



FAIRBANKS CITY COUNCIL
AGENDA NO. 2019-23
REGULAR MEETING DECEMBER 2, 2019
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

WORK SESSION

5:30 p.m. – Legislative Priorities Discussion with Interior Delegation

It is the mission of the City of Fairbanks to provide quality essential services to all City residents to ensure Fairbanks is a vibrant place to live, work, thrive, and visit.

REGULAR MEETING

6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Applications for Renewal. Public Testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Premises Address
5266	Fushimi	Restaurant/ Eating Place	Fushimi, LLC	607 Old Steese Highway, Ste. 105
4232	The Spur	Beverage Dispensary	JNJ, Inc.	537 Gaffney Road

- b) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Application for Transfer of Ownership and Restaurant Designation Permit. Public Testimony will be taken and limited to three minutes.

Type: Restaurant/Eating Place, License #1475
DBA: Pizza Hut of Fairbanks
Applicant: MP2 Alaska, LLC
89 College Road, Fairbanks
From: Pizza Hut #5 / Kurani, Inc.
89 College Road, Fairbanks

- c) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Application for Transfer of Ownership and Restaurant Designation Permit. Public Testimony will be taken and limited to three minutes.

Type: Beverage Dispensary, License #3965
DBA: Salty's on 2nd
Applicant: Tres Amigas, LLC
706 2nd Avenue, Fairbanks
From: Gambardella's Pasta Bella / Gambardella's II, Inc.
706 2nd Avenue

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

12. NEW BUSINESS

- *a) Resolution No. 4897 – A Resolution Consenting to and Approving the Location of Interior Alaska Natural Gas Utility (IGU) Expansion Project Funded through the Alaska Industrial Development and Export Authority. Introduced by Mayor Matherly.
- *b) Ordinance No. 6117 – An Ordinance Amending the 2019 Operating and Capital Budgets for the Fifth Time. Introduced by Mayor Matherly.
- *c) Ordinance No 6118 – An Ordinance Adopting the 2020 Operating and Capital Budgets. Introduced by Mayor Matherly.
- *d) Ordinance No. 6119 – An Ordinance to Amend FGC Sec. 74-151 to Include E-Cigarettes and Vaping Devices in the Definition of Tobacco Products Subject to Taxation Under Article V of Chapter 74. Introduced by Council Member Gibson.
- *e) Ordinance No. 6120 – An Ordinance to Combine the Landscape Review and Appeals Commission with the Building Code Review and Appeals Commission. Introduced by Mayor Matherly.
- *f) Ordinance No. 6121 – An Ordinance to Amend FGC Chapter 62, by Adding Article II Regarding Regulation of Unmanned Aircraft Systems. Introduced by Mayor Matherly.

13. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Memorandum Approving Temporary Additional Battalion Chief
- *b) Fairbanks Diversity Council Meeting Minutes of July 9, 2019
- *c) Fairbanks Diversity Council Meeting Minutes of September 10, 2019
- *d) Fairbanks Diversity Council Meeting Minutes of October 8, 2019
- *e) Public Safety Commission Meeting Minutes of July 9, 2019

*f) Public Safety Commission Special Meeting Minutes of August 12, 2019

15. COUNCIL MEMBERS' COMMENTS

16. CITY CLERK'S REPORT

17. CITY ATTORNEY'S REPORT

18. EXECUTIVE SESSION

a) AFL-CIO Labor Negotiation Strategy

b) FFU Labor Negotiation Strategy

19. ADJOURNMENT



City of Fairbanks

Office of the City Clerk

800 Cushman Street


Fairbanks, AK 99701

(907)459-6715

Fax (907)459-6710

MEMORANDUM

TO: Mayor Jim Matherly and City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Liquor License Renewals

DATE: November 26, 2019

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following liquor license renewals:

Lic. #	DBA	License Type	Licensee	Address
5266	Fushimi	Restaurant/Eating Place	Fushimi, LLC	607 Old Steese Highway, Suite 105
4232	The Spur	Beverage Dispensary	JNJ, Inc.	537 Gaffney Road

Pursuant to FGC Sec. 14-178 the Council must determine whether to protest liquor license renewal applications after holding a public hearing.

Per the Council's request, the Police Department has included a call report for the locations listed.

There are no department-recommended protests for the above-listed applications for renewal.

CITY OF FAIRBANKS PUBLIC SAFETY

FUSHIMI- 607 OLD STEESE HIGHWAY, STE. 105

11/05/2018-11/04/2019

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	09/25/2019 13:47:18	DISTURBANCE VERBAL	607 OLD STEESE HWY	O22	NRP	09/25/2019 16:27:15
	08/14/2019 19:33:11	MVC - NO INJURIES -	607 OLD STEESE HWY		911	08/14/2019 19:38:03
19002993	08/06/2019 09:51:46	FRAUD/FORGERY -	607 OLD STEESE HWY	O15	RPT	08/06/2019 12:32:33
	07/24/2019 08:31:09	TRESPASS/UNWANTED -	607 OLD STEESE HWY	L5	NRP	07/24/2019 09:03:01
	07/16/2019 17:26:06	TRESPASS/UNWANTED -	607 OLD STEESE HWY	O13	NRP	07/16/2019 17:58:29
19002513	07/03/2019 21:02:42	THEFT FROM VEHICLE -	607 OLD STEESE HWY	DESK1	RPT	07/03/2019 21:41:46
	07/03/2019 16:47:34	WELFARE CHECK - LOG	607 OLD STEESE HWY	O29	NRP	07/03/2019 18:32:36
	07/01/2019 19:06:10	PD PROQA PROCESSED	607 OLD STEESE HWY		CALL	07/01/2019 19:10:05
	05/31/2019 18:59:23	MISCELLANEOUS -	607 OLD STEESE HWY	O25	DUP	05/31/2019 19:01:24
19001797	05/19/2019 13:42:49	FOUND PROPERTY -	607 OLD STEESE HWY	S3	RPT	05/19/2019 14:01:07
	05/14/2019 15:42:01	SUSPICIOUS VEHICLE -	607 OLD STEESE HWY	O25	NRP	05/14/2019 16:12:46
	05/10/2019 17:51:18	AOA - NON URGENT -	607 OLD STEESE HWY	O29	NRP	05/10/2019 18:00:16
	05/03/2019 23:10:31	SI - AOA	607 OLD STEESE HWY	O16	NRP	05/03/2019 23:12:00
	05/01/2019 17:20:23	PD PROQA PROCESSED	607 OLD STEESE HWY		TOT	05/01/2019 17:38:31
	04/14/2019 15:05:39	URGENT WELFARE	607 OLD STEESE HWY	O29	NRP	04/14/2019 15:33:34
	02/02/2019 18:01:27	INCAPACITATED PERSON	607 OLD STEESE HWY	S8	NRP	02/02/2019 18:22:31
	02/02/2019 18:01:09	INCAPACITATED PERSON	607 OLD STEESE HWY		DUP	02/02/2019 18:07:05
	01/30/2019 16:37:34	SI - ADMIN	607 OLD STEESE HWY	S3	NRP	01/30/2019 16:39:24

Total Number of Events Listed: **18**

CITY OF FAIRBANKS PUBLIC SAFETY

THE SPUR: 537 GAFFNEY RD

11/05/2018-11/04/2019

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	11/02/2019 03:25:51	DISTURBANCE	537 GAFFNEY RD	O32	NRP	11/02/2019 03:31:26
	11/02/2019 03:12:36	CIVIL PROBLEM	537 GAFFNEY RD	S3	NRP	11/02/2019 03:26:24
19004207	11/02/2019 01:59:18	MVC - NO INJURIES -	537 GAFFNEY RD	O2	RPT	11/02/2019 04:49:06
	10/29/2019 09:59:19	DISTURBANCE PHYSICAL	537 GAFFNEY RD	O22	NRP	10/29/2019 10:25:32
	10/19/2019 01:26:09	SUSP CIRCUMSTANCES -	537 GAFFNEY RD	O21	NRP	10/19/2019 01:27:06
	10/06/2019 16:36:56	LOST PROPERTY -	537 GAFFNEY RD	DESK	NRP	10/06/2019 16:44:17
	10/05/2019 02:16:52	DUI - PARKED - CHARLIE	537 GAFFNEY RD	O12	NRP	10/05/2019 02:50:22
	10/03/2019 04:15:13	ALARM BURGLARY -	537 GAFFNEY RD	O34	NRP	10/03/2019 04:44:11
	10/02/2019 04:52:04	URGENT WELFARE	537 GAFFNEY RD	O21	NRP	10/02/2019 05:04:25
	09/22/2019 15:21:28	SUSP CIRCUMSTANCES -	537 GAFFNEY RD	O7	NRP	09/22/2019 15:23:07
	09/22/2019 03:41:34	DISTURBANCE VERBAL	537 GAFFNEY RD	O26	NRP	09/22/2019 07:02:57
	09/22/2019 03:28:22	10-36	537 GAFFNEY RD	O5	WARN	09/22/2019 03:31:37
19003561	09/14/2019 13:20:24	SI - FOLLOW-UP	537 GAFFNEY RD	O7	RPT	09/14/2019 13:30:40
19003573	09/14/2019 05:13:59	PAST THEFT - BRAVO	537 GAFFNEY RD	O41	RPT	09/15/2019 03:14:27
	09/14/2019 03:49:38	DISTURBANCE PHYSICAL	537 GAFFNEY RD	O34	NRP	09/14/2019 04:02:21
19003557	09/13/2019 23:27:30	DRUGS - USE - CHARLIE	537 GAFFNEY RD	O21	RPT	09/14/2019 00:48:54
	09/08/2019 01:41:08	FRAUD/FORGERY	537 GAFFNEY RD	O34	NRP	09/08/2019 02:05:55
	09/08/2019 00:54:59	FRAUD/FORGERY	537 GAFFNEY RD	O21	NRP	09/08/2019 01:11:50
19003470	09/07/2019 00:31:43	SI - FIELD CONTACT	537 GAFFNEY RD	O29	RPT	09/07/2019 00:58:11
	09/07/2019 00:07:55	FRAUD/FORGERY	537 GAFFNEY RD	O41	NRP	09/07/2019 00:38:24
	09/06/2019 23:38:56	SI - FIELD CONTACT	537 GAFFNEY RD	O29	NRP	09/07/2019 00:03:37
19003468	09/06/2019 23:23:15	SUSP CIRCUMSTANCES -	537 GAFFNEY RD	O2	RPT	09/07/2019 00:07:15
	09/03/2019 01:09:01	10-36	537 GAFFNEY RD	O32	WARN	09/03/2019 01:15:34
	09/01/2019 00:17:20	SI - BAR CHECK	537 GAFFNEY RD	O5	NRP	09/01/2019 00:23:34
	08/31/2019 04:01:12	CIVIL PROBLEM	537 GAFFNEY RD		CALL	08/31/2019 04:07:52
	08/24/2019 22:17:20	TRESPASS/UNWANTED -	537 GAFFNEY RD	O12	NRP	08/24/2019 22:55:47
19003255	08/24/2019 06:47:05	ASSAULT - BRAVO	537 GAFFNEY RD	O2	RPT	08/24/2019 10:02:27
19003255	08/24/2019 03:16:12	AOA - NON URGENT -	537 GAFFNEY RD	O22	NRP	08/24/2019 03:27:06

Report Generated: 11/04/2019 10:28:29 | User ID: 1245

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	08/18/2019 23:20:09	SUSPICIOUS PERSON -	537 GAFFNEY RD	O5	NRP	08/18/2019 23:34:13
	08/18/2019 03:13:09	911 HANG-UP - CHARLIE	537 GAFFNEY RD		COMM	08/18/2019 03:37:45
	08/18/2019 03:05:39	SI - FIELD CONTACT	537 GAFFNEY RD	O5	NRP	08/18/2019 03:20:27
	08/17/2019 04:18:04	SUSPICIOUS	537 GAFFNEY RD	O34	NRP	08/17/2019 05:08:03
	08/16/2019 14:49:22	URGENT WELFARE	537 GAFFNEY RD		CBO	08/16/2019 14:55:52
	08/11/2019 03:12:13	911 HANG-UP - CHARLIE	537 GAFFNEY RD	O17	NRP	08/11/2019 03:26:59
	08/11/2019 03:11:50	REDDI	537 GAFFNEY RD	DESK	NRP	08/11/2019 03:30:01
19002941	08/10/2019 13:47:50	SUPPLEMENTAL-ALPHA	537 GAFFNEY RD	L4	RPT	08/12/2019 19:23:20
19002941	08/08/2019 08:56:42	SI - FOLLOW-UP	537 GAFFNEY RD	O19	RPT	08/11/2019 15:12:52
	08/04/2019 13:07:31	LOST PROPERTY -	537 GAFFNEY RD	DESK	NRP	08/04/2019 13:58:10
	08/04/2019 03:08:09	SI - SECURITY CHECK	537 GAFFNEY RD	O5	NRP	08/04/2019 03:15:09
	08/04/2019 03:07:14	10-36	537 GAFFNEY RD	O32	WARN	08/04/2019 03:13:37
	08/03/2019 14:30:17	SUPPLEMENTAL-ALPHA	537 GAFFNEY RD	L4	NRP	08/03/2019 16:36:11
	08/03/2019 11:38:51	INCAPACITATED PERSON	537 GAFFNEY RD	O2	NRP	08/03/2019 11:45:48
19002941	08/03/2019 04:02:54	SUSP CIRCUMSTANCES -	537 GAFFNEY RD	O3	RPT	08/03/2019 06:21:04
	08/03/2019 03:09:28	SI - FLAG DOWN	537 GAFFNEY RD	O19	NRP	08/03/2019 03:18:50
19002848	07/29/2019 22:37:00	SI - FOLLOW-UP	537 GAFFNEY RD	O13	RPT	07/30/2019 00:03:28
19002777	07/23/2019 14:45:08	PAST THEFT - BRAVO	537 GAFFNEY RD	DESK	RPT	07/23/2019 16:15:02
	07/22/2019 05:21:12	911 HANG-UP - CHARLIE	537 GAFFNEY RD	O34	NRP	07/22/2019 05:34:49
	07/21/2019 00:44:12	REDDI	537 GAFFNEY RD	O5	NRP	07/21/2019 01:06:17
	07/13/2019 11:55:06	ANIMAL COMP - BRAVO -	537 GAFFNEY RD		COMM	07/13/2019 12:02:55
	06/30/2019 00:09:05	SUSPICIOUS	537 GAFFNEY RD	O5	NRP	06/30/2019 00:21:45
	06/29/2019 12:19:53	PRIVATE IMPOUND	537 GAFFNEY RD		PRI	06/29/2019 12:21:29
19002451	06/29/2019 05:08:04	SI - FIELD CONTACT	537 GAFFNEY RD	O5	RPT	06/29/2019 05:44:12
	06/29/2019 02:29:10	DISTURBANCE PHYSICAL	537 GAFFNEY RD	O34	NRP	06/29/2019 03:10:10
	06/23/2019 02:49:37	DISTURBANCE	537 GAFFNEY RD	O5	NRP	06/23/2019 03:29:15
	06/11/2019 00:35:54	INCAPACITATED PERSON	537 GAFFNEY RD	S8	NRP	06/11/2019 00:41:39
19001994	06/02/2019 02:15:19	DISTURBANCE -	537 GAFFNEY RD	S8	RPT	06/02/2019 03:11:34
	05/30/2019 10:41:26	MVC - NO INJURIES -	537 GAFFNEY RD		COMM	05/30/2019 10:42:57
19001949	05/29/2019 19:24:10	TRESPASS/UNWANTED -	537 GAFFNEY RD	O29	RPT	05/29/2019 20:27:46
	05/26/2019 03:11:52	AOA - NON URGENT -	537 GAFFNEY RD	O34	NRP	05/26/2019 03:33:19
	05/25/2019 00:13:08	SI - BAR CHECK	537 GAFFNEY RD	O19	NRP	05/25/2019 00:21:05

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	05/19/2019 02:05:11	DRUGS - SALE - CHARLIE	537 GAFFNEY RD	O32	NRP	05/19/2019 02:20:22
19001785	05/18/2019 14:55:36	PAST THEFT - BRAVO	537 GAFFNEY RD	DESK	RPT	05/18/2019 17:20:14
	05/18/2019 02:18:57	SI - BAR CHECK	537 GAFFNEY RD	O21	NRP	05/18/2019 02:27:35
	05/14/2019 08:42:55	DISTURBANCE -	537 GAFFNEY RD	O9	NRP	05/14/2019 08:56:29
	05/12/2019 03:07:20	SI - BACKGROUND INV	537 GAFFNEY RD	O16	NRP	05/12/2019 03:08:42
19001617	05/08/2019 13:16:53	THEFT FROM VEHICLE -	537 GAFFNEY RD	O15	RPT	05/08/2019 14:52:30
19001523	05/03/2019 16:39:02	DISTURBANCE -	537 GAFFNEY RD	O25	RPT	05/03/2019 17:13:52
	05/02/2019 10:05:49	DISTURBANCE -	537 GAFFNEY RD	O7	NRP	05/02/2019 10:31:35
	04/27/2019 22:15:11	VERBAL DOMESTIC DIST	537 GAFFNEY RD	O34	NRP	04/27/2019 22:47:29
	04/20/2019 03:17:10	SI - BAR CHECK	537 GAFFNEY RD	O5	NRP	04/20/2019 03:36:16
	04/05/2019 23:48:36	SI - BAR CHECK	537 GAFFNEY RD	O21	NRP	04/05/2019 23:56:58
	03/31/2019 01:57:59	OFFICER ADVICE	537 GAFFNEY RD		COMM	03/31/2019 02:05:14
	03/23/2019 01:20:29	SI - FLAG DOWN	537 GAFFNEY RD	O13	NRP	03/23/2019 01:25:41
19000904	03/16/2019 03:45:55	WEAPONS INCIDENT -	537 GAFFNEY RD	O13	RPT	03/16/2019 04:17:11
	03/16/2019 01:47:05	SI - SECURITY CHECK	537 GAFFNEY RD	O16	NRP	03/16/2019 01:51:34
19000832	03/10/2019 10:20:15	PAST THEFT - BRAVO	537 GAFFNEY RD	DESK	RPT	03/10/2019 10:33:37
19000830	03/10/2019 03:51:10	ASSAULT - DELTA	537 GAFFNEY RD	O13	RPT	03/10/2019 05:28:32
	03/10/2019 01:11:15	10-36	537 GAFFNEY RD	O41	WARN	03/10/2019 01:16:56
	03/01/2019 04:03:09	SI - FIELD CONTACT	537 GAFFNEY RD	O41	NRP	03/01/2019 04:17:29
	02/24/2019 02:18:31	SI - FIELD CONTACT	537 GAFFNEY RD	O13	NRP	02/24/2019 02:22:02
19000015	01/02/2019 11:16:55	THEFT FROM VEHICLE -	537 GAFFNEY RD	DESK	RPT	01/02/2019 11:29:59
19000008	01/01/2019 13:17:36	LOST PROPERTY -	537 GAFFNEY RD	O22	RPT	01/01/2019 15:23:09
	01/01/2019 11:05:28	PAST THEFT - BRAVO	537 GAFFNEY RD		DEF	01/01/2019 11:43:38
	01/01/2019 02:39:14	URINATING/DEFECATING	537 GAFFNEY RD	O13	NRP	01/01/2019 03:07:52
	12/16/2018 04:30:43	10-36	537 GAFFNEY RD	O41	UTC	12/16/2018 05:09:03
	12/13/2018 10:59:39	PD PROQA PROCESSED	537 GAFFNEY RD		CALL	12/13/2018 11:01:28
18004391	12/08/2018 02:20:53	DISTURBANCE -	537 GAFFNEY RD	O34	RPT	12/08/2018 03:53:28
	11/05/2018 09:30:55	10-36	537 GAFFNEY RD	O7	WARN	11/05/2018 09:38:37
18003992	11/05/2018 00:39:11	10-36	537 GAFFNEY RD	O41	RPT	11/05/2018 01:29:30


Total Number of Events Listed: 89

MEMORANDUM

City of Fairbanks Clerk’s Office

D. Danyielle Snider, City Clerk

TO: Mayor Jim Matherly and City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Liquor License Transfer of Ownership and Restaurant Designation Permit

DATE: November 26, 2019

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of ownership and Restaurant Designation Permit for the following liquor license:

License Type: Restaurant/Eating Place, License #1475
 DBA: **Pizza Hut of Fairbanks**
 Licensee/Applicant: MP2 Alaska, LLC
 Physical Location: 89 College Road, Fairbanks, AK

Corp/LLC Agent/Contact:	Address	Phone	Date/State of Incorporation	Good standing?
MP2 Alaska, LLC Lahsen Mahi	2303 N. Coral Canyon Blvd., #99 Washington, UT 84780	907-230-5602	09/14/2018 – AK	Yes

Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.

Member/Officer/Director:	Address	Phone	Title/Shares (%)
BLKTSJ, LLC	3760 W. Hillcrest Drive Cedar City, UT 94720	435-592-5651	Member / 33.33%
Dynamic Venture Specialists 1, LLC	20660 Ptarmigan Blvd. Eagle River, AK 99577	907-622-6244	Member / 33.33%
LBP Family, LLC	1019 E. Round Mountain Dr. Alpine, UT 84004	801-224-0178	Member / 33.33%

If **transfer** application, current license information:

Current D.B.A.: Pizza Hut #5
 Current Licensee: Kurani, Inc.
 Current Location: 89 College Road, Fairbanks, AK

Pursuant to FCG Sec. 14-178, the Council must determine whether to protest the liquor license action after holding a public hearing.

The Fairbanks Police Department has included a one-year history of public safety calls for the property referenced above; however he is not recommending protest. There are **no department-recommended protests** to this license transfer.

CITY OF FAIRBANKS PUBLIC SAFETY

PIZZA HUT: 89 COLLEGE RD

* 10/18/18-10/17/19

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	09/21/2019 17:48:57	AOA - NON URGENT -	89 COLLEGE RD	O9	NRP	09/21/2019 18:02:56
19003226	08/22/2019 12:47:01	FRAUD/FORGERY -	89 COLLEGE RD	O54	RPT	08/22/2019 16:33:40
	07/31/2019 20:52:59	SUSPICIOUS PERSON -	89 COLLEGE RD	S3	NRP	07/31/2019 21:14:11
19002462	06/30/2019 02:47:59	10-36	89 COLLEGE RD	O16	RPT	06/30/2019 04:01:06
19002226	06/20/2019 17:12:24	SI - FOLLOW-UP	89 COLLEGE RD	S3	NRP	06/20/2019 17:39:47
	06/16/2019 13:40:05	HITRUN - NO/MINOR INJ -	89 COLLEGE RD	O41	NRP	06/16/2019 14:16:37
19002226	06/15/2019 16:16:10	SI - FOLLOW-UP	89 COLLEGE RD	S3	RPT	06/15/2019 17:10:41
	04/18/2019 18:13:20	TRESPASS/UNWANTED -	89 COLLEGE RD	O19	NRP	04/18/2019 18:29:10
	04/04/2019 22:47:43	SUSPICIOUS PERSON -	89 COLLEGE RD	O13	NRP	04/04/2019 23:05:01
	03/06/2019 12:31:41	THREAT - BRAVO	89 COLLEGE RD	DESK	NRP	03/06/2019 12:47:46
	03/02/2019 19:20:12	REDDI	89 COLLEGE RD	O29	UTC	03/02/2019 20:17:11
19000483	02/10/2019 02:25:14	PAST VEHICLE THEFT -	89 COLLEGE RD	O5	RPT	02/10/2019 02:56:13
	01/27/2019 01:16:32	TRESPASS/UNWANTED -	89 COLLEGE RD	O13	NRP	01/27/2019 01:31:27
	12/17/2018 17:32:01	DVPO SERVICE	89 COLLEGE RD	O15	NRP	12/18/2018 15:16:55
	12/03/2018 10:26:26	DVPO SERVICE	89 COLLEGE RD	O15	NRP	12/03/2018 14:29:21
	11/24/2018 12:32:02	SI - FOLLOW-UP	89 COLLEGE RD	O2	NRP	11/24/2018 13:46:03
	11/16/2018 17:27:15	TRESPASS/UNWANTED -	89 COLLEGE RD	O3	NRP	11/16/2018 18:07:18
	11/15/2018 17:40:45	TRESPASS/UNWANTED -	89 COLLEGE RD	O13	NRP	11/15/2018 18:01:10
18003877	10/28/2018 03:22:23	10-36	89 COLLEGE RD	O16	RPT	10/28/2018 05:24:49


Total Number of Events Listed: 19

MEMORANDUM

City of Fairbanks Clerk’s Office

D. Danyielle Snider, City Clerk

TO: Mayor Jim Matherly and City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Liquor License Transfer of Ownership and Restaurant Designation Permit

DATE: November 26, 2019

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of ownership and Restaurant Designation Permit for the following liquor license:

License Type: Beverage Dispensary, License #1920
 DBA: **Salty’s on 2nd**
 Licensee/Applicant: Tres Amigas, LLC
 Physical Location: 706 2nd Avenue, Fairbanks, AK

Corp/LLC Agent/Contact:	Address	Phone	Date/State of Incorporation	Good standing?
Tres Amigas, LLC Vanessa Stebbins	706 2nd Avenue Fairbanks, AK 99701	907-457-4992	09/12/2018 – AK	Yes

Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.

Member/Officer/Director:	Address	Phone	Title/Shares (%)
Monica Kissinger	412 Ketchikan Drive Fairbanks, AK 99701	907-687-4155	Member / 50%
Vanessa Stebbins	2440 Maria Street Fairbanks, AK 99709	907-328-9801	Member / 50%

If **transfer** application, current license information:

Current D.B.A.: Gambardella’s Pasta Bella
 Current Licensee: Gambardella’s II, Inc.
 Current Location: 706 2nd Avenue, Fairbanks, AK

Pursuant to FCG Sec. 14-178, the Council must determine whether to protest the liquor license action after holding a public hearing.

The Fairbanks Police Department has included a one-year history of public safety calls for the property referenced above; however he is not recommending protest. There are **no department-recommended protests** to this license transfer.

CITY OF FAIRBANKS PUBLIC SAFETY

SALTY'S ON 2ND

10/17/2018-10/16/2019

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	10/09/2019 12:39:48	INCAPACITATED PERSON	706 SECOND AVE	O3	COMM	10/09/2019 13:10:27
19003318	08/28/2019 16:53:38	FOUND PROPERTY -	706 SECOND AVE	I44	RPT	08/28/2019 17:50:22
	08/28/2019 14:24:17	AOA - NON URGENT -	706 SECOND AVE	O9	NRP	08/28/2019 14:58:10
	08/25/2019 01:07:19	REDDI	706 SECOND AVE	DESK	NRP	08/25/2019 01:58:12
	07/21/2019 02:07:01	PD PROQA PROCESSED	706 SECOND AVE		CALL	07/21/2019 02:08:23
19002597	07/09/2019 16:10:23	SI - FIELD CONTACT	706 SECOND AVE	O9	RPT	07/09/2019 17:06:34
19002245	06/16/2019 11:52:44	PAST THEFT - BRAVO	706 SECOND AVE	DESK	RPT	06/16/2019 12:10:33
19002111	06/08/2019 15:14:36	PAST THEFT - BRAVO	706 SECOND AVE	DESK	RPT	06/08/2019 15:22:51
19001546	05/05/2019 02:17:50	TRESPASS/UNWANTED -	706 SECOND AVE	O34	RPT	05/05/2019 03:57:18
	04/12/2019 23:11:12	DISTURBANCE -	706 SECOND AVE	O13	NRP	04/12/2019 23:35:07
18004080	11/12/2018 23:08:32	SI - FIELD CONTACT	706 SECOND AVE	O34	RPT	11/12/2018 23:23:52
	11/02/2018 14:22:01	HIT & RUN	706 SECOND AVE	DESK	NRP	11/02/2018 14:41:44

Total Number of Events Listed: **12**

RESOLUTION NO. 4897

**A RESOLUTION CONSENTING TO AND APPROVING THE
LOCATION OF INTERIOR ALASKA NATURAL GAS UTILITY (IGU)
EXPANSION PROJECT FUNDED THROUGH THE ALASKA
INDUSTRIAL DEVELOPMENT AND EXPORT AUTHORITY**

WHEREAS, the Alaska Industrial Development and Export Authority (the “Authority”) proposes to issue conduit revenue bonds in a principal amount in excess of \$10,000,000 to provide funds to IGU (the “Borrower”) to finance a portion of the costs of the acquisition, expansion, renovation, furnishing, and equipping of certain liquified natural gas facilities and/or expansion of distribution facilities located throughout the City of Fairbanks; and

WHEREAS, under AS 44.88.095(c), the Authority must obtain a certified copy of a resolution of the governing body of the political subdivision of the state in which the Project is located consenting to the location of the Project; and

WHEREAS, the Borrower has requested that the City Council adopt a resolution meeting the requirements of AS 44.88.095(c); and

WHEREAS, the City Council considers it to be in the interest of the City to adopt this resolution for the purpose of satisfying the requirements of AS 44.88.095(c).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fairbanks, Alaska hereby consents to the location of the Project within the City of Fairbanks as such consent is required by AS 44.88.095(c).

BE IT FURTHER RESOLVED that this resolution shall take effect upon adoption by the City Council and that the City Clerk is hereby authorized and directed to file a certified copy of this resolution with the Authority pursuant to AS 44.88.095(c).

PASSED and APPROVED this 2nd Day of December 2019.

Jim Matherly, City Mayor

YEAS:
NAYS:
ABSENT
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CERTIFICATION AND ATTESTATION

The undersigned City Clerk of the City of Fairbanks, Alaska hereby certifies that the attached Resolution No. _____ was approved by the City Council of the City of Fairbanks, Alaska by a vote of ___ ayes and ___ nays and ___ absent or excused on this __ day of _____ 2019, and attests that the signature set forth on said Resolution is the signature of the Mayor of the City of Fairbanks, Alaska.

D. Danyielle Snider, CMC, City Clerk

Introduced By: Mayor Matherly
Finance Committee Meeting: November 26, 2019
Introduced: December 2, 2019

ORDINANCE NO. 6117

**AN ORDINANCE AMENDING THE 2019 OPERATING
AND CAPITAL BUDGETS FOR THE FIFTH TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2019 operating and capital budget.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. There is hereby appropriated to the 2019 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2019 and ending December 31, 2019 (see pages 2 and 3):

GENERAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	INCREASE (DECREASE)	AMENDED APPROPRIATION
Taxes, (all sources)	\$ 21,534,047	\$ 100,000	\$ 21,634,047
Charges for Services	5,571,902	-	5,571,902
Intergovernmental Revenues	1,281,359	-	1,281,359
Licenses & Permits	1,669,883	-	1,669,883
Fines, Forfeitures & Penalties	550,000	-	550,000
Interest & Penalties	215,500	-	215,500
Rental & Lease Income	139,835	-	139,835
Other Revenues	801,000	-	801,000
Other Financing Sources	2,251,580	(1,500,000)	751,580
Total revenue appropriation	<u>\$ 34,015,106</u>	<u>\$ (1,400,000)</u>	<u>\$ 32,615,106</u>
<u>EXPENDITURES</u>			
Mayor Department	\$ 658,414	\$ -	\$ 658,414
Legal Department	213,471	-	213,471
Office of the City Clerk	414,404	-	414,404
Finance Department	925,795	-	925,795
Information Technology	2,112,545	-	2,112,545
General Account	5,303,573	77,500	5,381,073
Police Department	6,908,036	-	6,908,036
Dispatch Center	2,555,054	-	2,555,054
Fire Department	6,902,182	-	6,902,182
Public Works Department	8,649,001	-	8,649,001
Engineering Department	805,502	-	805,502
Building Department	722,705	-	722,705
Total expenditure appropriation	<u>\$ 36,170,682</u>	<u>\$ 77,500</u>	<u>\$ 36,248,182</u>
Estimated general fund balance	\$ 12,190,033	\$ -	\$ 12,190,033
Increase (Decrease) to fund balance	430,709	22,500	453,209
Encumbrance carryforward	(586,285)	-	(586,285)
Transfer to other funds	(2,000,000)	(1,500,000)	(3,500,000)
2019 estimated unassigned balance	<u>\$ 10,034,457</u>	<u>\$ (1,477,500)</u>	<u>\$ 8,556,957</u>
Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.			<u><u>\$ 7,249,636</u></u>

CAPITAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	INCREASE (DECREASE)	AMENDED APPROPRIATION
Transfer from Permanent Fund	\$ 607,082	\$ -	\$ 607,082
Transfer from General Fund	2,400,000	1,500,000	3,900,000
Public Works	250,000	-	250,000
Garbage Equipment Reserve	259,632	-	259,632
Building	10,000	-	10,000
Police	180,000	-	180,000
Dispatch	215,000	-	215,000
Fire	330,447	-	330,447
IT	251,000	-	251,000
Property Repair & Replacement	145,000	-	145,000
Total revenue appropriation	<u>\$ 4,648,161</u>	<u>\$ 1,500,000</u>	<u>\$ 6,148,161</u>
 <u>EXPENDITURES</u>			
Public Works Department	\$ 1,542,810	\$ -	\$ 1,542,810
Garbage Equipment Reserve	726,302	-	726,302
Engineering	41,325	-	41,325
Dispatch	75,000	-	75,000
Police Department	326,417	-	326,417
Fire Department	769,329	-	769,329
IT Department	349,895	-	349,895
Road Maintenance	1,332,328	(537,840)	794,488
Property Repair & Replacement	811,990	86,000	897,990
Total expenditure appropriation	<u>\$ 5,975,396</u>	<u>\$ (451,840)</u>	<u>\$ 5,523,556</u>
Estimated capital fund balance	\$ 11,498,199	\$ -	\$ 11,498,199
Increase (Decrease) to fund balance	(2,254,977)	451,840	(1,803,137)
Encumbrance Carryforward	(1,072,258)	-	(1,072,258)
Transfer from General fund	2,000,000	1,500,000	3,500,000
2019 estimated fund balance	<u>\$ 10,170,964</u>	<u>\$ 1,951,840</u>	<u>\$ 12,122,804</u>

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2019 and ending December 31, 2019.

SECTION 3. The effective date of this ordinance shall be the 9th day of December 2019.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE
ORDINANCE NO. 6117
AMENDING THE 2019 OPERATING AND CAPITAL BUDGETS
FOR THE FIFTH TIME

General Fund
(\$1,400,000) Decrease in Revenue
\$77,500 Increase in Expenditures

Revenue

1. Tax Revenue
 - \$100,000 increase in hotel/motel taxes
2. Charges for Services
3. Intergovernmental Revenues
4. License and Permits
5. Other Revenue
6. Other Financing Sources
 - (\$1,500,000) transfer to the capital fund

Expenditures

1. Mayor & Council
2. City Attorney's Office
3. City Clerk's Office
4. Finance Department
5. Information Technology
6. General Account
 - \$77,500 increase for contributions to agencies
7. Police Department
8. Dispatch
9. Fire Department
10. Public Works
11. Engineering
12. Building Department

Capital Fund
\$1,500,000 Increase in Revenue
(\$451,840) Decrease in Expenditures

Revenue

1. Other Financing Sources
 - \$1,500,000 transfer from general fund

Expenditures

1. Public Works
2. Garbage Equipment Reserve
3. Engineering Department
4. Police Department
5. Fire Department
6. IT Department
7. Road Maintenance
 - (\$300,000) decrease for D Street project; this project will be completed in 2020
 - (\$171,835) decrease for Sign Replacement project; this match will be provided in 2020
 - (\$66,005) decrease for Minnie Street project; this match will be provided in 2020
8. Property Repair & Replacement
 - \$86,000 increase to remodel the front area of the Police Department

ORDINANCE NO. 6118

**AN ORDINANCE ADOPTING THE 2020 OPERATING
AND CAPITAL BUDGETS**

WHEREAS, pursuant to City Charter Section 5.2, on October 14, 2019, Mayor Matherly presented a recommended annual operating and capital budget estimate for 2020; and

WHEREAS, the proposed budget has been reviewed by the City Council, Finance Committee, and Department Directors, and their suggested changes to the Mayor's recommended budget are disclosed in the increase (decrease) columns.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows [amendments shown in **bold** font; deleted text in ~~font~~]:

SECTION 1. There is hereby appropriated to the 2020 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2020 and ending December 31, 2020 (see pages 2 and 3):

GENERAL FUND

<u>REVENUE</u>	MAYOR PROPOSED BUDGET	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes, (all sources)	\$ 21,664,300	\$ -	\$ 21,664,300
Charges for Services	5,315,300	20,100	5,335,400
Intergovernmental Revenues	1,082,400	-	1,082,400
Licenses & Permits	1,534,400	20,000	1,554,400
Fines, Forfeitures & Penalties	550,000	-	550,000
Interest & Penalties	285,500	30,000	315,500
Rental & Lease Income	150,562	-	150,562
Other Revenues	221,000	-	221,000
Other Financing Sources	4,672,235	-	4,672,235
Total revenue appropriation	\$ 35,475,697	\$ 70,100	\$ 35,545,797
<u>EXPENDITURES</u>			
Mayor Department	\$ 651,464	\$ -	\$ 651,464
Legal Department	198,100	-	198,100
Office of the City Clerk	441,817	(15,000)	426,817
Finance Department	887,565	-	887,565
Information Technology	2,310,800	-	2,310,800
General Account	4,611,000	(12,000)	4,599,000
Police Department	7,353,998	-	7,353,998
Dispatch Center	2,492,072	-	2,492,072
Fire Department	6,673,768	-	6,673,768
Public Works Department	8,342,342	-	8,342,342
Engineering Department	764,225	-	764,225
Building Department	638,629	-	638,629
Total expenditure appropriation	\$ 35,365,780	\$ (27,000)	\$ 35,338,780
Estimated general fund balance	\$ 8,556,957	\$ -	\$ 8,556,957
Increase (Decrease) to fund balance	109,917	97,100	207,017
2020 estimated unassigned balance	\$ 8,666,874	\$ 97,100	\$ 8,763,974

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.

\$ 7,067,756

CAPITAL FUND

<u>REVENUE</u>	MAYOR PROPOSED BUDGET	INCREASE (DECREASE)	COUNCIL APPROPRIATION
Transfer from Permanent Fund	\$ 618,990	\$ -	\$ 618,990
Transfer from General Fund	-	-	-
Public Works	250,000	-	250,000
Garbage Equipment Reserve	249,710	-	249,710
Building	10,000	-	10,000
Police	180,000	-	180,000
Dispatch	140,000	-	140,000
Fire	240,000	-	240,000
IT	210,000	-	210,000
Property Repair & Replacement	145,000	-	145,000
Total revenue appropriation	<u>\$ 2,043,700</u>	<u>\$ -</u>	<u>\$ 2,043,700</u>
<u>EXPENDITURES</u>			
Public Works Department	\$ 577,000	\$ -	\$ 577,000
Police Department	240,000	-	240,000
Fire Department	370,000	-	370,000
IT Department	121,730	-	121,730
Road Maintenance	336,086	471,835	807,921
Property Repair & Replacement	560,500	5,000	565,500
Total expenditure appropriation	<u>\$ 2,205,316</u>	<u>\$ 476,835</u>	<u>\$ 2,682,151</u>
Estimated capital fund balance	\$ 12,122,804	\$ -	\$ 12,122,804
Increase (Decrease) to fund balance	<u>(161,616)</u>	<u>(476,835)</u>	<u>(638,451)</u>
2020 estimated assigned fund balance	<u>\$ 11,961,188</u>	<u>\$ (476,835)</u>	<u>\$ 11,484,353</u>

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2020 and ending December 31, 2020.

SECTION 3. The effective date of this ordinance shall be the 9th day of December 2019.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

ORDINANCE NO. 6119

AN ORDINANCE TO AMEND FGC SEC. 74-151 TO INCLUDE E-CIGARETTES AND VAPING DEVICES IN THE DEFINITION OF TOBACCO PRODUCTS SUBJECT TO TAXATION UNDER ARTICLE V OF CHAPTER 74

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 74, Article V, Tobacco Products Distribution and Excise Tax, Sec. 74-151, Definitions, “*Tobacco product*” is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 74-151. Definitions.

Tobacco product means:

- (1) A cigarette, which is a roll for smoking of any size or shape, made wholly or partly of tobacco, whether the tobacco is flavored, adulterated, or mixed with another ingredient, if the wrapper or cover of the roll is made of paper or a material other than tobacco;
- (2) A cigar;
- (3) A cheroot;
- (4) A stogie;
- (5) A perique;
- (6) Snuff and snuff flour;
- (7) Smoking tobacco, including granulated, plug-out, crimp-out, ready-rubbed, and any form of tobacco suitable for smoking in a pipe or cigarette; ~~or~~
- (8) Chewing tobacco, including Cavendish, twist, plug, scrap, and tobacco suitable for chewing; ~~or~~
- (9) An article or product made **wholly or in part** of tobacco or a tobacco substitute **or otherwise containing nicotine that is expected or intended for human consumption**, but not including a tobacco cessation substitute, ~~including but not limited to those~~ prescribed by a licensed physician **or a**

product that has been approved by the U.S. Food and Drug Administration for sale as a tobacco use cessation or harm reduction product or for other medical purposes and which is being marketed and sold solely for that approved purpose;

(10) Any noncombustible device that provides a vapor of liquid nicotine to the user or relies on vaporization of any liquid or solid nicotine, including devices manufactured as e-cigarettes, e-cigars, e-pipes, or under any other product name.

Section 2. That the effective date of this Ordinance shall be the 1st day of April 2020 in order to give the administration time to implement the changes to the tax.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, City Clerk

Paul J. Ewers, City Attorney

ORDINANCE NO. 6120

**AN ORDINANCE TO COMBINE THE LANDSCAPE REVIEW AND APPEALS
COMMISSION WITH THE BUILDING CODE REVIEW AND APPEALS
COMMISSION**

WHEREAS, in its review of boards and commissions, the City Council recommended that the functions of the Landscape Review and Appeals Commission be consolidated with the functions of the Building Code Review and Appeal Commission under FGC Chapter 2, Article III, Division 13, with corresponding amendments of FGC Chapter 10, Article XV.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. That Fairbanks General Code (FGC) Chapter 2, Article III, Division 8, Landscape Review and Appeals Commission, is hereby repealed.

SECTION 2. That FGC Chapter 2, Article III, Division 13. Building Code Review and Appeal Commission is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketthrough~~ font]:

**DIVISION 13. - BUILDING CODE AND LANDSCAPE REVIEW AND APPEALS
COMMISSION**

Sec. 2-481. Created; composition; appointment of members.

(a) ~~The~~ ~~There is created~~ a building code **and landscape** review and appeals commission ~~which~~ shall consist of nine regular members and two alternate members, who shall only serve as regular members in the absence of regular members. These members shall be appointed by the Mayor, subject to confirmation by the city council. Each member of the commission must reside or work; **within the city** and have experience with the design or construction of structures **or with landscaping** ~~within the city~~. The building official shall be an ex officio member of the commission, who may provide information and recommendations but may not vote on any matter.

(b) The composition of the commission must be as follows:

- i. Two structural engineers;
- ii. Two architects;
- iii. One electrical engineer;
- iv. One mechanical engineer;
- v. One architect or landscape architect;**
- vi. ~~Two~~ **Three** general construction contractors;
- vii. Two alternates with experience in construction or design.

(c) The chairman of the commission shall be selected from and by its regular members ~~subject to approval by the city council.~~

(d) A secretary, who need not be a commission member, shall be selected by its regular members.

Sec. 2-482. Term of members; vacancies; removal.

(a) The term of ~~each~~ a commission member shall be **for five years** ~~until December 31 of the fifth year from appointment. The first members of the commission shall be appointed for terms that end on December 31 as follows: three members for terms that end after the third year after appointment, three members for terms that end after the fourth year of four years and three members for terms that end after the fifth year. The alternate members shall be appointed for a term that ends on December 31 of the fifth year after appointment.~~

(b) In the event of vacancies, the mayor, subject to confirmation by the city council, may make an appointment, ~~at any time,~~ to **complete** ~~fill out~~ the unexpired term of the absent member. Members may be removed by the city council at any time.

Sec. 2-483. Meetings; quorum; rules of procedure; records.

(a) The commission shall establish rules of procedure. Meetings of the commission shall be open to the public after notice. The chairman **or a majority of the regular members may call a special meeting,** ~~in his discretion, is authorized to call special meetings, or a majority of the regular members may require a special meeting to be called.~~

(b) A majority (five) of the commission shall constitute a quorum for the transaction of business, and a majority vote of those present and voting shall be necessary to carry any question. Members who perceive a conflict of interest on an item of business shall declare the potential conflict and shall refrain from voting unless a majority of other members vote that the perceived conflict is not adequate grounds for abstention.

(c) Permanent records, or minutes, shall record the vote of every member on each question. ~~Every decision or finding,~~ shall promptly be filed in the office of the city clerk, and shall be open to inspection by any person.

Sec. 2-484. Duties and powers.

(a) The commission shall have the power to:

- (1) Review the building, electrical, plumbing, fire prevention codes, residential, mechanical, fuel gas and abatement codes and related provisions of the Fairbanks Code of Ordinances and make recommendations regarding building construction and housing codes adopted by the city.
- (2) Investigate and review all operations of the building department of the city,; to submit recommendations on policy to the city council, and to make recommendations on administration to the mayor.
- (3) Hear and determine in the first instance all appeals from final staff decisions relating to building construction within the city, including the Uniform Code for the

Abatement of Dangerous Buildings; any decision of the board may be appealed to the superior court in accordance with the appellate rules of the state court system.

- (4) Within ten working days of submission, review any disputes arising from the building official's application of the prescriptive design method (FGC Sec. 10-238(c)(1)), an applicant's election to use the professional design method (FGC Sec. 10-438(c)(2)), or an applicant's election to use the alternative compliance method (FGC Sec. 10-438(c)(3)). An applicant's appeal to the commission is deemed granted if the commission does not deny the appeal within ten city working days of its receipt from the building official. Applicants may appeal an adverse decision of the commission to the city council at the next regular meeting of the city council that occurs at least seven calendar days after a denial by the commission.**

(b) The commission shall also exercise all powers and perform all duties required of it under the building and housing codes adopted by the city.

SECTION 3. That FGC Chapter 10, Article XV. Fairbanks Landscape Ordinance is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

Sec. 10-438. Landscape design standards.

* * * * *

(c) *Technical design standards.* One of the following three design methods shall be used to comply with the Fairbanks Landscape Ordinance.

- (1) *Prescriptive design method.* Street parking lot screening, perimeter parking lot screening, and trash area screening shall be provided with landscaping as follows:
- a. Street parking lot screening may either be continuous, discontinuous or a combination of both. Street parking lot screening shall be provided contiguous with each common street frontage which abuts a lot. Screening shall be provided based on the planting of one deciduous tree or evergreen tree per each 25 lineal feet of street frontage or fraction thereof. In addition one approved shrub shall be planted for each required tree. Trees and shrubs may be planted anywhere along the street frontage provided: a) the total number of required trees and shrubs are planted, b) each required tree is provided with a minimum planting bed of 25 square feet with no dimension less than five feet, c) a planting bed consists of at least one tree, and d) the distance between planting beds and open street areas may not exceed 90 lineal feet.
 - b. Perimeter parking lot screening may be continuous or discontinuous as required by this section. Perimeter parking lot screening shall be provided on the basis of planting one deciduous tree or evergreen tree for each 35 lineal feet of interior lot frontage or fraction thereof. In addition one approved shrub shall be planted for each required tree. Trees and shrubs may be planted anywhere along the interior lot line frontage provided: a) the total number of required trees and shrubs are planted, b) each required tree is provided with a minimum planting bed of 25 square feet with no dimension less than five feet, c) a planting bed consists of at least one tree, and d) the distance between planting beds and open interior lot areas may not exceed 120 lineal feet.

- c. Buffer landscape. When required shall provide year around screening and shall consist of the following: A continuous planting bed shall be provided. The planting bed width shall be an average of ten feet with a minimum width of not less than eight feet. Two rows of trees shall be provided and shall be planted at average intervals no greater than ten feet on center. The trees shall have a minimum diameter at planting of one and one-half inches in diameter and shall be a minimum of eight feet in height. No more than 50 percent of the trees shall be deciduous. An approved man-made decorative fence may substitute for one row of trees and the planting bed maybe reduced to a minimum width of eight feet.
- (2) *Professional design method.* A landscape plan, prepared and sealed by a licensed landscape architect registered in the State of Alaska, which is equivalent to the prescriptive design method described in the landscape manual, shall be considered as meeting the intent of the landscape ordinance. All landscape plans which utilize the professional design method shall be reviewed by the building department with any appeals going to the building code and Fairbanks Landscape Rreview and Aappeals Ccommission.
 - (3) *Alternative compliance method.* Alternative plans will be considered because of project conditions related to the site, where compliance is impractical, or where compliance with the city's objectives can be achieved by another method. Such landscape plans shall be reviewed by the building department with any appeals to the building code and landscape review and appeals commission.

Sec. 10-439. Plan submittal and inspection requirements.

A preliminary landscape plan shall be submitted to the building department in conjunction with the required building permit application and related construction documents. A final and complete landscape plan shall be submitted to the building department for review and approval before the final inspection is conducted. A certificate of occupancy shall not be issued until all landscaping has been completed by the contractor or developer and inspected and approved by the building department or building code and landscape review and appeals commission. In the event landscaping is not completed due to planting season restrictions, a temporary certificate may be issued but shall expire within one year of such certificate. If a temporary certificate of occupancy is issued, the owner has the option to provide a performance bond, consent to the filing of a lien or other suitable guaranty shall be posted with the City of Fairbanks until such time as the landscaping is completed and approved. The amount of the bond, lien or guaranty shall be equivalent to one percent of the total cost of the construction project up to one million dollars or shall be equal to one-half of one percent of the total construction cost if the total construction costs exceed \$1,000,000.00.

* * * * *

Sec. 10-441. Enforcement, appeals and penalties.

(a) The City of Fairbanks Building Department, in conjunction with the building code and landscape review and appeals commission, shall enforce the requirements of this section and shall be responsible for performing the necessary inspections to determine if the required landscaping has been installed according to the approved landscape design.

(b2) Any applicant denied a building permit or issued a stop work order due to noncompliance of the landscape ordinance or who wishes to appeal a decision of the building official may appeal to the **building code and** landscape review and appeals commission. The appeal shall be made in writing and submitted within one week upon rejection from the building official. If an applicant, owner, or developer wishes to appeal a decision of the **building code and** landscape review and appeals commission, they shall appeal to the city council acting as a board of adjustment. The appeal shall be in writing and fully state the reason or reasons for the appeal. The appeal shall be accompanied by a copy of the landscape design submitted to the **building code and** landscape review and appeals commission.

SECTION 4. That this ordinance becomes effective the ____ day of December 2019.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

ORDINANCE NO. 6121

**AN ORDINANCE TO AMEND FGC CHAPTER 62, BY ADDING
ARTICLE III REGARDING REGULATION OF UNMANNED
AIRCRAFT SYSTEMS**

WHEREAS, Unmanned Aircraft Systems (UAS), commonly referred to as drones, have become widely used, and have proven to have specific useful law enforcement and other applications in the fields of criminal investigation and search and rescue; and

WHEREAS, Fairbanks Police Department (FPD) officers have received training as certified UAS operators, with the ability to train and certify other FPD operators; and

WHEREAS, FPD has recently acquired a UAS for training and operational purposes and expects to acquire more; and

WHEREAS, FPD has applied to the Federal Aviation Administration (FAA) for a Certificate of Authorization (COA) to allow them to operate the UAS within the City of Fairbanks; and

WHEREAS, the Alaska State Legislature in A.S. 18.65.900 - .909 Law Enforcement Use of Unmanned Aircraft Systems, provided authority for local law enforcement use of UAS vehicles, including limitations on their use, and requiring law enforcement agencies to have a policy and procedures with certain minimum provisions regarding the operation of a UAS; and

WHEREAS, FPD has drafted a policy and procedures on UAS use which comports with the provisions of A.S. 18.65.900 - .909 Law Enforcement Use of Unmanned Aircraft Systems; and

WHEREAS, to address concerns about the potential for a UAS program to violate the privacy rights of Fairbanks citizens guaranteed under the Alaska Constitution and the U.S. Constitution, the council hereby codifies certain restrictions on the use of UAS by FPD.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 62, is hereby amended by adding a new Article III, Unmanned Aircraft Systems, as follows:

CHAPTER 62. PUBLIC SAFETY

ARTICLE III. UNMANNED AIRCRAFT SYSTEMS

Sec. 62-40. Definitions.

(a) *Unmanned Aircraft Systems* (UAS) means a system that includes the necessary equipment, network, and personnel to control an unmanned aircraft.

(b) *Unmanned Aircraft* (UA) means an aircraft that is intended to navigate in the air without an on-board pilot. Also alternatively called a Remotely Piloted Aircraft (RPA), Remotely Operated Vehicle (ROV), or Drone.

Sec. 62-41. Restrictions on the Use of Unmanned Aircraft.

(a) In order to protect the constitutional right to privacy, as set forth in the Alaska State and U.S. Constitutions, of persons in the City of Fairbanks and to ensure their safety, the following uses of UAS by departments, agencies, and contractors of the city are restricted as follows:

1. A UAS shall not be used in violation of Alaska Statutes 18.65.900 - .909, Law Enforcement Use of Unmanned Aircraft Systems;
2. A UAS shall not be used for routine patrol activities;
3. A UAS shall not be used for warrantless searches that are specifically seeking evidence as part of a criminal investigation;
4. A UAS shall not be used in a manner that violates a person's reasonable expectation of privacy unless supported by a warrant, or in accordance with a judicially recognized exception to the warrant requirement;
5. A UAS shall not be weaponized, nor shall it be used as a weapon;
6. A UAS shall not be used for any surveillance of persons or groups involved in constitutionally protected activities;
7. A UAS shall not be used for traffic enforcement activities, except to the extent that such use relates to an accident investigation; and
8. A city owned UAS shall not be permitted to be used by any non-city agency including, but not limited to, agencies of the State of Alaska or agencies of the United States of America.

(b) No later than June 1 of each year, the mayor, or a designee, shall transmit to the council and cause to be publicly posted on the city's website a report with the all following information:

1. For each city department and agency that used a UAS in the preceding calendar year:
 - A. The number of instances in which a UAS was used;
 - B. A general description of the type and purpose of each use that sufficiently explains how the use was not prohibited by this section, and, if applicable, whether the use was pursuant to a search warrant, a court order, or a judicially recognized exception to the warrant requirement; and
 - C. Any new policy or change in department or agency policy related to the use of UAS.
2. The annual report shall also include:
 - A. The number of arrests made where UAS was used in a related incident response or investigation, regardless of whether the information gathered from the UAS was used to establish probable cause.

(c) Anytime FPD or other city agency considers a change to its UAS operational policy and procedures, such change shall be brought before the council for its review.

Section 2. That the effective date of this Ordinance shall be the ____ day of December 2019.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, City Clerk

Paul J. Ewers, City Attorney



1101 Cushman Street
Fairbanks, AK 99701

Telephone (907)450-6604
Fax (907)450-6666

DATE: November 25, 2019
TO: City Council Members
THROUGH: Mayor Jim Matherly
FROM: Chief Jim Styers
SUBJECT: Additional Battalion Chief PCN

City of Fairbanks Fire Department is seeking approval to add an additional Battalion Chief position through December 15, 2019.

Currently we have three Battalion Chiefs, and one has submitted his resignation effective December 15, 2019. He will be on leave through this date. Having the fourth Battalion Chief, will help to fill his position without using overtime.

This action will not require a budget amendment or increase the overall number of positions approved by Council.

collection by the state. He stated he enjoyed the Public Safety Commission (PSC) meeting earlier that day.

Hearing no more requests for comment, **Chair Matherly** declared Citizens' Comments closed.

MAYOR'S COMMENTS & REPORT

Chair Matherly stated that the reason the FDC did not dig further into the jury discrimination and data collection issue is because former member Marna Sanford did some research and thought it was too big an issue for the FDC. He stated he does not know enough about the subject to opine on it, but the FDC may address it. He stated that he will talk with Ms. Harriger and Ms. Jackson to see if they believe the FDC should address it. **Chair Matherly** stated that the City Council recently asked the administration for a review of all City board and commissions; he stated that staff and Council will go through each City board and commission to determine viability, whether changes need to be made, etc. He asked FDC members to think about things and bring any ideas forward. He explained that after the review, the Clerk's Office will hold training sessions for new board and commission members. **Chair Matherly** stated that his thoughts have been with firefighting teams across Alaska and stated that the Alaska has the largest amount of fires in all the U.S. He cautioned folks to use extreme caution so as to avoid starting fires. He shared that Fairbanks Memorial Hospital has opened up a respite room for people in need of relief from the smoky air.

Mr. Lee arrived, and the FDC had a quorum. Approval of the Agenda was addressed here.

Chair Matherly shared that Police Chief Reeder intended to be at the meeting, but her movers arrived earlier in the day so she was not able to attend.

FIVE-MINUTE PRESENTATIONS (Representatives from: City Council, Fairbanks North Star Borough (FNSB), Military, Indigenous People, and FNSB School District)

Mr. Rucker stated that the FNSB School District is hiring for the upcoming year, and HR has been swamped trying to fill vacancies. He stated the District is still looking at policies on diversity and inclusion, and the School Board may take a look at policies and administrative regulations around September.

Chair Matherly reported that there was some emotion at the previous evening's Council Meeting over the tax cap issue and discussions about the Governor's vetoes. He stated he was instructed by the City Council to send a letter to the state legislature supporting overriding the Governor's vetoes. He indicated that his biggest issue with the vetoes was the significant cuts to the UAF budget. He encouraged the Interior Delegation to support only a \$5 million cut to UAF instead of a \$140 million cut.

Mr. Lee stated that he will attend the next Borough Assembly meeting.

CALENDAR OF EVENTS

Chair Matherly stated that Golden Days events are happening the weekend of July 20. He shared that the Intertribal Powwow also coming up.

Mr. Rucker asked whether the FDC will have a presence at the Golden Days parade.

Ms. Jackson stated that the Juneteenth Celebration was an awesome event, and she saw some FDC members there. She stated that the buttons Ms. Foster-Snow and Ms. Snider made for FDC members to wear got lost and requested that more buttons be made. She stated that she believes the buttons were a success. **Ms. Foster-Snow** stated that more buttons can be made and that FDC members can pick them up at City Hall to wear at the Golden Days parade, even if the FDC does not host a table.

Ms. Rogers shared that the World Eskimo-Indian Olympics (WEIO) is coming up soon, but she is not sure of the dates.

Ms. Harriger reminded members that the American Red Cross Chief Diversity Officer will be at the Morris Thompson Cultural and Visitors Center for a community presentation on July 15; she stated he invited the FDC to meet him for coffee at 10:30 a.m.

Clerk Snider stated that WEIO will be July 17 – 20.

Mr. Rucker reminded everyone that the National Coalition Building Institute will hold another District-sponsored immersion training in September. He requested that anyone who is interested email him at david.rucker@k12northstar.org.

Clerk Snider shared that the recent candidate open house hosted by the City of Fairbanks, the FNSB, and the City of North Pole was a success. She announced that candidate filing for all three local governments will open on Monday, July 15 and will close on Monday, July 29.

APPROVAL OF PREVIOUS MINUTES

- a) Regular Meeting Minutes of April 9, 2019
- b) Regular Meeting Minutes of June 11, 2019

Mr. Toelle, seconded by **Mr. Rucker**, moved to APPROVE both sets of meeting minutes.

Chair Matherly called for objection to APPROVING the Meeting Minutes, and, hearing none, so ORDERED.

HUMAN RESOURCES REPORT

Ms. Foster-Snow shared that there are still some vacancies at the Fairbanks Police Department (FPD), but the department is getting some great applicants. She stated that two offers for hire have been given within the past week and that one of the candidates for Chief of Police has applied and has been given an employment offer. She announced that two lateral hires will be joining the force within the next few days. She stated that the City Council approved a signing bonus for the Dispatch Department, and it has been met with a great response. She stated that dispatch training is extensive, so getting people on board who have some experience and require less training is good. She shared that Dispatch should have all 8 vacancies filled within the next three months.

Ms. Foster-Snow stated that the Deputy City Attorney position will be opening, and there is an accounting position open in the Finance Department. She shared that the job application process can be done online and invited those interested to visit the City's website.

Chair Matherly and **Ms. Foster-Snow** spoke to the collaboration between Chief Reeder and the Anchorage Police Department for hiring and training of FPD officers.

DIVERSITY TOPIC OF THE MONTH

Chair Matherly stated that there is no topic for July. He stated that if members are interested, the FDC can discuss the jury issue as the topic of the month for August.

UNFINISHED BUSINESS

Ms. Jackson stated that at the last meeting, two young ladies spoke to the FDC. She stated that Ms. Rogers provided outreach to them to connect them with someone at the News Miner. **Ms. Jackson** questioned what is expected of the FDC when people come and present issues. She commented that she would not like to see people walk away without having their expectations fulfilled.

Ms. Harriger wondered if the FDC should keep a record of recurrent issues or particularly urgent issues. She stated that if issues were tracked, the FDC may be able to funnel concerns through to the City Council.

Ms. Thomas stated that does not answer Ms. Jackson's question. She suggested that it would be nice to have a follow up from a member of the FDC who could do research and provide resources.

Chair Matherly stated he could check with Chief Reeder to see if she has followed up with the two young women who spoke at the last meeting.

Ms. Rogers agreed that maybe there could be a system in place for follow-up. She recalled a previous situation, and stated that the help that came to the family was from people on the Council and people in the audience.

Ms. Jackson suggested that FDC members ask individuals what they would like to see happen at the end of their testimony and that people should not feel their concerns are falling on deaf ears.

Clerk Snider suggested that members who feel that follow-up is needed after hearing the testimony of a public member raise the issue during their comments near the end of the meeting. She stated that the FDC can then determine whether an action is appropriate, whether a referral is needed, or whether City staff may be able to help. Members concurred with Clerk Snider's recommendation.

NEW BUSINESS

a) Appointment of Second Vice Chairperson

Chair Matherly stated that he is not prepared to appoint a Second Vice Chairperson. He asked that the item be placed on the August FDC agenda.

b) Memorandum Acknowledging FDC Purpose and Role

Ms. Harriger stated that the memo came about to reiterate the role and purpose of the FDC. She read the memorandum into the record. She stated that it is intended as a springboard for discussion on whether the FDC needs to address any issues. Members discussed other ways the memorandum could be used to help educate FDC members and the public on what the FDC does.

Mr. Rucker pointed out that a correction regarding a majority vote may be needed in the third acknowledgement. Clerk Snider concurred and stated the correction would be made.

Ms. Thomas stated that the last meeting was recorded by an audience member in a vicious manner. She asked what the policy is on recording meetings. Clerk Snider stated that FDC meetings are open to the public, and the public has a right to record during public meetings. **Ms. Jackson** suggested that it may be helpful to provide a disclosure to inform attendees that meetings may be recorded. She also suggested that FDC members be asked to read and sign the memorandum of acknowledgement upon appointment to the FDC.

Ms. Rogers pointed out that this discussion certifies that the FDC does not operate behind closed doors. She stated she is happy the FDC is not being accused of holding private meetings.

Ms. Thomas stated that the last meeting was recorded, posted, and painted in a derogatory way, and she was concerned for the FDC. She stated the way the video was edited may cause a person to think the FDC is doing some malicious things.

Ms. Harriger suggested that this may be a common problem, and she believes the best way to address it is to be even more transparent and livestream FDC meetings.

Chair Matherly stated that some people have harmful intentions, and the FDC cannot control that. He stated that video streaming may be something the FDC would like to consider. **Mr. Greenlaw** stated that accessibility is under the purview of the FDC and that he believes streaming the meeting is a good idea. **Ms. Thomas** stated that it is a social media era, and she supports the idea.

Chair Matherly stated that as Chair, it is difficult to keep order at times when people are emotionally charged. He stated that the responsibility to maintain order falls upon him, and he apologized. He stated that the memorandum is a good reminder of what is expected of the FDC.

Ms. Thomas questioned how others are expected to maintain a standard of behavior when FDC members cannot set an example. She asked whether there are consequences for unruly behavior.

Chair Matherly stated that he needed to be excused for a family emergency. **Ms. Harriger** took over chairing the meeting.

Clerk Snider responded to Ms. Thomas' question regarding consequences for poor member behavior. She stated that in such situations, the FDC could make a recommendation to the Mayor for a warning or a reprimand or make a recommendation to the City Council for removal. She stated that FDC members can only be confirmed and removed by the City Council.

Ms. Webb stated that FDC members bear some responsibility to keep each other in check. She stated that two members spoke up at the last meeting to remind others about rules and decorum.

Ms. Harriger stated the situation is part of the reason for the memorandum. She stated the memo should be a part of the FDC in the future. She stated she wants the FDC to be a well-oiled machine that gets things done.

Mr. Greenlaw requested that the memorandum be emailed to each member.

Ms. Jackson stated she would like to know whether an explanation will be provided to the City Council that all new members will be required to sign the memorandum. **Ms. Harriger** indicated that could be added to the memorandum. **Ms. Rogers** stated that it is common to see a signed agreement or commitment from new members when they enter an organization or join a board. She stated she does not believe it will be viewed negatively.

Mr. Rucker, seconded by **Ms. Jackson**, moved to APPROVE the Memorandum of Acknowledgement and forward it to the City Council.

Ms. Jackson, seconded by **Mr. Toelle**, move to AMEND the memorandum by adding item #7 to state that all new and current FDC members will sign in acknowledgement of the memorandum.

Ms. Harriger took a voice vote on the motion to AMEND the memorandum by adding item #7. The motion PASSED unanimously.

Ms. Rogers stated that she would like to see the word “deliberative” added to item #3 as a descriptive term to the FDC as a body. **Mr. Rucker** expressed concern with the term deliberative. He stated that it may be too much since the FDC is an advisory body.

Ms. Harriger stated she would like to see some language about the FDC being a safe place for people to talk. **Ms. Webb** stated she believes that item #6 already indicates the same.

Ms. Thomas again expressed concern there were no consequences for what occurred at the last meeting. **Mr. Rucker** stated that one-on-one conversations were had after the last meeting. He stated that it was a heated moment for those involved, and as soon as other members spoke up at the meeting, there was a change in demeanor.

Ms. Harriger called for objection to APPROVING the Memorandum of Acknowledgement and forwarding it to the City Council, and, hearing none, so ORDERED.

Clerk Snider stated that she will send the memorandum to members via email, and members may return signed memos to the City Clerk’s Office.

FDC COMMITTEE REPORTS

Mr. Toelle stated that there will be no July or August Accessibility Committee meetings.

Ms. Harriger asked whether the July Education and Outreach Committee meeting should be canceled due to lack of agenda items. **Mr. Rucker** spoke in support of cancellation, and no members objected to cancellation.

FDC MEMBERS' COMMENTS

Ms. Webb stated that the Governor's cuts to UAF were big and that 28 of the Governor's vetoes affect the disability community. She stated she heard that the women's shelter has had to turn people away; she stated a lot of services throughout the community will be shut down. She stated she fully supports putting together a resolution on the discrimination in jury selection issue. She also expressed support for following up with people who testify to the FDC.

Mr. Toelle stated that UAF is getting the spotlight for the Governor's budget cuts, but many services and arts programs are also being cut. He stated he is happy the Mayor is doing something about it. He stated that as of recently, he is no longer with Access Alaska and he is dealing more with his tourism business.

Ms. Jackson echoed Ms. Webb's comments about the state budget and stated the recent forum at Pioneer Park was very eye-opening. She spoke to the ripple effects that will occur throughout the state affecting senior citizens, the homeless population, women and children, and more. As a follow-up to the last FDC meeting, she read the following statement about tolerance: *Tolerance helps us to accept differences and frees us from being judgmental. It is recognizing that all people have feelings, needs, hopes, and dream. Tolerance is an appreciation for diversity, whether of culture or temperament. It leads to unity. It is being patient and forgiving while others make mistakes, while calling on discernment to know when to stand up for justice.* **Ms. Jackson** stated that people make mistakes, and forgiveness is divine. She expressed hope that everyone can come to the table, put passions to the side, and be an involved part of the collective.

Ms. Thomas stated she works with military families moving to Fairbanks, and one of their concerns is that Fairbanks is an isolated place where there is nothing to do. She spoke in support of the community pulling together to help Fairbanks grow. She indicated that with substance abuse being prevalent, it is important for youth to have things to do. She spoke to the need for more family activities in Fairbanks.

Mr. Lee stated he has been a member of the FDC for some time, and it has been a pleasure. He stated he would like the FDC to continue to be a part of something great, and he likes the idea of hearing peoples' concerns and following up with them.

Ms. Harriger thanked everyone for the discussion and stated there have been some good ideas.

Ms. Rogers stated she has heard many comments about the Governor's vetoes, and she encouraged everyone to contact state legislators, and she spoke to the need for people to establish working relationships with those who are making decisions that affect the state. In regard to Ms. Thomas' comments about community activities, she stated that everyone has an obligation to inform others of the activities that are already established in the community and promote a list of positive community activities.

Mr. Greenlaw stated that he is currently in Kotzebue where the temperature is 85 degrees. He stated that he hears people say there is not a lot to do in Fairbanks, but he stated there are a lot of community activities. He noted that the Governor's vetoes will impact marginalized communities and students. He stated the FDC will need to keep its ears open for those who will be impacted. He stated he is glad to hear a letter is being sent from the Mayor and City Council in support of overriding the Governor's vetoes.

Mr. Rucker expressed concern that even if the legislature works out a deal over the next few months, it will mean cuts to the most vulnerable populations, the homeless and the poor. He stated that police will have to learn how to deal with individuals who may not be taking needed medications. He stated that the new Chief of Police mentioned that she is interested in that type of training for the force, but he believes it needs to become a priority in light of the cuts.

Ms. Harriger asked whether the FDC would like to take some sort of action in regard to the state budget.

Ms. Jackson stated that she would like to continue receiving updates on what the City Council and City administration is doing. She asked Ms. Rogers to supply any updates at next meeting.

MEETING DATES

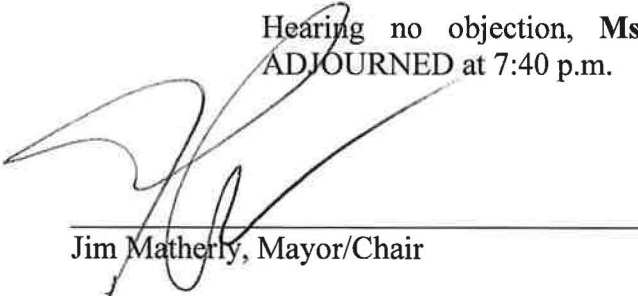
a) The next Regular Meeting of the FDC is scheduled for Tuesday, August 13, 2019

Ms. Harriger suggested that the DAP review work session be held from 9 a.m. – noon on September 21. No members objected to the meeting date. **Ms. Harriger** requested that members mark their calendars.

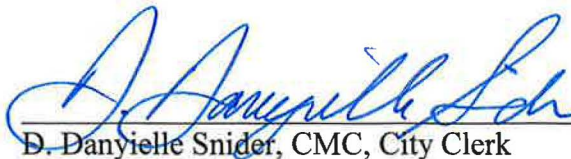
ADJOURNMENT

Mr. Toelle, seconded by **Ms. Thomas**, moved to ADJOURN the meeting.

Hearing no objection, **Ms. Harriger** declared the meeting
ADJOURNED at 7:40 p.m.



Jim Matherly, Mayor/Chair



D. Danyielle Snider, CMC, City Clerk

Transcribed by: DS



FAIRBANKS DIVERSITY COUNCIL
REGULAR MEETING MINUTES
SEPTEMBER 10, 2019 – 5:30 P.M.
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Fairbanks Diversity Council (FDC)** convened at 5:30 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Vice Chair Sara Harriger (Seat K) presiding and with the following members in attendance:

Members Present: Juanita Webb, Seat D (telephonic) Jeff Walters, Seat M
 David Rucker, Seat G Kelvin Lee, Seat O
 Doug Toelle, Seat J June Rogers, Councilmember
 Rita Davis, Seat L Angela Foster-Snow, HR Director

Members Absent: Vacant, Seat A Vacant, Seat H
 Lisa Slayton, Seat B Vacant, Seat I
 Montean Jackson, Seat C Vacant, Seat N
 Shelissa Thomas, Seat E (excused) Jim Matherly, Mayor/Chair (excused)
 Vacant, Seat F

Also Present: Mike Meeks, Chief of Staff

CALL TO ORDER & READING OF THE FDC MISSION STATEMENT

Vice Chair Harriger called the meeting to order; she stated there is not a quorum. She asked for a volunteer to read the FDC Mission Statement. **Ms. Rogers** volunteered and read it aloud.

PLEDGE OF ALLEGIANCE

Vice Chair Harriger led everyone in the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda could not be approved as there was no quorum.

Vice Chair Harriger shared that the meeting was designed to be brief to allow folks to attend the Interior Taxpayers' Association (ITA) local candidate forum which begins at 6:30 p.m.

CITIZENS' COMMENTS (Limited to 3 Minutes)

Allen Mitchell, 2663 Turner Street, Fairbanks – Mr. Mitchell stated someone suggested that he bring his issue to the FDC. He stated he is concerned with the location of the City snow dump on South Cushman Street where “Reflections” used to be. He stated that the location causes there to be less appeal for South Fairbanks. He suggested that the location be used for another purpose, such as a grocery store. He indicated that residents on the South Side may feel that the City does not care about them. He stated that the snow dump location is on prime real estate.

Ms. Rogers asked Mr. Mitchell if he could return to City Hall to speak to the City Council. **Mr. Walters** asked when the City started using the site as a snow dump. Mr. Mitchell stated the City just finished prepping the site for snow dump use.

Ms. Rogers explained how the site came to be a snow dump site for the City of Fairbanks and spoke to some of the challenges with snow removal. Chief of Staff Mike Meeks stated that the City has lost some snow dumps over the past several years, and it gained two recently, including the “Reflections” site. He explained the process by which the City purchases property to use as a snow dump. *Mr. Toelle commented, but his comments were inaudible.*

MAYOR’S COMMENTS & REPORT

- a) Update on City Council Review of City Boards and Commissions

Ms. Rogers stated that the City Council has held a couple of sessions on Board and Commission review. She reported the City Council was made aware that the FDC has a plan to review the Diversity Action Plan. **Vice Chair Harriger** stated she heard that there was some concern about member attendance; **Ms. Rogers** stated that there has also been concern by the FDC regarding member attendance. **Vice Chair Harriger** pointed out that there are currently five vacancies on the FDC, which makes it more challenging to meet quorum. She stated she also heard that the City Council is considering reducing the FDC membership. **Ms. Rogers** stated that the direction of the City Council was to reduce the membership to twelve voting members. **Mr. Rucker** stated that the School District’s Diversity Committee currently has several vacancies as well. *Ms. Davis commented, but her comments were inaudible.* **Mr. Walters** requested that the FDC be given an opportunity to weigh in prior to any major changes being made to the FDC by the City Council.

CALENDAR OF EVENTS

Mr. Rucker stated the School District will be hosting community engagement sessions for each of the high schools in the Borough. He stated that details and dates were in a recent press release.

Ms. Rogers stated that July 8 was National Suicide Prevention and Awareness Day. She spoke to the importance of awareness in the community and to the work being done locally.

APPROVAL OF PREVIOUS MINUTES

- a) Regular Meeting Minutes of July 9, 2019

The minutes could not be approved as there was no quorum.

HUMAN RESOURCES REPORT

Ms. Foster-Snow stated that the City is actively recruiting for the position of Chief Financial Officer. She stated the City is also still looking to fill the Deputy City Attorney position. She stated there is open recruitment for the Dispatch and Police Departments.

UNFINISHED BUSINESS

Mr. Walters stated that he missed the June and July FDC meetings. In reference to the “Acknowledgement of the FDC Purpose and Role” memorandum that FDC members are being asked to sign, he asked whether other City Board and Commission members were being asked to sign a similar statement. He stated that the acknowledgement seems benign, but he does not want it to become a barrier to someone volunteering to serve on the FDC – especially with all the current vacancies. **Mr. Lee** stated that the basis for the conversation surrounding the acknowledgement was for accountability. **Ms. Rogers** stated that it is an opportune time for an acknowledgement of protocol by all City committee members. **Mr. Rucker** spoke in favor of the acknowledgement; he spoke to the importance of members maintaining order and keeping emotions in check at meetings. **Mr. Toelle** expressed hope that applicants were being given expectations at the point of entry during the interview process. **Mr. Walters** expressed concern with having members sign the acknowledgement. **Ms. Rogers** stated that it is rather common for committee members to sign a document acknowledging expectations. **Vice Chair Harriger** stated she does not believe it would hurt to ask members to agree to the protocol.

FDC MEMBERS’ COMMENTS

Mr. Walters shared that the Parents, Families, and Friends of Lesbians and Gays (PFLAG) organization sent out a questionnaire to potential candidates for City Council, Borough Assembly, and City Mayor. He stated the results of the questionnaire were available at the PFLAG booth at the Tanana Valley State Fair. He stated that the organization does not endorse any particular candidate(s), and each candidate’s response was made available to the public at the fair. He stated he would be happy to share the results of the questionnaire with anyone.

MEETING DATES

- a) FDC Work Session for Diversity Action Plan Review, Saturday, September 21, 2019

Vice Chair Harriger reminded everyone of the upcoming Work Session.

- b) Next Regular Meeting Date, October 8, 2019

Vice Chair Harriger stated the next regular meeting is scheduled for October 8. She proposed that the next Education & Outreach and Accessibility Committee meetings to be combined on September 19 to discuss the possibility of live-streaming FDC meetings on Facebook. She stated she hopes the group can bring back a recommendation to the FDC. **Ms. Rogers** stated that she could see potential problems with live-streaming meetings, and she suggested that the City Attorney be consulted.

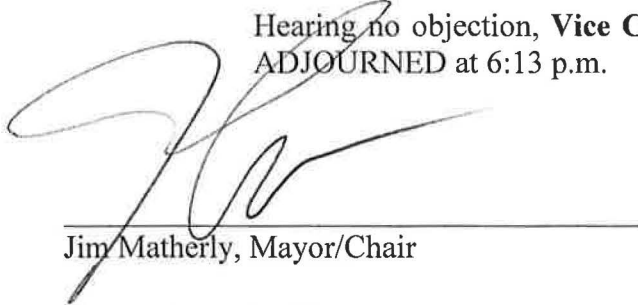
ADJOURNMENT

Vice Chair Harriger thanked everyone who attended and stated that it was a good turnout for having so many vacancies.

Ms. Rogers asked whether quorum could be determined in a different way, possibly not taking vacancies into account.

Mr. Toelle, seconded by **Mr. Rucker**, moved to ADJOURN the meeting.

Hearing no objection, **Vice Chair Harriger** declared the meeting
ADJOURNED at 6:13 p.m.



Jim Matherly, Mayor/Chair



D. Danyielle Spider, CMC, City Clerk

Transcribed by: DS



FAIRBANKS DIVERSITY COUNCIL
 REGULAR MEETING MINUTES
 OCTOBER 8, 2019 – 5:30 P.M.
 FAIRBANKS CITY COUNCIL CHAMBERS
 800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Fairbanks Diversity Council (FDC)** convened at 5:30 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following members in attendance:

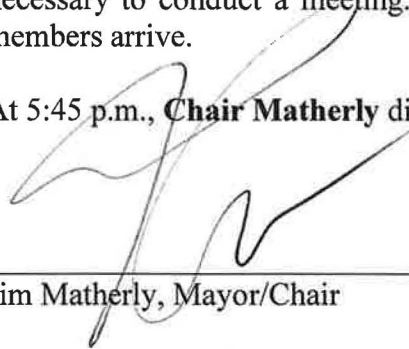
Members Present: Juanita Webb, Seat D Rita Davis, Seat L
 Shelissa Thomas, Seat E Jeff Walters, Seat M
 David Rucker, Seat G June Rogers, Councilmember
 Sara Harriger, Seat K

Members Absent: Vacant, Seat A Vacant, Seat I
 Vacant, Seat B Doug Toelle, Seat J (excused)
 Montean Jackson, Seat C Vacant, Seat N
 Vacant, Seat F Kelvin Lee, Seat O
 Vacant, Seat H Angela Foster-Snow, HR Director

Also Present: Mike Meeks, Chief of Staff D. Danyielle Snider, City Clerk
 Paul Ewers, City Attorney Nancy Reeder, Police Chief

Chair Matherly stated that eight voting members are required for a quorum, and only six voting members were present. He stated that the Fairbanks General Code (FGC) states that a quorum is necessary to conduct a meeting. He stated that he would wait until 5:45 p.m. to see if more members arrive.

At 5:45 p.m., **Chair Matherly** dismissed the FDC as there was still no quorum present.



Jim Matherly, Mayor/Chair



D. Danyielle Snider, CMC, City Clerk

Transcribed by: DS

PUBLIC SAFETY COMMISSION

July 9, 2019
11:30 AM
Public Works Department

PSC Members:	Shoshana Kun (Seat A - 2020)	Stephen Heckman (Seat E – 2021)
	Lonnie Piscoya (Seat B - 2021)	Jason Doxey (Seat F - 2019)
	Rich Meyer (Seat C - 2019)	Jason McComas-Roe (Seat G - 2020)
	Buzzy Chiu, Chairman (Seat D - 2020)	Thomas Carter (Seat H - 2020)

Regular Meeting Minutes

Meeting called to order by Steve Heckman at 11:34.

ATTENDANCE: Shoshana Kun, Lonnie Piscoya, Stephen Heckman, Jason Doxey, and Jason McComas-Roe present. Rich Meyer and Buzzy Chiu excused. Thomas Carter absent.

ADOPT AGENDA: The agenda was unanimously approved as published.

APPROVE MINUTES: The minutes from the regular meeting of April 9, 2019 were approved as published.

PUBLIC COMMENT: In response to the newspaper article about the review of the PSC, the following members of the public came to comment on the subject.

Frank Turney – thinks the PSC should merge with the Fact Finding Committee.

David Vandenberg, Downtown Association – there is an ongoing need for winter maintenance downtown, finding resources for CSP, and a lot of active work that needs to happen downtown.

Vicki Dowling – discussed a specific public nuisance in the area of 5th Avenue and the Clay Street Cemetery. She was not aware the PSC existed – maybe they can assist her? She has been to the Police, the Mayor and other city departments and they have not been able to help her with the repeated crime that happens in her neighborhood.

The owner of Aurora Apothecary (I didn't catch his name) is upset by public defecation, sex in the streets, and other public nuisance activities in the downtown area from the river to the bus station. He suggests that this area be under camera monitoring. Crime has escalated in downtown Fairbanks in the last 1 ½ years.

Julie Jones from Festival Fairbanks says the PSC should continue or even expand to have broader powers than it does. The community needs a watch group. Something needs to be done about public inebriation. CSP is inadequate as their response is often delayed. There are people sleeping and defecating in the Plaza.

Sara Harriger, Morris Thompson Cultural and Visitors Center says Fairbanks visitors witness individuals pooping and doing all kinds of unseemly acts. This damages Fairbanks tourism. Her center has had to remove comfortable furniture to stop people from sleeping

there. The staff has do deal with all kinds of inappropriate behavior and it is difficult to get support to make people leave. There needs to be more public restrooms downtown.

Katheryn Dodge – it sounds like some type of commission needs to exist, based on the testimony she heard today. If this commission doesn't have the power to address these issues then maybe another one would.

NEW BUSINESS:

Recommendation to Council on Future of PSC:

A statement from Buzzy Chiu was read to the commission members (attached). Her recommendation is that the PSC in its current state should be dissolved. Citizen participation the past 10 years has been virtually nonexistent. Perhaps another type of forum that would compel citizens to attend and participate separate from council meetings could be developed.

Shoshana Kun – nobody knows about the commission – talking to citizens got these people here today. Maybe the commission should be combined with the Fact Finding commission so that city departments and problems can be reviewed. The commission has an obligation to reach out to the community. Meetings held in locked buildings in the middle of the day is not the way to get public participation. The public has issues and the commission needs to respond to the community's needs. The commission is the first point of contact for grievances against the city.

Mike Meeks, Chief of Staff - all boards and commissions are under the purview of the City Council. The Mayors office would like this commission's recommendation regarding this commission, based on its effectiveness in comparison to its creation ordinance. This recommendation needs to be to his office by the middle of August.

Jason Doxey – indicated his current feelings echo Ms. Chiu. The current commission is not an effective mechanism to get input from the public, nor is it really capable of resolving issues like those discussed here. This is an advisory body with limited powers.

Lonnie Piscoya – said that expanding this commissions powers into fact finding and investigating things like use of non-lethal and lethal force are outside the capabilities of its members. The commission members have no training, background or experience to investigate or even direct law enforcement policy. The most we can and should do is listen to people's complaints on these issues and take them to the Mayor or Police Chief for action.

Shoshana Kun – thinks the commission should continue, but may need to revamp who is on it. Need to do some work to figure out how to reach people. Need to support them in their trauma, and commission should have mental health professionals on it. The commission does not meet often enough, should be bimonthly. The commission does not have enough diversity on it. Should meet at a time of day more accessible to the public in an open environment like council chambers.

Jason McComas-Roe – the commission has done its job in responding to any tasks given to them by council. It is not the commissions fault that the public does not choose to interact more. This commission could do more if it has authority. Idea of combining with fact finding commission is a possibility. It is no doubt that some altered form would be more effective.

Stephen Heckman – having a commission and meetings just to have them is a waste of time if not effective. While there is a quorum, he recommends we have a special meeting of just the commission members to discuss the topic further rather than decide today. If the vote was today he would vote to recommend the disbanding of the commission.

OLD BUSINESS:**Downtown Vagrancy Issue:**

Jason McComas-Roe said as we heard today, nuisance crime is on the rise. He was appointed the chair of a subcommittee with Steven Heckman and Joy Huntington (who is no longer the council representative). To continue this work, the subcommittee would need participation from the city attorney's office and Fairbanks Police Department. Shoshana Kun replaced Huntington.

ATV on City Streets:

Tabled to the next regular meeting.

DEPARTMENT REPORTS:

PW Director Jacobson reported that the snow storage site on South Cushman has been leveled and graded. This site will double the snow storage on South Cushman and reduce time hauling. Last year some of the snow removal equipment had aged out and was barely operating. Question about garbage bags – having city pick up there is no limit to number of bags, only weight. Limit is #40 for worker safety.

FECC Director Kristi Merideth reports FECC is only staffed a 9 when they should have 17. Dispatchers are averaging about 92 hrs/month overtime which is not sustainable. Council has approved lateral hires, and there were 11 applicants, 10 from out of state. 8 have completed the testing and interviews – still waiting on FPD to complete background checks. UAF & AST are on our CAD, and FWW is linked to our CAD.

FFD Chief Jim Styers reports that Tod Chambers starts his first day today as the new Assistant Chief, replacing Ron Templeton who moved to Idaho. Tod worked for FFD in the past as a fire fighter, moved to UAF, and most recently was an Asst Chief in Juneau. FFD run volume. Currently have four openings expect to complete hiring and start a 2 month academy on the 16th. The GEMT program is still on track and we should be able to back bill to July 1st when it finally goes into effect.

FPD Chief Reeder not present due to scheduling conflict. Mayor Matherly reported that he is hoping for full staffing at FPD by end of year. Two lateral officers just signed. Community policing has suffered due to staffing limitations and hopefully can resume when staffing comes back up.

CLOSING COMMENTS

Mayor Matherly commented that there are a large number of 25 year retirements coming to both the fire and police departments. Interesting comments made today, possibly we need a PSC with a new scope and configuration.

NEXT MEETING A special meeting for PSC members to be scheduled in August for the specific purpose of solidifying a recommendation to the City Council. The next regular meeting is scheduled to be held on October 8th at the Fairbanks Police Department, hosted by FECC, pending the outcome of the City Council decision on the PSC future. Steve Heckman has asked to be excused from that meeting if it occurs.

ADJOURNED: 1:04 pm

PUBLIC SAFETY COMMISSION

August 12, 2019
6:00 PM
Fairbanks Fire Department

PSC Members:	Shoshana Kun (Seat A - 2020)	Stephen Heckman (Seat E – 2021)
	Lonnie Piscoya (Seat B - 2021)	Jason Doxey (Seat F - 2019)
	Rich Meyer (Seat C - 2019)	Jason McComas-Roe (Seat G - 2020)
	Buzzy Chiu, Chairman (Seat D - 2020)	Thomas Carter (Seat H - 2020)

Special Meeting Minutes

Meeting called to order by Buzzy Chiu at 6:00 PM .

ATTENDANCE: Rich Meyer, Buzzy Chiu, Stephen Heckman, Jason Doxey, Jason McComas-Roe, Thomas Carter. Shoshana Kun arrived at 6:10pm. Lonnie Piscoya was excused.

AGENDA: The sole purpose of the special meeting was to discuss the future of the Public Safety Commission. The City Council is reviewing the function of all of its boards and commissions and the Mayor has asked the PSC to make a recommendation to him by August 15th as to whether the PSC should continue to exist. While August 13th @ 11:30 was proposed at the July PSC meeting, the date and time was set to ensure the greatest participation of voting commission members.

DISCUSSION:

The duties and powers of the PSC were reviewed, as published in City Code Section 2, Division 12. The two primary functions of the commission are 1) to research public safety issues at the request of the mayor or city council and 2) make recommendations to the mayor or council on public safety concerns identified by the commission or from public comments/complaints.

The commission has only been charged with researching a couple of issues in the last 10 years. Most recommendations made by the PSC are self-initiated. The most recent input provided to the council was regarding the proposed marijuana density ordinance [Jan 2018] and the 2nd Avenue Tap House Premises Extension [Feb 2018]. Citizen input/comments to the PSC have been virtually non-existent during the history of the commission. There was agreement that the time and location may interfere with public participation. It was commented that to garner community involvement takes more than advertising in the paper, and council members should be directing their constituents to the PSC.

As a preliminary litmus test, each member was asked if they supported the commission as it stands and unanimously everyone said no. A motion was made by McComas Roe and seconded by Heckman, “Should the PSC be abolished in its current configuration?” In response to the inquiry if there was further discussion, there was a debate regarding various permutations of the PSC, how it could be changed and what it could accomplish. The focus of several members was that the PSC could serve as a citizen board to investigate complaints about/against city public safety departments, provide an avenue to connect citizens with the departments directly so they could get

their issues resolved. There was not agreement between the members that the PSC had any power to investigate issues against the departments or direct the departments to get a citizen complaint resolved. The idea of blending the PSC and the Fact Finding Commission into one commission was again raised, but there were concerns about actual investigation of shootings, personnel issues, and other sensitive topics that are beyond the scope of the mission of the PSC, beyond the areas of expertise of the commission members, and would set a completely different tone. There was discussion that the recommendation from the PSC could be two fold – eliminate the current PSC and support the creation of a new commission that was more of a public forum. As the discussion had ranged far beyond what was appropriate for the motion at hand, the question was called and the motion in question, “Should the PSC be abolished in its current form?” was deadlocked at 3 For [Chiu, Doxey, McComas-Roe] and 3 Against [Meyer, Heckman, Carter].

The stated reason for the against votes was that while they did not support the PSC in its currently configured, they wanted to see the PSC exist in some form, as the work it could do is important. They were concerned that by voting to abolish the PSC that the Council would not see its way clear to appoint an alternative forum for citizen complaints. Ideas offered as ways to modify the commission were to 1) change the time and location of the meeting, 2) change the composition of the commission to include a social worker, 3) change seated “Public” members to not have so many have a law enforcement background but truly be from the community at large, 4) have an alternative mechanism for securing members rather than mayoral appointment, 5) actively promote community involvement/participation, 6) combine the PSC and the Fact Finding Commissions. Note that all suggestions were endorsed by more than one member. The only area of agreement was that an alternative meeting time and location would be more conducive to public access, which was noted did not require any change in the existing ordinance.

It was recognized that evening meetings would potentially increase the cost to the city as city employees would be working outside of business hours. Also concern about participation from City Department heads and/or designees, as currently there is not always someone from each department at meetings held during the workday.

A motion was made by Meyer and seconded by Heckman, that “The PSC should continue under a revised format.” During further discussion it was identified that the commission did not have any solid recommendations as to how to revise or modify the commission, beyond changing the time and location. The motion passed 4 [Heckman, Meyer, McComas-Roe, Carter] to 2 [Chiu, Doxey]. When asked for reasons for the nay vote, the main reason is that the council should start over rather than try to modify the current commission.

ADJOURNED: 7:32 PM