



SPRINKLER PERMIT REQUIREMENTS AND POLICY

The following are the required steps for obtaining sprinkler permits:

New Construction:

For new construction in which a sprinkler system is to be installed, the sprinkler contractor is responsible for submitting plans and calculations to the Fire Department. Once the plans have been reviewed and approved, a separate sprinkler permit shall be secured from the Fire Department. (However, the fee for this permit is included in the new construction building permit that is issued by the City of Fairbanks Building Department. The building permit is secured by the general contractor.) The issuance of the building permit does not constitute authorization for the sprinkler contractor to begin work.

Authorization to proceed can only be given by the Fire Department through the sprinkler permit process.

Existing Buildings:

For changes of any kind to an existing sprinkler system, the sprinkler contractor shall provide the Fire Department with plans for the proposed modifications. Once the plans have been reviewed and approved the Fire Department will issue the sprinkler permit. The sprinkler contractor is responsible for securing

this permit and will be billed by the City of Fairbanks Finance Department at a rate of \$45.00 per hour as prescribed by the F.G.C.

SPRINKLER REVIEW AND INSPECTION POLICY

All sprinkler subcontractors shall be NICET certified as required by the State of Alaska. A copy of the NICET certification and a copy of the State of Alaska Fire System permit shall be submitted before the City sprinkler permit is issued.

All required sprinkler inspections shall be requested a minimum of 24 hours in advance. These inspections shall be coordinated directly with the Fire Prevention Bureau, City of Fairbanks. Contact person: Andy Garcia, Deputy Fire Marshall. 459-6614. (City of Fairbanks Fire Department 656 7th Avenue)

The required sprinkler inspections are:

- a) Underground piping, flushing, and testing
- b) Any welded pipe must be inspected before installation
- c) Rough piping (after all piping and bracing are in place)
- d) Hydro static test per NFPA 13
- e) Final inspection before occupancy of building

A minimum of (5) working days is required for plan review for all new sprinkler installations. Installations of new sprinkler systems or modifications to existing sprinkler systems without the required sprinkler permit will result in the issuance of a Stop Work Order and the assessment of a \$250.00 penalty fee or double the original permit fee (whichever is greater) as prescribed by code.

If you have any questions, please contact _____, Deputy Fire Marshall, City of Fairbanks Fire Department at 459-6500 ext 6614/6615.