



FAIRBANKS CITY COUNCIL
AGENDA NO. 2019-18
REGULAR MEETING SEPTEMBER 23, 2019
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

WORK SESSION

5:30 p.m. – Minnie Street Corridor Study

It is the mission of the City of Fairbanks to provide quality essential services to all City residents to ensure Fairbanks is a vibrant place to live, work, thrive, and visit.

REGULAR MEETING

6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- *a) Regular Meeting Minutes of July 8, 2019
- *b) Regular Meeting Minutes of July 22, 2019

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following Marijuana License Applications for Renewal. Public Testimony will be taken and limited to three minutes:

Lic. #	DBA	License Type	Licensee	Address
17250	Pipe and Leaf	Retail Marijuana Store	Haley Essig	3546 Airport Way
11927	Green Life Supply, LLC	Retail Marijuana Store	Green Life Supply, LLC	511 30th Avenue
10958	Green Life Supply, LLC	Standard Marijuana Cultivation	Green Life Supply, LLC	511 30th Avenue
11051	Northlink, LLC	Standard Marijuana Cultivation	Northlink, LLC	1550 Cushman Street, Suite B
11053	True Dank	Retail Marijuana Store	True Dank, LLC	1550 Cushman Street, Suite A
12964	Fairdanks Cannabis	Retail Marijuana Store	West Front Andrew, LLC	29 College Road, Suite 8C

- b) The Fairbanks City Council will hear interested citizens concerned with the following Marijuana License Application for Transfer of Controlling Interest. Public Testimony will be taken and limited to three minutes.

Type: Marijuana Product Manufacturing Facility, License #16006
DBA: Arctic Bakery, LLC
Applicant: Arctic Bakery, LLC
1409 Well Street, Fairbanks
From: Arctic Bakery, LLC
1409 Well Street, Fairbanks

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

12. NEW BUSINESS

- *a) Resolution No. 4891 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the Alaska Division of Homeland Security for the FFY2019 Emergency Management Performance Grant. Introduced by Mayor Matherly.
- *b) Resolution No. 4892 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the Alaska Highway Safety Office for FFY2020 DUI Traffic Enforcement Unit. Introduced by Mayor Matherly.
- *c) Ordinance No. 6113 – An Ordinance Amending the 2019 Operating and Capital Budgets for the Fourth Time. Introduced by Mayor Matherly.

13. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Recommendation for Appointment to FNSB Planning Commission
- *b) Reappointment to the Clay Street Cemetery Commission
- *c) Board of Plumber Examiner Meeting Minutes of June 18, 2019
- *d) Clay Street Cemetery Commission Meeting Minutes of July 10, 2019

15. COUNCIL MEMBERS' COMMENTS

16. CITY CLERK'S REPORT

17. CITY ATTORNEY'S REPORT

18. EXECUTIVE SESSION

19. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, JULY 8, 2019
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date, following a 5:30 p.m. Work Session for a presentation on City Employee Life Insurance by David Gonzalez, to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: Shoshana Kun, Seat A
 June Rogers, Seat B
 Valerie Therrien, Seat C
 Kathryn Ottersten, Seat D
 Jerry Cleworth, Seat E
 David Pruhs, Seat F

Absent: None

Also Present: Margarita Bell, Acting Chief Financial Officer
 Paul Ewers, City Attorney
 D. Danyielle Snider, City Clerk
 Jeff Jacobson, Public Works Director
 Mike Meeks, Chief of Staff
 Christina Rowlett, Purchasing/Risk Manager
 Kristi Merideth, FECC Manager
 Angela Foster-Snow, HR Director
 Nancy Reeder, Police Chief
 Jim Styers, Fire Chief
 Mike Sanders, Housing & Homeless Coordinator

City Clerk Danyielle Snider read the Mission Statement of the City of Fairbanks.

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor Matherly asked everyone to join him in the Flag Salutation.

CITIZENS' COMMENTS

Victor Buberger, P.O. Box 58192, Fairbanks – Mr. Buberger stated the only way for the City to save money is to cut labor and benefit costs. He stated he does not believe that Council members who own private businesses pay their employees that way. He stated the City is wealthy, but it cannot afford to build a public restroom. He stated the City has wasted money on other things.

Frank Turney, 1434 Lacey Street, #B, Fairbanks – Mr. Turney spoke to the issue of racism in the jury pool and to the need for a resolution on the matter. He stated he has been speaking out about the issue for the past 20 years, and nothing is being done to fix the problem. He stated he recently drove to Nenana to see how bad the forest fires were, and he was surprised to see how much of a ghost town it was.

Ms. Rogers asked Mr. Turney if he would be attending the Fairbanks Diversity Council meeting the following evening; Mr. Turney replied that he planned to attend.

Lakesha Jordan, Fairbanks – Ms. Jordan stated she has been listening to the community, and there is a lot of outrage about the proposed State budget cuts that will affect the City. She stated she teaches people to take preventative measures to avoid crises, and that is not happening on the Council level. She stated the Council should begin instituting preventative measure to prevent problems. She asked how the City has money in its budget while federal programs are losing funding.

Paige Poston, Fairbanks – Ms. Poston spoke against the State budget cuts. She stated her family works for the University of Alaska (UA), and they will be losing their jobs. She asked the Council to put out a statement that it is not okay to make large cuts, because it will hurt the City of Fairbanks.

Lance Roberts, Fairbanks – Mr. Roberts stated he came from a meeting at the Borough relating to the proposed budget cuts by the Governor. He stated he brought handouts from the meeting that he would share with the Council about the State budget shortfalls. He stated the State cannot balance its budget without making sustainable cuts. He stated the Governor is trying to right the wrongs of the past with his proposed budget, and everyone will have to wait and see how it goes.

Ms. Kun asked what a senior citizen is supposed to do if they are unable to pay for their insulin. Mr. Roberts stated he would direct them to local churches and charities that are there to help people. He stated he hears tales of people dying all around, but there are people to help them.

Julie Smyth, 717 9th Avenue, Fairbanks – Ms. Smyth stated she is part of a program called “Permanent Supportive Housing” for women who are disabled and who have been abused. She stated that proposed State budget cuts would take away funding for the program, and women would be out on the street. She stated that some of her neighbors have a hard time getting enough food to eat, and case workers are not allowed to give rides to them. Ms. Smyth stated people will die because of the budget cuts, and churches will not help her because she is pagan. She stated the vetoes are going to affect her and her children.

Kathryn Dodge, 665 8th Avenue, Fairbanks – Ms. Dodge stated the vetoes will decimate the State and devastate the University of Alaska Fairbanks (UAF), which is one of Fairbanks’ largest industries. She stated employees of UAF look like everyone else, so there is not a clear understanding of how many people will lose their jobs due to the cuts. She stated families will have to send their children to college outside, and they may put roots down elsewhere. Ms. Dodge stated medical professionals are talking about moving away because they do not want their children to be left behind by the unfunded education system in the State of Alaska. She

spoke to the likely increase in homelessness if the cuts come to fruition. She stated that people who already have a hard time making ends meet will be crippled by the cuts. She asked for a statement from the Mayor's Office speaking out against the budget cuts because of its heavy impact on citizens.

Shane Hurd, 102 5th Avenue, Fairbanks – Mr. Hurd spoke to the issues he is having with parking at the end of 5th Avenue near the Clay Street Cemetery. He stated he sees newly-posted signs that make the end of his road a “no parking zone” but stated that he has always used the area for parking. He stated his property runs along 47 feet of the fence, and now he is being told he cannot park there. He stated he has been told that a City official had a hard time getting out of the cemetery, and he wants to know why his parking is being taken away as a result.

Mr. Cleworth asked Mr. Hurd to stay at the meeting so he could comment on the issue during Council Members' Comments.

Ms. Rogers asked Mr. Hurd if he had been granted permission to park there in the past. Mr. Hurd stated he was given permission in 2018 to park there. **Ms. Rogers** asked Mr. Hurd if he was contacted prior to the signs being put up. Mr. Hurd stated he was not contacted.

Hearing no more requests for comment, **Mayor Matherly** declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Pruhs, seconded by **Mr. Cleworth**, moved to APPROVE the Agenda and Consent Agenda.

Mr. Cleworth pulled Resolution No. 4888 from the Consent Agenda.

Mayor Matherly called for objection to APPROVING the Agenda, as Amended, and hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

APPROVAL OF PREVIOUS MINUTES

- a) Regular Meeting Minutes of February 11, 2019

APPROVED on the CONSENT AGENDA.

SPECIAL ORDERS

- a) The Fairbanks City Council heard interested citizens concerned with the following Liquor License Application for Transfer of Controlling Interest:

Type: Wholesale – General, License #3965
DBA: K&L Beverage Company
Applicant: K & L Beverage Company, LLC
945 Elizabeth Street, Fairbanks

From: K&L Beverage Company / K & L Beverage Company, LLC
945 Elizabeth Street, Fairbanks

Mr. Pruhs, seconded by **Ms. Therrien**, moved to WAIVE PROTEST on the Liquor License Application for Transfer of Controlling Interest.

Mayor Matherly called for comment and, hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATION FOR TRANSFER OF CONTROLLING INTEREST AS FOLLOWS:

YEAS: Therrien, Rogers, Pruhs, Ottersten, Kun, Cleworth

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

b) The Fairbanks City Council heard interested citizens concerned with the following Marijuana License Applications for Renewal:

Lic. #	DBA	License Type	Licensee	Address
10278	GoodSinse, LLC	Retail Marijuana Store	GoodSinse, LLC	2604 Davis Road
10279	GoodSinse, LLC	Standard Marijuana Cultivation Facility	GoodSinse, LLC	2604 Davis Road

Ms. Kun, seconded by **Mx. Ottersten**, moved to WAIVE PROTEST on the Marijuana License Applications for Renewal.

Frank Turney – Mr. Turney spoke in support of the renewal. He stated he had joked about being the President of the “Black-Market Cannabis Association,” and he did not realize it may be offensive to cannabis business owners.

Hearing no more requests for comment, **Mayor Matherly** declared Public Testimony closed.

Mr. Pruhs stated the industry has come a long way, and he is glad to see neighboring property owners coming forward to speak. He stated Mr. Peters has done a good job so far, and he hopes he continues on the same path.

Mx. Ottersten stated they recalled when the Laborer’s Union down the street had an issue with GoodSinse. **Mx. Ottersten** stated they have not renewed their complaints about the business since it has opened.

Ms. Rogers stated there were originally issues between owners but, they worked it out.

Mr. Cleworth stated the former President of the Laborer’s Union had an issue with GoodSinse, but there is now a new person in the position who has no issue with the license.

Ms. Kun thanked GoodSinse for giving back to the community and for the service they are providing.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATION FOR RENEWAL AS FOLLOWS:

YEAS: Ottersten, Cleworth, Rogers, Kun, Therrien, Pruhs

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Matherly stated that his thoughts and prayers are with the wildland firefighters that are combating fires all over the state. He let everyone know that there is a smoke-free respite care room at the hospital for anyone needing relief from the smoky air. In reference to the recent News-Miner article, **Mayor Matherly** stated that being the City Mayor is a 24/7 job, and that is why he uses the City vehicle. He stated he has used the City vehicle for personal use, but he is disappointed and frustrated that a Councilmember who has an issue with the vehicle use did not come and speak with him rather than going to the media first. He stated, however, that he is not surprised because it is an election year. He stated he is often asked to attend meetings, events, and is called out to various other City-related incidents, sometimes after hours and on weekends and holidays. He stated he understood that use of the vehicle was included in his compensation package as Mayor, as use of the vehicle has been past practice. He stated that he has directed his Chief of Staff and the Finance Department to determine the tax liability for the vehicle use, and he will report back to the Council. He respectfully asked Councilmembers to come to him with any personal issues instead of immediately turning to social media or the news media. **Mayor Matherly** spoke to the 182 vetoes by Governor Dunleavy. He stated he has refrained from commenting up to this point because he wanted to learn more before making a statement. He stated he joins the many Alaskans in support of the overriding the vetoes, and he stated the cuts are too much at one time. He spoke to all the people who will be affected and stated the City of Fairbanks stands to lose \$250,000 in community assistance. He expressed concern with cuts to UAF, which will have an effect on rental properties and will hurt Interior Alaska monumentally.

COUNCIL MEMBERS' COMMENTS

Ms. Therrien thanked the Mayor for his comments in support of overriding the vetoes.

Ms. Rogers read aloud a Letter to the Editor she wrote which was published in the Fairbanks Daily News-Miner (FDNM); the letter spoke against the State budget cuts.

Mx. Kun thanked Mr. Buberger and Mr. Turney for consistently attending City Council meetings and for being actively engaged in the community. She thanked the Mayor for speaking in favor of overriding the Governor's vetoes.

Mx. Ottersten thanked the Mayor for addressing his use of the City vehicle. They stated it was the number one thing they were questioned about when they were campaigning. They stated their intentions were not political, and it is something they had addressed with the Mayor prior to the last election. **Mx. Ottersten** stated the vehicle issue is no different than the comp time issue,

which is something that also needs to be addressed. **Mx. Ottersten** commented that there is no reason for a specialty vehicle for the Mayor, and it is wasteful spending.

Mr. Cleworth stated the City never spent a dime on the Fairbanks Development Authority, but the City benefited by gaining property when they ceased to exist. He stated traffic signs get changed through the Engineering and Public Works Departments and asked that the parking issue on 5th Avenue be looked at by staff. **Mr. Cleworth** stated when he was Mayor he chose not to use the City vehicle or claim comp time. He spoke to the changes that the Council made a few years ago to the Mayor's compensation package, and he pointed out that Mayor Matherly was a Councilmember at that time who supported that change. He stated salaried employees may earn and use comp time and avoid using regular vacation time so they can cash out their annual leave. He stated the vehicle the Mayor uses is 11 or 12 years old, and it is the Mayor's prerogative whether to use the vehicle. He stated the vehicle use issue could be addressed during budget time or at a Finance Committee meeting.

Mr. Pruhs thanked Ms. Jordan for bringing forward her concerns about preventative measures. He spoke to the fiscal challenges for municipal governments due to State budget changes, and he spoke to the importance of being prepared.

UNFINISHED BUSINESS

- a) Resolution No. 4878 – A Resolution Expressing Concern with HB 79 Which Would Reestablish a Defined Benefit Retirement Plan for Certain Public Employees. Introduced by Council Member Cleworth. POSTPONED from the Regular Meeting of May 13, 2019.

*There was a motion on the floor from the May 13, 2019 Regular Council Meeting, made by **Mr. Cleworth**, seconded by **Mr. Pruhs**, to APPROVE Resolution No. 4878.*

Ms. Therrien, seconded by **Ms. Kun**, moved to POSTPONE INDEFINITELY Resolution No. 4878.

Mr. Cleworth spoke against going back to a defined benefit program when the State is proposing such significant budget cuts.

Mr. Pruhs stated it is fiscally reprehensible for the City to not move forward with the resolution.

Ms. Kun stated postponing the issue would buy the Council time in order to look into other revenue sources.

Ms. Rogers stated she agreed with the motion because she understood that time was not of the essence to pass the resolution.

Mx. Ottersten stated the bill has changed greatly over the years, and they prefer to discuss it in the future.

Mr. Cleworth stated the changes would devastate the retirement system. He stated that the City should not do nothing.

Ms. Therrien stated the Council can introduce something in the future. She stated she could bring the issue back to the legislative committee for discussion.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE INDEFINITELY RESOLUTION NO. 4878 AS FOLLOWS:

YEAS: Kun, Ottersten, Therrien, Rogers

NAYS: Pruhs, Cleworth

Mayor Matherly declared the MOTION CARRIED.

- b) Ordinance No. 6109, as Amended – An Ordinance to Present to the Qualified Voters of the City of Fairbanks the Question of an Amendment to City Charter Section 6.5 to Alter the Tax Cap. Introduced by Mayor Matherly and Council Members Cleworth, Therrien, Kun, Rogers, and Pruhs. SECOND READING AND PUBLIC HEARING.

Ms. Therrien, seconded by **Ms. Kun**, moved to ADOPT Ordinance No. 6109, as Amended.

Lance Roberts, Fairbanks – Mr. Roberts stated the ordinance does not raise a penny of revenue for the City. He stated he pays a high mill rate because he lives in City limits. He stated there is a cost for everything that is done. He stated the Council has not been doing a good job looking at costs, and he cited the Fairbanks Firefighter Union (FFU) contract as an example.

Lakesha Jordan, Fairbanks – Ms. Jordan stated she has been communicating with senior citizens who are concerned about property taxes. She stated that everything the Council does has consequences, and the elderly property owners need to be supported.

Alex Gagne-Hawes, 1535 Mary Ann Street, Fairbanks – Mr. Gagne-Hawes stated he sees empty commercial space all over the downtown area. He stated that taxes must not be high enough if property owners can afford vacant commercial space. He suggested that the Council start considering how to encourage growth within the City.

David van den Berg, 332 Slater Drive, Fairbanks – Mr. van den Berg stated the ordinance seems forced by pressure to respond to the Governor's budget cuts. He stated that he tends to support the ordinance because of the opportunity for increased revenue and services of the City.

Frank Turney, Fairbanks – Mr. Turney stated he signs to support the tax cap initiative every time it comes around. He stated he has always been told that government cannot spend more than it brings in.

Hearing no more requests for comment, **Mayor Matherly** declared Public Testimony closed.

Ms. Therrien stated there is no reason to debate the issue since Mx. Ottersten already stated they would not support the ordinance.

Mr. Cleworth stated he does not think the Council has been good stewards of taxpayers' dollars in recent years. He spoke to the head tax that was being proposed in Juneau. He stated he would not be able to support the ordinance. He again spoke against the proposed defined benefit program at the State level and referred to it as a poorly-managed Ponzi scheme.

Ms. Kun thanked Mr. Cleworth for drafting the ordinance. She stated she would vote for the ordinance because she would like to give citizens the opportunity to vote on the issue.

Ms. Therrien stated she would support the ordinance.

Ms. Rogers stated she agrees with Mr. Cleworth, and she would be voting against the ordinance. She thanked Mr. Cleworth for spending the time to draft the ordinance.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6109, AS AMENDED, AS FOLLOWS:

YEAS: Kun, Therrien
NAYS: Cleworth, Pruhs, Rogers, Ottersten
Mayor Matherly declared the MOTION FAILED.

Mayor Matherly called for a ten-minute recess. The meeting resumed after the brief recess.

NEW BUSINESS

- a) Resolution No. 4888 – A Resolution Awarding a Contract to Sourcewell to Provide Garbage Vehicles in the Amount of \$726,302. Introduced by Mayor Matherly.

Mx. Ottersten, seconded by **Mr. Pruhs**, moved to APPROVE Resolution No. 4888.

Mr. Cleworth, seconded by **Ms. Therrien**, moved to SUBSTITUTE Resolution No. 4888, as Amended, for Resolution No. 4888.

Mayor Matherly called for objection to the motion to SUBSTITUTE and, hearing none, so ORDERED.

Mr. Cleworth asked Public Works Director Jeff Jacobson for clarification on the term “contract” versus “purchase”. Mr. Jacobson apologized and stated he used the wrong language initially. He stated the resolution would authorize purchase of the garbage vehicles, and the additional funds can come from the Mayor’s contingency fund until a budget amendment can be done. **Mr. Cleworth** stated that the Mayor’s Capital contingency funds may not need to be replaced through a budget amendment. Mr. Jacobson stated that there are garbage equipment replacement reserve funds available to replenish the Mayor’s contingency fund if need be. He added that time is of the essence, so the City does not lose its place in line for factory production.

Ms. Kun, seconded by **Ms. Rogers**, moved to AMEND Resolution No. 4888 by striking “contract with” and replacing with “purchase from” and by striking the word “for” in the third whereas.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 4888 BY STRIKING “CONTRACT WITH” AND REPLACING WITH “PURCHASE FROM” AND BY STRIKING THE WORD “FOR” IN THE THIRD WHEREAS AS FOLLOWS:

YEAS: Ottersten, Cleworth, Rogers, Kun, Therrien, Pruhs

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4888, AS AMENDED, AS FOLLOWS:

YEAS: Pruhs, Therrien, Kun, Cleworth, Ottersten, Rogers

NAYS: None

Mayor Matherly declared the MOTION CARRIED and Resolution No. 4888, as Amended, APPROVED.

Ms. Therrien, seconded by **Ms. Kun**, moved to AUTHORIZE the Mayor to contact the State Legislature to advise them that the City Council supports override of the Governor’s vetoes.

Mr. Cleworth stated he was not comfortable stating that he supports override of all 182 vetoes because does not know what they all are. He stated he did not know the issue would be addressed by the Council at the meeting, and he still has a lot of homework to do. He indicated that he may be able to support a variation of the motion, but not the override of all the vetoes.

Mr. Pruhs stated he would not be voting for the motion but that the Mayor has the authority to write a letter to the legislature.

Ms. Rogers spoke to the importance of being unified on the issue, and she urged the Council to support authorizing the Mayor to write a letter to legislators.

Mayor Matherly asked City Attorney Paul Ewers about the Mayor’s authority to write such a letter. Mr. Ewers explained that, per FGC 50-461, the Mayor must have the Council’s approval before taking a position on an issue on behalf of the City.

Mx. Ottersten stated they would like the Mayor to write the strongest-worded letter possible in support of the overrides because it is devastating to the local economy.

Mr. Cleworth criticized the motion because the public has not been able to weigh in on the issue. He stated he would prefer that the Council not vote on the motion; he spoke favorably to a letter of support for the Interior delegation in their decision-making process.

Mr. Pruhs, seconded by **Mx. Ottersten**, moved to CALL THE QUESTION on the main motion.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO CALL THE QUESTION ON THE MAIN MOTION AS FOLLOWS:

YEAS: Kun, Ottersten, Therrien, Pruhs, Rogers
NAYS: Cleworth
Mayor Matherly declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AUTHORIZE THE MAYOR TO CONTACT THE STATE LEGISLATURE TO ADVISE THEM THAT THE CITY COUNCIL SUPPORTS OVERRIDE OF THE GOVERNOR'S VETOES AS FOLLOWS:

YEAS: Rogers, Ottersten, Therrien, Kun
NAYS: Pruhs, Cleworth
Mayor Matherly declared the MOTION CARRIED.

DISCUSSION ITEMS

a) Committee Reports

Polaris Working Group – **Mr. Pruhs** stated the Polaris Group met and discussed demolition options for the Polaris Building. He stated the group is brainstorming on what can be done with the property, and ideas that have been mentioned include senior assisted-living housing and a vertical garden. He stated Nadine Winters has applied for grants to have specialists come and look at the building.

Housing and Homeless Coalition – **Ms. Rogers** stated the last meeting was well-attended, which is invigorating for the group. She spoke to the collaboration happening with the other committees as a result of the Coalition meetings. She thanked the City for hosting all the meetings, and she stated that she has heard people comment on how helpful City Hall staff is.

COUNCIL MEMBERS' COMMENTS

Ms. Kun thanked everyone for attending the meeting and gave an Indigenous peoples' land acknowledgement. She asked that everyone take care of themselves and reminded folks that there is a suicide hotline for people who may need to talk to someone.

Ms. Rogers stated there was a family attending the meeting that traveled all the way from Arkansas, and she thanked them for coming.

Ms. Therrien stated City Hall and the Police Department flowers look wonderful and thanked everyone for the work they do to beautify the City.

Mx. Ottersten stated the Council needs to think about how to help make Alaska a place where people want to stay long-term and make a home.

Mr. Cleworth expressed disappointment in the meeting. He spoke to the failure of Resolution No. 4878 which would have expressed the City's concern to the legislature over HB 79 (regarding a State defined benefit plan). He spoke to the State's huge pension liability and to the

State's unrealistic rate of return of 8%. He encouraged the Council to obtain information, do homework, and involve the public before weighing in on State issues.

Mr. Pruhs stated he was not happy with the way the News-Miner reported on the Mayor's vehicle use. He stated he did not have an issue with the Mayor using the City vehicle. He stated the only reason the use of the vehicle has become an issue is because it is an election year.

CITY CLERK'S REPORT

City Clerk Snider reported that candidate filing will open on July 15, 2019. She shared that the local Clerks will walk in the upcoming Golden Days Parade to help promote the municipal election.

ADJOURNMENT

Ms. Kun, seconded by **Mx. Ottersten**, moved to ADJOURN the meeting.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly declared the meeting adjourned at 9:10 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, CMC, CITY CLERK

Transcribed by: EB



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, JULY 22, 2019
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: Shoshana Kun, Seat A
June Rogers, Seat B
Valerie Therrien, Seat C
Kathryn Ottersten, Seat D
Jerry Cleworth, Seat E
David Pruhs, Seat F

Absent: None

Also Present: Paul Ewers, City Attorney
D. Danyielle Snider, City Clerk
Kristi Merideth, FECC Manager
Angela Foster-Snow, HR Director
Nancy Reeder, Police Chief
Jim Styers, Fire Chief
Peyton Merideth, FPD Sergeant
Cody Taylor, FPD Recruit
Ron Dupee, FPD Lieutenant
Kurt Allen, FPD Officer
Greg Foster, FPD Lieutenant
Tod Chambers, Deputy Fire Chief
Margarita Bell, Acting Chief Financial Officer

City Clerk Danyielle Snider read the Mission Statement of the City of Fairbanks.

INVOCATION

The Invocation was given by City Clerk Snider.

FLAG SALUTATION

Mayor Matherly asked everyone to join him in the Pledge of Allegiance.

CEREMONIAL MATTERS

Mayor Matherly asked new police recruit Cody Taylor, his friend Joe, and Chief Reeder to come forward. Other family, friends, and police officers joined them in the front of the room. **Mayor Matherly** gave a brief bio about Ofc. Taylor. He administered Ofc. Taylor's Oath of

Office and welcomed him to the City of Fairbanks. Ofc. Taylor thanked everyone for the welcome and stated he is looking forward to fulfilling his duties as a Fairbanks police officer.

CITIZENS' COMMENTS

Amanda Mitchell, 4359 Bishop Circle, Fairbanks – Ms. Mitchell referenced an email she recently sent to the Council. She asked the Council to act to protect the citizens of Fairbanks and stop the abuse of power by Golden Valley Electrical Association (GVEA). She spoke about Federal Communications Commission (FCC) regulations and stated smart meters are in violation of federal law. She stated there is a history of fires linked to smart meters and spoke to the risk the meters pose. Ms. Mitchell stated that smart meters are not regulated in the State of Alaska for fair and standard measurement. She stated that citizens have no recourse to dispute higher bills, and the State is unable to enforce its own regulations. She again spoke to abuse of power by electrical corporations.

Mr. Pruhs asked Ms. Mitchell whether she has brought her concerns to the City Building Department. Ms. Mitchell stated she has not contacted them, but she would.

Ms. Therrien asked Ms. Mitchell whether she has been in touch with the GVEA Board of Directors. Ms. Mitchell stated she spoke to the Board, but they did not listen.

Mr. Cleworth asked Ms. Mitchell how she became aware of the problem. Ms. Mitchell stated that she was one of the first local residents to have a smart meter installed at her home about two years ago, and it fried her computer and her microwave. She stated she was upset and was told she would not be reimbursed for the damages. She stated that the incident started making her wonder, so she began researching smart meters.

Gina Kalloch, Board Chair; Mandy Sullivan, Vice Chair; and Marjorie Merry, Treasurer & Fundraising Committee Chair for the World Eskimo Indian Olympics (WEIO) – Ms. Kalloch, on behalf of WEIO, thanked the City of Fairbanks for its contribution to the organization through the Hotel/Motel Discretionary Fund Grant. She presented the City with a print of a painting by Orville Lind titled, “Drummers.” **Mayor Matherly** accepted the print on behalf of the City.

Mr. Pruhs asked how many volunteer hours are logged on average for the annual event. Ms. Kalloch replied that last year, there was over 1,600 volunteer hours that went into the event. She stated they are grateful for all the volunteers. She stated that this year, for the first time, there were volunteers from Ft. Wainwright. She spoke briefly about the early days of the event and shared that next year will be the 60th year for WEIO. She explained that participants are eligible if they are Indigenous people from the circumpolar North or the Americas.

Douglas Yates, 189 Pebble Drive, Fairbanks – Mr. Yates stated he is a 45-year Fairbanks resident, journalist, and photographer, and he is particularly interested in science, health, and advocacy. He spoke to the City Council’s formation of a Fluoride Task Force some years ago to research the fluoridation of City water. Mr. Yates stated local control is alive and well and warned of the radiation from cellular and Wi-Fi devices. He stated he has been banned from publishing by the Fairbanks Daily News Miner (FDNM) because they told him his essays scare

people. He encouraged everyone to contact 5Gfrequency3@fairbanks.org to learn more about 5G radiation.

Ms. Therrien asked Mr. Yates if he had spoken to GVEA about the issue. Mr. Yates stated he has not spoken to anyone at GVEA who has any concern about the issues he raised.

Victor Buberger, P.O. Box 58192, Fairbanks – Mr. Buberger asked why there is no public restrooms in the City. He stated the City claims it has no money for a restroom, then the Council gives bonuses to every police officer. He stated the stop signs on city streets need to be cleared of obstructions and requested that Public Works look into it.

Frank Turney, 1434 Lacey Street, #B, Fairbanks – Mr. Turney spoke to racial discrimination in the jury pool and asked the Council to write a resolution on the matter. He stated the State of Alaska does not collect data on race in the jury process. He spoke in favor of less-lethal weapons being used by the Fairbanks Police Department (FPD).

Hearing no more requests for comment, **Mayor Matherly** declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Pruhs, seconded by **Mx. Ottersten**, moved to APPROVE the Agenda and Consent Agenda.

Mr. Pruhs pulled Ordinance No. 6110 from the Consent Agenda.

Ms. Kun pulled Resolution No. 4889 from the Consent Agenda.

Mr. Cleworth pulled the Fairbanks Diversity Council Memo Acknowledging Its Purpose and Role from the Consent Agenda.

Mayor Matherly called for objection to APPROVING the Agenda, as Amended, and hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

SPECIAL ORDERS

- a) The Fairbanks City Council heard interested citizens concerned with the following New Liquor License Application and Restaurant Designation Permit:

Type: Restaurant/Eating Place, License #5816
DBA: Ajimi Japanese Restaurant
Applicant: Ajimi, Inc.
Location: 69 College Road, Fairbanks

Ms. Therrien, seconded by **Mr. Pruhs**, moved to WAIVE PROTEST on the New Liquor License Application and Restaurant Designation Permit.

Kathy Shier, Fairbanks – Ms. Shier stated she represents the lease holder, and everything is now in order for the license to move forward.

Hearing no more requests for comment, **Mayor Matherly** declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE NEW LIQUOR LICENSE APPLICATION AND RESTAURANT DESIGNATION PERMIT AS FOLLOWS:

YEAS: Pruhs, Therrien, Kun, Cleworth, Ottersten, Rogers

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

b) The Fairbanks City Council heard interested citizens concerned with the following Marijuana Onsite Consumption Endorsement Application:

Type: Marijuana Onsite Consumption Endorsement

DBA: The Fairbanks Cut, LLC

Applicant: The Fairbanks Cut, LLC

Location: 188 Bentley Trust Road, Suite A, Fairbanks

Mr. Pruhs, seconded by **Mx. Ottersten**, moved to PROTEST the Application for a Marijuana Onsite Consumption Endorsement until a Certificate of Occupancy is issued.

Frank Turney – Mr. Turney spoke in support of the cannabis endorsement. He spoke also in support of CBD and the medical benefits it provides.

Hearing no more requests for comment, **Mayor Matherly** declared Public Testimony closed.

Ms. Therrien asked if the State’s definition of “free-standing” would allow for the license to move forward. Mr. Ewers spoke to the decision of the Marijuana Control Board (MCB) and stated he was unsure whether the endorsement was to allow indoor or outdoor consumption. **Ms. Therrien** asked Clerk Snider to see if she could get the MCB minutes for the Council to review.

Ms. Therrien, seconded by **Ms. Kun**, moved to POSTPONE the Application for a Marijuana Onsite Consumption Endorsement to the Regular Council Meeting of August 12, 2019.

Mr. Pruhs stated he does not care what the State thinks and that he only cares whether the applicant has fulfilled the requirements of the City of Fairbanks.

Mr. Cleworth asked Ms. Therrien why she wanted to postpone the application. **Ms. Therrien** stated she would like to see if the MCB minutes explain the Board’s vote on the endorsement.

Ms. Kun stated she wants to hear from the owner, and that is why she supports postponement.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE THE APPLICATION FOR A MARIJUANA ONSITE CONSUMPTION ENDORSEMENT TO THE REGULAR COUNCIL MEETING OF AUGUST 12, 2019 AS FOLLOWS:

YEAS: Ottersten, Cleworth, Rogers, Kun, Therrien, Pruhs

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Matherly stated that the number provided by staff for his use of the City vehicle was \$4,680.57; he stated he will repay that amount back to the City. He stated he has been inundated with parking citation complaints, and he has been working with the Parking Authority on an education campaign prior to ticketing. **Mayor Matherly** thanked the Chamber of Commerce for putting on such a nice Golden Days Parade. He stated he and Ms. Kun attended the Intertribal Powwow, and he spoke to other activities of the Mayor's Office since the last Council meeting. He spoke to the tragic loss of Chance Colbert who passed away in California over the weekend.

COUNCIL MEMBERS' COMMENTS

Mr. Ottersten stated they had no comments.

Mr. Cleworth stated he has been thinking about the Mayor's use of the City vehicle. He stated he supports the Mayor not receiving comp time, but he does not feel the same about the use of the vehicle.

Mr. Ewers explained the Mayor's use of a City vehicle has historically been viewed as non-compensable, but by the IRS's definition it should be listed as compensation. He stated he believes this is the first time the Mayor's personal use of the vehicle has been addressed. Mr. Ewers stated perks to the job must be budgeted for and approved for by the Council going forwarded. **Mr. Cleworth** stated it is unfortunate that the Mayor is being made to pay back the cost of use of the vehicle. Mr. Ewers stated it is an issue that had been overlooked in the past.

Mr. Cleworth stated he has heard many complaints about people receiving tickets for parking too far away from the curb in downtown Fairbanks. He stated he does not have an answer to the problem, but it has certainly been an entertaining discussion.

Mr. Pruhs thanked Ms. Rogers and Mayor Matherly for the work they have done on the Hotel-Motel Discretionary Fund Committee. He stated he received a ticket when he was driving his friend's truck for parking too far away from the curb. He stated he is not sure whether enforcing that type of parking rule will discourage people from coming downtown.

Mr. Cleworth stated the white line that goes down Second Avenue in front of the Taphouse is confusing to people; he stated the line needs to be removed.

Ms. Therrien stated she also received an 18-inch-from-the-curb parking ticket, and she paid it without contest. She asked if the Fairbanks Diversity Council (FDC) meeting minutes were available to the public. Clerk Snider stated they are on the City's website for anyone to read.

Ms. Rogers stated she has heard many complaints about the 18-inch parking rule that the Parking Authority has been enforcing. She thanked the Mayor for his attention to the matter and for addressing it publicly because she believes it is important to communicate with people.

Ms. Kun thanked everyone for attending. She stated she also has issues with the fog lines painted on downtown streets. She welcomed Officer Taylor to the City and thanked Mr. Turney and Mr. Buberger for coming to the meetings and sharing their comments.

NEW BUSINESS

- a) Resolution No. 4889 – A Resolution Consenting to and Approving the Location of Dena' Hena' Henash D/B/A Tanana Chiefs Conference Health Center Expansion Project Funded through the Alaska Industrial Development and Export Authority. Introduced by Mayor Matherly.

Ms. Therrien, seconded by **Mx. Ottersten**, moved to APPROVE Resolution No. 4889.

Ms. Kun stated she pulled the resolution from the Consent Agenda because she wanted more information about the City's involvement in the land issue. Mr. Ewers explained that the grant of the money requires consent of the local governing body.

Mr. Pruhs declared a conflict of interest on Resolution No. 4889. He stated his brother is the Chair of Alaska Industrial Development and Export Authority (AIDEA), and his brother will be voting on whether to approve the funding. **Mayor Matherly** allowed the abstention.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4889 AS FOLLOWS:

YEAS: Rogers, Ottersten, Therrien, Cleworth, Kun

NAYS: None

ABSTAIN: Pruhs

Mayor Matherly declared the MOTION CARRIED and Resolution No. 4889 APPROVED.

- b) Ordinance No. 6110– An Ordinance Amending the Operating and Capital Budgets for the Third Time. Introduced by Mayor Matherly.

Ms. Kun, seconded by **Ms. Rogers**, moved to ADVANCE Ordinance No. 6110.

Mr. Pruhs, seconded by **Mr. Cleworth**, moved to AMEND Ordinance No. 6110 by striking the \$162,590 increase to the Police Department budget.

Mr. Pruhs asked how many vacant police officer positions there are; Police Chief Nancy Reeder stated there are currently 8 vacancies. She stated they have made offers to fill six positions with two lateral hires and four who will go through the academy. **Mr. Pruhs** asked if FPD would be fully-staffed by the end of the year. Chief Reeder stated that with attrition FPD would not likely be fully-staffed for some time. **Mr. Pruhs** spoke to the importance of fiscal management; Chief Reeder stated it is important for the department to be fully-staffed.

Mr. Pruhs, with the concurrence of the Second, WITHDREW the motion to AMEND.

Mr. Cleworth asked Acting Chief Financial Officer Margarita Bell to explain the cost of the contract for FPD. Ms. Bell stated her understanding when the Council reduced the 2019 budget by the amount to fund four officers was that the savings was to fund the Public Safety Employees Association (PSEA) contract. She provided the cost to fund the department over the next two-and-a-half years assuming no increase in cost.

Mr. Cleworth stated he was not in favor of eliminating four positions from FPD. He stated the Council should be aware of upcoming budget challenges.

Ms. Therrien stated the Council spent a lot of time at a Finance Committee meeting discussing FPD hiring. **Mr. Pruhs** apologized for missing that meeting.

Mayor Matherly shared his excitement for Chief Reeder having found new recruits for FPD. Chief Reeder stated that, as of that morning, 16 people have applied for positions at FPD.

Ms. Kun thanked Chief Reeder for her efforts in filling the vacancies on the police force.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6110 AS FOLLOWS:

YEAS: Kun, Ottersten, Therrien, Pruhs, Cleworth, Rogers

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

DISCUSSION ITEMS

a) Committee Reports

Public Safety Commission – **Ms. Kun** stated the PSC met at Public Works, and they are reviewing the Commission's role. She expressed gratitude for people giving input on how the Commission should move forward.

Polaris Work Group – **Mr. Pruhs** stated the group did not meet since the last meeting, but they are looking into grant funding for demolition and repurposing options.

Golden Heart Parking Services (GHPS) Board – **Mr. Cleworth** stated the Board recently met; he clarified that he is a volunteer member of the Board. He spoke to a few of the community

programs the Parking Authority does for community outreach and stated that the crew deserves commendation for the work that they have done.

WRITTEN COMMUNICATIONS TO COUNCIL

- a) City Attorney and City Clerk Memo Regarding Correction to Ordinance No. 6099 – Table 3-A Building Permit Fees

ACCEPTED on the CONSENT AGENDA

- b) Public Works Director Memo Regarding Vendor Clarification for Purchase of Garbage Trucks

ACCEPTED on the CONSENT AGENDA

- c) Clay Street Cemetery Commission Meeting Minutes of April 3, 2019

ACCEPTED on the CONSENT AGENDA

- d) Fairbanks Diversity Council Memo Acknowledging Its Purpose and Role

Mr. Cleworth, seconded by **Mx. Ottersten**, moved to ACCEPT the Fairbanks Diversity Council Memo Acknowledging Its Purpose and Role.

Mr. Cleworth stated he pulled the item to ask whether everything on the memo was taken from the Fairbanks General Code (FGC). Clerk Snider stated that much of the memo is taken from the FGC, but a few items are procedures that the Fairbanks Diversity Council (FDC) has agreed to. **Mr. Cleworth** questioned whether other boards and commissions should be incorporated under the same rules for how meetings are to be conducted; he asked if the FGC addresses those issues. Clerk Snider explained that boards and commissions may adopt their own rules of procedures and policies; she stated that procedure falls to Robert’s Rules of Order if it is not addressed by the FGC. **Mr. Cleworth** stated that there is a decorum boards and commissions should follow, and he suggested that some of the language in the memo be taken into consideration when the Council does its review of boards and commissions. **Mayor Matherly** stated the spirit of the memo is to be a reminder for FDC members. **Mr. Cleworth** stated there should be a mechanism for removal for cause of board and commission members.

Mayor Matherly called for objection to ACCEPTING the Memo and, hearing none, so ORDERED.

- e) Fairbanks Diversity Council Meeting Minutes of April 9, 2019

ACCEPTED on the CONSENT AGENDA

- f) Fairbanks Diversity Council Meeting Minutes of June 11, 2019

ACCEPTED on the CONSENT AGENDA

g) Chena Riverfront Commission Meeting Minutes of February 13, 2019

ACCEPTED on the CONSENT AGENDA

h) Chena Riverfront Commission Meeting Minutes of March 13, 2019

ACCEPTED on the CONSENT AGENDA

i) Historic Preservation Commission Meeting Minutes of February 25, 2019

ACCEPTED on the CONSENT AGENDA

j) Historic Preservation Commission Meeting Minutes of March 18, 2019

ACCEPTED on the CONSENT AGENDA

COUNCIL MEMBERS' COMMENTS

Ms. Therrien stated she would like to arrange a meeting with Chief Reeder to discuss non-lethal weapons and to set a Council Work Session on the issue.

Ms. Rogers stated it is encouraging for FDC members to sit in on City employment interviews, and she shared that she sat in on interviews at the Fire Department. She spoke highly of Ms. Foster-Snow as the City HR Director.

Ms. Kun suggested that the Council create an Indigenous peoples' land acknowledgement to be read into the record at every meeting. She explained the importance of the acknowledgement and the reason why she states it at every meeting.

Mx. Ottersten asked Mr. Ewers about the GVEA smart meter issue. Mr. Ewers stated he had planned to address the issue during the City Attorney's Report.

Mr. Cleworth stated he had no comments.

Mr. Pruhs joked that in order to run for office, a person should have to have received a parking ticket from the Parking Authority.

CITY CLERK REPORT

Clerk Snider reported that Candidate Filing is open in the Clerk's Office for another week. She congratulated Deputy Clerk Emily Braniff for earning her Certified Municipal Clerk designation.

CITY ATTORNEY'S REPORT

City Attorney Ewers advised that the City does not have the authority to regulate GVEA because it is a utility regulated by the Regulatory Commission of Alaska (RCA).

ADJOURNMENT

Ms. Kun, seconded by **Mx. Ottersten**, moved to ADJOURN the meeting.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly declared the meeting adjourned at 8:35 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, CMC, CITY CLERK

Transcribed by: DS




MEMORANDUM

City of Fairbanks Clerk’s Office

D. Danyielle Snider, City Clerk

TO: Mayor Jim Matherly and City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Marijuana License Renewals

DATE: September 18, 2019

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following marijuana license renewals:

Lic. #	DBA	License Type	Licensee	Address
17250	Pipe and Leaf	Retail Marijuana Store	Haley Essig	3546 Airport Way
11927	Green Life Supply, LLC	Retail Marijuana Store	Green Life Supply, LLC	511 30th Avenue
10958	Green Life Supply, LLC	Standard Marijuana Cultivation	Green Life Supply, LLC	511 30th Avenue
11051	Northlink, LLC	Standard Marijuana Cultivation	Northlink, LLC	1550 Cushman Street, Suite B
11053	True Dank	Retail Marijuana Store	True Dank, LLC	1550 Cushman Street, Suite A
12964	Fairdanks Cannabis	Retail Marijuana Store	West Front Andrew, LLC	29 College Road, Suite 8C

Pursuant to FGC Sec. 14-214 and 3 AAC 306.060, the Council may determine whether to protest marijuana license renewals after holding a public hearing. The 60-day deadline for response to AMCO on the above-listed renewals is October 25, 2019.

Pursuant to FGC Sec. 14-215(b)(12), I have inquired about complaints filed with the Fairbanks North Star Borough (FNSB), the City of Fairbanks, and AMCO in regard to the above marijuana establishments. The FNSB and City of Fairbanks have no complaints on file for the above-listed licensees. AMCO reported two Notices of Violation (NOV) for one of the above-listed licensees, Green Life Supply, LLC, License #10958. Documentation for each violation is attached.

The Police Department has included a call report for the above-listed locations (attached); however, there is no recommended protest by FPD. There are **no departmental objections** to the above-listed marijuana license renewal applications. Please contact me if you need any further information.

Notice of Violation

(3AAC 306.805)

This form, all information provided and responses are public documents per Alaska Public Records ACT AS 40.25

Date: 3/8/19

License #/Type: 10958 /Standard Marijuana Cultivation Facilities

Licensee: Green Life Supply, LLC

Address: 511 30th Avenue, Fairbanks, AK

DBA: Green Life Supply, LLC

AMCO Case #: AM19-0158

This is a notice to you as licensee that an alleged violation has occurred. If the Marijuana Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

Note: This is not an accusation or a criminal complaint.

On 01/23/2019 AMCO Enforcement received a complaint of a strong odor of marijuana in the vicinity of South Cushman and 30th Avenue.

My investigation has revealed there is a strong odor of marijuana emanating from the Green Life Supply, LLC marijuana cultivation facility at 511 30th Avenue, Fairbanks, AK. I have been able to detect the odor from inside of a vehicle at the intersection of South Cushman and 30th Avenue, from businesses across the street from the cultivation facility and from inside of a vehicle on the freeway overpass above the facility. I traced the odor back to the Green Life Supply, LLC facility.

Your attention is directed to:

3 AAC 306.430: Restricted Access Area-

(c) A marijuana cultivation facility shall ensure that any marijuana at the marijuana cultivation facility (2) does not emit an odor that is detectable by the public from outside the cultivation facility except as specifically allowed by a local government approval.

3 AAC 306.805 provides that upon receipt of a Notice of Violation, a licensee may request to appear before the board and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice of Violation. A licensee may respond, either orally or in writing to the Notice. 3 AAC 306.810 (2)(A)(B)(C) failed, within a reasonable time after receiving a notice of violation, to correct any defect that is the subject of the notice of violation of AS 17.8 or this chapter.

IT IS RECOMMENDED THAT YOU RESPOND IN WRITING TO DOCUMENT YOUR RESPONSE FOR THE MARIJUANA CONTROL BOARD.

***Please send your response to the address below and include your marijuana license number in your response.**

Alcohol & Marijuana Control Office

ATTN: Enforcement

550 W. 7th Ave, Suite 1600

Anchorage, Alaska 99501

amco.enforcement@alaska.gov

Issuing Investigator: M. Chiesa

Received by:

SIGNATURE:



SIGNATURE:

Delivered VIA: Mail

Date:

From: [Chiesa, Michael R \(CED\)](#)
To: [Nathan Davis](#)
Cc: [CED AMCO Enforcement \(CED sponsored\)](#)
Subject: RE: Green Life N.O.V.
Date: Friday, March 8, 2019 3:05:13 PM
Attachments: [image001.png](#)

Mr. Davis,

I am not able to open the photos you sent as HEIC files. Would it be possible for you to send them as JPEG files?

Respectfully,



Michael Chiesa
Special Investigator I
Enforcement Unit
Alcohol & Marijuana Control Office

1648 S. Cushman St., Suite 203

Fairbanks, AK 99701

Office (907) 451-2030

Cell (907) 328-8335

michael.chiesa@alaska.gov

From: Nathan Davis [mailto:greenlifealaska@gmail.com]

Sent: Friday, March 8, 2019 1:12 PM

To: CED AMCO Enforcement (CED sponsored) <amco.enforcement@alaska.gov>; Chiesa, Michael R (CED) <michael.chiesa@alaska.gov>

Subject: Green Life N.O.V.

Hello I am writing in response to our N.O.V. email which was received today.

We are completely aware that our facility filtration has issues. We identified a problem with the original carbon filtration we installed from the very beginning. No matter how often we exchanged filters we found the filtration was insufficient. We began saving for a new carbon filter system and began installing on 02-20-19. We anticipate completion of this new filtration system on 03-20-19. I am attaching pictures of the failed inadequate filters (AirBox system). And am attaching the new filter invoice and shipping manifest. I am also attaching pictures of the new system installation. I accept responsibility for the failed system and the violation. I just wanted to make it clear that we are working hard to remedy the situation.

Nathan Davis 907-795-0515



Remit To:
Hawthorne Hydroponics, LLC
Dept. 35088
PO Box 39000
San Francisco, CA 94139

Toll Free 888-478-6544 - Local 360-883-8846 - Fax 360-883-5395

Invoice: 2043228

INVOICE

Invoice Date: 1/9/2019

Customer ID: GREECENT3

Due Date: 1/24/2019

Sold To: Green Thumb Garden Center LLC- 30th Ave.
511 30th Ave
Fairbanks, AK 99701

Ship To: Green Thumb Garden Center 30th Ave
511 30th Ave
Fairbanks, AK 99701

Phone: 907-347-3420

Fax:

Email: goldrushgarden@gmail.com

PO Number: 511 30TH AVE	Terms: ACH 7 Days 3%	FOB:
Sales Rep: Tevin Atkinson	Ordered: 1/9/2019	Ship Via: Oak Harbor Freight Lines, Inc
PackList: 1281215	Shipped: 1/9/2019	Order: 1907033

Order Line	PartNum-Description	Qty	Unit Price	Ext Price	Terms Cap	Line Total
2	700833 / Quest DEH 3000R Wall Mounted Humidistat	9	\$206.00	\$1,854.00	0 %	\$1,854.00
4	746712 / Black Ops Carbon Filter 10 in x 39 in 1400 CFM	12	\$132.50	\$1,590.00	3 %	\$1,590.00

Item Total: \$3,444.00

Misc Charge Total: -

Sales Tax Total: -

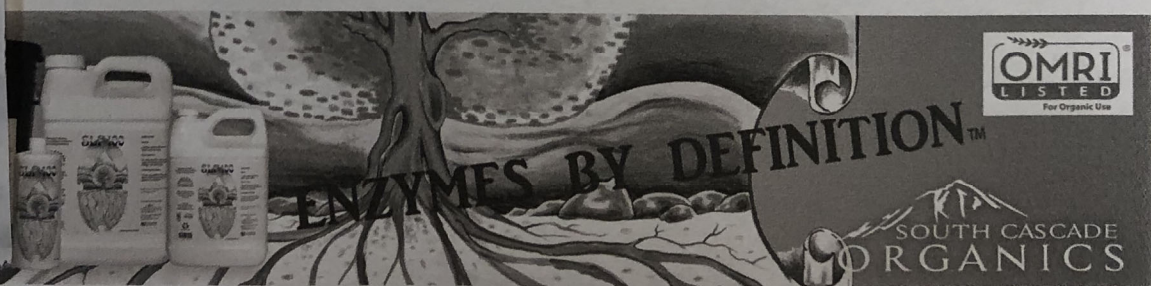
Terms Discount Total: -\$47.70

Pay By 1/16/2019: \$3,396.30

Pay After 1/16/2019: \$3,444.00

1,938.48 +
133.96 +
601.01 +
2,673.45 *

*del
FFP
invoice*
Shipping





FAST FREIGHT
Guam and Puerto Rico



ADDITIONAL INFORMATION AND RULES THAT MAY AFFECT YOUR SHIPMENT, PLEASE CHECK OUR WEBSITE AT WWW.AMERICANFAST.COM OR CALL US AT 1-800-642-6664

TO GREEN LIFE SUPPLY 511 30TH AVE FAIRBANKS, AK 99701 ZONE:8 907-795-0515	484238	FROM HAWTHORNE HYDROPONICS LLC 3204 NW 38TH CIRCLE VANCOUVER, WA 98660	BILL TO GREEN THUMB GARDEN CENTER 409 COLLEGE RD FAIRBANKS, AK 99701
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Pallet	HAZ	LOT #	Description of Goods	CUBE
1		2179055AFF	GARDEN SUPPLIES	40

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and the shipper, if applicable, otherwise to the rates, classifications and rules that have been established available to the shipper, on request. The property described below is received in apparent good order, except as noted (contents and condition of contents of packages unknown), marked, consigned and destined as shown and agrees to carry to destination, if on its route, or otherwise to deliver to another carrier on the route to destination. Every service by the carrier hereunder shall be subject to all the conditions not prohibited by law, whether contained, including the conditions on the back hereof, which are hereby agreed by the shipper and accepted for himself and his assigns.

TRAILER	SAIL DATE	P.O. or REFERENCE NUMBER
645380	2/13/2019	511 30TH AVE
TERMS	C.O.D. INFORMATION	

COMMENTS
PAID 2-11-18 CH# 1906 INV-19077370

Liability Limitation for damage on this shipment may be applicable. See 49 USC 14706(c). Unless otherwise agreed to in advance between AFF and owner of the goods. Carrier's liability shall be limited as stated on the back hereof and Carrier's Tariff. Arbitration applies to all Shipments.

NOTATIONS (Customer's Receiving Notes)

SHIPPER CERTIFICATION This is to certify that the above-named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the Department of Transportation.	CARRIER CERTIFICATION Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the Department of Transportation emergency response guidebook or equivalent document in the vehicle.	CONSIGNEE CERTIFICATION The above described property is received and accepted in good count and condition verified, except as otherwise noted. Lading/Delivery Receipt at the time of receipt by Consignee.
Signature _____ Date _____ Print Name _____	Signature _____ Date _____ Print Name _____	Signature _____ Date _____ Print Name _____

Your PO: 511 30TH AVE

Green Thumb Garden Center 30th Ave
511 30th Ave
Fairbanks, AK 99701
907-347-3420

Customer ID: GREECENT3

Qty	BO Qty	Ship Qty	Ship Date
0	100		
0	0	9	1/9/2019
0	40		
0	0	12	1/9/2019

Date Received: _____



Notice of Violation

Email

(3AAC 306.805)

This form, all information provided and responses are public documents per Alaska Public Records Act AS 40.25

Date: 6/26/19

License #/Type: 10958

Standard Cultivation

Designated Licensee: Nathan Davis

AMCO Case#:

DBA: Green Life Supply LLC

Premises Address: 511 30th Ave, Fairbanks, AK 99701

Mailing Address: 511 30th Ave, Fairbanks, AK 99701

This is a notice to you as licensee that an alleged violation has occurred. If the Marijuana Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

Note: This is not an accusation or a criminal complaint.

As of 6/25/2019, Green Life Supply LLC, 10958, Standard Cultivation, you were delinquent on your marijuana excise tax liability.

You have 30 days to resolve this matter with the Department of Revenue. If the delinquency is not resolved, an accusation will be brought to the Marijuana Control Board.

Your attention is directed to: AS 17.38.010(b)(2) legitimate, taxpaying business people, and not criminal actors, will conduct sales of marijuana; 3 AAC 306.480. Marijuana tax to be paid; 3 AAC 306.810. Suspension or revocation of license; AS 43.61.030(b). Marijuana cultivation facility fails to pay tax; AS 43.05.230(e) DOR can publish list of taxpayer(s) who failed to pay their taxes.; 15 AAC 61.020. License revocation and suspension.

3 AAC 306.805 provides that upon receipt of a Notice of Violation, a licensee may request to appear before the board and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice. A licensee may respond, either orally or in writing, to the Notice.

IT IS RECOMMENDED THAT YOU RESPOND IN WRITING TO DOCUMENT YOUR RESPONSE FOR THE MARIJUANA CONTROL BOARD.

***Please send your response to the address below and include your Marijuana Establishment License Number in your response.**

Alcohol & Marijuana Control Office
ATTN: Enforcement
550 W. 7th Ave, Suite 1600
Anchorage, Alaska 99501
amco.enforcement@alaska.gov

Issuing Investigator: J. Hoelscher

Received by:

SIGNATURE:



SIGNATURE:

Delivered VIA: Email

Date:

From: [Nathan Davis](#)
To: [Davies, Jason M \(CED\)](#)
Subject: Re: NOV Delinquency in Tax 10958
Date: Wednesday, June 26, 2019 11:40:21 AM
Attachments: [image001.png](#)

We are delivering payment tomorrow

On Wed, Jun 26, 2019 at 11:36 AM Davies, Jason M (CED) <jason.davies@alaska.gov> wrote:

Hello-

Please see attached notice of violation. Please provide payment of delinquent tax or payment plan within 30 days of this notice of violation.

Thank you,



Jason M. Davies
Criminal Justice Technician I

AMCO Enforcement
Alcohol & Marijuana Control Office

550 W. 7th Ave, Suite 1600

Anchorage, AK 99501

Office (907) 754-3410

jason.davies@alaska.gov

CITY OF FAIRBANKS PUBLIC SAFETY

PIPE AND LEAF- 3546 AIRPORT WAY

08/24/2018-08/23/2019

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
19002988	08/16/2019 22:58:25	SI - FOLLOW-UP	3546 AIRPORT WAY	S8	RPT	08/16/2019 23:01:41
19002988	08/05/2019 22:41:37	FRAUD/FORGERY	3546 AIRPORT WAY	S8	RPT	08/05/2019 23:24:40
19002193	06/12/2019 20:37:30	PAST THEFT - BRAVO	3546 AIRPORT WAY	O17	RPT	06/12/2019 22:16:24
19001920	05/27/2019 22:15:58	THEFT - DELTA	3546 AIRPORT WAY	O5	RPT	05/27/2019 23:22:28

Total Number of Events Listed: 4

CITY OF FAIRBANKS PUBLIC SAFETY

GREEN LIFE SUPPLY, LLC- 511 30TH AVE

08/24/2018-08/23/2019

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	05/08/2019 07:50:21	ALARM BURGLARY -	511 THIRTIETH AVE	O1	NRP	05/08/2019 08:11:47
19001371	04/22/2019 16:11:27	VERBAL DOMESTIC DIST	511 THIRTIETH AVE	O4	RPT	04/22/2019 16:59:16
	03/22/2019 14:19:02	REDDI	511 THIRTIETH AVE		COMM	03/22/2019 14:52:40

Total Number of Events Listed: 3

CITY OF FAIRBANKS PUBLIC SAFETY

NORTHLINK, LCC- 1550 CUSHMAN ST, SUITE B

08/24/2018-08/23/2019

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	05/25/2019 23:39:09	SI - FIELD CONTACT	1550 S CUSHMAN ST	S8	NRP	05/25/2019 23:45:42
	03/28/2019 17:11:26	SI - SECURITY CHECK	1550 S CUSHMAN ST	L7	NRP	03/28/2019 17:23:14
19000960	03/19/2019 22:13:59	REDDI	1550 S CUSHMAN ST	O2	RPT	03/20/2019 00:17:09
	03/04/2019 02:01:03	10-36	1550 S CUSHMAN ST	S5	WARN	03/04/2019 02:04:02
	02/25/2019 01:31:58	AOA - NON URGENT -	1550 S CUSHMAN ST	O23	NRP	02/25/2019 01:51:02
	02/11/2019 18:40:44	SUSPICIOUS PERSON -	1550 S CUSHMAN ST		DUP	02/11/2019 18:42:50
19000503	02/11/2019 18:39:30	TRESPASS/UNWANTED -	1550 S CUSHMAN ST	O4	RPT	02/11/2019 21:20:19
	02/08/2019 14:50:54	TRESPASS/UNWANTED -	1550 S CUSHMAN ST	S11	SUBL	02/08/2019 15:25:13
	10/28/2018 18:20:14	PAST THEFT - BRAVO	1550 S CUSHMAN ST		CALL	10/28/2018 18:43:42
	10/19/2018 23:44:05	SI - SECURITY CHECK	1550 S CUSHMAN ST	O3	NRP	10/19/2018 23:48:09
	09/13/2018 18:20:13	TRESPASS/UNWANTED -	1550 S CUSHMAN ST	O39	NRP	09/13/2018 18:34:38
	09/03/2018 12:41:57	911 HANG-UP - CHARLIE	1550 S CUSHMAN ST	O7	NRP	09/03/2018 13:13:01
18003169	09/01/2018 21:52:42	TRESPASS/UNWANTED -	1550 S CUSHMAN ST	S8	RPT	09/01/2018 22:25:09

Total Number of Events Listed: **13**

CITY OF FAIRBANKS PUBLIC SAFETY

FAIRBANKS CANNABIS- 29 COLLEGE RD, SUITE 8C

08/24/2018-08/23/2019

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
19002918	08/20/2019 10:53:17	SI - FOLLOW-UP	29 COLLEGE RD	O22	RPT	08/20/2019 12:00:00
19002198	08/15/2019 16:44:25	SI - FOLLOW-UP	29 COLLEGE RD	O22	NRP	08/15/2019 16:52:07
19002918	08/15/2019 15:57:27	SI - FOLLOW-UP	29 COLLEGE RD	O22	NRP	08/15/2019 16:52:27
	07/27/2019 13:51:40	DISTURBANCE VERBAL	29 COLLEGE RD	O1	NRP	07/27/2019 14:18:15
	07/18/2019 17:36:47	DUI - MOVING - DELTA	29 COLLEGE RD	S3	NRP	07/18/2019 18:20:42
	06/18/2019 18:08:17	DISTURBANCE -	29 COLLEGE RD		CALL	06/18/2019 18:19:31
19002243	06/12/2019 18:46:26	PAST VEHICLE THEFT -	29 COLLEGE RD	DESK	DUP	06/16/2019 11:14:30
	04/29/2019 14:29:50	SI - FOLLOW-UP	29 COLLEGE RD	O7	NRP	04/29/2019 14:36:14
	04/08/2019 12:04:25	SUSPICIOUS	29 COLLEGE RD	O15	NRP	04/08/2019 13:33:01
19000908	03/16/2019 07:45:06	POSSIBLE COMM BURG -	29 COLLEGE RD	O7	RPT	03/16/2019 08:47:19
19000511	02/12/2019 15:33:37	ROBBERY - BUSINESS -	29 COLLEGE RD	O22	RPT	02/12/2019 18:57:51
19000027	01/03/2019 11:28:27	PAST VEHICLE THEFT -	29 COLLEGE RD	O15	RPT	01/03/2019 12:27:02
	11/29/2018 15:31:35	ALARM BURGLARY -	29 COLLEGE RD	O1	FAB	11/29/2018 15:47:42
	09/27/2018 05:21:25	10-36	29 COLLEGE RD	O32	WARN	09/27/2018 05:24:47
	09/20/2018 18:39:22	SI - FOLLOW-UP	29 COLLEGE RD	O1	NRP	09/20/2018 18:43:36


Total Number of Events Listed: **15**

MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor Jim Matherly and City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Application for Marijuana License Transfer – Controlling Interest Only

DATE: September 19, 2019

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of controlling interest for the following marijuana license:

License Type: Marijuana Product Manufacturing Facility, License #16006
 DBA: Arctic Bakery, LLC
 Licensee/Applicant: Arctic Bakery, LLC
 Physical Location: 1409 Well Street, Fairbanks AK

Corp/LLC Agent:	Address	Phone	Date/State of Ltd Partner/Corp	Good standing?
Arctic Bakery, LLC David Lanning	1409 Well Street Fairbanks, AK 99701	(907) 460-1557	11/06/17 – Alaska	Yes

Member/Officer/Director:	Address	Phone	Title/Shares (%)
David C. Lanning	PO Box 470 Ester, AK 99725	(907) 460-1557	Member/Manager 12.5%
Sandra M. Lanning	PO Box 470 Ester, AK 99725	(907) 987-9508	Member 12.5%
Robert G. Parr	PO Box 10326 Fairbanks, AK 99710	(907) 378-7142	Member 25%
Shawn C. Evans	346 Crystal Road Fairbanks, AK 99712	(907) 378-4791	Member 25%
Morgan H. Evans	1409 Well Street Fairbanks, AK 99701	(907) 378-4719	Member 25%

NOTE: This is a transfer of controlling interest only. The transfer involves a change in ownership percentage from Brian Simpson 25%, David Lanning 6.25%, Morgan Evans 12.5%, Nellie Scott 25%, Robert Parr 12.5%, Sandra Lanning 6.25% and Shawn Evans 12.5% to David Lanning 12.5%, Sandra Lanning 12.5%, Robert Parr 25%, Shawn Evans 25% and Morgan Evans 25%.

Pursuant to FGC Sec. 14-215(a), the Council must determine whether to protest the marijuana license action after holding a public hearing. The City Clerk has complied with the advertising requirement set forth in FGC Sec. 14-214(c)(1).

There are no departmental-recommended protests to the transfer of this license.



Alaska Marijuana Control Board
Marijuana Establishment
Form MJ-17c: License Transfer Application

What is this form?

This form must be used to initiate a transfer of ownership of a marijuana establishment license under 3 AAC 306.045. This transfer application must be completed and submitted to AMCO's main office, along with all necessary supplemental documents and fees listed in **Form MJ-17b: License Transfer Application Checklist**, before a transfer of ownership, including a change that affects the controlling interest of an entity, will be considered by the Marijuana Control Board.

Please note that licensees seeking to change controlling interest of an entity that owns multiple licenses must submit a separate completed copy of this form and the required supplemental documents and fees for each license.

Section 1 – Transferor Information

Enter information for the *current* licensee and licensed establishment.

Licensee:	Arctic Bakery, LLC	License Number:	16006		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	Arctic Bakery, LLC				
Premises Address:	1409 Well St				
City:	Fairbanks	State:	Alaska	ZIP:	99701
Email:	david@arcticbakery.com				
Local Government:	City of Fairbanks				

- Regular ownership transfer Transfer of controlling interest in the licensed entity

Section 2 – Transferee Information

Enter information for the *new* applicant seeking to be licensed. The business license # should be issued for the DBA listed below, and held by the transferee.

Licensee:	Arctic Bakery, LLC	Alaska Entity #	10071254		
Mailing Address:	1409 Well St				
City:	Fairbanks	State:	AK	ZIP:	99701
Doing Business As:	Arctic Bakery, LLC				
Business License #:	1061979	Business Phone:	907-460-1557		
Designated Licensee:	David C. Lanning				
Contact Email:	david@arcticbakery.com	Phone #	907-460-1557		



Form MJ-17c: License Transfer Application

Section 3 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 4. If any entity official is another entity, you must include the AK Entity # of that entity in the Entity Official Name field, attach a separate completed copy of this page that breaks down the ownership information for that entity, and submit the supplemental documents and fingerprint fees listed on Form MJ-17b required for each individual entity official. Entity documents must be submitted for each entity listed on this form.

If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, list each *officer or director, and owner of any of the corporation's stock.*
- If the applicant is a limited liability company, list each *member holding any ownership interest and each manager.*
- If the applicant is a partnership or limited partnership, list each *partner holding any interest and each general partner.*

Entity Official Name:	David C. Lanning				
Title(s):	Member/Manager	Phone:	907-460-1557	% Owned:	12.5
Email:	david@arcticbakery.com				
Mailing Address:	PO Box 470				
City:	Ester	State:	AK	ZIP:	99725

Entity Official Name:	Sandra M. Lanning				
Title(s):	Member	Phone:	907-987-9508	% Owned:	12.5
Email:	lanningak@acsalaska.net				
Mailing Address:	PO Box 470				
City:	Ester	State:	AK	ZIP:	99725

Entity Official Name:	Robert G. Parr				
Title(s):	Member	Phone:	907-378-7142	% Owned:	25
Email:	hnddrm.bobp@gmail.com				
Mailing Address:	PO Box 10326				
City:	Fairbanks	State:	AK	ZIP:	99710

Entity Official Name:	Shawn C. Evans				
Title(s):	Member	Phone:	907-378-4791	% Owned:	25
Email:	sce@realtyalaska.com				
Mailing Address:	346 Crystal Road				
City:	Fairbanks	State:	AK	ZIP:	99712

Entity Official Name:	Morgan H. Evans				
Title(s):	Member	Phone:	907-378-4719	% Owned:	25
Email:	morganevans40@gmail.com				
Mailing Address:	1409 Well St.				
City:	Fairbanks	State:	AK	ZIP:	99701



Form MJ-17c: License Transfer Application

Section 4 – Other Licenses

Ownership and financial interest in other marijuana establishments: Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other marijuana establishment that is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, which license number(s), and license type(s):

Section 5 – Authorization

Communication with AMCO staff: Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

Jana Weltzin, JDW, LLC - Attorney and employees

Section 6 – Transferee Certifications

Read the line below, and then sign your initials in the box to the right of the statement: Initials

I certify that all proposed licensees (as defined in 3 AAC 306.020) have been listed on this application. *dcl*

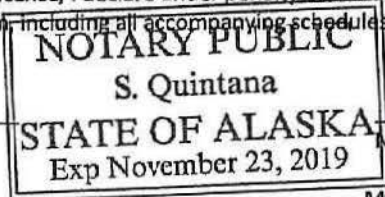
Completed copies of all required documents and fees listed on Form MJ-17b are attached to this form. *dcl*

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued. *dcl*

I agree to provide all information required by the Marijuana Control Board in support of this application. *dcl*

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this form, including all accompanying schedules and statements, is true, correct, and complete.

David C. Lanning
Signature of transferee
David C. Lanning
Printed name of transferee



S. Quintana
Notary Public in and for the State of Alaska.
My commission expires: 11/23/19

Subscribed and sworn to before me this 16 day of June, 2019.



Form MJ-17c: License Transfer Application

Section 4 – Other Licenses

Ownership and financial interest in other marijuana establishments:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other marijuana establishment that is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, which license number(s), and license type(s):

[Empty box for disclosure]

Section 5 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

Jana Weltzin, JDW, LLC - Attorney and employees

Section 6 – Transferee Certifications

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all proposed licensees (as defined in 3 AAC 306.020) have been listed on this application.

[Initials]

Completed copies of all required documents and fees listed on Form MJ-17b are attached to this form.

[Initials]

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

[Initials]

I agree to provide all information required by the Marijuana Control Board in support of this application.

[Initials]

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this form, including all accompanying schedules and statements, is true, correct, and complete.

Sandra Lanning
Signature of transferee

NOTARY PUBLIC
S. Quintana
STATE OF ALASKA
Exp November 23, 2019

[Signature]
Notary Public in and for the State of Alaska.

Sandra M. Lanning
Printed name of transferee

My commission expires: 11/23/19

Subscribed and sworn to before me this 6 day of June, 2019.



Form MJ-17c: License Transfer Application

Section 4 – Other Licenses

Ownership and financial interest in other marijuana establishments:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other marijuana establishment that is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, which license number(s), and license type(s):

[Empty box for disclosure]

Section 5 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

Jana Weltzin, JDW, LLC - Attorney and employees

Section 6 – Transferee Certifications

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all proposed licensees (as defined in 3 AAC 306.020) have been listed on this application.

RGP

Completed copies of all required documents and fees listed on Form MJ-17b are attached to this form.

RGP

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

RGP

I agree to provide all information required by the Marijuana Control Board in support of this application.

RGP

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this form, including all accompanying schedules and statements, is true, correct, and complete.

Robert G. Parr

Signature of transferee

Robert G. Parr

Printed name of transferee

NOTARY PUBLIC
S. Quintana
STATE OF ALASKA
Exp November 23, 2019

S. Quintana

Notary Public in and for the State of Alaska.

My commission expires: 11/23/19

Subscribed and sworn to before me this 6 day of June, 2019.



Alaska Marijuana Control Board
Form MJ-17c: License Transfer Application

Section 4 – Other Licenses

Ownership and financial interest in other marijuana establishments:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other marijuana establishment that is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, which license number(s), and license type(s):

[Empty box for disclosure]

Section 5 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

Jana Weltzin, JDW, LLC - Attorney and employees

Section 6 – Transferee Certifications

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all proposed licensees (as defined in 3 AAC 306.020) have been listed on this application.

SE

Completed copies of all required documents and fees listed on Form MJ-17b are attached to this form.

SE

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

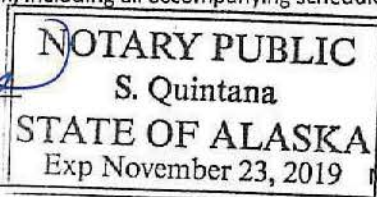
SE

I agree to provide all information required by the Marijuana Control Board in support of this application.

SE

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this form, including all accompanying schedules and statements, is true, correct, and complete.

Shawn C. Evans
 Signature of transferee



S. Quintana
 Notary Public in and for the State of Alaska.

Shawn C. Evans
 Printed name of transferee

My commission expires: 11/23/2019

Subscribed and sworn to before me this 3 day of June, 2019.



Form MJ-17c: License Transfer Application

Section 4 – Other Licenses

Ownership and financial interest in other marijuana establishments:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other marijuana establishment that is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, which license number(s), and license type(s):

[Empty box for disclosure]

Section 5 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

Jana Weltzin, JDW, LLC - Attorney and employees

Section 6 – Transferee Certifications

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all proposed licensees (as defined in 3 AAC 306.020) have been listed on this application.

Completed copies of all required documents and fees listed on Form MJ-17b are attached to this form.

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I agree to provide all information required by the Marijuana Control Board in support of this application.

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of transferee

Morgan H. Evans
Printed name of transferee



Notary Public in and for the State of Alaska, Washington

My commission expires: 12-30-2020

Subscribed and sworn to before me this 3 day of June, 2019.



Form MJ-17c: License Transfer Application

Section 7 - Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of unsworn falsification that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) approve of the transfer of this license, and that the information on this form is true, correct, and complete.

Brian Simpson

Signature of transferor

Brian Simpson

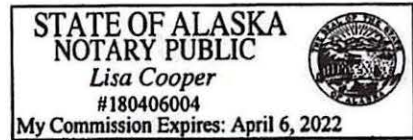
Printed name of transferor

Lisa Cooper

Notary Public in and for the State of Alaska.

My commission expires: 4/6/22

Subscribed and sworn to before me this 30 day of May, 2019.



Nellie Scott

Signature of transferor

Nellie Scott

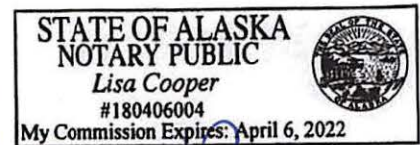
Printed name of transferor

Lisa Cooper

Notary Public in and for the State of Alaska.

My commission expires: 4/6/22

Subscribed and sworn to before me this 30 day of May, 2019.



David C. Lanning

Signature of transferor

DAVID C. LANNING

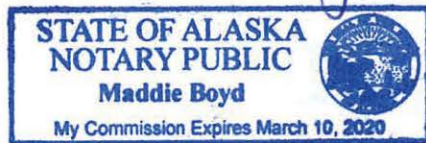
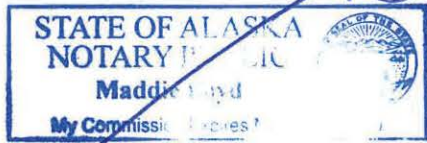
Printed name of transferor

Lisa Cooper

Notary Public in and for the State of Alaska.

My commission expires: 3/10/2020

Subscribed and sworn to before me this 20th day of August, 2019.



RESOLUTION NO. 4891

A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO ACCEPT FUNDS FROM THE ALASKA DIVISION OF HOMELAND SECURITY FOR THE FFY2019 EMERGENCY MANAGEMENT PERFORMANCE GRANT

WHEREAS, the City of Fairbanks received notification from the Alaska Division of Homeland Security and Emergency Management that the City of Fairbanks was awarded Emergency Management Performance Grant (EMPG) funds to enhance response capabilities; and

WHEREAS, the City of Fairbanks will use funds to enhance emergency planning and operations; and

WHEREAS, the City of Fairbanks was awarded \$7,000 and a required match of \$7,000 will be provided through in-kind personnel costs.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for accepting funds on behalf of the City for this grant.

PASSED and APPROVED this 23rd day of September 2019.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4891

Abbreviated Title: FFY2019 EMERGENCY MANAGEMENT PERFORMANCE GRANT ACCEPTANCE

Department(s): FIRE DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Contracts	Personnel	Total
Personnel Wages & Benefits			\$14,000	\$14,000
				\$0
				\$0
				\$0
				\$0
				\$0
TOTAL	\$0	\$0	\$14,000	\$14,000

FUNDING SOURCE:	Equipment	Contracts	Personnel	Total
Alaska Department of Homeland Security (Federal Funds)			\$7,000	\$7,000
Fire Department General Funds (Budgeted)			\$7,000	\$7,000
				\$0
TOTAL	\$0	\$0	\$14,000	\$14,000

The City does not anticipate additional costs associated with this project. This grant provides funds which offset cost of hours spent on emergency planning and operations. The \$7,000 match will come from in-kind personnel costs.

Reviewed by Finance Department:

Initial cp

Date 9/12/2019

RESOLUTION NO. 4892

A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO ACCEPT FUNDS FROM THE ALASKA HIGHWAY SAFETY OFFICE FOR FFY2020 DUI TRAFFIC ENFORCEMENT UNIT

WHEREAS, the City of Fairbanks has been notified by the Alaska Highway Safety Office that the City of Fairbanks was awarded \$142,919 to address specific traffic safety priority areas; and

WHEREAS, the City of Fairbanks was awarded funds for local law enforcement, particularly in the apprehension of DUI offenders; and

WHEREAS, the City of Fairbanks received positive citizen feedback regarding continued traffic enforcement, and this program is highly regarded by the Alaska Highway Safety Office due to reductions in fatal crashes in the Fairbanks area; and

WHEREAS, the City of Fairbanks is required to provide a match in the amount of \$142,919 and plans to provide the required match through in-kind personnel costs.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for accepting funds on behalf of the City for this grant.

PASSED and APPROVED this 23rd day of September 2019.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

**CITY OF FAIRBANKS
FISCAL NOTE**

I. REQUEST:

Ordinance or Resolution No: 4892

Abbreviated Title: ALASKA HIGHWAY SAFETY OFFICE FFY2020 DUI TRAFFIC UNIT

Department(s): POLICE DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Building	Personnel	Total
Personnel Wages & Benefits (Traffic Unit Officer - Grant)			\$142,919	\$142,919
Personnel Wages & Benefits (Traffic Unit Supervisor)			\$142,919	\$142,919
				\$0
				\$0
				\$0
TOTAL	\$0	\$0	\$285,838	\$285,838

FUNDING SOURCE:	Equipment	Building	Personnel	Total
Alaska Highway Safety Office Grant (Federal Funds)			\$142,919	\$142,919
Police Department General Funds			\$142,919	\$142,919
				\$0
TOTAL	\$0	\$0	\$285,838	\$285,838

The City will use in-kind personnel costs to meet the match requirements for this grant.

Reviewed by Finance Department: Initial cp Date 9/12/2019

ORDINANCE NO. 6113

**AN ORDINANCE AMENDING THE 2019 OPERATING
AND CAPITAL BUDGETS FOR THE FOURTH TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2019 operating and capital budget.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. There is hereby appropriated to the 2019 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2019 and ending December 31, 2019 (see pages 2 and 3) [amendments shown in **bold** font; deleted text or amounts in ~~strikethrough~~ font]:

GENERAL FUND

REVENUE	COUNCIL APPROPRIATION	INCREASE (DECREASE)	AMENDED APPROPRIATION
Taxes, (all sources)	\$ 21,706,047	\$ (172,000)	\$ 21,534,047
Charges for Services	5,386,902	185,000	5,571,902
Intergovernmental Revenues	1,278,659	2,700	1,281,359
Licenses & Permits	1,659,883	10,000	1,669,883
Fines, Forfeitures & Penalties	550,000	-	550,000
Interest & Penalties	215,500	-	215,500
Rental & Lease Income	139,835	-	139,835
Other Revenues	221,000	580,000	801,000
Other Financing Sources	2,141,580	110,000	2,251,580
Total revenue appropriation	<u>\$ 33,299,406</u>	<u>\$ 715,700</u>	<u>\$ 34,015,106</u>
EXPENDITURES			
Mayor Department	\$ 658,414	\$ -	\$ 658,414
Office of the City Attorney	213,471	-	213,471
Office of the City Clerk	414,404	-	414,404
Finance Department	925,795	-	925,795
Information Technology	2,112,545	-	2,112,545
General Account	4,813,573	490,000	5,303,573
Police Department	6,878,036	-	6,878,036
Dispatch Center	2,555,054	-	2,555,054
Fire Department	6,902,182	-	6,902,182
Public Works Department	8,649,001	-	8,649,001
Engineering Department	805,502	-	805,502
Building Department	722,705	-	722,705
Total expenditure appropriation	<u>\$ 35,650,682</u>	<u>\$ 490,000</u>	<u>\$ 36,140,682</u>
Estimated general fund balance	\$ 12,190,033	\$ -	\$ 12,190,033
Increase (Decrease) to fund balance	235,009	225,700	460,709
Encumbrance carryforward	(586,285)	-	(586,285)
Transfer to other funds	(2,000,000)	-	(2,000,000)
2019 estimated unassigned balance	<u>\$ 9,838,757</u>	<u>\$ 225,700</u>	<u>\$ 10,064,457</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.

\$ 7,228,136

CAPITAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	INCREASE (DECREASE)	AMENDED APPROPRIATION
Transfer from Permanent Fund	\$ 607,082	\$ -	\$ 607,082
Transfer from General Fund	2,400,000	-	2,400,000
Public Works	250,000	-	250,000
Garbage Equipment Reserve	259,632	-	259,632
Building	10,000	-	10,000
Police	180,000	-	180,000
Dispatch	215,000	-	215,000
Fire	330,447	-	330,447
IT	251,000	-	251,000
Property Repair & Replacement	145,000	-	145,000
Total revenue appropriation	<u>\$ 4,648,161</u>	<u>\$ -</u>	<u>\$ 4,648,161</u>
 <u>EXPENDITURES</u>			
Public Works Department	\$ 1,542,810	\$ -	\$ 1,542,810
Garbage Equipment Reserve	726,302	-	726,302
Engineering	41,325	-	41,325
Dispatch	75,000	-	75,000
Police Department	326,417	-	326,417
Fire Department	769,329	-	769,329
IT Department	349,895	-	349,895
Road Maintenance	1,182,328	150,000	1,332,328
Property Repair & Replacement	720,990	91,000	811,990
Total expenditure appropriation	<u>\$ 5,734,396</u>	<u>\$ 241,000</u>	<u>\$ 5,975,396</u>
Estimated capital fund balance	\$ 11,498,199	\$ -	\$ 11,498,199
Increase (Decrease) to fund balance	(2,013,977)	(241,000)	(2,254,977)
Encumbrance Carryforward	(1,072,258)	-	(1,072,258)
Transfer from General fund	2,000,000	-	2,000,000
2019 estimated fund balance	<u>\$ 10,411,964</u>	<u>\$ (241,000)</u>	<u>\$ 10,170,964</u>

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2019 and ending December 31, 2019.

SECTION 3. The effective date of this ordinance shall be the 14th day of October 2019.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE
ORDINANCE NO. 6113
AMENDING THE 2019 OPERATING AND CAPITAL BUDGETS
FOR THE FOURTH TIME

General Fund
\$715,700 Increase in Revenue
\$490,000 Increase in Expenditures

Revenue

1. Tax Revenue

- (\$172,000) decrease in real property taxes

2. Charges for Services

- \$5,000 increase for copy charges
- \$250,000 increase for ambulance services
- \$25,000 increase for fire protection services
- (\$10,000) decrease for alarm system billing
- \$115,000 increase for dispatch services
- (\$200,000) decrease for engineering grant recovery

3. Intergovernmental Revenues

- \$14,100 increase for State of Alaska municipal assistance
- (\$6,000) decrease for electric and phone tax share
- \$1,200 increase for liquor license tax share
- (\$6,600) decrease for Rest Easy PILT

4. License and Permits

- \$8,000 increase for business license
- \$2,000 increase for commercial refuse license

5. Other Revenue

- \$150,000 increase for interest income
- \$430,000 increase for PERS on-behalf contributions

6. Other Financing Sources

- \$110,000 increase for sale of assets

Expenditures

1. Mayor & Council
2. City Attorney's Office
3. City Clerk's Office
4. Finance Department
5. Information Technology
6. General Account
 - \$50,000 increase for electric costs
 - \$10,000 increase for credit card fees
 - \$430,000 increase for PERS on-behalf expenditures
7. Police Department
8. Dispatch
 - Reclass \$87,000 from salary savings to other outside contracts for Westnet Alerting maintenance contract and Motorola annual maintenance contract
9. Fire Department
10. Public Works
 - Change one Laborer position to Facilities Laborer for an additional annual cost of \$9,854; this cost will be absorbed from salary savings (refer to Letter of Agreement, page 8)
11. Engineering
12. Building Department

Capital Fund
\$0 Increase in Revenue
\$241,000 Increase in Expenditures

Revenue

1. Other Financing Sources

Expenditures

1. Public Works
2. Garbage Equipment Reserve
3. Engineering Department
4. Police Department
5. Fire Department
6. IT Department
7. Road Maintenance
 - \$150,000 increase for D Street based on bid submissions
8. Property Repair & Replacement
 - (\$36,000) decrease for Lazelle Snow Storage site project; this project will be completed in 2020
 - Reclass \$20,028 from Fire Station 1 renovations to security cameras project for cameras at the fuel tank station and electrical services for power to impound lot and fuel island
 - \$127,000 increase to patch and paint City Hall building

Letter of Agreement
City of Fairbanks (Employer)

and

Fairbanks AFL-CIO Crafts Council (Union)

THE CITY (Employer) AND AFL-CIO Crafts Council (Union) HEREBY AGREE AS FOLLOWS:

The parties to this MOA have agreed to adopt the position of Facility Laborer to the current approved CBA. The position will be reflected as below to include the revised package rate.

The following language will be added to the current CBA:

Article 23

The following language will be added:

Section 23.5 The laborer assigned to work with the trade specialists to maintain buildings and facilities will be re-classified as a facility laborer with a new corresponding job description reflective of actual job functions, skills, abilities and minimum requirements and a new wage.

Package Rate	Health	Pension	PAC/CAF	Base Wage
48.00	6.40	12.61	0.20	28.79

The above change will take effect November 1, 2019.

Signed this _____ day of _____ 2019.

(City of Fairbanks)

(Union)

By: _____


Title: _____

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor
Subject: Request for Concurrence – FNSB Planning Commission
Date: September 16, 2019



One of the three City-recommended seats on the FNSB Planning Commission was vacated with the resignation of Michael Stepovich on May 28, 2019. The term for the position will expire on December 31, 2019.

FNSB Code of Ordinances Section 4.80.010(A) states:

Members (of the Planning Commission) shall be appointed by the borough mayor, subject to confirmation by the assembly. The appointments of members from the cities shall be selected from a list of recommendations submitted to the borough mayor by the city councils.

I hereby request your concurrence to recommending the following list of candidates to Mayor Ward to fulfill the remainder of the term of Seat C on the Planning Commission:

1. Jason McComas-Roe, application and resume attached
2. Shane Koester, application attached

Thank you.

dds/



FNSB - PLANNING COMMISSION

BOARD DETAILS

OVERVIEW

SIZE 3 Seats

TERM LENGTH 3 Years

TERM LIMIT N/A

The powers and duties of the Fairbanks North Star Borough (FNSB) Planning Commission are as outlined in FNSBC Chapter 4.80.



DETAILS

BOARD/COMMISSION CHARACTERISTICS

The FNSB Planning Commission shall consist of 11 members. Commission membership shall be apportioned so that the number of members from the cities of Fairbanks and North Pole reflects the proportion of the Borough population residing within those cities as determined by the Borough Assembly from time to time. Members shall be appointed by the Borough Mayor, subject to confirmation by the Assembly. The appointments of members from the cities shall be selected from a list of recommendations submitted to the Borough Mayor by the City Councils. Members appointed from outside the cities shall be as representative of the various geographic areas of the Borough as practical. The Borough Mayor, Planning Director and Engineer shall be ex officio members of the Commission with privilege of the floor but shall have no vote on any matter. In addition to the eligibility and qualifications requirements in FNSBC 4.04.040, the assembly shall not confirm the appointment or selection of a local elected official serving on the assembly or a mayor. Any sitting planning commissioner who is elected or appointed as an assembly member or mayor shall resign as a planning commissioner on or prior to being sworn in to the new position.

MEETINGS

The Commission shall annually elect from its membership a chairman and vice chairman and shall adopt rules for the conduct of its meetings. Robert's Rules of Order (newly revised) shall apply unless different rules are adopted by the Commission and approved by the Assembly. Meetings of the Commission are public in accordance with AS 44.62 and minutes shall be kept. Minutes of the Commission shall be filed with the Borough Clerk. Records of the Commission shall be retained as public records within the Planning Department. Six members of the Commission shall constitute a quorum. All Commission actions shall be by vote of a majority of the Commission's membership who are present and voting.

ENACTING LEGISLATION

FNSBC 4.80.010 - 4.80.060

ENACTING LEGISLATION WEBSITE

<http://bit.ly/2A7yw11>

JOINT COMMISSION DETAILS

The Planning Commission is a FNSB Commission with appointments from multiple jurisdictions. Only City-recommended seats are listed on the City's membership roster. If there is a vacancy for one of the two City-recommended seats, you may apply through this website. For a complete member listing, visit the Fairbanks North Star Borough website at <http://fnsb.us/>.

EMAIL THE COMMISSION MEMBERS

N/A

Profile

J T _____ McComas-Roe _____
First Name Last Name

Email Address

Street Address

Suite or Apt

Fairbanks _____
City

AK _____
State

Postal Code

Mailing Address

Are you a City of Fairbanks resident? *

Yes

Primary Phone

Alternate Phone

SCOTTIE'S PLUMBING _____ Manager _____
Employer Job Title

Which Boards would you like to apply for?

FNSB - Planning Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

As a local business person and a concerned citizen of the City, I would like to become more involved in our community. I understand there will be, shortly, a city vacancy on the Planning Commission. I feel that I could be of use to the city in this capacity, simply as someone who strives to be thoughtful, deliberative and considerate.

Please provide a brief personal biography in the space below, or attach a resume.

Please see attached.

Upload a Resume _____

List any professional licenses or training you believe are relevant to the seat you are applying for.

None.

Biographical Information

J T McComas-Roe

Mailing address:

Fairbanks, Alaska 99707

Physical address:

Fairbanks, Alaska 99701

Manager, Roe Mechanical Company, DBA Scottie's Plumbing of Fairbanks

Present Civic Affiliations:

Fairbanks North Star Borough Platting Board
Appointed Board Member

City of Fairbanks Board of Plumbing Examiners
Appointed Board Member

City of Fairbanks Public Safety Commission
Appointed Commissioner

Past Civic Experience:

Kiwanis Club of Boonville, Missouri
Past President

State of Colorado Rural Consortium Workforce Board
Appointed Board Member

State of Colorado Region 9 Workforce Board
Appointed Board Member

Youth Baseball of Southwest Colorado
Volunteer Board Member

La Plata County, Colorado Fairgrounds Commission
Appointed Commissioner

Kiwanis Club of Durango, Colorado
Past Vice President

Profile

Shane Koester
First Name Last Name

[Redacted]
Email Address

[Redacted]
Street Address

[Redacted]
Suite or Apt

Fairbanks
City

AK
State

[Redacted]
Postal Code

Mailing Address

[Redacted]

Are you a City of Fairbanks resident? *

Yes

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

US Army
Employer

Telecommunications Mechanic
Job Title

Which Boards would you like to apply for?

FNSB - Planning Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

I'm interested in how my neighborhood and our city is developed through the planning and zoning process. I worked with a group of folks from my neighborhood collecting signatures for a petition that was delivered to the Downtown Plan working group explaining what we would like to see happen to our area of the city. Through this process, I developed an interest in being more involved and would like to continue that involvement on the Planning Commission. I would be honored to serve if given the opportunity.

Please provide a brief personal biography in the space below, or attach a resume.

I retired after 21 years in the US Air Force. My primary job was a Telephone Maintenance Craftsman that programmed/installed telephones, circuits and trunks. During that time I also worked as an Instructor in the career field, Performance evaluator ensuring DoD telecom standards were met at various locations throughout Europe and a First Sergeant seeing to the health, safety and welfare of the Airman in my unit. After retiring in 2014, I started work on Ft Wainwright as a Telecom Mechanic and am still currently holding that position. I'm originally from Iowa and married my wife Kim while station at Eielson AFB in 1997. We have three children and live in the Slaterville subdivision.

Upload a Resume

List any professional licenses or training you believe are relevant to the seat you are applying for.

Masters of Business Administration- University of Phoenix 2014

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor
Subj: Request for Concurrence – Clay Street Cemetery Commission
Date: September 18, 2019

The term of Seat D on the Clay Street Cemetery Commission currently filled by Mr. Frank Turney expired on August 31, 2019.

Mr. Turney wishes to continue serving on the Commission. I hereby request your concurrence to the following **re-appointment**:

Mr. Frank Turney Seat D Term to Expire: August 31, 2022

Mr. Turney's application is attached.


Thank you.


dds/





CLAY STREET CEMETERY COMMISSION

BOARD DETAILS

 OVERVIEW

 **SIZE** 8 Seats

 **TERM LENGTH** 3 Years

 **TERM LIMIT** N/A

The Clay Street Cemetery Commission shall advise the City Council and Mayor regarding the restoration, improvement, and maintenance of the Clay Street Cemetery. It shall provide and update a long-term plan for the cemetery.



DETAILS

BOARD/COMMISSION CHARACTERISTICS

The Clay Street Cemetery Commission shall consist of seven members, three of whom must be residents of the City, appointed by the Mayor and confirmed by the City Council. One member shall be active in the study of Fairbanks history, one member shall have experience or interest in maintaining the cemetery and five members shall represent the community at large (or four members shall be at-large representatives if a Council Member is appointed to the Commission). The City Public Works Director shall be an ex-officio member of the Commission. Appointed members shall serve a three-year term. A chairperson shall be selected from among the Commission's members.

MEETINGS

The Commission shall conduct regular public meetings, including public hearings required as a condition of receipt of grants. If authorized by the City Council, the Commission may convene into executive session in accordance with state law.

ENACTING LEGISLATION

FGC 2-485 through 2-488

ENACTING LEGISLATION WEBSITE

<http://bit.ly/2lJa2Yf>

JOINT COMMISSION DETAILS

N/A

EMAIL THE COMMISSION MEMBERS

claystreetcemeterycommission@fairbanks.us

Profile

Frank _____ Turney _____
First Name Last Name

Email Address

Street Address

Suite or Apt

Fairbanks _____
City

AK _____
State

Postal Code

Mailing Address

Are you a City of Fairbanks resident? *

None Selected

Primary Phone

Alternate Phone

Self-employed _____
Employer

Caretaker at Clay Street Cemetery & Snowshoveler _____
Job Title

Which Boards would you like to apply for?

Clay Street Cemetery Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

Over 16 years working at the Clay Street Cemetery and has served on the Commission since being appointed by Mayor Terry Strle

Please provide a brief personal biography in the space below, or attach a resume.

Well known community activist

Upload a Resume

List any professional licenses or training you believe are relevant to the seat you are applying for.

June 18th, 2019

Board of Plumbing Examiners

Minutes

Meeting location and time: Council Chambers, 800 Cushman St., 12:00pm

Agenda:

Review recent examination results covering Ordinances 5830, 5837 and 5838 as adopted by the Fairbanks City Council.

Members Present: Clem Clooten, Kraig Hogenson, Mike Davis and Sean Randal

Meeting convened at 12:00 with the reading of the minutes of the prior meeting. A call to accept the minutes was made. Minutes were accepted as read. A discussion over the recent test results and review and scoring was made. A letter to the test candidate(s) will be sent by Board Chairman Kraig Hogenson.

A question was raised about when the City of Fairbanks might adopt the 2018 Building Codes.

Motion to adjourn was seconded. Meeting ended 1:00pm.

Board Chairman,



Kraig Hogenson



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING MINUTES – JULY 10, 2019
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:00 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Chair Aldean Kilbourn (Seat C) presiding and with the following members in attendance:

Members Present: George Dalton, Seat A
 Michael Gibson, Seat B
 Frank Turney, Seat D
 Julie Jones, Seat E
 Karen Erickson, Seat F

Absent: Vacant, Seat G

Also Present: Emily Braniff, Deputy City Clerk
 Jeff Jacobson, Public Works Director

APPROVAL OF MEETING MINUTES

a) Regular Meeting Minutes April 3, 2019

Ms. Jones, seconded by **Mr. Gibson**, moved to APPROVE the meeting minutes.

Chair Kilbourn called for objection, and hearing none, so ORDERED.

APPROVAL OF AGENDA

Mr. Gibson, seconded by **Ms. Erickson**, moved to APPROVE the agenda.

Chair Kilbourn called for objection, and hearing none, so ORDERED.

COMMUNICATIONS TO COMMISSION

City Attorney Paul Ewers gave a background of the City's involvement in the reinternment of the remains thought to be that of Chief Nagita in September of 2015.

UNFINISHED BUSINESS

a) Marker Order Update

Ms. Jones reported the markers have been ordered and will be delivered to Public Works for storage upon arrival.

b) Clay Street Cemetery Commission Balance Sheet

Commission members spoke of ideas for projects to use the 2018 Hotel/Motel Discretionary Fund Grant disbursement, ideas to include fencing, signage, and signage posts.

OPEN AGENDA


Commission members discussed the need to change the signage on Cushman Street to better direct people to the cemetery.


NEXT MEETING DATE

The next regular meeting of the Clay Street Cemetery Commission is scheduled for Wednesday, August 7, 2019.

ADJOURNMENT

Mr. Gibson, seconded by **Mr. Dalton**, moved to ADJOURN the meeting. There being no objection, the meeting was ADJOURNED at 6:02 p.m.


Aldean Kilbourn, Chair *Chair*


Emily Braniff, CMC, Deputy City Clerk

Transcribed by: EB