



FAIRBANKS CITY COUNCIL
AGENDA NO. 2022-09
REGULAR MEETING – APRIL 25, 2022
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

WORK SESSION
5:00 p.m. – Fairbanks Fire Department

REGULAR MEETING
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS’ COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.

NOTE: The Mayor, Council Members, and the public may participate remotely at City Council meetings. Citizens may provide testimony via Zoom webinar if registered to do so in advance of the meeting (the three-minute time limit applies to all forms of public testimony); however, in-person testimony will be given preference. Masking is not required in City Council Chambers, but masks are available to attendees.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- *a) Regular Meeting Minutes of April 11, 2022

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Application for Transfer of Ownership. Public testimony will be taken and limited to three minutes:

Type/License: Wholesale – General, License #5887
DBA: RNDC Alaska
Applicant: RNDC Alaska, LLC
Location: 945 Elizabeth Street, Fairbanks
From Owner: White Mountain Beverage, LLC
From DBA: K&L Distributors Alaska
From Location: 945 Elizabeth Street, Fairbanks

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6203 – An Ordinance Authorizing the Lease of Golden Heart Plaza to Festival Fairbanks. Introduced by Mayor Matherly. **SECOND READING AND PUBLIC HEARING.**

12. NEW BUSINESS

- *a) Resolution No. 5010 – A Resolution Authorizing the City of Fairbanks to Apply for and Accept Funds from the Alaska Highway Safety Office for the FFY23 DUI Traffic Enforcement Unit. Introduced by Mayor Matherly.
- *b) Resolution No. 5011 – A Resolution Awarding a Contract to Johnson River Enterprises LLC for the Senior Center Dining and Kitchen Subject to Available Funding. Introduced by Mayor Matherly.

- *c) Ordinance No. 6204 – An Ordinance Establishing an Education Reimbursement Program within Fairbanks Fire Department for Recruitment and Hiring. Introduced by Mayor Matherly and Council Member Marney.

13. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Appointment to the Fairbanks Diversity Council
- *b) Appointment to the Building Code & Landscape Review & Appeals Commission
- *c) Appointment to the Council Finance Committee
- *d) Permanent Fund Review Board Meeting Minutes of January 17, 2022

15. COUNCIL MEMBERS' COMMENTS

16. CITY CLERK'S REPORT

17. CITY ATTORNEY'S REPORT

18. EXECUTIVE SESSION

19. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, APRIL 11, 2022
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date, following a 5:30 p.m. Work Session to discuss the Fairbanks Downtown Plan, to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: Jerry Cleworth, Seat A
June Rogers, Seat B
Valerie Therrien, Seat C
Aaron Gibson, Seat D
Lonny Marney, Seat E
Jim Clark, Seat F

Absent: None

Also Present: Margarita Bell, Chief Financial Officer (remotely)
D. Danyielle Snider, City Clerk
Paul Ewers, City Attorney
Michael Sanders, Chief of Staff
Kristi Merideth, FECC Manager
Angela Foster-Snow, HR Director (remotely)
Ron Dupee, Police Chief
Scott Raygor, Fire Chief
Clem Clooten, Building Official (remotely)
Jeff Jacobson, Public Works Director
Teal Soden, Communications Director (remotely)

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor Matherly led the Flag Salutation.

CEREMONIAL MATTERS

Mayor Matherly welcomed new Fire Chief Scott Raygor and briefly spoke about his experience and history with the City. Chief of Staff Mike Sanders administered Chief Raygor's oath of office, and his wife applied his pin.

CITIZENS' COMMENTS

Chief Steve Ginnis, Executive Director of Fairbanks Native Association (FNA) – Chief Ginnis congratulated Chief Raygor on behalf of the FNA Board. He expressed his disappointment that the City Council had failed the land acknowledgment resolution. He shared that Native people and corporations contribute heavily to the local economy. Chief Ginnis mentioned the joint statement sent to the City Council on March 31, 2022, and the comment that followed by Council Member Clark who indicated that it was divisive measure disguised as diversity. Chief Ginnis argued that the land acknowledgment is a statement built on history – not racism – and that it was important to show respect to the first people. He asked the Council to reconsider and listen to constituents.

Mr. Cleworth asked Chief Ginnis whether he believed the land acknowledgement was a political statement or a historical document. Chief Ginnis stated that it should be viewed as a statement based on history.

Dr. Jessica Black, Fairbanks – Dr. Black shared that she came from the villages of Fort Yukon and Nenana and provided a land acknowledgment. She added that she works for the University of Alaska Fairbanks (UAF) and serves as the FNA president. Dr. Black expressed her disappointment that the Council did not pass the land acknowledgement resolution, adding that it would have been a first step in improving relationships and increasing awareness of the history of Alaska.

Ms. Therrien asked Dr. Black if she had read the proposed language, and Dr. Black said she would like to revisit it before commenting.

Sharon McConnell, Fairbanks – S. McConnell gave a land acknowledgment, noting that it was a statement of recognition for the first people of the region. She shared that she had been involved in drafting the original language proposed by the resolution and that they had been honored to be involved in the City Council's request to consider a formal land acknowledgement; she noted, however, that the version presented by the Fairbanks Diversity Council (FDC) had been heavily edited. S. McConnell shared the process behind the drafting of the original language and the disappointment of the Elders to learn that their hard work had been rewritten. She added that the Elders had been surprised that the resolution had gone before the Council and failed. She added that if they had been aware of when the resolution was to be heard, they would have testified at that time. She asked that the Council reconsider its decision and choose to acknowledge and respect the diversity of the Fairbanks community and its ancestors.

Chief Reverend Dr. Anna Frank, Fairbanks – Dr. Frank shared some of her history in the Fairbanks area, adding that she did want not to see Native children being disregarded and left out of the narrative. Dr. Frank stated that all people need to work together and respect one another, adding that values written on paper are best discussed, not simply looked at.

Reverend Shirley Lee, FNA Justice Director – Rev. Lee spoke to the history of the local ancestors and the hardships they suffered, adding that reading a small land acknowledgement before City Council meetings would go a long way in strengthening bonds. She noted that Native leadership contributes a great deal to the City and asked that the Council reconsider its action and approve a land acknowledgement.

David Costello, Fairbanks – D. Costello spoke in favor of a tax exemption for new multi-unit developments, adding that he has been a general contractor in the area for over 20 years. He noted that the proposed exemption would be in line with the recently adopted exemption by the Fairbanks North Star Borough (FNSB). He highlighted portions of the Borough’s resolution, adding that he had already applied for their exemption. He added that the process is lengthy and, if approved, he would not be able to start construction until mid- or late June.

Christina Carlson, Fairbanks – C. Carlson shared that she is the head teacher at Chinook Montessori Charter School and asked the Council to consider another ordinance to provide tax relief for charter schools; she added that such exemptions are in place in Anchorage and Mat-Su.

Tanya Kaquatosh, Fairbanks – T. Kaquatosh stated that the Doyon Corporation represents over 20,000 shareholders with more than a quarter of them living in the Fairbanks area. She shared her personal experience attending schools in the Fairbanks area, adding that she had attended Stanford and Arizona State University, where she obtained her master's degree. She spoke in support of the City adopting a land acknowledgement, likening it to the opening invocation, which she believed was given with nothing but good intentions. She added that she did not believe it was failed with intentional disrespect to the Native community, but she did believe that the relationship between the two could be improved. She stated that she would personally like to see the acknowledgement in place as a proud Native parent who is raising a proud Native daughter.

Scott McCrea, Explore Fairbanks Executive Director – S. McCrea spoke in favor of the City Council reconsidering the adoption of a land acknowledgement, noting that Explore Fairbanks had adopted the same acknowledgement the previous summer. He added that he did not feel that the reading of the acknowledgement before each meeting detracted from the business at hand. He shared that part of the Explore Fairbanks pride is in recognizing the Native culture along with the landscape and wildlife.

Roscoe Britton, No Limits Program Director – R. Britton shared that he had planned on testifying in regard to a different topic but opted to defer that testimony so that the current issue regarding the land acknowledgment could be addressed. He spoke in favor of the land acknowledgement.

David van den Berg, Downtown Association (DTA) Executive Director – D. van den Berg spoke in support of Resolution No. 5009. He also spoke to the Work Session regarding the Downtown Plan, expressing his concern that the FSNB may take some unwanted liberties. He stated it is a good idea to see an early draft of the plan so that the City may properly respond.

Tim Staton, Fairbanks – T. Staton expressed concern about vendor booth placement during the Midnight Sun Festival, adding that he had been told that planning meetings were not yet scheduled by Mr. van den Berg. He shared his desire to meet one-on-one with the DTA to discuss issues for business owners. He added that some of the statements made during the Work Session were unfair and inflammatory regarding the Parking Authority. T. Staton added that the DTA has not communicated with the Parking Authority outside of asking for information, noting that the contract between the City and the Parking Authority does not concern the DTA. He added that the DTA is detrimental to many of the downtown businesses in some respects, and that has kept some business owners from joining the organization.

Mayor Matherly asked that Mr. Staton email the Council.

Hearing no more requests for in-person comment, individuals on Zoom were heard next.

Dewey Kk'oleyo Hoffman, Fairbanks – D. Hoffman spoke in support of the resolution regarding the land acknowledgement, adding that he was the Deputy Director of Tribal Government Client Services at the Tanana Chiefs Conference. He shared an introduction in his Native language. He added that the land acknowledgement helps shed light on Native history while also showing respect to the Native ancestors.

Hearing no more requests for comment, **Mayor Matherly** declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Marney, seconded by **Ms. Therrien**, moved to APPROVE the Agenda and Consent Agenda.

Ms. Rogers pulled item 12(a), Resolution No. 5009, from the Consent Agenda.

Mayor Matherly called for objection to the APPROVAL of the Agenda, as Amended and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

a) Regular Meeting Minutes of March 28, 2022

APPROVED on the CONSENT AGENDA.

SPECIAL ORDERS

a) The Fairbanks City Council heard interested citizens concerned with the following Liquor License Applications for Renewal:

Lic. #	DBA	License Type	Licensee	Address
104	Red Lantern Steak & Spirits	Beverage Dispensary	Westmark Hotels, Inc.	813 Noble Street
542	Geraldo's Restaurant	Beverage Dispensary	Garlic Lovers, LLC	701 College Road
4247	Brewsters	Beverage Dispensary	Restaurant Concepts, LLC	3578 Airport Way

Ms. Rogers, seconded by **Mr. Clark**, moved to WAIVE PROTEST on the Liquor License Applications for Renewal.

Mayor Matherly called for testimony and hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Marney, Clark, Therrien, Gibson, Rogers, Cleworth
NAYS: None
Mayor Matherly declared the MOTION CARRIED.

- b) The Fairbanks City Council heard interested citizens concerned with the following Liquor License Application for Transfer of Ownership and Location:

Type/License: Package Store, License #3282
DBA: No DBA
Applicant: Holiday Alaska, LLC
Location: No Premises
From Owner: Sam's West, Inc.
From DBA: Sam's Club #6603
From Location: 48 College Road, Fairbanks

Ms. Rogers, seconded by **Mr. Clark**, moved to WAIVE PROTEST on the Liquor License Application for Transfer of Ownership and Location.

Mayor Matherly called for testimony and hearing none, declared Public Testimony closed.

Mr. Gibson asked about the process for the transfer since no location had been listed on the transfer. Clerk Snider explained that the liquor license would have to come back before the City Council prior to becoming operational at a new location.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LICENSE APPLICATION FOR TRANSFER OF OWNERSHIP AND LOCATION AS FOLLOWS:

YEAS: Rogers, Therrien, Clark, Cleworth, Marney, Gibson
NAYS: None
Mayor Matherly declared the MOTION CARRIED.

- c) The Fairbanks City Council heard interested citizens concerned with the following Liquor License Application for Transfer of Controlling Interest and Restaurant Designation Permit:

Type/License: Beverage Dispensary, License #4395
DBA: The Banks Alehouse
Applicant: Goethe, LLC
Location: 1243 Old Steese Highway, Fairbanks
From Owner: Goethe, LLC (controlling interest only)

Mr. Marney, seconded by **Ms. Therrien**, moved to WAIVE PROTEST on the Liquor License Application for Transfer of Controlling Interest and Restaurant Designation Permit.

Mayor Matherly called for testimony and hearing none, declared Public Testimony closed.

Ms. Rogers asked about any previous issues with the applicant; Clerk Snider replied that she recalled no issues.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATION FOR TRANSFER OF CONTROLLING INTEREST AND RESTAURANT DESIGNATION PERMIT AS FOLLOWS:

YEAS: Gibson, Cleworth, Marney, Clark, Therrien, Rogers

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Matherly noted how heavily he relies on City department heads, and he welcomed Chief Raygor. He congratulated the Fairbanks Ice Dogs on securing the Club 49 Cup. He noted that there is still a lot of snow and ice on the roads and in the drains; he thanked Public Works for the job they do and asked the public to be patient. **Mayor Matherly** spoke to the Tetlin mine and the hauling of ore, noting that he had done a lot of research on the topic and had some traffic concerns. He encouraged others to attend public meetings on the topic, adding that he will be meeting with other organizations; he again expressed his concern about the traffic and the impact it will have on tourism and highway traveling. He wished everyone a happy Easter, noting the public service that would be held at the bridge downtown on Sunday at 7:00 a.m. **Mayor Matherly** thanked those present during the Work Session, noting that over 9,000 parking spaces are available in the downtown area, even though some of them belong to private businesses. He went on to speak to the concerns regarding the street fair downtown, noting that not everyone can be pleased all the time, but he understood Mr. Staton's concerns. He encouraged Mr. Staton to work with the DTA, as they were the organization putting on that event. He also noted that Mr. Staton's complaint regarding booth placement is the only complaint that he has heard. **Mayor Matherly** spoke to the land acknowledgement testimony, noting that former Council Member Kun had read it at every meeting; he noted that he recently attended a Native leadership meeting regarding public safety.

COUNCIL MEMBERS' COMMENTS

Mr. Gibson congratulated Chief Raygor and stated he is excited to see what the Chief would bring to the Fire Department.

Mr. Marney thanked Chief Raygor for accepting the position. He thanked all those who testified regarding failed Resolution No. 4981, adding that he had a great deal of respect for the Native people of Alaska and their culture. He noted that the comments gave him new perspectives to consider. He went on to express his hope that the DTA, Parking Authority, and Festival Fairbanks could better communicate and work together.

Mr. Clark thanked those who testified and clarified that the message intended in his response to the letter from the Native leadership was that by formally acknowledging one population within the City, others are effectively excluded. He stated that his belief does not diminish the respect he holds for the Native population and culture. He addressed the water on roadways, noting that he nearly splashed a pedestrian unintentionally; he asked drivers to be courteous and aware.

Ms. Therrien thanked everyone for their testimony, noting that it was unfortunate that the testimony had come too late for the consideration of the land acknowledgement. She thanked Mr. Costello for his comments regarding the FNSB tax exemption and shared that a City ordinance was still in the works. **Ms. Therrien** added that the DTA and Mr. Staton need to work together to find a solution, adding that moving the stands seemed like a simple fix to the issues presented.

Ms. Rogers thanked Chief Raygor and recognized his promotion. She added that the testimony was very positive and respectful and thanked those who took the time to speak. She spoke to the idea of active and respectful listening, adding that she had hope for a brighter and more connected community moving forward.

Mr. Cleworth spoke to Mr. Staton's comments and to the issue of vendors being set up on the sidewalk; he added that having the event on Sunday is also troublesome. He recognized Chief Raygor in his new appointment. **Mr. Cleworth** spoke to the testimony regarding the land acknowledgement, expressing concern that the relationship between the City and the Native community has not always been amicable. He noted that it should concern everyone to hear such comments but noted some of the growth and improvements over the years. He added that he did not feel that it was fair to consider the vote regarding the reading of a land acknowledgement as a lack of respect or appreciation for the Native population and culture. **Mr. Cleworth** added that he would still be in favor of adding the land acknowledgement as a permanent historical record to be displayed in City Council Chambers, clarifying that he felt the reading of a document as normal part of business devalues the meaning of the statement over time.

Ms. Therrien added to her previous comments by congratulating Chief Raygor and wishing everyone a happy Easter.

UNFINISHED BUSINESS

- a) Ordinance No. 6202 – An Ordinance Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Transportation for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

Mr. Marney, seconded by **Ms. Therrien**, moved to ADOPT Ordinance No. 6202.

Mayor Matherly called for testimony and, hearing none, declared Public Testimony closed.

Mr. Clark asked if this was a first-time application or a re-application. **Mayor Matherly** confirmed that it was the first time.

Ms. Therrien shared a concern that the grant had a matching fund requirement when the Council had not yet created its prioritized list of projects.

Ms. Rogers acknowledged Ms. Therrien's concern but felt that the grant would address an important and long-needed project.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6202 AS FOLLOWS:

YEAS: Cleworth, Marney, Therrien, Rogers, Gibson
NAYS: Clark
Mayor Matherly declared the MOTION CARRIED and Ordinance No. 6202 ADOPTED.

NEW BUSINESS

- a) Resolution No. 5009 – A Resolution Expressing Gratitude to Senator Lisa Murkowski for Helping Secure Funding for the Demolition of the Polaris Building. Introduced by Council Member Therrien.

Ms. Therrien, seconded by **Ms. Rogers**, moved to APPROVE Resolution No. 5009.

Ms. Rogers asked to co-sponsor the resolution and suggested that all Council members do the same. **Mayor Matherly** asked for a show of hands from others who would like to be added as sponsors; Mr. Marney, Mr. Cleworth, and Mr. Gibson indicated that they wished to be added.

Mr. Marney asked if there had been participation by any other legislative members in securing the funds. **Mayor Matherly** stated that there was other involvement, but Sen. Murkowski had done most of the heavy lifting. **Ms. Rogers** confirmed that the discussions have always revolved around Sen. Murkowski and her involvement.

Mr. Cleworth, seconded by **Ms. Therrien**, moved to AMEND Resolution No. 5009 by adding the language “and for the work of the Polaris Working Group” at the end of the document.

Mr. Cleworth stated that the Polaris Working Group has spent a great deal of time on the project and had worked with Sen. Murkowski to make it a priority; he added that the group should also be recognized for its efforts.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 5009 BY ADDING THE LANGUAGE “AND FOR THE WORK OF THE POLARIS WORKING GROUP” AT THE END OF THE DOCUMENT AS FOLLOWS:

YEAS: Therrien, Rogers, Cleworth, Marney, Gibson
NAYS: Clark
Mayor Matherly declared the MOTION CARRIED.

Mr. Clark explained that he appreciated Ms. Therrien’s intent behind the resolution but stated that he does not support the overall cost of the infrastructure bill where the funds originated.

Mr. Cleworth acknowledged Mr. Clark’s concern over the cost of the infrastructure bill, especially given that there was no associated funding source. He stated, however, that the City might as well get a small portion of the funds as everyone will be paying for the bill in one way or another.

Ms. Therrien asked for the Council's support of the resolution.

Mayor Matherly shared his appreciation for the work done to obtain the funds for the Polaris Building, adding that he could not see a future where the City would ever have enough funds to demolish the building on its own. He added that each year the cost and risk of the project escalates.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5009, AS AMENDED, AS FOLLOWS:

YEAS: Gibson, Rogers, Therrien, Marney, Cleworth

NAYS: Clark

Mayor Matherly declared the MOTION CARRIED and Resolution No. 5009, as Amended, APPROVED.

- b) Ordinance No. 6203 – An Ordinance Authorizing the Lease of Golden Heart Plaza to Festival Fairbanks. Introduced by Mayor Matherly.

ADVANCED on the CONSENT AGENDA.

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Chena Riverfront Commission Meeting Minutes of February 23, 2022

ACCEPTED on the CONSENT AGENDA.

COUNCIL MEMBERS' COMMENTS & COMMITTEE REPORTS

With no objection from the Council, Members' Comments and Committee Reports were combined.

Mr. Clark stated he had no comments.

Mr. Marney spoke to the Tetlin mining project and to his concern due to the 188 school bus stops on the route from Tetlin to Fairbanks. He spoke to the Clerk's quarterly report regarding the FNSB election ordinance and asked that the Council begin discussing the potential effects it may have on the City elections.

Mr. Gibson stated he had no comments.

Mr. Cleworth echoed Mr. Marney's concern about the FNSB election ordinance being introduced, adding that he had previously believed that it was not legally possible to combine state and local elections on the same day. He added that it would be good to discuss the issue with the Clerk at a Finance Committee meeting, possibly obtaining the Borough Clerk's opinion as well. He noted that it would be good to have a resolution or opinion to present to the FNSB Assembly. **Mr. Cleworth** shared that he had visited Galveston, Texas recently and noted that Fairbanks sidewalks are in better shape and are more ADA compliant than in Galveston; he noted also that Galveston is a wealthier community. He stated that it had been a good experience to tour other communities

and see how differently things are done. He requested that the Administration provide the number of grievances that have been filed at the City and how they impact City departments.

Ms. Rogers thanked the Clerk for her quarterly report, noting that she appreciates receiving her insight.

Ms. Therrien spoke to the changes made to the AML annual conference, which was also noted in the City Clerk's report; she stated she had been working with CFO Bell in regard to budget meetings in light of the change. She went on to share that the State budget had been passed by the House and was currently with the Senate and that she did not feel there would be much more legislation passed at this point in the legislative session.

Mayor Matherly shared that Public Works Director Jeff Jacobson had recently shown him the plaques that were created in memory of Mr. Mike Meeks. Chief of Staff Sanders added that the plaques would be mounted along with some of Mr. Meeks' photography. **Mayor Matherly** added that there would be a memorial for Mr. Meeks on June 18, and more information would follow.

CITY CLERK'S REPORT

City Clerk Snider stated that the City Council is required to meet twice per month per the City Charter and pointed out that the change in the AML conference dates may present a conflict with the meeting schedule. She added that the budget adoption deadline is also noted in the City Charter as December 15. She stated that starting the budget process earlier would help, but it may not solve the meeting issue entirely.

ADJOURNMENT

Mr. Clark, seconded by **Mr. Marney**, moved to ADJOURN the meeting.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly declared the meeting adjourned at 8:18 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK


Transcribed by: RR

MEMORANDUM

City Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor Matherly and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Application for Liquor License Transfer of Ownership

DATE: April 19, 2022

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of ownership for the following liquor license applicant:

License Type/No.: Wholesale – General, License #5887
DBA: **RNDC Alaska**
Licensee/Applicant: RNDC Alaska, LLC
Physical Location: 945 Elizabeth Street, Fairbanks AK

From (DBA/Owner): K&L Distributors Alaska / White Mountain Beverage, LLC
Physical Location: 945 Elizabeth Street, Fairbanks, AK

Corp/LLC Agent:	Address	Phone	Date/State of Incorporation	Good standing?
RNDC, LLC David McMullen	6307 Arctic Spur Road Anchorage, AK 99518	907-786-0241	07/15/2021	Yes

Member/Officer/Director:	Address	Phone	Title/Shares (%)
Young's Market Company, LLC	14402 Franklin Avenue Tustin, CA 92780	407-451-0400	Manager/Member – 100%
Thomas C. Cole	One National Drive Atlanta, GA 30336	404-696-9440	Affiliate – 0%
Robert G. Hendrickson	One National Drive Atlanta, GA 30336	404-696-9440	Affiliate – 0%

Pursuant to FGC Sec. 14-178, the Council must determine whether to protest the liquor license action after holding a public hearing.

The Fairbanks Police Department (FPD) has included a call report for this location (see attached), but the Chief is not recommending protest.

There are **no departmental objections** to the transfer of ownership for this license.

CITY OF FAIRBANKS PUBLIC SAFETY

K & L Distributors Alaska

03/16/2021 - 03/15/2022

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	05/21/2021 18:45	911 HANG-UP -	945 ELIZABETH ST	O54	NRP	05/21/2021 18:59:10

Total Number of Events Listed: 1

ORDINANCE NO. 6203

**AN ORDINANCE AUTHORIZING THE LEASE OF GOLDEN HEART
PLAZA TO FESTIVAL FAIRBANKS**

WHEREAS, the City of Fairbanks owns Lots 3 and 4, Block 4, Fairbanks Townsite (also known as “Golden Heart Plaza”) and the improvements thereon, as shown on attached Exhibit A, Real Estate Lease; and

WHEREAS, Festival Fairbanks, a not-for-profit community agency, has for many years promoted the public use, management, and maintenance of Golden Heart Plaza, all of which benefits the City of Fairbanks, its residents, and visitors; and

WHEREAS, management of the Plaza by Festival Fairbanks is deemed consistent with the provisions of Fairbanks General Code Chapter 70, Article III, Golden Heart Plaza; and

WHEREAS, leasing the Plaza property to Festival Fairbanks provides the basic rights necessary for it to legally and effectively manage the Plaza; and

WHEREAS, Festival Fairbanks has requested a lease for the management purposes stated above; and

WHEREAS, FGC Sec. 70-44 provides that the City may lease real property without public offering whenever the lessee is a not-for-profit organization; and

WHEREAS, the lease of the Plaza property is in the best interest of the community.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. That a lease instrument, substantially in the form shown in attached Exhibit A, is hereby authorized by the Council for the purposes stated herein, providing for a term of three years.

SECTION 2. That the Mayor’s execution of the lease must take place not less than 30 days after the effective date of this ordinance, as prescribed by Charter Section 8.3 and FGC Sec. 70-56.

SECTION 3. The effective date of this ordinance is the ____ day of _____ 2022.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul Ewers, City Attorney

EXHIBIT "A" to ORDINANCE No. 6203

REAL ESTATE LEASE

WHEREAS, the City of Fairbanks, a municipal corporation of the State of Alaska, 800 Cushman Street, Fairbanks, Alaska 99701, hereinafter called Lessor, as trustee for the public and pursuant to Ordinance No. 6203, hereby authorizes lease of the property described below under the conditions stated; and

WHEREAS, Festival Fairbanks, Inc., 516 Second Avenue, Suite 318, Fairbanks, Alaska 99701, hereinafter called Lessee, hereby enters into this lease of the property described below under the conditions stated.

NOW THEREFORE, Lessor and Lessee, in consideration of the rent specified and of the mutual covenants and agreements expressed herein, agree as follows:

1. Lease of Property. The Lessor leases to Lessee, and Lessee leases from Lessor, the real property located at Fairbanks, Alaska, more particularly described as follows:

Lots 3 and 4, Block 4, Fairbanks Townsite, also known as "Golden Heart Plaza", and the improvements thereon, as shown on the attached "Lease Exhibit 1".
2. Term. The term of this Lease will be for three years, beginning April 13, 2022 and ending April 12, 2025.
3. Use. Lessee shall use the Property in compliance with FGC Sections 70-96 through 70-99, Golden Heart Plaza.
4. Rent. As compensation for use of the Property during the life of this lease, Lessee shall pay the sum of One Dollar (\$1.00) per year, paid in advance. Payments will be made at Lessor's Office of the City Clerk, 800 Cushman Street, Fairbanks, Alaska 99701.
5. Prohibited Uses. Lessee shall not use or permit the use of the Property or any part thereof in violation of any applicable law, ordinance, or regulation.
6. Maintenance and Expenses. Lessee shall perform routine cleaning associated with the leased Property proper, keeping the Property in a clean, safe condition, free of litter and debris. Lessee shall notify Lessor of hazards or safety concerns on or

about the Property in a timely manner. Lessor shall provide repairs or alterations as it deems necessary, at its expense.

7. Termination. In the event of Lessor's sale or redevelopment of the property, Lessee's rights hereunder will terminate, and Lessee must vacate the property within 60 days of written notice.
8. Exculpation and Indemnity.
 - (a) *Exculpation of Lessor*: Lessor shall not be liable to Lessee for any damage to Lessee or Lessee's property from any cause. Lessee shall bear all risk of loss as to all personal property of the Lessee stored or remaining on or near the Property, including without limitation, inventory, equipment, fixtures, and employees' personal effects.
 - (b) *Indemnity*: Lessee shall defend and hold the Lessor harmless from all damages arising out of any damage or injury to any person or property occurring in, about, or on the Property.
 - (c) *Public Liability and Damage Insurance*: Lessee at its sole cost shall at all times maintain public liability and damage insurance with a single combined liability limit of \$1,000,000, insuring against all liability of Lessee and its authorized representatives arising out of and in connection with Lessee's use or occupancy of the Property. All public liability insurance and property damage insurance will insure performance by Lessee of the indemnity provisions provided herein. Lessor shall be named as an additional insured.
9. Prevention of Waste and Nuisance. Lessee shall not use the Property in any manner that will constitute waste, nuisance, or unreasonable annoyance to Lessor or the owners or occupants of adjacent properties. Violation or breach under this section will be determined at the sole discretion of the City Mayor.
10. Assignment and Sublease. Lessee shall not assign or sublet its rights under this Lease without written consent of Lessor, which consent will be at Lessor's sole discretion.
11. Liens. Lessee shall keep the Property free from any liens, including without limitation those liens arising out of any work performed, materials furnished, or obligations incurred by Lessee.

12. Consultation with Attorney. Lessee acknowledges that it has the right to review this Lease and all other documents relating to the Lease with its own attorney. Each party electing to have this Lease reviewed by an attorney shall bear the costs and expenses so incurred.
13. Right of Entry. Lessor and its agents and authorized employees have the right to enter the rented Property to examine it and to make repairs, alterations, improvements, or additions, as Lessor may deem necessary or desirable during Lessee's business hours. All such entry shall be preceded by 72-hour advance notice to Lessee, except that immediate entry will be allowed in event of emergency, as determined by the City Engineer.
14. Default. Failure to occupy and operate the Property for two consecutive weekends or failure to perform any provision of this Lease constitutes a default by Lessee. Upon Lessee's default, Lessor shall give Lessee 10 days' notice to cure the default. No default notice may be deemed a forfeiture or a termination of this Lease unless Lessor so elects in the notice.
15. Notice. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party or any other person must be in writing and either served personally or sent by prepaid, first-class mail, addressed to the other party at the address set forth in the introductory paragraph of this Lease. Either party may change its address by notifying the other party of the change of address.
16. Attorney's Fees. If Lessor brings or maintains an action for enforcement of any of the covenants, terms, or conditions of this Lease, Lessee shall pay all costs incurred by Lessor for such action, including attorney's fees in the event Lessee is found to be at fault.
17. Time of Essence. Time is of the essence of each provision of this Lease.
18. Successors. This Lease is binding on the parties and their successors.
19. Severability. The unenforceability, invalidity, or illegality of any provision will not render the other provisions unenforceable, invalid, or illegal.

FESTIVAL FAIRBANKS, INC.

CITY OF FAIRBANKS

Julie Jones
Executive Director

Jim Matherly
Mayor

ATTEST:

D. Danyielle Snider, MMC, City Clerk

ACKNOWLEDGMENT

State of Alaska)
) ss
Fourth Judicial District)

THIS IS TO CERTIFY that on this _____ day of _____ 2022, before me the undersigned, a NOTARY PUBLIC in and for the State of Alaska, personally appeared **Jim Matherly**, the Mayor of the City of Fairbanks, and **D. Danyielle Snider**, the City Clerk of the City of Fairbanks, the municipal corporation named above, and they acknowledged before me that they executive the same for and on behalf of said Corporation.

IN WITNESS WHEREOF I have set my hand and seal.

NOTARY PUBLIC:
My Commission Expires:

ACKNOWLEDGMENT

State of Alaska)

) ss

Fourth Judicial District)

THIS IS TO CERTIFY that on this _____ day of _____ 2022, before me the undersigned, a NOTARY PUBLIC in and for the State of Alaska, personally appeared **Julie Jones** of Festival Fairbanks, Inc., the corporation named above, and she acknowledged to me that she executive the same for and on behalf of said Corporation as the Executive Director, under the authority of said Corporation so granted by the Board of Directors, as the free ad voluntary act and deed of said Corporation.

IN WITNESS WHEREOF I have set my hand and seal.

NOTARY PUBLIC:
My Commission Expires:

Return to:

City Clerk
City of Fairbanks
800 Cushman Street
Fairbanks, AK 99701



RESOLUTION NO. 5010

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY
FOR AND ACCEPT FUNDS FROM THE ALASKA HIGHWAY SAFETY
OFFICE FOR FFY23 DUI TRAFFIC ENFORCEMENT UNIT**

WHEREAS, the City of Fairbanks has been notified by the Alaska Highway Safety Office that the City of Fairbanks is eligible to apply for funds that address specific traffic safety priority areas; and

WHEREAS, the City of Fairbanks has received funding for local law enforcement, particularly in the apprehension of DUI offenders; and

WHEREAS, the City of Fairbanks received positive citizen feedback regarding continued traffic enforcement, and this program is highly regarded by the Alaska Highway Safety Office due to reductions in fatal crashes in the Fairbanks area; and

WHEREAS, the City of Fairbanks plans to request \$114,000, and the required match of \$114,000 will be provided through in-kind personnel costs.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting and accepting funds on behalf of the City for the DUI Traffic Enforcement Unit Grant.

PASSED and APPROVED this 25th Day of April 2022.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5010

Abbreviated Title: ALASKA HIGHWAY SAFETY OFFICE FFY23 DUI TRAFFIC UNIT

Department(s): POLICE DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget? Yes _____ No X
- 2) additional support or maintenance costs? Yes _____ No X
- If yes, what is the estimate? see below
- 3) additional positions beyond the current adopted budget? Yes _____ No X
- If yes, how many positions? _____
- If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Building	Personnel	Total
Personnel Wages & Benefits (Traffic Unit Officer - Grant)			\$114,000	\$114,000
Personnel Wages & Benefits (Traffic Unit Supervisor)			\$114,000	\$114,000
				\$0
				\$0
				\$0
				\$0
TOTAL	\$0	\$0	\$228,000	\$228,000

FUNDING SOURCE:	Equipment	Building	Personnel	Total
GRANT FUNDS (FEDERAL)			\$114,000	\$114,000
GENERAL FUND			\$114,000	\$114,000
				\$0
TOTAL	\$0	\$0	\$228,000	\$228,000

Reviewed by Finance Department: Initial CP Date 4/18/2022

RESOLUTION NO. 5011

A RESOLUTION AWARDING A CONTRACT TO JOHNSON RIVER ENTERPRISES LLC FOR THE SENIOR CENTER DINING AND KITCHEN SUBJECT TO AVAILABLE FUNDING

WHEREAS, in accordance with FGC Chapter 54, Article IV, Competitive Bidding, bids were solicited for professional services to design–build the Senior Center Dining and Kitchen (RFP-22-01); and

WHEREAS, the most responsive bidder for the project is Johnson River Enterprises, LLC of Fairbanks in the amount of one million nine hundred seventy-six thousand six hundred fifty-nine dollars and zero cents (\$1,976,659.00); and

WHEREAS, available funding for the project is \$1.0 million, with \$177,000 from the North Star Council on Aging and \$823,000 from a Community Development Block Grant (approved by Resolution No. 4957); and

WHEREAS, the Council recognizes that given the available funding, the contract award to Johnson River Enterprises, LLC, will be subject to changes in the proposed design.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor is authorized to enter into a contract with Johnson Reiver Enterprises, LLC, for the Senior Center Dining and Kitchen remodel, with such changes to RFP-22-01 as may be necessary given the available funding (\$1.0 million).

PASSED and APPROVED this 25th Day of April 2022.

Jim Matherly, City Mayor

YEAS:
NAYS:
ABSENT
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5011

Abbreviated Title: NEGOTIATE CONTRACT FOR SENIOR CTR WITH JOHNSON RIVER ENTERPRISES

Department(s): ENGINEERING DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Building	Personnel	Total
Senior Center Kitchen Renovation		\$1,000,000	\$0	\$1,000,000
				\$0
				\$0
				\$0
				\$0
				\$0
TOTAL	\$0	\$1,000,000	\$0	\$1,000,000

FUNDING SOURCE:	Equipment	Building	Personnel	Total
GRANT FUNDS (FEDERAL)		\$823,000		\$823,000
North Star Council on Aging		\$177,000		\$177,000
				\$0
TOTAL	\$0	\$1,000,000	\$0	\$1,000,000

Reviewed by Finance Department:

Initial CP

Date 4/21/2022

ORDINANCE NO. 6204

AN ORDINANCE ESTABLISHING AN EDUCATION REIMBURSEMENT PROGRAM WITHIN FAIRBANKS FIRE DEPARTMENT FOR RECRUITMENT AND HIRING

WHEREAS, the Fairbanks Fire Department (FFD) continues to struggle to recruit paramedics; and

WHEREAS, retention of paramedic staff has been extremely difficult for more than three years; and

WHEREAS, the current cost for the City of Fairbanks at a minimum is \$16,000 for tuition and up to \$120,000 in salaries, overtime, and benefits to send one employee to complete a paramedic program; and

WHEREAS, a sign-on bonus of \$1,000 for a student paramedic, already in the end stages of their education, would help attract applicants and would constitute a significant cost savings to the City; and

WHEREAS, an additional \$2,000 after three years and \$5,000 after five years will be paid to the employee to promote retention; and

WHEREAS, a retention bonus of \$2,000 after three years and \$5,000 after 5 years will be paid to paramedics hired outside of the student paramedic program as an educational reimbursement to promote retention beginning May 1, 2022.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. A Sign-on Bonus/Retention Bonus program for Fairbanks Fire Department paramedics is hereby established, providing for a \$1000 sign-on bonus and a retention bonus of \$2,000 after three years and \$5,000 after five years, for eligible applicants, subject to the terms and conditions of the Sign-on Bonus/Retention Bonus Contract attached as Exhibit A.

SECTION 2. The bonuses established in this ordinance will be funded through salary savings, as available.

SECTION 3. This program will sunset on December 31, 2023, unless extended by Resolution of the City Council.

SECTION 4. That the effective date of this Ordinance shall be the 1st day of May 2022.

Jim Matherly, City Mayor

AYES:

NAYS:

ABSENT:

ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6204

Abbreviated Title: ORDINANCE ESTABLISHING EDUCATION REIMBURSEMENT PROGRAM

Department(s): FIRE

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2022	2023	Total
SALARY AND BENEFITS			
TOTAL	\$0	\$0	\$0

FUNDING SOURCE:	2022	2023	Total
GENERAL FUND			
TOTAL	\$0	\$0	\$0

Fairbanks Fire Department education reimbursement program will provide \$8,000 over five years from salary savings. The department will provide \$1,000 as a sign-on bonus, \$2,000 after 3 years, and \$5,000 after 5 years. If the department does not have salary savings, the cost for five individuals would be \$5,000 in 2022, \$10,000 in 2025, and \$25,000 in 2027.

Reviewed by Finance Department: Initial mb Date 4/18/2022



Fairbanks Fire Department
Sign-on Bonus/Retention Bonus Contract

This agreement is made between the CITY OF FAIRBANKS (“City”) and _____ (“Employee”).

WHEREAS, the Employee has been offered employment for the City as a Paramedic in the Fire Department (“Department”) for the first time;

WHEREAS, the Department wishes to bestow upon the Employee a Sign-on Bonus/Retention Bonus as an incentive for the Employee to accept employment at the City and to remain satisfactorily employed in the Department as a Paramedic for at least five full years;

WHEREFORE, the City and the Employee agree to the following terms:

1. The City, acting through the Department, agrees to bestow upon the Employee \$1,000 as a Sign-on Bonus, to be paid on the Employee’s first paycheck, and to pay the Employee an additional \$2,000 after three years and \$5,000 after five years as a Retention Bonus, to be paid on the Employee’s first paycheck after completing the time-period requirement, in return for the Employee accepting the City’s offer of employment and remaining employed as a paramedic for the full-time periods.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes will be withheld as bonus earnings from the Sign-on Bonus/Retention Bonus and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus/Retention Bonus is not considered “salary” and will not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus/Retention Bonus as provided in paragraph 1, the Employee agrees to work for the Department as a paramedic on a regular and full-time basis for at least five years beginning _____ and ending on _____ (the “ending date”). Should the Employee resign, quit, or be terminated for cause before the ending date, the Employee shall repay a prorated amount of the Sign-on Bonus/Retention Bonus as provided in paragraph 5.
5. The Employee’s failure to remain employed by the Department as a paramedic for the applicable time period will trigger the Employee’s duty to repay, pro-rata, the amount paid by the Department pursuant to paragraph 1 (this amount may be more than the Employee received due to taxes or other withholdings). To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on all their salary, wages, and other sums payable to them by the City, subject to state and federal law. In addition, the Employee authorizes the City to withhold all amounts so due from any sum payable to the Employee by the Department and the City. The Employee also agrees that any tax consequences that result from the repayment of the Sign-on Bonus/Retention Bonus will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department as a paramedic for the applicable time period for reasons beyond the Employee's control (e.g., injury, illness, or death), other than termination for just cause, the Department may, in its sole discretion, waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the Fire Chief and the Mayor.

7. If any part of the Agreement is found to be invalid or unenforceable, the other parts remain valid and enforceable, and the Employee agrees, represents, and warrants that they will be held to any applicable repayment of Sign-on Bonus/Retention Bonus.

BY SIGNING BELOW, the Employee certifies that he/she has not accepted a financial incentive for accepting employment at the City, other than as described in this Agreement.

IN WITNESS THEREOF:

Employee Signature

Date

Fire Chief Signature

Date

Mayor Signature


Date

PRINTED NAME of Employee

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subject: Request for Concurrence / Fairbanks Diversity Council
Date: April 13, 2022

The recent resignation of Abigail North has created a vacancy on the Fairbanks Diversity Council. To fill the vacancy, I hereby request your concurrence to the appointment of the following new member:

Seat K Ms. Rachael Kvapil Term Expires: June 30, 2024

Ms. Kvapil's application and resume are attached.

Thank you.

dds/



Board Details

The purpose of the Fairbanks Diversity Council (FDC) is to provide a citizens' forum to the City Council and the Borough Assembly, provide advice and recommendations to promote equal opportunity for all members of the public, serve as a diversity advisory board, and recommend adoption of a Diversity Action Plan.

The Fairbanks Diversity Council has adopted the following Mission Statement:

The City of Fairbanks recognizes that our community is a diverse one, with a wide variety of ethnic backgrounds, cultures, beliefs and orientations and recognizes this diversity as an asset and resource for our community. The establishment of a Fairbanks Diversity Council can provide the City Council and Fairbanks North Star Borough Assembly with advice and recommendations to promote equal opportunity for all members of the public.

Overview

Size 13 Seats

Term Length 3 Years

Term Limit N/A

Additional

Board/Commission Characteristics

The FDC will consist of 11 voting members, 10 of which will be appointed by the City Mayor and subject to approval by the City Council. All members must be members of the Fairbanks community. One of the voting members will be appointed by the Fairbanks North Star Borough (FNSB) Mayor, subject to confirmation by the Borough Assembly. All appointments of the public members shall be for three-year terms, without compensation. The City Mayor shall serve as the non-voting Chairperson of the FDC. The Mayor may appoint a chairperson from the membership of the FDC. If the Mayor appoints a chairperson, the person will remain a voting member and will serve a one-year term as chairperson. The FDC will choose a vice chairperson from among its members. The person chosen will serve a one-year term as vice chairperson. When the term of the chairperson expires, the vice chairperson will become the chairperson, and the FDC will choose a new vice chairperson from among its members. If the Mayor chooses to serve as the chairperson, the vice chairperson will not progress to the chairperson position. The Mayor will remain a non-voting member of the FDC even if not serving as chairperson. The FDC may organize committees and adopt administrative rules and procedures to accomplish its purposes.

Meetings

A quorum shall be necessary to conduct a meeting. A quorum shall consist of six public voting members of the FDC. The business of the FDC shall be transacted by a majority vote of voting members present after a quorum is established. All meetings shall be held, and notices and agendas shall be posted, in compliance with the Alaska Open Meetings Act. Meetings are held on the second Tuesday of each month at 5:30 p.m. in the City Council Chambers at City Hall. Minutes of FDC proceedings shall be kept and filed in accordance with applicable laws dealing with public records. In all matters of parliamentary procedure not covered by rules and procedures adopted under Ordinance No. 5939, the current version of Robert's Rules of Order will govern. The FDC shall keep permanent records or minutes of all meetings. The minutes shall promptly be filed in the office of the City Clerk and shall be open to public inspection. The City Clerk shall supply the FDC with administrative support.

<https://www.fairbanksalaska.us/bc-diversity> Approved Resolutions

Enacting Legislation

FGC 2-231 through 2-235

Enacting Legislation Website

<http://bit.ly/2yvvhZqp>

Joint Commission Details

The FDC shall include 11 public voting members broadly selected to represent the diverse people of the Fairbanks community. Ten members shall be appointed by the City Mayor subject to the approval of the City Council. One member shall be appointed by the Fairbanks North Star Borough Mayor subject to the approval of the Fairbanks North Star Borough Assembly.

Email the Commission Members

diversitycouncil@fairbanks.us

Profile

Rachael

First Name

Kvapil

Last Name

Email Address

Street Address

Fairbanks

City

AK

State

99709

Postal Code

Mailing Address

Are you a City of Fairbanks resident? *

Yes

Mobile:

Primary Phone

Alternate Phone

Pagesculptor Studios

Employer

Owner

Job Title

Which Boards would you like to apply for?

Fairbanks Diversity Council: Submitted

Interests and Experiences

Question applies to Fairbanks Diversity Council

Please tell us how your diversity will benefit and contribute to the mission and purpose of the Fairbanks Diversity Council. You may list any group, club, organization, etc. that you are formally affiliated with.

As a person of color, specifically Mexican-American, I bring a perspective of growing up as a minority in various socio-economic circumstances. My parents have worked in Alaska for my entire life while I grew up within the state or other small Pacific Northwest towns. Many times, I was the only POC in my classroom and later my work environment. And though English is my first language, there were many difficulties with acceptance by my teachers, peers, and co-workers regarding cultural differences. More recently, I've started volunteering with Big Brothers Big Sisters to support a trans youth who will soon reach adult age. Before this, I've provided emotional support for several adults who have fully transitioned and done my best to support the LGBTQ+ community by supporting their events, listening to their perspectives, respecting their pronouns, and keeping apprised of the challenges they face daily.

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

It is easy for minority voices to go unheard. I've spent a lifetime either struggling to hide my ethnicity or attempting to educate others. With four vacancies on this board, this council could easily disappear, meaning many voices will continue to go unheard. The people who should serve on this council are people who are in touch with the people we are meant to serve. My interactions with minorities perspectives is frequent.

Please provide a brief personal biography in the space below, or attach a resume.

See attached resume

Upload a Resume

List any professional licenses or training you believe are relevant to the seat you are applying for.

N/A

Contact



www.linkedin.com/in/rachaelkvapil
(LinkedIn)
www.pagesculptorstudios.com
(Company)

Top Skills

Web Designer and Page Layout
Videographer
Copywriter

Languages

Spanish

Certifications

Marketing Foundations: Integrated
Marketing Strategies
Premiere Pro CC 2017 Essential
Training: The Basics

Honors-Awards

Special Recognition Award for "How
to Dipnet Salmon at Chitina Video
Series"
Goldie Award

Publications

AGC Technology: Help From Above
Construction industry reaches out to
reduce suicide rates
Member Profile: Aaron Plumbing
And Heating Co.
Dare County Special Olympics
Makes a Difference in Athletes' lives
Six Team roster runs up the score
with top-notch players

Rachael Kvapil

Owner at Pagesculptor Studios
Fairbanks

Summary

Pagesculptor Studios is a marketing and media firm that works with small-to-mid sized businesses on media campaigns, community outreach, and maintaining a positive relationship with the public.

Specialties: Copywriting, Editing, Publication Layout, Web Design, Radio, Video

Experience

Pagesculptor Studios

Owner

January 2004 - Present (17 years 7 months)
Fairbanks, Alaska

Pagesculptor Studios is a marketing and public relations firm that works with small-to-mid sized businesses on promotions, community outreach, and maintaining a positive relationship with the public.

Alaska Department of Fish and Game

Publication Technician

August 2007 - Present (14 years)
Fairbanks, Alaska, United States

Edit and format technical reports for Region III Sport Fish Division.

The Associated General Contractors of Alaska

Freelance Writer

February 2011 - Present (10 years 6 months)
Fairbanks, Alaska, United States

Writing construction articles featuring projects, companies, and issues affecting the industry.

AK Radio

Reporter/Audio Editor

December 2003 - August 2008 (4 years 9 months)

*Developed story ideas, conducted interviews, and produced radio pieces for a statewide public radio show.

Fairbanks Arts Association

Education Director/Program Director

September 2004 - June 2007 (2 years 10 months)

*Doubled the number of school students attending daytime performances held by local arts organizations.

*Increased the number of Fairbanks North Star Borough School District Artist-In-School residencies from 18 weeks to 34 weeks.

*Reinstated FAA's newsletter 'State of the Arts.' For two years I took responsibility for writing, layout, and distribution. In 2006, I began directing a layout editor, giving more focus to writing and distribution.

*Wrote and designed FAA's Annual Report in 2006.

*Served as a technical liaison with computer support in an effort to update the office technology and the technology behind FAA's website.

*Developed workshops for FAA's annual Art EXPO; recruited artists for Very Special Arts Festival in addition to coordinating the event; worked with Alaska State Council on the Arts staff to develop Governor's Award Ceremony in Fairbanks.

AK This Month

Freelance Writer

December 2003 - December 2006 (3 years 1 month)

*Conducted interviews and wrote monthly features on the state's entertainment industry.

Alaska Cooperative Extension Service

Writer

March 2004 - December 2004 (10 months)

*Researched and wrote several historical documents for CES 75th Anniversary publication and presented a preliminary layout.

*Created PowerPoint presentation about the 75th Anniversary for statewide delivery.

Northstar Weekly

Freelance Writer

January 2002 - December 2004 (3 years)

*Developed news leads, conducted interviews, and wrote stories about issues and events affecting Interior Alaska.

Doney Advertising

Production Manager

April 2004 - October 2004 (7 months)

*Developed advertising campaigns/strategies with agency clients for print, radio, and television.

*Served as public relations contact for Airport Way Frontage Roads Project constructed by H&H Contractors and the Alaska Department of Transportation.

Tanana Valley Television

Field Reporter/Assistant News Director

November 1999 - April 2003 (3 years 6 months)

*Conducted interviews, wrote copy, and edited video clips for televised news pieces and/or revision for print in the Northstar Weekly.

*Assisted News Director with disciplinary actions, daily news schedule/ assignments, and communications with station manager as well as took on his/ her responsibilities in his/her absence.

*Troubleshoot computers, printers, and Internet protocols in the newsroom and made recommendations for upgrades to station's network technician.

Education

University of Alaska Fairbanks

Bachelors of Arts, Journalism, Marketing, Communications · (1997 - 1999)


Prince William Sound Community College

A.A.S., Broadcast Communications · (1993 - 1995)

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subject: Request for Concurrence – Building Code and Landscape Review and Appeals Commission
Date: April 20, 2022

There is a vacancy in Seat A on the Building Code and Landscape Review and Appeals Commission. I hereby request your concurrence to the following **appointment**:

Seat A Glenn Spaulding Term to Expire: December 31, 2024

Mr. Spaulding's application is attached.

Thank you.

dds/



City of Fairbanks, Alaska


Building Code & Landscape Review & Appeals Commission

Board Details

The purpose of the Building Code and Landscape Review and Appeals Commission is:

- 1) To review the building, electrical, plumbing, fire prevention, residential, mechanical, fuel gas and abatement codes and related provisions of the Fairbanks Code of Ordinances and make recommendations regarding building construction and housing codes adopted by the City,
- 2) To investigate and review all operations of the building department of the City, to submit recommendations on policy to the City Council, and to make recommendations on administration to the mayor, and
- 3) To hear and determine in the first instance all appeals from final staff decisions relating to building construction within the City including the Uniform Code for the Abatement of Dangerous Buildings. Any decision of the board may be appealed to the superior court in accordance with the appellate rules of the state court system, and
- 4) To review any disputes arising from the Building Official's application of the prescriptive design method, an applicant's election to use the professional design method, or an applicant's election to use the alternative compliance method.

Overview

 **Size** 12 Seats

 **Term Length** 5 Years

 **Term Limit** N/A

Additional

Board/Commission Characteristics

The Building Code and Landscape Review and Appeals Commission consists of nine regular members appointed by the Mayor, subject to confirmation by the City Council, and each member shall serve a five-year term. The members of the Commission must reside or work within the City and have experience with the design or construction of structures or with landscaping. The Building Official shall be an ex officio member of the Commission, who may provide information and recommendations but may not vote on any matter. Two alternate members are appointed by the Mayor, subject to City Council confirmation, to serve in the place of any absent member or otherwise assist the Commission as directed by the chairman. A secretary, who need not be a Commission member, shall be selected by its regular members. The composition of the commission must be as follows: (1) Two structural engineers; (2) Two architects; (3) One electrical engineer; (4) One mechanical engineer; (5) One architect or landscape architect; (6) Two general construction contractors; (7) Two alternates with experience in construction or design.

Meetings

Meetings of the Building Code and Landscape Review and Appeals Commission are called by the chairman or a majority of the regular members. All meetings shall be open to the public. A majority (five members) of the Commission shall constitute a quorum, and a majority vote of those present and voting shall be necessary to carry any question. Minutes shall be kept as a permanent record of all meetings and shall be filed in the Office of the City Clerk.

Enacting Legislation

FGC 2-481 through 2-484

Enacting Legislation Website

<https://bit.ly/35fA6jn>

Joint Commission Details

N/A

Email the Commission Members

buildingcodereview&appealscommission@fairbanks.us

Profile

Glenn
First Name

Spaulding
Last Name

[Redacted]
Email Address

Mailing Address

[Redacted]

Are you a City of Fairbanks resident? *

Yes

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Which Boards would you like to apply for?

Building Code & Landscape Review & Appeals Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

I believe that my insight and perspective can be a valuable resource to the City and to the building department. My experience with all aspects of the building process allows me to objectively see both sides of the issue. I have hired subcontractors and have had "hands on" experience with most of the building trades. I believe that a fair, uniform and reasonable enforcement of the building code is vital for the safe and sanitary future development of Fairbanks properties.

Please provide a brief personal biography in the space below, or attach a resume.

I have been self employed as a builder/contractor from 1973 to the present. I have designed and built single family residences, multi-family residences, commercial warehouses and small office buildings in and around the Fairbanks area.

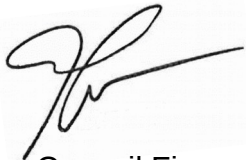
List any professional licenses or training you believe are relevant to the seat you are applying for.

General Contractor- Alaska , California Real-estate License, California

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subject: Request for Concurrence – Council Finance Committee
Date: April 20, 2022

A vacancy occurred on the Council Finance Committee in October 2021 when Mr. Cleworth resigned to rejoin the City Council. Mr. Zach Dameron has applied to serve as a non-voting public member on the Finance Committee to fill the vacancy.

The remaining term for the vacant seat will expire on December 31, 2023. I hereby request your concurrence to the following **appointment** to the Council Finance Committee:

Mr. Zach Dameron Term to Expire: December 31, 2023

Mr. Dameron's application is attached.

Thank you.

dds/



Board Details

The Finance Committee shall consider all matters relating to the fiscal operation of the City and shall make recommendations regarding fiscal matters to the full City Council on matters such as budget requests, ordinances amending the budget estimate, applications for grants, and annual audits.

Overview

Size 11 Seats

Term Length 3 Years

Term Limit N/A

Additional

Board/Commission Characteristics

The Finance Committee shall consist of the City Mayor, all current members of the City Council and two non-voting public members with experience in finance, accounting or management appointed by the City Mayor for a term of three years subject to confirmation by the City Council. Council members whose term of office is concluded shall be replaced. The City Chief Financial Officer and Chief of Staff shall be ex-officio members of the Committee.

Meetings

The Finance Committee shall meet at regular times in compliance with FGC Sec. 2-118.

Enacting Legislation

FGC 2-118.1

Enacting Legislation Website

<https://bit.ly/3o7An0p>

Joint Commission Details

N/A

Email the Commission Members

financecommittee@fairbanks.us

Profile

Zach
First Name

Dameron
Last Name

[Redacted]
Email Address

Mailing Address

[Redacted]

Are you a City of Fairbanks resident? *

No

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Which Boards would you like to apply for?

Finance Committee: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

This would be a great learning opportunity for me and would give me an opportunity to voice my opinion. I want to support and provide guidance on the direction this city takes in making our community more healthy and more vibrant. I'm sure there are many other more qualified individuals, however, I am committed and willing to put the time and effort in that is required to be on this committee.

Please provide a brief personal biography in the space below, or attach a resume.

In 2012, my wife and my 1 year old son made the trek from Oklahoma to Fairbanks. I began working as the Accounting Manager for Interior Gas Utility (IGU), formerly known as Fairbanks Natural Gas (FNG) when it was a private enterprise. I have been with this company since that day and am currently in the role as Assistant Controller with IGU being managed as a governmental unit. My wife is a Pediatric Dentist at Tanana Chiefs Conference. Together we have 5 children, ranging in age from 10 to 9 months of age. In my spare time I coach soccer through the Fairbanks Youth Soccer Association (FYSA) as well as assist with skiing for the Fairbanks Alpine Ski Club (FASC). I currently serve on the FYSA Board of Directors.

List any professional licenses or training you believe are relevant to the seat you are applying for.

Certified Public Accountant (CPA) License # 153885

City of Fairbanks
Permanent Fund Review Board
Quarterly Meeting Minutes
January 17, 2022

The Permanent Fund Review Board (PFRB) convened at 3:35 p.m. in the City Council Chambers to conduct a quarterly meeting.

Board Members Present: Council Member Valerie Therrien
Patty Mongold
Bernard Gatewood
Dave Owen

Board Member Absent: Jennifer Imus

Also Present: Margarita Bell, Chief Financial Officer
Brandy Niclai, Chief Investment Officer – APCM
Blake Phillips, Director of Institutional Solutions - APCM

Bernard Gatewood moved, and Dave Owen seconded to approve the minutes from the October 13, 2021 meeting. The PFRB unanimously agreed.

Margarita Bell reviewed the account's performance through December 31, 2021:

- \$157,040,678 - Balance including accrued income
- \$ 3,274,199 - Dividend and interest earnings
- \$ 6,441,245 - Realized gain
- \$ 8,719,353 - Unrealized gain
- \$ (108,179) - Management and custodial fees
- \$ 18,326,618 - Earnings, net of expenses

The City received \$426,357 in deposits as of December 31, 2021. The 2021 draw was made on December 13, 2021 in the amount of \$5,833,254 to the general fund (\$5,185,115) and capital fund (\$648,139).

Brandy Niclai reported that the balance of the fund was \$155,284,532 on January 13, 2022.

Brandy Niclai presented information about APCM Model 6; an investment strategy to meet the expected goals of the permanent fund of asset preservation and budgetary stabilization. Model 6 will have a higher risk but will provide the 4.5% distribution rate while preserving purchasing power at a 2% inflation rate. Model 6 would require a change in the code to add alternative beta and high yield bonds asset classes.

PFRB members discussed APCM Model 6. Patty Mongold inquired about the transition; Brandy Niclai responded that it would take one month. Dave Owen inquired about the risk of high yield bonds; Brandy Niclai responded that high yield bonds are not as risky as investing in stock. Valerie Therrien

inquired about the 2% inflation rate with the current inflation being higher; Brandy Niclai responded that 2% is the Federal Reserve objective. Valerie Therrien made a motion to move forward with Model 6, Bernard Gatewood seconded the motion. PFRB unanimously agreed.

Brandy Niclai presented the market outlook. The market is still transitioning from recovery to expansion. Developed economic growth is expected to be higher than the trend while emerging market growth is expected to be lower than the trend. Monetary policy will be tighter but remain accommodative with rates below neutral. Inflation, supply chain issues, and tight labor markets are expected to gradually improve. There are still key risks involving policy mistakes in timing, inflation expectations, and coronavirus variants. The mid-cycle investing selectivity with underweight global fixed income asset classes; overweight equities and alternatives asset classes; and emphasis on sectors and countries levered to spending have been successful for the portfolio.

Brandy Niclai presented a portfolio review for the fourth quarter. She stated that the portfolio allocation was slightly positive over the quarter as equity outperformed fixed income; however, the overweight to cash dampened the positive effects. An overweight to credit was a contributor to performance during the quarter and an underweight to 30yr bonds due to anticipating interest rate increases detracted from relative performance. The combined equity allocation returned 7.25% and the combined fixed income allocation returned 0.20% for the quarter.

Portfolio Summary							
4th Quarter		Year to Date		Last 12 Months		Inception to Date	
Account	Benchmark	Account	Benchmark	Account	Benchmark	Account	Benchmark
4.46%	4.48%	12.82%	12.25%	12.82%	12.25%	6.14%	5.94%
	0.13% ¹		0.50% ²		0.50% ³		
4.46%	4.61%	12.82%	12.75%	12.82%	12.75%	6.14%	5.94%

1 - 12.5 bps - per quarter rounded
2 - 50 bps hurdle -annual (YTD = 12.5 basis pts X # quarters)
3 - 50 bps hurdle codified in March 2009. Inception performance begins January 31, 1998.

Brandy Niclai reviewed all compliance issues with the PRFB. There were no compliance issues.

Margarita Bell reported that the recommendation to accept APCM proposal is scheduled to be approved by Council on January 17, 2022.

The next quarterly meeting will be held on April 20, 2022 in the City Council Chambers.

The meeting adjourned at 4:50 p.m.