reckard declared a potential conflict of interest in that he is under contract with the Fairbanks North Star Borough regarding the S.S. Nenana. Chair Proue determined a conflict of interest exists and excused Commissioner Reckard from the dais on items involving S.S. Nenana.

**APPROVAL OF AGENDA AND CONSENT AGENDA**

*Clerk’s Note: The Chair ruled to remove Item E. Minutes from the agenda as they were not available to review.*

RECKARD, moved to approve the agenda, as  
Seconded by PEIRSOL amended.

VOTE ON MOTION TO APPROVE THE AGENDA AS, AMENDED.

Yeses: Reckard, Viltrakis, Hamby, Peirsol, Proue

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

**MINUTES**

1. \*Historic Preservation Commission meeting minutes from May 3, 2022

*Clerk’s Note: This item was removed from the agenda.*

2. \*Historic Preservation Commission meeting minutes from June 7, 2022

*Clerk’s Note: This item was removed from the agenda.*

## REPORTS

1. Reports and Communications to the Commission by Community Planning Staff

Melissa Kellner, Community Planning Deputy Director, reported on the recently appointed commissioner, Karen Fox, who fills the City of Fairbanks seat on the commission.

2. Report by Commissioners on the Historic Preservation Commission Priority Project List

No report provided.

## UNFINISHED BUSINESS

*Clerk's Note: Item G.2. Discussion of Tax Exemption for Investment in Historical Properties was heard before item G.1. Discussion of Pioneer Park National Register of Historic Places Nomination.*

1. Discussion of Pioneer Park National Register of Historic Places Nomination

Chair Proue discussed the meeting held between Katie Ringsmuth, Alaska State Historian; Amy Mellmich, Alaska State Office of History and Archaeology Historian II; Melissa Kellner, Acting Community Planning Deputy Director; and herself regarding the Pioneer Park National Register of Historic Places nomination and changing the application to allow for Pioneer Park to have the status of "ephemeral commemorative landscape."

No further discussion ensued.

2. Discussion of Tax Exemption for Investment in Historical Properties

Commissioner Reckard spoke on the meeting with Assemblymember Fletcher on Tax Exemption for Investment in Historical Properties.

No further discussion ensued.

## NEW BUSINESS

1. Review and Potential Recommendations Regarding Section 106 National Historic Preservation Act Consultation Letters

No letters presented.

## **NEW BUSINESS - continued**

2. Discussion of the Office of History and Archaeology Certified Local Government grant matching opportunities

Discussion ensued on the following:

- Pass-through grants for Certified Local Governments.
- Certified Local Government grants available through the Alaska State Historic Preservation Office.
- Potential projects that pass-through grants might be applied to.

## **EXCUSE FUTURE ABSENCES**

Chair Proue will not be available for the August 2, 2022 meeting.

## **COMMISSIONERS' COMMENTS/COMMUNICATIONS**

Commissioner Reckard commented on the Fourth Avenue Theater in Anchorage, Alaska.

## **ADJOURNMENT**

There being no further business to come before the Historic Preservation Commission, the meeting was adjourned at 6:17 p.m.

APPROVED: August 2, 2022