



FAIRBANKS CITY COUNCIL
AGENDA NO. 2022-07
REGULAR MEETING – MARCH 28, 2022
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

WORK SESSION
5:30 p.m. – City of Fairbanks Downtown Priorities

REGULAR MEETING
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.

NOTE: The Mayor, Council Members, and the public may participate remotely at City Council meetings. Citizens may provide testimony via Zoom webinar if registered to do so in advance of the meeting (the three-minute time limit applies to all forms of public testimony); however, in-person testimony will be given preference. To help achieve social distancing, the seating in Council Chambers is spread out and limited. No more than 30 individuals will be allowed in the Chambers at the same time. Citizens arriving after the maximum number has been reached may be directed to wait in another area until it is their turn to speak to the Council. Meeting attendees are encouraged to wear a mask or face covering (masks are available to those who do not have one). We thank you for your understanding and cooperation.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

*a) Regular Meeting Minutes of March 14, 2022

8. SPECIAL ORDERS

a) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Applications for Renewal. Public Testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
5266	Fushimi	Restaurant/Eating Place	Fushimi, LLC	607 Old Steese Highway, Suite 105
1475	Pizza Hut of Fairbanks	Restaurant/Eating Place	MP2 Alaska, LLC	89 College Road
4395	The Banks Alehouse	Beverage Dispensary	Goethe, LLC	1243 Old Steese Highway
5353	Fairbanks Distilling Company	Distillery	Patrick W Levy	410 Cushman Street

b) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Application for Transfer of Ownership and Restaurant Designation Permit. Public testimony will be taken and limited to three minutes:

Type/License: Restaurant/Eating Place, License #3050
 DBA: All Star
 Applicant: All Star, LLC
 Location: 1448 S. Cushman Street, Fairbanks
 From Owner: Three Star, LLC
 From DBA: Kanpai
 From Location: 1448 S. Cushman Street, Fairbanks

9. MAYOR'S COMMENTS AND REPORT

a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6197 – An Ordinance Amending Fairbanks General Code Sections 2-422 and 2-430, Chena Riverfront Commission, by Reducing the Number of Members and Quorum Requirements. Introduced by Mayor Matherly. POSTPONED from the Regular Meeting of February 14, 2022; a public hearing was held at that time.
- b) Ordinance No. 6201 – An Ordinance to Amend FGC Sec. 2-86 Setting Council Member Compensation. Introduced by Council Member Therrien. SECOND READING AND PUBLIC HEARING.

12. NEW BUSINESS

- *a) Ordinance No. 6202 – An Ordinance Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Transportation for the Rebuilding American Infrastructure with Sustainability and Equity (Raise) Discretionary Grant Program. Introduced by Mayor Matherly.

13. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Appointment of Fire Chief
- *b) Fairbanks Diversity Council Meeting Minutes of January 11, 2022
- *c) Fairbanks Diversity Council Meeting Minutes of February 8, 2022

15. COUNCIL MEMBERS' COMMENTS

16. CITY CLERK'S REPORT

17. CITY ATTORNEY'S REPORT

18. EXECUTIVE SESSION

19. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, MARCH 14, 2022
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date, following a 5:30 p.m. Work Session on the Golden Heart Plaza Lease, to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor pro tem Cleworth (Seat A) presiding and with the following Council Members in attendance:

Council Members Present: June Rogers, Seat B
 Valerie Therrien, Seat C
 Aaron Gibson, Seat D
 Lonny Marney, Seat E
 Jim Clark, Seat F

Absent: Mayor Jim Matherly

Also Present: Margarita Bell, Chief Financial Officer (remotely)
 D. Danyielle Snider, City Clerk
 Paul Ewers, City Attorney
 Michael Sanders, Chief of Staff
 Kristi Merideth, FECC Manager (remotely)
 Angela Foster-Snow, HR Director (remotely)
 Ron Dupee, Police Chief
 Rick Sweet, Deputy Police Chief
 Clem Clooten, Building Official (remotely)
 Jeff Jacobson, Public Works Director
 Robert Pristash, City Engineer (remotely)

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor pro tem Cleworth lead the Flag Salutation.

CEREMONIAL MATTERS

Mayor pro tem Cleworth introduced new officer Stephen Hancock and gave a brief history of his experience. Deputy Chief Sweet administered Ofc. Hancock's Oath of Office, and his daughter pinned him with his badge.

CITIZENS' COMMENTS

Leslie Young, Explore Fairbanks – L. Young shared that she was the manager of Conventions, Meetings, and Sales with Explore Fairbanks and gave an update on tourism in Fairbanks. She noted that the Society of Travel Writers had recently visited and gave a brief history of the organization. She stated that Explore Fairbanks had taken the visitors to various attractions in the area.

David van den Berg, Downtown Association (DTA) – D. van den Berg spoke to the high-density development tax incentive passed by the Fairbanks North Star Borough (FNSB) for military facility zones. He stated that there is a plan for the downtown area that is also moving through the FNSB, but it is moving very slowly and may not carry the intended effect if it is not addressed more quickly. He went on to state that the discussion regarding Golden Heart Plaza and the potential to privatize the property could support the FNSB Downtown Plan. He spoke to the military facility zones and the potential to revitalize the many vacant lots in the downtown area. He concluded by asking that the City engage with those working on the Downtown Plan so that it might be more successful.

Ms. Therrien asked if the DTA would be in support of similarly proposed tax deferrals within the City; D. van den Berg indicated that they would.

Mr. Clark inquired about the ownership of the vacant lots mentioned; D. van den Berg stated that most were privately-owned, and some had been listed for sale through Tom Roberts Realty.

Mayor pro tem Cleworth asked D. van den Berg if he had attended the FNSB Work Session with the consultant for the Downtown Plan. D. van den Berg stated that he did attend but noted that it had been difficult to provide input. He added that the current plan presumed a lot of City powers, giving it the potential to go badly.

Hearing no more requests for in-person comment, individuals on Zoom were heard next.

Julie Smyth, Fairbanks – J. Smyth spoke in support of Resolution No. 4981, adding that it is included in many indigenous cultures. She stated that keeping religion out of government is important, and the land acknowledgment would provide recognition of the culture that existed before us and help support diversity and end racism.

Kasey Casort, Fairbanks – K. Casort spoke in support of Resolution No. 4981, adding that it was a minimum reparation for living on stolen land. She shared that she had first learned of the violent history in an Alaska Studies class in high school. She noted that while religion is intended to be kept separate from government, the City provides an invocation before each meeting and a land acknowledgement would not be any different.

Robert Shields, Fairbanks – R. Shields shared his progress with finding a developer for the Polaris Building, adding that he has had a long love affair with the building and the community. He went on to state that the historic site should be honored even if it required the building to be demolished. He noted the various grant opportunities regarding vertical farming and economic revitalization. R. Shields stated that a petition had begun to coordinate a work session with the City and Gary Gilliam, who will be speaking at the Annual Regenerative Planet Summit on April 22, 2022.

Brenna Carlson, Fairbanks – B. Carlson spoke in support of Resolution No. 4981, adding that Fairbanks is a culturally rich community. She stated that tourism is positively impacted by the area’s celebration of indigenous history. She added that while the community profits from Alaska’s history, there is more it can do to recognize that history. She went on to state that both the FNSB and the FNSB School Board provide land acknowledgements prior to meetings and encouraged the City to do so as well.

Phoebe Gonzales Rohrbacher, Ester – P. Gonzales Rohrbacher spoke in favor of Resolution No. 4981, adding that it is a small and simple opportunity to recognize and publicly state that we are on the lands of the Lower Tanana Dena people. She added that it is a good place to start an era of truth and justice and end discrimination.

Hearing no more requests for comment, **Mayor pro tem Cleworth** declared Citizens’ Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Clark, seconded by **Mr. Marney**, moved to APPROVE the Agenda and Consent Agenda.

Mayor pro tem Cleworth called for objection to the APPROVAL of the Agenda and hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda into the record.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

- a) Regular Meeting Minutes of February 28, 2022

APPROVED on the CONSENT AGENDA.

SPECIAL ORDERS

- a) The Fairbanks City Council heard interested citizens concerned with the following Liquor License Applications for Renewal:

Lic. #	DBA	License Type	Licensee	Address
5291	The Attic	Beverage Dispensary – Duplicate	The Last Roundup, LLC	2701 S. Cushman Street (upstairs)
4344	Bahn Thai Restaurant	Restaurant/Eating Place	Somnuk, LLC	541 Third Avenue

Ms. Therrien, seconded by **Mr. Gibson**, moved to WAIVE PROTEST on the Liquor License Applications for Renewal.

Mayor pro tem Cleworth called for testimony and hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Cleworth, Gibson, Rogers, Therrien, Clark, Marney
NAYS: None

Mayor pro tem Cleworth declared the MOTION CARRIED.

- b) The Fairbanks City Council heard interested citizens concerned with the following Marijuana License Application for Transfer of Ownership:

Type/License: Marijuana Product Manufacturing Facility, License #18493
DBA: North Star Fire
Applicant: North Star Fire, LLC
Location: 3780 Leasure Street, Unit A, Fairbanks
From Owner: Petrichor, LLC
From DBA: Petrichor, LLC
From Location: 3780 Leasure Street, Unit A, Fairbanks

Mr. Marney, seconded by **Ms. Therrien**, moved to WAIVE PROTEST on the Marijuana License Application for Transfer of Ownership.

Mayor pro tem Cleworth called for testimony and hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATION FOR TRANSFER OF OWNERSHIP AS FOLLOWS:

YEAS: Marney, Cleworth, Clark, Gibson, Rogers, Therrien
NAYS: None

Mayor pro tem Cleworth declared the MOTION CARRIED.

- c) The Fairbanks City Council heard interested citizens concerned with the following Liquor License Application for Transfer of Location and Ownership and Restaurant Designation Permit:

Type/License: Restaurant/Eating Place, License #3381
DBA: Bahn Thai Rama Restaurant
Applicant: Somnuk, LLC
Location: 338 Old Steese Highway, Fairbanks
From Owner: C J Hot Pot & Asian Cuisine, Inc.
From DBA: Bei Jing Hot Pot Asian Cuisine
From Location: 1694 Airport Way, Fairbanks

Mr. Clark, seconded by **Ms. Therrien**, moved to WAIVE PROTEST on the Liquor License Application for Transfer of Location and Ownership and Restaurant Designation Permit.

Mayor pro tem Cleworth called for testimony and hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATION FOR TRANSFER OF LOCATION AND OWNERSHIP AND RESTAURANT DESIGNATION PERMIT AS FOLLOWS:

YEAS: Rogers, Marney, Therrien, Clark, Gibson, Cleworth

NAYS: None

Mayor pro tem Cleworth declared the MOTION CARRIED.

COUNCIL MEMBERS' COMMENTS

Mr. Clark shared his appreciation to the Polaris Work Group, the City, and Senator Murkowski for acquiring federal funding to demolish the Polaris Building, adding that it was a very big task. He clarified that he did not support the entire federal infrastructure bill. He questioned whether the City might have been able to put funds aside for the project when the Polaris Group was commissioned and possibly paid for it without federal assistance. He expressed hope that the building would be demolished and something positive would come from it. He spoke in support of the Fairbanks Curling Club, adding that he had participated in his first bonspiel with his daughter and had a very good time. He encouraged others to check it out.

Ms. Therrien congratulated Ofc. Hancock and welcomed his family. She expressed concern for the security of the Golden Heart Plaza, adding that it has been a wonderful community asset.

Mr. Marney thanked Ofc. Hancock and his family for coming to Fairbanks and expressed his appreciation for the success of the lateral hire program.

Ms. Rogers welcomed Ofc. Hancock and shared her appreciation of his family's involvement. She noted that peace officers fulfill a very important role in the community, not the least of which is providing a sense of security. She went on to speak about the earlier Work Session, urging Council Members to heavily consider the information provided by Julie Jones. **Ms. Rogers** stated that J. Jones has been working in her capacity since 2004 for the same compensation and felt that she deserved an increase.

Mr. Gibson stated that the letter to the editor in the Fairbanks Daily News-Miner (FDNM) regarding the heavy-handedness of the Fairbanks Parking Authority seemed justified, adding that perhaps a discussion was needed regarding citations.

Mayor pro tem Cleworth spoke to the letter in the FDNM and stated that the author had intended on attending at the meeting. He explained that the man had been wrongfully cited for improperly parking where parking lines are indecipherable, and the signs are not clear. He noted that J. Jones works for Festival Fairbanks and any increases to its employees' wages should be addressed within the organization. He stated that changing the amounts disbursed to organizations would require an ordinance, noting that changes affect other room rental tax disbursements. **Mayor pro tem Cleworth** went on to explain that the Downtown Task Force, as mentioned by D. van den Berg, was created years ago under FNSB Mayor Kassel. He stated that the City had not been involved

until a consultant had been brought on board, and he clarified that the City would have the benefit of approving the plan prior to implementation. He expressed hope that the original task force would be able to offer input to ensure a responsible plan was drafted.

Mr. Marney added his congratulations to Dispatcher Angela Modrell for acquiring her leadership award and thanked her for all the hard work she has done for the City.

Mayor pro tem Cleworth added his congratulations and thanks, noting that A. Modrell had appeared on the front page of the FDNM.

UNFINISHED BUSINESS

- a) Resolution No. 4981 – A Resolution Approving the Reading of a Land Acknowledgement at the Beginning of Regular City Council Meetings. Introduced by (former) Council Member Kun and Council Members Therrien and Rogers. POSTPONED from the Regular Meeting of January 17, 2022.

The motion to APPROVE Resolution No. 4981 was made by Ms. Rogers and seconded by Ms. Therrien at the November 9, 2022 Regular Meeting and remained on the floor.

Ms. Therrien spoke in favor of the resolution, noting the strong relationship between the City and the local Native community.

Ms. Rogers noted that there had been a lot of extenuating circumstances that had delayed the Fairbanks Diversity Council's (FDC) recommendation, including changes in its membership; she clarified that it was not due to a lack of interest or effort.

Mr. Marney asked if the FDC had adopted its own land acknowledgement. **Ms. Rogers** stated that some members have personally provided acknowledgements.

Mr. Marney stated that he admired Ms. Kun's personal commitment to providing a land acknowledgment and suicide hotline information at each meeting, noting that it was truly heartfelt. He stated he did not feel that a generic, repeated acknowledgement given at each meeting would provide the same sentiment. He clarified that it would be appropriate for anyone who wished to provide an acknowledgement to be allowed to do so, adding that it would have more meaning. **Ms. Rogers** offered support for Mr. Marney's suggestion, adding that FDC members would likely appreciate the opportunity to do so.

Mr. Gibson asked if there had been discussion regarding the historical context and if the FDC had consulted others. **Ms. Rogers** stated that the University had been contacted as had the Denakkanaaga Elders. **Mr. Gibson** expressed disappointment at not receiving a letter of support from those organizations. **Ms. Rogers** reminded the Council that (former) Council Member Kun had introduced the resolution after vetting it through various organizations.

Mr. Marney asked if Ms. Rogers would be willing to provide a land acknowledgment as Ms. Kun had; **Ms. Rogers** indicated that she would.

Mayor pro tem Cleworth clarified that he believed Mr. Marney was asking Ms. Rogers if she would provide a land acknowledgement under her comments and not at the beginning of meetings. **Ms. Rogers** stated that the Council already provides an invocation and the Pledge of Allegiance at the beginning of each meeting, adding that it would be equally respectful to also provide a land acknowledgement.

Ms. Rogers asked if Mr. Marney thought she should provide an acknowledgement based on her FDC membership. **Mr. Marney** clarified that he was not in favor of the resolution and was seeking a solution outside of adding it to the beginning of meetings.

Mayor pro tem Cleworth stated that it is not unusual for the Council to be asked to read things at the beginning of meetings, such as the Bill of Rights or the Ten Commandments, but those items have not been implemented. He noted that the procedure had recently been changed to eliminate the reading of the City's mission statement at the beginning of meetings. He stated he would rather see something meaningful installed in Council Chambers; he commented that the public's opportunity to provide citizens' comments has been repeatedly shortened.

Mayor pro tem Cleworth, seconded by **Mr. Marney**, moved to AMEND Resolution No. 4981, by replacing "read at the beginning of Regular City Council meetings" with "added to the City's historical documents and displayed in the Council Chambers."

Ms. Therrien stated she found the amendment to be disingenuous, adding that the time it would take to read an acknowledgement would be short. She stated that the Council should present the acknowledgement at the beginning of each meeting the same way the FNSB Assembly and School Board currently do. She noted that a failure to pass the resolution would be an insult to the Native community.

Mr. Gibson shared that he had researched the FNSB policy regarding the reading of a land acknowledgment and stated that it was being done at the discretion of the of the presiding officer.

Ms. Rogers emphasized the importance to the community for the resolution to be passed without the amendment. She added that a historical document could also be displayed in the Council Chambers and that she would personally ensure that the acknowledgement would be read in a meaningful manner at each meeting.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 4981 BY REPLACING "READ AT THE BEGINNING OF REGULAR CITY COUNCIL MEETINGS" WITH "ADDED TO THE CITY'S HISTORICAL DOCUMENTS AND DISPLAYED IN THE COUNCIL CHAMBERS" AS FOLLOWS:

YEAS: Cleworth, Marney, Gibson

NAYS: Therrien, Rogers, Clark

Mayor pro tem Cleworth declared the MOTION FAILED.

Ms. Therrien stated that she would volunteer to read the land acknowledgement at each meeting instead of the Clerk.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4981 AS FOLLOWS:

YEAS: Rogers, Therrien

NAYS: Clark, Gibson, Marney, Cleworth

Mayor pro tem Cleworth declared Resolution No. 4981 FAILED.

- b) Resolution No. 5006 – A Resolution Supporting the Development of a Trail Connecting Birch Hill Recreation Area to the Creamers Field Trails System to Include a Steese Expressway Trail Underpass. Introduced by Mayor Matherly. POSTPONED from the Regular Meeting of February 28, 2022

The motion to APPROVE Resolution No. 5006 was made by Mr. Gibson and seconded by Mr. Marney at the February 28, 2022 Regular Meeting and remained on the floor. Ms. Therrien had previously abstained from voting on this matter due to a conflict of interest.

Mr. Marney asked if FNSB Mayor Ward would be speaking about Resolution No. 5006; it was confirmed that Mayor Ward was not in attendance.

Mr. Gibson spoke in favor of the project, noting that it would likely take many years to accomplish. He stated he felt that linking Birch Hill and Creamers Field through a multi-trail system presented a lot of great opportunities.

City Engineer Bob Pristash provided a staff report, adding that the FNSB had met with former Chief of Staff Mike Meeks with a request for support of the project. He noted that the project had been supported by the FAST Planning Technical Committee and would be moving on to the FAST Planning Policy Board. He noted also that the FNSB Assembly had offered its support for the trail system project the previous year. He expressed a concern over maintenance responsibilities for the portion of the path that would be in the City's right-of-way.

Mr. Clark asked about the reality of having a tunnel under the highway that would not be flooded every spring. CE Pristash stated that there could be issues based on elevation but noted that Anchorage has installed some of them successfully.

Mayor pro tem Cleworth stated that the highway is at a much higher elevation than the one Mr. Clark mentioned and would not likely present issues with flooding. He went on to ask about the multi-use trail and ski trail at the base of Birch Hill, asking if it was on military property. CE Pristash stated that the planning document does show that, but it is not the final draft; he stated that portion is still being worked out.

Mayor pro tem Cleworth stated that the trails in the south that lead north appear to be in the direction of the City's snow storage site and asked if the trails would impact the City's residential development potential. CE Pristash stated that they would not.

Mayor pro tem Cleworth asked how CE Pristash would address the maintenance issue. CE Pristash stated that he would not like to see the City become responsible for maintenance, especially given that a very small portion of the trail system falls on City property. He stated that

the City has previously permitted its right-of-way, making the permittee responsible for all maintenance. He noted that the decision for maintenance did not have to be made with Resolution No. 5006, adding that there would be opportunity as the project progressed to do so. CE Pristash recommended that the City pass the resolution of support but refrain from noting the maintenance issues; he stated those items could be addressed later.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5006 AS FOLLOWS:

YEAS: Gibson, Cleworth, Marney, Rogers

NAYS: Clark

ABSTAIN: Therrien

Mayor pro tem Cleworth declared the MOTION CARRIED and Resolution No. 5009 APPROVED.

- c) Ordinance No. 6198 – An Ordinance Ratifying a Collective Bargaining Agreement Between the City of Fairbanks and the Public Safety Employee Association. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

Mr. Clark, seconded by **Mr. Gibson**, moved to ADOPT Ordinance No. 6198.

Mayor pro tem Cleworth called for public testimony.

Andrew Wixon, FPD – A. Wixon stated that he served as FPEA Union President and expressed his thanks to all those involved in the successful negotiations; he thanked the City Council Members for their consideration.

Hearing no more requests for comment, **Mayor pro tem Cleworth** declared Public Testimony closed.

Mayor pro tem Cleworth asked City Attorney Paul Ewers where he could find the Janus language and asked if it was clear enough or if it needed to be more specific. CA Ewers stated that while it was not spelled out specifically, he was satisfied with the language listed in sections 5.1 and 7.1. Police Chief Dupee clarified that they had used the same language provided by the Public Safety Employee Association (PSEA) during the previous contract negotiations.

Mayor pro tem Cleworth noted that section 10.10.1.1 does not allow for anyone who is outside of the PSEA to fill the roles of Acting Deputy Chief, Captain, or Lieutenant, and he asked for clarification about employees who choose not to join the PSEA. Chief Dupee stated that even if they are not paying members of the PSEA, employees are still represented by the PSEA based on their employment

Mayor pro tem Cleworth asked about the removal of the section addressing funeral leave. Human Resources Director Angela Foster-Snow stated that the funeral leave had been replaced with the implementation of the City's family leave and funeral leave ordinance. CA Ewers stated that the section may be reserved in the document so that other sections do not have to be renumbered.

Mr. Clark asked for an explanation of the dates listed in section 9.2.1. Chief Dupee stated that the dates remain the same as the previous contract, and the financial obligation also remains at \$1,550.

Mayor pro tem Cleworth shared his appreciation of the negotiation process, noting that it was a very enjoyable experience. He complimented the Council for determining funding sources prior to negotiating, adding that it is important to know what the City has to offer prior to making obligations.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6198 AS FOLLOWS:

YEAS: Cleworth, Gibson, Rogers, Therrien, Clark, Marney

NAYS: None

Mayor pro tem Cleworth declared the MOTION CARRIED and Ordinance No. 6198 ADOPTED.

- d) Ordinance No. 6199 – An Ordinance Amending the 2022 Operating and Capital Budgets for the First Time. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

Ms. Therrien, seconded by **Mr. Clark**, moved to ADOPT Ordinance No. 6199.

Mayor pro tem Cleworth called for testimony and, hearing none, declared Public Testimony closed.

Ms. Therrien, seconded by **Mr. Marney**, moved to AMEND Ordinance No. 6199 by substituting the amended, proposed version of Ordinance No. 6199.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6199 BY SUBSTITUTING THE AMENDED, PROPOSED VERSION OF ORDINANCE NO. 6199 AS FOLLOWS:

YEAS: Therrien, Marney, Rogers, Gibson, Cleworth, Clark

NAYS: None

Mayor pro tem Cleworth declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6199, AS AMENDED, AS FOLLOWS:

YEAS: Clark, Cleworth, Gibson, Marney, Rogers, Therrien

NAYS: None

Mayor pro tem Cleworth declared the MOTION CARRIED and Ordinance No. 6199, as Amended, ADOPTED.

- e) Ordinance No. 6200 – An Ordinance Granting a Tax Exemption for Privately Owned Real Property Used as a Charter School. Introduced by Council Member Gibson. SECOND READING AND PUBLIC HEARING.

Mr. Gibson, seconded by **Mr. Clark**, moved to ADOPT Ordinance No. 6200.

Mayor pro tem Cleworth called for testimony and, hearing none, declared Public Testimony closed.

Mr. Marney asked Chief Financial Officer Margarita Bell if the fiscal note provided included all the charter schools in the City, and CFO Bell confirmed that it did.

Mr. Marney asked if there could be additional schools added. CFO Bell stated that there could be more, but she was only able to identify the three listed.

Mr. Gibson asked about the third school listed, stating that he was only aware of the Chinook and Boreal Sun charter schools in the City. CFO Bell stated that she would have to retrieve her notes.

Mayor pro tem Cleworth asked Mr. Gibson for clarification on the exemption, asking whether homeschools and other programs would be included. **Mr. Gibson** stated that it would apply only to charter schools specifically. He stated he drafted the ordinance based on a similar one with the FNSB, which had been modeled after the State legislation that gave municipalities the ability to grant the exemptions. He went on to state that there were currently schools operating as non-profits that received a similar tax exemption. **Mr. Gibson** stated that these schools spend upwards of \$300,000 per year leasing facilities, adding that there are at least two district schools soon to be closed. He noted that the Council should carefully consider offering an exemption while other schools are currently being shut down.

Mr. Clark asked Mr. Gibson if he had considered the other types of schools. **Mr. Gibson** stated that he went with what had been offered by the FNSB and the State of Alaska.

Mr. Clark asked Mr. Gibson if he felt that more Charter schools might come into the City. **Mr. Gibson** stated that it was a possibility.

Ms. Therrien asked if most charter schools were non-profit organizations by nature. **Mr. Gibson** confirmed that they are, but they do not typically own the property they use. He added that they have been allocated funds and are under contract with the local school district.

Ms. Therrien stated that she understood that charter schools were cheaper to operate than district schools and typically brought additional funds upwards of \$1M into the school district. **Mr. Gibson** stated that if only the actual budgets of schools are considered, charter schools are more expensive to run and maintain than a FNSB school.

Ms. Rogers asked if the school closure discussion had started when Mr. Gibson began drafting the ordinance. **Mr. Gibson** shared that he had researched the operational costs of Joy Elementary School after learning that it had been scheduled for closure, which was less than what the charter schools are spending.

CFO Bell shared that she was able to identify three charter schools within the City: Chinook Montessori Charter, Boreal Sun Charter, and Spruce Tree Montessori.

Mayor pro tem Cleworth shared that the FNSB has often offered tax exemptions that the City has rarely, if ever, piggybacked on. He added that the City is limited by a tax cap within a cap. He stated that the school district budgets appropriately when they lease buildings from the private sector, knowing that it will cost the charter school. He went on to state that a tax break provided to charter schools essentially allows the for the FNSB School District to retain more funds. **Mayor pro tem Cleworth** added that the exemption should treat all schools the same and that by offering an exemption to one type of school, it would leave administrators of other programs asking for exemptions as well. He noted that the City would soon be asked to offer an exemption for new developments, and until the cap within the cap is addressed, there would not be any way to replace lost funds. He expressed his appreciation to Mr. Gibson for bringing the discussion to the Council.

Ms. Therrien asked if the \$24,580 noted in the fiscal note covered all three schools; CFO Bell confirmed that it did.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6200 AS FOLLOWS:

YEAS: Gibson, Therrien

NAYS: Cleworth, Marney, Clark, Rogers

Mayor pro tem Cleworth declared Ordinance No. 6200 FAILED.

NEW BUSINESS

- a) Resolution No. 5008 – A Resolution Urging the United States of America, State of Alaska, and European Union Stakeholders to Work Together to Facilitate the Development of Alaska’s Natural Gas for Export to Democratic European Nations to Reduce Their Dependence on Russian Natural Gas. Introduced by Council Member Gibson.

PASSED and APPROVED on the CONSENT AGENDA.

- b) Ordinance No. No. 6201 – An Ordinance to Amend FGC Sec. 2-86 Setting Council Member Compensation. Introduced by Council Member Therrien.

ADVANCED on the CONSENT AGENDA.

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Chena Riverfront Commission Meeting Minutes of December 22, 2021

ACCEPTED on the CONSENT AGENDA.

COUNCIL MEMBERS' COMMENTS & COMMITTEE REPORTS

a) Committee Reports

Mr. Gibson stated he had no comments.

Ms. Rogers shared her appreciation for the FPD and Dispatch employees in attendance.

Mr. Marney thanked the FPD and Dispatch employees, adding that it had been a pleasure to participate in the contract negotiations.

Ms. Therrien gave a land acknowledgment and provided an update on the City Legislative meeting from March 9. She noted that City Lobbyist Yuri Morgan predicted that the legislative session would not adjourn until mid-May. She reported that the recapitalization of community assistance did not make the cut and that the City would not be receiving the \$500,000 that would have come from it. She added that there has been a lot of Alaska Public Offices Commission (APOC) campaign legislation and asked if the City had sent a letter regarding HB 307 and the Alaska Industrial Development and Export Authority (AIDEA) bonding authority. Chief of Staff Mike Sanders confirmed that the letter had been sent.

Mr. Clark shared that a new bill, HB 220, would make all state employees eligible for defined benefits and that the new bill is having a negative impact on HB 55. He added that a hardship stipend was being discussed by the legislature, which would provide an additional \$1,300 on top of the permanent fund dividend (PFD) distribution to help Alaskans with the rising costs of fuel. He pointed out that the funds would come from the General Fund and not the PFD reserves. **Mr. Clark** noted that the price of fuel is becoming a very big issue and that the leaders in Washington D.C. do not seem interested in lowering prices. He added that more Alaska-friendly leaders need to be voted into office.

Mayor pro tem Cleworth thanked Mr. Gibson for introducing Resolution No. 5008. He asked that the work session regarding the Fairbanks Fire Department (FFD) be held in April – the sooner, the better. He congratulated the University of Alaska (UAF) men's basketball team on their remarkable recent success. He requested an excused absence for the Regular City Council meeting of March 28, 2022, as he would be travelling.

Mayor pro tem Cleworth called for an objection to his request to be excused from the Regular City Council meeting on March 28, 2022; there were no objections.

CITY CLERK'S REPORT

City Clerk Snider reported that the Downtown Plan Work Session would be held on April 11, with the FFD Work Session scheduled for April 25.

Mr. Clark, seconded by **Mr. Marney**, moved to ENTER Executive Session to discuss AMLJIA/City – Roberts v. City Post-Arbitration (coverage) Settlement Negotiations.

Mayor pro tem Cleworth called for objection and, hearing none, so ORDERED.

Mayor pro tem Cleworth called for a brief recess. The Council reconvened in Executive Session following the brief recess.

EXECUTIVE SESSION

a) AMLJIA/City – Roberts v. City Post-Arbitration (coverage) Settlement Negotiations

The City Council met in Executive Session to discuss AMLJIA/City – Roberts v. City Post-Arbitration (coverage) Settlement Negotiations. Direction was given to the City Attorney, and no action was taken.

ADJOURNMENT

Ms. Therrien, seconded by **Mr. Clark**, moved to ADJOURN the meeting.

Mayor pro tem Cleworth called for objection and, hearing none, so ORDERED.

Mayor pro tem Cleworth declared the meeting adjourned at 9:10 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: RR



800 Cushman Street
Fairbanks, AK 99701

Telephone (907)459-6702
Fax (907)459-6710

MEMORANDUM

TO: Mayor Matherly and City Council Members

FROM: D. Danyielle Snider, City Clerk



SUBJECT: Liquor License Renewals

DATE: March 23, 2022

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following liquor license renewals:

Lic. #	DBA	License Type	Licensee	Address
5266	Fushimi	Restaurant/Eating Place	Fushimi, LLC	607 Old Steese Highway, Suite 105
1475	Pizza Hut of Fairbanks	Restaurant/Eating Place	MP2 Alaska, LLC	89 College Road
4395	The Banks Alehouse	Beverage Dispensary	Goethe, LLC	1243 Old Steese Highway
5353	Fairbanks Distilling Company	Distillery	Patrick W Levy	410 Cushman Street

Pursuant to FGC Sec. 14-178 the Council must determine whether to protest liquor license renewal applications after holding a public hearing.

The Police Department has included a call report for the above-listed locations, but **there are no department-recommended protests** for these liquor license renewals.

CITY OF FAIRBANKS PUBLIC SAFETY

Fushimi 607 Old Steese Hwy

02/22/2021 - 02/21/2022

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	08/24/2021 14:16	TRESPASS/UNWANTE	607 OLD STEESE HWY	O2	SUBL	08/24/2021 14:58:50
	08/12/2021 15:09	SUSPICIOUS PERSON	607 OLD STEESE HWY	O7	NRP	08/12/2021 15:34:23
	06/02/2021 14:19	URGENT WELFARE	607 OLD STEESE HWY	O7	NRP	06/02/2021 14:42:07
	05/03/2021 08:10	SUSPICIOUS PERSON	607 OLD STEESE HWY	O19	NRP	05/03/2021 08:36:48
	03/25/2021 19:21	ALARM BURGLARY -	607 OLD STEESE HWY	O9	FAB	03/25/2021 19:49:36
	03/17/2021 13:41	10-36	607 OLD STEESE HWY	O21	WAR	03/17/2021 13:46:33

Total Number of Events Listed: **6**

CITY OF FAIRBANKS PUBLIC SAFETY

Pizza Hut 89 College Rd

02/22/2021 - 02/21/2022

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	02/11/2022 10:35	TRESPASS/UNWANTE	89 COLLEGE RD	S12	NRP	02/11/2022 11:14:58
	01/26/2022 09:27	ALARM BURGLARY -	89 COLLEGE RD	O7	NRP	01/26/2022 09:39:05
	12/30/2021 12:35	THREAT - BRAVO	89 COLLEGE RD	O6	NRP	12/30/2021 13:44:16
	07/24/2021 02:03	ALARM BURGLARY -	89 COLLEGE RD	S34	NRP	07/24/2021 02:25:03
	07/02/2021 11:09	FRAUD/FORGERY -	89 COLLEGE RD	O30	NRP	07/02/2021 12:47:35
	04/14/2021 03:16	ALARM BURGLARY -	89 COLLEGE RD	S3	FAN	04/14/2021 03:21:05
	02/25/2021 19:23	WELFARE CHECK -	89 COLLEGE RD	O9	NRP	02/25/2021 20:04:56

Total Number of Events Listed: 7

CITY OF FAIRBANKS PUBLIC SAFETY

The Banks Alehouse

02/22/2021 - 02/21/2022

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	11/04/2021 12:59	LOST PROPERTY -	1243 OLD STEESE HWY	DESK	NRP	11/04/2021 13:03:04
21003306	09/03/2021 18:57	PAST THEFT - BRAVO	1243 OLD STEESE HWY	DESK	RPT	09/03/2021 19:09:39
	08/29/2021 16:06	SUSP	1243 OLD STEESE HWY	O2	NRP	08/29/2021 16:41:22
	07/22/2021 06:48	WELFARE CHECK	1243 OLD STEESE HWY	O7	NRP	07/22/2021 07:20:35
21002108	06/13/2021 20:08	STALKING - DELTA	1243 OLD STEESE HWY	O12	RPT	06/13/2021 21:49:38
	06/10/2021 20:51	PAST HIT & RUN -	1243 OLD STEESE HWY	O50	NRP	06/10/2021 21:15:18
	04/20/2021 13:34	PAST HIT & RUN -	1243 OLD STEESE HWY	DESK	NRP	04/20/2021 13:37:22
	03/21/2021 11:37	PAST MVC - ALPHA	1243 OLD STEESE HWY	DESK	NRP	03/21/2021 11:42:54
	03/08/2021 02:37	ALARM BURGLARY -	1243 OLD STEESE HWY	O42	FAB	03/08/2021 02:52:32

Total Number of Events Listed: 9

Incident / Event (Search) ✖

Link Event ID Call recv

Event Info Notes Times R/E Log Other Log Entry Ani/Ali Patients Employee Names Vehicles

Rpt # Source PU

Loc 410 CUSHMAN ST FAIR

X-ST Agency FPD

Busi FEKS DISTILLING RA

all group

Nature QA


Caller

Address Ph# () - RapidSOS

Veh # Rpt only

Include delayed events Include cancelled events


ONESolution CAD

 No match found.

MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor Matherly and City Council Members
FROM: D. Danyielle Snider, MMC, City Clerk 
SUBJECT: Application for Liquor License Transfer of Ownership and Restaurant Designation Permit
DATE: March 23, 2022

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of ownership and restaurant designation permit (RDP) for the following liquor license applicant:

License Type/No.: Restaurant/Eating Place, License #**3050**
DBA: **All Star**
Licensee/Applicant: All Star, LLC
Physical Location: 1448 South Cushman Street, Fairbanks AK

From (DBA/Owner): Kanpai / Three Star, LLC
Physical Location: 1448 South Cushman Street, Fairbanks, AK

Corp/LLC Agent:	Address	Phone	Date/State of Incorporation	Good standing?
All Star, LLC Heesoo Park	1448 South Cushman Street Fairbanks, AK 99701	253-651-1288	06/14/2021 – AK	Yes

Member/Officer/Director:	Address	Phone	Title/Shares (%)
Heesook Park	6 Harriet Avenue Fairbanks, AK 99701	253-651-1288	Member – 100%

Pursuant to FGC Sec. 14-178, the Council must determine whether to protest the liquor license action after holding a public hearing.

The Fairbanks Police Department (FPD) has included a call report for this location (see attached), but the Chief is not recommending protest.

There are **no departmental objections** to the transfer of ownership and RDP for this license.

CITY OF FAIRBANKS PUBLIC SAFETY

Kanpai

02/16/2021 - 02/15/2021

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
21002062	06/09/2021 19:22	THEFT OR VEH	1448 S CUSHMAN ST	O12	RPT	06/09/2021 19:43:23

Total Number of Events Listed: 1

ORDINANCE NO. 6197

AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTIONS 2-422 AND 2-430, CHENA RIVERFRONT COMMISSION, BY REDUCING THE NUMBER OF MEMBERS AND QUORUM REQUIREMENTS

WHEREAS, the City of Fairbanks has many opportunities for constituents to engage in the public process, including City representation on the Chena Riverfront Commission; and

WHEREAS, it has been difficult to fill seats on the Chena Riverfront Commission, resulting in challenges meeting quorum to conduct business; and

WHEREAS, the Chena Riverfront Commission membership is comprised of appointments from the Fairbanks North Star Borough (six members) and the City of Fairbanks (five members) for a total of 11 members; and

WHEREAS, the business of the Chena Riverfront Commission is important, and it must be able to reliably meet quorum to conduct its business; and

WHEREAS, reducing the number of commissioners from 11 to nine would not diminish the opportunity for the public to stay engaged and participate in the commission's work; and

WHEREAS, the reduction of commissioners would result in the reduction of one Borough seat and one City of Fairbanks seat and would reduce the quorum requirement from six members to five; and

WHEREAS, Fairbanks North Star Borough Mayor Bryce Ward has introduced Ordinance No. 2022-01 to the Borough Assembly to accomplish the same in the FNSBC.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. Fairbanks General Code Section 2-422, Membership, is hereby amended as follows [deleted text in ~~strike through~~ font; new text in **bold/underline** font]:

Sec. 2-422. Membership.

The Chena Riverfront Commission shall consist of **nine**~~11~~ persons who are residents of the borough. The mayor of the borough shall appoint **five**~~six~~ members, who shall be confirmed by the assembly. The mayor of the city shall appoint **four**~~five~~ members, who shall be confirmed by the city council.

SECTION 2. Fairbanks General Code Section 2-430, Meetings, is hereby amended as follows [deleted text in ~~striketrough~~ font; new text in **bold/underline** font]:

Sec. 2-430. Meetings.

- (a) The Chena Riverfront Commission shall meet at least once quarterly.
- (b) A quorum of the commission shall consist of **fivesix** members.
- (c) Approval of an action of the commission shall require a majority of affirmative votes of the members present.

SECTION 3. That the effective date of this Ordinance is the ____ day of February 2022.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul Ewers, City Attorney

ORDINANCE No. 6201

**AN ORDINANCE AMENDING FGC SEC. 2-86 SETTING
COUNCIL MEMBER COMPENSATION**

WHEREAS, the following chart shows the history of the stipend received by City Council members; and

Ordinance	Year	Action
Ordinance No. 1113	1961	Councilmember salary of \$15/meeting enacted
Ordinance No. 1260	1964	Councilmember salary increased to \$150/month
Ordinance No. 3366	1975	Councilmember salary increased to \$350/month, with an expense allowance of \$150/month
Ordinance No. 3618	1977	Councilmember salary decreased to \$200/month; the expense allowance of \$150/month remained
Ordinance No. 4003	1981	Councilmember salary increased to \$500/month, and the \$150/month expense allowance was removed
Ordinance No. 4464	1985	Councilmember salary decreased to \$400/month (effective February 1, 1986)
Ordinance No. 5721	2007	Councilmember salary increased to \$500/month through a budget ordinance , effective in the 2008 City budget (this increase was never codified in FGC Sec. 2-86; see below)

WHEREAS, the increase in Council Member compensation from \$400 per month to \$500 per month, approved in 2007 by Ordinance No. 5721, was never codified; and

WHEREAS, this ordinance is designed to correct that oversight.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. FGC Sec. 2-86, Term; salary, subsection (b), is hereby amended as follows [new text in **bold**/underline font; deleted text in ~~strike through~~ font]:

Sec. 2-86. Term; salary.

* * * * *

(b) The salary of councilmembers shall be \$500.00 ~~\$400.00~~ per month.

SECTION 2. That the effective date of this ordinance will be the ____ day of April 2022.

JIM MATHERLY, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul Ewers, City Attorney

ORDINANCE NO. 6202

AN ORDINANCE AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR FUNDS FROM THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR THE REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY (RAISE) DISCRETIONARY GRANT PROGRAM

WHEREAS, the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant program provides the United States Department of Transportation a unique opportunity to invest in road, rail, transit, and port projects with nearly \$9.9 billion in funds; and

WHEREAS, the City of Fairbanks plans to apply for funds to reconstruct roads, sidewalks, and improve drainage in the Island Home subdivision; and

WHEREAS, the City of Fairbanks plans to request \$9,500,000, and a 20% match of \$1,900,000 is required; and

WHEREAS, the City of Fairbanks Capital Fund will be amended to include the increased expenditures for the match.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. That the Mayor or his designee is authorized to execute all documents required for requesting funds on behalf of the City for the RAISE Discretionary Grant Program.

SECTION 2. That the Capital Fund budget is amended to provide the \$1,900,000 in matching funds.

SECTION 3. That the effective date of this ordinance is 16th day of April 2022.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul Ewers, City Attorney

**CITY OF FAIRBANKS
FISCAL NOTE**

I. REQUEST:

Ordinance or Resolution No: 6202

Abbreviated Title: RAISE DISCRETIONARY GRANT

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget? Yes X No
- 2) additional support or maintenance costs? Yes No X
 If yes, what is the estimate? see below
- 3) additional positions beyond the current adopted budget? Yes No X
 If yes, how many positions?
 If yes, type of positions? (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Total
Island Home Subdivision Reconstruction (Roads, Sidewalks, and Drainage)	\$9,500,000
TOTAL	\$9,500,000

FUNDING SOURCE:	Total
Grant Fund (Federal)	\$7,600,000
Capital Fund	\$1,900,000
TOTAL	\$9,500,000

The City will use \$1,900,000 of the \$6,998,484 unassigned capital funds to meet the match requirements for this grant. This grant will include costs for the State of Alaska Department of Transportation & Public Facilities to administer the project.

Reviewed by Finance Department: Initial CP/MB Date 3/17/2022



CITY OF FAIRBANKS

Jim Matherly, Mayor

800 CUSHMAN STREET
FAIRBANKS, ALASKA 99701-4615

OFFICE: 907-459-6793

FAX: 907-459-6787


jmatherly@fairbanks.us

To: City Council Members

From: Mayor Matherly

Subject: Request for Confirmation – Fairbanks Fire Chief

Effective Date: April 1, 2022



After considering all the options and what is in the best interest of the City of Fairbanks, I have made the decision to appoint Acting Chief Scott Raygor to Fire Chief.

With over 27 years of service with the Fairbanks Fire Department Scott Raygor is the ideal candidate for promotion. His commitment to the department is not unmatched by his dedication to the community as Scott has spent over 20 years as a Fire Service Instructor with the University of Alaska and 24 years as an IAFF Executive Board Member.

Most recently, BC Raygor has done an outstanding job as Acting Chief and continues to promote the department through innovative ideas that will move the Department forward.

I appreciate your consideration and support.

Thank you.

Attachment: Scott Raygor Resume

SCOTT RAYGOR

EDUCATION:

B.S. in Business Administration .

U.S.C.G. Third Mates License, Unlimited
California Maritime Academy, Vallejo, CA

May 1994

Credentials:

Fire Company Officer I-II · NFIRS Program Manager · Incident Safety Officer · Firefighter I-II · State of Alaska Instructor I · Public Information Officer · Raid Intervention Team Instructor · Emergency Medical Technician III · Hazardous Materials Technician · Forestry Red Card Firefighter · Swift Water Rescue Technician I · Ice Rescue Technician I

Certificates:

Blue Card Certified – Fire Ground Command and Control · Fire Officer I & II · ICS 100, 200, 300, 400, 700, 800 · G191 Incident Command/ EOC interface · MG318 Public Information in the all Hazards Incident · AWR – 136 Essentials of Community Cybersecurity · NFA – NFIS Program Manager, Leadership in Supervision, Incident Safety Officer, Command and Control of Wildland Urban Interface, (ICS for – EMS, Structural Collapse, Incident Operations), Fire Cause and Determination for Company Officers · Wildland - Wildland Interface Firefighter, S-130, S-190 Wildland Interface Firefighter, S-130, S-190 · Emergency Vehicle Operator Course · BTLS Access · Texas A & M Specialized Fire Protection Course

Experience:

Fairbanks Fire Department, July 1995 – Present

Battalion Chief/ EMTIII: Responsibilities include the protection of life and property through the suppression and prevention of fires. Supervision of a fire Department shift both on the fire ground and during daily duties. Daily administrative projects to include department training officer, apparatus and equipment officer, department internal IT coordinator. Long term strategic and department projects to include fire ground operations planning, response planning and budget preparation assistance.

Fire Service Instructor: February 1999 - Present

State of Alaska: Rapid Intervention Teams, BTLS Access.

University of Alaska: Rescue Practices 1 & 2, Intro to Fire Apparatus, Strategy and Tactics

The Rescue Company: Teaching assistant for rescue classes involving swift water, ice, and confined space.

IAFF 1324 Executive Board: 1998-2019

Served in all principle officer positions. President 2015 -2019. Primary function was to be the communication link between Members and the administration of both City of Fairbanks and University of Alaska. Work included contract negotiations for both departments, Improving Labor-management relations.

Alaska Professional Firefighter Association: 2015 - Present

AKPFFA works towards improving the work conditions of all firefighters through out the State of Alaska. Working with state legislatures and local governments on subjects like retirement, workers compensation, professional licensing, health care and bargain.

Crowley Maritime Service, August 1994 - October 1994

First Mate aboard the tugboat Koyuk in Kotzebue, AK: Responsibilities included safe navigation of the tug in both open and shallow waters, supervision of deck crew during towing operations and line handling, organization and delivery of fuel and dry cargo to villages, and safety and monthly inspections of the tug and barge.

Honors and Activities:

State of Alaska Safety Advisory Council 2017 - Present

Board of Directors Alaska Youth Soccer 2014 – Present (President 2020- Present)

Board of Directors Fairbanks Youth Soccer and Alaska Youth Soccer 2014 – Present

Board of Trustees Fairbanks Firefighters Union Benevolent Fund 1998 – 2019

William Hagevig Fire Service Instructor of the Year 2005
William C. Leary Memorial Fire Science Scholarship, 1997



FAIRBANKS DIVERSITY COUNCIL
REGULAR MEETING MINUTES
JANUARY 11, 2022, 5:30 – 7:00 P.M.
HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Fairbanks Diversity Council** (FDC) convened at 5:30 p.m. on the above date to conduct a Regular Meeting via Zoom Webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska with Chair Andrew Aquino (Seat G) presiding (P) and with the following members in attendance [Z = Zoom; P = In Person]:

Members Present: (P) Timothy Ledna, Seat A (Z) Kelvin Lee, Seat I
(Z) Robert Dorton, Seat B (Z) Cheyenna Kuplack, Seat J (5:45 p.m.)
(Z) Juanita Webb, Seat D (P) Angela Foster-Snow, HR Director
(P) Dorothy Shockley, Seat F (Z) June Rogers, Council Member
(P) Wendy Tisland, Seat H

Members Absent: Jose Martinez II, Seat C Abigail North, Seat K (excused)
Shelissa Thomas, Seat E Jim Matherly, Mayor

Also Present: (P) D. Danyielle Snider, City Clerk (P) Paul Ewers, City Attorney
(P) Rochelle Rodak, Deputy Clerk

CALL TO ORDER & READING OF THE FDC MISSION STATEMENT

Chair Aquino called the meeting to order and read the FDC mission statement.

PLEDGE OF ALLEGIANCE

Chair Aquino led the FDC in the Pledge of Allegiance.

INTRODUCTION OF MEMBERS

Chair Aquino asked that all members briefly introduce themselves and share how they celebrated the New Year. He began by sharing that he is the Project Manager for the Office of the President of the University of Alaska Fairbanks (UAF), adding that he celebrated the New Year by deciding to invest in a snowplow service.

J. Rogers shared that she is lifelong Fairbanks resident and has done volunteer work with many organizations throughout the City, including serving as the City Council representative to the FDC. She went on to talk about her family's tradition of playing board games at her downtown business and how they would light sparklers and walk downtown to watch the time change to midnight on the big clock on Second Avenue and Cushman Street to ring in the New Year.

T. Ledna stated that he is celebrating his second year in Fairbanks and that his primary, fulltime position is with the Fairbanks Reentry Coalition; he stated he has also volunteered in many

different capacities including involvement with the Mobile Crisis Team, Family Centered Services of Alaska, and Monroe High School. He added that he is also a licensed therapeutic foster parent. He shared that he celebrated the New Year with the fireworks downtown as well as obtaining his designation as a Chemical Dependency Counselor from Alaska Behavioral Health.

B. Dorton shared that he works at the Fairbanks Native Association and serves on the Peer Support Advisory Board where he was instrumental in developing peer certification. He added that they are working on developing a Cultural Competency aspect into the certification, which would be discussed at the next Alaska Behavioral Health Commission meeting, where he also serves.

K. Lee stated that he has been the Board President at No Limits for the past eight years, adding that he spent the New Year holiday in South Carolina attending a meeting. He went on to share that he also took a cruise and spent some time in Mexico, stating that it was a good refresher for him to come ready to serve. He noted some of his future projects, including working with people who are coming out of the legal system through the Fairbanks Reentry Coalition.

W. Tisland shared that she is a lifelong resident of Fairbanks and currently serves as the Equal Employment Opportunity (EEO) Compliance Officer for the Fairbanks North Star Borough (FNSB); she added that she serves as the FNSB's representative on the FDC. She stated that she did not do anything to celebrate the New Year.

D. Shockley stated that she is Upper Koyukuk Athabascan, born in Fairbanks and raised in Alaska. She noted that her family came from the Rampart, Tanana, and Yukon River areas. She shared that holiday provided a much-needed quiet time for her, and she celebrated the next day with friends; she stated she took time later that week to visit Chena Hot Springs. She concluded by stating that she works for the Bean Ridge Corporation, which was created under the Alaska Native Claim Settlement Act. She added that the Corporation encompasses approximately 69,000 acres around Manley, Alaska and serves 57 shareholders.

J. Webb shared that she is a personal care attendant and serves as the Vendor Coordinator for the Tanana Valley State Fair. She stated that she was working during New Year holiday.

C. Kuplack stated that she is the Public Relations Specialist for Doyon, Limited. She shared that she celebrated the New Year in Los Angeles at Disney Land with her daughter, then got stuck in Seattle for nine days due to flight cancellations.

Deputy City Clerk Rodak introduced herself, adding that she had been with the Clerk's office and a resident of Alaska for just over a year. She shared that New Years was spent with her family watching the New York ball drop at 8:00 p.m. Alaska time.

A. Foster-Snow introduced herself as the City's HR Director and shared that she spends all holidays involving fireworks calming her pet bulldogs.

City Clerk Snider explained that she was attending to help Deputy Clerk Rodak become acquainted with the FDC, as Ms. Rodak would be acting as Clerk during some future meetings. She added

that she spent a quiet night with friends to celebrate the New Year, as well as removing a lot of snow. She requested that the OMA Presentation be moved to an earlier time in the agenda.

APPROVAL OF AGENDA

T. Ledna, seconded by **D. Shockley**, moved to APPROVE the Agenda.

T. Ledna requested that New Business be moved up on the agenda to be heard prior to Citizens Comments.

There being no objection to the proposed changes, the Agenda, as Amended was APPROVED.

NEW BUSINESS

a) Open Meetings Act Presentation by City Attorney and City Clerk

City Attorney Paul Ewers and City Clerk Snider provided a summary presentation of the Open Meetings Act to the FDC and answered questions from FDC members.

CITIZENS' COMMENTS (Limited to 3 Minutes)

There were no Citizens' Comments.

REPORT FROM THE CHAIR

Chair Aquino stated that the results from the poll regarding meeting times indicated that the meetings should continue to be held once per month on Tuesdays at 5:30 p.m. He added that the meetings will continue to be held both in person and virtually. He asked that the FDC make a decision on changes to Resolution No. 4981, as it would be voted on by the City Council the following week, and he did not want to miss the opportunity for the FDC to provide input.

D. Shockley asked if the majority of the FDC members had participated in the poll and indicated that she had not received the poll. **Chair Aquino** stated that he would send the poll again.

APPROVAL OF PREVIOUS MINUTES

a) Regular Meeting Minutes of November 9, 2021

T. Ledna, seconded by **W. Tisland**, moved to APPROVE the meeting minutes as presented.

There being no objection, the minutes were APPROVED.

UNFINISHED BUSINESS

a) Resolution No. 4981, Reading of Land Acknowledgement at City Council Meetings.

B. Dorton, seconded by **D. Shockley**, moved to APPROVE Resolution No. 4981 as presented with the FDC recommendations.

D. Shockley shared that she had met with B. Dorton and C. Kuplack to develop the most recent language and read the proposed Land Acknowledgment aloud. She shared that she had sent the proposed language to Sharon McConnell, the CEO of Denakkanaaga, Inc., who gave her informal approval but expressed her desire to have the Chief review the document. She went on to state that while that review should happen the following day, she did not feel that the FDC had officially garnered the blessing of the Denakkanaaga Elders; she asked for discussion on how to amend the resolution appropriately.

B. Dorton asked if it would be best to amend the language or postpone the item to the next meeting.

J. Rogers recommended that the resolution be postponed, stating that she could provide a report to the City Council. She added that it was important to involve the Elders and have their blessing.

B. Dorton also spoke in favor of postponement.

D. Shockley stated that while she would prefer to postpone, she did not want to miss the FDC's opportunity to provide input on the resolution prior to a vote by the City Council and asked for input from the City Clerk.

City Clerk Snider stated that the Resolution had been introduced in August 2021 and postponed multiple times, adding that there was not a guarantee that it would be postponed further. She stated that while the City Council may vote to postpone, it is not guaranteed. She stated that the FDC would run a risk of not having its recommendation heard if it did not forward a recommendation before the next regular City Council meeting.

D. Shockley asked if a special FDC meeting could be held to further discuss the resolution. Clerk Snider stated that the City Council would be meeting in six days, on Monday, January 17, 2022.

Chair Aquino asked if there was a process by which the FDC could hold an online vote, to which Clerk Snider stated that there was not.

W. Tisland suggested that the FDC could support the original language, with the hope that it is approved by the City Council; she added that the language could be amended in the future. She stated that the FDC has had the opportunity to consider the resolution for several months.

T. Ledna expressed his desire to trust J. Rogers and her suggestion to postpone.

J. Webb stated that the resolution should be postponed due to the lack of Elder approval, adding that it would be disrespectful to approve the resolution prior to receiving their input. She added that if the City Council did not postpone, at least the FDC had done the right thing by waiting for the blessing of the Elders.

D. Shockley, seconded by **B. Dorton**, moved to AMEND the proposed version of Resolution No. 4981 by striking the language "crafted and," in the first Whereas.

There being no objections, the motion CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4981, AS AMENDED, AS THE FDC'S RECOMMENDATION TO THE CITY COUNCIL AS FOLLOWS:

YEAS: Ledna, Dorton, Lee, Kuplack, Shockley, Aquino
NAYS: Webb, Tisland
ABSENT: Martinez, Thomas, North

Chair Aquino declared the MOTION CARRIED.

b) Diversity Action Plan (DAP) Review

i) Proposed changes to Goals 1 and 2 (submitted by W. Tisland and A. Foster-Snow)

Chair Aquino shared the plan for updating the DAP, stating that the proposed changes for each set of goals would be heard in one meeting, then discussed/amended/approved at the following meeting.

W. Tisland explained that the format used to update goals 1 and 2 is the same as the DAP was written originally, adding that the proposed changes are marked with an explanation shown in the recommendation column.

Chair Aquino asked if there were any changes that the FDC should pay special attention to. **W. Tisland** stated she did not believe that there were, adding that most of the proposed changes are simply updates. She stated that there was a lot of discussion regarding the interview process and the difficulty that is presented when trying to schedule panel interviews to include FDC members.

A. Foster-Snow stated that it could be helpful to determine monthly availability at each FDC meeting of member availability to serve on interview panels to help facilitate interview scheduling.

D. Shockley asked about the addition of data regarding employee diversity. **W. Tisland** stated that the DAP already includes the reporting of data from the HR department. **A. Foster-Snow** indicated that there are many different reports that could be presented to the FDC; she recommended that the FDC determine which points of information they would like to have included in reports. **D. Shockley** stated that she would like to see a report from five years ago to compare with a current one to include a breakdown of diversity within the City.

Chair Aquino encouraged the FDC to consider which metrics they would like to see reported and bring those suggestions to the next regular meeting.

FDC MEMBERS' COMMENTS

T. Ledna shared about his involvement with Fairbanks Community Bingo and the success of the first event. He indicated that he would like to gain the FDC's approval to sponsor that event with

the intent to gather more recognition of the FDC. He noted some of the other associations who have signed on as sponsors. **Chair Aquino** noted that community involvement is included in the DAP and spoke in favor of sponsoring.

T. Ledna, seconded by **C. Kuplack**, moved to have the Fairbanks Diversity Council become a co-sponsor, in name only, of the Fairbanks Community Bingo event.

There being no objections, the motion CARRIED.

J. Webb expressed her disappointment that the FDC's recommendation on Resolution No. 4981 was not postponed as was suggested by Council Member Rogers. She asked that the FDC be more aware of timelines and processes to ensure that those who are impacted are given the proper respect in the future.

Clerk Snider asked Chair Aquino to remind the FDC which members would be responsible for working on DAP Goals 3 and 4 prior to the next meeting.

Chair Aquino stated that he and C. Kuplack would be working on the next set of goals.

MEETING DATES

Chair Aquino stated that the next regular meeting would be held on Tuesday, February 8, 2022.

ADJOURNMENT

D. Shockley, seconded by **C. Kuplack**, moved to ADJOURN the meeting.

There being no objections, the meeting was adjourned at 7:11 p.m.

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March 15, 2022

Andrew Aquino, Chair



D. Danyielle Snider, MMC, City Clerk

Transcribed by: RR



FAIRBANKS DIVERSITY COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 8, 2022, 5:30 – 7:00 P.M.
HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Fairbanks Diversity Council** (FDC) convened at 5:30 p.m. on the above date to conduct a Regular Meeting via Zoom Webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska with Chair Andrew Aquino (Seat G) presiding (P) and with the following members in attendance [Z = Zoom; P = In Person]:

Members Present: (Z) Robert Dorton, Seat B (P) Kelvin Lee, Seat I
(Z) Juanita Webb, Seat D (P) Angela Foster-Snow, HR Director
(Z) Dorothy Shockley, Seat F (Z) June Rogers, Council Member
(P) Wendy Tisland, Seat H

Members Absent: Timothy Ledna, Seat A Cheyenna Kuplack, Seat J
Jose Martinez II, Seat C Abigail North, Seat K (excused)
Shelissa Thomas, Seat E (excused) Jim Matherly, Mayor

Also Present: (P) Rochelle Rodak, Deputy Clerk

CALL TO ORDER & READING OF THE FDC MISSION STATEMENT

Chair Aquino called the meeting to order and read the FDC mission statement.

PLEDGE OF ALLEGIANCE

Chair Aquino led the FDC in the Pledge of Allegiance.

INTRODUCTION OF MEMBERS

Chair Aquino asked that all members briefly introduce themselves and share something they have unlearned. He began by sharing that as a member of a minority group he has had to unlearn that he does not need to speak on behalf of all minorities, even if he is the only minority member present.

D. Shockley shared that she has had to unlearn the act of taking care of everyone else before she tends to her own needs.

J. Rogers shared that she has had to relearn how to deal with difficult individuals and how to build relationships with bullies rather than retaliating with like behavior.

K. Lee shared that he had to unlearn anger and a low self-esteem and relearn how to accept himself as he is.

J. Webb stated that she has had to unlearn the way she let the actions of others affect the way she feels by learning to take control of her emotions.

W. Tisland shared that she would be retiring soon and is quickly having to unlearn being busy all the time and how to relax.

B. Dorton shared that his new role required that he unlearns the way he shares his story of recovery to be mindful of people in delicate situations that cannot always process the personal details of what he has historically shared.

A. Foster-Snow shared that she had to unlearn parenting based on what she was taught. She spoke about how rewarding it was to see her own children's parenting skills evolve from what she has taught them.

Deputy Clerk Rochelle Rodak shared that she had to unlearn the workday while working from home and how to adjust to being back in the office.

APPROVAL OF AGENDA

B. Dorton, seconded by **K. Lee**, moved to APPROVE the Agenda.

There being no objections, the Agenda was APPROVED.

REPORT FROM THE CHAIR

Chair Aquino shared a message from the University of Alaska President in celebration of Black History Month. He added that he would provide a copy of the message to the Clerk's Office to be shared with the FDC.

APPROVAL OF PREVIOUS MINUTES

a) Regular Meeting Minutes of January 11, 2022

K. Lee, seconded by **W. Tisland**, moved to APPROVE the meeting minutes as presented.

There being no objection, the minutes were APPROVED.

UNFINISHED BUSINESS

a) Resolution No. 4981, Reading of Land Acknowledgment at City Council Meetings.

Chair Aquino thanked J. Rogers for helping to postpone the City Council vote on the resolution and shared that D. Shockley would be going before the Denakkanaaga Council to obtain their approval.

B. Dorton asked about the previous response from the Denakkanaaga people. **D. Shockley** stated that the Executive Director, Sharon McConnel, had given her a negative response but she was hopeful to have a meeting, either virtually or in person, with the Elders for further discussion.

J. Rogers clarified that the Elders had approved the original language but seemed to be hesitant to give their blessing on the changes made by the FDC.

D. Shockley stated that she had gained the approval of former Council Member Kun and thought that the Elders would likely approve them if she was able to get the amendments to them.

Chair Aquino suggested that the FDC prepare to approve the original version if they were unable to get the blessing of the Denakkanaaga Elders.

b) Diversity Action Plan (DAP) Review

i) Proposed changes to Goals 1 & 2 (submitted by W. Tisland and A. Foster-Snow)

K. Lee, seconded by **W. Tisland**, moved to APPROVE the proposed changes to Goals 1 & 2 of the DAP.

W. Tisland read the proposed changes into the record.

Chair Aquino asked FDC members to please bring metrics to be considered for reporting to the next meeting.

K. Lee asked for clarification on how collective bargaining agreements (CBAs) may affect the FDC's involvement in the hiring process. **A. Foster-Snow** stated that the CBAs define how available positions are posted and advertised, and they address recruitment practices. She clarified that it will not affect FDC members' participation in screening and interview processes.

J. Webb asked if there was a more convenient month for HR to provide reporting to the Council. **A. Foster-Snow** stated that no month is better or worse than another, adding that having a specific date and at least 30-days' notice would be helpful.

Chair Aquino asked how the change regarding developing and utilizing new system upgrades contributed to the FDC and the DAP. **A. Foster-Snow** stated that when the original DAP was approved, the City had been using a paper process for hiring. She stated that the City has utilized new online processes within the past five years, and the update was to demonstrate those changes within the DAP.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE PROPOSED CHANGES TO GOALS 1 & 2 OF THE DAP AS FOLLOWS:

YEAS: Dorton, Webb, Shockley, Aquino, Tisland, Lee

NAYS: None

ABSENT: Martinez, Thomas, Ledna, Kuplack, North

Chair Aquino declared the MOTION CARRIED.

NEW BUSINESS

- a) Diversity Action Plan (DAP) Review
 - i) Proposed changes to Goal 4 (submitted by Chair Aquino)

Chair Aquino spoke to the changes he proposed in Goal 4 of the DAP and noted that Goal 3 changes would be provided by C. Kuplack and would be addressed at the next regular meeting. He questioned the process for posting the actions of the FDC and whether that item needed to be readdressed.

J. Rogers stated that the previous goals mentioned a budget for the Council and reminded them that it was not the City Council's intention to provide the FDC with its own budget. She suggested that a conversation occur between the FDC and the Mayor if that was something members wanted to pursue. **A. Foster-Snow** clarified that the FDC can spend funds, but they need to request funds from the Mayor's Office. She added that unless the FDC desired to plan and fund a large event, the current process has been adequate.

FDC MEMBERS' COMMENTS

Chair Aquino shared that the Fairbanks Community Bingo event would take place on Friday, February 11, 2022. He stated that he had planned to attend but had conflicting arrangements.

J. Rogers thanked the Chair for his thoughtful question about unlearning, adding that she appreciated hearing the different responses and learning more about the other FDC members. She encouraged members to volunteer to participate in the City's interview process, stating that it is a great experience for all involved. She also asked that the sub-committee working on the land acknowledgment provide any changes or input from the Denakkanaaga Elders to the Clerk's Office so that it can be sent out to the other FDC members prior to the next meeting.

W. Tisland shared that she would soon be retiring from her position at the Borough as the Equal Opportunity Compliance Officer and mentioned that her position would be posted for applications. She added that she would remain on the FDC until a replacement was hired and could transition into her seat. **Chair Aquino** congratulated W. Tisland on her upcoming retirement.

A. Foster-Snow shared that both the Crisis Now Coordinator as well as an Accounting Specialist position were currently accepting applications at the City and encouraged the FDC members to pass along that information to anyone who might be interested.

D. Shockley thanked the Chair for the addition of the introduction questions to the agenda, adding that it helped her connect with the members better by getting to know everyone.

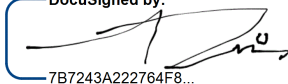
MEETING DATES

Chair Aquino stated that the next regular meeting would be held on Tuesday, March 8, 2022.

ADJOURNMENT

W. Tisland, seconded by **K. Lee**, moved to ADJOURN the meeting.

There being no objections, the meeting was adjourned at 6:57 p.m.

DocuSigned by:

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March 15, 2022

Andrew Aquino, Chair



D. Danyielle Snider, MMC, City Clerk

Transcribed by: RR