



FAIRBANKS CITY COUNCIL
AGENDA NO. 2018–21
REGULAR MEETING OCTOBER 22, 2018
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

It is the mission of the City of Fairbanks to provide quality essential services to all City residents to ensure Fairbanks is a vibrant place to live, work, thrive, and visit.

REGULAR MEETING
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- *a) Regular Meeting Minutes of July 9, 2018

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following Liquor License Application for Transfer of Ownership and Location. Public Testimony will be taken and limited to three minutes.

Type: Package Store, License #704
DBA: Costco Wholesale #1342
Applicant: Costco Wholesale Corporation
48 College Road, Fairbanks

From: Gavoras Liquor #2 / Market Basket, Inc.
1255 Airport Way, Fairbanks

- b) The Fairbanks City Council will hear interested citizens concerned with the following application for a New Marijuana Concentrate Manufacturing Facility License. Public Testimony will be taken and limited to three minutes.

Type: Marijuana Concentrate Manufacturing Facility, #15814
DBA: Tanana Herb Company, LLC
Applicant: Tanana Herb Company, LLC
Address: 1200 Well Street, Fairbanks, Alaska

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6085 – An Ordinance Amending Fairbanks General Code Sections 2-260 and 2-261 by Adding Real Asset Infrastructure Classifications, a Hedge Fund Beta Investment Tool, and Consistency in Index Language in the City Permanent Fund Investment Policy. Introduced by Council Member Therrien. **SECOND READING AND PUBLIC HEARING.**

- b) Ordinance No. 6086 – An Ordinance to Amend the 2011 – 2013 Collective Bargaining Agreement Between the City of Fairbanks and the Public Safety Employees Association (PSEA). Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

12. 2018 MUNICIPAL ELECTION

- a) Certification of the 2018 Municipal Election Results
- b) Council Members' Comments

BRIEF TRANSITION RECESS

- c) Oaths of Office

13. NEW BUSINESS

- *a) Resolution No. 4848 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the Alaska Division of Homeland Security for the FFY2018 State Homeland Security Program. Introduced by Mayor Matherly.
- *b) Resolution No. 4849 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the Alaska Division of Homeland Security for the FFY2018 Emergency Management Performance Grant. Introduced by Mayor Matherly.
- *c) Resolution No. 4850– A Resolution Authorizing the City of Fairbanks to Accept Funds from the United States Department of Homeland Security for the FFY2017 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program. Introduced by Council Member Therrien.
- *d) Resolution No. 4851 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Homeland Security for the FFY2018 Assistance to Firefighters Grant Program. Introduced by Mayor Matherly.
- *e) Resolution No. 4852 – A Resolution Reaffirming the Alaska Statehood Act and Its Section 28(a) 90 Per Centum Provision Regarding Oil Royalties and Reaffirming City of Fairbanks Resolution No. 3701. Introduced by Council Member Cleworth.
- *f) Ordinance No. 6087 – An Ordinance Amending the 2018 Operating and Capital Budgets for the Third Time. Introduced by Mayor Matherly.

- *g) Ordinance No. 6088 – An Ordinance Authorizing Conveyance of Easement Requested by the Alaska Department of Transportation and Public Facilities for the Fairbanks Cushman Street Bridge Project. Introduced by Mayor Matherly.

14. DISCUSSION ITEMS (Information and Reports)

- a) 2019 Budget Review Proposed Meeting Schedule
- b) City Council Member Committee Assignments
- c) Committee Reports

15. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Permanent Fund Review Board Meeting Minutes of August 22, 2018

16. COUNCIL MEMBERS' COMMENTS

17. CITY CLERK'S REPORT

18. CITY ATTORNEY'S REPORT

19. EXECUTIVE SESSION

- a) Regional Fire Training Center Claims
- b) PSEA Labor Negotiations
- c) IBEW Labor Negotiations

20. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, JULY 9, 2018
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 7:00 p.m. on the above date, following a 6:00 p.m. Work Session for an Alaska LNG Project Update, to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: June Rogers, Seat B
Valerie Therrien, Seat C
Jonathan Bagwill, Seat D
Jerry Cleworth, Seat E
David Pruhs, Seat F

Absent: Joy Huntington, Seat A (excused)

Also Present: Margarita Bell, Controller
Paul Ewers, City Attorney
D. Danyielle Snider, City Clerk
Jeff Jacobson, Public Works Director
Stephanie Johnson, Dispatch Center Manager
Carmen Randle, Chief Financial Officer
Angela Foster-Snow, HR Director
Eric Jewkes, Police Chief
Jim Styers, Fire Chief
Christina Rowlett, Risk/Purchasing Agent
Jeff Whipple, Engineer II
Michael Laughlin, Account Specialist
Patsy Bernier, Account Specialist

City Clerk Danyielle Snider read the Mission Statement of the City of Fairbanks.

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor Matherly asked Mr. Pruhs to lead the Flag Salutation.

CITIZENS' COMMENTS ON CONSENT AGENDA ITEMS

Mayor Matherly called for Public Testimony and, hearing none, declared Public Testimony closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Bagwill, seconded by **Ms. Therrien**, moved to APPROVE the Agenda and Consent Agenda.

Mayor Matherly called for objection and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda into the record.

SPECIAL ORDERS

- a) The Fairbanks City Council heard interested citizens concerned with the following Liquor License Application for Transfer of Location and Name Change:

Type: Beverage Dispensary, License #2847
DBA: Goldie's AK
Applicant: Nash Holland, LLC
659 5th Avenue, Fairbanks
From: No DBA / Nash Holland, LLC
No Premises

Mr. Pruhs, seconded by **Ms. Rogers**, moved to WAIVE PROTEST on the Liquor License Application for Transfer of Location and Name Change.

Kara Nash, 659 5th Avenue, Fairbanks – Ms. Nash spoke to the history of the liquor license and to their search for a location. She explained why she wanted to go into the catering business and why the license would be attached to the trailer.

Mr. Pruhs asked how Ms. Nash found the location for her business. Ms. Nash stated she had never known the location was there until she stumbled upon it. **Mr. Pruhs** asked about the mobility of her business; Ms. Nash explained when the trailer is at the premises, the business will be open, and when it is offsite the premises will be closed. She explained that she would like to turn the homeless viaduct into a thriving business.

Mr. Cleworth expressed confusion and asked if they will be parking the trailer into the old fire station. Ms. Nash explained that she intends to work at events, but weddings usually do not happen during the week; she stated that they plan to have the premises open during the week.

Ms. Therrien asked if alcohol is going to be sold out of the Airstream trailer; Ms. Nash replied affirmatively. **Ms. Therrien** asked where the patrons would be, and Ms. Nash stated that orders would be placed from the window of the Airstream. She stated the Airstream would be parked inside the structure when the business is open.

Ms. Rogers asked if Ms. Nelson's plan is in compliance with the ABC Board; Ms. Nelson replied affirmatively. **Ms. Rogers** shared concern about serving alcohol inside the trailer and not being able to keep an eye on patrons. Ms. Nash stated she would bring extra staff in to help keep eyes on patrons in the establishment.

Mr. Pruhs asked if there was a fence all the way around the facility; Ms. Nash stated there is a barrier fence around the whole location.

Ms. Therrien asked how many employees she would have in the outdoor consumption area and whether she intended to have a bouncer. Ms. Nash stated she could not say how many staff she would have onsite, because she does not know what her hours of operation will be.

Ms. Rogers stated she wants assurance of careful planning to ensure the safety of patrons. Ms. Nelson stated she would have enough staff to keep everyone safe during business hours.

Ryan Holland, 306 Slater Drive, Fairbanks – Mr. Holland stated they would like to expand the event center business by providing an alcohol catering business. He stated they must open a location in order to keep their liquor license, but they would like to focus on offsite catering. He stated he is trying to bring life into an older building in the downtown area. He stated he has been working with the EPA and neighboring businesses, and they had unanimous approval by the Borough Assembly. He assured the Council that the process is being done correctly.

Mr. Bagwill asked whether they need special permits for catering alcohol offsite; Mr. Holland explained that permitting is required for each offsite event.

Ms. Therrien asked about staffing of the outdoor area of the premises; Mr. Holland stated the outdoor space would be clearly marked with fencing, and that the area would be controlled. **Ms. Therrien** asked how long it may take to get a Certificate of Occupancy; Mr. Holland stated he is working with the Building Department but has not received word yet.

Mr. Cleworth asked if they were required to have two entrances/exits; Mr. Holland stated that would be up to the Building Department.

Ms. Rogers shared concern about the business being held to the same standard as others. Mr. Holland stated they intend to do everything they can to ensure all rules are followed. He stated he would not be staffing the outside location when it is extremely cold. **Ms. Rogers** spoke to the importance of security of all patrons.

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney suggested the City obtain a liquor license to allow consumption at City Hall since the Mayor is so into alcohol licenses.

Allyson Lambert, 986 Coppet Street, Fairbanks – Ms. Lambert stated she is attending the meeting on behalf of Dance Theater Fairbanks (DTF), and they support the license and the proposed business. She stated the bay they will be occupying has been vacant for some time, and it will be nice to have the space occupied. She stated she looks forward to working with Goldies AK.

Mr. Pruhs asked Ms. Lambert to speak to concerns about the young patrons of her building being in such close proximity to the proposed premises. Ms. Lambert stated the premises is not accessible from the theater, and children would not be exposed to alcohol.

Shoshana Kun, 326 Wedgewood Drive, Fairbanks – Ms. Kun wished the owners good luck with their business venture but stated that she does not agree with the establishment. She stated she is not comfortable because it is not well-lit, it is too close to children, and the downtown area does not need another bar. She stated that she is worried about the children involved with F.L.O.T. Jr. being exposed to the consumption of alcohol.

Michael Laughlin, 800 Cushman Street, Fairbanks – Mr. Laughlin stated he is the Treasurer of F.L.O.T. and assured the Council that the organization does not take part in alcohol-catered events where children are involved.

Adam Nash, 306 Slater Drive, Fairbanks – Mr. Nash stated he is the third partner of Nash Holland, LLC and shared that they are starting a new, small business downtown. He stated DTF has been very helpful in allowing them to make upgrades to accommodate their Airstream trailer. He stated Lavelle's, Lavelle's Taphouse, and Hoodoo Brewery all have unstaffed outdoor spaces and spoke to security measures being taken to secure the location. He explained that having a business in that location would create security because it is currently vacant.

Mr. Pruhs stated the license they purchased had a shady past and that the Council would be keeping a close eye on it.

Ms. Therrien asked whether an event catered at the Theater could be open to the alcohol premises and serve onsite. Mr. Nash stated that has been discussed, but it would have to be approved by the ABC Board.

Hearing no more requests for public comment, **Mayor Matherly** declared Public Testimony closed.

Ms. Therrien, seconded by **Mr. Pruhs**, moved to AMEND the motion to protest by changing it to PROTEST the Liquor License Application for Transfer of Location and Name Change until the Building Department issues a Certificate of Occupancy.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND THE MOTION TO WAIVE PROTEST BY CHANGING IT TO PROTEST THE LIQUOR LICENSE APPLICATION FOR TRANSFER OF LOCATION AND NAME CHANGE UNTIL THE BUILDING DEPARTMENT ISSUES A CERTIFICATE OF OCCUPANCY AS FOLLOWS:

YEAS: Bagwill, Cleworth, Rogers, Therrien, Pruhs

NAYS: None

ABSENT: Huntington

Mayor Matherly declared the MOTION CARRIED.

Mr. Bagwill asked Police Chief Eric Jewkes if there were reports of crime in the area. Chief Jewkes stated there is no history of problems in the area; he stated it has been a vacant location.

Mr. Cleworth spoke against having a new liquor establishment so close to the downtown area but stated that he would give them the opportunity.

Ms. Rogers echoed Mr. Cleworth's statements about not being excited to have another bar downtown but that she is very excited about working with the owners as she has in the past.

Mayor Matherly stated he is happy the license is out of the old owner's hands.

Mr. Pruhs stated he is excited about the new concept of the business; he stated he is also happy to have the license out of the old owner's hands and into those who wish to do honest work.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO PROTEST THE LIQUOR LICENSE APPLICATION FOR TRANSFER OF LOCATION AND NAME CHANGE UNTIL THE BUILDING DEPARTMENT ISSUES A CERTIFICATE OF OCCUPANCY AS FOLLOWS:

YEAS: Therrien, Rogers, Pruhs, Bagwill, Cleworth

NAYS: None

ABSENT: Huntington

Mayor Matherly declared the MOTION CARRIED.

b) The Fairbanks City Council heard interested citizens concerned with the following application for a New Marijuana Testing Facility License:

Type: Marijuana Testing Facility, License #15124

DBA: Fairbanks Analytical Testing, LLC

Applicant: Fairbanks Analytical Testing, LLC

Address: 1521 Stacia Street, Suite A, Fairbanks, Alaska

Mr. Pruhs, seconded by **Ms. Therrien**, moved to PROTEST the New Marijuana Testing Facility License until a Certificate of Occupancy is issued by the Building Department.

Joyce Parks, 913 15th Avenue, Fairbanks – Ms. Parks spoke in favor of the marijuana testing facility because it would bring jobs to the community. She stated having a lab in the Interior will create competition in the industry; she indicated that it will cut travel costs for local businesses.

Frank Turney, 369 6th Avenue, Fairbanks – Mr. Turney spoke in favor of the cannabis testing facility. He stated he would like the ABC Board to lift the limit on cannabis levels in edibles.

Shoshana Kun, 326 Wedgewood Drive, Fairbanks – Ms. Kun spoke in favor of having a cannabis testing facility in the City of Fairbanks because it will create jobs and safety.

Hearing no more requests for public comment, **Mayor Matherly** declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO PROTEST THE NEW MARIJUANA TESTING FACILITY LICENSE UNTIL A CERTIFICATE OF OCCUPANCY IS ISSUED BY THE BUILDING DEPARTMENT AS FOLLOWS:

YEAS: Rogers, Bagwill, Therrien, Pruhs, Cleworth

NAYS: None
ABSENT: Huntington
Mayor Matherly declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

a) Special Reports

Garry Hutchison, Kohler, Schmitt & Hutchison, 714 4th Avenue, Fairbanks – Mr. Hutchison stated he attended a Finance Committee meeting on June 5, 2018 when the financial reports for the City were complete. He stated they had not yet received the audit paperwork from the State, but because they expected the numbers to be clean, they proceeded with their audit. He stated the City of Fairbanks is in good financial standing with a good financial statement. He stated that there were no disagreements with management, and they have received a management representation letter to the effect. Mr. Hutchison spoke to the status of the Risk Fund, General Fund, and the Permanent Fund and stated the Permanent Fund earnings were the highest ever in 2017. He spoke to the PERS program and the good trend it has seen in the past year. He stated the mill rate increase will fill the hole that has been created from all the contamination costs.

Mr. Cleworth asked about the reduction of the PERS system; Mr. Hutchison stated that the extension of the repayment period a few years back and the good level of the market has had a big effect.

Mayor Matherly thanked Mr. Hutchison for his report. He stated he hoped everyone had a good Independence Day and reported he spent time that day at Pioneer Park. He thanked the Police Department for putting on the annual Sergeant Brandt “Run from the Cops” event. He thanked the Clerk’s Office for all their efforts to keep citizens informed about the municipal election.

UNFINISHED BUSINESS

- a) Ordinance No. 6078 – An Ordinance Amending the 2018 Operating and Capital Budgets for the Second Time. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

Ms. Therrien, seconded by **Ms. Rogers**, moved to ADOPT Ordinance No. 6078.

Mr. Pruhs, seconded by **Ms. Therrien**, moved to SUBSTITUTE Ordinance No 6078, as Amended, for Ordinance No. 6078.

Mayor Matherly called for objection, and hearing none, so ORDERED.

Mayor Matherly asked Public Works Director Jeff Jacobson to come forward for a staff report. Mr. Jacobson spoke about the snow storage site the City purchased and the subsequent demolition of the old Reflection’s building. He reported that he has an estimate of \$156,000

from CEI to demolish the building, but he thought his department could do it for much less. He asked the Council to consider what should be done with the dilapidated building.

Mayor Matherly called for Public Testimony and, hearing none, declared Public Testimony closed.

Mr. Pruhs, seconded by **Ms. Therrien**, moved to AMEND Ordinance No. 6078 by increasing Public Works expenditures by \$35,000.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6078 BY INCREASING PUBLIC WORKS EXPENDITURES BY \$35,000 AS FOLLOWS:

YEAS: Pruhs, Therrien, Cleworth, Bagwill, Rogers

NAYS: None

ABSENT: Huntington

Mayor Matherly declared the MOTION CARRIED.

Mr. Pruhs, seconded by **Mr. Bagwill**, moved to AMEND Ordinance No. 6078, as Amended, by removing the Plans Reviewer position from the Fire Department budget, a decrease of \$53,000.

Mr. Pruhs stated he is looking to remove the Plans Reviewer line item because the Building Department should be able to take care of plan review. He stated he is taking a hard look at the Building Department because it continues to lose money. He stated there are not enough projects in the City to keep the Department operating. He stated that fire suppression is related to plumbing, and the department already has a Plumbing Inspector.

Mayor Matherly asked Fire Chief Jim Styers to come forward for a staff report. Chief Styers explained there is more to fire plans examining than knowledge of plumbing. He stated fire suppression and fire detection systems are covered by the International Fire Code, not the International Building Code. **Mr. Pruhs** asked Chief Styers if he was saying the Building Department is incapable of performing fire plans examination; Chief Styers stated they do not hold the certifications needed for plan review. **Mr. Pruhs** asked why the Council is spending \$16,000 a year on training if they are unable to perform such tasks; Chief Styers stated he could not speak to the Building Department budget. Chief Styers shared his concern with plans getting hung up in review and contractors not being to get to projects because of it. **Mr. Pruhs** stated he would withdraw his motion but that he would be taking a very hard look at the Building Department. He indicated that until a qualified candidate could be hired for the position, it may be best to contract the Fire Department plan review.

Mr. Pruhs, with the concurrence of the Second, WITHDREW the motion to AMEND Ordinance No. 6078, as Amended, by removing the Plans Reviewer position from the Fire Department budget, a decrease of \$53,000.

Mr. Cleworth asked Chief Styers if he had an individual or a company in mind to perform the work. Chief Styers stated he has been talking with a couple different companies that have fire protection engineers on staff who could perform the reviews. He stated he has been working with the Finance Department and the Purchasing Agent to put together an RFP.

Chief Financial Officer Carmen Randle stated the \$53,000 would cover the remainder of 2018, and they would have to do further review to determine future costs. She stated the goal is to get someone hired for the position, but they need to budget to keep the position open. Chief Styers stated even if they hired the perfect candidate right away, extensive training would still be necessary to obtain all the certifications needed.

Mr. Cleworth asked City Attorney Paul Ewers if the Council has the ability to transfer the plans review function to the Building Department or if they were contractually bound to keep it in the Fire Department. Mr. Ewers stated that if the Building Department does not have the expertise to perform the plan reviews for the Fire Department, the function would have to remain in the Fire Department. Chief Styers stated the Fairbanks Firefighters Union (FFU) contract states that there will be one person from the union in the Fire Prevention Office.

Mr. Cleworth asked Mr. Jacobson to come forward for a staff report on the Packer Barn Ventilation bid that came in at \$95,000. Mr. Jacobson stated he has only budgeted \$60,000 for the project. Mr. Jacobson stated they could not award the bid for the work because he did not have the funds for the contract. **Mr. Cleworth** asked when it would go back out to bid if the ordinance passed; Mr. Jacobson stated he would be able to move forward relatively quickly.

Mr. Cleworth asked about the line item for \$8,000 for the two pedestrian counters; he stated that it was supposed to be a grant-funded project, but it is now costing the City money. Ms. Randle stated she received an email from City Engineer Bob Pristash explaining that the project is grant-funded, but the grant did not include labor costs. Ms. Randle read Mr. Pristash's email into the record. **Mayor Matherly** asked Ms. Randle how much the grant was for; Ms. Randle stated she did not have that information readily available.

Ms. Rogers stated the pedestrian counter is one of the projects that has been discussed significantly and is an important project to move forward.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6078, AS AMENDED, AS FOLLOWS:

YEAS: Bagwill, Therrien, Pruhs, Cleworth, Rogers

NAYS: None

ABSENT: Huntington

Mayor Matherly declared the MOTION CARRIED and Ordinance No. 6078, as Amended, ADOPTED.

- b) Ordinance No. 6079 – An Ordinance Ratifying a Labor Agreement Between the City of Fairbanks and the Fairbanks Firefighters Union, IAFF Local 1324. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

Ms. Therrien, seconded by **Mr. Bagwill**, moved to ADOPT Ordinance No. 6079.

Ms. Therrien, seconded by **Ms. Rogers**, moved to SUBSTITUTE Ordinance No. 6079, as AMENDED, for Ordinance No. 6079.

Mayor Matherly called for objection, and hearing none, so ORDERED.

Mayor Matherly called for Public Testimony and, hearing none, declared Public Testimony closed.

Mr. Bagwill, seconded by **Ms. Therrien**, moved to POSTPONE Ordinance No. 6079, as Amended, until the next Regular Council meeting.

Mr. Cleworth spoke against postponing the ordinance; he stated the Council needs further discussion on the contract in Executive Session. He indicated that the three-year cost is over a million dollars, and he does not believe anyone considered that before introducing the ordinance. He stated that postponing it delays negotiations. He commented that all the information was not provided or discussed at the last Finance Committee meeting.

Ms. Therrien stated that Chief of Staff Mike Meeks has not been available for discussions, so postponing the ordinance may be the right path forward. She stated that the Council should be given more time to review the proposed substitute before moving forward to a vote.

Mr. Pruhs stated the Council should vote on the ordinance; he shared that he would be voting against it because all the numbers have not been reviewed. He stated the ordinance should be taken back to Executive Session for a serious discussion about the fiscal impacts. He stated at the last Finance Committee meeting, new information was presented; he stated he believes it would be irresponsible for any Council Member to vote for ratification. He stated he is not against giving the FFU a fair contract, but it has not been properly vetted as it should have been.

Mayor Matherly stated it was not discussed at the last Finance Committee meeting because new numbers were just presented for review. He spoke in favor of postponing the ordinance for another meeting so that it could be discussed at a Finance Committee meeting.

Mr. Bagwill spoke of his willingness to postpone the ordinance; he indicated he would like more information before voting on the ordinance.

Ms. Rogers spoke to all of the extenuating circumstances that have occurred relating to the contract and the subsequent ordinance; she spoke to why she would be in favor of postponement.

Mayor Matherly stated he would like to get full support of the Council on postponement.

Mr. Cleworth explained that there is nothing the Council can do if they postpone the ordinance, and they need to vote it down and go back in to Executive Session to discuss the contract.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE ORDINANCE NO. 6079 TO THE NEXT REGULAR COUNCIL MEETING AS FOLLOWS:

YEAS: Bagwill, Therrien, Rogers
NAYS: Pruhs, Cleworth

ABSENT: Huntington
Mayor Matherly declared the MOTION CARRIED.

CITIZENS' COMMENTS

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney stated he enjoyed the picnic at Pioneer Park for the Fourth of July celebration and spoke of the incident of a man with a machete at the park. He spoke of transparency between the administration, the police, and the public. He spoke against limiting public comment to only three minutes and spoke in favor of moving public comment back to the beginning of the meeting. Mr. Turney accused the Council of trying to stifle his freedom of speech, and he read aloud the definition of “stifle” for the record. He reported that The Grass Station has an accessible public restroom.

Christian Hood, P.O. Box 83091, Fairbanks – Ms. Hood apologized for not making it to the last Council meeting and reported on some of the community events Good, LLC had been a part of recently. She stated her cultivation and retail business employs 30 people and that they are two weeks away from being able to offer healthcare to their employees. She stated she has been in contact with Housing and Homeless Coordinator Mike Sanders about other potential volunteer projects around the community.

Mr. Cleworth asked Ms. Hood about her cultivation facility; Ms. Hood reported that her cultivation facility is outside the City limits but is in the Borough. **Mr. Cleworth** asked where she sends her products for testing. Ms. Hood stated that her products are sent to CannTest in Anchorage. She stated that she is loyal to the business and will continue to do business with them. **Mr. Cleworth** asked about discrepancies between testers and asked how the industry was dealing with it. Ms. Hood stated the testing facilities are regulated by the Alcohol and Marijuana Control Office (AMCO), and they deal with those types of issues.

Shoshana Kun, 326 Wedgewood Drive, Fairbanks – Ms. Kun thanked the Council for their service to the community and thanked Ms. Hood for the charitable contributions she has made. She spoke to some of the service projects she has been a part of and commented that she is amazed by how many wonderful people there are in the community.

Victor Buberger, P.O. Box 58192, Fairbanks – Mr. Buberger congratulated the Mayor for achieving his goals of moving public comment to the end of the meeting and reducing the time limit of citizens’ comments to three minutes. He suggested that instead of giving bonuses to the Police Department, the Mayor should help out citizens and build a public restroom in the City. He stated the City should allow for volunteer firefighters like the rest of the Borough instead of being bossed around by the union.

Michael Farrell, P.O. Box 72822, Fairbanks – Mr. Farrell asked Mayor Matherly how he could work at all of the banks in town but not be able to get the numbers right on the FFU contract. He stated that postponing the FFU ordinance is just dodging a vote that does not make sense. He stated the Council needs to go back to the drawing board on the FFU contract. He stated that all the money saved by former Mayor Cleworth’s administration is being squandered, and pretty soon Fairbanks will be a town with only one flashing stop light.

Darlene Herbert, 906 Woodlawn Road, Fairbanks – Ms. Herbert stated she does not know why the Council is postponing the FFU contract. She stated the Council should have voted on the ordinance. She spoke to a write-up in the paper about a young man who was made out to sound like an evil person; she commented that the police need to be people-friendly and that they have gotten away from that. She spoke of the State Troopers shooting another young Native man and stated that the police need to quit targeting Natives.

TK Kliner, 4228 Eagle Street, Anchorage – Ms. Kliner introduced herself as the Executive Director of the Public Safety Employees Association (PSEA) and stated that she has been in town for a few weeks; she reported that negotiations are going well. She stated she worked with Pat Cole, Herb Kuss, and Joe Evans some years ago.

COUNCIL MEMBERS' COMMENTS

Mr. Bagwill stated he enjoyed the Fourth of July celebration.

Mr. Cleworth thanked Ms. Snider for report to the Council; he stated that maybe it is time for the Council to take a look at City Boards and Commissions to determine what is still relevant and necessary. He stated it is easy to create commissions, but it is very hard to get rid of them.

Mr. Pruhs stated he would like to see the number of building permits issued for each permit category dating back to 2012. He stated he would like to know the length of time it takes for someone to obtain a building permit. He spoke of a police incident that occurred in his neighborhood and spoke to the professionalism of the officers involved.

Ms. Therrien thanked the Clerk's Office for the event they held in coordination with the Borough and North Pole Clerks offices. She stated she hopes lots of people run for City Council.

Ms. Rogers thanked the Work Session presenters for the information they provided to the Council. She stated she is happy to hear Chief of Staff Mike Meeks has returned to Fairbanks and is on the mend. She stated she would like to see citizens' comments returned to the beginning of the meeting.

Mr. Pruhs, seconded by **Mr. Bagwill**, moved to go into Executive Session for the purpose of discussing PSEA and IBEW Labor Negotiations.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly called for a brief recess.

EXECUTIVE SESSION

- a) PSEA Labor Negotiations
- b) IBEW Labor Negotiations

The City Council met in Executive Session to discuss PSEA and IBEW Labor Negotiations. Direction was given to the negotiating team, and no action was taken.

ADJOURNMENT

Mr. Bagwill, seconded by **Ms. Therrien**, moved to ADJOURN the meeting.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly declared the meeting adjourned at 11:16 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, CMC, CITY CLERK


Transcribed by: EB

MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor Jim Matherly and City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Application for Liquor License Transfer – Ownership and Location

DATE: October 18, 2018

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of ownership and location for the following liquor license owner:

License Type: Package Store, License #1342
 DBA: Costco Wholesale #1342
 Licensee/Applicant: Costco Wholesale Corporation
 Physical Location: 48 College Road, Fairbanks AK

Corp/LLC Agent:	Address	Phone	Date/State of Incorporation	Good standing?
Costco Wholesale Corporation Dolores Owen, c/o CT Corporation	9360 Glacier Hwy, #202 Juneau, AK 99801	907-586-3340	07/13/1984 Washington	Yes

Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.

Member/Officer/Director:	Address	Phone	Title/Shares (%)
Walter Jelinek	999 Lake Drive Issaquah, WA 98027	425-313-8100	President less than 1%
Patrick Callans	999 Lake Drive Issaquah, WA 98027	425-313-8100	Asst. Secretary, Vice President less than 1%
Jeffrey Elliott	999 Lake Drive Issaquah, WA 98027	425-313-8100	Treasurer, Vice President less than 1%
John Sullivan	999 Lake Drive Issaquah, WA 98027	425-313-8100	Secretary, Vice President less than 1%
Gail E. Tsuboi	999 Lake Drive Issaquah, WA 98027	425-313-8100	Asst. Secretary less than 1%
Richard Galanti	999 Lake Drive Issaquah, WA 98027	425-313-8100	Vice President less than 1%

If transfer application, current license information:

Current D.B.A.: Gavoras Liquor #2
 Current Licensee: Market Basket, Inc.
 Current Location: 1255 Airport Way, Fairbanks, Alaska

Pursuant to FCG Sec. 14-178, the Council must determine whether to protest the liquor license action after holding a public hearing.


Chief Jewkes has included a one-year history of public safety calls for the property referenced above; however he is not recommending protest. There are **no departmental objections** to this liquor license transfer.



MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor Jim Matherly and City Council Members
FROM: D. Danyielle Snider, CMC, City Clerk 
SUBJECT: Application for New Marijuana Concentrate Manufacturing Facility License
DATE: October 18, 2018

Attached you will find a notification from the Alcohol and Marijuana Control Office (AMCO) of an application for a new Marijuana Concentrate Manufacturing Facility License and additional information for the following applicant:

License #: 15814
License Type: Marijuana Concentrate Manufacturing Facility
D.B.A.: Tanana Herb Company, LLC
Licensee/Applicant: Tanana Herb Company, LLC
Physical Location: 1200 Well Street, Fairbanks, Alaska

Pursuant to FGC Sec. 14-214 and 3 AAC 306.060, the Council must determine whether to protest the marijuana license application after holding a public hearing.

A notice of the date, time and place of the public hearing has been mailed to all property owners within 1,000 feet of the proposed marijuana concentrate manufacturing facility, and notice of the public hearing will be advertised in the Fairbanks Daily News Miner on Friday, October 19, 2018.

The Building and Fire Departments are recommending protest of the license until a Certificate of Occupancy is issued. There are no other departmental objections to the issuance of this license.



City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715
Fax (907)459-6710

ALCOHOL AND MARIJUANA CONTROL OFFICE MARIJUANA LICENSE RESPONSE FORM

TO: FINANCE DEPARTMENT
 BUILDING DEPARTMENT
 FIRE DEPARTMENT
 POLICE DEPARTMENT

DATE: 09/13/2018

FROM: CITY CLERK'S OFFICE

RE: MARIJUANA LICENSE ACTION – New Marijuana Concentrate Manufacturing Facility

DATE NOTICE RECEIVED AT CLERKS OFFICE: 09/11/2018 (60 DAY DUE DATE 11/09/2018)

DATE RESPONSE DUE: **10/16/2018** for City Council Meeting of 10/22/2018

License #: 16091
License Type: Marijuana Concentrate Manufacturing Facility
D.B.A.: Tanana Herb Company, LLC
Licensee/Applicant: Tanana Herb Company, LLC
Physical Location: 1200 Well Street, Fairbanks, Alaska

Corp/LLC Agent:	Mailing Address	Phone	Date and State of Ltd Partner/Corp	Good standing?
Tanana Herb Company, LLC Leslea Nunley	PO Box 81772 Fairbanks, AK 99708	907-388-8023	03/15/2016 – Alaska	Yes

Member/Officer/Affiliate:	Mailing Address	Phone	Title/Shares (%)
Leslea Nunley	PO Box 81772 Fairbanks, AK 99708-1772	907-388-8023	Member, 100%

ADDITIONAL COMMENTS:

NO PROTEST:
COMMENTS

PROTEST
REASONS:

*UNTIL CERTIFICATE OF
OCCUPANCY IS ISSUED*

DEPARTMENT SIGNEE:

[Signature]
(Signature)

CLEMENS M. CLOOTEN
(Printed Name)

NOTE: THIS COMPLETED FORM MUST BE RETURNED TO THE CITY CLERK'S OFFICE
BY THE DATE INDICATED ABOVE. YOU MAY E-MAIL OR FAX (459-6710) THE FORM.



City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715

Fax (907)459-6710

ALCOHOL AND MARIJUANA CONTROL OFFICE MARIJUANA LICENSE RESPONSE FORM

- TO: FINANCE DEPARTMENT
 BUILDING DEPARTMENT
 FIRE DEPARTMENT
 POLICE DEPARTMENT

DATE: 09/13/2018

FROM: CITY CLERK'S OFFICE

RE: MARIJUANA LICENSE ACTION – New Marijuana Concentrate Manufacturing Facility

DATE NOTICE RECEIVED AT CLERKS OFFICE: 09/11/2018 (60 DAY DUE DATE 11/09/2018)

DATE RESPONSE DUE: 10/16/2018 for City Council Meeting of 10/22/2018

License #: 16091
License Type: Marijuana Concentrate Manufacturing Facility
D.B.A.: Tanana Herb Company, LLC
Licensee/Applicant: Tanana Herb Company, LLC
Physical Location: 1200 Well Street, Fairbanks, Alaska

Corp/LLC Agent:	Mailing Address	Phone	Date and State of Ltd Partner/Corp	Good standing?
Tanana Herb Company, LLC Leslea Nunley	PO Box 81772 Fairbanks, AK 99708	907-388-8023	03/15/2016 – Alaska	Yes

Member/Officer/Affiliate:	Mailing Address	Phone	Title/Shares (%)
Leslea Nunley	PO Box 81772 Fairbanks, AK 99708-1772	907-388-8023	Member, 100%

ADDITIONAL COMMENTS:

NO PROTEST:
COMMENTS

PROTEST
REASONS:

*stil under construction - permits & inspections
needed before issuing a Certificate of
occupancy.*

DEPARTMENT SIGNEE: _____

(Signature)

(Printed Name)

NOTE: THIS COMPLETED FORM MUST BE RETURNED TO THE CITY CLERK'S OFFICE
BY THE DATE INDICATED ABOVE. YOU MAY E-MAIL OR FAX (459-6710) THE FORM.
IF YOU HAVE ANY QUESTIONS CALL OUR OFFICE AT 459-6774. THANK YOU.



M E M O R A N D U M

TO: City of Fairbanks Council
FROM: D. Christine Nelson, AICP *DCN*
Community Planning Director
DATE: October 9, 2018
SUBJECT: Tanana Herb Company, LLC – Concentrate Manufacturing License #16091

Zoning

A “marijuana product manufacturing facility, limited” is a listed permitted use in the Heavy Industrial (HI) zoning district pursuant to FNSBC 18.76.020.A.1 and 18.72.020.A.20. Zoning permit # 18163 was approved to use 2,000 square feet in an existing 49,993 SF warehouse for a marijuana product manufacturing facility, limited.

The proposed method for marijuana concentration is a **rosin press** that “does not use solvents, chemicals, gases or other compounds” (AMCO Form MJ-05, Page 2). As a result, the application does not meet the definition of a “marijuana product manufacturing facility, unlimited” because it is not using “hazardous substances, volatile chemicals or explosive materials or processes, including, but not limited to, propane or butane” (FNSBC 18.04.010.B).

Buffers

FNSBC 18.96.240.A.3 addresses buffer distances for commercial marijuana establishments. More specifically, FNSBC 18.96.240.A.3.c establishes the distance of 100 feet from “youth centers, group homes serving persons ages 18 and under, public swimming pools, state licensed day care facilities, arcades, state licensed substance use treatment provider or facility providing substance abuse use treatment, church buildings and residential zones (RE, RR, SF, TF, MF, MFO).” Buffer distances are measured from the “nearest public entrance of a commercial marijuana establishment” to the “principal building containing other uses listed in subsections (A)(3)(a) through (c)” of FNSBC 18.96.240.A.3, in accordance with FNSBC 18.96.240.A.3.d.

The proposed marijuana establishment is not located within any known sensitive use buffers listed in FNSBC 18.96.240.A.3. Please see the attached map.

This memo pertains to the review of borough-required sensitive use buffers only; Community Planning did not review for state or city required buffers.



Fairbanks North Star Borough

Generic Report

PAN# 544086

Printed on: 10/09/2018

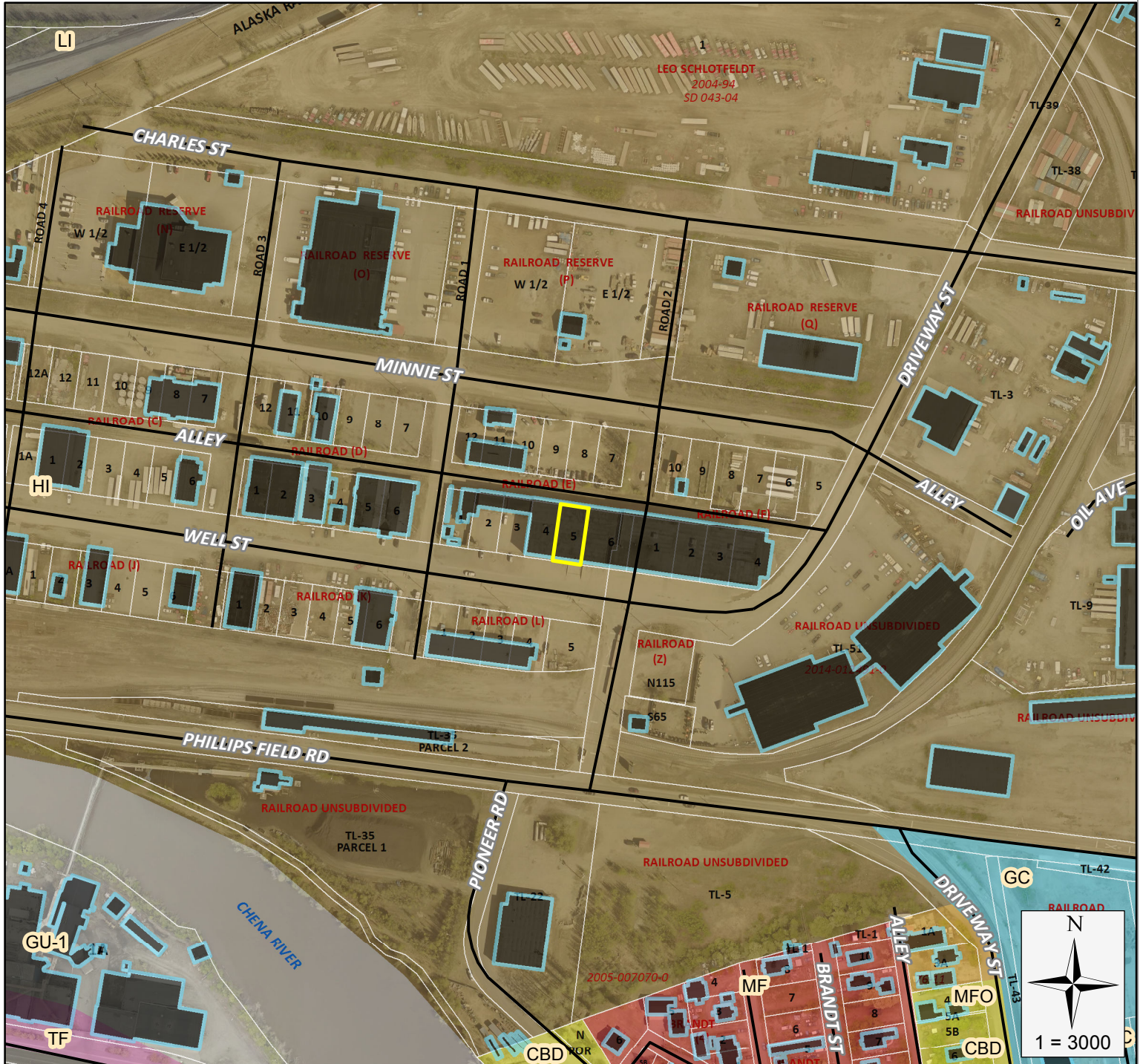
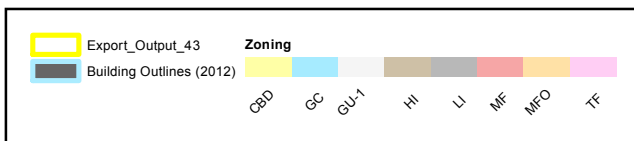


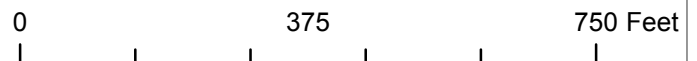
Image courtesy of: Pictometry

Property Information for PAN#: 544086

PROPERTY DESCRIPTION: Lot 5 Block E Railroad
 OWNER: Alaska Railroad Corporation [ownership], Bear Electric Inc [lease]
 SITUS ADDRESS: 1200 Well St
 ZONING: HI (100%)
 COMMUNITY PLANNING PERMITS:
 Zoning: 17888
 Zoning: 18162
 Zoning: 18163



Proximity, Zoning, and Sensitive Use Map
Tanana Herb Company, LLC
Marijuana License - New - #16091
Concentrate Manufacturing Facility





**Fairbanks North Star Borough
Department of Community Planning**

P.O. Box 71267
Fairbanks, Alaska 99707-1267

Zoning Permit Number: 18163

Phone: (907) 459-1260

Fax: (907) 459-1255

planning@co.fairbanks.ak.us

General Information

Date: 9/14/2018

Applicant: NUNLEY LESLEA

Business Name: TANANA HERB COMPANY, LLC

Telephone: (907) 388-8023

Cell Phone: N/A

Email: tananaherbcompany@gmail.com

Mailing Address: PO BOX 81772, FAIRBANKS AK 99708

Property Owner: ALASKA RAILROAD CORPORATION

Property Description: 0043672 2004 T/R ASSEMBLED NOW KNOWN AS
 0043702 2008 T/R ASSEMBLED NOW KNOWN AS
 0544086 2004 T/R ASSEMBLED NOW KNOWN AS
 0544094 2008 T/R ASSEMBLED NOW KNOWN AS
 0544108 2004 T/R ASSEMBLED NOW KNOWN AS
 0544116 2004 T/R ASSEMBLED NOW KNOWN AS
 0544124 2004 T/R ASSEMBLED NOW KNOWN AS

Site Address: 1200 WELL ST

Existing Use: Commercial Structure: Marijuana cultivation facility, indoor unlimited

Proposed Use: Commercial Structure: Marijuana product manufacturing facility, limited : 2,000 sq.ft.

Dwelling Units: 0	New: N/A	Existing: N/A	Building Type: Principal
Building Height: 28	(feet)		
Stories: 2			
Total Area of Structure: 49,993 SF	New: 0 SF	Existing: 49,993 SF	
Lot Size: 49,866 SF			

Notes: The lease area for this use is within a larger parcel, described in the provided lease document and an unrecorded plat for the "Fairbanks Terminal Reserve Depot & Leasing Area." Adequate parking meeting FNSBC 18.96.060 is available in the leased area.

The existing structure does not appear to meet front-yard setback requirements (FNSBC 18.72.030)

Please check with the City of Fairbanks for any building permit requirements.

Conditions: N/A

Zoning Specifications

Existing Zone: HI (100%)

Flood Zone: X PROTECTED BY LEVEE (100%)

Minimum Lot Size: 0

Floodplain Permit Required: No

Front Yard Req: 10

FNSB Driveway Permit Required: No

Side Yard Req: 0

Road Service Area Name: NONE

Rear Yard Req: 0

Parking Spaces Req: 2

The holder of this permit is the property owner or is authorized to act for the property owner and the info provided is true and complete.

The holder of this permit is required to comply with all other applicable laws, including city, borough, state and federal laws.

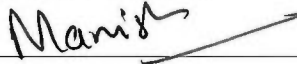
The holder of this permit shall submit current and accurate documents if the site plans or other application materials are changed subsequent to issuance of this permit.

This permit is appealable and the appeal must be submitted and perfected within 15 days of the date of the decision in accordance with FNSBC 18.104.090.

This permit is issued contingent upon the applicant obtaining the appropriate State of Alaska Commercial Marijuana Facility License.

Reasons: Marijuana product manufacturing facility, limited is a permitted use in HI

Permit Approval: Approved



Zoning Official: Singh, M

9/14/2018

Date

Manish Singh

From: Donald Galligan
Sent: Friday, September 14, 2018 11:02 AM
To: Manish Singh
Subject: RE: MJ Permit Review

Manish, in response to the parking requirement for Tanana Herb Company, the applicant wants to expand their operation from a strictly grow operation to add retail and manufacturing for this location. This requires both area based parking calculation, as well as an employee based parking calculation.

The retail area that can be accessed by the public is 1064 square feet. This area requires one parking space per every 200 square feet. With rounding this facility would require 5 parking spaces.

The manufacturing facility will have 2 employees, combined with the 6 employees from the original grow facility applications this makes 8 total non-retail employees. The requirement for this is 3 spaces for every 4 employees. This will require an additional 6 parking spaces, so in total this facility will now be required to provide 11 total parking spaces.

The applicant's current lot has 29 parking spaces. This is more than adequate for this facility.

Thanks
Don

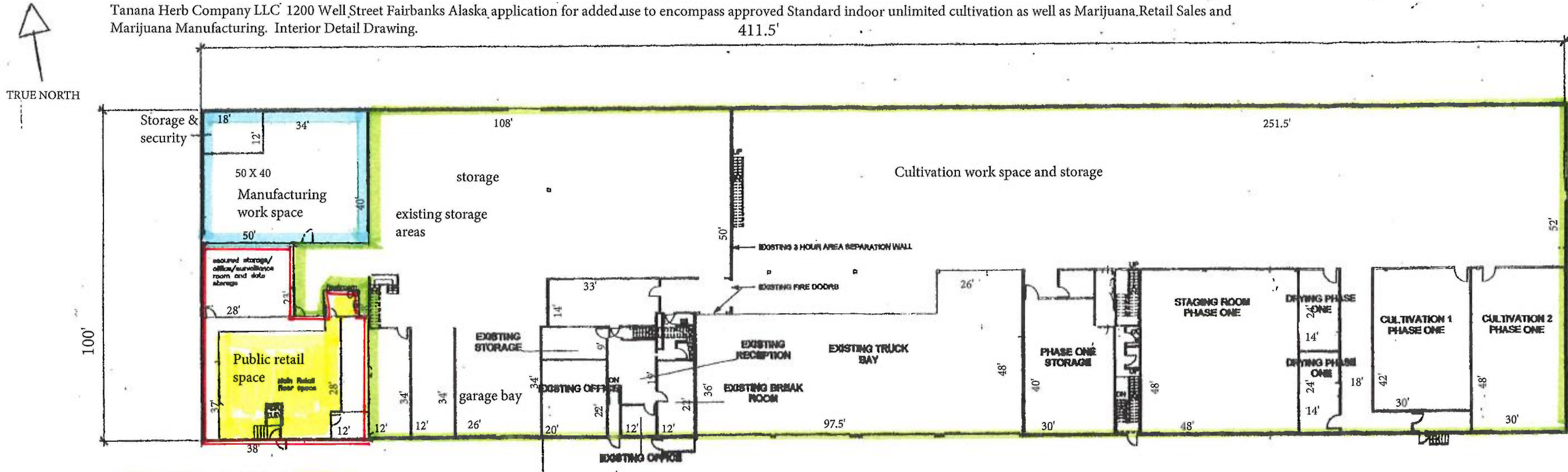
Donald C. Galligan, JR. AICP
Transportation Planner
FNSB Community Planning
dgalligan@fnsb.us
907.459.1272



From: Manish Singh
Sent: Friday, September 14, 2018 10:24 AM
To: Donald Galligan
Subject: MJ Permit Review

Don, will you time today to provide parking review on the MJ zoning permit app. at Well St?

Thanks,
Manish



public retail space highlighted in yellow

Retail sales area outlined in Red

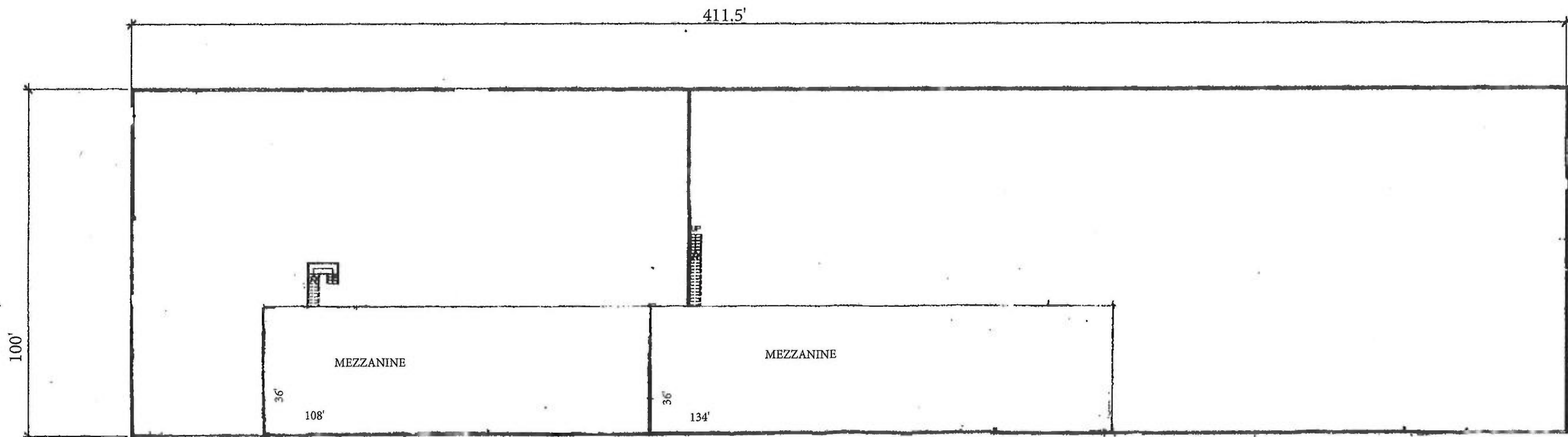
Manufacturing area outlined in Blue

Proposed cultivation area outlined in Green

LOTS 4,5,6A, BLOCK E, LOTS 1A, 2-4, BLOCK 4 AKRR INDUSTRIAL SUBDIVISION

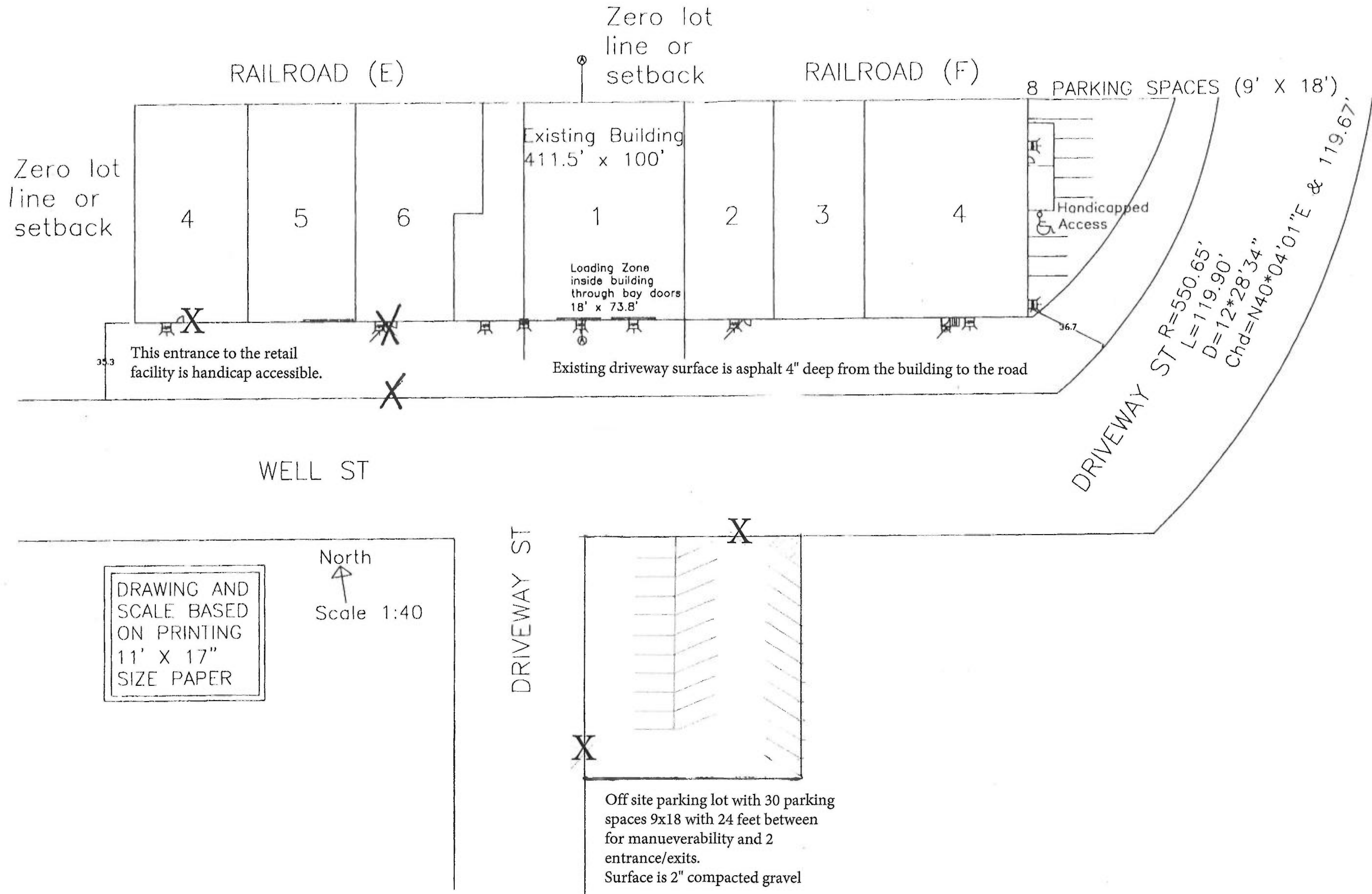
OVER ALL FIRST FLOOR PLAN

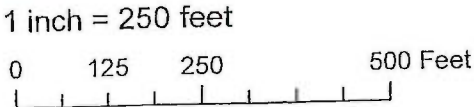
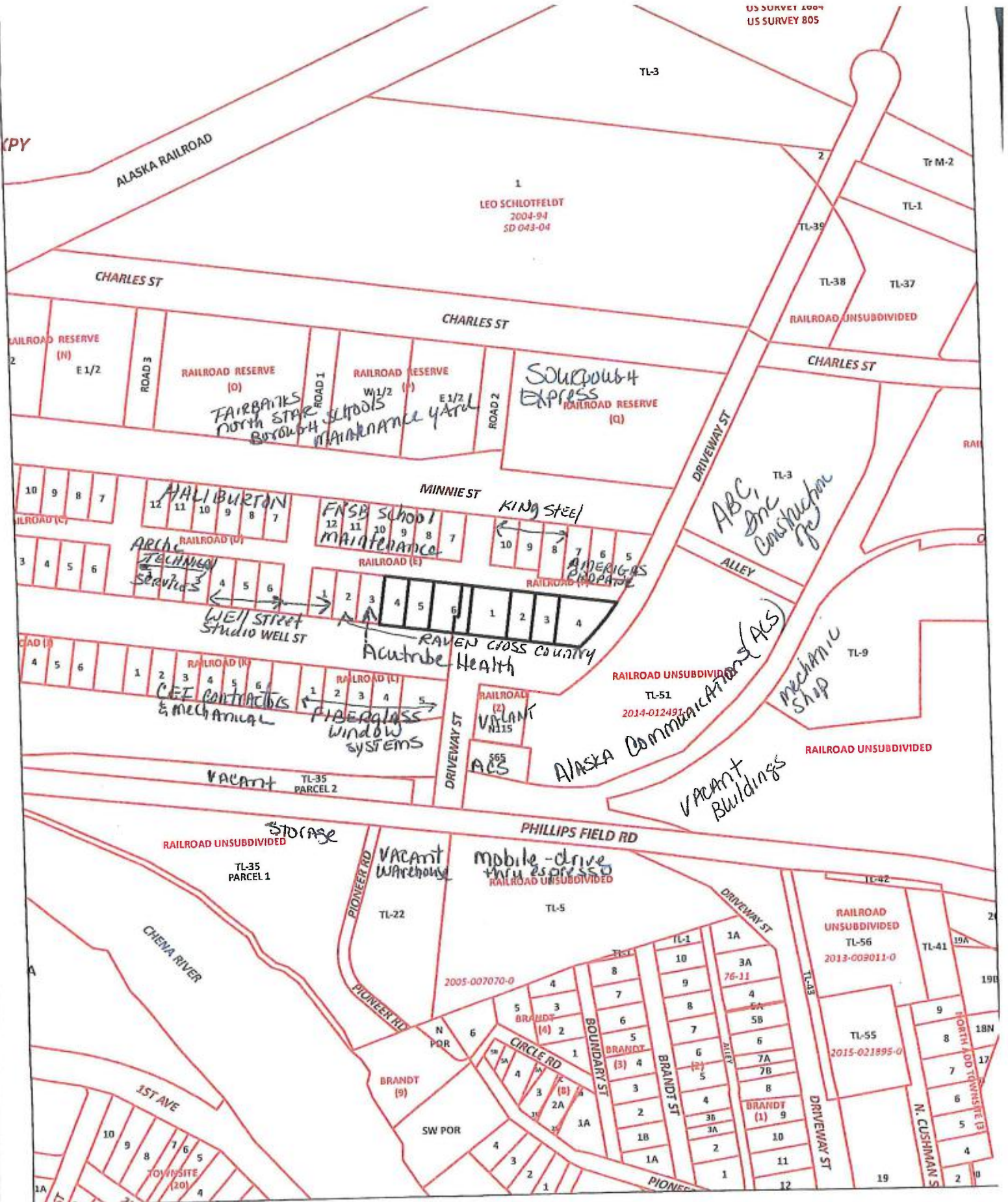
SCALE 1/32" = 1'-0"



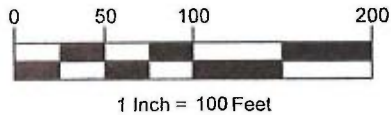
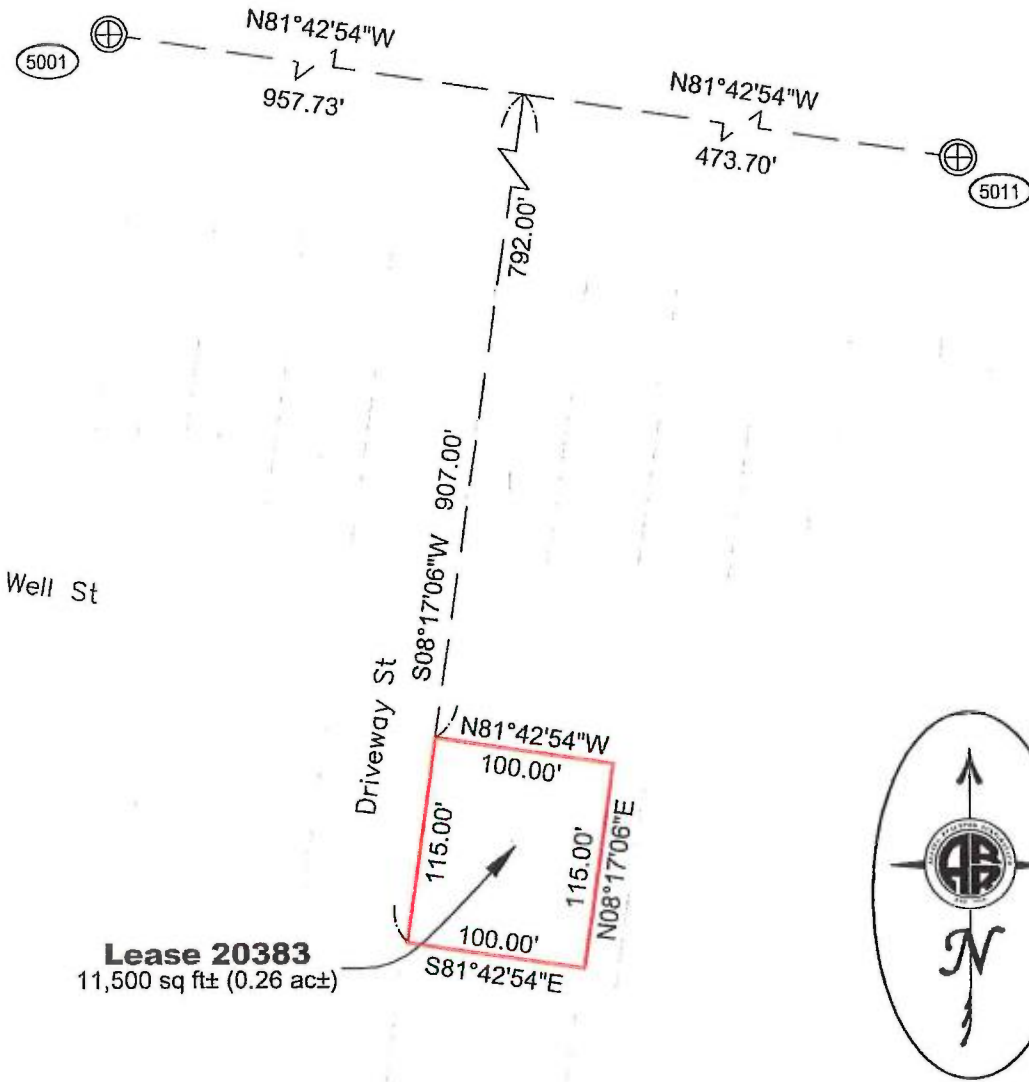
OVERALL 2ND FLOOR MEZZANINE LEVEL PLAN
SCALE 1/32" = 1'-0"

Tanana Herb Company, 1200 Well Street, Fairbanks AK 99701. Lots 4,5 and 6A, Block E, Lots 1A, 2-4, Block F, AKRR Industrial Subdivision. Current use is Marijuana Cultivation Facility Indoor Unlimited. Proposed Use: Marijuana Cultivation Facility Indoor Unlimited with additional use of Marijuana Retail Sales and Marijuana Manufacturing Facility in Lot 4 of Block E only. The rest of the facility will remain Marijuana Cultivation Facility Indoor Unlimited. Building interior square footage is 49,866 sq ft. Lot 4 Block E square footage is 5000 sq ft. Retail sales public area is 1064 sq ft. Overall max height of exterior walls is 28 feet.





ALASKA RAILROAD



The meridian of this exhibit is based on monuments 5001 and 5011 as shown on Plat 2009-82 and converted to NAD83 State Plane Coordinates, Zone 3, U.S. Survey Feet as described in the translation parameters on said Plat.

For indexing purposes this property is located in the SW1/4 Sec. 3 & the NW1/4 Sec. 10, T1S R1W F.M.

ALASKA RAILROAD CORPORATION REAL ESTATE DEPARTMENT, LAND SERVICES <small>P.O. BOX 107500, ANCHORAGE, ALASKA 99510-7500</small>		
Contract No. 20383 - Exhibit A Bear Electric, Inc. Area = 11,500 sq ft ± (0.26 ac ±)		
ARRC title - Patent 50-2006-0464 USRS T1S R1W, FM, Sec. 3, Lot 23 & Sec. 10, Lot 6		
DRAWN BY: <u>AMB</u>	SCALE: 1" = 100'	DATE: 2018-05-09
CHECKED BY: <u>DAS</u>	Fairbanks Terminal Reserve	
APPROVED BY: <u>DAS</u>	R:\00 RED\LEASES\FBX\20383-L.dwg	

AlaskaRailroad.com



BEAR ELECTRIC INC

GENERAL CONTRACTOR

P O Box 81772
Fairbanks, Alaska 99708
Phone: 907-479-7038

.....
P O Box 409
Petersburg, Alaska 99833
Phone: 907-772-4777

Fax: 877-469-5383
bearelectric.alaska@gmail.com
www.bearelectric.net

8/1/18

Tanana Herb Company
1200 Well Street
Fairbanks, AK 99701

Re: Use of 1225 Well Street

Please be advised that your request to use 1225 Well Street, also known as North 115' Block Z Alaska Railroad Mineral Survey 9000 - 9007 & 9065 - 9074, for parking is approved. You have full use of this piece of property for parking for your employees, customers and visitors to your facility at 1200 Wells Street. I am aware that 1200 Well Street is used for licensed marijuana businesses.

There will be no charge for the use of this property for parking purposes and the use is approved for as long as my company holds the lease with the Alaska Railroad for this parcel.

Sincerely,

James Nunley
President, Bear Electric Inc.

James Nunley
..... PRESIDENT

Real Estate Department
Telephone: (907)265-2617
Fax Number: (907)265-2450
Email: donovana@akrr.com

March 7, 2018

James Nunley
Bear Electric, Inc.
P.O. Box 81772
Fairbanks, AK 99708

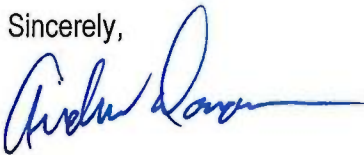
Re: Alaska Railroad Corporation (ARRC) Lease Contract No. 20320

Dear Mr. Nunley;

ARRC recently received a request from Bear Electric, Inc., for a letter of non-objection to continuing the ongoing practice of on-street parking on Well Street in the ARRC Fairbanks Terminal Reserve. ARRC and the City of Fairbanks have entered into a permit for roads within the ARRC Fairbanks Terminal Reserve; therefore, ARRC defers to the City to regulate the use of the roadway, including associated parking. That said, ARRC does not object to the continued use of the roadway for on-street parking which serves local businesses and which is consistent with historical practice.

If I can be any assistance or provide any additional information, please contact me.

Sincerely,



Andrew Donovan
Director, Real Estate



RECEIVED Plan Review Application

FEB 12 2018

Alaska Department of Environmental Conservation
Division of Environmental Health
Food Safety and Sanitation Program



DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Permit ID:

Section A - General Information (All applicants complete entire section - please print)

Purpose (check one) <input type="checkbox"/> New Construction		<input checked="" type="checkbox"/> Remodel of Existing Structure		<input type="checkbox"/> Reactivation	
General Information	Establishment Name: Tanana Herb Company, LLC			Date: 12/29/17	
	Plan Review Contact Name: Leslea Nunley				
	Phone Number: 907-388-8023		Email: tananaherbcompany@gmail.com		
	Address: Physical Address: 1200 Well Street, Fairbanks, AK 99701				
	Operating Days/Hours: 8AM - 5PM Monday - Friday		Proposed Opening Date: June 1, 2018		

If you are proposing to build a new food establishment or extensive remodeling of an existing food establishment in Alaska (except in the Municipality of Anchorage), you must submit a completed Plan Review Packet 30 days prior to construction. Additional information regarding calculations and drawings can be found in the Plan Review Guide.

Please Note: Failure to provide all the required information may delay the plan review process and permit issuance.

REQUIRED DOCUMENTATION LIST (Include the following in your packet)

- Food Establishment Application
- Floor Plan
- Fees
- Plumbing Schematic
- Plot Plan
- Complete list of equipment (including manufacturer's specifications)

SECTION B - REQUIRED DOCUMENTATION

a. **Potable Water Supply.** Have plans been submitted to the Drinking Water Program as required by 18 AAC 80?
 Yes* No N/A (Municipal Water Supply) *Specify in comments.*
 Comments: City water system into the building
**Attach a confirmation email or letter from the Drinking Water Program stating that the system has been approved.*

b. **Wastewater Disposal System.** Have plans been submitted to the Wastewater Program as specified by 18 AAC 72?
 Yes* No N/A (Municipal System) *Specify in comments.*
 Comments: City waste water treatment exists in the building
**Attach a confirmation email or letter from the Wastewater Program stating that the system has been approved.*

c. **Solid Waste Disposal.** Please describe how you plan to dispose of your solid waste:
 It will be collected from trash cans and taken to the solid waste disposal area in the building garage and removed via private vehicle to the Borough Landfill.

d. **Plot Plan.** Have you included a detailed to scale drawing of the plot plan including: Yes No

- All buildings
- Outside walk-in cooler(s)/freezer(s)
- Access for deliveries
- Refuse storage site
- Outside storage areas
- Sewage disposal system
- Potable water supply
- Oil/Fuel tanks
- Identify nearby roads, streets, other landmarks, and/or give GPS coordinates

Permit ID(s) _____ Establishment Name(s) _____

e. **Floor Plan.** A floor plan with the listed components must be submitted as part of the application packet. Have you included a floor plan? Yes No

Layout and purpose of each room Type and location of lighting

Location of fixed equipment and plumbing features Type and location of ventilation, both building and local systems

Size, construction, and design of fixed equipment

Location of restrooms, including the number of toilets and handwash sinks.

f. **Plumbing Schematic.** A plumbing schematic with the listed components must be submitted as part of the application packet. Have you included a detailed drawing of the plumbing schematic? Yes No

Plumbing schematic showing each hot, cold, and wastewater line.

Plumbing connection to the wastewater line (direct vs. indirect)

Hot water capacity _____ No but we are working with the City

Have you contacted the State Plumbing Inspector? Building Department Yes No

g. **Fire Marshall.** Have you contacted the State Fire Marshall? Yes No

Please describe your ventilation/hood system:

We are working with the City of Fairbanks Building department for all required fire codes. We do not cook or serve food and do not have ventilation/hood systems.

SECTION C – ADDITIONAL INFORMATION

a. **Storage.** How often will you receive food deliveries? Do you have adequate storage to support your operation? Consult the Plan Review Guide for information about storage capacity.

We will not receive food deliveries. We will process cannabis trim from the cultivation facility within the same building as it becomes available. Finished product will be transferred to the retail store within the same building for storage and sale.

b. **Dressing Rooms and Locker Rooms.** Describe how employee clothing, belongings, etc will be stored:

When the employees enter the facility, they will be required to change their "street clothes" out for designated uniforms for their specific job duties. The changing/locker rooms are located between the front office and the main work floor.

c. **Poisonous/Toxic Materials.** Describe location and means to store poisonous or toxic materials:

Poisonous/Toxic materials will be kept in a designated HAZMAT cabinet located behind the store in the hallway. The only potential toxic materials will be cleaning supplies such as bleach.

d. **Floors/Walls/Ceilings.** Describe how the floors, walls, ceilings, and shelving will be finished (tile, paint, etc):

The floors are concrete and will be finished with paint. The Walls will be painted Drywall and OSB. The ceilings consist of plywood and glu-lam beams which will be painted. There will be RFP around the sinks.

e. **Warewashing:** Describe how dishes, utensil, and equipment will be washed:

There will be no dishes. Manufacturing utensils will be cleaned daily with hot soapy water, rinsed in hot clean water and sanitized with bleach or similar sanitizer following the sanitizer recommendations and air dried.

f. **Linens.** Describe how soiled and clean clothing/linens will be stored and where they will be cleaned:

Retail employees will be required to bring their clean uniforms in to wear for their scheduled shift.

SECTION D

I declare, under penalty of unsworn falsification, that this application (including any accompanying statements) has been examined by me and to the best of my knowledge and belief is true, correct, and complete. I agree to pay all fees before operating.

Applicant's Signature  Date 2/4/18

Applicant's Printed Name Leslea Nunley Title Owner/Manager



Alaska Marijuana Control Board

Form MJ-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). Your diagram must show all entrances and boundaries of the premises, restricted access areas, and storage areas, and dimensions. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex. For those applying for a limited marijuana cultivation license, the proposed area(s) for cultivation must be clearly delineated.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Tanana Herb Company, LLC	License Number:	16091		
License Type:	Marijuana Concentrate Manufacturing Facility				
Doing Business As:	Tanana Herb Company, LLC				
Premises Address:	1200 Well Street				
City:	Fairbanks	State:	AK	ZIP:	99701-2835



Alaska Marijuana Control Board

Form MJ-02: Premises Diagram

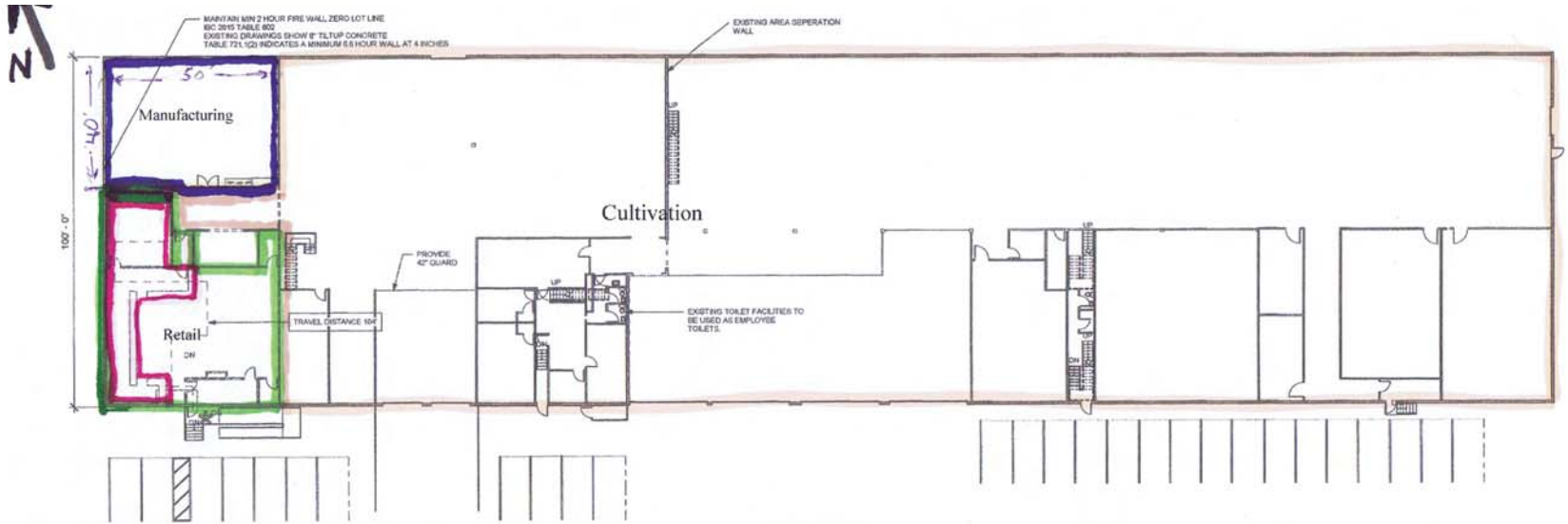
Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances, walls, partitions, counters, windows, areas of ingress and egress, restricted access areas, and storage areas. Include dimensions in your drawing. Use additional copies of this form or attached additional documents as needed.

see attached

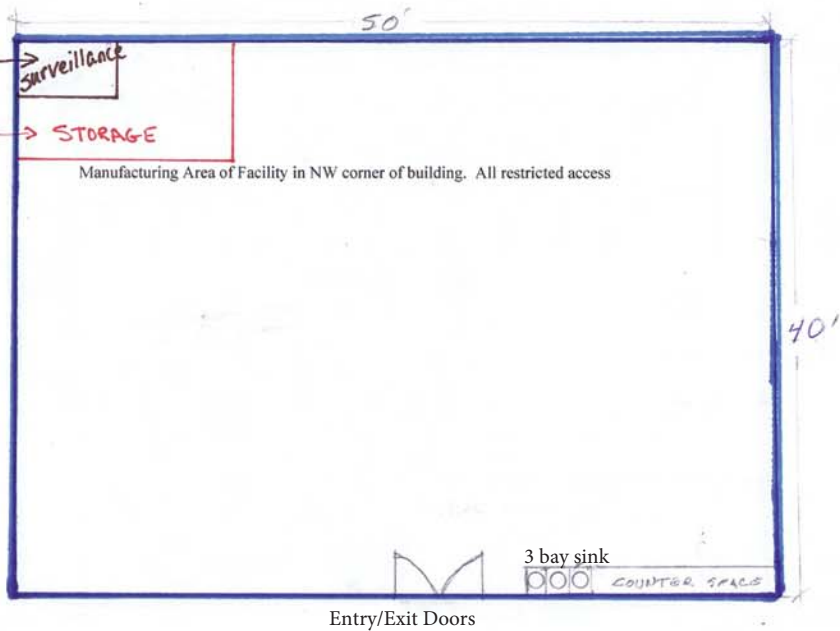
Legal Description of property:
 1200 Well Street, Fairbanks,
 AK 99701
 Lots 4,5 and 6A, Block E,
 Lots 1A, 2-4 Block F, AKRR
 Industrial Subdivision.

Building dimensions are
 100' x 412.56'



surveillance / locked cabinet

Storage area outlined in red



Restricted access area for Cultivation license #14467
 and licensed premises

Retail Sales Facility license #15814
 premises

Restricted access area for Manufacturing license #16091
 and licensed premises

Restricted access area Retail Sales license #15814









TRUE NORTH

DIAGRAM 4: AERIAL PHOTO WITH YELLOW CIRCLE FOR 500 FT BUFFER ZONE FOR PROPOSED CONCENTRATE MANUFACTURE FACILITY #16091 TANANA HERB COMPANY, LLC 1200 WELL STREET IN FAIRBANKS

1200 WELL STREET BUILDING DIMENSIONS 100 X 412.56. DIMENSIONS OF PROPOSED MANUFACTURING LICENSE SPACE INSIDE BUILDING ARE 40 x 50 outside dimensions.

-  = PROPOSED CONCENTRATE MANUFACTURING FACILITY #16091
-  = AREAS OF INGRESS OR EGRESS
-  = OTHER LICENSE IN SAME BUILDING =
-  PROPOSED RETAIL LICENSE #15814



Received by AMCO 9/6/18

Alcohol & Marijuana Control Office

License Number: 16091

License Status: New

License Type: Marijuana Concentrate Manufacturing Facility

Doing Business As: TANANA HERB COMPANY, LLC

Business License Number: 1033939

Designated Licensee: Leslea Nunley

Email Address: tananaherbcompany@gmail.com

Local Government: Fairbanks (City of)

Community Council:

Latitude, Longitude: 64.505800, -147.434100

Physical Address: 1200 Well Street
Fairbanks, AK 99701-2835
UNITED STATES

Licensee #1

Type: Entity

Alaska Entity Number: 10036773

Alaska Entity Name: Tanana Herb Company, LLC

Phone Number: 907-388-8023

Email Address: tananaherbcompany@gmail.com

Mailing Address: PO Box 81772
Fairbanks, AK 99709-2835
UNITED STATES

Entity Official #1

Type: Individual

Name: Leslea Nunley



Phone Number: 907-388-8023

Email Address: lesleanunley@gmail.com

Mailing Address: PO Box 81772
Fairbanks, AK 99709-2835
UNITED STATES

Note: No affiliates entered for this license.

ORDINANCE NO. 6085

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTIONS
2-260 AND 2-261 BY ADDING REAL ASSET INFRASTRUCTURE
CLASSIFICATIONS, A HEDGE FUND BETA INVESTMENT TOOL, AND
CONSISTENCY IN INDEX LANGUAGE IN THE CITY PERMANENT FUND
INVESTMENT POLICY**

WHEREAS, the City Council established the investment policy of the City Permanent Fund by terms codified in Fairbanks General Code (FGC) Sections 2-260 and 2-261; and

WHEREAS, the City's Permanent Fund Investment Manager, Alaska Permanent Capital Management (APCM), recommends that Sections 2-260(b) and 2-261(c) be amended to include real asset Infrastructure and benchmarks to soften sensitivities in economic down turns and to stabilize cash flow; and

WHEREAS, APCM recommends that Sections 2-260(b) and 2-261(c) be amended to allow the Investment Manager to use Alternative Betas to help dampen portfolio volatility and/or generate a consistent level of return regardless of market results; and

WHEREAS, the Permanent Fund Review Board supports and recommends these changes.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. Fairbanks General Code Sections 2-260 and 2-261 are hereby amended as follows [new text in **underline bold** font; deleted text in ~~font~~ font]:

Sec. 2-260. - Permanent fund investment policy, procedure and governance.

- (a) *Purpose of fund.* The purpose of the permanent fund is to maximize income for capital and operating expenses of the city and preserve in trust assets of the city for present and future generations of city residents. The principal goal shall be to preserve principal and maintain purchasing power.
- (b) *Investment policy.* The investment policy of the city is to allow only the following investment vehicles:
 - (1) Obligations of or obligations insured or guaranteed by the United States or agencies or instrumentalities of the United States;
 - (2) Bonds or other taxable yield U.S. dollar denominated debt instruments of this state, its agencies, municipalities, any other state, or corporation which at the time of investment have an investment grade rating of a nationally recognized rating agency; if the rating

- of a bond becomes less than investment grade and has a maturity greater than one year, it must be sold in an orderly manner within 90 days of down grading;
- (3) Bank certificates of deposit which are insured or secured as to the payment of principal and interest;
 - (4) Corporate obligations of investment grade quality as recognized by a nationally recognized rating organization. If, after purchase, these obligations are downgraded below investment grade, they shall be sold in an orderly manner within 90 days of down grading. In no circumstance shall any bond be purchased after January 1, 2009 with a yield to maturity that exceeds 600 basis points above a comparable duration treasury note/bond at the date of purchase;:-
 - (5) Short term investment funds (STIF) which are limited to investments set forth in subsections (b)(1)-(4) of this section or the Alaska Municipal League Investment Pool as set forth in state statute; ~~and~~
 - (6) Domestic equities, which taken as a whole, attempt to replicate the Standard & Poor's 500 Index, or a substantially similar index, including both mutual funds and exchange traded funds (ETFs);:-
 - (7) International equities, which taken as a whole, attempt to replicate the FTSE Developed ex North America Index or Morgan Stanley Capital International Europe, Australasia and Far East (MSCI EAFE) or a substantially similar index, including both mutual funds and exchange traded funds (ETFs);:-
 - (8) Equities, which taken as a whole, attempt to replicate the universe of domestic real-estate investment trusts or a substantially similar index, including both mutual funds and exchange traded funds (ETFs);:-
 - (9) Domestic equities, which taken as a whole, attempt to replicate the S&P 400 MidCap Index, or a substantially similar index, including both mutual funds and exchange traded funds (ETFs);:-
 - (10) Commodities, which taken as a whole, attempt to replicate a broadbased commodity index, such as the Bloomberg Commodity Index or a substantially similar index, including mutual funds, exchange traded funds (ETFs) and exchange traded notes (ETNs);
 - (11) Emerging markets equity index funds, which taken as a whole, attempt to replicate the FTSE Emerging Market Index or Morgan Stanley Capital International Emerging Markets Index (MSCI EMERGING) or a substantially similar index, including both mutual funds and (ETFs);:-

- (12) International Bond index funds, which taken as a whole, attempt to replicate **Bloomberg Barclays Global Aggregate ex-USD Float Adjusted RIC Capped Index, or a substantially similar index**, including both mutual funds and ETFs;-
- (13) U.S. Treasury Inflation Protected Securities (TIPS), and/or mutual funds or ETFs which attempt to replicate the **Bloomberg Barclays Capital U.S. Treasury Inflation Protected Securities Index, or a substantially similar index**;-
- (14) Domestic equities, which taken as a whole, attempt to replicate the Standard & Poor's SmallCap 600 Index, or a substantially similar index, including both mutual funds and exchange traded funds (ETFs);-
- (15) Global infrastructure equities, which taken as a whole, attempt to replicate the STOXX Global Broad Infrastructure Index, or a substantially similar index, including both mutual funds and exchange traded funds (ETFs); and**
- (16) Diversifying alternative beta funds, which taken as a whole, attempt to provide systematic exposure to trading strategies that emphasize return sources not found in traditional stock and bond portfolios.**

(c) *Limitations.* The following investment practices are prohibited and shall constitute limitations to fund investments:

- (1) ~~Options and futures may not be purchased or sold; complex derivatives and complex structured notes which provide for uncertain payment dates and amounts are prohibited without the express, written consent of the city council, as are practices which involve the use of leveraging through reverse repurchase agreements;~~ **The City will take a conservative posture on derivative securities in order to maintain a risk averse nature. Since it is anticipated that new derivative products will be created each year, it is not the intention of this document to list specific derivatives that are prohibited from investment, rather it will form a general policy on derivatives. The Fund is prohibited from engaging in short sales and margin transactions or investing in complex derivatives and complex structured notes which provide for uncertain payment dates and amounts are prohibited at the Fund level without the express, written consent of the city council, as are practices which involve the use of leveraging through reverse repurchase agreements. However, the City recognizes that derivatives may be used within products as a portfolio management tool. Derivative use within a product is permissible when used for the purpose of creating or enhancing exposure to an asset class or implementation strategy. Due to the inherent characteristics of derivatives, embedded leverage is permissible when fully collateralized. Direct leverage or borrowing for the purpose of magnifying returns is prohibited. Exposure must be net long at all times;**
- (2) Investments in U.S. dollar denominated obligations of corporations shall be limited to a percentage level as provided for by the city council from time to time. Investment

grade to be defined by at least one nationally recognized rating service. The investment in the lowest level of investment grade securities is to be limited to no more than 15 percent of the marketable debt securities;

- (3) No investment shall be made in any one individual security or issuer in excess of five percent of the total investment portfolio, measured by market value, except for obligations of the U.S. government and its agencies;
 - (4) No investments, cumulatively, shall be made in any one industry in excess of 25 percent of the total investment portfolio except for obligations of the U.S. and its agencies without quarterly disclosure to the Review Board for consideration; **and**;
 - (5) Effective January 1, 2009, no commercial residential mortgaged backed securities (MBS, etc. but not to exclude securities issued by a U.S. government agency) and no further commercial mortgage backed securities (CMBS, etc.) may be purchased.
- (d) *Transactional records.* The board shall maintain on file within the offices of the city, monthly reports which indicate the following:
- (1) All transactions affecting the investment account, to include purchases and sales of securities, transfers of cash into and out of the account, interest or dividends received by the account; and
 - (2) A listing of all assets held in the investment account, including identification of the security, original purchase price, and current market price.
- (e) *Fund performance evaluation.* The city council and the board may have an objective performance evaluation of the investment program every year. The board may retain a performance measurement consultant whose contractual purpose will be to provide objective measurement of the performance of investment managers and the portfolio against appropriate indices, universes and/or benchmarks as recommended by the consultant and adopted by the city council and the board. Portfolio performance may be reviewed by the consultant at least semiannually with the city council and the board. Such consultant may not manage in any capacity any portion of the portfolio.
- (f) *Custodian bank.* The city council and the board shall retain a bank custodian to hold all investment cash and securities in the name of the city's permanent fund. The custodian shall render monthly reports to the city council and the board regarding assets held at both book and market values, and individual transactions which have taken place. The bank shall have adequate fidelity insurance. A written contract will be entered into between the city and the custodian bank.
- (g) *Investment managers.* The city council and the board shall retain one or more professional investment managers to design portfolios and invest funds in accordance with the written investment policies adopted by the city council. The investment managers must be registered financial advisers with both the United States Securities and Exchange Commission and the

state and may not serve in any multiple role as investment manager or securities broker custodian. They must agree to serve as a fiduciary to the fund and carry professional liability insurance in the minimum amount of \$5,000,000.00. A written contract must be entered into between the fund and the investment managers.

- (h) *Fiduciary status; conflict of interest.* The board shall be considered to have the responsibility of a fiduciary to the fund and shall be indemnified by the city in any action brought against them collectively or individually while acting in this capacity. No board member may act on behalf of the board in any manner involving the investments of the portfolio or its management pursuant to this policy, except as specifically authorized by the city council in writing.
- (i) *Prudent investor rule.* The city council, the board, the staff, the investment managers and the bank custodians shall exercise the judgment and care under the circumstances then prevailing which an investor of ordinary prudence, discretion and intelligence exercises in the management of large investments entrusted to it, not in regard to speculation, but in regard to the long-term investment of funds considering the probable safety of capital as well as probable income.
- (j) *Balance available for appropriation.* The city council may only appropriate from the permanent fund as follows: In any fiscal year, an amount not to exceed four percent of the five-year average fund market value, to be computed using the five prior years' year end audited market value, for the city operations, and an additional 0.5 percent solely for capital needs.

Sec. 2-261. - Permanent fund asset allocation plan and performance measurement targets.

- (a) The target for equities is ~~60~~ **54** percent of the portfolio with an allowable range of ~~45~~ **40** percent to ~~75~~ **70** percent. **The target for alternatives is 6 percent of the portfolio with an allowable range of 0 percent to 20 percent.** The target for fixed income is 40 percent of the portfolio with an allowable range of 25 percent to 55 percent.
- (b) Within the overall guidelines for equities, **alternatives**, and fixed income investments, the asset allocation targets and ranges are as follows:

Asset Class	Target % Weighting	Range %
Equities—Overall	60 <u>54</u>	45 <u>40</u> — 75 <u>70</u>
Large Cap Equity	24	15—35
Mid Cap Equity	9	0—15
Small Cap Equity	6	0—10
International Equity	10	0—20
Emerging Markets Equity	5	0—10
<u>Alternatives – Overall</u>	<u>6</u>	<u>0—20</u>

Real Estate Equity	62	0—15 <u>10</u>
<u>Infrastructure</u>	<u>4</u>	<u>0—10</u>
<u>Commodities</u>	<u>0</u>	<u>0—10</u>
<u>Alternative Beta</u>	<u>0</u>	<u>0—10</u>
Fixed Income—Overall	40	25—55
U.S. Bonds Meeting Ordinance Criteria	25	15—55
International Bonds	5	0—10
U.S. Treasury Inflation Protected Securities	5	0—10
Cash/1—3 Month Treasuries	5	0—10
Commodities	0	0—20

(c) The performance of the investment advisors for the overall portfolio will be measured against the weighted blended target allocation plus 50 basis points (0.5%). Components of the portfolio will be measured as follows:

- (1) Performance measurement of the Domestic Equity allocation will be measured against the Target Weighting, using the Standard & Poor's 500 or a substantially similar index as the benchmark.
- (2) Performance measurement for the Mid/Small Cap Equity allocation will be measured against the Target Weighting, using the Standard & Poor's 400 MidCap Index or a substantially similar index as the benchmark.
- (3) Performance measurement for the International Equity allocation will be measured against the target weighting using the FTSE Developed ex North America Index or Morgan Stanley Capital International Europe, Australasia and Far East (MSCI EAFE) or a substantially similar index for the benchmark.
- (4) Performance measurement for the real estate allocation will be measured against the target weighting using the Standard & Poor's REIT Index or a substantially similar index for the benchmark.
- (5) Performance measurement for the U.S. Bond allocation will be measured against the target weighting using the Bloomberg Barclays Capital U.S. Aggregate Bond Index or a substantially similar index for the benchmark. Duration should be maintained between 80 percent and 120 percent of the duration of the benchmark.
- (6) Performance measurement of the commodity allocation will be measured against the target weighting, using a broad based index such as the Bloomberg Commodity Index or a substantially similar index, selected by the permanent fund review board.

- (7) Performance measurement for the emerging markets equity allocation will be measured against the target weighting using the FTSE Emerging Market Index or Morgan Stanley Capital International Emerging Markets Index (MSCI EMERGING) or a substantially similar index for the benchmark.
- (8) Performance measurement for the international bond allocation will be measured against the target weighting using the **Bloomberg** Barclays Global Aggregate ex-USD Float Adjusted RIC Capped Index **or a substantially similar index**.
- (9) Performance measurement for the U.S. Treasury Inflation Protected Securities (TIPS) allocation will be measured against the target weighting using the **Bloomberg** Barclays Capital U.S. Treasury Inflation Protected Securities Index **or a substantially similar index**.
- (10) Performance measurement for the small cap equity allocation will be measured against the target weighting, using the Standard & Poor's SmallCap 600 Index **or a substantially similar index** as the benchmark.
- (11) Performance measurement for the cash/1—3 month treasuries will be measured against the target weighting, using the Citigroup 3-Month Treasury Bill Index **or a substantially similar index** as the benchmark.
- (12) Performance measurement for the infrastructure allocation will be measured against the target weighting, using the STOXX Global Broad Infrastructure Index or a substantially similar index as the benchmark.**
- (13) Performance measurement for the alternative beta allocation will be measured against a commonly accepted performance benchmark that adequately measures the alternative strategy and is unambiguous, measurable, and specified in advance.**

SECTION 2. That the effective date of this Ordinance will be the 27th day of October 2018.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J Ewers, City Attorney

ORDINANCE NO. 6086

**AN ORDINANCE AMENDING THE 2011 – 2013 COLLECTIVE
BARGAINING AGREEMENT BETWEEN THE CITY OF FAIRBANKS
AND THE PUBLIC SAFETY EMPLOYEES ASSOCIATION**

WHEREAS, the Public Safety Employees Association (PSEA) represents the members of the Fairbanks Police Department and the Fairbanks Emergency Communications Center; and

WHEREAS, the PSEA participates in the Public Safety Employees Association Health Trust for health care coverage to its Bargaining Unit; and

WHEREAS, the PSEA Health Trust is dissolving and covered Bargaining Units will be transferred and received coverage from the Alaska State Employees Association (ASEA) Health Trust, and

WHEREAS, the ASEA Health Trust requires an employer contribution rate of \$1432 per month for entry into the ASEA Health Trust Plan; and

WHEREAS, the City desires to maintain insurance coverage for its PSEA covered employees.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1: The attached Addendum to the 2011 – 2013 CBA between the City of Fairbanks and the Public Safety Employees Association, Fairbanks Police Department Employees Association Chapter is ratified by the City Council.

Section 2: For the costs shown in the attached Fiscal Note, costs are to be covered by the existing Department Budget.

Section 3: This Ordinance shall become effective on 1st Day of November 2018.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

Danielle Snider, CMC, City Clerk

Paul J Ewers, City Attorney

CITY OF FAIRBANKS

FISCAL NOTE

I. REQUEST:

Ordinance or Resolution 6086

Abbreviated Title: AMENDING THE 2011-2013 PSEA CONTRACT

Department(s): POLICE AND DISPATCH

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes X No _____

2) additional support or maintenance costs? Yes X No _____

If yes, what is the estimate? Estimated 3% increase each year

3) additional positions beyond the current adopted budget Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	2018	2019	2020	2021	Total
Police ASEA Health Insurance	\$15,040	\$150,240	\$154,747.20	\$159,390	\$479,417
Dispatch ASEA Health Insurance	\$5,715	\$57,092	\$58,804.76	\$60,569	\$182,181
TOTAL	\$20,755	\$207,332	\$213,552	\$219,959	\$661,598

FUNDING SOURCE:	2018	2019	2020	2021	Total
General Fund	\$20,755	\$207,332	\$213,552	\$219,959	\$661,598
					\$0
					\$0
TOTAL	\$20,755	\$207,332	\$213,552	\$219,959	\$661,598

The fiscal note represents the City's costs of providing ASEA health to PSEA members under a modification to the current contract. Normal annual increases are 3% (or less), as calculated above. The 2018 amounts will be covered from 2018 existing wage budgets.

Reviewed by Finance Department: Initial CR Date 10/1/2018

Amendment to the Existing PSEA Contract

City of Fairbanks (City)

And

Public Safety Employees Association (PSEA)

The City and PSEA entered into a collective bargaining agreement (CBA), effective 2011-2013. The City and PSEA have agreed to amend the current contract Section 9.2 Health Benefits :

Section 9.2 Health Benefits, will amend the following:

Section 9.2 Health Benefits.

- A. For each member, the City shall contribute \$1,000 per month to PSEA's Health and Welfare Trust Plan effective 1/1/2011. ~~Effective 1/1/2012, this contribution shall increase to \$1,050 per month and effective 1/1/2013 this contribution shall increase to \$1,100 per month.~~ Effective 8/16/12, this contribution shall increase to \$1,040 per month. (*Updated 12/23/11*)

- B. The City agrees to maintain a pre-tax deduction account at the election of each employee as allowed under federal law for the purpose of setting aside monies for the purpose of subsidizing uncovered costs of medical insurance. The City will contribute \$1200.00 per year per employee, pro-rated monthly, to a pre-tax IRS section 125 plan to be used for qualified expenses (un-reimbursed health care, employee premium costs, child care, etc.).

Changes outside contract language:

In January 2017 the amount of \$1,040.00 was increased 4% to \$1,081.60 which is reflected in the current budget.

To:

Section 9.2 Health Benefits

- A. Beginning 11/01/2018 the City shall contribute \$1,332.00 per month for each member, to the Association's applicable insurance plan.**

Beginning 01/01/2019 the City shall contribute \$1432.00 per month for each member, to the Association's applicable insurance plan.

B. The City will offer an employee-funded IRS Section 125 plan.

The City's current \$100.00 contribution to the 125 plan, as outlined in section 9.2.B, will be discontinued December 31st 2018.



CERTIFICATION OF ELECTION

REGULAR ELECTION – October 2, 2018

We, the undersigned members of the City Council of the City of Fairbanks, Alaska, in the meeting duly convened this 22nd day of October 2018, do hereby certify that the attached Certification of Election Returns is true and correct in all particulars.

That **SHOSHANA KUN**, having received the majority number of votes cast for CITY COUNCIL SEAT A, for a three-year term ending October 2021, is hereby declared elected as a Member of the Fairbanks City Council.

That **JUNE ROGERS**, having received the majority number of votes cast for CITY COUNCIL SEAT B, for a three-year term ending October 2021, is hereby declared elected as a Member of the Fairbanks City Council.

That **KATHRYN OTTERSTEN**, having received the majority number of votes cast for CITY COUNCIL SEAT D, for a one-year term ending October 2019, is hereby declared elected as a Member of the Fairbanks City Council.

Joy Huntington, Seat A

Jonathan Bagwill, Seat D

June Rogers, Seat B

Jerry Cleworth, Seat E

Valerie Therrien, Seat C

David Pruhs, Seat F

ATTEST:

D. Danyielle Snider, CMC, City Clerk

Jim Matherly, City Mayor



REPORT OF ELECTION CANVASS BOARD

October 2, 2018 Municipal Election

We, the undersigned, duly appointed at the Regular Council Meeting of September 24, 2018 to serve as canvass board judges in the Municipal Election of October 2, 2018, do hereby certify that we have examined in detail all absentee ballots, special needs ballots, questioned ballots, and original and questioned registers for each of the 12 precincts of the City of Fairbanks.

Upon completion of the canvass, it is our opinion that the attached summary of election returns, as compiled by the City Clerk, accurately reflects the total shown on the Certificate of Election returns by the election board of each voting precinct.

Nancy W. Dwyer

Rosemary Kooze

Danna R. Morris

Synda Hogarty

B. Higdon

Carol M. Murtter

Canvass Board Chair

Election Summary Report
 2018 Regular Election
 October 2, 2018

Date:10/10/18
 Time:16:07:54
 Page:1 of 1

Summary For City of Fairbanks, All Counters, City of Fairbanks
 UNOFFICIAL RESULTS

Registered Voters 21472

Num. Report Precinct 14 - Num. Reporting 14 100.00%

Fbks City Council Seat A	COF	Total	
Number of Precincts		14	
Precincts Reporting		14	100.0 %
Times Counted	3689/21472		17.2 %
Total Votes		3214	
Jim Clark		1027	31.95%
Shoshana R. Kun		1423	44.28%
Andrew R. Thompson		713	22.18%
Write-in Votes		51	1.59%

Fbks City Council Seat B	COF	Total	
Number of Precincts		14	
Precincts Reporting		14	100.0 %
Times Counted	3689/21472		17.2 %
Total Votes		3332	
June Rogers		1624	48.74%
Lloyd Hilling		1182	35.47%
Marcey Luther		476	14.29%
Write-in Votes		50	1.50%

Fbks City Council Seat D	COF	Total	
Number of Precincts		14	
Precincts Reporting		14	100.0 %
Times Counted	3689/21472		17.2 %
Total Votes		3277	
Jonathan M. Bagwill		1347	41.10%
Kathryn Ottersten		1884	57.49%
Write-in Votes		46	1.40%

Election Summary Report
 2018 Regular Election
 Summary For **01-446 Aurora**, POL, COF
 October 2, 2018
 UNOFFICIAL RESULTS

Date:10/10/18
 Time:15:42:12
 Page:1 of 1

Registered Voters 2696

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Fbks City Council Seat A	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	523/2696		19.4 %
Total Votes		444	
Jim Clark		139	31.31%
Shoshana R. Kun		186	41.89%
Andrew R. Thompson		113	25.45%
Write-in Votes		6	1.35%

Fbks City Council Seat B	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	523/2696		19.4 %
Total Votes		465	
June Rogers		206	44.30%
Lloyd Hilling		180	38.71%
Marcey Luther		74	15.91%
Write-in Votes		5	1.08%

Fbks City Council Seat D	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	523/2696		19.4 %
Total Votes		454	
Jonathan M. Bagwill		182	40.09%
Kathryn Ottersten		267	58.81%
Write-in Votes		5	1.10%

Election Summary Report
 2018 Regular Election
 Summary For **01-455 Fairbanks #1**, POL, COF
 October 2, 2018
 UNOFFICIAL RESULTS

Date:10/10/18
 Time:15:42:36
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Registered Voters 508

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Fbks City Council Seat A		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	108/508		21.3 %
Total Votes		98	
Jim Clark		29	29.59%
Shoshana R. Kun		47	47.96%
Andrew R. Thompson		21	21.43%
Write-in Votes		1	1.02%

Fbks City Council Seat B		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	108/508		21.3 %
Total Votes		104	
June Rogers		42	40.38%
Lloyd Hilling		40	38.46%
Marcey Luther		20	19.23%
Write-in Votes		2	1.92%

Fbks City Council Seat D		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	108/508		21.3 %
Total Votes		101	
Jonathan M. Bagwill		53	52.48%
Kathryn Ottersten		47	46.53%
Write-in Votes		1	0.99%

Election Summary Report
 2018 Regular Election
 Summary For **01-465 Fairbanks #2**, POL, COF
 October 2, 2018
 UNOFFICIAL RESULTS

Date:10/10/18
 Time:15:42:52
 Page:1 of 1

Registered Voters 1231

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Fbks City Council Seat A		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	185/1231		15.0 %
Total Votes		167	
Jim Clark		56	33.53%
Shoshana R. Kun		67	40.12%
Andrew R. Thompson		38	22.75%
Write-in Votes		6	3.59%

Fbks City Council Seat B		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	185/1231		15.0 %
Total Votes		170	
June Rogers		79	46.47%
Lloyd Hilling		55	32.35%
Marcey Luther		35	20.59%
Write-in Votes		1	0.59%

Fbks City Council Seat D		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	185/1231		15.0 %
Total Votes		164	
Jonathan M. Bagwill		62	37.80%
Kathryn Ottersten		100	60.98%
Write-in Votes		2	1.22%

Election Summary Report
 2018 Regular Election
 Summary For **01-470 Fairbanks #3**, POL, COF
 October 2, 2018
 UNOFFICIAL RESULTS

Date:10/10/18
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Registered Voters 1555

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Fbks City Council Seat A		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	380/1555		24.4 %
Total Votes		328	
Jim Clark		107	32.62%
Shoshana R. Kun		147	44.82%
Andrew R. Thompson		68	20.73%
Write-in Votes		6	1.83%

Fbks City Council Seat B		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	380/1555		24.4 %
Total Votes		335	
June Rogers		191	57.01%
Lloyd Hilling		108	32.24%
Marcey Luther		31	9.25%
Write-in Votes		5	1.49%

Fbks City Council Seat D		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	380/1555		24.4 %
Total Votes		332	
Jonathan M. Bagwill		132	39.76%
Kathryn Ottersten		195	58.73%
Write-in Votes		5	1.51%

Election Summary Report
 2018 Regular Election
 Summary For **01-475 Fairbanks #4**, POL, COF
 October 2, 2018
 UNOFFICIAL RESULTS

Date: 10/10/18
 Time: 15:43:20
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Registered Voters 783

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Fbks City Council Seat A		COF	
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	161/783	20.6 %	
Total Votes	143		
Jim Clark	44	30.77%	
Shoshana R. Kun	72	50.35%	
Andrew R. Thompson	25	17.48%	
Write-in Votes	2	1.40%	

Fbks City Council Seat B		COF	
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	161/783	20.6 %	
Total Votes	147		
June Rogers	88	59.86%	
Lloyd Hilling	40	27.21%	
Marcey Luther	17	11.56%	
Write-in Votes	2	1.36%	

Fbks City Council Seat D		COF	
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	161/783	20.6 %	
Total Votes	141		
Jonathan M. Bagwill	42	29.79%	
Kathryn Ottersten	97	68.79%	
Write-in Votes	2	1.42%	

Election Summary Report
 2018 Regular Election
 Summary For **01-480 Fairbanks #5**, POL, COF
 October 2, 2018
 UNOFFICIAL RESULTS

Date:10/10/18
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Registered Voters 2200

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Fbks City Council Seat A	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	475/2200		21.6 %
Total Votes		420	
Jim Clark		151	35.95%
Shoshana R. Kun		174	41.43%
Andrew R. Thompson		85	20.24%
Write-in Votes		10	2.38%

Fbks City Council Seat B	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	475/2200		21.6 %
Total Votes		439	
June Rogers		205	46.70%
Lloyd Hilling		171	38.95%
Marcey Luther		52	11.85%
Write-in Votes		11	2.51%

Fbks City Council Seat D	COF	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	475/2200		21.6 %
Total Votes		426	
Jonathan M. Bagwill		193	45.31%
Kathryn Ottersten		225	52.82%
Write-in Votes		8	1.88%

Election Summary Report
 2018 Regular Election
 Summary For **01-485 Fairbanks #6**, POL, COF
 October 2, 2018
 UNOFFICIAL RESULTS

Date:10/10/18
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Registered Voters 1557

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Fbks City Council Seat A		COF	
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	201/1557	12.9 %	
Total Votes	175		
Jim Clark	61	34.86%	
Shoshana R. Kun	70	40.00%	
Andrew R. Thompson	42	24.00%	
Write-in Votes	2	1.14%	

Fbks City Council Seat B		COF	
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	201/1557	12.9 %	
Total Votes	176		
June Rogers	68	38.64%	
Lloyd Hilling	67	38.07%	
Marcey Luther	37	21.02%	
Write-in Votes	4	2.27%	

Fbks City Council Seat D		COF	
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	201/1557	12.9 %	
Total Votes	180		
Jonathan M. Bagwill	73	40.56%	
Kathryn Ottersten	104	57.78%	
Write-in Votes	3	1.67%	

Election Summary Report
 2018 Regular Election
 Summary For **01-490 Fairbanks #7**, POL, COF
 October 2, 2018
 UNOFFICIAL RESULTS

Date:10/10/18
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Registered Voters 1926

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Fbks City Council Seat A		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	226/1926		11.7 %
Total Votes		219	
Jim Clark		65	29.68%
Shoshana R. Kun		117	53.42%
Andrew R. Thompson		35	15.98%
Write-in Votes		2	0.91%

Fbks City Council Seat B		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	226/1926		11.7 %
Total Votes		219	
June Rogers		103	47.03%
Lloyd Hilling		76	34.70%
Marcey Luther		39	17.81%
Write-in Votes		1	0.46%

Fbks City Council Seat D		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	226/1926		11.7 %
Total Votes		218	
Jonathan M. Bagwill		81	37.16%
Kathryn Ottersten		136	62.39%
Write-in Votes		1	0.46%

Election Summary Report
 2018 Regular Election
 Summary For **02-355 Fairbanks #8**, POL, COF
 October 2, 2018
 UNOFFICIAL RESULTS

Date:10/10/18
 Time:15:44:30
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Registered Voters 2088

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Fbks City Council Seat A		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	370/2088		17.7 %
Total Votes		310	
Jim Clark		99	31.94%
Shoshana R. Kun		135	43.55%
Andrew R. Thompson		72	23.23%
Write-in Votes		4	1.29%

Fbks City Council Seat B		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	370/2088		17.7 %
Total Votes		332	
June Rogers		172	51.81%
Lloyd Hilling		113	34.04%
Marcey Luther		43	12.95%
Write-in Votes		4	1.20%

Fbks City Council Seat D		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	370/2088		17.7 %
Total Votes		331	
Jonathan M. Bagwill		133	40.18%
Kathryn Ottersten		195	58.91%
Write-in Votes		3	0.91%

Election Summary Report
 2018 Regular Election
 Summary For **02-365 Fairbanks #9**, POL, COF
 October 2, 2018
 UNOFFICIAL RESULTS

Date:10/10/18
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Registered Voters 3039

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Fbks City Council Seat A		COF	
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	481/3039	15.8 %	
Total Votes	425		
Jim Clark	126	29.65%	
Shoshana R. Kun	192	45.18%	
Andrew R. Thompson	99	23.29%	
Write-in Votes	8	1.88%	

Fbks City Council Seat B		COF	
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	481/3039	15.8 %	
Total Votes	428		
June Rogers	204	47.66%	
Lloyd Hilling	158	36.92%	
Marcey Luther	57	13.32%	
Write-in Votes	9	2.10%	

Fbks City Council Seat D		COF	
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	481/3039	15.8 %	
Total Votes	424		
Jonathan M. Bagwill	177	41.75%	
Kathryn Ottersten	237	55.90%	
Write-in Votes	10	2.36%	

Election Summary Report
 2018 Regular Election
 Summary For **01-495 Fairbanks #10**, POL, COF
 October 2, 2018
 UNOFFICIAL RESULTS

Date:10/10/18
 Time:15:44:17
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Registered Voters 839

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Fbks City Council Seat A		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	101/839		12.0 %
Total Votes		86	
Jim Clark		28	32.56%
Shoshana R. Kun		35	40.70%
Andrew R. Thompson		22	25.58%
Write-in Votes		1	1.16%

Fbks City Council Seat B		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	101/839		12.0 %
Total Votes		88	
June Rogers		39	44.32%
Lloyd Hilling		37	42.05%
Marcey Luther		11	12.50%
Write-in Votes		1	1.14%

Fbks City Council Seat D		COF	
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	101/839		12.0 %
Total Votes		88	
Jonathan M. Bagwill		51	57.95%
Kathryn Ottersten		36	40.91%
Write-in Votes		1	1.14%

Election Summary Report
 2018 Regular Election
 Summary For **02-375 Fort Wainwright**, POL, COF
 October 2, 2018
 UNOFFICIAL RESULTS

Date:10/10/18
 Time:15:45:04
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Registered Voters 3050

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Fbks City Council Seat A		COF	
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	16/3050	0.5 %	
Total Votes	14		
Jim Clark	10	71.43%	
Shoshana R. Kun	2	14.29%	
Andrew R. Thompson	2	14.29%	
Write-in Votes	0	0.00%	

Fbks City Council Seat B		COF	
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	16/3050	0.5 %	
Total Votes	15		
June Rogers	2	13.33%	
Lloyd Hilling	11	73.33%	
Marcey Luther	2	13.33%	
Write-in Votes	0	0.00%	

Fbks City Council Seat D		COF	
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	16/3050	0.5 %	
Total Votes	16		
Jonathan M. Bagwill	12	75.00%	
Kathryn Ottersten	4	25.00%	
Write-in Votes	0	0.00%	

Election Summary Report
 2018 Regular Election
 October 2, 2018

Date:10/10/18
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Summary for **Questioned**, All Counters, City of Fairbanks
 UNOFFICIAL RESULTS

Registered Voters 21472

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Fbks City Council Seat A	COF	Total	
Number of Precincts		2	
Precincts Reporting		1	50.0 %
Times Counted	131/21472		0.6 %
Total Votes		117	
Jim Clark		37	31.62%
Shoshana R. Kun		52	44.44%
Andrew R. Thompson		27	23.08%
Write-in Votes		1	0.85%

Fbks City Council Seat B	COF	Total	
Number of Precincts		2	
Precincts Reporting		1	50.0 %
Times Counted	131/21472		0.6 %
Total Votes		119	
June Rogers		54	45.38%
Lloyd Hilling		43	36.13%
Marcey Luther		21	17.65%
Write-in Votes		1	0.84%

Fbks City Council Seat D	COF	Total	
Number of Precincts		2	
Precincts Reporting		1	50.0 %
Times Counted	131/21472		0.6 %
Total Votes		120	
Jonathan M. Bagwill		42	35.00%
Kathryn Ottersten		77	64.17%
Write-in Votes		1	0.83%

Election Summary Report
 2018 Regular Election
 October 2, 2018

Date:10/10/18
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Summary for **Absentee**, All Counters, City of Fairbanks
 UNOFFICIAL RESULTS

Registered Voters 21472

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Fbks City Council Seat A	COF	Total	
Number of Precincts		2	
Precincts Reporting		1	50.0 %
Times Counted	331/21472		1.5 %
Total Votes		268	
Jim Clark		75	27.99%
Shoshana R. Kun		127	47.39%
Andrew R. Thompson		64	23.88%
Write-in Votes		2	0.75%

Fbks City Council Seat B	COF	Total	
Number of Precincts		2	
Precincts Reporting		1	50.0 %
Times Counted	331/21472		1.5 %
Total Votes		295	
June Rogers		171	57.97%
Lloyd Hilling		83	28.14%
Marcey Luther		37	12.54%
Write-in Votes		4	1.36%

Fbks City Council Seat D	COF	Total	
Number of Precincts		2	
Precincts Reporting		1	50.0 %
Times Counted	331/21472		1.5 %
Total Votes		282	
Jonathan M. Bagwill		114	40.43%
Kathryn Ottersten		164	58.16%
Write-in Votes		4	1.42%

RESOLUTION NO. 4848

A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO ACCEPT FUNDS FROM THE ALASKA DIVISION OF HOMELAND SECURITY FOR THE FFY2018 STATE HOMELAND SECURITY PROGRAM

WHEREAS, the City of Fairbanks has been notified by the Alaska Division of Homeland Security and Emergency Management that the City was awarded State Homeland Security Program (SHSP) funds to enhance resilience, absorb disruptions, and recover from incidents, both man-made and natural; and

WHEREAS, the City of Fairbanks was awarded \$48,721 to purchase mobile (vehicle) and portable radios, \$90,000 to purchase and install security devices at Station #1, \$6,544 for Alaska Shield Exercise backfill, and \$3,590 for Alaska Shield 2019 Exercise Travel; and

WHEREAS, the City of Fairbanks is not required to provide a match.

NOW, THEREFORE, BE IT RESOLVED by the Fairbanks City Council that the Mayor or his designee is authorized to execute any and all documents required for accepting funds on behalf of the City for this grant.

PASSED and APPROVED this 22nd Day of October 2018.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4848

Abbreviated Title: FFY18 HOMELAND SECURITY GRANT PROGRAM APPLICATION

Department(s): FIRE & POLICE DEPARTMENTS

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget? Yes _____ No X
- 2) additional support or maintenance costs? Yes X No _____
- If yes, what is the estimate? see below
- 3) additional positions beyond the current adopted budget? Yes _____ No X
- If yes, how many positions? _____
- If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Contracts	Personnel	Total
ALMR Radios	\$48,721			\$48,721
Security Upgrades Station #1	\$90,000			\$90,000
Alaska Shield Exercise		\$3,590	\$6,544	\$10,134
TOTAL	\$138,721	\$3,590	\$6,544	\$148,855

FUNDING SOURCE:	Equipment	Contracts	Personnel	Total
Alaska Division of Homeland Security (Federal Funds)	\$138,721	\$3,590	\$6,544	\$148,855
				\$0
				\$0
TOTAL	\$138,721	\$3,590	\$6,544	\$148,855

The City of Fairbanks estimates that maintenance costs for the Alaska Land Mobile Radio System Radios will be included in the Police Department General Fund budget and estimated maintenance costs should decrease as outdated equipment is removed. The maintenance costs for the Security upgrade to Station #1 have not been estimated, but will be included in the Fire Department General Fund budget .

Reviewed by Finance Department: Initial cp Date 10/8/2018

RESOLUTION NO. 4849

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO
ACCEPT FUNDS FROM THE ALASKA DIVISION OF HOMELAND
SECURITY FOR THE FFY2018 EMERGENCY MANAGEMENT
PERFORMANCE GRANT**

WHEREAS, the City of Fairbanks received notification from the Alaska Division of Homeland Security and Emergency Management that the City was awarded Emergency Management Performance Grant (EMPG) funds to enhance response capabilities; and

WHEREAS, the City of Fairbanks will use funds to enhance emergency planning and operations; and

WHEREAS, the City of Fairbanks was awarded \$12,000, and a required match of \$12,000 will be provided through in-kind personnel costs.

NOW, THEREFORE, BE IT RESOLVED by the Fairbanks City Council that the Mayor or his designee is authorized to execute any and all documents required for accepting funds on behalf of the City for this grant.

PASSED and APPROVED this 22nd Day of October 2018.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4849

Abbreviated Title: FFY2018 EMERGENCY MANAGEMENT PERFORMANCE GRANT ACCEPTANCE

Department(s): FIRE DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Contracts	Personnel	Total
Personnel Wages & Benefits			\$24,000	\$24,000
				\$0
				\$0
				\$0
				\$0
				\$0
TOTAL	\$0	\$0	\$24,000	\$24,000

FUNDING SOURCE:	Equipment	Contracts	Personnel	Total
Alaska Department of Homeland Security (Federal Funds)			\$12,000	\$12,000
Fire Department General Funds (Budgeted)			\$12,000	\$12,000
				\$0
TOTAL	\$0	\$0	\$24,000	\$24,000

The City does not anticipate additional costs associated with this project. This grant provides funds which offset cost of hours spent on emergency planning and operations. The \$12,000 match will come from in-kind personnel costs.

Reviewed by Finance Department: Initial cp Date 10/8/2018

RESOLUTION NO. 4850

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO
ACCEPT FUNDS FROM THE UNITED STATES DEPARTMENT OF
HOMELAND SECURITY FOR THE FFY2017 STAFFING FOR
ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT
PROGRAM**

WHEREAS, the City of Fairbanks has been notified by the United States Department of Homeland Security that the City was awarded Staffing for Adequate Fire and Emergency Response (SAFER) funds to assist fire departments in increasing the number of firefighters to meet industry minimum standards; and

WHEREAS, the City of Fairbanks currently has 38 firefighters in operations; and

WHEREAS, the City of Fairbanks was awarded \$820,431 to fund an increase of four additional firefighters; and

WHEREAS, the City of Fairbanks is required to provide a match of 25% for the first two years and a match of 65% for the third year for a total match of \$514,156.

NOW, THEREFORE, BE IT RESOLVED by the Fairbanks City Council that the Mayor or his designee is authorized to execute any and all documents required for accepting funds on behalf of the City for this grant.

PASSED and APPROVED this 22nd Day of October 2018.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4850

Abbreviated Title: FFY2017 SAFER GRANT PROGRAM

Department(s): FIRE DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes X No

2) additional support or maintenance costs? Yes X No

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes X No

If yes, how many positions? 4

If yes, type of positions? F (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECT EXPENSES:	FY2018	FY2019	FY2020	Total
Personnel Wages & Benefits (4 Firefighters)	\$423,211	\$429,558	\$436,002	\$1,288,771
Personnel Training Allowances (4 Firefighters)	\$4,000	\$4,000	\$4,000	\$12,000
Personnel Uniform Allowances (4 Firefighters)	\$2,400	\$2,400	\$2,400	\$7,200
Personnel Physicals (4 Firefighters)	\$8,872	\$8,872	\$8,872	\$26,616
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
TOTAL	\$438,483	\$444,830	\$451,274	\$1,334,587

FUNDING SOURCE:	FY2018	FY2019	FY2020	Total
United States Department of Homeland Security	\$328,862	\$333,623	\$157,946	\$820,431
City of Fairbanks - Grant Match	\$109,621	\$111,208	\$293,328	\$514,156
	\$0	\$0	\$0	\$0
TOTAL	\$438,483	\$444,830	\$451,274	\$1,334,587

The City will have to maintain the current staffing levels at the Fire Department during the granting period. The City is not obligated to maintain the positions beyond the three year grant period. The wages and costs were calculated at the current rate with 1.5% increases for subsequent years. The Other Costs the first year which are not covered by the grant include Turnouts (\$24,000) and Psych Evaluations (\$4,000) for four firefighters.

Reviewed by Finance Department: Initial cp Date 10/8/2018

RESOLUTION NO. 4851

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY
FOR FUNDS FROM THE UNITED STATES DEPARTMENT OF
HOMELAND SECURITY FOR THE FFY2018 ASSISTANCE TO
FIREFIGHTERS GRANT PROGRAM**

WHEREAS, the City of Fairbanks has been notified by the United States Department of Homeland Security that the City is eligible to apply for the Assistance to Firefighters Grant (AFG) Program and Microgrant Program to enhance operations and safety; and

WHEREAS, the City of Fairbanks plans to use the funds to purchase powered ambulance cots; and

WHEREAS, the City of Fairbanks plans to use the microgrant funds to purchase small equipment; and

WHEREAS, the City of Fairbanks plans to request \$216,000, and a 10% match is required; and

WHEREAS, the City of Fairbanks is providing a match in the amount of \$24,000 from the Capital Fund.

NOW, THEREFORE, BE IT RESOLVED by the Fairbanks City Council that the Mayor or his designee is authorized to execute any and all documents required to apply for funds on behalf of the City for this grant.

PASSED and APPROVED this 22nd Day of October 2018.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 4851

Abbreviated Title: FFY2018 AFG GRANT PROGRAM

Department(s): FIRE DEPARTMENT

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECT EXPENSES:	Equipment	Contracts	Personnel	Total
Powered Ambulance Cots	\$220,000			\$220,000
Positive Pressure Fans (Microgrant)	\$20,000			\$20,000
				\$0
				\$0
				\$0
				\$0
TOTAL	\$240,000	\$0	\$0	\$240,000

FUNDING SOURCE:	Equipment	Contracts	Personnel	Total
United States Department of Homeland Security	\$216,000			\$216,000
City of Fairbanks	\$24,000			\$24,000
				\$0
TOTAL	\$240,000	\$0	\$0	\$240,000

Any maintenance costs for this equipment will be included in the Fire Department's Annual General Fund Budget. The powered cots will reduce lifting injuries to firefighters. The positive pressure fans should have lower maintenance costs than the outdated ones they are replacing.

Reviewed by Finance Department: Initial cp Date 10/8/2018

RESOLUTION NO. 4852

A RESOLUTION REAFFIRMING THE ALASKA STATEHOOD ACT AND ITS SECTION 28(a) 90 PER CENTUM PROVISION REGARDING OIL ROYALTIES AND REAFFIRMING CITY OF FAIRBANKS RESOLUTION NO. 3701

WHEREAS, on April 21, 1997, the City Council passed Resolution No. 3701 regarding the Alaska Statehood Act and the 90 per centum oil royalty provision of Section 28(a); and

WHEREAS, the United States Congress in the passage of the Alaska National Interest Lands Conservation Act (ANILCA) reserved the right to permit further oil and gas exploration, development, and production within the coastal plain of ANWR to include all other ANILCA designated lands in Alaska; and

WHEREAS, Alaska is entitled to receive 90 per centum of the oil and gas royalties in ANILCA designated lands, as well as on other federal oil and gas leases in accordance with the Alaska Statehood Compact provisions of the Alaska Statehood Act; and

WHEREAS, Congress cannot enact legislation in conflict with the Alaska Statehood Compact provisions of the Alaska Statehood Act which violate the United States and Alaska State Constitutions; and

WHEREAS, it is our legitimate opinion that any changes to the Alaska Statehood Act should only be made by the people of the State of Alaska by a referendum vote and not by the Alaska State Legislature or federal agencies without the due process American citizens of the State of Alaska and the City of Fairbanks are entitled to.

NOW, THEREFORE, BE IT RESOLVED that the Fairbanks City Council on behalf of the citizens of Fairbanks, Alaska, requests that our Congressional Delegation, Governor, and other elected state officials uphold the 90 per centum provision of Section 28(a) of the Alaska Statehood Act, and that in the event that any legislation be passed by Congress to reduce Alaska's share of oil and gas revenue guaranteed to its citizens by the Statehood Act, that such legislation include specific provisions that it must be approved by a vote of the people of the State of Alaska.

PASSED and **APPROVED** this 22nd day October 2018.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul Ewers, City Attorney

Introduced by: Council Member Cleworth
Date: April 21, 1997

RESOLUTION NO. 3701

A RESOLUTION REAFFIRMING THE ALASKA STATEHOOD
ACT AND ITS SECTION 28. (A)(1) 90% PROVISIONS
FOR ALASKA REGARDING OIL ROYALTIES.

WHEREAS, the United States Congress in the passage of the Alaska National Interest Lands Conservation Act (ANILCA) reserved the right to permit further oil and gas exploration, development, and production within the coastal plain of ANWR to include all other ANILCA designated lands in Alaska; and

WHEREAS, Alaska is entitled to receive "90 per centum" (90%) of the oil and gas royalties in ANILCA designated lands, as well as on other federal oil and gas leases in accordance with the Alaska Statehood Compact provisions of the Alaska Statehood Act; and

WHEREAS, Congress is considering, with support of many Alaska elected officials, bills reducing Alaska's 90 percent constitutional share of federal oil and gas royalties in violation of the Alaska Statehood Act; and


WHEREAS, Congress cannot enact legislation in conflict with the Alaska Statehood Compact provisions of the Alaska Statehood Act which violate the United States and Alaska State Constitutions; and

WHEREAS, it is our legitimate opinion having accommodated the (UAF) 11-8-55-2-6-56 Territorial Constitutional Convention, that any changes to the Alaska Statehood Act should only be made by the people of the State of Alaska within its rural/urban election

districts by an election direct wide referendum vote and not by the Alaska State Legislature or federal agencies without due process American citizens of the State of Alaska and Fairbanks are entitled to.

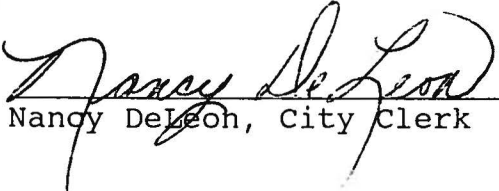
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS that the Fairbanks City Council on behalf of the citizens of Fairbanks, Alaska, established in 1903 request that our Congressional Delegation, Governor, and other elected state officials uphold the Alaska Statehood Compact provision section, 28.(A)(1) 90% of the Alaska Statehood Act, our State Constitution and that in the event that any legislation be passed by Congress to reduce Alaska's share of oil and gas revenue guaranteed to its citizens by the Statehood Act, that such legislation include specific provisions that it must be approved by a vote of the people of the State of Alaska.

PASSED AND APPROVED this 21st day of April, 1997.


James C. Hayes, Mayor

AYES:
NAYS:
ABSTAIN:
ABSENT:

ATTEST:


Nancy DeLeon, City Clerk

APPROVED AS TO FORM:


Herbert P. Kuss, City Attorney

ORDINANCE NO. 6087

**AN ORDINANCE AMENDING THE 2018 OPERATING
AND CAPITAL BUDGETS FOR THE THIRD TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2018 operating and capital budget.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. There is hereby appropriated to the 2018 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2018 and ending December 31, 2018 (see pages 2 and 3) [amendments shown in **bold** font; deleted text or amounts in ~~strike through~~ font]:

GENERAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	REVIEW PERIOD INCREASE (DECREASE)	AMENDED APPROPRIATION
Taxes, (all sources)	\$ 21,033,982	\$ 217,000	\$ 21,250,982
Charges for Services	5,328,376	65,087	5,393,463
Intergovernmental Revenues	1,280,020	207,109	1,487,129
Licenses & Permits	1,537,190	174,667	1,711,857
Fines, Forfeitures & Penalties	510,000	-	510,000
Interest & Penalties	163,000	-	163,000
Rental & Lease Income	136,234	-	136,234
Other Revenues	221,000	101,320	322,320
Other Financing Sources	3,493,137	12,014	3,505,151
Total revenue appropriation	<u>\$ 33,702,939</u>	<u>\$ 777,197</u>	<u>\$ 34,480,136</u>
<u>EXPENDITURES</u>			
Mayor and Council	\$ 625,791	\$ -	\$ 625,791
Office of the City Attorney	182,369	19,500	201,869
Office of the City Clerk	359,192	-	359,192
Finance Department	929,749	-	929,749
Information Technology	2,064,264	-	2,064,264
General Account	4,636,608	193,290	4,829,898
Police Department	7,032,893	-	7,032,893
Dispatch Center	2,376,286	-	2,376,286
Fire Department	6,777,308	117,786	6,895,094
Public Works Department	8,276,636	-	8,276,636
Engineering Department	573,896	152,100	725,996
Building Department	699,906	2,374	702,280
Total expenditure appropriation	<u>\$ 34,534,898</u>	<u>\$ 485,050</u>	<u>\$ 35,019,948</u>
Estimated general fund balance	\$ 11,824,730	\$ -	\$ 11,824,730
Prior year encumbrance	(351,737)	-	(351,737)
Increase (Decrease) to fund balance	523,682	292,147	815,829
Transfer to Other Funds	(1,003,904)	-	(1,003,904)
12/31/18 unassigned balance	<u>\$ 10,992,771</u>	<u>\$ 292,147</u>	<u>\$ 11,284,918</u>
Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.			<u>\$ 7,003,990</u>

CAPITAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	INCREASE (DECREASE)	AMENDED APPROPRIATION
Transfer from Permanent Fund	\$ 601,936	\$ -	\$ 601,936
Transfer from General Fund	1,000,000	-	1,000,000
Public Works Department	250,000	-	250,000
Garbage Equipment Reserve	253,480	-	253,480
Building Department	10,000	-	10,000
Engineering Department	-	-	-
Police Department	180,000	-	180,000
Dispatch Department	140,000	-	140,000
Fire Department	328,870	-	328,870
IT Department	102,000	-	102,000
Property Repair & Replacement	145,000	-	145,000
Total revenue appropriation	<u>\$ 3,011,286</u>	<u>\$ -</u>	<u>\$ 3,011,286</u>
 <u>EXPENDITURES</u>			
Public Works Department	\$ 446,895	\$ 23,643	\$ 470,538
Garbage Equipment Reserve	680,000	-	680,000
Engineering Department	67,500	-	67,500
Building Department	70,000	-	70,000
Police Department	253,271	-	253,271
Fire Department	542,900	(400,000)	142,900
IT Department	193,245	-	193,245
Road Maintenance	847,133	(274,048)	573,085
Property Repair & Replacement	782,271	-	782,271
Total expenditure appropriation	<u>\$ 3,883,215</u>	<u>\$ (650,405)</u>	<u>\$ 3,232,810</u>
Estimated capital fund balance	\$ 7,269,745	\$ -	\$ 7,269,745
Prior year encumbrance	(668,689)	-	(668,689)
Increase (Decrease) to fund balance	(1,213,974)	650,405	(563,569)
Transfer from other funds	1,010,734	-	1,010,734
12/31/18 assigned fund balance	<u>\$ 6,397,816</u>	<u>\$ 650,405</u>	<u>\$ 7,048,221</u>

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2018 and ending December 31, 2018.

SECTION 3. The effective date of this ordinance shall be the ____ day of November 2018.

Jim Matherly, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

FISCAL NOTE
ORDINANCE NO. 6087
AMENDING THE 2018 OPERATING AND CAPITAL BUDGETS
FOR THE THIRD TIME

General Fund
\$777,197 Increase in Revenue
\$485,050 Increase in Expenditures

Revenue– \$777,197 Increase

1. Tax Revenue

- \$220,000 increase in marijuana tax
- \$65,000 increase in bed tax
- (\$68,000) decrease in tobacco tax

2. Charges For Services

- \$6,420 increase in various miscellaneous services
- \$8,400 increase in fire protection services
- \$9,467 increase in police grant recovery
- \$12,250 increase in admin recovery for the consulting and legal work required to convert “FMATS” to an independent “FAST Planning” non-profit entity
- \$100,000 increase in engineering grant recovery
- (\$17,450) decrease in alarm billings
- (\$54,000) decrease in dispatch services

3. Intergovernmental Revenues

- \$169,178 increase in Community Assistance (Revenue Sharing)
- \$11,900 increase in SOA liquor license share
- \$2,272 increase in FNSB payment of health center PILT (Payment in Lieu of Taxes)
- \$18,809 increase in SART exam reimbursements
- \$5,800 increase in the Rest Easy PILT
- (\$850) decrease in SOA electric and phone share

4. License and Permits

- \$20,515 increase in fire code inspections
- \$72,383 increase in commercial building permits
- \$42,280 increase in electrical permits
- \$33,183 increase in residential building permits
- \$15,801 increase in mechanical permits
- \$2,400 increase in various miscellaneous license and permits
- \$2,105 increase in sign permits
- (\$6,000) decrease in commercial vehicles for hire permits
- (\$8,000) decrease in chauffeur licenses

5. Other Revenue

- \$37,000 increase in interest on demand deposits
- \$25,000 increase in abatement recovery
- \$13,105 increase in vehicle forfeitures
- \$3,800 increase in vehicle forfeiture towing and storage access
- \$36,415 increase for Polaris building donations to cover expenditures, the balance of \$47,000 is recorded as unearned revenue
- (\$14,000) decrease in City forfeitures (non-DUI)

6. Other Financing Sources

- \$12,014 increase in sale of assets related to auction proceeds

Expenditures– \$485,050 Increase

1. Mayor & Council

2. City Attorney's Office

- \$8,000 increase to pay court costs associated with increased impounds and forfeitures
- \$11,500 increase to cover leave cashout and overlap of Legal Secretary position

3. City Clerk's Office

4. Finance Department
5. Information Technology
6. General Account
 - \$23,500 increase in telephone land lines and long distance
 - \$25,000 increase in street lighting electricity and maintenance
 - \$36,415 increase for Polaris building expenditures
 - \$50,375 increase in contribution to agencies (offset to increased bed tax)
 - \$58,000 increase in FAST Planning start up funds
7. Police Department
8. Dispatch
9. Fire Department
 - \$117,786 increase in salaries and benefits for CBA retroed back to January 1, 2018
10. Public Works
11. Engineering
 - \$152,100 increase in salaries and benefits due to Engineering reevaluation of projects and general non-reimbursable work performed for the City
12. Building Department
 - \$2,374 increase the Structural Engineer/Inspector rate to match the Engineer III rate. Job requires Engineer to have an engineering stamp, similar to the Engineer III position. Cost covers October through December 2018 time period.

Capital Fund
\$0.00 Increase in Revenue
\$650,405 Decrease in Expenditures

REVENUE - \$0.00 Increase

1. Other Financing Sources

EXPENDITURES – (\$650,405) Decrease

1. Public Works
 - \$23,643 increase for the Dump Truck capital purchase
2. Engineering Department
3. Police Department
4. Fire Department
 - (\$400,000) decrease in 2018 appropriation for aerial device and commit the funds to be spent in 2019 with an additional \$245,341 capital commitment of funds
5. IT Department
6. Road Maintenance
 - \$(75,000) decrease in 2018 expenditure for Barnette & Cowles match. Due to project timeline changes, the match will be paid at a future date. Recommit the funds to pay future match.
 - (\$154,048) decrease in 2018 expenditure for Minnie Street Match. Due to project timeline changes, the match will be paid at a future date. Recommit the funds to pay the future match.
 - (\$20,000) decrease in ADA sidewalks and crosswalks slated to be included in the 5th Avenue reconstruction from Barnette St to Noble St, a FAST Planning project.
 - (\$25,000) decrease in 2018 expenditure for a citywide pavement assessment.
7. Property Repair & Replacement

ORDINANCE NO. 6088

**AN ORDINANCE AUTHORIZING CONVEYANCE OF EASEMENT
REQUESTED BY THE ALASKA DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES FOR THE FAIRBANKS CUSHMAN STREET
BRIDGE PROJECT**

WHEREAS, the Alaska Department of Transportation and Public Facilities (ADOT&PF) has funding for the construction of the Fairbanks Cushman Street Bridge Federal-aid Project #0663012, AKSAS #62207; and

WHEREAS, the Fairbanks Cushman Bridge project will provide for widened 10-foot sidewalks, 6-foot shoulders, and new driving lanes; and

WHEREAS, this reconstruction will complete the gap left between the Illinois Street project and the Cushman Complete Streets project; and

WHEREAS, the construction of the Fairbanks Cushman Street Bridge project will require ADOT&PF acquisition of a portion of Lot 1, Block 4, Fairbanks Townsite for bridge abutment improvements; and

WHEREAS, that portion of Lot 1, Block 4 measures approximately 427 square feet, is a remnant with little development potential for the City, and is described and exhibited as Parcel E91 in the easement documents which are attached to this Ordinance as Exhibit A; and

WHEREAS, it is the sense of the Fairbanks City Council that a conveyance of the easements over the specified City-owned real property to the ADOT&PF for the purposes mentioned above is in the best interest of the public and that granting the easement is of mutual benefit to the City and the ADOT&PF.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. That the Mayor is hereby authorized to execute the easement documents attached, and the City Clerk is hereby authorized and directed to attest and affix the City Seal to said instruments.

SECTION 2. That conveyance of property shall be subject to a thirty-day permissive referendum period as required under Fairbanks General Code of Ordinances Section 70-42 and in accordance with the City Charter.

SECTION 3. That the effective date of the ordinance shall be the ____ Day of November 2018.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:


ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, CMC, City Clerk

Paul J. Ewers, City Attorney

EXHIBIT A

	STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES	PROJECT NAME: FAIRBANKS CUSHMAN STREET BRIDGE
	EASEMENT	STATE PROJECT #: Z622070000
		FEDERAL-AID PROJECT #: 0663012
		PARCEL #: E-91

The GRANTOR, the City of Fairbanks, whose mailing address is 800 Cushman Street, Fairbanks, Alaska 99701, for and in consideration of ONE DOLLAR (\$1.00) and mutual benefit of the parties, and other valuable consideration, in hand paid, conveys and warrants to the GRANTEE, STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES, whose mailing address is 2301 Peger Road, Fairbanks, Alaska 99709, its successors or assignees, a perpetual, full and unrestricted easement and right-of-way along, over, and across the following-described tract of land located in the State of Alaska: All that part of the following-described land:

A portion of a parcel of land identified as Lot 1, Block 4, Fairbanks Townsite as depicted on the L.S. Robe Map of 1909 and conveyed to the City of Fairbanks in Book 730 Page 713 and dated October 25, 1991 in the records of the Fairbanks Recording District, Fourth Judicial District, State of Alaska, more particularly described as follows:

Commencing at a point, said point being the northeast intersection of the right of ways of First Avenue and Cushman Street, said point being located 32.22 feet right of Station "C"82+35.69 of the "C" Alignment of Cushman Street of the Record of Survey--Illinois St. Reconstruction (STP-F-M-0663(4)/Z631020000), recorded as Plat 2018-40 in the records of the Fairbanks Recording District.

Thence proceeding along the eastern highway right of way of Cushman Street on a bearing of N 09°19'40" W and on a distance of 15.71 feet to a point, said point being located 32.24 feet right of Station "C"82+51.40 and also being the **True Point of Beginning**;

Thence proceeding on a bearing along the eastern highway right of way of Cushman St. on a bearing of N 09°19'40" W and on a distance of 23.57 feet to the Chena River, said point being located 32.26 feet right of Station "C"82+74.97.

Thence proceeding along the Chena River on a bearing of N 80°38'34" E and on a distance of 5.57 feet to a point, said point being located 37.83 feet right of Station "C"82+74.97;

Thence proceeding along the Chena River on a bearing of N 68°14'45" E and on a distance of 12.46 feet to a point, said point being located 50.00 feet right of Station "C"82+77.

Thence proceeding on a bearing of S07°59'54" E, and on a distance of 26.28 feet to a point located at the northeast corner of a previously acquired easement by the State of Alaska from the City of Fairbanks, identified as Parcel E90, said point being located 49.36 feet right of Station "C"82+51.37;

Thence proceeding along the northern boundary of said Parcel E90 on a bearing of S 80°43'37" W and on a distance of 17.13 feet to the **True Point of Beginning**.

Said easement to contain 427 square feet of land, which lies within the easement of right-of-way lines of Alaska Project No. Z622070000 / 0663012, delineated as to said tract of land on the plat attached hereto and made a part hereof as pages 4-6 of this instrument and designated as Parcel No. E-91. In addition to existing right-of-way, this easement is hereby granted to the State of Alaska for the purpose of roadway improvements which include bridge improvements and its abutment.

The Grantor hereby covenants with the State of Alaska that the Grantor has good title to the above-described tract of land and covenants that the State of Alaska shall have quiet and peaceable possession thereof; and shall have a free and unrestricted right to maintain said facilities as long as the right-of-way of which this easement area is a part, remains a public way.

Dated this _____ day of _____, 2_____.

GRANTOR:

By: James Matherly, Mayor

APPROVED AS TO FORM

ATTEST:

D. Danyielle Snider, CMC
City Clerk

Paul Ewers, Attorney
City Attorney

CERTIFICATE OF ACCEPTANCE

THIS IS TO CERTIFY that the STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES, Grantee herein, acting by and through its Commissioner, hereby accepts for public purposes the real property, or interest therein, described in this instrument and consents to the recordation thereof.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____,
2 ____.

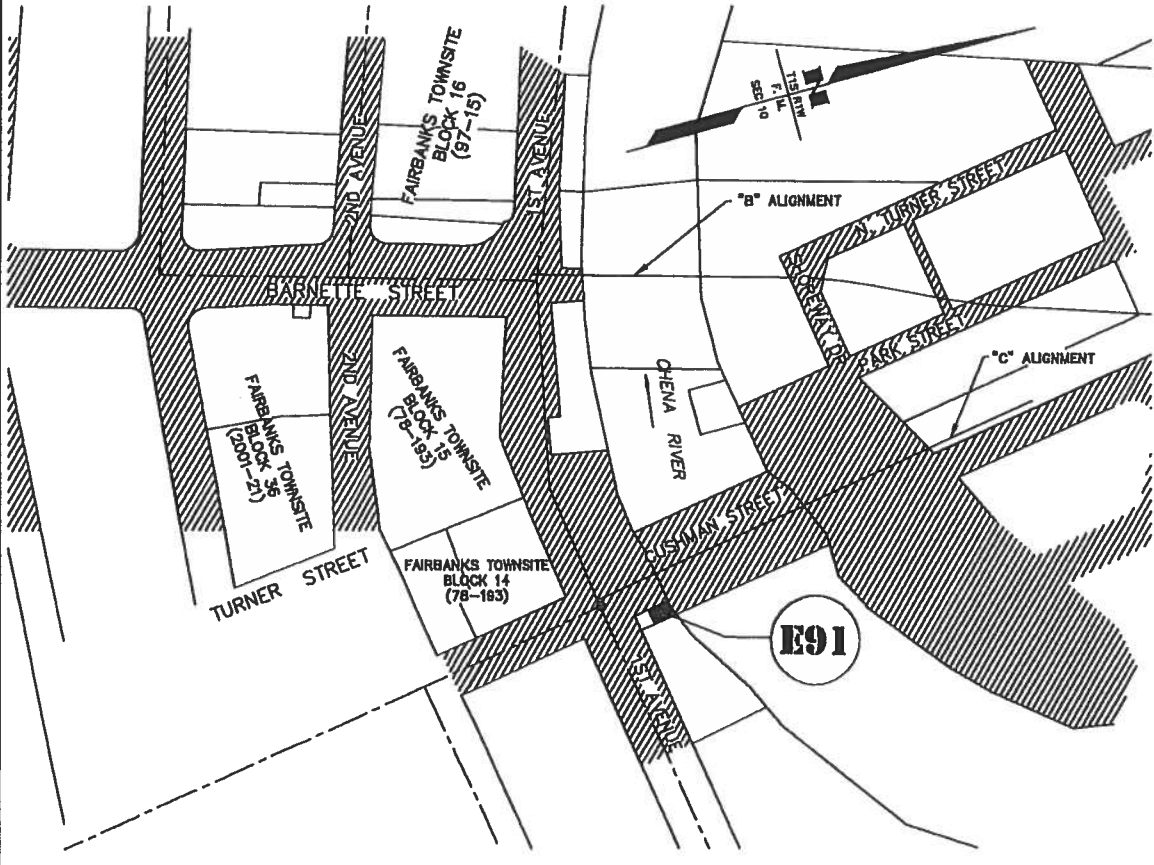
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

By: _____
For the Commissioner

Filed for Record at the Request of and Return to:
State of Alaska
DOT&PF – Right of Way Dept.
2301 Peger Road, MS 2553
Fairbanks, AK 99709-5399
State Business-No Charge

STATE OF ALASKA
 DEPARTMENT OF TRANSPORTATION
 &
 PUBLIC FACILITIES

RIGHT OF WAY REQUIRED
 Z622070000
 FAIRBANKS CUSHMAN STREET
 BRIDGE



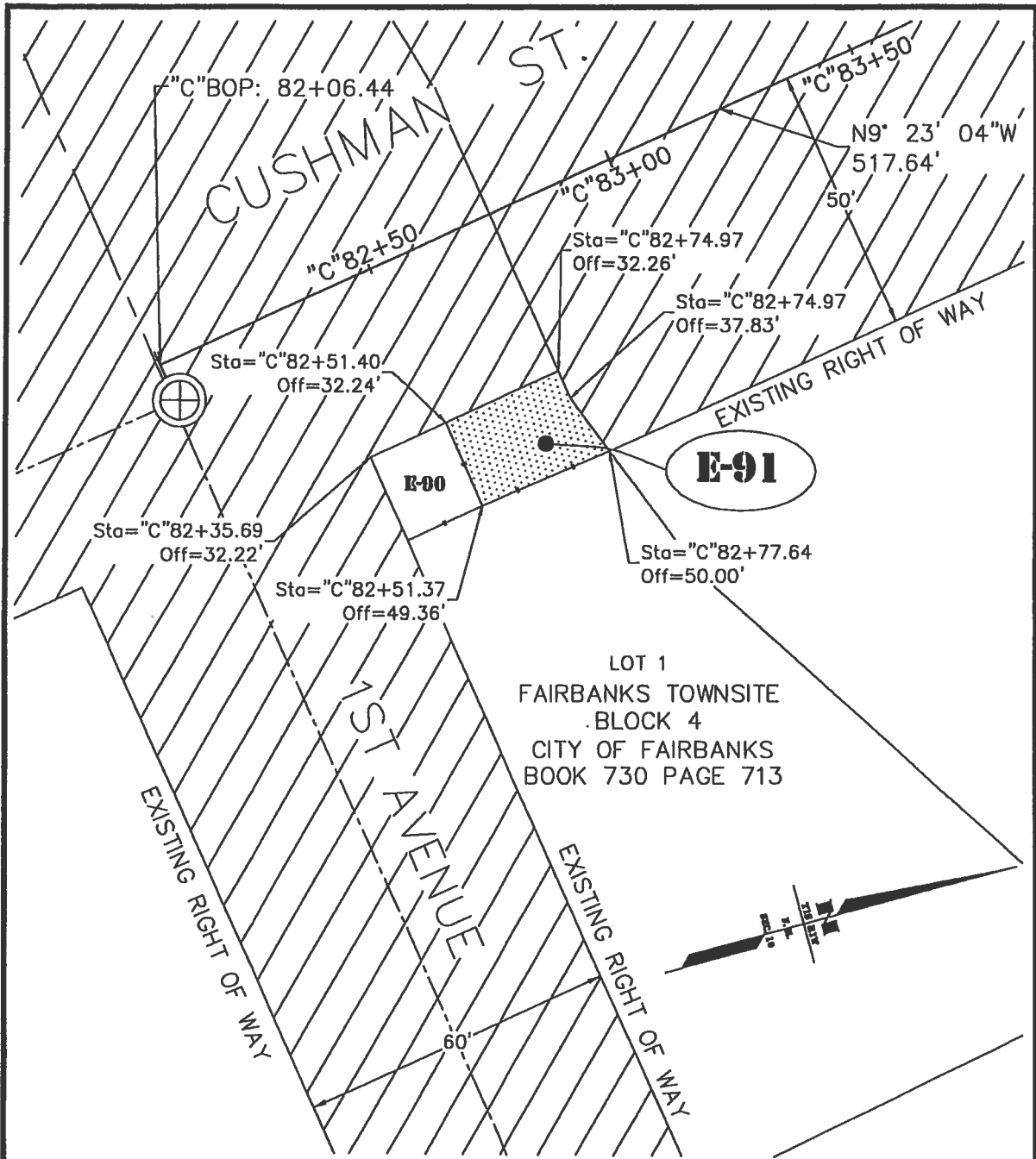
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STATE OF ALASKA
 DEPARTMENT OF TRANSPORTATION
 AND PUBLIC FACILITIES

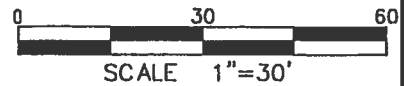
RIGHT OF WAY EASEMENT REQUIRED FOR
 FAIRBANKS CUSHMAN STREET
 BRIDGE

DRAWING		PROJECT NO. <u>Z622070000</u>	
AREA <u>427 S.F.</u>		PARCEL NO. <u>E91</u>	
INITIAL _____	DATE _____	SCALE <u>1" = 200'</u>	DATE <u>10/01/2018</u>
1 OF 3			

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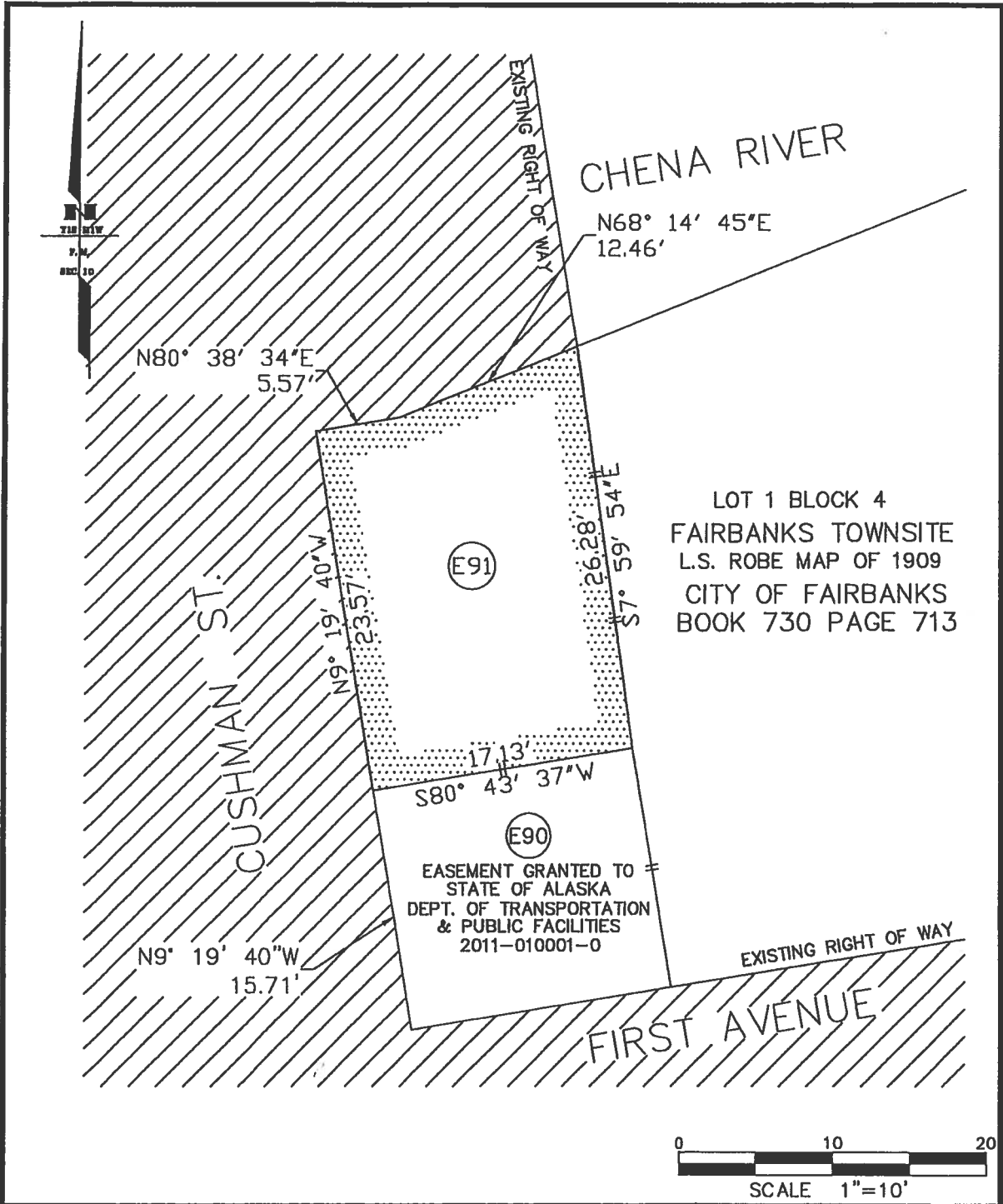


NOTE: CENTERLINE ALIGNMENT OF CUSHMAN STREET ("C" LINE)
 TAKEN FROM ILLINOIS ST. RECONSTRUCTION PROJECT
 (STP-F-M-0663(4)/Z632020000 Plat 2018-40)



STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES		RIGHT OF WAY EASEMENT REQUIRED FOR FAIRBANKS CUSHMAN STREET BRIDGE	
DRAWING		PROJECT NO. <u>Z622070000</u>	
2 OF 3		AREA <u>427 S.F.</u> PARCEL NO. <u>E91</u>	
INITIAL	DATE	SCALE <u>1" = 30'</u>	DATE <u>10/01/2018</u>

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STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES		RIGHT OF WAY EASEMENT REQUIRED FOR FAIRBANKS CUSHMAN STREET BRIDGE	
_____	DRAWING	PROJECT NO. <u>Z622070000</u>	
_____	3 OF 3	AREA <u>427 S.F.</u>	PARCEL NO. <u>E91</u>
INITIAL	DATE	SCALE <u>1" = 10'</u>	DATE <u>10/01/2018</u>

PROPOSED MEETING SCHEDULE FOR 2019 BUDGET REVIEW

OCTOBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24 2019 Budget Review Meeting @ 7 a.m.	25	26 2019 Budget Review Meeting @ 7 a.m.	27
28	29 2019 Budget Review Meeting @ 7 a.m.	30	31 2019 Budget Review Meeting @ 7 a.m.			

NOVEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 2019 Budget Review Meeting @ 7 a.m.	3
4	5 2019 Budget Review Meeting @ 7 a.m.	6	7 2019 Budget Review Meeting @ 7 a.m.	8	9 2019 Budget Review Meeting @ 7 a.m.	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

City Council Committee/Work Group Assignments

Joy Huntington, Seat A	Public Safety Commission
June Rogers, Seat B	Fairbanks Diversity Council Hotel/Motel Discretionary Fund Committee Polaris Building Work Group Legislative Advocacy Group Opioid Task Group Housing & Homeless Work Group Sister City Work Group
Valerie Therrien, Seat C	Permanent Fund Review Board Legislative Advocacy Group
Jonathan Bagwill, Seat D	City Representative, Explore Fairbanks Board of Directors
Jerry Cleworth, Seat E	FMATS Policy Committee Golden Heart Parking Services Board
David Pruhs, Seat F	Polaris Building Work Group Legislative Advocacy Group

City of Fairbanks
Permanent Fund Review Board
(Special Meeting Minutes)
August 22, 2018

The Permanent Fund Review Board (PFRB) convened at 1:30 P.M. in Council Chambers with the following board members in attendance.

Board Members Present: Council Member Valerie Therrien
Patty Mongold
Dave Owen
Bernard Gatewood

Also Present: Carmen Randle, Chief Financial Officer
Brandy Nicoli, Chief Investment Officer-APCM, via telephone

Dave motioned, and Valerie seconded to approve the July 24, 2018 minutes and the PFRB unanimously agreed.

Valerie asked Brandy to review the “Summary Explanation of Proposed Ordinance Changes” document APCM drafted. Brandy described the Portfolio Benefits and Key Takeaways each Infrastructure and Diversifying Alternative Beta Funds strategy would provide. She indicated that the Diversifying Alternate Beta fund that APCM would start with is the JP Morgan JPHF exchange traded fund (ETF). Brandy pointed out that the document also includes the investment policy sections that are proposed to change.

Valerie requested APCM to make changes to their document that would provide more clarity to the Council and define industry terminology.

The PFRB agreed with the proposed changes to the investment policy. In addition, Valerie noted that the term “substantially similar index” was not uniformly applied throughout Sections 2-260 and 2-261. The PFRB asked Brandy to update the policy to include the term where indexes are used.

The PFRB agreed that the changes to the investment policy should be presented to the Council using red lettering.

Valerie requested that a Council work session be held on October 8, 2018 at 5:30 p.m. to present the changes. She invited the other PFRB members and Brandy attend the work session.

The next quarterly meeting is set for Wednesday, October 17, 2018 at 2:00 pm in the Council Chambers.

The meeting adjourned at 2:30 p.m.

Minutes will be placed on the October 17, 2018 agenda for approval.