



CITY OF FAIRBANKS JOB DESCRIPTION

JOB TITLE: Recruit Fire Fighter
CLASSIFICATION NO: 2004
DEPARTMENT: Fire Department
STATUS: Non-Exempt
POSITION REPORTS TO: Assigned Officer(s)
UNION: Fire Fighters Association

JOB SUMMARY

Under close supervision of Company Officers, the Recruit Fire Fighter performs entry-level work in the prevention and suppression of fires. Also serves as medical responders on an ambulance crew. Assignments as a recruit firefighter on an assigned shift include, but are not limited to: responds to fires and other emergency scenes and renders emergency services as appropriate; participates in classes and drills to maintain proficiency; assists with inspection of buildings as assigned; provides public education through station tours and various other programs; performs equipment checks as required; performs station housekeeping maintenance; and other duties as assigned.

ESSENTIAL JOB FUNCTIONS

- 1) Responds to fire, EMS and a variety of emergency calls.
- 2) Connects hose to hydrants, and pulls and deploys hose lines.
- 3) Performs a variety of tasks while wearing protective clothing and self-contained breathing apparatus, to include entering burning buildings to extinguish fire, carry and deploy hose lines in multi-storied buildings, and search and remove victims from burning, smoke-filled buildings or other hazardous environments.
- 4) Climbs and operates master stream appliances from an aerial device.
- 5) Uses power and hand tools for forcible entry and ventilation of burning buildings.
- 6) Performs salvage and overhaul operations (e.g., protects property, locates hidden fires, removes fire debris and water.)
- 7) Places, raises, climb and lowers ground ladders.
- 8) Performs heavy rescue operations.
- 9) Performs water and ice rescues from land and boats.
- 10) Drives an ambulance in response to emergency calls and transport of patients to a medical facility.
- 11) Provides and assists in rendering emergency care, treating a range of injuries and illness using EMT I (or greater depending on training) scope of care.
- 12) Restores apparatus and equipment to service after use.
- 13) Instructs citizens in fire prevention and life safety techniques.

- 14) Performs public relations duties (e.g., station tours, teaching school children about fire safety.)

JOB RESPONSIBILITIES RELATED TO PATIENT PRIVACY:

The individual is expected to protect the privacy of all patient information in accordance with the Fire Department privacy policies, procedures and practices, as required by federal and state law and in accordance with general principles of professionalism as a health care provider. Failure to comply with the Department's policies and procedures on patient privacy may result in disciplinary action up to and including termination of employment with the Fairbanks Fire Department.

The individual may access protected health information and other patient information only to the extent that it is necessary to complete employee duties. The employee may only share such information with those who have a need to know specific patient information to complete job responsibilities related to treatment, payment or other department operations.

The employee is encouraged and expected to report, without the threat of retaliation, any concerns regarding the Department policies and procedures on patient privacy and any observed practices in violation of the policy to the designated Privacy Officer.

The employee is expected to actively participate in the Department's privacy training and is required to communicate privacy policy information to coworkers, students, patients and others in accordance with Department policy.

KNOWLEDGE, SKILLS AND ABILITIES

These factors will be the basis for selecting those qualified candidates to be interviewed. Candidates hired must satisfactorily demonstrate these factors during a prescribed probationary period for continued employment:

- 1) Knowledge of principles, practices and procedures of firefighting and other applicable emergency services;
- 2) Ability to perform effectively under emergency conditions and in extreme climatic conditions (hot & cold);
- 3) Ability to communicate effectively with others, both orally and in writing;
- 4) Ability to understand and use a variety of modern firefighting and emergency medical techniques;
- 5) Ability to understand and follow oral and written directions;
- 6) Ability to apply judgement and deductive reasoning to information about fire situations, recognize the relevancy of each item of information, reach logical conclusions, and adopt an effective course of action using accepted techniques;
- 7) Ability to remain composed in difficult, stressful situations requiring emergency action with the ability to make sound decisions promptly under emergency conditions;
- 8) Ability to read and understand job-related written material;
- 9) Ability to establish and maintain effective working relationships with personnel at the station, other firefighters, and the public;
- 10) Ability to use computers, computer-aided dispatch systems, and related equipment;
- 11) Sufficient hand-eye coordination and dexterity to perform physical firefighting tasks, which involve tying knots, raising and climbing ladders, and connecting and disconnecting hose couplings and other hose appliances;

- 12) Ability to perform firefighting tasks which involve pulling, lifting, and carrying of items;
- 13) Ability to do strenuous firefighting work for occasional extended spans of time, with the ability to change from a state of rest to a state of strenuous activity in a short span of time.

MINIMUM REQUIREMENTS

Persons applying for this position must have the following:

- 1) Have graduated from an accredited high school or possess a GED equivalent
- 2) Be at least 18 years of age at time of application.
- 3) Individuals must successfully pass a written examination and physical ability test;
- 4) Must hold and maintain a valid State of Alaska driver’s license throughout the duration of employment (copy of driving record must be provided at the time of offer of employment);
- 5) A State of Alaska Firefighter I (AK FF-1) certification must be obtained within one year from date of hire with preference given to persons holding current AK FF-1 certificate;
- 6) A State of Alaska Emergency Medical Technician 1 (AK EMT 1) certification must be obtained within one year from date of hire with preference given to persons holding current AK EMT 1 or higher certificate;
- 7) Must successfully pass a psychological evaluation and a criminal background investigation;
- 8) Must successfully complete Fairbanks Fire Department firefighter check-off within 6 months of hire;
- 9) Must successfully be evaluated by the City of Fairbanks medical evaluator as capable to function as a firefighter;
- 10) Must successfully complete the physical ability evaluation at the end of the probationary period;
- 11) Must successfully pass a SCBA (self-contained breathing apparatus) fit test as required by the Fire Department Respiratory Protection Program.

New hires are not permitted to use any tobacco products and must sign a “No-Tobacco Use” agreement for the duration of their employment with the Fairbanks Fire Department.

<p>I, _____, have received, reviewed and completely understand the entire contents of this job description.</p>	
<p>_____ Signature of Employee</p>	<p>_____ Date</p>
<p>_____ Signature of Supervisor</p>	<p>_____ Date</p>

The City of Fairbanks is an Equal Opportunity Employer.