



FAIRBANKS CITY COUNCIL
AGENDA NO. 2019-21
REGULAR MEETING NOVEMBER 4, 2019
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

WORK SESSIONS

5:15 p.m. – Explore Fairbanks Annual Report & Presentation

5:50 p.m. – Fairbanks Economic Development Corporation Annual Report & Presentation

It is the mission of the City of Fairbanks to provide quality essential services to all City residents to ensure Fairbanks is a vibrant place to live, work, thrive, and visit.

REGULAR MEETING

6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
8. SPECIAL ORDERS
9. MAYOR'S COMMENTS AND REPORT
 - a) Special Reports
10. COUNCIL MEMBERS' COMMENTS
11. UNFINISHED BUSINESS
 - a) Ordinance No. 6116 – An Ordinance to Place Before City Voters the Question of Amending the Fairbanks Charter by Repealing Section 11.8. Elections: Run-Off. Introduced by Council Member Kun. SECOND READING AND PUBLIC HEARING.
 - b) Approval of the 2020 City Council Meeting Schedule
12. NEW BUSINESS
13. DISCUSSION ITEMS (Information and Reports)
 - a) Committee Reports
14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL
 - *a) Appointments to the Fairbanks Diversity Council
 - *b) Reappointment to the Interior Gas Utility Board of Directors
 - *c) Permanent Fund Review Board Meeting Minutes of July 24, 2019
15. COUNCIL MEMBERS' COMMENTS
16. CITY CLERK'S REPORT

17. CITY ATTORNEY'S REPORT

18. EXECUTIVE SESSION

19. ADJOURNMENT

ORDINANCE NO. 6116

**AN ORDINANCE TO PLACE BEFORE CITY VOTERS THE QUESTION
OF AMENDING THE FAIRBANKS CHARTER BY REPEALING
SECTION 11.8. ELECTIONS: RUN-OFF**

WHEREAS, the Home Rule Charter of the City of Fairbanks, Section 11.8, provides for a runoff election for the office of mayor between the two candidates receiving the greatest number of votes if no candidate receives over forty percent of the votes cast; and

WHEREAS, runoff elections are expensive, and electing the candidate with the largest plurality without a runoff serves the democratic process; and

WHEREAS, the decline in federal and state funding necessitates that the city cut costs wherever possible; and

WHEREAS, a proposal by the City Council to amend the Charter requires the vote of each council member, plus voter approval at an election to be held not less than sixty days after its proposal by the Council.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. The City Clerk is directed to place the following question on the ballot for the voters of the City of Fairbanks at the regular City election in 2020.

Proposition A:

INFORMATION: Current Fairbanks Home Rule Charter Section 11.8 provides for a runoff election if no candidate running for the office of mayor receives over 40% of the votes cast. Approval of Proposition A would amend the City Charter by repealing Section 11.8, eliminating the runoff election requirement in mayoral elections. Charter Section 11.8 is set out below:

Section 11.8. Elections: Run-Off

A runoff election for the office of mayor shall be held if no candidate receives over forty percent (40%) of the votes cast.

A run-off election shall be held within three (3) weeks after the date of certification of the election for which a run-off is required. Notice of the run-off election shall be published at least five (5) days before the election date. The run-off election shall be between the two (2) candidates receiving the greatest number of votes for mayor.

Should the Fairbanks Home Rule Charter be amended by repealing Section 11.8?

YES _____

NO _____

A "YES" vote amends the City Charter by repealing Section 11.8.

A "NO" vote does not allow the amendment.

Section 2. This ordinance, passed by the Fairbanks City Council on the ____ day of _____ 2019, shall not become effective unless and until the question is approved by the voters of the City of Fairbanks.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, City Clerk

Paul J. Ewers, City Attorney

CALENDAR 2020

2020 CITY COUNCIL MEETINGS and CITY-OBSERVED HOLIDAY LIST

JANUARY	13 27	JULY	13 27
FEBRUARY	10 24	AUGUST	10 24
MARCH	09 23	SEPTEMBER	14 28
APRIL	13 27	OCTOBER	12 26
MAY	11 18	NOVEMBER	09 23
JUNE	08 22	DECEMBER	07 14

NOTE: Any deviation from FGC is a result of City-observed holidays, City Council-approved amendments, budget deadlines, or AML Conference conflicts.

2020 CITY-OBSERVED HOLIDAYS

New Year's Day	Wednesday	January 1, 2020
President's Day	Monday	February 17, 2020
Memorial Day	Monday	May 25, 2020
Independence Day (Observed)	Friday	July 3, 2020
Labor Day	Monday	September 7, 2020
Veterans Day	Wednesday	November 11, 2020
Thanksgiving Day	Thursday	November 25, 2020
Christmas Day	Friday	December 25, 2020

Meeting Schedule was approved by the City Council on Monday, _____, 2019

Golden Heart City


Visit us on the web at www.fairbanksalaska.us

10/31/2019

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subject: Request for Concurrence – Fairbanks Diversity Council
Date: October 30, 2019

Seats A and B on the Fairbanks Diversity Council were vacated with the recent resignations of Zee Nace and Lisa Slayton. To fill these vacancies, I hereby request your concurrence to the appointment of the following new members:

Seat A	Kennita Williams	Term Expires: June 30, 2022
Seat B	Bobby Dorton	Term Expires: June 30, 2022

The applications of Ms. Williams and Mr. Dorton are attached.

Thank you.

dds/



City of Fairbanks, Alaska

Fairbanks Diversity Council


Board Details


The purpose of the Fairbanks Diversity Council (FDC) is to provide a citizens' forum to the City Council and the Borough Assembly, provide advice and recommendations to promote equal opportunity for all members of the public, serve as a diversity advisory board, and recommend adoption of a Diversity Action Plan.

The Fairbanks Diversity Council has adopted the following Mission Statement:

The City of Fairbanks recognizes that our community is a diverse one, with a wide variety of ethnic backgrounds, cultures, beliefs and orientations and recognizes this diversity as an asset and resource for our community. The establishment of a Fairbanks Diversity Council can provide the City Council and Fairbanks North Star Borough Assembly with advice and recommendations to promote equal opportunity for all members of the public.

Overview

 **Size** 14 Seats

 **Term Length** 3 Years

 **Term Limit** N/A

Additional

Board/Commission Characteristics

The FDC will consist of 11 voting members, 10 of which will be appointed by the City Mayor and subject to approval by the City Council. All members must be members of the Fairbanks community. One of the voting members will be appointed by the Fairbanks North Star Borough (FNSB) Mayor, subject to confirmation by the Borough Assembly. All appointments of the public members shall be for three-year terms, without compensation. The City Mayor shall serve as non-voting Chairperson. A First Vice-Chairperson and a Second Vice-Chairperson shall initially be appointed by the City Mayor from the membership, subject to the approval of the FDC. Following initial appointments, Vice-Chairpersons will serve one year in each position progressively: Second Vice-Chairperson, First Vice-Chairperson, then Past Vice-Chairperson. A new Second Vice-Chairperson will be appointed by the City Mayor every July, with approval of the membership. Upon approval of the appointment, the progression of Vice-Chairpersons will take place. If a Vice-Chairperson vacates their position before the progression is complete, the City Mayor will appoint a replacement, subject to the approval of the membership. The FDC may organize committees and adopt administrative rules and procedures to accomplish its purposes.

Meetings

A quorum shall be necessary to conduct a meeting. A quorum shall consist of six public voting members of the FDC. The business of the FDC shall be transacted by a majority vote of voting members present after a quorum is established. All meetings shall be held, and notices and agendas shall be posted, in compliance with the Alaska Open Meetings Act. Meetings are held on the second Tuesday of each month at 5:30 p.m. in the City Council Chambers at City Hall. Minutes of FDC proceedings shall be kept and filed in accordance with applicable laws dealing with public records. In all matters of parliamentary procedure not covered by rules and procedures adopted under Ordinance No. 5939, the current version of Robert's Rules of Order will govern. The FDC shall keep permanent records or minutes of all meetings. The minutes shall promptly be filed in the office of the City Clerk and shall be open to public inspection. The City Clerk shall supply the FDC with administrative support.

<https://www.fairbanksalaska.us/bc-diversity> Approved Resolutions

Enacting Legislation

FGC 2-231 through 2-235

Enacting Legislation Website

<http://bit.ly/2yvHZqp>

Joint Commission Details

The FDC shall include 11 public voting members broadly selected to represent the diverse people of the Fairbanks community. Ten members shall be appointed by the City Mayor subject to the approval of the City Council. One member shall be appointed by the Fairbanks North Star Borough Mayor subject to the approval of the Fairbanks North Star Borough Assembly.

Email the Commission Members

diversitycouncil@fairbanks.us

Profile

Kennita

First Name

Williams

Last Name

Email Address

Street Address

Suite or Apt

North Pole

City

AK

State

Postal Code

Mailing Address

Are you a City of Fairbanks resident? *

No

Primary Phone

Alternate Phone

U. S. Senate (Murkowski)

Employer

Regional Staff Assistant

Job Title

Which Boards would you like to apply for?

Fairbanks Diversity Council: Submitted

Interests and Experiences

Question applies to Fairbanks Diversity Council

Please tell us how your diversity will benefit and contribute to the mission and purpose of the Fairbanks Diversity Council. You may list any group, club, organization, etc. that you are formally affiliated with.

I am a black female however I have always been surrounded by diverse multitude. As a military spouse I have lived in several countries and have always grew where I was planted. I am now an advocate to help others do the same. I am a strong believer that we as a people are better together!!!

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

I am an advocate for diversity and unity. I love serving my community and being a voice for bridging the gaps in our community. I work for the Senator, I'm a military spouse, and love my community.

Please provide a brief personal biography in the space below, or attach a resume.

Mrs. Kennita L. Williams serves as a Key Spouse for the 354th Maintenance Group, acting as a Commander's point of contact for all things spouse-related. She is was a Legal Assistant for the 354th Fighter Wing responsible for the Management and Administration of the Administrative Separation and Victim Witness Assistance Programs. She serves as a Mentor Spouse and recently launched a Professional Blog and Life Coaching Practice known as "Model for the King" where the sole purpose is to connect, inform, mentor, and encourage others to know there purpose and walk in it. Mrs. Williams played a major role in organizing the Women's Ministry on Eielson AFB; inspiring women to meet weekly to bond with others as well as develop their own spiritual Well Being. Ms. Williams is often found preparing meals and serving the community in any way she can. Her commitment to serving our community has helped raise base morale and she was critical to the integration of more than 60 newly assigned families to Eielson AFB. For her support, Mrs. Williams has been selected as the Armed Forces Insurance 2017 Eielson Air Force Base Military Spouse of the Year as well as Eielson Air Force Civillian Volunteer of the year.

Upload a Resume

List any professional licenses or training you believe are relevant to the seat you are applying for.

Life Coaching Certificate, Victim Advocate Certificate, Master Resilience Certificate

KENNITA L. WILLIAMS

OBJECTIVE

Title: Office of U. S. Senator Lisa Murkowski (R-AK) Alaska - Staff Assistant

Highly organized and analytical professional with more than 20 years' experience providing technical and administrative assistance support for complex civilian and military programs. Proficient as an award-winning contributor, offering expertise in the areas of administrative management, personnel management, customer service, legal research, compliance, operations process optimization, internal communications, training and public speaking.

Background reflects a progressive career with specialized experience leading process implementations and staff. Highly effective at boosting performance and compliance of staff, programs and organizations within the public, military and private sectors. Maintain up-to-date knowledge of computer technologies to resolve problems, automate processes, and provide senior management support. Expertise in the use of MS Office and Adobe applications. Currently pursuing a bachelor's degree in business management; successfully completed several leadership development courses focused on critical communications, process optimization and innovative problem solving.

Well versed at supporting high-ranking officials, effective at studying new legislation, complying with military regulations, automating systems, managing initiatives and modifying instruction and material. Proven to use superb decision-making skills, judgment, and outstanding initiative. Utilizes 24 years of understanding and knowledge of military customs and protocols. Various described as a dynamic problem solver who is effective at identifying process inefficiencies and implementing corrective measures to strengthen internal processes. Military trained in the ability to consider the results of various choices and how these choices affect others.

Collaborative bridge-builder experienced partnering with inter-agency personnel within high-pressure situations and under tight deadlines. Exercises delegated managerial authority to oversee the overall planning, directing, and timely execution of complex programs, and special initiatives. Supports the implementation and execution of quality driven programs while also employing interpersonal effectiveness in internal and external communications.

AREAS OF EXCELLENCE

- Administrative Management
- Calendar Management
- Vendor Management
- Legal Research
- Quality Assurance
- Reducing Errors
- HR Process Management
- Staff Training & Coaching
- Project Coordination

PROFESSIONAL EXPERIENCE

Title/Series/Grade: Legal Assistant-Discharge Clerk/03--/06

Dates of Employment: 09/2015-Present

Employer: Air Force - Eielson Air Force Base, Alaska

Serves as the primary administrative liaison and key facilitator of communications for all levels of command at this fast-paced unit of 2,500+. Provides strategic guidance and advisement to Squadron Unit Commanders and First Sergeants. Directs and assists unit staff by providing technical support for the execution of all administrative actions.

Core duties entail preparing, reviewing, and processing administrative discharges and providing administrative support to discharge boards. Reviews case files to ascertain whether discharge actions are appropriate. Place Service members and witnesses on administrative hold, requests AMJAMS RIPs and derogatory information from appropriate sources. Secures the member's personnel record and Personal Information File (PIF). Maintains stringent controls over the entire coordination process, while providing oversight to pertinent staff agencies at all stages of the discharge process. Core competencies include:

Attention to Detail: Supports all discharge board proceedings; drafts comprehensive responses to discovery requests; personal data sheets, findings and recommendation worksheets for attorneys. Advise and guided new First Sergeants through the discharge processes. Draft complete discharge packages for Chief of Adverse Actions' review and authorization to the unit for processing.

Information Management: Inputs information in the Web-based Administrative Separations Program (WASP), an Air Force-wide administrative discharge database exclusive to the Judge Advocate General's Corps. Coordinates service travel orders and prepare travel for witnesses and government appointed board members using Government Travel Cards (GTC), the Defense Travel System (DTS), witness travel vouchers, witness travel arrangements, billeting, and all paperwork required by Air Force guidance. Publishes travel orders, convenes orders, and mail time-critical documents, tickets, and travel orders by appropriate method.

Interpersonal Skills: Maintains adverse action docket to include administrative involuntary board entitled and non-board entitled discharges. Assists attorney in preparation of critical adverse action documents, such as findings and recommendation, and justifications. Provides training to paralegals and newly assigned personnel. Develop local discharge training plan.

Highlighted Contributions and Achievements:

- Proficient as an award-winning leader, received multiple recognitions and awards for superior performance.
- Acknowledged for surpassing MAJCOM average through exceptional management practices.
 - Modernized and streamlined the rapid discharge process, improving efficiencies and reducing processing time by two days.
 - Coordinate more than 12 appointments daily and ensured follow-up necessary for rapid discharge of the individual.
 - Closely monitors the unit's actions to proactively addresses issues, minimizes delays, and avoid progress / communication bottlenecks that threaten timelines.
- Key contributor in the development of a center of excellence; helped advance processes resulting in the program elevating its rank from 9th to the the PACAF's #1 Discharge Program.
 - Established and shared best practices; standardized and automated quality control check lists; leveraged and effectively utilized existing technologies; and engaged staff using strong interpersonal skills.
- Selected to administer the day-to-day coordination of thee Administrative Separation program; appointed by the Eielson Air Force Base Staff Judge Advocate (SJA) as the coordinator and liaison for the base.
- Appointed the Victim Witness Assistance Program (VWAP) Council Coordinator for the base by the SJA; tasked with the administrative oversight, coordinates, processes, and reports all activity.
- Assists Staff Judge Advocate and Special Assistant United States Attorney on appropriate administrative actions for Magistrate's Court.
 - Partnered w/ SFS/OSI to assist 53 victims/witnesses; drafted annual VWAP report; preserved critical victim rights.
 - Coordinated, prepared and delivered training to 11 victim advocates to serve as on-base subject matter experts (SMEs) ready to support victims.

- Earned a distinction for exercising solid leadership, strong decision making and communication skills to enhance organizational agility.
- Collaborative and effective bridge-builder, working cross-functionally with staff agencies and higher headquarters, monitors and reports statistical data, performs legal research utilizing a variety of resources/media.
- Hand-picked to advance personal study and earned entry into both the **Victim Witness Assistance Program Course** and the **United States Air Force Emerging Leader Course** programs.
- Expanded legal competencies through advanced paralegal and legal training outside the CPD.
- Key Skills Utilized Daily: Legal Research, Organization, Administrative Management, Process Optimization, Leadership, Problem Solving, Records Management, Workload Management, Interpreting Regulatory and Procedural Requirements, Researching Complex HR Issues, Advising Military Leaders on regulations, Personnel Action Processing and Recordkeeping, Fundamentals and Operations of Military, Strong Oral and Written Communications

Title/Series/Grade: Owner

Employer: Neets Creations, Ft Walton Beach, Florida

Dates of Employment: er 2013 to Present

Events Coordinator providing services to a wide range of clients that require strong organizational, administrative management, event planning, budgeting, communications and analytical skills. Specialize in the development and execution of special events. Ensure event orders are executed with the opulence, grandeur and stated dignity that is required for each client's momentous gatherings. Work closely with corporate and social clients to identify and address their needs; schedule and design events and experiences that surpass their expectations

Highlighted Contributions and Achievements:

- Oversee the end-to-end execution of events including logistics, budgeting, guest/speaker/attendee coordination. Work with clients to translate an intangible vision into a well-planned and executed event.
- Assist the clients with selecting the perfect venue, D.J., guest speaker, valet, parking attendants, and security detail. Select the event décor, tents, tables, and chairs.
- Manage and supervise contractors, caterers, and other staff members.
- Assist the clients with developing the event theme. Coordinate event reservations, transportation arrangements, arrange event décor, including all equipment: tents, tables, and chairs, etc.
- Develop data bases to record and maintain guest logs, event timelines, vendor schedules, and event budgets.
- Research state laws and regulations to ensure the event meets all health, safety, and building standards.
- Key Skills Utilized Daily: Events Management, Logistics Coordination, Client Relations, Customer Service, Administrative Management, Process Optimization, Leadership, Problem Solving, Records Management, Workload Management

Title/Series/Grade: Administrative Assistant

Employer: Wyndham Vacation Resorts, Sandestin, Florida

Dates of Employment: August 2008 - November 2013

Performed and monitored administrative duties, coordinated with outside agencies in processing of new employees, drug prescreening, and background investigations. Coordinated conference calls, meetings and scheduled appointments for Executive Team. Core competencies detail:

Personnel Process Management: Processed resort payroll on a weekly basis; administered all Time Off requests, calendars and contact lists for Management Department.

Administrative Management: Assisted the Executive team with travel schedules and arrangements; completed monthly T/E reports; and procured uniforms for all departments

Highlighted Contributions and Achievements:

- Offer authoritative guidance on difficult, unusual, and in many cases, unprecedented circumstances arising from organizational changes, challenges and opportunities.
- Served as a central point of contact and key liaison for 5 departments, ensuring strong communications among departments.
- Developed publications, created monthly property newsletter, updated company information boards, posted board notifications for three associations and 15 boards with 5,000+ home owners.
- Composed clearly written accurate and factual reports and professional letters and memos for publications and distribution to board members, personnel, and home owners.
- Planned large employee events, quarterly board meetings, holiday parties, and weekly management meetings.
- Prepared Quarterly and Annual Board Reports; prepared spreadsheets to analyze various aspects of the business.
- Developed and maintained contract log, vendor, and license log and data base for 3 Associations; maintained permits and contracts for 3 renovation projects.
- Facilitated over 50 New Hire Orientations, 20 Hospitality Now Courses, and 20 On Board Courses. Counseled New Hires with benefits and insurance selection.
- Counseled retired military personnel and active duty military dependents with selection of insurance and benefits.
- Motivated individuals to apply for insurance plans and benefits; served as an advocate for personnel dealing with agencies that awarded benefits.
- Identified and interacted with 30+ vendors on information technology for system problems or other issues.
- Provided customer service excellence when interfacing with internal and external customers.
- Represented agency at recruiting events and job fairs.
- Managed administrative duties for three major renovation projects, prepared cost analysis based on research and interrogation of over 25 vendors.
- Key Skills Utilized Daily: Research, Vendor Management, Inventory Management, Investigations Management, Employee Relations, Project Management Coordination, Purchasing, Organization, Administrative Management, Process Optimization, Leadership, Problem Solving, Records Management, Workload Management, HR Support, Personnel Action Processing and Recordkeeping, Strong Oral and Written Communications

Title/Series/Grade: Technical Writer

Employer: Manufacturing Technology Incorporated, Fort Walton Beach, Florida

Date July 2006 – January 2008

Interviewed programmers, engineers, developers, and other technical personnel to compile data and develop reports. Edited data and garnered familiarity with product technologies and production methods. Extracted information required to develop information filled manuals for the F-16 Fighting Falcon.

Analyzed developments to determine need for revisions in previously published material and development of new material. Garnered clarity of the product technology and developmental methodologies.

Researched technical information for use in documentation activities.

Highlighted Contributions and Achievements:

- Created and maintained a database of graphical images, flow charts, and diagrams for inclusion in documentation and direct layout and organization of instructions according to standard technical publications guidelines.
- Developed, edited, and standardized technical and administrative manuals and publications for the F-16 Fighting Falcon.
- Conferred with representatives from Boeing and executives from the United States Air Force to establish technical specifications to determine subject material to be developed for publication
- Reviewed and tested published materials and recommended revisions or changes in scope, format, content, and methods of reproduction and binding instruction manuals.
- Selected photographs, drawings, sketches, diagrams, and charts to illustrate material.
- Facilitated presentation of manual to military personnel and government contractors.
- Key Skills Utilized Daily: Research, Database Management, Executive Presentation, Administrative Management, Process Optimization, Problem Solving, Records Analysis, Records Management, Workload Management, Interpreting Regulatory and Procedural Requirements, Strong Oral and Written Communications

Additional Experience

Legal Assistant, Fountain Law Firm, Navarre, FL, January 2005 - July 2005

Administrative Specialist (Temp), Northrop Grumman IT, Fort Walton Beach, FL, July 2004 - December 2004

Circuit Court Deputy (Temp), Okaloosa County Courthouse, Fort Walton Beach, FL, March 2004 - April 2004

Education

Bachelor of Science in Business Management, Kaplan University, Anticipated graduation date: May 2020

Certifications

Public State of Alaska, March 2018

Hospitality Now Coach, October 2010

Business Governance Course, January 2010

Business Fundamentals Course, January 2010

Administrative Assistant, July 2002

Public State of Florida, April 2005

Reserve Officer Training Corps (ROTC)

Additional Training

Personal and Financial Planning Training

Confidence Course

Priorities

Customer Service and Administrative Skills Course

Victim Witness Assistance Coordinator

Victim Advocate, Air Force 40 Hours

Awards:

2017 Eielson Air Force Base Spouse of the Year

2017 Eielson Air Force Base Civilian Volunteer of the Year

Profile

Robert

First Name

Dorton

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

Fairbanks

City

AK

State

[Redacted]

Postal Code

Mailing Address

[Redacted]

Are you a City of Fairbanks resident? *

Yes

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Fairbanks Native Association

Employer

Residential Aide

Job Title

Which Boards would you like to apply for?

Fairbanks Diversity Council: Submitted

Interests and Experiences

Question applies to Fairbanks Diversity Council

Please tell us how your diversity will benefit and contribute to the mission and purpose of the Fairbanks Diversity Council. You may list any group, club, organization, etc. that you are formally affiliated with.

I am active in the Re-entry Population volunteering with the Fairbanks Re-entry Coalition. I also work in a residential treatment unit helping others find recovery while staying with us.

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

City Board- I would contribute through sharing ideas in the recovery and native spectrum in our community of Fairbanks Alaska

Please provide a brief personal biography in the space below, or attach a resume.

I was in active addiction for decades that landed me in prison. I worked on myself to learn new ways of life starting with staying clean from drug use. I have a strong connection with the native community and would like to stay connected involving our voice to the city of Fairbanks and building relationships .

Upload a Resume

List any professional licenses or training you believe are relevant to the seat you are applying for.

Forensic Peer Support / Chemical Dependence Councilor 1



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor
Subject: Request for Concurrence – Interior Gas Utility
Date: October 30, 2019

A handwritten signature in black ink, appearing to be "Jim Matherly", is written over the "Subject" and "Date" lines of the memorandum.

The City-appointed seat to the Interior Gas Utility (IGU) Board will expire on December 31, 2019. The incumbent, Mr. Gary Wilken, has applied for re-appointment.

FNSBC 11.04.020(B): The initial appointments to the board shall be made as follows: three by the borough mayor, one by the assembly presiding officer, one by the city of North Pole and two by the city of Fairbanks, each confirmed by the respective governing body. Appointments shall be made for staggered terms (in a manner that ensures each city has an appointment on the board) with two members serving for two years, two serving for three years and three serving for four years with their terms ending when their successors are elected or appointed. Upon the expiration of the first four initial appointed terms of office, their successors shall be elected at large by the voters of the Fairbanks North Star Borough. Upon expiration of the last three initial appointed terms, their successors shall be appointed, one by the borough mayor, one by the city of North Pole mayor and one by the city of Fairbanks mayor, each subject to confirmation by the respective governing body. After the expiration of their initial terms all shall thereafter serve a term of three years.

I hereby request your concurrence to the following re-appointment to the Interior Gas Utility Board:

Mr. Gary Wilken

Term to Expire: December 31, 2022

Mr. Wilken's resume is attached.

Thank you.

/dds

Resume

Gary R. Wilken

2829 Chief William Drive #6
Fairbanks, Alaska
99709

Occupation: Small business owner: retired 2005
State Senator representing Fairbanks & Ft.
Wainwright: 1997 to 2009

Age: Birth date:

Fairbanks Resident: 62 Years

Spouse: Sue Sherwood Wilken
Married September 14, 1968

Children: Matthew Spouse: Michelle
Allison Cameron
Karen Paul
Bobby Jessica

Grandchildren: Evan (20) Juliet (7)
Mason (19) Wave (9)
Charlotte (14) Everett (4)
On order: (8 more)

Education: High School: Lathrop High – Fairbanks
Class of 1964

College:
B.S. Business & Technology
Minor: Petroleum Geology
Oregon State University – 1968

MBA Minor: Industrial Psychology
Oregon State University – 1970

Basketball: Athletic Scholarship (4 Years)
 Intercollegiate Basketball
 Oregon State University

Work History:

Manufacturing Management - Bucyrus-Erie Co.
 South Milwaukee, WI 1970 - 1975
 Purchased Husky Foods - Fairbanks, AK 1975
 Purchased Fairbanks Distributors 1976
 (Frito-Lay, Inc. Distributor)
 Purchased Great Alaskan Food Co. 1983
 (Wonder Bread, Hostess,
 Oroweat Distributor)
 Retired 2005
 State Senator – Fairbanks (retired 2009) 1997 - 2009

Memberships, Awards, Activities

Rotary Club of Fairbanks
 Member 1977 - Present
 President 1986 - 1987
 Rotarian of the Year 1990
 Chairman 100% Paul Harris Drive 1990
 Fairbanks Daily News-Miner Community Service
 Award 1990
 City of Fairbanks - Public Utility Board 1983 - 1995
 Fairbanks Youth Sports Board of Directors 1981 - 2010
 Tanana Valley Youth Sports Foundation 1988 – Present
 President 1988 - 2011
 Alaska Council on Economic Education
 Northern Region Vice-President 1984 - 1996
 Lathrop High School Boys Basketball Boosters
 President 1987 - 1989
 Soviet Tour Team Leader 1989
 School District Budget Review Committee 1989
 Organizer - Freedom Weekend Military
 Appreciation Harding Lake B-B-Q 1993 - 1999

Fairbanks Greater Chamber of Commerce	1993 - Present
Board of Directors	1983 - 1993
Chairman of the Board	1991 - 1992
Co-Chair: Military Affairs Committee	1994 - 1996
Alaska Chamber of Commerce	
Committee on Strategic Planning	1988
Alaska Center for Children & Adults	
Board of Directors	1989 - 1995
Interior Youth Basketball Coach	1976 - 1994
Rookie of the Year - Oregon State Basketball	1964 - 1965
Oregon State University Sports Hall of Fame (Team)	1993
Member - Sigma Alpha Epsilon Fraternity	1965 - Present
Kodak International Newspaper Photography Contest:	
1st Place Color Award	1989
Major Corporate Co-Sponsor: USAF Mt. McKinley expedition	1994
Lt. General USAF - Civilian Advisory Board (AK)	1994 - Present
University of Alaska - Fairbanks: Business Leader of the Year Award	1995
First United Methodist Church - Pastor Parish Relations Committee, Chair	1993 - 1995
Member	1993 - 1996
KIAK News Radio Basketball	
Play-by-Play/Color Announcer	1990 - 1995
State Arts Council - Legislator of the Year award	2004
Alaska State High School Sports Hall of Fame	2006
State of Oregon Sports Hall of Fame (Team)	2006
University of Alaska - Fairbanks: Meritorious Service Award	2016
State of Alaska Industrial Development Export Authority (AIDEA) Public Board Member	2010 - 2018
State of Alaska Alaska Energy Authority (AEA) Public Board Member	2010 - 2018

Gary Wilken

8/12/18/18

City of Fairbanks
Permanent Fund Review Board
Quarterly Meeting Minutes
July 24, 2019

The Permanent Fund Review Board (PFRB) convened at 1:35 P.M. in the City Council Chambers to conduct a quarterly meeting with the following board members in attendance.

Board Members Present: Council Member Valerie Therrien
Patty Mongold
Bernard Gatewood
Dave Owen

Also Present: Margarita Bell, Interim Chief Financial Officer
Brandy Nicoli, Chief Investment Officer-APCM

Valerie Therrien moved, and Bernard Gatewood seconded to approve the minutes from the May 2, 2019 meeting. The PFRB unanimously agreed.

Margarita Bell reviewed the account's performance through June 30, 2019:

- \$132,463,640 - Balance including accrued income
- \$ 1,522,102 - Dividend and interest earnings
- \$ 360,016 - Realized gain
- \$ 11,254,890 - Unrealized gain
- \$ (51,977) - Management and custodial fees
- \$ 13,085,031 - Earnings, net of expenses

Brandy Nicoli reported that the balance of the fund was \$133,311,155 on July 23, 2019.

The 2019 draw is expected to be made in December 2019. The budgeted appropriations of \$5,463,741 to the general and capital funds are shown below, respectively:

- \$4,856,659 and \$607,082

Portfolio Summary							
2nd Quarter		Year to Date		Last 12 Months		Inception to Date	
Account	Benchmark	Account	Benchmark	Account	Benchmark	Account	Benchmark
2.77%	3.22%	11.02%	12.19%	5.05%	6.41%	5.49%	5.26%
	0.13% ¹		0.25% ²		0.50% ³		
<u>2.77%</u>	<u>3.35%</u>	<u>11.02%</u>	<u>12.44%</u>	<u>5.05%</u>	<u>6.91%</u>	<u>5.49%</u>	<u>5.26%</u>

1 - 12.5 bps - per quarter rounded
2 - 50 bps hurdle -annual (YTD = 12.5 basis pts X # quarters)
3 - 50 bps hurdle codified in March 2009. Inception performance begins January 31, 1998.

Brandy Nicoli presented an historical review of the portfolio. The portfolio has returned 5.49% on an annualized basis since its inception. The fund was diversified across eleven asset classes and thousands of securities. Implemented through low-cost, transparent investments, the portfolio holds the same investments found in other institutional portfolios. The fund distributed \$95.8 million since its inception and has similar performance as the NACUBO (National Association of College and University Business Officers) endowment national average.

Brandy Nicoli also presented the long-term view based on APCM secular market outlook. She presented the projected net earnings based on current allocations with the goal of preserving assets and maintaining budgetary stability. Based on the analysis, the permanent fund strategic asset allocation (60% equity) can support the 4.5% distribution rate while preserving the principal, but only provides partial inflation protection based upon APCM’s inflation expectations of 2% per year.

PFRB members discussed the impacts of changing the equity allocation from 60% to 70% or 75%. PFRB members will continue to discuss this item at the next meeting.

PFRB members discussed the boiler conversion concept proposal of using \$10 million in permanent funds to assist Fairbanks residents with the conversion to natural gas. PFRB members expressed concerns about the impact on the draw and the 6% loss of return on funds. Valerie Therrien moved, and Dave Owen seconded the motion to not use permanent funds for the project due to the impact on the draw, required code amendments, hiring new staffing, and other unidentified impacts to the permanent fund. The PFRB unanimously agreed.

The next quarterly meeting will be October 23, 2019 in the City Council Chambers.

The meeting adjourned at 3:10 p.m.