



FAIRBANKS CITY COUNCIL
AGENDA NO. 2020-05
REGULAR MEETING – FEBRUARY 24, 2020
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

WORK SESSION

5:00 p.m. – Strategic Planning on City Services & Revenues

It is the mission of the City of Fairbanks to provide quality essential services to all City residents to ensure Fairbanks is a vibrant place to live, work, thrive, and visit.

REGULAR MEETING

6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.
7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Application for Renewal. Public Testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Premises Address
1920	Salty's on 2nd	Beverage Dispensary	Tres Amigas, LLC	706 2nd Avenue

- b) The Fairbanks City Council will hear an Appeal of a Denied Application for a New Chauffeur License:

Applicant: Tiffany D. Edwards

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6123 – An Ordinance to Amend Fairbanks General Code Chapter 78 by Repealing Art. XIV, Sec. 507 Bicycle Licenses and Sec. 508 Bicycle License Fee. Introduced by Council Member Kun. **SECOND READING AND PUBLIC HEARING.**

12. NEW BUSINESS

- *a) Resolution No. 4904 – A Resolution to Amend the City Schedule of Fees and Charges for Services by Adjusting Garbage Collection Rates. Introduced by Mayor Matherly.
- *b) Ordinance No. 6124 – An Ordinance Amending the 2020 Operating and Capital Budgets for the First Time. Introduced by Mayor Matherly.
- *c) Ordinance No. 6125 – An Ordinance to Place Before City Voters Ratification of a Pass-through Loan from the Alaska Clean Water Fund to Golden Heart Utilities for Up to \$1.5 Million for Main Extension and Water Piping Improvements at the City-owned Wastewater Treatment Facility. Introduced by Mayor Matherly.

13. DISCUSSION ITEMS (Information and Reports)
 - a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL
 - *a) Fairbanks Diversity Council Meeting Minutes of December 10, 2019
 - *b) Fairbanks Diversity Council Meeting Minutes of January 14, 2020
 - *c) Appointment to the Fairbanks Diversity Council
 - *d) Appointment to the Clay Street Cemetery Commission

15. COUNCIL MEMBERS' COMMENTS

16. CITY CLERK'S REPORT

17. CITY ATTORNEY'S REPORT

18. EXECUTIVE SESSION
 - a) AFL-CIO Labor Negotiation Strategy
 - b) Gavora, Inc. v. City of Fairbanks Settlement Strategy

19. ADJOURNMENT

MEMORANDUM

TO: Mayor Jim Matherly and City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Liquor License Renewal

DATE: February 19, 2020

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following liquor license renewal:

Lic. #	DBA	License Type	Licensee	Address
1920	Salty's on 2nd	Beverage Dispensary	Tres Amigas, LLC	706 2nd Avenue

Pursuant to FGC Sec. 14-178 the Council must determine whether to protest liquor license renewal applications after holding a public hearing.

Per the Council's request, the Police Department has included a call report for the location listed.

There are **no department-recommended protests** for the above-listed application for renewal.

CITY OF FAIRBANKS PUBLIC SAFETY

Salty`s on 2nd 706 Second Avenue


01/27/2019 - 01/26/2020

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
19004363	11/15/2019 12:06	PAST THEFT - BRAVO	706 SECOND AVE	I41	RPT	11/16/2019 15:21:14
19003318	08/28/2019 16:53	FOUND PROPERTY -	706 SECOND AVE	I44	RPT	08/28/2019 17:50:22
	08/28/2019 14:24	AOA - NON URGENT -	706 SECOND AVE	O9	NRP	08/28/2019 14:58:10
	08/25/2019 01:07	REDDI	706 SECOND AVE	DESK	NRP	08/25/2019 01:58:12
19002597	07/09/2019 16:10	SI - FIELD CONTACT	706 SECOND AVE	O9	RPT	07/09/2019 17:06:34
19002245	06/16/2019 11:52	PAST THEFT - BRAVO	706 SECOND AVE	DESK	RPT	06/16/2019 12:10:33
19002111	06/08/2019 15:14	PAST THEFT - BRAVO	706 SECOND AVE	DESK	RPT	06/08/2019 15:22:51
19001546	05/05/2019 02:17	TRESPASS/UNWANTE	706 SECOND AVE	O34	RPT	05/05/2019 03:57:18
	04/12/2019 23:11	DISTURBANCE -	706 SECOND AVE	O13	NRP	04/12/2019 23:35:07

Total Number of Events Listed: 9

City Clerk's Office

D. Danyielle Snider, City Clerk

Date: February 19, 2020
To: Mayor Jim Matherly and City Council Members
From: D. Danyielle Snider, CMC, City Clerk 
Re: Denial of Application for New City of Fairbanks Chauffeur License – Tiffany D. Edwards

Attached is a copy of **Tiffany Edwards'** application for a new City of Fairbanks Chauffeur License. The Clerk's Office has denied this request for licensure pursuant to FGC Section 86-77(a)(7), attached. Please refer to page two of the application for licensure where Ms. Edwards responded affirmatively to the question regarding felony assault convictions within the past 8 years or misdemeanor assault convictions within the past 4 years. Please also see the criminal charge history report which indicates that on June 17, 2019, Ms. Edwards was convicted of Assault in the 4th Degree (a Class A Misdemeanor).

Ms. Edwards was informed of the option to appeal the decision of the City Clerk to the City Council and requested to be placed on this agenda for your consideration.

If you have any questions, please contact me at 459-6774.

Attachments: Chauffeur Application Packet
FGC Sec. 86-77



City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715
Fax (907)459-6710

REQUEST FOR APPEAL FORM

DATE: 02/13/2020

TO: D. Danyielle Snider, CMC, City Clerk

FROM: Tiffany Edwards
(Please Print)

RE: Request for Appeal Hearing

Please consider this document a request for an APPEAL HEARING before the Fairbanks City Council in regard to the denial of my occupational license application. I can be present at the City Council Meeting scheduled for:

Monday, FEBRUARY 24 at 6:30 p.m.

(Meetings are held in the Council Chambers located at 800 Cushman Street, 2nd Floor)

By signing below, I understand that the information and supporting documentation contained in my application will be copied and provided to the Fairbanks City Council. I understand that there will be a hearing, on the above date, at which time the Council will discuss my appeal. I understand that the hearing may be reproduced electronically, digitally, and/or transmitted over the air waves. I understand that I have no right to expect privacy of the records or information contained in my application, or of any discussions that may occur during the public hearing.

Tiffany Edwards
Acknowledgement by Applicant

Official Use Only: Clerk's Initials: EB Date Received: 2/13/2020

Visit us on the web at www.fairbanksalaska.us

Sec. 86-77. - Application for chauffeur's license.

- (a) All applications for issuance or renewal of a chauffeur's license must be made upon forms provided by the city clerk and submitted to the city clerk for review. All applicants must meet the following requirements:
- (1) Must be 21 years of age or older and furnish proof if requested.
 - (2) Must be able to read, write and speak the English language.
 - (3) Must have a current Alaska State Driver's License.
 - (4) Must not have any delinquent city criminal or traffic fines or fees.
 - (5) Must not have had their driver's license suspended or revoked within two years of the date of application.
 - (6) Must not have had a conviction within 24 months of:
 - a. Reckless or negligent driving;
 - b. Driving while license is canceled, suspended, revoked, or in violation of a limitation.
 - (7) Except as otherwise provided in this subsection, the applicant must not have had a felony conviction within eight years or a misdemeanor conviction within four years of:
 - a. Prostitution or promotion of prostitution;
 - b. Any offense involving a controlled substance under AS Title 11, Chapter 71 or the laws of another jurisdiction having substantially similar elements;
 - c. Any felony or misdemeanor assault;
 - d. Burglary, felony theft, fraud or embezzlement;
 - e. Any sexual offense;
 - f. Any homicide or assault involving operation of a motor vehicle;
 - g. Two separate felony convictions of any type;
 - h. Driving a vehicle while intoxicated within five years or within eight years for a felony conviction;
 - i. Refusal to submit to a chemical test as defined in AS 28.35.032 within five years or within eight years for a felony conviction.
 - (8) The applicant must not be addicted to the use of intoxicants or narcotics.
 - (9) The applicant must not be a sex offender or kidnapper subject to the registration requirements of AS Title 12, Chapter 63.
 - (10) The applicant must be a citizen of the United States or prove they can be lawfully employed in the United States.
- (b) The city clerk's office will procure an online criminal history report for each applicant, the cost of which will be included in the chauffeur license application fee in the city schedule of fees and charges for services.

(Code 1960, § 8.201(c)(1)—(6); Ord. No. 5484, § 1, 5-11-2002; Ord. No. 5562, § 1, 3-13-2004; Ord. No. 5853, § 1, 8-13-2011; Ord. No. 5875, § 1, 2-27-2012; [Ord. No. 5982, § 1, 6-27-2015](#); Ord. No. [6055](#), § 1, 7-29-2017)



CITY OF FAIRBANKS

CHAUFFEUR LICENSE APPLICATION

800 Cushman Street, Fairbanks, AK 99701
(907) 459-6702 | cityclerk@fairbanks.us

TYPE OF LICENSE: NEW RENEWAL

FEES DUE/COLLECTED: no incide

Name: <u>Tiffany Edwards</u>	Other Name(s) Used:	Year(s) of Name Change:
Physical Address: <u>same</u>	Home Phone:	
City, State, Zip:	Work/Cell Phone:	
Mailing Address:	AK Driver's License No:	
City, State, Zip: <u>Fairbanks, AK 99712</u>	E-mail Address:	
Date of Birth:	SSN:	Place of Birth:

Application Requirements

\$75.00 Non-Refundable Application Fee for New Applications and Renewals
\$100.00 Biennial License Fee for New Applications and Renewals
Complete Application, including Authorization to Obtain Criminal History Record
Copy of Current State of Alaska Driver's License

58905

Length of Residency

Length of Alaska Residency in Consecutive Years 31 Length of FNSB Residency in Consecutive Years 10

If you are not a FNSB resident, where do you currently hold residency? _____ How long? _____

Previous Address(es)

Previous City and State of residence, other than Fairbanks, for the past 8 years:

Fairbanks, AK From: 11/2018 To: 7/2019
Unit #1 Fairbanks From: 11/2017 To: 12/2018
Fairbanks, AK From: 02/2016 To: 11/2017

Employment

Cab Company Applying To or Employed By: _____

Address: _____

Date Employment Began or Will Begin: _____ Phone: _____

Record of Conviction(s)		
PLEASE ANSWER YES OR NO TO THE FOLLOWING QUESTIONS		
Within the past 24 months, have you had a conviction for any of the following?	YES	NO
•Any offense which resulted in the suspension or revocation of your driver's license?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
•Reckless or negligent driving?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
•Driving while license is canceled, suspended, revoked or in violation of a limitation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Within the past 5 years (or within the past 8 years if a felony conviction), have you received a conviction for either of the following?		
•Driving a vehicle while intoxicated?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
•Refusing to submit to a chemical test as defined in AS 28.35.032?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Within the past 8 years have you had a felony conviction or within 4 years a misdemeanor conviction for any of the following?		
•Prostitution or promotion of prostitution?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
•Any offense involving a controlled substance under AS Title 11, Chapter 71 or the laws of another jurisdiction having substantially similar elements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
•Assault?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
•Burglary, felony theft, fraud or embezzlement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
•Any sexual offense?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
•Any homicide or assault involving operation of a motor vehicle?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
•Two separate felony convictions of any type?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you subject to the registration requirement of AS 12.63 (sex offender or kidnapper)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Do you have any delinquent City criminal or traffic fines or fees?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
An Answer of YES to any of the above questions regarding your criminal history and/or driving record is grounds for denial of a Chauffeur License. Please explain on a separate sheet of paper any convictions that meet the look-back criteria as noted above; including charges, places, dates, and sentences imposed. An Applicant may have the right to appeal a denial by the City Clerk after submission of a completed application and payment of the application fee. An Appeal Form can be obtained at the City Clerk's Office. See FGC Section 86-95 to determine if you are eligible for an appeal.		
Citizenship Status		
Are you a citizen of the United States? <u>Yes</u> Can you be lawfully employed in the United States? <u>Yes</u>		
Employment Eligibility Verification Documents are required at the time of application		

The Fairbanks General Code (FGC) is attached to this application for your convenience, but is the responsibility of the applicant to understand and comply with the requirements. By signing the Oath below, the applicant acknowledges having read and understood FGC Secs. 86-76 through 86-96. Questions regarding the responsibilities of the applicant should be asked prior to issuance of the license.

Please make all necessary copies for your records before submission of your application to the City Clerk's Office. There will be a per page charge for any copying requested in accordance with FGC Sec. 2-775. Thank you in advance for your cooperation.

The City Clerk's Office may require 24 hours to process applications and does not accept licensing applications after 4:00 PM. Hours of operation are Monday through Friday, 8:00 AM to 5:00 PM. The City of Fairbanks observes national and state holidays.

**Applicant's Statement for Chauffeur License and
Authorization Statement for Criminal History Record Check**

I, Tiffany Edwards, being first duly sworn, depose and state that I am the individual making application for licensure and that the answers to the foregoing questions and other statements contained herein are true and complete to the best of my knowledge. I understand that any materially false information provided on or with this application may be grounds for revocation, suspension or denial of a license.

I **certify** that I am at least 21 years of age or older; that I can read, write, and speak the English language; that I am not addicted to the use of intoxicants or narcotics; that I have been a resident within the Fairbanks area for a minimum of 30 days immediately prior to this application, that I am not subject to the registration requirements of AS 12.63 (sex offender or kidnapper); that I have read and understand FGC Sections 86-76 through 86-96; and that I understand the requirements for licensure.

Further, I hereby authorize the City of Fairbanks to verify the information contained herein, including information pertaining to any charges and/or convictions I may have had for violation of municipal, county, state or federal laws. This information may include, but may not be limited to, allegations regarding and convictions for crimes committed upon minors. I understand that this information will be gathered from any law enforcement agency of this state or any state or federal government, or from third-party providers of information originally obtained from law enforcement or court records.

As an applicant for a chauffeur license, I hereby attest to the truthfulness of the representations I have made. Except as I have disclosed, I have not been found guilty of, or entered a plea of nolo contendere or guilty to any offense.

I understand that I must be truthful and, if any statement I have made is found to be false, I will be denied the license for which I am making application.

Tiffany Edwards
Signature of Applicant

02/10/2020
Date

Tiffany Edwards
Sworn to before me this 10 day of February, 2020

Emily Braniff
Notary Public for the State of Alaska
My Commission Expires: with office



Administrative Use Only

Approved By:	Date:
Denied By: <u>Emily Braniff</u>	Date: <u>2/10/20</u>
Reason for Denial: <u>ASSAULT</u>	

For additional information and/or forms, please visit the City of Fairbanks website at www.fairbanksalaska.us.

ALASKA USA North to the Future
DRIVER LICENSE



DL

1. Last Name: [REDACTED] 2. Date of Birth: 12/06/2019 3. Exp. Date: 04/29/2026

4. First & Middle Name: **EDWARDS**
TIFFANY DELILAH

5. Current Address: [REDACTED]
FAIRBANKS, AK 99701

15. Sex: F 16. Eyes: **BRO**
18. Hgt: **4'-11"** 17. Wgt: **160 lb.**
9. Class: **D**
10. End: [REDACTED]
12. Rest: **1**



Criminal Charge History

Data as of: 2/20/20 2:41 pm

WARNING: This criminal history may not be complete due to limited information. These records are from State of Alaska courts only and include computerized records since 1992 only. Computerized case information prior to implementation of CourtView is very limited. Contact the trial court for detailed information about a case or for records prior to 1992.

See the judgment in the case file for sentence information on convicted charges.

Search Criteria:

Last Name: **edwards**

First Name: **tiffany**

DOB:

Print Date 2/20/2020

4FA-19-01780CR **Edwards, Tiffany** **DLN:** [redacted] **AK** **DOB:** [redacted]
APSIN: [redacted] **ATN:** 116855217

CHRG 1	CTN: 001	Date	Charge/ Disposition	Classification	Modifier	DV
Original		06/17/2019	AS11.41.230(a)(1): Assault In The 4th Degree - Recklessly Injure	Class A Misdemeanor	None	Yes
Original		06/17/2019	AS11.41.230(a)(1): Assault In The 4th Degree - Recklessly Injure	Class A Misdemeanor	None	Yes
Original		06/17/2019	AS11.41.230(a)(1): Assault In The 4th Degree - Recklessly Injure	Class A Misdemeanor	None	Yes
Original		06/17/2019	AS11.41.230(a)(1): Assault In The 4th Degree - Recklessly Injure	Class A Misdemeanor	None	Yes
Disposition:		06/17/2019	Guilty Conviction After No Contest Plea			

4FA-13-00096CR **Edwards, Tiffany Delilah** **DLN:** [redacted] **AK** **DOB:** [redacted]
APSIN: [redacted] **ATN:** 114055371

CHRG 1	CTN: 001	Date	Charge/ Disposition	Classification	Modifier	DV
Original		01/13/2013	AS28.35.030(a)(2): DUI- BAC .08+ Percent	Class A Misdemeanor	None	No
Original		01/13/2013	AS28.35.030(a)(2): DUI- BAC .08+ Percent	Class A Misdemeanor	None	No
Original		01/13/2013	AS28.35.030(a)(2): DUI- BAC .08+ Percent	Class A Misdemeanor	None	No
Original		01/13/2013	AS28.35.030(a)(2): DUI- BAC .08+ Percent	Class A Misdemeanor	None	No
Disposition:		01/23/2013	Guilty Conviction After Guilty Plea			

CHRG 2	CTN: 002	Date	Charge/ Disposition	Classification	Modifier	DV
Original		01/13/2013	PTRP - New Criminal Charge	Probation/Parole Violation	None	No
Original		01/13/2013	PTRP - New Criminal Charge	Probation/Parole Violation	None	No
Original		01/13/2013	PTRP - New Criminal Charge	Probation/Parole Violation	None	No
Original		01/13/2013	PTRP - New Criminal Charge	Probation/Parole Violation	None	No
Disposition:		04/27/2013	PTRP: Probation Modified/Continued			

4FA-11-00455CR **Edwards, Tiffany D** **DLN:** [redacted] **AK** **DOB:** [redacted]
APSIN: [redacted] **ATN:** 111074067

CHRG 1	CTN: 001	Date	Charge/ Disposition	Classification	Modifier	DV
Original		02/05/2011	AS11.56.757(b)(2): Violate Cond Of Release For Misd	Class B Misdemeanor		No
Original		02/05/2011	AS11.56.757(b)(2): Violate Cond Of Release For Misd	Class B Misdemeanor		No
Original		02/05/2011	AS11.56.757(b)(2): Violate Cond Of Release For Misd	Class B Misdemeanor		No
Original		02/05/2011	AS11.56.757(b)(2): Violate Cond Of Release For Misd	Class B Misdemeanor		No
Disposition:		04/05/2011	Guilty Conviction After Guilty Plea			

4FA-10-04907CR **Edwards, Tiffany D** **DLN:** [redacted] **AK** **DOB:** [redacted]
APSIN: [redacted] **ATN:** 113078169

CHRG 1	CTN: 001	Date	Charge/ Disposition	Classification	Modifier	DV
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Criminal Charge History

Data as of: 2/20/20 2:41 pm

4FA-10-04907CR	Edwards, Tiffany D	DLN: [REDACTED]	AK	DOB: [REDACTED]
		APSIN: [REDACTED]		ATN: 113078169

Continued

Amended	11/19/2010	AS11.61.110(a)(5): Disord Conduct-Challenge To Fight	Class B Misdemeanor	Yes
Amended	11/19/2010	AS11.61.110(a)(5): Disord Conduct-Challenge To Fight	Class B Misdemeanor	Yes
Amended	11/19/2010	AS11.61.110(a)(5): Disord Conduct-Challenge To Fight	Class B Misdemeanor	Yes
Amended	11/19/2010	AS11.61.110(a)(5): Disord Conduct-Challenge To Fight	Class B Misdemeanor	Yes
Disposition:	04/05/2011	Guilty Conviction After Guilty Plea		

CHRG 2	CTN: 002	Date	Charge/ Disposition	Classification	Modifier	DV
Original		11/19/2010	AS11.41.230(a)(1): Assault In The 4th Degree - Recklessly Injure	Class A Misdemeanor		Yes
Original		11/19/2010	AS11.41.230(a)(1): Assault In The 4th Degree - Recklessly Injure	Class A Misdemeanor		Yes
Original		11/19/2010	AS11.41.230(a)(1): Assault In The 4th Degree - Recklessly Injure	Class A Misdemeanor		Yes
Original		11/19/2010	AS11.41.230(a)(1): Assault In The 4th Degree - Recklessly Injure	Class A Misdemeanor		Yes
Disposition:		04/05/2011	Dismissed by Prosecution (CrR43(a)(1))			

CHRG 3	CTN: 003	Date	Charge/ Disposition	Classification	Modifier	DV
Original		11/19/2010	AS11.46.320(a)(2): Crim Trespass 1- In A Dwelling	Class A Misdemeanor		Yes
Original		11/19/2010	AS11.46.320(a)(2): Crim Trespass 1- In A Dwelling	Class A Misdemeanor		Yes
Original		11/19/2010	AS11.46.320(a)(2): Crim Trespass 1- In A Dwelling	Class A Misdemeanor		Yes
Original		11/19/2010	AS11.46.320(a)(2): Crim Trespass 1- In A Dwelling	Class A Misdemeanor		Yes
Disposition:		04/05/2011	Dismissed by Prosecution (CrR43(a)(1))			

4BE-07-00010AU	Edwards, Tiffany	DLN: [REDACTED]	AK	DOB: [REDACTED]
		APSIN: [REDACTED]		ATN: 000000000

CHRG 1	CTN: 001	Date	Charge/ Disposition	Classification	Modifier	DV
Original		01/02/2007	AS04.16.050: MINOR CONS. ALCOHOL	Violation or Infraction (Non None)		No
Original		01/02/2007	AS04.16.050: MINOR CONS. ALCOHOL	Violation or Infraction (Non None)		No
Original		01/02/2007	AS04.16.050: MINOR CONS. ALCOHOL	Violation or Infraction (Non None)		No
Original		01/02/2007	AS04.16.050: MINOR CONS. ALCOHOL	Violation or Infraction (Non None)		No
Disposition:		06/14/2012	Conviction Set Aside After SIS			

3AN-07-00664AU	Edwards, Tiffany Delilah	DLN: [REDACTED]	AK	DOB: [REDACTED]
		APSIN: [REDACTED]		ATN: 108253926

CHRG 1	CTN: 001	Date	Charge/ Disposition	Classification	Modifier	DV
Original		01/18/2007	AS04.16.050(c): Repeat Minor Consuming/Possessing Alcohol	Repeat Underage Consum		No
Original		01/18/2007	AS04.16.050(c): Repeat Minor Consuming/Possessing Alcohol	Repeat Underage Consum		No
Original		01/18/2007	AS04.16.050(c): Repeat Minor Consuming/Possessing Alcohol	Repeat Underage Consum		No
Original		01/18/2007	AS04.16.050(c): Repeat Minor Consuming/Possessing Alcohol	Repeat Underage Consum		No
Disposition:		02/23/2007	Guilty Conviction After No Contest Plea			

CHRG 2	CTN: 002	Date	Charge/ Disposition	Classification	Modifier	DV
Original		01/18/2007	PTRP - Community Work Service	Probation/Parole Violation		No
Original		01/18/2007	PTRP - Community Work Service	Probation/Parole Violation		No

Criminal Charge History

Data as of: 2/20/20 2:41 pm

3AN-07-00664AU	Edwards, Tiffany Delilah	DLN: [REDACTED]	AK	DOB: [REDACTED]	
		APSIN: [REDACTED]		ATN: 108253926	

Continued

Original	01/18/2007	PTRP - Community Work Service	Probation/Parole Violation	No
Original	01/18/2007	PTRP - Community Work Service	Probation/Parole Violation	No
Disposition:	10/19/2007	PTRP: Probation Modified/Continued		

4BE-03-01603AU	Edwards, Tiffany	DLN: [REDACTED]	AK	DOB: [REDACTED]	
		APSIN: [REDACTED]		ATN: 000000000	

CHRG 1	CTN: 001	Date	Charge/ Disposition	Classification	Modifier	DV
Original		11/24/2003	AS04.16.050: MINOR CONS. ALCOHOL	Violation or Infraction (Non		No
Disposition:		10/29/2004	No Contest Plea Prior to Conversion			

End of Report

ORDINANCE NO. 6123

**AN ORDINANCE TO AMEND FAIRBANKS GENERAL CODE
CHAPTER 78, BY REPEALING ART. XIV, SEC. 507 BICYCLE
LICENSES AND SEC. 508 BICYCLE LICENSE FEE**

WHEREAS FGC Sec. 507, which mandates that all bicycles operated in the city have a city bicycle license, and FGC Sec. 508, which requires a \$1.00 fee for such licenses, have seldom been used or enforced; and

WHEREAS, the primary purpose of the bicycle licensing scheme was to help the Police Department identify lost and stolen bicycles; and

WHEREAS, rather than this mandatory scheme, with a \$20.00 fine for violations, the Council encourages the Police Department, along with community partners, to continue a program of voluntary bicycle licensing; and

WHEREAS, since Sections 507 and 508 are the only remaining sections under Article XIV, the entire Article should be repealed.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 78, Article XIV. Bicycles, nonmotorized conveyances, motorcycles and motor-driven cycles, is hereby repealed.

Section 2. That the effective date of this Ordinance shall be the ___ day of February 2020.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, City Clerk

Paul J. Ewers, City Attorney

Introduced by: Mayor Jim Matherly
Finance Committee Meeting: February 18, 2020
Introduced: February 24, 2020

RESOLUTION NO. 4904

**A RESOLUTION TO AMEND THE CITY SCHEDULE OF FEES
AND CHARGES FOR SERVICES BY ADJUSTING GARBAGE
COLLECTION RATES**

WHEREAS, Section 66-22 of Fairbanks General Code provides that garbage collection rates be adjusted each year to reflect the annual change in the Anchorage Consumer Price Index (CPI) as well as changes in the cost of fuel and tipping fees charged by the Fairbanks North Star Borough landfill; and

WHEREAS, the change in the annual CPI was 1.4 percent for 2019; and

WHEREAS, the Fairbanks North Star Borough landfill tipping fees increased by \$4.00/ton in 2019, and the Borough is proposing an increase of \$4.00/ton in 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, to approve the attached version of the *Schedule of Fees and Charges for Services* amending the refuse collection rates, effective April 1, 2020.

PASSED and **APPROVED** this 24th day of February 2020.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE

2020/2021 Refuse Collection Fee Adjustment

Code does not allow inclusion of postage and mailing supplies & services.

Category	Current-Deferred Rate Per Quarter	Anchorage Annual CPI for 2019	CPI Adjusted Rate	Tipping Fees Increase, (see detail below)	Total	Increased Rate Per QTR (rounded)
Refuse Collection	\$ 86.00	101.40%	\$ 87.20	\$ 0.85	\$ 88.05	\$ 88.00
Senior rate	\$ 66.00	101.40%	\$ 66.92	\$ 0.85	\$ 67.77	\$ 68.00

Tipping Fee Increase Detail						
7/1/19-6/30/20 & 7/1/20-6/30/21 Total Tons	Units	AVG Tons/Unit	\$ Increase Per Ton	\$ Per Year	\$ Per QTR	Increased Rate Per QTR (rounded)
2600	6,378	0.41	4.00	1.6306	\$ 0.4077	\$ 0.41
2800	6,378	0.44	4.00	1.7560	\$ 0.4390	\$ 0.44

7/1/19=\$115 per ton (actual); 7/1/20=\$119 per ton (estimate)

Amount of Increase	<u>\$ 2.00</u>
Quarterly Increase less Senior Discount	<u>\$ 12,564.00</u>
2020 Budget Increase	<u>\$ 37,692.00</u>

City of Fairbanks Schedule of Fees and Charges for Services

Resolution 4904 - Effective April 1, 2020

Category	Code Sec.	Topic	Current Fee	Proposed Fee	Unit Description
Garbage Collection	66-22	Single Family Dwelling	\$ 86.00	\$ 88.00	Per quarter (rounded from \$88.06)
		Duplex	\$ 172.00	\$ 176.00	
		Triplex	\$ 258.00	\$ 264.00	
		Fourplex	\$ 344.00	\$ 352.00	
	66-23	Senior Rate	\$ 66.00	\$ 68.00	

ORDINANCE NO. 6124

**AN ORDINANCE AMENDING THE 2020 OPERATING
AND CAPITAL BUDGETS FOR THE FIRST TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2020 operating and capital budget.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows [amendments shown in **bold** font; deleted text in ~~strike~~through font]:

SECTION 1. There is hereby appropriated to the 2020 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2020 and ending December 31, 2020 (see pages 2 and 3) [amendments shown in **bold** font; deleted text or amounts in ~~strike~~through font]:

GENERAL FUND

REVENUE	COUNCIL APPROPRIATION	PROPOSED INCREASE (DECREASE)	AMENDED APPROPRIATION
Taxes, (all sources)	\$ 21,664,300	\$ -	\$ 21,664,300
Charges for Services	5,335,400	37,692	5,373,092
Intergovernmental Revenues	1,082,400	-	1,082,400
Licenses & Permits	1,554,400	-	1,554,400
Fines, Forfeitures & Penalties	565,000	-	565,000
Interest & Penalties	315,500	-	315,500
Rental & Lease Income	150,562	-	150,562
Other Revenues	221,000	-	221,000
Other Financing Sources	4,672,235	-	4,672,235
Total revenue appropriation	<u>\$ 35,560,797</u>	<u>\$ 37,692</u>	<u>\$ 35,598,489</u>
EXPENDITURES			
Mayor Department	\$ 651,464	\$ -	\$ 651,464
Legal Department	198,100	-	198,100
Office of the City Clerk	428,817	-	428,817
Finance Department	887,565	-	887,565
Information Technology	2,310,800	55,111	2,365,911
General Account	4,599,000	20,648	4,619,648
Police Department	7,353,998	69,943	7,423,941
Communications Center	2,492,072	8,000	2,500,072
Fire Department	6,673,768	92,976	6,766,744
Public Works Department	8,342,342	182,648	8,524,990
Engineering Department	783,625	13,932	797,557
Building Department	638,629	-	638,629
Total expenditure appropriation	<u>\$ 35,360,180</u>	<u>\$ 443,258</u>	<u>\$ 35,803,438</u>
Estimated general fund balance	\$ 10,578,167	\$ -	\$ 10,578,167
Prior year encumbrances	-	(413,258)	(413,258)
Increase (Decrease) to fund balance	200,617	7,692	208,309
2020 estimated unassigned balance	<u>\$ 10,778,784</u>	<u>\$ (405,566)</u>	<u>\$ 10,373,218</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.

\$ 7,160,688

CAPITAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	PROPOSED INCREASE (DECREASE)	AMENDED APPROPRIATION
Transfer from Permanent Fund	\$ 618,990	\$ -	\$ 618,990
Transfer from General Fund	-	-	-
Public Works	250,000	-	250,000
Garbage Equipment Reserve	249,710	-	249,710
Building	10,000	-	10,000
Police	180,000	-	180,000
Dispatch	140,000	-	140,000
Fire	240,000	-	240,000
IT	210,000	-	210,000
Property Repair & Replacement	145,000	-	145,000
Total revenue appropriation	<u>\$ 2,043,700</u>	<u>\$ -</u>	<u>\$ 2,043,700</u>
 <u>EXPENDITURES</u>			
Public Works Department	\$ 577,000	\$ 678,225	\$ 1,255,225
Garbage Equipment Reserve	-	726,302	726,302
Police Department	240,000	115,150	355,150
Communications Center	100,000	74,924	174,924
Fire Department	370,000	670,693	1,040,693
IT Department	121,730	50,440	172,170
Road Maintenance	807,921	-	807,921
Property Repair & Replacement	565,500	378,591	944,091
Total expenditure appropriation	<u>\$ 2,782,151</u>	<u>\$ 2,694,325</u>	<u>\$ 5,476,476</u>
Estimated capital fund balance	\$ 15,149,148	\$ -	\$ 15,149,148
Prior year encumbrances	-	(2,694,325)	(2,694,325)
Increase (Decrease) to fund balance	(738,451)	-	(738,451)
2020 estimated assigned fund balance	<u>\$ 14,410,697</u>	<u>\$ (2,694,325)</u>	<u>\$ 11,716,372</u>

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2020 and ending December 31, 2020.

SECTION 3. The effective date of this ordinance shall be the 9th day of March 2020.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE
ORDINANCE NO. 6124
AMENDING THE 2020 OPERATING AND CAPITAL BUDGETS
FOR THE FIRST TIME

General Fund
\$37,692 in Revenue
\$443,258 Increase in Expenditures

Revenue

1. Tax Revenue
2. Charges for Services
 - \$37,692 increase for garbage collection rate changes
3. Intergovernmental Revenues
4. License and Permits
5. Other Revenue
6. Other Financing Sources

Expenditures

1. Mayor & Council
2. City Attorney's Office
3. City Clerk's Office
4. Finance Department
5. Information Technology
 - \$55,111 increase for encumbrance carryforward
6. General Account
 - \$20,648 increase for encumbrance carryforward
7. Police Department
 - \$69,943 increase for encumbrance carryforward
8. Dispatch
 - \$8,000 increase for encumbrance carryforward
9. Fire Department
 - \$62,976 increase for encumbrance carryforward

- \$30,000 increase for plan reviews

10. Public Works

- \$182,648 increase for encumbrance carryforward
- Reclassify regular wages and benefit savings, net zero budget change, to temporarily increase to two lead laborers for training until employee retires

11. Engineering

- \$13,932 increase for encumbrance carryforward

12. Building Department

Capital Fund
No Changes in Revenue
\$2,694,325 Increase in Expenditures

Revenue

- Other Financing Sources

Expenditures

1. Public Works
 - \$678,225 increase for encumbrance carryforward
2. Garbage Equipment Reserve
 - \$726,302 increase for encumbrance carryforward
3. Police Department
 - \$115,150 increase for encumbrance carryforward
4. Communications Center
 - \$74,924 increase for encumbrance carryforward
5. Fire Department
 - \$670,693 increase for encumbrance carryforward
6. IT Department
 - \$50,440 increase for encumbrance carryforward
7. Road Maintenance
8. Property Repair & Replacement
 - \$378,591 increase for encumbrance carryforward

ORDINANCE NO. 6125

AN ORDINANCE TO PLACE BEFORE CITY VOTERS RATIFICATION OF A PASS-THROUGH LOAN FROM THE ALASKA CLEAN WATER FUND TO GOLDEN HEART UTILITIES FOR UP TO \$1.5 MILLION FOR MAIN EXTENSION AND WATER PIPING IMPROVEMENTS AT THE CITY-OWNED WASTEWATER TREATMENT FACILITY

WHEREAS, in 1997 the City sold its utility system to a consortium of buyers in exchange for \$87.5 million in cash, payoff of \$47.6 million in utility debt, and other consideration; of the total proceeds, the City received \$2 million cash from the water/wastewater purchasers; and

WHEREAS, since the sale, the Peger Road Wastewater Treatment Plant has been operated by Golden Heart Utilities (“GHU”) under the terms of a lease-purchase agreement paying \$33,075 per month to the City Permanent Fund; to-date the City has received over \$8.7 million in lease payments; and

WHEREAS, GHU has not exercised its option to purchase the treatment plant, opting to continue leasing the facility from the City; and

WHEREAS, as owner of the Wastewater Treatment Plant, the City is eligible to borrow money at a low interest rate (1.5%) from the Alaska Clean Water Fund (“ACWF”), a fund administered by the State of Alaska, Department of Environmental Conservation, to assist eligible recipients in wastewater treatment; and

WHEREAS, the Main Extension and Water Piping Improvements Project will extend a new 10” water main to the Wastewater Treatment Plant and replace existing process water systems; and

WHEREAS, the total cost of this project is \$1.45 million, and the City is eligible to borrow up to \$1.5 million from the ACWF with repayment over 10 years at 1.5% interest; and

WHEREAS, loan proceeds would be passed through to GHU, and GHU would be responsible for repayment of the loan; and

WHEREAS, all costs incurred by GHU during the construction of the project will be submitted to the City for approval and payment; and

WHEREAS, the City and GHU will enter into the attached agreement whereby GHU will provide assurances and remedies to protect the City from having to repay the loan; as part of the agreement, GHU would pay a loan origination fee of 0.5% of the actual loan amount to the City at loan inception, pay the full cost of City employee wages and

overhead for time spent administering loans and grants, provide an annual financial audit as required by the City, and obtain a loan repayment guarantee from GHU's parent company, Fairbanks Sewer and Water, Inc.; and

WHEREAS, using funds from a low interest loan from the ACWF will reduce the total cost of the project and will ultimately be a benefit to GHU's rate payers; and

WHEREAS, ratification of this ordinance by a vote of eligible city voters is required by the Alaska Constitution.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. The Mayor is hereby authorized to:

(a) execute any documents necessary to apply for and accept loans through the Alaska Clean Water Fund for up to \$1.5 million for the Wastewater Treatment Plant Main Extension and Water Piping Improvement Project; and

(b) enter into the attached agreement with Golden Heart Utilities regarding the terms and conditions for repayment of the loan.

SECTION 2. The City Clerk is directed to place this ordinance on the ballot for ratification by the voters of the City of Fairbanks at the 2020 general election.

SECTION 3. This Ordinance, enacted by the Fairbanks City Council on the ____ day of March 2020, does not become effective unless and until ratified by the voters of the City of Fairbanks.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

Proposition A

INFORMATION: In 1997, the City sold its utility system to a consortium of buyers in exchange for \$87.5 million in cash, payoff of \$47.6 million in utility debt, and other consideration. Of the total proceeds, the City received \$2 million from the water/wastewater purchasers. As part of the overall utility sale, the Peger Road Wastewater Treatment Plant has been operated by Golden Heart Utilities (“GHU”) subject to a lease-purchase agreement paying \$33,075 per month to the City Permanent Fund. GHU has not exercised its option to purchase the treatment plant, opting to continue leasing the facility from the City. Over \$8.7 million has been received in lease payments to date.

The City is eligible to borrow funds from the Alaska Clean Water Fund at 1.5% interest and proposes to borrow up to \$1.5 million for the Wastewater Treatment Plant Main Extension and Water Piping Improvement Project. GHU has agreed to repay this loan and interest in full, plus pay the City a 0.5% loan origination fee and other costs. GHU estimates that ratepayers will see an increase of approximately 0.4% to pay for this project. Using conventional financing sources, the increase would be approximately 0.73%.

QUESTION: Should City of Fairbanks Ordinance No. 6125 be ratified?

A “yes” vote ratifies Ordinance No. 6125, which authorizes the Mayor to enter into agreements with the State of Alaska and Golden Heart Utilities (GHU) to borrow up to \$1.5 million at 1.5% interest from the Alaska Clean Water Fund for the Main Extension and Water Piping Improvement Project at the Peger Road Wastewater Treatment Plant, with GHU to pay in full all principal, interest, and fees.

A “no” vote rejects Ordinance No. 6125.

YES _____

NO _____

LOAN REIMBURSEMENT AGREEMENT

BETWEEN

City of Fairbanks, Alaska

And

Golden Heart Utilities, Inc.

RECITALS

Whereas, the Wastewater Treatment Plant, located at 4247 Peger Road, Fairbanks, Alaska, is owned by the City of Fairbanks and leased and operated by Golden Heart Utilities, Inc., and more particularly described on attached “EXHIBIT A”; and

Whereas, the City of Fairbanks has applied for a loan from the Alaska Clean Water Fund FY20 in the amount of **\$1,500,000**, with an interest rate of 1.5 percent; and

Whereas, the loan proceeds would be passed on to Golden Heart Utilities, Inc., and used to fund Alaska Clean Water Fund Project Number _____, which would extend a new 10” water main and replace the exiting process water system; and

Whereas, this upgrade to the Wastewater Treatment Plant will increase its efficiency and extend the life of the plant; and

Whereas, financing this project by way of a low-interest loan from the Alaska Clean Water Fund will reduce the cost of the project which will ultimately benefit water and sewer rate payers; and

Whereas, under the terms of this Loan Reimbursement Agreement, Golden Heart Utilities, Inc., will be responsible for repayment of the loan proceeds; and

Whereas, in addition to other assurances set out below, Golden Heart Utilities’ parent company, Fairbanks Sewer and Water, Inc., will guarantee the repayment of the loan.

TERMS AND CONDITIONS

1. Golden Heart Utilities, Inc. (“GHU”), whose address is 3691 Cameron Street, #201, Fairbanks, Alaska, 99709, promises to pay to the order of the City of Fairbanks (“the City”), whose address is 800 Cushman Street, Fairbanks, Alaska, 99701, the principal sum of **ONE MILLION, FIVE HUNDRED THOUSAND and 00/100 DOLLARS (\$1,500,000.00)**, representing the loan proceeds to the City from the Alaska Clean Water Fund FY20 loan for

Project Number _____. GHU promises to pay interest on the unpaid balance accruing at the rate of ONE- AND ONE-HALF PERCENT (1.5%) per annum, compounded monthly on the balance remaining from time to time unpaid.

The principal and interest shall be payable to the City at 800 Cushman Street, Fairbanks, Alaska, 99701 or at such other place as the City shall designate in writing, in ten annual installments of approximately ONE HUNDRED SIXTY-TWO THOUSAND, SIX HUNDRED FIFTY-TWO and 00/100 DOLLARS (\$162,652.00), with the exact amount of the annual payment to be as determined by the State of Alaska under the terms of the Clean Water Fund loan. The first payment will be due on the ___ day of _____ 202____. Subsequent annual loan payments by GHU to the City will be due six months before the date that the yearly payment is due and owing to the State of Alaska under the terms of the Clean Water Fund loan and shall continue on the same basis until such time as the principal and interest are paid in full. GHU has the right to prepay the annual payment or the entire loan balance at anytime without penalty.

1. The City agrees to remit payment to the State under the terms of the Clean Water Fund loan between the City and the State by use of funds paid by GHU to the City under the terms of this Agreement and for that purpose.

2. GHU agrees to pay to the City a loan origination fee of 0.5% of the loan amount, due and payable at the time the loan proceeds are disbursed by the City to GHU. GHU agrees to pay the full cost of City employee wage and overhead, in the same manner as currently calculated by the Alaska Department of Transportation & Public Facilities for engineering reimbursement and subject to upward annual adjustments, for any time spent administering the

ACWF loan, this loan repayment agreement, or any grants associated with this project. All costs incurred by GHU under this section will be separate from any costs associated with the loan.

3. GHU shall comply with all present and future contractual requirements of the contract between the City and the State Department of Environmental Conservation for Project Number _____, including any demand for loan repayment in full by the State in the event of violation of the terms of the loan or for any other reason, as well as any regulatory requirements of the State of Alaska regarding use of these loan funds. The City agrees to provide written notice to GHU, within ten working days, of any assertion or notice of violation of the Clean Water Fund loan provisions, notice or request for audit or inspection, or any other such State action implicating GHU's performance of Clean Water Fund Project Number _____, repayment of the loan by GHU or the City, or cessation or extension of the Clean Water Fund or related loan programs.

4. Any and all structures and/or equipment constructed or purchased as part of Clean Water Fund Project Number _____ with funds from the above-referenced loan will not be considered "betterments or improvements" under the terms of the Lease Agreement between the City and GHU dated October 6, 1997 and amended on November 20, 2017, and will remain the property of the City until such time as the loan is paid in full by GHU. Upon full repayment by GHU, the City will transfer title to GHU of assets acquired with loan funds. Loan payments made by GHU will be considered as lease payments and when the loan is paid in full are equivalent to the fair market value of the assets.

5. GHU shall list the City as a lienholder on the title of any equipment or vehicles purchased with funds from the loan that are required to be registered under the laws of the State

of Alaska, and GHU further agrees that the City will have the right to secure its interest in all property acquired with loan proceeds by any legal means available.

6. In the event of partial prepayment of this obligation, the payment funds will be applied towards the satisfaction of those payments next falling due hereunder. Payment proceeds will be applied first to the satisfaction of accrued interest up to the actual date of such payment, with the excess to be applied in reduction of outstanding principal.

7. In the event that any payment falling due hereunder is not paid within 30 days after the due date thereof, the City may, at any time while such delinquency continues, declare the entire unpaid balance of this obligation, to include the outstanding principal balance, accrued interest, and all other amounts payable, immediately due and owing. Upon default of payment, the City shall give GHU written notice of default via U.S. Postal Service, registered mail. GHU shall have 30 days to cure after receipt of written notice of default. GHU may cure the default by making full payment of any principal and accrued interest (including interest on these amounts) whose payment to the City is overdue.

8. GHU agrees to provide the City, upon request, a copy of GHU's audited financial statements. GHU agrees that it will maintain a debt to equity percentage (total liabilities less Contributions in Aid of Construction (CIAC)/shareholders' equity) not to exceed 160%.

9. The City may delay or forgo enforcing any of its rights or remedies under this Agreement without losing them.

10. GHU may not assign or transfer any of its rights or obligations under this Agreement without the express written consent of the City. Should GHU exercise its purchase option under the Lease Agreement between the City and GHU dated October 6, 1997 amended

on November 20, 2017, the City has the right to declare the entire unpaid balance of GHU's obligation, to include the outstanding principal balance, accrued interest, and all other amounts payable, immediately due and owing.

11. GHU shall indemnify, defend, protect, and hold the City and each of the City's employees, officers and agents free and harmless from and against any and all claims, liabilities, penalties, losses, or expenses (including attorney's fees) for death of or injury to any person or damage to any property whatsoever, arising from or caused in whole or part, directly or indirectly, by GHU's undertaking in regards to Project Number _____ or in regards to this Agreement.

12. By signing below, GHU's parent, Fairbanks Sewer and Water, Inc., agrees to guarantee the loan repayment obligations of GHU in the event of default by GHU.

13. The benefits of this Agreement shall inure to and the burdens shall be binding upon the lawful successors and assigns of the respective parties.

14. This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska, with all disputes over the terms of this agreement to be adjudicated by the Alaska Superior Court, Fourth Judicial District, Fairbanks, Alaska.

THE CITY OF FAIRBANKS

Date: _____

By: Jim Matherly, Mayor

State of Alaska)
) ss
Fourth Judicial District)

ACKNOWLEDGMENT

THIS IS TO CERTIFY that on this _____ day of _____ 2020 before me, the undersigned, a NOTARY PUBLIC in and for the State of Alaska, personally appeared Jim Matherly, the Mayor of the City of Fairbanks, and that he acknowledged before me that he executed the same on behalf of said City with authority so to do.

IN WITNESS WHEREOF, my hand and official seal.

Notary Public for the State of Alaska
My Commission Expires: _____

GOLDEN HEART UTILITIES, INC.

Date: _____

By: _____
Its: President

State of Alaska)
) ss
Fourth Judicial District)

ACKNOWLEDGMENT

THIS IS TO CERTIFY that on this _____ day of _____ 2020 before me, the undersigned, a NOTARY PUBLIC in and for the State of Alaska, personally appeared _____, the President of Golden Heart Utilities, Inc., and that she/he acknowledged before me that she/he executed the same on behalf of said corporation with authority so to do.

IN WITNESS WHEREOF, my hand and official seal.

Notary Public for the State of Alaska
My Commission Expires: _____

FAIRBANKS SEWER AND WATER, INC.

Date: _____

By: _____
Its: _____

State of Alaska)
) ss
Fourth Judicial District)

ACKNOWLEDGMENT

THIS IS TO CERTIFY that on this _____ day of _____ 2020 before me, the undersigned, a NOTARY PUBLIC in and for the State of Alaska, personally appeared _____, the President of Fairbanks Sewer and Water, Inc., and that she/he acknowledged before me that she/he executed the same on behalf of said corporation with authority so to do.

IN WITNESS WHEREOF, my hand and official seal.

Notary Public for the State of Alaska
My Commission Expires: _____

“EXHIBIT A”
Loan Reimbursement Agreement

A tract of ground described by three separate deeds filed in the Fairbanks District Recorder’s Office in Book 272 at Page 647, and in Book 380 at Page 688, and in Book 275 at Page 349, situated within the NW ¼ of the W ¼ and Government Lot 1, Section 28, T.1S., R.1W., Fairbanks Meridian, consolidated below without changing the intent of any of three said deeds, and more particularly described as follow:

Commencing at the Section corner common the Sections 20, 21, 28 and 29, T.1S., R.1W. F.M.; thence southerly 990 feet along the section line common to Sections 28 and 29 T.1S., R.1W. F.M. to the S-N-N 1/256 corner common to Sections 28 and 29 T.1S., R.1W. F.M, the TRUE POINT OF BEGINNING of this consolidation of descriptions of a contiguous tract; thence easterly 330 feet to the SW-NW-NW 1/256 corner of Section 28, T.1S., R.1W. F.M.; thence northerly 330 feet to the CW-NW-NW 1/256 corner of Section 28, T.1S., R.1W. F.M.; thence continuing along the northerly extension of the same line 30.00 feet to a point; thence easterly 990 feet to a point on the westernmost north-south 1/16 line of Section 28 T.1S., R.1W. F.M.; thence southerly 30.00 feet along the westernmost 1/16 line of Section 28 T.1S., R.1W. F.M., to the C-N-NW 1/64 corner on the westernmost N-S line of Section 28 T.1S., R.1W. F.M; thence southerly 660 feet along the westernmost N-S 1/16 line to the NW 1/16 corner of Section 28 T.1S., R.1W. F.M.; thence continuing along the southerly extension of the same line 102.63 feet to a point lying offset 100.00 feet north of the centerline of the Chena Lakes Flood Control Project; thence South 82° 42’ 37” West parallel to and offset 100.00 feet north of said centerline a distance of 814.57 feet to ta point; thence continuing parallel and offset 100.00 feet north of said centerline along a tangent curve to the right, said curve having a radius of 1809.86 feet and a delta angle of 16° 14’ 40” through an arc length of 513.13 feet to a point on the section line common to Sections 28 and 29, T.1S., R.1W. F.M.; thence northerly along said section line to the S-N-N 1/256 corner common to sections 28 and 29, T.1S., R.1W. F.M., the TRUE POINT OF BEGINNING of this consolidated description of a contiguous tract, said description containing and area of 23.6 acres, more or less.

Develop a list of mobility-challenged areas in the City, prioritized in order of importance. He clarified that the list need not be limited to City properties.

Ms. Thomas shared that there will be a diversity training the following day in Fairbanks by a national organization. **Mr. Rucker** stated that the training can be in block format and can accommodate groups of up to 30. He stated that the School District will be rolling it out to the community, businesses, and organizations. **Mr. Walters** asked who the target audience is for the training **Ms. Thomas** mentioned. **Ms. Thomas** stated that City employees may attend the training; **Mr. Rucker** stated that the training is geared toward non-profits, but it can be tailored depending on the audience. He stated the district wants to put on six trainings per quarter in the area. He stated that the training focuses on how to build bridges cross-culturally and help people relate to one another. **Mr. Walters** requested that the training item placed on the January agenda for feedback and to see whether the FDC wants to pursue it. **Ms. Davis** asked where and what time the training would take place. **Ms. Thomas** stated it would start at 10 a.m. in Council Chambers.

Mr. Walters stated that he feels comfortable with tasks 2 and 3, but he would like to know what overtures the Mayor has made directly pertaining to task 1. **Mr. Meeks** explained that the administration used to have regular meetings with the Native community, but the meetings have dropped off. He stated the administration has reached out unsuccessfully. He stated that when a third party gets involved, it may generate more honest discussion. **Vice Chair Harriger** asked whether it would be worth forming a committee to discuss. **Mr. Walters** wondered whether the item should be a part of the FDC's strategic plan discussion. **Mr. Toelle** asked whether the Mayor attends potlaches and other events in the Native community. **Mr. Meeks** stated that the Mayor attends some events, but he would like more interaction. **Ms. Rogers** stated that having participated in the FDC since beginning and with her own Native heritage, she does not believe the relationship will be healed quickly. She stated that if the parties are not open with each other, it will make the gap larger. She stated, however, that she is glad to see acknowledgement of the problem. **Ms. Rogers** indicated that there is a great deal of history with the issue, and she spoke about community, understanding, communication, and forgiveness. She stressed the importance of being genuine in these types of concerns and stated she is glad the item is at the top of the list. **Mr. Dorton** stated that, in his experience, Native organizations are very quick to close up if they feel insulted, and he shared a story about a personal experience. He stated he is willing to help the Mayor build rapport with the Native community, but there are no promises of success. He stated that the Mayor came and danced with everyone at a potlatch, and it made a difference to people there. **Ms. Webb** expressed concern that having the FDC step in on the issue may just add another layer and possibly push people further away. She indicated that whoever is having a problem with communication should be present for the discussion. **Ms. Thomas** stated she does not believe the Mayor is asking the FDC to be a spokesperson for him; rather he is asking the FDC for ideas to help bridge a gap. She stated she believes it is part of the role of the FDC to do so. She stated the FDC should be able to work together to bridge diversity issues.

Vice Chair Harriger noted the recent passing of a regular attendee, Frank Turney. She requested a moment of silence.

Ms. Rogers commented that Mr. Turney was very consistent about certain things when she first met him, and they gradually worked those things out. She stated that she spoke with him regularly,

and she still has his last two messages on her voicemail. She stated it is good to know that in the last week of his life he was in very good spirits.

Vice Chair Harriger stated she learned a lot about the community from Mr. Turney, and she had admiration for him.

Mr. Dorton stated that Mr. Turney somehow got his phone number also. He stated that when they spoke, Mr. Turney asked him to help him with the jury issue. He shared that he saw Mr. Turney a lot at Mary Siah pool, and he was a good person to know.

Mr. Walters stated that Mr. Turney could be vexing at times, but he admired him in many ways. He stated that he will miss Mr. Turney's presence at meetings and that he admired his tenacity and willingness to work for justice.

FIVE-MINUTE PRESENTATIONS (Representatives from: City Council, Fairbanks North Star Borough, Military, Indigenous People, and FNSB School District)

Ms. Rogers stated the Council meeting the evening prior was lengthy, and she is not having a good recollection. Clerk Snider gave a brief report of the previous evening's City Council meeting.

Mr. Rucker shared that the District would soon be putting together its hiring presentation report for the School Board. He announced that he would soon be leaving the state, and his seat on the FDC will become vacant. He strongly recommended that someone from the School District be selected to replace him on the FDC. He stated the District's Diversity Committee will not meet in December but will probably meet in January.

Mr. Dorton shared that the Ralph Perdue Center has added ten more beds.

CALENDAR OF EVENTS – None

APPROVAL OF PREVIOUS MINUTES

a) Regular Meeting Minutes of November 12, 2019

Mr. Toelle, seconded by **Mr. Walters**, moved to APPROVE the Regular Meeting Minutes of November 12, 2019.

Hearing no objection, **Vice Chair Harriger** declared the Minutes APPROVED.

HUMAN RESOURCES REPORT

Ms. Foster-Snow reported that the Plumbing Inspector position is vacant, and there are a couple of applicants. She stated the Structural Inspector position in the Building Department is still vacant. She stated that the Fairbanks Police Department (FPD) still has two Clerk positions open, which are entry-level positions. She stated the City is still recruiting for Dispatch and Police

Officer positions. She was happy to report that there will be 17 police officer candidates testing the following week, the largest group since she began working for the City.

DIVERSITY TOPIC OF THE MONTH – None

UNFINISHED BUSINESS – None

NEW BUSINESS

a) Format, Date, and Agenda for 2020 FDC Work Session

Members briefly discussed a date to hold the Work Session and agreed to meet on February 11 from 5:30 – 8:30 p.m. **Vice Chair Harriger** stated that the existing Diversity Action Plan (DAP) can be used as the basis for the Work Session. **Mr. Walters** requested that copies of the DAP be provided to members at the January meeting for a quick overview. He stated he does not believe a new strategic plan has to be in the same format. **Ms. Foster-Snow** suggested that the session be held in a different room, and **Vice Chair Harriger** suggested that members bring dinner. **Ms. Rogers** stated the meeting space in Council Chambers could be rearranged into a more relaxed format, like a circle. Clerk Snider stated that if the group agreed to that format, there would be no recording of the session. She stated it would still be a public meeting. She suggested that the FDC decide whether it will allow the public to participate in the Work Session. She stated that the meeting minutes can simply include the date, time, and location of the meeting, who was present, and the time of adjournment. She stated that there are generally no actions taken during a Work Session.

Members discussed concerns relating to the continuity between brainstorming and planning. **Vice Chair Harriger** stated that so far, she is hearing that the FDC wants to meet on February 11, hold discussions in a circle format, bring food, make the meeting open to the public, and focus on brainstorming. Members discussed at length whether the public should be invited to participate in the Work Session, and, if so, how and to what degree. **Mr. Toelle** spoke in favor of the circle idea and suggested selecting a facilitator. Members agreed to put out a question in advance inviting the community to offer suggestions on what issues they believe are important for the FDC to address. There was a consensus that the Clerk could gather responses and report all feedback to the FDC at the January 14 meeting; the group agreed to leave the comment period open until the February Work Session.

Vice Chair Harriger summarized the plan for the Work Session, which would include limited public comment. She stated that the FDC can finalize the Work Session agenda in January. She asked whether the FDC is interested in having a facilitator. **Mr. Dorton** nominated Ms. Thomas to serve as the Work Session facilitator. No members objected to the plan.

FDC COMMITTEE REPORTS – None

FDC MEMBERS' COMMENTS

Mr. Dorton stated that the mobile crisis unit was recently discussed at a Homeless and Housing Coalition meeting. He stated that he has been speaking with a lot of local leaders about the program, and many of them believe that getting involved with the program is like jumping off a cliff. He stated that with the large state budget cuts, some leaders are not willing to take the risk for fear that it will not be a sustainable program. He wondered what Fairbanks could do to help make the mobile crisis unit program happen and stated it is very needed in the community.

Ms. Thomas stated that the crisis unit deals not only with inebriated people, but also people experiencing mental health issues; she agreed that it is needed in the community. She stated that the Alaska Mental Health Trust is willing to help with startup funds, and they are currently in negotiations. She spoke to the significance of mental health problems in Fairbanks and stated she has never seen so many soldiers struggling with substance abuse as she has seen recently. She stated Fairbanks is a safe place that she calls home, and she would like the community to tackle mental health issues. She spoke briefly to various mental health services that have gone away.

Ms. Davis stated she had no comments.

Ms. Foster Snow wished everyone safe and happy holidays. She stated she will miss Mr. Rucker, and she wished him the best.

Mr. Toelle stated there does not seem to be an offseason in the tourism industry nowadays, which is good for the local economy. He stated he will miss Mr. Rucker. He expressed pride in announcing that his daughter will graduate from college on Sunday.

Mr. Lee stated he had no comments.

Mr. Rucker stated that he came to Fairbanks a year and a half ago, somewhat on a whim, and found a job. He stated that the Fairbanks community has embraced him, and he feels like it is his second home. He thanked Mayor Matherly for having him serve on the FDC and stated that it has been an interesting experience. He shared about how embracing the Fairbanks community is and that that when he first came to Fairbanks, he remembers people smiling and being friendly in the supermarket; he stated he will never forget that. He stated he will miss everyone when he leaves.

Ms. Rogers stated everyone will miss Mr. Rucker. She asked Mr. Rucker to come share his experiences with everyone when he comes back to visit. She stated she has learned a lot from Mr. Rucker and appreciates all he has done in the short time he has been in Fairbanks. In regard to Mr. Dorton's earlier comments about taking risks amid state budget cuts, Ms. Rogers stated that things are done either for money or for people. She stated that when we do things for money, we fail people, and it shows a lack of determination. She stated that everyone must work help decision-makers understand the community's needs, passion, and commitment. She wished everyone happy holidays.

Mr. Walters thanked Mr. Rucker for his service to the community. He stated that he read the November meeting minutes, and he thought the jury issue was going to be a part of the FDC work

session. He expressed hope that the Mayor will continue to work on that issue. He expressed interest in the TV show involving FPD that would be released in January and in the diversity training that would be taking place the following day. He encouraged Mr. Rucker to see if he knows anyone who may want to apply to serve on the FDC.

Ms. Webb wished everyone happy holidays and stated that Mr. Rucker will be missed.

Vice Chair Harriger stated she would like to hear about how the diversity training goes. She highlighted a project happening at the Morris Thompson Cultural and Visitors Center put on by the Alaska Veterans Foundation with initiatives aimed at curbing homelessness and suicide among veterans. She stated that currently they are doing a reading group using Homer's the *Odyssey* as a jumping off point for discussion focused on suicide prevention. She stated she would be more than happy to provide additional information to anyone interested. She thanked Mr. Rucker for his service and stated that will be missed. She wished everyone happy holidays.

Ms. Rogers shared that there is a group on suicide prevention that meets regularly at the local IBEW. She stated the next meeting will be January 28 at 5:45 p.m., and people may bring food. She stated that there is a pretty diverse group of attendees, including professionals in the field.

MEETING DATES

The next Regular Meeting of the FDC is scheduled for Tuesday, January 14, 2020.

ADJOURNMENT

Vice Chair Harriger declared the meeting ADJOURNED at 7:03 p.m.



Jim Matherly, Mayor/Chair



D. Danyielle Snider, CMC, City Clerk

Transcribed by: DS



FAIRBANKS DIVERSITY COUNCIL
 REGULAR MEETING MINUTES
 JANUARY 14, 2020 – 5:30 P.M.
 FAIRBANKS CITY COUNCIL CHAMBERS
 800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Fairbanks Diversity Council (FDC)** convened at 5:30 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following members in attendance:

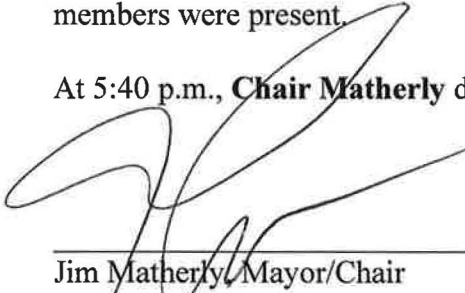
Members Present: Kennita Williams, Seat A
 Robert Dorton, Seat B
 Jeff Walters, Seat H
 Kelvin Lee, Seat I
 Sara Harriger, Seat K
 Angela Foster-Snow, HR Director

Members Absent: Montean Jackson, Seat C
 Juanita Webb, Seat D
 Shelissa Thomas, Seat E (excused)
 Rita Davis, Seat F (excused)
 Vacant, Seat G
 Doug Toelle, Seat J (excused)
 June Rogers, Councilmember (excused)

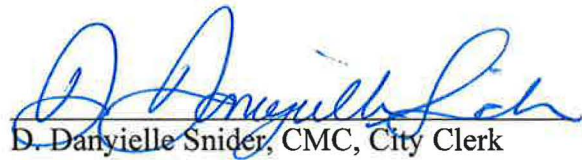
Also Present: Mike Meeks, Chief of Staff
 D. Danyielle Snider, City Clerk

Chair Matherly stated that six voting members are required for a quorum, and only five voting members were present.

At 5:40 p.m., **Chair Matherly** dismissed the FDC as there was still no quorum present.



 Jim Matherly, Mayor/Chair



 D. Danyielle Snider, CMC, City Clerk


Transcribed by: DS

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor
Subject: Request for Concurrence – Fairbanks Diversity Council
Date: February 14, 2020



Seat G on the Fairbanks Diversity Council was vacated in January 2020 due to the resignation of a member who relocated out of the Fairbanks area. To fill the vacancy, I hereby request your concurrence to the appointment of the following new member:

Seat G Mr. Andrew Aquino Term Expires: June 30, 2022

Mr. Aquino's application and resume are attached.

Thank you.

dds/



City of Fairbanks, Alaska

Fairbanks Diversity Council


Board Details

The purpose of the Fairbanks Diversity Council (FDC) is to provide a citizens' forum to the City Council and the Borough Assembly, provide advice and recommendations to promote equal opportunity for all members of the public, serve as a diversity advisory board, and recommend adoption of a Diversity Action Plan.

The Fairbanks Diversity Council has adopted the following Mission Statement:

The City of Fairbanks recognizes that our community is a diverse one, with a wide variety of ethnic backgrounds, cultures, beliefs and orientations and recognizes this diversity as an asset and resource for our community. The establishment of a Fairbanks Diversity Council can provide the City Council and Fairbanks North Star Borough Assembly with advice and recommendations to promote equal opportunity for all members of the public.

Overview

 **Size** 14 Seats

 **Term Length** 3 Years

 **Term Limit** N/A

Additional

Board/Commission Characteristics

The FDC will consist of 11 voting members, 10 of which will be appointed by the City Mayor and subject to approval by the City Council. All members must be members of the Fairbanks community. One of the voting members will be appointed by the Fairbanks North Star Borough (FNSB) Mayor, subject to confirmation by the Borough Assembly. All appointments of the public members shall be for three-year terms, without compensation. The City Mayor shall serve as non-voting Chairperson. A First Vice-Chairperson and a Second Vice-Chairperson shall initially be appointed by the City Mayor from the membership, subject to the approval of the FDC. Following initial appointments, Vice-Chairpersons will serve one year in each position progressively: Second Vice-Chairperson, First Vice-Chairperson, then Past Vice-Chairperson. A new Second Vice-Chairperson will be appointed by the City Mayor every July, with approval of the membership. Upon approval of the appointment, the progression of Vice-Chairpersons will take place. If a Vice-Chairperson vacates their position before the progression is complete, the City Mayor will appoint a replacement, subject to the approval of the membership. The FDC may organize committees and adopt administrative rules and procedures to accomplish its purposes.

Meetings

A quorum shall be necessary to conduct a meeting. A quorum shall consist of six public voting members of the FDC. The business of the FDC shall be transacted by a majority vote of voting members present after a quorum is established. All meetings shall be held, and notices and agendas shall be posted, in compliance with the Alaska Open Meetings Act. Meetings are held on the second Tuesday of each month at 5:30 p.m. in the City Council Chambers at City Hall. Minutes of FDC proceedings shall be kept and filed in accordance with applicable laws dealing with public records. In all matters of parliamentary procedure not covered by rules and procedures adopted under Ordinance No. 5939, the current version of Robert's Rules of Order will govern. The FDC shall keep permanent records or minutes of all meetings. The minutes shall promptly be filed in the office of the City Clerk and shall be open to public inspection. The City Clerk shall supply the FDC with administrative support.

<https://www.fairbanksalaska.us/bc-diversity> Approved Resolutions

Enacting Legislation

FGC 2-231 through 2-235

Enacting Legislation Website

<http://bit.ly/2yvHZqp>

Joint Commission Details

The FDC shall include 11 public voting members broadly selected to represent the diverse people of the Fairbanks community. Ten members shall be appointed by the City Mayor subject to the approval of the City Council. One member shall be appointed by the Fairbanks North Star Borough Mayor subject to the approval of the Fairbanks North Star Borough Assembly.

Email the Commission Members

diversitycouncil@fairbanks.us

Profile

Andrew

First Name

Aquino

Last Name

Email Address

Street Address

Suite or Apt

Fairbanks

City

AK

State

99709

Postal Code

Mailing Address

Are you a City of Fairbanks resident? *

No

Mobile:

Primary Phone

Business:

Alternate Phone

United Way of the Tanana Valley

Employer

Development Director

Job Title

Which Boards would you like to apply for?

Fairbanks Diversity Council: Submitted

Interests and Experiences

Question applies to Fairbanks Diversity Council

Please tell us how your diversity will benefit and contribute to the mission and purpose of the Fairbanks Diversity Council. You may list any group, club, organization, etc. that you are formally affiliated with.

I am a born and raised Alaskan; I am a first generation Asian-American; I am a first generation college graduate; I identify as a gay man. Because of these qualities, I believe my firsthand knowledge and experiences with diversity/adversity can enrich the Fairbanks Diversity Council and offer different vantage points. Recently, through advising my current Executive Director, United Way of the Tanana Valley has adopted an updated EEO statement to include sexual orientation and gender identity. Although this action may seem self-serving for my current employment, I did this in hopes to open doors for future generations. Through my ever growing network with the Fairbanks nonprofit sector, local media, business leaders, and the University of Alaska Fairbanks, I hope to catalyze similar actions. Organization/Volunteer Involvement - HIV/AIDS Coalition Unit, University of Cape Town (Now, HIV/AIDS Inclusivity & Change Unit) - Spirit of Youth - Alaska Teen Media Institute - Anchorage Youth Vote

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

Through my work at the United Way of the Tanana Valley, I advocate for diverse populations and those experiencing adversity. I feel that it is my duty to unify the voice of marginalized groups to inspire awareness, sensitivity, and positive impact for diversity, equity, and inclusion. By representing these voices, I hope to shed light on the needs of people, not just the needs of the community as a whole. As a Fairbanks Diversity Council member, I would strive to identify and breakdown barriers to social and physical accessibility. Sharing barriers I've experienced, and those of others, would offer room for dialogue about systemic and current restrictions/strengths — I would share what I've lived and what I've learned. Further, rather than focusing only on singular weaknesses, I would offer holistic solutions. I recognize that the FDC cannot work toward equality alone. It is the role of the community to reinforce values and missions of the council. With pleasure, I would inform the community of strides toward advancement through my personal and professional networks. I am passionate about social justice issues. I enjoy forming community resilience when having tough conversations. Serving as a member of the Fairbanks Diversity Council would grant me the platform to share community needs and resources in regards to current work toward equality and equity.

Please provide a brief personal biography in the space below, or attach a resume.

Please see attached resume or visit andrewjaquino.com.

Upload a Resume

List any professional licenses or training you believe are relevant to the seat you are applying for.

In my undergraduate program at The Evergreen State College, I studied First Amendment Law for a semester. I use these tenets in my person and professional lives.

Andrew Aquino

Fairbanks, AK 99775

T

Profile

I am a fund and community Development Director who commits to demanding projects, meets aggressive deadlines, and provides excellent and proven performance. Through diverse work experience, I have acquired interpersonal skills in various forms of communication and marketing. I produce work through independent practice and collaboration. I apply innovation and curiosity to rid of antiquated processes. I research current trends to always improve existing projects.

Experience

Development Director, United Way of the Tanana Valley; Fairbanks, AK – 2018–Present

I develop, implement, and strategically manage guided multi-year plans to increase giving resources. Vital to my position, I grow and manage an effective workplace campaign program including new business development and community relations. Thus far, for the current campaign year, I've increased workplace giving by seven percent and added three Tocqueville Donors (\$10k-\$48k gifts) to my portfolio. While ensuring principles and practices of client relationship management are in place, I assume responsibilities for year-round cultivation and development of giving potential at corporate, employee and individual levels, cultivating community support for the campaign and events by maintaining, developing and managing appropriate volunteer structures.

I am accountable for creating, developing and executing fund and community development plans to increase critical financial and volunteer resources for the United Way of the Tanana Valley. Key responsibility areas include: corporate and workplace campaigns; individual and loyal contributors; and special resource development events.

Account Executive, Fairbanks Daily News-Miner; Fairbanks, AK – 2017-2018

I consulted with local businesses and institutions to promote success and spread awareness of resources, through print and digital media advertising. This involved conducting a needs analysis with clients to identify the disparity between their current position and goals of the organization. After gathering business objectives, I designed campaign proposals for suggestion. Once a proposal is agreed upon, I worked closely with the art department to build print and digital graphics for scheduling in the various platforms. Depending on the goals of my clients, short-term and long-term relationships are held. Through all my projects, I've respected individual budgets, and *only* displayed cost-effective options. Although most of my interactions with the public were in-person, in my short time with the paper I formed strong rapport with my clients, which enabled advertising decisions to be made via telephone and email. Major Projects:

- University of Alaska Fairbanks - Developed 2017/2018 Fiscal Year contracts and campaigns with the Museum of the North and KUAC TV/FM. Maintained advertising schedule for the Summer Sessions and Public Relations Departments.

- Fairbanks Chamber of Commerce - Created and implemented advertising for the Golden Days Festival.
- Fairbanks Summer Arts Festival - Advised on advertising schedule for the festival.
- Tanana Valley State Fair - Provided a comprehensive contract for 2017 advertising. Worked closely with the fair to publish over 20,000 copies of the 2017 magazine; from design to distribution.
- Yukon Quest International - Developed sponsorship agreement, and managed 2018 advertising campaign

Digital Sales Assistant, KTUU Channel 2 ; Anchorage, AK- 2014-2016

In addition to providing administrative support to the sales department, I designed web ads and collaborated in campaign creation for KTUU web. Of the long standing campaigns, I managed quality control and reporting. Once digital projects for the day were completed, I assisted in trafficking television advertising. Accomplishing this task required effective communication with advertisers to meet their needs with the KTUU advertising schedule. Weekly, I contacted local businesses to orchestrate visits from the Channel 2 Morning Edition team. This project allowed me to engage with the community and spread awareness of KTUU's services as a media outlet. At KTUU, I was afforded the opportunity to wear many hats. I successfully designed advertisements, aided in campaign development, learned the importance of accurate data entry, and shared my skills in a training environment.

Server/Bartender, Minato Sushi Bar; Baltimore, MD – 2012-2014

As bartender, I learned how to follow exact procedure to ensure little to no variation in products. Because of high traffic in the large restaurant, I learned how to multitask under pressure and maintain composure. My strongest take away from this position is my ability to engage with diverse populations.

Education University of Alaska Southeast; Juneau, AK – Masters in Public Administration - Current

The Evergreen State College; Olympia, WA – B.A. in Liberal Arts - 2012

Skills Project Management - Business Analysis - Client Relations - Budget Management - Campaign Development Forecasting - Design with Adobe Products - Social Media Marketing - Database Management

References Available Upon Request

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor
Subject: Request for Concurrence – Clay Street Cemetery Commission
Date: February 19, 2020

In order to fill the vacancy of Seat G on the Clay Street Cemetery Commission, I hereby request your concurrence to the appointment of the following new member:

Seat G: Ms. Victoria Dowling Term to Expire: August 31, 2022

Ms. Dowling's application is attached.

Thank you.

dds/



Board Details

The Clay Street Cemetery Commission shall advise the City Council and Mayor regarding the restoration, improvement, and maintenance of the Clay Street Cemetery. It shall provide and update a long-term plan for the cemetery.

Overview

Size 8 Seats

Term Length 3 Years

Term Limit N/A

Additional

Board/Commission Characteristics

The Clay Street Cemetery Commission shall consist of seven members, three of whom must be residents of the City, appointed by the Mayor and confirmed by the City Council. One member shall be active in the study of Fairbanks history, one member shall have experience or interest in maintaining the cemetery and five members shall represent the community at large (or four members shall be at-large representatives if a Council Member is appointed to the Commission). The City Public Works Director shall be an ex-officio member of the Commission. Appointed members shall serve a three-year term. A chairperson shall be selected from among the Commission's members.

Meetings

The Commission shall conduct regular public meetings, including public hearings required as a condition of receipt of grants. If authorized by the City Council, the Commission may convene into executive session in accordance with state law.

Enacting Legislation

FGC 2-485 through 2-488

Enacting Legislation Website

<http://bit.ly/2lJa2Yf>

Joint Commission Details

N/A

Email the Commission Members

claystreetcemeterycommission@fairbanks.us

Profile

Victoria

First Name

Dowling

Last Name

victoria@acsalaska.net

Email Address

Street Address

Suite or Apt

Fairbanks

City

AK

State

99701

Postal Code

Mailing Address

Are you a City of Fairbanks resident? *

Yes

Mobile:

Primary Phone

Home:

Alternate Phone

Self

Employer

Owner

Job Title

Which Boards would you like to apply for?

Clay Street Cemetery Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

I am interested in getting more involved in City government. I live and work very near the Clay Street Cemetery. Therefore, I have a keen interest in the restoration, improvement, and maintenance of the Clay Street Cemetery. A combination of those things have contributed to my interest in taking action by applying to serve on the Clay Street Cemetery Commission.

Please provide a brief personal biography in the space below, or attach a resume.

I was born in Fairbanks and my family has been in Alaska since my dad moved to Nome, Alaska at the age of 5. I worked for Alaska Communications for 17 years, with 14 years as a lead/supervisor. I am currently a small business owner in downtown Fairbanks and have lived downtown for 15+ Years. I am punctual, reliable, and have strong communication and interpersonal skills.

Upload a Resume

List any professional licenses or training you believe are relevant to the seat you are applying for.

I have 20+ years of administrative experience and 18+ supervisory experience. My telecommunications, sales and corporate training gave me experience working with budgets, local service tariffs as they apply to the Regulatory Commission of Alaska (RCA) and Alaska Telcos. I was Quality Control supervisor, a Trainer, on Bid Committee among many other roles over those years. My clerical experience would apply to taking minutes and working with multiple computer softwares such as Microsoft Suites among others.