



FAIRBANKS CITY COUNCIL
AGENDA NO. 2022-16
REGULAR MEETING – AUGUST 8, 2022
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

REGULAR MEETING
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.

NOTE: The Mayor, Council Members, and the public may participate remotely at City Council meetings. Citizens may provide testimony via Zoom webinar if registered to do so in advance of the meeting (the three-minute time limit applies to all forms of public testimony); however, in-person testimony will be given preference. Masking is not required in City Council Chambers, but masks are available to attendees.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

*a) Regular Meeting Minutes of July 11, 2022

*b) Regular Meeting Minutes of July 25, 2022

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Application for Renewal. Public Testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
4720	Gallantino's Family Restaurant	Beverage Dispensary	Gallantino's, Inc.	1446 S Cushman Street

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6213 – An Ordinance Amending the Terms and Conditions of the Employee Capital Incentive Program (ECIP). Introduced by Council Member Cleworth. **SECOND READING AND PUBLIC HEARING.**
- b) Ordinance No. 6214 – An Ordinance to Present to the Qualified Voters of the City of Fairbanks the Question of Amending Section 6.5 of the City Charter to Remove the “Cap Within the Cap” and to Present to the Qualified Voters of the City of Fairbanks the Question of Increasing the Residential Property Tax Exemption from \$20,000 to \$50,000, Effective Upon Voter Approval of Propositions A and B, as Proposed in This Ordinance. Introduced by Mayor Matherly and All City Council Members. **SECOND READING AND PUBLIC HEARING.**
- c) Ordinance No. 6215 – An Ordinance Amending the Fairbanks Police Department Incentive Bonus Program. Introduced by Mayor Matherly. **SECOND READING AND PUBLIC HEARING.**
- d) Ordinance No. 6216 – An Ordinance Amending the PSEA – City of Fairbanks Collective Bargaining Agreement to Add an Additional Work Schedule Option. Introduced by Mayor Matherly. **SECOND READING AND PUBLIC HEARING.**

12. NEW BUSINESS

- *a) Resolution No. 5024 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the Environmental Protection Agency to Demolish the Polaris Building. Introduced by Mayor Matherly.
- *b) Resolution No. 5025 – A Resolution Awarding a Contract to RWC Group to Provide Two Packer Trucks in the Amount of \$593,659. Introduced by Mayor Matherly.
- *c) Ordinance No. 6217 – An Ordinance Amending the Public Safety Employees Association/City of Fairbanks Collective Bargaining Agreement to Add Public Safety Assistant Positions. Introduced by Mayor Matherly.

13. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Reappointments to the Clay Street Cemetery Commission
- *b) Recommendation for Appointment to the FNSB Planning Commission
- *c) Permanent Fund Review Board Meeting Minutes of April 20, 2022

15. COUNCIL MEMBERS' COMMENTS

16. CITY CLERK'S REPORT

17. CITY ATTORNEY'S REPORT

18. EXECUTIVE SESSION

19. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, JULY 11, 2022
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date, following a 5:15 p.m. Work Session to discuss the Room Rental Tax Rate and Distribution, to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: Jerry Cleworth, Seat A
 June Rogers, Seat B
 Valerie Therrien, Seat C
 Aaron Gibson, Seat D
 Lonny Marney, Seat E
 Jim Clark, Seat F

Absent: None

Also Present: Margarita Bell, Chief Financial Officer
 D. Danyielle Snider, City Clerk
 Paul Ewers, City Attorney
 Michael Sanders, Chief of Staff
 Kristi Merideth, FECC Manager (remotely)
 Angela Foster-Snow, HR Director
 Ron Dupee, Police Chief (remotely)
 Rick Sweet, Deputy Police Chief
 Scott Raygor, Fire Chief
 Clem Clooten, Building Official (remotely)
 Jeff Jacobson, Public Works Director
 Brenda McFarlane, Crisis Now Coordinator

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

At the request of **Mayor Matherly, Mr. Gibson** lead the Flag Salutation.

CITIZENS' COMMENTS

Barbara Haney, North Pole – B. Haney spoke against Resolution No. 5021, adding that the Kinross Corporation spent \$435B dollars in the 2020-2021 fiscal year in the Fairbanks North Star Borough (FNSB), effectively making up one-third of the Borough's overall revenue. She stated that the traffic increase within City limits would be approximately 1%, causing congestion similar to

summertime road construction. She stated that the loss of revenue would have a much more detrimental impact on the City, and she urged the Council to not approve the resolution.

Brenna Schaake, Kinross Fort Knox – B. Schaake spoke against Resolution No. 5021, adding that the resolution was premature considering the early stages of the project. She noted that the Manh Choh project would keep the underutilized Fort Knox Mill in operation and secure over 2,100 direct and indirect jobs. She shared that the company had been engaged in conversations with school districts and communities along the proposed route, including Tetlin and Tok where they anticipated an increase in infrastructure and community services. B. Schaake stated that there has been a great deal of support for the project and referenced a letter in the Fairbanks Daily News-Miner. She concluded by pointing out that the project was not anticipated to begin until mid-2024 and asked that the Council be part of the solution by opposing Resolution No. 5021.

Gary Wilken, Safe Alaskan Highways – G. Wilken spoke in favor of Resolution No. 5021 and expressed concerns that the Kinross Corporation was attempting to turn the Alaskan Highway System into an industrial haul road. He clarified that Safe Alaskan Highways is not against the mining industry, but they prioritize the safety of commuters and children using bus stops. He gave information that indicated there would be a haul truck approximately every 5 miles, passing approximately every seven and one-half minutes. He added that the current Fort Knox mine life has been stated to be robust through 2030 and did not require the additional ore to stay productive.

Steve Hovenden, Fairbanks – S. Hovenden spoke in favor of Resolution No. 5021, sharing his concerns that Kinross had indicated they plan to utilize road, rail, and river in their transportation of ore from multiple mines in the interior. He added that the Manh Choh mine is projected to have an incredibly rich ore base and the rate of transportation is very likely to increase dramatically above and beyond the original estimations.

Mary Farrell, Fairbanks – M. Farrell spoke in favor of Resolution No. 5021 as a member of Safe Alaskan Highways. She shared that the current transportation project would be the largest hauling project to use public roads in the world, adding that it would use over 250 miles of public highways and City streets. She noted that the next largest project is in Nevada where 60 miles of public roads were used for hauling; she noted that that project lacked the added dangers that come with traffic signals, commuters, and bus stops. M. Ferrell shared her concern that citizens who use the public road system and the infrastructure would suffer while a foreign corporation could profit. She stated that while Kinross had the legal ability to do the project, it was an unsafe and high-risk plan.

Barbara Schuhmann, Fairbanks – B. Schuhmann spoke in favor of Resolution No. 5021 on behalf of the Safe Alaskan Highways group, asking that the City require Kinross to provide a complete, detailed transportation and safety plan. She shared concern for the amount of ore being transported, the length of the projected project, and the impact on the already poor air quality in the area.

Mike Prax, North Pole – M. Prax spoke against Resolution No. 5021, noting that while there are definite safety concerns to be addressed, this resolution was being presented before all the information was available for consideration.. He added that the company has the legal ability to use the roads to transport ore, much like the giant tour busses that take up much of the highway. He felt that deciding against a specific industry, while allowing other industries to do much of the same activity, was sending a very clear message against the project rather than a concern for safety.

John Miscovich, Fox – J. Miscovich spoke against Resolution No. 5021, adding that City Hall is located in an old schoolhouse that had been a result of the mining industry. He added that he had been an employee of Kinross and has benefited from the resource industry his entire life. He spoke to the high safety standards that Kinross expects of its employees. He went on to state that neither the City nor the State has the right to pick and choose which projects happen within the economy, adding that Kinross was helping to create and maintain a healthy mining industry while contributing over \$2MM in the community.

Andy Warwick, Fairbanks – A. Warwick spoke against Resolution No. 5021, adding that he trusted the Department of Transportation (DOT) to address any safety issues; he recognized that the increased traffic would likely inconvenience many. He spoke to the significant decrease in the student population, noting the school district's recent decision to close two schools within the Borough. He noted that Fort Knox is the largest Golden Valley Electric Association (GVEA) customer, the second largest property taxpayer, and one of the largest employers in the area. He spoke to the economic impact those jobs and families have on the community.

Victor Buberger, Fairbanks – V. Buberger spoke to the pothole issues around Fairbanks, noting the many roads in terrible condition. He recognized the hard work put in by the Public Works Department and their director who is trying to keep up with the issues and suggested the City put more money towards the roads rather than the Polaris Building.

Jomo Stewart, Fairbanks – J. Stewart explained that his comments were his own and were in no way representative of the Fairbanks Economic Development Corporation (FEDC), of which he serves as President and CEO. He shared that the Manh Choh Mine project would create a paradigm shift for the community, making Fairbanks a center of mining for the northern tier by being the largest processor of minerals. He spoke to the past twenty-year decline in population and growth, adding that the building up of the military and now the increase of resource processing provided great growth opportunity. He shared his own concerns for safety on the highway; he shared that he had spoken with the Alaska Railroad about the possibility of a bridge that could transport ore from Delta Junction in the future. He asked that the Council postpone its vote on the resolution until more information can be gathered.

J. Jacobson, North Pole – J. Jacobson spoke in favor of Resolution No. 5021, sharing that while the highways allow for the mass transport of ore, it would create too many risks to the drivers who use those roads every day. He went on to explain that he supports Kinross and other mining developments, adding that he does not have safety concerns regarding the professional truck drivers. He clarified that it is the other drivers and their impatience that he worries will cause issues when dealing with delays.

Clark Milne, Fairbanks – C. Milne spoke against Resolution No. 5021, stating that Kinross is a large and professional company that will not permit unsafe practices, even in the mass transport of ore. He added that the City Council's resolution is beyond its scope of responsibility, adding that the trucks are legally allowed to use the highways for transportation. He spoke to his experience with the DOT, adding that deterioration of the road is an unknown factor and is very unlikely.

John Ringstad, Fairbanks – J. Ringstad spoke against Resolution No. 5021 and spoke to the lack of authority the Council has on the issue. He added that the Council's negative opinion could

negatively impact the entire relationship between the City and Kinross. He went on to speak to the opportunities that Kinross provides for young people to remain in the area, raise their families and spend money in the community. He spoke to the traffic issues, which he stated only truly exist as the trucks enter town where there is a well-developed truck route for the express purpose of what Kinross wants to do.

Hearing no more requests for in person comment, individuals on Zoom were heard next.

Lisa Herbert, Greater Fairbanks Chamber of Commerce – L. Herbert stated that the Chamber had a long history of advocacy for responsible development, investment, and job creation; she added that her organization has been involved in meetings and discussions regarding the Kinross Manh Choh mine project. She referenced the current DOT action plan that is in progress, adding that action on Resolution No. 5021 is premature. She asked that the City Council do its due diligence to be engaged and educated prior to making a decision.

Hearing no more requests for comment, **Mayor Matherly** declared Citizens’ Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Therrien, seconded by **Mr. Clark**, moved to APPROVE the Agenda and Consent Agenda.

Mr. Clark pulled item 12(a), Resolution No. 5021, from the Consent Agenda.

Mayor Matherly called for objection to the APPROVAL of the Agenda, as Amended, and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

a) Regular Meeting Minutes of May 23, 2022

PASSED and APPROVED on the CONSENT AGENDA.

SPECIAL ORDERS

a) The Fairbanks City Council heard interested citizens concerned with the following Liquor License Applications for Renewal:

Lic. #	DBA	License Type	Licensee	Address
5436	Hoarfrost Distilling	Distillery	Hoarfrost Distilling, LLC	3501 Lathrop Street, Unit F
2565	El Dorado Bar and Grill	Beverage Dispensary	El Dorado Bar and Grill, Inc.	530 Third Avenue

Mr. Marney, seconded by **Ms. Therrien**, moved to WAIVE PROTEST on the Liquor License Applications for Renewal.

Mayor Matherly called for testimony and hearing none, declared Public Testimony closed.

Ms. Rogers noted that the Fairbanks Police Department (FPD) call list was shorter than usual.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Marney, Clark, Cleworth, Therrien, Rogers, Gibson

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Matherly thanked everyone who provided testimony and spoke to the importance of having open dialogue between the public and the Council. He went on to speak to the many wildfires in the surrounding areas and how the smoke had settled in the Fairbanks area. He thanked all the firefighters working diligently to protect homes and put out fires, adding his hope for rain in the forecast. **Mayor Matherly** went on to thank the Public Works Director and his department for their hard work in repairing roads, and he asked that the public please notify the City when they experience potholes; he stated that they can only address issues that are known.

a) **Special Report: Fairbanks Fire Chief Scott Raygor**

Chief Raygor started by explaining the current medic situation and the accomplishments of the department during his first 90 days as Fire Chief. He stated that 23% of the currently employed medics had been hired by him, and he spoke to how current staff is being used. Chief Raygor also reported on the department's current vacant positions. He stated that the City's share of Supplemental Emergency Medical Transport (SEMT) funds had come in much higher than what had been budgeted and shared his hope that they may be able to consider a Medic 3.

Mr. Marney asked for clarification on the reimbursement amounts. Chief Raygor stated that the per call rate should be consistent, but the COVID portion would end. Chief of Staff Mike Sanders provided a breakdown of the SEMT funds, stating that the COVID funds had made up a considerably small portion of the overall reimbursement.

Mr. Marney asked about the current morale of the department. Chief Raygor stated that there had not been any grievances filed since he was appointed and that he felt that morale had been improving. He went on to provide information on the department's fire prevention program, which included building inspections, fire investigations, plan review and a community risk reduction program. He added that fire prevention also deals with occupancy issues and complaints.

COUNCIL MEMBERS' COMMENTS

Mr. Gibson stated he would reserve his comments for later in the meeting.

Mr. Marney thanked the public for their testimony, adding his appreciation for being able to hear multiple sides of a difficult issue.

Mr. Clark stated he had no comments.

Ms. Therrien stated she would reserve her comments for later in the meeting.

Ms. Rogers thanked everyone for their respectful testimony on both sides of the Manh Choh issue. She added that she did not believe the Council had fully examined the issue and that more time may be needed before taking a vote.

Mr. Cleworth agreed with Ms. Rogers comments, adding that both sides have very strong feelings on the issue. He thanked everyone for coming forward and bringing their comments to the Council.

UNFINISHED BUSINESS

- a) Ordinance No. 6211 – An Ordinance Amending the Collective Bargaining Agreement Between the City of Fairbanks and the Fairbanks Firefighters Union IAFF Local 1324 (FFU) to Change the Daily Staffing Rules, Administrative Officer Schedule, and Promotions and Probationary Periods. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

Mr. Marney, seconded by **Ms. Therrien**, moved to ADOPT Ordinance No. 6211.

Mayor Matherly called for testimony.

Victor Buberger, Fairbanks – V. Buberger asked that the Council consider adding amendments to the Fairbanks Firefighters Union (FFU) bargaining agreement to allow for volunteer firefighters.

Hearing no more requests for comment, **Mayor Matherly** declared Public Testimony closed.

Mr. Cleworth thanked COS Sanders and Fire Chief Raygor for their timely response on the overtime and education issues, reiterating that those items should have been addressed during labor negotiations. He added that the collective bargaining agreement (CBA) had been rushed and still contained issues that may need to be addressed in the future. **Mr. Cleworth** expressed agreement with V. Buberger that the City and its citizens would benefit from allowing volunteers at the Fairbanks Fire Department (FFD).

Mayor Matherly also expressed his gratitude for COS Sanders and his work on this project immediately after taking his new position. He added that there has been a concentrated effort to make negotiations more friendly, and he appreciated everyone's part in them.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6211 AS FOLLOWS:

YEAS: Gibson, Therrien, Clark, Marney, Rogers, Cleworth
NAYS: None
Mayor Matherly declared the MOTION CARRIED and Ordinance No. 6211 ADOPTED.

- b) Ordinance No. 6212 – An Ordinance Amending FGC Section 22-9 by Adding Provisions for Candidate Biographical Information and Non-Partisan Position Statement. Introduced by Council Member Cleworth. SECOND READING AND PUBLIC HEARING.

Mr. Cleworth, seconded by **Mr. Clark**, moved to ADOPT Ordinance No. 6212.

Mayor Matherly called for testimony and, hearing none, declared Public Testimony closed.

Mr. Cleworth thanked the City Clerk Snider for drafting the ordinance, adding that it had been a topic of discussion for a long time. He added his hope that candidates would participate and it would be successful.

Mayor Matherly and all other members of the Council agreed to co-sponsor the ordinance.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6212 AS FOLLOWS:

YEAS: Clark, Rogers, Marney, Therrien, Cleworth, Gibson
NAYS: None
Mayor Matherly declared the MOTION CARRIED and Ordinance No. 6212 ADOPTED.

NEW BUSINESS

- a) Resolution No. 5021 – A Resolution Expressing Opposition to the Ore Trucking Proposal for the Manh Choh Mine Project. Introduced by Council Member Therrien.

Ms. Therrien, seconded by **Mr. Clark**, moved to APPROVE Resolution No. 5021.

Mr. Clark thanked Ms. Therrien for bringing a very important issue to the Council and engaging the public. He added that he had originally believed they had most of the pertinent information on the topic, but after hearing testimony from the varied perspectives he now felt that the Council should allow for more time for consideration.

Mr. Clark, seconded by **Ms. Rogers**, moved to POSTPONE INDEFINITELY Resolution No. 5021.

Ms. Therrien, seconded by **Mr. Marney**, moved to AMEND the motion to postpone indefinitely by changing the postponement to the Regular City Council meeting on September 12, 2022.

Mr. Cleworth expressed his agreement that more time was needed and asked if there was a timeframe for when the DOT may have its action plan completed. He stated that it may be better to postpone indefinitely and bring the item forward as a new resolution after more discussion could be had and timelines could be established.

Mayor Matherly stated that he did not know the deadline for the DOT action plan but indicated that he would be in favor of multiple work sessions.

Mr. Gibson stated he felt that to postpone indefinitely was a better option, noting that, at this point he did not believe it was reasonable to guarantee a time when a decision could be made.

Ms. Therrien stated that the resolution could be postponed further at the September 12 meeting if there were still questions; she added that she would prefer to ensure the discussion continues by keeping the resolution alive.

Mr. Marney spoke in favor of the amendment.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND THE MOTION TO POSTPONE INDEFINITELY BY CHANGING THE DATE OF POSTPONEMENT TO THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 12, 2022, AS FOLLOWS:

YEAS: Clark, Therrien, Marney, Matherly
NAYS: Gibson, Rogers, Cleworth
Mayor Matherly declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE RESOLUTION NO. 5021 TO THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 12, 2022, AS FOLLOWS:

YEAS: Cleworth, Marney, Clark, Therrien, Rogers, Gibson
NAYS: None.
Mayor Matherly declared the MOTION CARRIED.

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Memorandum Regarding Notice of Offices and Manner of Declaring Candidacy

ACCEPTED on the CONSENT AGENDA.

- b) Reappointment to the Fairbanks Diversity Council

APPROVED on the CONSENT AGENDA.

COUNCIL MEMBERS' COMMENTS & COMMITTEE REPORTS

With no objection from the Council, Members' Comments and Committee Reports were combined.

Mr. Gibson thanked the public for their participation, adding that local government counts on the interaction of citizens to work properly.

Mr. Marney thanked the Fairbanks community for refraining from Fourth of July fireworks given the current fire situation. He reminded drivers that neighborhood speed limits are often capped at 20 mph and to be mindful of the families living in those areas.

Mr. Clark thanked everyone for their participation, adding that the meeting had been very informative. He thanked Ms. Therrien for bringing the Manh Choh mine discussion to the floor.

Ms. Therrien thanked the citizens for their testimony regarding Resolution No. 5021, and she thanked the Council for postponing the discussion to September so that work sessions could be held. She gave a land acknowledgment and noted that the World Eskimo-Indian Olympics (WEIO) was currently underway; she wished all the visitors and participants a wonderful week. **Ms. Therrien** noted the recommendation in the City Clerk's report to change the 2022 Council meeting schedule to accommodate for the AML conference dates, noting that she herself is required to attend as a member of the AML board.

Ms. Therrien, seconded by **Ms. Rogers**, moved to AMEND the 2022 City Council Meeting Schedule by changing December 5 and 12 to December 12 and 19.

Mr. Cleworth stated that he was unhappy with the AML's decision to move its conference to December, noting the disadvantage it put the Council in in regard to finalizing the next year's budget. He recognized the Clerk's involvement as part of the Alaska Association of Municipal Clerks (AAMC) Executive Board, adding that he would be in favor of the date changes.

Ms. Rogers pointed out that the report provided by CFO Bell indicated that the change in dates would not lessen the amount of time for the Council to review the budget as there would be additional meeting time in November. She added that the relationship between the City and AML was important to maintain.

Mayor Matherly called for objection to the motion to AMEND the 2022 City Council Meeting Schedule, and, hearing none, so ORDERED.

Ms. Therrien reported that the AML Board would be meeting soon to discuss policy decisions.

Ms. Rogers thanked Mr. Marney for recognizing the lack of fireworks on the Fourth of July, adding that she had attended the Independence Day parade and visited Pioneer Park where there were many great family activities. She listed the various meetings she had attended recently, recognizing Crisis Now Coordinator Brenda McFarlane for her leadership. She thanked the FPD for providing the Arbinger training and expressed hope that it will continue to be offered regularly.

COS Sanders stated that the Arbinger training would be happening at least two more times in 2022, along with a second-level leadership course for those who had taken the first session.

Mr. Cleworth shared his desire that the Council hold multiple work sessions regarding the ore hauling issue and recommended that each work session be limited to one outside party at a time: Kinross, DOT, and Alaskans for Safer Highways; he indicated that would allow for a full discussion. He went on to speak of the mineral exploration happening in the surrounding areas, adding that the Fairbanks area was founded on mining. He noted that mining is one of the few industries that creates wealth that directly impacts the local economy. **Mr. Cleworth** again thanked the City Clerk for writing the ordinance regarding the candidate pamphlet as well as the revenue detail she provides in the quarterly report. He expressed his concern over the consistent decline in

citation revenue, noting that as the FPD brings up staffing levels, there should be a goal to bring revenue up to previous standards.

Mayor Matherly stated that he would contact the interested parties to schedule the Manh Choh work session as soon as possible.

CITY CLERK'S REPORT

City Clerk Snider shared that the candidate filing period would open on Friday, July 15, 2022.

Mr. Clark, seconded by **Mr. Marney**, moved to ENTER Executive Session to discuss AFL-CIO Labor Negotiation Strategy.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly called for a brief recess. The Council reconvened in Executive Session following the brief recess.

EXECUTIVE SESSION

a) AFL-CIO Labor Negotiation Strategy

The City Council met in Executive Session to discuss AFL-CIO Labor Negotiation Strategy. Direction was given to the negotiating team, and no action was taken.

ADJOURNMENT

Mr. Gibson, seconded by **Mr. Clark**, moved to ADJOURN the meeting.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly declared the meeting adjourned at 9:34 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: RR



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, JULY 25, 2022
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: Jerry Cleworth, Seat A
June Rogers, Seat B
Valerie Therrien, Seat C
Aaron Gibson, Seat D
Lonny Marney, Seat E
Jim Clark, Seat F

Absent: None

Also Present: Margarita Bell, Chief Financial Officer (remotely)
D. Danyielle Snider, City Clerk
Paul Ewers, City Attorney
Michael Sanders, Chief of Staff
Kristi Merideth, FECC Manager (remotely)
Angela Foster-Snow, HR Director
Ron Dupee, Police Chief
Rick Sweet, Deputy Police Chief
Clem Clooten, Building Official
Marty Woodrow, Building Dept.
Brenda McFarlane, Crisis Now Coordinator

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

At the request of **Mayor Matherly, Ms. Rogers** lead the Flag Salutation.

CEREMONIAL MATTERS

Mayor Matherly recognized Marty Woodrow for his 13 years of service in the City Building Department and asked Building Official, Clem Clooten, to present him with his gold pan. C. Clooten spoke well of M. Woodrow, adding that he would be greatly missed.

CITIZENS' COMMENTS

Victor Buberger, Fairbanks – V. Buberger spoke to the continuing pothole issues, adding that the City should consider hiring outside contractors to help. He went on to recognize the hard work that is done by the Public Works department. He stated that the money spent towards pay raises would better serve the City if put towards potholes, noting that they would only get worse if they were not repaired before winter.

David van den Berg, Downtown Association of Fairbanks (DTA) – D. van den Berg spoke in favor of Ordinance No. 6214. He noted the many conversations being held regarding revenue sources for the City and the many organizations that want more services. He added that removing the “cap within the cap” could provide funds to help the City meet some of its commitments, such as improving roads and providing a stronger presence in the downtown area. He expressed support for the ordinance and added that the DTA would like to help educate the public about it.

Amy Geiger, Explore Fairbanks – A. Geiger introduced Explore Fairbanks’ new Aurora Viewing Map & Guide, noting the boost that photography has brought to the local tourism industry. She emphasized the focus on the Fairbanks area and how that will help tourism during the winter.

Jomo Stewart, Fairbanks Economic Development Corporation (FEDC) – J. Stewart shared how the FEDC was promoting the community through a variety of projects, including agricultural and rural outreach. He noted that encouraging agriculture is an important risk mitigator in Interior Alaska’s dependence on a supply chain. He highlighted some of the recent events and promotions put on by the FEDC.

Mr. Cleworth asked about the FEDC’s role in attracting national retailers. J. Stewart replied that the high cost of energy is a major obstacle to overcome, noting that the FEDC has tried to focus on the underlying issues to help create a more inviting place for large retailers to do business.

Ms. Rogers asked about the possibility of attracting a larger grocery store in the downtown area to serve the senior citizen population. J. Stewart stated that the Co-Op had come in to potentially fill that role, and he was not aware of any other potential projects of that kind. He added that there has been a lot of effort to bring retailers into the North Pole core area, and it appears to be working.

Hearing no more requests for comment, **Mayor Matherly** declared Citizens’ Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Therrien, seconded by **Mr. Marney**, moved to APPROVE the Agenda and Consent Agenda.

Ms. Therrien pulled items 12(f), Ordinance No. 6216, and 14(a), a Memorandum Regarding Public Safety Assistant (PSA) Positions at the FPD, from the Consent Agenda.

Mr. Marney pulled item 12(d), Ordinance No. 6214, from the Consent Agenda.

Mayor Matherly called for objection to the APPROVAL of the Agenda, as Amended, and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

- a) Regular Meeting Minutes of June 13, 2022.

APPROVED on the CONSENT AGENDA.

- b) Regular Meeting Minutes of June 27, 2022.

APPROVED on the CONSENT AGENDA.

MAYOR'S COMMENTS AND REPORT

Mayor Matherly stated that the new crisis hotline number, 9-8-8, is live; he added that it would provide a simplified way for citizens to access mental health support. He shared that former Clay Street Cemetery Commission member, Bill Robertson, had passed away, and he offered his condolences to the family. **Mayor Matherly** spoke to the success of the Golden Days events and the high turnout, and he recognized the Chamber of Commerce for their hard work in pulling off such a great event. He shared that he would be participating in an event that will add more names of fallen officers to the Memorial Park in North Pole. He went on to state that the Tanana Valley State Fair would begin the coming weekend and that the start of school was just around the corner. **Mayor Matherly** introduced the Human Resources Director Angela Foster-Snow and recognized her for the hard work done by her department.

- a) Special Report – Human Resources Director, Angela Foster-Snow

Director Foster-Snow thanked the Council for the opportunity to share with them and used her handout as an outline for her report. She spoke to the City's ongoing recruitment challenges noting the nationwide shortage of public safety employees. She mentioned some of the other vacancies at the City, noting that the number of applicants per open position had dropped significantly from previous years. Director Foster-Snow shared that applicants' priorities have shifted away from long-term, "forever" employment, towards flexibility in work hours, the ability to work from home, and available time off. She spoke to the impact vacant positions have on remaining staff, including increased overtime, job responsibilities, training, and reduction in services.

Mr. Clark asked if exit interviews were being used to capture the reasons why people are leaving the City. Director Foster-Snow stated that exit interviews are available online and in person, adding that most people tend to leave for higher wages.

Mr. Clark asked for information regarding exit interviews as they happen. Director Foster-Snow indicated that there is some data she could provide to the Council via email.

Director Foster-Snow went on to share some of the creative solutions the City has implemented to increase applicants, including moving away from paper processes and adding text messaging to the interview scheduling process. She added that the City currently has employees who work from out of state on a regular basis, and staff is looking into residency requirements for new employees, especially as it pertains to the harder-to-fill positions in the Finance department. She recognized the advantages the City has to offer, including the approved Employee Capital Incentive Program (ECIP) and additional paid leave programs.

Mayor Matherly commended Director Foster-Snow for the amount of work done by her office with a small staff.

Chief of Staff Mike Sanders spoke to the many long hours he has seen Director Foster-Snow work and thanked her for her commitment to doing a great job.

Ms. Rogers shared her gratitude for Director Foster-Snow's personal concern for doing what is best for the employees of the City.

COUNCIL MEMBERS' COMMENTS

Mr. Gibson shared that he had really enjoyed being able to attend the Golden Days Parade after two years of missing it due to the COVID pandemic.

Mr. Marney shared that the City is very fortunate to have a great team of supervisors, including Director Foster-Snow.

Mr. Clark recognized that the City is not involved in the Cushman Street Bridge project but asked if the Mayor had any additional information about why completion has been delayed for so long.

Ms. Therrien thanked Director Foster-Snow for her detailed report and recommendations.

Ms. Rogers noted that in the past, reports from organizations such as FEDC and Explore Fairbanks were given under the Mayor's Special Reports. She asked that they be moved back to that part of the agenda to allow for more time, or possibly extend their time during Citizens' Comments.

Mr. Cleworth shared that he would miss seeing M. Woodrow's current projects loaded on a flatbed trailer outside City Hall. He went on to thank Director Foster-Snow for her presentation, acknowledging the challenges that the Council sometimes creates for her department. He noted that it is a relief to know that police staffing issues are nationwide and not indicative of a problem specific to the City. He noted that hiring is a problem for all industries, adding that many local businesses have had to cut hours due to a lack of staff.

UNFINISHED BUSINESS

- a) Ordinance No. 6210, as Amended – An Ordinance Amending FGC Sec. 74-117(b) to Change the City's Room Rental Tax Allocation, Amending FGC Sec. 74-118(a) to Change the Rate of Tax, and to Distribute Additional Funds for Golden Heart Plaza. Introduced by

Council Members Clark and Gibson. Advanced from the Regular Meeting of June 13, 2022. SECOND READING AND PUBLIC HEARING.

Mr. Gibson, seconded by **Mr. Clark**, moved to ADOPT Ordinance No. 6210, as Amended.

Mayor Matherly called for testimony.

Ralph Samuels, Anchorage – R. Samuels stated that he represents Holland-America and spoke to the problems the ordinance could pose with the pricing of their package tours. He noted that when one community increases its taxes, it often results in other communities raising rates, which can greatly impact the price of each itinerary. He asked that the Council instead look at expanding tourism by encouraging more hotels and other tourist attractions to grow the number of available rooms, which would increase the amount of room rental tax received.

Ms. Therrien asked R. Samuels if he was aware of any other communities that have recently raised room rental tax rates. R. Samuels noted that the last increase he was aware of had been in the Denali Borough and in Anchorage, which had not been driven by the local government.

Mr. Cleworth asked about hotel occupancy as it relates to cruise passengers. R. Samuels stated that he had a difficult time getting a room in Fairbanks, so he assumes hotels are running near capacity; he added that a majority of those visitors are likely cruise passengers. He stated that, 60% of Fairbanks tourism is ship-related. **Mr. Cleworth** asked about the typical itinerary of a cruise tourist. R. Samuels stated that most itineraries include a seven-day land package, spending one day in the Fairbanks area.

Mr. Gibson asked if the hotel industry could benefit from a reduction in room rental tax. R. Samuels stated that there could be an argument for that, but he was not suggesting that type of change. He noted that the proposed increase may not have a detrimental effect on the industry, but at some point, the City and surrounding communities risk raising taxes to the point of discouraging tourism.

Mr. Marney asked if the outcome of the ordinance would influence the number of days the cruise lines booked for the Fairbanks area. R. Samuel stated that it would not.

Mr. Clark asked if the cruise schedules were full. R. Samuels stated that ships are running at about two-thirds capacity.

Ms. Rogers asked if the outcome of the ordinance would have a negative impact on the chain of partners involved in the tourism industry. R. Samuels stated that the industry is currently facing many challenges with the increase in energy and other costs. He reiterated that this tax increase would not be detrimental, but it would not help the industry.

Lloyd Husky, Candlewood Suites – L. Husky stated that an increase in City room rental taxes could create a disadvantage for the hotels within City limits, as the Borough has not proposed an increase to its tax. He spoke about the rising costs of operation, including the high property taxes.

Corey Eberhart, Explore Fairbanks Board Chair – C. Eberhart spoke against the ordinance, adding that Explore Fairbanks is against any increase in taxes that does not directly benefit the tourism industry and visitors to the City. He stated that the issue of homelessness and security in the downtown area is a community-wide problem, not a tourism problem. He spoke to promotional efforts by Explore Fairbanks to draw tourists to Fairbanks and keep them in the area for extended stays.

Mr. Cleworth noted that the original tax had only been 2% at its inception, adding that there had been prior discussions about eliminating the bed tax and having the industry businesses support Explore Fairbanks directly. He asked C. Eberhart to comment on that. C. Eberhart responded that he would be against that proposal, in part because he did not believe there would be full buy-in from the local industry.

Ms. Therrien asked C. Eberhart if he could offer solutions to the homelessness issues downtown. C. Eberhart stated that increased police presence would help, and he suggested that alcohol or cannabis tax be the funding source. **Ms. Therrien** asked C. Eberhart if he was aware that the intent of increasing the room rental tax would be to help increase public safety. C. Eberhart stated that the City should pay that from its budget outside of the room rental tax.

Mr. Gibson asked about the current year budgeted revenue for Explore Fairbanks, to which Scott McCrea, from the audience, confirmed that it is approximately \$3MM. **Mr. Gibson** asked how much of that comes from the City of Fairbanks room rental tax. C. Eberhart stated that most of Explore Fairbanks' revenue comes from the City. **Mr. Gibson** asked C. Eberhart if he was aware of the other sales taxes collected within the City, how those are collected, and the limitations on how those taxes are spent. C. Eberhart stated he was not.

Jomo Stewart, FEDC – J. Stewart acknowledged the issue with inebriated and homeless people but noted that there was other reasons for this discussion to occur. He shared that the FEDC has had to look at a new strategic plan to keep functioning in the changing economy. He suggested that the City look at taxes from a wholistic approach, rather than targeting one revenue source and avoid laying a burden on property owners specifically.

Ms. Rogers asked about the process of getting community input. J. Stewart explained that he would like to have a larger discussion to fully understand the positive and negative impacts an increase of this type would have on the various organizations involved.

David van den Berg, DTA – D. van den Berg spoke in favor of the ordinance, recalling conversations regarding concern for tourism in the downtown area due to vagrants and vandalism in the GHP. He noted Chief Dupee's memo to the Council, asking if it might resolve the immediate concerns without requiring an increase in room rental tax rates. He pointed out that the ordinance recognizes the need to investigate long-term solutions for the downtown area, noting that it would be extremely unfortunate if the City started receiving negative reviews as a consequence to failing the ordinance.

Scott McCrea, Explore Fairbanks – S. McCrea spoke against the ordinance but clarified that the solution to the problems in the downtown area is one that requires all parties to be a part of the

discussion. He added that he would like to be a part of those discussions going forward and expressed his desire to work with the City to find solutions. He went on to talk about the land-tour packages available through the cruise lines, adding that Explore Fairbanks tries to promote 2-3 day stays in Fairbanks. He mentioned also the increase to winter tourism.

Hearing no more requests for comment, **Mayor Matherly** declared Public Testimony closed.

Mayor Matherly called for a brief recess. The Council reconvened in debate on Ordinance No. 6210, as Amended, following the brief recess.

Mr. Clark pointed out that the original draft of the ordinance did not include an increase to the room rental tax rate, but instead proposed a change to the disbursement formula. He stated that he would still support changing the formula for disbursing room rental taxes but would not support the ordinance as it currently stands.

Mr. Gibson shared that the suggestions regarding a more broad-based sales tax, or an increase to fuel, alcohol, and tobacco taxes were either limited or had been refused by voters. He added that there are not many avenues for the City to pursue when considering increasing revenues, pointing out that without additional revenue the remaining option is to cut services.

Ms. Therrien shared that this issue began after a budget amendment of \$35,000 to fund security at GHP failed. She went on to state that she could not support the ordinance or the associated \$225,000 cost for security. She added that she would support a task force to come up with a reasonable solution to address the homeless population in the downtown area and asked that the Council readdress the issue after the tax cap situation was addressed.

Mr. Cleworth stated that he thought the current situation was under control with the increased FPD presence in the downtown area. He noted that there are only about 20 consistent problem-causing individuals, and not all of their antics require the FPD. He shared that he did not believe the ordinance was necessary at this time but may be needed in the future. He added that most of the City's options for increasing revenue are going to be disliked by many. **Mr. Cleworth** spoke to the cruise ships and the tourists that visit Fairbanks as a result; he added that 2021 had been a very good year for many downtown vendors, despite the lack of cruises to Alaska. He shared his theory that the tourists coming to Fairbanks directly are seeking to spend time in the City, whereas the cruise line tourists are on strict itineraries and do not have much time to shop locally. He went on speak to the history of the room rental tax and the possessive nature of the industry and the City regarding that revenue. He stated that it will likely remain a contentious topic of conversation. He agreed with the idea that sales tax is very much disliked and noted that the City has been very conservative, only taking what is needed.

Mr. Clark recognized Ms. Therrien's original proposal to fund security in the GHP, adding that most of the Council was on board with the idea but favored the cooperation of the FPD and Chief Dupee's ability to pull together a workforce in a short time. He added his frustration that Fairbanks is continually compared to much larger and vastly different cities such as San Francisco, Seattle, and Anchorage.

Mr. Gibson stated that he did not believe he would be voting in favor of the ordinance but asked the hoteliers in the audience to stay for the duration of the meeting.

Ms. Rogers thanked everyone for the discussion, adding that she believed it has provided a good opportunity to work towards a solution. She added that she would not support this ordinance.

Mr. Marney shared that he was not in favor of the ordinance but did feel strongly that the formula was antiquated and needed to be addressed.

Mayor Matherly thanked the business owners for providing testimony in a respectful manner. He shared his experience with his failed attempt to increase the bed tax, adding that being a city within a borough can cause complications. He spoke to the City's conservative nature and its ability to manage all the City services within a tight budget. He spoke to the cap within the cap and the issues it has caused with revenue, while noting the need to increase security in the downtown area; he added that everything comes with a cost. He thanked everyone for their testimony, agreeing that a small increase would not be detrimental but could erode into a larger issue down the road.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6210, AS AMENDED, AS FOLLOWS:

YEAS: None
NAYS: Cleworth, Marney, Gibson, Clark, Therrien, Rogers
Mayor Matherly declared the MOTION FAILED.

NEW BUSINESS

- a) Resolution No. 5022 – A Resolution Authorizing the City of Fairbanks to Accept Funding from the Bureau of Justice Assistance for the FFY2022 Edward Byrne Memorial Justice Assistance Grant. Introduced by Mayor Matherly.

PASSED and APPROVED on the CONSENT AGENDA.

- b) Resolution No. 5023 – A Resolution Amending the City Schedule of Fees and Charges for Services by Adjusting Garbage Collection Rates for Senior Citizens. Introduced by Mayor Matherly.

PASSED and APPROVED on the CONSENT AGENDA.

- c) Ordinance No. 6213 – An Ordinance Amending the Terms and Conditions of the Employee Capital Incentive Program (ECIP). Introduced by Council Member Cleworth.

ADVANCED on the CONSENT AGENDA.

- d) Ordinance No. 6214 – An Ordinance to Present to the Qualified Voters of the City of Fairbanks the Question of Amending Section 6.5 of the City Charter to Remove the “Cap Within the Cap” and to Present to the Qualified Voters of the City of Fairbanks the

Question of Increasing the Residential Property Tax Exemption from \$20,000 to \$50,000, Effective Upon Voter Approval of Propositions A and B, as Proposed in This Ordinance. Introduced by Council Members Cleworth and Gibson.

Mr. Gibson, seconded by **Mr. Marney**, moved to ADVANCE Ordinance No. 6214.

Mr. Marney and **Ms. Therrien** asked to be added as co-sponsors.

Mr. Gibson asked for feedback regarding the proposed \$50,000 exemption and if anyone felt that it should be extended to the maximum allowable amount of \$75,000.

Mr. Cleworth thanked Mr. Gibson for his proposed idea to combine the questions of the tax cap within the tax cap in conjunction with the increased exemption. He pointed out that this will not greatly increase the City's tax revenue, adding that without the extra cap within the tax cap, current years taxes may have actually decreased. He went on to state that the tax cap had been a very controversial decision many years ago, adding that the common belief was that taxpayers would never vote to increase taxes. **Mr. Cleworth** stated that the belief had been proven false in both the City and the borough, adding that to increase taxes successfully, the City needed to be unbiased and transparent with their information while selling the public on the benefit of the increased taxes. He asked for clarification on the language that would appear on the ballot if the ordinance passed.

Ms. Rogers and **Mr. Clark** asked to have their names added to the ordinance, as did **Mayor Matherly**.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6214, AS FOLLOWS:

YEAS: Marney, Clark, Cleworth, Therrien, Rogers, Gibson

NAYS: None

Mayor Matherly declared the MOTION CARRIED and Ordinance No. 6214, ADVANCED.

- e) Ordinance No. 6215 – An Ordinance Amending the Fairbanks Police Department Incentive Bonus Program. Introduced by Mayor Matherly.

ADVANCED on the CONSENT AGENDA.

- f) Ordinance No. 6216 – An Ordinance Amending the PSEA – City of Fairbanks Collective Bargaining Agreement to Add an Additional Work Schedule Option. Introduced by Mayor Matherly.

Mr. Marney, seconded by **Mr. Cleworth**, moved to ADVANCE Ordinance No. 6216.

Ms. Therrien noted that there had not been a Finance Committee meeting regarding the ordinance and stated that she had many questions on its impacts. She stated she would prefer to hold an

Executive Session to discuss the reclassification of positions prior to approving the ordinance and prior to approving the memorandum presented by Chief Dupee.

Mr. Cleworth noted that Attachment A to the ordinance was missing and requested a copy. *Clerk Snider made copies of Attachment A and distributed them to the Council.*

Mayor Matherly asked Chief Dupee to speak to the ordinance.

Chief Dupee clarified that the ordinance will simply allow FPD to have a 12-hour schedule option. He noted that the City had requested this during labor negotiations, but the PSEA had not supported the request. He went on to speak to the low staffing levels and the difficulties a 10-hour shift places on maintaining minimum staffing. He added that the 12-hour shift had been requested by the officers and noted that it would eliminate most of the additional overtime.

COS Sanders pointed out that without the 12-hour shifts being written into the collective bargaining agreement (CBA) explicitly, it created scheduling issues. He added that this would save in overtime and allow for more officers on duty at one time.

Mr. Gibson stated that he did not feel postponement was necessary, given that this was the first reading of the ordinance with plenty of time to discuss the issue. He expressed concern over a 12-hour shift, noting the complaints of forced overtime and employee burnout that had been brought to the Council the previous year.

Chief Dupee clarified that in the previous year officers had been working 4 back-to-back, 12-hour shifts, which was causing burnout. He added that the new schedule would be two days on and two days off, with a maximum of three days in a row.

Mr. Marney asked about departmental buy-in. Chief Dupee stated that only four union members had voted against the request.

Mr. Cleworth asked about current allowable schedules. Chief Dupee stated he is restricted to 8- or 10-hour shifts. **Mr. Cleworth** asked if this change would still allow for the 8- and 10-hour shifts, and Chief Dupee confirmed that it would. **Mr. Cleworth** asked if this was only for the duration of the year or if it would be added as a permanent change to the CBA. Chief Dupee stated that it would amend the current CBA, subject to future negotiations.

Ms. Therrien shared her concern about advancing something without having proper documentation to research the topic but recognized Mr. Gibson's statement that more discussion could be held prior to the second reading of the ordinance.

Ms. Rogers stated she had no concerns regarding the advancement of the ordinance and thanked Chief Dupee for providing perspective and history about the requested change. She asked if she understood correctly that a timely decision by the Council was important; Chief Dupee confirmed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6216, AS FOLLOWS:

YEAS: Gibson, Therrien, Clark, Marney, Rogers, Cleworth

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Memorandum Regarding Public Safety Assistant (PSA) Positions at the Fairbanks Police Department

Mr. Clark, seconded by **Mr. Marney**, moved to APPROVE the Memorandum Regarding PSA Positions at the Fairbanks Police Department.

Ms. Therrien asked about the cost of a fulltime PSA in comparison to a police officer.

Chief Financial Officer Margarita Bell stated that a PSA position would cost \$89,700 compared to \$120,000 for a police officer.

Ms. Therrien asked if there had been discussion regarding the reduction of the PSA salary, adding that the responsibilities of the PSA were much less than that of a police officer. CFO Bell stated that the rate was established based on the same formula used in 2014 when the program was last in place. **Ms. Therrien** asked if HR had been involved in the determination of the PSA salary. CFO Bell confirmed that it had been approved by the HR Director, adding that the HR Director had estimated it to cost approximately 70% of the police officer salary.

Mayor Matherly added that PSA positions are recruitment tools as well as additional patrols.

Mr. Cleworth asked for the PSA starting salary without benefit costs. CFO Bell stated that the hourly wage would be \$28.00, equivalent to approximately \$60,000 annually. She added that the position would be under the PSEA CBA with a 22% benefit package. **Mr. Cleworth** asked about the starting wage of a police officer; Chief Dupee stated it is \$34.00 per hour. **Mr. Cleworth** asked if the CBA dictated the starting hourly wage of PSAs. COS Sanders recommended the salary stay at a competitive rate to help fill the positions quickly.

Ms. Therrien asked to see job descriptions for both positions to compare their responsibilities; she added that she felt the salary was high if the main purpose was to patrol the GHP.

Mr. Clark spoke in favor of the memorandum.

Ms. Therrien, seconded by **Mr. Gibson**, moved to POSTPONE the Memorandum Regarding PSA Positions at the Fairbanks Police Department to the next Regular City Council Meeting.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE THE MEMORANDUM REGARDING PSA POSITIONS AT THE FAIRBANKS POLICE DEPARTMENT TO THE NEXT REGULAR CITY COUNCIL MEETING AS FOLLOWS:

YEAS: Cleworth, Therrien
NAYS: Gibson, Marney, Clark, Rogers
Mayor Matherly declared the MOTION FAILED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE MEMORANDUM REGARDING PSA POSITIONS AT THE FAIRBANKS POLICE DEPARTMENT AS FOLLOWS:

YEAS: Clark, Rogers, Marney, Cleworth, Gibson
NAYS: Therrien
Mayor Matherly declared the MOTION CARRIED.

b) Clay Street Cemetery Commission Meeting Minutes of May 4, 2022

ACCEPTED on the CONSENT AGENDA.

c) Clay Street Cemetery Commission Meeting Minutes of June 1, 2022

ACCEPTED on the CONSENT AGENDA.

d) Fairbanks Diversity Council Meeting Minutes of June 14, 2022

ACCEPTED on the CONSENT AGENDA.

COUNCIL MEMBERS' COMMENTS & COMMITTEE REPORTS

With no objection from the Council, Members' Comments and Committee Reports were combined.

Mr. Marney stated he had no committee reports. He shared that he had attended the Golden Days events and had a great time. He thanked HR Director Foster-Snow for her presentation and thanked everyone for their open discussion around the room rental tax ordinance.

Ms. Rogers stated she attended a Standard Agency Transitional Council meeting at the World Eskimo-Indian Olympics (WEIO). She thanked everyone for their participation in the meeting discussions, expressing her appreciation for Ms. Therrien's careful review of the information provided to the Council.

Mr. Clark stated he had no committee reports. He shared that he enjoyed the Golden Days events, adding his disappointment that the Cushman Street Bridge was still unfinished. He thanked everyone for their participation at the meeting, including the public, adding that everyone takes tax increases personally. He noted that while the issue has been put aside for now, he suspects the room rental tax would be a topic of conversation again.

Ms. Therrien provided a land acknowledgment. She added that she had participated in the Golden Days Parade and recognized the Chamber of Commerce and the FPD for doing a great job keeping everything organized and safe. She offered M. Woodrow best wishes in the future. She shared that

she had attended WEIO and encouraged everyone to attend the Shakespeare Theatre if they have not had the opportunity.

Mr. Gibson stated he had no committee reports. He shared that he also attended WEIO events and that his favorite event was the ear pull. He agreed that the Golden Days events were great, adding his amusement seeing kids mobbing the candy throwers in the parade.

Mr. Cleworth noted that the sign on 8th Avenue that he had mentioned during the previous meeting had been addressed immediately and pointed out that there was a similar issue at the intersection of 7th Avenue and Cushman Street. He shared his appreciation in seeing the PSA positions moving forward, noting that it has been something he had been working towards for a long time. He expressed hope that there would be a good turnout of applicants, adding that it had the potential to be a win-win solution for all.

CITY CLERK'S REPORT

City Clerk Snider shared that the candidate filing period would close Friday, July 29 at 5:00 p.m.

ADJOURNMENT

Mr. Gibson, seconded by **Mr. Clark**, moved to ADJOURN the meeting.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly declared the meeting adjourned at 9:28 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: RR



800 Cushman Street
Fairbanks, AK 99701

Telephone (907)459-6702
Fax (907)459-6710

MEMORANDUM

TO: Mayor Matherly and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Liquor License Renewal

DATE: August 1, 2022

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following liquor license renewal:

Lic. #	DBA	License Type	Licensee	Address
4720	Gallantino's Family Restaurant*	Beverage Dispensary	Gallantino's, Inc.	1446 S Cushman Street

*This is not an actively operating business

Pursuant to FGC Sec. 14-178 the Council must determine whether to protest liquor license renewal applications after holding a public hearing.

The Police Department has included a call report for the above-listed location, but **there are no department-recommended protests** for the liquor license renewal.

Incident / Event (Search) [Close]

Link Event ID [] Call recv [] [AVL] [Print] [Report]

Event Info Notes Times R/E Log Other Log Entry Ani/Ali Patients Employee Names Vehicles

Rpt # [] Source [] PU [] EMS Fire Law Resc Othr

Loc 1446 S CUSHMAN ST FAIR []

X-ST [] Agency FPD []

Busi [] RA []

Nature [] Call group []

QA []

Caller [] Hist Alarm []

Address [] Ph# () - RapidSOS []

Veh # [] [] Rpt only Veh RMS status [] Send To RMS Send Export

Include delayed events Include cancelled events View Text Re-Open

Prev Next Add Duplicate Delete Search View Exit Srch

ONESolution CAD

No match found.

Ok

ORDINANCE NO. 6213

**AN ORDINANCE AMENDING THE TERMS AND CONDITIONS OF THE
EMPLOYEE CAPITAL INCENTIVE PROGRAM (ECIP)**

WHEREAS, an Employee Capital Incentive Program (ECIP) was established by the City Council on October 25, 2021, with the adoption of Ordinance No. 6184; and

WHEREAS, the terms and conditions of the ECIP were set out in Attachment A to Ordinance No. 6184; and

WHEREAS, the City Council is amending the terms and conditions of the ECIP.

NOW THEREFORE, BE IT ENACTED by the City Council of the City of Fairbanks, as follows:

SECTION 1. That the Employee Capital Incentive Program (ECIP) is hereby amended. The prior terms and conditions enacted by Ordinance No. 6184, Attachment A, are repealed and replaced by Attachment A hereto.

SECTION 2. That the effective date of this Ordinance is the ____ day of August 2022.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul Ewers, City Attorney

ATTACHMENT A:

The procedure to determine the dollar value of the Employee Capital Incentive Program (ECIP) is as follows:

- Ten percent of the annual salary savings based on the original approved budget due to position vacancies will be allocated for the ECIP.
- Annual salary savings will be calculated by department and paid by January 31 of the following year.
- An employee must be a permanent, full-time employee for at least six months as of December 31 to be eligible for the program.

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6213

Abbreviated Title: EMPLOYEE CAPITAL INCENTIVE PROGRAM (ECIP) AMENDMENT

Department(s): ALL

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	Total
SALARY AND WAGES	
TOTAL	

FUNDING SOURCE:	Total
GENERAL FUND	
TOTAL	

The Employee Capital Incentive Program (ECIP) will provide permanent, full-time employees with at least six months of service at year end additional wages from salary savings based on the original approved budget due to position vacancies.

Reviewed by Finance Department: Initial mb Date 7/19/2022

ORDINANCE NO. 6214

**AN ORDINANCE TO PRESENT TO THE QUALIFIED VOTERS OF
THE CITY OF FAIRBANKS THE QUESTION OF AMENDING
SECTION 6.5 OF THE CITY CHARTER TO REMOVE THE “CAP
WITHIN THE CAP” AND**

**TO PRESENT TO THE QUALIFIED VOTERS OF THE CITY OF
FAIRBANKS THE QUESTION OF INCREASING THE
RESIDENTIAL PROPERTY TAX EXEMPTION FROM \$20,000 TO
\$50,000, EFFECTIVE UPON VOTER APPROVAL OF
PROPOSITIONS A AND B, AS PROPOSED IN THIS ORDINANCE**

WHEREAS, on October 3, 1989, City of Fairbanks voters incorporated the “Tax Cap” into the City Charter, which essentially stated that the amount of total property and sales taxes the City could collect from one year to the next could only grow with the inflation rate, new building construction (added to the basis), payment of voter-approved bonds, and other limitations contained in Charter Section 6.5B; raising taxes above this cap requires approval by City voters; and

WHEREAS, in 2007, the Tax Cap was amended by voter-approved Ordinance No. 5705 to set a maximum property tax “Base Rate” of 4.9 mills before any exemptions, the so-called “cap within the cap”; and

WHEREAS, the fixed Base Rate has greatly restricted the City’s ability to grow with the inflation rate as envisioned in the original Tax Cap, causing City revenues to fall behind the Consumer Price Index; and

WHEREAS, the delivery of City services is negatively impacted by not keeping up with inflation; and

WHEREAS, a unanimous vote of the City Council is required to propose an amendment to the City’s Charter, and no amendment is effective unless and until approved by qualified City voters; and

WHEREAS, Alaska Statute 29.45.050(a) authorizes an optional municipal tax exemption for certain residential property up to a maximum of \$75,000 of the property’s assessed value; City code currently limits the maximum exemption to \$20,000; and

WHEREAS, the City Council’s enactment of this residential property tax exemption must be approved by the voters; and

WHEREAS, the current tax cap has made it difficult to raise the residential property tax exemption; and

WHEREAS, by returning to the original 1989 Tax Cap approved by voters, implementation of an increase in the residential property tax exemption should be considered; and

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. The City Clerk is directed to place the following question on the ballot for the voters of the City of Fairbanks at the 2022 regular election:

NOTE: PLEASE READ BOTH PROPOSITION A AND B BEFORE VOTING AS THEY ARE INTERRELATED.

Proposition A:

INFORMATION: City voters amended the City Charter in 1989, adopting a Tax Cap. Under the Tax Cap, the total amount of property and sales taxes the City can levy cannot exceed the prior year's amount by more than the prior year's rate of inflation, new construction, and the limitations contained in Charter Section 6.5B. However, in 2007, City voters approved an amendment to the Charter which limited the property tax mill rate to a maximum of 4.9 mills, before any authorized exemptions, the so-called "cap within the cap." This 4.9 mill base rate has greatly hindered the City's ability to keep up with inflation over the past 14 years. Proposition A seeks to remove the base rate language and return to the original Tax Cap as enacted by City voters in 1989. The effect of the passage of Proposition A would result in minor changes in the mill rate, either up or down, depending on the tax cap computation formula in the City Charter, which takes into consideration the consumer price index, property assessments, and sales tax revenues.

Should the Fairbanks City Charter, Section 6.5A, be amended to read as follows?
[text to be deleted shown in ~~strike through~~ font; proposed new text shown in **bold/underline** font]

A. Except as provided in this section, the total amount of municipal tax that can be levied during a fiscal year shall not exceed the total amount approved by the city council for the preceding year by more than a percentage determined by adding the percentage increase in the Federal Consumer Price Index for Anchorage from the preceding fiscal year. ~~Of the total amount of taxes that can be collected, property taxes are limited by a maximum mill levy of 4.9 mills subject to Charter Section 6.5(B).~~ Any new or additional sales tax levied, other than hotel/motel, alcohol, and tobacco, must be approved by voters in a general election.

YES _____

NO _____

A "YES" vote amends Charter Section 6.5A.

A "NO" vote defeats the amendment and serves to defeat Proposition B below.

SECTION 2. FGC Sec. 74-34 is hereby amended as follows [new text in **bold**/underline font; deleted text in ~~strikethrough~~ font]:

Sec. 74-34. Residential property tax exemption.

(a) Residential real property within the city is exempt from property tax as **authorized by** ~~set forth in~~ AS 29.45.050(a), provided that:

- (1) The property is owned and occupied as a residence by the owners of record.
- (2) The owners of record must sign a real property exemption statement and file the statement with the borough assessor prior to April 1 of the tax year. The owners of record need not file such a statement for successive tax years if there is no change in ownership and no change in occupation as a residence by the owners of record.

(b) The maximum amount of the real property tax exemption provided for under ~~AS 29.45.050(a) and this section shall be~~ **\$50,000 of a residential property's 20** percent of the assessed value, ~~up to a maximum of \$20,000.~~

SECTION 3. The City Clerk is directed to place the following question on the ballot for the voters of the City of Fairbanks at the 2022 regular election:

Proposition B:

INFORMATION: Ordinance No. 6214 would increase the maximum allowable residential property tax exemption for qualifying taxpayers from \$20,000 to \$50,000. Before the increase in the maximum allowable residential property tax exemption becomes effective, city voters must ratify Ordinance No. 6214 AND must approve Proposition A, amending Section 6.5 of the City of Fairbanks Charter to remove the 4.9 mill limit on city real property taxes.

Should Ordinance No. 6214 be ratified?

YES _____

NO _____

A "YES" vote ratifies Ordinance No. 6214 (only if Proposition A passes).

A "NO" vote defeats Ordinance No. 6214.

SECTION 4. Proposition A, approved by the City Council on the ____ day of August 2022, does not become effective unless and until ratified by the voters of the City of Fairbanks. The proposed amendments to FGC Sec. 74-34, approved by the City Council on the ____ day of August 2022,

only becomes effective if ratified by the voters of the City of Fairbanks and if the Charter Amendment proposed by Proposition A is ratified by the voters.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6214

Abbreviated Title: ORDINANCE TO PRESENT TO QUALIFIED VOTERS TO REMOVE TAX CAP

Department(s): ALL

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	TOTAL
TOTAL	\$ -

FUNDING SOURCE:	TOTAL
TOTAL	\$ -

Based on the current net assessed taxable value, the proposed changes to the tax cap will result in the following:

- (1) **Without 2nd Cap** - Property Taxes \$18,783,724 [Mill Levy 6.233] or
- (2) **With Exemption & Without 2nd Cap** - Property Taxes \$18,783,724 [Mill Levy 6.434]

Reviewed by Finance Department: Initial mb Date 7/21/2022

ORDINANCE NO. 6215

AN ORDINANCE AMENDING THE FAIRBANKS POLICE DEPARTMENT INCENTIVE BONUS PROGRAM

WHEREAS, an incentive bonus program for recruitment and hiring at the Fairbanks Police Department (FPD) was established by the City Council on June 19, 2017, with the adoption of Ordinance No. 6050, and reestablished by the Council on April 13, 2020, with the adoption of Ordinance No. 6129; and

WHEREAS, the reasons for providing a bonus to lateral hires were: (1) the high cost for the City to send an officer to the Police Academy (approximately \$30,000); and (2) a one-time, sign-on bonus of \$20,000 for a lateral hire would help attract applicants and would constitute a significant cost savings to the City; and

WHEREAS, the Program has been successful in recruiting lateral-hire personnel;
and

WHEREAS, the FPD continues to have a need for the program.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows.

SECTION 1. The incentive bonus program for recruitment and hiring within the Fairbanks Police Department is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

- (a) An applicant who is a certified police officer in the State of Alaska or is able to meet Alaska Police Standards Council (APSC) certification standards without attending a basic officer academy will be paid a \$20,000 "sign-on bonus" in their first paycheck following completion of Field Training, subject to the payback provisions specified in the attached Sign-on Bonus Agreement.
- (b) If an active ~~FPD~~**City** employee recruits a new officer, as defined in subsection (a), who successfully completes the hiring process, the employee will receive a recruitment bonus of \$5,000. **The recruitment bonus does not apply to employees with duties that are related to recruitment or hiring.**

SECTION 2. The Sign-on Bonus Agreement attached is approved [new text in **bold/underline** font; deleted text in ~~striketrough~~ font].

SECTION 3. Bonuses will be funded through savings from budgeted salaries, as available.

SECTION 4. This program will sunset on December 31, 2024 unless extended by Resolution of the City Council.

Jim Matherly, City Mayor

YEAS:
NAYS:
ABSENT
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney



Fairbanks Police Department
Sign-On Bonus Contract
Amended _____, 2022

This agreement is made between the CITY OF FAIRBANKS (“City”) and _____ (“Employee”).

WHEREAS, this contract will apply to an Employee who begins employment for the City in the Police Department (“Department”), ~~for the first time as a POLICE OFFICER and~~ meets the City requirements as a lateral-hire, ~~Police Officer~~ **and has not been employed in the Department within the last 12 months;** and

WHEREAS, the Department wishes to bestow upon the Employee a “Sign-on Bonus” as an incentive for the Employee to accept employment at the City and to remain satisfactorily employed in the Department for at least four full years;

THEREFORE, the City and the Employee agree to the following terms:

1. The City, acting through the Department, agrees to bestow upon the Employee the amount of \$20,000.00 as a Sign-on Bonus in return for the Employee accepting the City’s offer of employment. This amount shall be paid directly to the Employee on the Employee’s first paycheck following the successful completion of field training.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes shall be withheld as bonus earnings from the Sign-on Bonus and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and shall not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus as provided in paragraphs 1 and 2 above, the Employee agrees to work for the Department on a regular and full-time basis for at least four years beginning “Start Date” and ending on “4 Year Date”. Should the Employee resign, quit, or be terminated for cause before the above stated ending date, the Employee shall repay a prorated amount of the Sign-on Bonus as provided in the following paragraphs.
5. The Employee’s failure to remain employed by the Department for four years will trigger the Employee’s duty to repay, pro-rata, the amount paid by the City pursuant to paragraph 1, above. (This amount may be more than the Employee received due to tax or other withholdings.) For example, if the Employee leaves one year prior to the end date, they will repay 12/48 of such amount. To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on their salary, wages, and other sums payable to them by the City. In addition, the Employee hereby authorizes the City to withhold all amounts so due from any sum payable to the Employee by the Department or the City. The Employee also agrees that any tax consequences resulting from

the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department for four years for reasons beyond their control (e.g. injury, illness or death), other than just cause termination, the Department may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the Chief of Police and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts shall remain valid and enforceable and Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Sign-on Bonus.

BY SIGNING BELOW, the Employee certifies that they have not accepted a financial incentive for accepting employment at the City, other than as described in this Agreement.

IN WITNESS THEREOF:

Employee Signature

Date

Chief of Police Signature

Date

Mayor Signature

Date

cc: Personnel File

ORDINANCE NO. 6216

**AN ORDINANCE AMENDING THE PSEA – CITY OF FAIRBANKS
COLLECTIVE BARGAINING AGREEMENT TO ADD AN ADDITIONAL
WORK SCHEDULE OPTION**

WHEREAS, the current collective bargaining agreement (CBA) between the Public Safety Employees Association, Fairbanks Police Department Chapter (PSEA), and the City of Fairbanks was ratified by both parties and became effective January 1, 2022; and

WHEREAS, Fairbanks General Code Section 42-1(h) provides that all amendments to labor contracts negotiated during the life of the contract must be approved by council ordinance; and

WHEREAS, the Fairbanks Police Department (FPD) and PSEA are addressing significant staffing shortages and will be for the foreseeable future; and

WHEREAS, FPD and PSEA have negotiated an alternative work schedule, set out in the attached Letter of Agreement, that will help address staffing shortages and officer work time issues.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows.

Section 1. The amendment to the PSEA – City of Fairbanks collective bargaining agreement as set out in the Letter of Agreement, Attachment A hereto, is hereby approved.

Section 2. The effective date of this ordinance is the ____ day of August 2022.

Jim Matherly, City Mayor

YEAS:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6216

Abbreviated Title: ORDINANCE AMENDING PSEA CBA TO CHANGE WORK SCHEDULE

Department(s): POLICE

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget? Yes _____ No x
- 2) additional support or maintenance costs? Yes _____ No x
 If yes, what is the estimate? see below
- 3) additional positions beyond the current adopted budget? Yes _____ No x
 If yes, how many positions? _____
 If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	2022
OVERTIME & BENEFIT COSTS	\$ -
TOTAL	\$ -
FUNDING SOURCE:	2022
GENERAL FUND	\$ -
TOTAL	\$ -

The proposed changes to the current Public Safety Employee Association (PSEA) Collective Bargaining Agreement will add an alternate work schedule. The alternate work schedule will result in 4 hours of overtime per pay period. This fiscal note estimates overtime and benefit costs from August 1, 2022 to December 31, 2022 in the amount of \$81,200. **The department has salary savings to cover this cost; therefore, this will not result in a budget amendment.**

Reviewed by Finance Department: Initial mb Date 7/20/2022

Attachment A to Ordinance No. 6216

LETTER OF AGREEMENT

By and Between:

The Fairbanks Police Department through the City of Fairbanks (FPD)
and
The Public Safety Employees' Association (PSEA),

Regarding:

**The terms and conditions governing an Alternative Twelve-Hour Workweek (as shown below)
Option for Police Department members**

Concept and Purpose: FPD and PSEA are addressing significant staffing shortages for the foreseeable future. This agreement requires mutual agreement between the City of Fairbanks and PSEA.

Overall Description: In its simplest form, the program is intended to merely redefine the workweek to be Monday through Sunday for a 14-day work period. The work period may not coincide with the pay period. The work period is 80 hours of straight time and four hours of overtime. Employees would work 12-hour shifts on the schedule below, leaving all other provisions of the underlying Collective Bargaining Agreement (CBA) intact.

MON	TUE	WED	THU	FRI	SAT	SUN	
WORK	WORK	OFF	OFF	WORK	WORK	WORK	SQUAD A Week 1
OFF	OFF	WORK	WORK	OFF	OFF	OFF	SQUAD A Week 2
OFF	OFF	WORK	WORK	OFF	OFF	OFF	SQUAD B Week 1
WORK	WORK	OFF	OFF	WORK	WORK	WORK	SQUAD B Week 2

Resolving Conflicts: Although the introduction of this work period option is intended to be as transparent and consistent with all provisions of the underlying CBA, it cannot be perfectly so. Proper guidance in administering this program is to be gained by blending both documents rationally. In cases where insufficient language or multiple interpretations exist, both parties will discuss the matter with good-faith efforts to reconcile the difference. Beyond that, the standard grievance process can be invoked.

Overtime: The nature of the abbreviated work period brings with it some modifications to how overtime can be administered. The following list describes specific overtime provisions that are unique to this 12-hour shifts configuration:

1. When measured **in the 14-day work period**, overtime will accrue after a full 80 hours of duty have been performed or on employee's day off.
2. When measured **daily**, overtime accrues at this rate: Those hours of work (a) over 12 consecutive hours up to 13 hours, or (b) over 12 hours in any day up to 13 hours, will be paid at the basic rate plus shift differential multiplied by one and a half. Those hours of work (a) over 13 hours in any day, or (b) those hours of work over 13 consecutive hours, will be paid at the basic rate plus shift differential multiplied by 1.5, plus 0.5 compensatory time.
3. Any hours which a member is required to work during his or her days off will be addressed as follows:

On the employee's two-day weekend, any hours worked which prevents the employee from having twenty-four consecutive hours off will be paid at the base rate plus shift differential multiplied by 1.5, plus 0.5 compensatory time.

On the employee's three-day weekend, any hours worked which prevents the employee from having forty-eight consecutive hours off will be paid at the base rate plus shift differential multiplied by 1.5, plus 0.5 compensatory time. Where this provision may conflict with other straight time/overtime language, this provision shall prevail (in favor of the employee).

4. Consistent with 10.6.14 of the underlying contract, no member will routinely work more than 14 hours in a work day, nor be forced to work overtime on all of his or her off-duty days or forced to work over 12 consecutive hours, except for forced exigent circumstances or court. In such instances, the next least senior member in that classification may be assigned to work.

Miscellaneous Provisions: The following items shall apply to participating members:

1. Relief Breaks-Employees shall be afforded three relief breaks of 15 minutes to be taken evenly throughout their shift.
2. All leave is paid at the regular rate.

Execution of Agreement:

_____	_____	_____	_____
City Representative	Date	PSEA Representative	Date

This agreement is entered into solely to address the specific circumstance of this particular situation. It does not establish any practice or precedent between the parties. This agreement shall not be referred to in any other dispute, grievance, arbitration, hearing, or any other forum, except as may be necessary for the execution of its terms.

Introduced by: Mayor Matherly
Finance Committee: August 2, 2022
Introduced: August 8, 2022

RESOLUTION NO. 5024

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO
ACCEPT FUNDS FROM THE ENVIRONMENTAL PROTECTION
AGENCY TO DEMOLISH THE POLARIS BUILDING**

WHEREAS, the City of Fairbanks received notification of funding through the Environmental Protection Agency (EPA) from the FFY2022 Consolidated Appropriations Act in the amount of \$10,000,000.00 to demolish the Polaris Building; and

WHEREAS, the City of Fairbanks requested funds for the demolition of the Polaris Building with Resolution No. 4978 and recognized the efforts of the Polaris Working Group and Senator Murkowski to secure funds with the passage of Resolution No. 5009, as Amended; and

WHEREAS, the City of Fairbanks is not required to provide a match.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for accepting funds on behalf of the City from the Environmental Protection Agency to demolish the Polaris Building.

PASSED and APPROVED this 8th Day of August 2022.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5204

Abbreviated Title: ACCEPTING EPA FUNDS TO DEMOLISH THE POLARIS BUILDING

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	TOTAL
DEMOLISH POLARIS BUILDING	\$10,000,000
TOTAL	\$10,000,000

FUNDING SOURCE:	TOTAL
GRANT FUND (FEDERAL)	\$10,000,000
TOTAL	\$10,000,000

The FY2022 Consolidated Appropriations Act appropriated \$10 million to demolish the Polaris Building. The EPA must review and approve a workplan from the City of Fairbanks to award the funds.

Reviewed by Finance Department: Initial SF Date 7/28/2022

RESOLUTION NO. 5025

A RESOLUTION AWARDING A CONTRACT TO RWC GROUP TO PROVIDE TWO PACKER TRUCKS IN THE AMOUNT OF \$593,659

WHEREAS, in accordance with FGC Chapter 54, Article VI, Section 54-241, Sole Source Purchasing, the purchasing agent has determined that there is only one source for this purchase; and

WHEREAS, the City identified that RWC Group can provide two packer trucks with a chassis that meets the specifications required by the Public Works department; and

WHEREAS, the City would like to contract with RWC Group in the amount of five hundred ninety-three thousand, six hundred fifty-nine dollars and zero cents (\$593,659.00); and

WHEREAS, the funding will be provided from the Capital Fund as approved in the budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute a contract to purchase two packer trucks from RWC Group.

PASSED and APPROVED this 8th Day of August 2022.

Jim Matherly, City Mayor

YEAS:
NAYS:
ABSENT
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5025

Abbreviated Title: AWARDING CONTRACT TO RWC GROUP FOR PACKER TRUCKS

Department(s): PUBLIC WORKS

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	PURCHASE COST
PACKER TRUCK	\$298,262
PACKER TRUCK	\$295,397
TOTAL	\$593,659

FUNDING SOURCE:	TOTAL
CAPITAL FUND	\$593,659
TOTAL	\$593,659

The operations and maintenance costs associated with this equipment will be performed by Public Works and incorporated in the annual general fund budget.

Reviewed by Finance Department: Initial mb Date 7/27/2022

ORDINANCE NO. 6217

AN ORDINANCE AMENDING THE PUBLIC SAFETY EMPLOYEES ASSOCIATION/CITY OF FAIRBANKS COLLECTIVE BARGAINING AGREEMENT TO ADD PUBLIC SAFETY ASSISTANT POSITIONS

WHEREAS, the current collective bargaining agreement (CBA) between the Public Safety Employees Association, Fairbanks Police Department Chapter (PSEA), and the City of Fairbanks was ratified by both parties and became effective January 1, 2022, and

WHEREAS, Fairbanks General Code Section 42-1(h) provides that all amendments to labor contracts negotiated during the life of the contract must be approved by council ordinance; and

WHEREAS, the parties believe that adding Public Safety Assistant positions to the CBA will help address a number of important public safety concerns, such as providing additional security at Golden Heart Plaza; and

WHEREAS, the City and PSEA have negotiated the attached Memorandum of Agreement that will add Public Safety Assistant positions to the current CBA.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows.

Section 1. The amendment to the PSEA/City of Fairbanks collective bargaining agreement, as set out in the Memorandum of Agreement, Attachment A hereto, is hereby approved.

Section 2. The effective date of this ordinance is the ____ day of August 2022.

Jim Matherly, City Mayor

YEAS:
NAYS:
ABSENT
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6217

Abbreviated Title: ORDINANCE AMENDING PSEA CBA TO ADD PUBLIC SAFETY ASSISTANTS

Department(s): POLICE

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	TOTAL
SALARY & BENEFITS	\$ -
TOTAL	\$ -

FUNDING SOURCE:	TOTAL
GENERAL FUND	\$ -
TOTAL	\$ -

The proposed changes to the current Public Safety Employee Association (PSEA) Collective Bargaining Agreement will add Public Safety Assistants. The department will reduce two full-time Police Officer positions to add two full-time Public Safety Assistant positions. The annual salary for one position is \$85,220. **This request will result in salary savings; therefore, the budget will not require an amendment.**

Reviewed by Finance Department: Initial mb Date 8/3/2022

Attachment A to Ordinance No. 6217

MEMORANDUM OF AGREEMENT

Between

CITY OF FAIRBANKS

And

**PUBLIC SAFETY EMPLOYEES ASSOCIATION
FAIRBANKS POLICE DEPARTMENT CHAPTER**

The City of Fairbanks (City) and the Public Safety Employees Association, Fairbanks Police Department Chapter (PSEA) hereby agree to amend their Collective Bargaining Agreement (2022 – 2024) as follows:

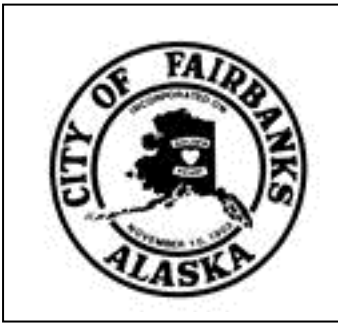
1. The position of “Public Safety Assistant” (PSA) will be added to the CBA with the qualifications, requirements, duties, and responsibilities as set out in the attached Job Description.
2. PSA compensation will be the same as the Administration Assistant.
3. For 2022, the City will seek to hire two full-time PSAs but may hire PSAs on a temporary or part-time basis.
4. These positions will be funded in the 2022 budget by the salary savings from not funding two police officer positions.

Dated this _____ day of August 2022

Jim Matherly
Mayor

Dated this _____ day of August 2022

Andrew Wixon
PSEA/FPDC President



CITY OF FAIRBANKS JOB DESCRIPTION

JOB TITLE: Public Safety Assistant
CLASSIFICATION NO: 2115
DEPARTMENT: Fairbanks Police Department
STATUS: Non-Exempt
POSITION REPORTS TO: Police Corporal
UNION: Public Safety Employees Association

JOB SUMMARY

Under direction, performs general to more complex and responsible paraprofessional duties in a non-sworn capacity in support of Police Department operations, services, and functions including but not limited to the areas of patrol, traffic, community policing, records, front-desk, investigations, and program or project implementation and management; works closely with and provides support to sworn police officers to relieve sworn police officers of technical police related duties in the field and office; performs a variety of other duties based on the needs of the department including those related to special assignments.

ESSENTIAL JOB FUNCTIONS

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

General Functions:

- Prepares basic criminal reports; completes and processes criminal FAX/mail-in reports; uses a computer terminal or personal computer to enter and retrieve data.
- Maintains various logs and records including those of work performed; provides updated criminal information log to citizens and media agencies; assists in writing Public Service Announcements.
- Participates in the development, administration and monitoring of assigned program budget(s) and fiscal activities, projects future funding needs.
- Testifies in court proceedings as required.
- Provides a full range of information to citizens and other interested parties; interprets, applies, and explains ordinances, rules, codes, and regulations; enforces codes; assists citizens needing medical attention until paramedics arrive; provides basic first aid.
- Attends and participates in local and regional training and professional group meetings; keeps informed of new trends and innovations; Performs related duties as required.

Investigations:

- Assists Police Officers and Detectives in crime investigation and reporting; takes reports and initiates investigations on assigned cases including minor property offenses with no suspects/leads.
- Assists with searches and assists with search warrants; prepares case supplements.
- Follows-up on information and data collected including in APSIN, with detectives, and with other agencies; writes and submits clear, concise, thorough, and factual reports.

Patrol/Community Policing/Traffic Functions:

- Patrols in a marked PSA vehicle in residential neighborhoods, commercial areas, and public parking lots as a visible deterrence to criminals, locate disabled/abandoned vehicles, parking violators or other related offenses. The PSA rides solo and is expected to represent the Fairbanks Police Department in a professional manner. The vehicles are marked PSA vehicles and the PSA is equipped with a radio to respond to our dispatch system. They do not have arrest powers and do not respond to crimes in progress.
- Responds to and assists at non-injury, minor injury, and major injury traffic collisions; provides first aid at the scene; provides traffic control at accident scenes and directs other responders/units and emergency medical personnel into the scene; requests tow trucks as necessary; impounds vehicles as necessary.
- Participates in searches including those for missing persons, runaways, and elderly/disabled walkaways.
- Provides traffic control; identifies and removes or coordinates the removal of traffic hazards; assists disabled motorists.
- Responds to non-medical calls for service involving incapacitated persons, including initial assessment, transport and in-processing at FCC if required; also includes medical screening at FMH if appropriate or required.
- Provides transportation services including but not limited to; non-suspect adults and children, non-injured collision victims, found individuals, runaways.
- Coordinates the removal of vehicles causing safety and traffic hazards off of City streets including abandoned, wrecked, or nuisance vehicles; and tagging vehicles; follows-up on vehicles that have been issued 24-hour notices; impounds vehicles as required; processes necessary forms and related paperwork.

KNOWLEDGE, SKILLS, AND ABILITIES

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time to successfully perform the assigned duties.

Knowledge of:

- **Basic law enforcement organization, activities, terminology, practices, and regulations. Interviewing methods and principles.**
- **Evidence collection methods.**
- **Modern office procedures, methods and equipment including computers.**
- **Principles and practices of record keeping and reporting.**
- **Principles of business letter writing and basic report preparation.**

- **Computer applications such as word processing, spreadsheets, and statistical databases.**
- **Safe work methods and safety regulations pertaining to the work including officer safety standards and safe driving principles and practices.**
- **Effective communication skills and techniques required for gathering, evaluating and transmitting information.**
- **Principles and practices of customer service.**
- **Effective English usage, to include proper spelling, grammar and punctuation.**

Ability to:

- **Learn methods and techniques related to basic police functions.**
- **Understand, interpret, pertinent federal, state, and local codes, laws, and regulations including vehicle codes, penal codes, and municipal codes.**
- **Understand, interpret, and apply general and specific administrative and departmental policies, procedures, and guidelines.**
- **Prepare clear, concise, factual, and thorough reports and statements.**
- **Prepare, maintain, file, and index a variety of reports, records, and other written materials.**
- **Speak in public before large and small groups.**
- **Participate in the development and administration of program goals, objectives, and procedures.**
- **Identify and respond to community and organizational issues, concerns, and needs.**
- **Organize and prioritize timelines and project schedules in an effective and timely manner.**
- **Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.**
- **Establish and maintain various data collection, record keeping, tracking, filing, and reporting systems.**
- **Operate assigned vehicle in a safe manner.**
- **Use and operate assigned tools and equipment including portable radio, camera, audio recorder and defensive equipment.**
- **Exercise tact and judgment in responding to inquiries and resolving complaints and problems.**
- **Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.**
- **Demonstrate an awareness and appreciation of the cultural diversity of the community.**
- **Communicate clearly and concisely, both orally and in writing.**
- **Establish and maintain effective and courteous relationships with the public and co-workers and contribute to a successful team effort.**
- **Operate and use various office equipment, including a computer and various software packages.**

WORK ENVIRONMENT

Some work is performed in an office environment. Occasional hazardous conditions and physical effort in dealing with armed or dangerous persons. Occasional exposure to inclement weather. Non-traditional work hours may be required; subject to recall when off-duty. Must wear a uniform and maintain grooming standards.

PHYSICAL

Physical: Primary functions require sufficient physical ability to work in an office and field setting and operate assigned equipment.

FREQUENT walking, standing, reaching at shoulder height, downward flexion of neck, and side-to-side turning of neck; strong/power grasp to transport evidence, property, and people; manual dexterity to hold and manipulate paper, writing materials, hand-held radio, telephone, steering wheel, and computer.

OCCASIONAL sitting, bending, stooping, squatting, reaching above shoulder height, pushing pulling, twisting at waist, and upward flexion of neck; lifting of objects weighing up to 25 lbs. from below and at waist level, with assistance; lifting of objects weighing up to 10 lbs. from chest level to above shoulder level, with assistance; transporting of objects weighing up to 100 lbs. for distances up to one city block, with assistance.

INFREQUENT crawling, climbing, kneeling, balancing above ground; lifting of objects weighing 26-75 lbs. from below waist level to chest level, with assistance.

MINIMUM REQUIREMENTS

Persons applying for this position should have the following experience and/or training:

- Applicant must be 18 years or older.
- A minimum of High School Diploma or GED is required. An Associate degree or higher from an accredited college or university is highly desirable.
- Two years of responsible work experience that has included substantial public contact related to public safety or three years of responsible public contact experience. Experience in a police-related field is desirable.
- Possession of an appropriate, valid driver's license.
- Possession of, or ability to obtain within designated timeframe, OC certification
- Possession of, or ability to obtain within designated timeframe, AED/CPR/First Aid certification.

- A minimum typing speed of 35 words per minute with a maximum of 5 errors. Applicants will be required to take a typing test from a reliable agency and have the results attached at the time the application is submitted.
- Must be able to pass a comprehensive background investigation, drug screen and physical examination (applicant paid).

I, _____, have received, reviewed and completely understand the entire contents of this job description.

Signature of Employee	Date
Signature of Supervisor	Date

The City of Fairbanks is an Equal Opportunity Employer.


Jim Matherly
City Mayor

EST: 03/14
REV: 07/2022

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subj: Request for Concurrence – Clay Street Cemetery Commission
Date: August 1, 2022

The terms of Seat D and Seat E on the Clay Street Cemetery Commission, currently filled by Janet Richardson and Julie Jones, respectively, will expire in August 31, 2022.

Both members have applied for continued service on the Commission. I hereby request your concurrence to the following **reappointments**:

Ms. Janet Richardson	Seat D	Term to Expire: August 31, 2025
Ms. Julie Jones	Seat E	Term to Expire: August 31, 2025

The members' applications are attached.

Thank you.

dds/



Board Details

The Clay Street Cemetery Commission shall advise the City Council and Mayor regarding the restoration, improvement, and maintenance of the Clay Street Cemetery. It shall provide and update a long-term plan for the cemetery.

Overview

Size 8 Seats

Term Length 3 Years

Term Limit N/A

Additional

Board/Commission Characteristics

The Clay Street Cemetery Commission shall consist of seven members, three of whom must be residents of the City, appointed by the Mayor and confirmed by the City Council. One member shall be active in the study of Fairbanks history, one member shall have experience or interest in maintaining the cemetery and five members shall represent the community at large (or four members shall be at-large representatives if a Council Member is appointed to the Commission). The City Public Works Director shall be an ex-officio member of the Commission. Appointed members shall serve a three-year term. A chairperson shall be selected from among the Commission's members.

Meetings

The Commission shall conduct regular public meetings, including public hearings required as a condition of receipt of grants. If authorized by the City Council, the Commission may convene into executive session in accordance with state law.

Enacting Legislation

FGC 2-485 through 2-488

Enacting Legislation Website

<http://bit.ly/2lJa2Yf>

Joint Commission Details

N/A

Email the Commission Members

claystreetcemeterycommission@fairbanks.us

Profile

Janet
First Name

Richardson
Last Name

[Redacted]
Email Address

Mailing Address

[Redacted]

Are you a City of Fairbanks resident? *

Yes

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Which Boards would you like to apply for?

Clay Street Cemetery Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

I am interested in the history of Fairbanks and preservation of the Clay Street Cemetery. I love history and I spend a great deal of my time researching not only my own family history but also those people buried in our local cemeteries. I have been diligently working both in research and hands on with Clay Street Cemetery for a little over a year now and I just love it!

Please provide a brief personal biography in the space below, or attach a resume.

I am originally from St Simons Island, Georgia and I graduated from the University of Georgia College of Pharmacy in 1988. I moved to Kotzebue, Ak in 1989 and worked as a clinical pharmacist for the Indian Health Service until moving to Fairbanks in 2006 where I worked as a clinical pharmacist with the village health division with Tanana Chiefs Conference, Chief Andrew Isaac Health Center. I retired in 2018. I have been married for 32 years, have no children but 2 cats and a dog. I am also a member of the Pioneers of Alaska, Igloo 8 and Vice President of the Fairbanks Genealogical Society.

List any professional licenses or training you believe are relevant to the seat you are applying for.

I am able to research history and historical documents quite well and I am handy with being outdoors in the cemetery, whether it's digging up buried markers, placing new markers, cleaning markers or the grounds or locating burials.

Profile

Julie
First Name

Jones
Last Name

[Redacted]
Email Address

Are you a City of Fairbanks resident? *

No

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Which Boards would you like to apply for?

Clay Street Cemetery Commission: Submitted
Joint FNSB - Chena Riverfront Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

My passion for Fairbanks history and more than 15 years of experience with Festival Fairbanks gives me a unique historic perspective. I will continue to work for the common good of all Fairbanks residents while making Fairbanks a better place to live. I am good with bookkeeping and can help with board financial questions when necessary as well as keeping records and minutes.

Please provide a brief personal biography in the space below, or attach a resume.

Julie Jones has served as Executive Director for Festival Fairbanks since 2012 and has more than 15 years experience working with the programs of Festival Fairbanks. She works in her spare time as the Managing Director of the Palace Theatre in Pioneer Park and has been with the Company for more than 25 years. She serves on the Chena Riverfront Commission, The City of Fairbanks Landscape Review Board and the Clay Street Cemetery Commission. She has lived in Fairbanks on and off since 1976 and graduated school here. She has a passion for Fairbanks history and the health downtown Fairbanks.


List any professional licenses or training you believe are relevant to the seat you are applying for.

Julie's work experience in downtown Fairbanks on landscaping, beautification and historic recognition events serve as experience for these commissions.

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subject: Request for Concurrence – FNSB Planning Commission
Date: August 1, 2022

One of the three City-recommended seats on the FNSB Planning Commission, Seat J, is currently vacant with a term expiring on December 31, 2022.

FNSB Code of Ordinances Section 4.80.010A states:

The appointments of members from the cities shall be selected from a list of recommendations submitted to the Borough Mayor by the city councils.

I hereby request your concurrence to submitting the following list of recommendations to Borough Mayor Ward for appointment to the FNSB Planning Commission in the order of preference as listed:

- 1) Mr. Joseph Collier
- 2) Mr. Sean MacDonald

The applicants' applications are attached.

Thank you.


dds/




Board Details

The powers and duties of the Fairbanks North Star Borough (FNSB) Planning Commission are as outlined in FNSBC Chapter 4.80.

Overview

 **Size** 3 Seats

 **Term Length** 3 Years

 **Term Limit** N/A

Additional

Board/Commission Characteristics

The FNSB Planning Commission shall consist of 11 members. Commission membership shall be apportioned so that the number of members from the cities of Fairbanks and North Pole reflects the proportion of the Borough population residing within those cities as determined by the Borough Assembly from time to time. Members shall be appointed by the Borough Mayor, subject to confirmation by the Assembly. The appointments of members from the cities shall be selected from a list of recommendations submitted to the Borough Mayor by the City Councils. Members appointed from outside the cities shall be as presentative of the various geographic areas of the Borough as practical. The Borough Mayor, Planning Director and Engineer shall be ex officio members of the Commission with privilege of the floor but shall have no vote on any matter. In addition to the eligibility and qualifications requirements in FNSBC 4.04.040, the assembly shall not confirm the appointment or selection of a local elected official serving on the assembly or a mayor. Any sitting planning commissioner who is elected or appointed as an assembly member or mayor shall resign as a planning commissioner on or prior to being sworn in to the new position.

Meetings

The Commission shall annually elect from its membership a chairman and vice chairman and shall adopt rules for the conduct of its meetings. Robert's Rules of Order (newly revised) shall apply unless different rules are adopted by the Commission and approved by the Assembly. Meetings of the Commission are public in accordance with AS 44.62 and minutes shall be kept. Minutes of the Commission shall be filed with the Borough Clerk. Records of the Commission shall be retained as public records within the Planning Department. Six members of the Commission shall constitute a quorum. All Commission actions shall be by vote of a majority of the Commission's membership who are present and voting.

Enacting Legislation

FNSBC 4.80.010 - 4.80.060

Enacting Legislation Website

<http://bit.ly/2A7yw11>

Joint Commission Details

The Planning Commission is a FNSB Commission with appointments from multiple jurisdictions. Only City-recommended seats are listed on the City's membership roster. If there is a vacancy for one of the three City-recommended seats, you may apply through this website. For a complete member listing, visit the Fairbanks North Star Borough website at <https://bit.ly/3j3DSnz>.

Email the Commission Members

N/A

Profile

Joseph

First Name

Collier

Last Name

Email Address

Mailing Address

Are you a City of Fairbanks resident? *

Yes

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

FNSB - Planning Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

I would like to be involved in the planning and growth of this community. I know that a well-thought-out plan is critical to the sustained growth of any community and I prefer to be an active participant in the process.

Please provide a brief personal biography in the space below, or attach a resume.

I am a local building contractor with more than thirty years experience in the trades

List any professional licenses or training you believe are relevant to the seat you are applying for.

State of Alaska General Contractor License #196675

Profile

Sean
First Name

MacDonald
Last Name

[Redacted]
Email Address

Mailing Address

[Redacted]

Are you a City of Fairbanks resident? *

Yes

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Which Boards would you like to apply for?

FNSB - Planning Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

I'm interested in land zoning and usage within communities and would like to take part in helping Fairbanks grow. Researching the history of Alaska's interior is something I enjoy and I'd like to reflect that interest in any work done on behalf of the planning commission.

Please provide a brief personal biography in the space below, or attach a resume.

Born in Fairbanks Alaska, attended Nordale, Tanana, and Lathrop for K-12 education. Played Jr. B hockey in Bridgewater Massachusetts for a year. Studied Film & Video at the Columbia College of Chicago. Currently working for the local TV stations KXDF, KTVF, and KFXF (all owned by Gray Television Inc.)

List any professional licenses or training you believe are relevant to the seat you are applying for.

-

City of Fairbanks
Permanent Fund Review Board
Quarterly Meeting Minutes
April 20, 2022

The Permanent Fund Review Board (PFRB) convened at 1:35 p.m. in the City Council Chambers to conduct a quarterly meeting.

Board Members Present: Council Member Valerie Therrien
Patty Mongold
Bernard Gatewood
Dave Owen
Jennifer Imus

Board Member Absent: None

Also Present: Margarita Bell, Chief Financial Officer
Brandy Niclai, Chief Investment Officer – APCM
Blake Phillips, Director of Institutional Solutions - APCM

Valerie Therrien moved, and Bernard Gatewood seconded to approve the minutes from the January 17, 2022 meeting. The PFRB unanimously agreed.

Margarita Bell reviewed the account's performance through March 31, 2022:

- \$ 150,721,778 - Balance including accrued income
- \$ 461,113 - Dividends and interest earnings
- \$ 2,065,535 - Realized gain
- \$ (9,221,653) - Unrealized loss
- \$ (26,959) - Management and custodial fees
- \$ (6,721,964) - Earnings, net of expenses

Brandy Niclai reported that the balance of the fund was \$147,715,682 on April 18, 2022.

Margarita Bell reported that the City received \$403,062 in deposits as of March 31, 2022.

Margarita Bell reported that the 2022 draw will be made in December 2022 in the amount of \$6,172,333 to the general fund (\$5,486,518) and capital fund (\$685,815). Bernard Gatewood inquired about the increase in distribution. Margarita Bell responded that the amount was based on a five-year average. Brandy Niclai also responded that the average offset the portfolio volatility.

Brandy Niclai presented the market outlook. The market has moved from a recovery phase to an expansion phase. During this phase the monetary policy is expected to tighten globally, uncertainty is expected to be elevated, global GDP growth is expected to be above trend, and exposure in the market will need to be more thoughtful. The Ukraine/Russia conflict will have a

modest economic impact on the global GDP; however, the indirect effects are more meaningful since Russia is a key player in global energy and Ukraine is a sizeable agricultural producer. APCM expects global economic growth to slow but remain positive while inflationary pressures prompt the acceleration of monetary policies. APCM has emphasized areas of the equity market that leverage the expected business and consumer spending, and inflation.

Brandy Niclai presented a portfolio review for the first quarter. She stated that the portfolio allocation was slightly positive over the quarter as cash outperformed fixed income; this was attributed to equity selection effects due to temporary pricing differences. An underweight to portfolio duration and corporate selection were the relative contributors to outperformance compared to the benchmark. The combined equity allocation returned -5.17% and the combined fixed income allocation returned -4.58% for the quarter.

Portfolio Summary							
1st Quarter		Year to Date		Last 12 Months		Inception to Date	
Account	Benchmark	Account	Benchmark	Account	Benchmark	Account	Benchmark
-4.25%	-4.27%	-4.25%	-4.27%	3.77%	3.84%	5.89%	5.69%
	0.13% ¹		0.13% ²		0.50% ³		
<u>-4.25%</u>	<u>-4.15%</u>	<u>-4.25%</u>	<u>-4.15%</u>	<u>3.77%</u>	<u>4.34%</u>	<u>5.89%</u>	<u>5.69%</u>

1 - 12.5 bps - per quarter rounded
2 - 50 bps hurdle -annual (YTD = 12.5 basis pts X # quarters)
3 - 50 bps hurdle codified in March 2009. Inception performance begins January 31, 1998.

Brandy Niclai reported that the compliance review will need to be updated to reflect the new asset allocation. Margarita Bell stated that she will work with the auditors to update the specific compliance questions.

PFRB and APCM received the Custodial Safekeeping Services Request for Proposal. Patty Mongold requested that committee members provide Margarita Bell with comments within the next 30 days and that Margarita Bell present the marked-up version at the next meeting. Margarita Bell requested that APCM also review the RFP since there is a working relationship between the Investment Manager and the Custodian. Jennifer Imus recused herself from this process. The RFP is scheduled to be issued on July 29, 2022.

The next quarterly meeting will be held on July 27, 2022 in the City Council Chambers.

The meeting adjourned at 2:20 p.m.