



FAIRBANKS CITY COUNCIL
AGENDA NO. 2021-02
REGULAR MEETING – JANUARY 25, 2021
MEETING WILL BE HELD VIA ZOOM WEBINAR AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

WORK SESSION

5:30 p.m. – City Permanent Fund Annual Report

It is the mission of the City of Fairbanks to provide quality essential services to all City residents to ensure Fairbanks is a vibrant place to live, work, thrive, and visit.

REGULAR MEETING

6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.

NOTE: Due to concerns over the COVID-19 pandemic, special procedures are being implemented for City Council Meetings. The Mayor, Council Members, and the public may participate remotely during this time. Citizens may have written comments read into the record if submitted to the City Clerk in advance, or citizens may provide testimony via Zoom webinar if registered to do so in advance of the meeting (the three-minute time limit applies to all forms of public testimony). To help achieve social distancing, the seating in Council Chambers is spread out and limited. No more than 30 individuals will be allowed in the Chambers at the same time. Citizens arriving after the maximum number has been reached will be directed to wait in another area until it is their turn to speak to the Council. Meeting attendees must wear a mask or face covering (masks will be provided to those who do not have one). We thank you for your understanding and cooperation during this time.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

*a) Regular Meeting Minutes of December 14, 2020

8. SPECIAL ORDERS

a) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Applications for Renewal. Public Testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
4507	Miguel’s Restaurant	Beverage Dispensary	Miguel’s, LLC	1235 Airport Way, Suite 1
4880	Friar Tuck’s Hoagie House	Restaurant/ Eating Place	Joshua Roach and Stafford Roach	427 Merhar Avenue, Unit 2
5816	Ajimi Japanese Restaurant	Restaurant/ Eating Place	Ajimi, Inc.	69 College Road

9. MAYOR'S COMMENTS AND REPORT

a) Special Reports

10. COUNCIL MEMBERS’ COMMENTS

11. UNFINISHED BUSINESS

12. NEW BUSINESS

*a) Resolution No. 4949 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the Alaska Department of Health and Social Services for the Restore Hope in Linkage to Care Collaboration Grant. Introduced by Mayor Matherly.

*b) Resolution No. 4950 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the Alaska Division of Homeland Security and Emergency Management for the FFY2021 State Homeland Security Program. Introduced by Mayor Matherly.

- *c) Resolution No. 4951 – A Resolution Supporting the One-Way Traffic Concept Proposal for the 5th Avenue Reconstruction Project. Introduced by Council Member Gibson.
 - *d) Resolution No. 4952 – A Resolution Authorizing Matching Funds for the Fairbanks Systemic Signal Upgrades Project. Introduced by Mayor Matherly.
13. DISCUSSION ITEMS (Information and Reports)
- a) Committee Reports
14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL
- *a) Clay Street Cemetery Commission Meeting Minutes of November 4, 2020
 - *b) Clay Street Cemetery Commission Meeting Minutes of December 2, 2020
 - *c) Fairbanks Diversity Council Meeting Minutes of December 8, 2020
 - *d) Hotel/Motel Discretionary Fund Committee Meeting Minutes of December 15, 2020
15. COUNCIL MEMBERS' COMMENTS
16. CITY CLERK'S REPORT
17. CITY ATTORNEY'S REPORT
18. EXECUTIVE SESSION
- a) AMLJIA Appeal of Coverage Decision – Roberts v. City of Fairbanks
 - b) IBEW Labor Negotiation Strategy
19. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, DECEMBER 14, 2020
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding (remotely) and with the following Council Members in attendance:

Council Members Present: Shoshana Kun, Seat A
June Rogers, Seat B (remotely)
Valerie Therrien, Seat C
Aaron Gibson, Seat D
Lonny Marney, Seat E
Jim Clark, Seat F

Absent: None

Also Present: Clem Clooten, Building Official (remotely)
Margarita Bell, Chief Financial Officer
Paul Ewers, City Attorney
D. Danyielle Snider, City Clerk
Jeff Jacobson, Public Works Director (remotely)
Mike Meeks, Chief of Staff
Kristi Merideth, FECC Manager (remotely)
Angela Foster-Snow, HR Director
Richard Sweet, Acting Police Chief
Bob Pristash, City Engineer (remotely)
Tod Chambers, Fire Chief
Geoff Coon, Assistant Fire Chief (remotely)
Mike Sanders, Housing & Homeless Coordinator (remotely)
Ron Dupee, Acting Deputy Police Chief (remotely)

City Clerk Danyielle Snider read the Mission Statement of the City of Fairbanks.

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor Matherly led the Flag Salutation.

CEREMONIAL MATTERS

Mayor Matherly asked the Council members to take turns reading the Bill of Rights into the record.

CITIZENS' COMMENTS

Mayor Matherly called for public comment and, hearing none, declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Gibson, seconded by **Ms. Kun**, moved to APPROVE the Agenda and Consent Agenda.

Ms. Therrien pulled Resolution No. 4946 from the Consent Agenda.

Mr. Marney pulled Resolution No. 4945 from the Consent Agenda.

Mayor Matherly called for objection to the APPROVAL of the Agenda, as Amended and, hearing none, so ORDERED.

City Clerk Danyielle Snider read the Consent Agenda, as Amended, into the record.

SPECIAL ORDERS

- a) The Fairbanks City Council heard interested citizens concerned with the following Liquor License Application for Transfer of Ownership and Controlling Interest;

Type/License: Beverage Dispensary, License #556

DBA: International Hotel & Bar

Applicant: Hard Work, LLC

122 N. Turner Street, Fairbanks

From: Dakota Ventures, Inc./International Hotel & Bar

122 N. Turner Street, Fairbanks

Ms. Therrien, seconded by **Mr. Clark**, moved to WAIVE PROTEST on the Liquor License Application for Transfer of Ownership and Controlling Interest.

Mayor Matherly called for public comment.

John Jackovich, Fairbanks – Mr. Jackovich thanked the City Council for the ability to attend meetings online and welcomed the new Council members. He stated that he was selling the Big I after nearly 15 years of ownership but that he will remain in the community. He gave his thanks to the fair and just service he had received from the Council, FPD, and FFD. Mr. Jackovich concluded by wishing everyone good health and happy holidays and invited them to ask questions regarding the transfer.

Mayor Matherly thanked Mr. Jackovich for his service to the community. He stated that there were no departmental objections to this transfer.

Ms. Rogers asked Mr. Jackovich if he would be retaining any of the ownership shares. Mr. Jackovich indicated that the breakdown of shares listed pertained only to the new LLC, and that he would not be retaining any ownership. **Ms. Rogers** thanked him for his cooperation over the years.

Ms. Kun thanked Mr. Jackovich for his 15 years of great service to the community and stated that he had been an asset and would be missed.

Ms. Therrien asked for clarification on the shares listed, as they only added up to 70%. City Clerk Danyielle Snider drew attention to the fine print listed above the shareholder allocation, which stated that only primary shareholders that own 10% or more are listed. Mr. Jackovich stated that the fine print is documentation that came directly from the Alcoholic Beverage Control Board.

Mayor Matherly recognized the difficulties of owning a bar downtown and thanked Mr. Jackovich for his respectful and polite demeanor when working with the City, especially the FPD over the past 15 years. He ended by wishing Mr. Jackovich a very Merry Christmas.

Mr. Jackovich thanked the City again for their help in creating a great working relationship.

Mayor Matherly asked for additional public comment and, hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATION FOR TRANSFER OF OWNERSHIP AND CONTROLLING INTEREST AS FOLLOWS:

YEAS: Kun, Gibson, Therrien, Clark, Marney, Rogers

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Matherly thanked the City Council for an excellent year. He stated that he looked back on the past year with a thankful but anxious heart. **Mayor Matherly** touched on the issues that had been caused by COVID-19 and recognized the hard work done by all City offices to create a safe and clean place to work, including implementing more work-from-home opportunities when needed. He continued by stating how pleased he was with the way the CARES Act funding was handled and the Council's support during the process. **Mayor Matherly** mentioned that while the COVID-19 vaccine will be coming out, everyone will still need to do their part by wearing masks and social distancing. He stated that Acting Police Chief Sweet, Acting Deputy Police Chief Dupee and Fire Chief Chambers were on top of the vaccine rollout situation. **Mayor Matherly** mentioned the loss of Mr. Terrence Cole, a Fairbanks historian, and passed his thoughts and prayers along to his family. **Mayor Matherly** went on to give his personal thanks to everyone for all the hard work done this Christmas season and shared his excitement that a fresh new year would be coming very soon. He expressed his hope that one year from now

everyone will be together again, in person. **Mayor Matherly** stated how proud he was to lead the City. **Mayor Matherly** ended by asking Chief of Staff Mike Meeks to give an update.

Mr. Meeks reported that there are two labor contracts on the agenda. He stated that over the years, there has been a lot of cutting and pasting, and the unions have agreed to allow the next month to be used to clean up the contracts by fixing grammar and punctuation. Mr. Meeks wanted the Council to be aware that when they receive the second reading there will be minor changes but none that will have a financial or substantial impact. He continued by indicating that the changes can be highlighted if the Council wishes.

COUNCIL MEMBERS' COMMENTS

Ms. Rogers mentioned that she had received copious amounts of information from a gentleman who was not present. She stated that he had a lot of experience with the items they had been discussing lately. **Ms. Rogers** expressed her thanks to the person for taking their time in providing that information and shared her intent to read it.

Ms. Kun stated that she had no comments.

Ms. Therrien clarified that the reason she had asked about the percentage of ownership in the International Hotel and Bar transfer of ownership was because there may be times when a conflict of interest may arise. She asked if all shareholders could be listed in the future, and City Clerk Snider affirmed the request.

Mr. Clark stated that he had no comments.

Mr. Marney stated that he had no comments.

Mr. Gibson stated that he had no comments.

UNFINISHED BUSINESS

- a) Ordinance No. 6145, as Amended – An Ordinance Adopting the 2021 Operating and Capital Budgets. Introduced by Mayor Matherly. **SECOND READING AND PUBLIC HEARING.**

Ms. Rogers, seconded by **Mr. Marney**, moved to ADOPT Ordinance No. 6145, as Amended.

Mayor Matherly called for public comment and, hearing none, declared Public Testimony closed.

Mayor Matherly called on Mr. Meeks and Ms. Foster-Snow for a staff report prior to Council discussion. Mr. Meeks stated that the budget item with the most conversation was in regard to the “significant personnel changes in the police department.” He continued by requesting that the Council use this opportunity to gain clarification from himself and the HR Department if there were any questions regarding the changes. Mr. Meeks asked Ms. Foster-Snow how many vacancies the FPD currently had. Ms. Foster-Snow stated that there were 11 patrol vacancies and

two non-sworn vacancies. Mr. Meeks asked Ms. Foster-Snow if these types of vacancies are normal for the FPD. Ms. Foster-Snow stated that in her five years of experience there had typically been between 8-11 vacancies in the FPD. Mr. Meeks asked if it was predicted that all 13 vacancies would be filled. Ms. Foster-Snow stated that the biggest hinderance is that the FPD is only capable of training 9 new patrol officers in a calendar year. Mr. Meeks asked for clarification that two vacancies would remain unfilled at the end of year. Ms. Foster-Snow confirmed.

Mr. Meeks moved on to ask Ms. Foster-Snow about the Desk Corporal position. Ms. Foster-Snow indicated that someone has been filling that role outside of the title for about six years and that the original position has evolved to become a very important part of the FPD. She stated that this person has strong relationships with the District Attorney's office, City administration, community businesses, and the citizens of Fairbanks with whom they interact daily. Ms. Foster-Snow continued to clarify that this position would not be able to be filled with light duty personnel due to its duties and responsibilities and the need for consistency.

Mr. Meeks asked for explanation on the new position of Crime Scene Investigator (CSI). Ms. Foster-Snow stated that while the position is new, the employee is not. She stated that this particular employee has furthered their education and experience to gain the qualifications to fill this role, and FPD has not employed a CSI position in the past. She explained that the employee qualified for the new role is one of the two Evidence Technicians currently employed. She stated that FPD has eliminated an administrative position to make room for the CSI position resulting in an increase of only \$22,000.

Mr. Meeks asked Ms. Foster-Snow to confirm that the new Police Captain position would be a significant change and would cost the City approximately \$100,000. Ms. Foster-Snow clarified that the Captain position would be in lieu of two non-funded police officer positions and would save the City about \$70,000. She stated that the position would be filled with the department's longest tenured lieutenant. She stated that FPD is a very young department, and the desire is that the Captain position would retain an experienced employee in order to provide institutional knowledge and training. Additionally, this position would lessen the workload on the sergeants by 30% by helping with the increased records requests, use of force reviews, and citizen complaints. She stated that, ultimately, this position would help keep more sergeants on the streets supporting and training new officers.

Mr. Meeks clarified that this temporary position could be changed with the hiring of the new Police Chief; however, if it is denied at this time FPD would lose the ability to retain the experienced employee and likely create another vacancy. Ms. Foster-Snow stated that a temporary position can be modified with the 2022 budget, but the duties of this position need to be addressed regardless. She indicated that the Captain position would be the best way to do so.

Mayor Matherly thanked Mr. Meeks and Ms. Foster-Snow for their staff report. He stated that he had spoken with Acting Chief Sweet and Acting Deputy Chief Dupee who were in support the requested changes and that he felt it was important for the Council to provide them with the help needed.

Ms. Therrien stated she was satisfied with the budget, as amended, including the Captain position.

Ms. Kun stated she had no further amendments and was satisfied with the budget as-is.

Ms. Rogers thanked Mr. Meeks and Ms. Foster-Snow for their thorough explanation of the many things that had been questioned throughout the process. She stated that she had good confidence with the direction being taken with this budget, supported the requests of the FPD, and was very satisfied with the explanations.

Mr. Gibson stated that he had previously shared his reservations regarding the Captain position and continued to believe the decision should wait until a new Police Chief is hired. He stated that his concern was that the position is stated as a 1-year, temporary position and was based on the argument that it would only be possible to fill 9 of the 11 police officer vacancies, leaving two open positions which would provide salary savings to fund the temporary Captain position. He asked AC Sweet if lateral hires could mean more officers trained in a year. AC Sweet replied that lateral hires would still require field training and, depending on their experience, a shorter time is not guaranteed. **Mr. Gibson** then addressed the FPCU CBA that is being advanced to the next meeting and its relationship to the Captain position. He asked for clarification on the budgeted salary in question and how that would change when the new CBA was ratified. Ms. Bell stated that it would change because the budget is based on the current CBA; however, it would be an exempt position with no allotted overtime. **Mr. Gibson** asked if the total salary would increase and how it would affect the estimated savings. Ms. Bell stated that, due to the lack of overtime pay, it is likely that the savings will exceed the projected \$70,000. **Mr. Gibson** asked Ms. Bell if account 7501 in the IT department had been increased. Ms. Bell said that it had not increased because the department head had indicated that \$70,000 was sufficient for this year; she indicated that it may need to be increased with future budgets. Ms. Bell continued by clarifying that the budgeted amount in question was not for expenditures this year but will be moved to the Capital Fund.

Mr. Gibson, seconded by **Ms. Therrien**, moved to AMEND Ordinance No. 6145, as Amended, by increasing the Mayor's salary by 1.5% to take effect in the 2022 budget.

Mr. Gibson stated that the Council has approved pay raises at 1.5% for all the staff except the Mayor, and every year there is an increased cost in healthcare.

Ms. Therrien stated that it is a fair increase, even if there is a year delay.

Mr. Clark asked Mr. Gibson for input behind his motion.

Mr. Gibson stated the other non-bargaining staff, receive increases, but the Mayor does not, even though the position requires buy-in to the IBEW health insurance. Ms. Bell confirmed that a 1.5% increase was given to non-bargaining and IBEW employees.

Mayor Matherly asked for clarification on the number of non-bargaining employees. Ms. Bell stated that there are only 8 non-bargaining employees plus the Mayor who is in a different category.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6145, AS AMENDED, BY INCREASING THE MAYOR'S SALARY BY 1.5% TO TAKE EFFECT IN THE 2022 BUDGET AS FOLLOWS:

YEAS: Clark, Therrien, Marney, Gibson, Rogers

NAYS: Kun

Mayor Matherly declared the MOTION CARRIED.

Mr. Gibson, seconded by **Mr. Clark**, moved to AMEND Ordinance No. 6145, as Amended, by amending Department 15, account number 7201, Contributions to Other Agencies by reducing the Explore Fairbanks allocation by \$75,000 and the Fairbanks Economic Development Corporation allocation by \$25,000 and by increasing the FPD training budget by \$100,000.

Mr. Gibson stated that the amendment is intended to help get the requested FPD training budget closer to the \$300,000 the department had asked for, given the amount of vacancies and necessary training needed.

Mr. Clark stated that he believed it was a good way to take care of the necessities.

Ms. Therrien stated that she was not in favor of reducing the funds allocated to Explore Fairbanks and the FEDC; however, she would be in favor of increasing the police training budget with a separate motion. She continued by stating that Explore Fairbanks was already losing funds due to the reduction in bed tax revenue.

Ms. Rogers affirmed Ms. Therrien's statements and added that she supports the idea of two separate motions to address these changes. She continued to state that it is important for the City to support Explore Fairbanks and the FEDC based on the well-documented successes they have helped achieve within the City. **Ms. Rogers** stated that taking funds from these organizations, especially in this particular climate, was something she would never support.

Mr. Marney asked Mr. Gibson to restate his amendment, and **Mr. Gibson** did so.

Mayor Matherly stated that he is often torn on items like this. He stated that the FPD has been under a microscope this past year, and the City is fortunate to have good relationships between the citizens and the FPD, which had been very proactive throughout the year. He continued by stating the importance the public has placed on training within the FPD. **Mayor Matherly** explained that if organizations like Explore Fairbanks and the FEDC are bringing tourists, families, and businesses to town it is the City's duty to provide a clean and safe place to visit. He indicated that this is not an easy decision because both elements are important to the success of the City.

Ms. Therrien, seconded by **Ms. Kun**, moved to divide the question by considering the budget reductions and the budget increase separately.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO DIVIDE THE QUESTION BY CONSIDERING THE BUDGET REDUCTIONS AND THE BUDGET INCREASE SEPARATELY AS FOLLOWS:

YEAS: Kun, Therrien, Rogers
NAYS: Gibson, Clark, Marney, Matherly
Mayor Matherly declared the MOTION FAILED.

Mr. Clark stated that it has been an interesting year, and he believes this is the right thing to do to take care of the FPD.

Ms. Kun stated that her concern is for Explore Fairbanks and the FEDC based on the funds they usually receive. She stated that it is the work of Explore Fairbanks that generates revenues through bed tax that provide the City more money to put towards infrastructure like the police department, and she would not be supporting this amendment.

Ms. Rogers agreed that it had been a difficult year and recognized the needs within the FPD; however, she stated that taking funds from Explore Fairbanks and the FEDC was neither a positive nor productive way of meeting those needs.

Mr. Gibson stated that the surplus, which would be used to increase the training if the funds are not moved from somewhere else, is already slim. He asked Ms. Bell for the surplus amount. Ms. Bell stated that the surplus was \$250,312. **Mr. Gibson** stated that this is a reasonable action to take to ensure that the FPD receives the training that they need to maintain a safe City.

Mr. Marney clarified that the reduction would be a 5% reduction for Explore Fairbanks and a 25% reduction for the FEDC.

Mayor Matherly stated that he was very torn on this amendment. He stated that he would be focused on policing in the coming year, providing safety for the citizens and the police force. He asked Mr. Meeks if there were any additional salary savings that could be used to increase the training budget. Mr. Meeks explained that the two new positions were being funded by the projected savings and that any additional salary savings are typically reserved by the Council until the end of the year to go into the Capital Fund. **Mayor Matherly** asked Ms. Bell for the current budgeted amount for the FPD training fund. Ms. Bell stated that there was \$150,000 budgeted from the department request of \$300,000. She clarified that Mr. Gibson's amendment would bring the budgeted amount to \$250,000. **Mayor Matherly** asked AC Sweet for his thoughts on the lower \$150,000 budget. AC Sweet stated that it takes approximately \$20,000 per applicant to get through the academy and associated training and, while lateral transfers do not have to go to the academy, they are given the \$20,000 as a lateral bonus. He went on to state that if five officers go to the academy in February, that will leave only \$50,000 for training the remainder of the year, leaving the department very tight on training funds. **Mayor Matherly** clarified the options to the Council, either decrease the surplus, which is already very slim, or move the funds from another department.

Ms. Therrien stated that there was an agreement made with the bed tax money that indicated the percentage that was to be allocated to the FEDC and Explore Fairbanks. She stated that to make

this reduction would be against the long-standing agreement between the City and the community in regard to how the bed tax money would be spent and divided. She suggested that there may be options to perform interdepartmental transfers in the future to take care of extra training costs and asked the Council to consider the long-standing agreement with the bed tax community when casting their vote.

Mayor Matherly recalled a previous attempt to cut the funds to Explore Fairbanks and the FEDC and the blow back he had received.

Ms. Rogers thanked Ms. Therrien for speaking to the bed tax agreement and stated her discomfort with this item being brought up with so little discussion in previous meetings. She continued to state that it is discouraging for the City to consider backing out of long-standing agreements for the sake of convenience. **Ms. Rogers** expressed the desire that before any change in agreement would be considered, that conversations be had with the affected organizations who will suffer large financial cuts to their budgets.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6145, AS AMENDED, BY AMENDING DEPARTMENT 15, ACCOUNT NUMBER 7201, CONTRIBUTIONS TO OTHER AGENCIES BY REDUCING THE EXPLORE FAIRBANKS ALLOCATION BY \$75,000 AND THE FAIRBANKS ECONOMIC DEVELOPMENT CORPORATION ALLOCATOIN BY \$25,000 AND BY INCREASING THE FPD TRAINING BUDGET BY \$100,000 AS FOLLOWS:

YEAS: Clark, Gibson, Marney
NAYS: Therrien, Rogers, Kun, Matherly
Mayor Matherly declared the MOTION FAILED.

Mr. Marney asked for clarification about the Desk Corporal position and whether it would be both day and night shift. AC Sweet indicated that it would be a day shift only position based on the need of the department. **Mr. Marney** asked for the salary amount for the Police Chief. Ms. Bell stated that the Chief position, including benefits, was amounts to \$180,324. **Mr. Marney** asked if this amount would conflict with the proposed increase to the Deputy Police Chief and what that total was. Ms. Bell indicated she would need to pull that information as it is associated with the other CBA. **Mr. Marney** clarified his question by asking if the new agreement would lead to the Deputy Police Chief earning more than the Police Chief. Ms. Bell stated that the Deputy Police Chief, with benefits, would cost \$185,379. Mr. Meeks stated that the two positions are managed by separate unions. He stated the Chief position is under the IBEW, which has a scale where pay is based on experience, and the amount budgeted is based on the base wage offered. **Mr. Marney** asked for clarification on compensatory time and the reasoning behind it. Mr. Meeks stated that employees are capped at 240 hours, and they typically work many more hours than they are able to bank; additionally, he stated that there is no money associated with it. **Mr. Marney** stated that comp time and overtime appear to be the same, and he understood that the purpose of these positions was to eliminate overtime cost. Mr. Meeks explained that there is no monetary association with comp time, thus reducing the overtime cost.

Mayor Matherly indicated that the conversation was moving towards a contract negotiation point of view and may not be appropriate for the Council to discuss at that time.

Mr. Marney thanked Mr. Meeks and Ms. Bell for answering his questions and apologized for steering the conversation in that direction.

Mr. Clark asked for clarification on the CSI position and whether the existing position would be unfunded or removed completely. Ms. Bell indicated that an administrative position would be removed from the budget completely. **Mr. Clark** stated that he was cautious with the new contracts and the raises that would be associated with that. He continued to state that he believes FPD training to be an issue but that unless there were funds within the FPD budget it was likely that there would not be additional funds to make up the training budget deficit. **Mr. Clark** ended by reminding the Council of the financial burden placed on the private sector during this time and that it would be irresponsible for the City to continue spending money when so many are hurting right now.

Mr. Marney asked Ms. Foster-Snow where the City advertises for open positions. Ms. Foster-Snow explained that by contract all positions are first advertised internally and then various other mediums depending on the desired reach: local, state, or national.

Mayor Matherly stated that he was confident that training money could be found elsewhere and would bring that to the Council when it was needed. He continued by thanking the Council and staff for their hard work around this budget and shared his optimism for the coming year and the City's financial state, even with a low surplus.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6145, AS AMENDED, AS FOLLOWS:

YEAS: Marney, Clark, Rogers, Kun, Gibson, Therrien

NAYS: None

Mayor Matherly declared the MOTION CARRIED and Ordinance No. 6145, as Amended, ADOPTED.

NEW BUSINESS

- a) Resolution No. 4945 – A Resolution to Extend the Sunset Date for the Incentive Bonus Program with the Fairbanks Emergency Communications Center for Recruitment and Hiring. Introduced by Mayor Matherly.

Ms. Rogers, seconded by **Ms. Kun**, moved to APPROVE Resolution No. 4945.

Mayor Matherly called for public comment and, hearing none, declared Public Testimony closed.

Mr. Marney asked about the success of the program and its utilization. Ms. Foster-Snow affirmed that they have utilized the program to great success, including the referral process. **Mr. Marney** asked if the employee that recently left the City for another organization received a signing bonus. Ms. Foster-Snow referred the question to Ms. Merideth who stated that the employee left in favor of better working hours, not for monetary incentive. **Mr. Marney** asked

Ms. Merideth if she valued the Incentive Bonus program. Ms. Merideth replied affirmatively. She explained that all Dispatch training was done inhouse and takes 4-6 weeks. She continued by stating that she was currently providing the training in eight-hour Zoom meetings to avoid placing the burden on Dispatchers. **Mr. Marney** suggested the production of a commercial to promote the Dispatch positions. Ms. Merideth stated that the producers who have previously been interested in filming ride-a-longs with officers and State Troopers have contacted her to feature the Dispatch/FECC as well.

Mr. Gibson asked Ms. Bell for affirmation that the bonus funds would come from salary savings and for clarification on the ending date being December 31, 2022. Ms. Bell confirmed both statements.

Mr. Gibson, seconded by **Mr. Clark**, moved to AMEND Resolution No. 4945 by changing the sunset date to December 31, 2021.

Mr. Gibson stated that the reason for the amendment is due to the funding from annual salary savings; he stated he felt it would be important to discuss the matter each year.

Ms. Therrien asked City Attorney Ewers to address the legality of having a sunset date in the year 2022, as it would bind the Council over one year. Mr. Ewers indicated that the funds are provided by salary savings, not budget allocation. He stated that the incentive bonus can be amended or canceled by another resolution, which takes care of the year-to-year budget concerns and would not run afoul of the City Charter. **Ms. Therrien** stated that she was concerned about the two-year deadline and agreed with Mr. Gibson that it should be changed.

Ms. Rogers appreciated Mr. Ewers' comments and felt that they were sufficient. She continued by stating that requests and communications with the FECC have been reasonable and necessary. **Ms. Rogers** expressed her confidence in the personnel within the FECC and that she trusts their decisions regarding their needs.

Mayor Matherly agreed with Ms. Rogers and stated that there is typically enough salary savings on a yearly basis that he did not feel this two-year sunset date was a concern. He continued by stating that he did not see an issue with it being extended on a yearly basis either.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 4945 BY CHANGING THE SUNSET DATE TO DECEMBER 31, 2021 AS FOLLOWS:

YEAS: Clark, Therrien, Kun, Marney, Gibson, Rogers
NAYS: None
Mayor Matherly declared the MOTION CARRIED.

Mr. Gibson thanked the Council for their support on the amendment and expressed his appreciation of the program and his belief the Council will continue this program in the future.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4945, AS AMENDED, AS FOLLOWS:

YEAS: Marney, Clark, Rogers, Kun, Gibson, Therrien
NAYS: None
Mayor Matherly declared the MOTION CARRIED and Resolution, as Amended, APPROVED.

- b) Resolution No. 4946 – A Resolution Extending the Mayor's Declaration of a Disaster Emergency, Extending the Temporary Provisions of Ordinance No. 6126 Regarding Telephonic Participation of Council Members and Conduct of Council Meetings, and Extending the Mayor's Authority Regarding the Use of City Equipment and Personnel Outside City Limits. Introduced by Mayor Matherly.

Mr. Clark, seconded by **Mr. Marney**, moved to APPROVE Resolution No. 4946.

Ms. Therrien, seconded by **Ms. Kun**, moved to AMEND Resolution No. 4946 to add, “BE IT FURTHER RESOLVED that the City Council require the Mayor to issue a mask mandate through June 30, 2021.”

Ms. Therrien stated that she believed it was important for the community to hear support from the Council about a mask mandate. She continued by stating her belief that it was within the Mayor’s powers to do so, and while the Mayor has expressed that he did not feel it was necessary, the rising numbers and potential for more cases around the holidays, along with the hospital’s request for a mask mandate, made it an important issue for the Council to discuss.

Mayor Matherly stated that he did not want to mandate citizens to wear masks in or outside of their homes. He continued by reminding the Council of the vaccines coming out and his continued encouragement of wearing masks; he added that a large number of community members are wearing masks voluntarily. **Mayor Matherly** stated that a mask mandate would be done more as a symbol, being completely unenforceable. He continued by stating his belief that a mandate would simply cause more division among citizens who want the mandate enforced and those who do not.

Mr. Gibson asked Ms. Therrien to repeat her motion and for clarification on whether the motion would request or require the Mayor to issue the mandate.

Ms. Therrien clarified that the Council would be requiring the Mayor to issue a mask mandate.

Mr. Marney asked how the mandate would be policed.

Mayor Matherly stated that it would not be able to be enforced, and there would be people telling on each other, inundating the City with calls. He went on to explain that he understood the concerns expressed by Ms. Therrien; however, he had not been able to find evidence of successful mask mandates due to the immeasurable and unenforceable qualities.

Mr. Ewers interjected to explain the legality of the motion. He continued to state that encouraging a mask mandate would be an appropriate amendment; however, the Council cannot require the Mayor to exercise his emergency authority, as that power rests with the Mayor and the Mayor alone. He stated that if the Council would like to impose a mask mandate it would be

done by ordinance which would also address the matters of fines, enforcement, and warnings. As such, the Council cannot force the Mayor to issue a mask mandate, but they could suggest that he do so.

Ms. Therrien, with the concurrence of **Ms. Kun**, amended the motion by changing “require” to “request.”

Mr. Clark reminded the Council that the citizens of Fairbanks are free and able to make decisions for themselves. He continued by adding that those who wish to be responsible have been, and those that do not, do not have to. **Mr. Clark** added that the Mayor has been pro-mask from the beginning and that he stands behinds the Mayor’s reluctance to force the citizens of Fairbanks to do anything.

Mr. Gibson, seconded by **Ms. Kun**, moved to AMEND the motion to amend by changing the language from “...requests the Mayor to issue a mask mandate through June 30, 2021” to, “...encourages the citizens of Fairbanks to social distance and use masks to protect themselves and others from the coronavirus.”

Mr. Marney stated that this amendment was basically backing up the Mayor’s message.

Mayor Matherly clarified that it was not just his message and that he appreciates Ms. Therrien’s statement that the Council has not discussed the item or taken a public stance on the topic.

Ms. Rogers pointed out that the Mayor had enacted mandates for visitors and staff within City Hall. She stated that she was not clear on why the standard has been different for the City Council. She stated that since the Mayor requested that Council Members, participate by Zoom, she has been doing so. **Ms. Rogers** expressed her support for the Mayor’s masking efforts and thanked Ms. Therrien for bringing the topic to the table.

Mayor Matherly thanked Ms. Rogers and other Council members for using Zoom for meetings. He clarified that the reason there was a mandate within City Hall was because it is owned by the City and it is enforceable within the walls of City Hall.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND THE MOTION TO AMEND RESOLUTION NO 4946 BY CHANGING THE LANGUAGE FROM “...REQUESTS THE MAYOR TO ISSUE A MASK MANDATE THROUGH JUNE 30, 2021,” TO “...ENCOURAGES THE CITIZENS OF FAIRBANKS TO SOCIAL DISTANCE AND USE MASKS TO PROTECT THEMSELVES AND OTHERS FROM THE CORONAVIRUS” AS FOLLOWS:

YEAS: Kun, Gibson, Therrien, Clark, Marney, Rogers

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 4946 BY ADDING, “BE IT FURTHER RESOLVED THAT THE CITY COUNCIL ENCOURAGES THE CITIZENS OF FAIRBANKS TO SOCIAL DISTANCE AND USE

MASKS TO PROTECT THEMSELVES AND OTHERS FROM THE CORONAVIRUS.” AS FOLLOWS:

YEAS: Kun, Gibson, Therrien, Clark, Marney, Rogers
NAYS: None
Mayor Matherly declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4946, AS AMENDED, AS FOLLOWS:

YEAS: Therrien, Rogers, Clark, Gibson, Kun, Marney
NAYS: None
Mayor Matherly declared the MOTION CARRIED.

- c) Ordinance No. 6146– An Ordinance Ratifying a Collective Bargaining Agreement Between the City of Fairbanks and the International Brotherhood of Electrical Workers Local 1547. Introduced by Mayor Matherly.

ADVANCED on the CONSENT AGENDA.

- d) Ordinance No. 6147 – An Ordinance Ratifying a Collective Bargaining Agreement Between the City of Fairbanks and the Public Safety Employees Association, Fairbanks Police Command Unit (FPCU). Introduced by Mayor Matherly.

ADVANCED on the CONSENT AGENDA.

DISCUSSION ITEMS AND COUNCIL MEMBERS’ COMMENTS

Ms. Rogers shared that bed tax presentations would be happening the next evening at 5:30 p.m. through Zoom and in person at City Hall.

Ms. Kun did not have any committee reports. She gave a land acknowledgement and wished everyone a Happy Hanukkah, Merry Christmas, Happy Kwanzaa, and a Happy New Year. **Ms. Kun** reminded the Council that these are not always happy times for everyone and encouraged anyone that might be hurting to text 741-741 or call (800) 273-8255 for help.

Ms. Therrien shared that she was able to attend a portion of the Alaska Municipal League (AML) presentation of the Governor’s budget. She added that the AML had stated that the Governor was very vague on the bond proposal, and they were fearful of the impact on municipalities. She went on to acknowledge the gift received from Foundation Health Partners (FHP) and thanked them. **Ms. Therrien** wished everyone a happy holiday and offered best wishes for all of the Council members.

Mr. Clark did not have any committee reports. He stated that if AML is concerned about the Governor’s budget, then the City Council should also be concerned and do all that can be done to remain fiscally prudent. **Mr. Clark** wished everyone a Merry Christmas and echoed Ms. Kun’s concerns for those who may be hurting; he asked her to repeat the numbers for help. He

encouraged everyone to say hi to each other and reach out to others. Ms. Kun repeated the helpline number, 1-800-273-TALK.

Mr. Marney stated that he would be attending his first bed tax meeting the next evening and wished everyone a Merry Christmas. He continued by sharing his admiration for the City staff and the hard work they put forth.

Mr. Gibson thanked FHP for the mug and expressed his appreciation for the hard work they do. He expressed his discouragement at some of the earlier comments that questioned other Council members' honor and integrity. **Mr. Gibson** stated that these types of comments are not productive. He restated his concern over the lack of training funds available to the FPD and the meager surplus funds. He continued by stating that these were very real concerns and should be considered seriously in the future.

WRITTEN COMMUNICATIONS TO COUNCIL

- a) Fairbanks Diversity Council Meeting Minutes of November 10, 2020

ACCEPTED on the CONSENT AGENDA

- b) Reappointments to the Building Code & Landscape Review & Appeals Commission

APPROVED on the CONSENT AGENDA

ADJOURNMENT

Ms. Kun, seconded by **Ms. Therrien**, moved to ADJOURN the meeting.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly declared the meeting adjourned at 8:34 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: RR



800 Cushman Street
Fairbanks, AK 99701

Telephone (907)459-6702
Fax (907)459-6710

MEMORANDUM

TO: Mayor Matherly and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Liquor License Renewals

DATE: January 20, 2021

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following liquor license renewals:

Lic. #	DBA	License Type	Licensee	Address
4507	Miguel's Restaurant	Beverage Dispensary	Miguel's, LLC	1235 Airport Way, Suite 1
4880	Friar Tuck's Hoagie House	Restaurant/ Eating Place	Joshua Roach and Stafford Roach	427 Merhar Avenue, Unit 2
5816	Ajimi Japanese Restaurant	Restaurant/ Eating Place	Ajimi, Inc.	69 College Road

Pursuant to FGC Sec. 14-178 the Council must determine whether to protest liquor license renewal applications after holding a public hearing.

Per the Council's request, the Police Department has included a call report for the locations listed. Asterisked items in the attached call reports indicate that the call was attributed to the business itself.

There are no department-recommended protests to the above-listed liquor license renewals.

CITY OF FAIRBANKS PUBLIC SAFETY

MIGUEL`S 1235 Airport Way Ste 1

12/22/2019 - 12/20/2020

Report #	Call Time	Nature	Location	Business	Prime Unit	Disp.	Close Time
	11/08/2020 20:10	AOA - NON URGENT - BRAVO	1235 AIRPORT WAY	Bamboo Panda	S4	NRP	11/08/2020 20:21:34
20003675	09/30/2020 17:08	WANTED PERSON - CHARLIE	1235 AIRPORT WAY		O54	RPT	09/30/2020 18:09:10
	09/01/2020 14:05	10-36	1235 AIRPORT WAY		O2	WAR	09/01/2020 14:09:33
20003003	08/17/2020 18:50	VERBAL DOMESTIC DIST - JUST	1235 AIRPORT WAY	Bamboo Panda	S11	RPT	08/17/2020 21:02:34
	06/29/2020 18:49	SUSPICIOUS CIRCUMSTANCE-	1235 AIRPORT WAY		O55	NRP	06/30/2020 22:41:20
20000850	04/21/2020 12:32	SI - FOLLOW-UP	1235 AIRPORT WAY		O39	RPT	04/21/2020 12:36:08
	04/21/2020 11:50	DRUGS - SALE - CHARLIE	1235 AIRPORT WAY		O50	NRP	04/21/2020 17:36:09
	03/19/2020 16:22	SI - AOA	1235 AIRPORT WAY	Bamboo Panda	O21	NRP	03/19/2020 22:03:00
	01/27/2020 16:50	DVPO SERVICE	1235 AIRPORT WAY	Miguel's Restaurant	O53	NRP	01/31/2020 09:55:30
	01/09/2020 21:18	SI - FIELD CONTACT	1235 AIRPORT WAY		O16	NRP	01/09/2020 21:51:40
Total Number of Events Listed:					10		

No calls attributed to Miguel's.

CITY OF FAIRBANKS PUBLIC SAFETY

FRIAR TUCK'S 427 Merhar Avenue Unit 2

12/22/2019 - 12/20/2020

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
20003937	10/19/2020 00:23	WANTED PERSON -	427 MERHAR AVE	O21	NRP	10/19/2020 00:44:45
	08/14/2020 15:02	MVC - NO INJURIES -	427 MERHAR AVE	DESK	NRP	08/14/2020 15:08:58

Total Number of Events Listed: 2

No calls attributed to Friar Tuck's

CITY OF FAIRBANKS PUBLIC SAFETY

AJIMI JAPANESE RESTAURANT 69 College Rd

12/22/2019 - 12/20/2020

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
* * <i>open door only</i>	07/28/2020 09:06	SUSP	69 COLLEGE RD	O58	NRP	07/28/2020 09:19:40
	03/27/2020 19:14	TRESPASS/UNWANTE	69 COLLEGE RD	L3	NRP	03/27/2020 19:44:51
20000857	03/13/2020 22:53	REDDI	69 COLLEGE RD	O52	RPT	03/14/2020 00:43:39
	01/25/2020 19:52	URGENT WELFARE	69 COLLEGE RD	O54	NRP	01/25/2020 21:00:10

Total Number of Events Listed: 4

RESOLUTION NO. 4949

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO
ACCEPT FUNDS FROM THE ALASKA DEPARTMENT OF HEALTH
AND SOCIAL SERVICES FOR THE RESTORE HOPE IN LINKAGE TO
CARE COLLABORATION GRANT**

WHEREAS, the City of Fairbanks has been notified by the Alaska Department of Health and Social Services that the City of Fairbanks was awarded a Restore Hope in Linkage to Care Collaboration Grant to establish the Crisis Now Model; and

WHEREAS, the City of Fairbanks was awarded \$125,000 to establish a mobile crisis team with emergency personnel and behavioral health providers; and

WHEREAS, the City of Fairbanks intends to contract with The Bridge to provide Peer Support Specialists; and

WHEREAS, the City of Fairbanks is not required to provide a match.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for accepting funds on behalf of the City for this Restore Hope in Linkage to Care Collaboration Grant.

PASSED and APPROVED this 25th Day of January 2021

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4949

Abbreviated Title: AK DEPT OF HEALTH & SOCIAL SERVICES RESTORE HOPE GRANT

Department(s): FIRE DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Building	Contractual	Total
Peer Support Specialists (The Bridge)	\$0	\$0	\$125,000	\$125,000
				\$0
				\$0
				\$0
				\$0
TOTAL	\$0	\$0	\$125,000	\$125,000

FUNDING SOURCE:	Equipment	Building	Contractual	Total
Grant Funds (Federal Pass-Through from State)	\$0	\$0	\$125,000	\$125,000
				\$0
				\$0
TOTAL	\$0	\$0	\$125,000	\$125,000

There is no match required for this grant. The City would have no obligation beyond the grant period.

Reviewed by Finance Department:

Initial CP

Date 1/14/2021

RESOLUTION NO. 4950

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY
FOR FUNDS FROM THE ALASKA DIVISION OF HOMELAND
SECURITY AND EMERGENCY MANAGEMENT FOR THE FFY2021
STATE HOMELAND SECURITY PROGRAM**

WHEREAS, the City of Fairbanks has been notified by the Alaska Division of Homeland Security and Emergency Management that the City is eligible to apply for State Homeland Security Program (SHSP) funds to enhance resilience, absorb disruptions, and recover from incidents both manmade and natural; and

WHEREAS, the City of Fairbanks plans to use the funds to retrofit a Mobile FECC/Command Center Van (\$51,800) and to conduct a Combined Response to Domestic Terrorism Events – Vehicle IED training for the Police and Fire Departments (\$105,200); and

WHEREAS, the City of Fairbanks plans to request \$157,000, and no match is required.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City for this State Homeland Security Program grant.

PASSED and APPROVED this 25th Day of January 2021.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4950

Abbreviated Title: FFY21 STATE HOMELAND SECURITY PROGRAM

Department(s): FECC, POLICE & FIRE DEPARTMENTS

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes X No _____

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Training	Personnel	Total
Mobile FECC/Command Center Van Retrofit	\$51,800			\$51,800
Instructor Fees and Backfill Costs (FPD & FFD)		\$15,000	\$90,200	\$105,200
				\$0
				\$0
				\$0
	\$51,800	\$15,000	\$90,200	\$157,000

FUNDING SOURCE:	Equipment	Training	Personnel	Total
Grant Funds (Federal Pass-Through from State)	\$51,800	\$15,000	\$90,200	\$157,000
				\$0
				\$0
TOTAL	\$51,800	\$15,000	\$90,200	\$157,000

The operations and maintenance costs associated with the Mobile FECC/Command Center Van will be performed by Public Works and incorporated in the annual general fund budget. There are no ongoing costs anticipated from the training.

Reviewed by Finance Department: Initial cp Date 1/14/2021

RESOLUTION NO. 4951

**A RESOLUTION SUPPORTING THE ONE-WAY TRAFFIC CONCEPT PROPOSAL
FOR THE 5TH AVENUE RECONSTRUCTION PROJECT**

WHEREAS, the pavement and sidewalks on 5th Avenue have severely deteriorated over the years, the sidewalks are obstructed with utility poles, curb ramps are not ADA compliant, and the roadway experiences frequent ponding during rain and snowmelt events; and

WHEREAS, 5th Avenue is a part of the City's downtown core and provides access to numerous businesses and public facilities and is a prime corridor for residents and tourists accessing the Central Business District by vehicle, bicycle, and on foot; and

WHEREAS, in December of 2017, the City Council approved Resolution No. 4816 supporting the nomination of an FMATS transportation improvement program project for the reconstruction of 5th Avenue between Barnette and Noble Streets; and

WHEREAS, as part of the planning for the 5th Avenue Reconstruction Project, FAST Planning has held four stakeholder meetings and online and open house surveys, plus, the project has been reviewed by the FAST Planning Technical Committee and the Policy Board; and

WHEREAS, the City Council has been briefed at Council meetings on the Project by the City Engineer and by Council Members Gibson and Cleworth; and

WHEREAS, the City Council supports maintaining the current one-way traffic pattern rather than a proposed two-way traffic pattern for the following reasons:

The ROW between Lacey Street and Cushman Street is not wide enough to provide the desired sidewalk widths, on-street parking, and lanes for two-way traffic in all seasons;

The one-way concept provides wider sidewalks that encourage pedestrian movement;

The one-way concept reduces pedestrian-vehicle conflicts;

The one-way concept maintains on-street parking and loading zones; and

The one-way concept promotes efficient winter maintenance of the roadway.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, that the City supports the one-way traffic concept proposal for the FAST Planning Transportation Improvement Program Project for the Reconstruction of 5th Avenue Between Barnette and Noble Streets.

BE IT FURTHER RESOLVED that the City Clerk is directed to send a copy of this resolution to FAST Planning.

PASSED AND APPROVED this 25th day of January 2021.

Jim Matherly, Mayor

AYES:
NAYS:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

RESOLUTION NO. 4952

**A RESOLUTION AUTHORIZING MATCHING FUNDS FOR THE CITY
OF FAIRBANKS SYSTEMIC SIGNAL UPGRADES PROJECT**

WHEREAS, the City of Fairbanks Systemic Signal Upgrades Project has been approved for funding through the FFY2020 Highway Safety Improvement Program; and

WHEREAS, the Project will install overhead signal heads and retroreflective back plates at various intersections; and

WHEREAS, the intersections are currently maintained by the City and will continue to be maintained by the City after the upgrades; and

WHEREAS, the Project is currently estimated at \$7,745,000, and the City is required to provide a match in the amount of \$461,088; and

WHEREAS, the match was approved as a Capital Fund Expenditure in the 2021 Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor is authorized to execute any and all documents required for the City of Fairbanks Systemic Signal Upgrades Project.

PASSED and APPROVED this 25th Day of January 2021.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

21NR02 City of Fairbanks Systemic Signal Upgrades Attachment

To mitigate rear-end and angle crashes, we propose to install an overhead signal head for each lane of each approach for intersections 1-11. This will improve the overall conspicuity of the intersection and provide clear direction to all users. Permissive left turns will be converted to FYA signal faces, and protected/permissive left turns will be provided for signals 5-11. Retroreflective back plates will be installed on all signal heads for locations 1-22.

1. Old Steese Highway and Bentley Trust Ave
2. Illinois St and Minnie St
3. Illinois St and Phillips Field Rd
4. Illinois St/Cushman St/Barnette St and Terminal St
5. Cushman St and 15th Ave
6. Cushman St and 17th Ave
7. Cushman St and 23rd Ave
8. Lacey St and 1st Ave
9. Lacey St and 2nd Ave
10. Lacey St and 3rd Ave
11. Lacey St and 10th Ave
12. Cushman St and 1st Ave
13. Cushman St and 2nd Ave
14. Cushman St and 3rd Ave
15. Cushman St and 4th Ave
16. Cushman St and 5th Ave
17. Cushman St and 10th Ave
18. Cushman St and Gaffney Rd
19. Noble St and 1st Ave
20. Noble St and 2nd Ave
21. Noble St and 3rd Ave
22. Noble St and 10th Ave

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4952

Abbreviated Title: COF SYSTEMIC SIGNAL UPGRADES

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes X No _____
If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____
If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	2021/22	2023	2024	Total
COF Signal Upgrade Project Match	\$60,000	\$3,750	\$397,338	\$461,088
				\$0
				\$0
				\$0
				\$0
	\$60,000	\$3,750	\$397,338	\$461,088

FUNDING SOURCE:	2021/22	2023	2024	Total
Capital Fund (2021 Budget)	\$60,000	\$3,750	\$397,338	\$461,088
				\$0
				\$0
TOTAL	\$60,000	\$3,750	\$397,338	\$461,088

The operations and maintenance costs associated with the Signal Upgrades will continue to be performed by Public Works and incorporated in the annual general fund budget.

Reviewed by Finance Department: Initial cp Date 1/20/2021



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING MINUTES – NOVEMBER 4, 2020
HELD VIA TELECONFERENCE (459-6769) AND
IN FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:00 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via teleconference with Chair Aldean Kilbourn (Seat C) presiding (telephonically) and with the following members in attendance:

Members Present: Kristina Heredia, Seat D (telephonic)
Julie Jones, Seat E (telephonic)
Victoria Dowling, Seat G (telephonic)
Jeff Jacobson, PW Director & Ex-Officio Member (telephonic)

Absent: Vacant, Seat A
Michael Gibson, Seat B
Karen Erickson, Seat F

Also Present: D. Danyielle Snider, City Clerk
George Dalton, Former Member (telephonic)

APPROVAL OF MEETING MINUTES

a) Regular Meeting Minutes of October 7, 2020

Ms. Heredia, seconded by **Ms. Dowling**, moved to APPROVE the Regular Meeting Minutes of October 7, 2020.

Chair Kilbourn took a voice vote on the motion to APPROVE the meeting minutes, and all members voted in favor.

APPROVAL OF AGENDA

Ms. Jones, seconded by **Ms. Dowling**, moved to APPROVE the Agenda.

Chair Kilbourn took a voice vote on the motion to APPROVE the meeting agenda, and all members voted in favor.

CITIZENS COMMENTS

George Dalton – Mr. Dalton commented that he is pleased with all the work members got done over the last few months at the cemetery.

EVENTS & PUBLIC RELATIONS

Chair Kilbourn asked when Frank Turney's memorial plaque might be installed. **Ms. Jones** stated she was going to do it herself if that was okay, then the Commission could have a ribbon

cutting later on. **Chair Kilbourn** stated she was wondering because she wanted to let Frank's family know what was going on in case they were wanting to attend. She pointed out that their travel is dependent upon COVID. **Ms. Jones** asked whether the Commission should wait until the family is in Fairbanks to install it or whether she should go ahead and put up the plaque. Members agreed to allow Ms. Jones to install the plaque at the cemetery.

UNFINISHED BUSINESS

a) Private John White Dog Tags Installed

Ms. Jones reported that she installed the dog tag, but she was unable to get good photos. She explained how the original piece was mounted and stated that it took her over an hour to drill out the leftover residue before installing the new tag. She stated she used a cold weather epoxy, but she has not been back to check on the installation since it snowed. **Chair Kilbourn** stated that if it does not hold, they can try another product designed for metal, concrete, slate, etc.

Mr. Jacobson joined the meeting at 5:08 p.m.

Chair Kilbourn summarized the Committee's discussion thus far for the benefit of Mr. Jacobson. She asked him to get with Ms. Jones regarding the installation of Mr. Turney's memorial plaque.

b) Ideas for NE/NW Portion of Cemetery

Chair Kilbourn stated that members have finished comparing the cemetery map, the database, and the actual monuments for the whole NW/NE side of the cemetery. She expressed hope that members may know someone who would have the expertise to create a map of that portion of the cemetery. She asked members to let her know if they know someone who can help. She stated that the kiosk can be updated to reflect the new information.

Ms. Jones stated that she would be willing to make a few phone calls to inquire with people who may be able to help with the project. **Chair Kilbourn** stated that the Commission has a lot of information, and someone who is a cartographer will understand how to go about it. **Ms. Jones** stated that she will make some phone calls and report back to the Commission.

Mr. Dalton asked whether Palo helped out much at the cemetery. **Chair Kilbourn** stated that he is often travelling, but she could check with him. She stated that members found a buried marker using Palo's equipment. **Ms. Jones** asked what Palo's function would be; **Chair Kilbourn** replied he may know someone who could help with the cartography. She stated she does not know what he might know, but he is a geologist by trade.

c) 2020 Order of 31 New Markers

Chair Kilbourn stated that Ms. Jones has a final copy, but members keep getting and adding new information to the marker list. **Ms. Jones** stated that she is waiting to order because of all the new information coming in. She stated that the granite has been ordered, but since it takes a while to arrive from China, they have some time.

Chair Kilbourn reported that there are two or three markers from 2017 that are difficult to read. She wondered if Ms. Jones could ask Quiring Monuments why that is if she sends her photos. **Ms. Jones** agreed to ask.

NEW BUSINESS

a) 2019 Bed Tax Grant Report and 2020 Bed Tax Grant Application

Ms. Jones reported that the bed tax application was submitted Monday afternoon. She expressed hope that there was nothing wrong with it as there was no time for Chair Kilbourn to review it. She stated that the previous year, the Commission asked for \$12,000 and received about \$7,000. She stated that the Commission requested \$10,000 this year, but she stated that since bed tax revenues are down, grants may be lower. Clerk Snider explained that the City's full \$270,000 discretionary grant would be distributed. **Chair Kilbourn** thanked Ms. Jones for her work.

b) Letter to Pioneer Igloo #4 Foundation

Chair Kilbourn asked members to review her draft letter to the Pioneer Igloo #4 Foundation and let her know whether anything needs to be changed before she sends it the following day. She stated that members keep finding, while researching burial sites, that there are Pioneers that do not yet have markers. She expressed hope that the Igloo #4 Foundation will consider funding some of the Pioneer markers. She stated that one of the Pioneer members, Erica Miller, wants to install concrete crosses, but the Commission has repeatedly said no because the crosses are hard to mow around and attract vandals.

Ms. Heredia stated that she likes the letter, and she thinks it is good to ask the Pioneers to participate. She stated that the wording in the 2nd to last paragraph could be less strong. **Chair Kilbourn** stated that Ms. Miller sits on the Foundation board as Treasurer, and she is adamant that the cemetery look as it did in the old days, with all the pickets and crosses. She stated that she would like language in the letter to address Ms. Miller's requests and reiterate that the Commission has denied those requests. **Ms. Jones** commented that the other issue has been that they have placed markers at the cemetery on their own but have installed them in the wrong place. She stated that the Commission has had to inform them that there is a process for marker placement.

Ms. Heredia stated that she is okay with the letter if no one else has a problem with it. **Ms. Jones** stated that she likes encouraging people to work together and that drafting language that talks about continuity and enthusiasm might be a good way to present the issue. She agreed with softening the 2nd to last paragraph. **Chair Kilbourn** stated that if Ms. Jones and Ms. Heredia could rewrite that paragraph and send it to her, she would include it in the final letter. **Ms. Jones** and **Ms. Heredia** agreed to help.

Ms. Jones, seconded by **Ms. Dowling**, moved to allow **Chair Kilbourn** to send out the Igloo #4 letter the following day based on the understanding that the 2nd to last paragraph would be softened first.

Chair Kilbourn took a voice vote on the motion, and all members voted in favor.

c) **Volunteers to Write Up Summaries of Clay Street Cemetery Interred**

Chair Kilbourn Joan Skilbred wrote about some people buried at the cemetery for the Rotary Club. She stated that it would be nice if members could write something up for each person they have information about who is buried at the cemetery. She stated that Mr. Gibson has done a genealogy book about his family, and he is a good writer. She suggested that he may be willing to write some pieces. She stated that if any member is interested in writing some pieces, she could assign them some names and provide them with all the information she has. She stated that the writeup does not have to be long, and perhaps they could someday make the writeups available in a brochure or at the public library. She stated she has some samples of what Ms. Skilbred wrote.

Mr. Jacobson supported the idea and stated that he would be willing to help. He suggested that they use QR codes to link the digital bios to the kiosk so that people could easily access the information from their phones. **Chair Kilbourn** stated that she can email members a sample, and members can respond about whether they are interested in helping.

OPEN AGENDA

Chair Kilbourn asked Clerk Snider if she could provide the term expiration dates for each member. Clerk Snider read each member's term expiration date into the record.

NEXT MEETING DATE

Chair Kilbourn asked when the bed tax presentation meeting would occur and whether the Commission needed to meet in December. Clerk Snider stated that the Hotel/Motel Discretionary Fund Committee Presentation meeting would take place on December 15 at 5:30 p.m., and the Distribution meeting would occur on December 21 at noon.

Ms. Jones thanked Mr. Dalton for reapplying for service and stated that he and Chair Kilbourn did amazing work at the cemetery over the summer. **Mr. Jacobson** wished everyone a happy Thanksgiving.

The next Regular Meeting of the Clay Street Cemetery Commission is scheduled for Wednesday, December 2, 2020.

ADJOURNMENT

Ms. Jones, seconded by **Ms. Dowling**, moved to ADJOURN the meeting. **Chair Kilbourn** declared the meeting ADJOURNED at 5:38 p.m.


Aldean Kilbourn, Chair


D. Danyelle Snider, MMC, City Clerk

Transcribed by: DS



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING MINUTES – DECEMBER 2, 2020
HELD VIA TELECONFERENCE (459-6769) AND
IN FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:00 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via teleconference with Chair Aldean Kilbourn (Seat C) presiding (telephonically) and with the following members in attendance:

Members Present: George Dalton, Seat A (telephonic)
 Kristina Heredia, Seat D (telephonic)
 Julie Jones, Seat E (telephonic)
 Karen Erickson, Seat F (telephonic)
 Victoria Dowling, Seat G (telephonic)
 Jeff Jacobson, PW Director & Ex-Officio Member (telephonic)

Absent: Michael Gibson, Seat B
 Julie Jones, Seat E

Also Present: D. Danyielle Snider, City Clerk

APPROVAL OF MEETING MINUTES

a) Regular Meeting Minutes of November 4, 2020

Ms. Erickson, seconded by **Ms. Dowling**, moved to APPROVE the Regular Meeting Minutes of November 4, 2020.

Chair Kilbourn took a voice vote on the motion to APPROVE the meeting minutes, and all members voted in favor.

APPROVAL OF AGENDA

Chair Kilbourn called for changes to the agenda and heard none.

COMMUNICATIONS TO COMMISSION

Chair Kilbourn stated that she had received a call from a friend of Frank Turney, Brian Beal, he is a member of VFW, and he expressed a desire to help with the cemetery. **Chair Kilbourn** informed him that there would not be any work completed until after the snow melts. **Chair Kilbourn** also requested that if his name is discovered to please pass that information along to her.

Chair Kilbourn stated that she had not received a response to her letter sent to the Pioneer Igloo #4 Foundation.

EVENTS & PUBLIC RELATIONS

Chair Kilbourn stated that she has not received an update regarding Frank Turney's memorial. Frank's son, Nathan, is currently in isolation. **Chair Kilbourn** reflected upon the previous discussion for the memorial plaque and stated that it will be installed on the shed when weather is better. **Ms. Erickson** requested that the minutes reflect that the plaque was discussed and that the commission include Nathan in the plans regarding the plans for a memorial. **Chair Kilbourn** indicated that she is communicating often with Nathan in this matter.

UNFINISHED BUSINESS

- a) 2020 Bed Tax Grant Application

Chair Kilbourn received an email from Ms. Jones indicating she would be ready to give the Bed Tax Grant Presentation on December 15. Clerk Snider explained the process for this year's presentations, which includes a practice meeting to verify connectivity to Zoom on December 10 at 5:30 p.m. She stated this is to prepare for the live presentation on December 15 at 5:30 p.m. also via Zoom.

NEW BUSINESS

- a) Letter to Pioneer Igloo #4 Foundation

Chair Kilbourn stated that she sent a letter asking if they would give \$1,000 towards the purchase of up to five monuments for Pioneers that they can verify who are currently without markers. There has not been a response. **Ms. Erickson** stated that the Pioneers have not been meeting recently, and she is unsure if they would be willing to make a formal response without a meeting. **Chair Kilbourn** stated that it is stalled until there is a response from the Pioneers.

Chair Kilbourn went on to state the monument company was in possession of the order, but they had not yet sent a confirmation receipt to verify correctness.

OPEN AGENDA

Ms. Erickson wished to discuss the item in the minutes of the November 4, 2020 meeting referencing Joanie Skilbred's biography write-ups on the rotary members who are interred in the Clay Street Cemetery. **Ms. Erickson** suggested that the commission look into contacting the Rotary for more information. She was not sure if there would be an application process to obtain member information.

Chair Kilbourn clarified that there was a misunderstanding and explained that the suggestion was made at **Chair Kilbourn's** desire to provide visitors of the cemetery information about the people buried on the grounds, and it did not involve the Rotary. **Chair Kilbourn** stated that Joanie Skilbred had provided biographies in the past about individuals interred at the cemetery, which had been read at the Rotary meetings. The suggestion was about doing more of these biographies about the residents of the cemetery. **Chair Kilbourn** stated that she would like each member of

the commission to conduct research and provide a short, 250-300-word biography on an individual buried at the cemetery. She stated that she had wanted to, but did not, send out examples because no one, except for Mr. Gibson, had requested a sample or expressed interest in participating. Mr. Gibson was unable to participate currently due to his pending surgery.

Ms. Erickson stated that the names she had previously received from the Chair had no information that she could locate. **Chair Kilbourn** stated that she was able to get issues of the Nenana Daily Tribune from 1919 and 1920, which she's been scanning, date by date, looking for names that coincide with those in the Clay Street Cemetery that died in Nenana. She went on to state that while there is not a lot of information, they have found a little with the help of Janet Richardson. **Ms. Erickson** expressed interest in receiving more names to research. **Chair Kilbourn** asked if the other members were interested in participating in the project. **Mr. Dalton** indicated he would be interested in doing the research, and **Ms. Dowling** stated she would be willing to do the writing if the facts were given to her. **Ms. Heredia** stated she would be willing to write but was concerned about her lack of historical knowledge. **Ms. Erickson** requested that Chair Kilbourn provide an example so that they could better understand her vision for the project. **Chair Kilbourn** stated that she would send the example and names of the interred to the other members.

NEXT MEETING DATE

The next Regular Meeting of the Clay Street Cemetery Commission is scheduled for Wednesday, January 6, 2021.

Ms. Heredia stated that she would be available as long as the meeting was held remotely; however, she will be returning from out of state and required to quarantine during that time if a physical meeting was required. **Chair Kilbourn** indicated that would not be an issue.

ADJOURNMENT

Chair Kilbourn, seconded by **Ms. Heredia**, moved to ADJOURN the meeting. **Chair Kilbourn** declared the meeting ADJOURNED at 5:16 p.m.



Aldean Kilbourn, Chair



D. Danyelle Snider, MMC, City Clerk

Transcribed by: RR



FAIRBANKS DIVERSITY COUNCIL
REGULAR MEETING MINUTES
DECEMBER 8, 2020, 5:30 – 7:00 P.M.
HELD VIA TELECONFERENCE AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Fairbanks Diversity Council** (FDC) convened at 5:32 p.m. on the above date to conduct a Regular Meeting via Zoom Webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding (via Zoom) and with the following members in attendance [Z = Zoom; P = In Person]:

Members Present: (Z) Kennita Williams, Seat A (Z) Doug Toelle, Seat J
 (Z) Robert Dorton, Seat B (Z) Sara Harriger, Seat K
 (Z) Juanita Webb, Seat D (P) Angela Foster-Snow, HR Dir.
 (Z) Andrew Aquino, Seat G (Z) June Rogers, Councilmember

Members Absent: Jose Martinez II, Seat C Vacant, Seat H
 Shelissa Thomas, Seat E Kelvin Lee, Seat I
 Rita Davis, Seat F

Also Present: (P) Mike Meeks, Chief of Staff (P) D. Danyielle Snider, City Clerk
 (P) Rick Sweet, Acting Police Chief

CALL TO ORDER & READING OF THE FDC MISSION STATEMENT

Chair Matherly called the meeting to order and read the FDC Mission Statement.

PLEDGE OF ALLEGIANCE

Chair Matherly led everyone in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Dorton, seconded by **Mr. Aquino**, moved to APPROVE the Agenda.

Hearing no objection, the Agenda was APPROVED.

CITIZENS' COMMENTS (Limited to 3 Minutes)

Clerk Snider stated that there are no citizens in the Council Chambers, and no one submitted written comments in advance. An opportunity was provided for citizens to comment via Zoom, and no citizens wished to provide comments.

MAYOR & CITY STAFF REPORTS

Chair Matherly stated that a Coronavirus vaccine is on the way and that he and City staff are monitoring the situation closely. He shared that the City Council will finalize the City's 2021 budget on Monday, December 14. He spoke to the City's efforts to make accommodations for employees during the pandemic and to the great job City staff did with CARES Act funding. **Chair Matherly**

spoke briefly to snow removal efforts by the Public Works Department and commended them for a job well done. He thanked FDC members for their dedication to the City and for the work they have done. **Chair Matherly** expressed excitement for the new year, and he stated that eventually the pandemic will subside and case levels will decrease. He encouraged everyone to continue to wear masks. He stated there was a good article in the News Miner over the weekend about the Fairbanks Emergency Communications Center (FECC, Dispatch), and he invited FDC members to spread the word about the job opportunities at FECC. **Chair Matherly** asked Acting Police Chief Sweet if he had anything to report.

AC Sweet updated the FDC on the Fairbanks Police Department (FPD) training plan they were previously briefed about. He reported that officers completed verbal judo training in July and implicit bias training in October. He stated are moving forward with de-escalation and force mitigation web-based training in December. He stated that another training FPD plans to participate in is called “Legally Justified but Is it Avoidable?” AC Sweet stated he wants officers to start thinking ahead, especially when dealing with situations involving individuals with mental health issues. He stated that in the coming year, FPD has planned to participate in: cultural awareness training, duty-to-intervene web-based training, and training on how to deal with situations involving individuals experiencing post-traumatic stress disorder (PTSD). He stated FPD is moving forward with his plan to increase the department’s options regarding less lethal force, and equipment and training is a vital part of that. AC Sweet explained that FPD has lost a lot of officers who were trained as instructors for critical liability asset for officers training and control tactics training. He reported they are currently working on getting more officers trained as instructors. He stated officers will soon be participating in the PepperBall gun instruction course and a less lethal shotgun instruction course. He reported that he has been attending a “Missing and Murdered Indigenous Persons” working group for the past three months. He stated FPD has purchased two new drones, one with infrared capability for search and rescue, and the other is a crash scene reconstruction drone with a better camera which is able to map. He stated the department does not currently have a K-9 program, and the drones will also be useful in helping other law enforcement agencies with search and rescue efforts. He clarified that the drones are not for flying around to spy on people. AC Sweet stated that in November, he went through a “shoot, no shoot” interactive, virtual demo, and FPD is seeking a vendor to move forward with the training.

Chair Matherly asked AC Sweet to speak about the grant opportunity the City Council recently considered. AC Sweet stated that they are looking at moving forward with the Crisis Now Working Group which makes clinicians available to both Dispatch and FPD to help with situations where people are in a mental health or other crisis. He explained that the grant is for \$300,000 paid over 3 years, and it will help pay for FPD/FECC access to mental health professionals. AC Sweet explained that when officers have contact with someone experiencing a mental health crisis, it is hard for the officers to walk away when the person needs help. He stated that officers’ time is limited, and it would be nice to turn those situations over to a mental health professional. He stated that Mayor Matherly has been on board with the grant request from the beginning, and he expressed hope that the City would be successful in receiving the grant funds.

Chair Matherly stated that the City will continue to open training opportunities up to others whenever possible.

Mr. Dorton stated that he has been an advocate for the Crisis Now program. He stated that on January 1, they will begin rolling out the Peer Support certifications. He shared that the Alaska Mental HealthTrust (AMHT) will be working with the 1115 Waiver, and he suggested that it may be another

funding source to help the City with the Crisis Now program. He stated they are days away from having the certification application available at DHSS.gov. He commented that many people in Fairbanks are already trained, and he stated that Peer Support is excited to assist FPD in any way.

Mr. Aquino thanked AC Sweet for all the information. He acknowledged the challenges AC Sweet must be facing acting as Interim Chief.

Ms. Williams thanked AC Sweet for stepping in and doing a great job. She stated that the implicit bias training was really good, and she looks forward to participating in other trainings that may be offered.

Mr. Toelle, in regard to the training that was discussed, emphasized the importance of experience and interaction with the folks the training is about. He suggested involvement with the various disability, peer support, and mental health groups in Fairbanks.

Ms. Webb thanked AC Sweet for the updates and for the direction in which he is moving FPD. She shared that she is a part of WallBusters, a local advocacy group who helped get a bill passed regarding officer training in the areas of disabilities and mental health. She expressed appreciation for AC Sweet's efforts.

Ms. Harriger asked AC Sweet about the process by which he selects the various trainings. She also asked whether he is finding options that meet all his criteria. AC Sweet stated they looked for training that was available immediately. He stated it is also important to have buy-in from officers. He reported that they found Calibre Press, an organization that provides training nationwide. He stated that bringing instructors in to do in-person training is expensive. He spoke to the importance of relevancy when it comes to training and to the need for ongoing training. He indicated that he would like FPD to work together with the FDC, and he spoke to the value of different perspectives. AC Sweet spoke to the challenges officers face in making quick decisions, and he stated the goal is to get officers to react better. He stated it can be hard for young or single officers to empathize in certain situations when they do not have families of their own. He spoke to the young work force at FPD and stated that there are not many senior officers remaining to mentor the younger ones. He stated, however, that it is good to have new officers starting with a blank canvas. **Ms. Harriger** spoke to the value of incorporating a local, historical perspective into training. She stated she would be interested in learning more about how the trainings have been customized to fit FPD's needs.

Ms. Rogers spoke about perception, and she used herself as an example. She stated she does not have steady balance when she walks, and some may perceive her to be under the influence although she does not drink alcohol. She commended Mr. Dorton for his contributions in the community and thanked him for his work. She thanked everyone for a good meeting.

Ms. Foster-Snow stated she is proud to say the City hired six new dispatchers, and they are in the academy this week. She stated that the FECC manager is coordinating the training. She shared that the Fairbanks Fire Department (FFD) did some promotional interviews last week, and there will be two driver positions and two captain positions opening up. She explained the process by which top candidates are selected. She stated that she is always impressed with the motivation and professionalism of the department. **Ms. Foster-Snow** shared that she has hired a new assistant in her office, Kim Duquette. She stated that Ms. Duquette had worked in the City Building Department for some years, then left the City for a short time to work in Behavioral Health at Fairbanks Native

Association (FNA), then recently returned to the City of Fairbanks. She spoke highly of Ms. Duquette and invited folks to stop by to meet her.

Clerk Snider shared that she also recently hired a new staff member, Deputy City Clerk Rochelle Rodak. She stated that Ms. Rodak would be filling in in the Clerk's absence.

Chair Matherly talked briefly about how Anchorage has struggled with public meetings and have even barred people from participating meetings. He commended City staff for the smooth operation of Fairbanks government.

APPROVAL OF PREVIOUS MINUTES

- a) Regular Meeting Minutes of November 10, 2020

Ms. Harriger, seconded by **Mr. Toelle**, moved to APPROVE the meeting minutes.

Hearing no objections or proposed changes, the minutes were APPROVED.

DIVERSITY TOPIC OF THE MONTH

- a) Police Chief Hiring Panel Questions

Chair Matherly stated that he has decided to appoint Mr. Andrew Aquino to the Police Chief hiring committee. He stated that Mr. Aquino was nominated multiple times, and he spoke highly of him. He asked Mr. Aquino if he would accept. **Mr. Aquino** accepted the appointment happily, and he stated he has drafted some interview questions to submit. No members objected to the appointment of Mr. Aquino to the hiring panel.

Ms. Foster-Snow clarified that, at this point, the City is only seeking submissions of panel questions from the FDC – not selecting questions at this time. Chief of Staff Mike Meeks stated he is concerned that if they discuss any panel questions may disadvantage any potential candidate not listening to the meeting. **Chair Matherly** stated he planned to provide the FDC with the list of questions from last year and request that they review it and come up with new questions to submit for the current process. **Ms. Foster-Snow** agreed that that is the intent, and she explained that the Mayor will choose the final questions from the list of submissions. She stated that City Attorney Paul Ewers will be the mediator at the forum, and he will ask the questions. She stated that the final questions should remain behind the scenes until the time of the public forum. She stated that the position will open internally on December 14 for five days, which is a contractual obligation of the City. She stated that the Mayor will review internal applications over the holiday, then staff will get the Mayor's direction on whether to interview internal candidates or open it up externally. **Ms. Foster-Snow** stated that the committee will begin formal conversations in January, and, if they choose to go through two separate rounds of interviews, the process could continue into February. She explained that if the position eventually opens externally, it will be open externally for 10 days. She stated the goal is to have a Police Chief hired by March 1. **Chair Matherly** asked Ms. Foster-Snow to go over the various communities and groups represented on the hiring panel: homeless and military, mental health community, FDC, NAACP, Native leadership, Chamber of Commerce/business owners, law enforcement, District Attorney's Office, and Interior Alaska Center for Non-Violent Living.

Mr. Aquino commended the City for creating an inclusive and equitable process.

Chair Matherly stated that he cannot have every community and group represented on the panel because it would be too large. He stated that if each panelist represents more than one community or backgrounds, that helps with the diversity of the panel. He encouraged FDC members to consider drafting some questions for submittal.

Ms. Foster-Snow stated that the administration values the concerns and challenges of different parts of the community FDC members represent. She encouraged members to contact her even if they do not have a question and just a concern. She stated they want the candidates to be challenged, and she looks forward to seeing the insight of FDC members.

Mr. Aquino invited members to speak with him about their concerns, and he could share those concerns with the panel. **Chair Matherly** encouraged that Mr. Aquino be the conduit for the concerns and questions of FDC members.

Ms. Foster-Snow stated that because of Open Meetings Act (OMA), it should not be handled that way. She stated that members may speak with Mr. Aquino about the development of questions or how to address community concerns, but all questions should be submitted directly to the administration. **Chair Matherly** stated that Ms. Foster-Snow is correct, and he misspoke.

Ms. Rogers stated that Mr. Aquino could speak one-on-one with other FDC members. She cautioned on communications that could become a serial meeting.

Chair Matherly asked Ms. Foster-Snow or Clerk Snider to communicate with Mr. Aquino to give guidance regarding the OMA.

UNFINISHED BUSINESS

- a) Appointment of FDC Nominee to Chief of Police Hiring Panel

This agenda item was discussed above under Diversity Topic of the Month.

FDC MEMBERS' COMMENTS

Ms. Harriger stated the FDC had great discussion at the meeting. She stated that she missed the last meeting but shared that there is new leadership at Tanana Chiefs Conference (TCC); she stated the FDC should reach out to them. She highlighted upcoming events at the Morris Thompson Cultural and Visitors Center and stated there is more information posted on their Facebook page.

Mr. Toelle stated he had no comments.

Ms. Webb expressed appreciation for AC Sweet's update. She also thanked City staff who work behind the scenes with the FDC.

Ms. Rogers stated that there were good comments all around, and it was a great meeting.

Mr. Dorton stated that there have been reports that the man who recently went missing never had a drug or alcohol problem. He stated that the Native community is in a panic right now, and they fear

there is a serial killer in the community killing Native people. He stated that if there is anything AC Sweet can provide him to take back to the Native community, it would be appreciated.

AC Sweet stated that reporting any contacts he may have had or any potential places he may have been would help. He stated that it would be helpful to know of any of his friends or family in the area. He stated that the case is being coordinated with the Alaska State Troopers (AST), and the missing man is in the Alaska Public Safety Information Network (APSIN) and in the National Crime Information Center (NCIC), so if officers come into contact with him in another state, they would know he is a missing person. He stated FPD will continue to work the case and pursue leads.

Chair Matherly stated he had a nice talk earlier in the day with Chief Ginnis about the missing persons.

Ms. Williams stated she appreciates all the updates that were given at the meeting, and she thanked City staff.

Mr. Aquino stated he will connect with Ms. Foster-Snow soon.

Chair Matherly wished everyone a Merry Christmas. He stated that this time of year can be hard for some folks, and he encouraged people to reach out to their loved ones. He stated that City staff is top notch, and he thanked everyone for the meeting.

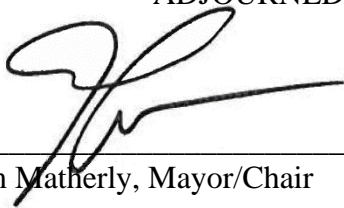
MEETING DATES

- a) Next Regular Meeting Date, January 12, 2021 [OMA Presentation & DAP Review]

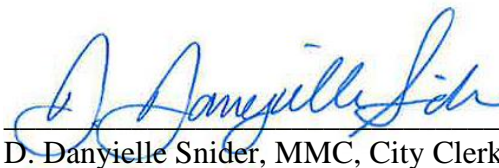
ADJOURNMENT

Mr. Dorton, seconded by **Ms. Williams**, moved to ADJOURN the meeting.

Hearing no objection, **Chair Matherly** declared the meeting
ADJOURNED at 6:36 p.m.



Jim Matherly, Mayor/Chair



D. Danyielle Snider, MMC, City Clerk

Transcribed by: DS



HOTEL-MOTEL DISCRETIONARY FUND COMMITTEE
 MEETING MINUTES, DECEMBER 15, 2020, 5:30 PM
 HELD VIA TELECONFERENCE AND AT
 FAIRBANKS CITY COUNCIL CHAMBERS
 800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Hotel-Motel Discretionary Fund Committee convened at 5:31 p.m. on the above date to conduct a **Presentation Meeting** at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska and via teleconference with Council Member June Rogers (Seat F) presiding (remotely) and with the following members in attendance:

Members Present: Kathryn Fitzgerald, Seat A (remotely)
 Ron Woolf, Seat B (remotely)
 Samantha Kirstein, Seat C
 Traci Gatewood, Seat D (remotely)
 Randi Carnahan, Seat E (remotely)

Also Present: Lonny Marney, City Council Member (remotely)
 D. Danyielle Snider, City Clerk
 Diana Hebel, Deputy City Clerk I
 Margarita Bell, Chief Financial Officer

APPROVAL OF AGENDA

Ms. Gatewood, seconded by **Ms. Fitzgerald**, moved to APPROVE Agenda.

With no objection, the agenda was APPROVED.

APPROVAL OF MEETING MINUTES

a) Meeting Minutes of November 16, 2020

Ms. Fitzgerald, seconded by **Ms. Gatewood**, moved to APPROVE the meeting minutes.

Hearing no objection, **Chair Rogers** declared the minutes APPROVED.

PRESENTATIONS BY APPLICANTS

Chair Rogers noted the special circumstances surrounding the meeting this year and thanked everyone for making the meeting happen. She recognized the efforts of the representatives of the organizations presenting and offering support to others. **Chair Rogers** then read the declined applications into the record, explaining that the organizations have been sent a letter explaining the Committee’s decision to eliminate their applications from consideration:

- Fairbanks Curling Club
- Greater Fairbanks Chamber of Commerce
- Junior Dog Mushers of Interior Alaska

Chair Rogers asked for a declaration of conflict of interest from any Committee members, if applicable. **Ms. Kirstein** declared her concern over having served (within the past year) on the board of the Tanana Valley State Fair Association. **Chair Rogers** stated she did not believe that would constitute a conflict of interest; she asked for thoughts on the matter from other members. No member expressed a belief that Ms. Kirstein would have a conflict of interest, and **Chair Rogers** declared Ms. Kirstein able to review the Tanana Valley State Fair Association application.

Chair Rogers explained that there is a formula for determining the amounts awarded to each applicant and asked Ms. Bell to explain the ‘zeroing out’ process. Ms. Bell explained that if there are three or more Committee members who allocate zero to the same applicant, that applicant would no longer be considered for funding.

Chair Rogers called attention to the program, *Mask Up with Matherly*; a program encouraging mask-wearing throughout the community. She stated that mask-wearing is required in City Hall, and City staff are successfully social distancing and handwashing. She stated that for the safety of the public, all City meetings are held according to those protocols.

Chair Rogers pointed out that each organization will have three minutes to present and two minutes for questions, giving each presenter a total of five minutes. She then asked each representative to state their name at the beginning of their presentation.

Applicants presented in the following order:

a) Fairbanks Litter Patrol (Zoom)	j) Alaska Songbird Institute (Zoom)
b) Fairbanks Racing Lions Club, Inc. (Zoom)	k) Tanana Valley State Fair Association (In Person)
c) World Eskimo-Indian Olympics, Inc. (Zoom)	l) Fairbanks Community Museum (In Person)
d) Literacy Council of Alaska (Zoom)	m) Cold Steel Pan Orchestra (Zoom)
e) World I.C.E. Association, d/b/a ICE Alaska (In Person)	n) Georgeson Botanical Garden Friends (Zoom)
f) Alaska Dog Musers Association (Zoom)	o) Festival Fairbanks, Inc. (In Person)
g) Fairbanks Community Band, Inc. (Zoom)	p) Clay Street Cemetery (Commission) (In Person)
h) Fairbank Youth Soccer Association (In Person)	q) University of Alaska Museum of the North (Zoom)
i) Friends of Creamers Field (Zoom)	r) Fairbanks Art Association (Zoom)

Chair Rogers ended the presentations by applauding the organizations for their attention to the importance of the impacts of COVID-19 and for utilizing their knowledge, creativity, and resources to continue doing their good work.

Chair Rogers asked Ms. Bell to speak about the process by which funds are awarded. Ms. Bell explained that the City Clerk’s Office has sent a scoring spreadsheet out to each Committee member, and the spreadsheet needs to be returned to Finance for score compilation by 10:00 a.m., Monday, December 21. She stated the results will be read at the next meeting.

Chair Rogers asked if any Committee member allocated a zero to any applicant. **Ms. Kirstein** declared that she may be giving a zero to two agencies. Ms. Bell explained that she does not need to know which agencies they are unless there are more than two zeros for any one agency in total. **Ms. Gatewood** indicated she would potentially be giving out zeros to a couple of agencies as well.

Ms. Bell stated they would only address which agencies if there is another member issuing a zero. No other members indicated that they intended to allocate a zero to any applicant.

Ms. Kirstein indicated that while she may be allocating a zero, she was still impressed with all the presentations. She explained that she is only considering a zero because some agencies seemed to be in more need than others.

Ms. Carnahan stated that she lost connectivity to the meeting a number of times, but she did not miss any of the presentations completely – only some parts. Clerk Snider explained that if a member has missed any one of the presentations, by Committee rules the member should not score applications. **Ms. Carnahan** stated that she heard every presenter and most of each's presentation.

After some discussion, the Committee agreed that they did not feel that Ms. Carnahan had missed too much of any one presentation and that she should be permitted to score applications.

Clerk Snider indicated that the meetings are recorded, and the recordings should be available to the public via the City of Fairbanks website within 24 hours. She further stated that grant awards are not official until approved by the City Council at its Regular Meeting on January 11, 2021.

NEXT MEETING

Chair Rogers reiterated that the Distribution Meeting will be held on Monday, December 21, 2020 at 12:00 p.m. and reminded members to submit their scores no later than 10 a.m. that day.

ADJOURNMENT

With no further business to address, **Chair Rogers** declared meeting adjourned at 7:39 p.m.


June Rogers, Chair


Diana Hebel, Deputy City Clerk I

Transcribed by: DH