



FAIRBANKS CITY COUNCIL
AGENDA NO. 2022-12
REGULAR MEETING – JUNE 13, 2022
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

REGULAR MEETING
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.

NOTE: The Mayor, Council Members, and the public may participate remotely at City Council meetings. Citizens may provide testimony via Zoom webinar if registered to do so in advance of the meeting (the three-minute time limit applies to all forms of public testimony); however, in-person testimony will be given preference. Masking is not required in City Council Chambers, but masks are available to attendees.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- *a) Regular Meeting Minutes of May 9, 2022

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Applications for Renewal. Public Testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
3151	Fred Meyer #485	Package Store	Fred Meyer Stores, Inc.	3755 Airport Way

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6205 – An Ordinance Repealing and Reenacting Chapter 70, Article X, Right-of-Way Permitting System and Revising and Renumbering Sections 70-321 and 70-322 Regulating Snow Removal and Planting in Certain Public Places. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.
- b) Ordinance No. 6206 – An Ordinance Amending FGC Section 22-15(d) Absentee Voting by Personal Representative and Amending Other Sections of Chapter 22 Elections to Authorize Youth Election Workers in City Elections, to Clarify the Definition of Election Official, and to Standardize Election Terminology. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

12. NEW BUSINESS

- *a) Resolution No. 5016 – A Resolution Establishing the Rate of Levy of 2022 Real Property Taxes for the City of Fairbanks, Alaska. Introduced by Mayor Matherly.
- *b) Resolution No. 5017 – A Resolution Amending the City Schedule of Fees and Charges for Services by Adjusting Garbage Collection Rates. Introduced by Mayor Matherly.

- *c) Ordinance No. 6207 – An Ordinance Amending the 2022 Operating and Capital Budgets for the Second Time. Introduced by Mayor Matherly.
- *d) Ordinance No. 6208 – An Ordinance Amending FGC Section 74-36, Economic Development Property Tax Exemption or Deferral, and Adding FGC Section 74-37, Tax Incentive for Housing. Introduced by Council Member Therrien.
- *e) Ordinance No. 6209 – An Ordinance to Apply to the State of Alaska to Designate the City of Fairbanks as a Military Facility Zone. Introduced by Mayor Matherly and Council Member Therrien.
- *f) Ordinance No. 6210 – An Ordinance Amending FGC Sec. 74-117(b) to Change the City’s Room Rental Tax Allocation and to Distribute Additional Funds for Golden Heart Plaza. Introduced by Council Member Clark.

13. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Chena Riverfront Commission Meeting Minutes of April 27, 2022
- *b) Historic Preservation Commission Meeting Minutes of April 5, 2022
- *c) Appointment to the Discretionary Fund Committee

15. COUNCIL MEMBERS’ COMMENTS

16. CITY CLERK’S REPORT

17. CITY ATTORNEY’S REPORT

18. EXECUTIVE SESSION

19. ADJOURNMENT

Mr. Cleworth recognized C. Miller for his work on the original committee and asked if he had been happy with the work accomplished at that time. C. Miller stated that he had been encouraged by the community's desire to work towards a plan but that progress has been too slow.

Ms. Rogers asked for clarification on C. Miller's comments and how the City might work better with the FNSB. C. Miller stated that he would like for the Council to provide specific feedback to the planning committee sooner rather than later. **Ms. Rogers** asked if C. Miller would be willing to serve on a subcommittee to make recommendations to the planning committee; C. Miller indicated that he would be willing to help.

Mr. Clark asked C. Miller what drove him to purchase property in the downtown area; C. Miller stated that it was a private investment inspired by the desire to revitalize the community.

Jeff Dyer, Fairbanks – J. Dyer spoke to a snow dump area on the Steese Highway that hosts homeless camps; he stated that this past year had been particularly bad with a lot of yelling, cutting of trees, and so on. He asked that the City consider a ban on compression brake usage in City limits, adding that it is extremely bothersome during late hours and may have been a contributing factor to his neighbor selling his property.

Mr. Clark asked J. Dyer about the response he had received when he called about the homeless camp. J. Dyer stated that Public Works has always been very helpful and responsive.

David Long, Fairbanks – D. Long shared his support for the Fairbanks Fire Department (FFD). He stated that he installed fire sprinklers and other fire suppression systems in the area and that many of the local businesses that he works with do not receive annual fire inspections. He asked that the Council support funding to provide code enforcement and require that local businesses provide proof of annual fire inspections prior to renewing their City business license.

Frank Tomaszewski, Fairbanks – F. Tomaszewski clarified that he was not speaking on behalf of the Borough Assembly. He spoke to FNSB Ordinance No. 2022-24, which would change the local election dates to coincide with the State election. He stated that his intention in drafting the ordinance was to increase voter turnout for local elections. He acknowledged that, like all worthwhile things, the change would take time and effort. He asked the Council to table its resolution in opposition to the FNSB ordinance.

David van den Berg, Downtown Association Executive Director – D. van den Berg shared his excitement for the Downtown Plan, the goals that are being set, and the Plan's implementation. He added that he felt the evening's work session had gone better than the previous one. He went on to ask about the progress being made towards increasing public safety in the Golden Heart Plaza.

Ms. Rogers asked D. van den Berg what he believed made this work session better than the last one, and D. van den Berg stated that the work session had been more of a discussion rather than a presentation to the Council.

Mr. Cleworth asked D. van den Berg what his top two priorities for the downtown area would be. D. van den Berg replied that his priorities would be to incentivize downtown growth and address parking issues.

Hearing no more requests for in-person comment, individuals on Zoom were heard next.

Julie Smyth, Fairbanks – J. Smyth provided a land acknowledgment.

Hearing no more requests for comment, **Mayor Matherly** declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Therrien, seconded by **Mr. Marney**, moved to APPROVE the Agenda and Consent Agenda.

Mr. Cleworth pulled item 12(a), Resolution No. 5012 from the Consent Agenda.

Mayor Matherly called for objection to the APPROVAL of the Agenda, as Amended and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

a) Regular Meeting Minutes of April 25, 2022

APPROVED on the CONSENT AGENDA.

MAYOR'S COMMENTS AND REPORT

Mayor Matherly congratulated the 2022 high school graduates, adding his hope that they make safe decisions on graduation night. He shared that he attended the FNSB Assembly meeting where he provided an update on City business and invited them to attend a City Council meeting. **Mayor Matherly** spoke to the issues regarding homeless camps and how they are often resurrected in a new location as soon as they are torn down; he stated there have been many improvements in how those situations are handled. He addressed the earlier comment regarding compression brakes, noting that he had discussed a possibility of banning them in the past but believed there may be an issue regarding how big trucks operate in arctic weather. **Mayor Matherly** acknowledged May as Mental Health Awareness month, commending the City administration for the hard work in obtaining a second employee resource program; he encourage employees to take advantage of the free assistance available to them. **Mayor Matherly** asked FECC Manager Kristi Meredith to provide a department update.

K. Meredith gave an update on the Quality Assurance specialist that had been approved by the Council and the department's progress on achieving ACE accreditation for fire and medical dispatch response; she added that they were updating policies and procedures to obtain accreditation for the Fairbanks Police Department (FPD). K. Meredith addressed the departmental overtime statistics as well as turnover and spoke to the steps being taken to reduce employee fatigue, including changing the required number of on-shift dispatchers and the implementation of a four-on, four-off schedule. K. Meredith gave an update regarding the Mobile Crisis Team (MCT) and the effect it has had on City services; she noted that 286 calls had been sent directly to the MCT since October of 2021.

Ms. Therrien asked K. Merideth how many employees have left the department. K. Meredith stated approximately 17, but not all were due to fatigue or better job opportunities.

Mayor Matherly encouraged recruitment to these positions and shared about the upcoming Police Memorial Day event that would be held in North Pole.

COUNCIL MEMBERS' COMMENTS

Mr. Gibson stated he had no comments.

Mr. Marney stated he had no comments.

Mr. Clark stated he had no comments.

Mr. Cleworth stated that he had intended to pull Item 14(a) from the Consent Agenda but had forgotten to do so.

Mr. Cleworth, seconded by **Mr. Gibson**, MOVED to pull Item 14(a) from the Consent Agenda for discussion and a vote.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mr. Cleworth thanked the Council for allowing him to pull the item. He continued his comments by addressing the different opinions and perspectives regarding the downtown area. He stated he was anxious to see a draft of the Downtown Plan so the Council could better address each area.

Ms. Rogers shared her gratitude for the public testimony, especially the comments regarding fire inspections. She spoke to the many perspectives and issues around the Downtown Plan, adding that it may be helpful to form a sub-committee to prioritize the things of importance to the City.

Ms. Therrien acknowledged C. Miller's comments and his expectation that the Council should be leaders in driving the Downtown Plan; she suggested that the Council work directly on the topics. She sympathized with J. Dyer and his comments regarding the homeless camps, and she questioned the feasibility of requiring proof of fire inspections at time of business license renewal.

UNFINISHED BUSINESS

- a) Ordinance No. 6204 – An Ordinance Establishing an Education Reimbursement Program within Fairbanks Fire Department for Recruitment and Hiring. Introduced by Mayor Matherly and Council Members Marney and Therrien. SECOND READING AND PUBLIC HEARING.

Mr. Marney, seconded by **Ms. Therrien**, moved to ADOPT Ordinance No. 6204.

Mayor Matherly called for testimony and, hearing none, declared Public Testimony closed.

Mr. Marney, seconded by **Ms. Therrien**, moved to AMEND Ordinance No. 6204 by increasing the first-year bonus to \$2000 from \$1,000 and reducing the fifth-year bonus to \$4,000 from \$5,000.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6204 BY INCREASING THE FIRST-YEAR BONUS TO \$2000 FROM \$1,000 AND REDUCING THE FIFTH-YEAR BONUS TO \$4,000 FROM \$5,000 AS FOLLOWS:

YEAS: Therrien, Rogers, Cleworth, Marney, Clark, Gibson

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

Mr. Cleworth asked Fire Chief Raygor about paramedics and EMT's and whether Battalion Chiefs (BCs) are ever used as paramedics. Chief Raygor explained the different education requirements for paramedics and EMTs, adding that BCs are used to fill in as paramedics when necessary. He noted that using a BC to serve on an ambulance is not a violation of the collective bargaining agreement (CBA). **Mr. Cleworth** asked questions regarding payroll coding and whether Chief Raygor had any ideas to simplify the process. Chief Raygor stated that he needed to build a better understanding of the current process before being able to recommend any changes.

Mr. Cleworth went on to share his support of the ordinance. He also shared his concerns regarding the funding source and the need for clarification as to where the funds would come from.

Chief of Staff Mike Sanders noted that training costs would be significantly less going forward, noting that the City currently spends over \$120,000 per employee for training. **Mr. Cleworth** noted that it states the bonus would be paid from salary savings and not the training account.

Human Resources Director Angela Foster-Snow stated that there would also be salary savings in overtime and backfill from covering shifts while an employee is attending classes.

Mr. Cleworth asked the CFO to confirm whether salary savings are affected by budget amendments that are made to cover increased overtime. CFO Bell confirmed that if budget amendments are not made, salary savings would be depleted.

Mr. Cleworth asked staff whether they would rather address each year separately for the bonus or front-load the bonus at the beginning, which could affect future budgets. CFO Bell indicated that the intent is to address each bonus in the year it occurs, adding that there should be sufficient salary savings based on the decrease in overtime for the department each year. She noted that the ordinance and any amendments should not reference a specific budget year.

Mr. Cleworth, seconded by **Mr. Clark**, moved to AMEND Ordinance No. 6204, as Amended, by adding a third Whereas to page one of the attachment to state, "WHEREAS, Ordinance No. 6204 that enacted the Sign on Bonus/Retention Bonus specified that payment of the bonus was subject to salary savings based on the originally adopted budget for that year."

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6204, AS AMENDED, BY ADDING A THIRD WHEREAS TO PAGE ONE OF THE ATTACHMENT TO STATE, "WHEREAS, ORDINANCE NO. 6204 THAT ENACTED THE SIGN ON

BONUS/RETENTION BONUS SPECIFIED THAT PAYMENT OF THE BONUS WAS SUBJECT TO SALARY SAVINGS BASED ON THE ORIGINALLY ADOPTED BUDGET FOR THAT YEAR” AS FOLLOWS:

YEAS: Marney, Cleworth, Clark, Gibson, Rogers, Therrien

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

Mr. Cleworth, seconded by **Mr. Gibson**, moved to AMEND Ordinance No. 6204, as Amended, by adding Item No. 8 to page two of the attachment to state, “All bonus payments are conditioned on the availability of funds from salary savings based on the original adopted budget for that year.”

Ms. Therrien asked CFO Bell if she is correct in understanding that if the budget had not been amended during the previous year, there would not have been sufficient salary savings for bonuses; CFO Bell confirmed. **Ms. Therrien** shared her concern that if the bonus program did not take into account budget amendments, there may not be funds available to pay out bonuses already promised to employees. CFO Bell stated that with the current language, there is a chance there would not be available salary savings; she stated that chance was very small based on the projected savings.

Mayor Matherly expressed concern that the proposed amendment would effectively rewrite the ordinance, and he questioned whether the ordinance should be postponed for further discussion.

HR Director Snow noted that the City is currently spending a lot of money in training employees with no guarantee that those employees will stay with the City. She added that this program would incentivize employees to stay with the City and would save the City education and overtime costs. She wondered if it might be more appropriate to designate training funds as the funding source.

Chief Raygor spoke to hiring cost savings and other savings retention brings, such as personal equipment costs. He suggested that those funds might be an option as a funding source.

Mr. Cleworth stated that the current agreement states that the funding will come from salary savings and that his amendment provides greater definition to Section 2 of the agreement. He added that there could be other ways to fund the bonuses, but those should be addressed through other amendments or a postponement.

Ms. Therrien asked if the maker of the motion would be willing to change the language to reference the “amended” budget; **Mr. Cleworth** declined.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6204, AS AMENDED, BY ADDING ITEM NO. 8 TO PAGE TWO OF THE ATTACHMENT TO STATE, “ALL BONUS PAYMENTS ARE CONDITIONED ON THE AVAILABILITY OF FUNDS FROM SALARY SAVINGS BASED ON THE ORIGINAL ADOPTED BUDGET FOR THAT YEAR” AS FOLLOWS:

YEAS: Marney, Clark, Gibson, Cleworth

NAYS: Rogers, Therrien

Mayor Matherly declared the MOTION CARRIED.

Mr. Gibson expressed concerns about the potential conflict between this program and the already-established ECIP program; he asked which would take preference and how they were weighted. CFO Bell stated that the bonus program would likely be paid first because the ECIP program is designed to be paid at the end of the year. **Mr. Clark** asked if that would always be the case or if there would be times when employees were hired after the ECIP had been disbursed. Chief Raygor explained that the students would graduate and become eligible for the bonus in May.

HR Director Foster-Snow stated that the program is designed to reimburse employees for obtaining required education, and she would hesitate to refer to it as a “bonus” program. **Mr. Gibson** pointed out that the language used in drafting the agreement continually uses the term “bonus” and asked that the intent be clarified.

Mr. Clark stated that he believed the Council favors the ordinance but agreed with Mr. Cleworth that the funding source should be better defined, even if it took another meeting to do so.

Ms. Therrien encouraged the Council to pass the ordinance right away to capture the interest of the newest graduating paramedics.

Ms. Therrien, seconded by **Ms. Rogers**, moved to AMEND Ordinance No. 6204, as Amended, by replacing the word “bonus” with “education reimbursement” throughout the document.

Mr. Cleworth reiterated the issue that the funding from salary savings had not been well-defined.

Mr. Sanders asked if the Council would prefer the funds to be taken from a different source other than salary savings.

Mr. Gibson asked if would be possible to encumber the employees’ entire bonus amount the first year they are hired and set it aside for future disbursement.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6204, AS AMENDED, BY REPLACING THE WORD “BONUS” WITH “EDUCATION REIMBURSEMENT” THROUGHOUT THE DOCUMENT AS FOLLOWS:

YEAS: Therrien, Clark, Marney, Gibson, Rogers

NAYS: Cleworth

Mayor Matherly declared the MOTION CARRIED.

Mr. Cleworth asked if the training budget could be reduced by \$14,000 to offset the costs to be paid out in 2022. Chief Raygor stated that he would like more time to look at the training budget before making that determination. **Mr. Cleworth** asked if the sponsors of the ordinance would consider postponement to allow time to address the issues that have come up.

Ms. Therrien, seconded by **Mr. Marney**, moved to AMEND Ordinance No. 6204, as Amended, by changing “salary” to “department” in Section 2.

Ms. Therrien stated that the change would allow the Fire Chief to pay the bonuses with whatever savings the department had and not limit the funding source to salary savings.

Mr. Cleworth asked if the original adopted budget would be used in determining departmental savings or if budget amendments would be taken into account. CFO Bell clarified that the language in the ordinance would dictate how the savings were determined.

City Clerk Snider noted that the proposed amendment would conflict with other language in the ordinance and attachment unless the change was to be reflected throughout.

Ms. Therrien, with concurrence of the second, WITHDREW the motion to AMEND Ordinance No. 6204, as Amended, by changing “salary” to “department” in Section 2.

Ms. Therrien, seconded by **Ms. Rogers**, moved to POSTPONE Ordinance No. 6204, as Amended, to the next Regular City Council meeting.

Ms. Therrien spoke in favor of the ordinance and postponement so that the Council could be clear on the funding source.

Ms. Rogers noted that there is conflicting language, and the next draft should be more consistent.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE ORDINANCE NO. 6204, AS AMENDED, TO THE NEXT REGULAR CITY COUNCIL MEETING AS FOLLOWS:

YEAS: Gibson, Cleworth, Clark, Marney, Therrien, Rogers

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

NEW BUSINESS

- a) Resolution No. 5012 – A Resolution Supporting the Current Dates for Local Elections and Encouraging the Borough to Retain the Current Election Schedule. Introduced by Council Members Therrien and Marney.

Ms. Therrien, seconded by **Mr. Marney**, moved to APPROVE Resolution No. 5012.

Mr. Cleworth stated that the FNSB ordinance as presented by F. Tomaszewski is well-intended but does not work well for the City. He added that he would like to see more interest in local elections but acknowledged the challenges the ordinance presents with the City budget. He asked if there was a real danger in absentee ballots not being counted because they were sent to the wrong entity. City Clerk Snider stated that it is a reasonable concern; she stated local ballots sent to the State may not counted, and vice versa.

Mr. Cleworth, seconded by **Ms. Rogers**, moved to AMEND Resolution No. 5012 by striking the language after the word “Elections” in the title.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 5012 BY STRIKING THE LANGUAGE AFTER THE WORD “ELECTIONS” IN THE TITLE AS FOLLOWS:

YEAS: Cleworth, Therrien, Marney, Clark, Rogers

NAYS: Gibson

Mayor Matherly declared the MOTION CARRIED.

Mr. Cleworth, seconded by **Mr. Marney**, moved to AMEND Resolution No. 5012, as Amended, by adding, “The City sees merit in increasing voter turnout, however,” to the beginning of the seventh Whereas statement.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 5012, AS AMENDED, BY ADDING, “THE CITY SEES MERIT IN INCREASING VOTER TURNOUT, HOWEVER,” TO THE BEGINNING OF THE SEVENTH WHEREAS STATEMENT AS FOLLOWS:

YEAS: Clark, Rogers, Cleworth, Marney, Therrien

NAYS: Gibson

Mayor Matherly declared the MOTION CARRIED.

Mr. Gibson spoke to the idea of changing the City’s budget schedule to mirror that of the FNSB and the State to avoid conflicts based solely on a difference in budgeting schedules. He noted that the issue of increasing voter turnout deserved more consideration than a simple dismissal due to the difficulty in the City’s current budget schedule.

Mr. Marney asked the City Clerk about the future of City elections if the FNSB passed its ordinance. City Clerk Snider stated that if the City moved its election dates to coincide with the Borough, there would not likely be any change to election costs. She noted that the bigger issue would be newly elected officials being sworn in at the same time the budget would be introduced. City Clerk Snider noted that changes to the budget schedule would require amending the City Charter, which could only be done by a vote of the people.

Mayor Matherly shared his concerns with the changes, adding that it would have been helpful to be included in the conversation prior to the introduction of the Borough ordinance.

Mr. Clark agreed with the idea of increasing voter turnout and felt that changes, even if they required Charter amendments, should be considered due to the potential positive impact. He expressed a desire to table the topic until the Borough Assembly made its decision, based on the complications of making any real changes at this time.

Mr. Therrien shared her support for the resolution, adding that the FNSB Assembly would be voting on the ordinance at a special meeting; she stated that it was important that the City provide input before that time. She added that if the Borough ordinance passed, there would be time to make Charter amendments, but it was imperative that the City weighed in on the issue now.

Mr. Cleworth, seconded by **Mr. Therrien**, moved to AMEND Resolution No. 5012, as Amended, by striking all language after “October” in the “Now, Therefore” section.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 5012, AS AMENDED, BY STRIKING ALL LANGUAGE AFTER “OCTOBER” IN THE “NOW, THEREFORE” SECTION AS FOLLOWS:

YEAS: Cleworth, Rogers, Therrien, Marney, Clark

NAYS: Gibson

Mayor Matherly declared the MOTION CARRIED.

Mr. Clark stated he felt that by keeping City elections the same as they are now the Council was essentially stating they did not want a higher voter turnout.

Mayor Matherly stated that it was more a matter of logistics and being prepared for a Charter change rather than a desire to oppose increased voter turnout. He added that the conversation should include the CFO who was not available to speak.

Mr. Cleworth noted that Charter amendments, even if they are for the better, require a vote of the people and are not guaranteed to pass.

Ms. Rogers agreed that there were complications to be considered with the changes and expressed her desire to talk about it in more depth.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5012, AS AMENDED, AS FOLLOWS:

YEAS: Rogers, Marney, Therrien, Cleworth

NAYS: Gibson, Clark

Mayor Matherly declared the MOTION CARRIED and Resolution No. 5012, as Amended, APPROVED.

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Proposed Changes to the 2022 Regular City Council Meeting Schedule

Mr. Cleworth, seconded by **Mr. Gibson**, moved to APPROVE the proposed changes to the 2022 Regular City Council meeting schedule.

Mr. Cleworth stated that he was concerned about the change in dates and how the changes would affect the budget, adding that budget discussions need to take priority over staff attending the Alaska Municipal League (AML) conference.

Mr. Cleworth, seconded by **Mr. Clark**, moved to AMEND the proposed changes to the 2022 Regular City Council meeting schedule by changing the December dates back to the 5th and 12th.

Ms. Therrien noted that the Council had already approved her attendance at the AML meetings and that it would be an issue for her to miss the City budget discussions. She added that the newly elected officials typically receive training at the AML conference. **Ms. Therrien** spoke in support of the proposed changes and stated that CFO Bell indicated that budget discussions could begin sooner.

Mr. Cleworth reiterated that the City budget takes priority over AML meetings, adding that there would likely be a deficit in the coming year with some difficult decisions to be made.

Ms. Therrien noted that many staff members often receive valuable training while attending the AML affiliate meetings and that budget discussions could inadvertently be shortened due to lack of staff members. She stated that the proposed schedule would assure more attendance and participation.

Mayor Matherly pointed out that the proposed schedule can be amended again prior to the budget season and AML meetings.

Mr. Cleworth asked about the number of meetings that AML held per year, indicating that it seemed there were more than in previous years.

Ms. Therrien explained that the annual conference, the one that will affect the staff the most, has been moved from November to December. She added that the meetings she has attended were specifically for the AML legislative board.

Mr. Cleworth asked why the AML conference had been changed to December. **Ms. Therrien** explained that part of the reasoning had been to address training of the newly elected officials.

Ms. Rogers noted that there were virtual attendance options for the past two years.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND THE PROPOSED CHANGES TO THE 2022 REGULAR CITY COUNCIL MEETING SCHEDULE BY CHANGING THE DECEMBER DATES BACK TO THE 5th AND 12th AS FOLLOWS:

YEAS: Gibson, Clark, Cleworth, Marney

NAYS: Therrien, Rogers

Mayor Matherly declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE PROPOSED CHANGES TO THE 2022 REGULAR CITY COUNCIL MEETING SCHEDULE, AS AMENDED, AS FOLLOWS:

YEAS: Marney, Rogers, Cleworth, Clark, Gibson

NAYS: Therrien

Mayor Matherly declared the MOTION CARRIED.

b) Historic Preservation Commission Meeting Minutes of February 1, 2022

ACCEPTED on the CONSENT AGENDA.

- c) Historic Preservation Commission Meeting Minutes of March 1, 2022

ACCEPTED on the CONSENT AGENDA.

- d) Chena Riverfront Commission Meeting Minutes of March 23, 2022

ACCEPTED on the CONSENT AGENDA.

- e) Appointment to the Fact Finding Commission

APPROVED on the CONSENT AGENDA.

COUNCIL MEMBERS' COMMENTS & COMMITTEE REPORTS

With no objection from the Council, Members' Comments and Committee Reports were combined.

Mr. Clark shared his appreciation for the depth of conversation throughout the meeting, adding that he had intended to bring up the issues of the homeless camps. He expressed hope that the City is doing all it can to stay on top of the situation. He shared his appreciation for Ms. Therrien and her extensive note-taking at legislative meetings.

Mr. Marney stated that the Borough needs to be aware of what the City wants to see in the Downtown Plan; he shared his hope that the Council could rise to the coming challenges.

Mr. Gibson shared that the Parking Authority and the ordinances governing parking in the downtown area may need to be readdressed and encouraged further discussion on the matter.

Mr. Cleworth shared some history on the Parking Authority and how the entity came about. He added that the revenue on parking tickets hardly covers the cost of the ticketing agent and that the tickets issued within the garage are deposited to a City account. He went on to speak about letters of agreement between the City and bargaining units, adding that City Code requires all amendments and agreements outside of the negotiated contract to be approved by the City Council. **Mr. Cleworth** spoke to his previous request to see a list of grievances filed and gave a brief history of grievances filed annually per bargaining unit. He went on state that YTD there were six grievances filed against the City, four of which are with the FFD. He questioned what was happening in one department to cause so much discontent. He recognized the street sweeping and repair efforts of the Public Works Department. **Mr. Cleworth** added that there was a new director at Golden Heart Parking Services, Mrs. Rice, and that he was excited to hear her suggestions.

Ms. Rogers shared that she had attended meetings with the Opioid and Reentry Coalitions, as well as the free diversity training provided by Lisa McEnulty and Angel Stickman. She expressed appreciation for the depth of discussion over the issues presented throughout the meeting.

Ms. Therrien stated that she had also attended the diversity training provided by L. McEnulty and A. Stickman, adding that they provided a lot of history with their presentation. She gave an update on the State legislature and pointed out that the City's training center had not been included in the State's capital budget. She stated that there is also concern regarding Community Assistance program funding.

Ms. Rogers added that City Lobbyist Yuri Morgan had suggested that Council members reach out to the House Finance Committee regarding the indoor firing range; she added that she had provided testimony, and it had been well-received. She expressed hope that there would be some funding for the project.

Mayor Matherly shared that the Manh Choh Mine corridor study group had met for the first time, adding that the City would be participating. He stated that it had been a well-attended meeting and that he would keep the Council updated.

CITY CLERK'S REPORT

City Clerk Snider stated that she would be attending the International Institute of Municipal Clerks (IIMC) conference and that Deputy Clerk Rochelle Rodak would be filling in during her absence.

ADJOURNMENT

Ms. Rogers, seconded by **Mr. Clark**, moved to ADJOURN the meeting.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly declared the meeting adjourned at 9:30 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: RR



800 Cushman Street
Fairbanks, AK 99701

Telephone (907)459-6702
Fax (907)459-6710

MEMORANDUM

TO: Mayor Matherly and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Liquor License Renewal

DATE: June 7, 2022

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following liquor license renewal:

Lic. #	DBA	License Type	Licensee	Address
3151	Fred Meyer #485	Package Store	Fred Meyer Stores, Inc.	3755 Airport Way

Pursuant to FGC Sec. 14-178 the Council must determine whether to protest liquor license renewal applications after holding a public hearing.

The Police Department has included a call report for the above-listed locations, but **there are no department-recommended protests** for this liquor license renewal.

CITY OF FAIRBANKS PUBLIC SAFETY

Fred Meyer - 3755 Airport Way

05/09/2021 - 05/08/2022

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	05/08/2022 17:17	TRESPASS/UNWANTE	3755 AIRPORT WAY	O20	NRP	05/08/2022 17:40:12
	05/08/2022 14:52	TRESPASS/UNWANTE	3755 AIRPORT WAY	O55	NRP	05/08/2022 14:57:00
	05/07/2022 19:15	DISTURBANCE	3755 AIRPORT WAY	O50	NRP	05/07/2022 19:53:30
	05/04/2022 17:08	TRESPASS/UNWANTE	3755 AIRPORT WAY	O50	NRP	05/04/2022 17:29:41
	05/04/2022 12:36	TRESPASS/UNWANTE	3755 AIRPORT WAY	O30	NRP	05/04/2022 13:06:17
22001744	05/03/2022 20:56	TRESPASS/UNWANTE	3755 AIRPORT WAY	O17	RPT	05/03/2022 21:34:22
	05/03/2022 16:19	TRESPASS/UNWANTE	3755 AIRPORT WAY	O50	NRP	05/03/2022 16:32:34
	05/02/2022 22:21	TRESPASS/UNWANTE	3755 AIRPORT WAY	O17	SUBL	05/02/2022 22:30:45
	05/02/2022 15:20	TRESPASS/UNWANTE	3755 AIRPORT WAY	O20	NRP	05/02/2022 15:39:11
	05/01/2022 17:29	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	05/01/2022 17:44:02
22001707	04/30/2022 22:11	TRESPASS/UNWANTE	3755 AIRPORT WAY	O17	RPT	04/30/2022 22:51:56
	04/30/2022 19:58	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	NRP	04/30/2022 20:33:55
	04/29/2022 21:50	SEND PROTOCOL	3755 AIRPORT WAY	O56	NRP	04/29/2022 22:41:56
	04/27/2022 20:31	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	04/27/2022 20:50:38
	04/27/2022 18:24	URGENT WELFARE	3755 AIRPORT WAY	S5	UTC	04/27/2022 19:41:34
	04/26/2022 21:56	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	04/26/2022 22:20:44
	04/24/2022 19:52	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	NRP	04/24/2022 20:03:24
22001623	04/24/2022 19:19	DISTURBANCE	3755 AIRPORT WAY	O20	RPT	04/24/2022 20:08:36
22001613	04/23/2022 22:00	TRESPASS/UNWANTE	3755 AIRPORT WAY	O16	RPT	04/23/2022 23:10:32
22001612	04/23/2022 19:15	TRESPASS/UNWANTE	3755 AIRPORT WAY	O20	RPT	04/23/2022 19:49:33
	04/23/2022 14:32	FRAUD/FORGERY -	3755 AIRPORT WAY	O20	NRP	04/23/2022 14:59:58
	04/22/2022 23:12	TRESPASS/UNWANTE	3755 AIRPORT WAY	O13	NRP	04/22/2022 23:25:17
	04/22/2022 21:49	TRESPASS/UNWANTE	3755 AIRPORT WAY	O33	NRP	04/22/2022 22:05:49
22001597	04/22/2022 16:30	TRESPASS/UNWANTE	3755 AIRPORT WAY	O13	RPT	04/22/2022 17:31:01
	04/22/2022 14:42	TRESPASS/UNWANTE	3755 AIRPORT WAY	O55	NRP	04/22/2022 15:07:47
	04/20/2022 21:25	TRESPASS/UNWANTE	3755 AIRPORT WAY	O55	NRP	04/20/2022 21:44:17
	04/20/2022 18:57	TRESPASS/UNWANTE	3755 AIRPORT WAY	O20	NRP	04/20/2022 19:31:20
	04/20/2022 18:54	MENTAL DISORDER -	3755 AIRPORT WAY	O55	NRP	04/20/2022 20:15:03
22001553	04/19/2022 19:54	TRESPASS/UNWANTE	3755 AIRPORT WAY	O55	RPT	04/19/2022 20:26:42
	04/19/2022 19:19	TRESPASS/UNWANTE	3755 AIRPORT WAY	O20	NRP	04/19/2022 19:45:50
22001550	04/19/2022 14:41	SUSPICIOUS PERSON	3755 AIRPORT WAY	S5	RPT	04/19/2022 16:01:45
22001543	04/18/2022 22:34	TRESPASS/UNWANTE	3755 AIRPORT WAY	O17	RPT	04/18/2022 23:53:51
22001539	04/18/2022 21:53	TRESPASS/UNWANTE	3755 AIRPORT WAY	O13	RPT	04/18/2022 22:12:28
	04/18/2022 21:20	TRESPASS/UNWANTE	3755 AIRPORT WAY	O13	NRP	04/18/2022 21:34:52
	04/18/2022 20:32	TRESPASS/UNWANTE	3755 AIRPORT WAY	O55	NRP	04/18/2022 21:01:40
22001525	04/18/2022 10:34	TRESPASS/UNWANTE	3755 AIRPORT WAY	O26	RPT	04/18/2022 12:13:20
	04/17/2022 15:49	TRESPASS/UNWANTE	3755 AIRPORT WAY	O13	NRP	04/17/2022 16:13:52
22001513	04/17/2022 15:25	TRESPASS	3755 AIRPORT WAY	O20	RPT	04/17/2022 16:16:41
22001512	04/17/2022 15:05	TRESPASS/UNWANTE	3755 AIRPORT WAY	O13	RPT	04/17/2022 16:28:05
	04/16/2022 21:23	ASSAULT CHARLIE -	3755 AIRPORT WAY	O56	NRP	04/16/2022 22:05:04
22001505	04/16/2022 20:27	TRESPASS/UNWANTE	3755 AIRPORT WAY	O13	RPT	04/16/2022 20:53:11

Report Generated: 05/09/2022 10:04:38 | User ID: 1287

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Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
22001493	04/15/2022 22:59	WANTED PERSON -	3755 AIRPORT WAY	O56	RPT	04/15/2022 23:46:22
22001492	04/15/2022 21:32	WANTED PERSON -	3755 AIRPORT WAY	O5	RPT	04/15/2022 22:40:03
22001488	04/15/2022 18:09	TRESPASS/UNWANTE	3755 AIRPORT WAY	O13	RPT	04/15/2022 18:40:56
22001460	04/15/2022 08:41	SI - FOLLOW-UP	3755 AIRPORT WAY	O8	RPT	04/15/2022 08:49:02
22001476	04/14/2022 21:48	TRESPASS/UNWANTE	3755 AIRPORT WAY	O56	RPT	04/14/2022 22:46:26
22001473	04/14/2022 19:06	TRESPASS/UNWANTE	3755 AIRPORT WAY	O50	RPT	04/14/2022 19:41:11
	04/14/2022 12:16	INCAPACITATED	3755 AIRPORT WAY	O34	NRP	04/14/2022 13:09:41
22001445	04/12/2022 16:38	LOST PROPERTY -	3755 AIRPORT WAY	S5	RPT	04/12/2022 17:28:02
	04/10/2022 14:54	TRESPASS/UNWANTE	3755 AIRPORT WAY	O13	NRP	04/10/2022 15:58:21
22001414	04/10/2022 14:44	WANTED PERSON -	3755 AIRPORT WAY	O13	RPT	04/10/2022 15:57:26
	04/08/2022 18:28	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	NRP	04/08/2022 19:44:13
22001378	04/08/2022 16:26	PAST THEFT - BRAVO	3755 AIRPORT WAY	O55	RPT	04/08/2022 18:33:47
	04/08/2022 11:50	TRESPASS/UNWANTE	3755 AIRPORT WAY	O8	NRP	04/08/2022 12:04:00
22001368	04/07/2022 20:22	PAST VEHICLE THEFT	3755 AIRPORT WAY	O33	RPT	04/07/2022 21:36:18
	04/03/2022 22:13	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	04/03/2022 22:26:46
	04/03/2022 22:04	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	04/03/2022 22:10:28
	04/02/2022 21:24	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	04/02/2022 22:32:14
	04/02/2022 18:16	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	NRP	04/02/2022 18:40:53
	04/01/2022 22:51	TRESPASS/UNWANTE	3755 AIRPORT WAY	S11	NRP	04/01/2022 23:20:35
	04/01/2022 19:38	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	04/01/2022 19:53:07
	04/01/2022 19:33	SUSPICIOUS PERSON	3755 AIRPORT WAY	O6	NRP	04/01/2022 19:51:04
22001225	03/28/2022 20:04	SUSPICIOUS PERSON	3755 AIRPORT WAY	O55	RPT	03/28/2022 23:08:52
22001223	03/28/2022 19:57	TRESPASS/UNWANTE	3755 AIRPORT WAY	O55	RPT	03/28/2022 20:46:54
	03/28/2022 11:54	FAMILY DIST - JUST	3755 AIRPORT WAY	O8	NRP	03/28/2022 12:31:31
	03/28/2022 11:22	WELFARE CHECK	3755 AIRPORT WAY	S4	NRP	03/28/2022 11:32:36
	03/27/2022 21:22	TRESPASS/UNWANTE	3755 AIRPORT WAY	O56	NRP	03/27/2022 21:46:52
	03/27/2022 14:40	SI - SECURITY CHECK	3755 AIRPORT WAY	O2	NRP	03/27/2022 14:54:23
	03/26/2022 21:58	TRESPASS/UNWANTE	3755 AIRPORT WAY	S12	NRP	03/26/2022 22:08:29
22001177	03/25/2022 21:07	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	RPT	03/25/2022 22:45:16
	03/24/2022 21:17	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	03/24/2022 21:42:04
22001156	03/23/2022 20:34	TRESPASS/UNWANTE	3755 AIRPORT WAY	O13	RPT	03/23/2022 21:54:14
22001147	03/23/2022 12:48	TRESPASS/UNWANTE	3755 AIRPORT WAY	O26	RPT	03/23/2022 15:06:37
22001121	03/21/2022 10:52	HITRUN - NO/MINOR	3755 AIRPORT WAY	O26	RPT	03/21/2022 13:08:13
	03/20/2022 22:40	SUSPICIOUS VEHICLE	3755 AIRPORT WAY	O13	NRP	03/20/2022 22:58:26
22001110	03/20/2022 19:34	TRESPASS/UNWANTE	3755 AIRPORT WAY	O13	RPT	03/20/2022 20:11:45
22001100	03/20/2022 14:55	TRESPASS/UNWANTE	3755 AIRPORT WAY	O30	RPT	03/20/2022 15:50:17
	03/18/2022 23:14	SUSPICIOUS PERSON	3755 AIRPORT WAY	O13	SUBL	03/18/2022 23:31:57
	03/17/2022 21:50	MISSING - BRAVO	3755 AIRPORT WAY	O13	NRP	03/17/2022 22:16:03
22001043	03/16/2022 13:29	PAST HIT & RUN -	3755 AIRPORT WAY	O2	RPT	03/16/2022 19:43:20
	03/15/2022 17:31	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	NRP	03/15/2022 19:08:27
22000987	03/13/2022 14:44	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	RPT	03/13/2022 15:35:58
22000981	03/12/2022 21:08	WANTED PERSON -	3755 AIRPORT WAY	O56	RPT	03/12/2022 22:19:27
22000979	03/12/2022 17:43	DISTURBANCE	3755 AIRPORT WAY	O30	RPT	03/12/2022 19:28:02
22000976	03/12/2022 12:07	TRESPASS/UNWANTE	3755 AIRPORT WAY	S4	RPT	03/12/2022 14:51:32
	03/11/2022 12:16	SUSPICIOUS	3755 AIRPORT WAY	O7	NRP	03/11/2022 13:07:09

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	03/10/2022 15:09	URGENT WELFARE	3755 AIRPORT WAY	O50	NRP	03/10/2022 15:33:03
	03/05/2022 22:16	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	03/05/2022 22:35:06
	03/05/2022 20:47	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	03/05/2022 21:04:01
22000875	03/04/2022 20:46	WANTED PERSON -	3755 AIRPORT WAY	O42	RPT	03/04/2022 23:26:30
22000840	03/02/2022 13:14	TRESPASS/UNWANTE	3755 AIRPORT WAY	O30	RPT	03/02/2022 15:26:33
	03/01/2022 23:34	LOST PROPERTY -	3755 AIRPORT WAY	DESK	NRP	03/01/2022 23:39:09
	03/01/2022 14:41	TRESPASS/UNWANTE	3755 AIRPORT WAY	O55	NRP	03/01/2022 19:48:15
	02/28/2022 22:22	LOST PROPERTY -	3755 AIRPORT WAY	DESK	NRP	02/28/2022 22:26:25
22000807	02/28/2022 18:44	LOST PROPERTY -	3755 AIRPORT WAY	DESK	RPT	02/28/2022 20:36:50
	02/28/2022 11:25	TRESPASS/UNWANTE	3755 AIRPORT WAY	S12	NRP	02/28/2022 11:59:00
	02/28/2022 04:38	SUSPICIOUS VEHICLE	3755 AIRPORT WAY	O16	NRP	02/28/2022 04:54:40
22000786	02/27/2022 22:07	WANTED PERSON -	3755 AIRPORT WAY	O26	RPT	02/28/2022 01:09:40
	02/27/2022 20:25	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	02/27/2022 20:37:23
	02/27/2022 15:55	TRESPASS/UNWANTE	3755 AIRPORT WAY	O30	NRP	02/27/2022 16:18:26
	02/26/2022 12:33	SI - AOA	3755 AIRPORT WAY	VIP1	NRP	02/26/2022 12:45:11
	02/22/2022 17:22	MINOR TRAF	3755 AIRPORT WAY	O13	NRP	02/22/2022 17:59:54
	02/18/2022 14:39	FRAUD/FORGERY -	3755 AIRPORT WAY	O42	NRP	02/18/2022 17:38:11
	02/17/2022 22:20	TRESPASS/UNWANTE	3755 AIRPORT WAY	O32	SUBL	02/17/2022 22:37:53
	02/17/2022 13:05	VIOLATION OF CRT	3755 AIRPORT WAY	O7	NRP	02/17/2022 14:24:35
	02/14/2022 17:35	TRESPASS/UNWANTE	3755 AIRPORT WAY	O32	NRP	02/14/2022 18:02:08
	02/11/2022 20:38	TRESPASS/UNWANTE	3755 AIRPORT WAY	O32	NRP	02/11/2022 21:03:40
	02/11/2022 19:46	TRESPASS/UNWANTE	3755 AIRPORT WAY	S21	NRP	02/11/2022 19:59:02
	02/10/2022 19:49	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	NRP	02/10/2022 20:10:04
	02/09/2022 19:32	TRESPASS/UNWANTE	3755 AIRPORT WAY	O32	NRP	02/09/2022 19:46:28
	02/08/2022 18:28	HARAS/STALK/THREA	3755 AIRPORT WAY	DESK	NRP	02/08/2022 19:19:41
	02/07/2022 00:46	WELFARE CHECK -	3755 AIRPORT WAY	O16	NRP	02/07/2022 00:58:25
22000508	02/06/2022 19:56	WANTED PERSON -	3755 AIRPORT WAY	O20	RPT	02/06/2022 20:27:55
	02/06/2022 19:49	TRESPASS/UNWANTE	3755 AIRPORT WAY	O20	NRP	02/06/2022 20:10:54
	02/06/2022 15:56	TRESPASS/UNWANTE	3755 AIRPORT WAY	O20	NRP	02/06/2022 16:10:20
	02/05/2022 17:18	TRESPASS/UNWANTE	3755 AIRPORT WAY	O26	NRP	02/05/2022 18:15:33
	02/04/2022 10:50	PAST HIT & RUN -	3755 AIRPORT WAY	DESK	NRP	02/04/2022 10:58:19
	02/03/2022 19:27	TRESPASS/UNWANTE	3755 AIRPORT WAY	O13	NRP	02/03/2022 19:50:37
	02/03/2022 17:11	TRESPASS/UNWANTE	3755 AIRPORT WAY	O8	SUBL	02/03/2022 17:36:09
22000444	02/01/2022 23:04	SUPP-	3755 AIRPORT WAY	O17	RPT	02/02/2022 00:23:19
	02/01/2022 16:11	PAST HIT & RUN -	3755 AIRPORT WAY	L1	NRP	02/02/2022 06:55:14
22000341	01/25/2022 19:02	MVC - NO INJURIES -	3755 AIRPORT WAY	O6	RPT	01/25/2022 20:47:11
	01/24/2022 17:53	DISTURBANCE	3755 AIRPORT WAY	O30	NRP	01/24/2022 18:13:17
22000286	01/22/2022 12:50	PAST THEFT - BRAVO	3755 AIRPORT WAY	O8	RPT	01/22/2022 13:58:54
22000285	01/22/2022 10:57	PAST THEFT - BRAVO	3755 AIRPORT WAY	DESK	RPT	01/22/2022 11:07:33
	01/21/2022 06:13	WELFARE CHECK -	3755 AIRPORT WAY	O7	NRP	01/21/2022 07:44:53
	01/15/2022 20:42	TRESPASS/UNWANTE	3755 AIRPORT WAY	O50	NRP	01/15/2022 20:53:11
	01/15/2022 19:38	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	NRP	01/15/2022 20:32:49
	01/15/2022 19:09	TRESPASS/UNWANTE	3755 AIRPORT WAY	O32	SUBL	01/15/2022 19:19:31
	01/15/2022 15:45	URGENT WELFARE	3755 AIRPORT WAY	O20	NRP	01/15/2022 16:06:21
	01/13/2022 12:16	PARKING COMPLAINT	3755 AIRPORT WAY	O7	NRP	01/13/2022 13:10:32

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
22000143	01/11/2022 16:21	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	RPT	01/11/2022 18:03:31
	01/07/2022 18:18	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	01/07/2022 18:34:21
22000081	01/07/2022 05:57	PHYSICAL DOM DIST -	3755 AIRPORT WAY	O19	RPT	01/07/2022 07:50:43
	01/06/2022 19:31	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	01/06/2022 20:05:13
22000039	01/04/2022 12:31	VEHICLE THEFT -	3755 AIRPORT WAY	O41	RPT	01/04/2022 14:12:11
22000035	01/03/2022 19:03	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	RPT	01/03/2022 21:00:43
	01/03/2022 15:49	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	01/03/2022 16:14:44
	12/31/2021 17:00	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	12/31/2021 17:15:34
21004894	12/30/2021 11:55	PAST THEFT - BRAVO	3755 AIRPORT WAY	O41	RPT	12/30/2021 15:00:39
21004887	12/29/2021 19:35	TRESPASS/UNWANTE	3755 AIRPORT WAY	O20	RPT	12/29/2021 20:17:12
	12/27/2021 22:21	SUSPICIOUS	3755 AIRPORT WAY	O16	NRP	12/28/2021 02:52:52
	12/23/2021 21:36	LOST PROPERTY -	3755 AIRPORT WAY	DESK	NRP	12/23/2021 21:44:00
	12/22/2021 16:32	WANTED PERSON -	3755 AIRPORT WAY	O50	NRP	12/22/2021 17:12:01
21004772	12/21/2021 22:35	SUPPLEMENTAL-	3755 AIRPORT WAY	O19	RPT	12/21/2021 23:03:20
	12/19/2021 19:03	TRESPASS/UNWANTE	3755 AIRPORT WAY	O50	NRP	12/19/2021 19:35:25
	12/18/2021 21:33	TRAF HAZ/VEH/COND	3755 AIRPORT WAY	O16	NRP	12/18/2021 21:39:24
	12/18/2021 18:13	TRESPASS/UNWANTE	3755 AIRPORT WAY	O50	NRP	12/18/2021 18:33:47
21004753	12/18/2021 17:22	AOA - NON URGENT -	3755 AIRPORT WAY	O42	RPT	12/18/2021 18:59:42
	12/18/2021 10:22	REDDI	3755 AIRPORT WAY	O56	NRP	12/18/2021 11:04:55
	12/14/2021 10:34	ADMINISTRATIVE	3755 AIRPORT WAY	O2	NRP	12/14/2021 14:36:11
	12/11/2021 17:01	OFFICER ADVICE	3755 AIRPORT WAY	S21	NRP	12/11/2021 18:24:17
21004660	12/11/2021 15:15	PAST VEHICLE THEFT	3755 AIRPORT WAY	S21	RPT	12/11/2021 15:48:15
21004654	12/11/2021 09:16	WANTED PERSON -	3755 AIRPORT WAY	O56	RPT	12/11/2021 13:01:55
21004655	12/11/2021 09:04	TRESPASS/UNWANTE	3755 AIRPORT WAY	O8	RPT	12/11/2021 12:42:33
	12/05/2021 16:34	TRESPASS/UNWANTE	3755 AIRPORT WAY	O20	NRP	12/05/2021 17:15:11
	12/03/2021 21:27	REDDI	3755 AIRPORT WAY	O5	NRP	12/03/2021 21:59:32
	12/02/2021 18:29	TRESPASS/UNWANTE	3755 AIRPORT WAY	O50	NRP	12/02/2021 19:02:10
	12/01/2021 15:51	WEAPONS INCIDENT -	3755 AIRPORT WAY	O20	NRP	12/01/2021 17:31:16
	11/30/2021 17:55	WANTED PERSON -	3755 AIRPORT WAY	O2	SUBL	11/30/2021 18:03:45
	11/30/2021 16:45	DISTURBANCE	3755 AIRPORT WAY	O56	NRP	11/30/2021 17:36:12
	11/29/2021 14:10	PAST MVC - ALPHA	3755 AIRPORT WAY	DESK	NRP	11/29/2021 14:17:02
	11/28/2021 22:31	TRESPASS/UNWANTE	3755 AIRPORT WAY	O19	NRP	11/28/2021 22:38:49
	11/28/2021 21:48	WANTED PERSON -	3755 AIRPORT WAY	O16	NRP	11/28/2021 22:10:21
21004463	11/27/2021 21:32	WANTED PERSON -	3755 AIRPORT WAY	O20	RPT	11/27/2021 22:07:17
	11/26/2021 23:15	INCAPACITATED	3755 AIRPORT WAY	O40	NRP	11/26/2021 23:53:09
	11/25/2021 10:57	WELFARE CHECK -	3755 AIRPORT WAY	O7	NRP	11/25/2021 11:10:21
	11/24/2021 23:00	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	NRP	11/24/2021 23:04:33
	11/20/2021 15:17	TRESPASS/UNWANTE	3755 AIRPORT WAY	O50	NRP	11/20/2021 16:12:32
21004385	11/19/2021 20:24	ASSAULT - BRAVO	3755 AIRPORT WAY	O54	RPT	11/19/2021 21:32:57
	11/17/2021 19:17	TRESPASS/UNWANTE	3755 AIRPORT WAY	O40	NRP	11/17/2021 19:31:32
21004312	11/15/2021 11:18	PAST VEHICLE THEFT	3755 AIRPORT WAY	S15	RPT	11/15/2021 12:15:14
	11/14/2021 21:21	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	NRP	11/14/2021 21:36:42
	11/13/2021 20:01	TRESPASS/UNWANTE	3755 AIRPORT WAY	O17	SUBL	11/13/2021 20:10:54
	11/13/2021 15:14	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	11/13/2021 15:41:59
21004282	11/12/2021 17:56	TRESPASS/UNWANTE	3755 AIRPORT WAY	O41	RPT	11/12/2021 18:31:16

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
21004238	11/10/2021 17:21	RETAIL THEFT	3755 AIRPORT WAY	S15	RPT	11/10/2021 17:27:26
	11/07/2021 22:08	ABANDONED	3755 AIRPORT WAY	S4	NRP	11/08/2021 07:32:32
	11/07/2021 20:37	SUSPICIOUS	3755 AIRPORT WAY	S34	NRP	11/07/2021 21:44:06
	11/07/2021 19:43	SUSPICIOUS VEHICLE	3755 AIRPORT WAY	S34	NRP	11/07/2021 21:51:04
	11/04/2021 20:40	TRESPASS/UNWANTE	3755 AIRPORT WAY	O20	NRP	11/04/2021 20:48:05
21004144	11/02/2021 20:00	HIT & RUN	3755 AIRPORT WAY	O16	RPT	11/02/2021 20:10:45
	11/02/2021 19:17	TRESPASS/UNWANTE	3755 AIRPORT WAY	O16	NRP	11/02/2021 19:36:22
21004072	11/02/2021 18:19	SUPP-	3755 AIRPORT WAY	O16	RPT	11/02/2021 20:11:47
	11/02/2021 06:40	DISTURBANCE	3755 AIRPORT WAY	O16	NRP	11/02/2021 06:54:16
21004127	11/01/2021 18:38	HITRUN - NO/MINOR	3755 AIRPORT WAY	DESK	RPT	11/01/2021 18:53:52
	10/31/2021 20:59	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	NRP	10/31/2021 21:20:37
	10/30/2021 21:34	URGENT WELFARE	3755 AIRPORT WAY	S34	NRP	10/30/2021 22:03:15
	10/30/2021 16:10	PAST HIT & RUN -	3755 AIRPORT WAY	DESK	NRP	10/30/2021 17:05:58
21004096	10/30/2021 15:18	SUSPICIOUS PERSON	3755 AIRPORT WAY	O26	RPT	10/30/2021 15:45:46
	10/28/2021 20:27	TRESPASS/UNWANTE	3755 AIRPORT WAY	O17	NRP	10/28/2021 20:41:51
	10/26/2021 17:36	PAST HIT & RUN -	3755 AIRPORT WAY	O42	NRP	10/26/2021 20:51:47
	10/24/2021 10:16	DISTURBANCE	3755 AIRPORT WAY	O41	NRP	10/24/2021 10:53:30
21003970	10/20/2021 17:48	DISTURBANCE	3755 AIRPORT WAY	O26	RPT	10/20/2021 19:09:00
	10/19/2021 21:20	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	NRP	10/19/2021 21:31:45
	10/18/2021 22:13	SI - AOA	3755 AIRPORT WAY	VIP1	NRP	10/18/2021 23:04:28
21003925	10/17/2021 15:34	THREAT - BRAVO	3755 AIRPORT WAY	O50	RPT	10/17/2021 17:53:21
	10/16/2021 18:08	TRESPASS/UNWANTE	3755 AIRPORT WAY	O7	NRP	10/16/2021 18:42:48
	10/15/2021 21:17	TRESPASS/UNWANTE	3755 AIRPORT WAY	O54	NRP	10/15/2021 21:22:55
	10/15/2021 12:44	TRESPASS/UNWANTE	3755 AIRPORT WAY	S3	NRP	10/15/2021 13:10:29
21003860	10/12/2021 21:54	THEFT - DELTA	3755 AIRPORT WAY	O42	RPT	10/12/2021 23:54:39
	10/11/2021 06:31	ALARM BURGLARY -	3755 AIRPORT WAY	S5	FAB	10/11/2021 07:45:50
	10/10/2021 22:54	TRESPASS/UNWANTE	3755 AIRPORT WAY	O19	SUBL	10/10/2021 23:20:48
21003833	10/10/2021 18:28	THEFT - DELTA	3755 AIRPORT WAY	S5	RPT	10/10/2021 18:49:07
21003832	10/10/2021 18:06	TRESPASS/UNWANTE	3755 AIRPORT WAY	S5	RPT	10/10/2021 19:06:54
	10/09/2021 16:55	TRESPASS/UNWANTE	3755 AIRPORT WAY	O13	NRP	10/09/2021 17:11:50
21003805	10/08/2021 19:47	HITRUN - NO/MINOR	3755 AIRPORT WAY	DESK	RPT	10/08/2021 20:45:28
	10/08/2021 16:24	HIT & RUN	3755 AIRPORT WAY	DESK	NRP	10/08/2021 16:34:51
21003732	10/02/2021 13:34	HITRUN - NO/MINOR	3755 AIRPORT WAY	O7	RPT	10/02/2021 16:20:36
	10/01/2021 20:17	TRESPASS/UNWANTE	3755 AIRPORT WAY	O6	NRP	10/01/2021 20:24:30
	10/01/2021 14:53	DISTURBANCE	3755 AIRPORT WAY	O7	NRP	10/01/2021 15:14:00
	09/29/2021 11:53	SUSPICIOUS PERSON	3755 AIRPORT WAY	O2	SUBL	09/29/2021 12:04:11
	09/26/2021 16:56	TRESPASS/UNWANTE	3755 AIRPORT WAY	O2	SUBL	09/26/2021 17:13:00
	09/25/2021 00:15	AOA - NON URGENT -	3755 AIRPORT WAY	O20	NRP	09/25/2021 00:32:24
	09/24/2021 22:44	TRESPASS/UNWANTE	3755 AIRPORT WAY	S4	NRP	09/24/2021 23:42:54
	09/24/2021 20:32	TRESPASS/UNWANTE	3755 AIRPORT WAY	O20	NRP	09/24/2021 21:55:05
	09/24/2021 05:40	DISTURBANCE	3755 AIRPORT WAY	O20	NRP	09/24/2021 05:53:22
	09/23/2021 20:28	TRESPASS/UNWANTE	3755 AIRPORT WAY	S5	NRP	09/23/2021 20:46:33
	09/22/2021 15:59	FRAUD -	3755 AIRPORT WAY	DESK	NRP	09/22/2021 16:03:53
	09/22/2021 13:12	WEAPONS INCIDENT -	3755 AIRPORT WAY	O6	NRP	09/22/2021 13:28:09
	09/22/2021 12:09	DISTURBANCE	3755 AIRPORT WAY	O17	NRP	09/22/2021 12:46:54

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
21003579	09/22/2021 11:11	PAST THEFT - BRAVO	3755 AIRPORT WAY	O40	RPT	09/22/2021 16:19:18
	09/21/2021 22:32	WELFARE CHECK -	3755 AIRPORT WAY	O42	NRP	09/21/2021 23:03:29
	09/20/2021 14:41	PAST HIT & RUN -	3755 AIRPORT WAY	O17	NRP	09/21/2021 14:35:25
	09/20/2021 10:23	PAST HIT & RUN -	3755 AIRPORT WAY	DESK	NRP	09/20/2021 11:22:29
	09/19/2021 16:13	TRESPASS/UNWANTE	3755 AIRPORT WAY	O17	NRP	09/19/2021 16:43:42
	09/18/2021 22:39	WANTED VEHICLE -	3755 AIRPORT WAY	O54	NRP	09/18/2021 22:56:31
	09/17/2021 19:43	TRESPASS/UNWANTE	3755 AIRPORT WAY	O54	NRP	09/17/2021 20:05:00
	09/15/2021 10:29	TRESPASS/UNWANTE	3755 AIRPORT WAY	O17	SUBL	09/15/2021 10:47:33
21003472	09/14/2021 21:35	TRESPASS/UNWANTE	3755 AIRPORT WAY	O50	RPT	09/14/2021 22:08:16
	09/14/2021 20:30	TRESPASS/UNWANTE	3755 AIRPORT WAY	O19	NRP	09/14/2021 20:46:55
	09/13/2021 17:31	PAST HIT & RUN -	3755 AIRPORT WAY	DESK	NRP	09/13/2021 21:29:03
	09/11/2021 22:01	MISCHIEF - CHARLIE	3755 AIRPORT WAY	O21	NRP	09/11/2021 23:11:42
	09/11/2021 14:38	TRESPASS/UNWANTE	3755 AIRPORT WAY	O7	NRP	09/11/2021 14:56:56
	09/10/2021 23:36	SUSP	3755 AIRPORT WAY	O25	NRP	09/10/2021 23:52:42
	09/09/2021 21:14	TRESPASS/UNWANTE	3755 AIRPORT WAY	O21	NRP	09/09/2021 23:25:16
21003347	09/06/2021 16:52	PAST THEFT - BRAVO	3755 AIRPORT WAY	DESK	RPT	09/06/2021 23:04:55
	09/05/2021 09:14	THREAT - BRAVO	3755 AIRPORT WAY	O8	NRP	09/05/2021 10:46:31
	09/04/2021 12:52	AOA - NON URGENT -	3755 AIRPORT WAY	S3	NRP	09/04/2021 13:05:29
	09/01/2021 18:50	WELFARE CHECK -	3755 AIRPORT WAY	O21	NRP	09/01/2021 19:07:30
	08/29/2021 17:10	FOUND PROPERTY -	3755 AIRPORT WAY	O42	NRP	08/29/2021 18:06:48
	08/28/2021 14:44	TRESPASS/UNWANTE	3755 AIRPORT WAY	O7	NRP	08/28/2021 15:02:08
	08/27/2021 23:59	DISTURBANCE	3755 AIRPORT WAY	O26	NRP	08/28/2021 00:25:48
21003208	08/27/2021 18:47	WANTED PERSON -	3755 AIRPORT WAY	O7	RPT	08/27/2021 19:28:23
21003207	08/27/2021 17:45	TRESPASS/UNWANTE	3755 AIRPORT WAY	S34	RPT	08/27/2021 19:32:29
21003191	08/26/2021 20:26	TRESPASS/UNWANTE	3755 AIRPORT WAY	O8	RPT	08/26/2021 22:39:23
	08/22/2021 21:29	SI - FIELD CONTACT	3755 AIRPORT WAY	S5	NRP	08/22/2021 21:30:23
	08/22/2021 08:41	TRESPASS/UNWANTE	3755 AIRPORT WAY	O19	NRP	08/22/2021 08:53:05
21003126	08/21/2021 16:17	TRESPASS/UNWANTE	3755 AIRPORT WAY	O54	RPT	08/21/2021 16:35:42
21003112	08/20/2021 10:20	TRESPASS/UNWANTE	3755 AIRPORT WAY	O7	RPT	08/20/2021 12:43:02
	08/19/2021 16:29	TRESPASS/UNWANTE	3755 AIRPORT WAY	O8	SUBL	08/19/2021 16:53:10
21003090	08/18/2021 20:09	TRESPASS/UNWANTE	3755 AIRPORT WAY	O8	RPT	08/18/2021 21:15:49
21003076	08/17/2021 18:23	DAMAGE/VANDALISM	3755 AIRPORT WAY	O7	RPT	08/17/2021 19:19:56
	08/17/2021 08:22	TRESPASS/UNWANTE	3755 AIRPORT WAY	O19	SUBL	08/17/2021 08:46:14
	08/16/2021 08:54	DAMAGE/VANDALISM	3755 AIRPORT WAY	S15	NRP	08/16/2021 08:59:14
	08/14/2021 21:43	TRESPASS/UNWANTE	3755 AIRPORT WAY	O26	NRP	08/14/2021 21:59:32
	08/12/2021 08:04	TRESPASS/UNWANTE	3755 AIRPORT WAY	O21	SUBL	08/12/2021 08:25:21
	08/09/2021 19:00	TRESPASS/UNWANTE	3755 AIRPORT WAY	S5	NRP	08/09/2021 19:58:17
	08/07/2021 16:42	10-36	3755 AIRPORT WAY	O7	WAR	08/07/2021 16:47:56
	08/06/2021 21:15	TRESPASS/UNWANTE	3755 AIRPORT WAY	O26	NRP	08/06/2021 21:34:51
	08/06/2021 15:26	PAST MVC - ALPHA	3755 AIRPORT WAY	DESK	NRP	08/06/2021 15:36:18
21002935	08/06/2021 12:48	WANTED PERSON -	3755 AIRPORT WAY	O7	RPT	08/06/2021 13:33:25
	08/06/2021 01:37	TRESPASS/UNWANTE	3755 AIRPORT WAY	O16	NRP	08/06/2021 02:35:06
	08/04/2021 19:17	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	NRP	08/04/2021 19:37:54
	08/04/2021 18:19	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	NRP	08/04/2021 18:40:19
	08/03/2021 16:12	PAST HIT & RUN -	3755 AIRPORT WAY	DESK	NRP	08/03/2021 16:16:40

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	08/03/2021 12:33	TRESPASS/UNWANTE	3755 AIRPORT WAY	C4	NRP	08/03/2021 12:51:12
	08/02/2021 21:29	SUSP	3755 AIRPORT WAY	S3	NRP	08/02/2021 22:25:25
	08/02/2021 01:54	OTHER NOISE -	3755 AIRPORT WAY	O13	NRP	08/02/2021 02:04:14
	07/28/2021 21:48	TRESPASS/UNWANTE	3755 AIRPORT WAY	O42	NRP	07/28/2021 22:03:59
	07/27/2021 20:27	MVC - NO INJURIES -	3755 AIRPORT WAY	DESK	NRP	07/27/2021 21:19:59
	07/26/2021 10:55	PHYSICAL DOMESTIC	3755 AIRPORT WAY	C4	NRP	07/26/2021 11:30:26
21002748	07/25/2021 09:34	THEFT FROM	3755 AIRPORT WAY	DESK	RPT	07/25/2021 14:34:20
	07/24/2021 13:06	TRESPASS/UNWANTE	3755 AIRPORT WAY	O7	NRP	07/24/2021 13:30:51
21002724	07/23/2021 21:27	TRESPASS/UNWANTE	3755 AIRPORT WAY	O16	RPT	07/23/2021 21:59:23
21002702	07/22/2021 21:40	TRESPASS/UNWANTE	3755 AIRPORT WAY	O26	RPT	07/22/2021 22:04:09
21002699	07/22/2021 16:45	DISTURBANCE	3755 AIRPORT WAY	O54	RPT	07/22/2021 17:36:57
21002694	07/22/2021 11:32	SUSP	3755 AIRPORT WAY	O21	RPT	07/23/2021 12:25:28
	07/22/2021 05:34	NOISE COMPLAINT -	3755 AIRPORT WAY	O41	NRP	07/22/2021 09:10:00
21002679	07/21/2021 18:50	TRESPASS/UNWANTE	3755 AIRPORT WAY	O17	RPT	07/21/2021 21:18:53
	07/21/2021 08:09	NOISE COMPLAINT -	3755 AIRPORT WAY	O2	NRP	07/21/2021 09:12:17
	07/20/2021 17:27	TRESPASS/UNWANTE	3755 AIRPORT WAY	S5	NRP	07/20/2021 18:14:11
21002665	07/20/2021 17:11	DAMAGE/VANDALISM	3755 AIRPORT WAY	O12	RPT	07/20/2021 17:57:00
	07/20/2021 15:40	TRESPASS/UNWANTE	3755 AIRPORT WAY	O12	NRP	07/20/2021 18:18:51
21002641	07/18/2021 22:00	SUSPICIOUS PERSON	3755 AIRPORT WAY	O13	RPT	07/18/2021 23:01:49
	07/17/2021 18:23	SUSP	3755 AIRPORT WAY	O50	NRP	07/17/2021 18:48:10
	07/17/2021 09:23	REDDI	3755 AIRPORT WAY	DESK	NRP	07/17/2021 10:03:27
	07/16/2021 18:45	TRESPASS/UNWANTE	3755 AIRPORT WAY	O50	SUBL	07/16/2021 19:44:19
	07/14/2021 21:13	TRESPASS/UNWANTE	3755 AIRPORT WAY	O16	NRP	07/14/2021 21:36:45
	07/14/2021 15:19	TRESPASS/UNWANTE	3755 AIRPORT WAY	O12	NRP	07/14/2021 15:44:08
	07/13/2021 20:08	TRESPASS/UNWANTE	3755 AIRPORT WAY	S5	NRP	07/13/2021 20:42:13
21002548	07/12/2021 11:30	HITRUN - NO/MINOR	3755 AIRPORT WAY	O19	RPT	07/12/2021 13:08:55
	07/12/2021 07:01	DISTURBANCE	3755 AIRPORT WAY	O19	NRP	07/12/2021 07:17:44
21002539	07/11/2021 18:54	PAST HIT & RUN -	3755 AIRPORT WAY	O17	RPT	07/11/2021 19:42:15
21002522	07/10/2021 13:54	HIT & RUN	3755 AIRPORT WAY	O41	RPT	07/10/2021 15:23:36
21002509	07/09/2021 13:11	ASSAULT - BRAVO	3755 AIRPORT WAY	O7	RPT	07/09/2021 16:36:03
21002437	07/03/2021 20:40	THEFT-SUSP DET. &	3755 AIRPORT WAY	O54	RPT	07/04/2021 01:27:15
	06/28/2021 14:53	WANTED PERSON -	3755 AIRPORT WAY	O12	NRP	06/28/2021 17:27:04
	06/28/2021 11:40	DISTURBANCE	3755 AIRPORT WAY	O2	SUBL	06/28/2021 12:04:28
	06/24/2021 18:14	TRESPASS/UNWANTE	3755 AIRPORT WAY	O54	NRP	06/24/2021 18:46:09
	06/19/2021 19:07	MINOR TRAF	3755 AIRPORT WAY	S3	NRP	06/19/2021 21:19:21
	06/17/2021 21:05	TRESPASS/UNWANTE	3755 AIRPORT WAY	O55	NRP	06/17/2021 21:50:57
	06/17/2021 09:39	MENTAL DISORDERS-	3755 AIRPORT WAY	O21	NRP	06/17/2021 10:13:01
	06/16/2021 16:58	DISTURBANCE	3755 AIRPORT WAY	O55	NRP	06/16/2021 17:12:09
21002164	06/15/2021 14:40	THEFT - DELTA	3755 AIRPORT WAY	O30	RPT	06/16/2021 14:47:28
	06/12/2021 23:01	TRESPASS/UNWANTE	3755 AIRPORT WAY	O26	NRP	06/12/2021 23:15:30
	06/08/2021 11:50	PAST HIT & RUN -	3755 AIRPORT WAY	DESK	NRP	06/08/2021 14:52:44
	06/06/2021 20:35	TRESPASS/UNWANTE	3755 AIRPORT WAY	O17	NRP	06/06/2021 21:11:47
	06/06/2021 15:23	AOA - NON URGENT -	3755 AIRPORT WAY	S5	NRP	06/06/2021 16:16:45
	06/03/2021 21:27	TRESPASS/UNWANTE	3755 AIRPORT WAY	O12	NRP	06/03/2021 21:54:30
	05/25/2021 16:11	SUSPICIOUS VEHICLE	3755 AIRPORT WAY	O2	SUBL	05/25/2021 16:49:06

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	05/23/2021 05:36	ALARM BURGLARY -	3755 AIRPORT WAY	O41	FAB	05/23/2021 05:42:12
21001779	05/20/2021 20:18	TRESPASS/UNWANTE	3755 AIRPORT WAY	O54	RPT	05/20/2021 22:21:49
	05/20/2021 16:19	TRESPASS/UNWANTE	3755 AIRPORT WAY	O54	NRP	05/20/2021 16:33:49
	05/20/2021 12:26	PAST HIT & RUN -	3755 AIRPORT WAY	DESK	NRP	05/20/2021 14:57:51
	05/19/2021 13:31	SI - FLAG DOWN	3755 AIRPORT WAY	O9	NRP	05/19/2021 13:40:37
	05/19/2021 13:28	PAST HIT & RUN -	3755 AIRPORT WAY	DESK	NRP	05/19/2021 13:35:54
	05/18/2021 16:29	TRESPASS/UNWANTE	3755 AIRPORT WAY	O54	NRP	05/18/2021 16:49:47
	05/18/2021 10:21	PAST HIT & RUN -	3755 AIRPORT WAY	DESK	NRP	05/18/2021 10:24:19
21001722	05/16/2021 13:13	PAST THEFT - BRAVO	3755 AIRPORT WAY	DESK	RPT	05/16/2021 14:50:27
	05/15/2021 20:26	AOA - NON URGENT -	3755 AIRPORT WAY	O54	NRP	05/15/2021 20:43:32
21001643	05/15/2021 13:43	SUPPLEMENTAL-	3755 AIRPORT WAY	O42	RPT	05/15/2021 16:10:19
21001701	05/14/2021 17:42	TRESPASS/UNWANTE	3755 AIRPORT WAY	O54	RPT	05/14/2021 18:27:48
	05/13/2021 14:53	DUI - PARKED -	3755 AIRPORT WAY	O9	NRP	05/13/2021 15:20:32
21001654	05/11/2021 16:57	PAST THEFT - BRAVO	3755 AIRPORT WAY	DESK	RPT	05/11/2021 17:18:15
	05/10/2021 17:38	MENTAL DISORDERS-	3755 AIRPORT WAY	O17	NRP	05/10/2021 17:50:42
	05/09/2021 20:49	REDDI	3755 AIRPORT WAY	DESK	NRP	05/09/2021 21:10:25
	05/09/2021 20:19	SUSP	3755 AIRPORT WAY	S3	NRP	05/09/2021 20:49:08

Total Number of Events Listed: **328**

ORDINANCE NO. 6205

**AN ORDINANCE REPEALING AND REENACTING CHAPTER 70,
ARTICLE X, RIGHT-OF-WAY PERMITTING SYSTEM, AND
REVISING AND RENUMBERING SEC. 70-321 AND 70-322
REGULATING SNOW REMOVAL AND PLANTING IN CERTAIN
PUBLIC PLACES**

WHEREAS, Ordinance No. 5483, adopted by the City Council in 2002, adopted a comprehensive right-of-way permitting system, codified at FGC Sections 70-500 through 70-764; and

WHEREAS, minor mistakes were made in the text of the codified version of the ordinance, which are corrected by this ordinance; and

WHEREAS, the City Engineer reviewed the proposed revisions and recommends its adoption; and

WHEREAS, it is the sense of the Council that the Right-of-Way Permitting System should be adopted by reference in a manner similar to the Council's adoption of building codes in Chapter 10; and

WHEREAS, in 2009, the Council, by Ordinance No. 5786, added Sec. 70-321, Snow and ice; removal; standing; casting on public property, and Sec. 70-322, Regulation for planting in a public place, to Article X, Right-of-Way Permitting System; and

WHEREAS, these two sections are better placed in another Article, so this ordinance moves Sections 70-321 and 322 out of Article X to Article IV, Division 2, currently entitled Driveways, to be renamed Alleys, Sidewalks, Planting.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. FGC Sec. 70-321 and Sec. 70-322 are hereby repealed and reenacted as Sec. 70-161 and Sec. 70-162, Article IV, Division 2, which is renamed as follows:

DIVISION 2. ALLEYS, SIDEWALKS, PLANTING

Sec. 70-161. Snow and ice; removal; standing; casting on public property.

(a) A person having control of any premise bordered by a graded or paved sidewalk must promptly remove any snow which falls on the sidewalk and must remove or sand any ice which forms on the sidewalk, to the extent that the snow or ice is an impediment to pedestrians.

(b) It is unlawful for any person to move snow or ice from private property or to hire, direct, or allow another person to move snow or ice from private property onto any sidewalk, street,

avenue, or alley in the city to the extent that the snow or ice is an impediment to use of the sidewalk, street, avenue, or alley. It is not a violation of this subsection to move snow from a sidewalk into the adjacent street.

(c) A person violating subsection (b) above is guilty of a minor offense. A person charged with violating subsection (b) must respond to the city clerk's office within 30 days of receipt of the citation. Disposition of a charge under subsection (b) may be without court appearance pursuant to AS 29.25.070 and the Alaska Minor Offense Rules upon payment of a fine of \$200.00 and payment of the state surcharge required by AS 12.55.039 and AS 29.25.074. The fines for these offenses may not be judicially reduced.

(d) The director of public works, or designee, is authorized to direct the removal of any snow or ice that is not promptly removed from a sidewalk, as provided for in subsection (a), or that was taken from private property and moved to a sidewalk, street, avenue, or alley. The cost of such removal shall be charged to the owner of the property, provided the owner or person having control of the premise fails to do so within 24 hours after having received notice from the director of public works, or designee. The cost of removal of any snow or ice done at the direction of the director of public works, or designee, under this subsection shall be set forth in the city schedule of fees and charges for services.

(e) For purposes of this section, a person has control of a premise if they are the owner or occupant of the premise.

Sec. 70-162. Regulation for planting in a public place.

(a) *Trimming, treating.* It shall be the duty of any person growing trees or plants that impact the public highway or right-of-way or who is responsible for trees or plants growing on property abutting on public places to:

- (1) Trim trees or plants so as not to cause a hazard to the public, such as impacting intersection sight distance or obscuring traffic signs, or interfering with the proper public lighting or street lighting;
- (2) To treat or remove any tree or plant which creates a nuisance or is a hazard to any public place by reason of being diseased or insect ridden.

(b) *Setback.*

- (1) *Street.* On a corner lot, trees, or plants within the sight triangular area, as determined by the city engineer, must be planted and maintained in such a manner as to not impact sight distance at intersections and compromise the safety of the traveling public. Trees and plants that impact sight distance at intersections and compromise the safety of the traveling public by impacting sight distance or obscuring signs must be removed as directed by the city engineer.
- (2) *Sidewalk.* No tree or plant may be planted in the green space between the sidewalk and the curb.

(c) The city engineer is authorized to direct the person who is responsible for trees or plants growing on property abutting on public places to trim, treat, or remove any tree or plant so as to comply with subsection (a). If the person responsible for such trees or plants fails to comply, the city engineer may arrange for the removal of such trees or plants. The cost of such trimming, treating, or removal will be charged to the person responsible, provided the person responsible fails to do so after having received notice from the city engineer. The cost of trimming, treating, or removing any tree or plant under this subsection will be set forth in the city schedule of fees and charges for services.

(d) For purposes of this section, a person is responsible for the trees and plants if they are the owner or occupant of the premise abutting the roadway or right-of-way.

SECTION 2. The current City Right-of-Way Permitting System, codified at Sections 70-500 through 70-764, is hereby repealed and reenacted as follows:

FGC Sec. 70-500. Right-of-Way Permitting System.

(a) The 2022 City of Fairbanks Right-of-Way Permitting System, attached and noted as Attachment A, is hereby adopted by the City of Fairbanks.

(b) Copies of the 2022 City of Fairbanks Right-of-Way Permitting System shall be made available at the office of the City Engineer and published online at the City of Fairbanks website.

SECTION 3. That the effective date of this ordinance is the ____ day of _____ 2022.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul Ewers, City Attorney

**ATTACHMENT “A”
TO ORDINANCE NO. 6205**

2022 CITY OF FAIRBANKS

RIGHT OF WAY PERMITTING SYSTEM

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Section 500. Definitions.

The following terms and words are defined and construed to mean as provided below.

Article: References to this "article" mean 70-500 through 70-765.

Excavation: The removal, clearing away, open cuts, trenching, tunneling, boring, drilling, bulldozing, digging out, leveling, clearing, or moving of earth or soil by manual or mechanical means within the right-of-way.

Facility: All utilities and publicly and privately-owned improvements located within the rights-of-way owned or managed by the City of Fairbanks, including city and private storm drains, streetlights, and traffic control devices.

GOEs: Grants of easement (GOEs) are easement interests owned or managed by the city which are created by a specific grant, the purpose and function of which is similar to PUEs grants of easement for private surface access or installation of facilities by a single utility are not covered by this article.

Maintenance: Upkeep, repair, or improvement work on an existing facility which does not expand the area occupied by or change the location of the facility.

Permits: There are six types of permits relevant to the use of city rights-of-way:

1. *Major right-of-way permits:* Except as determined otherwise by the city engineer, the following facilities require a major permit to be authorized within the right-of-way.
 - a. Longitudinal facilities. Facilities located within the right-of-way and running generally parallel with adjoining right-of-way lines.
 - b. Aerial conductors and appurtenances thereto, the length of which exceed 1,000 feet.
 - c. Longitudinal joint use facilities.
2. *Minor right-of-way permits:* All other facilities will require a minor permit in order to be authorized within the right-of-way. The following facilities are specifically included as requiring a minor permit.
 - a. Non-longitudinal buried utility service lines including appurtenances thereto, excluding buried telephone and cable TV lines that do not cross the roadway. (See definitions "major permits".)

- b. Driveways/curb cuts and culverts.
 - c. For purposes of establishing fees, permits listed below at subsections (3)–(6) will be considered minor permits.
3. *Driveway/sidewalk/curb cut*: A permit allowing modifications of sidewalks, curbs, and right-of-way to allow vehicular access to the public right-of-way. Permit may require installation of culverts and modification of the site drainage. The permit must follow the requirements of this article and article IV, division 2 – Alleys, Sidewalks, Planting.
 4. *Encroachment permit*. A permit issued for the acknowledgement of an obstacle or intrusion of a privately owned facility into the right-of-way. The obstacle/intrusion would be largely temporary in nature and removable upon request of the city/city engineer. Notification of the city council is required. The permit must follow the requirements of this article.
 5. *Excavation permit*. A permit issued for an excavation in the public right-of-way after completion of installation of a utility facility. The permit must follow the requirements of this.
 6. *Temporary use permit*. A permit allowing use of the right-of-way for such a period as to not exceed 24 hours. The permit would be for the use of the right-of-way surface or above. Excavations are not covered by this permit. The permit must follow the requirements of this article.

Professional engineer: An engineer registered and licensed to do work in the State of Alaska.

Professional land surveyor: A land surveyor registered and licensed to do work in the State of Alaska.

PUEs: Public utility easements (PUEs) are easements created by plat or by grant creating easement interests used or are useful for utility purposes.

RCA: Regulatory Commission of Alaska

Right(s)-of-way: The terms "city right-of-way", "right-of-way" and "public place" mean all streets, avenues, ways, boulevards, drives, alleys, walkways, sidewalks, drainage areas,

PUE's, GOE's, planting strips, bicycle paths, squares, plazas, and the space above or beneath the surface of such places, to the extent the city owns or has management authority of such places.

Temporary use: Temporary obstruction or surface use of the right-of-way with duration of less than 24 consecutive hours.

Use: The term "use" means to construct, store, erect, or maintain any public or private improvements in, upon, over, or under any city right-of-way. In addition, "use" includes the permanent or temporary occupation of the right-of-way for any purpose or duration exceeding 24 hours not normally associated with the transport of people, vehicles, or equipment. Excavations within the right-of-way for any period are included under this definition of "use".

Utility: Every corporation, company, individual, or association of individuals as defined by AS 42.05.720 that owns, operates, manages, or controls any plant, pipeline, or system including, but not limited to, furnishing electrical service, telephone service, cable television service, natural or manufactured gas service, water service, sewer service, steam or district heat service to the public for compensation.

Sections 502-509. Reserved.

Section 510. Authority.

This policy is implemented pursuant to the following provisions of law:

1. AS 29.35.010(10): "All municipalities have the following general powers, subject to other provisions of law: (10) to regulate the operation and use of a municipal right-of-way, facility or service."
2. AS 42.05.251: "Public utilities have the right to a permit to use public streets, alleys, and other public ways of a city or borough ... Upon payment of a reasonable permit fee and on reasonable terms and conditions and with reasonable exceptions as the city or borough requires ..."
3. AS 29.10.200. Powers of Home Rule Municipalities.

Sections 511-519. Reserved.

Section 520. Right-of-way permitting statement.

The City of Fairbanks hereby establishes the following system to effectively manage its rights-of-way, to protect the public streets and alleys, to avoid conflicts by users of the right-of-way, to reduce construction and rehabilitation costs, and to minimize traffic delays and safety hazards to the public.

Section 521. Reserved.

Section 522. Management authority.

Management authority over the rights-of-way, as defined, including, streets, roads, PUE's, GOE's, and alleys located within the corporate limits of the City of Fairbanks, resides with the City of Fairbanks, a home rule city of the State of Alaska. Easements exclusively for a single utility outside of the right-of-way will not be managed by the city.

Section 523. Policy.

It is the policy of the City of Fairbanks to manage and regulate all use of the right-of-way by a right-of-way permitting system. It is not the intent of the city to limit the right of utility companies to maintain and operate existing facilities but to establish and control the conditions under which such actions will be undertaken within the right-of-way. By this system, the city shall authorize and regulate the placement of facilities and other uses as defined in Sec. 70-500, public and private, in the right-of-way, thereby reducing future installation costs for new facilities, insuring full and complete restoration of public facilities within the right-of-way, and minimizing traffic delays and safety hazards for the traveling public. The permitting system will include the following:

1. *Fee schedule.* A fee schedule that equitably distributes the costs of managing the right-of-way.
2. *Permanent record.* A permanent record of authorized uses of the right-of-way will be maintained.
3. *Existing permitted utility facilities.* Upon adoption, all previously permitted public and private utility facilities and improvements within the right-of-way, including all utility facilities previously owned by the city, will have

"grandfather privileges" (are permitted without additional application or the payment of a fee).

4. *Existing non-permitted facilities.* Existing non-permitted facilities within the right-of-way may, at the discretion of the city engineer, be permitted upon receipt of an application for such with best available as-builts, without payment of a fee.
5. *Duplicative.* Compliance with other applicable policies does not diminish the responsibility to meet the requirements of this policy. Any right-of-way within the city under the maintenance and control of the state or federal government, such as Airport Road, is exempt from regulation under this article.

Section 524. Costs.

Except as applicable under section 70-700, the entire cost of use of the right-of-way including construction, installation, operation, maintenance, restoration, relocation, permitting fees, and other expenses incident thereto, are the responsibility of the permittee.

Section 525. Implementation authority.

The permitting system will be implemented under the direction of the city engineer. The city engineer may change, modify, or deviate from these policies when acting in the best interest of the city and may impose additional requirements or restrictions in any permit as a condition of approval of the permit, subject to the right of appeal by a permit applicant to the city council.

Sections 525-539. Reserved.

Section 540. Permits required.

It is unlawful for any person, business, or corporate entity to use the right-of-way as defined in Sec. 70-500 without first having applied for and obtained a right-of-way permit, a temporary use permit, a driveway or cut permit, an encroachment permit, and/or a street excavation permit when required by this article. This includes sidewalks, curbs, and access ramps, which must be constructed to city standards. Such permits will be required as follows:

1. With the exception of utility services, all privately owned improvements within the right-of-way must be authorized by an encroachment permit.
2. Driveways and curb cuts and access ramps within the right-of-way must be authorized by driveway/curb cut permits
3. All temporary use of the right-of-way must be authorized by a temporary use permit.
4. All excavations within the right-of-way not authorized by a driveway/curb cut permit or a right-of-way permit must be authorized by a street excavation permit.
5. Use of the utilidor is subject to the utilidor agreement signed by utilidor users.
6. All other uses of the right-of-way must be authorized by a right-of-way permit as herein provided.

Section 541. Reserved.

Section 542. Individual permit required.

A permit must be obtained for each noncontiguous project involving use of the right-of-way. Such permits are subject to insurance and bonding requirements as hereinafter provided. A permit that is issued for a contiguous project may be amended without an additional "one-time" payment; lineal foot charges will apply, provided that when the project is finished a subsequent extension will require a new permit.

Section 543. Permitted activities.

Permitted activities include all work reasonably associated with maintenance and operation of the permitted facility. Replacement, rehabilitation, and reconstruction of the existing facility that does not negatively impact the right-of-way or existing facilities is permitted under this policy upon advance notice to the city engineer. Additionally, permits may require or authorize the following:

Construct and maintain adjoining structures. Permits may be issued where the right-of-way will be occupied in conjunction with the construction, reconstruction, and maintenance of structures and improvements adjoining the

right-of-way that cannot be reasonably accomplished without encroaching into the right-of-way.

Section 544. State contractor's license.

A state contractor's license is required for any work within the right-of-way, with the exception of certified public utilities performing work on their own facilities, or as approved by the city engineer.

Section 545. Traffic control plans.

Except for aerial installations and repairs and maintenance by utilities, traffic control plans are required for the construction, maintenance, or installation of permitted uses within or adjacent to the traveled way. The permittee must submit a traffic control plan for review and approval by the city engineer. Approved traffic control plans are a condition of issuance of the right-of-way permit. All traffic control plans must conform with the "Manual on Uniform Traffic Control Devices", the latest revision of Part IV of the Alaska Supplement. (See 70-604a.)

Section 546. Staging/work areas.

Upon demonstration of need, the city may, at the request of the permittee of existing facilities, issue a permit(s) for additional access when such is needed to accomplish work on the utility or as may be necessary to meet state or federal safety codes.

Section 547. Temporary use.

Except as hereinafter provided, temporary use of the right-of-way may be authorized by a temporary use permit, where the duration of such use does not exceed 24 hours. A temporary use permit is not required for routine repair or maintenance activities that do not prevent use of the right-of-way by other permit holders or the travelling public. At the discretion of the city engineer, the city engineer or their designee may issue one or more 24-hour extensions to temporary use permits.

Section 548. Street excavation permits.

A current city street excavation permit must be obtained from the city engineering department prior to excavating in the city's rights-of-way.

Section 549.1. Driveways and curb-cuts.

No driveway or curb-cut providing access to a city-owned or maintained street may be constructed without first having obtained driveway/curb cut permit from the city engineer. The driveway permit will be administered and issued subject to provisions of this policy.

1. All driveways providing access to a city right-of-way must be constructed in accordance with the standard construction specifications and standard details of the city.
2. No person shall install a driveway culvert in any ditch, drain, or gutter in any city right-of-way without first submitting a plan for approval to the city engineer and receiving a right-of-way permit for such. Payment of the fee herein provided does not preclude payments for drainage improvements implemented by special assessments.

Section 549.2. Annexations.

Blanket permits will be issued without a permit fee for utilities associated with annexations after receipt of best available as-builts to the city engineer.

Section 549.3. Utility stubouts.

Utility stubouts within the right-of-way are owned by and permitted to the utility provider. Upon application for a permit and connection to a stubout, the permit for the stubout from the utility main to the right-of-way line will be transferred from the utility provider to the property owner in accord with the practice of the utility.

Section 549.4. Ditches and drains.

No person may create any obstruction in any ditch, drain, water passage, or gutter that may hinder the passage of water.

Section 550. Permit application.

By these sections, the city hereby establishes the permit application policy. It is the intent of this policy to establish the standards and means whereby permits may be requested.

Section 551. Reserved.

Section 552. Right-of-way permit application.

Applications for right-of-way permits must be filed with the city engineer upon a form furnished by the city and must include the following:

1. The name, address, telephone number, fax number, and e-mail address, to the extent such is available, of the owner of the facility to be permitted and, during the initial construction of the facility or subsequent maintenance thereof, the on-site contact person.
2. Subcontractors' name, address, and phone number (if applicable).
3. An accurate description of the right-of-way or portion thereof desired to be used as specified in this chapter.
4. Construction schedule and expected term of use thereafter.
5. A description of the proposed use or improvements to be installed within the right-of-way.

Section 553. Plans required.

Except as provided below, each application for a right-of-way permit must be accompanied by a set of plans and specifications for the proposed work within the right-of-way. Said plans must include all pertinent right-of-way lines, property boundaries, proposed improvements, drainage conditions where applicable to road reconstruction and provisions, and method of road re-construction and implementation where applicable. The plans must include a description of the work to be accomplished, limits of the work, and other pertinent data to provide the city engineer with all information necessary to evaluate the design, location, and other aspects of the planned installation. The following items may be required:

1. The facilities to be permitted must be located by station and off set relative to center line control, or where appropriate, may be tied directly to property or

- right-of-way lines, or center line control. The city engineer may require additional details be shown on the plans to ensure compliance with this section.
2. Depending upon the location and nature of the planned improvements, the city engineer may require plans and specifications submitted for the work to be stamped by a professional engineer and/or professional land surveyor as provided below.
 - a. All projects plans involving sewer, water, steam, district heat, and cable duct banks must be stamped by a registered professional engineer.
 - b. All project plans involving natural gas, buried communication cables, and joint use facilities on existing poles are exempt from the requirement such plans be stamped by a registered professional engineer or registered professional land surveyor.
 3. The plans must show all surface and buried improvements in the vicinity of the planned work as provided below.
 - a. Plans for buried facilities must show all pertinent surface and buried improvements.
 - b. Plans for surface facilities must show all pertinent surface improvements.
 4. Where required under this section, the basis of horizontal and vertical survey control must be included on the plans and is subject to approval by the city engineer.
 5. All project and storm drain discharge plans must be approved by those agencies with jurisdiction.
 6. Applications for a permit for a service line are exempt from the requirements of this section but must be accompanied by a sketch depicting the following:
 - a. For buried facilities, the property being served, including the lot, block, and subdivision or street address.
 - b. The utility main or trunk lines from which service will be obtained.
 - c. For buried utilities, the location and direction of the planned service line to the point it exits the right-of-way.

- d. The elevation of the service line at the point of connection to the main and at the point it exits the right-of-way. Elevations are required for underground services only.
7. This section does not apply to telephone/cable service drops that do not cross the roadway.

Sections 554-569. Reserved.

Section 570. Processing applications - general.

Right-of-way permit applications will be processed and issued in a timely manner, where the proposed use of the right-of-way does not unduly interfere with public safety and where the intended use can be reasonably integrated with other existing and prospective uses of the public way.

Section 571. Reserved.

Section 572. Processing applications and permits.

The city engineer, or designee, shall examine the permit application to determine if it meets the requirements of this policy.

1. If the proposed use of the right-of-way does not unduly interfere with the rights of the public or other public utilities, the application may be approved, and a draft permit will be prepared for the applicant.
2. The city engineer may attach special provisions and stipulations deemed necessary to protect the city right-of-way and the general public.
3. If the draft permit is agreeable to the applicant, it will be issued, subject to section **Existing Users** (page 12).
4. Where reasonable and practicable, the draft permit will be signed by the city within 24 hours of receipt of the signed application. Permit proposals received on Fridays and days immediately preceding a recognized holiday will be handled on the following regular working day.

5. The city shall retain the original permit and provide a copy to the permittee.

Sections 573-579. Reserved.

Section 580. Permit general requirements.

All permits approved by the city must meet the following minimum requirements. Additional requirements may be imposed by the city engineer as deemed appropriate.

Section 581. Reserved.

Section 582. Location of permitted facilities.

The permit must establish locations for facilities to assure compatibility with all present and planned future uses of the right-of-way in which the utility facility is located.

1. Facilities must be located outside of the existing or anticipated roadway whenever possible.
2. The location of the facility should allow for the safe and practical maintenance and improvement of both the facility and the roadway.
3. Facilities located above grade should be set back from the existing or planned roadway surface and should not be located so to create a visual sight distance or physical obstacle or hazard as established by codes, statutes, or as required by the city engineer.
4. Excavation, back fill or other disturbance by facility construction or maintenance activities must be finished in a manner which restores the right-of-way as herein required.

Section 583. Schedule compliance.

If work is not commenced within the period approved by the city, the permit will be suspended until such time as further approval is issued by the city engineer.

Section 584. Existing users.

If there are other existing facilities located in the right-of-way for which a permit is applied, the applicant is encouraged to provide notice of non-objection from the owner(s) of the existing facilities. If notice of non-objection is not provided, the city engineer shall

contact the owners of existing facilities to determine if there is an objection. In the event the owner of an existing facility does not provide notice of non-objection, or objects to the applicant's permit, the city engineer shall adjudicate whether the applicant's use will damage the right-of-way or the existing facility.

Section 585. Suspension with notice.

All permits are temporary and may be suspended by the city engineer upon 48 hours' notice to the permittee if:

1. The permittee requests such suspension.
2. The work does not proceed in accordance with the approved plans or is not in compliance with the local, state, and federal ordinances, codes or regulations.
3. Entry to the site by the city for the purposes of investigation and inspection has been denied.
4. The permittee has made a misrepresentation of a material fact in applying for the permit.
5. The progress of the work indicates the plan is, or will be, inadequate to protect the public, the adjoining property, the street, or utilities in the street; or the excavation, or fill, endangers or will endanger the public, the adjoining property, the street, or utilities in the street.
6. The permitted activities do not occur according to the approved schedule, or time allowed by extension.

Section 586. Suspension without notice.

The city engineer may suspend a permit without notice when the work becomes dangerous, or any structure becomes unsafe. Upon suspension, all work must cease except as approved by the city engineer.

Section 587. Failure to comply.

If work is deemed by the city to be dangerous and is not corrected by the permittee, the city engineer may correct such hazard or make the necessary repairs to render the hazard safe at the expense of the permittee.

Section 588. Occupation of the right-of-way.

During the period of the permit, the permittee is permitted to occupy such portions of the right-of-way as provided for by the permit subject to the following:

1. A reasonable amount of tools, materials, and equipment for construction may be stored in the right-of-way.
2. Excavated waste material must be piled as to not interfere with spaces that may be designated to be left free and unobstructed and not inconvenience an occupant of adjoining properties.
3. Stored waste materials may not obstruct sight distance or otherwise unreasonably compromise traffic safety.
4. Run off from construction and/or maintenance activities, industrial discharges, cooling water, and other stormwater discharges may not conduct pollutants and/or sediments into the city's storm water system and adversely impact the quality of the water discharged.
5. An erosion and sediment control plan detailing a storm water management plan, a waste control plan, and a safety plan must be prepared as required by the city engineer.

Section 589. Notice of completion.

Notice of completion must be provided by the permittee on the first business day following project completion. Final project inspection will be conducted in accordance with section 70-610.

Section 589.1. Emergency work.

In the event a permittee experiences an unexpected failure of a permitted facility, the failure of which is deemed to threaten the public health, safety or welfare, or cause a loss of product or significant facility damage/failure, the permittee is granted immediate access to the right-of-way as may reasonably be necessary to restore system service and integrity. In such event, it is the responsibility of the permittee to minimize the disturbance to the right-of-way, as well as the duration, inconvenience, hazards, and associated delays to the public.

Section 589.2. Required reporting.

The permittee shall report the emergency work as provided hereinafter:

1. The permittee shall immediately notify the City of Fairbanks Police Department Dispatch of emergency street closures.
2. If an emergency repair is not complete by the first regular working day following any event requiring emergency access to the right-of-way as provided herein, then within four hours following the beginning of the first working day following the system failure, the permittee shall file with the city engineer a report detailing the location, extent of the emergency, and traffic plans. The city engineer, at his discretion, may dictate restoration terms for affected public improvements, traffic plans, or such other conditions as may be deemed necessary.
3. If an emergency repair is complete and full traffic access has been restored by the first regular working day following the system failure, the permittee's report to the city may be limited to locational information.
4. In the event of a public safety emergency, the city has a right to use all, or any part of the surface area occupied by the permittee.

Sections 590-599. Reserved.

Section 600. Construction requirements.

All work within the right-of-way must meet the following requirements:

1. Unless other arrangements have been agreed upon, reasonable access must be provided to residences isolated by construction activities and to businesses from during regular business hours.
2. All detours will be planned and coordinated with the city engineer and will be maintained at least daily. Such routes must be swept clean of construction debris and all new potholes caused by the project must be repaired with hot mix asphalt.
3. Acceptable access must be provided for emergency vehicles at all times.
4. Accommodations must be made for mail delivery, refuse collection and utility service vehicles.
5. Disruption of access to utilities and public facilities must be minimized to the extent possible.

6. Except where alternate facilities or arrangements are provided, work areas will be confined so as to not obstruct driveways and sidewalks except where alternate facilities are provided as required.
7. All work must be performed in a neat and orderly manner and scheduled to minimize interference with the public and traffic.

Sections 601-602. Reserved.

Section 603. Survey monuments.

Prior to removing city property corners, street intersection monuments, or other survey control, the permittee must:

1. Notify the city surveyor prior to removal.
2. Agree to preserve and replace the monuments or control by a professional land surveyor in the manner required by accepted survey practices and as required by AS 34.65.040, Records of Monument.

Section 604. Excavation safety requirements.

All excavations within the right-of-way must meet the requirements of applicable law and regulation, in addition:

1. It is unlawful to create any excavation or fill within the right-of-way without adequate barricades or warning devices. Such barricades, traffic signs, and warning devices must be in conformance with the "Manual on Uniform Traffic Control Devices", the latest revision of Part IV of the Alaska Supplement and must be maintained twice daily.
2. Temporary pedestrian walkways will be constructed to provide for safe travel and convenient for users as required by the city engineer.

Section 605. Restoration and standards.

To the extent any operation or activity by a permittee materially disrupts the surface or subsurface condition of the right-of-way, the permittee shall be responsible to expeditiously restore, remove debris, repair, and reconstruct the affected property to a condition equal to, or better than the condition of the property prior to the activity, or as approved by the city engineer. All such work to restore, repair, and reconstruct the

property must comply with Design and Construction Guidelines of the City of Fairbanks Street and Drainage System and City of Fairbanks Standard Specifications for Roadway and Utility Construction. Additionally, the permittee shall be responsible to maintain the excavated area to condition satisfactory to the city engineer for a period of one year following the date of original entry into the right-of-way and shall meet the following requirements:

1. The responsibility for restoration of the right-of-way lies wholly with the party making the excavation or otherwise disrupting the condition of the right-of-way.
2. Every effort must be made to complete all work and restore the street to its original condition in the shortest possible time. Except in the case of unusual and extenuating circumstances as determined by the city engineer, the contractor shall be charged a penalty whenever the time an excavation remains open, or the street has not been restored to its original condition exceeds the maximum allowed in the following schedule:
 - a. Allowable time for commencing to completion of work under a minor permit, including back filling of excavation within the traveled way.

Residential: Three calendar days.

Business or arterial: 18 hours (maximum of six hours between 7:00 a.m. and 7:00 p.m.) For a major permit, work will be completed in accord with the terms of the permit.

- b. Additional charges for time that excavation remains open in excess of allowable time.

Residential: \$100.00 per day.

Business or arterial: \$20.00 per hour.

- c. Total allowable time for commencing excavation to final completion of roadway restoration including paving replacement, ditch grading and cleanup.

Residential: 14 calendar days.

Business or arterial: 14 calendar days.

- d. Additional charges for time street or sidewalk has not been restored to its original condition.

Residential: \$100.00 per day.

Business or arterial: \$20.00 per hour.

3. However, if the permittee fails, refuses or neglects to restore the street and/or sidewalk to its original condition within a total of 14 calendar days after commencing excavation, the city engineer is authorized and directed to have such street and/or sidewalk restored to its original condition by city work forces and/or other contractual arrangements with appropriate charge back to the original permit holder for the entire cost of such work. If an applicant feels that charges levied by the city engineer or his authorized representative are unreasonable, he may appeal to the board of appeal by a letter to the city engineer within ten city working days after the charges have been levied in writing to the contractor involved.
4. As the excavation work progresses, all affected roads and sidewalks must be thoroughly cleaned of all rubbish, excess earth, rock, and other debris deposited by the permittee.
5. All cleanup operations will be accomplished at the expense of the permittee and must be completed to the reasonable satisfaction of the city engineer.

Section 606. Pavement and concrete removal.

Where excavations or trenches are made in exposed concrete and pavement surfaces, a power-driven saw must be used to cut a kerf deep enough to permit complete breakage of the concrete or pavement without ragged edges. The edge of all pavements must be properly cut, and all loose material must be removed before new pavement is placed.

Section 607. Compaction.

Compaction of back fill material must be equal or greater to that of surrounding in situ material.

Section 608. Removal of facilities.

Abandoned underground utility facilities may not be allowed to remain in place if they would degrade the roadway or damage existing facilities.

Section 608.1. Surface facilities.

Where an existing joint use pole-line is relocated to another accessible location, the joint users will be required to also relocate. The relocation must occur within a 90-day period. After the relocation of the joint users is complete, the pole-line owner will remove the abandoned poles. Should the abandoned/orphaned poles still remain in place beyond 60 days after relocation, then the city may remove the poles and bill the pole owner for the actual costs.

Section 609. Abandoned facilities.

The city is not responsible for costs incurred by a future permittee arising or resulting from facilities found to be abandoned in place.

Section 610. Project inspection and correction.

The city has the right to inspect all projects and to determine compliance with this article.

Section 611. Reserved.

Section 612. Inspection and report.

Inspections will be conducted as deemed necessary by the city engineer, except final inspection will be conducted at the completion of the project for each permitted project. An inspection report will be prepared and filed in the permit file to acknowledge the terms and conditions of the permit have been met. A copy of the report will be provided to the permittee.

Section 613. Testing.

The city reserves the right to order or to otherwise conduct materials testing, certified compaction tests, or such other tests as the city feels are reasonably necessary to ensure the integrity of the right-of-way. If the test reveals the work is not in compliance with requirements, the permittee shall be responsible for the costs thereof pursuant. If the test reveals the work is in compliance with requirements, the city shall pay the costs thereof.

Section 614. Quality control.

The city has the right to reject the materials or workmanship if reconstruction of the right-of-way is not in compliance with city standards and ordinances and to stop work until corrections are made.

Section 615. Corrective action.

If corrections are not made by the permittee in a timely manner, the city engineer may take necessary corrective action as deemed necessary, in which case, all direct and indirect expenses incurred by the city are chargeable to the permittee. Such fees may include labor, equipment, materials, and burden as generally applicable.

Sections 616-619. Reserved.

Section 620. Fees required.

All permits issued by the city for facilities installed within the jurisdiction of the city after the effective date of this article are subject to fees and charges as herein provided.

Sections 621-622. Reserved.

Section 623. Right-of-way permit fees.

Right-of-way permit fee amounts are set forth in the current City Schedule of Fees and Charges for Services. The following permit and fee requirements are applicable (plan review, inspection, and permit processing):

1. *Major permits.* A one-time fee for each permit will be charged prior to issuance of the permit, plus a lineal foot charge for each longitudinal lineal foot of permitted facility. Aerial facilities and horizontal boring are exempted from the lineal foot charge as provided above.
2. *Minor permits.* A one-time fee for each permit will be charged prior to issuance of a minor permit involving excavations within a road prism. Where an individual permit is issued for multiple facilities, the permit fee will be computed for each facility permitted under the permit. Aerial utility services and buried telephone and cable TV facilities that do not impact the road prism/ditch line are exempt. Curb cuts, driveways, and sidewalk construction permits have reduced fees.

3. *Common trench.* For the sake of computation of fees, multiple facilities installed in a common trench will be charged a permit fee based upon a single facility. The associated fee will be apportioned equally to the common users.
4. Each facility, regardless of whether applied for separately or jointly, will be considered, for the purpose of this section, to be a separate permit.
5. Lineal foot determinations will be based upon the total plant installed at a given time and location. For example, multiple conductors installed under one project in single trench or installed aurally on a single pole line will be considered a single facility for purposes of computing lineal footage.
6. If connections to utility stubouts can be accomplished without excavation within the right-of-way, the permit for the service connection will be provided without fee.

Sections 624-644. Reserved.

Section 645. Incorrect locates.

The city is not responsible for damages arising from incorrect or incomplete locates or inaccurate or incomplete as-builts of non-city-owned facilities.

Sections 646-649. Reserved.

Section 650. Assigned facility locations.

Facilities must be located within the right-of-way as herein provided.

Section 651. Reserved.

Section 652. Location grid.

To the extent practicable, all facilities within the right-of-way must be located as shown by the document entitled assigned facility location.

Section 653. Exceptions to assigned locations.

When the permittee deems it unreasonable to place a facility at the assigned location, the permittee must apply for an exception. The request should include the following:

1. A complete written explanation; and
2. Additional plans, drawings, and sketches as necessary to show problem areas, existing facilities located within the right-of-way, and locations where the permittee would like to place the planned facility.

Section 654. Exception approval.

The city engineer shall consider the request of the permittee and approve or disapprove the request within three working days of the request.

Section 655. Disallowed relocation costs.

In the discretion of the city engineer, an "at your own risk" permit may be issued for situations of locations where a permit would normally not be available. In such a case, the facility is not entitled to reimbursement under section 70-702(3).

Section 656. Reserved.

Section 657. Burial depth.

Underground lines must be installed at a minimum crossing depth of 24 inches, but different depths of burial may be directed by the city engineer to accommodate unusual topography or street widths, especially in areas where storm drainage ditches are used adjoining the roadway.

Section 658. Existing facilities.

Much of the right-of-way is occupied by facilities which are not located in the above detailed locations. When replacement or reconstruction of existing facilities takes place, every effort will be made to conform with the assigned utility locations. Exceptions to assigned locations will be requested and approved as herein described.

Section 659. Reserved.

Section 660. As-builts - general.

With the exception of service lines, all permitted facilities within the right-of-way must be documented by adequate as-builts plans or sketches submitted by the permittee as herein provided.

Section 661. Reserved.

Section 662. As-builts required.

Except as provided below, upon completion of the project, the permittee is required to provide certified as-builts of facilities installed within the right-of-way. The as-builts must include and be subject to the following requirements. Failure to submit as-builts in a timely manner will result in termination of the permit for the facility and, at the option of the city engineer, removal of the facility as herein provided.

1. The as-builts must be accurate, legible, and a complete reflection of conditions as constructed, including final location, stationing, elevations, and detail of all improvements. Said information must be tied to horizontal and vertical control points.
2. As-builts must be furnished prior to release or refund of bonds or deposits provided by the permittee.
3. As-built information must be obtained by accepted engineering and survey practices, which may include GPS locational references, when the technology is feasible and available.
4. All as-built drawings must be reviewed and stamped by a professional land surveyor and professional engineer (if required by design modifications).
5. ~~This requirement to submit as-builts is subject to the following exceptions and limitations.~~
 - a. ~~As-builts will not be required for aerial utility services within the right-of-way, but such facilities are subject to the requirements of section 70-666.~~
 - b. ~~As-builts will not be required for buried utility services installed within the right-of-way, but such facilities are subject to the requirements of section 70-665.~~
 - c. ~~The city engineer has the authority to waive or amend the requirements for as-builts as deemed necessary.~~

Section 663. Format required.

As-builts may be provided in either full or half-size prints. Compatible electronic media is desirable and at the option of the permittee may be provided as an alternative to the hard copy media otherwise required. If electronic media is provided, it should be in the current or compatible version of AutoCAD in use by the city at the time the as-builts are submitted and may not include fonts other than standard AutoCAD fonts.

Section 664. Technical requirements.

As-builts required by this policy will normally meet the following requirements:

1. The as-builts submitted must document facility location within:
 - a. Horizontally: Plus or minus one foot from center line; and
 - b. Vertically: (Buried utilities only) Plus or minus one-quarter foot.
2. As-builts must meet the following horizontal and vertical datum and control requirements:
 - a. Horizontal control: Horizontal control must be based upon the subdivision in which the survey is located; and
 - b. Vertical datum: Specify the datum used; the 1966 datum is preferred.
3. The as-built control intervals will be not less than 100 feet, plus all horizontal and vertical facility angle points and services.

Exceptions to the above apply to situations where "best available" as-builts fall short of these standards.

Section 665. Buried service requirements.

The location of buried utility services will be documented by an as-built sketch submitted by the permittee which accurately depicts the following information. All horizontal distances must be referenced to property corners, street intersection monuments, or other readily identifiable physical features. Vertical elevations must be based upon main line elevations or known benchmarks.

1. The property being served including the lot, block, and subdivision or street address.
2. The utility main or trunk lines from which service will be obtained.
3. A minimum of three swing ties to prominent features locating the service at the point of connection on the main and the point at which the service line exits the right-of-way. Alternate methods of locating the service may be submitted subject to approval by the city engineer.
4. The type of service and all elevations necessary to establish the vertical location of the service line (buried services only).

Section 666-699. Reserved.

Section 700. City project construction.

Existing permitted facilities affected by city street or storm drain projects will be accommodated by the city as follows.

Section 701. Reserved.

Section 702. Utility accommodation.

In the event the city plans the construction or reconstruction of any street, road, alley, or other such right-of-way in which permitted facilities are located, the city will perform as follows:

1. Notify the permittee of its intended plans and provide the permittee the opportunity to incorporate planned or needed utility modifications and upgrades within the planned project by the city. The costs of all such optional utility modifications and upgrades will be borne by the permittee.
2. If, however, in the opinion of the city, the planned street construction or reconstruction by the city requires the removal, relocation, or modification of any utility permitted under this policy, the city may:
 - a. Afford the permittee the opportunity to make the necessary modifications separate and apart from the city's project.
 - b. Or at the option of the permittee, such modifications may be incorporated as part of the city's project.

3. Unless mutually agreed otherwise, the city shall be responsible for the cost of removal, relocation, or modification of any utility conflicting with a city project.
4. The city shall not be responsible for the cost of upgrading existing utilities. The city's responsibility for costs will be based upon a like quality replacement of existing utilities. If the permittee opts to upgrade or otherwise improve the utility to be relocated, the permittee shall be responsible for such "betterment costs".

Section 703. Non-permitted utilities.

(a) Non-permitted utilities will be afforded no protection under this section. All relocation, modification, upgrade, and betterment costs associated with any city-planned project will be at the expense of the owner of the non-permitted utility. Any relocated facility must be permitted as required by this policy.

(b) In the event a facility is not constructed in the manner and location provided for by the permit issued for the facility, the city may require the facility be relocated. Such facilities will not be eligible for relocation costs by the city and will be at the expense of the permittee.

Section 704-709. Reserved.

Section 710. Liability - general.

The permittee shall assume all responsibility to restore the right-of-way, to protect existing city-owned facilities, to protect the public, and other right-of-way users as follows.

Section 711. Reserved.

Section 712. Liability.

Nothing in this chapter is intended to impose a duty on the city to inspect any activity of a permittee for purposes of assuring compliance with standards set forth in this chapter; nor does the city warrant to a permittee the right-of-way will be preserved in any particular condition.

Section 713. Performance bond.

The city engineer may require a performance bond prior to issuance of the permit to insure restoration of all city-owned improvements within the right-of-way. Bonds will not be required for local utilities unless the utility fails to complete restoration on a permitted project within the preceding 12 months. No bond will be returned until acceptable as-builts have been submitted to the city. The performance bond will be released upon project completion and satisfactory restoration of the right-of-way.

1. Bonding and back-charge. A performance bond must be provided to ensure street restoration work is completed in a satisfactory manner. Said bond will be provided during the construction period in cash, certified check, or other security form acceptable to the city engineer in a sum equal to \$75.00 per lineal foot of trench in improved streets (paved), and \$50.00 per lineal foot of trench in unimproved streets (gravel) with security minimums of \$1,500.00 and \$1,000.00, respectively and will be returned after final inspection.
2. Following release of the bond, if the permittee fails to maintain the excavated area as provided for by section 605, in addition to the other remedies provided for by this policy, the city engineer may refuse future permits to the permittee until such time as the failure has been corrected by the permittee.
3. Neither partial or entire use of the permitted area by the city engineer, public or others constitutes acceptance of work not done in accordance with this permit or relieve the permittee of liability in respect to any express warranties or responsibility for faulty materials or workmanship. The permittee shall remedy any defects in the work authorized under this permit which may appear within a period of one year for the date of substantial completion.

Section 714. Reserved.

Section 715. Surety.

All surety in lieu of bonds must be approved by the city attorney.

Section 716. Bonding, multiple permits.

Where it is probable more than one permit will be required, the applicant may post, or the city engineer may require the applicant post, bond in the amount sufficient to cover the cumulative risk. If an applicant applies for a permit to use the right-of-way and in the

opinion of the city engineer the work exceeds the amount of the presently posted bond, an additional bond may be required.

Section 717. Bond exemptions.

The State of Alaska, the Alaska Railroad Corporation (ARRC) or municipal corporations of the State of Alaska are exempt from bonding requirements otherwise required herein. These entities must furnish a certified statement assuring the city all costs for repair of damage is the liability of the permittee.

Section 718. Reserved.

Section 719. Hold harmless.

The permittee agrees to hold the city harmless from any and all suits, damages, or awards to the extent resulting or arising from any construction, installation, repair, maintenance activity, or utilization by permittee of the right-of-way associated with the permitted facilities.

Section 719.1. Commercial general liability insurance.

Except as approved by the city attorney, the permittee must provide a policy of commercial general liability insurance covering project completion, explosion hazard, underground property hazard, and contractual liability for limits not less than:

1. \$1,000,000.00 combined single limit for bodily injury sustained by one or more persons or for property damage as a result of any one occurrence;
2. \$2,000,000.00 aggregate for bodily injury sustained or for property damage during the policy year; and
3. \$1,000,000.00 umbrella for any excess during the policy year, except no umbrella coverage is required for minor permits.
4. The city is to be added as an additional insured on each of the policies required under this section and a 30-day notice of cancellation is to be given.

Section 719.2. Laws to be obeyed.

All permittees are responsible for full compliance with all federal and state laws, all local laws, ordinances and regulations, which in any manner affect those engaged or employed

by the permittee, or which may affect the conduct of the work by the permittee. The permittee shall protect and indemnify the city from any claim or liability arising from or based upon the violation of any such law, ordinance, regulation, order, or decree by permittee.

Section 719.3. Noncompliance.

The permittee is responsible to comply with each and every provision of this policy and all conditions and requirements imposed by a permit issued by the city and accepted by the permittee. Failure to comply with any such requirement may result in corrective action by the city. If, in the opinion of the city engineer, work by the permittee is non-compliant, the permittee is responsible to promptly restore the right-of-way in a manner acceptable to the city engineer. If such restoration work is not promptly accomplished by the permittee, the city may:

1. Exercise the bond provided by the permittee to ensure the work is completed in an acceptable manner; or
2. Conduct such work and the permittee shall be responsible for all associated costs incurred by the city.

Section 720-739. Reserved.

Section 740. Assignment and transfer - general.

Permits may be assigned only as provided herein.

Section 741. Reserved.

Section 742. Assignment and transfer.

Except as provided below, a permittee may not assign a right-of-way permit without written approval from the city engineer, said approval shall not be unreasonably withheld. Where a utility service is not owned by the utility, the property owner is the permittee and is responsible for the service. The permits for the utility service line will be considered an appurtenance to the property served and will flow with the transfer of title to a new owner when the property is conveyed.

Section 743. Change of address.

The owner of any existing permit is responsible to advise the city of any change of address. Notice of such must be provided to the city in writing.

Section 744-749. Reserved.

Section 750. Enforcement and appeals process.

The city engineer shall work to equitably resolve issues associated with use of the city's rights-of-way. However, if a permittee or applicant disputes a determination of the city engineer, that determination may be appealed to the mayor, council, and RCA. **APPEAL?**

Section 751. Reserved.

Section 752. Work without a permit.

Except in case of a bona fide emergency, no work within the right-of-way will be allowed without a permit. If such occurs, the city may assess the offender triple permit fees and the offender will be subject to FGC Sec. 1-15. If such failures are deemed to be systemic in nature, future permits will not be issued.

Section 753. Revocation.

The city engineer may revoke a permit that has been suspended.

Section 754. Appeals – general.

An applicant for a right-of-way permit who is dissatisfied by a determination of the city engineer regarding the terms and condition of such permit may within ten working days appeal such determination to the city mayor.

Section 755. Appeal process. REVIEW APPEAL PROCESS????

Within five days of filing the grievance, the mayor shall interview the applicant or otherwise conduct a hearing into the facts of the matter and make a decision, which decision will be delivered to the applicant.

1. An appeal of the mayor's decision may be made to the city council within 20 days of the mayor's written decision. An appeal is timely when filed with the city clerk's office within 21 working days of the date of mailing of the mayor's decision.
2. A person aggrieved by the decision of the city council can appeal to the RCA in accordance with RCA rules.
3. The appellant shall be responsible for their costs associated with making the appeal.

Sections 756-759. Reserved.

Section 760. Unauthorized encroachments.

After adoption of this permitting system, no utilities, structures, fences, culverts, driveways, ditches, or any obstruction to any existing ditch or drainage structure, or other private improvements may be placed in whole or in part within the right-of-way (excluding PUE's and GOE's) without a permit for such as may be provided for by this policy.

Sections 761-762. Reserved.

Section 763. Improvements not grandfathered.

To the extent such non-utility improvements may exist prior to the date of implementation of this policy, such private improvements will not be grandfathered under this system.

Section 764. Encroachment resolution.

If an unauthorized encroachment is found to interfere with a planned or existing use of the right-of-way by the city or public utility, the city shall resolve the encroachment as follows:

1. The city engineer shall notify the record owner of the property of the unauthorized encroachment and shall provide the owner 14 days to resolve the encroachment by either application for a right-of-way permit or by removing the facility within the right-of-way.

2. If the improvement is not removed within the period allowed, or if a permit is not issued by the city for the improvement, the city may at its option remove or relocate the facility from within the right-of-way and bill the property owner for the costs incurred.

ORDINANCE NO. 6206

AN ORDINANCE AMENDING FGC SECTION 22-15(d) ABSENTEE VOTING BY PERSONAL REPRESENTATIVE AND AMENDING OTHER SECTIONS OF CHAPTER 22 ELECTIONS TO AUTHORIZE YOUTH ELECTION WORKERS IN CITY ELECTIONS, TO CLARIFY THE DEFINITION OF ELECTION OFFICIAL, AND TO STANDARDIZE ELECTION TERMINOLOGY

WHEREAS, regular City elections are currently held in conjunction with Borough elections, and the City has sought to keep its election codes and procedures as similar as possible to that of the Borough to ensure consistency for voters; and

WHEREAS, Borough code and State law refer to absentee voting by a personal representative as “special needs voting;” the City uses the same “Special Needs Ballot Oath & Affidavit Envelope” and process as the Borough for this type of absentee voting, so the City and Borough codes should be consistent; and

WHEREAS, civic engagement is a vital part of a healthy democracy, but it can be challenging to find enough citizens willing and able to serve as election officials at local elections; and

WHEREAS, engaging young people ages 16 and 17 as election workers will provide them with more education on the election process and increase the likelihood that they will participate in local elections when they reach voting age; and

WHEREAS, youth workers would be under the supervision of precinct chairs and would not replace precinct workers required by the Fairbanks General Code; and

WHEREAS, the State of Alaska and other municipalities already permit youth ages 16 and 17 to participate as election workers in their elections; and

WHEREAS, the terms “election official” and “election judge” should be used consistently throughout the Fairbanks General Code (FGC).

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. That FGC Sec. 22-15(d), Absentee voting by personal representative, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

(d) *Absentee voting - **Special needs** by personal representative.*

(1) **A qualified voter with a disability who, because of that disability, is unable to go to a polling place to vote may vote a special needs ballot. Special needs ballots shall be issued and accounted for in accordance with the rules adopted by the state for use in state elections and in effect at the time of the local election.** ~~A qualified voter may apply for an absentee ballot through a personal representative on the day of, or not more than 20 days~~

~~before, the date of an election. The application shall be signed by the applicant and be accompanied by a letter from a licensed physician or a statement signed by two qualified voters stating that the applicant will be unable to go to the polling place because of physical disability.~~

~~(2) The personal representative shall deliver the absentee ballot to the voter as soon as practicable. Upon receipt of an absentee ballot through a personal representative, the voter shall proceed to mark the ballot in secret, place the ballot in the small envelope, place the small envelope in the larger envelope, and sign the voter's certificate on the back of the envelope in the presence of the personal representative who shall sign as attesting witness and date their signature. The voter shall then return the absentee ballot to their personal representative who shall deliver the ballot to the election official who provided the ballot. The absentee ballot must be returned to the city clerk within three days from the date it is obtained but not later than 8:00 p.m. on election day. An absentee ballot that is not returned to the city clerk by the close of business on the third day from the day it is obtained may not be counted, but the voter may vote in the election.~~

~~(3) The city clerk shall keep a record of the name and signature of each personal representative requesting an absentee ballot and the name of the person on whose behalf the ballot is requested. The city clerk shall record the date and time the absentee ballot is provided and the time the ballot is returned.~~

~~(4) A candidate for office at that election may not act as a personal representative. An individual may serve as personal representative for not more than one physically disabled voter.~~

Section 2. That FGC Sec. 22-1. – Definitions is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

* * * * *

Election officials means the city clerk **and employees of the city clerk's office, temporary election workers, election board members, and members of counting or review boards** ~~or the clerk's designee, election judges and election clerks, and canvass boards.~~

* * * * *

Section 3. That FGC Sec. 22-10. – Election officials is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

- (a) For precincts within the city, the city council and the borough assembly shall appoint at least three **election** judges in each precinct to constitute the election board of that precinct. The city clerk is the election supervisor. One **election** judge shall be designated as chairman and shall be ordinarily responsible for administering the election in that precinct. The city clerk may appoint **additional election officials** ~~up to three election clerks~~ at any polling place where they are needed to conduct an orderly election ~~and to relieve the election judges of undue hardship.~~

- (b) All election officials should attend a training session unless personally and specifically excused for cause by the city clerk. If any appointed election official is not able or refuses to serve on election day, the city clerk may appoint a replacement for that official.
- (c) Each election ~~judge~~ **official** serving at a precinct polling place must be a qualified voter and, if possible, a resident within the precinct to which they are appointed.
- (d) All election ~~election officials~~ **judges and clerks**, before entering upon their duties, must subscribe to the oath required of all public officers by the state constitution in the manner prescribed by the city clerk.
- (e) Candidates and the contact persons or sponsors on an initiative or referendum shall not serve as election officials. Certain familial relationships may not exist between a candidate and ~~an precinct election judge, election official, or member of a ballot counting team~~ in regular, runoff, or special elections. Those familial relationships are:
 - (1) Mother, mother-in-law, stepmother;
 - (2) Father, father-in-law, stepfather;
 - (3) Sister, sister-in-law, stepsister;
 - (4) Brother, brother-in-law, stepbrother;
 - (5) Spouse;
 - (6) Grandparent; or
 - (7) Person sharing the same living quarters.

(f) The city clerk may appoint not more than two people aged 16 and 17 as youth election workers at each precinct. A youth election worker must:

- (1) Be a citizen of the United States;**
- (2) Obtain written permission from a parent or legal guardian;**
- (3) Attend mandatory training on polling place election procedures; and**
- (4) Serve under the supervision of the precinct chair.**

Section 4. That the effective date of this Ordinance shall be the ____ day of June 2022.

Jim Matherly, Mayor

AYES:
 NAYS:
 ABSENT:
 APPROVED:

ATTEST:

APPROVED AS TO FORM:

 D. Danyielle Snider, MMC, City Clerk

 Paul Ewers, City Attorney

RESOLUTION NO. 5016

**A RESOLUTION ESTABLISHING THE RATE OF LEVY OF 2022
REAL PROPERTY TAXES FOR THE CITY OF FAIRBANKS,
ALASKA**

WHEREAS, the real property assessment rolls have been completed, and the Fairbanks North Star Borough Assessor's Office has advised the City Mayor that the net taxable value of real property, as defined by AS 29.71.800, within the City of Fairbanks, Alaska, is estimated at **\$3,013,621,715**.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. The rate of levy on the net assessed value of taxable real property is hereby fixed at **5.754** mills for municipal purposes within the City of Fairbanks. The **5.754** mill rate as provided in Fairbanks Charter Section 6.5 is comprised of three parts:

General Fund Expenditures:	4.900 mills
Voter approved services(Prop A):	.231 mills
Claims & Judgments:	.623 mills

Section 2. The taxes levied hereby are due, delinquent, and subject to penalties and interest as provided by Fairbanks General Code Chapter 74, Article II.

Section 3. Taxes in any given year may be paid in two equal installments. The first half of taxes thus levied is due on the first day of September in the year in which the taxes are levied and are delinquent if not paid prior to the close of business on that day. The second half of taxes thus levied is due on the first day of November in the year in which the taxes are levied and are delinquent if not paid prior to the close of business on that day.

Section 4. The sections, paragraphs, sentences, clauses and phrases of this Resolution are severable. Should any part of this Resolution be declared unconstitutional or otherwise unlawful by a valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or unlawfulness does not affect any of the remaining sections, paragraphs, sentences, clauses and phrases of this Resolution.

PASSED and APPROVED this 13th day of June 2022.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

**TAX CAP ESTIMATE
FOR YEAR 2022**

Tax Levy

Real Property Tax (Prior Year):	\$	13,769,198
Alcohol Beverage (Prior Year):	\$	2,300,000
Gasoline (Prior Year):	\$	500,000
Tobacco (Prior Year):	\$	900,000
Room Rental (1999 Level):	\$	2,233,308

Tax Cap Subtotal: \$ 19,702,506

Allowable Additions

CPI [4.9%] (x) Tax Cap Subtotal	\$	965,423
New Construction (x) Prior Year Mill Rate	\$	226,306
Voter Approved Services	\$	695,380
Claims and Judgements	\$	1,877,567

Tax Cap Total: \$ 23,467,183

Budget Taxation

Alcohol Beverage:	\$	2,300,000
Tobacco:	\$	900,000
Gasoline Excise Tax:	\$	500,000
Room Rental (1999 Level):	\$	2,233,308

Budget Tax Subtotal: \$ 5,933,308

Property Tax Limit

Tax Cap:	\$	23,467,183
Less Budget Taxation	\$	(5,933,308)
Less 2% Surplus	\$	(310,350)

Property Tax Limit: \$ 17,223,525

4.9 Mill Tax Limit: \$ 17,339,694

Difference: \$ (116,169)

RESOLUTION NO. 5017

**A RESOLUTION AMENDING THE CITY SCHEDULE OF FEES
AND CHARGES FOR SERVICES BY ADJUSTING GARBAGE
COLLECTION RATES**

WHEREAS, Section 66-22 of Fairbanks General Code provides that garbage collection rates be adjusted each year to reflect the annual change in the Anchorage Consumer Price Index (CPI) and changes in the tipping fees charged by the Fairbanks North Star Borough landfill; and

WHEREAS, the change in the annual CPI was 4.9 percent in 2021; and

WHEREAS, the Fairbanks North Star Borough landfill tipping fees increased by \$4.00/ton in 2022, and the Borough is proposing an increase of \$3.00/ton in 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, to approve the attached version of the *Schedule of Fees and Charges for Services* amending the refuse collection rates, effective July 1, 2022.

PASSED and **APPROVED** this 13th day of June 2022.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

City of Fairbanks Schedule of Fees and Charges for Services

Resolution 5017 - Effective July 1, 2022

Category	Code Sec.	Topic	Current Fee	Proposed Fee	Unit Description
Garbage Collection	66-22	Single Family Dwelling	\$ 88.00	\$ 93.00	Per quarter (rounded from \$93.24)
		Duplex	\$ 176.00	\$ 186.00	
		Triplex	\$ 264.00	\$ 279.00	
		Fourplex	\$ 352.00	\$ 372.00	
	66-23	Senior Rate	\$ 68.00	\$ 73.00	

FISCAL NOTE

2022/2023 Refuse Collection Fee Adjustment

Code does not allow inclusion of postage and mailing supplies & services.

Category	Current-Deferred Rate Per Quarter	Anchorage Annual CPI for 2021	CPI Adjusted Rate	Tipping Fees Increase, (see detail below)	Total	Increased Rate Per QTR (rounded)
Refuse Collection	\$ 88.00	104.90%	\$ 92.31	\$ 0.93	\$ 93.24	\$ 93.00

Tipping Fee Increase Detail						
7/1/21-6/30/22 & 7/1/22-6/30/23 Total Tons	Units	AVG Tons/Unit	\$ Increase Per Ton	\$ Per Year	\$ Per QTR	Increased Rate Per QTR (rounded)
2600	5,049	51.50%	4.00	\$ 2.06	\$ 0.51	\$ 0.51
2800	5,049	55.46%	3.00	\$ 1.66	\$ 0.42	\$ 0.42

7/1/21=\$124 per ton (actual); 7/1/22=\$127 per ton (estimate per budget)

Amount of Increase	<u>\$ 5.00</u>
Quarterly Increase	<u>\$ 25,245.00</u>
2022 Budget Increase	<u>\$ 50,490.00</u>

ORDINANCE NO. 6207

**AN ORDINANCE AMENDING THE 2022 OPERATING
AND CAPITAL BUDGETS FOR THE SECOND TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2022 operating and capital budget.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows [amendments shown in **bold** font; deleted text in ~~font~~]:

SECTION 1. There is hereby appropriated to the 2022 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2022 and ending December 31, 2022 (see pages 2 and 3):

GENERAL FUND

REVENUE	MAYOR PROPOSED BUDGET	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes (all sources)	\$ 23,164,992	\$ 1,197,138	\$ 24,362,130
Charges for Services	5,507,910	50,490	5,558,400
Intergovernmental Revenues	1,874,078	668,300	2,542,378
Licenses and Permits	1,712,850	-	1,712,850
Fines and Forfeitures	426,500	-	426,500
Interest and Penalties	140,000	-	140,000
Rental and Lease Income	136,762	-	136,762
Other Revenues	220,000	-	220,000
Other Financing Sources	3,213,760	(396,060)	2,817,700
Total revenue appropriation	<u>\$ 36,396,852</u>	<u>\$ 1,519,868</u>	<u>\$ 37,916,720</u>
EXPENDITURES			
Mayor Department	\$ 716,790	\$ 20,000	\$ 736,790
Legal Department	224,430	-	224,430
Office of the City Clerk	445,085	3,900	448,985
Finance Department	937,100	-	937,100
Information Technology	2,417,715	-	2,417,715
General Account	4,733,781	812,500	5,546,281
Police Department	7,783,102	-	7,783,102
Communications Center	2,674,570	-	2,674,570
Fire Department	7,747,268	753,000	8,500,268
Public Works Department	9,377,791	150,000	9,527,791
Engineering Department	915,760	-	915,760
Building Department	714,430	-	714,430
Total expenditure appropriation	<u>\$ 38,687,822</u>	<u>\$ 1,739,400</u>	<u>\$ 40,427,222</u>
2021 unassigned fund balance	\$ 14,753,830	\$ -	\$ 14,753,830
Prior year encumbrances	(272,775)	-	(272,775)
Transfers to other funds	(2,000,000)	(390,000)	(2,390,000)
Increase (Decrease) to fund balance	(18,195)	170,468	152,273
2022 estimated unassigned balance	<u>\$ 12,462,860</u>	<u>\$ (219,532)</u>	<u>\$ 12,243,328</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$10,000,000.

\$ 8,085,444

CAPITAL FUND

<u>REVENUE</u>	MAYOR PROPOSED BUDGET	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Transfer from Permanent Fund	\$ 689,313	\$ -	\$ 689,313
Transfer from General Fund	2,000,000	-	2,000,000
Property Repair & Replacement	145,000	-	145,000
Public Works	250,000	-	250,000
Garbage Equipment Reserve	260,743	6,060	266,803
IT	50,000	-	50,000
Police	180,000	-	180,000
Communications Center	140,000	-	140,000
Fire	140,000	-	140,000
Building	10,000	-	10,000
Total revenue appropriation	<u>\$ 3,865,056</u>	<u>\$ 6,060</u>	<u>\$ 3,871,116</u>
 <u>EXPENDITURES</u>			
Property Repair & Replacement	\$ 2,016,058	\$ 165,000	\$ 2,181,058
Public Works Department	547,261	-	547,261
Garbage Equipment Reserve	800,000	-	800,000
IT Department	225,451	-	225,451
Police Department	438,031	-	438,031
Communications Center	56,960	-	56,960
Fire Department	50,000	920,000	970,000
Road Maintenance	582,119	-	582,119
Total expenditure appropriation	<u>\$ 4,715,880</u>	<u>\$ 1,085,000</u>	<u>\$ 5,800,880</u>
Estimated capital fund unassigned balance	\$ 6,998,484	\$ (165,000)	\$ 6,833,484
Estimated capital fund assigned balance	6,573,695	(913,940)	5,659,755
2022 estimated fund balance	<u>\$ 13,572,179</u>	<u>\$ (1,078,940)</u>	<u>\$ 12,493,239</u>

SECTION 2. This ordinance also appropriates the use of emergency snow removal funds in the amount of \$250,000 as designated by the Mayor.

SECTION 3. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2022 and ending December 31, 2022.

SECTION 4. The effective date of this ordinance shall be the 27th day of June 2022.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE
ORDINANCE NO. 6207
AMENDING THE 2022 OPERATING AND CAPITAL BUDGETS
FOR THE SECOND TIME

GENERAL FUND
\$1,519,868 Increase in Revenue
\$1,739,400 Increase in Expenditures

Revenue

1. Tax Revenue
 - \$697,138 increase to property taxes
 - \$500,000 increase to room rental taxes
2. Charges for Services
 - \$44,430 increase to garbage collection
 - \$6,060 increase to garbage equipment reserve
3. Intergovernmental Revenues
 - \$598,300 increase to state community assistance
 - \$70,000 increase to supplemental emergency management transportation
4. License and Permits
5. Other Revenue
6. Other Financing Sources
 - (\$6,060) transfer to capital fund for garbage equipment reserve
 - (\$390,000) transfer to risk fund for general insurance

Expenditures

1. Mayor & Council
 - \$20,000 increase to annual leave accrual
2. City Attorney's Office
3. City Clerk's Office

- \$3,900 increase to salaries and benefits for increase in pay for the deputy city clerk/cashier
 - Council travel will also include travel for AML meetings
4. Finance Department
 5. Information Technology
 6. General Account
 - \$15,000 increase to medical for drug testing and physicals for new hires
 - \$10,000 increase to professional services for recruitment video
 - \$50,000 increase to electric
 - \$60,000 increase to street lighting
 - \$30,000 increase to traffic signals
 - \$45,000 increase to steam
 - \$200,000 increase to heating fuel
 - \$15,000 increase to propane and natural gas
 - \$387,500 increase to contributions to other agencies
 7. Police Department
 - Change one police officer position to a non-commissioned staff for employee recruitment (annual cost for salaries and benefits \$111,300)
 8. Dispatch
 9. Fire Department
 - \$625,000 increase to overtime and benefits
 - \$112,000 increase to uniforms and equipment for eight new hires
 - \$16,000 increase to professional services for eight new hires
 10. Public Works
 - \$150,000 increase to fuel, oil and grease
 11. Engineering
 12. Building Department

CAPITAL FUND
\$6,060 Increase in Revenue
\$1,085,000 Increase in Expenditures

Revenue

1. Other Financing Sources
 - \$6,060 transfer from general fund for garbage equipment reserve

Expenditures

1. Property Repair & Replacement
 - \$65,000 increase for fire alarm system upgrade at Fire Station Headquarters
 - \$50,000 increase to replace gates at Public Works
 - \$50,000 increase for Polaris Building structural review to prepare the request for proposal
2. Public Works
3. Garbage Equipment Reserve
4. IT Department
5. Police Department
6. Communications Center
7. Fire Department
 - \$880,000 increase for a fire engine
 - \$40,000 increase for knox box system
8. Road Maintenance

ORDINANCE NO. 6208

AN ORDINANCE AMENDING FGC SEC. 74-36, ECONOMIC DEVELOPMENT PROPERTY TAX EXEMPTION OR DEFERRAL AND ADDING FGC SEC. 74-37, TAX INCENTIVE FOR HOUSING

WHEREAS, state law authorizes a tax exemption or deferral for certain economic development property; and

WHEREAS, temporary relief from property taxes can be an incentive for new construction, and there is currently a need for quality, residential housing in certain areas of the City; and

WHEREAS, the Fairbanks area has experienced a housing shortage, impacting the ability of residents to find affordable, efficient housing in the community; and

WHEREAS, the Eielson Regional Growth Plan identified housing needs within the community and projected that a targeted tax exemption program could incentivize development; and

WHEREAS, the Fairbanks North Star Borough recently passed Ordinance No. 2022-11, which authorized a tax exemption for new residential units; and

WHEREAS, it is the desire of the Fairbanks City Council to encourage well-built, efficient, sustainable housing that will last for generations.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. FGC Sec. 74-36, Economic development property tax exemption or deferral, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

FGC Sec. 74-36. Economic development property tax exemption or deferral.

(a) The council may grant a partial or total exemption and/or deferral for economic development property only if the granting of such exemption and/or deferral will provide economic benefit to the city, and

- (1) The exemption and/or deferral will provide measurable public benefits commensurate with the level of incentive granted;

- (2) The property owner is in compliance with all state and local tax obligations;
- (3) The location of the trade, industry, or business is compatible with land use and development plans of the borough; and
- (4) The exemption and/or deferral is necessary to allow adequate time for improvements to be completed and revenue to be generated by the property.

(b) Economic development property means real property that:

- (1) Has not previously been taxed as real or personal property by the city; however, improvements on properties may be partially or wholly tax exempted or deferred under this section.

(2) Is used in trade or city business in a way that:

- A. ~~creates employment in the city directly related to the use of the property that does not supplant jobs in another similar industry;~~ or
- B. generates sales outside of the city of goods or services produced in the city; or
- C. materially reduces the importation of goods or services from outside the city.

(3) **An exemption and/or deferral on the property enables a significant capital investment in physical infrastructure that:**

- A. expands the tax base of the city; and**
- B. will generate property tax revenue after the exemption expires. or**

(4) Has not been used in the same trade or business in another city for at least six months before the application for deferral or exemption is filed; this limitation does not apply if the property was used in the same trade or business in an area that has been

annexed to the city within six months before the application for deferral or exemption is filed; this subsection does not apply to inventories.

(c) An ordinance by the Fairbanks City Council must precede any action to authorize a tax exemption or deferral under this section.

SECTION 2. FGC Chapter 74, Article II, Property Tax, is amended by adding a new Section 74-37. Tax incentive for housing, as follows:

FGC Sec. 74-37. Tax incentive for housing.

(a) As permitted by state law, a property tax exemption or deferral may be approved for the construction of new residential units. The assessed value attributable to the new residential units may be granted an exemption or deferral for a maximum of five years total if five or more residential units are constructed and for a maximum of two years if fewer than five residential units are constructed. The requirements in this section must be fully complied with.

(1) *Application.* A completed city-approved application, or a completed Fairbanks North Star Borough application for the same project, must be submitted by the property owner prior to construction of new residential units; applications submitted after construction begins will be rejected. Applications for an exemption under this section will only be accepted on or before June 30, 2024. The building department must forward a completed application together with an ordinance to the city clerk for placement on a council agenda with a recommendation for approval or denial no later than 30 days after receipt. In addition to any information required by the building department, the application must contain:

- A. A map or other proof that the entire property is within a military facility zone or within the boundaries of the city;
- B. Drawings of the residential units that the applicant will construct, including site plans and a floor plan that includes:

- (i) layout of new structures on the property to include existing structures and any changes that will be made to existing structures;
 - (ii) approximate square footages of all new units;
 - (iii) plans showing the construction will increase the total number of residential units on the property.
 - C. An acknowledgement by the applicant that the residential units will be taxable when the residential units are no longer eligible for tax exemption under this Article.
 - D. A document describing how the project serves an area in which demand for housing exceeds available inventory, serves a need with respect to cost and type of construction, and includes energy efficiency building standards.
 - E. The details of any plan to transfer, convey, or assign ownership to any third party after construction.
- (2) *Criteria.* An application may be approved by the city council if the following criteria are met:
- A. There is a demonstrated need for location, cost, and type of construction that is proposed.
 - B. Construction is for entirely new residential units and not an extension or modification of existing structures on the property.
 - C. The additional residential units will be constructed on the property within two years of approval.
 - D. Each residential unit provides living facilities for one or more persons and includes permanent provisions for living, sleeping, eating, cooking, and sanitation.
 - E. Residential units must either be owner-occupied or leased for periods of at least one month.

F. The proposed term of the exemption is proportionate to the benefit of the development, not to exceed the terms set forth in Sec. 74-37(a).

(3) *Final approval.*

A. *Four or fewer residential units.* After the applicant has completed construction of the foundation of the structure in accordance with their approved application and submitted any documents the building official may require, the exemption will be approved for the property improvements attributable to the newly constructed residential units on the property (no previously constructed units, whether or not remodeled, non-residential improvements, or land may be included). The exemption will begin on January 1 of the calendar year after final approval.

B. *Five or more residential units.* After the applicant has completed construction in accordance with their approved application and submitted any documents the building official may require, including a Certificate of Occupancy, the exemption will be approved only for the property improvements attributable to the newly constructed residential units on the property (no previously constructed units, whether or not remodeled, non-residential improvements, or land may be included). The exemption will begin on January 1 of the calendar year after final approval.

(4) *Termination.* An exemption under this section terminates immediately if the number of residential units on the property is less than the number existing at the time of final approval of the application, if the property is used for other than residential purposes, or for failure to comply with any other condition of approval.

(5) *Exclusions.* A property that is receiving any other optional tax exemption, deferral, or credit is not eligible for a housing incentive, and a property receiving a housing incentive is not eligible for any other optional tax exemption, deferral, or credit

during the time for which the housing incentive is applied to the property.

- (5) *Annual report.* Not later than March 15 of each year, the owner of the property for which an exemption is granted must file with the building department a report that includes:
 - A. A statement of occupancy and vacancy of the residential units for the prior calendar year.
 - B. A certification that the newly constructed residential units described in the application continue to exist and have not been converted to a non-residential use.
 - C. A description of the physical changes or other improvements constructed since the last report or, on the first report, since the filing of the application.
 - D. Any additional information requested by the building official.
- (6) *Transfer of ownership.* An exemption that is granted for construction of five or more residential units will not be terminated due to a transfer or assignment in ownership of the property during the exemption period if such change is in accordance with the plan submitted at the time of approval and the new owner agrees to comply with all conditions of approval on a form approved by the building official.

SECTION 3. That the effective date of this ordinance will be the ____ day of June 2022.

JIM MATHERLY, Mayor

AYES:

NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6208

Abbreviated Title: ECONOMIC DEVELOPMENT AND TAX INCENTIVES FOR HOUSING

Department(s): _____

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	TOTAL
TOTAL	\$ -

FUNDING SOURCE:	TOTAL
GENERAL FUND (PROPERTY TAXES)	\$ (7,860)
TOTAL	\$ (7,860)

This fiscal note is based on the median home assessed value of \$273,100 at the current mill levy of 5.754 for 5 years.

Reviewed by Finance Department: Initial mb Date 6/7/2022

ORDINANCE NO. 6209

**AN ORDINANCE TO APPLY TO THE STATE OF ALASKA TO
DESIGNATE THE CITY OF FAIRBANKS AS A MILITARY
FACILITY ZONE**

WHEREAS, state law authorizes the Adjutant General to designate Military Facility Zones (MFZ); and

WHEREAS, the Adjutant General may designate an area as a MFZ only if the area is in close proximity to the military facility; directly supports the military application of the facility; is zoned for economic development, residential use, and workforce training or education beneficial to the facility; and is in an area with inadequate infrastructure to support the continued or expanded operations of the facility; and

WHEREAS, the City of Fairbanks borders Fort Wainwright and is near Eielson Air Force Base, meets MFZ zoning requirements, and has inadequate infrastructure for expanded military operations; and

WHEREAS, the City of Fairbanks is a preferred housing location for many military families due to its proximity to Fort Wainwright, retail businesses, schools, and public services; and

WHEREAS, MFZ designation allows residential projects located within the MFZ to apply for financing from the Alaska Industrial Development Export Authority (AIDEA) or the Alaska Housing Finance Corporation (AHFC); and

WHEREAS, MFZ designation is consistent with the City of Fairbanks Strategic Plan, Fairbanks Downtown Plan, Eielson Air Force Base Regional Growth Plan, and Fairbanks North Star Borough Regional Comprehensive Plan.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows.

SECTION 1. The Mayor is authorized to execute all documents required to designate the City of Fairbanks as a Military Facility Zone.

SECTION 2. That the effective date of this ordinance is the ____ day of June 2022.

JIM MATHERLY, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul Ewers, City Attorney

ORDINANCE NO. 6210

**AN ORDINANCE AMENDING FGC SEC. 74-117(b) TO CHANGE
THE CITY'S ROOM RENTAL TAX ALLOCATION AND TO
DISTRIBUTE ADDITIONAL FUNDS FOR GOLDEN HEART PLAZA**

WHEREAS, the room rental tax was first enacted as the hotel/motel tax in 1979;
and

WHEREAS, the rate of the tax was increased to the current 8 percent in 1985; and

WHEREAS, the "purpose and limitation" section of the ordinance has been amended at least 10 times since 1979; and

WHEREAS, Explore Fairbanks deserves recognition for its diligent, hard work which has resulted in an increase in tourism for the Fairbanks North Star Borough, especially during the winter tourist season; and

WHEREAS, the City has been a good steward of taxpayer dollars, cutting staff and expenses over the last ten years; and

WHEREAS, Golden Heart Plaza is a historical landmark that annually attracts many thousands of visitors from all over the world; and

WHEREAS, Golden Heart Plaza has been plagued recently by graffiti, vandalism, and other unlawful behavior and is in desperate need of an increased security presence; and

WHEREAS, Golden Heart Plaza is currently leased and managed by Festival Fairbanks, a non-profit organization that needs help in addressing these issues; and

WHEREAS, failure to address these issues at Golden Heart Plaza will have adverse consequences on visitors, both current and future, to Fairbanks; and

WHEREAS, the change to the allocation formula and the distribution to Festival Fairbanks to provide additional security for Golden Heart Plaza in 2022 will address this pressing situation this summer and give the City Council time to consider long-term solutions to these issues.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. FGC Sec. 74-117(b) is amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

Sec. 74-117. Room rental tax purpose and limitation.

(b) Subject to annual appropriation, revenues collected under this article shall be allocated as follows:

(1) The City of Fairbanks will receive 33.5 ~~22.5~~ percent for fund collection, administration, and tourism impact, **and public safety**.

(2) \$400,000 will be distributed annually as follows:

Fairbanks Economic Development Corporation \$ 100,000.00

Golden Heart Plaza and Barnette Landing Maintenance \$ 30,000.00

Discretionary Grants \$ 270,000.00

In addition to the \$400,000, in 2022, \$227,920 will be distributed to Festival Fairbanks to fund security personnel at Golden Heart Plaza.

(3) All remaining room rental tax revenues will be distributed to the Fairbanks Convention and Visitors Bureau, dba Explore Fairbanks (hereinafter "Explore Fairbanks").

Section 2. That the effective date of this Ordinance is the 2nd day of July 2022.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6210

Abbreviated Title: AMENDING ROOM RENTAL TAX ALLOCATION FOR GOLDEN HEART PLAZA

Department(s): GENERAL

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2022	2023	2024+
GOLDEN HEART PLAZA SECURITY PATROL	\$227,920	\$0	\$0
TOTAL	\$227,920	\$0	\$0

FUNDING SOURCE:	2022	2023	2024+
GENERAL FUND (ROOM RENTAL TAXES)	\$227,920	\$418,000	\$429,000
TOTAL	\$227,920	\$418,000	\$429,000

Effective July 1, 2022, the City of Fairbanks allocations of room rental taxes will increase from 22.5% to 33.5%. The 11.0% increase will be used for security patrol at the Golden Heart Plaza in 2022. The estimated revenue from July 1 to December 31 is \$2,072,000. If the City continues to see the growth in room rental, it is estimated that room rental taxes will increase by \$100,000 annually for a total of \$3,800,000 in 2023 and \$3,900,000 in 2024.

Reviewed by Finance Department:

Initial mb

Date 6/8/2022

FAIRBANKS NORTH STAR BOROUGH
Chena Riverfront Commission
April 27, 2022
12:00 p.m.

A regular meeting of the Chena Riverfront Commission was held Wednesday, April 27, 2022, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

ROLL CALL

There were present appearing telephonically and in person:

Kevin Fraley	Buki Wright
Diana Campbell	Wade Binkley, Vice-Chair
Robert Henszey	Annette Freiburger, Chair

Comprising a quorum of the Commission, and

Cullen Mahaffey, Administrative Assistant III, Clerk
Andrew Ackerman, City of Fairbanks Representative, Ex Officio Member
Kellen Spillman, Community Planning Director, Ex Officio Member
John Netardus, AK DOT&PF Representative, Ex Officio Member
Hanna Thompson, Planner III

Absent and Excused

Julie Jones (excused)	Lee Wood (excused)
Gregory Barker (excused)	

MESSAGES

1. Chair's Comments

Chair Freiburger apologized for her absence at the last meeting and thanked Vice-Chair Binkley for chairing the meeting.

2.a. Citizens' Comments on agenda items not scheduled for public hearing

NONE

MESSAGES – continued

2.b. Citizens’ Comments on items other than those appearing on the agenda

NONE

3. Disclosure and Statement of Conflict of Interest

NONE

APPROVAL OF AGENDA AND CONSENT AGENDA

WRIGHT, moved to approve the agenda and consent
Seconded by BINKLEY agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses: Binkley, Campbell, Henszey, Wright,
Fraley, Freiburger

Noes: None

MOTION CARRIED 6 Yeses, 0 Noes

MINUTES

1. *Chena Riverfront Commission meeting minutes from March 23, 2022

Without objection this measure was read by title and approved under the consent agenda.

REPORTS

1. Communications to the Chena Riverfront Commission

Kellen Spillman, Community Planning Director, commented on the following:

- Postponement of the U.S. Fish and Wildlife Service presentation.
- Site visit to the monitoring stations on the lower Chena River.
- Draft Fairbanks Downtown Plan and river-oriented presentation.
- Busy development season.

REPORTS – continued

2. Status update on the Chena Riverfront Commission project list by Kellen Spillman, Community Planning Director

Kellen Spillman, Community Planning Director, commented on the reorganized project list separated by informational and action items and provided updates on Tanana Valley Watershed Association projects.

3. Status updates on State of Alaska Department of Transportation and Public Facilities (DOT&PF) riverfront projects by John Netardus, AK DOT&PF Representative

John Netardus, AK DOT&PF Representative, provided updates on the following:

- Appraisals for right-of-way acquisitions.
- Advertising.
- Bid awards.
- Construction schedules.
- Bridge and road closures and detours.
- Design Study Reports.
- Local planning authority.
- Webpages with construction information.
- Signage and public outreach for boat traffic and allowances.

UNFINISHED BUSINESS

1. Update on the draft Chena River Safety Signage project by Community Planning Department staff and FNSB contracted graphic designer

Hanna Thompson, Planner III, and Lauren Hatty, Graphic Designer, provided updates on the following:

- Meeting with Jackson Fox, FAST Planning Executive Director; Kellen Spillman, Community Planning Director; and Commissioners Binkley and Jones to discuss the signage landmarks, background, business participation and safety tip language.
- Tentative schedule for final design.

NEW BUSINESS

1. Presentation by representatives of the U.S. Fish and Wildlife Service on the health of the lower Chena River and possible projects, action, or summer site visits

Representatives of the U.S. Fish and Wildlife Service were not present to provide a presentation.

NEW BUSINESS – continued

2. Update and discussion on Ordinance No. 2022-01
An Ordinance Amending FNSBC 4.32.030 And FNSBC 4.32.100, Chena Riverfront Commission, By Reducing The Number Of Members And Quorum Requirements. (Sponsor: Mayor Ward)

Kellen Spillman, Community Planning Director, explained that the Borough Assembly voted to reduce the Commission to five Borough seats and four City of Fairbanks seats and reduce quorum requirements to five members. He also commented on a City of Fairbanks ordinance that would mimic Borough Code.

3. Update and discussion on Ordinance No. 2022-19
An Ordinance Amending FNSBC 3.16.060 And Chapter 4.04 FNSBC Regarding Participation By Teleconference For Meetings Of The Assembly And Boards And Commissions. (Sponsor: Assemblymember Lojewski)

Kellen Spillman, Community Planning Director, provided a history of the following:

- Commission's rules regarding commissioner participation by teleconference.
- Alternative rules of procedure adopted by the Borough Assembly due to the disaster declaration.

Mr. Spillman explained the following:

- Ordinance permits commissioner participation by teleconference while a disaster declaration is in effect.
- Federal disaster declaration is currently in effect through March 1, 2023.
- Outside of a disaster declaration, commissioners may attend six consecutive meetings by teleconference due to a family member's illness or injury and three consecutive meetings for other reasons.

Mr. Spillman stated that the Clerk's Office and Legal Department are drafting a memorandum that summarizes the changes.

Discussion ensued on the following:

- Value and effectiveness of in-person and remote meetings.
- Additional workload for the Clerk's Office to track attendance.
- Continued utilization of the Assembly Chambers.

EXCUSE FUTURE ABSENCES

Chair Freiburger may be unavailable to attend the meeting scheduled for May 25, 2022.

COMMISSIONERS' COMMENTS/COMMUNICATIONS

Commissioner Fraley expressed interest in seeing more information on the Tanana Valley Watershed Association's Chena Water Quality research project and commented on an article about the forecasted breakup day for the Chena River in town.

Chair Freiburger stated that she heard of the river being open on the other side of the airport and was distressed by the garbage on the river.

Commissioner Henszey apologized for his internet connection and the absence of U.S. Fish and Wildlife Service representatives. He expressed disappointment in hearing about the trash and believed the Fairbanks Paddlers and spillover from the North Slope clean up the Chena River. Commissioner Henszey also expressed interest in the following:

- Possibly recognizing the Fairbanks Paddlers for their useful work.
- Website feature that would alert the public when the ice is moving down the river.

Commissioner Campbell commented on the Chena River's low water level and a siren that used to go off when large ice chunks moved down the river.

Vice-Chair Binkley commented on the snow's slow and steady melt and a more polite melting out of the Chena River over the last two decades. He stated that he expects the water level to rise dramatically in the next couple days.

Kellen Spillman, Community Planning Director, commented on public links for viewing the river from cameras in his office window and at Pro Music.

Andrew Ackerman, City of Fairbanks Representative, expressed interest in volunteers for a stream cleanup event taking place on Saturday, June 11, 2022 at 9:00 a.m. at the Fairbanks Lions Recreation Area Pavilion. He also commented on the following:

- Desire of the Fairbanks Paddlers to combine efforts.
- Fort Wainwright partnerships.
- Changes in types of garbage removed from the river each year.
- Gage height alerts from the National Water Dashboard.
- Upcoming Adopt-A-Stream training from the Tanana Valley Watershed Association.
- Outfall sampling data on the U.S. Environmental Protection Agency and District of Columbia Department of Energy and Environment's websites.

Commissioner Fraley added that the University of Alaska Fairbanks Fresh Eyes on Ice observation network was another resource for looking at the Chena River breakup and other rivers throughout the state.

ADJOURNMENT

There being no further business to come before the Chena Riverfront Commission, the meeting was adjourned at 12:56 p.m.

APPROVED: May 25, 2022

FAIRBANKS NORTH STAR BOROUGH
Historic Preservation Commission
April 5, 2022
5:33 p.m.

A regular meeting of the Historic Preservation Commission was held Tuesday, April 5, 2022, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

ROLL CALL

There were present appearing telephonically:

Matthew Reckard	Amy Viltrakis
Martin Gutoski	Meredith Maple
Patricia Peirsol, Vice-Chair	Molly Proue, Chair

Comprising a quorum of the Commission, and

Alexis Fackeldey, Administrative Assistant III, Clerk
Melissa Kellner, Long Range Planner

Excused

Mary Hamby

MESSAGES

1.a. Citizens' Comments on agenda items not scheduled for public hearing

NONE

1.b. Citizens' Comments on items other than those appearing on the agenda

NONE

2. Disclosure and Statement of Conflict of Interest

Chair Proue disclosed she is an employee of the Alaska Department of Transportation and Public Facilities.

Commissioner Reckard disclosed he is currently under contract regarding the S.S. Nenana.

APPROVAL OF AGENDA AND CONSENT AGENDA

MAPLE,
Seconded by PEIRSOL

moved to approve the agenda and consent
agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses: Reckard, Viltrakis, Peirsol, Maple, Gutoski,
Proue

Noes: None

MOTION CARRIED 6 Yeses, 0 Noes

MINUTES

1. *Historic Preservation Commission meeting minutes from February 1, 2022

Without objection this measure was read by title and approved under the consent agenda.

2. *Historic Preservation Commission meeting minutes from March 1, 2022

Without objection this measure was read by title and approved under the consent agenda.

REPORTS

1. Reports and Communications to the Commission by Community Planning Staff

Melissa Kellner, Long Range Planner, reported on the following:

- Boards and Commissions Training to be held on April 6, 2022
- Cultural Resources Working Group meeting on April 11, 2022
- Ordinance No. 2022-19.

2.a. Report by Commissioners on the Historic Preservation Commission Priority Project List

Commissioner Reckard summarized property tax exemptions on aged or historic properties to incentivize property improvements.

Chair Proue asked this be added to the next agenda under New Business.

REPORTS – continued

Discussion ensued on the following:

- Exact wording of the concept
- Definition of the concept
- Authority of the Historic Preservation Commission

Vice-Chair Peirsol stated she felt the reconstruction of the Bailey Bridge would be a community outreach opportunity.

2.b. Report by Chair Proue on applicability of Alaska Historic Preservation Act to FNSB funded projects

Chair Proue stated the Alaska Historic Preservation Act only applies to projects if state funding, lands, or permits are part of the project.

UNFINISHED BUSINESS

1. Discussion of Pioneer Park National Register of Historic Places Nomination Status

Chair Proue provided an overview of the status of the nomination.

Melissa Kellner, Long Range Planner, provided the attendees, date, and content of the meeting to be held with the Borough Mayor on April 8, 2022.

Ms. Kellner stated there will be an update on the S.S. Nenana at the next meeting.

Commissioner Gutoski asked about the difficulties previous registered Historic Places might have caused the Fairbanks North Star Borough.

NEW BUSINESS

1. Review and Potential Recommendations Regarding Section 106 National Historic Preservation Act Consultation Letters

Melissa Kellner, Long Range Planner, provided an overview of the FNSB 2021 Annual Certified Local Government (CLG) Report.

Vice-Chair Peirsol thanked those who prepared the report and expressed hope that the commission would be involved in more projects in the future.

NEW BUSINESS - continued

Discussion ensued on the following:

- Commissioners' resumes included in the report
- Perceived lack of activity in the previous year from the commission
- Need for further outreach

EXCUSE FUTURE ABSENCES

Commissioner Viltrakis will be unavailable to attend the meeting scheduled on May 3, 2022.

COMMISSIONERS' COMMENTS/COMMUNICATIONS

Chair Proue reminded the commission of the Boards and Commissions training on April 6, 2022.

Discussion ensued on whether it would be appropriate to have an agenda item for Vice-Chair Peirsol's report on the Bailey Bridge reconstruction.

Vice-Chair Peirsol stated Jeannie Creamer was present at the meeting and she is excited for the commission's future projects and outreach.

Commissioner Gutoski and Chair Proue thanked the clerk.

ADJOURNMENT

There being no further business to come before the Historic Preservation Commission, the meeting was adjourned at 6:23 p.m.

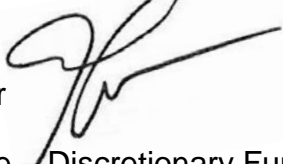
APPROVED: May 3, 2022

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor
Subject: Request for Concurrence – Discretionary Fund Committee
Date: June 7, 2022



As of June 30, there will be two vacancies on the Discretionary Fund Committee, as two members' term limits will be reached. To fill one of the upcoming vacancies, I hereby request your concurrence to the following **appointment**:

Seat A Ms. Karen Blackburn Term to Expire: June 30, 2025

Ms. Blackburn's application and resume are attached.

Thank you.

dds/



Board Details

The Discretionary Fund Committee acts in an advisory capacity to the City Council by reviewing applications from organizations applying for grant dollars and making recommendations for fund distribution. The primary purpose of discretionary grants is the promotion of the tourism industry and other economic development in the City of Fairbanks.

Overview

Size 6 Seats

Term Length 3 Years

Term Limit 2 Terms

Additional

Board/Commission Characteristics

The Discretionary Fund Committee consists of five community members and a Council person who functions as the Chair, all appointed by the Mayor. Each member serves a three-year term with a limit of two consecutive full terms.

Meetings

Discretionary Fund Committee Meetings are held annually in November, December, and January at City Hall in the Council Chambers. Please contact the Office of the City Clerk for meeting dates and times.

Enacting Legislation

FGC Chapter 74, Article V, Room Rental Tax

Enacting Legislation Website

<https://bit.ly/31mwjmD>

Joint Commission Details

N/A

Email the Commission Members

discretionaryfundcommittee@fairbanks.us

Profile

Karen
First Name

Blackburn
Last Name

[Redacted]
Email Address

Mailing Address

[Redacted]

Are you a City of Fairbanks resident? *

Yes

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Which Boards would you like to apply for?

Discretionary Fund Committee: Submitted
Permanent Fund Review Board: Submitted
Fairbanks Diversity Council: Submitted

Interests and Experiences

Question applies to Fairbanks Diversity Council

Please tell us how your diversity will benefit and contribute to the mission and purpose of the Fairbanks Diversity Council. You may list any group, club, organization, etc. that you are formally affiliated with.

Being a Woman of color, I feel I am able to bring many facets to this council. I have experienced firsthand some of the issues that council is seeking to provide advice and recommendations to promote equal opportunity for all members of the public. I have lived in Fairbanks for over 17 years, and I want to make a positive impact on and in the community.

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

My ability to strategically define and meet program goals, along with my formidable communication and time management capabilities has allowed me to develop solid, trusting relationships with community resources, internal/external groups, and boards of directors in the Fairbanks North Star Borough.

Please provide a brief personal biography in the space below, or attach a resume.

I am responsible for the day-to-day operations of the Northern Hope Center, including timely project implementation, the achievement of goals and objectives, adherence to timelines, and the achievement of target numbers. I have a vast amount of experience in high-level operational and program management, as well as expertise in supervising budgets and overseeing top-performing teams in the Behavior and Mental Health field.

Upload a Resume

List any professional licenses or training you believe are relevant to the seat you are applying for.

NA

KAREN BLACKBURN

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PROFESSIONAL GOAL

To gain knowledge and develop skills needed for a successful career where my abilities, fueled by my strong desire to serve the needs of the Fairbanks community, can assist in enhancing the organizational planning in building community support focused on program coordination with a strong commitment to serving the needs of adolescents, adults, and senior citizens.

EDUCATION

University of Alaska at Fairbanks
A.A.S Human Services

University of Alaska at Fairbanks
B.A. Business Administration

QUALIFICATIONS SUMMARY

- Clear ability to handle pressure situations and maintain the sensitive information
- Exceptional communication and interpersonal skills
- Result-oriented with exposure to customer service and marketing relationships
- Highly skilled in consistently maintaining the loyalty of customers
- Proactive, takes initiatives, and exceptional leadership skills
- Excellent in providing high quality of customer service
- Positive attitude with a commitment to service excellence

WORK EXPERIENCE

January 2019- Present	Executive Director Northern Hope Center
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Duties:

- Supervised daily operations of the Drop-in Center and facilitates activities.
- Implemented, read, and adhered to agency and program policies and procedures.
- Educated staff/members/volunteers on policies and procedures.
- Scheduling of staff/volunteers conduct regular staff and volunteer meetings.
- Respected and values all members, regardless of circumstances or behavior.
- Grant Writing/ Reporting
- Reported to and support the Board of Directors

April 2018- January 2019	Case Management Program Consultant Nurses Diversified Systems
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Duties:

- Created all operational activities and consistently plan to mature operational frameworks and structures.

KAREN BLACKBURN

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- Refined developed and monitored metrics to assess the success of the team and individuals.
 - Managed various activities in terms of periodic data collection, analysis, consolidation and presentation / regional status reporting consolidation.
 - Identified critical issues and concerns that are and/or may, impede achieving results in planned budget, resources, and timelines.
 - Planned and facilitated periodical analysis of intended project objectives.

November 2015- BHS Visions Suicide Prevention Project Director
April 2018 Fairbanks Native Association

Duties:

- Was responsible for the day-to-day operations of Visions Project, including timely project implementation, the achievement of goals and objectives, adherence to timelines, and the achievement of target numbers.
- Primary emphasis on developing strategies and materials and coordinating and conducting activities to increase suicide prevention training and services for youth.
- Attended events where outreach is needed (e.g., health fairs, street fairs, volunteer fairs, etc.)
- Developed promotional materials to support education for all youth services. Assists BHS Director in the development of youth training including curriculum.

January 2014- BHS Workforce Re-Entry and Recovery Project Director
April 2016 Fairbanks Native Association

Duties:

- Was responsible for the day-to-day operations of Workforce Re-Entry and Recovery Project, including timely project implementation, the achievement of goals and objectives, adherence to timelines, and the achievement of target numbers.
- Was responsible for adherence to all grant requirements, and the timely submission and accuracy of all grant reports.
- Oversaw project accountability and ensures quality of services as well as compliance with grant regulations, appropriation and use of funds and project sustainability.
- Attended, participate and lead staff meetings and training sessions.

November 2012- BHS Workforce Re-Entry and Recovery Education Coordinator
January 2014 Fairbanks Native Association

Duties:

- Participated in consumer meetings and conferences, when required.
- Developed and delivered effective counseling and teaching programs that focus on educating students.

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- Prepared budget for special programs on developing the skills of adults recovering from substance and alcohol abuse. Provided support with the aims and objectives of the agency. Imparts knowledge on ethics, communication skills and learning objectives.
- Performed other essential tasks as required.

June 2011- Base Grant Service Coordinator/ Lead Care coordinator
October 2012 Adult Learning Programs of Alaska

Duties:

- Coordinated team meetings to develop plans of care and habilitation plans to assist consumers in achieving their goals. Maintained contact with consumers' natural supports to ensure that services are being provided in accordance with the plan of care and habilitation plan.
- Managed daily office operations, including assisting with grant research, writing, and submission as well as providing quality customer service. Implemented budgetary guidelines for all funds and closely supervised spending.
- Performed financial accounting of grant received and disbursed funds, along with preparation of appropriate reports.

July 2005- Registration/ Insurance Verification Representative
November 2010 Fairbanks Memorial Hospital

Duties:

- Administered registration of patients and passed on information to required hospital departments.
- Administered to register emergency room patients efficiently and accurately by obtaining appropriate signatures.
- Completed all required forms and providing patient information as required by state and federal regulations.
- Verified insurance information according to department procedures and ensured that required pre-authorizations/pre-certifications has been obtained.

CAREER TRAINING/ CERTIFICATIONS

- Successfully completed workshops and coursework in managing multiple priorities and deadlines, addictions, sexuality, sexual assault, and schizophrenia
- RADACT Ethics Training & Confidentiality Training
- ASSIST Suicide Prevention & Intervention
- Workin' It Out Instructor Certification
- Crisis Intervention,
- Stages of Change, Motivational Interviewing
- Ethics, Confidentiality
- Crisis Intervention

PROFESSIONAL SKILLS

<u>Skill Name</u>	<u>Skill Level</u>
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KAREN BLACKBURN

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- | | |
|---|--------|
| ■ Case Planning & Management | Expert |
| ■ Client Advocacy | Expert |
| ■ Community-Client Relations | Expert |
| ■ Client Needs Assessment & Response | Expert |
| ■ Community Outreach | Expert |
| ■ Program Administration & Policy Development | Expert |
| ■ Grant Program Management | Expert |
| ■ Staff Development & Supervision | Expert |
| ■ Interagency Partnerships / Referrals | Expert |
| ■ Life-Skills Counseling | Expert |