



FAIRBANKS CITY COUNCIL  
AGENDA NO. 2021-26  
**REGULAR MEETING – DECEMBER 13, 2021**  
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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*It is the mission of the City of Fairbanks to provide quality essential services to all City residents to ensure Fairbanks is a vibrant place to live, work, thrive, and visit.*

REGULAR MEETING  
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
  - a) Reading of the Bill of Rights
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.

NOTE: The Mayor, Council Members, and the public may participate remotely at Regular City Council meetings. Citizens may provide testimony via Zoom webinar if registered to do so in advance of the meeting (the three-minute time limit applies to all forms of public testimony); however, in-person testimony will be given preference. To help achieve social distancing, the seating in Council Chambers is spread out and limited. No more than 30 individuals will be allowed in the Chambers at the same time. Citizens arriving after the maximum number has been reached may be directed to wait in another area until it is their turn to speak to the Council. Meeting attendees are asked to wear a mask or face covering (masks will be provided to those who do not have one). We thank you for your understanding and cooperation.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (\*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

\*a) Regular Meeting Minutes of October 25, 2021

8. SPECIAL ORDERS

a) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Application for Renewal. Public Testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
727	Lavelle's Bistro	Beverage Dispensary	Café de Paris Catering Company	575 1st Avenue

b) The Fairbanks City Council will hear interested citizens concerned with the following Marijuana License Applications for Renewal. Public Testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
10112	Great Alaskan Bud Company	Standard Marijuana Cultivation Facility	SP&C Enterprises, LLC	1905 Livengood Avenue
10113	Great Alaskan Bud Company	Retail Marijuana Store	SP&C Enterprises, LLC	1905 Livengood Avenue
10869	Grass Station 49	Retail Marijuana Store	The Grass Station, LLC	1326 Cushman Street

c) Request for a second hearing for the following liquor license transfer application. A motion to protest the transfer was passed unanimously by the Council on August 23, 2021. Public testimony will be taken and limited to three minutes.

Type/License: Beverage Dispensary/License #4720  
 DBA: Lefty's  
 Applicant: Michael Rasmussen  
 Location: 1107 College Road, Fairbanks  
 From Owner: Gallantino's, Inc.  
 From DBA: Gallantino's Italian Restaurant  
 From Location: 1446 S. Cushman Street

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6187 – An Ordinance Adopting the 2022 Operating and Capital Budgets. Introduced by Mayor Matherly. Postponed from the Regular Meeting of December 6, 2021. Public Hearing was held at that time.
- b) Ordinance No. 6189 – An Ordinance Amending the 2021 Operating and Capital Budgets for the Fifth Time. Introduced by Mayor Matherly. **SECOND READING AND PUBLIC HEARING.**

12. NEW BUSINESS

- \*a) Ordinance No. 6190 – An Ordinance Amending FGC Sec. 2-651 to Change the Minimum Unassigned General Fund Balance. Introduced by Mayor Matherly and All City Council Members.
- \*b) Ordinance No. 6191 – An Ordinance Amending FGC Sec. 2-118.1 to Clarify Finance Committee Meeting Procedures. Introduced by Council Members Cleworth, Rogers, Marney, and Clark.

13. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- \*a) Discretionary Fund Committee Meeting Minutes of January 15, 2021

15. COUNCIL MEMBERS' COMMENTS

16. CITY CLERK'S REPORT

17. CITY ATTORNEY'S REPORT

18. EXECUTIVE SESSION

a) Public Safety Employees Association Labor Negotiation Strategy

19. ADJOURNMENT



## THE BILL OF RIGHTS

### **Amendment 1 - Freedom of Religion, Press, Expression. Ratified 12/15/1791.**

Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the Government for a redress of grievances.

### **Amendment 2 - Right to Bear Arms. Ratified 12/15/1791.**

A well regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed.

### **Amendment 3 - Quartering of Soldiers. Ratified 12/15/1791.**

No Soldier shall, in time of peace be quartered in any house, without the consent of the Owner, nor in time of war, but in a manner to be prescribed by law.

### **Amendment 4 - Search and Seizure. Ratified 12/15/1791.**

The right of the people to be secure in their persons, houses, papers, and effects, against unreasonable searches and seizures, shall not be violated, and no Warrants shall issue, but upon probable cause, supported by Oath or affirmation, and particularly describing the place to be searched, and the persons or things to be seized.

### **Amendment 5 - Trial and Punishment, Compensation for Takings. Ratified 12/15/1791.**

No person shall be held to answer for a capital, or otherwise infamous crime, unless on a presentment or indictment of a Grand Jury, except in cases arising in the land or naval forces, or in the Militia, when in actual service in time of War or public danger; nor shall any person be subject for the same offense to be twice put in jeopardy of life or limb; nor shall be compelled in any criminal case to be a witness against himself, nor be deprived of life, liberty, or property, without due process of law; nor shall private property be taken for public use, without just compensation.

### **Amendment 6 - Right to Speedy Trial, Confrontation of Witnesses. Ratified 12/15/1791.**

In all criminal prosecutions, the accused shall enjoy the right to a speedy and public trial, by an impartial jury of the State and district wherein the crime shall have been committed, which district shall have been previously ascertained by law, and to be informed of the nature and cause of the accusation; to be confronted with the witnesses against him; to have compulsory process for obtaining witnesses in his favor, and to have the Assistance of Counsel for his defence.

### **Amendment 7 - Trial by Jury in Civil Cases. Ratified 12/15/1791.**

In Suits at common law, where the value in controversy shall exceed twenty dollars, the right of trial by jury shall be preserved, and no fact tried by a jury, shall be otherwise reexamined in any Court of the United States, than according to the rules of the common law.

### **Amendment 8 - Cruel and Unusual Punishment. Ratified 12/15/1791.**

Excessive bail shall not be required, nor excessive fines imposed, nor cruel and unusual punishments inflicted.

### **Amendment 9 - Construction of Constitution. Ratified 12/15/1791.**

The enumeration in the Constitution, of certain rights, shall not be construed to deny or disparage others retained by the people.

### **Amendment 10 - Powers of the States and People. Ratified 12/15/1791.**

The powers not delegated to the United States by the Constitution, nor prohibited by it to the States, are reserved to the States respectively, or to the people.



FAIRBANKS CITY COUNCIL  
REGULAR MEETING MINUTES, OCTOBER 25, 2021  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: Shoshana Kun, Seat A  
June Rogers, Seat B  
Valerie Therrien, Seat C (remotely)  
Aaron Gibson, Seat D  
Lonny Marney, Seat E  
Jim Clark, Seat F

Absent: None

Also Present: Margarita Bell, Chief Financial Officer  
Paul Ewers, City Attorney  
Rochelle Rodak, Deputy City Clerk  
Mike Meeks, Chief of Staff  
Kristi Merideth, FECC Manager (remotely)  
Angela Foster-Snow, HR Director (remotely)  
Robert Pristash, City Engineer  
Ron Dupee, Police Chief  
Rick Sweet, Deputy Police Chief  
Tod Chambers, Fire Chief  
Bill Rogers, Engineer Assistant II  
Clem Clooten, Building Official (remotely)

Deputy City Clerk Rochelle Rodak read the Mission Statement of the City of Fairbanks.

**INVOCATION**

The Invocation was given by Deputy Clerk Rodak.

**FLAG SALUTATION**

Mayor Matherly asked Ms. Kun to lead the Flag Salutation.

**CITIZENS' COMMENTS**

Kasey Gillam, 101 Dunkel Street, Fairbanks – Ms. Gillam, the Assistant Director of Communications for Explore Fairbanks, shared results from a recent advertising campaign funded by a COVID Safe Travel Promotion Grant through the State of Alaska. She stated that the three main points of the program were to promote Fairbanks and Alaska, encourage Alaskans to get out,

and to promote awareness of vaccine availability. She went on to state that the organization had produced and promoted three videos across multiple media, which resulted in over 15.5 million impressions, 9 million video views, and 15 percent of the visits to the Explore Fairbanks website.

**Mr. Clark** asked Ms. Gillam if she could provide the number of engagements resulting from the ad campaign. Ms. Gillam stated that she did not have that information on hand, but she would get those numbers for Mr. Clark.

Zachary Rittel, 4461 Chena Hot Springs Road, Fairbanks – Mr. Rittel shared that he has worked for the Fairbanks Fire Department (FFD) for 9 years and is currently serving in the Captain position. He thanked the Council for taking on the important task of employee retention by passing the family leave policy and considering the Employee Capital Incentive Program (ECIP).

**Mr. Clark** asked Mr. Rittel who provided the exit interviews for employees who leave the FFD. Mr. Rittel stated that exit interviews are done by the City Human Resources (HR) department.

Nick Clark, PO Box 80151, Fairbanks – Mr. Clark thanked the Council for passing the family and funeral leave policy and for their efforts to retain valuable employees. He thanked Ms. Kun for her service and for the perspective she has brought to the City Council.

**Mr. Clark** asked Mr. N. Clark to address the email communication he had provided to the Council, asked whether he was aware of any other cities that offered similar benefits, and asked what he considered to be the next step forward. Mr. N. Clark stated that had not researched other cities in regard to their family and funeral leave policies; he stated that some items need to be addressed are not necessarily City-level policies, such as the State's retirement plan. **Mr. Clark** asked Mr. N. Clark if he could see a point where the FFD employees would be happy with their employment. Mr. N. Clark confirmed that he believes there is a place where both sides could be satisfied. He stated they have been making efforts to address the needs of the department as well.

Tony Shumate, PO Box 70123, Fairbanks – Mr. Shumate shared his happiness at being back at City Hall and recognized Ms. Kun for her service on the Council. He passed along his congratulations to Mr. Cleworth and Ms. Rogers for their elections. He shared that he was representing the Greater Fairbanks NAACP Unit #1001 and their desire to rename Twenty-Third Avenue to a combined name of Martin Luther King Avenue/Twenty-Third Avenue. He clarified that they were in the very preliminary stages and that the area around Twenty-Third Avenue is one of the most progressive and diverse communities in Fairbanks. Mr. Shumate stated that by renaming Twenty-Third Avenue, community leaders would send a message of appreciation for the inclusive and diverse community that resides in that area.

**Ms. Rogers** asked Mr. Shumate what first steps/needs he anticipates with the process. Mr. Shumate stated that the first step is gaining support from the City Council before going before the Fairbanks North Star Borough (FNSB) and Planning Commission. **Ms. Rogers** asked if there had been community meetings regarding the name change. Mr. Shumate reiterated that they are in the very early stages of the project, but he anticipated many meetings of that nature in the future. **Ms. Rogers** asked that Mr. Shumate continue to update the Council as things progress.

Deputy Clerk Rodak stated that there were no more comments to be heard in person or over Zoom and proceeded to read the following written comment into the record:

Lake Williams, Fairbanks – Mr. Williams thanked Mayor Matherly and the Council for passing Ordinance No. 6181. He stated that members of the IUOE Local 302 have struggled to pay their bills when forced to take leave without pay (LWOP) to cover maternity, parental, and funeral leave. He stated that by passing Ordinance No. 6181, City employees no longer have to choose family over work, making the City a better place to work by increasing employee morale and retention. He concluded by thanking the Council for their time and service.

Hearing no more requests for comment, **Mayor Matherly** declared Public Testimony closed.

### **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Ms. Kun**, seconded by **Mr. Clark**, moved to APPROVE the Agenda and Consent Agenda.

**Mayor Matherly** called for objection to the APPROVAL of the Agenda and, hearing none, so ORDERED.

Deputy Clerk Rodak read the Consent Agenda into the record.

### **SPECIAL ORDERS**

a) The Fairbanks City Council heard interested citizens concerned with the following Marijuana License Applications for Renewal:

Lic. #	DBA	License Type	Licensee	Address
13479	North Star Fire	Standard Marijuana Cultivation Facility	North Star Fire, LLC	3780 Leasure Street
15800	Baked Alaska, LLC	Marijuana Product Manufacturing Facility	Baked Alaska, LLC	3745 Hanson Road, Unit B

**Ms. Kun**, seconded by **Mr. Clark**, moved to WAIVE PROTEST on the Marijuana License Applications for Renewal.

**Mayor Matherly** called for Testimony and, hearing none, declared Public Testimony closed.

Deputy Clerk Rodak provided an update on the violation noted by the State of Alaska in regard to the North Star Fire renewal application. She stated that the Alaska Marijuana Control Office (AMCO) could not confirm whether the tax payment had been received at the time the memo was written to the Council.

**Mayor Matherly** asked for advice from the City Attorney.

City Attorney Ewers stated that the City can approve the license, and if the State determines the applicant is ineligible for renewal, they can take action.

**Mr. Gibson** asked for clarification regarding the address listed for Baked Alaska, noting that the public safety report listed a different address. Deputy Clerk Rodak confirmed that there was a clerical error on the agenda only and that the public safety report was correct.

**Ms. Rogers** asked what process the Council could use to review issues such as unpaid sales taxes.

Deputy Clerk Rodak confirmed that the outstanding taxes were due to the State and that the City Finance Department would have had the opportunity to protest had retail sales taxes been in arrears.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Clark, Therrien, Rogers, Kun, Gibson, Marney

NAYS: None

**Mayor Matherly** declared the MOTION CARRIED.

### **MAYOR'S COMMENTS AND REPORT**

**Mayor Matherly** stated that one of the greatest challenges is to participate in local government. He went on to state that some individuals work hard to learn the issues, raise support, and run for local office. He expressed his appreciation for the efforts Ms. Kun has put forth in her term as a Council Member and her desire to continue serving. **Mayor Matherly** shared that Halloween is approaching and added that the FPD would be distributing glow sticks while encouraging everyone to remain safe. He went on to share that University Avenue opened on Sunday, and he attended the ribbon-cutting ceremony. He shared some of his family's connection to the new and old structures. He added that Wendell Street Bridge would be open soon and thanked the public for their patience. **Mayor Matherly** added some perspective to the reason why Mr. Shumate has recommended a combined name for Twenty-Third Avenue. He noted that Mr. Cleworth would be rejoining the Council later in the meeting and thanked those who attended the last couple meetings to show their support for the family and funeral leave and ECIP ordinances.

### **COUNCIL MEMBERS' COMMENTS**

**Ms. Kun** thanked everyone who provided testimony, adding her thanks to Mr. N. Clark and the Mayor for their kind words. She expressed her excitement regarding the proposed renaming of Twenty-Third Avenue, thanking Mr. Shumate for spearheading the effort; she added that it would be a long overdue change.

**Ms. Rogers** stated that it was wonderful to hear everyone give testimony and to feel the sense of comradery through the comments. She added her support for the renaming of Twenty-Third Avenue, stating that it has been a discussion topic for a long time. She went on to share that Alena Naiden, a young Russian woman and former employee of the Fairbanks Daily News-Miner, had agreed to remain on the Sister City Committee even after moving to Anchorage. **Ms. Rogers** added that Zoom has increased the participation between communities and has an added value to the committees she serves on.

**Ms. Therrien** shared her appreciation of Ms. Kun, adding that she would miss her on the Council.

**Mr. Clark** stated he had no comments.

**Mr. Marney** stated he had no comments.

**Mr. Gibson** stated he had no comments.

### **UNFINISHED BUSINESS**

- a) Ordinance No. 6178, as Amended – An Ordinance to Amend FGC Chapter 78, Article XXII Motor Vehicle Impoundment and Forfeiture, to Amend the Impoundment Period for Driving While License Suspended and No Insurance Convictions. Introduced by Council Member Gibson. PUBLIC HEARING HELD.

*The motion to ADOPT Ordinance No. 6178, as Amended, was made by Mr. Gibson and seconded by Mr. Clark at the August 9, 2021, Regular Meeting and remained on the floor.*

**Mayor Matherly** called for Testimony and, hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6178, AS AMENDED, AS FOLLOWS:

YEAS: Therrien, Rogers, Gibson, Kun, Marney, Clark

NAYS: None

**Mayor Matherly** declared the MOTION CARRIED and Ordinance No. 6178, as Amended, ADOPTED.

- b) Ordinance No. 6183 – An Ordinance to Amend Fairbanks General Code Sec. 2-181 Advertising Vacancies on City Boards and Commissions. Introduced by Council Member Rogers. SECOND READING AND PUBLIC HEARING.

**Mr. Gibson**, seconded by **Mr. Clark**, moved to ADOPT Ordinance No. 6183.

**Mayor Matherly** called for Testimony and, hearing none, declared Public Testimony closed.

**Ms. Rogers** explained the origin of the ordinance, adding that it would save the City at least \$5,000 per year in advertising costs.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6183 AS FOLLOWS:

YEAS: Marney, Clark, Therrien, Gibson, Rogers, Kun

NAYS: None

**Mayor Matherly** declared the MOTION CARRIED and Ordinance No. 6183 ADOPTED.

- c) Ordinance No. 6184 – An Ordinance Creating an Employee Capital Incentive Program (ECIP) at the City of Fairbanks. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

**Ms. Kun**, seconded by **Mr. Marney**, moved to ADOPT Ordinance No. 6184.

**Mayor Matherly** called for Public Testimony.

Andrew Wixon, FPD – Mr. Wixon thanked the Council for their approval of Ordinance No. 6181 and shared his support of Ordinance No. 6184 as the Public Safety Employees Association (PSEA) Union President. He stated that the ordinance is a good step in showing that FPD and Dispatch employees are valued, and it is a way to create an incentive for new recruits. He added that the current level of required overtime is leading to employee burnout. He concluded by thanking the Mayor and the Council for their consideration of the ECIP.

**Mr. Clark** stated that the Council was aware of the staffing issues at FPD and asked why the union had not previously requested an incentive bonus or something similar from salary savings.

Mr. Wixon stated they felt the timing had not been right until now, given that negotiations would be starting soon.

Jerry Cleworth, Fairbanks – Mr. Cleworth stated that he had wished to speak about Ordinance No. 6184 at the previous Finance Committee meeting but had been denied the opportunity to do so. He added that this was not a traditional employee incentive plan but more closely resembled a bonus program. He stated that in conversations with employees it seemed unfair that the majority of the money would be distributed only to departments which had excess funds available at the end of year, adding that many employees will not be incentivized by this program at all. Mr. Cleworth added that within City Hall, all departments under the IBEW contract could potentially benefit from one department's understaffing. He added that the idea is fine, but the technicalities need to be worked out. He pointed out the issues that the program could create for the Council in making those determinations in the future as well as the problems it could create for the Capital Fund.

Zachary Rittel – Mr. Rittel shared his support of Ordinance No. 6184, adding that while it may not necessarily affect his department, the FPD, it would have a positive effect on the understaffed departments with overworked employees like the FPD and the Fairbanks Emergency Communications Center (FECC). He went on to state that the lack of retention leads to a lack of experienced and qualified employees. He stated that Capital Funds are less useful if the City does not have employees to fill positions.

**Mr. Clark** stated that there are retention issues across the country in both the public and private sectors, adding that Council recently provided a bonus of \$5,000 to the FECC; he stated their employees are still expressing unhappiness. Mr. Rittel clarified that he would prefer to see the positions filled rather than a salary savings bonus.

Deputy Clerk Rodak stated that there were no more comments to be heard in person or over Zoom and proceeded to read the following written comments into the record:

Lake Williams – Mr. Williams shared his support of Ordinance No. 6184 as a union representative for the City Public Works employees. He described employee retention issues within Public Works, adding that constantly training new employees results in a cost to the City as well as lower production of services to the community. He added that the ordinance does not permanently fix retention issues, but it provides existing employees with an added incentive and the knowledge that the Council and Administration cares about them and the hard work they do.

Mark LaFon, Fairbanks – Mr. LaFon shared that he has been a long-time resident of the City of Fairbanks, as well as a union representative for Public Works employees; he stated his support for Ordinance No. 6184. He went on to state that the hard-working employees at Public Works are struggling under historically high inflation and that without an incentive it will be hard to retain even the most loyal of them. He urged the Council to pass Ordinance No. 6184, adding that the employees and their families and the citizens who depend on their services will be very grateful.

Crystal Tidwell, Fairbanks – Ms. Tidwell expressed her support of Ordinance No. 6184, adding her belief that it will help the ongoing retention problems the City has been dealing with. She asked that the Mayor and Council reward the dedicated workers and provide an incentive for new hires by passing the ordinance.

Brent Nichols, Fairbanks – Mr. Nichols stated that Alaskans are living in a period of hyperinflation where more than 30% of the money in circulation has been printed within the last two years. He added that the purchasing power of the American dollar is slowly diminishing. He went on to state that if the City did not adjust employees' wages to accommodate the price changes to commodities, they would soon find themselves with employees working longer hours only to make less money. He recognized that Ordinance No. 6184 did not increase employees' wages, but instead offered a financial incentive that may help keep employees from looking for work elsewhere. He stated that the City already has more vacancies than it can truly afford. Mr. Nichols stated that by passing the ordinance, the City would be showing its employees that they are cared for and valued.

Hearing no more requests for comment, **Mayor Matherly** declared Public Testimony closed.

Mr. Meeks provided a staff report regarding the issues of retention. He stated that the City has already implemented programs to help retain employees, such as allowing some staff to work from home and by passing the family and funeral leave ordinance. He went on to state that while forced overtime is becoming a bigger issue at the City, today's workforce is much less interested in working overtime; he stated that, instead, they value a family and work balance. Mr. Meeks went on to explain the annual process of the ECIP and the Council's role. He also addressed the Capital Fund, which he stated has been growing at the careful and strategic direction of the Council.

**Mayor Matherly** added that HR Director Angela Foster-Snow has put a lot of work into the ordinance and has spent a great deal of time educating herself on the current issues around employee retention. He went on to state that the ordinance puts the control squarely in the hands of the Council, adding that some years there may not be any funds set aside for this program.

**Ms. Kun** asked to be added as a sponsor of Ordinance No. 6183.

**Ms. Rogers** requested to be excused from voting on the ordinance due to a conflict of interest.



**Mr. Gibson** spoke in favor of the intent of the ordinance but stated he felt that it could use more work. He asked that the Council consider taking more time to work on the ordinance to ensure an equal and fair process.

**Mr. Marney**, seconded by **Ms. Kun**, moved to AMEND Ordinance No. 6184 by adding a period after the word “annually” in the first bullet point under Attachment A and by striking, “but will start with a 30% allocation for 2021.”

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6184 BY ADDING A PERIOD AFTER THE WORD “ANNUALLY” IN THE FIRST BULLET POINT UNDER ATTACHMENT A AND BY STRIKING, “BUT WILL START WITH A 30% ALLOCATION FOR 2021.” AS FOLLOWS:

YEAS: Gibson, Kun, Marney, Clark, Therrien  
NAYS: None  
ABSTAIN: Rogers  
**Mayor Matherly** declared the MOTION CARRIED.

**Ms. Therrien** stated that the ordinance provided the Council a great opportunity to think outside the box, adding that it would be nice to have it in writing for consideration in future years.

**Mr. Clark** stated that departments who are having issues with retention should be dealt with on an individual basis and shared his fear that the ordinance may discourage employees when the percentage of salary savings allocated is less than 30%. He agreed with Mr. Gibson that the ordinance is a good idea, but it needs more work.

**Mayor Matherly** stated that the ordinance is a positive incentive and that employees have spoken in favor of it. He added that union contracts fall outside of the ordinance, and the ordinance allows the Council to have a say in each year’s incentive. He shared that he could see little good in continuing the conversation to another meeting, adding that the act of kicking it down the road has as much of an effect on morale as the actual incentive.

**Mr. Clark**, seconded by **Mr. Gibson**, moved to AMEND Ordinance No. 6184, as Amended, by adding a bullet point to Attachment A that states, “The ECIP will not be implemented if the unassigned General Fund balance is less than \$10 MM on December 31.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6184, AS AMENDED, BY ADDING A BULLET POINT TO ATTACHMENT A THAT STATES, “THE ECIP WILL NOT BE IMPLEMENTED IF THE UNASSIGNED GENERAL FUND BALANCE IS LESS THAN \$10 MM ON DECEMBER 31 AS FOLLOWS:

YEAS: Marney, Clark, Gibson  
NAYS: Kun, Therrien  
ABSTAIN: Rogers  
**Mayor Matherly** declared the MOTION CARRIED.

**Mr. Gibson**, seconded by **Mr. Clark**, moved to POSTPONE Ordinance No. 6184, as Amended, until the first meeting in December to allow for a Work Session.

**Ms. Therrien** spoke against postponement. **Ms. Kun** expressed that postponement would be a slap in the face to the employees, just like all of the other issues that have been kicked down the road multiple times. She added that the employees have taken a lot of time to provide their support and testimony, stating that they deserve to have a vote on the matter.

**Mr. Gibson** compared the situation to that of Ordinance No. 6178, which was postponed multiple times to address multiple issues. He stated that postponement resulted in a very good finished document. He added that he felt it would be a disservice to the employees and the public to not ensure that this ordinance is the best it could be.

**Mayor Matherly** disagreed with Mr. Gibson, stating that there is a major difference between discussing an employee incentive program and discussing towing issues.

**Mr. Clark** stated that there were obvious issues within departments that need to be addressed and that he did not feel employees would be discouraged by postponement of the ordinance.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE ORDINANCE NO. 6184, AS AMENDED, AS FOLLOWS:

YEAS: Clark, Gibson  
NAYS: Therrien, Marney, Kun  
ABSTAIN: Rogers  
**Mayor Matherly** declared the MOTION FAILED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6184, AS AMENDED, AS FOLLOWS:

YEAS: Therrien, Clark, Kun, Marney, Gibson  
NAYS: None  
ABSTAIN: Rogers  
**Mayor Matherly** declared the MOTION CARRIED and Ordinance No. 6184, as Amended, ADOPTED.

**Mr. Gibson**, seconded by **Mr. Clark**, moved to RECONSIDER the Motion to Adopt Ordinance No. 6184, as Amended.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO RECONSIDER THE MOTION TO ADOPT ORDINANCE NO. 6184, AS AMENDED, AS FOLLOWS:

YEAS: Clark, Gibson  
NAYS: Therrien, Kun, Marney  
ABSTAIN: Rogers  
**Mayor Matherly** declared the MOTION FAILED.

**Mayor Matherly** called for a brief recess. The meeting reconvened following the brief recess.

- d) Ordinance No. 6185 – An Ordinance Ratifying a Collective Bargaining Agreement Between the City of Fairbanks and the Fairbanks Firefighters Union, IAFF Local 1324. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

**Ms. Kun**, seconded by **Ms. Therrien**, moved to ADOPT Ordinance No. 6185.

**Mayor Matherly** called for Public Testimony.

Tod Chambers, City Fire Chief – Chief Chambers spoke in favor of the ordinance based on his observance of the negotiations and added that both sides worked hard to compromise and come to a solution.

Jerry Cleworth – Mr. Cleworth stated that this was another issue he had wanted to discuss further at the last Finance Committee meeting but was unable to. He stated he felt that taxpayer dollars should not be used to pay for union leave; he spoke about a missed opportunity by not enlisting volunteers at the FFD. He went on to state that the first year of the fiscal note is reasonable, but the subsequent years present potential financial issues for the City.

Zachary Rittel – Mr. Rittel expressed his appreciation for the work that had gone into bringing this contract forward, adding that parts of the fiscal note are highly exaggerated to account for worst case scenarios. He noted that the Fairbanks Firefighters Union (FFU) contract has been unfunded twice, and employees have not been given any additional bonuses outside of the contract. He stated that the contract will contribute to mending the relationship between the department and the administration, also leading to better retention and recruitment.

**Mr. Clark** asked for clarification on the experience level of the three battalion chiefs. Mr. Rittel stated that only one of them has three or more years' experience.

Nick Clark – Mr. Clark thanked everyone involved in the negotiations and noted the high level of cooperation and respect that had been present throughout the process.

**Mr. Clark** asked for clarification about the additional overtime for the battalion chiefs who are allowed to start their shifts early. Mr. N. Clark stated that it is necessary for positions to start earlier than their crew because of the scheduling they must perform to cover the shift. He added that the provision in the new contract is half the cost of that in the previous contract.

Hearing no more requests for comment, **Mayor Matherly** declared Public Testimony closed.

Chief of Staff Mike Meeks provided a staff report. He stated that the contract had been negotiated for 8 months with 10 Executive Sessions of the Council. He expressed his support for the ordinance, stating that it is in direct accordance with the Council's guidance. He went on to highlight some portions of the contract.

Chief Financial Officer (CFO) Margarita Bell noted that the fiscal note was based on current staffing levels and did not add the four employees who are currently paid by grant funds.

**Mr. Clark** asked about the longevity of the grant and how much funding it provided. Ms. Bell stated that it would expire on February 22, 2022, adding that it paid for 35 percent of four positions.

**Ms. Kun** stated that the negotiating team, Council, and Administration had worked very hard on the project and added that she felt everything had been done to support the Council's wishes. She shared her hope for mutual support of the ordinance.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6185 AS FOLLOWS:

YEAS: Kun, Rogers, Therrien, Matherly

NAYS: Marney, Clark, Gibson

**Mayor Matherly** declared the MOTION CARRIED and Ordinance No. 6185 ADOPTED.

### **2021 REGULAR ELECTION**

a) Certification of the 2021 Regular Election Results

Deputy Clerk Rochelle Rodak read the following 2021 Regular Election results into the record:

**JERRY CLEWORTH**, having received a majority of the votes cast for CITY COUNCIL SEAT A, for a three-year term ending October 2024, is hereby declared elected as a Member of the Fairbanks City Council.

**JUNE ROGERS**, having received a majority of the votes cast for CITY COUNCIL SEAT B, for a three-year term ending October 2024, is hereby declared reelected as a Member of the Fairbanks City Council.

*A motion to CERTIFY the Election results was made after Council Members' Comments (item b).*

b) Council Members' Comments

**Ms. Therrien** shared that she would miss working with Ms. Kun and would miss the perspective she has brought to the Council. She recognized the care Ms. Kun had shown by consistently providing suicide prevention information and land acknowledgments, adding her best wishes for Ms. Kun's future. She went on to pass along her congratulations to Mr. Cleworth, adding that she looked forward to working with him.

**Mr. Gibson** congratulated Ms. Rogers on her reelection and shared that it had been a pleasure working with Ms. Kun. He expressed his belief that she would remain involved with the City, and he looked forward to seeing her around.

**Mr. Marney** echoed Mr. Gibson's sentiments and added his respect for Ms. Kun and the work she has done. He offered his congratulations to Ms. Rogers and Mr. Cleworth.

**Mr. Clark** thanked Ms. Kun for her contributions to the Council and congratulated Ms. Rogers and Mr. Cleworth. He shared his appreciation for anyone who serves as an elected official.

**Ms. Rogers** shared her belief that Ms. Kun will continue to have a bright influence within the City; she added her appreciation for Ms. Kun's polite and respectful personality.

**Mayor Matherly** welcomed Ms. Rogers again to the Council. He added his appreciation of Mr. Cleworth and the influence he has had on his own political career. He turned the floor over to Ms. Kun for her final comments.

**Ms. Kun** shared her experience on the ride-along she had with Officer Gladowski and encouraged the other Council members to go on a ride-along; she stated that she learned a great deal about the way FPD performs daily. She thanked the Council for supporting the staff and added her hopes that they will continue to do so. She stated that it had been an honor to serve the City of Fairbanks and to be an advocate for City employees. **Ms. Kun** thanked the Council for allowing her to provide a land acknowledgement at meetings and expressed hope that the resolution incorporating a land acknowledgement into every meeting would pass soon. She provided a land acknowledgment and gave the suicide prevention Careline phone number. **Ms. Kun** concluded by congratulating Ms. Rogers and Mr. Cleworth.

**Mr. Clark**, seconded by **Ms. Kun**, moved to CERTIFY the results of the 2021 Regular Election.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO CERTIFY THE RESULTS OF THE 2021 REGULAR ELECTION AS FOLLOWS:

YEAS: Rogers, Marney, Therrien, Clark, Gibson, Kun

NAYS: None

**Mayor Matherly** declared the MOTION CARRIED and the 2021 Regular Election Results CERTIFIED.

**Mayor Matherly** called for a brief transition recess. The meeting reconvened following the brief recess.

c) Oaths of Office and Seating of Elected Council Members

Deputy Clerk Rodak administered the Oaths of Office elected Council Members Jerry Cleworth and June Rogers. The members assumed their respective seats.

**Mayor Matherly** distributed to the Council his 2022 proposed budget.

**NEW BUSINESS**

- a) Resolution No. 4989 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the Alaska Highway Safety Office for the FFY22 DUI Traffic Enforcement Unit. Introduced by Mayor Matherly.

PASSED and APPROVED on the CONSENT AGENDA.

- b) Resolution No. 4990 – A Resolution Awarding a Contract to Braun Northwest, Inc. to Provide an Ambulance in the Amount of \$280,000. Introduced by Mayor Matherly

PASSED and APPROVED on the CONSENT AGENDA.

- c) Resolution No. 4991 – A Resolution Awarding a Contract to NC Machinery to Provide Snow Blowers in the Amount of \$525,994. Introduced by Mayor Matherly

PASSED and APPROVED on the CONSENT AGENDA.

- d) Resolution No. 4992 – A Resolution Awarding a Contract to NC Machinery to Provide an Excavator in the Amount of \$338,973. Introduced by Mayor Matherly.

PASSED and APPROVED on the CONSENT AGENDA.

- e) Resolution No. 4993 – A Resolution Awarding a Contract to Yukon Equipment, Inc. to Provide a Jet Truck in the Amount of \$453,536. Introduced by Mayor Matherly.

PASSED and APPROVED on the CONSENT AGENDA.

### **DISCUSSION ITEMS AND COUNCIL MEMBERS' COMMENTS**

- a) Committee Reports

**Mr. Cleworth** thanked everyone for their kind words and Ms. Kun for the good work she did while serving on the Council. He noted that the bottom line of the newly proposed budget was likely going to be an issue and went on to share his frustration with the Finance Committee, namely the inability to address items more than one time and asked for clarification on that policy.

City Attorney Ewers stated that it was improper for the Finance Committee to discuss items that had already been presented for first reading to the City Council, explaining that after the first reading the item belonged to the City Council to vote for or against; he stated that any discussion should be held during the second reading and public hearing. He noted that it would be especially inappropriate to discuss items that had already had a first reading, such as Collective Bargaining Agreements, as those items cannot be amended. Mr. Ewers went on to state that the Code regarding the Finance Committee does not provide for Committee procedures regarding the addition of items to the agenda. He stated that, generally, agenda items are added by the CFO and should only include those that have a fiscal component.

**Mr. Cleworth** stated that the current practice does not allow the Finance Committee enough time to provide good input on ordinances; he disagreed with the City Attorney. He suggested that an ordinance be introduced to amend the Code regarding the Finance Committee to make it more feasible for members to perform their due diligence and provide input. **Mr. Cleworth** stated that he preferred the previous, informal Finance Committee meetings which was conducive to candid discussion and suggested that perhaps the Council could look at a new vision and purpose for the

Finance Committee. He concluded by stating that only recently has he felt that members of the Finance Committee had been left out of the loop, and it seemed intentional.

**Ms. Therrien** shared that she had attended the Permanent Fund Review Board meeting, and the minutes have been circulated to the Council. She spoke to Mr. Cleworth's comments and compared the Finance Committee to the FNSB's Committee of the Whole, adding that she has often contemplated why items other than those concerning finances are ever discussed at the City's Finance Committee meeting.

**Mr. Gibson** gave an update on the FAST Planning Policy Committee, specifically regarding the street painting grant that had recently been awarded. He went on to speak about the Finance Committee, adding his support for the more informal, back table discussion that used to happen instead of the more formal practices that are happening now.

**Mr. Marney** shared that the Discretionary Fund Committee would be meeting on November 9, 2021. He acknowledged the tough discussions that had been made at the meeting. He thanked Deputy Clerk Rodak for her work.

**Mr. Clark** spoke to the nationwide retention issues, recognizing that it is the City employees that make the City great and keep it working. He went on to address issues that come up during negotiations based on union involvement, adding that it trains employees to be dissatisfied. He encouraged employees to consider the benefits that unions provide and whether those benefits outweigh the negatives. He asked employees to look into their options as members of the union or employees of the City.

**Ms. Rogers** shared her excitement that the Fairbanks Diversity Council finally reached a quorum at its last meeting. She went on to welcome Mr. Cleworth and share her appreciation for being able to know and work with so many great people over the years. **Ms. Rogers** stated that she disagreed with moving the Finance Committee back to the more informal ways, stating that she felt it pushed the public outside of the discussion. She asked Mr. Cleworth to clarify what he meant by loose and informal conversations. **Mr. Cleworth** explained that he missed the way the conversation used to flow more easily when people were around a table rather than in the formal Council setting. **Ms. Rogers** added that the attitude of the participants helps to determine how formal or informal the meetings function.

#### **WRITTEN COMMUNICATIONS TO COUNCIL**

- a) Clay Street Cemetery Commission Meeting Minutes of August 4, 2021

ACCEPTED on the CONSENT AGENDA.

- b) Clay Street Cemetery Commission Meeting Minutes of September 1, 2021

ACCEPTED on the CONSENT AGENDA.

- c) Fairbanks Diversity Council Meeting Minutes of April 13, 2021

ACCEPTED on the CONSENT AGENDA.

- d) Fairbanks Diversity Council Work Session Minutes of May 11, 2021

ACCEPTED on the CONSENT AGENDA.

- e) Permanent Fund Review Board Special Meeting Minutes of August 18, 2021

ACCEPTED on the CONSENT AGENDA.

**Mr. Gibson**, seconded by **Mr. Marney**, moved to ENTER Executive Session to discuss the PSEA Labor Negotiation Strategy.

**Mayor Matherly** called for objection and, hearing none, so ORDERED.

**Ms. Therrien** excused herself from the Executive Session. **Mayor Matherly** called for a brief recess. The Council reconvened in Executive Session following the brief recess.

### **EXECUTIVE SESSION**

- a) Public Safety Employees Association Labor Negotiation Strategy

The City Council met in Executive Session to discuss the PSEA Labor Negotiation Strategy. Direction was given to the negotiating team, and no action was taken.

### **ADJOURNMENT**

*Mayor Matherly excused himself from the meeting during the Executive Session.*

**Mr. Gibson**, seconded by **Mr. Marney**, moved to ADJOURN the meeting.

**Mayor pro tem Cleworth** called for objection and, hearing none, so ORDERED.

**Mayor pro tem Cleworth** declared the meeting adjourned at 10:51 p.m.

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JIM MATHERLY, MAYOR

ATTEST:

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D. DANYIELLE SNIDER, CITY CLERK

Transcribed by: RR





800 Cushman Street  
Fairbanks, AK 99701

Telephone (907)459-6702  
Fax (907)459-6710

## MEMORANDUM

TO: Mayor Matherly and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Liquor License Renewals

DATE: December 8, 2021

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following liquor license renewal:

Lic. #	DBA	License Type	Licensee	Address
727	Lavelle's Bistro	Beverage Dispensary	Café de Paris Catering Company	575 1st Avenue

Pursuant to FGC Sec. 14-178 the Council must determine whether to protest liquor license renewal applications after holding a public hearing.

The Police Department has included a call report for the location, but **there are no department-recommended protests** for the above-listed liquor license renewal.

# CITY OF FAIRBANKS PUBLIC SAFETY

**Lavelle`s Bistro 575 1st Avenue**

12/01/2020 - 11/30/2021

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	11/29/2021 21:23	PUBLIC WORKS	575 FIRST AVE	O2	NRP	11/30/2021 14:26:02
	11/04/2021 11:50	SUSP	575 FIRST AVE	C4	NRP	11/04/2021 12:01:41
	10/30/2021 23:04	MENTAL DISORDERS-	575 FIRST AVE	S21	NRP	10/30/2021 23:21:18
21004088	10/29/2021 18:10	THEFT - DELTA	575 FIRST AVE	O26	RPT	10/29/2021 19:06:20
	10/26/2021 00:25	PAST DISTURBANCE -	575 FIRST AVE	O42	NRP	10/26/2021 01:26:13
	10/25/2021 17:54	TRESPASS/UNWANTE	575 FIRST AVE	O41	NRP	10/25/2021 18:03:54
	10/23/2021 14:08	TRESPASS/UNWANTE	575 FIRST AVE	S21	NRP	10/23/2021 15:07:35
	10/23/2021 08:03	TRESPASS/UNWANTE	575 FIRST AVE	O26	NRP	10/23/2021 08:17:34
21003987	10/21/2021 21:11	DISTURBANCE	575 FIRST AVE	O54	RPT	10/21/2021 21:31:09
	10/21/2021 20:54	TRESPASS/UNWANTE	575 FIRST AVE	O20	NRP	10/21/2021 21:29:04
21003872	10/13/2021 21:06	WANTED PERSON -	575 FIRST AVE	O6	RPT	10/13/2021 22:06:52
	10/13/2021 03:32	SUSPICIOUS	575 FIRST AVE	O42	NRP	10/13/2021 03:42:51
	10/13/2021 02:26	TRESPASS/UNWANTE	575 FIRST AVE	O40	NRP	10/13/2021 02:44:43
	09/29/2021 01:42	TRESPASS/UNWANTE	575 FIRST AVE	O42	NRP	09/29/2021 01:53:01
	09/17/2021 23:33	TRESPASS/UNWANTE	575 FIRST AVE	O20	NRP	09/18/2021 00:02:03
	09/15/2021 00:27	TRESPASS/UNWANTE	575 FIRST AVE	O42	NRP	09/15/2021 00:52:00
	09/09/2021 03:53	INCAPACITATED	575 FIRST AVE	S11	NRP	09/09/2021 04:33:49
	08/31/2021 04:24	TRESPASS/UNWANTE	575 FIRST AVE	O13	NRP	08/31/2021 04:43:49
21003119	08/21/2021 04:06	TRESPASS/UNWANTE	575 FIRST AVE	O16	RPT	08/21/2021 04:53:46
	08/21/2021 03:12	TRESPASS/UNWANTE	575 FIRST AVE	O16	NRP	08/21/2021 03:49:47
21002987	08/10/2021 09:59	THEFT FROM	575 FIRST AVE	DESK	RPT	08/10/2021 10:07:58
	07/31/2021 06:05	DISTURBANCE	575 FIRST AVE	O16	NRP	07/31/2021 06:16:31
	07/12/2021 00:34	ADMINISTRATIVE-	575 FIRST AVE	S11	NRP	07/12/2021 01:04:16
	07/10/2021 02:20	TRESPASS/UNWANTE	575 FIRST AVE	O42	NRP	07/10/2021 02:27:23
	07/03/2021 19:17	THREATENING	575 FIRST AVE	O50	NRP	07/03/2021 20:09:59
21002411	07/01/2021 21:22	DISTURBANCE	575 FIRST AVE	S11	RPT	07/01/2021 22:36:31
21002316	06/25/2021 21:37	WANTED PERSON -	575 FIRST AVE	O54	RPT	06/25/2021 22:13:30
	06/21/2021 14:02	ASSAULT - DELTA	575 FIRST AVE	O19	NRP	06/21/2021 14:09:40
	06/21/2021 09:39	ALARM	575 FIRST AVE	O19	FAB	06/21/2021 09:46:25
21002081	06/11/2021 02:40	911 HANG-UP -	575 FIRST AVE	O12	RPT	06/11/2021 03:59:03
	06/03/2021 01:03	TRESPASS/UNWANTE	575 FIRST AVE	O26	NRP	06/03/2021 01:19:36
	05/28/2021 19:40	TRESPASS/UNWANTE	575 FIRST AVE	O55	NRP	05/28/2021 19:54:47
	05/24/2021 10:05	CIVIL PROBLEM	575 FIRST AVE	O42	NRP	05/24/2021 13:37:43
	05/22/2021 03:30	DISTURBANCE	575 FIRST AVE	S4	NRP	05/22/2021 04:05:30
21001754	05/19/2021 03:35	SUSP	575 FIRST AVE	O20	RPT	05/19/2021 07:50:42
	05/16/2021 18:19	TRESPASS/UNWANTE	575 FIRST AVE	O9	SUBL	05/16/2021 18:24:23
21001612	05/08/2021 11:29	LOST PROPERTY -	575 FIRST AVE	DESK	RPT	05/08/2021 13:17:57
	05/03/2021 04:38	SUSP	575 FIRST AVE	O20	NRP	05/03/2021 04:50:44
	04/29/2021 02:45	DISTURBANCE	575 FIRST AVE	O19	NRP	04/29/2021 02:56:12
21001459	04/27/2021 08:59	THEFT FROM	575 FIRST AVE	DESK	RPT	04/27/2021 09:25:18
	04/18/2021 00:58	WEAPONS INCIDENT -	575 FIRST AVE	O50	NRP	04/18/2021 01:18:35

Report Generated: 12/01/2021 11:48:16 | User ID: 1225

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Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	04/13/2021 12:51	INCAPACITATED	575 FIRST AVE	O7	NRP	04/13/2021 13:27:44
	04/09/2021 17:10	ALARM	575 FIRST AVE	O13	NRP	04/09/2021 17:20:31
	04/01/2021 04:10	OFFICER ADVICE	575 FIRST AVE	O25	NRP	04/01/2021 04:47:57
	03/26/2021 23:32	DISTURBANCE	575 FIRST AVE	O25	NRP	03/26/2021 23:40:48
	03/21/2021 07:46	SUSP	575 FIRST AVE	O20	NRP	03/21/2021 08:25:42
	03/15/2021 22:49	SUSP	575 FIRST AVE	O50	NRP	03/15/2021 23:31:10
	02/26/2021 05:33	TRESPASS/UNWANTE	575 FIRST AVE	O19	NRP	02/26/2021 05:57:49
21000659	02/21/2021 11:52	AOA - NON URGENT -	575 FIRST AVE	O41	RPT	02/21/2021 13:13:09
	02/14/2021 23:13	INCAPACITATED	575 FIRST AVE	O21	NRP	02/14/2021 23:39:18
	02/09/2021 02:00	PAST DISTURBANCE -	575 FIRST AVE	O16	NRP	02/09/2021 02:18:42
	02/03/2021 07:32	MENTAL DISORDERS-	575 FIRST AVE	O7	NRP	02/03/2021 12:14:44
	01/17/2021 03:25	TRESPASS/UNWANTE	575 FIRST AVE	O50	SUBL	01/17/2021 04:28:26
21000127	01/13/2021 11:32	SI - FOLLOW-UP	575 FIRST AVE	O15	RPT	01/13/2021 12:26:30
	01/12/2021 01:14	TRESPASS/UNWANTE	575 FIRST AVE	O21	NRP	01/12/2021 01:31:28
	01/08/2021 05:51	SUSPICIOUS/WANTED	575 FIRST AVE	O50	NRP	01/08/2021 06:30:25
	12/31/2020 20:49	TRESPASS/UNWANTE	575 FIRST AVE	O7	NRP	12/31/2020 21:01:41
20004749	12/19/2020 18:47	TRESPASS/UNWANTE	575 FIRST AVE	O13	RPT	12/19/2020 19:55:32
	12/19/2020 17:30	TRESPASS/UNWANTE	575 FIRST AVE	O50	NRP	12/19/2020 17:46:03
	12/18/2020 02:26	AOA - NON URGENT -	575 FIRST AVE	O13	NRP	12/18/2020 02:42:26
	12/12/2020 22:24	DISTURBANCE	575 FIRST AVE	O50	NRP	12/12/2020 22:54:09
	12/11/2020 06:32	TRESPASS/UNWANTE	575 FIRST AVE	O58	NRP	12/11/2020 07:11:08
	12/09/2020 08:24	TRESPASS/UNWANTE	575 FIRST AVE	O9	NRP	12/09/2020 08:36:49
	12/09/2020 06:00	TRESPASS/UNWANTE	575 FIRST AVE	O9	NRP	12/09/2020 08:09:06
	12/02/2020 00:47	AOA - NON URGENT -	575 FIRST AVE	S34	NRP	12/02/2020 01:22:12

Total Number of Events Listed: 65



# MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor Matherly and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Marijuana License Renewals

DATE: December 8, 2021

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following marijuana license renewals:

Lic. #	DBA	License Type	Licensee	Address
10112	Great Alaskan Bud Company	Standard Marijuana Cultivation Facility	SP&C Enterprises, LLC	1905 Livengood Avenue
10113	Great Alaskan Bud Company	Retail Marijuana Store	SP&C Enterprises, LLC	1905 Livengood Avenue
10869	Grass Station 49	Retail Marijuana Store	The Grass Station, LLC	1326 Cushman Street

Pursuant to FGC Sec. 14-214 and 3 AAC 306.060, the Council may determine whether to protest marijuana license renewals after holding a public hearing. The 60-day deadline for response to AMCO on the above-listed renewals is January 9, 2022.

Pursuant to FGC Sec. 14-215(b)(12), I have inquired about complaints filed within the past 12 months with the Fairbanks North Star Borough (FNSB) and AMCO in regard to the above-listed marijuana establishments. There are no complaints on file.

The Fairbanks Police Department has included a call report for the above-listed locations; however, there is no recommended protest by FPD. There are **no departmental objections** to these marijuana license renewal applications. Please contact me if you need further information.

Link  Event ID  Call recv

[Event Info](#) [Notes](#) [Times](#) [R/E Log](#) [Other](#) [Log Entry](#) [Ani/Al](#) [Patients](#) [Employee](#) [Names](#) [Vehicles](#)

Rpt#  Source  PU  EMS  Fire  Law  Resc  Othr

Loc 1905 LIVENGOOD AVE  FAIR

X-ST  Jur  Service  Agency FPD

Stat/Beat  District  RA

Busi GREAT ALASKAN BUD COMPANY  Ph# ( ) -  Call group

Nature  QA

Caller  list  Alarm

Address  OS

Veh #  To RMS  Send Export

ONESolution CAD

No match found.

Include delayed events  Include cancelled events


# CITY OF FAIRBANKS PUBLIC SAFETY

Call Time	Event ID	Rpt #	Street	Nature	Additi
10/31/2021 14	2021084547	21004113	1326 CUSHMAN ST	FOUND PROPERTY	(S) (N
10/10/2021 21	2021078889		1326 CUSHMAN ST	SHOTS FIRED - H	(S) (N
09/25/2021 08	2021074510	21003618	1326 CUSHMAN ST	WEAPONS INCIDEN	(S) (N
09/01/2021 17	2021067730	21003221	1326 CUSHMAN ST	SUPP-SUSPECT/EV	(S) (N
07/31/2021 11	2021058399		1326 CUSHMAN ST	PRIVATE IMPOUND	(S) (N
07/20/2021 00	2021054838		1326 CUSHMAN ST	DISTURBANCE VER	(S) (N
07/11/2021 03	2021052173		1326 CUSHMAN ST	PRIVATE IMPOUND	(S) (N
07/11/2021 02	2021052160		1326 CUSHMAN ST	PRIVATE IMPOUND	(S) (N
07/11/2021 02	2021052154		1326 CUSHMAN ST	PRIVATE IMPOUND	(S) (N
07/11/2021 01	2021052148		1326 CUSHMAN ST	PRIVATE IMPOUND	(S) (N
07/10/2021 01	2021051862		1326 CUSHMAN ST	PRIVATE IMPOUND	(S) (N
07/10/2021 01	2021051861		1326 CUSHMAN ST	PRIVATE IMPOUND	(S) (N
07/10/2021 00	2021051849		1326 CUSHMAN ST	PRIVATE IMPOUND	(S) (N
07/10/2021 00	2021051846		1326 CUSHMAN ST	PRIVATE IMPOUND	(S) (N
07/09/2021 21	2021051807		1326 CUSHMAN ST	MISSING - BRAV	(S) (N
06/20/2021 12	2021045447		1326 CUSHMAN ST	PRIVATE IMPOUND	(S) (N
06/12/2021 02	2021042727		1326 CUSHMAN ST	DISTURBANCE PHY	(S) (N
05/14/2021 18	2021034340		1326 CUSHMAN ST	TRESPASS/UNWANT	(S) (N
03/09/2021 23	2021017010		1326 CUSHMAN ST	TRESPASS/UNWANT	(S) (N



## MEMORANDUM

TO: Mayor Matherly and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Second Hearing for Lefty's Liquor License Transfer

DATE: December 8, 2021

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On August 23, 2021, the City Council voted unanimously to protest the application for transfer of ownership, location, and name change for the following liquor license after holding a public hearing:

Type: Beverage Dispensary, License #4720  
To: Lefty's / Michael Rasmussen  
1107 College Road, Fairbanks, Alaska  
From: Gallantino's Italian Restaurant / Gallantino's, Inc.  
1446 S. Cushman Street, Fairbanks, Alaska

The attached letter was sent to the Alcohol and Marijuana Control Office (AMCO) on August 24, outlining the reasons for the Council's protest. The owner, Mr. Rasmussen, was copied on that letter.

On November 2, the City Attorney and I attended the Alcohol Beverage Control (ABC) Board meeting and answered questions from the Board concerning the City's protest. At that meeting, Mr. Rasmussen indicated to the Board that he had been unable to attend the City Council hearing for his license, and he would like another opportunity to do so. The ABC Board postponed their consideration of the license transfer to its next regular meeting scheduled for January 18, 2022.

I received an email from Mr. Rasmussen on November 26, requesting that his license transfer be considered again by the Council. The Administration has agreed to place the item on this agenda. Notice of the hearing has been sent to Mr. Rasmussen as well as all property owners within 500 feet of the subject property. Notice of the hearing will be published in the Fairbanks Daily News Miner on Friday, December 10, 2021.

If, after the public hearing, the Council would like to debate the issue again or change its recommendation to the State, a motion would be required to withdraw the prior protest. If a motion to withdraw the prior protest passes, a new motion to waive protest contingent upon a Certificate of Occupancy (per the departmental recommendations) would be in order. No motion is required if the Council wishes to uphold its protest from the August 23 regular meeting.

**From:** [Dani Snider](#)  
**To:** "Micheal Rasmussen": ["mikealaska@gmail.com"](mailto:mikealaska@gmail.com)  
**Subject:** RE: I am requesting to a meeting with the city council regarding liquor...  
**Date:** Tuesday, November 30, 2021 12:59:00 PM  
**Importance:** High

---

Mr. Rasmussen,

The City Council will hold another public hearing on the liquor license transfer for Lefty's at its Regular Meeting on Monday, December 13, 2021. The meeting will begin at 6:30 p.m. at City Hall, 800 Cushman Street, Fairbanks, Alaska.

You may attend in person or remotely (click [here](#) to learn more about how to provide testimony remotely). If you have any questions, please give me a call.

*D. Danyielle Snider, MMC*  
City Clerk | City of Fairbanks  
800 Cushman Street | Fairbanks, AK 99701  
907.459.6774 | 907.459.6710  
[dsnider@fairbanks.us](mailto:dsnider@fairbanks.us)

---

**From:** Micheal Rasmussen <[gohawaiiimike@yahoo.com](mailto:gohawaiiimike@yahoo.com)>  
**Sent:** Friday, November 26, 2021 1:59 PM  
**To:** Dani Snider <[DSnider@fairbanks.us](mailto:DSnider@fairbanks.us)>  
**Subject:** I am requesting to a meeting with the city council regarding liquor...

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

**I am requesting to a meeting with the city council regarding liquor license 4720 lefty's at the December 13 meeting. Michael Rasmussen**

Thank you.

Sent from my iPhone





# City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6702  
Fax (907)459-6710

August 24, 2021

Kristina Serezhenkov, Licensing Examiner  
Alcohol and Marijuana Control Office  
550 W. 7th Avenue, Ste. 1600  
Anchorage, Alaska 99501

Ms. Serezhenkov,

At the regularly scheduled meeting of August 23, 2021, the Fairbanks City Council voted to **PROTEST** the application for transfer of ownership, location and name change for the following liquor license:

Type: Beverage Dispensary, License #4720  
To: Lefty's / Michael Rasmussen  
1107 College Road, Fairbanks, Alaska  
From: Gallantino's Italian Restaurant / Gallantino's, Inc.  
1446 S. Cushman Street, Fairbanks, Alaska

Pursuant to AS 04.11.480 and FGC Sections 14-168(b) and 178(a), the Fairbanks City Council approved by unanimous vote a motion to protest the application for transfer after holding a public hearing. The protest is based on the character and public interest of the surrounding neighborhood, as expressed in public testimony by neighboring property owners. The neighbors were concerned that a bar was not compatible with the character of the neighborhood. Concern was also expressed that the proposed open-air deck consumption area would look directly down on the neighboring residence. Both the neighbors and the Chief of Police testified about the potential law enforcement problems if this beverage dispensary license were allowed to relocate in the proposed location. Also of concern was the fact that the proposed location was located within 0.5 miles of an elementary school and was directly across a busy 4-lane road from the popular viewing area of the Creamer's Field Migratory Waterfowl Refuge.

Should you need further information do not hesitate to contact me.

Sincerely,

D. Danyielle Snider, MMC  
Fairbanks City Clerk


Cc: File  
Michael Rasmussen, Owner

# MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

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TO: Mayor Matherly and City Council Members  
FROM: D. Danyielle Snider, MMC, City Clerk   
SUBJECT: Transfer of Liquor License Ownership, Location and Name Change  
DATE: August 18, 2021

---

An application has been received from the State of Alaska Alcohol and Marijuana Control Office (AMCO) for transfer of ownership, location, and name change for the following liquor license applicant:

License Type: Beverage Dispensary, License #**4720**  
D.B.A.: **Lefty's**  
Licensee/Applicant: Michael Rasmussen  
Physical Location: 1107 College Road, Fairbanks, Alaska  
From: Gallantino's Italian Restaurant / Gallantino's, Inc.  
Location: 1446 S. Cushman Street, Fairbanks, Alaska

Pursuant to FGC Sec. 14-178 the Council must determine whether to protest the liquor license action after holding a public hearing. The 60-day deadline for response to AMCO is September 27, 2021. Public notice requirements of FGC Sec. 14.168(2) have been met as no liquor license of this type currently exists at the location.

Currently, no structure exists at the 1107 College Road location. The Building and Fire Departments recommend no protest contingent upon the issuance of a Certificate of Occupancy; those departmental response forms are attached. There are no other departmental objections or comments on this application for transfer.



# City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715  
Fax (907)459-6710

## ALCOHOL BEVERAGE CONTROL BOARD LIQUOR LICENSE RESPONSE FORM

- TO:  Finance Department  
 Fire Department  
 Police Department  
 Building Department

DATE: 7/29/2021

FROM: City Clerk's Office

RE: Liquor License Action – Transfer of Location and Ownership and DBA Change

Date Notice Received at Clerks Office: 07/29/2021 - 60 DAY DUE DATE 09/27/2021

DATE RESPONSE DUE: **08/17/2021** for City Council Meeting of 08/23/2021

License #: 4720  
 License Type: Beverage Dispensary  
 D.B.A.: Lefty's  
 Licensee/Applicant: Michael Rasmussen  
 Physical Location: 1107 College Road, Fairbanks  
 Mailing Address: PO Box 80910, Fairbanks, AK 99708  
 Telephone #: 907-750-1177

Owner/Sole Proprietor:	Address	Phone
Michael Rasmussen	3490 Chetana Drive Fairbanks, AK 99709	907-750-1177

Transfer from: Gallantino's, Inc. / Gallantino's Italian Restaurant / 1446 S. Cushman Street, Fairbanks

ADDITIONAL COMMENTS:


NO PROTEST:

PROTEST

COMMENTS: The Fire Dpearmtne is waiving protest contingent on the applicant receiving a certificate of occupancy.

REASONS:

DEPARTMENT SIGNEE:

  
 (Signature)

1. Ted Chamber  
 (Printed Name)



# City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715  
Fax (907)459-6710

## ALCOHOL BEVERAGE CONTROL BOARD LIQUOR LICENSE RESPONSE FORM

TO:  Finance Department  
 Fire Department  
 Police Department  
 Building Department

DATE: 7/29/2021

FROM: City Clerk's Office

RE: Liquor License Action – Transfer of Location and Ownership and DBA Change

Date Notice Received at Clerks Office: 07/29/2021 - 60 DAY DUE DATE 09/27/2021

DATE RESPONSE DUE: **08/17/2021** for City Council Meeting of 08/23/2021

License #: 4720  
License Type: Beverage Dispensary  
D.B.A.: Lefty's  
Licensee/Applicant: Michael Rasmussen  
Physical Location: 1107 College Road, Fairbanks  
Mailing Address: PO Box 80910, Fairbanks, AK 99708  
Telephone #: 907-750-1177

Owner/Sole Proprietor:	Address	Phone
Michael Rasmussen	3490 Chetana Drive Fairbanks, AK 99709	907-750-1177

Transfer from: Gallantino's, Inc. / Gallantino's Italian Restaurant / 1446 S. Cushman Street, Fairbanks

ADDITIONAL COMMENTS:

NO PROTEST:

PROTEST

COMMENTS *CONTRIBUTOR ON* REASONS:

*ISSUE OF CERTIFICATE  
OF OCCUPANCY*

DEPARTMENT SIGNEE:

*[Signature]*  
(Signature)

*CLEMENS CLOUTEN*  
(Printed Name)





Alaska Alcoholic Beverage Control Board  
**Form AB-02: Premises Diagram**

Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
 alcohol.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

**What is this form?**

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

**Section 1 - Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	MICHAEL RASMUSSEN	License Number:	4720
License Type:	BEVERAGE DISPENSARY		
Doing Business As:	LEFTY'S		
Premises Address:	1107 COLLEGE ROAD		
City:	FAIRBANKS	State:	AK ZIP: 99709

AMCO Received 2/2/21



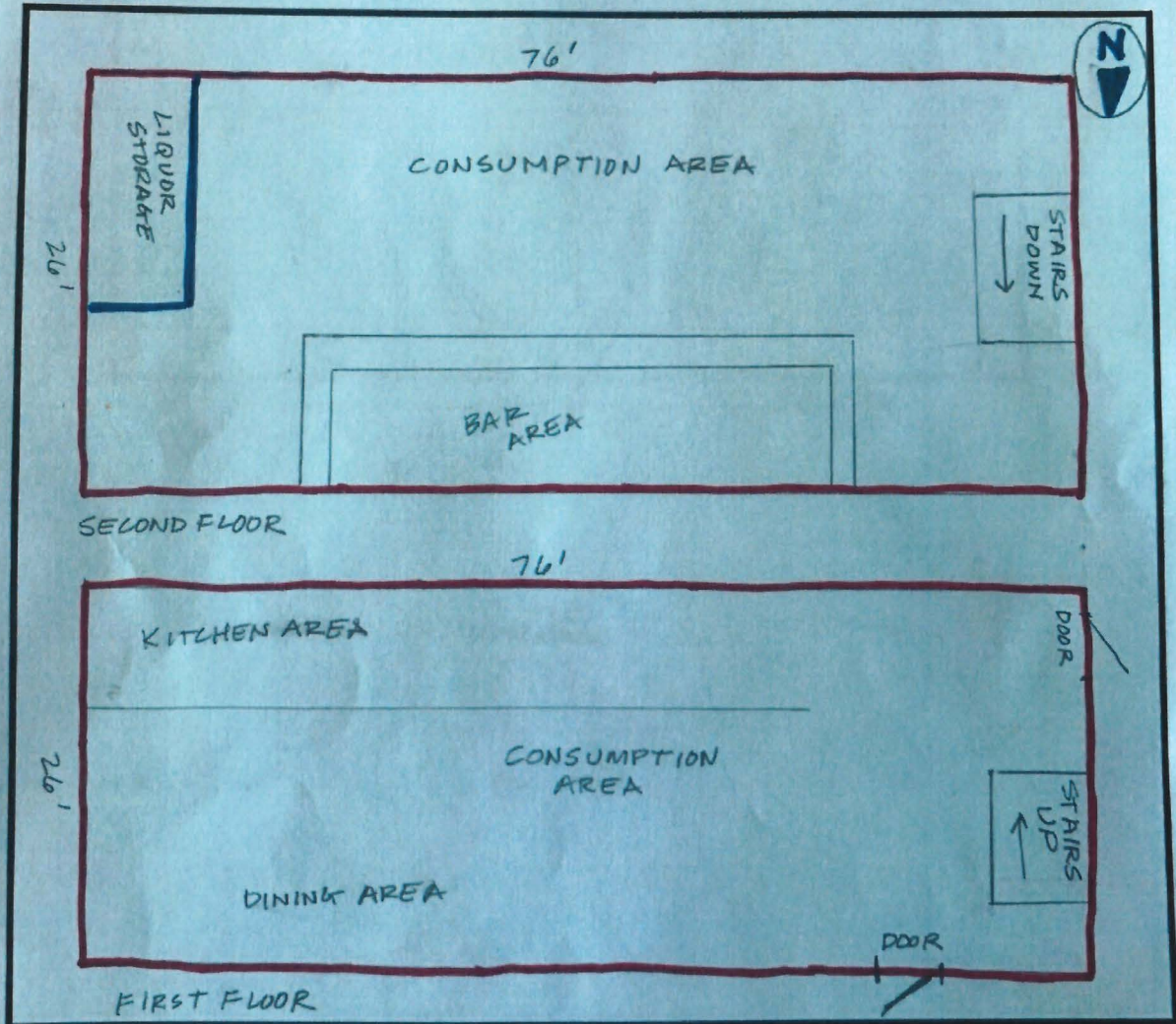


Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board  
**Form AB-02: Premises Diagram**

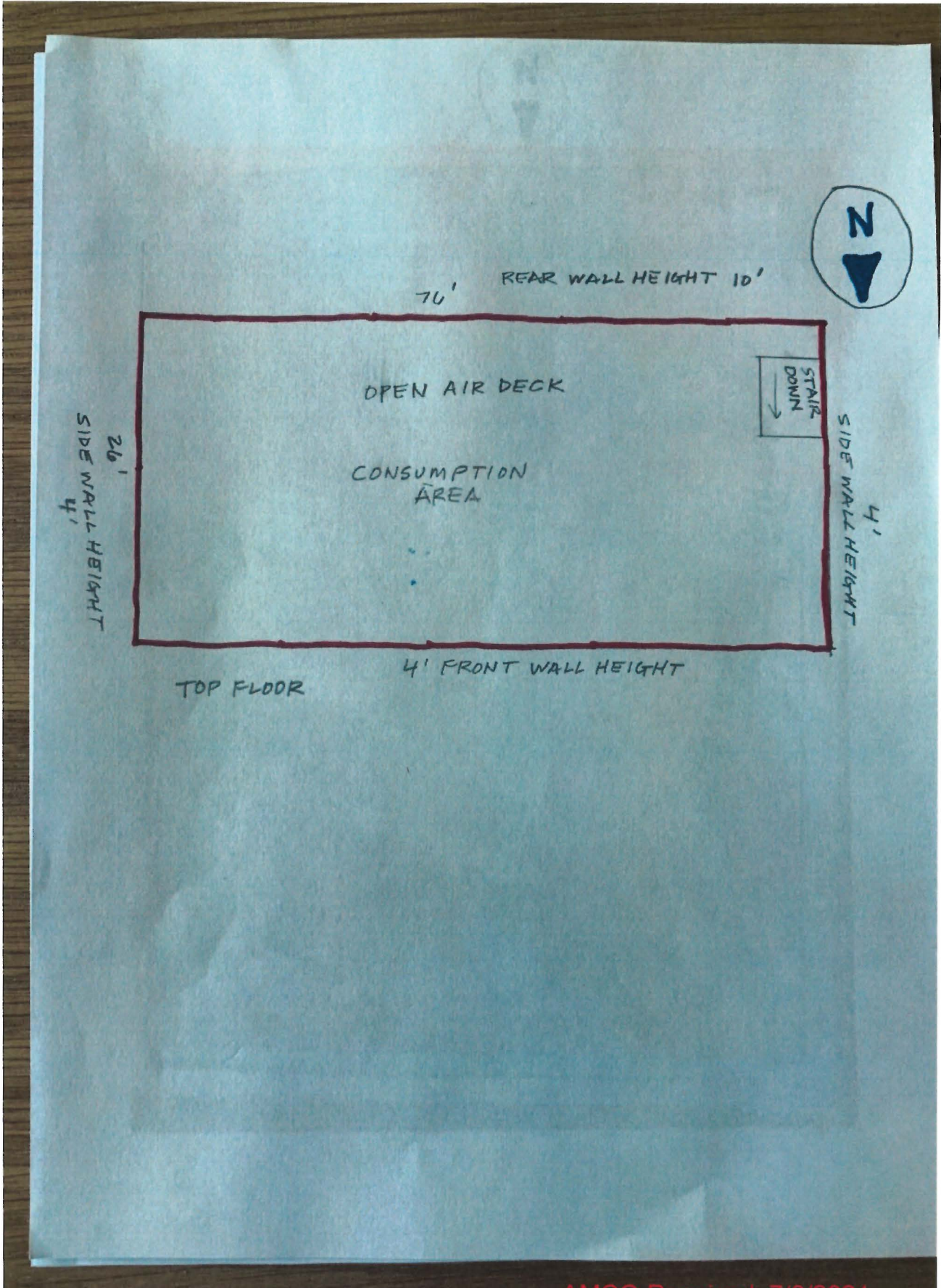
**Section 2 - Detailed Premises Diagram**

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, consumption, and manufacturing. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.



AMCO Received 7/8/2021





AMCO Received 7/6/2021





AMCO Received 2/2/21

AMCO Received 7/8/2021



# LEFTY'S

## Outdoor/Indoor Serving Security Plan

1. All minors must be accompanied by an adult (age over 21) while in the restricted area when any alcohol is being served/sold/consumed.
2. All new patrons are carded upon ordering alcohol.
3. All staff is trained in the identification of fake IDs.
4. **FOUR FOOT WALL \*** is around the outdoor servicing area.
5. Underaged persons will be monitored closely by our professionally trained alcohol servers.
6. Proper egress from the outdoor service area will always remain unobstructed.
7. ABC mandated posters as required by law are posted inside **LEFTY'S** and at the entrances of the outdoor seating area.
8. All entrances and exits will provide clear notice that **NO ALCOHOL IS ALLOWED BEYOND THE OUTDOOR SEATING AREA.**
9. Keeping outdoor seating area viable without any increased risk to minors exposed to alcohol **WILL** continue to be a part of our training for our staff.
10. All safety related operations for our current liquor service will additionally be enforced in the new service area.
11. Proper signage at points of entry indicating no minors without a parent or legal guardian will be posted.
12. All servers will closely monitor that only the guests that have been carded will have alcoholic beverages.
13. Our top priority continues in providing safety for all guests regarding the service of alcoholic beverages.
14. Servers will be present in the outdoor area to monitor consumption.

**\* THE OUTDOOR SERVICE AREA IS ON THE TOP OF THE BUILDING.**

AMCO Received 7/8/2021

**ORDINANCE NO. 6187**

**AN ORDINANCE ADOPTING THE 2022 OPERATING  
AND CAPITAL BUDGETS**

**WHEREAS**, pursuant to City Charter Section 5.2, on October 25, 2021, Mayor Matherly presented a recommended annual operating and capital budget estimate for 2022; and

**WHEREAS**, the proposed budget was reviewed by the City Council, Finance Committee, and Department Directors, and their suggested changes to the Mayor's recommended budget are disclosed in the increase (decrease) columns.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows** [amendments shown in **bold** font; deleted text in ~~font~~]:

**SECTION 1.** There is hereby appropriated to the 2022 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2022 and ending December 31, 2022 (see pages 2 and 3).

# GENERAL FUND

<u>REVENUE</u>	MAYOR PROPOSED BUDGET	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes (all sources)	\$ 23,164,992	\$ -	\$ 23,164,992
Charges for Services	5,457,800	50,110	5,507,910
Intergovernmental Revenues	1,724,000	150,078	1,874,078
Licenses and Permits	1,712,850	-	1,712,850
Fines and Forfeitures	421,500	5,000	426,500
Interest and Penalties	140,000	-	140,000
Rental and Lease Income	136,762	-	136,762
Other Revenues	220,000	-	220,000
Other Financing Sources	5,218,753	(4,993)	5,213,760
<b>Total revenue appropriation</b>	<b>\$ 38,196,657</b>	<b>\$ 200,195</b>	<b>\$ 38,396,852</b>
 <u>EXPENDITURES</u>			
Mayor Department	\$ 704,040	\$ -	\$ 704,040
Legal Department	222,230	-	222,230
Office of the City Clerk	442,595	-	442,595
Finance Department	990,570	-	990,570
Information Technology	2,417,715	-	2,417,715
General Account	4,695,500	-	4,695,500
Police Department	7,593,440	-	7,593,440
Communications Center	2,619,300	-	2,619,300
Fire Department	7,703,458	-	7,703,458
Public Works Department	9,055,234	-	9,055,234
Engineering Department	907,320	-	907,320
Building Department	710,240	-	710,240
<b>Total expenditure appropriation</b>	<b>\$ 38,061,642</b>	<b>\$ -</b>	<b>\$ 38,061,642</b>
Estimated general fund balance	\$ 10,917,032	\$ -	\$ 10,917,032
Increase (Decrease) to fund balance	135,015	200,195	335,210
2022 estimated unassigned balance	<u>\$ 11,052,047</u>	<u>\$ 200,195</u>	<u>\$ 11,252,242</u>
Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.			<u>\$ 7,612,328</u>

## CAPITAL FUND

<u>REVENUE</u>	MAYOR PROPOSED BUDGET	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Transfer from Permanent Fund	\$ 689,313	\$ -	\$ 689,313
Transfer from General Fund	-	-	-
Property Repair & Replacement	145,000	-	145,000
Public Works	250,000	-	250,000
Garbage Equipment Reserve	255,750	4,993	260,743
IT	50,000	-	50,000
Police	180,000	-	180,000
Communications Center	140,000	-	140,000
Fire	140,000	-	140,000
Building	10,000	-	10,000
Total revenue appropriation	<u>\$ 1,860,063</u>	<u>\$ 4,993</u>	<u>\$ 1,865,056</u>
 <u>EXPENDITURES</u>			
Property Repair & Replacement	\$ 685,000	\$ (55,000)	\$ 630,000
Public Works Department	425,000	(10,000)	415,000
Garbage Equipment Reserve	800,000	-	800,000
IT Department	192,304	-	192,304
Police Department	205,709	-	205,709
Communications Center	56,960	-	56,960
Road Maintenance	473,576	-	473,576
Total expenditure appropriation	<u>\$ 2,838,549</u>	<u>\$ (65,000)</u>	<u>\$ 2,773,549</u>
Estimated capital fund balance	\$ 12,048,745	\$ -	\$ 12,048,745
Increase (Decrease) to fund balance	(978,486)	69,993	(908,493)
2022 estimated assigned fund balance	<u>\$ 11,070,259</u>	<u>\$ 69,993</u>	<u>\$ 11,140,252</u>

**SECTION 2.** All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2022 and ending December 31, 2022.

**SECTION 3.** The effective date of this ordinance shall be the 13th day of December 2021.

\_\_\_\_\_  
**Jim Matherly, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, MMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney

Introduced By: Mayor Matherly  
Finance Committee Review: November 30, 2021  
Introduced: December 6, 2021

**ORDINANCE NO. 6189**

**AN ORDINANCE AMENDING THE 2021 OPERATING  
AND CAPITAL BUDGETS FOR THE FIFTH TIME**

**WHEREAS**, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2021 operating and capital budget.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

**SECTION 1.** There is hereby appropriated to the 2021 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2021 and ending December 31, 2021 (see pages 2 and 3):

## GENERAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	INCREASE (DECREASE)	AMENDED APPROPRIATION
Taxes (all sources)	\$ 22,264,578	\$ 550,000	\$ 22,814,578
Charges for Services	5,391,800	360,000	5,751,800
Intergovernmental Revenues	2,518,150	(23,000)	2,495,150
Licenses and Permits	2,137,950	145,000	2,282,950
Fines and Forfeitures	436,500	92,000	528,500
Interest and Penalties	130,500	(5,000)	125,500
Rental and Lease Income	136,762	-	136,762
Other Revenues	220,000	-	220,000
Other Financing Sources	2,489,364	-	2,489,364
Total revenue appropriation	<u>\$ 35,725,604</u>	<u>\$ 1,119,000</u>	<u>\$ 36,844,604</u>
 <u>EXPENDITURES</u>			
Mayor Department	\$ 695,554	\$ 5,000	\$ 700,554
Legal Department	220,493	-	220,493
Office of the City Clerk	433,465	-	433,465
Finance Department	1,009,811	-	1,009,811
Information Technology	2,323,802	-	2,323,802
General Account	5,220,510	232,500	5,453,010
Police Department	7,410,915	-	7,410,915
Communications Center	2,572,479	-	2,572,479
Fire Department	7,453,687	525,000	7,978,687
Public Works Department	9,159,140	-	9,159,140
Engineering Department	926,268	13,000	939,268
Building Department	680,389	-	680,389
Total expenditure appropriation	<u>\$ 38,106,513</u>	<u>\$ 775,500</u>	<u>\$ 38,882,013</u>
Estimated general fund balance	\$ 13,297,941	\$ -	\$ 13,297,941
Prior year encumbrances	(518,563)	-	(518,563)
Transfers to other funds	(2,400,000)	-	(2,400,000)
Increase (Decrease) to fund balance	537,654	343,500	881,154
2021 estimated unassigned balance	<u>\$ 10,917,032</u>	<u>\$ 343,500</u>	<u>\$ 11,260,532</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.

\$ 7,776,403

## CAPITAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	INCREASE (DECREASE)	AMENDED APPROPRIATION
Transfer from Permanent Fund	\$ 648,139	\$ -	\$ 648,139
Transfer from General Fund	2,000,000	-	2,000,000
Property Repair & Replacement	145,000	-	145,000
Public Works	250,000	-	250,000
Garbage Equipment Reserve	255,750	-	255,750
IT	70,000	-	70,000
Police	180,000	-	180,000
Communications Center	140,000	-	140,000
Fire	290,000	-	290,000
Building	10,000	-	10,000
Total revenue appropriation	<u>\$ 3,988,889</u>	<u>\$ -</u>	<u>\$ 3,988,889</u>
 <u>EXPENDITURES</u>			
Property Repair & Replacement	\$ 2,475,555	\$ -	\$ 2,475,555
Public Works Department	1,227,037	-	1,227,037
IT Department	240,305	-	240,305
Police Department	563,078	-	563,078
Fire Department	761,878	-	761,878
Road Maintenance	567,776	-	567,776
Total expenditure appropriation	<u>\$ 5,835,629</u>	<u>\$ -</u>	<u>\$ 5,835,629</u>
Estimated capital fund balance	\$ 13,895,485	\$ -	\$ 13,895,485
Prior year encumbrances	(1,547,570)	-	(1,547,570)
Increase (Decrease) to fund balance	(299,170)	-	(299,170)
2021 estimated assigned fund balance	<u>\$ 12,048,745</u>	<u>\$ -</u>	<u>\$ 12,048,745</u>



**SECTION 2.** All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2021 and ending December 31, 2021.

**SECTION 3.** The effective date of this ordinance shall be the 13th day of December 2021.

\_\_\_\_\_  
**Jim Matherly, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, MMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney

**FISCAL NOTE**  
ORDINANCE NO. 6189  
AMENDING THE 2021 OPERATING AND CAPITAL BUDGETS  
FOR THE FIFTH TIME

**GENERAL FUND**  
**\$1,119,000 Increase in Revenue**  
**\$775,500 Increase in Expenditures**

**Revenue**

1. Taxes
  - \$300,000 increase to room rental taxes
  - \$250,000 increase to marijuana taxes
2. Charges for Services
  - \$150,000 increase to ambulance services
  - \$60,000 increase to garbage collections and equipment reserve
  - \$150,000 increase to engineering recovery grants
3. Intergovernmental Revenues
  - (\$13,000) decrease to municipal assistance
  - (\$10,000) decrease to electronic and phone
4. License and Permits
  - \$20,000 increase to business license
  - \$5,000 increase to fire code inspections
  - \$20,000 increase to engineering right of way permit
  - \$60,000 increase to commercial building permit
  - (\$20,000) decrease to residential building permit
  - \$45,000 increase to mechanical permit
  - (\$5,000) decrease to plumbing permit
  - \$20,000 increase to electrical permit
5. Fines and Forfeitures
  - (\$8,000) decrease to traffic ticket collection
  - (\$45,000) decrease to moving traffic violation

- \$150,000 increase to vehicle forfeitures
  - (\$5,000) decrease to vehicle forfeiture towing storage
6. Interest and Penalties
    - (\$20,000) decrease to interest on deposits
    - \$15,000 increase to garbage interest penalty tax
  7. Rental and Lease Income
  8. Other Revenues
  9. Other Financing Sources

### **Expenditures**

1. Mayor Department
  - \$5,000 increase to personnel/annual leave accrual
2. Legal Department
3. City Clerk's Office
4. Finance Department
5. Information Technology
6. General Account
  - \$232,500 increase to contributions to agencies (Explore Fairbanks)
7. Police Department
8. Communications Center
9. Fire Department
  - \$525,000 increase to overtime
10. Public Works Department
11. Engineering Department
  - \$13,000 increase to overtime
12. Building Department

**CAPITAL FUND**  
**\$0 Increase in Revenue**  
**\$0 Increase in Expenditures**

**Revenue**

1. Other Financing Sources

**Expenditures**

1. Property Repair & Replacement
2. Public Works
3. Garbage Equipment Reserve
4. IT Department
5. Police Department
6. Communications Center
7. Fire Department
  - Purchase two thermal imagers in the amount of \$24,000 using savings from vehicle purchase.
8. Road Maintenance

Introduced By: Mayor Jim Matherly  
Finance Committee Review: November 30, 2021  
Introduced: December 6, 2021

**ORDINANCE NO. 6189, AS AMENDED  
(PROPOSED SUBSTITUTE)**

**AN ORDINANCE AMENDING THE 2021 OPERATING  
AND CAPITAL BUDGETS FOR THE FIFTH TIME**

**WHEREAS**, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2021 operating and capital budget.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows** [amendments shown in **bold** font; deleted text in ~~font~~]:

**SECTION 1.** There is hereby appropriated to the 2021 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2021 and ending December 31, 2021 (see pages 2 and 3):

## GENERAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	INCREASE (DECREASE)	AMENDED APPROPRIATION
Taxes (all sources)	\$ 22,264,578	\$ 550,000	\$ 22,814,578
Charges for Services	5,391,800	360,000	5,751,800
Intergovernmental Revenues	2,518,150	(23,000)	2,495,150
Licenses and Permits	2,137,950	145,000	2,282,950
Fines and Forfeitures	436,500	92,000	528,500
Interest and Penalties	130,500	(5,000)	125,500
Rental and Lease Income	136,762	-	136,762
Other Revenues	220,000	-	220,000
Other Financing Sources	2,489,364	-	2,489,364
Total revenue appropriation	<u>\$ 35,725,604</u>	<u>\$ 1,119,000</u>	<u>\$ 36,844,604</u>
 <u>EXPENDITURES</u>			
Mayor Department	\$ 695,554	\$ 5,000	\$ 700,554
Legal Department	220,493	-	220,493
Office of the City Clerk	433,465	-	433,465
Finance Department	1,009,811	-	1,009,811
Information Technology	2,323,802	-	2,323,802
General Account	5,220,510	232,500	5,453,010
Police Department	7,410,915	-	7,410,915
Communications Center	2,572,479	-	2,572,479
Fire Department	7,453,687	525,000	7,978,687
Public Works Department	9,159,140	<b>(100,000)</b>	9,059,140
Engineering Department	926,268	13,000	939,268
Building Department	680,389	-	680,389
Total expenditure appropriation	<u>\$ 38,106,513</u>	<u>\$ 675,500</u>	<u>\$ 38,782,013</u>
Estimated general fund balance	\$ 13,297,941	\$ -	\$ 13,297,941
Prior year encumbrances	(518,563)	-	(518,563)
Transfers to other funds	(2,400,000)	-	(2,400,000)
Increase (Decrease) to fund balance	537,654	443,500	981,154
2021 estimated unassigned balance	<u>\$ 10,917,032</u>	<u>\$ 443,500</u>	<u>\$ 11,360,532</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.

\$ 7,756,403

## CAPITAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	INCREASE (DECREASE)	AMENDED APPROPRIATION
Transfer from Permanent Fund	\$ 648,139	\$ -	\$ 648,139
Transfer from General Fund	2,000,000	-	2,000,000
Property Repair & Replacement	145,000	-	145,000
Public Works	250,000	-	250,000
Garbage Equipment Reserve	255,750	-	255,750
IT	70,000	-	70,000
Police	180,000	-	180,000
Communications Center	140,000	-	140,000
Fire	290,000	-	290,000
Building	10,000	-	10,000
Total revenue appropriation	<u>\$ 3,988,889</u>	<u>\$ -</u>	<u>\$ 3,988,889</u>
 <u>EXPENDITURES</u>			
Property Repair & Replacement	\$ 2,475,555	\$ -	\$ 2,475,555
Public Works Department	1,227,037	-	1,227,037
IT Department	240,305	-	240,305
Police Department	563,078	-	563,078
Fire Department	761,878	-	761,878
Road Maintenance	567,776	-	567,776
Total expenditure appropriation	<u>\$ 5,835,629</u>	<u>\$ -</u>	<u>\$ 5,835,629</u>
Estimated capital fund balance	\$ 13,895,485	\$ -	\$ 13,895,485
Prior year encumbrances	(1,547,570)	-	(1,547,570)
Increase (Decrease) to fund balance	<u>(299,170)</u>	<u>-</u>	<u>(299,170)</u>
2021 estimated assigned fund balance	<u>\$ 12,048,745</u>	<u>\$ -</u>	<u>\$ 12,048,745</u>

**SECTION 2.** All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2021 and ending December 31, 2021.

**SECTION 3.** The effective date of this ordinance shall be the 13th day of December 2021.

\_\_\_\_\_  
**Jim Matherly, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, MMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney



**FISCAL NOTE**  
ORDINANCE NO. 6189, AS AMENDED  
AMENDING THE 2021 OPERATING AND CAPITAL BUDGETS  
FOR THE FIFTH TIME

**GENERAL FUND**  
**\$1,119,000 Increase in Revenue**  
**\$675,500 Increase in Expenditures**

**Revenue**

1. Taxes
  - \$300,000 increase to room rental taxes
  - \$250,000 increase to marijuana taxes
2. Charges for Services
  - \$150,000 increase to ambulance services
  - \$60,000 increase to garbage collections and equipment reserve
  - \$150,000 increase to engineering recovery grants
3. Intergovernmental Revenues
  - (\$13,000) decrease to municipal assistance
  - (\$10,000) decrease to electronic and phone
4. License and Permits
  - \$20,000 increase to business license
  - \$5,000 increase to fire code inspections
  - \$20,000 increase to engineering right of way permit
  - \$60,000 increase to commercial building permit
  - (\$20,000) decrease to residential building permit
  - \$45,000 increase to mechanical permit
  - (\$5,000) decrease to plumbing permit
  - \$20,000 increase to electrical permit
5. Fines and Forfeitures
  - (\$8,000) decrease to traffic ticket collection
  - (\$45,000) decrease to moving traffic violation

- \$150,000 increase to vehicle forfeitures
  - (\$5,000) decrease to vehicle forfeiture towing storage
6. Interest and Penalties
    - (\$20,000) decrease to interest on deposits
    - \$15,000 increase to garbage interest penalty tax
  7. Rental and Lease Income
  8. Other Revenues
  9. Other Financing Sources

### **Expenditures**

1. Mayor Department
  - \$5,000 increase to personnel/annual leave accrual
2. Legal Department
3. City Clerk's Office
4. Finance Department
5. Information Technology
6. General Account
  - \$232,500 increase to contributions to agencies (Explore Fairbanks)
7. Police Department
8. Communications Center
9. Fire Department
  - \$525,000 increase to overtime
10. Public Works Department
  - **(\$100,000) decrease to salaries and benefits for temporary workers**
11. Engineering Department
  - \$13,000 increase to overtime
12. Building Department

**CAPITAL FUND**  
**\$0 Increase in Revenue**  
**\$0 Increase in Expenditures**

**Revenue**

1. Other Financing Sources

**Expenditures**

1. Property Repair & Replacement
2. Public Works
3. Garbage Equipment Reserve
4. IT Department
5. Police Department
6. Communications Center
7. Fire Department
  - Purchase two thermal imagers in the amount of \$24,000 using savings from vehicle purchase.
8. Road Maintenance

**ORDINANCE NO. 6190**

**AN ORDINANCE AMENDING FGC SEC. 2-651 TO CHANGE THE  
MINIMUM UNASSIGNED GENERAL FUND BALANCE**

**WHEREAS**, the Government Finance Officers Association (GFOA) recommends establishing a formal policy on the level of unrestricted fund balance that should be maintained in the general fund for generally accepted accounting principles (GAAP) and budgetary purposes; and

**WHEREAS**, the City Finance Committee reviewed the general fund revenues and expenditures to determine an appropriate minimum unassigned general fund balance.

**NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA**, as follows:

**SECTION 1.** FGC Sec. 2-651 is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

**Sec. 2-651. Preparation and presentation to city council.**

(a) Pursuant to the Charter, the mayor shall prepare and submit to the city council a balanced annual budget estimate and budget message. The annual budget shall be balanced in a manner wherein current costs will be funded by current revenues expected to be received by the city in the calendar budget year. Revenues expected to be received cannot include taxes, fees or other sources that do not already exist in the Code.

(b) After initial presentation of the mayor's proposed budget estimate, the city council may by ordinance elect to adopt or amend the budget to expend general funds accumulated in prior years; however, in no case shall unassigned general fund balances be less than the greater of either 20 percent of budgeted operational expenditures or ~~\$4,000,000.00~~ **\$10,000,000.00**.

(c) The annual budget and accounting year shall begin on January 1 and shall end on December 31 of each calendar year.

(d) The ~~director of finance~~ **Chief Financial Officer** shall compile the budget estimate, based upon detailed departmental estimates ~~and work programs and control the budget estimate~~ under the direction of the mayor. The budget estimate shall cover and appropriate for all expenditures of money, including contracts and other commitments, except appropriations for expenditures

from bond construction and debt service funds and special assessment construction funds. When the city council is considering the budget estimate, department heads and such other officials as may be interested shall appear and be free to criticize the budget or any of its items.

**SECTION 2.** That the effective date of this ordinance will be the \_\_\_\_ day of January 2022.

\_\_\_\_\_  
**JIM MATHERLY, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, MMC, City Clerk

\_\_\_\_\_  
Paul Ewers, City Attorney

**ORDINANCE No. 6191**

**AN ORDINANCE AMENDING FGC SEC. 2-118.1 TO CLARIFY  
FINANCE COMMITTEE MEETING PROCEDURES**

**NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY  
OF FAIRBANKS, ALASKA, as follows:**

**Section 1.** FGC Sec. 2-118.1 is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

**Sec. 2-118.1. Council finance committee.**

(a) A city council finance committee is hereby established as a standing committee of the city council with the duties of considering all matters relating to the fiscal operation of the city. The finance committee shall make recommendations regarding fiscal matters to the full city council. Examples of topics to be reviewed include budget requests, ordinances amending the budget estimate, applications for grants and the annual audit. **Other non-fiscal topics can be considered by the finance committee at special meetings.**

(b) The finance committee shall meet at regular times in compliance with section 2-118. The finance committee shall consist of the city mayor, all current members of the city council and two non-voting public members with experience in finance, accounting or management appointed by the city mayor for a three-year term subject to confirmation by the city council. ~~Council members whose term of office is concluded shall be replaced.~~ The city chief financial officer (**CFO**) and chief of staff shall be ex-officio members of the committee. **The mayor or designee will serve as chair of the committee.**

**(c) The finance committee shall establish rules of procedure for conduct of committee meetings. The CFO shall prepare the meeting agendas and agenda packets and, with the City Clerk, establish procedures necessary to ensure proper public notice of all meetings. Any committee member may add an item to the meeting agenda.**

**Section 2.** That the effective date of this ordinance will be the \_\_\_\_ day of January 2022.

**JIM MATHERLY, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

**D. Danyielle Snider, MMC, City Clerk**

**Paul Ewers, City Attorney**



HOTEL/MOTEL DISCRETIONARY FUND COMMITTEE  
 WRAP-UP MEETING MINUTES  
 JANUARY 15, 2021, 12:00 P.M.  
 HELD VIA TELECONFERENCE AND AT  
 FAIRBANKS CITY COUNCIL CHAMBERS  
 800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Hotel-Motel Discretionary Fund Committee convened at 12:01 p.m. on the above date to conduct a Wrap-up Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via teleconference with Council Member Lonny Marney (Seat F) presiding (remotely) and with the following members in attendance:

Members Present: Kathryn Fitzgerald, Seat A (arrived at 12:10 p.m.)  
 Ron Woolf, Seat B (remotely)  
 Samantha Kirstein, Seat C (remotely)  
 Traci Gatewood, Seat D (remotely)  
 Randi Carnahan, Seat E (remotely, arrived at 12:04 p.m.)

Also Present: Diana Hebel, Deputy City Clerk I  
 Margarita Bell, Chief Financial Officer

**APPROVAL OF AGENDA**

**Ms. Kirstein**, seconded by **Mr. Woolf**, moved to APPROVE Agenda.

With no objection, the agenda was APPROVED.

**APPROVAL OF MEETING MINUTES**

a) Meeting Minutes of December 21, 2020

**Ms. Kirstein**, seconded by **Ms. Gatewood**, moved to APPROVE the meeting minutes of December 21, 2020.

With no objection, the minutes were APPROVED.

**PUBLIC COMMENT**

No public members were present to comment.

**NEW BUSINESS**

a) Review of Hotel/Motel Discretionary Fund Grant Application and Committee Process

**Ms. Gatewood** explained that this being her first year she had a few questions. She asked for clarification on question six in the application regarding a tax ID number. Ms. Bell explained that all businesses need a tax ID number (or social security number for individuals) to receive payment. **Ms. Gatewood** expressed concerns over the tax ID or Social Security numbers being written on the applications as being a security issue. Ms. Bell explained that an individual could answer the question by checking the “no”



box, so they would not have to supply their SSN. She stated that those individuals would work with finance regarding supplying this information.

**Ms. Gatewood** asked for clarification on question nine, which asks about the history of an organization. Ms. Bell explained that the question pertains to the history of the organization, not of their funding.

**Ms. Gatewood** also asked whether the wording on use of the logo is intended to apply to before or after funding was granted. The issue was clarified as being proof after funding was granted for those entities who had received a previous grant – not those who would be new to receiving a grant. Ms. Bell stated she would make sure it is clear in the next application that the use of the logo would be required from the previously funded year for previous applicants.

**Ms. Kirstein** asked when the review of questions in the application are to be done and expressed interest in being involved as she has a few more questions she would like to add to the application. Ms. Bell explained that any changes to the application or process would happen at this meeting. **Ms. Kirstein** pointed out that she submitted some questions she would like to add to the application and that Clerk Snider should have a copy of it somewhere. She asked to read those questions aloud to the Committee.

**Ms. Kirstein** first expressed that bed tax money should be given to agencies to enhance tourism.

Ms. Bell quoted Fairbanks General Code (FGC) Sec. 74-117(a):

*The tax on the daily rental of rooms levied by this article is for the primary purpose of funding services for the promotion of the tourist industry and other economic development, and for the funding of services for the general public.*

**Ms. Kirstein** continued with the questions that she wished to add to the application:

1. How many people would attend your function?
2. What is your target audience?
3. What are your support fundraising goals?
4. What is unique about your event?
5. Who are you funded by?

**Chair Marney** asked for any discussion on the suggested questions.

**Ms. Gatewood** pointed that it would be helpful to have a gauge or some kind of rubric to help score applications.

**Mr. Marney** asked Mr. Woolf and Ms. Fitzgerald, having been on the committee for several years, their opinion on the recommendations.

**Ms. Fitzgerald** explained that she had been on both sides of the application process and that there is already a section of the application that would explain what the money is used for. She stated that an applicant's "worthiness" is based largely on the committee member's personal opinion.

**Ms. Kirstein** clarified that it should never be about “worthiness.” She stated questions are needed because she would not want to award money to a recipient that does not have the structure to get through a crisis such as COVID-19. She stated it is not about worthiness, it is about sustainability.

**Ms. Fitzgerald** pointed out that perhaps applicants who are “less solid” would need the funding the most. She continued by stating that not every applicant is going to be a returning applicant, as some of them are funding a project for a limited time and do not need funding once their project is completed. **Ms. Fitzgerald** asked whether it has been considered to increase the fund or whether it would remain the same as it has for years: twenty-two percent of the bed tax going to the City’s General Fund and different line items allocated for other items, such as the Fairbanks Economic Development Corporation, the Community Service Patrol, etc.

**Mr. Woolf** explained that a large part of the bed tax goes to Explore Fairbanks, but the way the taxes are divided is set in the FGC. He stated that this is something the City cannot afford to add money to; rather, it would be something subject to be cut. **Mr. Woolf** continued that he is not in favor of adding any more questions to the application. He stated that the applicants are not solid, non-profit organizations with paid employees and volunteers, and the forms are made to be as simple as possible. He stated that volunteers may not be good at completing grant paperwork, and the process is not set up to award those who can do the best grant writing.

After considerable discussion regarding adding questions to the application, the time allotted for questions and answers during the Presentation Meeting, and past experiences regarding grants, it was decided that the additional questions, as brought up by Ms. Kirstein, be added under either question 9 or 10 and be a sub-headed as 9a, 9b, and 9c, depending on where they fit best within the list of questions.

It was requested that Ms. Kirstein read the questions again, and she did so.

**Chair Marney** asked the group for discussion on whether to place the additional questions in question 9 or 10.

**Ms. Gatewood** pointed out that additional questions need to add value to the application, and the Committee should be sure that the questions do so, or they should not be added at all.

Ms. Bell suggested that if the questions should be incorporated in the application that new questions 3 and 5 be placed under question 9, and new numbers 1, 2, and 4 be placed under question 10.

**Ms. Fitzgerald** provided an example of where some of the questions may not be relevant. She reminded the Committee that the additional questions may be asked during the question and answer time of the Presentation Meeting.

**Chair Marney** asked for a vote on whether or not to make changes or to keep things as status quo.

**Ms. Carnahan**, seconded by **Ms. Gatewood**, moved that the application be kept as-is.

The motion to keep the application as is PASSED unanimously.

b) Review of Hotel/Motel Discretionary Fund Policies and Procedures

**Chair Marney** asked for any discussion, comments, or objections to the current policies and procedures. There was no discussion, comments or objections to the current policies and procedures.

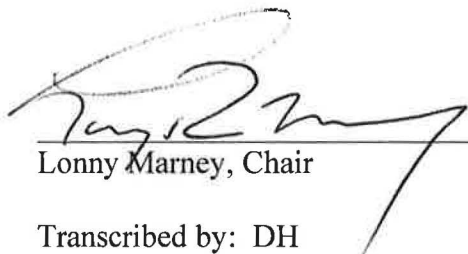
**NEXT MEETING**

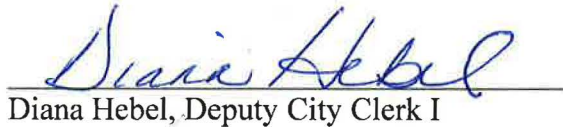
It was agreed that the next meeting date, to be determined by the Committee, not be too close to Thanksgiving. Ms. Bell pointed out that the meeting needs to allow for time for review of the applications and should be at least around or after Friday, November 5, 2021. **Chair Marney** stated that an ideal date would be November 5 at 12:00 p.m.

**ADJOURNMENT**

**Mr. Woolf**, seconded by **Ms. Fitzgerald**, moved to ADJOURN the meeting.

There being no objection, the meeting ADJOURNED at 1:27 p.m.

  
\_\_\_\_\_  
Lonny Marney, Chair

  
\_\_\_\_\_  
Diana Hebel, Deputy City Clerk I

Transcribed by: DH