



CLAY STREET CEMETERY COMMISSION  
REGULAR MEETING MINUTES, FEBRUARY 1, 2017  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:00 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Chair Aldean Kilbourn presiding and with the following members in attendance:

Members Present:                   George Dalton, Seat A  
  Michael Gibson, Seat B  
  Frank Turney, Seat D  
  Karen Erickson, Seat F  
  David Erickson, Seat G

Absent:                               Julie Jones, Seat E

Also Present:                       Emily Braniff, Deputy City Clerk  
  Jeff Jacobson, Public Works Director  
  Mike Meeks, Chief of Staff (arrived at 5:45)

**APPROVAL OF AGENDA**

**Chair Kilbourn** requested that an item titled “Bill Beistline” be added under Unfinished Business; she requested that a new item titled “Hosea Ross Ledger” be added under New Business. No members objected to the additions.

**Ms. Erickson**, seconded by **Mr. Gibson**, moved to APPROVE the Agenda, as amended.

**Chair Kilbourn** called for objection and, hearing none, so ORDERED.

**CITIZEN’S COMMENTS**

**Chair Kilbourn** called for Public Testimony and, hearing none, declared Public Testimony closed.

**COMMUNICATIONS TO COMMISSION**

**Chair Kilbourn** stated she received a phone call from Lou McClain who is looking for information on Charles E. M. Cole who is buried in the Clay Street Cemetery.

**Mr. Gibson** stated he spoke with Alex Summerville from the museum in Dawson City, and they have no additional information on Charlie Mack.

**UNFINISHED BUSINESS**

- a) Clay Street Cemetery Maintenance 2017 Discussion

Commission members discussed whether they believe the City Public Works Department should continue to do the lawn maintenance or whether it should go out for public bid for the summer of 2017.

**Ms. Erickson**, seconded by **Mr. Gibson**, moved to recommend that the cemetery lawn maintenance be put out for public bid for the summer of 2017.

**Chair Kilbourn** called for objection and, hearing none, so ORDERED.

b) Update on Bed Tax Grant

Ms. Braniff stated the Hotel-Motel Discretionary Fund Committee would meet in Council Chambers on February 28, 2017 at 5:30 p.m. and that the Commission was awarded \$9,700.00.

c) Bill Beistline Update

**Chair Kilbourn** stated she spoke with Bill Beistline and Terrance Cole, and they suggested placing a bench at the Clay Street Cemetery to memorialize Charlie Mack.

#### **NEW BUSINESS**

a) Chronology of Funeral Homes with Clay Street Cemetery Records

**Ms. Erickson** spoke to the need to find old funeral home records that may relate to the Clay Street Cemetery.

b) Hosea Ross Ledger

**Chair Kilbourn** stated that she received the undertaker records for Hosea Ross and that she has supplied the City Clerk's Office with the records.

#### **OPEN AGENDA**

Mr. Jacobson spoke to a youth service project that could potentially be in the works for the summer of 2017.

Mr. Voytilla spoke to the possibility of the Veterans Association paying for headstones or medallions for veterans who are buried at the cemetery.

#### **NEXT MEETING DATE**

The next Regular Meeting of the Clay Street Cemetery Commission is scheduled for March 1, 2017.

#### **ADJOURNMENT**

**Mr. Gibson**, seconded by **Mr. Turney**, moved to ADJOURN the meeting.

**Chair Kilbourn** called for objection and, hearing none, so ORDERED.

**Chair Kilbourn** declared the meeting adjourned at 6:10 p.m.

  
Aldean Kilbourn, Chair

  
Emily Braniff, Deputy Clerk

Transcribed by: EB