



# FAIRBANKS POLICE DEPARTMENT

911 Cushman Street  
Fairbanks, AK 99701-4616  
Phone: (907) 450-6500 Fax: (907) 450-6595  
Email: [fpd@ci.fairbanks.ak.us](mailto:fpd@ci.fairbanks.ak.us)



## HIT & RUN INFORMATION PACKET

For hit and run accidents that occur within the Fairbanks City Limits, and you need a police report number for your insurance company, please fill out the following forms and return them to the appropriate agencies.

- **HIT AND RUN WITH A SUSPECT:** (such as a vehicle plate or note from a credible witness) Come to the Fairbanks Police Department and fill out a [STATEMENT FORM](#). You will be assigned a police report number and an officer will be dispatched to speak with you. You will also need to take the [ALASKA MOTOR VEHICLE CRASH FORM](#) with you to complete and mail to Juneau.
- **HIT AND RUN WITHOUT A SUSPECT:** Fill out a [STATEMENT FORM](#), and a police report number will be assigned to you. Please make a note of this number, as you will need it for your insurance purposes. During normal business hours a copy of your statement will be provided to you. After business hours, slide your completed statement under the glass at the Front Desk. You will also need to take the [ALASKA MOTOR VEHICLE CRASH FORM](#) with you to complete and mail to Juneau.

### **Form #1: STATEMENT FORM**

This form will enable you to report and describe the incident to the Fairbanks Police Department, for your records and also in the event that your insurance company requires a case number.

Use a pen to complete all information. Give your name, address, phone number, vehicle license plate and other personal identification information and describe the incident in detail. This information is necessary for computerization. The [STATEMENT FORM](#) can also be found at:

[http://www.fairbanksalaska.us/wp-content/uploads/2011/08/Statementform\\_092414.pdf](http://www.fairbanksalaska.us/wp-content/uploads/2011/08/Statementform_092414.pdf)

Return the completed form to the following address by mail, email, fax, or in person.

It is very important that you return this form so that the incident that you are reporting will be on file at the Fairbanks Police Department.

Mail to: FAIRBANKS POLICE DEPARTMENT  
911 CUSHMAN ST.  
FAIRBANKS, AK 99701

Email to: [fpd@ci.fairbanks.ak.us](mailto:fpd@ci.fairbanks.ak.us)  
Phone: (907) 450-6500  
Fax: (907) 450-6595

Business Hours: Mon-Fri (excluding Holidays) 08:00 am to 05:00 pm  
Front Desk Hours: Mon-Fri (excluding Holidays) 09:00 am to 05:00 pm

### **Form #2: ALASKA MOTOR VEHICLE CRASH FORM** (also called a 12-209)

This form is required when there is a crash resulting in either an injury or total property damage of \$2000.00 or more. More information about this form can be found at:

<http://www.state.ak.us/local/akpages/ADMIN/dmv/forms/forms.htm#adl>

Alaska has both Mandatory Insurance and Financial Responsibility laws. The purpose of these laws is to ensure that drivers and owners of vehicles using the streets and highways are financially responsible for any damage or injury caused by motor vehicle collisions and to help remove financially irresponsible drivers from the roadways. A driver who has been involved in a collision, regardless of fault, is required to show proof of motor vehicle liability insurance if the collision resulted in personal injury or death, or damage to property exceeding \$500.00.

### **FORM 2 MUST BE MAILED TO JUNEAU WITHIN 10 DAYS OF THE INCIDENT:**

STATE OF ALASKA  
DMV Main Office  
P.O. Box 110221  
Juneau, AK 99811-0221  
(907) 465-4361

(To ensure delivery we recommend you send it certified mail, with a return receipt)