

PUBLIC SAFETY COMMISSION

**June 11, 2013
11:30 AM
Fairbanks Police Department**

PSC Members:

John Eberhart (Seat A - 2014)

Bill Satterberg (Seat B - 2015)

Peter Stern (Seat C - 2013) : Chairman

Buzzy Chiu (Seat D - 2014)

Robert Fox (Seat E - 2015)

Nathan Smoot (Seat F - 2013)

Carl Cox (Seat G - 2014)

Thomas Carter (Seat H - 2014)

Special Meeting Minutes

Call to Order at 11:40

Attendance: John Eberhart, Bill Satterberg, Peter Stern, Buzzy Chiu, Nathan Smoot and Thomas Carter.

Excused: Robert Fox and Carl Cox.

Mayor Cleworth restated the goal of achieving efficiencies in the service to the public. Review of the updated *List of Potential Duties/Functions to be added to FFD or FPD*. Items A, C, D, F & 6 were discussed. From these discussions, the Commission unanimously approved the following recommendations:

1. Support ETT training for FPD.
2. FPD to expand bar checks to include obviously fire code violations. FPD/FFD to develop training for officers and a reporting procedure.
3. Support City Council authorizing FFD personnel to issue parking citations related to blocking fire lanes and access to hydrants.
4. Support FFD in offering Safety Seat Checks to the public.

Next Meeting: July 9, 2013 – Regular Meeting to be hosted by Fairbanks Emergency Communications Center at Council Chambers in City Hall.

Adjourn: 13:05

**List of Potential Duties/Functions Added to FFD or FPD
June 10, 2013 Status**

	Topic	Comments/Follow up
a	Assist CSP	Already happening; standby on possible enlargement for the future if needed
b	Assist Title 47s	Review and make needed changes to Dispatch protocols
c	Expand Fire Prevention – company inspections for obvious fire code issues at bars, events, commercial establishments, industrial operations etc.	Both Fire and Police Department staff to enlarge activities in this area. May require some operational changes in fire scheduling
d	Assist VIPs at incident scenes	No reason why this could not be implemented
e	Routine report-taking for property thefts	Possible FFD roles; may require CBA change
f	Parking Citations related to emergency vehicle access/ fire hydrants, etc.	No reason this not being done.
1	District Attorney's Office Daily Run. A portion of the duties could easily be accomplished by a civilian such as dropping off criminal complaints, reports, subpoenas etc	On hold – possible role for new FPD clerk position.
2	Court run – Much of this detail centers around dropping off items for criminal court (original city charging documents, search warrant returns, bench warrant summons' etc.) and items for probate which are most notably protective order return of service sheets	On hold – possible role for new FPD clerk position.
3	Picking up paperwork at City Attorney, Clerks Office and mail room at city hall	On hold – possible role for new FPD clerk position
4	Landlord/tenant and other civil issues	Off table for now.
5	Correctable citations @ FFD	Possible if schedule and procedure can be worked out.
6	Child passenger safety seat checks and installations	Chief Cummings doing research on this – possible City should transfer this program to other agencies.
7	Creating calls in CAD, completing data entry and	New FPD clerks will assume this function

	Topic	Comments/Follow up
	assigning/disposition of calls	
8	Police officer back ground checks (local checks through RMS/CAD)	On hold: this is not checking Police Officer's background, but day care providers, etc.
9	Picking up citations/stamps/paperwork at locations such as Graphic North Printing	Further discussion needed
10	Other errands such as Larson's, Michiko's, public works, etc	Further discussion needed
11	Equipment inventories	??
12	Document pickup at Fairbanks Memorial Hospital	??
13	Lowering/raising the flags at FPD/city hall	Covered
14	Bank Deposit at Mt. McKinley	Further discussion needed
new	Assist Operation Glow	Further discussion needed/
new	Utilize existing cross trained Fire/Police qualified employees	No reason qualified Police Officers employed at FFD could not work a shift on days off. Terms and conditions to be discussed with PSEA. Need to build in rest periods
new	Use FFA staff to train and supervise fire volunteers	CBA amendment needed.

List of Potential Duties/Functions Added to FPD

	Topic	Comments/Follow up
1	Add EMT training	Examine ETT status with AED and CPR skills added.
2	Ability to assist fire suppression on scene with minor incidents and communicate status to FFD responders.	Off table for now.
3	Offer option to train FPD employees to FF-1 level so they could respond & assist FFD at major incidents or multiple events under direction of Fire Officer	Off table for now
new	Train FPD staff to drive ambulance when insufficient	CBA amendments required. More thought needed.

	FFD staff available (3 rd , 4 th 5 th ambulance calls?)	