



FAIRBANKS CITY COUNCIL
AGENDA NO. 2020-27
REGULAR MEETING – NOVEMBER 23, 2020
MEETING WILL BE HELD VIA ZOOM WEBINAR AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

It is the mission of the City of Fairbanks to provide quality essential services to all City residents to ensure Fairbanks is a vibrant place to live, work, thrive, and visit.

REGULAR MEETING
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.

NOTE: Due to concerns over the COVID-19 pandemic, special procedures are being implemented for City Council Meetings. The Mayor, Council Members, and the public may participate remotely during this time. Citizens may have written comments read into the record if submitted to the City Clerk in advance, or citizens may provide testimony via Zoom webinar if registered to do so in advance of the meeting (the three-minute time limit applies to all forms of public testimony). To help achieve social distancing, the seating in Council Chambers is spread out and limited. No more than 30 individuals will be allowed in the Chambers at the same time. Citizens arriving after the maximum number has been reached will be directed to wait in another area until it is their turn to speak to the Council. Meeting attendees must wear a mask or face covering (masks will be provided to those who do not have one). We thank you for your understanding and cooperation during this time.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

*a) Regular Meeting Minutes of November 9, 2020

8. SPECIAL ORDERS

a) The Fairbanks City Council will hear interested citizens concerned with the following Marijuana License Applications for Renewal. Public Testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
18493	Petrichor, LLC	Marijuana Product Manufacturing Facility	Petrichor, LLC	3780 Leasure Street, Unit A
11927	Green Life Supply, LLC	Retail Marijuana Store	Green Life Supply, LLC	511 30th Avenue
10958	Green Life Supply, LLC	Standard Marijuana Cultivation Facility	Green Life Supply, LLC	511 30th Avenue

b) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Applications for Renewal. Public Testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Premises Address
725	Midnite Mine	Beverage Dispensary	Midnight Mine, LLC	308 Wendell Avenue
5629	Midnite Mine	Beverage Dispensary Duplicate	Midnight Mine, LLC	308 Wendell Avenue
5764	Midnite Mine Brewing Company	Brewpub	Midnight Mine, LLC	308 Wendell Avenue

9. MAYOR'S COMMENTS AND REPORT

a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6143 – An Ordinance Amending the 2020 Operating and Capital Budgets for the Third Time. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

12. NEW BUSINESS

- *a) Resolution No. 4942 – A Resolution to Form a Cooperative Agreement Between the City of Fairbanks and the North Star Council on Aging to Participate in the CDBG Program. Introduced by Mayor Matherly.
- *b) Resolution No. 4943 – A Resolution to Apply for the FY2021/2022 Restore Hope in Linkage to Care Collaboration Grant from the State of Alaska Department of Health and Social Services. Introduced by Mayor Matherly and Council Members Therrien and Rogers.
- *c) Resolution No. 4944 – A Resolution Stating the City of Fairbanks Legislative and Capital Priorities for 2021. Introduced by Mayor Matherly.
- *d) Ordinance No. 6144 – An Ordinance Amending Fairbanks General Code Chapter 2, Article V, Division 3, by Adding a New Section 2-658 Regarding Grant Procedures. Introduced by Council Member Gibson.

13. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Reappointment to the Chena Riverfront Commission
- *b) Recommendation for Reappointment to the FNSB Planning Commission
- *c) Reappointments to the Building Code/Landscape Review & Appeals Commission
- *d) Clay Street Cemetery Commission Meeting Minutes of October 7, 2020
- *e) Fairbanks Diversity Council Meeting Minutes of October 13, 2020

15. COUNCIL MEMBERS' COMMENTS

16. CITY CLERK'S REPORT
17. CITY ATTORNEY'S REPORT
18. EXECUTIVE SESSION
 - a) Potential Litigation with FNSB – Tolling Agreement
 - b) PSEA Fairbanks Police Command Unit (FPCU) Labor Negotiation Strategy
 - c) IBEW Labor Negotiation Strategy
19. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, NOVEMBER 9, 2020
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date, following a 5:15 p.m. Work Session with Explore Fairbanks and a 5:50 p.m. Work Session with Fairbanks Economic Development Corporation to receive their annual reports and presentations, to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding (remotely) and with the following Council Members in attendance:

Council Members Present: Shoshana Kun, Seat A (remotely)
June Rogers, Seat B (remotely)
Valerie Therrien, Seat C
Aaron Gibson, Seat D
Lonny Marney, Seat E
Jim Clark, Seat F

Absent: None

Also Present: Margarita Bell, Chief Financial Officer
Paul Ewers, City Attorney
D. Danyielle Snider, City Clerk
Mike Meeks, Chief of Staff
Kristi Merideth, FECC Manager (remotely)
Angela Foster-Snow, HR Director
Richard Sweet, Acting Police Chief
Tod Chambers, Fire Chief

City Clerk Danyielle Snider read the Mission Statement of the City of Fairbanks.

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor Matherly led everyone in the Pledge of Allegiance.

CEREMONIAL MATTERS

Mayor Matherly spoke about Patrick Cole and his long history with the City. He stated that Mr. Cole passed away in 2013, and the Council voted to rename City Hall in his honor. He stated the City has prepared a memorial plaque in Patrick Cole's honor to be displayed at City Hall.

CITIZENS' COMMENTS

Mayor Matherly called for in-person public comment and, hearing none, declared in-person Citizens' Comments closed. Citizens comments over Zoom were heard next.

Helenmarie Matesi, Fairbanks – Ms. Matesi thanked the Council for the opportunity to speak. She applauded Fairbanks Police Department's (FPD) proposed training schedule, and she thanked the Mayor for appointing a member of the NAACP to the Police Chief hiring committee. She stated, however, that there is still concern as to the composition of the hiring committee. She wondered whether other groups, such as Indigenous people, the LGBTQ community, marginalized populations, would be represented on the committee. Ms. Matesi questioned whether there would be a specialist in mental illness on the committee. She stated that the new Chief's attitude will set the tone for FPD's interaction with people. She stated that she read that the plan for the committee is the same as it was with the hiring of the last Chief of Police, and she questioned whether the plan should be changed in light of all that has happened since the George Floyd incident.

Ms. Therrien asked whether she has recommendations for others who she would like to see serve on the hiring committee. Ms. Matesi stated she does not have specific recommendations, although she works with a police-interest committee which has members who would be good candidates for the hiring committee.

Ms. Rogers asked Ms. Matesi whether she is interested in serving on the hiring committee. Ms. Matesi replied that she would be interested but wondered whether she would be the most qualified person for the position. She stated there may be others who are more qualified. She expressed appreciation to Ms. Rogers for asking her.

City Clerk Danyielle Snider read the following written comments into record:

Savannah Fletcher, Fairbanks – Ms. Fletcher stated she is an attorney with Alaska Legal Services Corporation, and she represents Tribes in Interior Alaska, primarily in child welfare cases. She stated that police often play a role in cases where parents have criminal records that may be caused or exacerbated by mental illness or substance abuse. Ms. Fletcher thanked the City for the 18-month training plan the FPD has begun to undertake. She stated that learning de-escalation techniques, learning how to assist those who may be suffering from addiction or mental illness, and learning how to help those with a different culture or historic trauma related to law enforcement is pivotal to changing the narrative for many Fairbanks families. Ms. Fletcher asked the City to be intentional in the formation of the hiring committee for the new Chief of Police and to include individuals from Native communities and those who have suffered from or who work to treat substance abuse and mental illness. She stated those voices will ask the right questions when seeking a Chief who will set a healthy law enforcement culture.

Maria Berger, Ester – Ms. Berger expressed appreciation to the Council and to Acting Chief Sweet for incorporating department-wide trainings like implicit bias and verbal judo. She thanked the Mayor and Council for inviting a representative from the NAACP to serve on the hiring committee. She urged the Mayor to extend the invitation to other community groups, including those who represent people who are disproportionately affected by police violence. Ms. Berger stated that

involving diverse stakeholders in the hiring process not only increases community buy-in and trust, but adds value by bringing perspectives, experiences, and ideas to the process. She requested that the hiring committee include representatives from the Indigenous community, Black and other communities of color, LGBTQ+ community, communities of different physical and mental abilities, armed forces personnel, homelessness agencies, addiction and detox service agencies, and crisis intervention/mental and behavioral health experts. She added that an inclusive and considerate hiring process is consistent with FPD's mission to "serve the public with integrity, wisdom, courage, and compassion; working in partnership with the community." She thanked FPD employees and the City Council for their dedication to serving and supporting all Fairbanks community members.

Alyssa Quintyne, Fairbanks – Ms. Quintyne inquired about the hiring committee for the new Chief of Police. She stated that she and other community members met with former Chief Reeder and Deputy Chief Sweet following the "I can't Breathe" march earlier in the summer. She stated that, in those meetings, they discussed having more communal representation and engagement with hiring and training at FPD. Ms. Quintyne stated it would behoove the City to follow through with those conversations and recruit members from Black, Indigenous, and LGBTQ communities, as well as advocates from the fields of mental health, Housing First, disabilities, crisis intervention, and armed forces. She emphasized the importance that the next Chief of Police be vetted by the community and understand and how best to serve the community. Ms. Quintyne stated that the City Council and Diversity Council knows a plethora of people who can step up to the plate, and she encouraged the Mayor to lean on the Councils and the community to help with recruitment.

Cathy Walling, Fairbanks – Ms. Walling strongly requested to have many different members of the Fairbanks community serve on the hiring committee for the new Chief of Police. She applauded the plan to have a member of the NAACP serve on the committee, and stated that there also needs to be committee members from the Native community, the LGBTQ community, homeless agencies, crisis intervention agencies, communities with disabilities, mental and behavioral health agencies, addiction and detox services, and armed forces personnel. Ms. Walling stated that it is an important time to seek to understand people from many different vantage points and to bring as many diverse perspectives to the process as possible. She stated the community is stronger and more vibrant when different perspectives are heard and uplifted.

Arleigh Hitchcock, Fairbanks – Mx. Hitchcock stated that FPD is meant to serve the Fairbanks community, therefore community members should be a part of the hiring committee for FPD's new leader. They stated that there is a need for people from Black, Indigenous, and People of Color (BIPOC) communities, homelessness agencies, LGBTQ+ communities, crisis intervention, the mental and behavioral health sector, communities with disabilities, addiction and detox services, and the armed forces. They stated that having a diverse committee will create a representative hiring committee that will ask informed questions from multiple viewpoints. Mx. Hitchcock commented that training is not enough and that FPD needs good leadership from someone who understands Fairbanks, loves all community members, and is approved by the community. They asked Mayor Matherly for transparency in the selection of the hiring committee and stated they hope to hear more information on the process.

Wendy Dominique, Fairbanks – Ms. Dominique spoke to the Fairbanks community being at the table for the selection of the next Police Chief. She stated that without all people in the community having a part of the community, it only works for some – not all. She stated that community input is vital to the process.

Esther Cunningham, Fairbanks – Ms. Cunningham asked the Mayor and Council to develop a hiring committee to include members from several marginalized populations who reflect the population of Fairbanks and stated that it is in the community’s best interest to do so.

Mary Burtness, Fairbanks – Ms. Burtness stated that she read the recent article about police training in the News Miner, and she applauded the steps FPD is taking in various areas of training. She also applauded the inclusion of member of the NAACP on the hiring committee for the new Chief of Police. She encouraged the inclusion of other key community members with knowledge of the population that may encounter the police. She stated that such a move would increase transparency and bridge the community/police connection.

There being no more public comment, **Mayor Matherly** declared Citizens’ Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Kun, seconded by **Ms. Rogers**, moved to APPROVE the Agenda and Consent Agenda.

Mayor Matherly called for objection and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda into the record.

APPROVAL OF PREVIOUS MINUTES

a) Regular Meeting Minutes of October 26, 2020

APPROVED on the CONSENT AGENDA.

SPECIAL ORDERS

a) The Fairbanks City Council heard interested citizens concerned with the following Marijuana License Application for renewal:

Lic. #	DBA	License Type	Licensee	Address
13479	North Star Fire	Standard Marijuana Cultivation Facility	North Star Fire, LLC	3780 Leasure Street, Suite 3

Mr. Gibson, seconded by **Mr. Clark**, moved to WAIVE PROTEST on the Marijuana License Application for renewal.

Mayor Matherly called for comment and, hearing none, declared Public Testimony closed.

Ms. Therrien stated that there were four complaints for failure to pay taxes on time, but it appears that the issue is being resolved. She pointed out that there are no departmental protests.

Ms. Rogers recalled when the Council first considered the license application; she stated she is sorry to see the lapse in taxes, but she did not have any questions.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATION FOR RENEWAL AS FOLLOWS:

YEAS: Marney, Clark, Rogers, Kun, Gibson, Therrien

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

b) The Fairbanks City Council heard interested citizens concerned with the following Liquor License Applications for renewal:

Lic. #	DBA	License Type	Licensee	Premises Address
328	Drop In Lounge	Beverage Dispensary	N & P Enterprises, LLC	1420 S. Cushman Street
1912	The Crepery	Beverage Dispensary	Bulgar Corp.	523 2nd Avenue

Mr. Clark, seconded by **Mr. Marney**, moved to WAIVE PROTEST on the Liquor License Applications for renewal.

Mayor Matherly called for comment and, hearing none, declared Public Testimony closed.

Mr. Marney remarked on the high number of calls to the Drop In Lounge but pointed out that that neighborhood is a high-call area.

Ms. Therrien requested that the Chief of Police come forward to speak on the call report. She asked Acting Chief Sweet whether the Council can assume that all the calls listed are directly related to the Drop In Lounge. AC Sweet stated that there may be calls on the list that are not directly related to the business. **Ms. Therrien** asked whether there is any way for the Council to get clearer information when receiving the call lists; AC Sweet replied affirmatively. He explained that although there were many calls on the list, few of them were related to the establishment; he stated he does not recommend protest. **Ms. Therrien** asked what "SI" means as referenced on the list; AC Sweet replied that "SI" indicates a self-initiated, follow-up call. **Ms. Therrien** commented that it would be nice to have a cheat sheet available in the future to help explain the codes in the report.

Ms. Kun asked which code indicates that a report was done by the officer. AC Sweet explained that "RPT" indicates that an officer report was completed.

Ms. Rogers asked whether FPD has a good working relationship with the establishment. AC Sweet stated that, in his experience, they have been helpful to the FPD.

Mr. Gibson asked whether there were only eleven incidents on the call list that resulted in a report. AC Sweet replied affirmatively, and he explained that just because a report was filed does not necessarily mean that something bad happened. He explained reports and call types in greater detail. He stated that if he sees something on a report that is of significance or indicates a pattern, he would bring it to the attention of the Council.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Gibson, Marney, Rogers, Kun, Therrien, Clark

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

- c) The Fairbanks City Council heard interested citizens concerned with the following Liquor License Application for Transfer of Ownership, Location, and Name Change:

Type/License: Beverage Dispensary/License #4547

DBA: Ethos Brewing Company

Applicant: Humble Roots, LLC
314 Wendell Avenue, Fairbanks

From: McCoy's Underground/North Star Dining, LLC
636 28th Avenue, Suite 2, Fairbanks

Clerk Snider reported that a letter of opposition to the transfer was submitted to the Clerk's Office from Fairbanks Native Association (FNA), but the letter was inadvertently left out of the agenda packet. She stated that the letter was sent to Council Members in advance of the meeting.

Ms. Therrien, seconded by **Ms. Kun**, moved to PROTEST the Liquor License Application for Transfer until a Certificate of Occupancy is issued.

Mayor Matherly called for public comment and, hearing none, declared Public Testimony closed. He asked the applicant to come forward to speak and answer questions from the Council.

Rick Mensik, Fairbanks – Mr. R. Mensik explained that the building is an old laundromat that has been abandoned since about 2009 and has been deemed contaminated by the Department of Environmental Conservation (DEC). He stated that two former owners of the property have gone bankrupt, and the building has not been secured or maintained. He stated they purchased the building and thought it would be a great opportunity to bring a brewery to the downtown core area. Mr. R. Mensik stated they have invested heavily in the building, removing all the hazardous material, and now they would like to invest in the brewery. He explained that they have to apply for a beverage dispensary license because the area is not zoned for a brewery. He indicated that they would not be seeking a beverage dispensary license if it was zoned for a brewery. He stated that his grandson, Talon, has a vision for the location, and he turned it over to Mr. T. Mensik.

Talon Mensik, Fairbanks – Mr. T. Mensik shared that “ethos” means the “characteristic spirit of a culture, era, or community as manifested in its beliefs and aspirations.” He stated that the name

of the brewery reflects its mission. He stated he was born and raised in Fairbanks, and he has always wanted to conduct business in Fairbanks in some way. He stated this is an opportunity to conduct business with family, clean up an eyesore in downtown Fairbanks, and create a community gathering place. He stated it would be a hub, more than just a place that makes great beer.

Mr. Gibson asked whether they plan to expand or keep the building the same size. Mr. T. Mensik stated they plan to maintain the building footprint and just remodel. **Mr. Gibson** commented that he thinks it is a great business venture.

Mr. Clark stated he wished someone from FNA was present. He asked whether the establishment would serve dinner or just snacks. Mr. T. Mensik stated they intend to serve something in between. He explained that there will not be an extensive menu or a full kitchen; it would be small, quick meals to pair with beers.

Mr. Marney stated he had the pleasure of touring the location with Mr. R. Mensik over the summer, and he expressed appreciation for the development of property in the downtown area. Mr. T. Mensik stated they are currently doing business as the Midnite Mine Brewing Company in the upstairs of the Midnite Mine; he explained that that ownership transfer took place in 2017. He stated they have been active in cleaning up that area of the downtown, and this effort is an extension of that. Mr. R. Mensik shared that they would have to let the Midnite Mine Brewing Company go in order to move forward with the Ethos Brewing Company.

Ms. Therrien asked Mr. R. Mensik whether he has had the opportunity to review the letter from FNA. Mr. R. Mensik acknowledged that he had. He explained that he reached out to FNA and left two phone messages asking for an opportunity to explain their business plan; he stated he has not heard back from FNA. He stated that they want to be good neighbors, and they allow FNA to use their parking lot; he stated he is unclear about their reason for opposing the license transfer.

Ms. Therrien asked Mr. R. Mensik whether he considered the close proximity of FNA's location when he purchased the building. Mr. R. Mensik stated that FNA moved into that location after the Midnite Mine beverage dispensary license was already there. He stated he presumed that they knew where they were, and he mentioned that there are other alcohol establishments nearby. **Ms. Therrien** stated this would create two alcohol establishments right next to each other, and that may be their concern. Mr. R. Mensik stated that the two establishments are completely different operations; he explained that the brewery closes early and is more family oriented. He stated the brewery would not really be a bar, but he has to obtain a beverage dispensary license due to the zoning. **Ms. Therrien** asked City Attorney Ewers whether the transfer would have any bearing on the number of allowable liquor licenses within the City. Mr. Ewers stated that it would not. He stated, however, that it would trigger FGC Sec. 14-178(b)(6), which speaks to the heavy burden of an applicant wishing to have a liquor license in the core downtown area to demonstrate that the license will contribute to the revitalization of the downtown area.

Ms. Kun asked whether FNA's complaint fits the criteria for triggering that ordinance. Mr. Ewers replied that the establishment location – not the letter – triggers the ordinance.

Ms. Rogers referenced the fact that the applicant must obtain a beverage dispensary license in order to have a brewery since the location is not zoned for a brewery. She asked City Attorney

Ewers whether the beverage dispensary license, once transferred, could later be used as a bar. Mr. Ewers replied that the license could be later used as a bar if the transfer is approved, although the applicant is currently planning to use the license only as a brewery. He explained that the applicant has reported that he would rather obtain a brewery license, but they cannot due to the Borough zoning restrictions. **Ms. Rogers** asked whether the license had already gone through the Borough. Mr. R. Mensik replied that the application was approved by the State of Alaska, pending City government approval. **Ms. Rogers** asked whether it would be to the applicant's advantage to have the license approved by the Borough. Mr. R. Mensik stated they spent about two years working on the brewpub zoning before they could get the brewpub license; he explained that for some reason when the Borough approved the zoning for a brewpub, they did not approve the zoning for a brewery. He stated that this is the only way he could figure out how to get a brewery in that area. Mr. T. Mensik stated that part of the business model is to offer food, community-focused events, music, and things like that. He stated that those things are not afforded to a brewery license, but they are afforded to a brewpub license. **Ms. Rogers** expressed hope that the applicant would be able to communicate with its neighbors like FNA.

Ms. Therrien asked whether it would be a Borough zoning violation to take the brewery license at the Midnite Mine and put it at the new location next door. Mr. R. Mensik explained that they must apply for a new brewpub license, and a brewpub license cannot be transferred. He stated that brewpub licenses are also tied to beverage dispensary licenses. He stated that they plan to dissolve the Midnite Mine brewery license. He stated that in order to do business, they must purchase a beverage dispensary license – which costs \$50,000 - \$75,000 – whereas a brewpub license costs about \$600. Mr. T. Mensik clarified that the brewery license is generally a less expensive route to go because a beverage dispensary license is not necessary. **Ms. Therrien** asked Mr. R. Mensik why he has not yet applied for the brewpub license. Mr. R. Mensik stated that first, they had to buy the property, then apply for a beverage dispensary license, then apply for the federal license, ensure the Borough zoning is in order, and come before the City Council. He spoke about the many levels of government that they must go through in the process; he commented that they cannot afford to spend a million dollars only to come before the Council and be turned down. He stated they are trying to find out whether the City will allow them to move forward at this time, and a Certificate of Occupancy (CO) would have to be issued for the location. **Ms. Therrien** asked Mr. R. Mensik when he anticipates a CO being issued. Mr. R. Mensik replied that a CO would likely not be issued until late the following year. **Ms. Therrien** asked Clerk Snider about the City's deadline for a response to the State of Alaska; Clerk Snider replied that the City's response is due by December 4, and she confirmed that there would be another Council Meeting prior to that date.

Mr. Marney suggested that the Council is losing sight of what the applicant is trying to do in revitalizing a property in the downtown area.

Ms. Kun asked about the applicant's continued plans for revitalizing the area. Mr. T. Mensik stated that it is about more than just making beer. He stated that breweries are an important facet to a City, and he spoke about how local breweries give back to the community. He stated that they plan to do the same as part of their business plan. He stated that FNA is a major part of Fairbanks, and they look forward to working with them.

Ms. Rogers thanked the Mensiks for coming in and for answering questions from the Council. She stated that whenever the Council has this type of deliberation, it is so important to work together; she commended the applicants for coming to speak to the Council.

Mr. Marney stated that he heartily supports the applicant, and he hopes the license goes through.

Mr. Clark asked whether he could ask a question of AC Sweet; **Mayor Matherly** called AC Sweet forward. **Mr. Clark** asked AC Sweet about the call volume to that 1st Avenue area of downtown Fairbanks. AC Sweet replied that it depends on the season. He stated that there are many more calls during the summer, but most calls FPD receives pertain to fighting in the park downtown. He stated that if he had to guess, he would say about 15% of calls in the summertime are related to that particular area.

Mr. Gibson applauded the applicants for the work that they are doing with a dilapidated property and for their willingness to invest in downtown Fairbanks. He stated that a multi-million-dollar investment by the applicant meets the requirement in the ordinance that the applicant will have a “heavy burden” in introducing evidence that their license will contribute to revitalization.

Ms. Kun agreed with Mr. Gibson’s comments and stated she believes the applicant falls right in with the intent of the ordinance. She stated she will support the license because of the applicant’s plans to bridge communications with FNA.

Ms. Rogers echoed Ms. Kun’s comments regarding bridging communications.

Ms. Therrien stated she has some real concerns with the letter from FNA.

Ms. Therrien, seconded by **Ms. Rogers**, moved to POSTPONE the Liquor License Application for Transfer to the next Regular Council Meeting so FNA can be invited to participate.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE THE LIQUOR LICENSE APPLICATION FOR TRANSFER TO THE NEXT REGULAR COUNCIL MEETING SO FNA CAN BE INVITED TO PARTICIPATE AS FOLLOWS:

YEAS: Therrien, Kun, Rogers
NAYS: Clark, Marney, Gibson, Matherly
Mayor Matherly declared the MOTION FAILED.

Ms. Therrien stated the Council should consider that another liquor license will be going into the downtown area, and it is a full beverage dispensary license. She stated that there have been no promises made to not turn the establishment into a bar. She stated that there was a purpose for the ordinance referenced earlier, and she will vote against the license.

Mayor Matherly stated that Ms. Therrien has a good point, but he spoke against postponement speaking to the pressure it puts on the applicant. He stated that Mr. R. Mensik has historically been a responsible bar owner in the community, and he commented on Mr. T. Mensik’s strong enthusiasm for the business. He stated that Council Members could reach out to FNA if they wish.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO PROTEST THE LIQUOR LICENSE APPLICATION FOR TRANSFER UNTIL A CERTIFICATE OF OCCUPANCY IS ISSUED AS FOLLOWS:

YEAS: Rogers, Gibson, Clark, Kun

NAYS: Therrien, Marney

Mayor Matherly declared the MOTION CARRIED.

- d) The Fairbanks City Council considered its protest of the following liquor licenses after receiving new information and following an appeal by the licensee to the State of Alaska Alcoholic Beverage Control (ABC) Board:

Type: Brewery
DBA: Lat 65 Brewing Company
Applicant: Latitude 65 Brewing Company, LLC
Location: 150 Eagle Avenue, Fairbanks

Type: Winery
DBA: Lat 65 Ciderhouse
Applicant: Latitude 65 Brewing Company, LLC
Location: 150 Eagle Avenue, Fairbanks

Mayor Matherly informed the Council that this item is a little unusual. He explained that the location is in the old Fairbanks Athletic Club, visible from the Steese Highway. He stated that the applicant has been in contact with him and the Clerk, and Attorney Ewers has been involved also.

Mr. Gibson, seconded by **Mr. Clark**, moved to WITHDRAW the City's protest of the two Lat 65 Liquor Licenses.

Clerk Snider explained that the cover memo summarizes what has happened with the license. She stated that the licenses came before the Council in January, at which time the Council voted to protest until a CO was issued. She stated that the applicant has encountered some COVID-related challenges, and the State's 180-day abeyance period for the license ended on October 19. She added that no CO was issued by the City as of that date. She reported that the applicant, Mr. Mabie, has been in close contact with her, and she has had discussions with the Mayor and the Building Official regarding the licenses. She shared that she and the City Attorney attended the October 27 ABC Board meeting where the issue was discussed, and the Board's hands were tied due to the City's protest. Clerk Snider stated that the Board could not extend the 180-day abeyance period per State regulation, so they tabled the issue in hopes that the City could review its protest.

City Attorney Ewers reiterated that State regulations do not allow for an extension of the abeyance period. He stated that the procedural move was for the ABC Board to table the appeal to be taken up at their next meeting, which gives the Council the opportunity to revisit the issue. He stated he believes the Council did not object to the license itself and only stipulated that the license not be issued until such time as a CO is issued. He stated that this is the first time this issue has been

encountered, so staff thought it would be appropriate to bring it back to the Council due to the unintended consequence that the City's protest has resulted in. He stated that there is a possible solution if the Council is amenable to consider it.

Clerk Snider added that the ABC Board mentioned the possibility of looking at the regulation in their next review to prevent the issue from occurring in the future.

Mayor Matherly invited the applicants forward to speak and answer questions. Applicants introduced themselves as Zeb Mabie (owner), Adam Kiehl (head brewer), and Andy Roe (owner).

Zeb Mabie, Lat 65 Brewing Company, Fairbanks – Mr. Mabie summarized the process so far, from securing a loan for the property to where they are currently at in the licensing and construction process. He shared that COVID-19 has caused delays in the delivery of supplies and products, and the pandemic has also affected workforce resources such as building inspectors, engineers, and architects. He stated that the ABC Board tabled the issue and may address the regulation in the future. Mr. Mabie stated that they have no problem complying with the CO requirement, but the City's protest is the barrier.

Adam Kiehl, Lat 65 Brewing Company, Fairbanks – Mr. Kiehl stated that at about the same time they go the green light to proceed, factories began shutting down due to COVID-19. He stated it was about eight weeks before normal production began again, so that was an automatic setback.

Andy Roe, Lat 65 Brewing Company, Fairbanks – *Mr. Roe's comments were inaudible.*

Ms. Therrien asked City Attorney Ewers whether the City can withdraw its protest and still require a CO. Attorney Ewers suggested a two-motion approach: a motion withdraw the City's protest, then a motion to waive protest conditioned upon the issuance of a CO.

Ms. Therrien asked the applicants how long they believe it will take to finish the construction. Mr. Roe replied that it would take an estimated four months, but they have asked for six months as a buffer.

Ms. Rogers stated it is a difficult situation the applicant is in, and she spoke in favor of remedying the problem.

Mr. Gibson asked how much the applicants have invested in the property thus far. Mr. Mabie shared that the entire north side of the building is being remodeled, and it is a tremendous amount of money. He described some specifics on what has been done structurally to the building. He shared that the south portion of the building will not be remodeled as it will be used for storage. **Mr. Gibson** commended the applicants on their efforts.

Mr. Marney stated the applicants must have a real passion to go through all the challenges; he wished them luck.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WITHDRAW THE CITY'S PROTEST OF THE TWO LAT 65 LIQUOR LICENSES AS FOLLOWS:

YEAS: Therrien, Rogers, Clark, Gibson, Kun, Marney

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

Mr. Marney, seconded by **Mr. Clark**, moved to WAIVE PROTEST on the two Lat 65 Liquor Licenses, conditional upon the issuance of a Certificate of Occupancy.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE TWO LAT 65 LIQUOR LICENSES, CONDITIONAL UPON THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY AS FOLLOWS:

YEAS: Kun, Gibson, Therrien, Clark, Marney, Rogers

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Matherly called for a brief recess. The meeting reconvened with Mayor's Comments and Report following the brief recess.

Mayor Matherly stated that once his comments are complete, he will skip to the second round of Council Members' Comments and combine it with Committee Reports. **Mayor Matherly** stated that there is a lawsuit against the Municipality of Anchorage regarding an alleged violation of the Open Meetings Act (OMA). He stated that he is proud of the way public meetings are conducted at the City, and he commended City staff for providing so many options for the public to attend meetings. **Mayor Matherly** commended the Public Works Department for their work in dealing with the frigid weather then heavy snow later the same week. He stated they are working hard at removing snow throughout the City, and he asked the public for their cooperation in moving vehicles off the streets in advance. **Mayor Matherly** reminded the Council of the makeup of the selection committee when the City hired a Chief of Police a couple years ago. He stated that it was a great group of diverse people, and the process was transparent. **Mayor Matherly** stated he has spoken recently with the Governor's Office, Dr. Zink, and Foundation Health, and he strongly encouraged masking and social distancing in Fairbanks. He stated that he and the other two local Mayors will be working on a video to remind people to wear masks. He stated that progress is being made with a vaccine for the virus. **Mayor Matherly** commended FEDC and Explore Fairbanks for their earlier presentations and for their great work in the community. **Mayor Matherly** assured the public that the City is doing its best with snow removal; he stated that his assistant, Teal Soden, will be posting an updated snow removal schedule to the City website. He asked homeowners to avoid pushing snow into the street.

NEW BUSINESS

- a) Resolution No. 4941 – A Resolution Approving the Sale of the 1995 Platform Aerial Ladder Truck to the West Lakes Fire Department. Introduced by Mayor Matherly and Council Members Kun, Rogers, and Marney.

PASSED and APPROVED on the CONSENT AGENDA.

- b) Ordinance No. 6143 – An Ordinance Amending the 2020 Operating and Capital Budgets for the Third Time. Introduced by Mayor Matherly.

ADVANCED on the CONSENT AGENDA.

WRITTEN COMMUNICATIONS TO COUNCIL

- a) Reappointment to the Finance Committee

APPROVED on the CONSENT AGENDA.

- b) Appointment to the Finance Committee

APPROVED on the CONSENT AGENDA.

- c) Reappointments to the Permanent Fund Review Board

APPROVED on the CONSENT AGENDA.

- d) Reappointment to the Clay Street Cemetery Commission

APPROVED on the CONSENT AGENDA.

- e) Approval of the 2021 City Council Meeting Schedule

APPROVED on the CONSENT AGENDA.

DISCUSSION ITEMS AND COUNCIL MEMBERS' COMMENTS

Ms. Kun, referencing earlier citizens' comments, stated it sounds like the Mayor has a good grasp on organizations to include on the selection committee for the hiring of the new Chief of Police. She spoke to her confidence in the City administration to be transparent throughout the process. **Ms. Kun** stated that she will not provide a report on the Explore Fairbanks Board of Directors since the earlier Work Session was pretty comprehensive. **Ms. Kun** stated that the term BIPOC, referenced in a written citizens' comment earlier in the meeting, stands for "Black, Indigenous, and People of Color." **Ms. Kun** gave a land acknowledgement and recognized that November is Native American Heritage History month. She commended Public Works for all they do.

Ms. Rogers acknowledged all the written citizens' comments that were read into the record. She spoke to the importance of gathering comprehensive, community experience for the Chief of Police selection committee, and she acknowledged that the letters received may be seeking even greater diversity than that of the last selection committee. She stated that the Fairbanks Diversity Council (FDC) will address that issue at their meeting the following evening. **Ms. Rogers** reported

that the Hotel/Motel Discretionary Fund Committee met for the first time this grant season on November 2. **Ms. Rogers** reported that there are several new Committee members this year, and the Committee is in good shape in regard to policy and the application process. She shared that organizations that were not able to hold events due to the pandemic have been allowed to extend funds into next year; she clarified, however, that those organizations are not eligible for this year's grant. She stated that meetings are being conducted via Zoom, and the next Committee meeting is scheduled for noon on November 16, a Presentation Meeting will be held at 5:30 p.m. on December 15, and the Distribution meeting would take place on December 21. **Ms. Rogers** thanked all those who testified at the meeting. She spoke to the new types of businesses that have come into downtown Fairbanks within the last few years, and she commended young people in the community who have been willing to take a step forward with a business.

Mr. Gibson commended Council Members Kun, Rogers, and Marney and Mayor Matherly for bringing forth Resolution No. 4941. He stated that the resolution will allow the City to sell an older aerial platform to West Lakes Fire Department, and the resolution speaks to how Alaskans work together and take care of each other.

Mr. Clark thanked Mayor Matherly for his comments and report, specifically his comments regarding the selection process for the Chief of Police. He thanked the Mayor also for reiterating that Fairbanks is not Anchorage.

Mr. Marney echoed Ms. Rogers' comments regarding young entrepreneurs. He reported that he attended newly elected officials training all day, and he will attend another session the following day. He stated he is awaiting an appointment to a committee by Mayor Matherly.

Ms. Therrien stated she did not realize that Mayor Matherly had appointed a member of the NAACP to the Police Chief selection committee. She stated it would be nice to understand the process by which the Mayor appoints members to the committee. She echoed the citizens' comments read earlier requesting that the Mayor broaden the committee as much as possible. She wondered whether the Mayor might consider appointing a Council Member to the committee, and she stated it is important to have someone from the mental and behavioral health field on the committee.

Mayor Matherly asked Council Members to think about their current Committee assignments. He stated he will speak with the Clerk and will bring it back for discussion with the Council at a later time. **Mayor Matherly** shared that Veterans Day is approaching, and he reminded everyone to remember those who have served our country and thank a veteran. **Ms. Therrien** shared that her father is 103 years old, and he served in World War II. **Ms. Rogers** wished her mother a happy 95th birthday.

CITY CLERK'S REPORT

Clerk Snider reported that there is still a vacancy in the Clerk's Office, but they are currently conducting the second round of interviews.

Ms. Therrien, seconded by **Mr. Gibson**, moved to ENTER Executive Session for the purpose of discussing PSEA Fairbanks Police Command Unit (FPCU) and IBEW Labor Negotiation Strategies.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly called for a ten-minute recess. The Council reconvened in Executive Session following the recess.

EXECUTIVE SESSION

- a) PSEA Fairbanks Police Command Unit (FPCU) Labor Negotiation Strategy
- b) IBEW Labor Negotiation Strategy

The City Council met in Executive Session to discuss PSEA FPCU and IBEW Labor Negotiation Strategies. Direction was given to the negotiating teams, and no action was taken.

ADJOURNMENT

Mr. Marney, seconded by **Mr. Clark**, moved to ADJOURN the meeting.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly declared the meeting adjourned at 9:51 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: DS



MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor Jim Matherly and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Marijuana License Renewals

DATE: November 17, 2020

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following marijuana license renewals:

Lic. #	DBA	License Type	Licensee	Address
18493	Petrichor, LLC	Marijuana Product Manufacturing Facility	Petrichor, LLC	3780 Leasure Street, Unit A
11927	Green Life Supply, LLC	Retail Marijuana Store	Green Life Supply, LLC	511 30th Avenue
10958	Green Life Supply, LLC	Standard Marijuana Cultivation Facility	Green Life Supply, LLC	511 30th Avenue

Pursuant to FGC Sec. 14-214 and 3 AAC 306.060, the Council may determine whether to protest marijuana license renewals after holding a public hearing. The 60-day deadline for response to AMCO on the above-listed renewals is December 4, 2020.

Pursuant to FGC Sec. 14-215(b)(12), I have inquired about complaints filed within the past 12 months with the Fairbanks North Star Borough (FNSB), the City of Fairbanks, and AMCO in regard to the above-listed marijuana establishments. There are no complaints on file.

The Fairbanks Police Department has included a call report for the above-listed locations; however, there is no recommended protest by FPD. Asterisked items in the attached call reports indicate that the call was attributed to the business itself. There are **no departmental objections** to the above-listed marijuana license renewal applications. Please contact me if you need any further information.

Incident / Event (Search)

Link Event ID Call recv AVL

Event Info Notes Times R/E Log Other Log Entry Ani/All Patients Employee Names Vehicles

Rpt # Source PU EMS Fire Law Resc Othr

Loc 3780 LEASURE ST FAIR

X-ST Jur Service Agency FPD

Busi District RA Call group

Nature QA

Caller PQA Hist Alarm


Address RapidSOS

Veh # Rpt only Veh RMS status

Include delayed events Include cancelled events

Prev Next Add Duplicate Delete Search View Exit Srch

ONESolution CAD

 No match found.

CITY OF FAIRBANKS PUBLIC SAFETY

Green Life Supply 511 30th Ave

10/21/2019-10/19/2020

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
*	07/10/2020 00:21	ALARM BURGLARY -	511 THIRTIETH AVE	O53	NRP	07/10/2020 00:51:35
*	07/01/2020 08:01	ALARM BURGLARY -	511 THIRTIETH AVE	O4	FAB	07/01/2020 08:25:53
*	05/10/2020 20:22	ALARM	511 THIRTIETH AVE	O34	FAB	05/10/2020 20:37:30
*	03/29/2020 01:17	ALARM BURGLARY -	511 THIRTIETH AVE	O41	FAB	03/29/2020 01:37:23
* 19004369	11/17/2019 00:08	ALARM BURGLARY -	511 THIRTIETH AVE	O13	RPT	11/17/2019 00:35:04

Total Number of Events Listed: 5



City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715

Fax (907)459-6710

MEMORANDUM

TO: Mayor Jim Matherly and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Liquor License Renewals

DATE: November 17, 2020

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following liquor license renewals:

Lic. #	DBA	License Type	Licensee	Address
725	Midnite Mine	Beverage Dispensary	Midnite Mine, LLC	308 Wendell Avenue
5629	Midnite Mine	Beverage Dispensary – Duplicate	Midnite Mine, LLC	308 Wendell Avenue
5764	Midnite Mine Brewing Company	Brewpub	Midnite Mine, LLC	308 Wendell Avenue

Pursuant to FGC Sec. 14-178 the Council must determine whether to protest liquor license renewal applications after holding a public hearing.

Per the Council’s request, the Police Department has included a call report for the locations listed. Asterisked items in the attached call reports indicate that the call was attributed to the business itself.

There are no department-recommended protests to the above-listed liquor license renewals.

CITY OF FAIRBANKS PUBLIC SAFETY

Midnite Mine 308 Wendell Ave

11/01/2019-10/30/2020

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
*	10/21/2020 01:22	TRESPASS/UNWANTE	308 WENDELL AVE	L2	NRP	10/21/2020 02:37:13
	10/17/2020 22:44	SUSPICIOUS PERSON	308 WENDELL AVE		CBW	10/17/2020 22:55:07
	10/14/2020 23:44	MENTAL DISORDERS-	308 WENDELL AVE	O16	NRP	10/15/2020 00:02:17
*	10/12/2020 18:13	MENTAL DISORDERS-	308 WENDELL AVE		LOG	10/12/2020 18:23:37
20003706	10/05/2020 14:34	ASSAULT - BRAVO	308 WENDELL AVE	O26	RPT	10/05/2020 15:38:07
	10/03/2020 04:19	SUSP	308 WENDELL AVE	O58	NRP	10/03/2020 06:01:30
20003706	10/03/2020 00:14	SUPPLEMENTAL-	308 WENDELL AVE	O9	RPT	10/04/2020 10:22:27
	10/03/2020 00:08	SI - FOLLOW-UP	308 WENDELL AVE	O58	NRP	10/03/2020 00:14:32
20003706	10/02/2020 23:25	WEAPONS OVERRIDE	308 WENDELL AVE	O58	RPT	10/03/2020 00:00:59
	09/28/2020 14:49	LOST PROPERTY -	308 WENDELL AVE	DESK	NRP	09/28/2020 14:52:03
*	09/27/2020 02:01	DISTURBANCE	308 WENDELL AVE	O58	NRP	09/27/2020 05:24:24
	09/19/2020 23:52	DISTURBANCE	308 WENDELL AVE	O56	NRP	09/20/2020 00:03:52
* 20003508	09/19/2020 12:12	PAST VEHICLE THEFT	308 WENDELL AVE	O13	RPT	09/19/2020 13:54:32
*	08/26/2020 20:35	DUI - BRAVO	308 WENDELL AVE	O16	NRP	08/26/2020 20:58:34
	08/16/2020 03:47	WELFARE CHECK -	308 WENDELL AVE		CALL	08/16/2020 04:43:48
	08/14/2020 07:53	ADMIN -	308 WENDELL AVE		ACCI	08/14/2020 07:55:46
* 20002959	08/14/2020 02:40	PAST VEHICLE THEFT	308 WENDELL AVE	O13	RPT	08/14/2020 13:36:42
	08/11/2020 00:17	SI - BAR CHECK	308 WENDELL AVE	L6	NRP	08/11/2020 00:33:34
*	08/09/2020 01:16	DISTURBANCE	308 WENDELL AVE	O41	NRP	08/09/2020 01:25:43
	08/01/2020 02:28	DISTURBANCE	308 WENDELL AVE	O41	NRP	08/01/2020 02:38:32
	07/23/2020 00:02	DISTURBANCE	308 WENDELL AVE	O34	NRP	07/23/2020 00:40:05
*	07/20/2020 00:51	TRESPASS/UNWANTE	308 WENDELL AVE	O5	NRP	07/20/2020 01:05:17
	07/05/2020 00:42	10-36	308 WENDELL AVE	O16	WAR	07/05/2020 00:47:47
	07/02/2020 02:16	REDDI	308 WENDELL AVE	DESK	NRP	07/02/2020 02:50:36
	06/22/2020 10:14	PRIVATE IMPOUND	308 WENDELL AVE		PRI	06/22/2020 10:17:41
	06/16/2020 02:33	SHOTS FIRED -	308 WENDELL AVE	O56	NRP	06/16/2020 03:09:20
* 20001912	06/07/2020 14:40	THEFT FROM	308 WENDELL AVE	O57	RPT	06/07/2020 15:28:46
* 20001792	05/30/2020 23:43	HITRUN - NO/MINOR	308 WENDELL AVE	O53	RPT	05/31/2020 00:56:40
	05/15/2020 01:23	SI - FLAG DOWN	308 WENDELL AVE	O19	NRP	05/15/2020 01:24:26
	03/19/2020 19:02	SUSPICIOUS VEHICLE	308 WENDELL AVE	O54	NRP	03/19/2020 19:22:01
	02/23/2020 01:41	SI - BAR CHECK	308 WENDELL AVE	O17	NRP	02/23/2020 01:49:30
	02/23/2020 01:15	SI - BAR CHECK	308 WENDELL AVE	O17	NRP	02/23/2020 01:17:57
	02/22/2020 01:13	TRESPASS/UNWANTE	308 WENDELL AVE	O52	NRP	02/22/2020 01:25:08
	02/21/2020 16:48	SI - FOLLOW-UP	308 WENDELL AVE	L3	NRP	02/21/2020 22:25:22
20000607	02/21/2020 15:10	THEFT - DELTA	308 WENDELL AVE	O54	RPT	02/21/2020 16:23:30
	02/20/2020 20:51	SUSPICIOUS VEHICLE	308 WENDELL AVE	O29	NRP	02/20/2020 21:29:30
	01/23/2020 02:29	SI - FLAG DOWN	308 WENDELL AVE	O26	NRP	01/23/2020 02:33:55
	01/17/2020 02:06	WEAPONS INCIDENT -	308 WENDELL AVE	O53	NRP	01/17/2020 03:35:26
	12/29/2019 01:32	SI - BAR CHECK	308 WENDELL AVE	O53	NRP	12/29/2019 01:40:57
* 19004868	12/29/2019 00:55	PAST DISTURBANCE -	308 WENDELL AVE	O34	RPT	12/29/2019 02:26:52
	12/29/2019 00:52	AST ASSAULT NON	308 WENDELL AVE		TOT	12/29/2019 00:52:43

Report Generated: 10/30/2020 11:40:32 | User ID: 1263

\\fccc-app\lossicad\cad\rvpt\EventHistory_EventListWithReportNumbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
* 19004796	12/22/2019 05:25	DAMAGE/VANDALISM	308 WENDELL AVE	O34	RPT	12/22/2019 06:56:58
	12/02/2019 20:47	DISTURBANCE	308 WENDELL AVE	O1	NRP	12/02/2019 21:05:27
*	12/01/2019 16:18	DISTURBANCE	308 WENDELL AVE	O1	NRP	12/01/2019 16:34:37
	11/30/2019 02:34	SI - BAR CHECK	308 WENDELL AVE	O17	NRP	11/30/2019 02:39:12
*	11/27/2019 02:39	URGENT WELFARE	308 WENDELL AVE		RESP	11/27/2019 03:05:53
	11/09/2019 23:37	SI - BAR CHECK	308 WENDELL AVE	O54	NRP	11/09/2019 23:42:42
	11/02/2019 23:57	SI - BAR CHECK	308 WENDELL AVE	O26	NRP	11/03/2019 00:03:19

Total Number of Events Listed: 48

Introduced By: Mayor Jim Matherly
Finance Committee Review: November 3, 2020
Introduced: November 9, 2020

ORDINANCE NO. 6143

**AN ORDINANCE AMENDING THE 2020 OPERATING
AND CAPITAL BUDGETS FOR THE THIRD TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2020 operating and capital budget.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. There is hereby appropriated to the 2020 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2020 and ending December 31, 2020 (see pages 2 and 3):

GENERAL FUND

REVENUE	COUNCIL APPROPRIATION	PROPOSED INCREASE (DECREASE)	AMENDED APPROPRIATION
Taxes, (all sources)	\$ 19,796,773	\$ 525,000	\$ 20,321,773
Charges for Services	5,373,092	235,000	5,608,092
Intergovernmental Revenues	808,400	708,000	1,516,400
Licenses & Permits	1,574,400	27,000	1,601,400
Fines, Forfeitures & Penalties	565,000	(65,000)	500,000
Interest & Penalties	315,500	(130,000)	185,500
Rental & Lease Income	150,562	-	150,562
Other Revenues	221,000	-	221,000
Other Financing Sources	4,672,235	(175,000)	4,497,235
Total revenue appropriation	<u>\$ 33,476,962</u>	<u>\$ 1,125,000</u>	<u>\$ 34,601,962</u>
EXPENDITURES			
Mayor Department	\$ 669,739	\$ 10,000	\$ 679,739
Legal Department	208,315	-	208,315
Office of the City Clerk	439,782	-	439,782
Finance Department	963,150	-	963,150
Information Technology	2,365,911	-	2,365,911
General Account	3,089,648	801,500	3,891,148
Police Department	7,427,596	(450,000)	6,977,596
Communications Center	2,503,727	(350,000)	2,153,727
Fire Department	6,866,054	110,000	6,976,054
Public Works Department	8,799,045	45,000	8,844,045
Engineering Department	830,452	50,000	880,452
Building Department	656,904	-	656,904
Total expenditure appropriation	<u>\$ 34,820,323</u>	<u>\$ 216,500</u>	<u>\$ 35,036,823</u>
Estimated general fund balance	\$ 10,578,167	\$ -	\$ 10,578,167
Prior year encumbrances	(413,258)	-	(413,258)
Increase (Decrease) to fund balance	(930,103)	908,500	(21,603)
2020 estimated unassigned balance	<u>\$ 9,234,806</u>	<u>\$ 908,500</u>	<u>\$ 10,143,306</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.

\$ 7,007,365

CAPITAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	PROPOSED INCREASE (DECREASE)	AMENDED APPROPRIATION
Transfer from Permanent Fund	\$ 618,990	\$ -	\$ 618,990
Transfer from General Fund	-	-	-
Public Works	250,000	-	250,000
Garbage Equipment Reserve	249,710	-	249,710
Building	10,000	-	10,000
Police	180,000	-	180,000
Dispatch	140,000	-	140,000
Fire	240,000	-	240,000
IT	210,000	-	210,000
Property Repair & Replacement	145,000	-	145,000
Total revenue appropriation	<u>\$ 2,043,700</u>	<u>\$ -</u>	<u>\$ 2,043,700</u>
 <u>EXPENDITURES</u>			
Public Works Department	\$ 1,255,225	\$ -	\$ 1,255,225
Garbage Equipment Reserve	726,302	-	726,302
Police Department	355,150	-	355,150
Communications Center	174,924	-	174,924
Fire Department	1,050,693	150,000	1,200,693
IT Department	172,170	-	172,170
Road Maintenance	837,921	(166,766)	671,155
Property Repair & Replacement	944,091	123,000	1,067,091
Total expenditure appropriation	<u>\$ 5,516,476</u>	<u>\$ 106,234</u>	<u>\$ 5,622,710</u>
Estimated capital fund balance	\$ 15,149,148	\$ -	\$ 15,149,148
Prior year encumbrances	(2,694,325)	-	(2,694,325)
Increase (Decrease) to fund balance	(778,451)	(106,234)	(884,685)
2020 estimated assigned fund balance	<u>\$ 11,676,372</u>	<u>\$ (106,234)</u>	<u>\$ 11,570,138</u>

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2020 and ending December 31, 2020.

SECTION 3. The effective date of this ordinance shall be the 23rd day of November 2020.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE
ORDINANCE NO. 6143
AMENDING THE 2020 OPERATING AND CAPITAL BUDGETS
FOR THE THIRD TIME

General Fund
\$1,125,000 Increase in Revenue
\$216,500 Increase in Expenditures

Revenue

1. Taxes (all sources)
 - \$100,000 increase for hotel/motel taxes
 - \$300,000 increase for marijuana taxes
 - \$125,000 increase for gasoline taxes
2. Charges for Services
 - \$125,000 increase for dispatch services
 - \$20,000 increase for fire protection services
 - \$10,000 decrease for fire recovery grants
 - \$100,000 increase for engineer recovery grants
3. Intergovernmental Revenues
 - \$650,000 increase for PERS on behalf payment
 - \$58,000 increase for SART exam reimbursements
4. Licenses and Permits
 - \$22,000 increase for business license fees
 - \$25,000 decrease for fire code inspection
 - \$30,000 increase for right of way permits
5. Fines, Forfeitures, and Penalties
 - \$50,000 decrease for vehicle forfeitures
 - \$15,000 decrease for city forfeitures
6. Interest and Penalties
 - \$130,000 decrease for interest income
7. Other Financing Sources
 - \$35,000 increase for sale of assets

- \$210,000 transfer from general fund to parking garage (seismic repairs)

Expenditures

1. Mayor Department
 - \$10,000 increase for personal/annual leave accrual
2. Legal Department
3. Office of the City Clerk
4. Finance Department
5. Information Technology
6. General Account
 - \$77,500 increase for contributions to Explore Fairbanks
 - \$44,000 increase for FMATS arbitration award
 - \$30,000 increase for abatement on Timberland Drive (actual cost \$46,933, using expenditure savings for the balance)
 - \$650,000 increase for PERS on behalf payment
7. Police Department
 - \$450,000 decrease in salary and benefits due to vacant positions
8. Communications Center
 - \$350,000 decrease in salary and benefits due to vacant positions
9. Fire Department
 - \$100,000 increase for overtime salary and benefits
 - \$10,000 increase for new employee gear
10. Public Works Department
 - \$45,000 increase for temporary salary and benefits (actual cost \$205,000, using expenditure savings for the balance)
11. Engineering Department
 - \$50,000 increase for salary and benefits (department completed more general fund projects than budgeted)
12. Building Department

- Request to hire temporary administration assistant until end of year using salary savings (position currently unfilled)

Capital Fund
\$0 Increase in Revenue
\$106,234 Increase in Expenditures

Revenue

- Other Financing Sources

Expenditures

1. Public Works Department
2. Garbage Equipment Reserve
3. Police Department
4. Communications Center
5. Fire Department
 - \$150,000 increase for gurneys
6. IT Department
7. Road Maintenance
 - \$166,766 decrease for Wickersham Stage II project (no longer scheduled)
8. Property Repair and Replacement
 - \$40,000 increase for Lazelle snow storage site (lowest bid \$76,000)
 - \$53,000 increase for Police Department auto gates upgrade (lowest bid \$116,800 to upgrade all gates)
 - \$30,000 increase for City Log Cabin window upgrades (lowest bid \$29,300)

Introduced By: Mayor Jim Matherly
Finance Committee Review: November 3 & 17, 2020
Introduced: November 9, 2020

**ORDINANCE NO. 6143, AS AMENDED
(PROPOSED SUBSTITUTE)**

**AN ORDINANCE AMENDING THE 2020 OPERATING
AND CAPITAL BUDGETS FOR THE THIRD TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2020 operating and capital budget.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. There is hereby appropriated to the 2020 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2020 and ending December 31, 2020 (see pages 2 and 3) [amendments shown in **bold** font; deleted text or amounts in ~~strike through~~ font]:

GENERAL FUND

REVENUE	COUNCIL APPROPRIATION	PROPOSED INCREASE (DECREASE)	AMENDED APPROPRIATION
Taxes, (all sources)	\$ 19,796,773	\$ 775,000	\$ 20,571,773
Charges for Services	5,373,092	235,000	5,608,092
Intergovernmental Revenues	808,400	708,000	1,516,400
Licenses & Permits	1,574,400	27,000	1,601,400
Fines, Forfeitures & Penalties	565,000	(65,000)	500,000
Interest & Penalties	315,500	(130,000)	185,500
Rental & Lease Income	150,562	-	150,562
Other Revenues	221,000	-	221,000
Other Financing Sources	4,672,235	(175,000)	4,497,235
Total revenue appropriation	\$ 33,476,962	\$ 1,375,000	\$ 34,851,962
EXPENDITURES			
Mayor Department	\$ 669,739	\$ 10,000	\$ 679,739
Legal Department	208,315	-	208,315
Office of the City Clerk	439,782	-	439,782
Finance Department	963,150	-	963,150
Information Technology	2,365,911	-	2,365,911
General Account	3,089,648	995,250	4,084,898
Police Department	7,427,596	(500,000)	6,927,596
Communications Center	2,503,727	(300,000)	2,203,727
Fire Department	6,866,054	110,000	6,976,054
Public Works Department	8,799,045	45,000	8,844,045
Engineering Department	830,452	50,000	880,452
Building Department	656,904	-	656,904
Total expenditure appropriation	\$ 34,820,323	\$ 410,250	\$ 35,230,573
Estimated general fund balance	\$ 10,578,167	\$ -	\$ 10,578,167
Prior year encumbrances	(413,258)	-	(413,258)
Increase (Decrease) to fund balance	(930,103)	964,750	34,647
2020 estimated unassigned balance	\$ 9,234,806	\$ 964,750	\$ 10,199,556
Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.			\$ 7,046,115

CAPITAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	PROPOSED INCREASE (DECREASE)	AMENDED APPROPRIATION
Transfer from Permanent Fund	\$ 618,990	\$ -	\$ 618,990
Transfer from General Fund	-	-	-
Public Works	250,000	-	250,000
Garbage Equipment Reserve	249,710	-	249,710
Building	10,000	-	10,000
Police	180,000	-	180,000
Dispatch	140,000	-	140,000
Fire	240,000	-	240,000
IT	210,000	-	210,000
Property Repair & Replacement	145,000	-	145,000
Total revenue appropriation	<u>\$ 2,043,700</u>	<u>\$ -</u>	<u>\$ 2,043,700</u>
 <u>EXPENDITURES</u>			
Public Works Department	\$ 1,255,225	\$ -	\$ 1,255,225
Garbage Equipment Reserve	726,302	-	726,302
Police Department	355,150	-	355,150
Communications Center	174,924	-	174,924
Fire Department	1,050,693	150,000	1,200,693
IT Department	172,170	-	172,170
Road Maintenance	837,921	(166,766)	671,155
Property Repair & Replacement	944,091	123,000	1,067,091
Total expenditure appropriation	<u>\$ 5,516,476</u>	<u>\$ 106,234</u>	<u>\$ 5,622,710</u>
Estimated capital fund balance	\$ 15,149,148	\$ -	\$ 15,149,148
Prior year encumbrances	(2,694,325)	-	(2,694,325)
Increase (Decrease) to fund balance	(778,451)	(106,234)	(884,685)
2020 estimated assigned fund balance	<u>\$ 11,676,372</u>	<u>\$ (106,234)</u>	<u>\$ 11,570,138</u>

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2020 and ending December 31, 2020.

SECTION 3. The effective date of this ordinance shall be the 23rd day of November 2020.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE
ORDINANCE NO. 6143, AS AMENDED
AMENDING THE 2020 OPERATING AND CAPITAL BUDGETS
FOR THE THIRD TIME

General Fund
\$1,375,000 Increase in Revenue
\$410,250 Increase in Expenditures

Revenue

1. Taxes (all sources)
 - **\$350,000 increase for hotel/motel taxes**
 - \$300,000 increase for marijuana taxes
 - \$125,000 increase for gasoline taxes
2. Charges for Services
 - \$125,000 increase for dispatch services
 - \$20,000 increase for fire protection services
 - \$10,000 decrease for fire recovery grants
 - \$100,000 increase for engineer recovery grants
3. Intergovernmental Revenues
 - \$650,000 increase for PERS on behalf payment
 - \$58,000 increase for SART exam reimbursements
4. Licenses and Permits
 - \$22,000 increase for business license fees
 - \$25,000 decrease for fire code inspection
 - \$30,000 increase for right of way permits
5. Fines, Forfeitures, and Penalties
 - \$50,000 decrease for vehicle forfeitures
 - \$15,000 decrease for city forfeitures
6. Interest and Penalties
 - \$130,000 decrease for interest income
7. Other Financing Sources
 - \$35,000 increase for sale of assets

- \$210,000 transfer from general fund to parking garage (seismic repairs)

Expenditures

1. Mayor Department
 - \$10,000 increase for personal/annual leave accrual
2. Legal Department
3. Office of the City Clerk
4. Finance Department
5. Information Technology
6. General Account
 - **271,250 increase for contributions to Explore Fairbanks**
 - \$44,000 increase for FMATS arbitration award
 - \$30,000 increase for abatement on Timberland Drive (actual cost \$46,933, using expenditure savings for the balance)
 - \$650,000 increase for PERS on behalf payment
7. Police Department
 - **\$500,000 decrease in salary and benefits due to vacant positions**
8. Communications Center
 - **\$300,000 decrease in salary and benefits due to vacant positions**
 - **Provide a bonus to FECC Dispatchers [\$5,000 for 10 full-time and \$1,000 for 1 recruit] from salary savings in the amount of \$51,000.**
9. Fire Department
 - \$100,000 increase for overtime salary and benefits
 - \$10,000 increase for new employee gear
10. Public Works Department
 - \$45,000 increase for temporary salary and benefits (actual cost \$205,000, using expenditure savings for the balance)
11. Engineering Department
 - \$50,000 increase for salary and benefits (department completed more general fund projects than budgeted)

12. Building Department

- Request to hire temporary administration assistant until end of year using salary savings (position currently unfilled)

Capital Fund
\$0 Increase in Revenue
\$106,234 Increase in Expenditures

Revenue

- Other Financing Sources

Expenditures

1. Public Works Department
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4. Communications Center
5. Fire Department
 - \$150,000 increase for gurneys
6. IT Department
7. Road Maintenance
 - \$166,766 decrease for Wickersham Stage II project (no longer scheduled)
8. Property Repair and Replacement
 - \$40,000 increase for Lazelle snow storage site (lowest bid \$76,000)
 - \$53,000 increase for Police Department auto gates upgrade (lowest bid \$116,800 to upgrade all gates)
 - \$30,000 increase for City Log Cabin window upgrades (lowest bid \$29,300)

Introduced by: Mayor Matherly
Finance Committee Review: November 17, 2020
Introduced: November 23, 2020

RESOLUTION NO. 4942

**A RESOLUTION TO FORM A COOPERATIVE AGREEMENT BETWEEN
THE CITY OF FAIRBANKS AND THE NORTH STAR COUNCIL ON
AGING TO PARTICIPATE IN THE COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) PROGRAM**

WHEREAS, the City of Fairbanks approved Resolution 4937 to participate in the FFY2020 Community Development Block Grant Program; and

WHEREAS, the City of Fairbanks and North Star Council on Aging agree to cooperate in the submission of an application for CDBG funds and agree to cooperate in the implementation of the submitted CDBG project as approved by the Alaska Department of Commerce, Community, and Economic Development (DCCED); and

WHEREAS, the City of Fairbanks and the North Star Council on Aging will enter into a written cooperative agreement to participate in the CDBG program; and

WHEREAS, North Star Council on Aging understands that the City of Fairbanks will act as the applicant and will have the ultimate responsibility to assume all obligations under the terms of the grant, including assuring compliance with all applicable laws and program regulations and performance of all work in accordance with the contract; and

WHEREAS, North Star Council on Aging understands that the City of Fairbanks and DCCED will have access to all grant records and authority to monitor all activities; and

WHEREAS, the City of Fairbanks will have to maintain the building as a Senior Center for at least 10 years or all CDBG funds must be returned; and

WHEREAS, North Star Council on Aging understands that the grant requires a match of \$284,000 (25% minimum) and that it is responsible for providing the match.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor is authorized to execute a cooperative agreement with the North Star Council on Aging to participate in the CDBG Program.

PASSED and APPROVED this 23rd Day of November 2020.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

Introduced by: Mayor Matherly and
Council Members Rogers and Therrien
Finance Committee Review: November 17, 2020
Introduced: November 23, 2020

RESOLUTION NO. 4943

**A RESOLUTION TO APPLY FOR THE FY2021/2022 RESTORE HOPE IN
LINKAGE TO CARE COLLABORATION GRANT FROM THE STATE OF ALASKA
DEPARTMENT OF HEALTH AND SOCIAL SERVICES**

WHEREAS, the City of Fairbanks received notification from the State of Alaska Department of Health and Social Services Division of Public Health of a Restore Hope in Linkage to Care Collaboration Grant; and

WHEREAS, the Restore Hope in Linkage to Care Collaboration Grant offers the opportunity to secure funding for FY2021 and FY2022 to support the integration of emergency responders and behavioral health providers; and

WHEREAS, this grant would allow behavioral health providers to respond with emergency personnel to calls involving overdose patients and to provide referrals for substance use disorder treatment and other resources; and

WHEREAS, the City of Fairbanks intends to contract with an agency to provide the services required of the grant; and

WHEREAS, this grant may provide funding up to \$250,000.00 for two years of services with no match required.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute all documents required for requesting funds on behalf of the City from the State of Alaska Department of Health and Social Services for the FY2021/2022 Restore Hope in Linkage to Care Collaboration Grant.

PASSED and APPROVED this 23rd Day of November 2020.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4943

Abbreviated Title: RESTORE HOPE IN LINKAGE TO CARE COLLABORATION GRANT

Department(s): FIRE

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2021	2022	2023	Total
CONTRACTUAL SERVICES	\$62,500	\$125,000	\$62,500	\$250,000
TOTAL	\$62,500	\$125,000	\$62,500	\$250,000

FUNDING SOURCE:	2021	2022	2023	Total
STATE OF ALASKA	\$62,500	\$125,000	\$62,500	\$250,000
TOTAL	\$62,500	\$125,000	\$62,500	\$250,000

The City of Fairbanks will contract with Fairbanks Reentry Coalition to support the integration of emergency responders and behavioral health providers. This grant would allow behavioral health providers to respond with emergency personnel to calls involving overdose patients and to provide referrals for substance use disorder treatment and other resources.

Reviewed by Finance Department: Initial mb Date 11/16/2020

RESOLUTION NO. 4944

**A RESOLUTION STATING THE CITY OF FAIRBANKS
LEGISLATIVE AND CAPITAL PRIORITIES FOR 2021**

WHEREAS, the City is grateful for the funding provided by the State of Alaska which has added significantly to the City's ability to provide essential services; and

WHEREAS, many of the services the City provides are centered on protecting the lives and property of Fairbanks citizens; preparedness and infrastructure are key in that endeavor; and

WHEREAS, the City of Fairbanks has identified the following legislative and capital priorities, and the public had the opportunity to speak to this Resolution at the November 23, 2020 City Council meeting.

NOW, THEREFORE, BE IT RESOLVED by the Fairbanks City Council that the 2021 legislative and capital priorities of the City of Fairbanks are stated in the attached list. In summary, the projects are ranked as follows:

2021 Legislative Priorities

1. Maintain PERS contribution rates
2. Maintain a baseline of \$60 million annually in Community Assistance Program funding
3. Examine methodology for distribution of any new CARES Act funding

2021 Capital Priorities

1. Provide funding for construction of a Law Enforcement Firing Range and Training Facility
2. Provide funding for the replacement of the City Hall heating system

BE IT FURTHER RESOLVED that the City Clerk is directed to send copies of this resolution to the Office of the Governor and the Interior Alaska Legislative Delegation.

PASSED and APPROVED this 23rd day of November 2020.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul Ewers, City Attorney



CITY OF FAIRBANKS

Jim Matherly, Mayor
800 CUSHMAN STREET
FAIRBANKS, ALASKA 99701-4615
OFFICE: 907-459-6793
FAX: 907-459-6787
jmatherly@fairbanks.us

City of Fairbanks 2021 Legislative Priorities

- 1. PERS Contribution Rate:** The City of Fairbanks supports maintaining the 22% PERS contribution rate as was agreed to by PERS employers and the State in allocating the unfunded liability.
- 2. Community Assistance Program:** The City of Fairbanks is concerned with the yearly reductions in the community assistance program. The City requests that the State fund a baseline floor of \$60 million annually to the program.
- 3. Construction of a Law Enforcement Firing Range and Training Facility:** The City of Fairbanks has joined a collaborative regional effort to obtain property and construct a law enforcement firing range and training facility. The law enforcement range that was located on the Fairbanks International Airport property has closed. Having a shooting range/training facility on airport property has been historically problematic. The current rules surrounding the range make basic training topics and drills difficult and sometimes outright prohibited. Current rules also prohibit law enforcement from bringing citizen groups (such as citizen police academies) to the range during these public training programs. During 2018, areawide law enforcement agencies were notified the firearms training range would be shut down within the next year. There is currently no other firearms training facility within interior Alaska that is capable of functioning as a training range.

A new range facility would be open to and serve every local, state, and federal law enforcement agency within interior Alaska. It would also serve as the primary training site for our interior Alaska police academy. At a time when law enforcement is under constant scrutiny and expected to perform at the highest level of professionalism, a high level of training and a professional training environment is essential.

- 4. Replacement of the City Hall Heating System:** The current heating system for City Hall is the original steam heating system. This system is well beyond its life cycle and needs replacing. The magnitude of this effort, which will need to be completed within a few short summer months, is projected to cost \$5M because of the asbestos and lead based paint that

most certainly will be encountered. The City requests \$4M from the Capital program to replace the heating system, the City will fund the additional \$1M.

5. **CARES Act Funding:** We are thankful for the CARES Act funding that we have received, and the City's intent was to ensure as much of the funding was directed to individuals, businesses, non-profits, and medical facilities directly impacted by the COVID19 pandemic. We feel we have set a standard of excellence in comparison to programs around the State of Alaska. As this virus drags on through the winter, it is our hope that more CARES Act funding will become available to communities such as ours. If additional CARES Act funding is forthcoming, we request the following:
 - a. Award the money to municipalities without any additional State restrictions.
 - b. Change the State of Alaska CARES distribution model, that was used for the first CARES distribution, to a model that rewards municipalities that delivered funding quickly and effectively to its citizens.

ORDINANCE NO. 6144

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE
CHAPTER 2, ARTICLE V, DIVISION 3, BY ADDING A NEW SECTION
2-658 REGARDING GRANT PROCEDURES**

WHEREAS, the City of Fairbanks seeks grants from many sources to help offset the cost of equipment, services, and projects; and

WHEREAS, City Council input and approval is required at various stages of the grant process; and

WHEREAS, the following ordinance clarifies the procedures for grant applications and approvals.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. That Fairbanks General Code Chapter 2. Administration, Article V. Financial Matters, Division 3. Budget, is amended by adding Section 2-658. Grant Procedures, as follows:

Sec. 2-658. Grant Procedures.

(a) The administration must seek council approval, by resolution, before applying for any grant. If the grant application deadline does not allow sufficient time for the council to consider the matter, the administration may submit the grant application but must bring forth a resolution for grant application approval at the next regularly scheduled council meeting. No grant may be accepted without Council approval.

(b) If a grant does not require matching funds from the City, the Council may approve the application and acceptance of the grant in the same resolution.

(c) If a grant requires matching funds from the City, and if the matching funds have previously been appropriated by the Council, acceptance of the grant may be done by resolution.

(d) If a grant requires matching funds from the City and the matching funds have not previously been appropriated by the Council, acceptance of the grant must be done by ordinance.

Section 2. That the effective date of this Ordinance shall be the ____ day of December 2020.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:


D. Danyielle Snider, MMC, City Clerk

Paul Ewers, City Attorney

City of Fairbanks

MEMORANDUM



To: City Council Members
From: Jim Matherly, City Mayor 
Subj: Request for Concurrence – Chena Riverfront Commission
Date: November 18, 2020

The three-year term of one of the City-represented seats on the Joint City/Borough Chena Riverfront Commission will expire on December 31, 2020. The incumbent, Lee Wood, has applied for re-appointment.

I hereby request your concurrence to the following **reappointment**:

Ms. Lee Wood

Term to Expire: December 31, 2023

Ms. Wood's application is attached.

Thank you.

dds/



Board Details

The Chena Riverfront Commission is charged with the planning and development of riverfront property along the Chena River from Fort Wainwright to the confluence of the Chena and Tanana rivers. The Commission is a joint Commission between the City of Fairbanks and the Fairbanks North Star Borough per FNSB Code and City Code. The Commission is supported administratively by the FNSB Community Planning Department and under the Fairbanks General Code, Division 10, Section 2. This Commission is up for reauthorization every six years, by ordinance.

Overview

Size 5 Seats

Term Length 3 Years

Term Limit N/A

Additional

Board/Commission Characteristics

The Chena Riverfront Commission shall consist of 11 people who are residents of the Borough. The Borough Mayor shall appoint six members, who shall be confirmed by the Assembly. The City Mayor shall appoint five members, who shall be confirmed by the City Council. The terms of office shall be three years.

Meetings

The Chena Riverfront Commission shall meet at least once quarterly. A quorum of the Commission shall consist of six members. Approval of an action of the Commission shall require a majority of affirmative votes of the members present.

Enacting Legislation

FGC 2-421 through 2-431

Enacting Legislation Website

<http://bit.ly/2A6SvgM>

Joint Commission Details

This is a Joint Commission with appointments from multiple jurisdictions. Only City-appointed seats are listed on the membership roster. If there is a vacancy for one of the five City-appointed seats, you may apply through this website. For a complete member listing, visit the Fairbanks North Star Borough website at <http://bit.ly/2ghzhiX>.

Email the Commission Members

N/A

Profile

Lee
First Name

Wood
Last Name

[Redacted]
Email Address

[Redacted]
Street Address

[Redacted]
Suite or Apt

Fairbanks
City

AK
State

[Redacted]
Postal Code

Mailing Address

[Redacted]

Are you a City of Fairbanks resident? *

Yes

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Retired
Employer

Retired
Job Title

Which Boards would you like to apply for?

Joint FNSB - Chena Riverfront Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

I have served on the Chena Riverfront Commission for many years and would like to continue serving the City of Fairbanks in this capacity. I am a longtime city resident and am deeply committed to seeing that our community continues with its stewardship of the Chena River.

Please provide a brief personal biography in the space below, or attach a resume.

Came to Alaska 1960 Came to Fairbanks 1981 UAF graduate BS Anthropolgy 1983 Owner of Arctic Dragon Tai Chi, retired Owner of Dapper Interiors and Cleaning, retired Tanana Valley Kennel Club Tracking Dog instructor Owner of 2 historic homes between 1st and 2nd Ave

Upload a Resume


List any professional licenses or training you believe are relevant to the seat you are applying for.

I have already served several terms on the Chena Riverfront Commission.

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subject: Request for Concurrence – FNSB Planning Commission
Date: November 18, 2020

The term of one of the three City-recommended seats on the FNSB Planning Commission will expire on December 31, 2020.

The incumbent, Doug Sims, has applied for re-appointment to the Commission.

FNSB Code of Ordinances Section 2.40.011(A) states:

Members (of the Planning Commission) shall be appointed by the borough mayor, subject to confirmation by the assembly. The appointments of members from the cities shall be selected from a list of recommendations submitted to the borough mayor by the city councils.

I hereby request your concurrence to recommending the following reappointment to the FNSB Planning Commission:

Mr. Doug Sims Seat D Term to Expire: December 31, 2023

Mr. Sims' application is attached.

Thank you.


dds/



Board Details

The powers and duties of the Fairbanks North Star Borough (FNSB) Planning Commission are as outlined in FNSBC Chapter 4.80.

Overview

 **Size** 3 Seats

 **Term Length** 3 Years

 **Term Limit** N/A

Additional

Board/Commission Characteristics

The FNSB Planning Commission shall consist of 11 members. Commission membership shall be apportioned so that the number of members from the cities of Fairbanks and North Pole reflects the proportion of the Borough population residing within those cities as determined by the Borough Assembly from time to time. Members shall be appointed by the Borough Mayor, subject to confirmation by the Assembly. The appointments of members from the cities shall be selected from a list of recommendations submitted to the Borough Mayor by the City Councils. Members appointed from outside the cities shall be as presentative of the various geographic areas of the Borough as practical. The Borough Mayor, Planning Director and Engineer shall be ex officio members of the Commission with privilege of the floor but shall have no vote on any matter. In addition to the eligibility and qualifications requirements in FNSBC 4.04.040, the assembly shall not confirm the appointment or selection of a local elected official serving on the assembly or a mayor. Any sitting planning commissioner who is elected or appointed as an assembly member or mayor shall resign as a planning commissioner on or prior to being sworn in to the new position.

Meetings

The Commission shall annually elect from its membership a chairman and vice chairman and shall adopt rules for the conduct of its meetings. Robert's Rules of Order (newly revised) shall apply unless different rules are adopted by the Commission and approved by the Assembly. Meetings of the Commission are public in accordance with AS 44.62 and minutes shall be kept. Minutes of the Commission shall be filed with the Borough Clerk. Records of the Commission shall be retained as public records within the Planning Department. Six members of the Commission shall constitute a quorum. All Commission actions shall be by vote of a majority of the Commission's membership who are present and voting.

Enacting Legislation

FNSBC 4.80.010 - 4.80.060

Enacting Legislation Website

<http://bit.ly/2A7yw11>

Joint Commission Details

The Planning Commission is a FNSB Commission with appointments from multiple jurisdictions. Only City-recommended seats are listed on the City's membership roster. If there is a vacancy for one of the two City-recommended seats, you may apply through this website. For a complete member listing, visit the Fairbanks North Star Borough website at <http://fnsb.us/>.

Email the Commission Members

N/A

Profile

DOUG

First Name

SIMS

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

FAIRBANKS

City

AK

State

[Redacted]

Postal Code

Mailing Address

[Redacted]

Are you a City of Fairbanks resident? *

Yes

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Employer

Job Title

Which Boards would you like to apply for?

FNSB - Planning Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

30 year employee at FNSB as assistant, associate planner that included 5 years as the FNSB Floodplain Adm. I've seen a fair amount of change within the community & believe I grasp an understanding of its physical, social and economic qualities. I started at the Borough in 1985 and was involved in a wide variety of planning issues/projects over the years such as Chena Riverfront Commission and Davis Road neighborhood rezoning.

Please provide a brief personal biography in the space below, or attach a resume.

I have actually spent my entire professional land use planning career, 30 years, here in the FNSB. I have only become a City resident within the last 5 years. Serving on the Borough Planning Commission as City rep is exciting to imagine in face of continued growth & change within the City & Borough.

Upload a Resume


List any professional licenses or training you believe are relevant to the seat you are applying for.

M.S. Land Use Planning, UAA

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subject: Request for Concurrence – Building Code and Landscape Review and Appeals Commission
Date: November 18, 2020

The five-year terms of Mr. Chris Hodges and Mr. Gary Pohl on the Building Code and Landscape Review and Appeals Commission will expire on December 31, 2020. Both members have applied to continue serving on the Commission.

I hereby request your concurrence to the following **reappointments** to the Building Code and Landscape Review and Appeals Commission:

Seat C	Chris Hodges	Term to Expire: December 31, 2025
Seat E	Gary Pohl	Term to Expire: December 31, 2025

Mr. Hodges' and Mr. Pohl's applications are attached.

Thank you.

dds/



City of Fairbanks, Alaska


Building Code & Landscape Review & Appeals Commission

Board Details

The purpose of the Building Code Review and Appeals Commission is:

- 1) To review the building, electrical, plumbing, fire prevention, residential, mechanical, fuel gas and abatement codes and related provisions of the Fairbanks Code of Ordinances and make recommendations regarding building construction and housing codes adopted by the City,
- 2) To investigate and review all operations of the building department of the City, to submit recommendations on policy to the City Council, and to make recommendations on administration to the mayor, and
- 3) To hear and determine in the first instance all appeals from final staff decisions relating to building construction within the City including the Uniform Code for the Abatement of Dangerous Buildings. Any decision of the board may be appealed to the superior court in accordance with the appellate rules of the state court system, and
- 4) To review any disputes arising from the Building Official's application of the prescriptive design method, an applicant's election to use the professional design method, or an applicant's election to use the alternative compliance method.

Overview

 **Size** 12 Seats

 **Term Length** 5 Years

 **Term Limit** N/A

Additional

Board/Commission Characteristics

The Building Code and Landscape Review and Appeals Commission consists of nine regular members appointed by the Mayor, subject to confirmation by the City Council, and each member shall serve a five-year term. The members of the Commission must reside or work within the City and have experience with the design or construction of structures or with landscaping. The Building Official shall be an ex officio member of the Commission, who may provide information and recommendations but may not vote on any matter. Two alternate members are appointed by the Mayor, subject to City Council confirmation, to serve in the place of any absent member or otherwise assist the Commission as directed by the chairman. A secretary, who need not be a Commission member, shall be selected by its regular members. The composition of the commission must be as follows: (1) Two structural engineers; (2) Two architects; (3) One electrical engineer; (4) One mechanical engineer; (5) One architect or landscape architect; (6) Two general construction contractors; (7) Two alternates with experience in construction or design.

Meetings

Meetings of the Building Code and Landscape Review and Appeals Commission are called by the chairman or a majority of the regular members. All meetings shall be open to the public. A majority (five members) of the Commission shall constitute a quorum, and a majority vote of those present and voting shall be necessary to carry any question. Minutes shall be kept as a permanent record of all meetings and shall be filed in the Office of the City Clerk.

Enacting Legislation

FGC 2-481 through 2-484

Enacting Legislation Website

<https://bit.ly/35fA6jn>

Joint Commission Details

N/A

Email the Commission Members

buildingcodereview&appealscommission@fairbanks.us

Profile

Chris Hodges
First Name Last Name

[Redacted]
Email Address

[Redacted]
Street Address

[Redacted]
Suite or Apt

Fairbanks
City

AK
State

[Redacted]
Postal Code

Mailing Address

[Redacted]

Are you a City of Fairbanks resident? *

Yes

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

PDC Inc. Engineers
Employer

Facilities Northern Region Lead
Job Title

Which Boards would you like to apply for?

Building Code & Landscape Review & Appeals Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

Assist the City with Code review and appeals.

Please provide a brief personal biography in the space below, or attach a resume.

Employed by PDC Inc. Engineers since June of 1998 as an Electrical Engineer, earned my Professional Engineering license in December of 2002.

Upload a Resume

List any professional licenses or training you believe are relevant to the seat you are applying for.

Professional Electrical Engineer.

Profile

Gary
First Name

Pohl
Last Name

[Redacted]
Email Address

[Redacted]
Street Address

[Redacted]
Suite or Apt

Ester
City

AK
State

[Redacted]
Postal Code

Mailing Address

[Redacted]

Are you a City of Fairbanks resident? *

No

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Self-Employed
Employer

Architect
Job Title

Which Boards would you like to apply for?

Building Code & Landscape Review & Appeals Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

I have served on the City Board of Appeals and now the combined board for a cumulative period of over thirty years and was originally appointed by Mayor Bill Walley. At this point however, I believe I should let my term expire and step down to let the City recruit someone new.

Please provide a brief personal biography in the space below, or attach a resume.

See previous comment.

Upload a Resume

List any professional licenses or training you believe are relevant to the seat you are applying for.

Registered Architect, Alaska #AEL4645. Past Chairman, City of Fairbanks Board of Appeals. Past Member, City of Fairbanks Landscape and Beautification Commission.



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING MINUTES – OCTOBER 7, 2020
HELD IN FAIRBANKS CITY COUNCIL CHAMBERS
AND VIA TELECONFERENCE
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:00 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via teleconference with Chair Aldean Kilbourn (Seat C) presiding (telephonically) and with the following members in attendance:

Members Present: George Dalton, Seat A (telephonic)
 Kristina Heredia, Seat D (telephonic)
 Victoria Dowling, Seat G (telephonic)
 Jeff Jacobson, PW Director & Ex-Officio Member (telephonic)

Absent: Michael Gibson, Seat B
 Julie Jones, Seat E
 Karen Erickson, Seat F

Also Present: D. Danyielle Snider, City Clerk

APPROVAL OF MEETING MINUTES

a) Regular Meeting Minutes September 2, 2020.

Mr. Dalton, seconded by **Ms. Heredia**, moved to APPROVE the Regular Meeting Minutes of September 2, 2020.

Chair Kilbourn took a voice vote on the motion to APPROVE the meeting minutes, and all members voted in favor.

APPROVAL OF AGENDA

Chair Kilbourn asked whether any member wished to add items to the agenda; no members requested to add items. **Chair Kilbourn** declared the agenda APPROVED.

CITIZENS' COMMENTS

There were no citizens' comments.

COMMUNICATIONS TO COMMISSION

Chair Kilbourn reported that Brian Biel contacted her just before the meeting, and he stated that he has authorization for funding for some markers at the Cemetery. She stated she will call him back tomorrow.

EVENTS & PUBLIC RELATIONS

There were no items to discuss.

UNFINISHED BUSINESS

- a) Frank Miller's Replacement Marker Placement

Chair Kilbourn reported that the marker went in about a week ago.

- b) Harry Hough's Replacement Marker

Chair Kilbourn reported that Harry Hough's marker had to be remade, and it was expensive. She stated they cannot get it done right away, so it will not arrive until the spring. She thanked Mr. Jacobson for all his efforts.

- c) Update on Comparing Radar, CSC Map, and Actual Grave Markers

Chair Kilbourn stated that the numbers on the radar map do not match the Cemetery maps. She stated that she, Mr. Dalton and Ms. Janet Richardson have been walking the Cemetery and comparing the map to gravesites, and they have nearly completed the NE Quarter. She stated that there are many people buried there for which there is no information. **Mr. Dalton** wondered whether they could do some more before snowfall.

Mr. Dalton asked about Frank Turney's plaque. **Chair Kilbourn** stated that Ms. Jones emailed her an update prior to the meeting, and she reported the information to the Commission. She also requested that Clerk Snider send an updated Clay Street Cemetery balance sheet.

Ms. Jones reported in her email that she recommends placing Frank Turney's plaque on the side of the shed because 1) the fund balance is low due to marker purchases; 2) Mr. Jacobson supports the idea as it will keep the pedestal from being damaged by equipment; 3) the plaque will be protected from snow accumulation; 4) Mr. Turney worked out of the shed all the years he was the Cemetery caretaker; and 5) the plaque could be relocated if the shed needs to be replaced or if the Commission has extra funds and identifies a more appropriate location in the future.

Mr. Jacobson spoke in favor of mounting the plaque to the shed. He stated that the Cemetery was like a second home to Mr. Turney, and he believes the shed would be a great location. He stated it could be moved in the future if need be. **Chair Kilbourn** stated that the Commission may be able to get a story written about the new plaque at the Cemetery. Members spoke in favor of placing Mr. Turney's plaque on the shed.

Chair Kilbourn continued reporting the information from Ms. Jones' email. Ms. Jones stated that 31 markers have been ordered from Quiring Monuments, and the total cost including shipping is \$6,575. **Chair Kilbourn** stated that she spoke with Tyler Johnson about getting the cement stands; she stated that 30 stands have been ordered for a total cost of \$1,410, excluding delivery. She asked Mr. Jacobson where to have them delivered. **Mr. Jacobson** stated that if they are delivered

before snowfall, they could be delivered to the Cemetery, but after snowfall they could be delivered to Public Works.

Chair Kilbourn stated they are having difficulty identifying information for all 31 markers. She reported that they have identified 18 names so far. She stated that Ms. Erickson stated that she was too busy to help with the project, but Janet Richardson is helping as a volunteer. She stated that she is unable to do it all herself. She stated that they have some time to identify all the names, and the markers will not be delivered until spring.

NEW BUSINESS

a) Private John White Marker

Chair Kilbourn stated Ms. Jones reported that Private John White's marker had not been placed yet. She asked Clerk Snider whether she had Private White's tag or whether Ms. Jones had it. Clerk Snider stated that Ms. Jones picked up Private White's tag from the Clerk's Office recently. **Chair Kilbourn** stated they could get the tag glued on before winter.

Chair Kilbourn reported that Ms. Jones will prepare the Bed Tax Grant application on behalf of the Commission and share it with the group before the end of October. She asked whether Ms. Dowling would be able to help at the Cemetery the following week during the day. **Ms. Dowling** stated that she would be willing to help if there is nothing else on her calendar.

b) Order for 2020 Markers

This item was addressed under Unfinished Business.

OPEN AGENDA

Mr. Dalton asked Ms. Kilbourn to let him know when to meet at the Cemetery. **Chair Kilbourn** replied that she will wait to see whether there is snow in the forecast.


NEXT MEETING DATE

The next Regular Meeting of the Clay Street Cemetery Commission is scheduled for Wednesday, November 4, 2020.

ADJOURNMENT

There being no further business, **Chair Kilbourn** declared the meeting ADJOURNED at 5:14 p.m.


Aldean Kilbourn, Chair


D. Danyielle Snider, MMC, City Clerk

Transcribed by: DS



FAIRBANKS DIVERSITY COUNCIL
REGULAR MEETING MINUTES
OCTOBER 13, 2020, 5:30 – 7:00 P.M.



HELD VIA ZOOM WEBINAR AND AT CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The **Fairbanks Diversity Council** (FDC) convened at 5:30 p.m. on the above date to conduct a Regular Meeting via Zoom Webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding (remotely) and with the following members in attendance [Z = Zoom; P = In Person]:

Members Present: (Z) Kennita Williams, Seat A (Z) Andrew Aquino, Seat G
(Z) Robert Dorton, Seat B (Z) Doug Toelle, Seat J
(Z) Jose Martinez II, Seat C (joined @ 5:57) (Z) Sara Harriger, Seat K
(Z) Juanita Webb, Seat D (Z) Angela Foster-Snow, HR Dir.
(Z) Shelissa Thomas, Seat E (Z) June Rogers, Councilmember

Members Absent: Rita Davis, Seat F Kelvin Lee, Seat I
Vacant, Seat H

Also Present: (P) Mike Meeks, Chief of Staff (P) Danyielle Snider, City Clerk

CALL TO ORDER & READING OF THE FDC MISSION STATEMENT

Chair Matherly called the meeting to order and read the FDC Mission Statement.

PLEDGE OF ALLEGIANCE

Chair Matherly led everyone in the Pledge of Allegiance.

APPROVAL OF AGENDA

Ms. Harriger, seconded by **Mr. Dorton**, moved to APPROVE the Agenda.

Chair Matherly stated that, instead of staff reports under “Mayor & City Staff Reports”, he will have guest speaker Mr. Bret Hood report on the implicit bias training being done at the City.

Hearing no objection, the Agenda was APPROVED.

CITIZENS’ COMMENTS (Limited to 3 Minutes)

Helenmarie Matesi, Fairbanks – Ms. Matesi stated that she was unable to address the City Council the night before due to a problem with her Zoom application. She stated she had wanted to let them know she was pleased that the implicit bias training was being provided to City staff. She stated she looks forward to hearing from Mr. Hood. She thanked the City and the FDC for hosting community conversations for people of color in Fairbanks. She stated it is important for the FDC to encourage dialogue between marginalized people and the Police Department and that by doing

so, it increases the likelihood of equity and justice in the community. She stated that training and difficult conversations are the beginning.

Hearing no more requests for comment, **Chair Matherly** declared Citizens' Comments closed.

MAYOR & CITY STAFF REPORTS

Chair Matherly thanked the Clerk's Office, Public Works, and staff from other departments for the setting up and operating the absentee voting unit outside City Hall prior to the election. He stated that the mobile unit will be put to use at Public Works as a free, drive-through COVID testing site for the community. He stated that it is a collaborative effort with the local Public Health nurses since the testing at the Carlson Center will be closing. He stated that COVID-19 numbers are continuing to increase, and he encouraged wearing a mask. He stated that Dr. Zink reported to him that hospitalizations are low, which is good. **Chair Matherly** stated that Housing and Homeless Coordinator is making great strides with the homeless population, and he spoke of a recent incident with an infected person at the homeless shelter. He stated that services continue to be offered to the homeless, although some people do not take advantage of the resources available to them. **Chair Matherly** stated that he will be meeting with HR in the coming days to begin recruitment for the position of the Chief of Police. He reported that the Acting Chief and Deputy Chief have been outstanding in the interim. He encouraged FDC members to promote voting in the upcoming state and national election. He spoke briefly to the traffic that has been backed up in line at the recently opened Sonic restaurant in Fairbanks, and he stated he has not tried it yet. **Chair Matherly** commended City staff for the administration of the CARES funding, and he stated that, while the City's process is nearly complete, the Borough is just beginning putting CARES funds out into the community. He stated that some of the City's remaining funds will be put toward the drive-up COVID testing.

a) FNSBSD Update, Cari Jacoby

Cari Jacoby, EEO Officer, Fairbanks North Star Borough School District – Ms. Jacoby stated that it is a challenging school year for educators. She reported that there are small numbers of students back in the buildings, and the District continues to work with educators to try to resolve issues they arise. She stated that the HR Department will begin some one-on-one work with community members for help with resumes, interview skills, cover letter writing, etc. Ms. Jacoby stated that numbers continue to rise, which will likely cause students to remain in remote learning.

b) Report from Bret Hood, Implicit Bias Training Instructor

Ms. Foster-Snow introduced Mr. Bret Hood to the FDC. She stated that she has heard from staff that the training has been exceptional; she stated that the training is available to all City staff, City Council members, and Diversity Council members. She provided a great deal of information about Mr. Hood's background to the FDC and turned the floor over to him.

Mr. Hood thanked everyone for hosting him at the meeting. He stated that he spent the last 4 years at the FBI Academy teaching leadership and ethics. He stated that in 2012 he began focusing on implicit bias, and no one at the FBI Academy wanted to take the course because of the difficult

conversations it brings about. He spoke about how he teaches the course with participatory exercises, which instigates conversations amongst attendees. He stated he uses law enforcement and legal cases as examples to help facilitate the course. Mr. Hood stated there are many different types of biases, and the class discusses how to recognize biases and mitigate how those biases play a role in decision-making and behavior. He stated that the course is interactive and discussion-based, and he tries to make it fun and engaging.

Chair Matherly stated he has heard positive feedback from employees, and he looks forward to attending the class the following day. He encouraged FDC members to join in for the implicit bias training. **Chair Matherly** asked Mr. Hood whether he has had good back-and-forth with employees at the training sessions. The Clerk reported that Mr. Hood dropped off the Zoom meeting.

CALENDAR OF EVENTS

Ms. Rogers shared that International Friendship Day is generally hosted on the third Saturday in October. She stated that it may be a little differently this year, but she encouraged everyone to keep their eyes open for information about the event.

Ms. Harriger shared that the Tanana Chiefs Conference (TCC) elections took place earlier in the day. She recognized that it is also Indigenous Peoples Day, and there were a number of speakers organized by Evon Peter and his team at UAF. She stated that recordings may still be available for people to check out.

Mr. Toelle reminded everyone of the upcoming state and national election.

APPROVAL OF PREVIOUS MINUTES

a) Regular Meeting Minutes of September 8, 2020

Ms. Harriger, seconded by **Mr. Aquino**, moved to APPROVE the Regular Meeting Minutes of September 8, 2020.

Hearing no objection, the minutes were APPROVED.

DIVERSITY TOPIC OF THE MONTH

a) Fairbanks Black Caucus Report, Wendy Dominique

Chair Matherly spoke highly of Ms. Dominique and welcomed her to speak to the FDC.

Ms. Dominique stated that Mr. Robert Kinnard was on the line, but he dropped off. She stated that the Fairbanks Black Caucus Committee works in conjunction with the Alaska Black Caucus which was established in Anchorage about two years ago. She stated that there was an Alaska Black Caucus in Fairbanks some 20 years ago. Ms. Dominique stated that the vision of the Committee is to relight the touch of the Alaska Black Caucus for the new generation in order to meet the

challenges of the 21st Century. She stated that the mission of the Committee is active involvement in the decision-making process in the community as a contributing partner affecting the lives and livelihood of African Americans. Ms. Dominique stated that the Committee works in areas which help to advance the educational, cultural, political, and economic wellbeing of the African American community. She stated that they act as a liaison and coordinating entity for the various minority interests within the community and state and make available accurate and timely information on relevant issues of concern to minority people. Ms. Dominique stated that the group creates awareness that the struggle to achieve total equality has not yet been achieved, and they emphasize the ever-increasing need for African Americans and minorities to make renewed attempts toward obtaining those goals. She stated that the Fairbanks Committee requests to be included in the process of hiring a new Chief of Police and discussion on police training and recruitment.

Chair Matherly stated that he would like to invite representatives of the Black Caucus back regularly to FDC meetings.

Ms. Rogers thanked Ms. Dominique for presenting information to the FDC and for all her work in the community over the years. She stated she is admired in the community. She spoke fondly of Dorothy Bradshaw and stated that Ms. Bradshaw regularly invited people to become a part of whatever it was that she was doing. She stated there is much to learn from Ms. Bradshaw and Ms. Dominique.

UNFINISHED BUSINESS

a) Refresher on Diversity Action Plan Review Process

Chair Matherly stated that Mr. Hood has rejoined the meeting. He asked Mr. Hood whether he has received good feedback and participation from City employees on the implicit bias training. Mr. Hood stated that City employees have been fantastic and have been very open with discussion and debate.

Chair Matherly stated the FDC has been discussing the DAP for months, and so much continues to change. He asked Ms. Thomas and Ms. Williams to provide thoughts on the DAP review.

Ms. Thomas stated that it would be appropriate to get new members up to speed on the DAP, and a refresher would be useful.

Chair Matherly suggested that the November or December FDC meeting be solely dedicated to DAP review.

Ms. Williams stated that she supports that idea, especially being fairly new to the FDC. She stated that being able to sit down and go through the DAP would be advantageous.

Ms. Rogers requested that the City Attorney provide a refresher of the Open Meetings Act (OMA) at the same time.

Chair Matherly stated that he will plan for the November meeting to be dedicated only to the OMA and the DAP.

Mr. Aquino stated that he supports the idea because the last time the FDC reviewed the DAP, there was a different social climate.

b) Community Listening Session

Chair Matherly stated that he would like to hold a Community Listening Session, but he would like to get through the review of the DAP first. He stated that perhaps they could consider a listening session in the first quarter of 2021.

FDC MEMBERS' COMMENTS

Ms. Williams stated it was a great meeting and it was nice to see everyone. She thanked the Mayor for popping on for her book launch.

Ms. Thomas thanked Ms. Jacoby, Ms. Hood, and Ms. Dominique for their presentations to the FDC. She thanked everyone for their time at the meeting.

Mr. Aquino thanked everyone for being present. He stated that he is grateful to have one hour a month to be intentional about Fairbanks and diversity.

Mr. Dorton [partially inaudible] stated that it is good to see everyone.

Ms. Harriger thanked the presenters and everyone else for being present.

Mr. Martinez stated it is great to be a part of the FDC to see how they can make positive impacts on the community. He stated he was excited to hear from Ms. Dominique at the meeting.

Mr. Toelle stated he would try to attend the implicit bias training. He spoke to the struggles of small businesses during the pandemic but stated that there is still some tourism in the community.

Ms. Webb thanked everyone for their time and efforts. She stated she looks forward to reviewing the DAP.

Ms. Rogers suggested that the FDC meet two times per month. She commented that meeting once per month may not be enough, and she would like the group to discuss it.

Chair Matherly stated that he would take the request under consideration.

Ms. Foster-Snow stated that if any FDC members wish to attend the implicit bias training in person, it will be at Public Works Wednesday and Thursday from 9 a.m. – 5 p.m., 2121 Peger Road. She stated that the location for Friday's training is still undecided, and she directed folks to contact her for more information.

Clerk Snider shared that local election results are all tallied, and the summary is posted to the City's website and Facebook page. She stated that results will remain unofficial until the election is certified by the City Council on October 26.

MEETING DATES

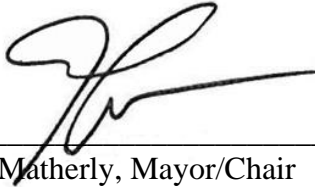
- a) Next Regular Meeting Date, November 10, 2020 [FDC Workshop to Review DAP]

Chair Matherly expressed appreciation to the FDC, and he stated that he loves meeting with everyone.

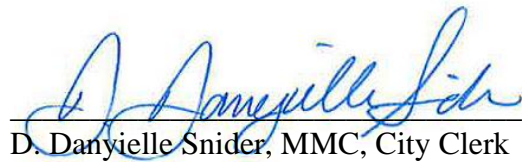
ADJOURNMENT

Ms. Thomas, seconded by **Ms. Williams**, moved to ADJOURN the meeting.

Hearing no objection, **Ms. Foster-Snow** declared the meeting
ADJOURNED at 6:31 p.m.



Jim Matherly, Mayor/Chair



D. Danyielle Snider, MMC, City Clerk

Transcribed by: DS